

City of Hermosa Beach

California



2017-2018
Adopted Budget and
Capital Improvement Program

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Daniel Sofer/Hermosawave Photography.

CITY OF HERMOSA BEACH

ADOPTED BUDGET
2017-2018

MAYOR
JUSTIN MASSEY

MAYOR PRO TEMPORE
JEFF DUCLOS

COUNCILMEMBERS

STACEY ARMATO

HANY FANGARY

CAROLYN PETTY

CITY OFFICIALS

ELAINE DOERFLING, CITY CLERK

KAREN NOWICKI, CITY TREASURER

CITY MANAGER

SERGIO GONZALEZ

FINANCE DIRECTOR

VIKI COPELAND

TABLE OF CONTENTS

Strategic Plan.....	2	COMMUNITY RESOURCES	165
City of Hermosa Beach Community Profile	5	Community Resources Equipment Replacement	
Understanding The Budget.....	9	Fund.....	170
Organizational Chart	19	Recreation Transportation	172
Certificate of Awards.....	21	Special Event Shuttle.....	174
Budget Overview	25	After School Program Shuttle	176
Performance Measures	37	FINANCE	179
Budget Summary	41	Administration	181
Revenue by Fund	52	Finance Administration Equipment Replacement Fund	184
Expenditures by Fund.....	54	Cashier.....	186
Budget Transfers	58	Cashier Division Equipment Replacement Fund	190
Pie Chart-Revenue By Source	63	Bus Pass Subsidy.....	192
Pie Chart-General Fund Revenue	65	Bayview Drive, Lower Pier Avenue, Myrtle Avenue,	
Property Tax Dollar Breakdown	67	Loma Drive, & Beach Drive Administrative Expense.....	194
Revenue Detail by Fund.....	69	Lease Revenue Bonds.....	198
Personnel Allocation Summary	85	FIRE.....	201
DEPARTMENT BUDGETS		Fire, In-house, Existing Operations	202
Pie Chart-Appropriations by Function	89	Fire, County Share	208
Pie Chart-General Fund Appropriations	91	Fire, Legacy Costs	210
CITY COUNCIL	93	Fire Equipment Replacement Fund.....	212
City Council Equipment Replacement Fund	98	HUMAN RESOURCES	215
CITY ATTORNEY.....	101	Human Resources Equipment Replacement Fund.....	220
CITY CLERK/ELECTIONS.....	105	Auto/Property Insurance/Bonds.....	222
City Clerk Equipment Replacement Fund.....	110	General Appropriations.....	224
CITY MANAGER.....	113	General Appropriations Equipment Replacement Fund	226
City Manager Equipment Replacement Fund	118	Liability Insurance	228
Source Reduction/Recycling.....	120	Unemployment Insurance.....	230
Electric Shuttle Program.....	122	Workers’ Compensation	232
Emission Control (AQMD)	124	POLICE.....	235
Information Technology	127	Administration	236
Prospective Expenditures.....	131	Police Administration Equipment Replacement Fund ...	242
City Prosecutor	135	Bulletproof Vest Partnership.....	244
CITY TREASURER.....	139	C.O.P.S. Program	246
City Treasurer Equipment Replacement Fund	142	Community Services.....	248
COMMUNITY DEVELOPMENT.....	145	Community Services Equipment Replacement Fund	252
Building.....	147	Crossing Guards.....	254
Building Equipment Replacement Fund	150	Dial-A-Taxi	256
Planning.....	152	Asset Seizure/K-9 Division/Mounted Patrol	
Planning Equipment Replacement Fund	156	Program.....	258
Commuter Express	158	PUBLIC WORKS.....	261
Beach Cities Transit	160	Administration	263
General Plan and Coastal Plan Update	162	Public Works – Capital Improvement Fund.....	266

TABLE OF CONTENTS

<p>PUBLIC WORKS, cont.</p> <p>Public Works Administration Equipment Replacement Fund 268</p> <p>Beverage Recycling Grant..... 270</p> <p>Building Maintenance..... 272</p> <p>Building Maintenance Equipment Replacement Fund. 276</p> <p>Downtown Enhancement..... 278</p> <p>Lighting/Landscaping/Medians 282</p> <p>Lighting/Landscaping/Medians Equipment Replacement Fund..... 284</p> <p>North Pier Structure/Parking Lot A/ County Share of Revenue 286</p> <p>Parks Division..... 290</p> <p>Parks Division Equipment Replacement Fund..... 292</p> <p>Sewers Division..... 294</p> <p>Sewer Division Equipment Replacement Fund 296</p> <p>Storm Drain Division..... 298</p> <p>Storm Drain Division Equipment Replacement Fund ... 300</p> <p>Street Maintenance/Traffic Safety 302</p> <p>Street Maintenance/Traffic Safety Equipment Replacement Fund..... 306</p> <p>Used Oil Block Grant Division 308</p> <p>Equipment Service Division 310</p>	<p>Capital Improvement Program..... 313</p> <p>5 – Year Capital Improvement Program..... 411</p> <p>5 – Year Forecast..... 417</p> <p>Financial Policies 429</p> <p>APPENDIX</p> <p>Resolution: Adopting the Budget 438</p> <p>Resolution: Appropriation Limits 440</p> <p>Department Supplemental Requests..... 443</p> <p>Personnel Requests/Recommendations 456</p> <p>Revenue History by Fund 458</p> <p>Revenue Category Detail..... 460</p> <p>Expenditure History by Fund..... 462</p> <p>Explanation – User Charge Allocations 464</p> <p>Debt Service Schedule – 2015 Lease Revenue Bond.... 465</p> <p>Debt Analysis..... 466</p> <p>Vehicle Replacement Schedule 467</p> <p>Communications Equipment Replacement Schedule 471</p> <p>Business Machine Replacement Schedule..... 479</p> <p>Schedule of Restricted/Discretionary Funds..... 481</p> <p>Glossary..... 483</p> <p>Index..... 487</p>
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INTRODUCTION



City of Hermosa Beach: Strategic Plan

VISION 2031

HERMOSA BEACH 2031: IT IS...

OUR SMALL BEACH TOWN

OUR DISTINCT HOMETOWN SPIRIT

OUR PRESERVATION OF OUR WAY OF LIFE

OUR ECLECTIC COMMUNITY

OUR FAMILY FRIENDLY COMMUNITY

SUSTAINABILITY AND
CARBON NEUTRALITY

POLICY AGENDA 2016

Policy Actions

General Plan/Local Coastal Plan

Financial Policies/Long Range Plan

Carbon Neutrality: Short Term Actions

City Infrastructure Master Plans

City Buildings and Facilities

Other Priorities

Pacific Coast Highway/Aviation Avenue
Mobility/Improvements

Downtown Revitalization

Code Enforcement

Meet and Confer/MOU

8th Street Project

Encroachments

Boards/Commissions Review

GOALS 2021

Commitment to a Safe Community

Financially Sound City Government

High Performing City Providing 1st Class Services

More Livable, Sustainable Beach City

Enhanced Economic Development Through
Revitalized Downtown and Entry Corridors

HERMOSA BEACH CITY GOVERNMENT MISSION

The mission of the
HERMOSA BEACH GOVERNMENT
is to Govern

with *Community Engagement and
Collaborative Sentiment,*

to Be Financially,

Environmentally Responsible,

and to *Provide 1st Class Municipal Services*

in a Customer Friendly Manner

through Valued Employees and Volunteers

MANAGEMENT AGENDA 2016

Commercial Use of Beach Policy/Regulations:
Council Decision

Homeless Strategy and Action Plan

Body Cameras: Guidelines, Implementation

Public Safety Mobile/Portable Radios: Direction

Priority Based Budget

User Fee Study

Special Events Policy/Guidelines: Council Decision

Health Insurance Modification

ADA Compliance: Funding (Caltrans)

Trans Pacific Fiber Optic Cable

Citywide Filming Strategy/Policy: Council Decision

Hope Chapel Site Development

Skechers Development

MANAGEMENT IN PROGRESS 2016

Police Community Calendar: Implementation	Grants Opportunities
Emergency Operations Plan: Update, Training	Part-Time Employees Recognition
Crime Analysis: Refinement	Volunteers Recognition Program
Safety Fair	Solid Waste Collection: Update Report
Bikes/Electric Bikes Parking and Speeding	Sewer Hydro Jetting Contract: Completion
Downtown Police Unit: Implementation	Land and Asset Management Software
Late Night Action Plan: Update Reports	Council Procedural Manual
Multi Hazards Mitigation Plan: Development	City Intern Program
Hire Medical Director – Fire Department	Employee Appreciation Program: Enhancements
Construction Fences: Appearance and Personal Injury	High Performance Organization: Leadership Philosophy, Report to Council
Volunteer Police Program: Recruitment	New Training System for Part-Time Employees
Fleet Replacement Policies: Implementation	Before/After School Program
Fiscal Health: Live Model	4 th of July Holiday
Citywide Document Imaging	Electric Vehicle Car Pool/Employee Commute Incentives
eMeeting/Paperless Agenda: Planning Commission	Single Use Bag Policy: Implementation
Gov – INVEST: Pensions	Sea Level Adaption Action Plan
Eden Systems Purchase Orders for All Departments	Smoking Enforcement on Plaza
Open Gov – Fiscal Transparency Software	Web Based Business: Website Upgrade
Online Parking Permits	Economic Development Work Group
New Animal License System	

MAJOR PROJECTS 2016

Street Sharrows: Monterey	Restrooms Upgrade
Council Chamber Improvements – Audio Visual	ADA Upgrade: Hermosa Strand at 35 th Street and Beach/Water Access
Street Improvement Program: Pier Avenue	Plaza Granite Cubes and Tile Removal
Citywide Conservation Upgrades: Street Lights to LED	Pier Plaza Enhancements
Protective Bollards on Strand	Parks Beautification
Clark Field and Lawn Bowling Electric Energy Efficiency: Update	Review and Monitor Major Private Projects in Neighboring Communities

The complete Strategic Plan is available on our website at www.hermosabch.org using the search feature.

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CITY OF HERMOSA BEACH FACTS & FIGURES

Community Profile



Date of Incorporation:

January 14, 1907

Population:

19,801

Land Area:

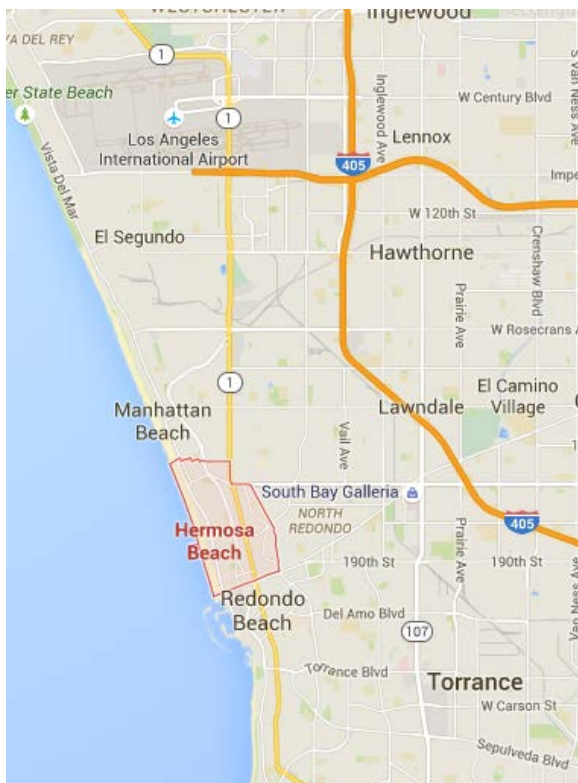
1.43 Square Miles

Location:

Six Miles South of Los Angeles Int'l. Airport

Form of Government:

Council – City Manager



Source: City of Hermosa Beach, Finance Department
¹ HdL Coren & Cone 2016-17
² State of California Department of Finance

By The Numbers

Assessed Valuation

\$5.9 Billion

Parcels (7,097)

- Residential – 6,343
- Commercial – 519
- Vacant – 102
- Other – 133

Residents

- Housing Units – 10,084
- Persons per Household – 2.09
- Homeownership Rate – 44.7%
- Median Home Value - \$1,403,000
- Median Household Income – \$95,050
- Median Age – 38.6

Employees

146 Full-time

Parks & Public Facilities

- Beach – 36.52 acres
- Beach Frontage – 1.8 miles
- 20 City Parks – 21.70 acres
- Hermosa Greenbelt – 19.50 acres
- 1 Community Theatre
- 1 Los Angeles County Branch Library

Public Safety

- 1 Police Station – 38 Safety Personnel
- 1 Fire Station – 16 Safety Personnel

Infrastructure

- Sanitary Sewers – 40.4 miles
- City Storm Drains – 2.2 miles
- Number of Street Lights
 - City-owned – 400
 - Electric Utility – 924
- Parking Meters – 1,553
- Miles of Streets - 40

Top Employers

- City of Hermosa Beach – 146 Full-time Employees
- Vons Companies – 120 Employees
- First Step for Kids, Inc. – 98 Employees
- Hermosa Beach School District – 89 Employees
- Hennessey's Tavern – 74 Employees



HERMOSA AT A GLANCE

A sunny small beach City of 1.43 square miles, Hermosa Beach sits at the center of Los Angeles County's South Bay coastline, just 6 miles south of Los Angeles International Airport and twenty-one miles from Downtown Los Angeles. A bedroom community with a flourishing downtown, the City of Hermosa Beach serves a stable population of 19,801, according to the State's latest population estimate. However as a lively beach City and tourist destination, Hermosa experiences a high visitor population. Due to this high visitor population, the City operates in many ways like a larger city. During the 2015-16 fiscal year, beach attendance ranged from a low of 125,600 in November 2015 to a high of 918,000 in August 2015, according to the Los Angeles County Fire Department, Lifeguard Division.

The town is the very essence of the Southern California lifestyle, with temperatures ranging on average from highs of 78 degrees in the summer to 65 degrees in winter, and nighttime temperatures that rarely fall below 55 degrees. There are architecturally diverse residences on the Strand, bungalows scattered throughout the town, and multilevel homes in the hills with ocean views. There are a myriad of regular outdoor activities such as volleyball, surfboarding, skateboarding, and boogie boarding to name a few. Other favorite activities include jogging, skating or biking along the Strand - the paved strip paralleling the beach and connecting Hermosa with the neighboring beach cities. The City has police and fire departments, a robust park system, green belt, and exceptional schools and facilities.

Hermosa Beach is also well known for its entertainment offerings, which include live music from rock to jazz, as well as festivals and special events which abound on weekends. The three-day weekends of Memorial Day and Labor Day bring thousands of visitors to the Fiesta Hermosa street fair, which has been a tradition for many years and features hundreds of crafters, artists and musicians. In addition, Hermosa Beach is well known for its diverse restaurants and shops along the City's avenues.

HISTORY

Hermosa Beach was originally part of the 1784 Rancho San Pedro Spanish land grant that later became the ten-mile Ocean frontage of Rancho Sausal Redondo. In 1900, a tract of 1,500 acres was purchased for \$35 per acre from A. E. Pomroy, then owner of the greater part of Rancho Sausal Redondo. Messrs. Burbank and Baker, agents, bought this land for Sherman and Clark who organized and retained the controlling interest in the Hermosa Beach Land and Water Company.

In the early days, Hermosa Beach — like so many of its neighboring cities — was one vast sweep of rolling hills covered with fields of grain. During certain seasons of the year, large herds of sheep were grazed over this land, and corrals and large barns for storing the grain, as well as providing shelter for horses and farm implements were located on the ranch between Hermosa and Inglewood.

The first official survey was made in the year 1901 for the board walk on the Strand, Hermosa Avenue and Santa Fe Avenue; with work on these projects commencing soon after. In 1904, the first pier was built, constructed entirely of wood by the Hermosa Beach Land and Water Company. In 1913 this old pier was partly washed away and later torn down and replaced with one built of concrete and paved with asphalt its entire length. The Los Angeles Pacific Railway, a "trolley" system, was the first railway in Hermosa Beach, running the entire length of Hermosa Ave. on its way from L.A. to Redondo Beach. A few years later it was merged with most all other "trolley" companies in the region to form the new Pacific Electric Railway Company. In 1926, the Santa Fe Railway Company built a modern stucco depot and installed Western Union telegraph service on the railway platform near Santa Fe Avenue, which would later be renamed Pier Avenue.

The first city election for city officers was held December 24, 1906. On January 14, 1907, Hermosa Beach became the nineteenth incorporated city of Los Angeles County.

GOVERNMENT AND SERVICES

Hermosa Beach functions under a Council-Manager form of government. Policy-making and legislative authority are vested in a governing council consisting of five members of the City Council elected on a non-partisan basis at large for a four-year term. Council members serve four-year, staggered terms, with an election every two years. One member is chosen by fellow members to serve as Mayor for a period of

nine months; one is chosen to serve as Mayor Pro Tem. The Council is responsible for, among other things, establishing policy, passing ordinances, adopting an annual budget; appointing members to various City Commissions and Boards and hiring the City Manager and City Attorney. The City Manager is responsible for carrying out the policies and ordinances of the City Council, for overseeing the day-to-day operations of the government, and for appointing the heads of the various departments.

In the California State Legislature, Hermosa Beach is in the 26th Senate District, represented by Democrat Ben Allen, and in the 66th Assembly District, represented by Democrat Al Muratsuchi. In the United States House of Representatives, Hermosa Beach is in California's 33rd congressional district, represented by Democrat Ted Lieu.

The City offers a full range of municipal services, including police and fire protection, community development (planning and zoning), cultural, recreation and parks, maintenance and construction of public improvements, parking and animal control, and general administration.

LOCAL ECONOMY

Hermosa Beach is a “bedroom community” as evidenced by a household count of +10,000 and an in-city business count of under 1,000 (excluding apartments and home occupations). As of the 2016 Assessor’s Report Hermosa Beach had growth of 8.3% in secured and unsecured assessed valuation, as compared to 5.5% for Los Angeles County. The 8.3% growth was the 6th highest of 88 cities in Los Angeles County. Median home prices in Hermosa Beach as of June 2016 were \$1,403,000, compared to \$561,000 for Los Angeles County. Home values adjacent to the beach increased for the fifth year in a row after declining 2009-2011.

As a beach city, the three highest occupations are management, sales, and administrative support, however residents enjoy access to a much more diverse employment base with the close proximity of all of the other cities in Los Angeles County, as well as many of the largest and best known names in corporate America in such fields as aerospace, high tech, industrial, service and finance. The unemployment rate in Hermosa Beach is 2.3%, compared with 5.4% for Los Angeles County, and 5.6% for California as of June 2016.

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UNDERSTANDING THE BUDGET

BUDGET PROCESS

Work begins on the budget process in February. Department Heads prepare estimates of revenues and departmental expenditures for submission to the Finance Director. The City Manager and Finance Director meet with each department to review the estimates and discuss requests. From these meetings, the preliminary budget is developed. The Capital Improvement Budget and 5 Year Capital Improvement Plan, which are part of the same document, follow the same process.

The City Manager is required to submit a preliminary budget to the City Council on or before May 15th of each year. One or two public workshops are held in May and June to review the budget and receive public input. One formal public hearing is held in June, prior to budget adoption. The City Council must adopt an annual budget, by resolution, on or before June 30 for the coming fiscal year (July 1 – June 30). If the budget is not adopted by that date, the preliminary budget, except for capital outlays, goes into effect until the budget is adopted.

The budget may be amended during the year as necessary. A Midyear Budget Review is conducted in February, at which time adjustments to revenue estimates and appropriations are made. Expenditures may not exceed appropriations at the fund level. The City Manager may approve transfers of appropriation within funds; transfers of appropriations from one fund to another require City Council approval.

Budgets are adopted for all governmental and proprietary funds (see later Explanation of City Funds) on a basis consistent with generally accepted accounting principles.

2017-2018 BUDGET CALENDAR

Monday – March 6, 2017

Budget Instructions to departments

Thursday - March 23, 2017

Department budget requests/Capital Improvement Program due to Finance Director.

Revenue estimates due to Finance Director.

Monday/Tuesday – April 10 and April 11, 2017

Department meetings with City Manager/Finance Director.

Monday – May 8, 2017

Preliminary Budget to printer.

Monday - May 15, 2017 (per HBMC) (or earlier if possible)

Preliminary Budget to City Council.

Wednesday – May 24, 2017

Budget/CIP workshop.

Thursday - June 15, 2017

Public Hearing/Budget Adoption.

BUDGET CONTENT

The following areas offer quick insight into the budget.

City Manager’s Budget Message

The City Manager’s message presents the highlights and major changes in narrative form.

Budget Summaries

The Budget Summary contains condensed information on the budget by presenting estimated beginning and ending fund balances and projected revenues and expenditures for each fund. The Schedule of Revenues by Fund and the Schedule of Expenditures by Fund show comparisons between the 2015-16 actuals, the year-end estimate for 2016-17 and the requested amount for 2017-18.

Revenue

A computerized listing of line items entitled “City of Hermosa Beach, Revenue Detail by Fund, 2017-18 Budget” shows each revenue item, organized by fund. The columns on the report are explained below under “Department Budgets.”

Personnel Authorizations

These pages present a summary of the City’s authorized personnel by department and provide quick reference to any new/eliminated positions and the City’s total staffing.

Performance Measures

Performance Measures provide a snapshot of how well departments are doing in meeting their work objectives and desired outcomes.

Department Budgets

The Table of Contents lists the pages for all activities separately budgeted. Each Department budget begins with a department description and a summary of personnel positions. A computerized listing of line items is entitled “City of Hermosa Beach, Department Expenditure Detail, 2017-18 Budget”

Capital Improvement Program and 5 Year Capital Improvement Plan

These are the City’s comprehensive plans to develop and maintain capital facilities and infrastructure. These projects are usually of high cost, take a year or more to complete, and result in the creation of a capital asset.

Debt Service

The City issued Lease Revenue Bonds of \$11,600,000 in August of 2015 for oil settlement costs and is contemplating issuing bonds for sewer rehabilitation. Debt service costs are shown in Fund 201 for the 2015 Lease Revenue Bonds. For further information, refer to the financial policies section regarding debt service and the debt service schedule in the appendix.

HOW TO READ THE REPORTS

Numerical columns on the Revenue and Expenditure reports are explained as follows:

2015-16 Received/ Expended	2016-17 Total Budget	2016-17 Received/Expended YTD thru January	2016-17 Year End Estimate	2017-18 Department Request
Reflects actual revenue/ expenditures for 2015-16 fiscal year.	Reflects the revised budget amounts through January 31, 2017.	Reflects the actual revenue/expenditures through January 31, 2017.	Reflects the department’s best estimate of what revenue/ expenditures will be received/ incurred through year-end, June 30, 2017.	Represents the 2017-18 Department Request.

EXPLANATION OF CITY FUNDS

This section explains the funds shown in the Budget Summary.

Governments use fund accounting; each fund is considered to function as a separate fiscal and accounting entity. The basis for budgeting in all funds is the same as the fund type basis for accounting in accordance with generally accepted accounting principles.

GOVERNMENTAL FUNDS

The City uses three fund types to account for governmental-type activity. These are the General Fund, Special Revenue Funds, and Debt Service Fund. The accounting basis for these funds is modified accrual, which recognizes revenues when measurable and available and expenditures when the liability is incurred.

SPECIAL REVENUE FUNDS - A special revenue fund is used to account for the proceeds of specific revenue sources that are restricted or earmarked for specific purposes.

DEBT SERVICE FUND - A debt service fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditures for principal and interest.

PROPRIETARY FUNDS

Two fund types are used to account for a government’s business-type activities, or those that receive a significant portion of their funding through user charges. These are the Enterprise Fund and the Internal Service Fund. The basis for accounting in these funds is full accrual, which recognizes revenue and expenses as they occur, not when they are received or spent. Capital assets (land, equipment, etc.) are accounted for in these funds.

ENTERPRISE FUNDS- The Enterprise Fund is used to account for services provided to the public on a user charge basis.

INTERNAL SERVICE FUNDS- The Internal Service Fund is used to account for activity that provides services or goods to other funds on a cost reimbursement basis.

FIDUCIARY FUNDS

Governments often hold or manage financial resources in a trustee or agency capacity. A trust or agency fund type is used to account for a government’s fiduciary activities. The City’s fiduciary funds are all agency funds, with a modified accrual basis of accounting.

AGENCY FUNDS – The Agency fund is used in situations where the government plays a limited financial management role on behalf of a third party.

Fund Type	Fund Name	Description	Basis of Accounting
General Fund	001 GENERAL FUND (Major Fund)	The General Fund is the principal operating fund of the City.	Modified Accrual
Special Revenue Fund	105 LIGHTING/LANDSCAPING FUND	Funds of the benefit assessment district, created pursuant to Street and Highway Code 22500-22679, are expended for lighting/median maintenance and are accounted for in this fund.	Modified Accrual

Fund Type	Fund Name	Description	Basis of Accounting
Special Revenue Fund	115 STATE GAS TAX FUND	City share of state gasoline tax restricted for use on public streets. Restricted Transportation Development Act (TDA) funds from Metropolitan Transit Authority (MTA) are also held in this fund.	Modified Accrual
Special Revenue Fund	117 AB939 FUND	Recycling fees generated in connection with solid waste collection are used to implement a Source Reduction and Recycling Element and a Household Waste Element of the General Plan.	Modified Accrual
Special Revenue Fund	121 PROP A OPEN SPACE FUND	Funds generated by passage of the L.A. County Safe Neighborhood Parks Bond Act by county voters for the purpose of improving parks and recreational facilities. Interest is not allocated to this fund because City funds are advanced, then reimbursed by this grant.	Modified Accrual
Special Revenue Fund	122 TYCO FUND	Funds received from an easement granted for construction of a transpacific, submarine fiber optic cable system originating in Japan with a landing in Hermosa Beach. The project will provide additional capacity for global voice and data transmission.	Modified Accrual
Special Revenue Fund	123 TYCO TIDELANDS FUND	Funds set aside according to the Tyco easement agreement to construct one new bathroom and repair three existing bathrooms at the beach. Remaining funds are to be used for renovations, repair or improvement of the pier or beach.	Modified Accrual
Special Revenue Fund	125 PARK RECREATION FACILITY TAX FUND	Accumulation of subdivision fees and park, recreation facility tax fees on new dwellings. Generally, the funds are to be used for acquisition, improvement and expansion of park or recreational facilities. Funds cannot be used for maintenance.	Modified Accrual
Special Revenue Fund	135 BAYVIEW DRIVE DISTRICT ADMINISTRATIVE EXPENSE FUND	This fund temporarily holds funds for payment of administrative expenses for the assessment district. These funds are invested but interest is not allocated to this fund because it is not required by the bond documents.	Modified Accrual
Special Revenue Fund	136 LOWER PIER ADMINISTRATIVE EXPENSE FUND	This fund temporarily holds funds for payment of administrative expenses for the assessment district. These funds are invested but interest is not allocated to this fund because it is not required by the bond documents.	Modified Accrual

Fund Type	Fund Name	Description	Basis of Accounting
Special Revenue Fund	137 MYRTLE DISTRICT ADMINISTRATIVE EXPENSE FUND	Funds collected from utility undergrounding assessments in the Myrtle Avenue Undergrounding District for administration are deposited in this fund. Costs incurred by the City or its Fiscal Agent in administration of the assessments are paid from these funds.	Modified Accrual
Special Revenue Fund	138 LOMA DISTRICT ADMINISTRATIVE EXPENSE FUND	Funds collected from utility undergrounding assessments in the Loma Drive Undergrounding District for administration are deposited in this fund. Costs incurred by the City or its Fiscal Agent in administration of the assessments are paid from these funds.	Modified Accrual
Special Revenue Fund	139 BEACH DRIVE ASSESSMENT DISTRICT ADMINISTRATIVE EXPENSE FUND	This fund temporarily holds funds for payment of administrative expenses for the assessment district. These funds are invested but interest is not allocated to this fund because it is not required by the bond documents.	Modified Accrual
Special Revenue Fund	145 PROPOSITION A FUND	Portion of sales tax (currently ½ cent) distributed to cities on a population basis for public transit purposes. Proposition A funds may be exchanged with other agencies for unrestricted funds, typically at a discounted rate.	Modified Accrual
Special Revenue Fund	146 PROPOSITION C FUND	Voter-approved ½ cent sales tax for transit purposes. Funds may be used for street improvements on bus routes.	Modified Accrual
Special Revenue Fund	147 MEASURE R FUND	Voter-approved ½ cent sales tax for transportation investments that will relieve traffic congestion, provide transit alternatives and improve air quality. Funds are less restrictive than Propositions A and C.	Modified Accrual
Special Revenue Fund	148 MEASURE M FUND	Voter-approved ½ cent sales tax for a Los Angeles County Traffic Improvement Plan to improve freeway traffic flow/safety; repair potholes/sidewalks; repave local streets; earthquake-retrofit bridges; synchronize signals; keep senior/disabled/student fares affordable; expand rail/subway/bus systems; improve job/school/airport connections; and create jobs.	Modified Accrual
Special Revenue Fund	150 GRANTS FUND	State and Federal grants for specific projects are accounted for in this fund. Interest is not allocated to this fund because City funds are advanced, then reimbursed by these grants.	Modified Accrual

Fund Type	Fund Name	Description	Basis of Accounting
Special Revenue Fund	152 AIR QUALITY IMPROVEMENT FUND	Funds collected by the Department of Motor Vehicles and distributed to cities on a population basis for use in reducing air pollution.	Modified Accrual
Special Revenue Fund	153 SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND	Funds received from the Citizen's Option for Public Safety (COPS) program, established by the State legislature in fiscal year 1996-97, are accounted for in this fund. Funds must be used for front line municipal police services and must supplement and not supplant existing funding.	Modified Accrual
Enterprise Fund	160 SEWER FUND	Funds derived from a portion of the 6% Utility User Tax and miscellaneous service charges are spent on the Sewer/Storm Drain Department and capital sewer projects.	Accrual
Special Revenue Fund	161 STORM DRAIN	Funds derived from a portion of the 6% Utility User Tax and miscellaneous service charges are spent on the Sewer/Storm Drain Department and capital projects.	Modified Accrual
Special Revenue Fund	170 ASSET FORFEITURE FUND	Funds seized as a result of illegal activity and forfeited to the Police Department. Funds must be used for law enforcement purposes to supplement, not replace or decrease existing appropriations.	Modified Accrual
Special Revenue Fund	180 FIRE PROTECTION FUND	Fire flow fees collected are used to upgrade and enhance the fire flow capabilities of the fire protection system.	Modified Accrual
Special Revenue Fund	190 RTI UNDERSEA CABLE FUND	Funds received from an easement granted for construction of a transpacific, submarine fiber optic cable system with a landing in Hermosa Beach. The project will provide additional capacity for global voice and data transmission and global access to planned and existing land-based communication networks in the project area.	Modified Accrual
Special Revenue Fund	191 RTI UNDERSEA CABLE TIDELANDS FUND	Funds set aside according to the MC Global (now RTI) easement agreement for easement within tidelands and submerged lands.	Modified Accrual
Debt Service Fund	2015 Lease Revenue Bond Fund	Funds set aside for principal and interest payments related to the 2015 Lease Revenue Bonds.	Modified Accrual
Special Revenue Fund	301 CAPITAL IMPROVEMENT FUND	Funds set aside for Capital Improvement Projects.	Modified Accrual
Agency Fund	609 BAYVIEW DRIVE ASSESSMENT DISTRICT REDEMPTION FUND	This fund is used to account for special assessment collections and debt service for the Bayview Drive Assessment District Bonds.	Modified Accrual

Fund Type	Fund Name	Description	Basis of Accounting
Agency Fund	610 LOWER PIER DISTRICT REDEMPTION FUND	This fund is used to account for special assessment collections and debt service for the Lower Pier Avenue Assessment District Bonds.	Modified Accrual
Agency Fund	611 BEACH DRIVE ASSESSMENT DISTRICT REDEMPTION FUND	This fund is used to account for special assessment collections and debt service for the Beach Drive Assessment District Bonds.	Modified Accrual
Agency Fund	612 BEACH DRIVE ASSESSMENT DISTRICT RESERVE FUND	This fund is used to account for a reserve set aside for the Beach Drive Assessment District Bonds.	Modified Accrual
Agency Fund	617 MYRTLE AVENUE ASSESSMENT FUND	This fund is used to account for special assessment collections and debt service for the Myrtle Avenue Utility Undergrounding District Bonds.	Modified Accrual
Agency Fund	618 LOMA DRIVE ASSESSMENT FUND	This fund is used to account for special assessment collections and debt service for the Loma Drive Utility Undergrounding District Bonds.	Modified Accrual
Agency Fund	619 BAYVIEW DRIVE RESERVE FUND	This fund is used to account for a reserve set aside for the Bayview Drive Assessment District Bonds.	Modified Accrual
Internal Service Fund	705 INSURANCE FUND	The Insurance Fund is an Internal Service Fund which pays all costs of liability, workers' compensation, unemployment, and property insurance with funds generated by service charges to all departments. Service charges are calculated based on separate formulas for each type of insurance. The City Council's goal for net assets is \$3,000,000. (See Appendix for replacement schedules)	Accrual
Internal Service Fund	715 EQUIPMENT REPLACEMENT FUND	The Equipment Replacement Fund is an Internal Service Fund established to provide ongoing funds to replace assets at the end of the asset's useful life. Vehicles, heavy equipment, communications equipment (computers and radios) and business machines are included in the fund. In 2010-11 user charges were added for maintenance of City buildings. The City Council's goal for net assets is the "accumulated amount" calculated and shown in the Equipment Replacement Schedules. (See Appendix for replacement schedules)	Accrual

PENSION REPORTING

GASB 68 Governmental Accounting Standards Board (GASB) Statement No. 68 (GASB 68), *Accounting and Financial Reporting for Pensions*, is the accounting standard focused on providing additional transparency of the report of long-term pension obligations. GASB 68 only changes how the City's net pension liability is accounted for, not how it is funded. In the past, the City's pension expense was tied to its contribution. Going forward, the expense will now be tied to costs using a new financial reporting measure that is more fiscally conservative and accelerates the recognition of gains and losses over a shorter period. The impact of the change in accounting is limited to the Government-wide and Proprietary Fund Financial statements in the Comprehensive Annual Financial Report (CAFR) and does not impact the modified accrual/current resources focus of the General Fund, other governmental funds, or the budget- to-actual comparison. The changes were required for the June 30, 2015 CAFR.

OTHER POST EMPLOYMENT BENEFITS (OPEB)

GASB 75 Governmental Accounting Standards Board (GASB) Statement 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, is a part of GASB's comprehensive review of the effectiveness of existing standards of accounting and financial reporting for all postemployment benefits (pension and OPEB). Similar to GASB 68, GASB 75 requires government employers that sponsor OPEB benefit plans to recognize the net OPEB liability on the statement of net positions. GASB 75 is an accounting standard detailing the recognition and disclosure requirements. It does not dictate methods or assumptions for determining contributions to an OPEB trust, nor does it require funding the OPEB liability.

FUND BALANCE REPORTING

GASB 54 Governmental Accounting Standards Board (GASB) Statement 54, *Fund Balance Reporting and Governmental Type Definitions*, which is effective for fiscal years beginning after 6/15/10, affects how we present the fund balance section of the budget.

The primary impact of this statement is that the Contingency Fund, Retirement Stabilization Fund and Compensated Absences Fund are no longer separate funds; the amounts are in the General Fund and are shown in the fund balance section under the "committed" and "assigned" categories. This presentation may be seen on the first page of the Budget Summary, at the bottom, and on the next page.

The definitions for classifications of fund balance we are using are as follows:

Restricted fund balances are the portion of fund balance that have externally enforceable limitations on their usage through legislation or limitations imposed by creditors, grantors, laws and regulations of other governments or enabling legislation.

Committed fund balances are self-imposed limitations by the highest level of decision-making authority, namely the City Council, prior to the end of the reporting period. City Council approval is required to commit resources or to rescind the commitment.

Assigned fund balances are limitations imposed by management based on the intended use of the funds. Modifications or rescissions of the constraints can be removed by the same type of action that limited the use of the funds

The estimated fund balance at 6/30/18 (as presented in the Budget Summary) is classified as follows:

Restricted

\$298,501	General Plan Maintenance Fee	To be used towards General Plan expenditures
\$45,000	Greenwald Theatre Improvement Donation	Balance of donation by Thelma Greenwald for theatre improvements
\$50,000	Sign Donation	Donation from Chamber of Commerce

Committed

\$202,300	In Lieu Parking Fees	Fee Paid in Lieu of Providing Parking
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Assigned

\$5,680,332	Contingencies	Economic uncertainties, unforeseen emergencies
\$1,171,000	Unspecified Contingencies	17/18
\$957,645	Unspecified Contingencies	16/17
\$1,000,000	Retirement Rate Stabilization	For use during periods of unstable rates

\$9,404,778 Total Estimated Fund Balance

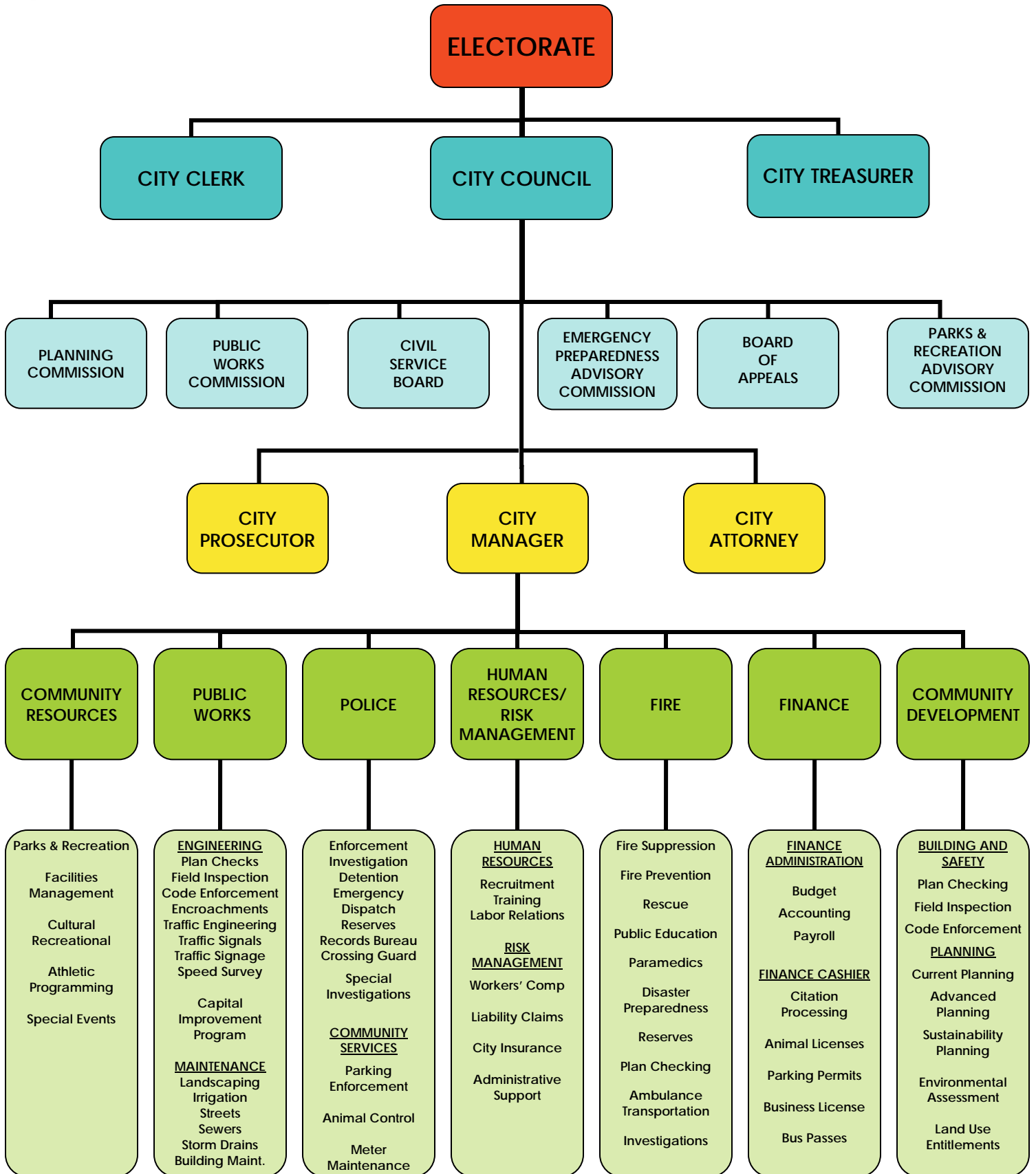
Fire:

\$340,371	Compensated Absences
\$22,331	For Fire Leave Cashouts
\$338,699	Additional Funds Reserved for Full County + Legacy Expenses
\$701,401	Fire Department Accrued Leave Balance Cashouts
-\$338,699	Use Funds Reserved for Full county + Legacy Exp for Cashouts
-\$340,371	Use Assigned Compensated Absences Balance for Cashouts
-\$22,331	Use Assigned Balance for Fire Leave Cashouts
\$418,223	Facility Payment- 18/19 (Used Reserved TOT Increases)
\$56,596	Equipment Conversion Costs- 18/19 (Use Reserved TOT Increase)
\$280,031	Reserve for Future Facility/Equip Costs (Remaining TOT Increase)
\$1,456,251	Total Estimated Fund Balance Assigned for Future Fire Expenditures

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CITY OF HERMOSA BEACH ORGANIZATIONAL CHART



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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

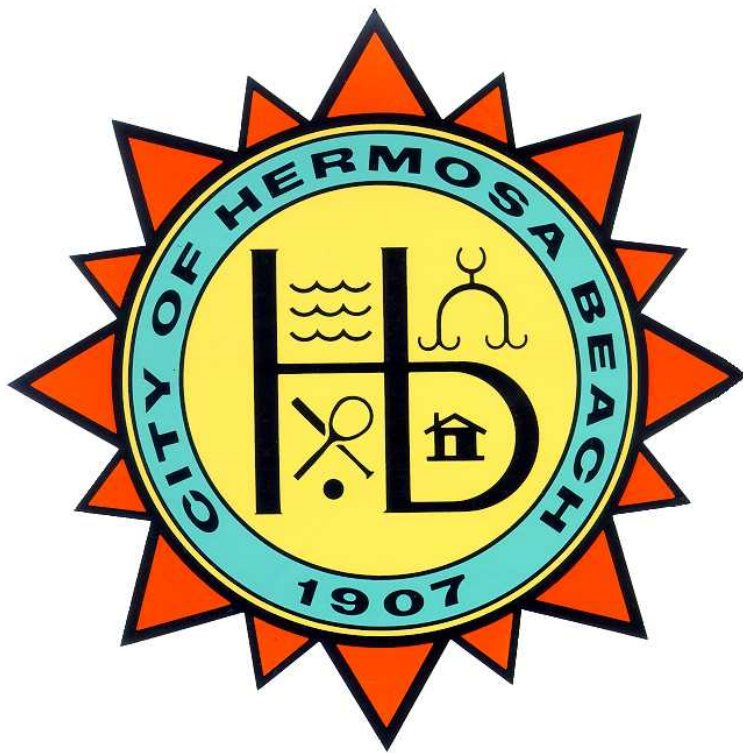
**City of Hermosa Beach
California**

For the Fiscal Year Beginning

July 1, 2016

Executive Director

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Budget Overview

June 15, 2017

The 2017-18 Adopted Budget includes a momentous decision that will affect Hermosa Beach for generations to come. The history of this decision, presented below, is an excerpt (with slight changes) from a letter from the Mayor and Fire Chief that was sent to all residents on May 18, 2017.

Fire Services

The City of Hermosa Beach recently made an important, positive change in the way Hermosa Beach will provide fire services. On April 25, 2017, the Hermosa Beach City Council voted unanimously to contract fire services in Hermosa Beach with the Los Angeles County Consolidated Fire District (County Fire), which is the same agency that provides the Los Angeles County Lifeguards that patrol the beach.

The decision to contract fire services with County Fire was not made lightly. The process started in January 2016 with recognition by the Fire Chief and City Council that the staffing and resources of the Hermosa Beach Fire Department are insufficient to meet the mandates and demands of modern fire service. The City reached out to the City of Manhattan Beach to explore a Joint Operating Agreement to address the challenges facing Hermosa Beach. When that effort produced no result (similar to a prior effort with the City of Redondo Beach), the City Council focused on two options: 1) increasing funding and staffing of the Hermosa Beach Fire Department; and 2) contracting with County Fire.

Over the next 15 months, the City hosted public meetings, town halls, study sessions, community meetings, and engaged in third-party analysis to assess the ability of the Hermosa Beach Fire Department to cost-effectively meet the many mandates and demands of modern fire service. The City also contacted some of the 58 cities in the County (out of 88 total cities) that contract with County Fire and confirmed their high level of satisfaction with County Fire.

The City evaluated everything from relative cost performance over time of contracted County Fire versus municipal fire service to response times, depth and breadth of services, and training and promotional opportunities.

The City Council received the unanimous recommendations of the Hermosa Beach Firefighters Association, Emergency Preparedness Advisory Commission, and Future Fire Services Citizens Advisory Committee that a contract with County Fire will provide Hermosa Beach with world-class services, local control, state-of-the-art resources, and a deeper pool of personnel that will provide better protection and service than a Hermosa Beach Fire Department can provide. As Citygate – one of the top consulting firms in the country – found:

[County Fire's] proposal completely meets the operational needs, present and future, for Hermosa Beach's risks and expected emergencies. There is no way a one-station fire agency can ever cost-effectively afford the headquarters team bench depth, specialties, and extra technical response capacity as found in [County Fire's] proposal.

The City Council's commitment to world-class fire services is reflected in its commitment to fund the County Fire contract (\$4.7 million in year one) and the City's legacy costs for pension and medical benefits to already-retired Hermosa Beach firefighters (\$1.4 million per year). The total cost of \$6.1 million per year is approximately \$1 million more per year than the City has budgeted in recent years for fire services, and it will provide a higher, more sustainable level of service than any other option, including the same level of funding for a Hermosa Beach Fire Department. Furthermore, as the City's legacy costs reduce to zero in coming decades, the City's costs will be limited to the County Fire contract.

The number one concern of any firefighter who reports for duty is helping those in need and saving lives. The City is confident that our residents and business owners will receive protection and service from County Fire that is proven to be among the best and most cost-effective in the world. As its Vision

Statement provides: *“The Los Angeles County Fire Department will be an exemplary organization acclaimed for our national reputation, our regional strength, and our hometown attentiveness as we provide fire protection and life safety services.”*

County Fire will operate out of the Hermosa Beach station, which the City and County will renovate with a 5-year interest-free loan from the County. Because County Fire will operate out of Hermosa Beach, with equipment and personnel support from County Fire stations in the South Bay, it is expected that emergency response times to be the same or better than the City currently enjoys. County Fire currently participates in all South Bay Mutual Aid agreements; contracting with County Fire will not impact these agreements.

Hermosa Beach firefighters will become County firefighters and, along with all County firefighters (many of whom live in Hermosa Beach and the South Bay), will be able to bid for positions in the Hermosa Beach fire station. It is expected that the City will have more local firefighters, and our current firefighters will get to work closer to their homes. Additionally, when disaster strikes, local County firefighters will respond to the Hermosa Beach station, increasing available personnel.

In order to provide 2017-18 budget information to the City Council for decision-making purposes, a snapshot of the budget was prepared earlier than usual. For purposes of this budget, a transition date of January 1, 2018 is assumed. A “hybrid” budget was developed that presents a six (6) month status quo budget for the existing Fire Department expenditures (and revenue) and six (6) months of expenditures with the County. The budgets are presented in three divisions: In-house, Existing Operations, County Fire District and Legacy Costs. The legacy costs are the city costs that remain after the transition to the County Fire District. These costs are comprised of the Administrative Assistant position which will be absorbed, unfunded retirement liability costs for employee’s earned benefits prior to the transfer, unfunded retiree health benefits for employee’s earned benefits prior to the transfer and costs related to worker’s compensation claims prior to the transfer to County Fire.

Care has been taken to ensure that the budget can absorb a transition of this magnitude. One-time plan check and building permits fees for a large development are used in 2017-18; future planned developments are included for forecast years beginning in 2018-19. The budget is balanced and funds are earmarked for one-time costs associated with the Fire transition and toward payments of equipment conversion and renovation of the Fire facility. The 16% Contingency (“Rainy Day” funds) is maintained at \$5.7 million.

Budget Highlights

As for the rest of the budget, supplemental department requests were funded at approximately the same level as 2016-17, vehicle replacements continue as scheduled and a full capital improvement program is presented.

Items included in the budget that reflect City Council adopted goals and other items of note are:

- Presentation of a 5-Year Capital Improvement Program to identify the city’s long term infrastructure needs. A total of \$12.5 million is funded with \$6.1 million in new funding.

Funds are included for:

- ✓ Street Improvements at a funding level to increase the pavement condition index (PCI). A new PCI target will be set from the Pavement Management Plan which is due in June 2017.
- ✓ PCH/Aviation Mobility Improvement Project
- ✓ PCH Traffic Improvements
- ✓ 8th Street Safe Route to School Improvements
- ✓ PCH Sidewalk Improvements and ADA Improvements on PCH, 2nd Street to 21st Street
- ✓ Park Master Plan
- ✓ Restroom improvements at Clark Field, South Park, Pier, Fort Lot of Fun, Seaview Parkette

- ✓ Storm Water/Urban Runoff Diversion Project, Greenbelt
- ✓ Projects to enhance energy efficiency
 - Electric Vehicle and Bicycle Transportation Infrastructure which includes four (4) fast charge electric stations , two (2) dual port charging stations and bicycle parking, racks and corrals at various locations
 - Pier Plaza Lamp Post Replacement
- ✓ Downtown Strategic Plan Implementation
- ✓ ADA Improvements at Various Locations
- ✓ South Park Phase II
- ✓ Continuing progress on the General Plan/Local Control Program/Blueprint for a Low Carbon Future

After review of the Capital Improvement Program by the new City Manager, seven projects were placed on hold as a result of priority needs, staff capacity and/or funding constraints. The City Council reduced funding on CIP 17-544, Feasibility, Greenbelt Path, and requested that the project be submitted to both the Planning Commission and Parks and Recreation Commission, with enhanced public outreach. The City Council also requested a new CIP be created and funded at \$50,000 for Citywide Maintenance Enhancement/Cleanup. It is a new project, CIP 17-690. These projects are noted in the Capital Improvement Plan starting on page 316.

- Funds are earmarked for estimated one-time costs for employee leave payouts related to the Fire transition to the County in the amount of \$701,401. Funds from the General Fund and assigned funds for Accrued Compensation are used. When reserves and goal amounts are reviewed at midyear budget review, staff will make a recommendation about re-establishing set aside funds for Accrued Compensation. The goal amount will be lower due to the Fire transition to the County.
- Funds previously set aside from the 2% increase in the Transient Occupancy Tax are set aside towards the first two of five payments Fire Facility Renovation \$698,254 and the first of five payments for equipment conversion costs in the amount of \$56,596 for a total of \$754,850.
- Replacement of nine (9) vehicles for the Police Department and Community Services.
- \$787,390 is transferred from the General Fund for debt service related to the oil settlement (2015 Lease Revenue Bond).
- \$681,969 is added to the \$293,000 set aside last year for the future required upgrade of all city radios as part of the South Bay Regional Public Communication Authority upgrade of the joint powers authority for dispatching. An additional \$180,000 is also set aside for the Police Records Management System upgrade.
- A new fund has been set up for the undersea cable being installed by RTI at 25th Street. The first cable is expected to be operational in July so \$330,000 in revenue is budgeted in the RTI Fund and \$240,000 in the RTI Tidelands Fund.
- City Council suggested that additional parking enforcement be extended to 2:00 a.m. One additional Community Services Officer is recommended for this purpose. The department will also be providing traffic coordination during school pickup and drop-off times for Valley and Valley View schools.
- Labor negotiations have concluded with four of the seven bargaining units: Police, Fire, Management and Professional/Administrative Employees. The increases are not reflected in the salary accounts, however funds have been set aside for all labor negotiations.
- Design costs of \$25,000 for a citywide signage overhaul and start- up costs of \$30,000 for an electric shuttle program are included in the City Manager's budget.

- A pilot smart meter test will be implemented with the current vendor to test for the most advantageous placement of smart meters in residential areas or commercial-adjacent areas due to the high cost. Full replacement of non-smart meters would cost over \$600,000.
- \$100,000 is included in Public Works Administration for a citywide Urban Forrest Assessment & Tree Replacement Program.
- E-chalking software will be purchased for Community Services to improve efficiency and reduce injuries with the issuance of parking citations.
- An additional \$70,000 is included under City Manager in the Equipment Replacement Fund citywide document imaging project to ensure all departments are included.
- Requests were received from the Chamber of Commerce for sharing of costs for holiday lighting and decorations (\$15,000) and from the Hermosa Beach Sister City Organization for sharing of cost for a Loreto Plaza Monument (\$10,000). The Chamber of Commerce decision will be considered with the Chamber's Midyear Recap presented to the City Council in July.

Personnel changes recommended in the budget are:

<u>Department</u>	<u>Position</u>	<u>New Positions</u>	<u>Comments</u>
<u>Full Time</u>			
Police Department	Community Services Officer		New position, full time/permanent
Public Works	Public Works Inspector		Position added during 2016-17 using staff augmentation funds, full time/temporary
<u>Part-Time</u>			
Public Works	Public Works Intern		Position added during 2016-17 using staff augmentation funds, part time/temporary
<u>Transferred or Reallocated Positions</u>			
<u>Full Time</u>			
City Manager	Emergency Management Coordinator		Moved from Fire Department
	Environmental Analyst (1)		Allocate 10% of position to Source Reduction/Recycling (moved from Community Development Department)
	Environmental Intern		Allocate 10% of position to Source Reduction/Recycling (moved from Community Development Department)
Community Development	Code Enforcement Officer/Fire Inspector		Moved from Fire Department, 50% to each division.
	Building & Code Enforcement Official		Reallocate 5% of time to Planning from Source Reduction/Recycling
	Community Development Director		Reallocate 4% of time to Planning from Source Reduction/Recycling
	Senior Planner		Reallocate 10% of time to Planning from Source Reduction/Recycling
Fire Department	Administrative Assistant		Moved from Fire, In-house to Fire Legacy

Revenue Trends and Assumptions

Since the General Fund pays for the majority of operating expenses, analysis of revenue and expenditures will focus on that fund. Most of the revenue in the other funds comes either from grants, other one-time funds, or funds which are restricted by use; therefore an overall comparison is not meaningful.

Total revenue for the General Fund is estimated at approximately \$39.6 million. The overall revenue increase is 4.0% over the 2016-17 Budget. Notable variations are addressed below.

General Fund Revenue Summary

Revenues	Budget 2016-17	Budget 2017-18	Increase Decrease	Overall % Increase	% of Total
Taxes	26,405,508	27,401,331	995,823	3.77%	69%
Licenses and Permits	1,160,421	1,508,539	348,118	30.00%	4%
Fines and Forfeitures	2,290,465	2,390,136	99,671	4.35%	6%
Use of Money and Property	862,238	833,299	-28,939	-3.36%	2%
Intergovernmental/State	121,608	124,877	3,269	2.69%	1%
Service Charges	6,821,412	7,204,605	383,193	5.62%	18%
Other Revenue	365,453	115,301	-250,152	-68.45%	0%
Total Revenue	38,027,105	39,578,088	1,550,983	4.08%	100%

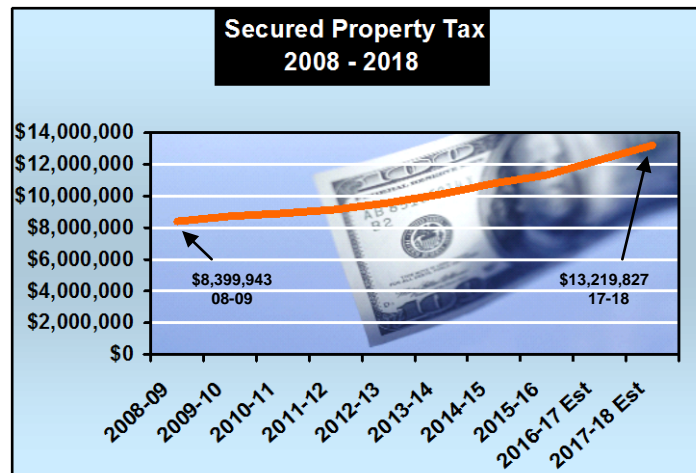
Taxes

Since Taxes represent 69% of General Fund revenue, a discussion of the largest tax sources follows.

Secured Property Tax. Secured property taxes, shown in the chart below, represent 33% of General Fund revenue. The assumed increase is estimated at 5.7% or just over \$700,000 for 2017-18; growth is projected at 7.5% for 2016-17; actual increases for the previous four years were 7%, 7%, 4.5%, and 2.7%. The growth in the property tax is a positive indicator of our economic improvement and makes the biggest dollar impact.

The tax rate is 1% of the assessed valuation. Property taxes are remitted to the County and then distributed by the County to each city. The Los Angeles County Assessor releases the assessment roll in July each year however cities do not know their actual tax levy until December.

FY	Amount
2008-09	\$8,399,943
2009-10	\$8,729,364
2010-11	\$8,918,277
2011-12	\$9,159,137
2012-13	\$9,568,603
2013-14	\$10,128,092
2014-15	\$10,809,315
2015-16	\$11,510,006
2016-17	\$12,282,442
2017-18	\$13,219,827

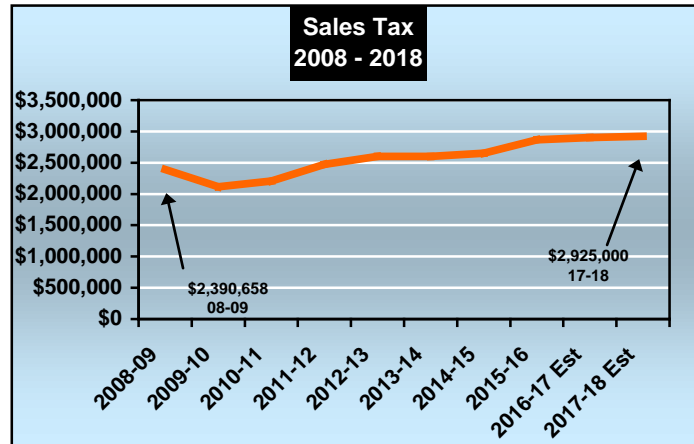


Total Property Taxes are shown in the General Fund Revenue pie chart behind the Revenue tab in the budget and equal 41.9% of General Fund revenue. Measured in total or just in Secured Tax, property tax

is our highest source of revenue. Please also refer to the Property Tax Dollar Breakdown chart behind the Revenue tab that shows how property tax is distributed among agencies in Los Angeles County.

Sales Tax. Sales tax is estimated at \$2.9 million and continues to be at the highest revenue level to date. Sales tax data lags by one quarter since the State collects the revenue for cities and makes the detailed data available on a quarterly schedule.

FY	Amount
2008-09	\$2,390,658
2009-10	\$2,112,971
2010-11	\$2,209,559
2011-12	\$2,474,651
2012-13	\$2,598,751
2013-14	\$2,600,000
2014-15	\$2,653,361
2015-16	\$2,865,697
2016-17	\$2,900,000
2017-18	\$2,925,000



Note: For chart presentation purposes, Sales Tax and In Lieu Sales Tax are combined.

Revenue for 2017-18 is estimated to continue at the 2016-17 level. As shown in the table of revenue below for the first eight months, most categories show relatively small fluctuations. The largest deviation is with the Food Store category as a result of the Ralph's closeout in 2015-16 and only one quarter included for the new Trader Joe's in 2016-17.

Sales Tax by Class, July 2016– February, 2017

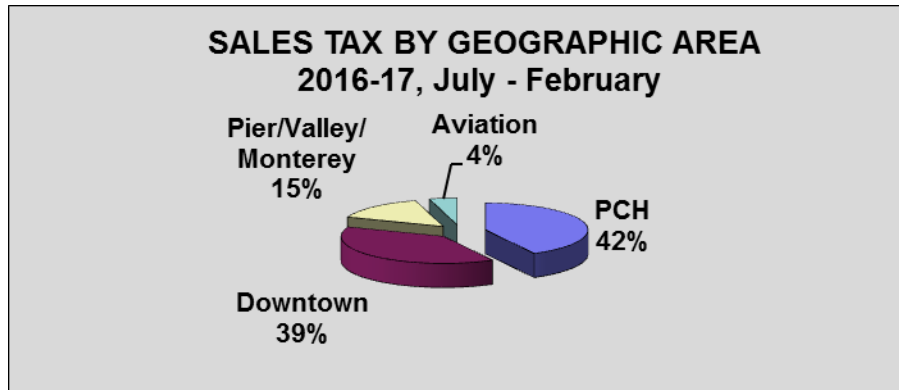
RANK / BUSINESS CLASS	2016-17 July - February	INC/(DEC)	% Change Previous Year	% OF TOTAL
1 EATING/DRINKING PLACES	\$753,655	(\$14,044)	-1.83%	35.13%
2 OTHER RETAIL STORES	\$215,847	(\$5,614)	-2.53%	10.06%
3 BUILDING MATERIALS	\$175,577	\$5,357	3.15%	8.19%
4 FOOD STORES	\$119,483	(\$15,074)	-11.20%	5.57%
5 BUSINESS, SERVICE, REPAIR	\$111,598	(\$1,820)	-1.60%	5.20%
6 AUTO DEALERS AND SUPPLIES	\$92,708	\$6,319	7.31%	4.32%
7 MANUFACTURING & WHOLESALE	\$90,768	(\$5,957)	-6.16%	4.23%
8 SERVICE STATIONS	#	#	-6.65%	#
9 FURNITURE/APPLIANCE	\$62,475	\$166	0.27%	2.91%
10 DRUG STORES	#	#	4.02%	#
11 PACKAGED LIQUOR	\$52,773	(\$3,152)	-5.64%	2.46%
12 APPAREL STORES	\$45,460	\$6,003	15.21%	2.12%
13 GENERAL MERCHANDISE	\$2,478	\$722	41.12%	0.12%
COUNTY/STATE POOL	\$273,144	\$21,637	8.60%	12.73%
NON-STORE/PART TIME RETAILERS	\$5,729	(\$4,531)	-44.16%	0.27%

* Threshold for inclusion, \$300 per quarter. Please note that % of Total column would not equal 100% since not all businesses are included

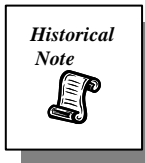
Information omitted if fewer than four businesses in the category per State Board of Equalization

**Sales Tax Comparison by Geographic Area
July 2016 – February 2017**

LOCATION	Revenue	% OF	% Chg	Revenue	% OF
	2015-16	Total		2016-17	Total
PCH	\$660,390	43%	-1%	\$655,547	42%
Downtown	\$601,432	39%	0%	\$601,175	39%
Pier/Valley/Monterey	\$224,463	14%	3%	\$231,197	15%
Aviation	\$68,963	4%	-1%	\$68,008	4%
		100%			100%



Sales tax represents 7.4% of total General Fund revenue. The sales tax rate for Los Angeles County is currently 8.75% distributed as follows: 6.25% State; Proposition A Transportation .5%; Proposition C Transportation .5%; Measure R Transportation .5%; City of Hermosa Beach 1% (or city point of sale, generally). This means that the City receives 1% of each dollar, or \$1 for each \$100 in sales that are taxable. The sales tax rate will increase on July 1 by 0.50% to 9.25%. This is due to Measure M approved by Los Angeles County voters. Sales tax will increase again on October 1 by an additional 0.25% due to Measure H for a total sales tax rate of 9.50%. Measure M is the Los Angeles County Traffic Improvement Plan to improve freeway traffic flow/safety; repair potholes/sidewalks; repave local streets; earthquake-retrofit bridges; synchronize signals; keep senior/disabled/student fares affordable; expand rail/subway/bus systems; improve job/school/airport connections; and create jobs. Measure H is the Los Angeles County measure for homeless programs.



Historical Note

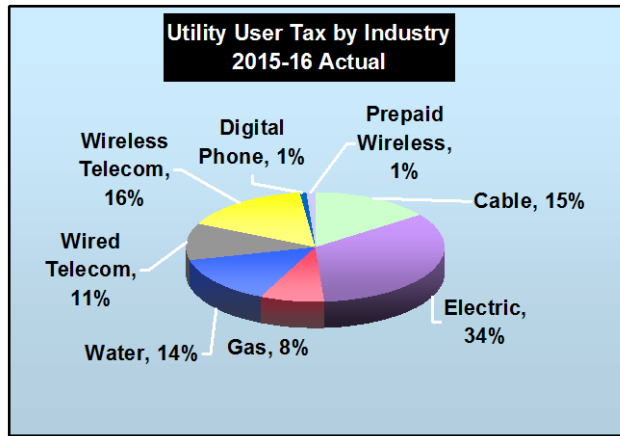
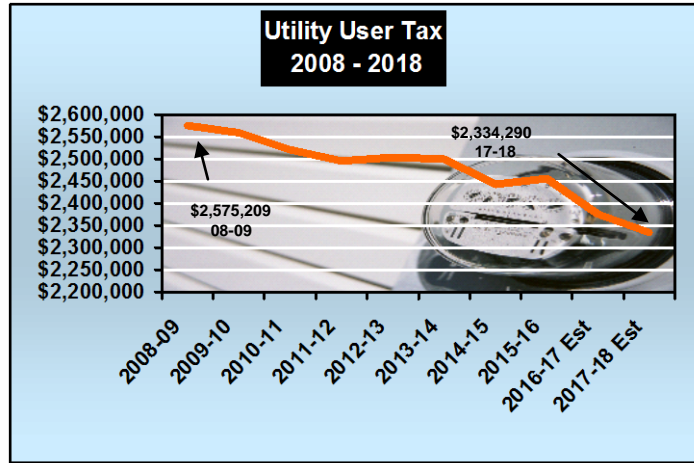
The Governor’s ballot measure to finance 2002-03 and 2003-04 state budget deficits resulted in the “Triple Flip” whereby .25 % of the sales tax was taken from local governments to guarantee State debt. This action afforded the State a more favorable investment category and thereby a lower rate of interest.

