



City of Hermosa Beach

Civic Center, 1315 Valley Drive, Hermosa Beach, California 90254-3885

EXEMPTION CERTIFICATE FOR FEDERAL, STATE OF CALIFORNIA AND FOREIGN GOVERNMENT OFFICERS OR EMPLOYEES

SECTION A

Please Check the Appropriate Box:

- Federal Government Employee
 State of California Employee
 Foreign Government Employee

SECTION B

Name of Lodging Facility

Address of Lodging Facility

Date of Occupancy:

From

To

Name of Employee Claiming Exemption

Name of Government Agency

Agency Department

Agency's Street Address

Agency's Phone Number

City, State, Zip

I certify that the occupancy of the room noted above has been (or will be) furnished for my exclusive use, and that I am the officer or employee of the governmental agency named above, and that such charges are incurred in the performance of my official duties for said governmental agency.

I declare under penalty of perjury that the foregoing is true and correct.

Signature of Hotel Guest Claiming Exemption

Date

SECTION C

OPERATOR: A separate exemption certificate is required for each person and each occupancy. Do not accept the claim unless the person provides you with at least one form of conclusive evidence that his or her occupancy is for the official business of his or her employer. Acceptable forms of proof of exemption consist of only the following (*please check the box that corresponds to the form of proof presented.*)

- Travel orders from the government/federal employer
 A government warrant issued to pay for the occupancy
 A government credit card to pay for occupancy

NOTE: A CONTRACTOR FOR A GOVERNMENT AGENCY IS NOT EXEMPT FROM THE TRANSIENT OCCUPANCY TAX.