The funds were paid back to local governments, using the property tax schedule, which was less advantageous for cities since property tax is paid less often than sales tax. There was no actual loss to the city of the principal amount; there was a lost investment opportunity however, due to the cash flow impact.

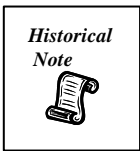
The payoff of the bonds was included in the Governor’s budget last year and bonds were defeased in late July 2015. As a result, the 0.25 percent rate reverted back to the City on January 1, 2016.

Utility User Tax. Revenue for the UUT is estimated at the 2016-17 level. Actual revenue has fluctuated between -2% to +.30% over the past eight years.

FY	Amount
2008-09	\$2,575,209
2009-10	\$2,559,369
2010-11	\$2,520,720
2011-12	\$2,495,895
2012-13	\$2,503,265
2013-14	\$2,500,000
2014-15	\$2,443,000
2015-16	\$2,455,484
2016-17	\$2,375,579
2017-18	\$2,334,290



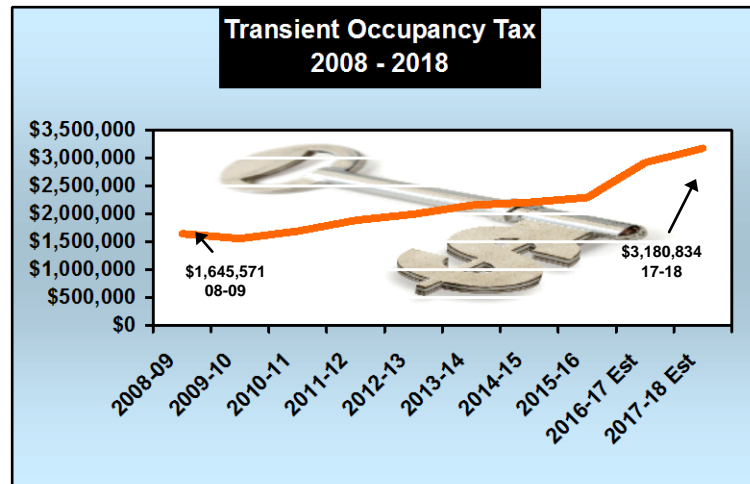
Utility User Tax (UUT), which applies to use of electricity, gas, water, video (cable), and telecom comprises 5.9% of General Fund revenue. \$700,000 of the revenue is transferred annually to the Storm Drain Fund for operations and maintenance.



Voters, in November 2007, realizing the importance of this revenue source to the City, approved a modernized UUT ordinance by a 72% margin to ensure continued collection of the UUT as technology changes the way the UUT is applied to services. Voters also approved a reduction of the rate for video and telecom from 6% to 5.5% to keep revenue neutral. The rate on electricity, gas and water remains at 6%.

Transient Occupancy Tax (TOT). Transient occupancy tax or “hotel tax” represents 8% of General Fund revenue. The TOT tax rate increased from 10% to 12% on January 1, 2016 as a result of an initiative placed on the ballot by residents. Revenue is estimated to remain at the 2016-17 level of \$3,180,834. Adjusting for the 2% increase, revenue would be 5% above the 2015-16 level. Occupancy for the first seven months is 79.79% compared to 78.81% for the same period last year. The occupancy rate for Los Angeles County for the same period is 81.86% and for the South Bay is 84.46%.

FY	Amount
2008-09	\$1,645,571
2009-10	\$1,559,049
2010-11	\$1,689,356
2011-12	\$1,884,020
2012-13	\$1,996,173
2013-14	\$2,154,315
2014-15	\$2,204,420
2015-16	\$2,295,470
2016-17	\$2,920,369
2017-18	\$3,180,834



Hotels are generally the highest revenue-producing use for the city for property in Hermosa Beach. An advantage of the transient occupancy tax as a local revenue source is that it is paid by visitors, rather than residents, to help maintain our city services and the tax is collected by and stays in Hermosa Beach rather than going to the State or County coffers first.

Non-Tax Revenue

License and Permits increase 30% due to building permit activity, namely a large development on Pacific Coast Highway. Building permits fluctuate vastly from year to year as building activity changes. In this category, revenue from Taxi Franchises is down over \$100,000 due to a reduction in taxis licensed as a result of competition from so-called “gig economy” or “new economy” businesses.

Fines and Forfeitures revenue reflects an increase of 4% due to addition of enforcement from 8 a.m. to 2 a.m. This is a recommended action but will be discussed during the Budget Workshop. Parking citation issuance is down by 7% as of February. With full staffing, this revenue trend should improve.

Use of Money and Property appears to decline 3% however the decrease just reflects a redistribution of interest among funds, with the General Fund being allocated slightly less. The interest estimate is estimated to increase by 13%.

Service Charges are up 5%, once again with a large plan check fee from a development on Pacific Coast Highway.

The decrease in the Other Revenue category is due to the fact that revenue from other reimbursements, donations and general miscellaneous revenue varies from year to year and is therefore not assumed in the budget.

Expenditures

Overall expenditures in the General Fund are budgeted at \$37.7 million. The increase over the 2016-17 Budget is approximately 2%.

The Personal Services comparison below shows a decrease of almost 3% when comparing the 2017-18 Budget to the 2016-17 Budget. The decrease is a combined result of removal of Fire in-house personnel costs for six (6) months, the addition of city legacy costs for Fire and the additional personnel listed earlier in this message. The largest non-personnel change is in the Contract Services, Government due to the addition of County Fire costs for six (6) months and the costs for an election in November 2017. The Contract Services, Private category decreases due to removal of Fire Department costs and lower costs in several departments because one-time costs included in the previous year are no longer required. These include City Attorney and other legal costs related to the oil settlement, engineering, land development support, scanning costs and elevator repairs in Public Works, business license and

animal license software costs in Finance Cashier. Materials/Supplies/Other category decreases due primarily to the removal of Fire Department costs.

General Fund Expenditure Summary

Expenditures	Budget 2016-17	Budget 2017-18	Increase Decrease	Overall % Increase	% of Total
Personal Services	23,442,696	22,815,177	-627,519	-2.68%	60%
Contract Services Private	4,227,392	3,688,978	-538,414	-12.74%	10%
Contract Services /CIP's	1,954,591	2,159,251	204,660	10.47%	6%
Contract Serv/Govt	1,103,736	3,526,783	2,423,047	219.53%	9%
Materials/Supplies/Other	6,016,572	5,471,154	-545,418	-9.07%	14%
Equipment/Furniture	77,539	51,136	-26,403	-34.05%	<1%
Total Expenditures	36,822,526	37,712,479	889,953	2.42%	100%

As part of the budget balancing, General Funds were used to cure the deficit of \$86,392 in the Lighting Fund. \$101,555 has been set aside again for building maintenance (now a total of \$833,523) in the Equipment Replacement Fund and \$219,556 is provided for unanticipated expenditures.

Personnel. As a service business, most of our costs are in personnel (61% of General Fund). As mentioned earlier, personnel costs are 2.68% lower than the 2016-17 Budget.

As listed on page 4 of this overview, one (1) permanent position and two (2) temporary positions are recommended in the budget. Additionally, the Emergency Management Coordinator is being transferred to the City Manager’s Department from the Fire Department and the Code Enforcement/Fire Inspector is being transferred from the Fire Department to Community Development. This position is split equally between the Building and Planning divisions.

No salary increases are included in the budget other than step increases which are budgeted as usual for employees who have been with the City less than five years. As mentioned earlier, labor negotiations are still underway with five of the seven bargaining units. The increases for the four units who have agreed, Police, Fire, Management and Professional and Administrative Employees are not yet reflected in the salary accounts, however funds have been set aside for all labor negotiations.

Employee benefit estimates appear to be flat due to the inclusion of in-house Fire employees for only six (6) months. Without Fire, the increase would be 7% which is the assumption of 14% on medical insurance effective January 1, 2018. The actual rates are typically lower than the assumed increase.

Retirement costs increase by 9% without Fire. The reason for the increase in 17-18 was likely due to impacts of policy changes by the CalPERS Board and from the 6/30/15 investment loss. The risk mitigation strategy that would have moved the assumed discount rate from 7.50% to 6.50% over 20 years is suspended however the CalPERS Board in December approved a change in the discount rate from 7.50% to 7% over three years. This action will not impact rates until 2018-19. Further information regarding these factors is provided in the Forecast which is under a separate tab.

Sewer Fund. A sewer service charge was established on June 23, 2015 to cover annual operation and maintenance costs as well as an estimated \$11 million rehabilitation project, with the first levy for the 2015-16 fiscal year. A Sewer Master Plan will provide the City with comprehensive documents assessing the existing condition of our sewer infrastructure, and provide long term capital improvement planning to allow the City to handle maintenance and improvement of the infrastructure to benefit in a cost-effective manner.

Storm Drain Fund. Prior to approval of the sewer fee, funds were transferred from the General Fund UUT revenue to the Sewer Fund to fund the basic maintenance of the system. This amount of \$700,000 is now transferred to the Storm Drain Fund for the purpose of operations, maintenance, and compliance with the new storm water permit requirements. The City participates in a multi-city Enhanced Watershed Management Program. A Storm Drain Master Plan will assess the existing condition of the City’s storm drain network and provide recommendations for repairs for areas of found deficiencies. The Master plan

will list and prioritize the improvement and maintenance needed as related to capacity deficiencies, pipe condition problems and areas where additional storm drains need to be constructed. The report will present findings along with a proposed capital improvement plan to the City.

Insurance Fund. The City's established goal for net assets in the Insurance fund is \$3,000,000. The projected balance at 6/30/18 is lower than the goal at \$2,080,761 due to a dispute settlement in 2016-17 with an oil company of \$1,500,000. Under the settlement, the 1992 lease and any other related permits, entitlements or approvals for oil drilling and resource extraction, as well as all existing mineral rights within the city, are fully relinquished and terminated.

Claims liabilities in the Insurance Fund will be updated when actuarial reports provided by the insurance pool actuary are received. Depending on whether claims liabilities increase or decrease, the fund balance will change. If the balance is still lower than the \$3,000,000 goal, it is recommended that funds left unspent in the General Fund at 6/30/17 be transferred to bring the total back to the goal amount.

Claim levels are reviewed as part of the preparation of the Comprehensive Annual Financial Report (CAFR) and at Midyear Budget Review.

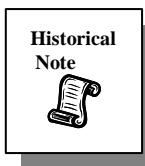
Equipment Replacement Fund (ERF). Nine (9) vehicles are recommended for purchase according to the criteria in the equipment replacement schedules and adopted fleet policy: six (6) are for the Police Department and three (3) for Community Services. All of the vehicles are replacements. Vehicles being replaced may be found in the Vehicle Replacement Schedule in the Appendix. Communications equipment (including computers and peripherals) and business machines scheduled for replacement are funded as scheduled. The schedules for these are also found in the Appendix.

The projected balance in the ERF is \$2,075,289, which is lower than our goal of \$2,500,000. It is recommended that funds left unspent in the General Fund at 6/30/17 be transferred to bring the total back to the goal amount. Unspent funds will be transferred first to the Insurance Fund as explained above and then remaining funds transferred to the ERF.

Funding for Retiree Health Benefits. Funds for the Annual Required Contribution (ARC) for these benefits as determined by the actuarial study are included in the budget. The most recent study covers fiscal years 2015-16, 2016-17 and 2017-18. A new study will be conducted in 2017-18 to cover the following three years as required. The ARC for 2017-18 is higher by only 3% since only six (6) months of in-house Fire costs are included. (the unfunded liability for employee service prior to transfer to County Fire is budgeted separately in a "Fire Legacy" division.)

Having started putting funds aside for funding of these benefits in 2003-04, the City is making steady progress on funding levels.

A new reporting requirement for Other Post-Employment Benefits (OPEB), GASB (Governmental Accounting Standards Board) 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, is effective for the Comprehensive Annual Financial Report (CAFR) for fiscal year 2016-17. GASB 75, as it is called, parallels the recently implemented standards for reporting retirement costs. Similar to the changes for pension reporting, GASB 75, impacts financial reporting only, and does not change the way the City funds its OPEB. By funding the Annual Required Contribution, and setting aside funds in a trust, the City is meeting its contribution requirement, as we do with CalPERS.



As of August, 2007, we placed funds for our OPEB (Other Post-Employment Benefits) costs in an irrevocable trust. Higher investment earnings should be realized over time since the trust is structured as legally distinct from the city, and therefore not subject to the legal restrictions placed on city investments. Earning a higher rate of interest reduces our Annual Required Contribution. Separate investment policies exist for the trust.

Capital Improvement Fund. The estimated balance at 6/30/17 in the Capital Improvement Fund is \$2,313,307. This balance is higher than usual due to the transfer at year end 2015-16 of unspent funds from the General Fund of approximately \$1,500,000, a transfer of unused funds reserved for debt service and unspecified contingencies of approximately \$2,600,000 and \$800,000 in funds from the Insurance

Fund that were in excess of the goal amount. Funds remain in the Capital Improvement Fund until appropriated by the City Council.

Capital Improvements. The Capital Improvement Program includes funds budgeted for 2017-18 and a 5-Year Plan to show total infrastructure needs. The Capital Improvement Program totals \$12.5 million for 2017-18, which includes \$6.4 million in estimated carryover funds from 2016-17. The prior year funding column on the Capital Improvement Program Summary represents projects that are underway. \$6.1 million in new funds are budgeted.

Of the new funds, over \$1.7 million is budgeted for Street Improvements, \$2 million for Sewer and Storm Drain Improvements, \$408,000 for Park Improvements and \$2 million for Public Building and Grounds Improvements. All of the current year projects are cross-referenced with the associated strategic plan goal behind the Capital Improvement Plan 2017-18 Tab.

Performance Measures. Using performance measurement for decision making is a generally accepted best practice and a management pillar recommended by the Government Finance Officers Association (GFOA). GFOA recommends that program and service performance measures be developed and used as an important component of long term strategic planning and decision making which should be linked to governmental budgeting.

In 2014, the City began compiling and reviewing performance measures on a pilot basis for several departments. In fiscal years 2015/16 and 2016/17, the City presented consolidated outcome-based performance measures with cohort benchmarks across departments in conjunction with the International City/County Management Association's (ICMA) comparative performance management and analytics platform (first via ICMA's 'CPM 101' platform and ultimately their web-based 'ICMA Insights' program). During the past year, the 'ICMA Insights' program has been disbanded. As a result, Hermosa Beach's measures presented within this year's budget have been modified slightly since FY2016/17 to account for the unavailability in comparative data while still presenting an accurate and valuable picture of overall City performance. Moving forward, the City will continue to develop and track department measures and will examine other avenues for obtaining meaningful comparative metrics across jurisdictions.

In the City's FY2017/18 budget, Performance Measures are broken down at a department level and presented as an assessment dashboard included at the front of each department's budget section. The Performance Measures provide a selected snapshot of how well departments are doing. Furthermore, each department's assessment dashboard will be used to track progress and provide a basis to evaluate and improve overall performance. Where information is available, the measures are trended over time to highlight areas for improvement. Trend assessment illustrates direction in a positive (green), negative (red), or neutral (white) direction. Where a target of "met or exceeded" is used instead of a trend assessment, the indicator is a check-mark (✓).

Priority Based Budgeting. Due to the Fire Services study and the earlier than usual look at the 2017-18 budget for decision-making purposes, the Priority Based Budgeting model is suspended and may be revisited during fiscal year 2017-18.

Financial Forecast and Financial Plan. The 5-Year Forecast is found under a separate tab in this document. A draft Financial Plan was presented to the City Council with the 2016-17 Budget. At that time, master plans, which will be linked to the financial plan, were not available. Now that the Fire Services decision has been made and master plans for sewer, storm drains and the pavement management plan are near completion, a new draft financial plan will be drafted.



Performance Measurement

Using performance measurement for decision making is a generally accepted best practice and a management pillar recommended by the Government Finance Officers Association (GFOA). GFOA recommends that program and service performance measures be developed and used as an important component of long term strategic planning and decision making which should be linked to governmental budgeting.

In 2014, the City began compiling and reviewing performance measures on a pilot basis for the following departments/divisions: Community Development, Community Resources, Fire and Emergency Management Services (EMS), Police, Public Works, Human Resources, Information Technology, Finance, Treasurer, and City Clerk. In fiscal years 2015/16 and 2016/17, the City presented consolidated outcome-based performance measures with cohort benchmarks across departments in conjunction with the International City/County Management Association's (ICMA) comparative performance management and analytics platform (first via ICMA's 'CPM 101' platform and ultimately their web-based 'ICMA Insights' program). During the past year, the 'ICMA Insights' program has been disbanded. As a result, Hermosa Beach's measures presented within this year's budget have been modified slightly since FY2016/17 to account for the unavailability in comparative data while still presenting an accurate and valuable picture of overall City performance. Moving forward, the City will continue to develop and track department measures and will examine other avenues for obtaining meaningful comparative metrics across jurisdictions.

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SUMMARIES

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CITY OF HERMOSA BEACH BUDGET SUMMARY
Budget 2017-18

	Major Fund	Special Revenue Funds	
	GENERAL FUND 001	LIGHTING LANDSCAPING FUND 105	STATE GAS TAX FUND 115
ESTIMATED REVENUE			
Taxes	\$27,401,331	\$457,445	\$0
Licenses/Permits	\$1,508,539	\$0	\$0
Fines/Forfeitures	\$2,390,136	\$0	\$0
Use of Money/Property	\$833,299	\$0	\$661
Intergovernmental/State	\$124,877	\$0	\$558,197
Intergovernmental/County	\$0	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$0
Current Service Charges	\$7,204,605	\$0	\$0
Other Revenue	\$115,301	\$0	\$0
TOTAL ESTIMATED REVENUE	\$39,578,088	\$457,445	\$558,858
INTERFUND TRANSFERS IN	\$351,298	\$86,392	\$0
ESTIMATED FUNDS AVAILABLE	\$39,929,386	\$543,837	\$558,858
FUND BALANCE			
7/1/17	\$8,908,653	\$44,284	(\$17,972)
16-17 CIP Carry Forward	\$1,309,251	\$0	\$179,577
TOTAL FUNDS AVAILABLE	\$50,147,290	\$588,121	\$720,463
APPROPRIATIONS			
Operating Budget	\$35,502,092	\$577,067	\$0
Capital Outlay	\$51,136	\$0	\$0
Capital Improvements- Prior Year	\$1,309,251	\$0	\$179,577
Capital Improvements- Current Year	\$850,000	\$0	\$144,996
TOTAL APPROPRIATIONS	\$37,712,479	\$577,067	\$324,573
INTERFUND TRANSFERS OUT	\$1,573,782	\$11,054	\$302,266
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$39,286,261	\$588,121	\$626,839
ADJUST FUND BALANCE FOR FIXED ASSET ADDITIONS			
ESTIMATED FUND BALANCE 6/30/18	\$10,861,029 (a)	\$0	\$93,624

(a) CLASSIFICATIONS OF FUND BALANCE:

	Previous Balance	Current Balance
Restricted		
Verizon PEG Grant	\$88,481	\$0
General Plan Maintenance Fee	\$0	\$298,501
Greenwald Theatre Improvement Donation	\$45,000	\$45,000
Sign Donation	\$50,000	\$50,000
Committed		
In Lieu Fee/ Parking Facility	\$115,600	\$202,300
Assigned		
Contingencies	\$5,556,706	\$5,680,332
2017-18 Unspecified Contingency	\$0	\$1,171,000
Unspecified Contingency	\$957,645	\$957,645
TOT Increase Reserved for CIP 15/16	\$231,936	\$0
TOT Increase Reserved for CIP 16/17	\$522,914	\$0
Retirement Rate Stabilization	\$1,000,000	\$1,000,000
	<hr/>	<hr/>
		\$9,404,778
Fire:		
Compensated Absences	340,371	\$340,371
For Fire Leave Cashouts		\$22,331
Additional Funds Reserved for Full County + Legacy Expenses		\$338,699
Fire Department Accrued Leave Balance Cashouts		\$701,401
Use Funds Reserved for Full County + Legacy Exp for Cashouts		-\$338,699
Use Assigned Compensated Absences Balance for Cashouts		-\$340,371
Use Assigned Balance for Fire Leave Cashouts		-\$22,331
Facility Payment- 18/19 (Use Reserved TOT Increase)		\$418,223
Equipment Conversion Costs- 18/19 (Use Reserved TOT Increase)		\$56,596
Reserve for Future Facility/Equip Costs (Remaining TOT Increase)		\$280,031
		<hr/>
		\$1,456,251

Available Fund Balance 6/30/18	\$0	\$0	\$93,624
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CITY OF HERMOSA BEACH BUDGET SUMMARY
Budget 2017-18

Special Revenue Funds

	AB 939 FUND 117	PROP A OPEN SPACE FUND 121	TYCO FUND 122	TYCO TIDELANDS FUND 123
ESTIMATED REVENUE				
Taxes	\$0	\$0	\$0	\$0
Licenses/Permits	\$0	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0	\$0
Use of Money/Property	\$277	\$0	\$323,680	\$25
Intergovernmental/State	\$0	\$0	\$0	\$0
Intergovernmental/County	\$0	\$20,557	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$0	\$0
Current Service Charges	\$58,632	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0
TOTAL ESTIMATED REVENUE	\$58,909	\$20,557	\$323,680	\$25
INTERFUND TRANSFERS IN	\$0	\$0	\$0	\$0
ESTIMATED FUNDS AVAILABLE	\$58,909	\$20,557	\$323,680	\$25
FUND BALANCE				
7/1/17	\$27,649	\$0	\$85,361	\$21
16-17 CIP Carry Forward	\$0	\$0	\$445,922	\$53,728
TOTAL FUNDS AVAILABLE	\$86,558	\$20,557	\$854,963	\$53,774
APPROPRIATIONS				
Operating Budget	\$34,547	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Capital Improvements- Prior Year	\$0	\$0	\$445,922	\$53,728
Capital Improvements- Current Year	\$0	\$0	\$227,864	\$0
TOTAL APPROPRIATIONS	\$34,547	\$0	\$673,786	\$53,728
INTERFUND TRANSFERS OUT	\$0	\$20,557	\$0	\$0
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$34,547	\$20,557	\$673,786	\$53,728
ADJUST FUND BALANCE FOR FIXED ASSET ADDITIONS				
ESTIMATED FUND BALANCE 6/30/18	\$52,011	\$0	\$181,177	\$46



CITY OF HERMOSA BEACH BUDGET SUMMARY
Budget 2017-18

	Special Revenue Funds			
	PARK/ RECREATION FACILITY TAX FUND 125	BAYVIEW DRIVE DISTRICT ADMIN EXPENSE FUND 135	LOWER PIER ADMINISTRATIVE EXPENSE FUND 136	MYRTLE DISTRICT ADMINISTRATIVE EXPENSE FUND 137
ESTIMATED REVENUE				
Taxes	\$0	\$0	\$0	\$0
Licenses/Permits	\$0	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0	\$0
Use of Money/Property	\$1,437	\$14	\$0	\$106
Intergovernmental/State	\$0	\$0	\$0	\$0
Intergovernmental/County	\$0	\$0	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$0	\$0
Current Service Charges	\$0	\$0	\$0	\$0
Other Revenue	\$226,620	\$4,500	\$2,600	\$9,000
TOTAL ESTIMATED REVENUE	\$228,057	\$4,514	\$2,600	\$9,106
INTERFUND TRANSFERS IN	\$0	\$0	\$0	\$0
ESTIMATED FUNDS AVAILABLE	\$228,057	\$4,514	\$2,600	\$9,106
FUND BALANCE				
7/1/17	\$91,196	\$1,074	\$1,994	\$8,431
16-17 CIP Carry Forward	\$0	\$0	\$0	\$0
TOTAL FUNDS AVAILABLE	\$319,253	\$5,588	\$4,594	\$17,537
APPROPRIATIONS				
Operating Budget	\$0	\$1,785	\$1,405	\$6,183
Capital Outlay	\$0	\$0	\$0	\$0
Capital Improvements- Prior Year	\$0	\$0	\$0	\$0
Capital Improvements- Current Year	\$260,000	\$0	\$0	\$0
TOTAL APPROPRIATIONS	\$260,000	\$1,785	\$1,405	\$6,183
INTERFUND TRANSFERS OUT	\$0	\$2,307	\$2,249	\$5,264
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$260,000	\$4,092	\$3,654	\$11,447
ADJUST FUND BALANCE FOR FIXED ASSET ADDITIONS				
ESTIMATED FUND BALANCE 6/30/18	\$59,253	\$1,496	\$940	\$6,090

Available Fund Balance 6/30/18	\$59,253	\$1,496	\$940	\$6,090
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CITY OF HERMOSA BEACH BUDGET SUMMARY
Budget 2017-18

	Special Revenue Funds			
	LOMA DISTRICT ADMINISTRATIVE EXPENSE FUND 138	BEACH DRIVE DISTRICT ADMINISTRATIVE EXPENSE FUND 139	COMMUNITY / DEV BLOCK GRANT 140	PROPOSITION A FUND 145
ESTIMATED REVENUE				
Taxes	\$0	\$0	\$0	\$367,353
Licenses/Permits	\$0	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0	\$0
Use of Money/Property	\$172	\$25	\$0	\$9,836
Intergovernmental/State	\$0	\$0	\$0	\$0
Intergovernmental/County	\$0	\$0	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$150,000	\$0
Current Service Charges	\$0	\$0	\$0	\$6,260
Other Revenue	\$10,000	\$3,500	\$0	\$0
TOTAL ESTIMATED REVENUE	\$10,172	\$3,525	\$150,000	\$383,449
INTERFUND TRANSFERS IN	\$0	\$0	\$0	\$0
ESTIMATED FUNDS AVAILABLE	\$10,172	\$3,525	\$150,000	\$383,449
FUND BALANCE				
7/1/17	\$15,776	\$1,817	\$1,743	\$860,325
16-17 CIP Carry Forward	\$0	\$0	\$0	\$274,892
TOTAL FUNDS AVAILABLE	\$25,948	\$5,342	\$151,743	\$1,518,666
APPROPRIATIONS				
Operating Budget	\$6,175	\$1,650	\$0	\$244,914
Capital Outlay	\$0	\$0	\$0	\$0
Capital Improvements- Prior Year	\$0	\$0	\$0	\$274,892
Capital Improvements- Current Year	\$0	\$0	\$150,000	\$0
TOTAL APPROPRIATIONS	\$6,175	\$1,650	\$150,000	\$519,806
INTERFUND TRANSFERS OUT	\$5,710	\$1,891	\$0	\$0
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$11,885	\$3,541	\$150,000	\$519,806
ADJUST FUND BALANCE FOR FIXED ASSET ADDITIONS				
ESTIMATED FUND BALANCE 6/30/18	\$14,063	\$1,801	\$1,743	\$998,860

Available Fund Balance 6/30/18	\$14,063	\$1,801	\$1,743	\$998,860
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CITY OF HERMOSA BEACH BUDGET SUMMARY
Budget 2017-18

Special Revenue Funds

	PROPOSITION C FUND 146	MEASURE R FUND 147	MEASURE M FUND 148	GRANTS FUND 150
ESTIMATED REVENUE				
Taxes	\$304,710	\$228,537	\$233,312	\$0
Licenses/Permits	\$0	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0	\$0
Use of Money/Property	\$10,345	\$5,890	\$0	\$0
Intergovernmental/State	\$0	\$0	\$0	\$88,911
Intergovernmental/County	\$0	\$0	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$0	\$4,750
Current Service Charges	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$640,000
TOTAL ESTIMATED REVENUE	\$315,055	\$234,427	\$233,312	\$733,661
INTERFUND TRANSFERS IN	\$0	\$0	\$0	\$0
ESTIMATED FUNDS AVAILABLE	\$315,055	\$234,427	\$233,312	\$733,661
FUND BALANCE				
7/1/17	\$1,035,948	\$251,588	\$0	(\$663,911)
16-17 CIP Carry Forward	\$232,181	\$485,705	\$0	\$945,147
TOTAL FUNDS AVAILABLE	\$1,583,184	\$971,720	\$233,312	\$1,014,897
APPROPRIATIONS				
Operating Budget	\$0	\$0	\$0	\$9,750
Capital Outlay	\$0	\$0	\$0	\$0
Capital Improvements- Prior Year	\$232,181	\$485,705	\$0	\$945,147
Capital Improvements- Current Year	\$0	\$250,000	\$0	\$60,000
TOTAL APPROPRIATIONS	\$232,181	\$735,705	\$0	\$1,014,897
INTERFUND TRANSFERS OUT	\$0	\$0	\$0	\$0
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$232,181	\$735,705	\$0	\$1,014,897
ADJUST FUND BALANCE FOR FIXED ASSET ADDITIONS				
ESTIMATED FUND BALANCE 6/30/18	\$1,351,003	\$236,015	\$233,312	\$0

Available Fund Balance 6/30/18	\$1,351,003	\$236,015	\$233,312	\$0
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CITY OF HERMOSA BEACH BUDGET SUMMARY
Budget 2017-18

Special Revenue Fd

	AIR QUALITY IMPROVEMENT FUND 152	SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND 153	SEWER FUND 160	STORM DRAIN FUND 161	ASSET SEIZURE/ FORFEITURE FUND 170
ESTIMATED REVENUE					
Taxes	\$0	\$100,000	\$0	\$0	\$0
Licenses/Permits	\$0	\$0	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0	\$0	\$0
Use of Money/Property	\$493	\$894	\$44,804	\$0	\$1,940
Intergovernmental/State	\$25,000	\$0	\$5,599	\$0	\$0
Intergovernmental/County	\$0	\$0	\$20,000	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$0	\$0	\$0
Current Service Charges	\$0	\$0	\$1,110,687	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0
TOTAL ESTIMATED REVENUE	\$25,493	\$100,894	\$1,181,090	\$0	\$1,940
INTERFUND TRANSFERS IN	\$0	\$0	\$0	\$700,000	\$0
ESTIMATED FUNDS AVAILABLE	\$25,493	\$100,894	\$1,181,090	\$700,000	\$1,940
FUND BALANCE					
7/1/17	\$56,461	\$30,872	\$5,267,883	\$266,167	\$210,824
16-17 CIP Carry Forward	\$0	\$0	\$0	\$0	\$0
TOTAL FUNDS AVAILABLE	\$81,954	\$131,766	\$6,448,973	\$966,167	\$212,764
APPROPRIATIONS					
Operating Budget	\$28,000	\$32,199	\$399,706	\$302,077	\$11,100
Capital Outlay	\$0	\$43,200	\$0	\$0	\$600
Capital Improvements- Prior Year	\$0	0	\$0	\$0	\$0
Capital Improvements- Current Year	\$0	0	\$1,332,085	\$664,090	\$0
TOTAL APPROPRIATIONS	\$28,000	\$75,399	\$1,731,791	\$966,167	\$11,700
INTERFUND TRANSFERS OUT	\$0	\$0	\$0	\$0	\$0
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$28,000	\$75,399	\$1,731,791	\$966,167	\$11,700
ADJUST FUND BALANCE FOR FIXED ASSET ADDITIONS					
ESTIMATED FUND BALANCE 6/30/18	\$53,954	\$56,367	\$4,717,182	\$0	\$201,064

Available Fund Balance 6/30/18	53,954	\$56,367	\$4,717,182	\$0	\$201,064
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CITY OF HERMOSA BEACH BUDGET SUMMARY
Budget 2017-18

	Special Revenue Fd		
	FIRE PROTECTION FUND 180	RTI UNDERSEA CABLE FUND 190	RTI UNDERSEA CABLE TIDELANDS FUND 191
ESTIMATED REVENUE			
Taxes	\$0	\$0	\$0
Licenses/Permits	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0
Use of Money/Property	\$747	\$330,000	\$240,000
Intergovernmental/State	\$0	\$0	\$0
Intergovernmental/County	\$0	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$0
Current Service Charges	\$0	\$0	\$0
Other Revenue	\$61,398	\$0	\$0
TOTAL ESTIMATED REVENUE	\$62,145	\$330,000	\$240,000
INTERFUND TRANSFERS IN	\$0		
ESTIMATED FUNDS AVAILABLE	\$62,145	\$330,000	\$240,000
FUND BALANCE			
7/1/17	\$74,637		
16-17 CIP Carry Forward	\$0		
TOTAL FUNDS AVAILABLE	\$136,782	\$330,000	\$240,000
APPROPRIATIONS			
Operating Budget	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Capital Improvements- Prior Year	\$0	\$0	\$0
Capital Improvements- Current Year	\$0	\$0	\$0
TOTAL APPROPRIATIONS	\$0	\$0	\$0
INTERFUND TRANSFERS OUT	\$0	\$0	\$0
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$0	\$0	\$0
DEBT SERVICE PAYMENT			
ESTIMATED FUND BALANCE 6/30/18	\$136,782	\$330,000	\$240,000

Available Fund Balance 6/30/18	\$136,782	\$330,000	\$240,000
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CITY OF HERMOSA BEACH BUDGET SUMMARY
Budget 2017-18

	Debt Service Fd	Special Revenue Fund	Agency Funds	
	2015 LEASE REVENUE BOND FUND 201	CAPITAL IMPROVEMENT FUND 301	BAYVIEW DRIVE DISTRICT REDEMPTION FUND 609	LOWER PIER DISTRICT REDEMPTION FUND 610
ESTIMATED REVENUE				
Taxes	\$0	\$0	\$0	\$0
Licenses/Permits	\$0	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0	\$0
Use of Money/Property	\$0	\$61,554	\$1,165	\$330
Intergovernmental/State	\$0	\$0	\$0	\$0
Intergovernmental/County	\$0	\$0	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$0	\$0
Current Service Charges	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0
TOTAL ESTIMATED REVENUE	\$0	\$61,554	\$1,165	\$330
INTERFUND TRANSFERS IN	\$787,390	\$0	\$0	\$0
ESTIMATED FUNDS AVAILABLE	\$787,390	\$61,554	\$1,165	\$330
FUND BALANCE				
7/1/17	\$3,697	\$4,481,201	\$149,563	\$56,041
16-17 CIP Carry Forward	\$0	\$2,451,868	\$0	\$0
TOTAL FUNDS AVAILABLE	\$791,087	\$6,994,623	\$150,728	\$56,371
APPROPRIATIONS				
Operating Budget	\$0	\$100,000	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Capital Improvements- Prior Year	\$0	\$2,451,868	\$0	\$0
Capital Improvements- Current Year	\$0	\$2,129,448	\$0	\$0
TOTAL APPROPRIATIONS	\$0	\$4,681,316	\$0	\$0
INTERFUND TRANSFERS OUT	\$0	\$0	\$0	\$0
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$0	\$4,681,316	\$0	\$0
DEBT SERVICE PAYMENT	\$791,087	\$0	\$0	\$0
ESTIMATED FUND BALANCE 6/30/18	\$0	\$2,313,307	\$150,728	\$56,371

Available Fund Balance 6/30/18	\$0	\$2,313,307	\$150,728	\$56,371
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CITY OF HERMOSA BEACH BUDGET SUMMARY
Budget 2017-18

	Agency Funds			
	BEACH DRIVE DISTRICT REDEMPTION FUND 611	BEACH DRIVE DISTRICT RESERVE FUND 612	MYRTLE AVENUE ASSESSMENT FUND 617	LOMA DRIVE ASSESSMENT FUND 618
ESTIMATED REVENUE				
Taxes	\$0	\$0	\$0	\$0
Licenses/Permits	\$0	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0	\$0
Use of Money/Property	\$591	\$40	\$918	\$1,102
Intergovernmental/State	\$0	\$0	\$0	\$0
Intergovernmental/County	\$0	\$0	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$0	\$0
Current Service Charges	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0
TOTAL ESTIMATED REVENUE	\$591	\$40	\$918	\$1,102
INTERFUND TRANSFERS IN	\$0	\$0	\$0	\$0
ESTIMATED FUNDS AVAILABLE	\$591	\$40	\$918	\$1,102
FUND BALANCE				
7/1/17	\$76,472	\$4,316	\$139,436	\$160,430
16-17 CIP Carry Forward	\$0	\$0	\$0	\$0
TOTAL FUNDS AVAILABLE	\$77,063	\$4,356	\$140,354	\$161,532
APPROPRIATIONS				
Operating Budget	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Capital Improvements	\$0	\$0	\$0	\$0
TOTAL APPROPRIATIONS	\$0	\$0	\$0	\$0
INTERFUND TRANSFERS OUT	\$0	\$0	\$0	\$0
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$0	\$0	\$0	\$0
ADJUST FUND BALANCE FOR FIXED ASSET ADDITIONS				
ESTIMATED FUND BALANCE 6/30/18	\$77,063	\$4,356	\$140,354	\$161,532

Available Fund Balance 6/30/18	\$77,063	\$4,356	\$140,354	\$161,532
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CITY OF HERMOSA BEACH BUDGET SUMMARY
Budget 2017-18

	Agency Fund	Internal Service Funds		
	BAYVIEW DRIVE RESERVE FUND 619	INSURANCE FUND 705	EQUIPMENT REPLACEMENT FUND 715	TOTAL (MEMORANDUM ONLY)
ESTIMATED REVENUE				
Taxes	\$0	\$0	\$0	\$29,092,688
Licenses/Permits	\$0	\$0	\$0	\$1,508,539
Fines/Forfeitures	\$0	\$0	\$0	\$2,390,136
Use of Money/Property	\$133	\$0	\$0	\$1,870,478
Intergovernmental/State	\$0	\$0	\$0	\$802,584
Intergovernmental/County	\$0	\$0	\$0	\$40,557
Intergovernmental/Federal	\$0	\$0	\$0	\$154,750
Current Service Charges	\$0	\$2,463,141	\$1,859,559	\$12,702,884
Other Revenue	\$0	\$0	\$408,589	\$1,481,508
TOTAL ESTIMATED REVENUE	\$133	\$2,463,141	\$2,268,148	\$50,044,124
INTERFUND TRANSFERS IN	\$0	\$0	\$0	\$1,925,080
ESTIMATED FUNDS AVAILABLE	\$133	\$2,463,141	\$2,268,148	\$51,969,204
FUND BALANCE				
7/1/17	\$14,165	\$2,086,877	\$8,175,289	\$31,908,308
16-17 CIP Carry Forward	\$0	\$0	\$57,556	\$6,435,827
TOTAL FUNDS AVAILABLE	\$14,298	\$4,550,018	\$10,500,993	\$90,313,339
APPROPRIATIONS				
Operating Budget	\$0	\$2,469,257	\$1,613,166	\$41,341,073
Capital Outlay	\$0	\$0	\$449,010	\$543,946
Capital Improvements- Prior Year	\$0	\$0	\$57,556	\$6,435,827
Capital Improvements- Current Year	\$0	\$0	\$36,800	\$6,105,283
TOTAL APPROPRIATIONS	\$0	\$2,469,257	\$2,156,532	\$54,426,129
INTERFUND TRANSFERS OUT	\$0	\$0	\$0	\$1,925,080
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$0	\$2,469,257	\$2,156,532	\$56,351,209
DEBT SERVICE PAYMENT				\$791,087
ADJUST FUND BALANCE FOR			\$449,010	\$449,010
FIXED ASSET ADDITIONS ²				
ESTIMATED FUND BALANCE 6/30/18	\$14,298	\$2,080,761	\$8,793,471	\$33,620,053

Designated Building Maintenance Funds	\$833,523
Investment in Fixed Assets	\$4,909,690
Assigned Reserve for Dispatch Center Upgrades-16/17 (Radios)	\$293,000
Assigned Reserve for Dispatch Center Upgrades- 17/18 (Radios)	\$681,969
Assigned Reserve for Dispatch Center Upgrades- 17/18 (Records Management System)	\$180,000

Available Fund Balance 6/30/18	\$14,298	\$2,080,761	\$2,075,289	\$16,040,842
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**CITY OF HERMOSA BEACH
SCHEDULE OF REVENUE BY FUND
2016-17 BUDGET**

	2015-16 Actual	2016-17 Total Budget	2017-18 Budget	Increase (Decrease)	Percent Change
General Fund					
Property Taxes	\$14,655,395	\$15,673,927	\$16,290,552	\$616,625	3.93%
Sales & Use Tax	2,895,794	2,900,000	2,925,000	25,000	0.86%
Transient Occupancy Tax	2,762,444	3,137,481	3,180,834	43,353	1.38%
Business License Tax	1,058,663	1,059,000	1,070,000	11,000	1.04%
Utility Users Tax	2,388,824	2,334,290	2,334,290	0	0.00%
Other Taxes	1,309,559	1,300,810	1,600,655	299,845	23.05%
Licenses & Permits	1,111,366	1,160,421	1,508,539	348,118	30.00%
Fines & Forfeitures	2,244,698	2,290,465	2,390,136	99,671	4.35%
Use of Property & Money	809,948	862,238	833,299	(28,939)	-3.36%
Other Governments	162,104	121,608	124,877	3,269	2.69%
Service Charges	6,915,666	6,821,412	7,204,605	383,193	5.62%
Other Revenue	453,918	365,453	115,301	(250,152)	-68.45%
Total General Fund	\$36,768,379	\$38,027,105	\$39,578,088	\$1,550,983	4.08%
Lighting & Landscaping Fund	\$458,775	\$457,505	\$457,445	(\$60)	-0.01%
State Gas Tax Fund	476,911	411,735	558,858	147,123	35.73%
AB 939 Fund	58,730	59,003	58,909	(94)	-0.16%
Prop A Open Space Fund	0	20,557	20,557	0	0.00%
Tyco Fund	328,543	325,821	323,680	(2,141)	-0.66%
Tyco Tidelands	45	35	25	(10)	-28.57%
Parks/Rec Facility Tax Fund	167,471	252,419	228,057	(24,362)	-9.65%
Bayview Dr Dist Admin Exp Fund	4,392	4,521	4,514	(7)	-0.15%
Lower Pier District Administrative Expense Fund	2,600	2,600	2,600	0	0.00%
Myrtle District Administrative Expense Fund	9,251	9,143	9,106	(37)	-0.40%
Loma District Administrative Expense Fund	10,348	10,219	10,172	(47)	-0.46%
Beach Dr Assmnt Dist Exp Fund	3,053	3,528	3,525	(3)	-0.09%
Community Development Block Grant Fund	36,608	143,000	150,000	7,000	0.00%
Prop A Transit Fund	373,562	383,222	383,449	227	0.06%
Prop C Fund	309,136	315,057	315,055	(2)	0.00%
Measure R Fund	241,468	233,662	234,427	765	0.33%
Measure M Fund	0	0	233,312	233,312	100.00%
Grants Fund	238,484	1,079,364	733,661	(345,703)	-32.03%
Air Quality Improvement Fund	25,326	25,695	25,493	(202)	-0.79%
Supplemental Law Enforcement Services Fund	117,557	101,093	100,894	(199)	-0.20%
Sewer Fund	1,222,247	1,193,790	1,181,090	(12,700)	-1.06%

See Appendix for General Fund Revenue Category Detail.



**CITY OF HERMOSA BEACH
SCHEDULE OF REVENUE BY FUND
2016-17 BUDGET**

	2015-16 Actual	2016-17 Total Budget	2017-18 Budget	Increase (Decrease)	Percent Change
Asset Seizure/Forfeiture Fund	\$172,692	\$52,713	\$1,940	(\$50,773)	-96.32%
Fire Protection Fund	22,614	21,282	62,145	40,863	192.01%
RTI Undersea Cable Fund	0	0	330,000	330,000	100.00%
RTI Undersea Cable Tidelands Fund	0	0	240,000	240,000	100.00%
2015 Lease Revenue Bonds Fund	11,500,000	0	0	0	0.00%
Capital Improvement Fund	23,773	93,475	61,554	(31,921)	-34.15%
Bayview Drive Redemption Fund 2004-2	1,970	1,582	1,165	(417)	-26.36%
Lower Pier District Redemption Fund	508	419	330	(89)	-21.24%
Beach Dr Assessment Dist Redemption Fund	116	803	591	(212)	813.00%
Beach Dr Assessment Dist Reserve Fund	71	64	40	(24)	-37.50%
Myrtle Avenue Assessment Fund	1,441	1,166	918	(248)	-21.27%
Loma Drive Assessment Fund	1,759	1,422	1,102	(320)	-22.50%
Bayview Drive Reserve Fund 2004-2	232	198	133	(65)	-32.83%
Insurance Fund *	3,003,377	2,856,529	2,463,141	(393,388)	-13.77%
Equipment Replacement Fund *	1,588,145	1,729,112	2,268,148	539,036	31.17%
Grand Total	\$57,169,584	\$47,817,839	\$50,044,124	\$2,226,285	4.66%

* Insurance Fund and Equipment Replacement Fund are internal service funds. Revenue in these funds appear as service charges in individual departments where applicable.



**CITY OF HERMOSA BEACH
SCHEDULE OF EXPENDITURES BY FUND
2017-18 BUDGET**

	2015-16 Actual	2016-17 Total Budget	2017-18 Budget	Increase (Decrease)	Percent Change
General Fund					
City Council	\$284,155	\$435,116	\$400,607	(\$34,509)	-7.93%
City Attorney	411,303	455,000	300,000	(\$155,000)	-45.72%
Legal Settlement- E&B Resouces	247,151	0	0	\$0	0.00%
City Clerk/Elections	432,498	339,043	384,531	\$45,488	4.67%
City Manager	751,276	974,808	1,194,862	220,054	22.57%
Community Choice Aggregation	60,244	0	0	0	0.00%
Prospective Expenditures	1,194	110,375	203,963	93,588	84.79%
City Prosecutor	208,566	208,404	208,304	(100)	-0.05%
City Treasurer	37,465	38,461	40,110	1,649	4.29%
Community Development					
Building & Safety	806,159	943,889	1,038,082	94,193	9.98%
Planning	846,001	940,629	1,030,323	89,694	9.54%
General Plan & Coast Plan Update	285,794	207,791	6,000	(201,791)	-97.11%
Community Resources	1,242,417	1,319,660	1,397,624	77,964	5.91%
Finance					
Administration	978,866	1,011,969	1,004,339	(7,630)	-0.75%
Finance Cashier	728,696	842,345	810,926	(31,419)	-3.73%
Fire Department	6,005,942	5,724,355	2,640,268	(3,084,087)	-53.88%
County Fire District	0	0	2,343,867	2,343,867	100.00%
Fire Department Legacy Costs	0	0	941,331	941,331	100.00%
General Appropriations	92,894	96,154	103,355	7,201	7.49%
Human Resources	512,033	489,269	508,797	19,528	3.99%
Police	12,539,172	13,305,085	13,443,422	138,337	1.04%
Community Services	2,128,958	2,195,960	2,381,325	185,365	8.44%
Crossing Guards	98,974	98,982	102,942	3,960	4.00%
Public Works					
Administration	1,093,465	1,200,061	1,135,154	(64,907)	-5.41%
Building Maintenance	842,244	811,134	815,028	3,894	0.48%
Downtown Enhancement	239,568	372,916	316,636	(56,280)	-15.09%
North Pier Parking Structure	184,952	202,633	151,723	(50,910)	-25.12%
Downtown Parking Lot A	51,555	50,725	62,287	11,562	22.79%
Co. Share Pkg Structure Rev.	322,477	283,974	331,270	47,296	16.66%
Parks	920,960	959,510	980,480	20,970	2.19%
Street Maintenance/Traffic Safety	1,135,927	1,249,687	1,275,672	25,985	2.08%
Capital Improvement Projects	660,399	1,954,591	2,159,251	204,660	10.47%
Total General Fund	\$34,151,305	\$36,822,526	\$37,712,479	\$889,953	2.42%



**CITY OF HERMOSA BEACH
SCHEDULE OF EXPENDITURES BY FUND
2017-18 BUDGET**

	2015-16 Actual	2016-17 Total Budget	2017-18 Budget	Increase (Decrease)	Percent Change
Lighting & Landscaping Fund	\$531,517	\$610,897	\$577,067	(\$33,830)	-5.54%
State Gas Tax Fund					
CIP	409,236	179,577	324,573	144,996	80.74%
AB 939 Fund					
Source Reduction/Recycle Element	50,578	54,564	34,547	(20,017)	-36.69%
Prop A Open Space	6,984	0	0	0	0.00%
Tyco Fund					
Parks	0	7,000	0	(7,000)	-100.00%
CIP	447,010	516,888	673,786	156,898	30.35%
Tyco Tidelands Fund					
CIP	0	53,728	53,728	0	0.00%
Parks/Rec Facility Tax Fund					
Parks	21,906	52,454	0	(52,454)	-100.00%
CIP	547,467	324,287	260,000	(64,287)	-19.82%
Bayview Drive District Admin Exp Fund	\$1,559	\$2,107	\$1,785	(\$322)	-15.28%
Lower Pier Administrative Expense Fund	1,275	1,575	1,405	(170)	-10.79%
Myrtle District Administrative Expense Fund	5,608	6,305	6,183	(122)	-1.93%
Loma District Administrative Expense Fund	5,904	5,881	6,175	294	5.00%
Beach Drive Assmnt Dist Admin Exp Fund	1,447	1,734	1,650	(84)	-4.84%
Community Development Block Grant Fund					
CIP	34,865	143,000	150,000	7,000	4.90%
Prop A Transit Fund					
Bus Pass Subsidy	2,732	3,300	3,300	0	0.00%
Dial-A-Tai Program	73,890	76,000	76,000	0	0.00%
Commuter Express	19,149	31,149	34,008	2,859	9.18%
Recreation Transportation	24,245	40,000	40,000	0	0.00%
Special Event Shuttle	6,000	6,000	6,000	0	0.00%
After School Program Shuttle	42,720	43,200	43,200	0	0.00%
Beach Cities Transit Line 109	7,793	12,989	12,406	(583)	-4.49%
Downtown Electric Shuttle	0	0	30,000	30,000	100.00%
CIP	0	274,892	274,892	0	0.00%
Prop C Fund					
Pavement Management Study	19,358	92,296	0	(92,296)	-100.00%
CIP	15,860	232,181	232,181	0	0.00%
Measure R Fund					
CIP	453,661	531,660	735,705	204,045	38.38%
Grants Fund					
Bulletproof Vest Partnership	0	8,150	4,750	(3,400)	-41.72%



**CITY OF HERMOSA BEACH
SCHEDULE OF EXPENDITURES BY FUND
2017-18 BUDGET**

	2015-16 Actual	2016-17 Total Budget	2017-18 Budget	Increase (Decrease)	Percent Change
Fireman's Fund Emergency Prep Prog	6,505	0	0	0	0.00%
Beverage Recycle Grant	2,288	27,296	5,000	(22,296)	-81.68%
Sea Level Rise Study/Coastal Conservancy	71,888	0	0	0	0.00%
Coastal Permit Authority Grant	69,159	23,513	0	(23,513)	-100.00%
Local Coastal Assistance Grant	16,370	0	0	0	0.00%
CIP	224,370	1,205,509	1,005,147	(200,362)	-16.62%
Air Quality Improvement Fund					
Emission Control	2,130	28,600	28,000	(600)	-2.10%
Supplemental Law Enforcement Services Fund					
C.O.P.S. Program	74,142	149,104	75,399	(73,705)	-49.43%
Sewer Fund					
Administrative Charges	2,090	0	0	0	0.00%
Sewer	494,220	436,025	394,107	(41,918)	-9.61%
Used Oil Block Grant	9,313	5,500	5,599	99	1.80%
CIP	33,847	600,000	1,332,085	732,085	122.01%
Storm Drains					
Storm Drain	240,581	381,576	302,077	(79,499)	100.00%
CIP	0	375,792	664,090	288,298	100.00%
Asset Seizure/Forfeiture Fund					
Special Investigations	170,528	33,010	0	(33,010)	-100.00%
Police K-9 Program	6,094	7,700	7,700	0	0.00%
Mounted Patrol Unit	3,513	5,400	4,000	(1,400)	-25.93%
2015 Lease Revenue Bonds	11,771,321	710,337	791,087	80,750	11.37%
Capital Improvement Fund					
City Manager	0	40,000	0	(40,000)	-100.00%
Storm Drains	0	80,000	0	(80,000)	-100.00%
Public Works Admin	0	40,050	100,000	59,950	149.69%
Community Choice Aggregation	0	362,092	0	(362,092)	-100.00%
CIP	716,448	3,689,853	4,581,316	891,463	24.16%
Insurance Fund					
Liability Insurance	1,326,378	998,381	1,058,060	59,679	5.98%
Auto/Property/Bonds	0	76,550	82,990	6,440	8.41%
Unemployment	8,781	10,000	10,000	0	0.00%
Worker's Compensation	1,017,964	1,322,609	1,318,207	(4,402)	-0.33%
Equipment Replacement Fund					
City Council	5,437	10,043	5,437	(\$4,606)	-45.86%
City Clerk	0	0	2,445	2,445	100.00%
City Treasurer	0	0	1,630	1,630	100.00%
City Manager	39	252,000	72,268	(179,732)	-71.32%



**CITY OF HERMOSA BEACH
SCHEDULE OF EXPENDITURES BY FUND
2017-18 BUDGET**

	2015-16 Actual	2016-17 Total Budget	2017-18 Budget	Increase (Decrease)	Percent Change
Finance Administration	0	0	7,033	7,033	100.00%
Human Resources	0	0	816	816	100.00%
Finance Cashier	0	945	3,875	2,930	310.05%
Information Technology	423,808	575,159	561,277	(13,882)	-2.41%
General Appropriations	22,839	18,056	22,344	4,288	23.75%
Police	270,520	732,373	608,355	(124,018)	-16.93%
Fire	138,460	250,225	24,853	(225,372)	-90.07%
Lighting/Landscaping/Medians	28,865	32,131	26,917	(5,214)	-16.23%
Sewers	24,017	207,641	40,286	(167,355)	-80.60%
Street Maint/Traffic Safety	17,945	58,493	24,240	(34,253)	-58.56%
Storm Drains	2,226	13,030	13,030	0	0.00%
Downtown Enhancement	0	22,000	0	(22,000)	-100.00%
Community Services	156,864	217,016	199,124	(17,892)	-8.24%
Community Dev/Planning	0	884	2,442	1,558	176.24%
Community Dev/Building	29,768	457,761	11,166	(446,595)	-97.56%
Public Works Admin	6,892	35,778	56,309	20,531	57.38%
Building Maintenance	71,160	282,603	68,021	(214,582)	-75.93%
Equipment Service	217,946	316,069	293,157	(22,912)	-7.25%
Community Resources	10,895	46,643	5,398	(41,245)	-88.43%
Parks	9,865	14,627	11,753	(2,874)	-19.65%
CIP	376,455	445,271	94,356	(350,915)	-78.81%
Grand Total All Funds	\$54,964,000	\$54,731,985	\$55,217,216	\$2,316,916	4.23%



**BUDGET TRANSFERS
2017-18 BUDGET**

			TRANSFERS IN	TRANSFERS OUT
GENERAL FUND				
From Lighting/Landscaping Fund , Administration			\$11,054	
From State Gas Tax Fund, Street Maintenance, Traffic Safety Operations			\$302,266	
From Prop A Open Space Fund, Parks Maintenance Allocation			\$20,557	
From Lower Pier Administrative Expense Fund, Agency Administration			\$2,249	
From Myrtle District Administrative Expense Fund, Agency Administration			\$5,264	
From Loma District Administrative Expense Fund, Agency Administration			\$5,710	
From Beach Drive Assessment District Administrative Expense Fund, Agency Administration			\$1,891	
From Bayview Drive Administrative Expense Fund, Agency Administration			\$2,307	
To 2015 Lease Revenue Bond Fund, Bond Payment				\$787,390
To Lighting/Landscaping Fund, Cover Deficit				\$86,392
To Storm Drain Fund, From Utility User Tax				\$700,000
	FUND TOTALS		<u>\$351,298</u>	<u>\$1,573,782</u>
LIGHTING/LANDSCAPING FUND				
To General Fund, Administration			\$86,392	\$11,054
	FUND TOTALS		<u>\$86,392</u>	<u>\$11,054</u>
STATE GAS TAX FUND				
To General Fund, Street Maintenance, Traffic Safety Operations				\$302,266
	FUND TOTALS		<u>\$0</u>	<u>\$302,266</u>
PROP A OPEN SPACE FUND				
To General Fund, Parks Maintenance Allocation				\$20,557
	FUND TOTALS		<u>\$0</u>	<u>\$20,557</u>



**BUDGET TRANSFERS
2017-18 BUDGET**

		TRANSFERS IN	TRANSFERS OUT
BAYVIEW DRIVE ADMINISTRATIVE EXPENSE FUND			
To General Fund, Agency Administration			\$2,307
	FUND TOTALS	<u>\$0</u>	<u>\$2,307</u>
LOWER PIER ADMINISTRATIVE EXPENSE FUND			
To General Fund, Agency Administration			\$2,249
	FUND TOTALS	<u>\$0</u>	<u>\$2,249</u>
MYRTLE DISTRICT ADMINISTRATIVE EXPENSE FUND			
To General Fund, Agency Administration			\$5,264
	FUND TOTALS	<u>\$0</u>	<u>\$5,264</u>
LOMA DISTRICT ADMINISTRATIVE EXPENSE FUND			
To General Fund, Agency Administration			\$5,710
	FUND TOTALS	<u>\$0</u>	<u>\$5,710</u>
BEACH DRIVE ASSESSMENT DISTRICT ADMINISTRATIVE EXPENSE FUND			
To General Fund, Agency Administration			\$1,891
	FUND TOTALS	<u>\$0</u>	<u>\$1,891</u>
STORM DRAIN FUND			
From General Fund, From Utility User Tax		\$700,000	
	FUND TOTALS	<u>\$700,000</u>	<u>\$0</u>
2015 LEASE REVENUE BOND FUND			
From General Fund, For Bond Payments		\$787,390	
	FUND TOTALS	<u>\$787,390</u>	<u>\$0</u>
	GRAND TOTALS	\$1,925,080	\$1,925,080

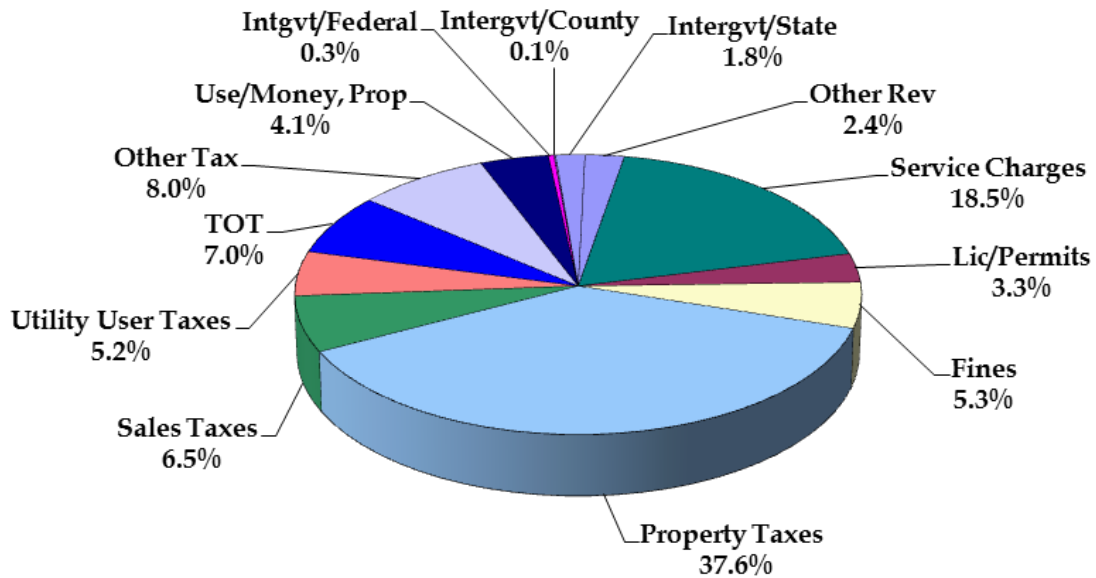
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REVENUE

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Revenue by Source 2017-18 Estimated



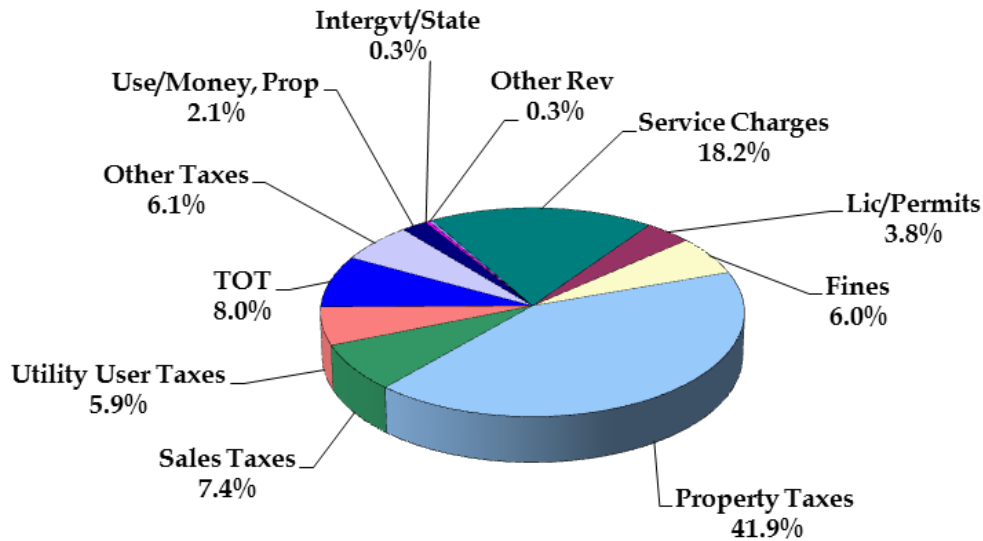
Revenues By Source¹:

	2017-18	2016-17
Property Taxes	\$ 17,017,997	\$ 16,131,427
Service Charges	8,355,884	7,993,024
Other Taxes	3,634,567	3,355,124
TOT	3,180,834	3,137,481
Sales Taxes	2,925,000	2,900,000
Fines	2,390,136	2,340,465
Utility Users Taxes	2,334,290	2,334,290
Use/Money, Prop	1,870,478	1,388,182
Lic/Permits	1,508,539	1,160,421
Other Revenue	1,072,919	1,284,780
Intergvt/State	802,584	637,249
Intergvt/Federal	154,750	529,198
Intergvt/County	40,557	40,557
Total Revenues	\$ 45,288,535	\$ 43,232,198

¹ Insurance and Equipment Replacement Fund Excluded

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General Fund - Where the Money Comes From 2017-18 Budget



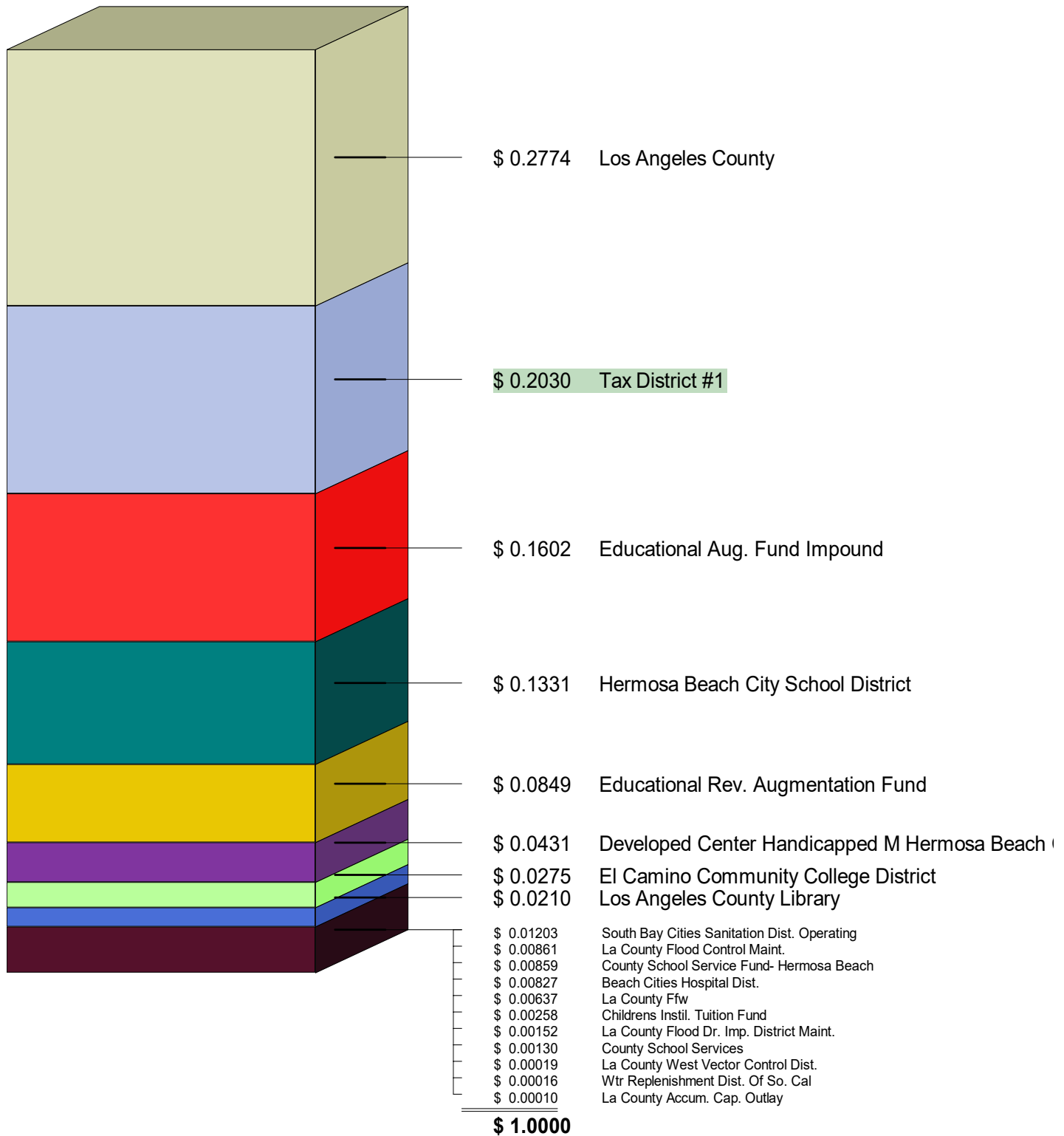
Revenue By Source - General Fund¹

	2017-18	2016-17
Property Taxes	\$ 16,560,552	\$ 15,673,927
Service Charges	7,204,605	6,821,412
TOT	3,180,834	3,137,481
Sales Tax	2,925,000	2,900,000
Other Taxes	2,400,655	2,359,810
Fines	2,390,136	2,290,465
Utility Users Taxes	2,334,290	2,334,290
Lic/Permits	1,508,539	1,160,421
Use/Money, Prop	833,299	862,238
Intergvt/State	124,877	121,605
Other Rev	115,301	365,453
Total Revenues	\$ 39,578,088	\$ 38,027,102

¹ Property Tax In Lieu of Vehicle License Fees Included in Property Tax

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THE CITY OF HERMOSA BEACH PROPERTY TAX DOLLAR BREAKDOWN



Data Source: Los Angeles County Assessor 2016/17 Annual Tax Increment Tables

This report is not to be used in support of debt issuance or continuing disclosure statements without the written consent of HdL, Coren & Cone

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**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2017-18 BUDGET**

	<i>2015-16 Received</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>	<i>Increase (Decrease)</i>
001 General Fund						
3100 Taxes						
3101 Current Year Secured	11,630,778	12,507,164	6,258,715	12,507,164	13,219,827	712,663
3102 Current Year Unsecured	490,843	481,391	446,357	481,391	481,391	0
3103 Prior Year Collections	59,129	63,787	43,249	63,787	69,378	5,591
3104 In-lieu Sales Tax	551,818	0	0	0	0	0
3106 Supplemental Roll SB813	298,839	300,000	156,827	300,000	300,000	0
3107 Transfer Tax	320,731	350,000	184,611	350,000	350,000	0
3108 Sales Tax	2,343,976	2,900,000	1,485,785	2,900,000	2,925,000	25,000
3109 1/2 Cent Sales Tx Ext	212,511	214,382	86,946	214,382	215,469	1,087
3110 Time Warner Cable TV Franchise	131,240	137,802	36,638	141,241	141,241	3,439
3111 Electric Franchise	85,472	82,000	0	82,000	82,000	0
3112 Gas Franchise	41,335	51,000	0	51,000	51,000	0
3113 Refuse Franchise	227,739	227,739	115,574	233,566	233,566	5,827
3114 Transient Occupancy Tax	2,762,444	3,137,481	1,699,202	3,180,834	3,180,834	43,353
3115 Business License	1,058,663	1,059,000	484,887	1,058,663	1,070,000	11,000
3120 Utility User Tax	2,388,824	2,334,290	1,153,419	2,334,290	2,334,290	0
3122 Property tax In-lieu of Veh Lic Fees	2,175,806	2,321,585	1,178,064	2,321,585	2,489,956	168,371
3123 Verizon Cable Franchise Fee	290,531	237,887	61,331	257,379	257,379	19,492
Total Taxes	25,070,679	26,405,508	13,391,605	26,477,282	27,401,331	995,823
3200 Licenses And Permits						
3202 Dog Licenses	13,730	13,000	10,988	13,000	13,000	0
3204 Building Permits	703,280	672,000	372,993	672,000	1,146,422	474,422
3205 Electric Permits	127,602	96,530	72,527	96,530	96,530	0
3206 Plumbing Permits	140,192	120,716	47,016	108,644	108,644	-12,072
3207 Occupancy Permits	14,444	10,904	6,955	10,964	10,904	0
3208 Grease Trap Permits	7,735	8,093	2,702	4,654	3,136	-4,957
3209 Garage Sales	266	200	91	200	200	0
3211 Banner Permits	4,906	3,033	2,883	3,033	1,250	-1,783
3212 Animal/Fowl Permits	480	290	194	200	200	-90
3213 Animal Redemption Fee	16,421	15,164	10,804	15,164	16,275	1,111
3214 Amplified Sound Permit	1,663	1,324	604	1,324	1,280	-44
3215 Temporary Sign Permit	300	0	0	0	0	0
3217 Open Fire Permit	860	840	520	840	420 *	-420
3218 Auto Repair Permit	1,161	0	0	555	278 *	278
3219 Newsrack Permits	380	1,120	0	1,120	1,400	280
3225 Taxicab Franchise Fees	20,075	160,596	25,025	51,700	51,700	-108,896
3226 Admin Permit - Limited Outdoor Seating	265	465	0	465	465	0
3227 Mechanical Permits	55,276	49,775	26,289	49,775	49,775	0
3228 Concealed Weapons Permit	0	100	93	93	100	0
3229 Private Special Event Permit	1,414	0	1,426	1,426	0	0
3230 Temporary Minor Special Event Permit	916	928	463	928	2,790	1,862
3236 Drone Permit Fee	0	1,160	1,015	1,160	1,460	300
3239 A-Frame sign Permit	0	4,183	3,583	4,183	2,310	-1,873
Total Licenses And Permits	1,111,366	1,160,421	586,171	1,037,958	1,508,539	348,118
3300 Fines & Forfeitures						
3301 Municipal Court Fines	201,496	168,512	86,818	158,402	158,402	-10,110
3302 Court Fines /Parking	2,024,802	2,070,203	1,174,064	1,961,634	2,161,634	91,431
3305 Administrative Fines	1,000	30,500	24,700	30,500	30,500	0
3306 Nuisance Abatement- Restrooms	17,400	21,250	21,200	37,700	39,600	18,350
Total Fines & Forfeitures	2,244,698	2,290,465	1,306,782	2,188,236	2,390,136	99,671

* Fire Department revenue budgeted for 6 months due to transition to the County January 1, 2018.



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2017-18 BUDGET**

	<i>2015-16 Received</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>	<i>Increase (Decrease)</i>
001 General Fund (continued)						
3400 Use Of Money & Property						
3401 Interest Income	161,251	123,156	50,777	123,156	92,462	-30,694
3402 Rents & Concessions	152	500	410	500	500	0
3404 Community Center Leases	33,351	25,500	14,818	25,500	25,500	0
3405 Community Center Rentals	156,442	180,000	79,811	180,000	180,000	0
3406 Community Center Theatre	36,004	65,000	40,558	65,000	65,000	0
3418 Special Events	44,769	100,000	33,756	100,000	100,000	0
3422 Beach/Plaza Promotions	10,385	30,000	10,385	30,000	30,000	0
3425 Ground Lease	37,318	38,820	22,645	38,820	38,820	0
3427 Cell Site License- Sprint	35,204	36,260	20,891	36,260	37,348	1,088
3428 Cell Site License - Verizon	29,961	30,856	17,823	30,856	31,854	998
3429 Inmate Phone Services	1,192	748	478	980	780	32
3431 Storage Facility Operating Lease	180,000	180,000	105,000	180,000	180,000	0
3432 Film Permits	82,115	50,000	24,287	50,000	50,000	0
3450 Investment Discount	1,804	1,398	581	1,398	1,035	-363
Total Use Of Money & Property	809,948	862,238	422,220	862,470	833,299	-28,939
3500 Intergovernmental/State						
3507 Highway Maintenance	2,325	3,100	775	4,650	3,100	0
3508 Mandated Costs	43,039	7,721	7,796	7,721	7,796	75
3509 Homeowner Property Tax Relief	82,365	83,000	41,918	83,000	83,000	0
3510 POST	21,502	11,754	4,989	11,754	13,000	1,246
3511 STC-Service Officer Training	4,895	7,162	0	7,162	9,110	1,948
3575 VLF Coll Excess of \$14m-Rev code 11001.5	7,978	8,871	8,871	8,871	8,871	0
Total Intergovernmental/State	162,104	121,608	64,349	123,158	124,877	3,269
3800 Current Service Charges						
3801 Residential Inspection	37,838	46,912	20,002	46,912	55,890	8,978
3802 Planning Sign Permit/Master Sign Program	18,476	16,192	12,027	16,192	16,700	508
3803 Negative Declaration	0	6,350	0	3,175	3,175	-3,175
3804 General Plan Maintenance Fees	137,652	129,862	81,081	129,862	304,501	174,639
3805 Amendment to Planning Entitlement	12,706	17,832	7,832	11,832	18,000	168
3807 Refuse Lien Fees/Consolidated	3,205	750	812	750	750	0
3808 Zone Variance Review	4,030	3,500	0	3,500	3,500	0
3809 Tentative Map Review	34,784	40,339	29,414	40,339	28,405	-11,934
3810 Final Map Review	5,108	12,070	9,450	12,070	7,860	-4,210
3811 Zone Change	0	3,785	0	0	0	-3,785
3812 Conditional Use Permit - Comm/Other	9,963	14,150	5,070	9,610	9,080	-5,070
3813 Plan Check Fees	538,490	483,302	221,295	483,302	868,270	384,968
3815 Public Works Services	71,978	83,839	49,762	83,839	85,400	1,561
3816 Utility Trench Service Connect Permit	113,233	128,963	63,250	128,963	145,352	16,389
3817 Address Change Request Fee	4,289	5,403	2,253	4,278	4,500	-903
3818 Police Services	1,278	1,500	519	900	1,500	0
3819 Jail Services	1,993	25,000	24,311	25,000	25,000	0
3821 Daily Permit Lot A/Parking Structure	62,527	60,459	31,248	56,451	56,451	-4,008
3823 Special Event Security/Police	23,200	27,000	26,185	27,000	27,000	0
3824 500' Noticing	14,414	14,723	7,193	9,703	11,295	-3,428
3825 Public Notice Posting	4,023	4,489	2,789	4,489	4,250	-239
3827 Library Grounds Maintenance	16,005	16,805	16,805	16,805	17,645	840



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2017-18 BUDGET**

	<i>2015-16 Received</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>	<i>Increase (Decrease)</i>
001 General Fund (continued)						
3831 Non-Utility Street Excavation Permit	41,757	58,846	34,229	58,846	66,107	7,261
3834 Encroachment Permit	314,815	315,797	207,720	315,797	319,860	4,063
3836 Refund Transaction Fee	910	800	480	800	800	0
3837 Returned Check Charge	770	800	527	800	800	0
3838 Sale of Maps/Publications	9	0	0	0	0	0
3839 Photocopy Charges	846	113	151	200	200	87
3840 Ambulance Transport	525,814	450,000	242,222	450,000	225,000 *	-225,000
3841 Police Towing	90,161	94,000	49,821	94,000	98,810	4,810
3842 Parking Meters	2,006,779	2,000,000	1,139,244	2,000,000	2,000,000	0
3843 Parking Permits-Annual	426,687	427,000	28,885	430,787	430,787	3,787
3844 Daily Parking Permits	13,312	10,000	9,600	15,000	15,000	5,000
3845 Lot A Revenue	536,050	540,000	314,731	543,440	543,440	3,440
3846 No Pier Pkg Structure Revenue	677,443	680,000	388,225	658,983	658,983	-21,017
3847 In Lieu Fee / Parking Facility	0	57,800	0	0	86,700	28,900
3848 Driveway Permits	1,378	1,000	526	1,100	1,100	100
3849 Guest Permits	2,338	2,400	1,110	2,000	2,000	-400
3850 Contractors Permits	34,782	28,000	22,848	38,000	38,000	10,000
3851 Cash Key Revenue	-155	0	-554	-554	-554	-554
3852 Recreation Program Transaction Fee	44,940	40,000	22,412	40,000	40,000	0
3856 500' - 2nd Noticing	1,500	5,000	3,500	5,000	5,000	0
3857 Parking Plan Application	24,257	15,817	9,532	15,817	14,665	-1,152
3858 Monthly Permit Lot A/Parking Structure	139,934	141,794	84,506	153,348	153,348	11,554
3861 Fire Alarm Sys Insp - New Installation	606	1,000	1,468	1,000	750 *	-250
3862 Alarm Permit Fee	5,343	4,726	2,270	4,726	5,400	674
3863 False Alarm Fee	344	430	0	0	430	0
3865 Lot B Revenue	100,326	83,000	46,009	83,917	83,917	917
3867 Precise Development Plans	21,976	9,920	0	9,920	14,880	4,960
3868 Public Noticing/300 Ft Radius	7,914	11,469	8,449	11,469	12,080	611
3871 Passport Processing Fee	12,250	15,000	0	0	0	-15,000
3872 Passport Photo Fee	1,520	2,040	0	0	0	-2,040
3876 Spec Fire Protectn Sys Insp-New Install	450	900	485	900	450 *	-450
3878 Fire Re-Inspections	3,049	1,000	406	1,000	500 *	-500
3882 Special Event Fire Code Permit	942	2,000	628	2,000	500 *	-1,500
3883 Final/Tentative Map Extension	1,038	1,054	1,974	1,974	920	-134
3884 Lot Line Adjustment	1,163	395	775	775	380	-15
3886 Text Amendment/Private	0	5,300	0	0	0	-5,300
3888 Slope/Grade Height Determination	12,992	7,518	2,238	4,878	7,920	402
3890 300 Ft Radius Noticing/Appeal to CC	225	225	0	225	225	0
3891 Appeal of Plng Comm Action to Council	1,874	3,748	3,748	3,748	3,260	-488
3893 Contract Recreation Classes	384,745	350,000	195,603	350,000	350,000	0
3894 Other Recreation Programs	189,790	200,000	125,554	200,000	200,000	0
3895 Zoning Information Letters	402	676	136	676	720	44
3896 Mailing Fee	0	13	3	9	12	-1
3897 Admin Fee/TULIP Ins Certificate	1,426	2,000	480	2,000	0	-2,000
3899 Condo - CUP/PDP	60,656	72,204	47,694	72,204	54,275	-17,929
Total Current Service Charges	6,808,550	6,787,010	3,608,933	6,689,757	7,131,189	344,179

* Fire Department revenue budgeted for 6 months due to transition to the County January 1, 2018.



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2017-18 BUDGET**

	<i>2015-16 Received</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>	<i>Increase (Decrease)</i>
001 General Fund (continued)						
3900 Other Revenue						
3902 Refunds/Reimb Previous Years	171,629	0	0	0	0	0
3903 Contributions Non Govt	25,564	163,200	1,000	163,200	0	-163,200
3904 General Miscellaneous	26,937	2,006	3,159	4,165	0	-2,006
3907 Pkg Str Utility Reimb From Beach House	0	0	0	3,000	3,000	3,000
3908 Hermosa Sr Ctr Donations/Memberships	3,555	3,900	1,291	3,900	0	-3,900
3914 Planning EIR Admin Reimbursement	8,557	10,000	5,815	10,000	10,000	0
3920 BCHD Healthy Cities Fund	23,251	32,750	16,052	35,000	10,000 *	-22,750
3938 Solid Waste Contract Admin Fee	26,616	21,840	5,784	21,840	10,920	-10,920
3960 Verizon PEG Grant	51,801	50,910	26,354	52,707	52,707	1,797
3961 Chamber Funding Econ Dev	17,728	17,728	0	17,728	17,728	0
3962 Election Reimbursement	24,000	24,000	0	24,000	0	-24,000
3963 HB Youth Enrichment Program Fee	20,000	0	0	0	0	0
3964 South Park Donations	54,280	10,945	10,946	10,946	10,946	1
3967 Athens Reimbursement	0	28,174	0	0	0	-28,174
Total Other Revenue	453,918	365,453	70,401	346,486	115,301	-250,152
6800 Current Service Charges Continued						
6801 Mural Review	0	1,455	0	0	1,455	0
6807 Planning Commission Interpretation	2,892	0	0	0	0	0
6809 Categorical Exemption	2,909	3,002	2,652	3,002	3,500	498
6810 Deed Restriction/Covenant Review	5,133	8,603	4,763	8,603	9,600	997
6811 Landscape Plan Review	12,727	12,377	8,334	12,377	11,000	-1,377
6813 Preliminary Plan Review	140	280	0	0	240	-40
6820 Appeal to the Planning Commission	2,578	-40	0	0	0	40
6822 Temporary Certificate of Occupancy	0	180	184	184	120	-60
6825 Clean Bay Restaurant - NPDES Inspection	85	11,050	0	11,050	11,050	0
6828 Public Improvement Plan Check	30,833	31,392	23,093	31,392	43,400	12,008
6832 DUI Collision Response	7,063	6,949	0	500	500	-6,449
6834 Citation Sign-off	665	1,015	403	1,015	1,035	20
6835 Taxicab Inspection	0	250	0	250	255	5
6836 Police Business Background Check	0	255	0	255	255	0
6837 Deceased Animal Pickup	152	216	51	216	216	0
6839 Pet Home Quarantine Review	0	165	0	165	165	0
6840 Multiple Dog Review	311	315	0	315	315	0
6841 Fire Sprinkler System Insp - New Install	22,892	20,000	11,948	20,000	10,000 *	-10,000
6847 Document Certification	0	9	0	5	10	1
6849 Traffic Plan Review	306	450	311	450	450	0
6850 Annual Business Fire Inspection	13,610	10,000	2,047	10,000	2,500 *	-7,500
6851 Business Licenses State Mandated Fee	2,617	2,600	1,607	3,000	3,000	400
6860 Refuse Lien Fees/Athens	2,003	350	3,824	350	350	0
6861 Oversized Vehicle Permit	200	529	529	600	600	71
6867 Credit Card Processing Fee	0	8,000	3,096	11,900	20,400	12,400
6871 Sewer Service Charge Rebate	0	-43,000	0	-43,000	-43,000	0
6872 PY Sewer Service Charge Rebate	0	-42,000	0	-38,000	-4,000	38,000
Total Current Service Charges (Continued)	107,116	34,402	62,842	34,629	73,416	39,014
Total General Fund	36,768,379	38,027,105	19,513,303	37,759,976	39,578,088	1,550,983

* Fire Department revenue budgeted for 6 months due to transition to the County January 1, 2018.



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2017-18 BUDGET**

	<i>2015-16 Received</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>	<i>Increase (Decrease)</i>
105 Lightg/Landscappg Dist Fund						
3100 Taxes						
3101 Current Year Secured	455,637	454,000	229,488	455,000	455,000	1,000
3103 Prior Year Collections	5,302	6,000	3,394	5,300	5,300	-700
3105 Assessment Rebates	-2,855	-2,500	-940	-2,855	-2,855	-355
Total Taxes	458,084	457,500	231,942	457,445	457,445	-55
3400 Use Of Money & Property						
3401 Interest Income	683	4	4	4	0	-4
3450 Investment Discount	8	1	0	1	0	-1
Total Use Of Money & Property	691	5	4	5	0	-5
Total Lightg/Landscappg Dist Fund	458,775	457,505	231,946	457,450	457,445	-60
115 State Gas Tax Fund						
3400 Use Of Money & Property						
3401 Interest Income	4,321	1,017	99	1,017	654	-363
3450 Investment Discount	44	33	2	33	7	-26
Total Use Of Money & Property	4,365	1,050	101	1,050	661	-389
3500 Intergovernmental/State						
3501 Section 2106 Allocation	69,901	65,076	40,806	75,066	74,310	9,234
3502 Section 2107 Allocation	144,550	171,485	79,219	150,290	148,677	-22,808
3503 Section 2107.5 Allocation	4,000	4,000	4,000	4,000	4,000	0
3512 Section 2105 (Prop 111)	111,010	123,489	64,459	116,348	115,088	-8,401
3513 Sec 2103 Higher Mtr Veh Excise Tax (HUTA)	101,568	46,635	37,517	47,765	79,279	32,644
3522 TDA Article 3/Local	41,517	0	0	0	0	0
3566 Loan Repayment- HUTA Transportation Fds	0	0	0	0	22,656	22,656
3567 Road Maintenance Rehab Account (SB1)	0	0	0	0	114,187	114,187
Total Intergovernmental/State	472,546	410,685	226,001	393,469	558,197	147,512
Total State Gas Tax Fund	476,911	411,735	226,102	394,519	558,858	147,123
117 AB939 Fund						
3400 Use Of Money & Property						
3401 Interest Income	22	371	188	371	274	-97
3450 Investment Discount	2	0	2	0	3	3
Total Use Of Money & Property	24	371	190	371	277	-94
3800 Current Service Charges						
3860 AB939 Surcharge	58,706	58,632	29,327	58,632	58,632	0
Total Current Service Charges	58,706	58,632	29,327	58,632	58,632	0
Total AB939 Fund	58,730	59,003	29,517	59,003	58,909	-94



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2017-18 BUDGET**

	<i>2015-16 Received</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>	<i>Increase (Decrease)</i>
121 Prop A Open Space Fund						
3600 Intergovernmental/County						
3608 Maintenance Allocation	0	20,557	0	20,557	20,557	0
Total Intergovernmental/County	0	20,557	0	20,557	20,557	0
Total Prop A Open Space Fund	0	20,557	0	20,557	20,557	0
122 Tyco Fund						
3400 Use Of Money & Property						
3401 Interest Income	9,601	6,890	2,853	6,890	4,783	-2,107
3426 Easement Agreement	318,845	318,845	239,134	318,845	318,845	0
3450 Investment Discount	97	86	29	86	52	-34
Total Use Of Money & Property	328,543	325,821	242,016	325,821	323,680	-2,141
Total Tyco Fund	328,543	325,821	242,016	325,821	323,680	-2,141
123 Tyco Tidelands						
3400 Use Of Money & Property						
3401 Interest Income	44	35	16	35	25	-10
3450 Investment Discount	1	0	0	0	0	0
Total Use Of Money & Property	45	35	16	35	25	-10
Total Tyco Tidelands	45	35	16	35	25	-10
125 Park/Rec Facility Tax Fund						
3100 Taxes						
3116 Parks & Recreation Facility Tax	21,492	7,202	0	0	0	-7,202
Total Taxes	21,492	7,202	0	0	0	-7,202
3400 Use Of Money & Property						
3401 Interest Income	6,982	1,881	842	1,881	1,422	-459
3450 Investment Discount	79	54	9	54	15	-39
Total Use Of Money & Property	7,061	1,935	851	1,935	1,437	-498
3900 Other Revenue						
3910 Park/Recreation In Lieu Fee	138,918	243,282	209,202	285,002	226,620	-16,662
Total Other Revenue	138,918	243,282	209,202	285,002	226,620	-16,662
Total Park/Rec Facility Tax Fund	167,471	252,419	210,053	286,937	228,057	-24,362
135 Bayview Dr Dist Admin Exp Fund						
3400 Use Of Money & Property						
3401 Interest Income	42	21	3	21	14	-7
Total Use Of Money & Property	42	21	3	21	14	-7



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2017-18 BUDGET**

	<i>2015-16 Received</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>	<i>Increase (Decrease)</i>
135 Bayview Dr Dist Admin Exp Fund (continued)						
3900 Other Revenue						
3925 Spec Assessment Admin Fees	4,350	4,500	4,500	4,500	4,500	0
Total Other Revenue	4,350	4,500	4,500	4,500	4,500	0
Total Bayview Dr Dist Admin Exp Fund	4,392	4,521	4,503	4,521	4,514	-7
136 Lower Pier Admin Exp Fund						
3900 Other Revenue						
3925 Special Assessment Admin Fees	2,600	2,600	2,600	2,600	2,600	0
Total Other Revenue	2,600	2,600	2,600	2,600	2,600	0
Total Lower Pier Admin Exp Fund	2,600	2,600	2,600	2,600	2,600	0
137 Myrtle Dist Admin Exp Fund						
3400 Use Of Money & Property						
3401 Interest Income	251	143	49	143	106	-37
Total Use Of Money & Property	251	143	49	143	106	-37
3900 Other Revenue						
3925 Special Assessment Admin Fees	9,000	9,000	9,000	9,000	9,000	0
Total Other Revenue	9,000	9,000	9,000	9,000	9,000	0
Total Myrtle Dist Admin Exp Fund	9,251	9,143	9,049	9,143	9,106	-37
138 Loma Dist Admin Exp Fund						
3400 Use Of Money & Property						
3401 Interest Income	348	219	89	219	172	-47
Total Use Of Money & Property	348	219	89	219	172	-47
3900 Other Revenue						
3925 Special Assessment Admin Fees	10,000	10,000	10,000	10,000	10,000	0
Total Other Revenue	10,000	10,000	10,000	10,000	10,000	0
Total Loma Dist Admin Exp Fund	10,348	10,219	10,089	10,219	10,172	-47
139 Beach Dr Assmnt Dist Admin Exp Fund						
3400 Use Of Money & Property						
3401 Interest Income	53	28	10	28	25	-3
Total Use Of Money & Property	53	28	10	28	25	-3



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2017-18 BUDGET**

	<i>2015-16 Received</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>	<i>Increase (Decrease)</i>
139 Beach Dr Assmnt Dist Admin Exp Fund (continued)						
3900 Other Revenue						
3925 Special Assessment Admin Fees	3,000	3,500	3,500	3,500	3,500	0
Total Other Revenue	3,000	3,500	3,500	3,500	3,500	0
Total Beach Dr Assmnt Dist Admin Exp Fund	3,053	3,528	3,510	3,528	3,525	-3
140 Community Dev Block Grant						
3700 Intergovernmental/Federal						
3715 CDBG Administration	3,486	0	0	0	0	0
3720 Americans with Disabilities Act	33,122	143,000	0	143,000	150,000	7,000
Total Intergovernmental/Federal	36,608	143,000	0	143,000	150,000	7,000
Total Community Dev Block Grant	36,608	143,000	0	143,000	150,000	7,000
145 Proposition A Fund						
3100 Taxes						
3117 Proposition A Transit	356,493	362,268	205,463	362,268	367,353	5,085
Total Taxes	356,493	362,268	205,463	362,268	367,353	5,085
3400 Use Of Money & Property						
3401 Interest Income	9,892	13,738	6,163	13,738	9,730	-4,008
3450 Investment Discount	97	96	66	96	106	10
Total Use Of Money & Property	9,989	13,834	6,229	13,834	9,836	-3,998
3800 Current Service Charges						
3853 Dial-A-Taxi Program	6,120	6,120	3,060	5,260	5,260	-860
3855 Bus Passes	960	1,000	833	1,000	1,000	0
Total Current Service Charges	7,080	7,120	3,893	6,260	6,260	-860
Total Proposition A Fund	373,562	383,222	215,585	382,362	383,449	227
146 Proposition C Fund						
3100 Taxes						
3118 Proposition C Local Return	295,316	300,492	171,005	300,492	304,710	4,218
Total Taxes	295,316	300,492	171,005	300,492	304,710	4,218
3400 Use Of Money & Property						
3401 Interest Income	13,679	14,461	6,504	14,461	10,234	-4,227
3450 Investment Discount	141	104	70	104	111	7
Total Use Of Money & Property	13,820	14,565	6,574	14,565	10,345	-4,220
Total Proposition C Fund	309,136	315,057	177,579	315,057	315,055	-2



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2017-18 BUDGET**

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147 Measure R Fund						
3100 Taxes						
3119 Measure R Local Return Funds	230,969	225,352	128,020	225,352	228,537	3,185
Total Taxes	230,969	225,352	128,020	225,352	228,537	3,185
3400 Use Of Money & Property						
3401 Interest Income	6,708	8,229	3,568	8,229	5,826	-2,403
3450 Investment Discount	66	81	38	81	64	-17
3460 Unrealized Gain(Loss) On Inv	3,725	0	0	0	0	0
Total Use Of Money & Property	10,499	8,310	3,606	8,310	5,890	-2,420
Total Measure R Fund	241,468	233,662	131,626	233,662	234,427	765
148 Measure M Fund						
3100 Taxes						
3118 Proposition C Local Return	0	0	0	0	233,312	233,312
Total Taxes	0	0	0	0	233,312	233,312
Total Measure M Fund	0	0	0	0	233,312	233,312
150 Grants Fund						
3500 Intergovernmental/State						
3558 Beverage Recycling Grant	5,480	20,796	5,336	5,336	5,000	-15,796
3562 State Homeland Security Grant Program	0	0	0	0	83,911	83,911
3566 Coastal Conservancy Grant	63,093	53,660	0	0	0	-53,660
3571 Local Coastal Assistance Grant	16,329	0	0	0	0	0
3572 Local Coastal Assistance Grant 2017	0	0	0	135,899	0	0
Total Intergovernmental/State	84,902	74,456	5,336	141,235	88,911	14,455
3700 Intergovernmental/Federal						
3732 STPL Street Improvement Reimb/ Exchange	0	354,535	354,536	354,536	0	-354,535
3736 Bulletproof Vest Partnership	0	8,150	0	8,150	4,750	-3,400
3748 Gen Plan/Coastal/Strat Growth Council	0	23,513	0	23,513	0	-23,513
Total Intergovernmental/Federal	0	386,198	354,536	386,199	4,750	-381,448
3900 Other Revenue						
3970 Melchione Trust- Surf Memorial	153,582	0	0	0	0	0
3971 LA Country Library	0	38,710	0	38,710	60,000	21,290
3972 Caltrans Reimbursement	0	100,000	0	0	100,000	0
3973 Caltrans Cooperative Agreement PCH&2nd	0	180,000	0	0	180,000	0
3974 South Park- Prop A Open Space Grant	0	300,000	0	0	300,000	0
Total Other Revenue	153,582	618,710	0	38,710	640,000	21,290
Total Grants Fund	238,484	1,079,364	359,872	566,144	733,661	-345,703



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2017-18 BUDGET**

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152 Air Quality Mgmt Dist Fund						
3400 Use Of Money & Property						
3401 Interest Income	268	691	315	691	488	-203
3450 Investment Discount	2	4	3	4	5	1
Total Use Of Money & Property	270	695	318	695	493	-202
3500 Intergovernmental/State						
3538 AQMD Emission Control AB2766	25,056	25,000	6,548	25,000	25,000	0
Total Intergovernmental/State	25,056	25,000	6,548	25,000	25,000	0
Total Air Quality Mgmt Dist Fund	25,326	25,695	6,866	25,695	25,493	-202
153 Supp Law Enf Serv Fund (SLESF)						
3100 Taxes						
3135 C.O.P.S. Allocation	114,618	100,000	115,082	115,082	100,000	0
Total Taxes	114,618	100,000	115,082	115,082	100,000	0
3400 Use Of Money & Property						
3401 Interest Income	2,905	1,085	556	1,085	884	-201
3450 Investment Discount	34	8	5	8	10	2
Total Use Of Money & Property	2,939	1,093	561	1,093	894	-199
Total Supp Law Enf Serv Fund (SLESF)	117,557	101,093	115,643	116,175	100,894	-199
160 Sewer Fund						
3400 Use Of Money & Property						
3401 Interest Income	22,265	62,058	27,220	62,058	44,321	-17,737
3450 Investment Discount	170	372	294	372	483	111
Total Use Of Money & Property	22,435	62,430	27,514	62,430	44,804	-17,626
3500 Intergovernmental/State						
3550 CA Waste Oil Recycling Grant	5,595	5,500	0	5,500	5,599	99
Total Intergovernmental/State	5,595	5,500	0	5,500	5,599	99
3600 Intergovernmental/County						
3602 Beach Outlet Maintenance	165,931	20,000	0	20,000	20,000	0
Total Intergovernmental/County	165,931	20,000	0	20,000	20,000	0
3800 Current Service Charges						
3828 Sewer Connection Fee	31,314	54,255	52,909	60,000	55,000	745
3829 Sewer Demolition Fee	5,067	5,252	1,616	4,533	4,897	-355
3832 Sewer Lateral Installation	8,936	17,909	7,770	17,909	22,346	4,437
Total Current Service Charges	45,317	77,416	62,295	82,442	82,243	4,827



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2017-18 BUDGET**

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160 Sewer Fund (continued)						
3900 Other Revenue						
3902 Refunds/Reimb Previous Years	40,000	0	0	0	0	0
Total Other Revenue	40,000	0	0	0	0	0
6800 Current Service Charges Continued						
6861 Sewer Service Charge	942,969	1,028,444	520,583	1,028,444	1,028,444	0
Total Current Service Charges Continued	942,969	1,028,444	520,583	1,028,444	1,028,444	0
Total Sewer Fund	1,222,247	1,193,790	610,392	1,198,816	1,181,090	-12,700
170 Asset Seizure/Forft Fund						
3300 Fines & Forfeitures						
3308 Department of Treasury Forfeited Funds	167,857	50,000	51,736	51,736	0	-50,000
Total Fines & Forfeitures	167,857	50,000	51,736	51,736	0	-50,000
3400 Use Of Money & Property						
3401 Interest Income	4,779	2,693	1,428	2,693	1,919	-774
3450 Investment Discount	56	20	15	20	21	1
Total Use Of Money & Property	4,835	2,713	1,443	2,713	1,940	-773
Total Asset Seizure/Forft Fund	172,692	52,713	53,179	54,449	1,940	-50,773
180 Fire Protection Fund						
3400 Use Of Money & Property						
3401 Interest Income	579	1,041	476	1,041	739	-302
3450 Investment Discount	5	6	5	6	8	2
Total Use Of Money & Property	584	1,047	481	1,047	747	-300
3900 Other Revenue						
3912 Fire Flow Fee	22,030	20,235	13,339	20,235	61,398	41,163
Total Other Revenue	22,030	20,235	13,339	20,235	61,398	41,163
Total Fire Protection Fund	22,614	21,282	13,820	21,282	62,145	40,863
190 RTI Undersea Cable Fund						
3400 Use Of Money & Property						
3426 Easement Agreement	0	0	0	0	330,000	330,000
Total Use Of Money & Property	0	0	0	0	330,000	330,000
Total RTI Undersea Cable Fund	0	0	0	0	330,000	330,000



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2017-18 BUDGET**

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191 RTI Undersea Cable Tidelands Fund						
3400 Use Of Money & Property						
3426 Easement Agreement	0	0	0	0	240,000	240,000
Total Use Of Money & Property	0	0	0	0	240,000	240,000
Total RTI Undersea Cable Fund	0	0	0	0	240,000	240,000
201 2015 Lease Revenue Bonds						
3900 Other Revenue						
3922 Other Financing Sources- Debt Issuance	11,500,000	0	0	0	0	0
Total Other Revenue	11,500,000	0	0	0	0	0
Total 2015 Lease Revenue Bonds	11,500,000	0	0	0	0	0
301 Capital Improvement Fund						
3400 Use Of Money & Property						
3401 Interest Income	23,575	85,647	37,177	85,647	60,890	-24,757
3450 Investment Discount	198	328	401	328	664	336
Total Use Of Money & Property	23,773	85,975	37,578	85,975	61,554	-24,421
3900 Other Revenue						
3962 SCE Reimbursement	0	7,500	0	7,500	0	-7,500
Total Other Revenue	0	7,500	0	7,500	0	-7,500
Total Capital Improvement Fund	23,773	93,475	37,578	93,475	61,554	-31,921
609 Bayview Dr Redemption Fund 2004-2						
3400 Use Of Money & Property						
3401 Interest Income	1,970	1,582	645	1,582	1,165	-417
Total Use Of Money & Property	1,970	1,582	645	1,582	1,165	-417
Total Bayview Dr Redemption Fund 2004-2	1,970	1,582	645	1,582	1,165	-417
610 Lwr Pier Dist Redemption Fund						
3400 Use Of Money & Property						
3401 Interest Income	508	419	147	419	330	-89
Total Use Of Money & Property	508	419	147	419	330	-89
Total Lwr Pier Dist Redemption Fund	508	419	147	419	330	-89



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2017-18 BUDGET**

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611 Beach Dr Assessment Dist Redemption Fund						
3400 Use Of Money & Property						
3401 Interest Income	116	803	323	803	591	-212
Total Use Of Money & Property	116	803	323	803	591	-212
Total Beach Dr Assessment Dist Redemption Fund	116	803	323	803	591	-212
612 Beach Dr Assessment Dist Reserve Fund						
3400 Use Of Money & Property						
3401 Interest Income	71	64	25	64	40	-24
Total Use Of Money & Property	71	64	25	64	40	-24
Total Beach Dr Assessment Dist Reserve Fund	71	64	25	64	40	-24
617 Myrtle Ave Assessment Fund						
3400 Use Of Money & Property						
3401 Interest Income	1,441	1,166	437	1,166	918	-248
Total Use Of Money & Property	1,441	1,166	437	1,166	918	-248
Total Myrtle Ave Assessment Fund	1,441	1,166	437	1,166	918	-248
618 Loma Drive Assessment Fund						
3400 Use Of Money & Property						
3401 Interest Income	1,759	1,422	541	1,422	1,102	-320
Total Use Of Money & Property	1,759	1,422	541	1,422	1,102	-320
Total Loma Drive Assessment Fund	1,759	1,422	541	1,422	1,102	-320
619 Bayview Dr Reserve Fund 2004-2						
3400 Use Of Money & Property						
3401 Interest Income	232	198	83	198	133	-65
Total Use Of Money & Property	232	198	83	198	133	-65
Total Bayview Dr Reserve Fund 2004-2	232	198	83	198	133	-65



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2017-18 BUDGET**

	<i>2015-16 Received</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>	<i>Increase (Decrease)</i>
705 Insurance Fund						
3800 Current Service Charges						
3880 Insurance Service Charges	2,927,445	2,856,529	1,675,891	2,856,529	2,463,141	-393,388
Total Current Service Charges	2,927,445	2,856,529	1,675,891	2,856,529	2,463,141	-393,388
3900 Other Revenue						
3902 Refunds/Reimb Previous Years	75,932	0	0	0	0	0
Total Other Revenue	75,932	0	0	0	0	0
Total Insurance Fund	3,003,377	2,856,529	1,675,891	2,856,529	2,463,141	-393,388
715 Equipment Replacement Fund						
3800 Current Service Charges						
3822 Building Maintenance Service Charges	101,555	101,555	59,176	101,555	101,555	0
3885 Comm Equip/Business Mach Charges	612,225	664,085	387,387	664,085	712,022	47,937
3889 Vehicle/Equip Replacement Charges	858,415	929,464	534,906	929,464	922,973	-6,491
Total Current Service Charges	1,572,195	1,695,104	981,469	1,695,104	1,736,550	41,446
3900 Other Revenue						
3901 Sale of Real/Personal Property	11,314	0	25,916	26,916	0	0
3902 Refunds/Reimb Previous Years	4,136	0	0	0	0	0
3903 Contributions Non Govt	500	0	0	0	0	0
3962 SCE Reimbursement	0	0	0	0	408,589	408,589
Total Other Revenue	15,950	0	25,916	26,916	408,589	408,589
6800 Current Service Charges						
6866 Records Technology Fee	-	34,008	7,832	26,023	123,009	89,001
Total Current Service Charges	-	34,008	7,832	26,023	123,009	89,001
Total Equipment Replacement Fund	1,588,145	1,729,112	1,015,217	1,748,043	2,268,148	539,036
Grand Total	57,169,584	47,817,839	24,898,153	47,094,652	50,044,124	2,226,285



PERSONNEL ALLOCATION SUMMARY

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**CITY OF HERMOSA BEACH
PERSONNEL ALLOCATION SUMMARY**

	<u>AUTHORIZED</u> 15-16	<u>AUTHORIZED</u> 16-17	<u>AUTHORIZED</u> 17-18
Elected	7.00	7.00	7.00
Permanent	141.00	145.00	146.00
Part-Time/Temporary	21.71	20.71	22.71
Ambulance Operator/Intern	26.00	26.00	26.00
Police Reserves	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
TOTAL	202.71	205.71	208.71

**POSITION CONTROL SUMMARY
TOTALS BY MAJOR DEPARTMENT DESIGNATION**

The following is a departmental comparison of personnel authorizations for fiscal year 2016-17 and prior fiscal years 2014-15 and 2015-16. A separate column indicates increases and/or decreases. The figures below do not include elected, contract or part-time/temporary positions.

DEPARTMENT	<u>FY 2015/16</u> <u>AUTHORIZED</u>	<u>FY 2016/17</u> <u>AUTHORIZED</u>	<u>FY 2017/18</u> <u>AUTHORIZED</u>	<u>FY 2017/18</u> <u>DECREASE/ INCREASE</u>
City Council	0.50	0.50	0.50	0.00
City Manager	4.50	5.50	6.50	1.00
City Treasurer	0.00	0.00	0.00	0.00
City Clerk	2.00	2.00	2.00	0.00
Personnel/Risk Management	2.00	2.00	2.00	0.00
Finance	11.00	11.00	11.00	0.00
General Appropriations	1.00	1.00	1.00	0.00
Fire	17.00	18.50	17.00 ¹	(1.50)
Police/Community Services	66.00	66.00	67.00	1.00
Community Resources	4.00	4.00	4.00	0.00
Public Works	22.00	23.00	23.00	0.00
Community Development	<u>11.00</u>	<u>11.50</u>	<u>12.00</u>	<u>0.50</u>
TOTAL	141.00	145.00	146.00	1.00

Details are included on the Department Detail sheets under Department Budgets.

¹ Fire Department Personnel Allocation represents positions authorized until department transitions to L.A. County Fire Department. Estimated date of transition is January 1, 2018.

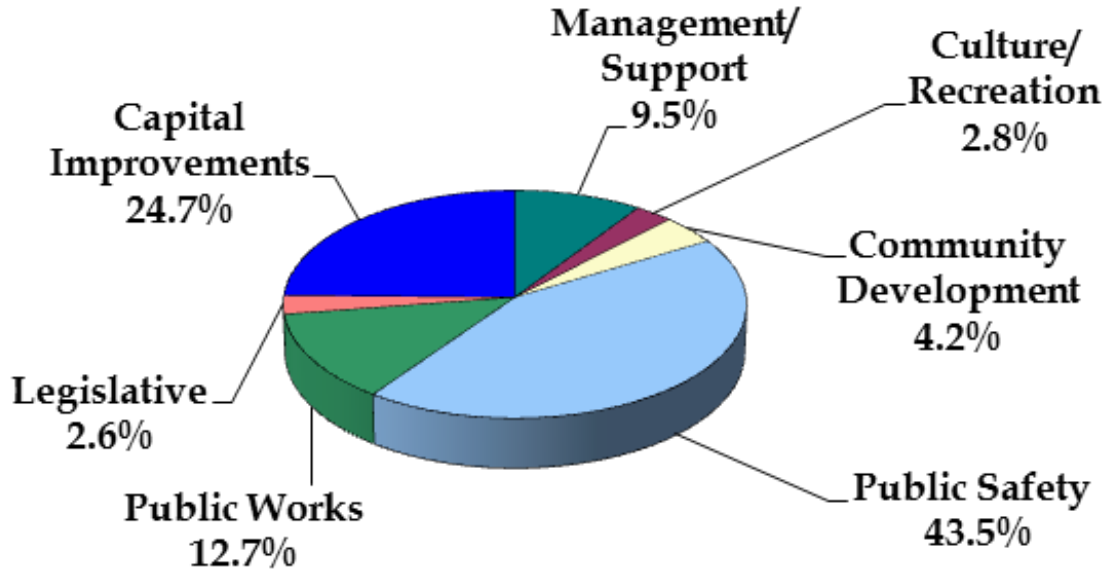
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DEPARTMENT BUDGETS

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Appropriations by Function 2017-18 Budget

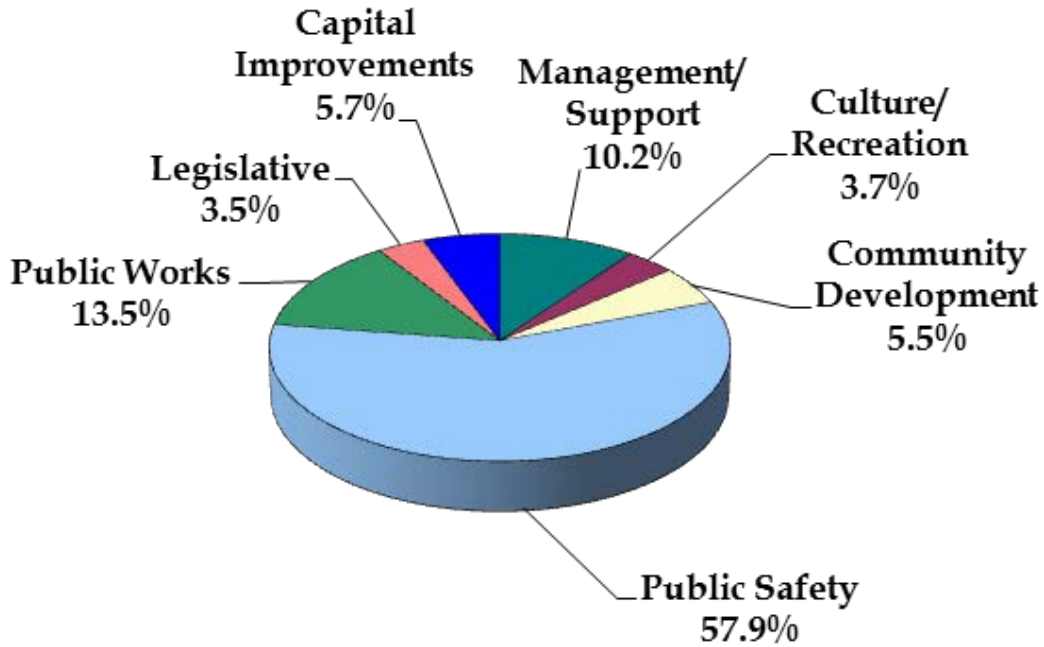


Appropriations By Functions ¹	2017-18	2016-17
Public Safety	\$22,021,004	\$21,603,746
Capital Improvements	12,541,110	10,527,229
Public Works	6,452,100	6,863,734
Management/Support	4,791,980	4,803,604
Community Development	2,108,413	2,146,971
Culture/Recreation	1,437,624	1,359,660
Legislative	1,333,552	1,476,024
Total Appropriations	\$ 50,685,783	\$ 48,780,968

¹ Insurance and Equipment Replacement Fund (less CIP) Excluded.
Debt Service Payment Included.

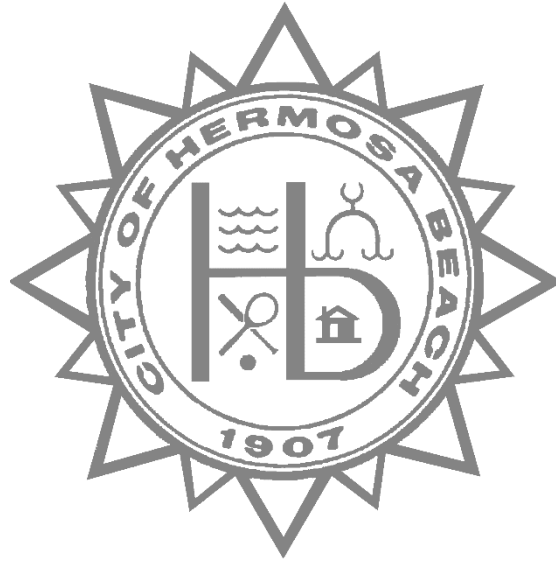
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General Fund - Where The Money Is Spent 2017-18 Budget



General Fund - Where The Money Is Spent:	2017-18	2016-17
Public Safety	\$ 21,853,155	\$ 21,324,382
Public Works	5,068,250	5,130,640
Management/Support	3,826,242	3,524,920
Capital Improvements	2,159,251	1,954,591
Community Development	2,074,405	2,092,309
Culture/Recreation	1,397,624	1,319,660
Legislative	1,333,552	1,476,024
Total Appropriations	\$ 37,712,479	\$ 36,822,526

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CITY COUNCIL



CITY COUNCIL DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: The City Council consists of five citizens elected at large. The Mayor is appointed from the group. The City Council's responsibilities are: to establish City-wide policy; secure revenues and adopt an annual budget; appoint members of various City Commissions and Boards; rule on such matters as prescribed by the laws of the State of California and the City of Hermosa Beach.

The Council meets the second and fourth Tuesday of the month at 7:00 p.m. in the Council Chambers at City Hall.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
1101 City Council					
Total Personal Services	114,106	133,131	73,712	128,952	117,774
Total Contract Services	59,928	135,800	48,187	87,100	145,800
Total Materials/Supplies/Other	110,121	166,185	86,964	118,790	137,033
Total City Council	284,155	435,116	208,863	334,842	400,607

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 16-17</u>	<u>CITY MANAGER RECOMMENDED 17-18</u>
4102 REGULAR SALARIES		
Executive Assistant to the City Manager	<u>0.50</u>	<u>0.50</u>
TOTAL	0.50	0.50
4112 PART-TIME/TEMPORARY		
City Councilmember	<u>5.00</u>	<u>5.00</u>
TOTAL	5.00	5.00
GRAND TOTAL	5.50	5.50



CITY COUNCIL DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Unspecified Services	\$2,000
		City Council Retreat	8,000
		Public Information Officer	72,000
		Public Information Officer – Social Media Service	10,800
		Strategic Planning, includes City Manager review	28,000
		Sister City Association, Loreto Plaza Monument Contribution	10,000
		Beautification/Partnerships & Funding Contributions – Plaza Holiday Tree & Lights	15,000
		Total	<u>\$145,800</u>
4319	Special Events	Employee/Commission Holiday Party	\$6,000
		Engraving Services/Plaques	1,500
		Donations	3,000
		E Newsletter	1,500
		60 Flags to be flown on 4 th of July, Veteran’s Day & Memorial Day along PCH between First and 15 th Street	4,950
		Unspecified Events	1,000
		State of the City Address	3,500
		Holiday Lights at Windmill and Park	2,650
		Special Event Banners, Ads, Mailers and Postage (Seminars, Open Houses, Misc. Special Events)	24,000
		State of the County Address Sponsorship Table	1,295
		Special Events Filming and Video Production Services	3,000
		“This is my City” Summer Camp Supplies	5,000
		Chamber of Commerce Annual Awards Gala	420
		Joint Meeting – City Council & All Boards/ Commissions	2,000
		Total	<u>\$59,815</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
1101 City Council					
1101-4100 Personal Services					
1101-4102 Regular Salaries	37,447	39,606	22,794	39,296	39,606
1101-4106 Regular Overtime	1,122	1,400	0	50	50
1101-4111 Accrual Cash In	1,340	3,586	190	500	4,813
1101-4112 Part Time/Temporary	28,991	31,800	18,550	31,800	31,800
1101-4180 Retirement	11,594	15,272	8,046	15,094	18,844
1101-4188 Employee Benefits	75	0	38	65	65
1101-4189 Medicare Benefits	30,139	39,006	22,779	39,688	20,135
1101-4190 Other Post Employment Benefits (OPEB)	998	1,035	602	1,033	1,035
	2,400	1,426	713	1,426	1,426
Total Personal Services	114,106	133,131	73,712	128,952	117,774
1101-4200 Contract Services					
1101-4201 Contract Serv/Private	59,928	135,800	48,187	87,100	145,800
Total Contract Services	59,928	135,800	48,187	87,100	145,800
1101-4300 Materials/Supplies/Other					
1101-4304 Telephone	497	11,456	200	480	500
1101-4305 Office Oper Supplies	14,883	15,000	9,656	13,000	16,250
1101-4315 Membership	23,903	25,183	16,536	25,333	28,004
1101-4317 Conference/Training	18,896	25,000	6,476	12,000	25,000
1101-4319 Special Events	43,966	81,569	49,444	60,000	59,815
1101-4394 Building Maintenance Charges	3,620	3,624	2,111	3,624	3,624
1101-4396 Insurance User Charges	4,356	4,353	2,541	4,353	3,840
Total Materials/Supplies/Other	110,121	166,185	86,964	118,790	137,033
Total City Council	284,155	435,116	208,863	334,842	400,607

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CITY COUNCIL DEPARTMENT
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
EQUIPMENT REPLACEMENT FUND
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

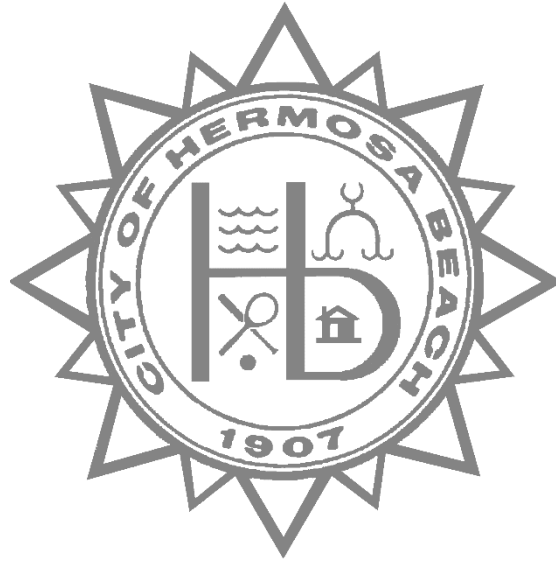
	<i>2015-16</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2017-18</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>End Request</i>	<i>Dept Request</i>
715 Equipment Replacement Fund					
1101 City Council					
Total Depreciation	5,437	5,437	0	5,437	5,437
Total Equipment/Furniture	0	4,606	0	4,606	0
Total Buildings/Improvements	0	0	0	0	0
Total City Council	5,437	10,043	0	10,043	5,437



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
1101 City Council					
1101-4900 Depreciation					
1101-4903 Depreciation/Bldgs	5,437	5,437	0	5,437	5,437
Total Depreciation	5,437	5,437	0	5,437	5,437
1101-5400 Equipment/Furniture					
1101-5402 Equip-More Than \$1,000	0	4,606	0	4,606	0
Total Equipment/Furniture	0	4,606	0	4,606	0
Total City Council	5,437	10,043	0	10,043	5,437

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CITY ATTORNEY



CITY ATTORNEY DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: The City Attorney functions as legal counsel for civil matters, providing legal advice to the City Council and operating departments.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
1131 City Attorney					
Total Contract Services	411,303	455,000	248,021	455,000	300,000
Total City Attorney	411,303	455,000	248,021	455,000	300,000

OBJECT CODE EXPLANATIONS

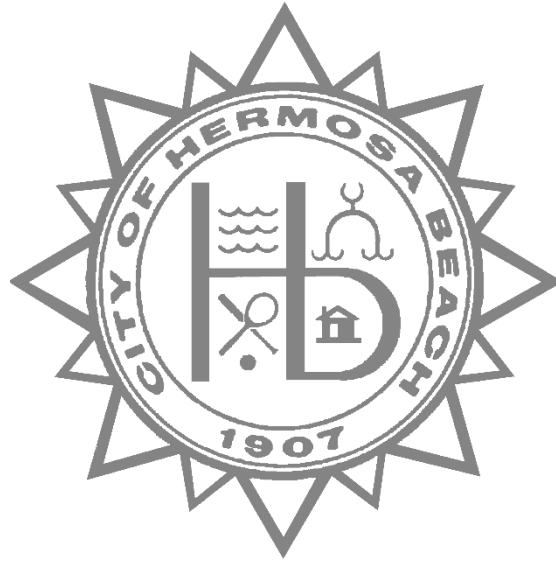
<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	General Attorney Services	\$300,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-17 Dept Request</i>
001 General Fund					
1131 City Attorney					
1131-4200 Contract Services					
1131-4201 Contract Serv/Private	411,303	455,000	248,021	455,000	300,000
Total Contract Services	411,303	455,000	248,021	455,000	300,000
Total City Attorney	411,303	455,000	248,021	455,000	300,000

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CITY CLERK/ELECTIONS



CITY CLERK DEPARTMENT
ADMINISTRATION & RECORDS/ELECTIONS
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: As custodian of the City seal and all City records, the City Clerk administers the records management program and public information requests, certifies official documents and administers oaths of office. As Clerk of the Council, the City Clerk records/maintains proceedings of all Council meetings, formats/maintains Council resolutions, formats/publishes ordinances and updates/maintains the City's Municipal Code. The City Clerk serves as the Fair Political Practices Commission's filing official for required economic interests/campaign statements, updates the City's Conflict of Interest Code/serves as filing officer for required financial statements, prepares annual lists of open City-appointed board/commission offices and handles special vacancies/term expirations. The City Clerk accepts/processes subpoenas, claims against the City and appeals to Council, annually reports to the County Tax Assessor on City lease agreements, reports on customer service surveys/complaints, maintains contracts/liability insurance, provides City-document notary services, and publishes/posts all legal notices. The Clerk conducts all City elections. The Clerk administers the government access channel/maintains the content of the City's website. The City Clerk's office is a passport acceptance facility for the U.S. Department of State.

PERFORMANCE MEASURES

Performance Measure	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	Trend / Target Met or Exceeded
CITY CLERK/ELECTIONS					
Post/Make Public List of Qualified Candidates and Measures within 1-Week of Qualification (Rate of Compliance)	Yes	Yes	Yes	Yes	✓
Post/make Public all Campaign Finance Statements within 1-day of Filing (Rate of Compliance)	Yes	Yes	Yes	Yes	✓
Log and Appropriately Route Claims and Subpoenas within 24 hrs of Submittal (Rate of Compliance)	Yes	Yes	Yes	Yes	✓
Percent of Public Record Requests Responded to Within 48 Hours	Unavailable	Unavailable	40%	40%	N/A
Average Time to Post Video on Website Following Council Meeting	Unavailable	Unavailable	12 hours	12 hours	N/A

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
1121 City Clerk					
Total Personal Services	289,862	274,388	113,031	219,106	261,550
Total Contract Services	101,371	18,540	13,026	18,546	69,620
Total Materials/Supplies/Other	41,265	46,115	27,032	53,672	51,861
Total Equipment/Furniture	0	0	0	0	1,500
Total City Clerk	432,498	339,043	153,089	291,324	384,531



CITY CLERK DEPARTMENT
ADMINISTRATION & RECORDS/ELECTIONS
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED</u> <u>16-17</u>	<u>CITY MANAGER</u> <u>RECOMMENDED</u> <u>17-18</u>
4102 REGULAR SALARIES		
Deputy City Clerk	1.00	1.00
Senior Office Assistant	1.00	1.00
TOTAL	2.00	2.00
4112 PART-TIME/TEMPORARY		
City Clerk	1.00	1.00
TOTAL	1.00	1.00
GRAND TOTAL	3.00	3.00

OBJECT CODE EXPLANATIONS

<u>OBJECT CODE</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Election Consultant	\$600
		Municipal Code Updates/Supplements	8,900
		Off-site Microfilm Storage	2,020
		Public Record Request Program Software	6,100
		Total	\$17,620
4251	Contract Services, Government	County cost for consolidated General Municipal Election, November 7, 2017	\$52,000
4323	Public Noticing	Legal Advertisements for Public Hearings (City Council and Commissions), Bid Requests and Other Required Noticing	\$20,000
5402	Equipment – More Than \$1,000	Desk/File Drawers for Office Assistant	\$1,500



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
1121 City Clerk					
1121-4100 Personal Services					
1121-4102 Regular Salaries	126,298	129,827	44,258	92,493	116,460
1121-4106 Regular Overtime	327	0	0	0	0
1121-4111 Accrual Cash In	9,197	7,602	999	1,410	8,011
1121-4112 Part Time/Temporary	76,119	73,872	43,092	73,872	73,872
1121-4180 Retirement	33,505	23,208	10,575	20,834	24,807
1121-4188 Employee Benefits	32,712	27,968	8,882	20,184	28,788
1121-4189 Medicare Benefits	3,124	4,026	1,282	2,428	2,761
1121-4190 Other Post Employment Benefits (OPEB)	8,580	7,885	3,943	7,885	6,851
Total Personal Services	289,862	274,388	113,031	219,106	261,550
1121-4200 Contract Services					
1121-4201 Contract Serv/Private	51,243	18,540	13,020	18,540	17,620
1121-4251 Contract Services/Govt	50,128	0	6	6	52,000
Total Contract Services	101,371	18,540	13,026	18,546	69,620
1121-4300 Materials/Supplies/Other					
1121-4304 Telephone	1,191	1,128	432	1,000	1,000
1121-4305 Office Oper Supplies	4,602	4,500	1,416	4,500	4,650
1121-4315 Membership	489	650	727	727	750
1121-4317 Conference/Training	3,318	5,705	679	5,705	6,500
1121-4323 Public Noticing	14,900	14,785	12,494	22,393	20,000
1121-4390 Communications Equipment Chrgs	5,842	6,760	3,941	6,760	7,290
1121-4394 Building Maintenance Charges	612	612	357	612	612
1121-4396 Insurance User Charges	10,311	11,975	6,986	11,975	11,059
Total Materials/Supplies/Other	41,265	46,115	27,032	53,672	51,861
1121-5400 Equipment/Furniture					
1121-5402 Equip-More Than \$1,000	0	0	0	0	1,500
Total Equipment/Furniture	0	0	0	0	1,500
Total City Clerk	432,498	339,043	153,089	291,324	384,531

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**CITY CLERK DEPARTMENT
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2017-2018 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan .</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
1121 City Clerk					
Total Equipment/Furniture	0	0	0	0	2,445
Total City Clerk	0	0	0	0	2,445

OBJECT CODE EXPLANATIONS

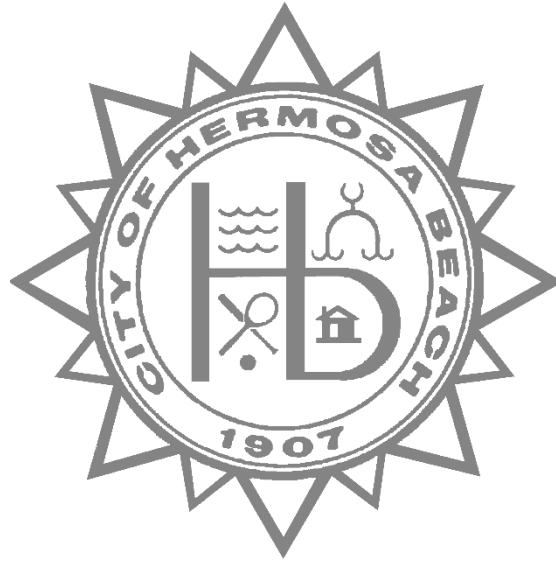
<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 472 - 477	\$2,445



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
1121 City Clerk					
1121-5400 Equipment/Furniture					
1121-5401 Equip-Less Than \$1,000	0	0	0	0	2,445
Total Equipment/Furniture	0	0	0	0	2,445
Total City Clerk	0	0	0	0	2,445

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CITY MANAGER



**CITY MANAGER DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
AND BEACH PLAZA ASSIGNED FUNDS
2017-2018 BUDGET**

DEPARTMENT DESCRIPTION: The City Manager is appointed by the City Council and is the Chief Executive Officer of the City. He is responsible to carry out City Council policies and directives, along with providing oversight of all City operations, including budgetary, personnel, enforcement and service delivery activities. He provides leadership and direction to department heads; develops policy recommendations and coordinates intergovernmental relations.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
1201 City Manager					
Total Personal Services	507,733	746,620	404,921	696,759	861,382
Total Contract Services	171,210	154,086	93,674	154,086	184,290
Total Materials/Supplies/Other	68,929	74,102	37,244	64,620	128,790
Total Equipment/Furniture	3,403	0	0	0	20,400
Total City Manager	751,275	974,808	535,839	915,465	1,194,862

POSITION SUMMARY

OBJECT CODES	AUTHORIZED <u>16-17</u>	CITY MANAGER RECOMMENDED <u>17-18</u>
4102 REGULAR SALARIES		
City Manager	1.00	1.00
Executive Assistant to the City Manager	0.50	0.50
Assistant to the City Manager	1.00	1.00
Management Analyst	1.00	1.00
Emergency Management Coordinator ¹	0.00	1.00
Environmental Analyst	2.00	1.90 ²
TOTAL	<u>5.50</u>	<u>6.40</u>
4112 PART-TIME/TEMPORARY		
Intern	1.00	0.90 ²
TOTAL	<u>1.00</u>	<u>0.90</u>
GRAND TOTAL	6.50	7.30

¹ Emergency Management Coordinator moved from Fire Department to City Manager

² Positions allocated to Source Reduction/Recycling, which was moved to the City Manager's Department from Community Development in 2017-18



**CITY MANAGER DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
AND BEACH PLAZA ASSIGNED FUNDS
2017-2018 BUDGET**

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	City Manager	
		Special Services – Undetermined	\$3,000
		Annual Film Festival	15,000
		Summer Movies on the Beach	30,000
		Assistant to the City Manager	
		Grant Writing Consultant	29,700
		Employee Wellness Program/Initiatives	5,000
		Homeless Action Plan Discretionary Funds (Donation Fund, Transit Vouchers, Regional & Misc. Services)	3,000
		Economic Development Event Marketing (Public Outreach & Incentives; Film District Event) Marketing)	7,500
		Administrative Hearings	8,500
		Social Media Promotions	2,000
		Crowdfunding Platform	750
		Citywide Signage Updates	25,000
		Emergency Management	
		Automated External Defibrillator (AED) Program	2,600
		Community Emergency Response Team (CERT) Exercise	500
		Emergency Reverse Calling Contract (Nixle)	9,000
		Emergency Notification Contract – Expand Platform and Use	3,000
		Continuity of Operations Plan (COOP)	25,000
		Environmental Analyst	
		Environmental Sustainability Marketing, Branding and Incentives	5,000
		Green Business Recognition Program	1,500
		Environmental Outreach & Educational Materials	1,500
		Total	\$177,550
4251	Contract Services, Government	Area G Disaster Preparedness	\$5,240
		EOC Base Station Radio Repair & Maintenance	1,500
		Total	\$6,740
5401	Equipment – Less Than \$1,000	CERT Packs and Vest for Emergency Management	\$1,400
		CERT Disaster First Aid Supplies	3,500
		Emergency Food Supply Replacement	14,000
		Total	\$18,900
5402	Equipment – More Than \$1,000	Ergonomic Office Chairs (2)	\$1,500



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2017-18</i>
	<i>Expended Total Budget YTD Thru Jan Yr. End Est Dept Request</i>				
001 General Fund					
1201 City Manager					
1201-4100 Personal Services					
1201-4102 Regular Salaries	340,732	566,737	246,492	473,855	660,678
1201-4106 Regular Overtime	2,951	3,200	392	650	650
1201-4111 Accrual Cash In	9,578	12,670	68,463	68,463	11,566
1201-4112 Part Time/Temporary	56,692	12,480	29,685	29,685	11,232
1201-4180 Retirement	34,279	41,176	18,688	40,168	51,912
1201-4185 Alternative Retirement System-Parttime	71	0	317	544	0
1201-4188 Employee Benefits	44,897	85,367	27,720	58,830	92,535
1201-4189 Medicare Benefits	6,173	9,008	5,173	8,582	10,003
1201-4190 Other Post Employment Benefits (OPEB)	12,360	15,982	7,991	15,982	22,806
Total Personal Services	507,733	746,620	404,921	696,759	861,382
1201-4200 Contract Services					
1201-4201 Contract Serv/Private	171,210	154,086	93,674	154,086	177,550
1201-4251 Contract Services/Gov't	0	0	0	0	6,740
Total Contract Services	171,210	154,086	93,674	154,086	184,290
1201-4300 Materials/Supplies/Other					
1201-4304 Telephone	2,646	2,500	895	2,000	7,200
1201-4305 Office Oper Supplies	12,134	5,000	2,218	4,000	10,500
1201-4315 Membership	2,739	3,142	2,440	3,142	6,590
1201-4317 Conference/Training	15,951	16,982	4,581	9,000	18,987
1201-4390 Communications Equipment Chrgs	9,060	9,334	5,446	9,334	10,324
1201-4394 Building Maintenance Charges	3,406	3,408	1,987	3,408	3,406
1201-4395 Equip Replacement Chrgs	0	0	0	0	39,879
1201-4396 Insurance User Charges	22,993	33,736	19,677	33,736	31,904
Total Materials/Supplies/Other	68,929	74,102	37,244	64,620	128,790
1201-5400 Equipment/Furniture					
1201-5401 Equip-Less Than \$1,000	3,403	0	0	0	18,900
1201-5402 Equip-More Than \$1,000	0	0	0	0	1,500
1201-5405 Equipment more than \$5,000	0	0	0	0	0
Total Equipment/Furniture	3,403	0	0	0	20,400
Total City Manager	751,275	974,808	535,839	915,465	1,194,862

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**CITY MANAGER DEPARTMENT
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2017-2018 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
1201 City Manager					
Total Contract Services	0	250,000	0	250,000	70,000
Total Equipment/Furniture	39	2,000	0	2,000	2,268
Total City Manager	39	252,000	0	252,000	72,268

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	City-wide Document Imaging – Scanning	\$70,000
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 472 - 477	\$2,268



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
1201 City Manager					
1201-4200 Contract Services					
1201-4201 Contract Serv/Private	0	250,000	0	250,000	70,000
Total Contract Services	0	250,000	0	250,000	70,000
1201-5400 Equipment/Furniture					
1201-5401 Equip-Less Than \$1,000	0	0	0	0	2,268
1201-5403 Vehicles	39	2,000	0	2,000	0
Total Equipment/Furniture	39	2,000	0	2,000	2,268
Total City Manager	39	252,000	0	252,000	72,268



CITY MANAGER DEPARTMENT
SOURCE REDUCTION AND RECYCLING ELEMENT
SOURCE OF FUNDS: AB939 FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: Funds collected in connection with solid waste collection are used to implement the Source Reduction and Recycling Element in accordance with AB939.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
117 AB939 Fund					
5301 Source Redctn/Recycle Element					
Total Personal Services	46,729	33,064	19,208	31,706	12,547
Total Contract Services	1,484	19,000	0	19,000	19,500
Total Materials/Supplies/Other	2,366	2,500	0	2,500	2,500
Total Source Redctn/Recycle Element	50,579	54,564	19,208	53,206	34,547

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED 16-17</u>	<u>CITY MANAGER RECOMMENDED 17-18</u>
4102	REGULAR SALARIES		
	Community Development Director	0.04	0.00
	Building & Code Enforcement Official	0.05	0.00
	Senior Planner	0.10	0.00
	Environmental Analyst	0.00	0.10
	TOTAL	0.19	0.10
4112	PART-TIME/TEMPORARY		
	Intern	0.00	0.10
	TOTAL	0.00	0.10
	GRAND TOTAL	0.19	0.20

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Preparation, Annual Compliance Report	\$18,000
		Compost and Worm Bin Program	1,500
		Total	\$19,500



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
117 AB939 Fund					
5301 Source Redctn/Recycle Element					
5301-4100 Personal Services					
5301-4102 Regular Salaries	35,062	22,914	14,401	23,809	9,576
5301-4106 Regular Overtime	50	0	0	0	0
5301-4111 Accrual Cash In	1,580	2,728	384	543	0
5301-4112 Part Time Temporary	0	0	0	0	1,248
5301-4180 Retirement	5,140	4,455	2,722	4,440	627
5301-4188 Employee Benefits	4,354	2,625	1,481	2,554	928
5301-4189 Medicare Benefits	543	342	220	360	168
Total Personal Services	46,729	33,064	19,208	31,706	12,547
5301-4200 Contract Services					
5301-4201 Contract Serv/Private	1,484	19,000	0	19,000	19,500
Total Contract Services	1,484	19,000	0	19,000	19,500
5301-4300 Materials/Supplies/Other					
5301-4315 Membership	2,366	2,500	0	2,500	2,500
Total Materials/Supplies/Other	2,366	2,500	0	2,500	2,500
Total Source Redctn/Recycle Element	50,579	54,564	19,208	53,206	34,547



CITY MANAGER DEPARTMENT
ELECTRIC SHUTTLE PROGRAM
SOURCE OF FUNDS: PROPOSITION A FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: This project will explore a free electric vehicle shuttle pilot program in the city. Established shuttle service providers will be evaluated as well as coordination of the shuttle program with neighboring cities.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
145 Proposition A Fund					
3413 Electric Shuttle Program					
Total Contract Services	0	0	0	0	30,000
Total Electric Shuttle Program	0	0	0	0	30,000

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Electric Shuttle Program – Start-up Cost Share	\$30,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
145 Proposition A Funds					
3413 Downtown Electric Shuttle					
3413-4200 Contract Services					
3413-4201 Contract Serv/Private	0	0	0	0	30,000
Total Contract Services	0	0	0	0	30,000
Total Downtown Electric Shuttle	0	0	0	0	30,000



CITY MANAGER DEPARTMENT
AIR QUALITY MANAGEMENT DISTRICT (AQMD)
EMISSION CONTROL PROGRAM
SOURCE OF FUNDS: AB2766 AIR QUALITY DEVELOPMENT FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: Funds received from AB 2766/AQMD Emission Control Bill are deposited in the Air Quality Development Fund since they require separate accounting. Programs that reduce mobile source emissions are eligible for funding from these monies. The City Manager's Department administers a ride-sharing incentive program towards the goal of attaining the Council's objective of carbon neutrality.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2017-18</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>End Request</i>	<i>Dept Request</i>
152 Air Quality Mgmt Dist Fund					
3701 Emission Control					
Total Materials/Supplies/Other	2,130	28,600	390	28,600	28,000
Total Equipment/Furniture	0	0	597	597	0
Total Emission Control	2,130	28,600	987	29,197	28,000

OBJECT CODE EXPLANATIONS

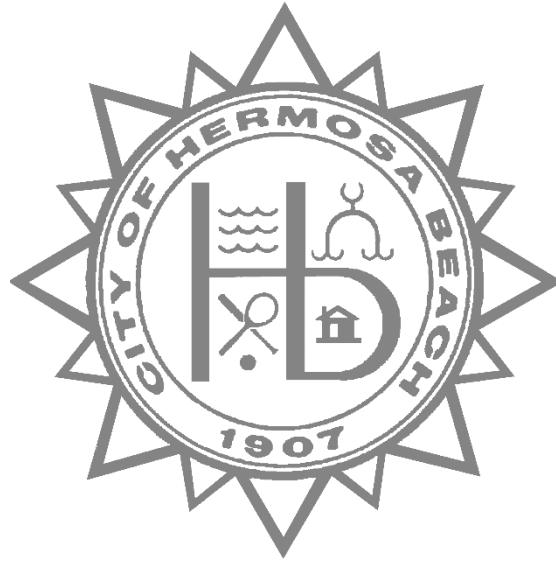
<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4327	AQMD Incentives	Employee Incentives for Participation in Program (Ride-share, Walking, Bicycling)	\$3,000
		Employee Commute and Carbon Neutrality Incentives	25,000
		Total	<u>\$28,000</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
152 Air Quality Mgmt Dist Fund					
3701 Emission Control					
3701-4300 Materials/Supplies/Other					
3701-4327 AQMD Incentives	2,130	28,600	390	28,600	28,000
Total Materials/Supplies/Other	2,130	28,600	390	28,600	28,000
3701-5400 Equipment/Furniture					
3701-5403 Vehicles	0	0	597	597	0
Total Equipment/Furniture	0	0	597	597	0
Total Emission Control	2,130	28,600	987	29,197	28,000

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INFORMATION TECHNOLOGY



CITY MANAGER DEPARTMENT
INFORMATION TECHNOLOGY DIVISION
SOURCE OF FUNDS: EQUIPMENT REPLACEMENT FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: The Information Technology Division provides effective technology support for audio/visual, computer, multimedia, voice, video, and web based applications and services to all areas of the City. Promotes and facilitates the effective integration of technology into the basic mission of the City through planning, programming, training, consulting, and other support activities. Develop, enhance, and manage the City's enterprise networks to provide high speed, transparent, and highly functional connectivity among all information resources. Facilitates the collection, storage, security and integrity of electronic data while ensuring appropriate access. Promotes new uses of information technology within the City through the support for exploratory and innovative applications. Provides leadership for effective strategic and tactical planning in the use of technology. Provide fast & reliable access to all information systems.

The City contract for IT services with a private company. Computer and business machine replacement schedules are located in the Appendix. New purchases, as opposed to replacement purchases (per the replacement schedules) are listed below. Division costs are allocated to other departments by way of the Communications Equipment Replacement Charges shown as a line item in the budget.

PERFORMANCE MEASURES

Performance Measure	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	Trend Assessment
INFORMATION TECHNOLOGY					
Expenditures: IT Personnel and Operations per Capita	\$17.27	\$15.92	\$7.65	\$7.67	Neutral
Total Help Desk Calls Received/Number of Requests Received	1,112	1,111	1,488	1,124	N/A
Percentage of Help Desk Requests Resolved within 4 Work Hours	Unavailable	Unavailable	84%	71%	Negative

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
1206 Information Technology					
Total Contract Services	320,428	409,620	141,800	409,620	394,104
Total Materials/Supplies/Other	33,132	38,319	21,712	43,254	43,500
Total Depreciation	52,893	65,060	0	52,893	93,761
Total Equipment/Furniture	17,355	62,160	11,233	63,237	29,912
Total Information Technology	423,808	575,159	174,745	569,004	561,277

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Internet Access:	
		Webhosting Services	\$2,600
		Internet Service Provider	4,100
		PCI Compliance Scan	200
		Eden - Financial System	36,900
		HdL – Business License Software, Website	12,360
		Accela Automation Annual Subscription	29,410
		Code Publishing – Online Municipal Code	1,200



CITY MANAGER DEPARTMENT
INFORMATION TECHNOLOGY DIVISION
SOURCE OF FUNDS: EQUIPMENT REPLACEMENT FUND
2017-2018 BUDGET

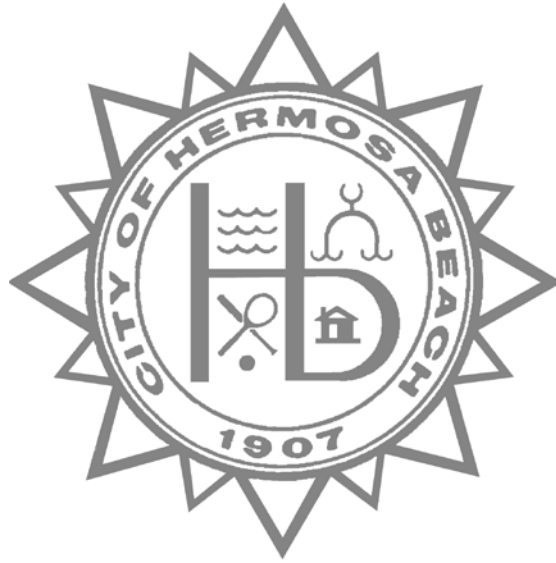
OBJECT CODE EXPLANATIONS
(Continued)

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private continued	ESRI (GIS)	10,900
		Quadrant - Cash Register	1,630
		Adobe – Licensing and Maintenance	2,000
		Business Computing - Animal Licenses	700
		AutoCad	500
		Landport Monthly Usage Fee	2,500
		Zoll Data - Fire System Maintenance	800
		Granicus Monthly Maintenance and Support	43,516
		Wireless Infrastructure	2,000
		Source Graphics Support and Warranty, (Scanner/Plotter for GIS)	3,400
		SmartDraw Maintenance and Support	300
		Support and Monitoring:	
		Prosum – Full-time IT Support	151,908
		Prosum – Unidentified Additional Services	5,000
		Service and Hardware Maintenance:	
		Uptime Printer Maintenance	10,800
		Backup and Offsite Storage	13,660
		Networking Devices and Firewalls	3,200
		Unanticipated technology costs	5,000
		HP Servers – Hardware Warranty Renewal	2,800
		Apple iPads – Warranty and Support Renewal	1,200
		Microsoft Enterprise Agreement (EA) Agreement	19,420
		Cisco OpenDNS Umbrella Client Security Software	3,200
		Additional IT Support – Computer Upgrades	7,500
		Microsoft Licensing (2) for HP Servers	15,000
		Additional (17) Office 365 Email Licenses – for City Commissioners	400
		Total	\$394,104
5401	Equipment – Less Than \$1,000	Ultra HD Monitors (4) for GIS Analyst & Assistant City Engineer	\$2,500
		iPad Pro 13" (5) for Councilmembers	3,300
		Additional Portable Projector	700
		Additional Monitors (15) to provide dual monitors to staff	2,500
		Total	\$9,000
5402	Equipment – More Than \$1,000	Additional Storage & Workstation – PD From Communications Equipment Replacement Schedule, pages 472 - 477	\$5,000
		Total	\$8,193
5405	Equipment – More Than \$5,000	From Communications Equipment Replacement Schedule, pages 472 - 477	\$7,719



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
1206 Information Technology					
1206-4200 Contract Services					
1206-4201 Contract Serv/Private	320,428	409,620	141,800	409,620	394,104
Total Contract Services	320,428	409,620	141,800	409,620	394,104
1206-4300 Materials/Supplies/Other					
1206-4304 Telephone	20,967	23,208	16,417	28,143	28,500
1206-4305 Office Oper Supplies	12,057	15,000	5,232	15,000	15,000
1206-4396 Insurance User Charges	108	111	63	111	0
Total Materials/Supplies/Other	33,132	38,319	21,712	43,254	43,500
1206-4900 Depreciation					
1206-4901 Depreciation/Mach/Equipment	52,893	65,060	0	52,893	93,761
Total Depreciation	52,893	65,060	0	52,893	93,761
1206-5400 Equipment/Furniture					
1206-5401 Equip-Less Than \$1,000	-388	9,000	10,077	10,077	9,000
1206-5402 Equip-More Than \$1,000	431	13,800	1,156	13,800	13,193
1206-5405 Equipment more than \$5,000	17,312	39,360	0	39,360	7,719
Total Equipment/Furniture	17,355	62,160	11,233	63,237	29,912
Total Information Technology	423,808	575,159	174,745	569,004	561,277



PROSPECTIVE EXPENDITURES



PROSPECTIVE EXPENDITURES DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: This account is designed to provide funds to cover unanticipated expenses or opportunities that arise during the fiscal year. In past years, this account has provided funds to assist in meeting the overall work plan of the City or a particular department.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
1214 Prospective Expenditures					
Total Materials/Supplies/Other	1,194	110,375	0	110,375	203,963
Total Prospective Expenditures	1,194	110,375	0	110,375	203,963

OBJECT CODE EXPLANATIONS

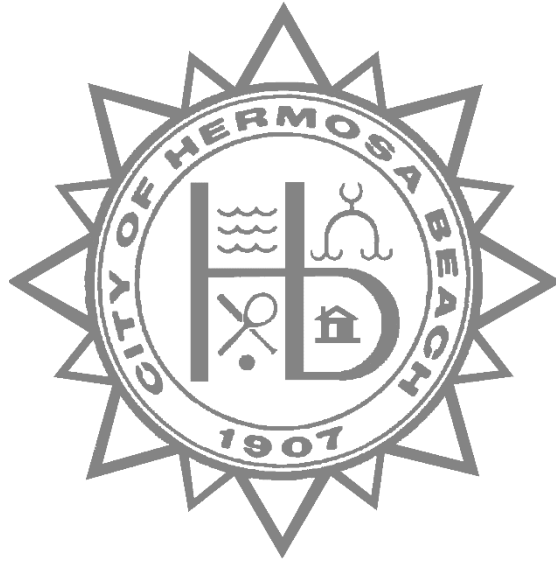
<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4322	Unclassified	Funds for Unanticipated Expenses	\$203,963



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
1214 Prospective Expenditures					
1214-4300 Materials/Supplies/Other					
1214-4322 Unclassified	1,194	110,375	0	110,375	203,963
Total Materials/Supplies/Other	1,194	110,375	0	110,375	203,963
Total Prospective Expenditures	1,194	110,375	0	110,375	203,963

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CITY PROSECUTOR



**CITY PROSECUTOR DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET**

DEPARTMENT DESCRIPTION: The City Prosecutor is the legal counsel for criminal matters and interacts with the Police Department regarding potential cases (B). The Code Enforcement Prosecutor is the legal counsel for criminal zoning violations and bootleg enforcement actions.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
1132 City Prosecutor					
Total Contract Services	208,260	208,004	104,151	208,004	208,004
Total Materials/Supplies/Other	306	400	118	250	300
Total City Prosecutor	208,566	208,404	104,269	208,254	208,304

OBJECT CODE EXPLANATIONS

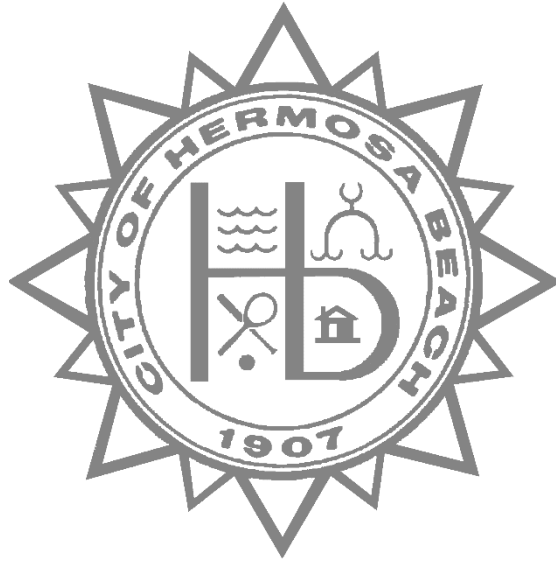
<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Prosecutor Services	\$200,004
		Dispute Resolution Services	8,000
		Total	<u>\$208,004</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
1132 City Prosecutor					
1132-4200 Contract Services					
1132-4201 Contract Serv/Private	208,260	208,004	104,151	208,004	208,004
Total Contract Services	208,260	208,004	104,151	208,004	208,004
1132-4300 Materials/Supplies/Other					
1132-4304 Telephone	306	300	118	200	200
1132-4305 Office Oper Supplies	0	100	0	50	100
Total Materials/Supplies/Other	306	400	118	250	300
Total City Prosecutor	208,566	208,404	104,269	208,254	208,304

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CITY TREASURER



**CITY TREASURER DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET**

DEPARTMENT DESCRIPTION: It is the responsibility of the Treasurer to receive and keep safely all money coming into the City (California Government Code 41001). It is the duty of the Treasurer to deposit those public funds in accordance with applicable laws, invest City funds according to investment policy and to pay out money on warrants and demands made upon the City. The City Treasurer is required to submit a monthly report accounting for all receipts, disbursements, and cash balances of the City.

PERFORMANCE MEASURES

Performance Measure	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	Trend / Target Met or Exceeded
CITY TREASURER					
Average Interest Rate	1.05%	1.02%	1.27%	1.64%	Positive
Average Yield to Maturity	1.1%	1.1%	1.4%	1.85%	Positive
Investment Policy Submitted by the end of First Quarter of each Fiscal Year	Yes	Yes	Yes	Yes	✓

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
1141 City Treasurer					
Total Personal Services	16,329	15,519	8,935	15,405	16,084
Total Contract Services	12,714	12,800	6,004	13,944	14,130
Total Materials/Supplies/Other	8,422	10,142	4,170	8,413	9,896
Total City Treasurer	37,465	38,461	19,109	37,762	40,110

POSITION SUMMARY

OBJECT CODES	AUTHORIZED <u>16-17</u>	CITY MANAGER RECOMMENDED <u>17-18</u>
4112 PART-TIME/TEMPORARY City Treasurer	<u>1.00</u>	<u>1.00</u>
TOTAL	1.00	1.00
GRAND TOTAL	1.00	1.00

OBJECT CODE EXPLANATIONS

OBJECT CODES	ACCOUNT TITLE	EXPLANATION	
4201	Contract Services, Private	Safekeeping Fees	\$3,500
		Armored Transport Carrier Services (2 locations)	10,630
		Total	<u>\$14,130</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
1141 City Treasurer					
1141-4100 Personal Services					
1141-4111 Accrual Cash In					
1141-4112 Part Time/Temporary	6,360	6,360	3,710	6,360	6,360
1141-4180 Retirement	397	423	243	417	417
1141-4188 Employee Benefits	9,252	8,644	4,928	8,535	9,215
1141-4189 Medicare Benefits	92	92	54	93	92
1141-4190 Other Post Employment Benefits (OPEB)	228	0	0	0	0
Total Personal Services	16,329	15,519	8,935	15,405	16,084
1141-4200 Contract Services					
1141-4201 Contract Serv/Private	12,714	12,800	6,004	13,944	14,130
Total Contract Services	12,714	12,800	6,004	13,944	14,130
1141-4300 Materials/Supplies/Other					
1141-4304 Telephone	659	900	272	589	600
1141-4305 Office Oper Supplies	1,825	2,400	1,058	1,892	2,000
1141-4315 Membership	175	105	65	65	105
1141-4317 Conference/Training	1,703	2,400	250	1,530	2,405
1141-4390 Communications Equipment Chrgs	2,962	3,496	2,037	3,496	3,755
1141-4394 Building Maintenance Charges	609	357	208	357	609
1141-4396 Insurance User Charges	489	484	280	484	422
Total Materials/Supplies/Other	8,422	10,142	4,170	8,413	9,896
Total City Treasurer	37,465	38,461	19,109	37,762	40,110



**CITY TREASURER DEPARTMENT
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2017-2018 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
1141 City Treasurer					
Total Equipment/Furniture	0	0	0	0	1,630
Total City Treasurer	0	0	0	0	1,630

OBJECT CODE EXPLANATIONS

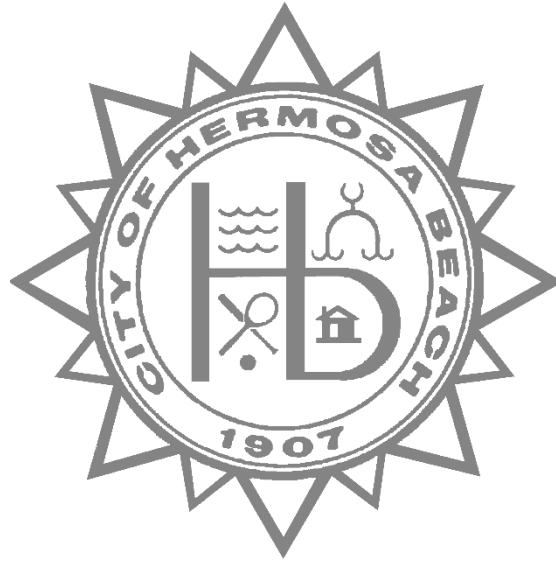
<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 472 - 477	\$1,630



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
1141 City Treasurer					
1141-5400 Equipment/Furniture					
1141-5401 Equip-Less Than \$1,000	0	0	0	0	1,630
Total Equipment/Furniture	0	0	0	0	1,630
Total City Treasurer	0	0	0	0	1,630

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COMMUNITY DEVELOPMENT



COMMUNITY DEVELOPMENT DEPARTMENT
SOURCE OF FUNDS: GENERAL FUNDS
2017-2018 BUDGET

PERFORMANCE MEASURES ¹

Performance Measure	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	Trend Assessment
COMMUNITY DEVELOPMENT					
Code Enforcement FTE's per 1,000 Population ¹	0.03	0.06	0.06	0.06	Neutral
Code Enforcement Expenditures per Capita	\$3.26	\$3.60	\$4.21	\$4.80	Negative
Code Enf. Cases Resolved - % Resolved Through Voluntary Compliance	75%	78%	90%	93%	Positive
Code Enf. Cases Resolved - % Resolved Through Forced Compliance	20%	19%	8%	7%	Positive
Code Enforcement: Total Cases Initiated	101	240	317	352	N/A
Average Calendar Days: Code Complaint to First Investigation	Unavailable	Unavailable	3	2	Positive
Percentage of First Submittal Plan Checks Completed within 20 Business Days	Unavailable	Unavailable	20%	22%	Positive
Code Enforcement Cases per Code Enforcement FTE ¹	244	200	256	282	N/A
Total Code Enforcement Contacts - Smoking Related	Unavailable	Unavailable	535	2,030	Positive

¹Full-time Equivalent (FTE)- Unit used to measure the hours in an employee's contract based on a 40 hour work week.



COMMUNITY DEVELOPMENT DEPARTMENT
BUILDING & SAFETY/CODE ENFORCEMENT DIVISION
SOURCE OF FUNDS: GENERAL FUNDS
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: The primary service of the Building and Safety Division is to administer and enforce standards and codes for the safeguarding of life, health, and property. Enforcement is implemented through checking plans, issuing permits, and inspecting construction at all phases of a project for compliance with the California Building Code, the Municipal Code, and other safety standards related to material and structural soundness. The Building Division collects fees based on the cost of delivering services and processes and maintains records of permits, inspections, and plans.

Additionally the Division provides the following services: identifies violations and responds to reported violations of state and city codes and regulations relating to building safety, zoning, occupancy, commercial signs, etc., and takes the necessary administrative steps to remedy violations; prepares and updates codes based on state mandates; identifies and researches local trends and problems for local code modifications; provides support for the code appeals boards; responds to inquiries and assists customers at various phases of development and construction projects; prepares and provides educational materials and inspection support for work in the public right-of-way.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
4201 Community Dev/Building					
Total Personal Services	553,781	639,034	370,408	599,730	705,444
Total Contract Services	174,480	220,284	88,653	220,284	247,068
Total Materials/Supplies/Other	77,899	84,571	47,199	84,571	85,570
Total Community Dev/Building	806,160	943,889	506,260	904,585	1,038,082

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 16-17</u>	<u>CITY MANAGER RECOMMENDED 17-18</u>
4102 REGULAR SALARIES		
Community Development Director	0.50	0.50
Building & Code Enforcement Official	0.85	0.85
Building Inspector	2.00	2.00
Planning/Building Technician	0.50	0.50
Code Enforcement Officer/Fire Inspector	0.75	1.00 ¹
TOTAL	4.60	4.85
PART-TIME/TEMPORARY		
Code Enforcement Officer	0.50	0.50
TOTAL	0.50	0.50
GRAND TOTAL	5.10	5.35

¹One position of Code Enforcement Officer/Fire Inspector was moved from the Fire Department and is split between Building and Planning



**COMMUNITY DEVELOPMENT DEPARTMENT
BUILDING & SAFETY/CODE ENFORCEMENT DIVISION
SOURCE OF FUNDS: GENERAL FUNDS
2017-2018 BUDGET**

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Plan Check	\$217,068
		Plan Archive/Microfiche	4,000
		Short-term Rental Investigation Services	<u>26,000</u>
		Total	<u>\$247,068</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2017-18</i>
	<i>Expended Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>	
001 General Fund					
4201 Community Dev/Building					
4201-4100 Personal Services					
4201-4102 Regular Salaries	341,991	402,435	231,465	396,717	426,719
4201-4106 Regular Overtime	193	406	397	406	406
4201-4111 Accrual Cash In	20,427	13,763	10,123	13,763	17,490
4201-4112 Part Time/Temporary	34,950	26,700	24,929	0	28,038
4201-4180 Retirement	77,603	96,729	52,210	95,873	130,588
4201-4185 Alternative Retirement System-Parttime	58	0	0	0	0
4201-4188 Employee Benefits	54,167	68,136	35,191	62,289	68,932
4201-4189 Medicare Benefits	5,420	6,570	3,945	6,387	6,719
4201-4190 Other Post Employment Benefits (OPEB)	18,972	24,295	12,148	24,295	26,552
Total Personal Services	553,781	639,034	370,408	599,730	705,444
4201-4200 Contract Services					
4201-4201 Contract Serv/Private	174,480	220,284	88,653	220,284	247,068
Total Contract Services	174,480	220,284	88,653	220,284	247,068
4201-4300 Materials/Supplies/Other					
4201-4304 Telephone	6,255	5,500	2,872	5,500	5,500
4201-4305 Office Oper Supplies	3,502	5,000	2,310	5,000	5,000
4201-4314 Uniforms	0	0	0	0	241
4201-4315 Membership	898	1,400	85	1,400	1,640
4201-4317 Conference/Training	3,436	5,556	2,780	5,556	5,556
4201-4390 Communications Equipment Chrgs	14,045	17,061	9,954	17,061	18,218
4201-4394 Building Maintenance Charges	1,409	1,409	822	1,409	1,409
4201-4395 Equip Replacement Charges	17,688	13,929	8,125	13,929	17,495
4201-4396 Insurance User Charges	30,666	34,716	20,251	34,716	30,511
Total Materials/Supplies/Other	77,899	84,571	47,199	84,571	85,570
Total Community Dev/Building	806,160	943,889	506,260	904,585	1,038,082



**COMMUNITY DEVELOPMENT DEPARTMENT
 BUILDING & SAFETY/CODE ENFORCEMENT DIVISION
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENTAL EQUIPMENT AND MAINTENANCE
 SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
 2017-2018 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
4201 Community Dev/Building					
Total Contract Services	27,112	423,315	0	423,315	0
Total Materials/Supplies/Other	2,678	1,138	939	1,138	1,138
Total Depreciation	683	1,017	0	683	3,321
Total Equipment/Furniture	-705	32,291	0	32,291	6,707
Total Community Dev/Building	29,768	457,761	939	457,427	11,166

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
5401	Equipment – Less Than \$1,000	iPads (3) for Associate Planner, and Assistant Planners (2)	\$2,652
		From Communications Equipment Replacement Schedule, pages 472 - 477	4,055
		Total	\$6,707



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
4201 Community Dev/Building					
4201-4200 Contract Services					
4201-4201 Contract Serv/Private	27,112	423,315	0	423,315	0
Total Contract Services	27,112	423,315	0	423,315	0
4201-4300 Materials/Supplies/Other					
4201-4310 Motor Fuels And Lubes	503	300	833	300	300
4201-4311 Auto Maintenance	2,175	838	106	838	838
Total Materials/Supplies/Other	2,678	1,138	939	1,138	1,138
4201-4900 Depreciation					
4201-4902 Depreciation/Vehicles	683	1,017	0	683	3,321
Total Depreciation	683	1,017	0	683	3,321
4201-5400 Equipment/Furniture					
4201-5401 Equip-Less Than \$1,000	0	3,535	0	3,535	6,707
4201-5402 Equip-More Than \$1,000	-705	2,372	0	2,372	0
4201-5403 Vehicles	0	26,384	0	26,384	0
Total Equipment/Furniture	-705	32,291	0	32,291	6,707
Total Community Dev/Building	29,768	457,761	939	457,427	11,166



COMMUNITY DEVELOPMENT DEPARTMENT

**PLANNING DIVISION
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET**

DEPARTMENT DESCRIPTION: The Community Development Department, Planning Division, administers the City's comprehensive planning programs, processes development permits, and carries out various initiatives as directed by the policy boards. The Division prepares, maintains and implements the General Plan and Coastal Land Use Plan. It formulates, conducts and implements various advance planning programs and studies as directed by policy boards. The Division administers zoning and subdivision regulations and prepares code amendments as required by law and directed by policy boards. It administers discretionary permit processes by providing information to public at the counter, assisting applicants with development applications, and processing applications and monitoring compliance; maintaining compliance with the Permit Streamlining Act; and administering the California Environmental Quality Act by preparing and overseeing the preparation of environmental documents. The Division oversees or carries out various community and sustainability initiatives. The Division serves as staff to the City Council and administers the Planning Commission, administers and/or staff various committees as directed by policy boards, administers or assists in implementing various programs (AB 939; AB 341 waste reduction; NPDES; Community Development Block Grant program); seeks grants and liaises with various governmental and community organizations and interests.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
4101 Community Dev/Planning					
Total Personal Services	678,663	811,436	426,322	715,930	917,904
Total Contract Services	112,208	66,076	40,969	66,076	46,076
Total Materials/Supplies/Other	55,132	63,117	31,546	63,117	66,343
Total Community Dev/Planning	846,003	940,629	498,837	845,123	1,030,323

POSITION SUMMARY

OBJECT CODES	AUTHORIZED <u>16-17</u>	CITY MANAGER RECOMMENDED <u>17-18</u>
4102 REGULAR SALARIES		
Community Development Director	0.46	0.50 ¹
Senior Planner	0.90	1.00 ¹
Planning Assistant	2.00	2.00
Associate Planner	1.00	1.00
Building & Code Enforcement Official	0.10	0.15 ¹
Administrative Assistant	0.96	0.96
Planning/Building Technician	0.50	0.50
Code Enforcement Officer/Fire Inspector	<u>0.75</u>	<u>1.00</u> ²
TOTAL	6.67	7.11
4112 PART-TIME/TEMPORARY		
Office Assistant (part-time, temporary)	0.50	0.50
Code Enforcement Officer	<u>0.50</u>	<u>0.50</u>
TOTAL	1.00	1.00
GRAND TOTAL	7.67	8.11

¹ Reallocate positions from Source Reduction/Recycling, which was moved to the City Manager's Department in 2017-18.

² One position of Code Enforcement Officer/Fire Inspector was moved from the Fire Department and is split between Building & Planning.



COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING DIVISION
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	300' Noticing, Public Hearings	\$11,800
		500' Noticing, Public Hearings	18,500
		Public Noticing Action Plan and Special Mailings	11,100
		Temporary Clerical Service/Vacations	4,676
		Total	<u>\$46,076</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
4101 Community Dev/Planning					
4101-4100 Personal Services					
4101-4102 Regular Salaries	445,112	542,787	277,269	496,588	596,368
4101-4106 Regular Overtime	337	646	397	646	646
4101-4111 Accrual Cash In	17,215	23,693	13,504	19,065	27,072
4101-4112 Part Time/Temporary	34,567	47,900	27,676	0	67,372
4101-4180 Retirement	83,519	97,709	53,445	99,767	107,715
4101-4185 Alternative Retirement System-Parttime	58	0	0	0	0
4101-4188 Employee Benefits	70,222	69,380	39,095	71,503	84,811
4101-4189 Medicare Benefits	7,569	9,015	4,783	8,055	9,777
4101-4190 Other Post Employment Benefits (OPEB)	20,064	20,306	10,153	20,306	24,143
Total Personal Services	678,663	811,436	426,322	715,930	917,904
4101-4200 Contract Services					
4101-4201 Contract Serv/Private	112,208	66,076	40,969	66,076	46,076
Total Contract Services	112,208	66,076	40,969	66,076	46,076
4101-4300 Materials/Supplies/Other					
4101-4304 Telephone	2,368	3,000	790	3,000	3,000
4101-4305 Office Oper Supplies	4,539	5,000	1,756	5,000	5,000
4101-4314 Uniforms	0	0	0	0	241
4101-4315 Membership	2,067	2,868	500	2,868	3,358
4101-4317 Conference/Training	3,048	5,656	1,318	5,656	8,707
4101-4390 Communications Equipment Chrgs	11,064	12,715	7,420	12,715	13,732
4101-4394 Building Maintenance Charges	2,234	2,234	1,303	2,234	2,234
4101-4396 Insurance User Charges	29,812	31,644	18,459	31,644	30,071
Total Materials/Supplies/Other	55,132	63,117	31,546	63,117	66,343
Total Community Dev/Planning	846,003	940,629	498,837	845,123	1,030,323

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**COMMUNITY DEVELOPMENT DEPARTMENT
 PLANNING DIVISION
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENTAL EQUIPMENT AND MAINTENANCE
 SOURCE OF FUNDS: INTERNAL SERVICE CHARGE
 2017-2018 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2017-18</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>End Request</i>	<i>Dept Request</i>
715 Equipment Replacement Fund					
4101 Community Dev/Planning					
Total Equipment/Furniture	0	884	0	884	2,442
Total Community Dev/Planning	0	884	0	884	2,442

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
5401	Equipment – More Than \$1,000	From Communications Equipment Replacement Scheduled, pages 472 - 477	\$2,442



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
4101 Community Dev/Planning					
4101-5400 Equipment/Furniture					
4101-5401 Equip-Less Than \$1,000	0	884	0	884	2,442
Total Equipment/Furniture	0	884	0	884	2,442
Total Community Dev/Planning	0	884	0	884	2,442



COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING DIVISION – COMMUTER EXPRESS PARTICIPATION
SOURCE OF FUNDS: PROPOSITION A FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: This Commuter Express Program (Line 438) is currently operated by the City of Los Angeles encompassing four jurisdictions: City of Los Angeles, City of Hermosa Beach, City of Manhattan Beach, and Culver City, which offers freeway express service to downtown Los Angeles. Total ridership for 2015-16 was 23,205.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
145 Proposition A Fund					
3408 Commuter Express					
Total Personal Services	2,006	4,063	1,493	4,063	4,432
Total Contract Services	17,143	27,086	0	27,086	29,576
Total Commuter Express	19,149	31,149	1,493	31,149	34,008

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 16-17</u>	<u>CITY MANAGER RECOMMENDED 17-18</u>
4102 REGULAR SALARIES		
Administrative Assistant	0.04	0.04
TOTAL	0.04	0.04

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4251	Contract Services, Government	City of Los Angeles' contribution to Line 438, Commuter Express, (Freeway Express Service)	\$29,576



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
145 Proposition A Fund					
3408 Commuter Express					
3408-4100 Personal Services					
3408-4102 Regular Salaries	2,006	4,063	1,493	4,063	4,432
Total Personal Services	2,006	4,063	1,493	4,063	4,432
3408-4200 Contract Services					
3408-4251 Contract Service/Govt	17,143	27,086	0	27,086	29,576
Total Contract Services	17,143	27,086	0	27,086	29,576
Total Commuter Express	19,149	31,149	1,493	31,149	34,008



COMMUNITY DEVELOPMENT DEPARTMENT

**BEACH CITIES TRANSIT LINE 109
SOURCE OF FUNDS: PROPOSITION A FUND
2017-2018 BUDGET**

DEPARTMENT DESCRIPTION: Using Proposition A funds, the City will participate in the Beach Cities Transit Line, which replaces Metropolitan Transit Authority (MTA) Metro Line 439. That line was discontinued in May 2006 after running through the South Bay since the early 1990's. Other participating cities are El Segundo, Los Angeles, Manhattan Beach, and Redondo Beach.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
145 Proposition A Fund					
3412 Beach Cities Transit Line 109					
Total Contract Services	7,793	12,989	922	12,989	12,406
Total Beach Cities Transit Line 109	7,793	12,989	922	12,989	12,406

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4251	Contract Services, Government	Beach Cities Transit Line 109	\$12,406



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
145 Proposition A Fund					
3412 Beach Cities Transit Line 109					
3412-4200 Contract Services					
3412-4251 Contract Services/Gov't	7,793	12,989	922	12,989	12,406
Total Contract Services	7,793	12,989	922	12,989	12,406
Total Beach Cities Transit Line 109	7,793	12,989	922	12,989	12,406



COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING DIVISION – GENERAL PLAN & COASTAL PLAN UPDATE
SOURCE OF FUNDS: RESTRICTED GENERAL FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: This plan will provide a comprehensive update to the General Plan and Local Coastal Plan which will focus on sustainability and a low carbon future.

DEPARTMENT EXPENDITURE SUMMARY

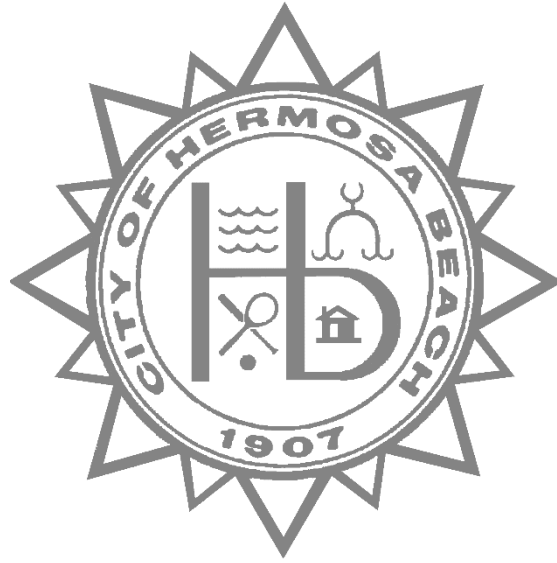
	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
4104 Coastal Permit Auth Grant					
Total Contract Services	274,882	197,791	91,299	197,791	0
Total Materials/Supplies/Other	10,912	10,000	1,813	10,000	6,000
Total Coastal Permit Auth Grant	285,794	207,791	93,112	207,791	6,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
4104 Gen Plan/Coastal/Strat Growth Council Grant					
4104-4200 Contract Services					
4104-4201 Contract Serv/Private	274,882	197,791	91,299	197,791	0
Total Contract Services	274,882	197,791	91,299	197,791	0
4104-4300 Materials/Supplies/Other					
4104-4305 Office Operating Supplies	10,912	10,000	1,813	10,000	6,000
Total Materials/Supplies/Other	10,912	10,000	1,813	10,000	6,000
Total Gen Plan/Coastal/Strat Growth Council Grant	285,794	207,791	93,112	207,791	6,000

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COMMUNITY RESOURCES



COMMUNITY RESOURCES DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: The Community Resources Department plans, manages and implements recreational, cultural and social service programs, both City sponsored and non-City sponsored special events in the City's parks, beaches and public facilities, City film permits and Pier Plaza promotions. The Department also manages the Community Center, Civic Theatre, Clark Building and other recreational facilities which provide rental and lease space for contract classes, senior programs, sports leagues, meetings, social events and non-profit organizations. The Community Resources Manager serves as staff liaison to the Parks, Recreation and Community Resources Advisory Commission. Cable TV is responsible for franchise administration, contract negotiations, filming City Council, Planning Commission, Parks and Recreation Commission, and Public Works Commission meetings, administering cable advisory board, servicing of citizen complaints, monitoring legislation and industry practices, standards and technology.

PERFORMANCE MEASURES

Performance Measure	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	Trend Assessment
COMMUNITY RESOURCES (PARKS & RECREATION)					
Expenditures per Capita	\$87.02	\$89.98	\$94.19	\$87.79	Positive
Developed Park Acres per 1,000 Population	5.64	5.62	5.59	5.61	Neutral
Total Special Event Days Hosted	93	98	93	98	N/A
Average Registered Participants per Excursion	46	38	40	46	Positive
Total Excursion Participants	556	423	475	555	Positive
Film Permits Issued	22	28	25	54	Positive
Total Senior Center Memberships	222	300	464	607	Positive

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
4601 Community Resources					
Total Personal Services	634,113	762,105	409,220	762,487	780,581
Total Contract Services	395,487	334,000	217,526	334,000	377,000
Total Materials/Supplies/Other	211,288	223,555	116,327	223,555	240,043
Total Equipment/Furniture	1,529	0	0	0	0
Total Community Resources	1,242,417	1,319,660	743,073	1,320,042	1,397,624



**COMMUNITY RESOURCES DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET**

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 16-17</u>	<u>CITY MANAGER RECOMMENDED 17-18</u>
4102 REGULAR SALARIES		
Community Resources Manager	1.00	1.00
Recreation Coordinator	1.00	1.00
Office Assistant	1.00	1.00
Youth Program Coordinator	1.00	1.00
TOTAL	4.00	4.00
4112 PART-TIME/TEMPORARY		
Camera Operator	1.00	1.00
Theatre Technician	2.00	2.00
Recreation Leader	6.00	6.00
Seasonal Recreation Leader	6.00	6.00
Recreation Specialist	.48	.48
TOTAL	15.48 ¹	15.48 ¹
GRAND TOTAL	19.48	19.48

¹This category is representative of total positions rather than total employees occupying the positions.

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Valley Park Day Camp T-shirts and Staff Uniforms	\$3,000
		Department Staff Uniforms – General, Theatre, PARK Program	\$5,000
		Valley Park Day Camp Excursions, Misc. Entertainment	\$7,000
		Excursions	20,000
		Gym Floors Refinishing	\$2,000
		Community Center, Clark Building, South Park Room, Parks Service Needs	3,000
		Active Network Transaction Fees (registration and facility booking fees)	40,000
		Summer Concert Perimeter Fencing and Banners and Special Events	6,000
		Theater Maintenance Services	5,000
		Chair Rental – Surfer's Walk of Fame Ceremony	500
		Event Artwork – Surfer's Walk of Fame Ceremony	500
		Total	\$92,000
4221	Contract Recreation Classes	Recreational Class Instructors (Paid from fees in contract recreation revenue account)	\$285,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
4601 Community Resources					
4601-4100 Personal Services					
4601-4102 Regular Salaries	215,144	280,369	165,631	281,357	294,790
4601-4106 Regular Overtime	6,054	5,000	3,516	5,000	5,000
4601-4111 Accrual Cash In	10,923	6,936	2,297	3,243	10,050
4601-4112 Part Time/Temporary	251,044	298,000	141,432	298,000	298,000
4601-4180 Retirement	86,498	105,056	55,127	104,713	106,501
4601-4185 Alternative Retirement System-Parttime	1,283	900	690	1,300	1,300
4601-4188 Employee Benefits	44,463	44,178	28,712	47,199	45,926
4601-4189 Medicare Benefits	7,760	8,026	4,995	8,035	4,393
4601-4190 Other Post Employment Benefits (OPEB)	10,944	13,640	6,820	13,640	14,621
Total Personal Services	634,113	762,105	409,220	762,487	780,581
4601-4200 Contract Services					
4601-4201 Contract Serv/Private	117,243	89,000	35,514	89,000	92,000
4601-4221 Contract Rec Classes/Programs	278,244	245,000	182,012	245,000	285,000
Total Contract Services	395,487	334,000	217,526	334,000	377,000
4601-4300 Materials/Supplies/Other					
4601-4302 Advertising	15,743	14,000	8,600	14,000	16,800
4601-4304 Telephone	5,669	5,000	2,518	5,000	5,000
4601-4305 Office Oper Supplies	8,545	13,000	7,438	13,000	13,000
4601-4308 Program Materials	15,539	20,000	4,662	20,000	20,000
4601-4309 Maintenance Materials	67	0	0	0	0
4601-4315 Membership	2,027	2,523	2,489	2,523	2,850
4601-4317 Conference/Training	4,827	14,477	541	14,477	15,000
4601-4328 Hermosa Senior Center Programs	3,726	6,000	3,421	6,000	6,000
4601-4390 Communications Equipment Chrgs	25,756	31,170	18,186	31,170	33,067
4601-4394 Building Maintenance Charges	35,235	35,235	20,554	35,235	35,235
4601-4395 Equip Replacement Charges	12,245	8,621	5,029	8,621	17,936
4601-4396 Insurance User Charges	81,909	73,529	42,889	73,529	75,155
Total Materials/Supplies/Other	211,288	223,555	116,327	223,555	240,043
4601-5400 Equipment/Furniture					
4601-5402 Equip-More Than \$1,000	1,529	0	0	0	0
Total Equipment/Furniture	1,529	0	0	0	0
Total Community Resources	1,242,417	1,319,660	743,073	1,320,042	1,397,624

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**COMMUNITY RESOURCES DEPARTMENT
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2017-2018 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2017-18</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>End Request</i>	<i>Dept Request</i>
715 Equipment Replacement Fund					
4601 Community Resources					
Total Contract Services	6,858	780	558	780	780
Total Materials/Supplies/Other	2,110	2,700	705	2,700	2,700
Total Depreciation	1,918	1,401	0	1,918	1,918
Total Equipment/Furniture	9	41,762	41,731	41,956	0
Total Community Resources	10,895	46,643	42,994	47,354	5,398

OBJECT CODE EXPLANATIONS

<u>OBJECT</u> <u>CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Copier Maintenance	\$780



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
4601 Community Resources					
4601-4200 Contract Services					
4601-4201 Contract Serv/Private	6,858	780	558	780	780
Total Contract Services	6,858	780	558	780	780
4601-4300 Materials/Supplies/Other					
4601-4310 Motor Fuels And Lubes	1,781	2,200	655	2,200	2,200
4601-4311 Auto Maintenance	329	500	50	500	500
Total Materials/Supplies/Other	2,110	2,700	705	2,700	2,700
4601-4900 Depreciation					
4601-4901 Depreciation/Mach/Equipment	1,918	1,401	0	1,918	1,918
Total Depreciation	1,918	1,401	0	1,918	1,918
4601-5400 Equipment/Furniture					
4601-5401 Equip-Less Than \$1,000	0	225	0	225	0
4601-5403 Vehicles	9	41,537	41,731	41,731	0
Total Equipment/Furniture	9	41,762	41,731	41,956	0
Total Community Resources	10,895	46,643	42,994	47,354	5,398



COMMUNITY RESOURCES DEPARTEMENT
RECREATION TRANSPORTATION
SOURCE OF FUNDS: PROP A FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: Provides transportation for recreation activities including P.A.R.K. After School Program.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
145 Proposition A Fund					
3409 Recreation Transportation					
Total Contract Services	24,245	40,000	22,455	40,000	40,000
Total Recreation Transportation	24,245	40,000	22,455	40,000	40,000

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Recreation Transportation for Excursions, Including Youth Camp Field Trips	\$40,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
145 Proposition A Fund					
3409 Recreation Transportation					
3409-4200 Contract Services					
3409-4201 Contract Serv/Private	24,245	40,000	22,455	40,000	40,000
Total Contract Services	24,245	40,000	22,455	40,000	40,000
Total Recreation Transportation	24,245	40,000	22,455	40,000	40,000



COMMUNITY RESOURCES DEPARTMENT
SPECIAL EVENT SHUTTLE
SOURCE OF FUNDS: PROPOSITION A FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: Using Proposition A funds, the City provides shuttle service for local events to reduce congestion due to the large number of attendees.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan .</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
145 Proposition A Fund					
3410 Special Event Shuttle					
Total Contract Services	6,000	6,000	3,000	6,000	6,000
Total Special Event Shuttle	6,000	6,000	3,000	6,000	6,000

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Fiesta Shuttle	\$6,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
145 Proposition A Fund					
3410 Special Event Shuttle					
3410-4200 Contract Services					
3410-4201 Contract Serv/Private	6,000	6,000	3,000	6,000	6,000
Total Contract Services	6,000	6,000	3,000	6,000	6,000
Total Special Event Shuttle	6,000	6,000	3,000	6,000	6,000



COMMUNITY RESOURCES DEPARTMENT
AFTER SCHOOL PROGRAM SHUTTLE
SOURCE OF FUNDS: PROPOSITION A FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: Using Proposition A funds, the City provides shuttle service to the after school program provided by the Hermosa Beach School District.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2017-18</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>End Request</i>	<i>Dept Request</i>
145 Proposition A Fund					
3411 After School Program Shuttle					
Total Contract Services	42,720	43,200	15,360	43,200	43,200
Total After School Program Shuttle	42,720	43,200	15,360	43,200	43,200

OBJECT CODE EXPLANATIONS

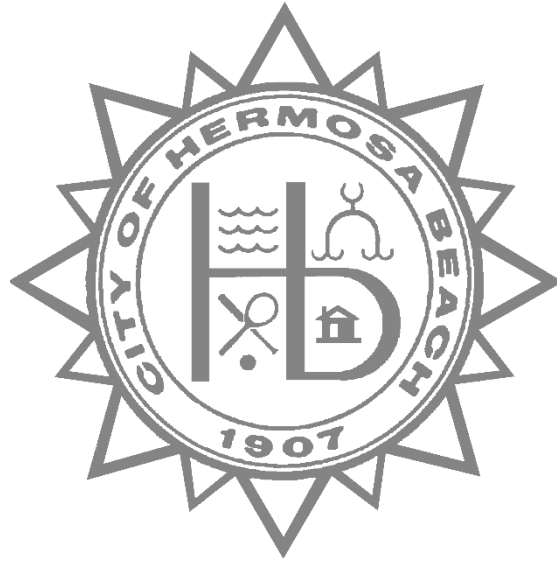
<u>OBJECT</u> <u>CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	After School Program Shuttle \$240 per day * 180 school days per year	\$43,200



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
145 Proposition A Fund					
3411 After School Program Shuttle					
3410-4200 Contract Services					
3410-4201 Contract Serv/Private	42,720	43,200	15,360	43,200	43,200
Total Contract Services	42,720	43,200	15,360	43,200	43,200
Total After School Program Shuttle	42,720	43,200	15,360	43,200	43,200

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FINANCE



FINANCE DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

PERFORMANCE MEASURES

Performance Measure	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	Trend / Target Met or Exceeded
FINANCE					
Government Finance Officers Assoc. (GFOA) Certificate of Achievement for 'Excellence in Financial Reporting' (Comprehensive Annual Financial Report - CAFR)	Yes	Yes	Yes	Yes	✓
Government Finance Officers Assoc. (GFOA) 'Excellence in Budgeting' Award Achieved	Yes	Yes	Yes	Yes	✓
Number of Business License Renewals	2,068	2,131	1,855	2,681	Positive
Parking Citation Collection Rate	87%	89%	88%	88%	Neutral
Percentage of Parking Citations Paid through Website	35%	41%	45%	50%	Positive



FINANCE DEPARTMENT
FINANCE ADMINISTRATION
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: The Finance Administration division of the Finance Department maintains general ledger and accounting records for the City, manages internal controls process, payroll, accounts payable and accounts receivable. Finance Administration oversees grant reporting/auditing, collects and remits taxes and financial reports to County, State and Federal Agencies, as well as Comprehensive Annual Financial Statements (CAFR) and annual audit. The Department assists the City Manager with the annual operating and capital improvement budgets and provides support services to the operating departments. Finance Department also issues rebates for the Lighting/Landscaping District Assessment as well as utility tax exemptions for our senior residents.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
1202 Finance Administration					
Total Personal Services	738,399	763,043	461,456	777,192	771,310
Total Contract Services	176,518	185,060	79,771	185,064	165,884
Total Materials/Supplies/Other	63,950	63,866	34,308	59,682	67,145
Total Finance Administration	978,867	1,011,969	575,535	1,021,938	1,004,339

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED 16-17</u>	<u>CITY MANAGER RECOMMENDED 17-18</u>
4102	REGULAR SALARIES		
	Finance Director	0.85	0.85
	Accounting Supervisor	1.00	1.00
	Accountant ¹	1.00	1.00
	Administrative Assistant	0.85	0.85
	Senior Account Clerk	2.00	2.00
	TOTAL	5.70	5.70
4112	PART-TIME/TEMPORARY		
	Senior Account Clerk	0.46	0.46
	GRAND TOTAL	6.16	6.16

¹ Position filled with Senior Account Clerk



**FINANCE DEPARTMENT
FINANCE ADMINISTRATION
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET**

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Independent Audit Services	\$21,424
		Property Tax Audit Services	5,500
		Sales Tax Audit Services	4,200
		Mandated Costs Claims Fixed Fee	5,250
		Mandated Costs New Claims Contingency	3,500
		Ambulance Billing Services	30,000
		Government Finance Officers Association Comprehensive Annual Financial Report (CAFR)	
		Awards Application Fee	435
		Overlapping Debt Statement (CAFR)	750
		Utility User Tax (UUT) Audit Legal Services	5,000
		Utility User Tax (UUT) Audit Services	5,600
		Express Mail Services	150
		GFOA Budget Award filing fee	425
		Budget Printing	6,200
		Fiscal Health Model Annual Fee	6,000
		CalPERS GASB 68 Actuarial Reports	5,850
		PERS Actuarial Report	8,500
		GASB 68 Report	1,500
		GovInvest	7,750
		OpenGov	7,000
		Priority Based Budgeting Online Subscription	17,000
		Continuing Disclosure – Bond	1,250
		TOT Audits, Phase 1 – Data Analysis, 8 Locations	5,600
		TOT Audits, Phase 2 – Audit & Compliance Review, 4 Locations	4,000
		Lease Revenue Bond Administrative Fee	1,000
		Performance Measures – Installation Costs	6,000
		Performance Measures – Annual Service Fees	6,000
		Total	\$165,884



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
1202 Finance Administration					
1202-4100 Personal Services					
1202-4102 Regular Salaries	487,388	467,002	295,753	466,786	479,498
1202-4106 Regular Overtime	0	614	0	614	644
1202-4111 Accrual Cash In	33,076	37,251	38,458	54,000	36,957
1202-4112 Part Time/Temporary	0	28,819	0	28,819	28,983
1202-4180 Retirement	104,599	118,283	63,809	118,134	115,709
1202-4188 Employee Benefits	83,167	80,786	47,484	78,382	77,271
1202-4189 Medicare Benefits	5,173	5,187	3,401	5,356	5,486
1202-4190 Other Post Employment Benefits (OPEB)	24,996	25,101	12,551	25,101	26,762
Total Personal Services	738,399	763,043	461,456	777,192	771,310
1202-4200 Contract Services					
1202-4201 Contract Serv/Private	176,518	185,060	79,771	185,064	165,884
Total Contract Services	176,518	185,060	79,771	185,064	165,884
1202-4300 Materials/Supplies/Other					
1202-4304 Telephone	1,997	1,090	689	1,181	1,300
1202-4305 Office Oper Supplies	9,394	6,020	3,433	6,020	7,020
1202-4315 Membership	915	595	610	610	610
1202-4317 Conference/Training	4,317	7,290	1,064	3,000	7,990
1202-4390 Communications Equipment Chrgs	16,880	19,548	11,403	19,548	21,078
1202-4394 Building Maintenance Charges	2,113	2,113	1,233	2,113	2,113
1202-4396 Insurance User Charges	28,334	27,210	15,876	27,210	27,034
Total Materials/Supplies/Other	63,950	63,866	34,308	59,682	67,145
Total Finance Administration	978,867	1,011,969	575,535	1,021,938	1,004,339



**FINANCE DEPARTMENT
 FINANCE ADMINISTRATION
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENTAL EQUIPMENT AND MAINTENANCE
 SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
 2017-2018 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan . End</i>	<i>2016-17 Request</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
1202 Finance Administration					
Total Equipment/Furniture	0	0	0	0	7,033
Total Finance Administration	0	0	0	0	7,033

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
5402	Equipment – More Than \$1,000	From Communications Equipment Replacement Schedule, pages 472 - 477	\$7,033



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
1202 Finance Administration					
1202-5400 Equipment/Furniture					
1202-5402 Equip-More Than \$1,000	0	0	0	0	7,033
Total Equipment/Furniture	0	0	0	0	7,033
Total Finance Administration	0	0	0	0	7,033



FINANCE DEPARTMENT
CASHIER DIVISION
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: This division of the Finance Department serves as the City's Cashier for incoming revenue. The division is responsible for the sale and record keeping for business licenses, animal licenses, various parking permits (preferential resident permits, daily permits, contractor's permits, temporary guest permits for the impacted beach area and driveway permits), taxi vouchers, bus passes and cash keys for use in the parking meters. Additionally, the division processes all parking citation payments and maintains the parking citation records.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
1204 Finance Cashier					
Total Personal Services	514,632	561,483	313,341	537,440	572,474
Total Contract Services	132,636	187,986	66,840	144,249	144,249
Total Materials/Supplies/Other	81,429	92,876	52,692	91,414	94,203
Total Finance Cashier	728,697	842,345	432,873	773,103	810,926

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED 16-17</u>	<u>CITY MANAGER RECOMMENDED 17-18</u>
4102	REGULAR SALARIES		
	Finance Director	0.15	0.15
	Administrative Assistant	0.15	0.15
	Citation Records Administrator	1.00	1.00
	Account Clerk	4.00	4.00
	TOTAL	5.30	5.30
4112	PART-TIME/TEMPORARY		
	Account Clerk	0.75	0.75
	Hearing Officer	0.10	0.10
	TOTAL	0.85	0.85
	GRAND TOTAL	6.15	6.15

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	MasterCard/Visa Service Charges Over the Counter Transactions	\$612
		ChargeltPro – Over the Counter Credit Card Charges	49,319
		Merchant Fees – Parking Citation Payments via WEB	29,255



FINANCE DEPARTMENT
CASHIER DIVISION
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

OBJECT CODE EXPLANATIONS
(Continued)

<u>OBJECT CODE</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private (cont.)	Merchant Fees – Parking Citation Payments via Integrated Voice Response (IVR)	3,204
		Merchant Fees/ Online Business License Payments	1,339
		Duncan Gateway Charges for Parking Citation WEB and IVR	54,163
		Duncan Gateway Fee for Online Parking Permits	3,110
		Merchant Fees/ WEB Parking Permits	3,012
		Gateway Authorize.net Fees for Internet Payments	235
		Total	<u>\$144,249</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
1204 Finance Cashier					
1204-4100 Personal Services					
1204-4102 Regular Salaries	311,716	336,331	184,358	320,712	340,792
1204-4106 Regular Overtime	2,084	1,706	19	1,500	1,500
1204-4111 Accrual Cash In	6,956	7,946	3,880	5,640	6,829
1204-4112 Part Time Temporary	37,742	36,803	24,826	35,001	38,550
1204-4180 Retirement	50,629	63,804	37,428	62,741	66,501
1204-4185 Alternative Retirement System	8	0	2	10	10
1204-4188 Employee Benefits	80,587	88,297	49,294	85,569	90,706
1204-4189 Medicare Benefits	3,550	3,754	2,113	3,425	3,881
1204-4190 Other Post Employment Benefits (OPEB)	21,360	22,842	11,421	22,842	23,705
Total Personal Services	514,632	561,483	313,341	537,440	572,474
1204-4200 Contract Services					
1204-4201 Contract Serv/Private	132,636	187,986	66,840	144,249	144,249
Total Contract Services	132,636	187,986	66,840	144,249	144,249
1204-4300 Materials/Supplies/Other					
1204-4304 Telephone	3,309	3,867	1,281	2,754	2,754
1204-4305 Office Operating Supplies	36,791	42,005	25,033	41,706	41,706
1204-4315 Membership	245	235	0	235	235
1204-4317 Conference/Training	102	1,550	0	1,500	4,266
1204-4390 Communications Equipment Chrgs	19,271	22,481	13,111	22,481	24,203
1204-4394 Building Maintenance Charges	1,828	1,828	1,066	1,828	1,828
1204-4396 Insurance User Charges	19,883	20,910	12,201	20,910	19,211
Total Materials/Supplies/Other	81,429	92,876	52,692	91,414	94,203
Total Finance Cashier	728,697	842,345	432,873	773,103	810,926

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**FINANCE DEPARTMENT
CASHIER DIVISION
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2017-2018 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
1204 Finance Cashier					
Total Equipment/Furniture	0	945	0	945	3,875
Total Finance Cashier	0	945	0	945	3,875

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 472 - 477	\$3,875



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
1204 Finance Cashier					
1204-5400 Equipment/Furniture					
1204-5401 Equip-Less Than \$1,000	0	945	0	945	3,875
Total Equipment/Furniture	0	945	0	945	3,875
Total Finance Cashier	0	945	0	945	3,875



FINANCE DEPARTMENT
CASHIER DIVISION – BUS PASS SUBSIDY
SOURCE OF FUNDS: PROPOSITION A FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: Using Proposition A funds, the City subsidizes the sale of bus passes to Hermosa Beach resident. Passes are available to students, senior citizens, and disabled persons in the Cashier Division of the Finance Department.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2017-18</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>End Request</i>	<i>Dept Request</i>
145 Proposition A Fund					
3403 Bus Pass Subsidy					
Total Contract Services	2,732	3,300	5,090	2,636	3,300
Total Bus Pass Subsidy	2,732	3,300	5,090	2,636	3,300

OBJECT CODE EXPLANATIONS

<u>OBJECT</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4251	Contract Services, Government	Bus Pass Subsidy	\$3,300



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
145 Proposition A Fund					
3403 Bus Pass Subsidy					
3403-4200 Contract Services					
3403-4251 Contract Service/Govt	2,732	3,300	2,090	2,636	3,300
Total Contract Services	2,732	3,300	2,090	2,636	3,300
Total Bus Pass Subsidy	2,732	3,300	2,090	2,636	3,300



FINANCE DEPARTMENT

**BAYVIEW DRIVE ADMINISTRATIVE CHARGES
 LOWER PIER AVENUE ADMINISTRATIVE CHARGES
 MYRTLE AVENUE ADMINISTRATIVE CHARGES
 LOMA DRIVE ADMINISTRATIVE CHARGES
 & BEACH DRIVE ADMINISTRATIVE CHARGES**

**SOURCE OF FUNDS:
 BAYVIEW DRIVE ASSESSMENT FUND
 LOWER PIER AVENUE REDEMPTION FUND
 MYRTLE AVENUE ASSESSMENT FUND
 LOMA DRIVE ASSESSMENT FUND
 & BEACH DRIVE ASSESSMENT FUND
 2017-2018 BUDGET**

DEPARTMENT DESCRIPTION: The fiscal agent agreements, in connection with the Lower Pier Avenue Improvement District, Myrtle Avenue Utility Undergrounding District (97-1), the Loma Drive Utility Undergrounding District (97-2), Bayview Drive Utility Undergrounding District (2004-2) and Beach Drive Utility Undergrounding District (2004-1) require that the City establish these accounts for the payment of all on-going fees and charges that arise in connection with the administration of the assessments.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
135 Bayview Dr Dist Admin Exp Fund					
1219 Administrative Charges					
Total Contract Services	1,559	2,107	421	1,700	1,785
Total Administrative Charges	1,559	2,107	421	1,700	1,785
136 Lower Pier Admin Exp Fund					
1219 Administrative Charges					
Total Contract Services	1,275	1,575	356	1,339	1,405
Total Administrative Charges	1,275	1,575	356	1,339	1,405
137 Myrtle Dist Admin Exp Fund					
1219 Administrative Charges					
Total Contract Services	5,608	6,305	2,684	5,900	6,183
Total Administrative Charges	5,608	6,305	2,684	5,900	6,183
138 Loma Dist Admin Exp Fund					
1219 Administrative Charges					
Total Contract Services	5,904	5,881	2,770	5,881	6,175
Total Administrative Charges	5,904	5,881	2,770	5,881	6,175
139 Beach Dr Assmnt Dist Admin Exp Fund					
1219 Administrative Charges					
Total Contract Services	1,447	1,734	398	1,519	1,650
Total Administrative Charges	1,447	1,734	398	1,519	1,650



FINANCE DEPARTMENT

BAYVIEW DRIVE ADMINISTRATIVE CHARGES LOWER PIER AVENUE ADMINISTRATIVE CHARGES MYRTLE AVENUE ADMINISTRATIVE CHARGES LOMA DRIVE ADMINISTRATIVE CHARGES & BEACH DRIVE ADMINISTRATIVE CHARGES

SOURCE OF FUNDS:

BAYVIEW DRIVE ASSESSMENT FUND LOWER PIER AVENUE REDEMPTION FUND MYRTLE AVENUE ASSESSMENT FUND LOMA DRIVE ASSESSMENT FUND & BEACH DRIVE ASSESSMENT FUND 2017-2018 BUDGET

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
<u>Bayview Drive District Administrative Charges</u>			
4201	Contract Services, Private	Assessment Administration Fees	\$1,785
<u>Lower Pier Avenue Administrative Charges</u>			
4201	Contract Services, Private	Assessment Administration Fees	\$1,405
<u>Myrtle Avenue Administrative Charges</u>			
4201	Contract Services, Private	Assessment Administration Fees	\$6,183
<u>Loma Drive Administrative Charges</u>			
4201	Contract Services, Private	Assessment Administration Fees	\$6,175
<u>Beach Drive District Administrative Charges</u>			
4201	Contract Services, Private	Assessment Administration Fees	\$1,650



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
135 Bayview Dr Dist Admin Exp Fund					
1219 Administrative Charges					
1219-4200 Contract Services					
1219-4201 Contract Serv/Private	1,559	2,107	421	1,700	1,785
Total Contract Services	1,559	2,107	421	1,700	1,785
Total Administrative Charges	1,559	2,107	421	1,700	1,785
136 Lower Pier Admin Exp Fund					
1219 Administrative Charges					
1219-4200 Contract Services					
1219-4201 Contract Serv/Private	1,275	1,575	356	1,339	1,405
Total Contract Services	1,275	1,575	356	1,339	1,405
Total Administrative Charges	1,275	1,575	356	1,339	1,405
137 Myrtle Dist Admin Exp Fund					
1219 Administrative Charges					
1219-4200 Contract Services					
1219-4201 Contract Serv/Private	5,608	6,305	2,684	5,900	6,183
Total Contract Services	5,608	6,305	2,684	5,900	6,183
Total Administrative Charges	5,608	6,305	2,684	5,900	6,183
138 Loma Dist Admin Exp Fund					
1219 Administrative Charges					
1219-4200 Contract Services					
1219-4201 Contract Serv/Private	5,904	5,881	2,770	5,881	6,175
Total Contract Services	5,904	5,881	2,770	5,881	6,175
Total Administrative Charges	5,904	5,881	2,770	5,881	6,175
139 Beach Dr Assmnt Dist Admin Exp Fund					
1219 Administrative Charges					
1219-4200 Contract Services					
1219-4201 Contract Serv/Private	1,447	1,734	398	1,519	1,650
Total Contract Services	1,447	1,734	398	1,519	1,650
Total Administrative Charges	1,447	1,734	398	1,519	1,650

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FINANCE DEPARTMENT
LEASE REVENUE BONDS
SOURCE OF FUNDS: LEASE REVENUE BOND FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: On July 14, 2015, the City formed the Hermosa Beach Financing Authority to establish the structure required for the lease revenue bond. On July 23, 2015, the City issued Hermosa Beach Public Financing authority 2015 Lease Revenue Bonds (2015 Bonds) in the amount of \$11,600,000. The 2015 Bonds were issued to make certain payments pursuant to a settlement agreement with E & B Natural Resources.

DEPARTMENT EXPENDITURE SUMMARY

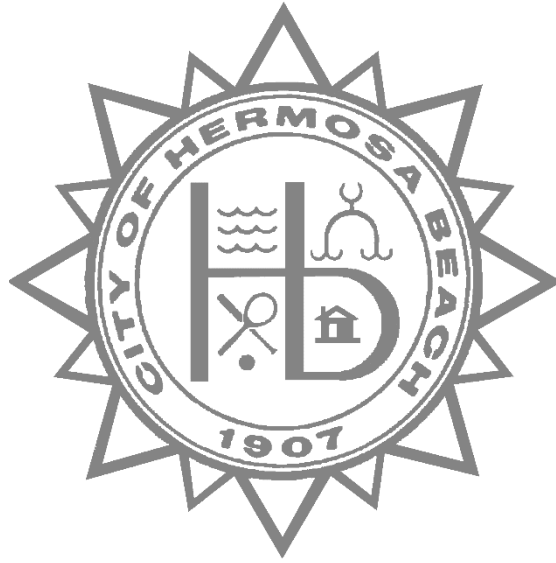
	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
201 2015 Lease Revenue Bonds					
1220 2015 Lease Revenue Bonds					
Total Contract Services	11,501,300	0	0	0	0
Total Interest	270,021	375,337	191,856	375,337	356,087
Total Principal	0	335,000	335,000	335,000	435,000
Total 2015 Lease Revenue Bonds	11,771,321	710,337	526,856	710,337	791,087



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
201 2015 Lease Revenue Bonds					
1220 Lease Revenue Bonds					
1220-4200 Contract Services					
1220-4201 Contract Serv/Private	11,501,300	0	0	0	0
Total Contract Services	11,501,300	0	0	0	0
1220-6700 Interest					
1220-6701 Interest	270,021	375,337	191,856	375,337	356,087
Total Interest	270,021	375,337	191,856	375,337	356,087
1220-6800 Principal					
1220-6801 Principal Payment	0	335,000	335,000	335,000	435,000
Total Principal	0	335,000	335,000	335,000	435,000
Total Lease Revenue Bonds	11,771,321	710,337	526,856	710,337	791,087
	11,771,321	710,337	526,856	710,337	791,087

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FIRE



FIRE DEPARTMENT
INHOUSE, EXISTING OPERATION, SIX (6) MONTHS
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

IN-HOUSE, EXISTING OPERATION*:

On April 25, 2017, the Hermosa Beach City Council voted to contract fire services with the Consolidated Fire Protection District of Los Angeles County, a decision that reflected the unanimous recommendations of the Hermosa Beach Firefighters Association, the Emergency Preparedness Advisory Commission, and the Future Fire Services Citizens Advisory Committee.

The County will operate out of the Hermosa Beach fire station on Pier Avenue, which the City and County will renovate with a 5-year interest-free loan from the County. Because the County will operate out of the Hermosa Beach station, with support from County fire stations in the South Bay, emergency response times are expected to be the same or better than the City currently enjoys.

For purposes of the 2017-18 Budget, a transition date of January 1, 2018 is being presented. A “hybrid” budget was developed that presents a six (6) month status quo budget for the existing Fire Department expenditures (and revenue) and six (6) months of expenditures with the County. The Fire Department, In-house, Existing Operation presents six (6) months, July – December 2017.

*See the Budget Message for a full explanation of the transition from the existing, in-house Fire Department to the Los Angeles County Fire District

DEPARTMENT DESCRIPTION: As a community driven organization, the Hermosa Beach Fire Department is dedicated to providing protection of life, property, and the environment through community risk reduction, advanced medical services, and fire suppression. The Fire Department provides for protection from medical emergencies, fires, explosions, hazardous materials and natural disasters. The Fire Department conducts fire and life-safety inspections; enforces codes and ordinances; investigates fires and gathers and preserves evidence; apprehends and assists in the prosecution of arson; and provides public education.

The Fire Department provides basic and advanced life support and transportation to local hospitals for victims of medical emergencies that range from basic life support to life-threatening illnesses and/or traumatic injuries. The Fire Department also administers the City’s Hazardous Material Plan and Emergency Preparedness Program.

The Fire Department is a “Full-Service, All-Risk” fire protection and emergency services organization. By not subscribing to a specialized “one-person, one-job” or “single role” model and by training and equipping our personnel to perform numerous missions, the Hermosa Beach Fire Department provides the residents, business owners, and visitors of the City a value-added return on its investment.

By consensus, the Fire Department has identified the following as core values and has established the expectation that all members shall live by them at all times:

- **Integrity:** Doing the right thing while maintaining a high level of professionalism.
- **Courage:** The instinctive state of mind and spirit where selfless acts derive.
- **Compassion:** Customer service provided with empathy, understanding and the desire to help.
- **Community:** Unity and like-mindedness with our community members.



FIRE DEPARTMENT
INHOUSE, EXISTING OPERATION, SIX (6) MONTHS
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

PERFORMANCE MEASURES ¹

Performance Measure	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	Trend Assessment
FIRE & EMS					
Full-Time Equivalents per 1,000 Population - (Fire + EMS Sworn Staff)	1.45	1.46	1.41	0.9	Negative
Expenditures: Total Fire/EMS Personnel and Operations per Capita	\$279	\$273	\$248	\$303	Negative
Expenditures: Sworn Fire/EMS Personnel (Over-Time Only)	\$454,169	\$571,100	\$593,662	\$726,657	Negative
Fire Incidents: Residential Total per 1,000 Population	Unavailable	Unavailable	2.3	2.3	Neutral
Total Fire Incidents (Structure + Non-Structure)	52	52	74	81	N/A
Percentage of Incidents where Flame-spread was Confined to Object or Room of Origin - (1-2 Family Residential Structures)	96%	82%	67%	67%	Neutral
Fire: Non-Fire Incidents Requiring Response	Unavailable	Unavailable	2,393	2,594	N/A
Fire: Percent of Response Time (from Dispatch to Arrival was less than 7 min.)	75%	82%	62%	60%	Negative
EMS: Percent of Response Time (from Dispatch to Arrival was less than 8 min.)	95%	95%	94%	92%	Negative
EMS: Total 'Basic Life Support' and 'Advanced Life Support' Responses	Unavailable	1,672	1,249	1,315	N/A

¹ Full-time Equivalent (FTE) – Unit used to measure the hours in an employee’s contract based on a 40 hour work week.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
2201 Fire					
Total Personal Services	4,458,242	4,421,072	2,542,319	4,562,331	2,390,332
Total Contract Services	220,876	272,808	146,021	272,808	81,100
Total Materials/Supplies/Other	1,255,576	1,019,434	538,569	1,019,434	165,336
Total Equipment/Furniture	71,251	11,041	4,856	11,041	3,500
Total Fire	6,005,945	5,724,355	3,231,765	5,865,614	2,640,268

POSITION SUMMARY

OBJECT CODES	AUTHORIZED <u>16-17</u>	CITY MANAGER RECOMMENDED <u>17-18</u>
4102 NON-SWORN POSITIONS		
Administrative Assistant	1.00	0.00 ¹
Emergency Management Coordinator	1.00	0.00 ¹
Code Enforcement Officer/Fire Inspector	0.50	0.00 ¹
TOTAL	2.50	0.00
SWORN POSITIONS		
Fire Chief	1.00	1.00
Fire Captain	3.00	3.00
Fire Engineer	5.00 ²	5.00 ²
Firefighter/Paramedic	7.00	7.00
TOTAL	16.00	16.00



FIRE DEPARTMENT
INHOUSE, EXISTING OPERATION, SIX (6) MONTHS
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

POSITION SUMMARY
(continued)

<u>OBJECT CODES</u>		<u>AUTHORIZED 16-17</u>	<u>CITY MANAGER RECOMMENDED 17-18</u>
4112	PART-TIME/TEMPORARY Ambulance Operator/Intern	26.00	26.00
	TOTAL	26.00 ³	26.00 ³
	GRAND TOTAL	44.50	44.50

¹ The positions of Administrative Assistant, Emergency Management Coordinator, and Code Enforcement Officer/Fire Inspector have been transferred to different departments/divisions.

² The number of employees is being reduced as staff leave/retire and replaced with paramedics to reach eventual staffing of 3 Engineers and 9 Paramedic as a result of the elimination of the one-person fire engine

³ This category is representative of total positions rather than total employees occupying the positions

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Fire Information Support Services	\$3,600
		Zoll E Series ECG Monitors Extended Warranty	1,800
		Fitness Trainer Services	7,000
		Time Warner Cable	1,700
		Apparatus Bay Doors Maintenance	2,500
		Medic Clipboard Support Services for electronic Patient Care Reporting (ePCR's)	4,500
		Hazardous Medical Waste Removal	700
		Medical Director – Emergency Medical Services	25,000
		Total	<u>\$46,800</u>
4251	Contract Services, Government	South Bay Regional Communications Dispatching	\$34,000
		Department of Health Services Controlled Substances	300
		Total	<u>\$34,300</u>
4350	Safety Gear	Firefighter Safety Turnouts, includes Ambulance Operator (A/O) Program Repairs/Modifications to Turnout Safety Equipment	\$17,340 6,120
		Total	<u>\$25,000</u>
5401	Equipment – Less Than \$1,000	Sewn –loop Prusiks (4) Edge Pad Rescue Equipment Hardware	\$75 66 359
		Total	<u>\$500</u>
5402	Equipment – More Than \$1,000	EZ IO Needles	\$3,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
2201 Fire					
2201-4100 Personal Services					
2201-4102 Regular Salaries	1,695,562	2,100,480	1,048,104	1,890,630	987,010
2201-4106 Regular Overtime	471,414	290,000	241,755	470,000	250,000
2201-4108 FLSA Overtime	255,244	122,800	104,528	200,000	105,000
2201-4111 Accrual Cash In	442,592	208,225	207,601	338,000	169,000
2201-4112 Part Time/Temporary	160,935	130,000	69,192	130,000	65,000
2201-4119 Fitness Incentive	2,400	5,600	1,500	3,000	2,800
2201-4180 Retirement	1,057,812	1,153,197	662,874	1,145,901	631,256
2201-4185 Alternative Retirement System-Parttime	1,121	0	539	924	462
2201-4187 Uniform Allowance	8,925	8,400	4,875	8,125	4,200
2201-4188 Employee Benefits	187,800	228,916	105,818	195,360	90,951
2201-4189 Medicare Benefits	41,693	29,025	23,318	35,962	14,278
2201-4190 Other Post Employment Benefits (OPEB)	132,744	144,429	72,215	144,429	70,375
Total Personal Services	4,458,242	4,421,072	2,542,319	4,562,331	2,390,332
2201-4200 Contract Services					
2201-4201 Contract Serv/Private	63,468	181,540	83,639	181,540	46,800
2201-4251 Contract Service/Govt	157,408	91,268	62,382	91,268	34,300
Total Contract Services	220,876	272,808	146,021	272,808	81,100
2201-4300 Materials/Supplies/Other					
2201-4304 Telephone	21,716	19,168	11,377	19,168	8,000
2201-4305 Office Oper Supplies	23,295	26,000	8,243	26,000	8,245
2201-4309 Maintenance Materials	41,168	37,407	19,491	37,407	19,491
2201-4314 Uniforms	3,144	2,475	2,446	2,475	2,475
2201-4315 Membership	4,620	6,250	2,137	6,250	2,317
2201-4317 Conference/Training	43,595	63,820	12,851	63,820	13,000
2201-4350 Safety Gear	72,509	51,115	7,660	51,115	25,000
2201-4390 Communications Equipment Chrgs	34,858	35,123	20,489	35,123	0
2201-4394 Building Maintenance Charges	4,325	4,325	2,523	4,325	0
2201-4395 Equip Replacement Charges	209,520	231,443	135,008	231,443	24,853
2201-4396 Insurance User Charges	796,826	542,308	316,344	542,308	61,955
Total Materials/Supplies/Other	1,255,576	1,019,434	538,569	1,019,434	165,336



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2017-18</i>
	<i>Expended Total Budget YTD Thru Jan Yr. End Est Dept Request</i>				
001 General Fund					
2201 Fire					
2201-5400 Equipment/Furniture					
2201-5401 Equip-Less Than \$1,000	14,592	3,041	2,930	3,041	500
2201-5402 Equip-More Than \$1,000	27,451	8,000	1,926	8,000	3,000
2201-5405 Equipment more than \$5,000	29,208	0	0	0	0
Total Equipment/Furniture	71,251	11,041	4,856	11,041	3,500
Total Fire	6,005,945	5,724,355	3,231,765	5,865,614	2,640,268

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FIRE DEPARTMENT
COUNTY FIRE DISTRICT - SIX (6) MONTHS
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

COUNTY FIRE DISTRICT*

County Fires District costs are presented for six (6) months, January – June 2018

*See the Budget Message for a full explanation of the transition from the existing, in-house Fire Department to the Los Angeles County Fire District.

DEPARTMENT DESCRIPTION:

OUR VISION:

The Los Angeles Fire Department will be an exemplary organization acclaimed for our national reputation, our regional strength, and our hometown attentiveness as we provide fire protection and life safety services.

OUR MISSION:

To protect lives, the environment, and property by providing prompt, skillful, and cost-effective fire protection and life safety services.

OUR CORE VALUES:

- Integrity
- Teamwork
- Caring
- Courage
- Commitment
- Community

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
2202 County Fire District					
Total Contract Services	0	0	0	0	2,343,867
Total County Fire District	0	0	0	0	2,343,867

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4251	Contract Services, Government	Los Angeles County Fire District	\$2,343,867



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
2202 County Fire District					
2202-4200 Contract Services					
2202-4251 Contract Services/Gov't	0	0	0	0	2,343,867
Total Contract Services	0	0	0	0	2,343,867
Total County Fire District	0	0	0	0	2,343,867



FIRE DEPARTMENT
LEGACY COSTS
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

LEGACY COSTS: Legacy costs are the costs that remain after the transition to the County Fire District. These costs are comprised of the Administrative Assistant position which will be absorbed, unfunded retirement liability costs for employee's earned benefits prior to the transfer, unfunded retiree health benefits for employee's earned benefits prior to the transfer and costs related to worker's compensation claims prior to the transfer to County Fire.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
2203 Fire Department Legacy Costs					
Total Personal Services	0	0	0	0	552,975
Total Materials/Supplies/Other	0	0	0	0	388,356
Total Fire Department Legacy Costs	0	0	0	0	941,331

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 16-17</u>	<u>CITY MANAGER RECOMMENDED 17-18</u>
4102 NON-SWORN POSITIONS		
Administrative Assistant	0.00	1.00 ¹
TOTAL	0.00	1.00
GRAND TOTAL	0.00	1.00

¹The position of Administrative Assistant was moved from Fire to Fire/Legacy Costs.



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2017-18</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
2203 Fire Department Legacy Costs					
2203-4100 Personal Services					
2203-4102 Regular Salaries	0	0	0	0	73,872
2203-4180 Retirement	0	0	0	0	404,841
2203-4188 Employee Benefits	0	0	0	0	19,034
2203-4189 Medicare Benefits	0	0	0	0	1,072
2203-4190 Other Post Employment Benefits/OPEB	0	0	0	0	54,156
 Total Personal Services	 0	 0	 0	 0	 552,975
 2203-4300 Materials/Supplies/Other					
2203-4396 Insurance User Charges	0	0	0	0	388,356
 Total Materials/Supplies/Other	 0	 0	 0	 0	 388,356
 Total Fire Department Legacy Costs	 0	 0	 0	 0	 941,331



**FIRE DEPARTMENT
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2017-2018 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
2201 Fire					
Total Contract Services	30,296	31,509	4,926	31,509	7,000
Total Materials/Supplies/Other	14,769	35,705	5,180	35,705	17,853
Total Depreciation	93,513	110,288	0	93,515	0
Total Equipment/Furniture	118-	72,723	2,403	28,881	0
Total Fire	138,460	250,225	12,509	189,610	24,853

OBJECT CODE EXPLANATIONS

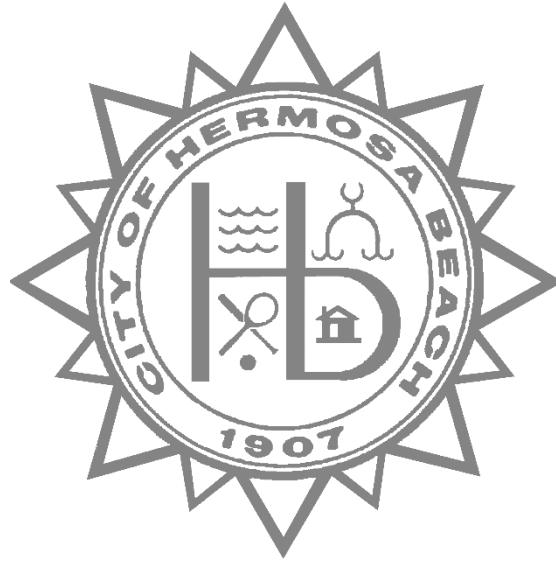
<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Preventive Maintenance Program	\$7,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
2201 Fire					
2201-4200 Contract Services					
2201-4201 Contract Serv/Private	30,296	31,509	4,926	31,509	7,000
Total Contract Services	30,296	31,509	4,926	31,509	7,000
2201-4300 Materials/Supplies/Other					
2201-4310 Motor Fuels And Lubes	8,115	20,847	3,375	20,847	10,424
2201-4311 Auto Maintenance	6,654	14,858	1,805	14,858	7,429
Total Materials/Supplies/Other	24,195	35,705	8,348	35,705	17,853
2201-4900 Depreciation					
2201-4901 Depreciation/Mach/Equipment	43,786	10,750	0	43,786	0
2201-4902 Depreciation/Vehicles	49,727	99,538	0	49,729	0
Total Depreciation	65,457	121,008	0	110,288	0
2201-5400 Equipment/Furniture					
2201-5402 Equip-More Than \$1,000	0	28,881	2,403	28,881	0
2201-5403 Vehicles	0	42,242	0	0	0
2201-5405 Equipment more than \$5,000	-118	1,600	0	0	0
Total Equipment/Furniture	-118	72,723	2,403	28,881	0
Total Fire	119,830	260,945	15,677	206,383	24,853

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HUMAN RESOURCES



HUMAN RESOURCES DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: The Human Resources Department provides a full range of “hire through retire” services with a dedicated focus on recruitment, selection, training and retaining high quality personnel. The Department also manages a comprehensive City-wide employee salary and benefits program, along with labor relations and associated contracts; oversees all aspects of the City’s comprehensive risk management program (including liability claims, workers’ compensation, contract management and mandated reporting; and assists in moving the organization forward through achievement of strategic goals and objectives. The Human Resources Manager serves as staff liaison to the Civil Service Board and serves as the City’s Risk Manager.

PERFORMANCE MEASURES

Performance Measure	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	Trend Assessment
HUMAN RESOURCES					
Turnover Rate: ALL Employees	3%	5%	9%	9%	Neutral
Total Workers' Compensation Claims	15	29	19	9	Positive
Workers' Compensation, Number of Days Lost to Injury: Sworn Fire	Unavailable	Unavailable	85	374	Negative
Workers' Compensation, Number of Days Lost to Injury: Sworn Law Enforcement	Unavailable	Unavailable	93	69	Positive
Percent of Sick Leave Hours Taken of Total Employee Work Hours	Unavailable	Unavailable	2.2%	2.0%	Positive

DEPARTMENT EXPENDITURE SUMMARY

	2015-16 Expended	2016-17 Total Budget	2016-17 YTD Thru Jan	2016-17 Yr. End Est	2017-18 Dept Request
001 General Fund					
1203 Human Resources					
Total Personal Services	259,840	261,740	149,618	260,977	275,570
Total Contract Services	196,149	179,500	70,610	179,500	181,000
Total Materials/Supplies/Other	56,045	48,029	25,438	37,966	52,227
Total Human Resources	512,034	489,269	245,666	478,443	508,797

POSITION SUMMARY

OBJECT CODES	AUTHORIZED 16-17	CITY MANAGER RECOMMENDED 17-18
4102 REGULAR SALARIES		
Human Resources Manager	0.75	0.75
Personnel Assistant	0.50	0.50
TOTAL	1.25	1.25



HUMAN RESOURCES DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Legal Fees	\$100,000
		Special Investigations	40,000
		Recruitment Advertising	10,000
		Oral Board Supplies	1,200
		Written Exams	4,000
		Background Checks	5,000
		Employee Service Pins	1,800
		Employee Recognition Event	8,000
		Total	<u>\$170,000</u>
4251	Contract Services, Government	Employee Appeals	\$10,000
		Applicant Fingerprinting	1,000
		Total	<u>\$11,000</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
1203 Human Resources					
1203-4100 Personal Services					
1203-4102 Regular Salaries	148,726	137,178	82,044	136,038	138,079
1203-4111 Accrual Cash In	4,125	5,051	305	430	4,052
1203-4180 Retirement	16,375	20,355	11,094	20,042	23,084
1203-4188 Employee Benefits	83,662	87,041	51,901	92,365	97,725
1203-4189 Medicare Benefits	2,310	2,197	1,315	2,184	2,266
1203-4190 Other Post Employment Benefits (OPEB)	4,236	5,918	2,959	5,918	6,364
1203-4191 Employee Recognition Bonus	406	4,000	0	4,000	4,000
Total Personal Services	259,840	261,740	149,618	260,977	275,570
1203-4200 Contract Services					
1203-4201 Contract Serv/Private	180,692	168,500	63,380	168,500	170,000
1203-4251 Contract Service/Govt	15,457	11,000	7,230	11,000	11,000
Total Contract Services	196,149	179,500	70,610	179,500	181,000
1203-4300 Materials/Supplies/Other					
1203-4304 Telephone	1,935	1,912	936	1,911	1,900
1203-4305 Office Oper Supplies	6,970	3,500	3,371	3,496	4,000
1203-4315 Membership	0	1,200	0	0	1,200
1203-4317 Conference/Training	10,376	13,500	4,199	4,699	13,500
1203-4320 Medical Exams	21,902	12,000	7,643	11,943	12,000
1203-4390 Communications Equipment Chrgs	5,145	6,250	3,647	6,250	6,674
1203-4394 Building Maintenance Charges	612	612	357	612	612
1203-4396 Insurance User Charges	9,105	9,055	5,285	9,055	12,341
Total Materials/Supplies/Other	56,045	48,029	25,438	37,966	52,227
Total Human Resources	512,034	489,269	245,666	478,443	508,797

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**HUMAN RESOURCES DEPARTMENT
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2017-2018 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan .</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
1203 Human Resources					
Total Equipment/Furniture	0	0	0	0	816
Total Human Resources	0	0	0	0	816

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 472 - 477	\$816



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
1203 Human Resources					
1203-5400 Equipment/Furniture					
1203-5401 Equip-Less Than \$1,000	0	0	0	0	816
Total Equipment/Furniture	0	0	0	0	816
Total Human Resources	0	0	0	0	816



HUMAN RESOURCES DEPARTMENT
AUTO/PROPERTY/BOND
SOURCE OF FUNDS: INSURANCE FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: This account reflects premium charges for the purchase of the City's insurance coverage for (1) all high-value vehicles, (2) property, and (3) required public officials bonds as specified in the Municipal Code. There are no salaries charged to this account. The City's Risk Manager is responsible for purchasing and maintaining the required coverage (A). Division costs are allocated to other departments by way of the Insurance User Charges shown as a line item in the budget.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2017-18</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>End Request</i>	<i>Dept Request</i>
705 Insurance Fund					
1210 Auto/Property/Bonds					
Total Contract Services	0	66,550	45,337	66,550	72,990
Total Materials/Supplies/Other	0	10,000	0	10,000	10,000
Total Auto/Property/Bonds	0	76,550	45,337	76,550	82,990

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Property Insurance Premium, Auto Physical Damage (Includes Comprehensive and Collision Coverage for All High Value Vehicles)	\$31,000 16,400
		Bond Premiums, Master Faithful performance Bond (crime program)	1,000 21,890
		Stand Alone Property Cyber Program	2,700 <hr style="width: 100%;"/>
		Total	\$72,990
4324	Claims/Settlements	Claims and Settlement Expenses	\$10,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
705 Insurance Fund					
1210 Auto/Property/Bonds					
1210-4200 Contract Services					
1210-4201 Contract Serv/Private	0	66,550	45,337	66,550	72,990
Total Contract Services	0	66,550	45,337	66,550	72,990
1210-4300 Materials/Supplies/Other					
1210-4324 Claims/Settlements	0	10,000	0	10,000	10,000
Total Materials/Supplies/Other	0	10,000	0	10,000	10,000
Total Auto/Property/Bonds	0	76,550	45,337	76,550	82,990



HUMAN RESOURCES DEPARTMENT
GENERAL APPROPRIATIONS
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: General Appropriations provides secretarial support services for all City departments (B). Purchases of central stores office supplies are made from this account; charges are then made to individual departments as use occurs.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
1208 General Appropriations					
Total Personal Services	89,223	90,478	62,902	101,214	91,255
Total Materials/Supplies/Other	3,671	5,676	6,532	11,176	12,100
Total General Appropriations	92,894	96,154	69,434	112,390	103,355

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 16-17</u>	<u>CITY MANAGER RECOMMENDED 17-18</u>
4102 REGULAR SALARIES		
Secretary	1.00	1.00
TOTAL	1.00	1.00



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
1208 General Appropriations					
1208-4100 Personal Services					
1208-4102 Regular Salaries	60,476	62,088	46,200	72,225	62,460
1208-4111 Accrual Cash In	916	616	1,201	1,500	715
1208-4180 Retirement	4,364	4,771	2,790	4,771	4,093
1208-4188 Employee Benefits	17,626	16,639	9,433	16,331	17,585
1208-4189 Medicare Benefits	885	900	546	923	906
1208-4190 Other Post Employment Benefits (OPEB)	4,956	5,464	2,732	5,464	5,496
Total Personal Services	89,223	90,478	62,902	101,214	91,255
1208-4300 Materials/Supplies/Other					
1208-4304 Telephone	133	140	41	140	140
1208-4305 Office Oper Supplies	-16,752	-15,000	-5,489	-9,500	-10,000
1208-4390 Communications Equipment Chrgs	16,149	16,653	9,716	16,653	18,377
1208-4394 Building Maintenance Charges	306	306	178	306	306
1208-4396 Insurance User Charges	3,835	3,577	2,086	3,577	3,277
Total Materials/Supplies/Other	3,671	5,676	6,532	11,176	12,100
Total General Appropriations	92,894	96,154	69,434	112,390	103,355



HUMAN RESOURCES DEPARTMENT
GENERAL APPROPRIATIONS
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2017-18</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>End Request</i>	<i>Dept Request</i>
715 Equipment Replacement Fund					
1208 General Appropriations					
Total Contract Services	18,246	10,500	3,095	7,400	10,500
Total Depreciation	4,593	6,956	0	6,956	6,956
Total Equipment/Furniture	0	600	0	600	4,888
Total General Appropriations	22,839	18,056	3,095	14,956	22,344

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Copier Maintenance	\$7,500
		Postage Meter Rental and Machine Ink	3,000
		Total	\$10,500
5402	Equipment – More Than \$1,000	From Business Machine Replacement Schedule, page 480	\$4,288



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
1208 General Appropriations					
1208-4200 Contract Services					
1208-4201 Contract Serv/Private	18,246	10,500	3,095	7,400	10,500
Total Contract Services	18,246	10,500	3,095	7,400	10,500
1208-4900 Depreciation					
1208-4901 Depreciation/Mach/Equipment	4,593	6,956	0	6,956	6,956
Total Depreciation	4,593	6,956	0	6,956	6,956
1208-5400 Equipment/Furniture					
1208-5401 Equip-Less Than \$1,000	0	600	0	600	600
1208-5405 Equipment more than \$5,000	0	0	0	0	4,288
Total Equipment/Furniture	0	600	0	600	4,888
Total General Appropriations	22,839	18,056	3,095	14,956	22,344



**HUMAN RESOURCES DEPARTMENT
LIABILITY INSURANCE
SOURCE OF FUNDS: INSURANCE FUND
2017-2018 BUDGET**

DEPARTMENT DESCRIPTION: The Liability Insurance account reflects charges for the purchase and maintenance of the City's liability insurance and associated expenses. The Risk Manager is responsible for managing liability claims, administration of the City's claims administration contract, litigation management, and the City-wide safety program. Division costs are allocated to other departments by way of the Insurance User Charges shown as a line item in the budget.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
705 Insurance Fund					
1209 Liability Insurance					
Total Personal Services	54,135	55,309	30,780	48,396	55,075
Total Contract Services	909,441	650,712	638,211	650,711	710,635
Total Materials/Supplies/Other	362,802	292,360	107,620	292,352	292,350
Total Liability Insurance	1,326,378	998,381	776,611	991,459	1,058,060

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 16-17</u>	<u>CITY MANAGER RECOMMENDED 17-18</u>
4102 REGULAR SALARIES		
Human Resources Manager	0.125	0.125
Personnel Assistant	0.250	0.250
TOTAL	0.375	0.375

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Claims Administration Contract	\$16,200
		Independent Cities Risk Management Authority (ICRMA) Liability Insurance Premium	523,813
		ICRMA – Hermosa Beach Assessment	170,622
		Total	<u>\$710,635</u>
4324	Claims/Settlements	Claims and Settlement Expenses	\$292,000

The City carries excess liability insurance and maintains a Self-Insured Retention (S.I.R.) level of \$250,000.



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
705 Insurance Fund					
1209 Liability Insurance					
1209-4100 Personal Services					
1209-4102 Regular Salaries	38,610	36,943	21,719	36,585	35,813
1209-4111 Accrual Cash In	1,545	2,962	152	215	1,889
1209-4180 Retirement	6,941	7,619	4,460	7,639	9,365
1209-4188 Employee Benefits	6,447	7,215	4,112	3,390	7,426
1209-4189 Medicare Benefits	592	570	337	567	582
Total Personal Services	54,135	55,309	30,780	48,396	55,075
1209-4200 Contract Services					
1209-4201 Contract Serv/Private	909,441	650,712	638,211	650,711	710,635
Total Contract Services	909,441	650,712	638,211	650,711	710,635
1209-4300 Materials/Supplies/Other					
1209-4305 Office Oper Supplies	0	0	2	2	0
1209-4315 Membership	0	360	0	350	350
1209-4324 Claims/Settlements	362,802	292,000	107,618	292,000	292,000
Total Materials/Supplies/Other	362,802	292,360	107,620	292,352	292,350
Total Liability Insurance	1,326,378	998,381	776,611	991,459	1,058,060



HUMAN RESOURCES DEPARTMENT
UNEMPLOYMENT INSURANCE
SOURCE OF FUNDS: INSURANCE FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: The Unemployment Insurance account funds unemployment insurance benefits paid to eligible claimants. The Risk Manager is responsible for claims review and appeals of claims. The City is charged for the actual amount of unemployment insurance benefits paid to eligible ex-employees (Individual Reimbursement Account Method). Division costs are allocated to other departments by way of the Insurance User Charges shown as a line item in the budget.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan .</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
705 Insurance Fund					
1215 Unemployment					
Total Personal Services	8,781	10,000	0	10,000	10,000
Total Unemployment	8,781	10,000	0	10,000	10,000

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4186	Unemployment Benefits	Unemployment Insurance Benefits Paid to Eligible Claimants	\$10,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
705 Insurance Fund					
1215 Unemployment					
1215-4100 Personal Services					
1215-4186 Unemployment Claims	8,781	10,000	0	10,000	10,000
Total Personal Services	8,781	10,000	0	10,000	10,000
Total Unemployment	8,781	10,000	0	10,000	10,000



**HUMAN RESOURCES DEPARTMENT
WORKERS' COMPENSATION
SOURCE OF FUNDS: INSURANCE FUND
2017-2018 BUDGET**

DEPARTMENT DESCRIPTION: Costs associated with industrial injuries and the purchase of excess workers' compensation insurance are charged to this account. The Risk Manager administers the contract for third party claims administration and coordinates medical management and legal defense. Division costs are allocated to other departments by way of the Insurance User Charges shown as a line item in the budget.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
705 Insurance Fund					
1217 Workers' Compensation					
Total Personal Services	54,136	55,270	30,779	48,395	55,038
Total Contract Services	70,906	285,239	263,166	285,239	281,069
Total Materials/Supplies/Other	892,922	982,100	691,228	981,234	982,100
Total Workers' Compensation	1,017,964	1,322,609	985,173	1,314,868	1,318,207

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 16-17</u>	<u>CITY MANAGER RECOMMENDED 17-18</u>
4102 REGULAR SALARIES		
Human Resources Manager	0.125	0.125
Personnel Assistant	0.250	0.250
TOTAL	0.375	0.375

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Claims Administration	\$73,776
		Excess Insurance Premiums	207,293
		Total	\$281,069
4324	Claims/Settlements	Claims and Settlement Expenses	\$981,000

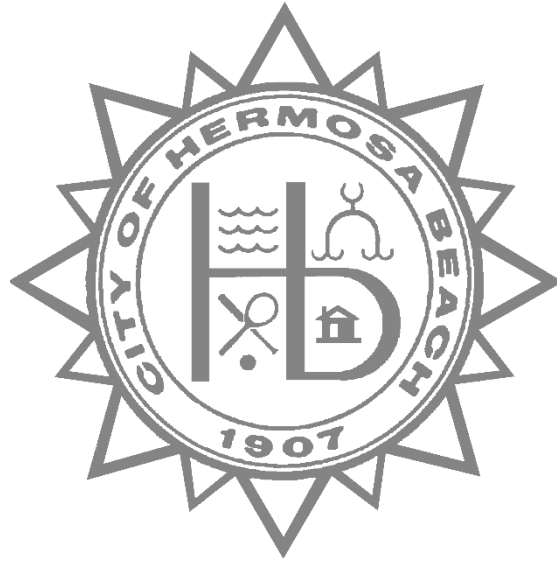
The City carries Excess Workers' Compensation Insurance above a Self-Insured Retention (S.I.R.) level of \$500,000.



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
705 Insurance Fund					
1217 Workers' Compensation					
1217-4100 Personal Services					
1217-4102 Regular Salaries	38,611	36,943	21,719	36,585	35,813
1217-4111 Accrual Cash In	1,545	2,923	152	215	1,852
1217-4180 Retirement	6,941	7,619	4,460	7,639	9,365
1217-4188 Employee Benefits	6,447	7,215	4,111	3,389	7,426
1217-4189 Medicare Benefits	592	570	337	567	582
Total Personal Services	54,136	55,270	30,779	48,395	55,038
1217-4200 Contract Services					
1217-4201 Contract Serv/Private	70,906	285,239	263,166	285,239	281,069
Total Contract Services	70,906	285,239	263,166	285,239	281,069
1217-4300 Materials/Supplies/Other					
1217-4305 Office Oper Supplies	14	100	94	100	100
1217-4317 Conference/Training	0	1,000	0	1,000	1,000
1217-4324 Claims/Settlements	892,908	981,000	691,134	980,134	981,000
Total Materials/Supplies/Other	892,922	982,100	691,228	981,234	982,100
Total Workers' Compensation	1,017,964	1,322,609	985,173	1,314,868	1,318,207

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POLICE



POLICE DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: The Police Department is responsible for preserving the peace, preventing crime and disorder by protecting life and property and the personal safety within the community through the enforcement of state laws and city ordinances. The Police Department responds to calls for service, patrols the community, trains police officers, provides thorough investigative follow-up on crimes against persons and major property crimes in an attempt to successfully identify and prosecute violators, prepares cases for prosecution, investigates vehicle collisions, analyzes crime and criminal activities, collects, processes and stores evidence, prepares criminal and civil reports, provides security for special events, provides victim advocacy, maintains records, public records and training records, provides public education programs, and supports Neighborhood Watch programs.

PERFORMANCE MEASURES ¹

Performance Measure	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	Trend Assessment
POLICE SERVICES					
Full-Time Equivalents per 1,000 Population - Police Sworn Staff	1.73	1.82	1.81	1.92	Positive
Police Responses per Sworn FTE (Full-time Equivalent) ¹	709	729	702	727	Neutral
Police Responses per 1,000 Population	1,227	1,330	1,278	1,284	Neutral
Average Response Time (Top Priority Calls) from Call to Arrival on Scene - In Seconds	205	226	220	217	Positive
DUI Arrests per 1,000 Population	13	11	7	5	N/A
Reported Property Crimes per 1,000 Population	31	27	31	26	Positive
Injury-producing Traffic Accidents	59	51	56	56	Neutral
Moving Violation Citations Issued (Excluding DUIs)	Unavailable	Unavailable	1,907	1,969	N/A

¹Full-time Equivalent (FTE)- Unit used to measure the hours in an employee's contract based on a 40 hour work week.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
2101 Police					
Total Personal Services	9,620,636	10,318,207	5,456,098	9,792,563	10,519,333
Total Contract Services	775,742	742,172	537,977	792,780	854,923
Total Materials/Supplies/Other	2,118,281	2,237,706	1,274,729	2,235,887	2,069,166
Total Equipment/Furniture	24,510	7,000	0	7,000	0
Total Police	12,539,169	13,305,085	7,268,804	12,828,230	13,443,422



POLICE DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED 16-17</u>	<u>CITY MANAGER RECOMMENDED 17-18</u>
4102	NON-SWORN POSITIONS		
	Crime and Intelligence Analyst	1.00	1.00
	Administrative Assistant	2.00	2.00
	Police Service Officer Supervisor	2.00	2.00
	Police Service Officer	8.00	8.00
	TOTAL	13.00	13.00
	 SWORN POSITIONS		
	Police Chief	1.00	1.00
	Police Captain	1.00	1.00
	Police Lieutenant	2.00	2.00
	Police Sergeant	8.00	8.00
	Police Officer	26.00	26.00
	TOTAL	38.00	38.00
4112	PART-TIME/TEMPORARY		
	Reserve Officer	7.00	7.00
	GRAND TOTAL	58.00	58.00

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Uninterrupted Power Source Systems Maintenance	\$7,863
		Medical Services-Sexual Assault Response Team (SART)	11,000
		Statewide Prisoner Transportation	2,000
		Range Training and Equipment	18,400
		Medical Waste Disposal	788
		Time Warner Cable	2,235
		Accurint /LexisNexis Services (Information for Detectives)	600
		Digital Recorder Management Service Agreement	1,458
		Private Security for Summer Concerts	9,067
		South Bay Youth Project	4,000
		Project Touch	4,000
		Employee I.D. Cards	300
		Background Investigations and Polygraphs	17,000
		Coplogic Online Crime Reports	7,500
		Annual Gas Mask Fit Test	980
		Crystal Reports/Tiburon Reporting System Support	1,020



POLICE DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

OBJECT CODE EXPLANATIONS
(Continued)

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private (continued)	Automatic License Plate Reader Annual Service Agreement	18,990
		Identi Kit Annual License Renewal/Updates	540
		Emergency Response (Biohazard waste removal from jail area and street scenes)	4,050
		Commission on Accreditation for Law Enforcement Agencies (CALEA), Continuation Fees and Electronic Standards subscription	4,646
		CalOlympic Safety/Workforce Safety Respiratory Protection	9,240
		Quantifit Annual Calibration	800
		Private Security for Downtown/Pier Plaza	61,152
		Total	\$187,629
4251	Contract Services, Government	South Bay Regional Communications Center, Police Dispatch	\$560,058
		Fingerprint/Motor Vehicle/Booking Fees	4,000
		Records Management System (RMS)	38,236
		Special Event Security,	65,000
		Total	\$667,294
4350	Safety Gear	MyClyns Personal Post Exposure Spray	\$1,000
		Replacement Ballistic Vests	4,750
		OC Pepper Spray	600
		Total	\$6,350



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2017-18</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
2101 Police					
2101-4100 Personal Services					
2101-4102 Regular Salaries	4,350,564	4,686,721	2,423,057	4,303,001	4,578,141
2101-4105 Special Duty Pay	77,976	79,243	44,338	72,381	99,521
2101-4106 Regular Overtime	358,892	360,000	155,483	360,000	360,000
2101-4111 Accrual Cash In	752,441	845,314	352,441	777,019	843,235
2101-4112 Part Time Temporary	5,700	12,000	11,709	20,112	18,252
2101-4117 Shift Differential	5,082	6,000	3,034	6,000	6,000
2101-4118 Training Officer	5,531	7,000	517	7,000	9,000
2101-4180 Retirement	2,807,227	2,986,235	1,738,982	2,940,173	3,234,188
2101-4184 IRC 415(B) Retirement	0	16,823	16,323	16,823	17,150
2101-4187 Uniform Allowance	31,130	29,095	17,210	29,333	31,118
2101-4188 Employee Benefits	780,524	810,777	441,525	775,535	850,714
2101-4189 Medicare Benefits	77,973	66,706	45,332	72,893	67,157
2101-4190 Other Post Employment Benefits (OPEB)	367,596	412,293	206,147	412,293	404,857
Total Personal Services	9,620,636	10,318,207	5,456,098	9,792,563	10,519,333
2101-4200 Contract Services					
2101-4201 Contract Serv/Private	127,502	100,091	60,475	148,292	187,629
2101-4251 Contract Service/Govt	648,240	642,081	477,502	644,488	667,294
Total Contract Services	775,742	742,172	537,977	792,780	854,923
2101-4300 Materials/Supplies/Other					
2101-4304 Telephone	47,213	59,760	29,508	59,760	59,760
2101-4305 Office Oper Supplies	58,098	55,000	26,552	55,000	55,000
2101-4306 Prisoner Maintenance	12,323	13,000	7,032	13,000	13,000
2101-4307 Radio Maintenance	3,505	3,000	148	3,000	3,000
2101-4309 Maintenance Materials	8,204	10,500	2,770	10,500	10,500
2101-4312 Travel Expense, POST	29,577	25,000	4,049	11,754	13,000
2101-4313 Travel Expense, STC	6,240	7,162	6,123	7,162	9,110
2101-4314 Uniforms	16,703	13,000	6,034	13,000	19,500
2101-4315 Membership	2,930	4,084	2,157	4,084	4,608
2101-4317 Conference/Training	71,955	38,486	24,167	49,913	59,065



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
2101 Police					
2101-4350 Safety Gear	2,883	10,100	327	10,100	6,350
2101-4390 Communications Equipment Chrgs	300,938	318,031	185,521	318,031	370,301
2101-4394 Building Maintenance Charges	6,925	6,925	4,039	6,925	11,250
2101-4395 Equip Replacement Charges	346,441	368,529	214,975	368,529	340,097
2101-4396 Insurance User Charges	1,204,346	1,305,129	761,327	1,305,129	1,094,625
Total Materials/Supplies/Other	2,118,281	2,237,706	1,274,729	2,235,887	2,069,166
2101-5400 Equipment/Furniture					
2101-5401 Equip-Less Than \$1,000	3,248	0	0	0	0
2101-5405 Equipment more than \$5,000	21,262	7,000	0	7,000	0
Total Equipment/Furniture	24,510	7,000	0	7,000	0
Total Police	12,539,169	13,305,085	7,268,804	12,828,230	13,443,422

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**POLICE DEPARTMENT
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2017-2018 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
2101 Police					
Total Contract Services	38,615	50,629	7,916	25,629	25,629
Total Materials/Supplies/Other	91,933	133,402	46,495	133,402	133,402
Total Depreciation	137,903	208,753	0	137,903	208,753
Total Equipment/Furniture	2,069	339,589	1,122	339,589	241,707
Total Police	270,520	732,373	55,533	636,523	609,491

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Canon Copier Maintenance Agreement	\$2,869
		Canon Copier Maintenance Agreement, Records Bureau	636
		Stanley Security Annual Maintenance Agreement	14,964
		L3 Communications Annual Maintenance	7,160
		Total	\$25,629
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 472 - 477	\$5,642
5402	Equipment – More Than \$1,000	From Communications Equipment Replacement Schedule, pages 472 - 477	\$4,139
5403	Vehicles	From Vehicle Replacement Schedule pages 468 - 470	\$189,760
5405	Equipment – More Than \$5,000	License Plate Readers (2)	\$20,882
		Cisco Core Switch – PD Network	8,000
		Security Cameras - Base 3	13,284
		Total	\$42,166



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
2101 Police					
2101-4200 Contract Services					
2101-4201 Contract Serv/Private	38,615	50,629	7,916	25,629	25,629
Total Contract Services	38,615	50,629	7,916	25,629	25,629
2101-4300 Materials/Supplies/Other					
2101-4310 Motor Fuels And Lubes	59,189	81,402	24,477	81,402	81,402
2101-4311 Auto Maintenance	32,744	52,000	22,018	52,000	52,000
Total Materials/Supplies/Other	91,933	133,402	46,495	133,402	133,402
2101-4900 Depreciation					
2101-4901 Depreciation/Mach/Equipment	69,866	82,821	0	69,866	82,821
2101-4902 Depreciation/Vehicles	68,037	125,932	0	68,037	125,932
Total Depreciation	137,903	208,753	0	137,903	208,753
2101-5400 Equipment/Furniture					
2101-5401 Equip-Less Than \$1,000	0	6,587	0	6,587	5,642
2101-5402 Equip-More Than \$1,000	283	51,498	0	51,498	4,139
2101-5403 Vehicles	0	114,824	0	114,824	189,760
2101-5405 Equipment more than \$5,000	1,786	166,680	1,122	166,680	42,166
Total Equipment/Furniture	2,069	339,589	1,122	339,589	241,707
Total Police	270,520	732,373	55,533	636,523	609,491



POLICE DEPARTMENT
BULLETPROOF VEST PARTNERSHIP
SOURCE OF FUNDS: GRANTS FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: The Bulletproof Vest Partnership Grant Act of 1998 created the Bulletproof Vest Partnership which funds 50 percent of the cost of each vest that complies with the requirements of the Office of Justice Programs' National Institute of Justice. Jurisdictions must apply online with priority funding for applications from jurisdictions with fewer than 100,000 people. The program is administered by the U. S. Department of Justice.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2017-18</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>End Request</i>	<i>Dept Request</i>
150 Grant Fund					
2111 Bulletproof Vest Partnership					
Total Materials/Supplies/Other	0	8,150	9,500	8,150	4,750
Total Bulletproof Vest Partnership	0	8,150	9,500	8,150	4,750

OBJECT CODE EXPLANATIONS

<u>OBJECT</u> <u>CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4350	Safety Gear	Replacement Ballistic Vests	\$4,750



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
150 Grants Fund					
2111 Bulletproof Vest Partnership					
2111-4300 Materials/Supplies/Other					
2111-4350 Safety Gear	0	8,150	9,370	8,150	4,750
Total Materials/Supplies/Other	0	8,150	9,370	8,150	4,750
Total Bulletproof Vest Partnership	0	8,150	9,370	8,150	4,750



POLICE DEPARTMENT
C.O.P.S. PROGRAM
SOURCE OF FUNDS: SUPPLEMENTAL LAW ENFORCEMENT FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: The Citizen's Option for Public Safety (COPS) program, established by the state legislature in fiscal year 1996-97, provides funding for local agencies for the purpose of ensuring public safety. Funds must be used for front line municipal police services and must supplement and not supplant existing funding.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2017-18</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>End Request</i>	<i>Dept Request</i>
153 Supp Law Enf Serv Fund (SLESF)					
2106 C.O.P.S. Program					
Total Contract Services	40,275	32,114	11,776	32,114	35,999
Total Equipment/Furniture	33,867	116,990	0	116,990	39,400
Total C.O.P.S. Program	74,142	149,104	11,776	149,104	75,399

OBJECT CODE EXPLANATIONS

<u>OBJECT</u> <u>CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	CrimeReports.com Annual License Renewal	\$5,836
		Bluecheck Device Data Service (Traffic, Watch Commander, Patrol)	1,620
		Visual Statements (SmartRoads Diagramming/ Surveying Program, Annual Maintenance	555
		e-Subpoena Annual Maintenance Agreement	9,280
		IA Pro Annual Maintenance Agreement	1,249
		American Micro Imaging Service Agreement (Laserfische)	6,231
		Sprint Modems for MDC's in patrol vehicles	5,268
		Law Enforcement Field Training Applications (LEFTA) and Managing Employee Training	
		Records (METR) Software Upgrades	2,160
		Electronic Schedule Writing Software	3,800
		Total	\$35,999
5402	Equipment – More Than \$1,000	Solar Powered Speed Sign	\$3,400
5405	Equipment – More Than \$5,000	E-chalking System – Parking Enforcement	\$36,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
153 Supp Law Enf Serv Fund (SLESF)					
2106 C.O.P.S. Program					
2106-4200 Contract Services					
2106-4201 Contract Serv/Private	40,275	32,114	11,776	32,114	35,999
Total Contract Services	40,275	32,114	11,776	32,114	35,999
2106-5400 Equipment/Furniture					
2106-5402 Equip-More Than \$1,000	6,975	0	0	0	3,400
2106-5405 Equipment more than \$5,000	26,892	116,990	0	116,990	36,000
Total Equipment/Furniture	33,867	116,990	0	116,990	39,400
Total C.O.P.S. Program	74,142	149,104	11,776	149,104	75,399



POLICE DEPARTMENT
COMMUNITY SERVICES DIVISION
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: The Community Services Division is responsible for the enforcement of Municipal and California Vehicle Codes, patrolling the city to locate violations, issuing citations to violators, marking vehicles in timed zones, advanced enforcement on street sweeper routes including towing vehicles to facilitate sweeper access, PCH commuter lane enforcement including towing vehicles to allow lane access, responding to traffic hazard complaints, servicing parking complaints, assisting in directing traffic, operational maintenance of parking meters, servicing animal problems throughout the City, responding to complaints, caring for injured animals, patrolling for potential problems (i.e. prevent animal nuisance), and enforcement of Municipal and State laws.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
3302 Community Services					
Total Personal Services	1,477,617	1,557,393	894,675	1,569,173	1,732,272
Total Contract Services	258,231	251,164	145,589	251,164	253,073
Total Materials/Supplies/Other	388,725	385,953	212,171	387,622	392,130
Total Equipment/Furniture	4,385	1,450	0	1,450	3,850
Total Community Services	2,128,958	2,195,960	1,252,435	2,209,409	2,381,325

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 16-17</u>	<u>CITY MANAGER RECOMMENDED 17-18</u>
4102 NON SWORN POSITIONS		
Community Services Division Manager	1.00	1.00
Administrative Services Coordinator	1.00	1.00
Community Services Field Supervisor	2.00	2.00
Community Services Officer	10.00	12.00
Parking Meter Maintenance Technician	1.00	0.00
TOTAL	15.00	16.00
4112 PART-TIME/TEMPORARY		
Seasonal Community Services Officers	1.42 ¹	1.42 ¹
TOTAL	1.42	1.42
GRAND TOTAL	16.42	17.42

¹ Represents the full-time equivalency for these positions.



POLICE DEPARTMENT
COMMUNITY SERVICES DIVISION
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Animal Disposal	\$4,900
		Emergency Veterinary Service, After Hours	600
		Vector Control - Bee Removal	2,400
		Animal Hospital Emergency Veterinary Service	875
		Refunds of Towing Expenses	1,200
		Merchant Fees – Lot B, Smart Meters	57,500
		Wireless Fees – Citation Writers	8,976
		Meter Deposit Bags	2,874
		Wireless Fees – Smart Meters	43,296
		Wireless Fees – Lot A, Lot B, & Lot C Pay-by- Space Meters	4,200
		Transaction Fees – Lot B, Smart Meters	37,245
		Volunteers in Policing (VIP) Program – Citizens Patrol	6,000
		Crime Prevention/Community Outreach	8,000
		Neighborhood Watch	5,000
		Total	\$183,066
4251	Contract Services, Government	South Bay Regional Communications Center, Dispatch Services	\$70,007
5401	Equipment - Less Than \$1,000	Replacement Traps, Animal Control Net Leashes	\$250
5402	Equipment – More Than \$1,000	Replacement Exterior Doors (3) for Base 3	\$3,600



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
3302 Community Services					
3302-4100 Personal Services					
3302-4102 Regular Salaries	821,432	914,048	516,349	892,498	970,693
3302-4106 Regular Overtime	37,051	40,000	15,502	40,000	40,000
3302-4111 Accrual Cash In	46,068	51,172	32,840	49,367	44,694
3302-4112 Part Time Temporary	61,476	21,495	36,211	59,872	39,460
3302-4117 Shift Differential	5,592	7,525	3,352	7,525	7,525
3302-4118 Field Training Officer	792	600	440	600	600
3302-4180 Retirement	185,199	216,382	115,646	206,570	242,737
3302-4185 Alternative Retirement System-Parttime	55	0	193	380	380
3302-4187 Uniform Allowance	5,350	5,280	3,075	5,275	5,760
3302-4188 Employee Benefits	210,739	215,438	126,193	220,666	261,114
3302-4189 Medicare Benefits	14,067	13,335	8,815	14,302	14,967
3302-4190 Other Post Employment Benefits (OPEB)	89,796	72,118	36,059	72,118	104,342
Total Personal Services	1,477,617	1,557,393	894,675	1,569,173	1,732,272
3302-4200 Contract Services					
3302-4201 Contract Serv/Private	191,721	184,056	94,508	184,056	183,066
3302-4251 Contract Services/Govt	66,510	67,108	51,081	67,108	70,007
Total Contract Services	258,231	251,164	145,589	251,164	253,073
3302-4300 Materials/Supplies/Other					
3302-4304 Telephone	3,715	6,500	1,434	6,500	6,500
3302-4305 Office Operating Supplies	18,452	20,000	5,305	20,000	20,000
3302-4307 Radio Maintenance	529	1,000	500	1,000	1,000
3302-4309 Maintenance Materials	22,060	29,335	12,652	29,335	29,335
3302-4314 Uniforms	1,528	5,000	895	5,000	4,250
3302-4315 Membership	405	540	0	540	540
3302-4317 Conference/Training	1,428	2,400	4,031	4,069	7,906
3302-4390 Communications Equipment Chrgs	89,495	95,213	55,538	95,213	107,669
3302-4394 Building Maintenance Charges	7,088	7,088	4,135	7,088	7,088
3302-4395 Equip Replacement Chrgs	91,278	92,017	53,677	92,017	96,842
3302-4396 Insurance User Charges	152,747	126,860	74,004	126,860	111,000
Total Materials/Supplies/Other	388,725	385,953	212,171	387,622	392,130



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
3302 Community Services					
3302-5400 Equipment/Furniture					
3302-5401 Equip-Less Than \$1,000	4,385	1,450	0	1,450	250
3302-5402 Equip-More Than \$1,000	0	0	0	0	3,600
Total Equipment/Furniture	4,385	1,450	0	1,450	3,850
Total Community Services	2,128,958	2,195,960	1,252,435	2,209,409	2,381,325



**POLICE DEPARTMENT
 COMMUNITY SERVICES DIVISION
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENTAL EQUIPMENT AND MAINTENANCE
 SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
 2017-2018 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
3302 Community Services					
Total Contract Services	11,411	7,060	6,484	7,060	7,060
Total Materials/Supplies/Other	24,554	30,592	9,516	30,592	30,592
Total Depreciation	30,592	43,697	0	30,592	43,697
Total Equipment/Furniture	90,308	135,667	396	135,667	105,935
Total Community Services	156,865	217,016	16,396	203,911	187,284

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Copier Maintenance	\$350
		AutoCITE Citation Writers (8) Annual Maintenance Agreement	6,710
		Total	\$7,060
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 472 - 477	\$775
5403	Vehicles	From Vehicle Replacement Schedule pages 468 - 470	\$105,160



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
3302 Community Services					
3302-4200 Contract Services					
3302-4201 Contract Serv/Private	11,411	7,060	6,484	7,060	7,060
Total Contract Services	11,411	7,060	6,484	7,060	7,060
3302-4300 Materials/Supplies/Other					
3302-4310 Motor Fuels And Lubes	18,460	22,592	7,953	22,592	22,592
3302-4311 Auto Maintenance	6,094	8,000	1,563	8,000	8,000
Total Materials/Supplies/Other	24,554	30,592	9,516	30,592	30,592
3302-4900 Depreciation					
3302-4901 Depreciation/Mach/Equipment	14,951	27,772	0	14,951	27,772
3302-4902 Depreciation/Vehicles	15,641	15,925	0	15,641	15,925
Total Depreciation	30,592	43,697	0	30,592	43,697
3302-5400 Equipment/Furniture					
3302-5401 Equip-Less Than \$1,000	0	2,175	396	2,175	775
3302-5402 Equip-More Than \$1,000	0	40,920	0	40,920	0
3302-5403 Vehicles	0	79,152	0	79,152	105,160
3302-5405 Equipment more than \$5,000	90,308	13,420	0	13,420	0
Total Equipment/Furniture	90,308	135,667	396	135,667	105,935
Total Community Services	156,865	217,016	16,396	203,911	187,284



POLICE DEPARTMENT
COMMUNITY SERVICES DIVISION – CROSSING GUARD PROGRAM
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: The Crossing Guard Program, administered by the Community Services Division, is responsible for the administration of the contract that provides crossing guard services to the children of Hermosa Beach to ensure pedestrian safety.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
2102 Crossing Guard					
Total Contract Services	98,974	98,982	31,344	98,982	102,942
Total Crossing Guard	98,974	98,982	31,344	98,982	102,942

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Crossing Guard Service Contract	\$102,942



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
2102 Crossing Guard					
2102-4200 Contract Services					
2102-4201 Contract Serv/Private	98,974	98,982	31,344	98,982	102,942
Total Contract Services	98,974	98,982	31,344	98,982	102,942
Total Crossing Guard	98,974	98,982	31,344	98,982	102,942



**POLICE DEPARTMENT
DIAL-A-TAXI PROGRAM
SOURCE OF FUNDS: PROPOSITION A FUND
2017-2018 BUDGET**

DEPARTMENT DESCRIPTION: The Dial-a-Taxi Program provides service to seniors and disabled residents of Hermosa Beach and Redondo Beach. Eligible residents purchase taxi vouchers that are good for one-way trips to selected satellite points. (The Dial-a-Taxi Program was implemented in March 2002).

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
145 Proposition A Fund					
3404 Dial-A-Taxi Program					
Total Contract Services	73,890	76,000	32,142	64,752	76,000
Total Dial-A-Taxi Program	73,890	76,000	32,142	64,752	76,000

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Cost of Taxi Vouchers	\$76,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
145 Proposition A Fund					
3404 Dial-A-Taxi Program					
3404-4200 Contract Services					
3404-4201 Contract Serv/Private	73,890	76,000	32,142	64,752	76,000
Total Contract Services	73,890	76,000	32,142	64,752	76,000
Total Dial-A-Taxi Program	73,890	76,000	32,142	64,752	76,000



**POLICE DEPARTMENT
 ASSET SEIZURE PROGRAM, K-9 DIVISION, & MOUNTED PATROL
 SOURCE OF FUNDS: ASSET SEIZURE/FORFEITURE FUND
 2017-2018 BUDGET**

DEPARTMENT DESCRIPTION: The police canine and mounted patrol programs augment police services to the community. The K-9 handler works an assigned shift and in addition to regular police officer duties assists with narcotics detection and narcotic search warrants and other narcotic related activities, building searches, apprehending fleeing criminals, tracking lost persons and suspects, evidence searches, and scene control. The mounted patrol units enhance security during special events, increasing police visibility and mobility.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
170 Asset Seizure/Forft Fund					
2105 Police K-9 Program					
Total Contract Services	3,816	2,500	1,859	2,500	2,500
Total Materials/Supplies/Other	1,983	4,600	986	3,600	4,600
Total Equipment/Furniture	295	600	-71	200	600
Total Police K-9 Program	6,094	7,700	2,774	6,300	7,700
2116 Mounted Patrol Unit					
Total Contract Services	3,513	5,400	1,167	5,400	4,000
Total Mounted Patrol Unit	3,513	5,400	1,167	5,400	4,000
Total Asset Seizure/Forft Fund	180,135	46,110	3,941	44,710	11,700

K-9 PROGRAM

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Grooming and Veterinarian Services	\$2,500
5401	Equipment – Less Than \$1,000	Dog Leashes, Rain Coats, Booties, Bowls	\$600

MOUNTED PATROL PROGRAM

OBJECT CODE EXPLANATIONS

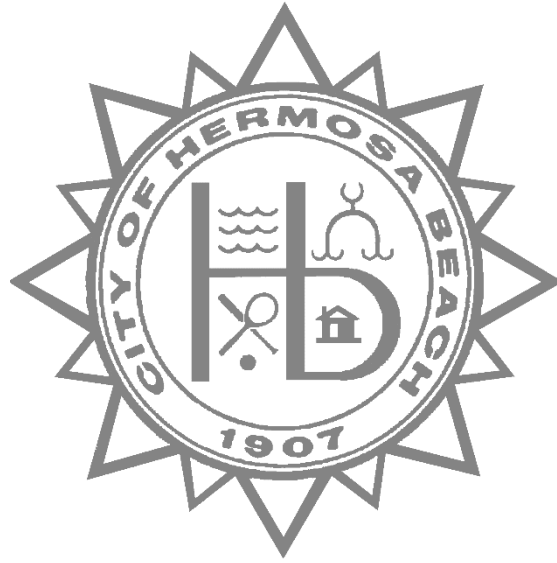
<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Mounted Patrol Unit, Special Events	\$4,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
170 Asset Seizure/Forft Fund					
2105 Police K-9 Program					
2105-4200 Contract Services					
2105-4201 Contract Serv/Private	3,816	2,500	1,859	2,500	2,500
Total Contract Services	3,816	2,500	1,859	2,500	2,500
2105-4300 Materials/Supplies/Other					
2105-4309 Maintenance Materials	956	1,600	530	1,600	1,600
2105-4317 Conference/Training	1,027	3,000	456	2,000	3,000
Total Materials/Supplies/Other	1,983	4,600	986	3,600	4,600
2105-5400 Equipment/Furniture					
2105-5401 Equip-Less Than \$1,000	295	600	-71	200	600
Total Equipment/Furniture	295	600	-71	200	600
Total Police K-9 Program	6,094	7,700	2,774	6,300	7,700
2116 Mounted Patrol Unit					
2116-4200 Contract Services					
2116-4201 Contract Serv/Private	3,513	5,400	1,167	5,400	4,000
Total Contract Services	3,513	5,400	1,167	5,400	4,000
Total Mounted Patrol Unit	3,513	5,400	1,167	5,400	4,000

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PUBLIC WORKS



PUBLIC WORKS DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

PERFORMANCE MEASURES

Performance Measure	FY 2012/13 Actual	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	Trend Assessment
PUBLIC WORKS					
Expenditures, Paved Road Rehabilitation per Capita	\$41	\$74	\$72	\$69	Positive
Percentage of Alternative Fuel Vehicles in Fleet	7%	20%	21%	23%	Positive
Average Response Time for Pothole Repair (Working Days)	5	5	5	5	Neutral
Street Sweeping - Total Lane Miles Swept (Hermosa Beach: 114.5 Total Paved Lane Miles)	7,385	8,719	8,776	8,627	Neutral
Percentage of Paved Lane Miles Assessed as Satisfactory or Better of Paved Lane Miles Assessed	77%	77%	81%	81%	Neutral



PUBLIC WORKS DEPARTMENT
ADMINISTRATION AND ENGINEERING DIVISION
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: The primary service of the Public Works Administration and Engineering Division is to coordinate and blend the efforts of all divisions of the Public Works Department in accomplishing the directives of the City Council and the City Manager; including engineering and management of capital improvement projects. The Division also checks plans, issues permits, and inspects construction affecting the public right of way for compliance with the Municipal Code and other safety and industry standards.

Additionally, the Division provides the following services: precise development plan reviews, coordinates service requests, issues encroachment permits, responds to inquiries regarding speed humps, disabled parking, memorial program, and signage/striping/traffic concerns, administers NPDES program, provides GIS services, special event coordination, responds to code violations in the public right of way, grant research, responds to concerns related to utility providers and Caltrans, manages the City Council meeting calendar, public noticing, and oversees City contractors for engineering, janitorial, landscaping, street sweeping and steam cleaning services, etc.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
4202 Public Works Administration					
Total Personal Services	622,405	793,318	380,231	679,669	831,565
Total Contract Services	271,266	181,568	86,834	181,568	72,342
Total Equipment/Furniture	0	1,700	1,559	1,700	850
Total Public Works Administration	1,093,465	1,200,061	580,508	1,086,412	1,135,154

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 16-17</u>	<u>CITY MANAGER RECOMMENDED 17-18</u>
4102 REGULAR SALARIES		
Public Works Director	0.35	0.35
Deputy City Engineer	1.00	1.00
Associate Engineer	0.20	0.20
Associate Engineer	0.40	0.40
Assistant Engineer	0.30	0.30
Public Works Superintendent	0.10	0.10
GIS Analyst	1.00	1.00
Management Analyst	1.00	1.00
Senior Office Assistant	1.00	1.00
Office Assistant	1.00	1.00
TOTAL	<u>6.35</u>	<u>6.35</u>
4112 PART-TIME/TEMPORARY		
Public Works Intern	0.00	1.00
Public Works Inspector	0.00	1.00
TOTAL	<u>0.00</u>	<u>2.00</u>
GRAND TOTAL	6.35	8.35



**PUBLIC WORKS DEPARTMENT
ADMINISTRATION AND ENGINEERING DIVISION
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET**

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Engineering Consultant	\$7,565
		Cable for Public Works Yard: Time Warner Cable	2,160
		Banners for City Sponsored Events	3,117
		Land Development Professional Services (M6)	59,500
		Total	<u>\$72,342</u>
5401	Equipment – Less Than \$1,000	Computer & Monitor - for interns	\$850



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
4202 Public Works Administration					
4202-4100 Personal Services					
4202-4102 Regular Salaries	409,982	561,222	255,020	441,929	473,985
4202-4106 Regular Overtime	0	2,000	36	2,000	2,000
4202-4111 Accrual Cash In	18,234	17,740	3,853	5,438	19,783
4202-4112 Part Time/Temporary	19,001	0	16,378	30,000	116,478
4202-4180 Retirement	85,807	109,597	54,402	109,437	119,844
4202-4188 Employee Benefits	62,800	73,023	35,874	62,874	66,859
4202-4189 Medicare Benefits	6,601	8,779	4,189	7,034	8,885
4202-4190 Other Post Employment Benefits (OPEB)	19,980	20,957	10,479	20,957	23,731
Total Personal Services	622,405	793,318	380,231	679,669	831,565
4202-4200 Contract Services					
4202-4201 Contract Serv/Private	271,266	181,568	86,834	181,568	72,342
Total Contract Services	271,266	181,568	86,834	181,568	72,342
4202-4300 Materials/Supplies/Other					
4202-4304 Telephone	19,165	21,421	8,728	21,421	21,173
4202-4305 Office Oper Supplies	19,391	12,575	6,574	12,575	14,998
4202-4314 Uniforms	5,762	6,678	1,131	6,678	6,678
4202-4315 Membership	1,023	1,500	969	1,500	1,775
4202-4317 Conference/Training	5,846	23,598	2,446	23,598	22,922
4202-4390 Communications Equipment Chrgs	60,108	69,757	40,732	69,757	75,123
4202-4394 Building Maintenance Charges	6,478	6,478	3,779	6,478	6,478
4202-4395 Equip Replacement Charges	23,508	25,911	15,115	25,911	20,249
4202-4396 Insurance User Charges	58,513	55,557	32,410	55,557	61,001
Total Materials/Supplies/Other	199,794	223,475	111,884	223,475	230,397
4202-5400 Equipment/Furniture					
4202-5401 Equip-Less Than \$1,000					
4202-5402 Equip-More Than \$1,000	0	1,700	1,559	1,700	850
Total Equipment/Furniture	0	1,700	1,559	1,700	850
Total Public Works Administration	1,093,465	1,200,061	580,508	1,086,412	1,135,154



**PUBLIC WORKS DEPARTMENT
PUBLIC WORKS ADMINISTRATION
SOURCE OF FUNDS: CAPITAL IMPROVEMENT FUND
2017-2018 BUDGET**

DEPARTMENT DESCRIPTION: Preparation of Citywide Urban Forrest Assessment and Tree Inventory is budgeted in the Administration and Engineering Division by Public Works using Capital Improvement Funds.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan .</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
301 Capital Improvement Fund					
4202 Public Works Administration					
Total Contract Services	0	0	0	0	100,000
Total Public Works Administration	0	0	0	0	100,000

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Citywide Tree Inventory, Condition Rating, and Hazard Analysis with Inspections and Long Term Management Plan	\$100,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
301 Capital Improvement Fund					
4202 Public Work Administration					
3109-4200 Contract Services					
3109-4201 Contract Serv/Private	0	0	0	0	100,000
Total Contract Services	0	0	0	0	100,000
Total Public Works Administration	0	0	0	0	100,000



PUBLIC WORKS DEPARTMENT
ADMINISTRATION AND ENGINEERING DIVISION
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2017-18</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>End Request</i>	<i>Dept Request</i>
715 Equipment Replacement Fund					
4202 Public Works Administration					
Total Contract Services	0	19,346	0	19,346	15,930
Total Materials/Supplies/Other	3,362	11,699	502	11,699	8,200
Total Depreciation	3,531	4,733	0	3,531	3,531
Total Equipment/Furniture	0	0	0	0	28,648
Total Public Works Administration	6,893	35,778	502	34,576	56,309

OBJECT CODE EXPLANATIONS

OBJECT CODES	ACCOUNT TITLE	EXPLANATION	
4201	Contract Services, Private	Terrasync Software Maintenance	\$265
		Pathfinder Office Software Maintenance	265
		Geocortex Training, Support & Development	
		Services Software and Consulting Services	15,400
		Total	\$15,930
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 472 - 477	\$12,122
5405	Equipment – More Than \$5,000	Geocortex Essential Starter Kit	\$7,000
		Canon Copier	9,526
		Total	\$16,526



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
4202 Public Works Administration					
4202-4200 Contract Services					
4202-4201 Contract Serv/Private	0	530	0	530	15,930
4202-4251 Contract Services/Gov't	0	18,816	0	18,816	0
Total Contract Services	0	19,346	0	19,346	15,930
4202-4300 Materials/Supplies/Other					
4202-4310 Motor Fuels And Lubes	2,802	3,795	308	3,795	3,200
4202-4311 Auto Maintenance	560	7,904	194	7,904	5,000
Total Materials/Supplies/Other	3,362	11,699	502	11,699	8,200
4202-4900 Depreciation					
4202-4901 Depreciation/Mach/Equipment	2,498	3,700	0	2,498	2,498
4202-4902 Depreciation/Vehicles	1,033	1,033	0	1,033	1,033
Total Depreciation	3,531	4,733	0	3,531	3,531
4202-5400 Equipment/Furniture					
4202-5401 Equip-Less Than \$1,000	0	0	0	0	12,122
4202-5405 Equipment more than \$5,000	0	0	0	0	16,526
Total Equipment/Furniture	0	0	0	0	28,648
Total Public Works Administration	6,893	35,778	502	34,576	56,309



PUBLIC WORKS DEPARTMENT
BEVERAGE RECYCLING GRANT
SOURCE OF FUNDS: GRANTS FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: Funds received from the State of California, Department of Conservation are used for approved beverage container recycling and/or litter clean-up activities.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2017-18</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>End Request</i>	<i>Dept Request</i>
150 Grant Fund					
3102 Beverage Recycle Grant					
Total Contract Services	2,288	27,296	1,213	27,296	5,000
Total Beverage Recycle Grant	2,288	27,296	1,213	27,296	5,000

OBJECT CODE EXPLANATIONS

<u>OBJECT</u> <u>CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Publicity and Education Expenses	\$5,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
150 Grants Fund					
3102 Beverage Recycle Grant					
3102-4200 Contract Services					
3102-4201 Contract Serv/Private	2,288	27,296	1,213	27,296	5,000
Total Contract Services	2,288	27,296	1,213	27,296	5,000
Total Beverage Recycle Grant	2,288	27,296	1,213	27,296	5,000



**PUBLIC WORKS DEPARTMENT
BUILDING MAINTENANCE DIVISION
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET**

DEPARTMENT DESCRIPTION: The Building Maintenance Division is responsible for custodial care and maintenance of all City buildings, ensuring that all buildings remain in a neat and sanitary condition on a day-to-day basis.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
4204 Building Maintenance					
Total Personal Services	421,188	377,820	240,350	414,299	417,431
Total Contract Services	136,729	151,480	59,094	151,480	120,641
Total Materials/Supplies/Other	284,327	281,834	144,433	271,449	276,956
Total Building Maintenance	842,244	811,134	443,877	837,228	815,028

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 16-17</u>	<u>CITY MANAGER RECOMMENDED 17-18</u>
4102 REGULAR SALARIES		
Public Works Director	0.10	0.10
Associate Engineer	0.10	0.10
Associate Engineer	0.20	0.20
Assistant Engineer	0.10	0.10
Public Works Superintendent	0.15	0.15
Public Works Crewleader	1.00	1.00
Maintenance II	1.55	1.55
Maintenance I	0.50	0.50
TOTAL	<u>3.70</u>	<u>3.70</u>

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Janitorial Services	\$91,344
		Elevator Maintenance, City Hall	1,728
		Pest Control, All City Buildings	8,064
		Specialized Building Repairs, Plumbing, Electrical, Air Conditioning, Heating, Locksmith	7,000
		Service/Inspection Fire Extinguishers, Including Cabinet Repairs	3,000
		Community Center Air Conditioning Quarterly Preventative Maintenance	1,600
		Specialized Building Repairs, Structural	5,000



**PUBLIC WORKS DEPARTMENT
BUILDING MAINTENANCE DIVISION
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET**

**OBJECT CODE EXPLANATIONS
(Continued)**

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private (continued)	Heating/Air Conditioning Maintenance, City Hall	2,200
		Surf Memorial Fountain Maintenance	480
		Total	<u>\$120,416</u>
4251	Contract Services, Government	Conveyance Permit	\$225



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2017-18</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
4204 Building Maintenance					
4204-4102 Regular Salaries	211,359	228,212	121,897	221,060	245,841
4204-4106 Regular Overtime	17,302	12,284	7,314	12,284	14,560
4204-4111 Accrual Cash In	19,675	15,374	14,614	16,250	20,014
4204-4112 Part Time Temporary	50,180	0	30,925	54,119	0
4204-4180 Retirement	51,386	56,049	30,021	45,116	65,149
4204-4185 Alternative Retirement System-Parttime	270	0	321	0	0
4204-4188 Employee Benefits	49,971	45,739	24,319	44,661	51,545
4204-4189 Medicare Benefits	4,137	3,199	2,457	3,846	3,448
4204-4190 Other Post Employment Benefits (OPEB)	16,908	16,963	8,482	16,963	16,874
Total Personal Services	421,188	377,820	240,350	414,299	417,431
4204-4200 Contract Services					
4204-4201 Contract Serv/Private	136,729	151,255	59,094	151,255	120,416
4204-4251 Contract Service/Govt	0	225	0	225	225
Total Contract Services	136,729	151,480	59,094	151,480	120,641
4204-4300 Materials/Supplies/Other					
4204-4303 Utilities	175,066	162,310	75,410	151,925	158,432
4204-4309 Maintenance Materials	32,104	31,879	19,935	31,879	32,586
4204-4321 Building Sfty/Security	4,339	6,000	1,505	6,000	6,000
4204-4390 Communications Equipment Chrgs	652	495	246	495	5,542
4204-4394 Building Maintenance Charges	667	667	389	667	667
4204-4395 Equip Replacement Charges	11,556	11,315	6,600	11,315	15,085
4204-4396 Insurance User Charges	59,943	69,168	40,348	69,168	58,644
Total Materials/Supplies/Other	284,327	281,834	144,433	271,449	276,956
Total Building Maintenance	842,244	811,134	443,877	837,228	815,028

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**PUBLIC WORKS DEPARTMENT
 BUILDING MAINTENANCE DIVISION
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENT EQUIPMENT AND MAINTENANCE
 SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
 2017-2018 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
4204 Building Maintenance					
Total Contract Services	69,040	231,675	40,395	231,675	54,950
Total Materials/Supplies/Other	704	4,737	208	3,737	2,690
Total Depreciation	1,415	23,153	0	8,077	10,381
Total Equipment/Furniture	0	23,038	13,029	23,402	0
Total Building Maintenance	71,159	282,603	53,632	266,891	68,021

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Civic Center Maintenance	\$50,000
		Audio/Video Equipment Maintenance, Council Chambers	4,000
		Cable for City Hall	950
		Total	\$54,950



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
4204 Building Maintenance					
4204-4200 Contract Services					
4204-4201 Contract Serv/Private	69,040	231,675	40,395	231,675	54,950
Total Contract Services	69,040	231,675	40,395	231,675	54,950
4204-4300 Materials/Supplies/Other					
4204-4310 Motor Fuels And Lubes	237	690	104	690	690
4204-4311 Auto Maintenance	467	4,047	104	3,047	2,000
Total Materials/Supplies/Other	704	4,737	208	3,737	2,690
4204-4900 Depreciation					
4204-4901 Depreciation/Mach/Equipment	1,415	16,377	0	1,415	1,415
4204-4902 Depreciation/Vehicles	0	6,662	0	6,662	6,662
4204-4904 Depreciation/Improvements	0	114	0	0	2,304
Total Depreciation	1,415	23,153	0	8,077	10,381
4204-5400 Equipment/Furniture					
4204-5402 Equip-More Than \$1,000	-49,699	0	0	0	0
4204-5403 Vehicles	49,699	0	364	364	0
4204-5405 Equipment more than \$5,000	0	23,038	12,665	23,038	0
Total Equipment/Furniture	0	23,038	13,029	23,402	0
Total Building Maintenance	71,159	282,603	53,632	266,891	68,021



PUBLIC WORKS DEPARTMENT
DOWNTOWN BUSINESS AREA ENHANCEMENT DIVISION
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: The Public Works Department staff administers several contracts in the downtown area.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
3301 Downtown Enhancement					
Total Personal Services	61,977	70,800	37,598	61,458	69,425
Total Contract Services	152,512	223,727	83,763	223,727	239,746
Total Materials/Supplies/Other	25,080	22,041	12,925	22,041	7,465
Total Equipment/Furniture	0	56,348	1,063	1,063	0
Total Downtown Enhancement	239,569	372,916	135,349	308,289	316,636

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 16-17</u>	<u>CITY MANAGER RECOMMENDED 17-18</u>
4102 REGULAR SALARIES		
Public Works Director	0.10	0.10
Associate Engineer	0.20	0.20
Public Works Superintendent	0.05	0.05
TOTAL	0.35	0.35

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Downtown Sweeping	\$28,307
		Increased Trash Pickups – Downtown	58,103
		Morning porter service	22,487
		Afternoon porter service	9,851
		Pier Avenue Steam Cleaning	18,065
		Clean/Sweep Upper Pier Avenue	14,273
		Quarterly Commercial Sidewalk Cleaning	2,080
		Downtown Area Steam Cleaning	16,096
		Downtown Strand Area Steam Cleaning	5,840
		Enhanced Cleaning – The Strand	3,420
		Steam Cleaning – Pier Plaza, Skate Park, Lot A and Lot B	34,823
		Sanitation Services for Summer Concerts	1,670
		Light Tower Rental for 4 th of July and New Year's Eve	4,285
		Quarterly Palm Tree Fertilization - Pier Avenue	4,088
		Quarterly Palm Tree Fertilization - Plaza	2,584
		Special Event Clean-Up	8,100
		Message Board Rental for 4 th of July and New Year's Eve	1,200



**PUBLIC WORKS DEPARTMENT
DOWNTOWN BUSINESS AREA ENHANCEMENT DIVISION
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET**

**OBJECT CODE EXPLANATIONS
(continued)**

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private (continued)	Sanitation Services for Movies on the Beach	4,474
		Total	<u>\$239,746</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
3301 Downtown Enhancement					
3301-4100 Personal Services					
3301-4102 Regular Salaries	41,313	43,026	25,398	42,173	42,748
3301-4106 Regular Overtime	0	1,200	0	1,200	1,200
3301-4111 Accrual Cash In	3,219	7,275	1,602	2,262	4,986
3301-4180 Retirement	8,583	10,196	5,554	6,948	11,183
3301-4188 Employee Benefits	6,821	7,023	3,925	6,789	7,160
3301-4189 Medicare Benefits	649	644	401	650	634
3301-4190 Other Post Employment Benefits (OPEB)	1,392	1,436	718	1,436	1,514
Total Personal Services	61,977	70,800	37,598	61,458	69,425
3301-4200 Contract Services					
3301-4201 Contract Serv/Private	152,512	223,727	83,763	223,727	239,746
Total Contract Services	152,512	223,727	83,763	223,727	239,746
3301-4300 Materials/Supplies/Other					
3301-4309 Maintenance Materials	5,031	2,000	1,237	2,000	3,000
3301-4394 Building Maintenance Charges	221	221	129	221	221
3301-4395 Equip Replacement Chrgs	374	495	289	495	469
3301-4396 Insurance User Charges	19,454	19,325	11,270	19,325	3,775
Total Materials/Supplies/Other	25,080	22,041	12,925	22,041	7,465
3301-5400 Equipment/Furniture					
3301-5402 Equip-More Than \$1,000	0	56,348	0	0	0
3301-5405 Equip-More Than \$5,000	0	0	1,063	1,063	0
Total Equipment/Furniture	0	56,348	1,063	1,063	0
Total Downtown Enhancement	239,569	372,916	135,349	308,289	316,636

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PUBLIC WORKS DEPARTMENT
LIGHTING/LANDSCAPING/MEDIANS DIVISION
SOURCE OF FUND: LIGHTING/LANDSCAPING FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: The Street Lighting Division is responsible for maintenance and installation of Citywide street lighting, acts as liaison with the electric utility and maintains aesthetically pleasing landscaping for City median areas.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
105 Lightg/Landscapg Dist Fund					
2601 Lighting/Landscaping/Medians					
Total Personal Services	170,634	184,462	102,888	180,521	189,680
Total Contract Services	57,361	69,785	23,395	67,785	63,693
Total Materials/Supplies/Other	303,522	356,650	186,775	330,562	323,894
Total Lighting/Landscaping/Medians	531,517	610,897	313,058	578,868	577,067

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED 16-17</u>	<u>CITY MANAGER RECOMMENDED 17-18</u>
4102	REGULAR SALARIES		
	Public Works Director	0.05	0.05
	Associate Engineer	0.10	0.10
	Public Works Superintendent	0.10	0.10
	Public Works Crewleader	0.10	0.10
	Maintenance II	0.50	0.50
	Maintenance I	0.50	0.50
	TOTAL	1.35	1.35

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Median Landscape Maintenance	\$38,400
		Electrical Repairs	2,000
		Hosted Citywide Lighting System Subscription	4,800
		Total	\$45,200
4251	Contract Services, Government	Caltrans Highway Agreement	\$14,000
		Median Maintenance, Artesia Boulevard	2,493
		Los Angeles County Tax Collection	2,000
		Total	\$18,493



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
105 Lightg/Landscapg Dist Fund					
2601 Lighting/Landscaping/Medians					
2601-4100 Personal Services					
2601-4102 Regular Salaries	104,481	116,168	54,473	99,351	110,543
2601-4106 Regular Overtime	2,811	1,600	1,535	3,200	3,000
2601-4111 Accrual Cash In	6,591	3,158	7,682	7,862	4,973
2601-4180 Retirement	0	0	7,651	7,651	0
2601-4188 Employee Benefits	25,956	28,033	13,225	27,917	32,524
2601-4189 Medicare Benefits	23,096	25,179	12,967	24,218	28,609
2601-4190 Other Post Employment Benefits (OPEB)	1,615 6,084	1,695 8,629	1,040 4,315	1,693 8,629	1,610 8,221
Total Personal Services	170,634	184,462	102,888	180,521	189,480
2601-4200 Contract Services					
2601-4201 Contract Serv/Private	43,726	49,292	16,766	49,292	45,200
2601-4251 Contract Service/Govt	13,635	20,493	6,629	18,493	18,493
Total Contract Services	57,361	69,785	23,395	67,785	63,693
2601-4300 Materials/Supplies/Other					
2601-4303 Utilities	204,427	200,629	96,185	173,741	180,857
2601-4309 Maintenance Materials	28,532	28,300	16,086	29,100	29,100
2601-4394 Building Maintenance Charges	667	667	389	667	667
2601-4395 Equip Replacement Charges	40,054	42,491	24,786	42,491	45,835
2601-4396 Insurance User Charges	29,842	84,563	49,329	84,563	67,435
Total Materials/Supplies/Other	303,522	356,650	186,775	330,562	323,894
Total Lighting/Landscaping/Medians	531,517	610,897	313,058	578,868	577,067



**PUBLIC WORKS DEPARTMENT
 LIGHTING/LANDSCAPING/MEDIANS DIVISION
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENTAL EQUIPMENT AND MAINTENANCE
 SOURCE OF FUND: INTERNAL SERVICE CHARGES
 2017-2018 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan .</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
2601 Lighting/Landscaping/Medians					
Total Contract Services	4,573	5,400	0	5,400	5,400
Total Materials/Supplies/Other	9,475	8,000	1,205	6,762	6,700
Total Depreciation	14,817	18,731	0	14,817	14,817
Total Equipment/Furniture	0	0	1,238	1,238	0
Total Lighting/Landscaping/Medians	28,865	32,131	2,443	28,217	26,917

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Annual Inspection of High-Lift Truck	\$5,400



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
2601 Lighting/Landscaping/Medians					
2601-4200 Contract Services					
2601-4201 Contract Serv/Private	4,573	5,400	0	5,400	5,400
Total Contract Services	4,573	5,400	0	5,400	5,400
2601-4300 Materials/Supplies/Other					
2601-4310 Motor Fuels And Lubes	5,046	6,700	1,117	5,462	5,400
2601-4311 Auto Maintenance	4,429	1,300	88	1,300	1,300
Total Materials/Supplies/Other	9,475	8,000	1,205	6,762	6,700
2601-4900 Depreciation					
2601-4901 Depreciation/Mach/Equipment	3,781	0	0	3,781	3,781
2601-4902 Depreciation/Vehicles	11,036	18,731	0	11,036	11,036
Total Depreciation	14,817	18,731	0	14,817	14,817
2601-5400 Equipment/Furniture					
2601-5403 Vehicles	0	0	1,238	1,238	0
Total Equipment/Furniture	0	0	1,238	1,238	0
Total Lighting/Landscaping/Medians	28,865	32,131	2,443	28,217	26,917



PUBLIC WORKS DEPARTMENT
PIER PARKING STRUCTURE, PARKING LOT A AND COUNTY
SHARE OF PARKING STRUCTURE REVENUE
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: Administration of North Pier Parking Structure, Downtown Parking Lot A and Payment of the County's share of the Parking Structure Revenue.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
3304 North Pier Parking Structure					
Total Contract Services	164,368	178,350	73,683	178,125	127,601
Total Materials/Supplies/Other	20,584	24,283	9,188	23,371	24,122
Total North Pier Parking Structure	184,952	202,633	82,871	201,496	151,723
3305 Downtown Parking Lot A					
Total Contract Services	48,681	48,725	27,641	57,417	60,287
Total Materials/Supplies/Other	2,875	2,000	0	2,000	2,000
Total Depreciation	0	0	0	0	0
Total Downtown Parking Lot A	51,556	50,725	27,641	59,417	62,287
3306 Co. Share Pkg Structure Rev.					
Total Contract Services	322,477	283,974	0	306,271	331,270
Total Co. Share Pkg Structure Rev.	322,477	283,974	0	306,271	331,270

PIER PARKING STRUCTURE

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Earthquake Insurance	\$22,809
		Elevator Preventive Maintenance	1,763
		Elevator Maintenance, Non-Contracted/As Needed	3,900
		Elevator Lighting System Maintenance	1,240
		Landscape Maintenance Around Parking Structure	500
		Annual Maintenance for Emergency Lighting Systems	2,000
		Parking Structure, Sweeping, Trash Collection and Elevator Cleaning	16,491
		Fire Line Backflow Testing and Repairs	500
		Pump System Maintenance	500
		Parking Structure Steam Clean for Stairways	2,699
		IPS Smart Meter Fees	17,850
		Merchant Services Fees, Pay-by-Space Meters	56,500



PUBLIC WORKS DEPARTMENT
PIER PARKING STRUCTURE, PARKING LOT A AND COUNTY
SHARE OF PARKING STRUCTURE REVENUE
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

PIER PARKING STRUCTURE
(continued)

OBJECT CODE EXPLANATIONS
(Continued)

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Parking Structure Steam Clean for All Areas, 6 times per year	624
		Total	<u>\$127,376</u>
4251	Contract Services, Government	Elevator Inspection Fee	\$225

DOWNTOWN PARKING LOT A

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Merchant Fees, Pay-by-Space Meters	45,486
		IPS Meter Fees	<u>14,801</u>
		Total	<u>\$60,287</u>

COUNTY SHARE OF PARKING STRUCTURE REVENUE

OBJECT CODE EXPLANATIONS
(Continued)

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4251	Contract Services, Government	Payment to LA County, Share of Parking Structure Revenue	\$331,270



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
3304 North Pier Parking Structure					
3304-4200 Contract Services					
3304-4201 Contract Serv/Private	164,368	178,125	73,683	178,125	127,376
3304-4251 Contract Services/Gov't	0	225	0	225	225
Total Contract Services	164,368	178,350	73,683	178,350	127,601
3304-4300 Materials/Supplies/Other					
3304-4303 Utilities	19,708	19,094	8,792	18,182	18,933
3304-4304 Telephone	681	689	396	689	689
3304-4309 Maintenance Materials	195	4,500	0	4,500	4,500
Total Materials/Supplies/Other	20,584	24,283	9,188	23,371	24,122
Total North Pier Parking Structure	184,952	202,633	82,871	201,721	151,723
001 General Fund					
3305 Downtown Parking Lot A					
3305-4200 Contract Services					
3305-4201 Contract Serv/Private	48,681	48,725	27,641	57,417	60,287
Total Contract Services	48,681	48,725	27,641	57,417	60,287
3305-4300 Materials/Supplies/Other					
3305-4309 Maintenance Materials	2,875	2,000	0	2,000	2,000
Total Materials/Supplies/Other	2,875	2,000	0	2,000	2,000
Total Downtown Parking Lot A	51,556	50,725	27,641	59,417	62,287
001 General Fund					
3306 Co. Share Pkg Structure Rev.					
3306-4200 Contract Services					
3306-4251 Contract Services/Gov't	322,477	283,974	0	306,271	331,270
Total Contract Services	322,477	283,974	0	306,271	331,270
Total Co. Share Pkg Structure Rev.	322,477	283,974	0	306,271	331,270

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PUBLIC WORKS DEPARTMENT
PARKS DIVISION
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: The Department provides cost effective landscape maintenance and aesthetically pleasing landscape for City parks; maintains upkeep of irrigation systems in City parks and maintains and replaces play equipment as needed.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
6101 Parks					
Total Personal Services	298,268	350,650	197,551	351,829	396,143
Total Contract Services	226,638	201,401	92,974	200,745	204,083
Total Materials/Supplies/Other	384,805	407,459	229,491	374,591	380,254
Total Equipment/Furniture	11,250	0	843-	656	0
Total Parks	920,961	959,510	519,173	927,821	980,480

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 16-17</u>	<u>CITY MANAGER RECOMMENDED 17-18</u>
4102 REGULAR SALARIES		
Public Works Director	0.10	0.10
Associate Engineer	0.10	0.10
Associate Engineer	0.20	0.20
Assistant Engineer	0.10	0.10
Public Works Superintendent	0.15	0.15
Public Works Crewleader	0.88	0.88
Maintenance II	1.00	1.00
Maintenance I	0.90	0.90
TOTAL	<u>3.43</u>	<u>3.43</u>

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Parks Maintenance	\$174,300
		Pier Maintenance	17,585
		Backflow Testing	3,000
		Landscaping for South Park and Greenbelt	3,000
		Specialized Equipment Rental	4,000
		Professional Arborist Services	2,000
		Total	<u>\$203,885</u>
4251	Contract Services, Government	Department of Health Services Fee	\$198



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
6101 Parks					
6101-4100 Personal Services					
6101-4102 Regular Salaries	187,301	220,178	128,647	228,668	249,750
6101-4106 Regular Overtime	3,596	2,500	1,522	2,500	3,500
6101-4111 Accrual Cash In	8,371	14,532	4,269	6,029	14,586
6101-4180 Retirement	30,670	38,046	20,524	38,048	44,494
6101-4188 Employee Benefits	51,906	56,669	32,877	57,662	62,937
6101-4189 Medicare Benefits	2,888	3,235	1,967	3,432	3,658
6101-4190 Other Post Employment Benefits (OPEB)	13,536	15,490	7,745	15,490	17,218
Total Personal Services	298,268	350,650	197,551	351,829	396,143
6101-4200 Contract Services					
6101-4201 Contract Serv/Private	226,452	201,203	92,782	200,547	203,885
6101-4251 Contract Service/Govt	186	198	192	198	198
Total Contract Services	226,638	201,401	92,974	200,745	204,083
6101-4300 Materials/Supplies/Other					
6101-4303 Utilities	248,142	266,415	143,446	233,547	239,347
6101-4309 Maintenance Materials	28,487	35,042	24,209	35,042	33,869
6101-4394 Building Maintenance Charges	21,867	21,867	12,756	21,867	21,867
6101-4395 Equip Replacement Chrgs	21,458	22,457	13,100	22,457	26,633
6101-4396 Insurance User Charges	64,851	61,678	35,980	61,678	58,538
Total Materials/Supplies/Other	384,805	407,459	229,491	374,591	380,254
6101-5400 Equipment/Furniture					
6101-5401 Equip-Less Than \$1,000	474	0	0	0	0
6101-5402 Equip-More Than \$1,000	10,776	0	-843	656	0
Total Equipment/Furniture	11,250	0	-843	656	0
Total Parks	920,961	959,510	519,173	927,821	980,480



PUBLIC WORKS DEPARTMENT
PARKS DIVISION
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2017-18</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>End Request</i>	<i>Dept Request</i>
715 Equipment Replacement Fund					
6101 Parks					
Total Materials/Supplies/Other	4,403	5,300	2,739	7,635	6,290
Total Depreciation	5,463	9,327	0	5,463	5,463
Total Equipment/Furniture	0	0	1,862	1,862	0
Total Parks	9,866	14,627	4,601	14,960	11,753



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
6101 Parks					
6101-4300 Materials/Supplies/Other					
6101-4310 Motor Fuels And Lubes	3,855	4,000	2,159	6,335	4,990
6101-4311 Auto Maintenance	548	1,300	580	1,300	1,300
Total Materials/Supplies/Other	4,403	5,300	2,739	7,635	6,290
6101-4900 Depreciation					
6101-4902 Depreciation/Vehicles	5,463	9,327	0	5,463	5,463
Total Depreciation	5,463	9,327	0	5,463	5,463
6101-5400 Equipment/Furniture					
6101-5403 Vehicles	0	0	1,862	1,862	0
Total Equipment/Furniture	0	0	1,862	1,862	0
Total Parks	9,866	14,627	4,601	14,960	11,753



PUBLIC WORKS DEPARTMENT
SEWERS DIVISION
SOURCE OF FUNDS: SEWER FUNDS and GENERAL FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: The Sewers Division is responsible for maintenance of sewers, City sanitary sewer pump stations and inspection of all sewer demos and sewer lateral hook ups. This includes administration of the state mandated Wastewater Discharge Requirement (WDR).

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
160 Sewer Fund					
3102 Sewers/Storm Drains					
Total Personal Services	91,257	96,654	55,345	93,130	105,268
Total Contract Services	370,278	291,683	85,815	228,773	225,135
Total Materials/Supplies/Other	32,685	47,688	25,107	47,755	63,704
Total Sewers/Storm Drains	494,220	436,025	166,267	369,658	394,107

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED 16-17</u>	<u>CITY MANAGER RECOMMENDED 17-18</u>
4102	REGULAR SALARIES		
	Public Works Director	0.05	0.05
	Associate Engineer	0.10	0.10
	Associate Engineer	0.05	0.05
	Assistant Engineer	0.20	0.20
	Public Works Superintendent	0.10	0.10
	Public Works Crewleader	0.10	0.10
	Maintenance II	0.05	0.05
	Maintenance I	0.05	0.05
	TOTAL	<u>0.70</u>	<u>0.70</u>

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Hydro Flushing	\$140,535
		Dig Alert	770
		Emergencies	40,000
		Sewer Rat Abatement	3,000
		Pump Station, Inspection and Maintenance	2,000
		POSM Sewer Video Software Service Support	2,000
		Sewer Assessment Professional Services	29,500
		Hosted Wireless Monitoring System – 35 th Street Sewer Pump Station	400
		Sewer Service Charge Annual Notice	2,900
		Total	<u>\$221,105</u>
4251	Contract Services, Government	Water Discharge Requirement Annual Fees	\$1,940
		Sewer Service Charge Assessment	2,090
		Total	<u>\$4,030</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
160 Sewer Fund					
3102 Sewers					
3102-4100 Personal Services					
3102-4102 Regular Salaries	57,103	62,990	36,518	63,347	68,177
3102-4106 Regular Overtime	239	410	156	410	410
3102-4111 Accrual Cash In	5,900	6,220	2,887	4,129	6,644
3102-4112 Part Time/Temporary	3,708	0	0	0	0
3102-4180 Retirement	10,073	11,030	6,427	10,993	13,368
3102-4188 Employee Benefits	11,431	12,680	6,508	10,909	12,405
3102-4189 Medicare Benefits	931	929	582	947	1,001
3102-4190 Other Post Employment Benefits (OPEB)	1,872	2,395	2,267	2,395	3,263
Total Personal Services	91,257	96,654	55,345	93,130	105,268
3102-4200 Contract Services					
3102-4201 Contract Serv/Private	370,203	289,743	85,815	224,743	221,105
3102-4251 Contract Service/Govt	75	1,940	0	4,030	4,030
Total Contract Services	370,278	291,683	85,815	228,773	225,135
3102-4300 Materials/Supplies/Other					
3102-4303 Utilities	834	716	279	783	817
3102-4309 Maintenance Materials	13,940	7,600	1,864	7,600	7,600
3102-4394 Building Maintenance Charges	267	267	156	267	267
3102-4395 Equip Replacement Charges	7,195	23,716	13,834	23,716	38,777
3102-4396 Insurance User Charges	10,449	15,389	8,974	15,389	16,243
Total Materials/Supplies/Other	32,685	47,688	25,107	47,755	63,704
Total Sewers	494,220	436,025	166,267	369,658	394,107



PUBLIC WORKS DEPARTMENT
SEWERS DIVISION
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2017-18</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>End Request</i>	<i>Dept Request</i>
715 Equipment Replacement Fund					
3102 Sewers/Storm Drains					
Total Materials/Supplies/Other	5,020	9,209	789	8,325	7,000
Total Depreciation	18,997	55,543	0	18,997	33,286
Total Equipment/Furniture	0	142,889	17,511	142,889	0
Total Sewers/Storm Drains	24,017	207,641	18,300	170,211	40,286



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
3102 Sewers					
3102-4300 Materials/Supplies/Other					
3102-4309 Maintenance Materials	0	1,000	0	1,000	1,000
3102-4310 Motor Fuels And Lubes	4,736	5,825	452	5,825	4,500
3102-4311 Auto Maintenance	284	2,384	337	1,500	1,500
Total Materials/Supplies/Other	5,020	9,209	789	8,325	7,000
3102-4900 Depreciation					
3102-4901 Depreciation/Mach/Equipment	11,918	2,158	0	11,918	11,918
3102-4902 Depreciation/Vehicles	7,079	53,385	0	7,079	21,368
Total Depreciation	18,997	55,543	0	18,997	33,286
3102-5400 Equipment/Furniture					
3102-5403 Vehicles	0	142,889	17,511	142,889	0
Total Equipment/Furniture	0	142,889	17,511	142,889	0
Total Sewers	24,017	207,641	18,300	170,211	40,286



PUBLIC WORKS DEPARTMENT
STORM DRAIN DIVISION
SOURCE OF FUNDS: STORM DRAIN FUND and GENERAL FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: The Storm Drain Division is responsible for maintenance of the City's storm drains. This includes administration of the National Pollution Discharge Elimination System Programs

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
161 Storm Drains Fund					
3109 Storm Drain					
Total Personal Services	90,608	94,150	55,850	97,067	105,105
Total Contract Services	89,402	229,103	33,305	229,103	143,434
Total Materials/Supplies/Other	60,571	58,323	33,421	58,323	53,538
Total Storm Drain	240,581	381,576	122,576	384,493	302,077

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 16-17</u>	<u>CITY MANAGER RECOMMENDED 17-18</u>
4102 REGULAR SALARIES		
Public Works Director	0.05	0.05
Associate Engineer	0.10	0.10
Associate Engineer	0.05	0.05
Assistant Engineer	0.20	0.20
Public Works Superintendent	0.10	0.10
Public Works Crewleader	0.02	0.02
Maintenance II	0.25	0.25
Maintenance I	0.05	0.05
TOTAL	0.82	0.82

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Storm Drain Filter Cleaning and Replacement	23,688
		Dig Alert	900
		Outreach Program	15,000
		Enhanced watershed management program	
		Development	68,250
		Professional Services for Combined Integrated	
		Monitoring Plan	26,000
	Total	\$133,838	
4251	Contract Services, Government	Annual Permit Fee (NPDES)	\$9,596



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
161 Storm Drain Fund					
3109 Storm Drain					
3109-4100 Personal Services					
3109-4102 Regular Salaries	56,478	66,323	38,525	66,768	71,678
3109-4106 Regular Overtime	396	590	408	690	590
3109-4111 Accrual Cash In	7,525	0	3,115	3,305	3,065
3109-4112 Part Time Temporary	742	0	0	0	0
3109-4180 Retirement	8,725	10,089	5,881	10,025	11,793
3109-4188 Employee Benefits	13,473	12,964	6,768	12,040	13,356
3109-4189 Medicare Benefits	881	977	618	1,032	1,052
3109-4190 Other Post Employment Benefits (OPEB)	2,388	3,207	535	3,207	3,571
Total Personal Services	90,608	94,150	55,850	97,067	105,105
3109-4200 Contract Services					
3109-4201 Contract Serv/Private	72,323	219,509	22,237	219,509	133,838
3109-4251 Contract Service/Govt	17,079	9,594	11,068	9,594	9,596
Total Contract Services	89,402	229,103	33,305	229,103	143,434
3109-4300 Materials/Supplies/Other					
3109-4309 Maintenance Materials	3,727	3,400	1,383	3,400	3,800
3109-4394 Building Maintenance Charges	400	400	233	400	400
3109-4395 Equip Replacement Charges	40,771	38,095	22,222	38,095	39,807
3109-4396 Insurance User Charges	15,673	16,428	9,583	16,428	9,531
Total Materials/Supplies/Other	60,571	58,323	33,421	58,323	53,538
Total Storm Drains	240,581	381,576	122,576	384,493	302,077



**PUBLIC WORKS DEPARTMENT
 STORM DRAIN DIVISION
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENT EQUIPMENT AND MAINTENANCE
 SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
 2017-2018 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
3109 Storm Drains					
Total Contract Services	0	5,000	0	5,000	5,000
Total Materials/Supplies/Other	2,226	8,030	2,152	8,030	8,030
Total Equipment/Furniture	0	0	0	0	0
Total Storm Drains	2,226	13,030	2,152	13,030	13,030

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Quarterly Preventative Maintenance for Crawler	\$5,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
3109 Storm Drains					
3109-4200 Contract Services					
3109-4201 Contract Serv/Private	0	5,000	0	5,000	5,000
Total Contract Services	0	5,000	0	5,000	5,000
3109-4300 Materials/Supplies/Other					
3109-4309 Maintenance Materials	0	600	0	600	600
3109-4310 Motor Fuels And Lubes	2,226	6,000	2,152	6,000	6,000
3109-4311 Auto Maintenance	0	1,430	0	1,430	1,430
Total Materials/Supplies/Other	2,226	8,030	2,152	8,030	8,030
Total Storm Drains	2,226	13,030	2,152	13,030	13,030



PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE/TRAFFIC SAFETY DIVISION
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: The Street Maintenance Division is responsible for maintaining the public right of way to ensure pedestrian and vehicle safety. The division repairs and maintains streets, alleys, sidewalks, curbs and gutters; sweeping of streets and alleys is also performed. The Traffic Safety Division ensures the installation and maintenance of all mandated traffic control devices and necessary appurtenances, such as street name signs and warning devices.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
3104 Street Maint/Traffic Safety					
Total Personal Services	472,079	494,459	285,188	501,502	534,373
Total Contract Services	308,057	341,850	151,299	355,925	340,765
Total Materials/Supplies/Other	348,278	413,378	242,867	412,925	379,498
Total Equipment/Furniture	7,515	0	0	0	21,036
Total Street Maint/Traffic Safety	1,135,929	1,249,687	679,354	1,270,352	1,275,672

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED 16-17</u>	<u>CITY MANAGER RECOMMENDED 17-18</u>
4102	REGULAR SALARIES		
	Public Works Director	0.15	0.15
	Associate Engineer	0.10	0.10
	Associate Engineer	0.10	0.10
	Assistant Engineer	0.10	0.10
	Public Works Superintendent	0.20	0.20
	Public Works Crewleader	0.90	0.90
	Maintenance II	2.65	2.65
	TOTAL	4.20	4.20

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Street Sweeping	\$156,626
		Strand Sweeping	22,968
		PCH, Aviation and Extra Steam Cleaning Citywide (as needed)	6,514
		Traffic Engineering	120,000
		Traffic Signal Maintenance	5,000
		Emergency Traffic Signal Maintenance	8,000
		Emergency Street Repairs	10,000
		Hazardous Waste Removal	2,000
		Total	\$331,108



**PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE/TRAFFIC SAFETY DIVISION
SOURCE OF FUNDS: GENERAL FUND
2017-2018 BUDGET**

OBJECT CODE EXPLANATIONS

(continued)

<u>OBJECT CODE</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4251	Contract Services, Government	Air Quality Management District Equipment Permit	\$720
		Hazardous Material Permit Fee	1,937
		Los Angeles County, Traffic Signal Maintenance - Artesia Boulevard at Meadows Avenue and Prospect Avenue	<u>7,000</u>
		Total	<u>\$9,657</u>
5405	Equipment – More Than \$1,000	Pressure Pro Tow-Pro Pressure Washer & Trailer	\$21,036



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
3104 Street Maint/Traffic Safety					
3104-4100 Personal Services					
3104-4102 Regular Salaries	284,885	305,012	178,556	308,066	316,822
3104-4106 Regular Overtime	15,132	9,718	10,151	17,129	17,000
3104-4111 Accrual Cash In	14,158	16,140	6,815	14,077	17,712
3104-4112 Part Time/Temporary	10,382	0	0	0	0
3104-4180 Retirement	72,780	84,493	45,946	81,899	95,206
3104-4188 Employee Benefits	52,012	54,812	31,358	55,930	62,459
3104-4189 Medicare Benefits	1,514	1,603	1,021	1,720	1,765
3104-4190 Other Post Employment Benefits (OPEB)	21,216	22,681	11,341	22,681	23,409
Total Personal Services	472,079	494,459	285,188	501,502	534,373
3104-4200 Contract Services					
3104-4201 Contract Serv/Private	298,717	334,193	144,529	346,296	331,108
3104-4251 Contract Service/Govt	9,340	7,657	6,770	9,629	9,657
Total Contract Services	308,057	341,850	151,299	355,925	340,765
3104-4300 Materials/Supplies/Other					
3104-4303 Utilities	6,031	5,771	2,776	5,318	5,582
3104-4309 Maintenance Materials	67,681	91,188	55,515	91,188	88,000
3104-4394 Building Maintenance Charges	666	666	388	666	666
3104-4395 Equip Replacement Charges	36,327	37,962	22,145	37,962	41,523
3104-4396 Insurance User Charges	237,573	277,791	162,043	277,791	243,727
Total Materials/Supplies/Other	348,278	413,378	242,867	412,925	379,498
3104-5400 Equipment/Furniture					
3104-5405 Equipment more than \$5,000	7,515	0	0	0	21,036
Total Equipment/Furniture	7,515	0	0	0	21,036
Total Street Maint/Traffic Safety	1,135,929	1,249,687	679,354	1,270,352	1,275,672

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**PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE/TRAFFIC SAFETY DIVISION
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2017-2018 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
3104 Street Maint/Traffic Safety					
Total Materials/Supplies/Other	10,341	12,497	3,889	12,497	12,497
Total Depreciation	7,281	19,883	0	7,281	11,743
Total Equipment/Furniture	323	26,113	1,852	35,692	0
Total Street Maint/Traffic Safety	17,945	58,493	5,741	55,470	24,240



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
3104 Street Maint/Traffic Safety					
3104-4300 Materials/Supplies/Other					
3104-4310 Motor Fuels And Lubes	6,834	9,520	2,957	9,520	9,520
3104-4311 Auto Maintenance	3,507	2,977	932	2,977	2,977
Total Materials/Supplies/Other	10,341	12,497	3,889	12,497	12,497
3104-4900 Depreciation					
3104-4901 Depreciation/Mach/Equipment	5,001	5,001	0	5,001	5,001
3104-4902 Depreciation/Vehicles	2,280	14,882	0	2,280	6,742
Total Depreciation	7,281	19,883	0	7,281	11,743
3104 Steet Maint/Traffic Safety					
3104-5400 Equipment/Furniture					
3104-5403 Vehicles	323	26,113	1,852	35,692	0
Total Equipment/Furniture	323	26,113	1,852	35,692	0
Total Street Maint/Traffic Safety	17,945	58,493	5,741	55,470	24,240



PUBLIC WORKS DEPARTMENT
USED OIL BLOCK GRANT DIVISION
SOURCE OF FUNDS: CALIFORNIA USED OIL BLOCK GRANT
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: This division accounts for costs related to the development, printing and distribution of promotional and educational materials for the Used Oil Recycling Program and promotion of nearby disposal facilities.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan .</i>	<i>2016-17 End Request</i>	<i>2017-18 Dept Request</i>
160 Sewer Fund					
3105 Used Oil Block Grant					
Total Contract Services	9,313	5,500	428	5,500	5,599
Total Used Oil Block Grant	9,313	5,500	428	5,500	5,599

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	California Used Oil Block Grant, Supplies for Publicity and Education	\$5,599



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
160 Sewer Fund					
3105 Used Oil Block Grant					
3105-4200 Contract Services					
3105-4201 Contract Serv/Private	9,313	5,500	428	5,500	5,599
Total Contract Services	9,313	5,500	428	5,500	5,599
Total Used Oil Block Grant	9,313	5,500	428	5,500	5,599



PUBLIC WORKS DEPARTMENT
EQUIPMENT SERVICE DIVISION
SOURCE OF FUNDS: EQUIPMENT REPLACEMENT FUND
2017-2018 BUDGET

DEPARTMENT DESCRIPTION: The Equipment Service Division provides for centralized repair and maintenance of all City vehicles and equipment. Activities range from minor repairs to major overhauls. The Division also evaluates the service life and advises vehicle replacement needs. Division costs are allocated to other departments by way of the Equipment Replacement Charges shown as a line item in the budget.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2015-16</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2017-18</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>End Request</i>	<i>Dept Request</i>
715 Equipment Replacement Fund					
4206 Equipment Service					
Total Personal Services	172,438	233,795	117,715	206,773	235,424
Total Contract Services	3,682	7,405	2,194	6,509	6,509
Total Materials/Supplies/Other	41,519	54,561	31,233	55,485	50,916
Total Depreciation	308	308	0	308	308
Total Equipment/Furniture	0	20,000	0	20,000	0
Total Equipment Service	217,947	316,069	151,142	289,075	293,157

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED</u> <u>16-17</u>	<u>CITY MANAGER</u> <u>RECOMMENDED</u> <u>17-18</u>
4102	REGULAR SALARIES		
	Public Works Director	0.05	0.05
	Public Works Superintendent	0.05	0.05
	Senior Equipment Mechanic	1.00	1.00
	Equipment Mechanic	1.00	1.00
	TOTAL	2.10	2.10

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Industrial Waste Removal	\$3,000
		ALLDATA Software Maintenance for Vehicle	
		Electronic Diagnostics and Repair Information	1,650
		Machine Parts Cleaning	905
		Fleet Maintenance Software Annual Maintenance	704
		Total	\$6,259
4251	Contract Services, Government	Miscellaneous Equipment Permits/Fees	\$250



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
4206 Equipment Service					
4206-4100 Personal Services					
4206-4102 Regular Salaries	105,261	148,230	73,580	132,342	143,778
4206-4106 Regular Overtime	1,602	3,000	1,637	3,000	3,000
4206-4111 Accrual Cash In	418	1,313	1,128	1,313	1,030
4206-4180 Retirement	15,354	28,814	12,865	27,484	34,398
4206-4188 Employee Benefits	37,399	38,054	21,280	28,443	39,250
4206-4189 Medicare Benefits	1,568	2,159	1,112	1,966	2,091
4206-4190 Other Post Employment Benefits (OPEB)	10,836	12,225	6,113	12,225	11,877
Total Personal Services	172,438	233,795	117,715	206,773	235,424
4206-4200 Contract Services					
4206-4201 Contract Serv/Private	3,682	6,905	2,194	6,259	6,259
4206-4251 Contract Services/Govt	0	500	0	250	250
Total Contract Services	3,682	7,405	2,194	6,509	6,509
4206-4300 Materials/Supplies/Other					
4206-4309 Maintenance Materials	3,389	3,500	2,535	4,424	4,000
4206-4310 Motor Fuels And Lubes	745	2,300	905	2,300	2,300
4206-4311 Auto Maintenance	1,958	1,300	108	1,300	1,300
4206-4396 Insurance User Charges	35,427	47,461	27,685	47,461	43,316
Total Materials/Supplies/Other	41,519	54,561	31,233	55,485	50,916
4206-4900 Depreciation					
4206-4901 Depreciation/Mach/Equipment	308	308	0	308	308
Total Depreciation	308	308	0	308	308
4206-5400 Equipment/Furniture					
4206-5402 Equip-More Than \$1,000	0	20,000	0	20,000	0
Total Equipment/Furniture	0	20,000	0	20,000	0
Total Equipment Service	217,947	316,069	151,142	289,075	293,157

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CAPITAL IMPROVEMENT PROGRAM

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Capital Improvement Program

The Capital Improvement Program (CIP) is the City's comprehensive plan to develop and maintain the City's capital facilities and infrastructure. Capital projects are usually of high cost, take a year or more to complete, and result in the creation of a capital asset. Included in the budget document is the detailed 2017-18 Capital Improvement Program, along with the high level 5 Year Capital Improvement Plan.

2017-18 Capital Improvement Program

The 2017-18 Capital Improvement Program is divided into three main sections: Capital Improvement Program Summary, Capital Improvement Program Funding Summary, and Capital Improvement Project Requests with Department Expenditure Detail.

The Capital Improvement Program Summary is divided into four main project types: Street and Highway Improvements, Sewer/Storm Drain Improvements, Park Improvements, and Public Building and Ground Improvements. Funding is broken down into remaining prior year funding, FY 2017-18 funds, and total project funds. The remaining prior year funding includes any unspent funds appropriated in prior budget years intended for use in the current fiscal year.

The Capital Improvement Funding Summary is an overview of the capital improvement budget by fund. Funding is broken out by prior year carryover and 2017-18 current year budget.

The Capital Improvement Project Requests and Department Expenditure Detail are grouped by type as noted above and organized by project number. Noted on each project request are the lead department, category, account number(s), project number and title, project description, justification, status, cost to complete project, project total, remaining prior year funds, current year request, and total FY 2017-18 funding. Any anticipated annual impact on the operating budget would be indicated on the project requests. For FY 2017-18, no impacts on the operating budget are noted as it is anticipated that any increase in costs would be negligible.

5 Year Capital Improvement Plan

The 5 Year Capital Improvement Plan is a multi-year plan that forecasts needs for all anticipated capital projects, even when funding is not yet available. The first year of the plan is the 2017-18 Capital Improvement Program budget. Also included are future years for ongoing projects and projects for which funding has not been secured or authorized. The "future years" of the plan are therefore subject to change.

The 5 Year Capital Improvement Plan Summary is organized by the four main project types listed above. The summary breaks out funding by budget year, with columns for any unfunded project amounts and the project totals. Any projects not included in the 2017-18 Capital Improvement Program will have a project request following the 5 Year Plan Summary. The project requests are organized alphabetically within each project type.



City of Hermosa Beach

DEPARTMENT OF PUBLIC WORKS
CAPITAL IMPROVEMENT PROGRAM - FY2017-18

CIP Goal	CIP NO.	PROJECT NAME	General Fund	State Gas Tax Fund	Tyco fund	Tyco Tidelands	Park/Rec Facility Tax Fund	CDBG	Measure R Fund	Grant Fund	Sewer Fund	Storm Drain Fund	Capital Improvement Fund	Equipment Replacement Fund	TOTAL Current Year	Remaining Prior Year Funding		TOTAL CIP FUNDING FY 17-18		
			001	115	122	123	125	140	147	150	160	161	301	715	Fund	Amount				
STREET AND HIGHWAY IMPROVEMENTS																				
5	12-143	PCH/Aviation Mobility Improvement Project														0 001	1	192,905	192,905	
																0 115		34,581	34,581	
																	0 145		274,892	274,892
																	0 146		232,181	232,181
																	0 147		100,000	100,000
																	0 301		264,296	264,296
																TOTAL FOR PROJECT	1,098,855			
3	16-159	Street Improvements - 24th St.													0 301		90,000	90,000		
3	12-160	PCH Traffic Improvements													0 147		135,705	135,705		
															0 301		85,261	85,261		
																	TOTAL FOR PROJECT	220,966		
4	15-162	Beach Drive Green Alley <i>(Previously named "Porous Concrete on Beach Drive")</i>											37,500		37,500	301	150,000	187,500		
4	14-168	Bike Friendly Street Improvements <i>(Previously named "Valley Drive Sharrows", "Bike Friendly Routes on 22nd St./Monterey Blvd. & Longfellow Ave.)</i>													0 001		20,000	20,000		
1	14-173	8th Street SR2S Improvements													0 001		188,917	188,917		
															0 122		70,000	70,000		
																0 150	2	354,535	354,535	
																0 301		445,465	445,465	
																TOTAL FOR PROJECT	1,058,917			
3	16-174	Street Improvements - Various Locations													115		144,996	144,996		
															122		201,257	201,257		
																147		250,000	250,000	
																TOTAL FOR PROJECT	596,253			
1	16-184	Pacific Coast Highway Sidewalk Improvements													0 150	3	100,000	100,000		
1	16-185	ADA Improvements on PCH Between 2nd St. and 21st St.													0 150	4	168,762	168,762		
3	17-186	Street Improvements - Various Locations	348,747												348,747	001	0	348,747		
				144,996											144,996	115	0	144,996		
					201,257											201,257	122	0	201,257	
										250,000						250,000	147	0	250,000	
															295,000	301	0	295,000		
															TOTAL FOR PROJECT	1,240,000				
1	17-187	Stamped Concrete Replacement on the Strand											135,000		135,000	301	0	135,000		
4	17-188	Strand Bikeway and Walkway Improvements at 35th Street											230,000		230,000	301	0	230,000		
1	17-189	Intersection Improvements - Hermosa Avenue											30,000		30,000	301	0	30,000		
STREET AND HIGHWAY IMPROVEMENTS			348,747	144,996	201,257	0	0	0	250,000	0	0	0	727,500	0	1,672,500		3,503,753	5,176,253		
SEWER/STORM DRAIN IMPROVEMENTS																				
3	17-416	Sewer Improvements - Various Locations									1,332,085				1,332,085	160	0	1,332,085		
3	17-417	Storm Drain Improvements - Various Locations										664,090			664,090	161	0	664,090		
SEWER/STORM DRAIN IMPROVEMENTS			0	0	0	0	0	0	0	0	1,332,085	664,090	0	0	1,996,175		0	1,996,175		



City of Hermosa Beach

DEPARTMENT OF PUBLIC WORKS
CAPITAL IMPROVEMENT PROGRAM - FY2017-18

CIP Goal	CIP NO.	PROJECT NAME	General Fund	State Gas Tax Fund	Tyco fund	Tyco Tidelands	Park/Rec Facility Tax Fund	CDBG	Measure R Fund	Grant Fund	Sewer Fund	Storm Drain Fund	Capital Improvement Fund	Equipment Replacement Fund	TOTAL Current Year	Remaining		TOTAL CIP FUNDING FY 17-18	
			001	115	122	123	125	140	147	150	160	161	301	715	Fund	Amount			
PARK IMPROVEMENTS																			
4	15-504	Greenbelt Root Barrier System													0	301	40,000	40,000	
4	13-538	Citywide Park Master Plan					75,000								75,000	125	0	75,000	
																TOTAL FOR PROJECT		144,320	
4	16-540	South Park Phase II													0	150 ⁵	116,440	116,440	
4	16-542	Stormwater/Urban Run-Off Diversion Project on Greenbelt											120,000		120,000	301	60,000	180,000	
4	17-543	Fort Lots-O-Fun Park Improvements					30,000								30,000	125	0	30,000	
4	17-544	Feasibility, Greenbelt Path											28,000		28,000	301	0	28,000	
4	17-545	Clark Stadium Bleachers					30,000								30,000	125	0	30,000	
4	17-546	Citywide Park Improvements					125,000								125,000	125	0	125,000	
PARK IMPROVEMENTS SUBTOTAL			0	0	0	0	260,000	0	0	0	0	0	148,000	0	408,000		285,760	693,760	
PUBLIC BUILDING AND GROUND IMPROVEMENTS																			
5	12-609	Downtown Strategic Plan Implementation													0	001	166,750	166,750	
3	16-611	City Hall Replacement													0	301	100,000	100,000	
																0	001	66,720	66,720
1	14-614	Police Facilities Improvements											95,280		95,280	301	0	95,280	
																TOTAL FOR PROJECT		162,000	
3	15-615	New Corporate Yard Facility	55,183												55,183	001	0	55,183	
																		127,577	127,577
																TOTAL FOR PROJECT		182,760	
1	16-618	Police Building Replacement													0	301	100,000	100,000	
3	16-629	Municipal Pier Structural Assessment and Repairs			26,607										26,607	122	139,665	166,272	
																0	123	3,728	3,728
																TOTAL FOR PROJECT		170,000	
4	15-634	Community Center Solar Photovoltaic Installation													0	001	497,500	497,500	
3	15-650	Community Center General Improvements - Phase III	289,861												289,861	001	47,139	337,000	
																0	301	150,000	150,000
																TOTAL FOR PROJECT		487,000	
3	15-660	Municipal Pier Electrical Repairs											80,000		80,000	301	206,000	286,000	
4	15-668	Library Community Needs Assessment Phase I & II (Previously Named 'Library Needs Assessment')								60,000					60,000	150	0	60,000	
4	15-669	City Park Restroom Renovations (Previously named 'Fort Lots-O-Fun and Seaview Parkette Restrooms'; combined with 'South Park Restroom Renovations', and 'Clark Field Restroom Improvements')											473,000		473,000	301	612,000	1,085,000	



City of Hermosa Beach

DEPARTMENT OF PUBLIC WORKS
CAPITAL IMPROVEMENT PROGRAM - FY2017-18

Goal	CIP NO.	PROJECT NAME	General Fund	State Gas Tax Fund	Tyco fund	Tyco Tidelands	Park/Rec Facility Tax Fund	CDBG	Measure R Fund	Grant Fund	Sewer Fund	Storm Drain Fund	Capital Improvement Fund	Equipment Replacement Fund	TOTAL Current Year	Remaining Prior Year Funding		TOTAL CIP FUNDING FY 17-18	
			001	115	122	123	125	140	147	150	160	161	301	715		Fund	Amount		
	4	15-670	Installation of Grates in Tree Wells on Pier Plaza										51,001		51,001	301	76,924	127,925	
	3	15-672	Council Chambers Improvements	106,209										20,000	106,209	001	0	106,209	
															20,000	715	57,556	77,556	
																		TOTAL FOR PROJECT	183,765
	4	16-675	Pier Plaza Lamp Post Replacement												0	301	71,922	71,922	
	4	16-678	Municipal Pier Use Options and Feasibility Study												0	122	35,000	35,000	
															0	123 ⁶	50,000	50,000	
																		TOTAL FOR PROJECT	85,000
	4	16-682	Electrical Vehicle and Bicycle Transportation Infrastructure Expansion										50,590		50,590	150 ⁷	205,410	205,410	
																301	0	50,590	
																		TOTAL FOR PROJECT	256,000
	1	17-683	Bard Street Closure										55,000		55,000	001 ⁸	60,000	60,000	
																		55,000	
																		TOTAL FOR PROJECT	115,000
	1	17-684	Emergency Operations Center Renovations										186,500		186,500	301	0	186,500	
	3	17-685	Community Services Building Improvements											16,800	16,800	715	0	16,800	
	1	17-687	ADA Improvements at Various Locations					150,000							150,000	140	0	150,000	
	3	17-689	Clark Building Renovations										135,000		135,000	301	0	135,000	
		17-690	Citywide Maintenance Enhancement/Clean-Up, Staff Augmentation	50,000											50,000	001	0	50,000	
PUBLIC BUILDING AND GROUND IMPROVEMENTS SUBTOTAL			501,253	0	26,607	0	0	150,000	0	60,000	0	0	1,253,948	36,800	2,028,608		2,646,314	4,674,922	
FUND TOTALS			850,000	144,996	227,864	0	260,000	150,000	250,000	60,000	1,332,085	664,090	2,129,448	36,800	6,105,283		6,435,827	12,541,110	

318

Pending further review, the CIP Projects highlighted in gray are on hold due to priority needs, staff capacity and/or funding constraints.

Footnotes:

- ¹ Chevron Funds, Coke Drum Project
- ² LACTMA STP-L Exchange Funds, 2016
- ³ Caltrans Reimbursement
- ⁴ Caltrans Reimbursement
- ⁵ LA County Open Space Grant
- ⁶ \$50,000 advance from the Tyco Fund- to be reimbursed with future revenue from new undersea cable project.
- ⁷ LACTMA STP-L Exchange Funds, 2013
- ⁸ Transfers from: Police and Fire Department Operating Budgets, 2016-17



City of Hermosa Beach
DEPARTMENT OF PUBLIC WORKS
CAPITAL IMPROVEMENT PROGRAM FUNDING SUMMARY
2017-18

Fund #	Fund Name	Prior Year	Current Year	Total
001	General Fund	\$1,309,251.00	\$850,000.00	\$2,159,251.00
115	State Gas Tax Fund	\$179,577.00	\$144,996.00	\$324,573.00
122	Tyco Fund	\$445,922.00	\$227,864.00	\$673,786.00
123	Tyco Tidelands	\$53,728.00	\$0.00	\$53,728.00
125	Park/Rec Facility Tax Fund	\$0.00	\$260,000.00	\$260,000.00
140	CDBG Funds	\$0.00	\$150,000.00	\$150,000.00
145	Prop A Fund	\$274,892.00	\$0.00	\$274,892.00
146	Proposition C Fund	\$232,181.00	\$0.00	\$232,181.00
147	Measure R Fund	\$485,705.00	\$250,000.00	\$735,705.00
150	Grants Fund	\$945,147.00	\$60,000.00	\$1,005,147.00
160	Sewer Fund	\$0.00	\$1,332,085.00	\$1,332,085.00
161	Storm Drains	\$0.00	\$664,090.00	\$664,090.00
301	Capital Improvement Fund	\$2,451,868.00	\$2,129,448.00	\$4,581,316.00
715	Equipment Replacement Fund	\$57,556.00	\$36,800.00	\$94,356.00
	Total	\$6,435,827.00	\$6,105,283.00	\$12,541,110.00

<i>Goals:</i>	
1	Commitment to a Safe Community
2	Financially Sound City Government
3	High Performing City Providing 1st Class Services
4	More Livable, Sustainable City
5	Enhanced Economic Development Through Revitalized Downtown And Entry Corridors

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-18**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Street and Highway Improvements		001-8413-4201 115-8143-4201 145-8143-4201 146-8143-4201 147-8143-4201 301-8143-4201

PROJECT NO./TITLE: CIP 12-143 PCH/AVIATION MOBILITY IMPROVEMENT PROJECT



PROJECT DESCRIPTION:

The purpose of this project is to improve the Aviation Boulevard and Pacific Coast Highway corridors. Improvements will contain elements of a "Complete Street" which will result in increased mobility options, improved landscaping and overall beautification. The project's features include enhanced pedestrian crosswalk features; new and widened sidewalks; drought-tolerant, coastal sensitive landscaping; and new street furniture, bus shelters, ADA accessibility, and parklets incorporating transit kiosks, to name a few. These improvements will help to create a pedestrian-friendly environment to enhance conditions for local business and ameliorate mobility. The project will also be coordinated with the operational mobility improvements proposed by the PCH Traffic Improvements Project which will also include preliminary engineering for the intersection of PCH & Aviation - funded through the South Bay Measure R Program.

PROJECT DESCRIPTION (continued):

This project is to be programmed/budgeted as follows:

PAED Phase: A project development phase that involves performing preliminary engineering and environmental studies, preparing the Project Report (PR) and Environmental Document (ED), and obtaining approval of the PR and ED.

Scheduled for 2017-2019.

Funding: Work with South Bay COG/Metro on Funding and seek out grant opportunities.

Design: Work with Stakeholders on design

Construction Phase(s): Construction of the project will likely be done in three or more phases. The phasing will be better defined after completion of the Project Approval & Environmental (PA&ED) phase and once funding commitments are finalized.

STATUS:

The Conceptual Design was completed in FY13-14, and the PSR was completed in FY 14-15.

The PA&ED Phase begins in April 2017.

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
PSR Phase	\$190,000	001 General Fund ¹	\$192,905
PA&ED Phase ²	\$4,300,000	115 State Gas Tax Fund	\$34,581
PS&E Phase	\$5,000,000	145 Proposition A Fund	\$274,892
Construction Phase	\$40,000,000	146 Proposition C Fund	\$232,181
		147 Measure R Fund	\$100,000
		301 Capital Improvement Fund	\$264,296
		¹ Chevron Coke Drum Project and Donation	
		CURRENT REQUEST	
PROJECT TOTAL:	\$49,490,000	TOTAL FY 17-18 CIP FUNDING:	\$1,098,855

² The City's share of the PA&ED cost is \$800,000; Caltrans will pay the remaining \$3,500,000.



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-18 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
8143 PCH-Aviation Mobility Improvement Project					
8143-4200 Contract Services					
8143-4201 Contract Serv/Private	0	192,905	0	0	192,905
Total Contract Services	0	192,905	0	0	192,905
8143 PCH-Aviation Mobility Improvement	0	192,905	0	0	192,905
115 State Gas Tax Fund					
8143 PCH-Aviation Mobility Improvement Project					
8143-4200 Contract Services					
8143-4201 Contract Serv/Private	0	34,581	0	0	34,581
Total Contract Services	0	34,581	0	0	34,581
8143 PCH-Aviation Mobility Improvement	0	34,581	0	0	34,581
145 Proposition A Fund					
8143 PCH-Aviation Mobility Improvement Project					
8143-4200 Contract Services					
8143-4201 Contract Serv/Private	0	274,892	0	0	274,892
Total Contract Services	0	274,892	0	0	274,892
8143 PCH-Aviation Mobility Improvement	0	274,892	0	0	274,892
146 Proposition C Fund					
8143 PCH-Aviation Mobility Improvement Project					
8143-4200 Contract Services					
8143-4201 Contract Serv/Private	15,860	232,181	0	0	232,181
Total Contract Services	15,860	232,181	0	0	232,181
8143 PCH-Aviation Mobility Improvement	15,860	232,181	0	0	232,181
147 Measure R Fund					
8143 PCH-Aviation Mobility Improvement Project					
8143-4200 Contract Services					
8143-4201 Contract Serv/Private	44,045	145,955	31,891	45,955	100,000
Total Contract Services	44,045	145,955	31,891	45,955	100,000
8143 PCH-Aviation Mobility Improvement	44,045	145,955	31,891	45,955	100,000
301 Capital Improvement Fund					
8143 PCH-Aviation Mobility Improvement Project					
8143-4200 Contract Services					
8143-4201 Contract Serv/Private	0	264,296	0	0	264,296
Total Contract Services	0	264,296	0	0	264,296
8143 PCH-Aviation Mobility Improvement	0	264,296	0	0	264,296

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-2018**

DEPARTMENT: PUBLIC WORKS **PRIORITY NO.:** **ACCOUNT NO.:**
CATEGORY: 24th STREET IMPROVEMENTS 301-8159-4201

PROJECT NO./TITLE: CIP 16-159 Street Improvements - 24th Street



PROJECT DESCRIPTION:

This project consists of resurfacing 24th street from Valley Dr. To Valley Park.

Scope of work includes the construction of curb and gutter as needed to correct drainage deficiencies, as well as the lowering of public utilities (by utility companies) to standard depth to permit the paving of the street.

This work will be performed following the sewer and storm drain repairs needed as specified in the new Sewer and Drainage Master Plans, and it will be constructed according to the schedule in the new Pavement Management Plan.

JUSTIFICATION:

24th Street pavement is deteriorated and has ponding and flooding issues.

STATUS:

COST TO COMPLETE PROJECT		REMAINING PRIOR YEARS FUNDS	
Preliminary Design/ Utility Company Coordination	\$20,000	301 Capital Improvement Fund	\$90,000
Design	\$70,000	CURRENT REQUEST	
PROJECT TOTAL:	\$90,000	TOTAL FY 17-18 CIP FUNDING:	\$90,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-18 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
301 Capital Improvement Fund					
8159 Street Improvements-24th St					
8159-4200 Contract Services					
8159-4201 Contract Serv/Private	0	255,000	0	0	90,000
Total Contract Services	0	255,000	0	0	90,000
Total Street Improvements-24th St	0	255,000	0	0	90,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-2018**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Street and Highway Improvements		147- 8160-4201 301-8160-4201

PROJECT NO./TITLE: CIP 12-160 PCH Traffic Improvements



PROJECT DESCRIPTION:

The purpose of this project is to improve operational mobility along State Route 1 (Pacific Coast Highway) which also provides operational relief to I-405 by improving operations in a parallel route. The proposed project also includes improvements including but not restricted to truck turning radius, ADA curb ramps, striping and median islands improvements of the segment on PCH between Anita Street and Artesia Boulevard. This segment was identified for improvement as per SCAG's study (User-based Microanalysis of SR 1, PCH) which was done in July 2009.

The scope of work also included preliminary engineering of PCH/Aviation Boulevard since this intersection is a major intersection and is part of the project study area.

The scope shown above is from the list of projects funded through the South Bay Measure R Program.

Traffic signal and pedestrian improvements at the intersection of Pacific Coast Highway and Pier Avenue are also included in the scope of this project.

STATUS:

Design 95% complete, waiting for Caltrans approval (permit). Begin construction FY 17-18.

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Engineering	\$98,000	147 Measure R Fund	\$135,705
Construction	\$216,000	301 Capital Improvements	\$85,261
Construction support	\$21,600		
		CURRENT REQUEST	
PROJECT TOTAL:	\$335,600	TOTAL FY 17-18 CIP FUNDING:	\$220,966



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
147 Measure R Fund					
8160 PCH Traffic Improvements					
8160-4200 Contract Services					
8160-4201 Contract Serv/Private	4,456	135,705	0	0	135,705
Total Contract Services	4,456	135,705	0	0	135,705
Total PCH Traffic Improvements	4,456	135,705	0	0	135,705
301 Capital Improvement Fund					
8160 PCH Traffic Improvements					
8160-4200 Contract Services					
8160-4201 Contract Serv/Private	0	95,261	0	10,000	85,261
Total Contract Services	0	95,261	0	10,000	85,261
Total PCH Traffic Improvements	0	95,261	0	10,000	85,261

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-18**

DEPARTMENT: PUBLIC WORKS & CITY MANAGER	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Street Improvement Project		301-8162-4201

PROJECT NO./TITLE: CIP 15-162 Beach Drive Green Alley
(Previously named 'Porous Concrete on Beach Drive')



PROJECT DESCRIPTION:
The project will design and construct a green alley on a portion of Beach Drive to capture and infiltrate dry-weather and some stormwater run-off.

JUSTIFICATION:
The Hermosa Beach City Council's 2014-2019 Strategic Plan identifies Street Improvement Projects as a Major Project for 2015. It is the policy of the City to implement Green Street Best Management Practices (BMPs) as elements of street and roadway projects including public works capital improvement projects to the maximum extent practicable.

Additionally, Enhanced Watershed Management Program (EWMP) identifies the installation of distributed BMPs as a requirement of the 2012 MS4 permit. LID retrofits such as the project described here will expedite the City's ability to meet the required compliance deadline of 2020.

STATUS:
The Stormwater Master Plan is expected to be completed in June 2017. Following the adoption of the Plan, the most suitable location for the project will be identified.

FY 2017-18: Design
FY 2018-19: Construction


COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$15,000	301 Capital Improvement Fund	\$150,000
Construction	\$165,000		
Inspection	\$7,500		
		CURRENT REQUEST	
		301 Capital Improvement Fund	\$37,500
PROJECT TOTAL:	\$187,500	TOTAL FY 17-18 CIP FUNDING:	\$187,500



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-18 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
301 Capital Improvement Fund					
8162 Beach Drive Green Alley					
8162-4200 Contract Services					
8162-4201 Contract Serv/Private	0	150,000	0	0	187,500
Total Contract Services	0	150,000	0	0	187,500
Total Beach Drive Green Alley	0	150,000	0	0	187,500

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-2018**


DEPARTMENT: PUBLIC WORKS		PRIORITY NO.:		ACCOUNT NO.:	
CATEGORY: STREET AND HIGHWAY IMPROVEMENTS				001-8168-4201	
PROJECT NO./TITLE: CIP 14-168 Bike Friendly Street Improvements (Previously named "CIP 14-168 Valley Drive Sharrows", "Bike Friendly Routes on 22 nd St./Monterey Blvd. & Longfellow Avenue)					
			PROJECT DESCRIPTION:		
			<p>This project proposes the selection and implementation of a Hermosa Beach prioritized project from the South Bay Bicycle Master Plan with an emphasis on 27th Street, Ardmore Avenue, Valley Drive, and Pier Avenue.</p> <p><u>Note:</u> The list of prioritized projects includes bike paths, bike lanes, bike routes, and bike friendly streets.</p>		
			JUSTIFICATION:		
			<p>Project is consistent with City's goals as outline in the adopted South Bay Bicycle Master Plan.</p>		
			STATUS:		
			<p>This is an on-going project.</p>		
COST TO COMPLETE PROJECT			REMAINING PRIOR YEARS FUNDS		
Construction		\$20,000	001 General Fund		\$20,000
			CURRENT REQUEST		
PROJECT TOTAL:			\$20,000	TOTAL FY 17-18 CIP FUNDING:	
				\$20,000	



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-18 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
8168 Bike Friendly Street Improvements					
8168-4200 Contract Services					
8168-4201 Contract Serv/Private	0	20,000	0	0	20,000
Total Contract Services	0	20,000	0	0	20,000
8168 Bike Friendly Street Improvements	0	20,000	0	0	20,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-18**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: STREET AND HIGHWAY IMPROVEMENTS		001-8173-4201 122-8173-4201 150-8173-4201 301-8173-4201
PROJECT NO./TITLE: CIP 14 -173 8th Street Improvements (Previously named "CIP 14 -173 8 th Street – Safe Route to School Project")		
	PROJECT DESCRIPTION:	
	<p>The project consists of improvements that will improve walkability and provide safe pedestrian access on 8th Street from Valley Drive to Hermosa Avenue. Improvements include continuous sidewalk; ADA curb access ramps on 8th Street; drainage improvements; installing crosswalks on both sides of 8th Street at intersections of: Manhattan Avenue, Monterey Blvd, Loma Drive, Cypress Avenue, Bard Street and Valley Drive.</p>	
	JUSTIFICATION:	
	<p>Lack of continuous sidewalks and ADA curb access ramps on 8th Street between Valley Drive and Hermosa Avenue</p>	
	STATUS:	
	<p>Design in progress Construction to begin FY 17/18</p>	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEARS FUNDS
Plans, Specifications & Estimates and Titles Reports	\$176,000	001 General Fund \$188,917
Construction	\$815,931	122 Tyco Fund \$70,000
Construction Support	\$75,000	150 Grants Fund ² \$354,535
Contingency	\$75,000	301 Capital Improvement Fund ¹ \$445,465
		¹ \$354,535 in Capital Improvement Funds were removed from this project since funding is now available through STP-L Exchange Funds; of this amount \$95,261 was transferred to CIP 12-160 PCH Improvements
		² STPL- Exchange Funds, 2016
		CURRENT REQUEST
PROJECT TOTAL:	\$1,141,931	TOTAL CIP FY 17-18 FUNDING: \$1,058,917



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-18 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
8173 8th Street Improvements					
8173-4200 Contract Services					
8173-4201 Contract Serv/Private	0	188,917	0	0	188,917
Total Contract Services	0	188,917	0	0	188,917
8173 8th Street Improvements	0	188,917	0	0	188,917
122 Tyco Fund					
8173 8th Street Improvements					
8173-4200 Contract Services					
8173-4201 Contract Serv/Private	68,813	84,201	5,883	14,201	70,000
Total Contract Services	68,813	84,201	5,883	14,201	70,000
8173 8th Street Improvements	68,813	84,201	5,883	14,201	70,000
150 Grant					
8173 8th Street Improvements					
8173-4200 Contract Services					
8173-4201 Contract Serv/Private	0	354,535	0	0	354,535
Total Contract Services	0	354,535	0	0	354,535
8173 8th Street Improvements	0	354,535	0	0	354,535
301 Capital Improvement Fund					
8173 8th Street Improvements					
8173-4200 Contract Services					
8173-4201 Contract Serv/Private	0	445,465	0	0	445,465
Total Contract Services	0	445,465	0	0	445,465
8173 8th Street Improvements	0	445,465	0	0	445,465

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-2018**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: STREET AND HIGHWAY IMPROVEMENTS		115-8174-4201 122-8174-4201 147-8174-4201

PROJECT NO./TITLE: CIP 16-174 Street Improvements – Various Locations
(Scope reduced to slurry only)



PROJECT DESCRIPTION:

This project includes slurry sealing of City streets to maintain the condition of the streets selected. The selection of the streets will be based on the latest Pavement Management Plan being performed, and based on the consultant's recommendations. Some areas of the selected streets will require pavement rehabilitation to repair damaged areas. Striping and minor concrete work are part of this project. Decorative paving at the intersection of Pier Avenue and Hermosa Avenue may also be incorporated into the scope of the project.

JUSTIFICATION:

Slurry seal is applied to streets that have high Pavement Condition Index (PCI) in order to maintain their good condition.

STATUS:

1. Selection of Streets/Planning

COST TO COMPLETE PROJECT		REMAINING PRIOR YEARS FUNDS	
Design	\$25,000	115 State Gas Tax Fund	\$144,996
Construction	\$516,253	122 Tyco Fund	\$201,257
Project Management/ Inspection	\$50,000	147 Measure R Fund	\$250,000
Testing	\$5,000		
		CURRENT REQUEST	
PROJECT TOTAL:	\$596,253	TOTAL FY 17-18 CIP FUNDING:	\$596,253



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-18 BUDGET**

	<i>2016-16</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2016-17</i>	<i>2017-18</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
115 State Gas Tax Fund					
8174 Street Improvements- Various Locations					
8174-4200 Contract Services					
8174-4201 Contract Serv/Private	0	144,996	0	0	144,996
Total Contract Services	0	144,996	0	0	144,996
Total Street Improvements- Various Locations	0	144,996	0	0	144,996
122 Tyco fund					
8174 Street Improvements- Various Locations					
8174-4200 Contract Services					
8174-4201 Contract Serv/Private	0	201,257	0	0	201,257
Total Contract Services	0	201,257	0	0	201,257
Total Street Improvements- Various Locations	0	201,257	0	0	201,257
147 Measure R Fund					
8174 Street Improvements- Various Locations					
8174-4200 Contract Services					
8174-4201 Contract Serv/Private	0	250,000	0	0	250,000
Total Contract Services	0	250,000	0	0	250,000
Total Street Improvements- Various Locations	0	250,000	0	0	250,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-2018**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: STREET AND HIGHWAY IMPROVEMENTS		150-8184-4201

PROJECT NO./TITLE: CIP 16-184 Pacific Coast Highway Sidewalk



PROJECT DESCRIPTION:

This project proposes sidewalk improvements along PCH as needed to mitigate possible trip hazards. The project will involve concrete grinding and repair and replacement of sidewalk sections at various locations identified by the City Consultant and approved by Caltrans. The costs are to be reimbursed by Caltrans.

JUSTIFICATION:

There are vertical displacements on the sidewalk that can be considered to be trip hazards. The City seeks to mitigate these trip hazards to comply with the Caltrans maintenance agreement.

STATUS:

The Plans and Specifications and Estimate (PS &E) are 65% completed by the City consultant. Bid documents (PS & E) will be completed for construction by June 30, 2017

COST TO COMPLETE PROJECT		REMAINING PRIOR YEARS FUNDS	
Construction	\$90,000	150 Grants Fund ¹	\$100,000
Project Management	\$10,000		
		¹ Caltrans Reimbursement	
		CURRENT REQUEST	
PROJECT TOTAL:	\$100,000	TOTAL FY 17-18 CIP FUNDING:	\$100,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-18 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
150 Grant Fund					
8184 PCH Sidewalk Improvements					
8184-4200 Contract Services					
8184-4201 Contract Serv/Private	0	100,000	0	0	100,000
Total Contract Services	0	100,000	0	0	100,000
Total PCH Sidewalk Improvements	0	100,000	0	0	100,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-2018**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: STREET AND HIGHWAY IMPROVEMENTS		150-8185-4201

PROJECT NO./TITLE: CIP 16-185 ADA Improvements on PCH Between 2nd St. and 21st St.



PROJECT DESCRIPTION:

This project proposes ADA Curb Ramps improvements along PCH to comply with ADA requirements. The project will involve construction and reconstruction of ADA curb ramps at various intersections. The funding for this project is provided by Caltrans.

JUSTIFICATION:

To comply with ADA and latest Caltrans Standards for curb ramps.

STATUS:

The Plans, Specifications, and Estimate are 65% completed by the consultant. 65% completed plans were submitted to Caltrans for review and comments. Caltrans will review the final plans for approval and issuance of an encroachment permit for construction.

COST TO COMPLETE PROJECT		REMAINING PRIOR YEARS FUNDS	
Design	\$30,000	150 Grants Fund ¹	\$168,762
Construction	\$150,000		
		¹ Funded by Caltrans under District Agreement #07-5110, funds received in FY16/17	
		CURRENT REQUEST	
PROJECT TOTAL:	\$180,000	TOTAL FY 17-18 CIP FUNDING:	\$168,762



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-18 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
150 Grant Fund					
8185 ADA Improvements on PCH Between 2nd & 21st					
8185-4200 Contract Services					
8185-4201 Contract Serv/Private	0	180,000	0	0	168,762
Total Contract Services	0	180,000	0	0	168,762
Total ADA Improvements on PCH Between 2nd & 21st	0	180,000	0	0	168,762

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-2018**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: STREET AND HIGHWAY IMPROVEMENTS		001-8186-4201 115-8186-4201 122-8186-4201 147-8186-4201 301-8186-4201

PROJECT NO./TITLE: CIP 17-186 Street Improvements - Various Locations



PROJECT DESCRIPTION:

This project proposes pavement rehabilitation of streets at various locations. The project will also address limited quantities of deteriorated concrete sidewalk, curb and gutter, curb ramps and drainage deficiencies.

JUSTIFICATION:

Annual street resurfacing projects are needed to maintain the city streets so that they remain in worthy condition.

STATUS:

Design and Construction – FY17/18

COST TO COMPLETE PROJECT	REMAINING PRIOR YEARS FUNDS
Design \$100,000	
Construction \$1,100,000	
Project Management/ Inspection \$30,000	
Materials Testing \$10,000	
	CURRENT REQUEST
	001 General Fund \$348,747
	115 State Gas Tax Fund \$144,996
	122 Tyco Fund \$201,257
	147 Measure R Fund \$250,000
	301 Capital Improvement Fund \$295,000
PROJECT TOTAL: \$1,240,000	TOTAL FY 17-18 CIP FUNDING: \$1,240,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-18 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
8186 Street Improvements- Various Locations					
8186-4200 Contract Services					
8186-4201 Contract Serv/Private	0	0	0	0	348,747
Total Contract Services	0	0	0	0	348,747
8186 Street Improvements- Various Locations	0	0	0	0	348,747
115 State Gas Tax Fund					
8186 Street Improvements- Various Locations					
8186-4200 Contract Services					
8186-4201 Contract Serv/Private	0	0	0	0	144,996
Total Contract Services	0	0	0	0	144,996
8186 Street Improvements- Various Locations	0	0	0	0	144,996
122 Tyco fund					
8186 Street Improvements- Various Locations					
8186-4200 Contract Services					
8186-4201 Contract Serv/Private	0	0	0	0	201,257
Total Contract Services	0	0	0	0	201,257
8186 Street Improvements- Various Locations	0	0	0	0	201,257
147 Measure R Fund					
8186 Street Improvements- Various Locations					
8186-4200 Contract Services					
8186-4201 Contract Serv/Private	0	0	0	0	250,000
Total Contract Services	0	0	0	0	250,000
8186 Street Improvements- Various Locations	0	0	0	0	250,000
301 Capital Improvement Fund					
8186 Street Improvements- Various Locations					
8186-4200 Contract Services					
8186-4201 Contract Serv/Private	0	0	0	0	295,000
Total Contract Services	0	0	0	0	295,000
8186 Street Improvements- Various Locations	0	0	0	0	295,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-2018**

DEPARTMENT: PUBLIC WORKS **PRIORITY NO.:** **ACCOUNT NO.:**
CATEGORY: STREET AND HIGHWAY IMPROVEMENTS 301-8187-4201

PROJECT NO./TITLE: CIP 17-187 Stamped Concrete Replacement on the Strand



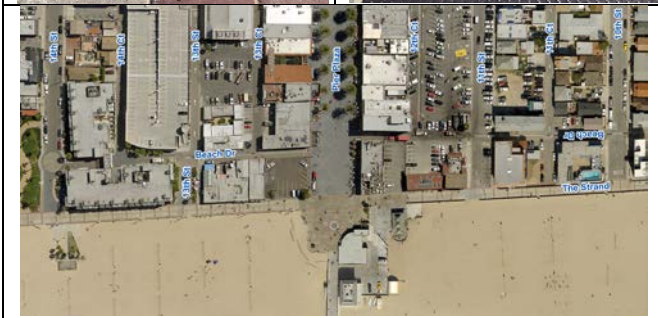
PROJECT DESCRIPTION:

This project proposes to replace the orange stamped concrete on the Strand bikeway/walkway between 10th Street and 15th Street with new concrete that includes a decorative ribbon.



JUSTIFICATION:

Original concrete is deteriorated and needs to be replaced to improve safety for pedestrians and bicyclists. Deteriorated concrete has the potential to break apart and create hazards.



STATUS:

COST TO COMPLETE PROJECT		REMAINING PRIOR YEARS FUNDS	
Design	\$10,000		
Construction	\$125,000		
		CURRENT REQUEST	
		301 Capital Improvement Fund	\$135,000
PROJECT TOTAL:	\$135,000	TOTAL FY 17-18 CIP FUNDING:	\$135,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-18 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
301 Capital Improvement Fund					
8187 Stamped Concrete Replacement-Strand					
8187-4200 Contract Services					
8187-4201 Contract Serv/Private	0	0	0	0	135,000
Total Contract Services	0	0	0	0	135,000
Total Stamped Concrete Replacement-Strand	0	0	0	0	135,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-2018**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: STREET AND HIGHWAY IMPROVEMENTS		301-8188-4201

PROJECT NO./TITLE: CIP 17-188 Strand Bikeway and Walkway Improvements at 35th Street
(Scope previously included in "CIP 15-657 ADA Improvements – Various Locations")



PROJECT DESCRIPTION:
Provide smoother transition for bicyclists travelling from the City of Hermosa Beach to the City of Manhattan Beach via The Strand at 35th Street. The project will also consider the addition of a dedicated ADA path to provide greater ADA accessibility to The Strand.

JUSTIFICATION:
Increase connectivity between the City of Hermosa Beach and the City of Manhattan Beach and increase ADA accessibility.

STATUS:

COST TO COMPLETE PROJECT	REMAINING PRIOR YEARS FUNDS
Design \$30,000	
Construction \$200,000	
	CURRENT REQUEST
	301 Capital Improvement Fund \$230,000
PROJECT TOTAL: \$230,000	TOTAL FY 17-18 CIP FUNDING: \$230,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-18 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
301 Capital Improvement Fund					
8188 Strand Bikeway and Walkway Improvements - 35th					
8188-4200 Contract Services					
8188-4201 Contract Serv/Private	0	0	0	0	230,000
Total Contract Services	0	0	0	0	230,000
Total Strand Bikeway and Walkway Improvements - 35th	0	0	0	0	230,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-2018**

DEPARTMENT: PUBLIC WORKS **PRIORITY NO.:** **ACCOUNT NO.:**
CATEGORY: STREET AND HIGHWAY IMPROVEMENTS 301-8189-4201

PROJECT NO./TITLE: CIP 17-189 Intersection Improvements – Hermosa Avenue



PROJECT DESCRIPTION:
 Intersection improvements along Hermosa Avenue between 2nd Street and 24th Street to enhance pedestrian safety.
 FY 17/18 – Design
 FY 18/19 - Construction

JUSTIFICATION:
 Hermosa Avenue is a wide street with high pedestrian use. New intersection improvements are needed to enhance pedestrian safety.

STATUS:

COST TO COMPLETE PROJECT		REMAINING PRIOR YEARS FUNDS	
Design	\$30,000		
Construction	\$125,000		
		CURRENT REQUEST	
		301 Capital Improvement Fund	\$30,000
PROJECT TOTAL:	\$155,000	TOTAL FY 17-18 CIP FUNDING:	\$30,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-18 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
301 Capital Improvement Fund					
8189 Intersection Improvements - Hermosa Ave					
8189-4200 Contract Services					
8189-4201 Contract Serv/Private	0	0	0	0	30,000
Total Contract Services	0	0	0	0	30,000
Total Intersection Improvements - Hermosa Ave	0	0	0	0	30,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-18**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Sewer Improvements		160-8416-4201

PROJECT NO./TITLE: CIP 17-416 Sewer Improvements – Various Locations
(Incorporates scope for repairs from ‘CIP 15-403 Sewer Rehabilitation Program – Sewer Master Plan and Emergency Repairs’)



PROJECT DESCRIPTION:

This project includes design and construction of sewer improvements and repairs based on new Sewer Master Plan.

Design will include improvements for multiple fiscal years. Estimated construction cost outlays in future years are shown in the Five Year Capital Improvement Plan. FY 17/18 costs are noted below in the Cost to Complete Project.

JUSTIFICATION:

The City’s Sanitary sewer system is aging and in need of extensive rehabilitation.

COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS
Design \$250,000	
Construction FY17/18 \$1,007,085	
Project Management//Inspection/Soil Testing \$75,000	
Construction FY 19-22 \$4,500,000	
	CURRENT REQUEST
	160 Sewer Fund \$1,332,085
PROJECT TOTAL: \$5,832,085	TOTAL FY 17-18 CIP FUNDING: \$1,332,085



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
160 Sewer Fund					
8416 Sewer Improvements Various Locations					
8416-4200 Contract Services					
8416-4201 Contract Serv/Private	0	0	0	0	1,332,085
Total Contract Services	0	0	0	0	1,332,085
8416 Sewer Improvements Various Locations	0	0	0	0	1,332,085

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-2018**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Storm Drain Improvements		161-8417-4201

PROJECT NO./TITLE: CIP 17-417 Storm Drain Improvements – Various Locations
(Scope incorporates repairs from ‘CIP 16-415 Storm Drain Master Plan and Emergency Repairs’)



PROJECT DESCRIPTION:

Storm drain improvements throughout the City. Locations will be determined and prioritized as specified in the City’s Storm Drain Master Plan to address areas of deficiencies, ponding, or in need of repairs as well as areas where additional storm drains are needed.

This project will also address emergency repairs required at various locations throughout the City including:

- Beach outfall improvements at 20th Street.
- Gutter flow improvements at Ardmore Ave. at 21st St.
- Drainage improvements at Beach Dr., Loma Dr., and Sunset Dr.

Design will include improvements for multiple fiscal years. Estimated construction cost outlays in future years are shown in the Five Year Capital Improvement Plan. FY 17/18 costs are noted below in the Cost to Complete Project.

JUSTIFICATION:

Storm Drain Master Plan indicates that there are areas of deficiencies, ponding, or in need of repairs as well as areas where additional storm drains are needed.

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$225,000		
Construction FY 17/18	\$856,842		
Project Management/Inspection	\$60,000		
Construction FY 19-22	\$4,000,000		
		CURRENT REQUEST	
		161 Storm Drain Fund	\$664,090
PROJECT TOTAL:	\$5,141,842	TOTAL FY 17-18 CIP FUNDING:	\$664,090



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
161 Storm Drain Fund					
8417 Storm Drain Improvements Various Locations					
8417-4200 Contract Services					
8417-4201 Contract Serv/Private	0	0	0	0	664,090
Total Contract Services	0	0	0	0	664,090
8417 Storm Drain Improvements Various Locations	0	0	0	0	664,090

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-18**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Park Improvements		301-8504-4201

PROJECT NO./TITLE: CIP 15-504 Greenbelt Root Barrier System



PROJECT DESCRIPTION

Tree root barrier installation is necessary along the Greenbelt to redirect tree and shrub roots down and away from hardscapes. This will decrease costly root damage to streets like cracks and buckled sidewalks while preserving the health and beauty of mature trees.

JUSTIFICATION:

There is no existing root barrier system and the City recently performed street improvements along the streets adjacent to the Greenbelt including Valley Drive and Ardmore Avenue.

STATUS:

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Assessment	\$4,000	301 Capital Improvement Fund	\$40,000
Construction	\$36,000		
		CURRENT REQUEST	
PROJECT TOTAL:	\$40,000	TOTAL FY 17-18 CIP FUNDING:	\$40,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-18 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
301 Capital Improvement Fund					
8504 Greenbelt Root Barrier System					
8504-4200 Contract Services					
8504-4201 Contract Serv/Private	0	40,000	0	0	40,000
Total Contract Services	0	40,000	0	0	40,000
Total Greenbelt Root Barrier System	0	40,000	0	0	40,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-18**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Park Improvements		001-8538-4201 125-8538-4201
PROJECT NO./TITLE: CIP 13-538 Citywide Park Master Plan		
	PROJECT DESCRIPTION:	
	Update the City's 1990 Park Master Plan that will include the assessment of park and recreational facilities including playground equipment, irrigation, lighting, an improvement opportunities assessment and a comprehensive maintenance plan.	
	JUSTIFICATION:	
		The existing Parks Master Plan is from 1990 and out dated. A new master plan is necessary to address the parks needs now and in the future.
		STATUS:
		Master Plan Consultant Award FY 16/17 Park Master Plan – FY 17/18
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS
Update City's existing Park Master Plan, includes needs and site assessment	\$144,320	001 General Fund \$69,320
		CURRENT REQUEST
		125 Park/Rec Facility Tax Fund \$75,000
PROJECT TOTAL:		TOTAL FY 17-18 CIP FUNDING:
\$144,320		\$144,320



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-18 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
8538 Citywide Park Master Plan					
8538-4200 Contract Services					
8538-4201 Contract Serv/Private	0	93,592	24,272	24,272	69,320
Total Contract Services	0	93,592	24,272	24,272	69,320
Total Citywide Park Master Plan	0	93,592	24,272	24,272	69,320
125 Park/Rec Facility Tax Fund					
8538 Citywide Park Master Plan					
8538-4200 Contract Services					
8538-4201 Contract Serv/Private	0	246,965	14,186	121,965	75,000
Total Contract Services	0	246,965	14,186	121,965	75,000
Total Citywide Park Master Plan	0	246,965	14,186	121,965	75,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-18**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Park Improvements		150-8540-4201

PROJECT NO./TITLE: CIP 16-540 South Park Improvements - Phase II



PROJECT DESCRIPTION:

Complete ADA Improvements at the parking lots and perimeter rail-fence at the upper parking lot adjacent to the park's entrance path.

STATUS:

Completed FY 16/17:

- Additional playground equipment was installed.
- Repairs to the slope next to the slide were completed, as well as the addition of a rubber pad for landing at the bottom of concrete slide. Slope and electrical repairs were also completed.
- The donor bricks were installed.
- Park furnishings and shade structures were installed.

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Construction	\$86,440	150 Grant Fund ¹	\$116,440
Youth Employment Program Payment	\$30,000		
		¹ LA Co Open Space Fund	
		CURRENT REQUEST	
PROJECT TOTAL:	\$116,440	TOTAL FY 17-18 CIP FUNDING:	\$116,440



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-18 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
150 Grant Fund					
8540 South Park Phase II					
8540-4200 Contract Services					
8540-4201 Contract Serv/Private	0	300,000	0	183,560	116,440
Total Contract Services	0	300,000	0	183,560	116,440
Total South Park Phase II	0	300,000	0	183,560	116,440

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-2018**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Sewer/Storm Drain Improvements		301-8542-4201

PROJECT NO./TITLE: CIP 16-542 Stormwater/Urban Run-off Diversion Project on Greenbelt



PROJECT DESCRIPTION:

The Hermosa Greenbelt Infiltration Project is the highest priority project identified in the Beach Cities Enhanced Watershed Management Program (EWMP). The Project has been approved for Prop 1 funding by SWRCB. The \$3 million grant and accompanying \$3 million matching funds will engineer, plan, design and construct the infiltration system at the south end of the Greenbelt (between 2nd Street and Herondo Street). Project components include:

- Engineering Studies
- Final Design & Engineering, and Construction Drawings
- Construction and Final Inspection
- Education and Outreach

This is a joint project between the Beach Cities Watershed Management Group member agencies. Hermosa Beach's portion of the matching funds is 10%, based on the contributing tributary to the project.

JUSTIFICATION:

Project meets the City's NPDES permit requirements to improve water quality in receiving waters. The total cost of the project is \$6,000,000 and Hermosa Beach's portion of the match amount is 13.6% (\$816,000).

STATUS:

FY 17-18: Site Analysis, Engineering Studies, Final Design & Engineering, and Construction Drawings.
FY 18-19: Construction and Final Inspection, Education and Outreach

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Site Analysis, Engineering Studies, Final Design & Engineering, and Construction Drawings.	\$180,000	301 Capital Improvement Fund	\$60,000
Construction, Education and Outreach, FY18/19	\$616,000		
Inspection	\$20,000		
		CURRENT REQUEST	
		301 Capital Improvement Fund ¹	\$120,000
		¹ Hermosa Beach Matching Funds – increase from last year's estimate	
PROJECT TOTAL:	\$816,000	TOTAL FY 17-18 CIP FUNDING:	\$180,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
301 Capital Improvement Fund					
8542 Stormwater/Urban Runoff Diversion Project on Greenbelt					
8542-4200 Contract Services					
8542-4201 Contract Serv/Private					
	0	60,000	0	0	180,000
Total Contract Services					
	0	60,000	0	0	180,000
Total Stormwater/Urban Runoff Diversion Project on Greenbelt					
	0	60,000	0	0	180,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-18**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Park Improvements		125-8543-4201

PROJECT NO./TITLE: CIP 17-543 Fort Lots-O-Fun Park Improvements



PROJECT DESCRIPTION:

Design park improvements including replacement of play equipment and retaining wall. Preliminary design will consider incorporating the Prospect School site and/or building as part of the park.

JUSTIFICATION:

Park has not been upgraded since 2005 and play equipment and wall are in poor condition.

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Preliminary Design	\$30,000		
		CURRENT REQUEST	
		125 Parks/Rec Facility Tax Fund	\$30,000
PROJECT TOTAL:	\$30,000	TOTAL FY 17-18 CIP FUNDING:	\$30,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-18 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
125 Park/Rec Facility Tax Fund					
8543 Fort Lots-O-Fun Park Improvements					
8543-4200 Contract Services					
8543-4201 Contract Serv/Private	0	0	0	0	30,000
Total Contract Services	0	0	0	0	30,000
Total Fort Lots-O-Fun Park Improvements	0	0	0	0	30,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-18**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Park Improvements		301-8544-4201

PROJECT NO./TITLE: CIP 17-544 Feasibility, Greenbelt Path



PROJECT DESCRIPTION:
Feasibility study to determine the need for a path on the Greenbelt that increases accessibility for the disabled and boosts accessibility for all.



JUSTIFICATION:
Increase accessibility and enjoyment on the Greenbelt.

STATUS:

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Study	\$28,000		
		CURRENT REQUEST	
		301 Capital Improvement Funds	\$28,000
PROJECT TOTAL:	\$28,000	TOTAL FY 17-18 CIP FUNDING:	\$28,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-18 BUDGET**


	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
301 Capital Improvement Fund					
8544 Feasibility, Greenbelt Path					
8544-4200 Contract Services					
8544-4201 Contract Serv/Private	0	0	0	0	28,000
Total Contract Services	0	0	0	0	28,000
Total Feasibility, Greenbelt Path	0	0	0	0	28,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-18**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Park Improvements		125-8545-4201

PROJECT NO./TITLE: CIP 17-545 Clark Stadium Bleachers

	<p>PROJECT DESCRIPTION:</p> <p>The purpose of this project is to improve the bleachers at the Clark Stadium, and to construct new stairs for access to the bleachers that comply with ADA standards. This work will also address the damages on the concrete pathway at the west entrance of the park. The damages are due to invasive tree roots.</p>
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	<p>JUSTIFICATION:</p> <p>Improvements are needed to comply with ADA requirements and latest building codes for replacement of the non-conforming stairs.</p>
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	<p>STATUS:</p>
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COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Preliminary Design	\$30,000		
		CURRENT REQUEST	
		125 Parks/Rec Facility Tax Fund	\$30,000
PROJECT TOTAL:	\$30,000	TOTAL FY 17-18 CIP FUNDING:	\$30,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-18 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
125 Park/Rec Facility Tax Fund					
8545 Clark Stadium Bleachers					
8545-4200 Contract Services					
8545-4201 Contract Serv/Private	0	0	0	0	30,000
Total Contract Services	0	0	0	0	30,000
Total Clark Stadium Bleachers	0	0	0	0	30,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-18**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Park Improvements		301-8546-4201
PROJECT NO./TITLE: CIP 17-546 Citywide Park Improvements (Scope for this project was previously included in CIP 13-538 Parks Master Plan)		
	PROJECT DESCRIPTION:	
	This project includes landscaping and other improvements to the following parks:	
	<u>Sports Park Upgrades:</u> Valley, Clark Field, South Park	
	<u>Neighborhood Parks:</u> Shaffer, Sand Hill, Noble, Seaview, Scout, Greenwood, 8th/Valley, Fort Lots-o-Fun, 4th/Prospect, Edith Rodaway Friendship, 5th/Prospect, 3rd/Prospect, Ardmore, Kay Etow, Bi-Centennial, Ocean View, Moondust	
		<u>Hermosa Valley Greenbelt/Trail</u>
		JUSTIFICATION:
		Many parks lack sufficient greenery and irrigation. The irrigation systems are in need of major upgrades and repairs.
		STATUS:
		Improvements completed in FY 16/17 include:
		<ul style="list-style-type: none"> • Fort Lots-O-Fun Landscaping and Irrigation Improvements • Hermosa Median Landscaping and Tree Replacement • New Greenbelt Tree and Shrub Planting • Noble Park Planter Improvements • Turf Replacement and Landscaping Improvements at Seaview Park • Replacement of Irrigation Controllers at Various Parks
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS
Landscaping/Construction	\$125,000	
		CURRENT REQUEST
		301 Capital Improvement Fund \$125,000
		<small>¹ Funds transferred from CIP 13-538 Parks Master Plan</small>
PROJECT TOTAL:	\$125,000	TOTAL FY 17-18 CIP FUNDING: \$125,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-18 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
301 Capital Improvement Fund					
8546 Citywide Park Improvements					
8546-4200 Contract Services					
8546-4201 Contract Serv/Private	0	0	0	0	125,000
Total Contract Services	0	0	0	0	125,000
Total Citywide Park Improvements	0	0	0	0	125,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-18**

DEPARTMENT: PUBLIC WORKS & COMMUNITY DEVELOPMENT	PRIORITY NO.:	ACCOUNT NO.: 001-8609-4201
CATEGORY: Public Building and Ground Improvements		

PROJECT NO./TITLE: CIP 12-609 Downtown Strategic Plan Implementation



PROJECT DESCRIPTION:

The purpose of this project is to develop a strategic economic plan for the Civic Center Complex and Downtown core in order to stimulate economic growth for the City's downtown area and the City as a whole, including leveraging city assets and development of key private sites to complement and stimulate re-investment in the downtown area.

The Downtown Core Revitalization Strategy (Roma Design Group, 2014) provided a conceptual plan focused on the downtown per Council direction.

PROJECT DESCRIPTION CONTINUED:

This project to be programmed/budgeted as follows:

Phase I

Strategic Plan: Completed FY 14-15

Phase II

- Pier Plaza: Improvements to Pier Plaza may include enhancements to the existing landscape including artificial grass spaces/tiles, carousel, art installation, mobile library, kiosks, play structures, fountains and/or sculptural elements, and signage.
- Assessment of lighting needs in the Downtown area and may include additional lighting in Parking Lot A.

Phase III

- Pier Plaza: Conceptual Plans including Architectural and Engineering Plans, Specifications and Estimate

Phase IV

- Downtown parking solutions: Parking Needs Assessment, and Financial Options. Conceptual Architectural Plans and Estimates, Preliminary Engineering Study using General Plan Update in regard to Parking studies and Appraisals
- Preparation of Architectural Design, Structural and Engineering Plans and Specifications

STATUS:

Project on hold in FY 16/17. Staff to implement Phase II in FY 17/18; pending Council direction.

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Planning	\$100,000	001 General Fund	\$166,750
Engineering, Architectural Plans and Estimate	\$1,100,000		
Estimated indirect costs,	\$500,000		
Construction Management, Inspection, Permits			
Construction	\$10,000,000		
		CURRENT REQUEST	
PROJECT TOTAL:	\$11,700,000	TOTAL FY 17-18 CIP FUNDING:	\$166,750



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
8609 Downtown Strategic Plan Implementation					
8609-4200 Contract Services					
8609-4201 Contract Serv/Private	17,328	176,100	0	0	166,750
Total Contract Services	17,328	176,100	0	0	166,750
Total Downtown Strategic Plan Implementation	17,328	176,100	0	0	166,750

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-2018**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Public Buildings and Ground Improvements		301-8611-4201

PROJECT NO./TITLE: CIP 16-611 City Hall Replacement
(Previously named City Hall General Improvement)



PROJECT DESCRIPTION:
Design and construction of a new City Hall.

JUSTIFICATION:
The City Hall/Civic Center was constructed circa 1963. Although, renovations of the architectural floor plan were performed in 2001, the facility is in need of major architectural, energy-efficient, electro-mechanical and seismic upgrades. Replacement of the facility was recommended in the latest Comprehensive Citywide Building and Facilities Condition Assessment report.

STATUS:


COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Estimated Indirect costs including Space Planning, Architecture and Design, Engineering, Permits, Testing & Inspection, and Construction Management	\$6,514,791	301 Capital Improvement Fund	\$100,000
Estimated Construction	\$22,672,750	CURRENT REQUEST	
PROJECT TOTAL:	\$29,187,541	TOTAL FY 17-18 CIP FUNDING:	\$100,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
301 Capital Improvement Fund					
8611 City Hall Replacement					
8611-4200 Contract Services					
8611-4201 Contract Serv/Private	0	100,000	0	0	100,000
Total Contract Services	0	100,000	0	0	100,000
Total City Hall Replacement	0	100,000	0	0	100,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-2018**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Public Buildings and Ground Improvements		001-8614-4201 301-8614-4201
PROJECT NO./TITLE: CIP 16-614 Police Facilities Improvements		
 <p>PROJECT DESCRIPTION:</p> <p>The project involves:</p> <ul style="list-style-type: none"> • Creating additional secured storage for property and evidence. • Consolidation of range and armory equipment. • Installation of new updated locks on secured doors in the police department; includes key fobs and keypad access at all doors. • Upgrade to outside Police sign. • Building of office space and storage on PD ramp; includes installing new flooring, paint, and updated HVAC system, and furniture. • Renovation of the jail Livescan, booking, and kitchen area; requires customized cabinets to comply with jail standards, painting, and additional furniture. • Improved security measures will be added to the Record's (lobby) windows. • Expansion of the downstairs Watch Commander's office and creation of Report Writing Room. This new working space will be primarily used for report writing and training, and as a break area when needed. 	<p>JUSTIFICATION:</p> <p>Current flat key system is no longer supported and not able to be repaired. Several locks are in need of repair.</p> <p>Installation of new storage system on the Police Ramp is needed to store Police Officer Duty Bags, police equipment, and emergency response gear. The old generator was removed and the improvements to the area, including repair and repavement of the ramp foundation are necessary. The current Police sign is old and faded.</p> <p>The jail booking area is outdated and in need of improvement. The renovation will complement the upgrades to the records working space conducted last year. Increased security measures need to be added to the Record's windows to provide adequate safety for the building and Police Department staff.</p> <p>The Police Department is committed to providing a positive work environment, where officers can comfortably complete required duties. The availability of a new report writing room will allow officers to complete reports and training in a quiet and uninterrupted environment, increasing officer productivity. Additionally, this area will provide added space for Watch Commander/Sergeant files and equipment.</p> <p>STATUS:</p> <p>Completed secure storage for property and evidence, consolidation of range and armory equipment, and repair of ramp foundation</p>	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS
Design	\$20,000	001 General Fund
Construction	\$142,000	\$66,720
		CURRENT REQUEST
		301 Capital Improvement Fund
		\$95,280
PROJECT TOTAL:	\$162,000	TOTAL FY 17-18 CIP FUNDING:
		\$162,000



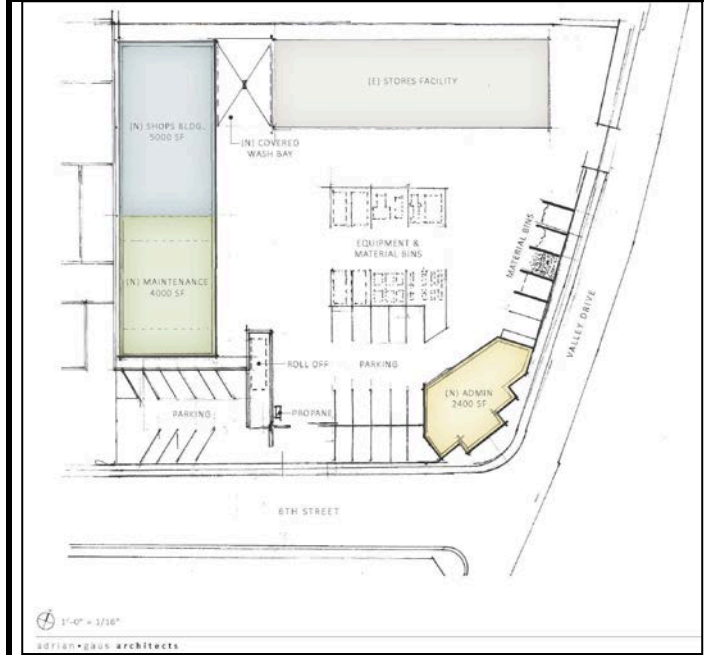
**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
8614 Police Facilities Improvements					
8614-4200 Contract Services					
8614-4201 Contract Serv/Private	41,252	66,720	0	0	66,720
Total Contract Services	41,252	66,720	0	0	66,720
Total Police Facilities Improvements	41,252	66,720	0	0	66,720
301 Capital Improvement Fund					
8614 Police Facilities Improvements					
8614-4200 Contract Services					
8614-4201 Contract Serv/Private	0	0	0	0	95,280
Total Contract Services	0	0	0	0	95,280
Total Police Facilities Improvements	0	0	0	0	95,280

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-18**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Public Buildings and Ground Improvements		001-8615-4201 301-8615-4201

PROJECT NO./TITLE: CIP 15-615 New Corporate Yard Facilities



PROJECT DESCRIPTION:

The scope of work for FY 2017/18 will consist of developing design and construction documents for the new City Yard based on the 2016 Concept Studies that include:

- Adding a second pre-fabricated steel building at the City Yard to house the vehicle maintenance facility, paint shop, and contract services equipment.
- Construction of a new wood framed City Yard administrative services building.
- Sitework, demolition, drainage improvements, paving, fencing, retaining walls as required and new covered washbay.
- Hazardous Waste Mitigation

JUSTIFICATION:

The current facility is outdated and in need of replacement. Onsite facilities are in poor condition and do not meet seismic code requirements.

STATUS:

Updated/revised concept plans and environmental compliance review completed in FY16/17.


COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Concept Studies, Environmental Review/Hazardous Waste Mitigation	\$110,000		
Design/Construction Documents, Surveys, Permits, Testing, Inspection, Construction Management	\$323,400		
Estimated Construction	\$1,960,000		
Contingency	\$196,000		
PROJECT TOTAL:	\$2,589,400	CURRENT REQUEST	
		001 General Fund	\$55,183
		301 Capital Improvement Fund	\$127,577
		TOTAL FY 17-18 CIP FUNDING:	\$182,760



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
8615 New Corporate Yard Facilities					
8615-4200 Contract Services					
8615-4201 Contract Serv/Private	700	50,000	7,210	50,000	55,183
Total Contract Services	700	50,000	7,210	50,000	55,183
Total New Corporate Yard Facilities	700	50,000	7,210	50,000	55,183
 301 Capital Improvement Fund					
8615 New Corporate Yard Facilities					
8615-4200 Contract Services					
8615-4201 Contract Serv/Private	0	0	0	0	127,577
Total Contract Services	0	0	0	0	127,577
Total New Corporate Yard Facilities	0	0	0	0	127,577

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-2018**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Public Buildings and Ground Improvements		301-8618-4201
PROJECT NO./TITLE: CIP 16-618 Police Building Replacement		
	PROJECT DESCRIPTION:	
	Renovations to the existing 15,600 SF Police Building including interior, exterior, potential seismic upgrades, ADA upgrades, and site improvements. Improvements will ensure the upgrades comply with the Essential Services Act of the California Building Code.	
	JUSTIFICATION:	
		The Facility was constructed circa 1959 and is in need of architectural, seismic and numerous code requirement upgrades. Improvement will include renovating the building to a modern and efficient law enforcement facility. Replacement of the facility was recommended in the latest Comprehensive Citywide Building and Facilities Condition Assessment report.
		STATUS:
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS
Estimated indirect costs including Space Planning, Architecture, Design, Engineering, Permits, Testing & Inspection, and Construction Management	\$9,041,314	301 Capital Improvement Fund
Estimated Construction	\$32,853,871	\$100,000
		CURRENT REQUEST
PROJECT TOTAL:	\$41,895,185	TOTAL FY 17-18 CIP FUNDING: \$100,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
301 Capital Improvement Fund					
8618 Police Building Replacement					
8618-4200 Contract Services					
8618-4201 Contract Serv/Private	0	100,000	0	0	100,000
Total Contract Services	0	100,000	0	0	100,000
Total Police Building Replacement	0	100,000	0	0	100,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-18**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Public Building and Ground Improvements		122-8629-4201 123-8629-4201

PROJECT NO./TITLE: CIP 16-629 Municipal Pier Repairs



PROJECT DESCRIPTION:
Preparation of a pier structural assessment report by consultant to develop a multi-year program for repairs of structural supporting elements of the municipal pier.

STATUS:

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Structural assessment report	\$35,000	122 Tyco Fund	\$139,665
Design	\$20,000	123 Tyco Tidelands	\$3,728
Construction	\$105,000		
Inspection	\$10,000		
		CURRENT REQUEST	
		122 Tyco Fund	\$26,607
PROJECT TOTAL:	\$170,000	TOTAL FY 17-18 CIP FUNDING:	\$170,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
122 Tyco Fund					
8629 Municipal Pier Structural Assessment and Repairs					
8629-4200 Contract Services					
8629-4201 Contract Serv/Private	0	139,665	0	0	166,272
Total Contract Services	0	139,665	0	0	166,272
Total Municipal Pier Structural Assessment and Repairs	0	139,665	0	0	166,272
123 TycoTidelands Fund					
8629 Municipal Pier Structural Assessment and Repairs					
8629-4200 Contract Services					
8629-4201 Contract Serv/Private	0	3,728	0	0	3,728
Total Contract Services	0	3,728	0	0	3,728
Total Municipal Pier Structural Assessment and Repairs	0	3,728	0	0	3,728

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-18**

DEPARTMENT: PUBLIC WORKS & CITY MANAGER **PRIORITY NO.:** **ACCOUNT NO.:**
CATEGORY: Public Building and Ground Improvements 001-8634-4201

PROJECT NO./TITLE: CIP 15-634 Community Center Roof Repair and Replacement and Solar Photovoltaic Installation



PROJECT DESCRIPTION:

- Perform necessary roof repairs and replacement at the Community Center including the installation of Thermoplastic Polyolefin (TPO) single-ply reflective roofing, with infrastructure to accommodate the building's maximum solar system potential; and
- Design, procure, engineer, install, interconnect and commission an optimized photovoltaic solar system (PV system) for the Community Center roofs. The PV system at the Community Center shall be installed upon the TPO roof and will not be visible from the ground and will not damage the historic fabric of this landmark building.

JUSTIFICATION:

The Hermosa Beach City Council's 2014-2019 Strategic Plan outlines using reusable energy in the City. Hermosa Beach Municipal Carbon Neutral Plan recommends the City take a highly-visible climate-action step to install solar photovoltaic systems on municipal property. This project will perform necessary roof repairs and replacement at the Community Center and reduce municipal energy costs as well as reducing the City's greenhouse gas emissions.

STATUS:

The Project is expected to commence in May 2017.


COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Roof Repair and Replacement	\$227,500	001 General Fund	\$497,500
Roof-mount Solar PV system	\$270,000		
		CURRENT REQUEST	
PROJECT TOTAL:	\$497,500	TOTAL FY 17-18 CIP FUNDING:	\$497,500



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
8634 Community Center Solar Photovoltaic Installation					
8634-4200 Contract Services					
8634-4201 Contract Serv/Private	0	500,000	2,500	2,500	497,500
Total Contract Services	0	500,000	2,500	2,500	497,500
Total Community Center Solar Photovoltaic Installation	0	500,000	2,500	2,500	497,500

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-2018**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Public Building and Ground Improvements		001-8650-4201 301-8650-4201
PROJECT NO./TITLE: CIP 15-650 Community Center General Improvement – Phase III		
	PROJECT DESCRIPTION:	
	<ol style="list-style-type: none"> 1) Painting of the Community Center exterior, doors and minor repairs/ architectural work. 2) Painting the entire Community Center interior; includes all interior classrooms, hallways, restrooms, Senior Activity Center, any exposed conduit and offices as well as moldings, handrails and door frames; and excludes storage rooms, 2nd Story Theater, Community Theater and the gymnasium. 3) Remediation of mostly exterior lead-based paint. 4) Replace all 15 wall heaters and HVAC system in Theater. 5) Resurface all Community Center tennis courts. 6) Replace floors in South Wing hallways. 	
	JUSTIFICATION:	
	<p>The Community Center is approximately 75-years old and in need of numerous repairs and upgrades including painting and roof repairs. The building exterior was last painted in 2002. Additionally, a 2016 lead assessment identified necessary and immediate remediation of interior and exterior lead-based paint.</p> <p>Due to the buildings high-use, it is in need of interior paint throughout. The wall heaters are either not working or not functioning properly, resulting in rooms being unusable at times. The HVAC unit for the Community Theater consistently has issues due to the size of the Community Theater. A larger or second unit would be helpful to reduce the strain.</p>	
STATUS:		
<p>South Wing Rewiring and Theatre Lights - Completed FY 13-14. North Wing Electrical Repairs - Completed FY 14-15</p>		
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS
Exterior/Interior Paint	\$230,000	001 General Fund \$47,139
Lead Inspections/Remediation	\$35,861	301 Capital Improvement Fund \$150,000
Heating and A/C Replacement	\$175,000	
Resurfacing Tennis Courts	\$52,000	CURRENT REQUEST
Floor Replacement	\$30,000	001 General Fund \$289,861
PROJECT TOTAL:	\$522,861	TOTAL FY 17-18 CIP FUNDING: \$487,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
8650 Community Center General Improvements- Phase III					
8650-4200 Contract Services					
8650-4201 Contract Serv/Private	0	83,000	33,665	35,861	337,000
Total Contract Services	0	83,000	33,665	35,861	337,000
Total Community Center Phase III	0	83,000	33,665	35,861	337,000
301 Capital Improvement Fund					
8650 Community Center General					
8650-4200 Contract Services					
8650-4201 Contract Serv/Private	0	150,000	0	0	150,000
Total Contract Services	0	150,000	0	0	150,000
Total Community Center Phase III	0	150,000	0	0	150,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-18**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Public Building and Ground Improvements		301-8660-4201

PROJECT NO./TITLE: CIP 15-660 Municipal Pier Electrical Repairs



PROJECT DESCRIPTION:

The pier electrical repairs will involve the replacement of existing conduit, junction boxes, connections and wiring so that the lights can be functional. The project will also eliminate the service box towards the end of the pier and create a new service connection point for the foghorn at the end of the pier.

This project will also include the replacement of the bollard lighting at the pier with new LED lighting fixtures or a substitute lamp post to be selected during the design phase.

JUSTIFICATION:

Existing junction boxes and connections, and wiring are damaged and corroded. The existing conduits are not easily accessible. New conduit and wiring needed for the foghorn to eliminate the service box at the end of the Pier.

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Engineering Design	\$35,000	301 Capital Improvement Fund	\$206,000
Construction	\$235,000		
Inspection Services	\$16,000		
		CURRENT REQUEST	
		301 Capital Improvement Fund	\$80,000
PROJECT TOTAL:	\$286,000	TOTAL FY 17-18 CIP FUNDING:	\$286,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
301 Capital Improvement Fund					
8660 Municipal Pier Electrical Repairs					
8660-4200 Contract Services					
8660-4201 Contract Serv/Private	0	206,000	0	0	286,000
Total Contract Services	0	206,000	0	0	286,000
8660 Municipal Pier Electrical Repairs	0	206,000	0	0	286,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-18**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Public Building and Ground Improvements		150-8668-4201

PROJECT NO./TITLE: CIP 15-668 Library Community Needs Assessment Phase I & II
(Previously named 'Library Needs Assessment')



PROJECT DESCRIPTION:

Phase I of the Library needs assessment is completed which consisted of assessing the condition of the City's library facility, community programs, community needs and space planning analysis.

Phase II consists of preparation of conceptual designs and estimates for renovation and expansion of existing building or adding a second floor to the existing building (before preparation of renovation schemes for the existing building, the structural condition must be assessed to make sure that the building is not beyond its useful life), or construction of a two (2) story library building at the existing location, or construction of a new library at a new site.

Funding is reimbursed to the City through the Library's Excess Operating Funds through agreement with the County Library.

JUSTIFICATION:

To facilitate future improvements of the library facility and to provide future facility needs and possibilities.

STATUS:

Phase I of the Library needs assessment is completed which consisted of assessing the condition of the City's library facility, community programs, community needs and space planning analysis.

COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS
Needs Assessment \$38,710	
Structural condition assessment and conceptual designs \$60,000	
	CURRENT REQUEST
	150 Grants Fund \$60,000
PROJECT TOTAL: \$98,710	TOTAL FY 17-18 CIP FUNDING: \$60,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
150 Grant Fund					
8668 Library Community Needs Assessment Phases I & II					
8668-4200 Contract Services					
8668-4201 Contract Serv/Private	0	38,710	28,458	38,170	60,000
Total Contract Services	0	38,710	28,458	38,170	60,000
Total Library Community Needs Assessment Phases I & II	0	38,710	28,458	38,170	60,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-18**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Public Building and Ground Improvements		301-8669-4201

PROJECT NO./TITLE: CIP 15-669 New Zero Net Energy City Park Restrooms & Renovation (Previously named 'Fort Lots-O-Fun and Seaview Parkette Restrooms'; combined with 'South Park Restroom Renovations', and 'Clark Field Restroom Improvements')



PROJECT DESCRIPTION

This project consists of:

Fort Lots-O-Fun

Construction of ADA compliant restroom; no existing restroom facilities at this park.

Seaview Parkette

Construction of ADA compliant restroom; no existing restroom facilities at this park.

South Park

Design and construction of new ADA Compliant restroom at South Park. Upgrades and renovations to existing restrooms.

Clark Field

Construction of ADA compliant restroom; existing restrooms are in poor condition and need to be replaced.

JUSTIFICATION:

Existing restrooms at South Park and Clark Field are in poor condition and need to be replaced and or renovated. Fort Lots-O-Fun and Seaview Parkette do not have restroom facilities.

STATUS:

Design – FY16/17
Construction – FY17/18

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$130,000	301 Capital Improvement Fund	\$612,000
Construction	\$955,000		
		CURRENT REQUEST	
		301 Capital Improvement Fund	\$473,000
PROJECT TOTAL:	\$1,085,000	TOTAL FY 17-18 CIP FUNDING:	\$1,085,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
301 Capital Improvement Fund					
8669 City Park Restroom Renovations					
8669-4200 Contract Services					
8669-4201 Contract Serv/Private	0	87,000	0	0	1,085,000
Total Contract Services	0	87,000	0	0	1,085,000
Total City Park Restroom Renovations	0	87,000	0	0	1,085,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-18**

DEPARTMENT: PUBLIC WORKS & CITY MANAGER	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Public Building and Ground Improvements		301-8670-4201

PROJECT NO./TITLE: CIP 15-670 Installation of Grates in Tree Wells on Pier Plaza



PROJECT DESCRIPTION:
This Project will install iron tree grates in existing tree wells on Pier Plaza and Loreto Plaza.

Remaining funds will be used for Downtown beautification projects including the replacement of trash receptacle lids on The Strand, installing tree grates on Hermosa Avenue, and replacing some of the trash receptacles on Pier Avenue with solar trash compactors.

JUSTIFICATION:
The Hermosa Beach City Council's 2014-2019 Strategic Plan identifies the Downtown Revitalization Strategy as a Policy Priority. In addition to aesthetic enhancement, the grates will reduce litter and cigarette butt accumulation in tree wells and extend the same grates on Pier Avenue through Pier Plaza.

STATUS:
In FY 2016-17, eighteen (18) custom tree grates were purchased and installed around sixteen (16) palm trees on Pier Plaza and two (2) trees in Loreto Plaza.

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Fabrication and Delivery of Grates on Pier Plaza	\$77,981	301 Capital Improvement Fund	\$76,924
Installation of Tree Grates on Hermosa Ave	\$12,000		
Fabrication and Delivery of Grates on Hermosa Ave	\$31,925		
Installation of Tree Grates on Hermosa Ave.	\$20,000		
Fabrication and Delivery of Trash Receptacle Lids for Strand	\$35,000		
Trash Compactors for Pier Avenue	\$41,000		
		CURRENT REQUEST	
		301 Capital Improvement Fund	\$51,001
PROJECT TOTAL:	\$217,906	TOTAL FY 17-18 CIP FUNDING:	\$127,925



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
301 Capital Improvement Fund					
8670 Installation of Grates in Tree Wells on Pier Plaza					
8670-4200 Contract Services					
8670-4201 Contract Serv/Private	0	166,905	0	89,981	127,925
Total Contract Services	0	166,905	0	89,981	127,925
Total Installation of Grates in Tree Wells on Pier Plaza	0	166,905	0	89,981	127,925

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-18**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Building and Ground Improvements		001-8672-4201 715-8672-4201

PROJECT NO./TITLE: CIP 15-672 Council Chambers Improvements



PROJECT DESCRIPTION:

Project will replace audio visual equipment in the Council Chambers. Additional enhancements may be considered that would increase the scope and budget of the project by as much as \$140,000 depending on the equipment selected.

JUSTIFICATION:

City Council meetings are a gateway that residents use to communicate with elected officials and participate in local government and policy making. The project will provide audio visual equipment to enhance communication between residents and the City Council.

STATUS:

In Design

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$30,000	715 Equipment Replacement Fund	\$57,556
Audio/Visual Equipment	\$153,765		
		CURRENT REQUEST	
		001 General Fund	\$106,209
		715 Equipment Replacement Fund	\$20,000
PROJECT TOTAL:	\$183,765	TOTAL FY 17-18 CIP FUNDING:	\$183,765



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
8672 Council Chamber Improvements					
8672-4200 Contract Services					
8672-4201 Contract Serv/Private	0	0	0	0	106,209
Total Contract Services	0	0	0	0	106,209
8672 Council Chamber Improvements	0	0	0	0	106,209
715 Equipment Replacement Fund					
8672 Council Chamber Improvements					
8672-4200 Contract Services					
8672-4201 Contract Serv/Private	0	163,765	0	0	77,556
Total Contract Services	0	163,765	0	0	77,556
8672 Council Chamber Improvements	0	163,765	0	0	77,556

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-18**

DEPARTMENT: PUBLIC WORKS & CITY MANAGER **PRIORITY NO.:** **ACCOUNT NO.:**
CATEGORY: Public Building and Ground Improvements 301-8675-4201

PROJECT NO./TITLE: CIP 16-675 Pier Plaza Lamp Post Replacement



PROJECT DESCRIPTION:

The project will replace 22 Lamp Posts on Pier Plaza with new posts and lights to improve lighting and aesthetics on the Plaza.

JUSTIFICATION:

The existing 22 light poles and fixtures on Pier Plaza were installed in 1996 and are in disrepair. They will be replaced with poles and LED lights and fixtures that reflect the City's architecture and commitment to public safety.

STATUS:

Purchase and Installation in FY 17-18

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Construction	\$75,000	301 Capital Improvement Fund	\$71,922
		CURRENT REQUEST	
PROJECT TOTAL:	\$75,000	TOTAL FY 17-18 CIP FUNDING:	\$71,922



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
301 Capital Improvement Fund					
8675 Pier Plaza Lamp Post Replacement					
8675-4200 Contract Services					
8675-4201 Contract Serv/Private	0	75,000	1,705	1,705	71,922
Total Contract Services	0	75,000	1,705	1,705	71,922
Total Pier Plaza Lamp Post Replacement	0	75,000	1,705	1,705	71,922

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-18**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Public Building and Ground Improvements		122-8678-4201 123-8678-4201

PROJECT NO./TITLE: CIP 16-678 Municipal Pier Use Options and Feasibility Study



PROJECT DESCRIPTION:
Study to determine the possible uses for the Municipal Pier. Project will include community engagement and consider improvements to the Pier as well as the feasibility of a structure at the end of the Pier.

STATUS:

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Study	\$85,000	122 Tyco Fund	\$35,000
		123 Tyco Tidelands Fund ¹	\$50,000
		¹ \$50,000 Advance from the Tyco Fund, to be reimbursed with future Tidelands revenue from the new undersea cable project.	
		CURRENT REQUEST	
PROJECT TOTAL:	\$85,000	TOTAL FY 17-18 CIP FUNDING:	\$85,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
122 Tyco					
8678 Municipal Pier Use Options and Feasibility Study					
8678-4200 Contract Services					
8678-4201 Contract Serv/Private	0	35,000	0	0	35,000
Total Contract Services	0	35,000	0	0	35,000
Total Municipal Pier Use Options and Feasibility Study	0	35,000	0	0	35,000
123 Tyco Tidelands					
8678 Municipal Pier Use Options and Feasibility Study					
8678-4200 Contract Services					
8678-4201 Contract Serv/Private	0	50,000	0	0	50,000
Total Contract Services	0	50,000	0	0	50,000
Total Municipal Pier Use Options and Feasibility Study	0	50,000	0	0	50,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-18**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Public Building and Ground Improvements		150-8682-4201 301-8682-4201

PROJECT NO./TITLE: CIP 16-682 Electric Vehicle and Bicycle Transportation Infrastructure Expansion



PROJECT DESCRIPTION

The project will install a rapid electric vehicle charging station, expand bicycle parking and capture and treat stormwater run-off from road and parking surfaces.

- PCH/11th Place Intersection– Install one rapid electric vehicle charging station.
- Manhattan Ave/14th Street (Parking Lot D) – Design and install a bicycle corral, electric vehicle charging stations and dedicated neighborhood electric vehicle parking spaces in combination with interlocking pavers and swales with low-water use landscaping for stormwater capture and retention.

JUSTIFICATION:

The City is allocated Federal Surface Transportation Program — Local Funds (Federal STP-L) every year to use on public road, pedestrian and bicycle infrastructure, and transit capital projects. These funds are due to expire and will be used to expand electric vehicle charging infrastructure, bicycle infrastructure and capture and retain run-off from road surfaces to improve water quality in Santa Monica Bay.

STATUS:

A Fast Charger has been purchased and installed at PCH/11th Place (Community Center Parking Lot)

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$23,000	150 Grants Fund ¹	\$205,410
Construction PCH/11 th Pl.	\$26,854		
Construction Manhattan Ave./14 th St. (Parking Lot D)	\$233,000		
		¹ LACTMA STP-L Exchange Funds, 2013	
		CURRENT REQUEST	
		301 Capital Improvement Fund	\$50,590
PROJECT TOTAL:	\$282,854	TOTAL FY 17-18 CIP FUNDING:	\$256,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
150 Grant Fund					
8682 Electical Vehicle and Bicycle Transportation Intrastructure Expansion					
8682-4200 Contract Services					
8682-4201 Contract Serv/Private	0	232,264	26,854	26,854	205,410
Total Contract Services	0	232,264	26,854	26,854	205,410
Total 8682 Electical Vehicle and Bicycle Transportation Intrastructure Expansion	0	232,264	26,854	26,854	205,410
301 Capital Improvement Fund					
8682 Electical Vehicle and Bicycle Transportation Intrastructure Expansion					
8682-4200 Contract Services					
8682-4201 Contract Serv/Private	0	0	0	0	50,590
Total Contract Services	0	0	0	0	50,590
Total 8682 Electical Vehicle and Bicycle Transportation Intrastructure Expansion	0	0	0	0	50,590

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-18**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Public Building and Ground Improvements		001-8683-4201 301-8683-4201

PROJECT NO./TITLE: CIP 17-683 Bard Street Closure



PROJECT DESCRIPTION:

Closure of Bard Street to pedestrian traffic to prevent public access to safety vehicles and facilities by securing the area with fences and gates.

Project includes:

- Relocation of Friends of the Library, to provide storage facility as an adequate working space, \$45,000
- Fencing, motorized gates and intercoms, \$45,000
- Installation of panic hardware and electronic access system, \$10,000
- Security systems (IT, cameras, key system, etc.), \$15,000

JUSTIFICATION:

Public Safety vehicles and facilities need to be secure. The primary reasons are: 1.) The Drug Enforcement Agency and State law mandates that narcotics and other medication used by paramedics be secured to prevent theft; 2.) The backing of fire apparatus on a street open to the public creates safety and liability issues; 3.) The Police Department's concern over safety of officers; and 4.) Numerous documented and undocumented incidents related to vandalism and damage to City Public Safety facilities, vehicles, and employee's personal vehicles.

STATUS:

COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS
Construction \$115,000	001 General Fund \$60,000
	¹ Transfers from: PD 001-2101-4102 \$30,000 FD 001-2201-4317 \$25,000 FD 001-2201-4305 \$ 5,000
	CURRENT REQUEST
	301 Capital Improvement Fund \$55,000
PROJECT TOTAL: \$115,000	TOTAL FY 17-18 CIP FUNDING: \$115,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
8683 Bard Street Closure					
8683-4200 Contract Services					
8683-4201 Contract Serv/Private	0	0	0	0	60,000
Total Contract Services	0	0	0	0	60,000
Total Bard Street Closure	0	0	0	0	60,000
301 Capital Improvement Fund					
8683 Bard Street Closure					
8683-4200 Contract Services					
8683-4201 Contract Serv/Private	0	0	0	0	55,000
Total Contract Services	0	0	0	0	55,000
Total Bard Street Closure	0	0	0	0	55,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-2018**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Public Buildings and Ground Improvements		301-8684-4201

PROJECT NO./TITLE: CIP 17-684 Emergency Operations Center (EOC) Renovations



PROJECT DESCRIPTION:

This project includes the following:

Construction Costs

- Construction of a new restroom for the EOC.
- Purchase and installation of six new window air conditioning units.
- Upgrade electrical system to support new window a/c units.
- New flooring and paint.
- Construction of an IT equipment closet.
- Upgrade Kitchen space.
- Historical Building Certificate of Appropriateness.
- Data lines and electrical upgrades for phone lines.

Equipment Costs

- IT equipment including switch upgrade, 1 small printer, 1 large capacity printer, 2 UPC batteries, and firewall.
- Office equipment for briefing space (8 chairs, 2 tables, 1 couch).
- Purchase and installation of the 2 phones.
- Security Improvements to include new key fob locking system.

JUSTIFICATION:

Lack of existing restroom facilities and air conditioning at EOC. Very poor condition of existing flooring, paint and electrical system. The current IT closet needs to be in a temperature controlled environment to prevent overheating and operational impacts. Restrooms and printing capability within the EOC is a necessity to ensure efficient emergency response when activated and to ensure the safety of the responding staff. The EOC is housed within a building that is deemed historical. Therefore, a review by the Historical consultant will be required to determine if the window air conditioning is allowable and determine the need for a Certificate of Appropriateness.

STATUS:

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$18,000		
Equipment	\$48,000		
Construction	\$120,500		
		CURRENT REQUEST	
		301 Capital Improvement Fund	\$186,500
PROJECT TOTAL:	\$186,500	TOTAL FY 17-18 CIP FUNDING:	\$186,500



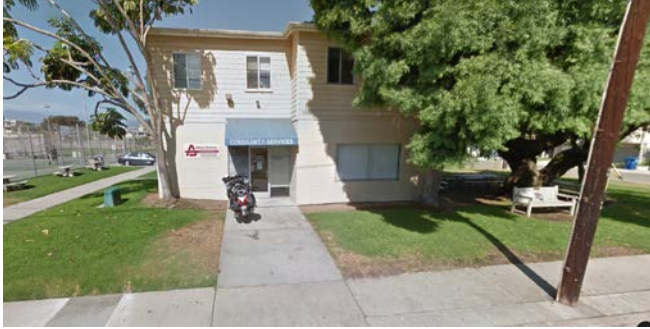
**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
301 Capital Improvement Fund					
8684 Emergency Operations Center Renovations					
8684-4200 Contract Services					
8684-4201 Contract Serv/Private	0	0	0	0	186,500
Total Contract Services	0	0	0	0	186,500
Total Emergency Operations Center Renovations	0	0	0	0	186,500

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-18**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Public Building and Ground Improvements		715-8685-4201

PROJECT NO./TITLE: CIP 17-685 Community Services Building Improvements



PROJECT DESCRIPTION

Community Services (Base 3) building improvements.

Project Includes:

- Expanded kitchen area with new cabinets and counter top.
- Replacement of appliances and seating area.
- Upgrade to electrical system.
- New lockers for CSO Locker Room

JUSTIFICATION:

Breakroom remodel: The purpose of the project is to improve the working and break environment for Community Service employees where they can feel valued and appreciated. The current break room is in poor condition and in need of functional and aesthetic renovations. The completion of this project will further the City's goal to provide a more livable, sustainable city for both residents and employees.

Locker Replacement for CSO Locker Room: The purchase of new lockers for CSO, Men and Women, locker rooms. The current lockers are unfit for officer storage. The new, customized lockers will be large enough to fit CSO uniform, gear, essential equipment, and will provide additional storage for personal items. The lockers will be similar to those in the Police Department's officer locker rooms.

STATUS:

COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS
Construction \$16,800	
	CURRENT REQUEST
	715 Equipment Replacement Fund \$16,800
PROJECT TOTAL: \$16,800	TOTAL FY 17-18 CIP FUNDING: \$16,800



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
715 Equipment Replacement Fund					
8685 Community Services Building Improvements					
8685-4200 Contract Services					
8685-4201 Contract Serv/Private	0	0	0	0	16,800
Total Contract Services	0	0	0	0	16,800
Total Community Services Building Improvements	0	0	0	0	16,800

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-18**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Public Building and Ground Improvements		140-8687-4201

PROJECT NO./TITLE: CIP 17-687 ADA Improvements at Various Locations



PROJECT DESCRIPTION:

The project proposes:

Improvements and relocation of sidewalks, curb ramps, and obstructions in highly traversed areas within the City in order to follow the Americans with Disabilities Act (ADA) and meet the latest Federal Standards.

STATUS:

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$17,000		
Construction	\$111,000		
Contingency	\$11,000		
Inspection	\$11,000		
		CURRENT REQUEST	
		140 CDBG Funds	\$150,000
PROJECT TOTAL:	\$150,000	TOTAL FY 17-18 CIP FUNDING:	\$150,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
140 Community Development Block Grant					
8687 ADA Improvements at Various Locations					
8687-4200 Contract Services					
8687-4201 Contract Serv/Private	0	0	0	0	150,000
Total Contract Services	0	0	0	0	150,000
Total ADA Improvements at Various Locations	0	0	0	0	150,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-18**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Public Building and Ground Improvements		301-8689-4201

PROJECT NO./TITLE: CIP 17-689 Clark Building Renovations



PROJECT DESCRIPTION:

The project proposes:

1. Design
2. Interior Painting and associated wall repairs – throughout.
3. Kitchen Remodel - including new flooring, cabinetry, appliances and countertops.
4. Restrooms Remodel (men and women's) - including new flooring, fixtures, stalls, and toilets, and ADA upgrades.
5. Replacement of Wall Heaters.
6. Stage and acoustic improvements.



JUSTIFICATION:

Due to heavy use of this facility by people of all ages, the interior walls are in need of paint. It's been several years since its last painting.

The restrooms as well as the kitchen are very dated. Repairs to kitchen appliances and restroom fixtures are common due to numerous malfunctions.

Stage and acoustic improvements are needed to address future use of Clark Building for events.

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$20,000		
Construction	\$115,000		
		CURRENT REQUEST	
		301 Capital Improvement Funds	\$135,000
PROJECT TOTAL:	\$135,000	TOTAL FY 17-18 CIP FUNDING:	\$135,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-2018 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
301 Capital Improvement Fund					
8689 Clark Building Renovations					
8689-4200 Contract Services					
8689-4201 Contract Serv/Private	0	0	0	0	135,000
Total Contract Services	0	0	0	0	135,000
Total Clark Building Renovations	0	0	0	0	135,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2017-18**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Public Building and Ground Improvements		001-8690-4112
PROJECT NO./TITLE: CIP 17-690 Citywide Maintenance Enhancement/Clean-Up, Staff Augmentation		
	PROJECT DESCRIPTION: Provide staff augmentation for supplemental maintenance and clean-up Citywide.	
	JUSTIFICATION: There is a backlog of faded signs/curbs that need to be replaced and painted throughout the City as well as areas that require additional clean-up and beautification.	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS
Staff Augmentation	\$50,000	
		CURRENT REQUEST
		001 General Fund \$50,000
PROJECT TOTAL:	\$50,000	TOTAL FY 17-18 CIP FUNDING: \$50,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2017-18 BUDGET**

	<i>2015-16 Expended</i>	<i>2016-17 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2016-17 Yr. End Est</i>	<i>2017-18 Dept Request</i>
001 General Fund					
8690 Citywide Maintenance Enhancement/Clean-Up, Staff Augmentation					
8690-4100 Personsal Services					
8690-4112 Part Time/Temporary	0	0	0	0	50,000
Total Personal Services	0	0	0	0	50,000
Total Citywide Maintenance Enhancement/Clean-Up, Staff Augmentation	0	0	0	0	50,000

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**5 YEAR
CAPITAL
IMPROVEMENT
PROGRAM**



City of Hermosa Beach
 Department of Public Works
Capital Improvement Program
 For Fiscal Years 2017-18 Thru 2021-22

PROJECT NAME	FY17-18 ¹	FY18-19	FY 19-20	FY 20-21	FY 21-22	UNFUNDED AMOUNT	TOTALS
STREET AND HIGHWAY IMPROVEMENTS							
CIP 12-143 PCH/Aviation Beautification Project	1,098,855					43,105,715	44,204,570
CIP 16-159 Street Improvements - 24th Street	90,000					0	90,000
CIP 12-160 PCH Traffic Improvements	220,966					0	220,966
CIP 15-162 Beach Drive Green Alley (Previously named 'Porous Concrete on Beach Drive')	187,500					0	187,500
CIP 14-168 Bike Friendly Street Improvements (Previously named "Valley Drive Sharrows", "Bike Friendly Routes on 22nd St./Monterey Blvd. & Longfellow Ave.)	20,000					0	20,000
CIP 14-173 8th Street SR2S Improvements	1,058,917					0	1,058,917
CIP 16-174 Street Improvements - Various Locations	596,253					0	596,253
CIP 16-184 Pacific Coast Highway Sidewalk Improvements	100,000					0	100,000
CIP 16-185 ADA Improvements on PCH Between 2nd St. and 21st St.	168,762					0	168,762
CIP 17-186 Street Improvements - Various Locations	1,240,000	1,205,000	1,205,000	1,205,000	1,205,000	4,820,000	6,060,000
CIP 17-187 Stamped Concrete Replacement on the Strand	135,000					0	135,000
CIP 17-188 Strand Bikeway and Walkway Improvements at 35th Street	230,000					0	230,000
CIP 17-189 Intersection Improvements - Hermosa Avenue	30,000	125,000				125,000	155,000
SUBTOTAL	5,176,253	1,330,000	1,205,000	1,205,000	1,205,000	48,050,715	53,226,968
SEWER/STORM DRAIN IMPROVEMENTS							
CIP 17-416 Sewer Improvements - Various Locations	1,332,085	1,125,000	1,125,000	1,125,000	1,125,000	4,500,000	5,832,085
CIP 17-417 Storm Drain Improvements - Various Locations	664,090	1,000,000	1,000,000	1,000,000	1,000,000	4,000,000	4,664,090
Beach Cities Enhanced Watershed Management Plan Implementation	0					3,036,500	3,036,500
SUBTOTAL	1,996,175	2,125,000	2,125,000	2,125,000	2,125,000	11,536,500	13,532,675
PARKS IMPROVEMENTS							
CIP 15-504 Greenbelt Root Barrier System	40,000					0	40,000
CIP 13-538 Citywide Park Master Plan	144,320					14,628,778	14,773,098
CIP 16-540 South Park Phase II	116,440					0	116,440
CIP 16-542 Stormwater/Urban Run-Off Diversion Project on Greenbelt	180,000	636,000				636,000	816,000
CIP 17-543 Fort Lots-O-Fun Park Improvements	30,000					0	30,000
CIP 17-544 Greenbelt Decomposed Granite Path	280,000					0	280,000
CIP 17-545 Clark Stadium Bleachers	30,000					0	30,000
CIP 17-546 Citywide Parks Improvements	125,000					0	125,000
SUBTOTAL	945,760	636,000	0	0	0	15,264,778	16,210,538

¹ Detail sheets for all projects with 2017-18 amounts are included only in the 2017-18 section and are not included in the 5 Year CIP section




City of Hermosa Beach
 Department of Public Works
Capital Improvement Program
 For Fiscal Years 2017-18 Thru 2021-22

PROJECT NAME	FY17-18 ¹	FY18-19	FY 19-20	FY 20-21	FY 21-22	UNFUNDED AMOUNT	TOTALS
PUBLIC BUILDINGS AND GROUNDS IMPROVEMENTS							
CIP 12-609 Downtown Strategic Plan Implementation	166,750					11,356,572	11,523,322
CIP 16-611 City Hall Replacement	100,000					29,087,541	29,187,541
CIP 14-614 Police Facilities Improvements	162,000						162,000
CIP 15-615 New Corporate Yard Facility	182,760					2,356,640	2,539,400
CIP 16-618 Police Building Replacement	100,000					41,795,185	41,895,185
CIP 16-629 Municipal Pier Structural Assessment and Repairs	170,000					0	170,000
CIP 15-634 Community Center Solar Photovoltaic Installation	497,500					0	497,500
CIP 15-650 Community Center General Improvements Phase III	487,000					0	487,000
CIP 15-660 Municipal Pier Electrical Repairs	286,000					0	286,000
CIP 15-668 Library Community Needs Assessment Phase I & II (Previously named 'Library Needs Assessment')	60,000					0	60,000
CIP15- 669 City Park Restroom Renovations (Previously named 'Fort Lots-O-Fun and Seaview Parkette Restrooms'; combined with 'South Park Restroom Renovations', and 'Clark Field Restroom Improvements')	1,085,000					0	1,085,000
CIP 15-670 Installation of Grates in Tree Wells on Pier Plaza	127,925					0	127,925
CIP 15-672 Council Chamber Improvements	183,765					0	183,765
CIP 16-675 Pier Plaza Lamp Post Replacement	71,922					0	71,922
CIP 16-678 Municipal Pier Use Options and Feasibility Study	85,000					0	85,000
CIP 16-682 Electrical Vehicle and Bicycle Transportation Infrastructure Expansion	256,000					0	256,000
CIP 17-683 Bard Street Closure	115,000					0	115,000
CIP 17-684 Emergency Operations Center Renovations	186,500					0	186,500
CIP 17-685 Community Services Building Improvements	16,800					0	16,800
CIP 17-687 ADA Improvements - Various Locations	150,000					0	150,000
CIP 17-689 Clark Building Renovations	135,000					0	135,000
Community Center and Theater Improvements	0					6,500,000	6,500,000
SUBTOTAL	4,624,922	0	0	0	0	91,095,938	95,720,860
ANNUAL PROJECT COST TOTALS	12,743,110	4,091,000	3,330,000	3,330,000	3,330,000	165,947,931	178,691,041

¹ Detail sheets for all projects with 2017-18 amounts are included only in the 2017-18 section and are not included in the 5 Year CIP section

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST**

DEPARTMENT: PUBLIC WORKS		PRIORITY NO.:		ACCOUNT NO.:	
CATEGORY: Sewer/Storm Drain Improvements					
PROJECT NO./TITLE: Beach Cities Enhanced Watershed Management Plan Implementation					
		<p>PROJECT DESCRIPTION:</p> <p>This project is for engineering, planning and design, permitting, and construction of infiltration projects and distributed green streets described in the Beach Cities Enhanced Watershed Management Program for the City of Hermosa Beach.</p> <p>Projects include a Hermosa Beach Infiltration Trench located on the beach at the City's southern border, the Hermosa Beach infiltration trench under the Hermosa Beach Greenbelt, and Distributed Green Streets at priority locations throughout the City.</p>			
		<p>JUSTIFICATION:</p> <p>Project meets the City's NPDES permit requirements to implement BMP projects described in the EWMP for the Santa Monica Bay Watershed by 2021 to improve water quality.</p>			
		<p>STATUS:</p> <p>CIP 16-542 Stormwater/Urban Run-Off Diversion Project on Greenbelt, \$816,000 is funded for FY17/18</p> <p>CIP 15-162 Beach Drive Green Alley, \$187,500 is funded for FY 17/18</p>			
COST TO COMPLETE PROJECT			REMAINING PRIOR YEAR FUNDS		
Site Analysis, Engineering Studies, Final Design & Engineering, Construction Drawings, Permitting, and Construction.					
			CURRENT REQUEST		
PROJECT TOTAL: Range \$2,200,000-\$3,036,500			TOTAL FY 17-18 CIP FUNDING:		None

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST**

DEPARTMENT: PUBLIC WORKS **PRIORITY NO.:** **ACCOUNT NO.:**
CATEGORY: Public Buildings and Ground Improvements

PROJECT NO./TITLE: Community Center and Theater Improvements (Previously names Community Center General Improvement and Community Center Theater Upgrades)



PROJECT DESCRIPTION:

Renovations to the existing 33,814 SF Community Center including interior, exterior, potential seismic upgrades, ADA upgrades, and site improvements.

Renovation of the existing 20,200 SF Theater including new ceilings, acoustics, stage upgrades, lighting, audio, seating, pre-function areas, and overall finish upgrades.

JUSTIFICATION:

The Community Center is approximately 75-years and in need of architectural, seismic and numerous code requirement upgrades. Improvement will include renovating the center to a modern energy efficient multipurpose facility. Renovation of the facility is recommended to extend the service life of the building.

The Theater is approximately 75-years and is in need of major exterior and interior improvements to serve as a modern Community Entertainment Center.

STATUS:

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Estimated Indirect costs including: Space Planning, Architecture, Engineering, Permits, Testing & Inspection, and Construction Management	\$650,000		
Estimated Construction	\$5,850,000		
		CURRENT REQUEST	

PROJECT TOTAL: **\$6,500,000** **TOTAL FY 16-17 CIP FUNDING:** **None**

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5 - YEAR FORECAST

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May 15, 2017

Honorable Mayor and Councilmembers:

ANALYSIS OF FINANCIAL AND ECONOMIC ENVIRONMENT

The five-year forecast focuses on the General Fund since the majority of the city’s operating expenses are paid from this fund. A brief overview of the 2017-18 Preliminary Budget is included.

The 2017-18 budget reflects the policy of maintaining a contingency or “rainy day fund” of 16% of operating expenditures, or \$5.7 million. This is a best practice recommended by the Government Finance Officers Association (GFOA) and an adopted city financial policy.

Revenue. Revenue in the General Fund shows an increase of 4%. The change in budget estimates for some of the largest revenue sources are shown below:

Largest Revenue Source 2017-18

Revenue	Change
Secured Property Tax	5.7%
Sales Tax	<1%
Utility User Tax	0%
Transient Occupancy Tax	1%
Property Tax In Lieu of VLF	7%
Licenses and Permits	30%*
Fines and Forfeitures	4%
Service Charges	5%

* Due to permits for a large development

Expenditures. Expenditures in the General Fund increased by 2.4%. Personnel costs represent 61% of expenditures in the General Fund. While there appears to be a 2.7% decrease in personnel costs, this is a result of transitioning the sworn Fire personnel from City to County employment that is anticipated to take place around January 1, 2018. The Fire Department personnel costs will be replaced with ongoing contract services and legacy City Fire Department costs, including California Public Employees’ Retirement System (CalPERS) and Other Post-Employment Benefits (OPEB) unfunded liabilities. The following positions were also added since the 2016-17 budget: a full-time permanent Community Services Officer for increased enforcement from 8am to 2 am, a full-time temporary Public Works Inspector, and a part-time temporary Public Works Intern.

Apart from the added positions, the only salary increases included are step increases for employees with less than five years of service.

Employee benefit estimates appear to be flat due to the transitioning of the Fire Department staff to the County. Without the Fire Department, there is a 7% increase because of an assumed 14% health insurance increase effective January 1, 2018. Retirements costs increase by 9% primarily due to contribution policy changes (3rd year), changes in assumptions such as mortality (2nd year), and investment returns. Further information regarding these factors will be provided later in the forecast.

Private contract services decreased by 12% due to a number of one-time expenditures in 2016-17, including oil litigation, additional engineering and land development support, document imaging, and elevator repairs.

Capital Improvements. New capital funding of \$800,000 is provided from the General Fund for Capital Improvement Projects which is consistent with previous years.

Five-Year Forecast 2018-19 through 2022-23

As reflected in the economic measures presented below, average median home prices are improving across the board at the national, state, and city levels. The U.S. unemployment rate is near a 9-year low and California is at a 10-year low. Hotel occupancy through February 2017 is 80% compared to 79% in 2016 as shown in the economic measures below.

Comparative Economic Measures

Measure	U.S.	U.S.	Los Angeles	Los Angeles	Hermosa Beach	Hermosa Beach
	2017	2016	2017	2016	2017	2016
Unemployment March (Preliminary)	4.5% ⁸	5% ⁸	4.3% ¹	5% ¹	1.8% ¹	2.1% ¹
Median Home Price- Average Thru March	\$236,400 ²	\$221,400 ²	\$569,000 ²	\$458,900 ²	\$1,550,000 ⁷	\$1,362,000 ³
Hotel Occupancy Rate (Jul Thru Jan)			82% ⁴	83% ⁴	80% ⁵	79% ⁵
Consumer Price Index - All Urban Consumer s - March	2.4 ⁸	0.09 ⁸	2.7 ⁸	1.7 ⁸		

Forecast Assumptions Largest Revenue Sources

Revenue	Change
Secured Property Tax	3.7%
Sales Tax	2%
Utility User Tax	0%
Transient Occupancy Tax	3%
Property Tax In Lieu of VLF	3.7%
Licenses and Permits	3%
Fines and Forfeitures	
Municipal Fines	0%
Parking Fines	2%
Service Charges	3%

These assumptions result in a conservative revenue forecast of 2.6% growth per year.

One-time revenue of \$1.1 million for Building Permits, General Plan Maintenance Fees, and Plan check Fees are not included in the forecast past 2017-18.

Additionally, ambulance transport fees and other Fire Services revenue of \$251,318 are not included past the 6 months budgeted in 2017-18, pending further discussions on ambulance transport operations.

Expenditure Assumptions used in the forecast:

- Salaries are assumed to be flat in 2016-17. The city has been in labor negotiations with all 7 groups, 2 of which settled just prior to publication of this document. Scenario 4 includes funds for negotiations as approved by the City Council through 2016-17 through 2018-19. For illustrative purposes, 2% is included for 2019-20 through 2022-23.
- The 6 months of City Fire Department costs were removed beginning in 2018-19 and replaced with a full year of County Fire District and legacy costs.
- Contract services decreased in 2017-18 due to oil litigation costs and General Plan expenditures in the prior year. A 3% annual COLA is assumed for contracts.
- Assumed a 4% annual increase for County Fire and South Bay Regional Public Communications Authority contracts.
- Election costs of \$50,000 were included for years 2017-18, 2019-20, and 2022-23, when the City transitions to holding its elections on a statewide election date.
- No Retirement Stabilization funds were used to balance any of the forecast years. The balance is \$1,000,000. A recommendation for these funds will be included in the Draft Financial Plan.

- The transfer from the General Fund of utility user tax revenue to the Storm Drain Fund is constant at \$700,000, to be used to cover ongoing needs.
- Hermosa Beach implemented second tier retirement plans as of July 2011. The City also has a third tier which resulted from the Public Employees' Pension Reform Act (PEPRA) effective 1/1/13.

Group	Tier 1 Plan	Tier 2 Plan	PEPRA Plan
Police	3% @ 50	2% @ 50	2.7% @ 57
Fire	3% @ 55	2% @ 50	2.7% @ 57
Miscellaneous	2% @ 55	2% @ 60	2% @ 62

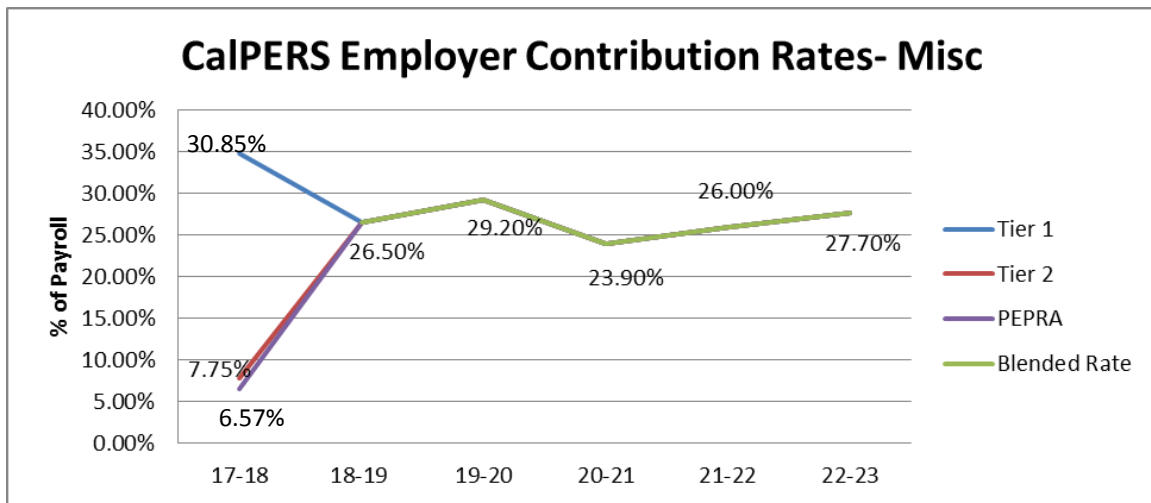
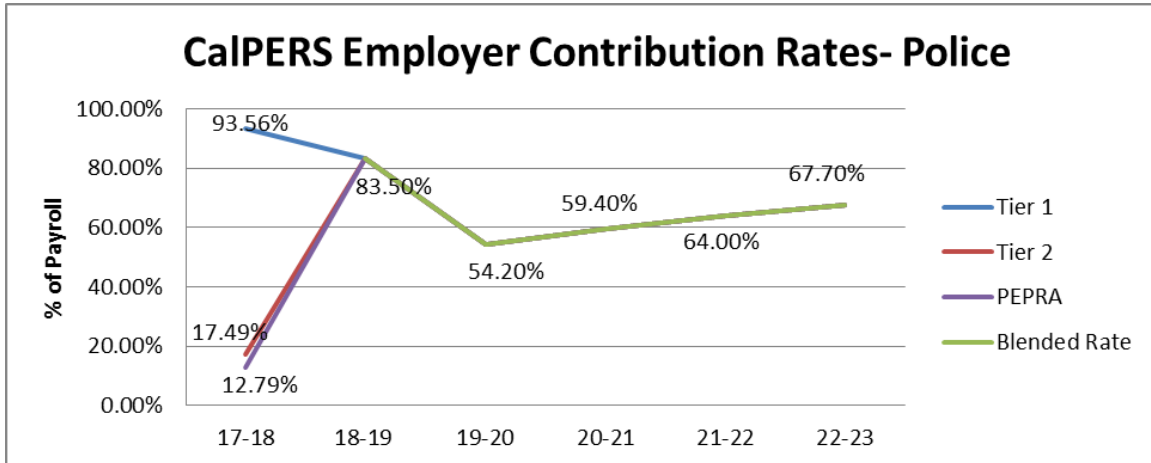
Employer rates from CalPERS for all tiers show in the following retirement graphs for 2017-18, with blended rates shown thereafter. The expected rates were projected by an independent actuary in May 2017 since CalPERS does not provide rates beyond 2017-18 and one year thereafter. The projected rates factor in the recent CalPERS change in discount rates from 7.5% to 7%, which will be implemented over a 3 year period beginning in 2018-19.

The drop in 2019-20 shown in the following graphs reflects the payoff of the Police Group Side Fund (which is the liability that existed in 2003 when CalPERS "pooled" our plans with other cities of similar size). When the Police Side Fund pays off in 2019-20, there is a projected drop in rates of 29.3 points. The Miscellaneous Group Side Fund also pays off in 2020-21, with a projected drop of 5.3 points. When the Financial Plan is presented later this year, it will include a discussion regarding the utilization of the CalPERS savings.

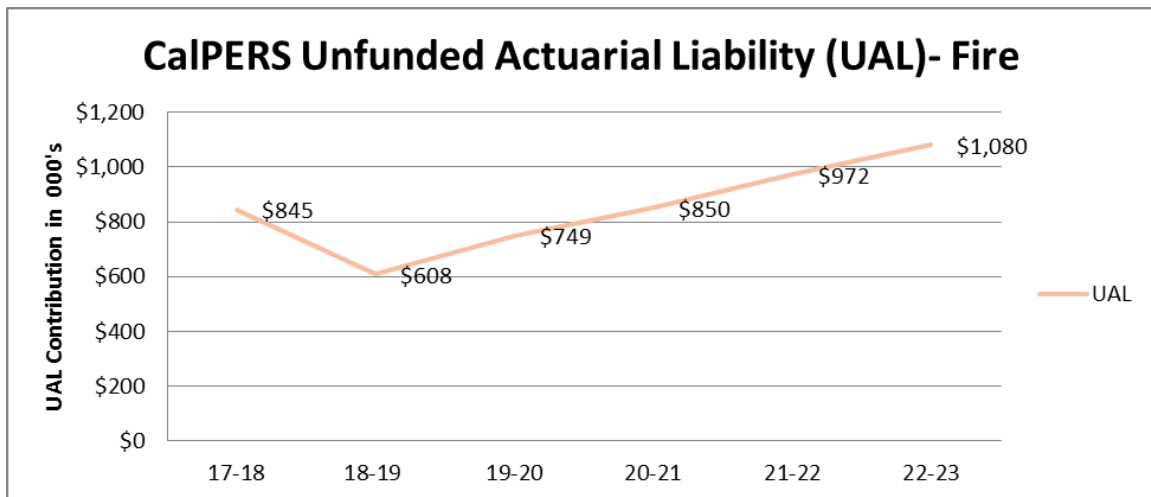
After the Fire Department transitions to the County, the City will only be responsible for paying the Fire Department's retirement costs related to the value of past service benefits, referred to as the unfunded actuarial liability (UAL). The "normal cost" portion of the retirement costs, which relate to the current service benefits, will end. The following graph depicts the UAL for Fire, with the decrease in 18-19 attributable to the payoff of the Fire Group Side Fund.

Based on the actuarial report referenced above, the overall increase in retirement costs is 9% the first year of the forecast. Year 2 shows a decline of 19% due to the Police Side Fund payoff. Years 3, 4, and 5 shows increases of 1%, 8%, and 7% respectively. The City is very fortunate that the side funds are paying off (thereby reducing our rates) at the same time that CalPERS is lowering their discount rate (which increases rates).

CalPERS Retirement Employer Contribution Rates (% of Payroll)



CalPERS Retirement Unfunded Liability Contribution- Fire



Impact of CalPERS Policy on Employer Rates

Historical investment returns for CalPERS are as follows:

10 years	5.1%
5 years	6.8%
3 years	6.9%
6/30/16	.6%

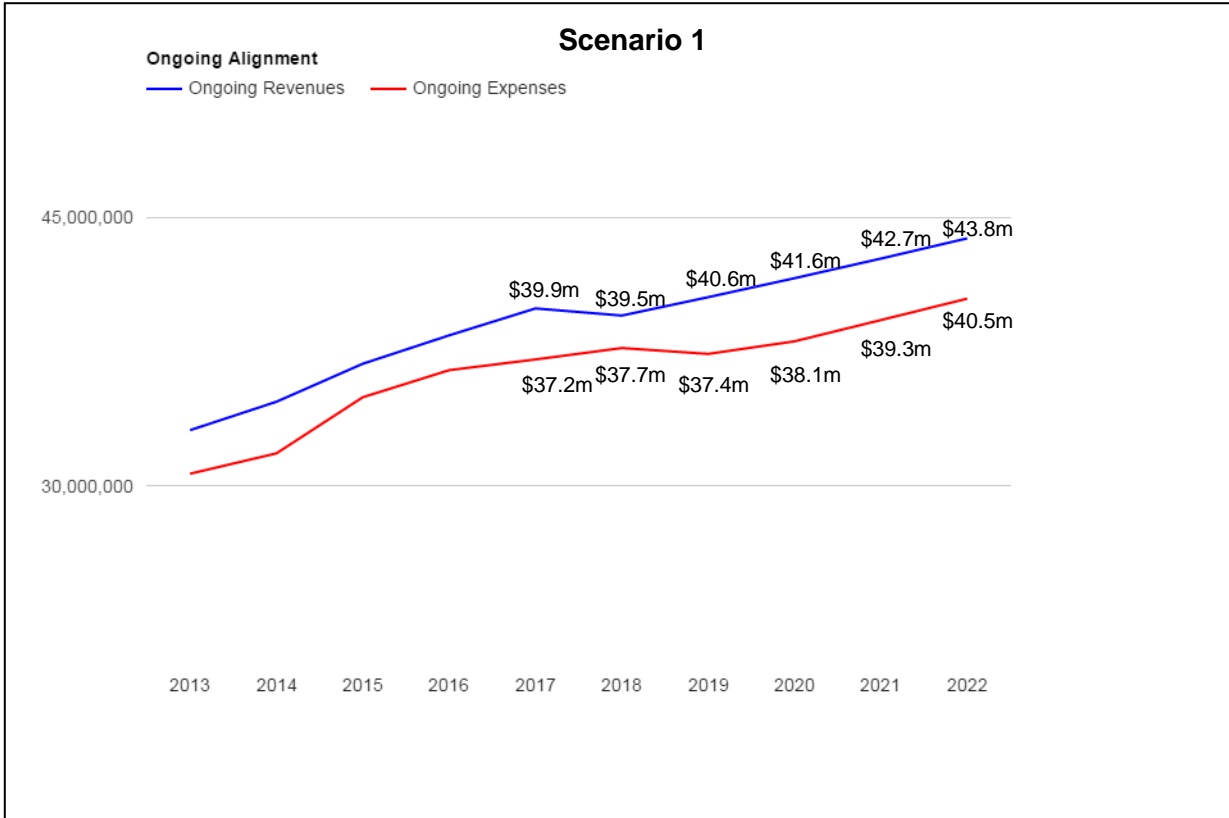
Any time that CalPERS makes policy changes that affect assumptions or actuarial methods used in our valuations, our contribution rates are affected. In May of 2014, CalPERS approved structural changes to the risk pools. All pooled plans (all of Hermosa Beach's retirement plans are pooled) were combined into two pools, one for Safety, one for Miscellaneous. Additionally, unfunded liabilities (such as our side funds) are now collected as a dollar amount rather than a % of payroll. Both of these factors, as well as the fact that our payroll costs have been lower than CalPERS projected (which spreads higher cost over a smaller base), create higher contribution rates starting in 2015-16.

The CalPERS Board also adopted more significant changes to the actuarial assumptions, most importantly, the inclusion of future mortality improvements in the actuarial assumptions. The Board opted to first reflect the change in assumptions in the 2016-17 Fiscal Year with the cost spread over twenty years with the increases phased in over the first five years, then ramped down over the last five years of the twenty year amortization period. The actuarial assumptions adopted by the CalPERS Board of Administration are designed to ensure greater sustainability and soundness of the pension fund.

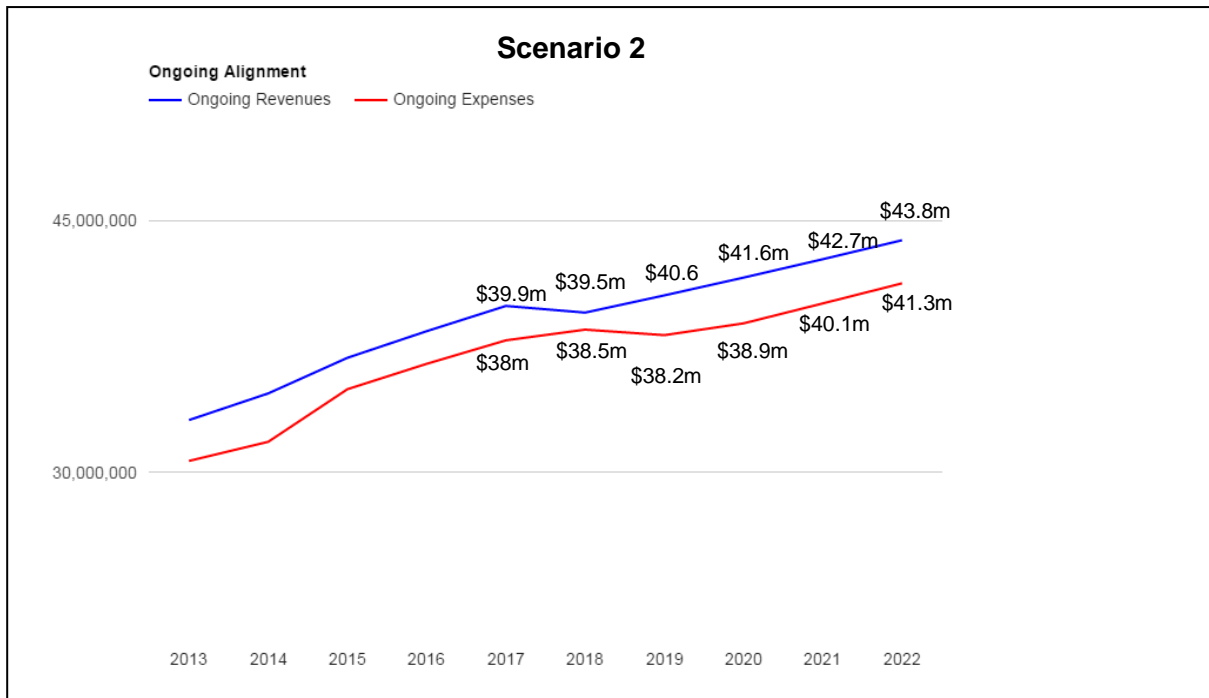
The CalPERS Board voted in December 2016 to lower the discount rate change from 7.5% to 7% over 3 years. The three-year reduction of the discount rate will result in average employer rate increases of about 1 percent to 3 percent of normal cost as a percent of payroll for most miscellaneous retirement plans, and a 2 percent to 5 percent increase for most safety plans. Additionally, many CalPERS employers will see an increase in their current unfunded accrued liability payments. These payments are made to amortize unfunded liabilities over 20 years in order to bring the plans to a fully funded status over the long-term.

Fiscal Health Model

The following graphs were generated using Fiscal Health Model from the International City/County Management Association's (ICMA) Center for Performance Based Budgeting. The year listed is the start of the fiscal year. For example, 2017 is 2017-18 (we typically refer to this budget as 2018, not 2017). Actual (historic) revenue and expenditures are used for years 2011-2015. Year 2016 uses the midyear budget numbers and year 2017 uses the preliminary budget for 2017-18. Years 2018-2022 are projections based on the preliminary budget and assumptions outlined in the 5-Year Forecast.



Scenario 1. The model is used to generate various scenarios, building upon the 2017-18 Budget which includes the previously outlined assumptions. Scenario 1 depicts the revenue and expense assumptions with the exception that the Fiscal Health Model sorts ongoing from one time revenue and expenses and includes only ongoing in the model.



Scenario 2 adds in an ongoing \$800,000 to the General Fund for the ongoing Capital Improvement Projects improvement project for 2017-2022.

Revenue from Future Developments

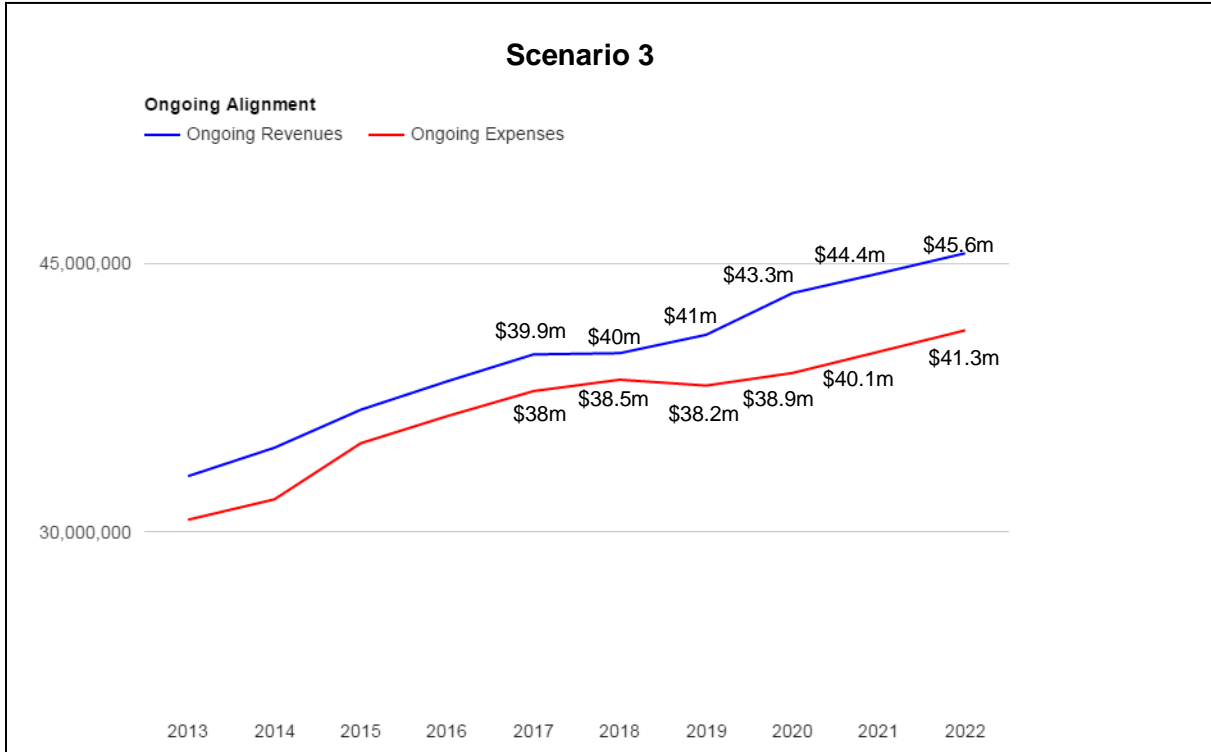
New developments in progress or on the drawing board are shown in the table below. The revenue estimates are conservative and timeframes for completion are estimates. The inclusion of new developments is intended to show the potential of opportunities that are on the near and longer term horizon. The inclusion is not intended to suggest that funds should all be allocated at this time.

REVENUE FROM POTENTIAL FUTURE DEVELOPMENTS

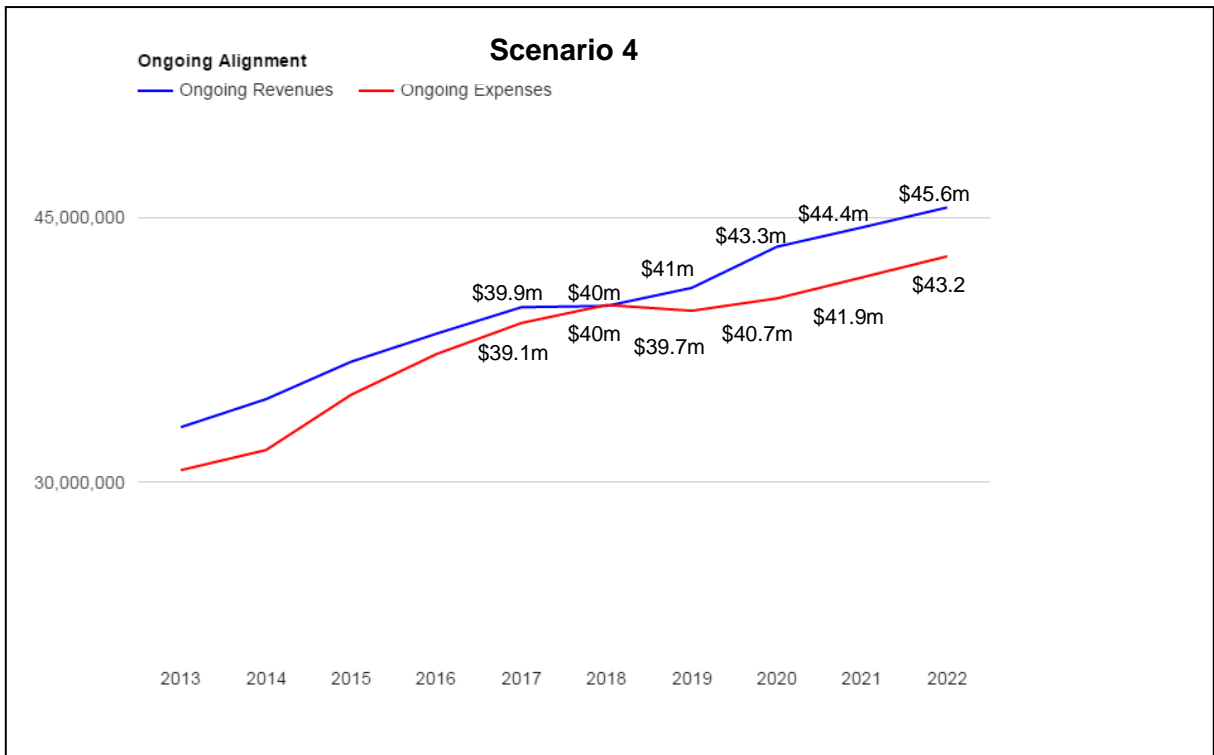
Potential Developments	1 year	2 years	3 years	4 years	5 years
	2018-19	2019-20	2020-21	2021-22	2022-23
Skechers			\$100,000	\$100,000	\$100,000
Lazy Acres	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000
Undersea Cable- Annual Payment	\$90,000	\$90,000	\$90,000	\$90,000	\$90,000
H ₂ O Hotel TOT	\$274,955	\$274,955	\$274,955	\$274,955	\$274,955
Property Tax	\$42,630	\$42,630	\$42,630	\$42,630	\$42,630
Pier/Strand Hotel TOT/Sales Tax			\$1,067,625	\$1,067,625	\$1,067,625
Property Tax			\$101,500	\$101,500	\$101,500
Total	\$467,585	\$467,585	\$1,736,710	\$1,736,710	\$1,736,710

Assumptions:

- **Skechers**- \$100,000, based on developer estimates, 3 years out.
- **Lazy Acres**- 30,000 square feet, \$60,000, 1 year out.
- **Undersea Cable**- One-time payment of \$330,000 in 2017-18. \$90,000 annual payment for one cable line thereafter.
- **H₂O**- Hotel with 30 rooms, rates less than Beach House. 24 months to completion. TOT (30 rooms x \$279 room rate x 12% TOT x 365 days x 75% occupancy). Property tax on estimated improvements of \$21 million- \$42,630.
- **Pier/Strand Hotel**- Hotel with 100 rooms, rates higher than Beach House. 3 years to completion. TOT (100 rooms x \$325 room rate x 12% TOT x 365 days x 75% occupancy). Property tax on estimated improvements of \$50 million- \$101,500. Property tax on estimated improvements of \$50 million- \$101,500.



Scenario 3 includes projected future development income of \$467,585 for 2018 and 2019 and income of \$1,736,710 for 2020 to 2022.



Scenario 4 includes funds for negotiations as approved by the City Council through 2016-17 through 2018-19. For illustrative purposes, 2% is included for 2019 through 2022.

CONCLUSION

Steps taken as the economy started to decline in 2008 achieved a structural balance that was necessary to prevent expenditures from outpacing revenue. With the Fire Services transition, revenue growth and future development is necessary to maintain the balance. The Fiscal Health model allows us to present a picture of the future based on various assumptions which will continue to be a useful tool moving forward for the upcoming decisions regarding infrastructure, development of the community, and achieving a high performing organization, along with the other objectives outlined in the strategic plan.

Respectfully submitted,



Viki Copeland
Finance Director

¹ Employment Development Department

² National Association of Realtors

³ Data Quick News- Core Logic, March 2016 prices

⁴ Los Angeles Economic Development

⁵ Hermosa Beach Finance Department

⁶ U.S. Bureau of Labor Statistics, March 2016

⁷ Data Quick News- Core Logic, March 2017 prices

⁸ U.S. Bureau of Labor Statistics, March 2017



FINANCIAL POLICIES

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FINANCIAL POLICIES

Fund Balance Policies

The City Council has adopted policies for specific fund balances or reserve funds:

General Fund	Any funds remaining unspent at year-end in the General Fund transfer equally to the Contingency Fund, Insurance Fund, Equipment Replacement Fund and the Capital Improvement Fund. Transfers may be redirected as the need arises.
Contingencies*	The adopted goal is to maintain fund balance equal to 16% of the General Fund appropriations for economic uncertainties and unforeseen emergencies.
Compensated Absences	The adopted goal is to maintain fund balance equal to 25% funding for accrued liabilities for employee vacation, sick and compensatory time.
Retirement Stabilization	These funds are set aside for use during periods of unstable rates.
Insurance Fund	The adopted goal is to maintain \$3,000,000 in net assets for unanticipated claims and catastrophic losses. Claims liabilities are recorded at the 56% probability level.
Equipment Replacement Fund	The adopted goal is to maintain net assets equal to the accumulated amount calculated for all equipment, based on replacement cost and useful life of equipment.

*The Contingencies balance in the General Fund is intended to serve as a hedge against uncertainty in the estimates used in the budget and multi-year forecast and as a reserve in the event of an emergency. Risks associated with estimates include the following:

Revenue risks: Revenues falling short of budget estimates may cause deficits. Transitional funding may be necessary to respond to reductions in major revenues due to local, regional, and national economic downturns (which could range from one year to several years).

State budget risks: In the past, the State has implemented budget solutions that legislatively reallocate intergovernmental revenues from local jurisdictions to the State (in the absence of guarantees or constitutional protection of these revenues). These include property taxes, sales taxes, gas taxes, grants, and reimbursements.

Uncontrollable costs: Fluctuations in retirement costs due to market conditions and pension system investment performance. The City does also have funds set aside for Retirement Stabilization. In addition, there may be other cost increases that are beyond the City's control (e.g., fuel, utility charges).

Accounting and Reporting Policies

The City's accounting and financial reporting systems will be maintained in conformance with all state and federal laws, generally accepted accounting principles (GAAP) and standards of the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA). Further, the City will make every attempt to implement all changes to governmental accounting practices at the earliest practicable time.

An annual audit will be performed by an independent public accounting firm with an audit opinion to be included with the City's published Comprehensive Annual Financial Report (CAFR).

The City's CAFR will present budgetary comparisons as part of audited basic financial statements.

The City's CAFR will be submitted to the GFOA Certification of Achievement for Excellence in Financial Reporting Program. The financial report should be in conformity with GAAP, demonstrate compliance with finance related, legal and contractual provisions, disclose thoroughness and detail sufficiency, and minimize ambiguities and potentials for misleading inference.

The City's CAFR will also be submitted to the California Society of Municipal Finance Officers (CSMFO) Awards Program and to national repositories identified by the City's bond trust agent in compliance with continuing disclosure requirements and to enable investors to make informed decisions.

Internal Controls

A system of effective internal controls will be maintained that assures only properly authorized expenditures, recordings of financial transactions, and accounting entries are executed and provides for the physical security of City funds and assets.

The City's independent auditor conducts annual reviews of the City's internal controls in conjunction with the annual audit to assure that adequate internal controls exist, at a reasonable cost, and that fiscal practices are in compliance with federal, state and city rules and regulations.

The City's cash handling practices are also reviewed in conjunction with the independent audit.

Classification of Fund Balance

In accordance with the Governmental Accounting Standards Board (GASB) Statement No. 54, classifications of fund balance used are as follows:

Non-spendable fund balances include amounts that cannot be spent because they are either (a) not in spendable form, or (b) legally or contractually required to be maintained intact. Examples are inventory, prepaid items, long-term notes receivable

Restricted fund balances are the portion of fund balance that have externally enforceable limitations on their usage through legislation or limitations imposed by creditors, grantors, laws and regulations of other governments or enabling legislation.

Committed fund balances are self-imposed limitations by the highest level of decision-making authority, namely the City Council, prior to the end of the reporting period. City Council approval is required to commit resources or to rescind the commitment.

Assigned fund balances are limitations imposed by management based on the intended use of the funds. Modifications or rescissions of the constraints can be removed by the same type of action that limited the use of the funds

Unassigned fund balances represent funds that have not been restricted, committed or assigned to specific purposes with the general fund.

Pension and Other Post Employment Benefit (OPEB) Funding

Pension

The City's retirement plan for full time employees is provided through California Public Employees Retirement System (CalPERS). The City's contributions to the plan fluctuate each year based on an annual actuarial plan valuation. This variable rate employer contribution includes the normal cost or current portion of providing contracted benefits plus or minus an amortization of plan changes and net actuarial gains and losses since the last valuation period.

It is the City's policy to make contributions to the plan equaling 100% of the actuarially required contribution (ARC). Because the City pays the entire actuarially required contribution each year, by definition, its net pension obligation at the end of each year is \$0. Any unfunded actuarial liability is amortized and paid in accordance with the actuary's funding recommendations.

OPEB

The City participates in a post- retirement health care plan trust administered by Public Agency Retirement Service's (PARS). Varying benefits are provided according to the City's Memorandums of Understanding (MOU's) with each employee group.

It is the City's policy to make contributions to the plan equaling 100% of the actuarially required contribution (ARC). Because the City pays the entire actuarially required contribution each year, by definition, its net pension obligation at the end of each year is \$0. Any unfunded actuarial liability is amortized and paid in accordance with the actuary's funding recommendations. An actuarial study is performed every three years in accordance with Governmental Accounting Board Standards. (GASB).

Internal Service Funds

The City uses internal service funds to account for equipment replacement costs, insurance costs, building maintenance costs and information technology costs and to account for the financing of goods and services provided by one department or agency to other departments or agencies of the City through user service charges.

Internal Service Funds shall be used to equitably distribute facility, vehicle and equipment replacement and maintenance costs among City user departments and to assure that adequate funding is on hand to replace/maintain assets and pay liabilities.

Internal Service Funds are maintained to account for insurance payments and claims liabilities and to provide a mechanism to fully fund such costs and liabilities.

Budget Policies

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted (committed, assigned and unassigned) as they are needed when expenditures are incurred.

One-time revenue will be reserved or used for one-time expenditures or capital improvements. Conversely, on-going revenues will be used to fund on-going expenditures.

The City will prepare a five- year forecast annually to emphasize and facilitate long range financial planning as well as a five-year capital improvement plan.

The City will prepare a budget summary or a budget in brief to summarize financial factors, provide financial summaries and identify keys issues affecting the budget as a tool to educate and involve the public.

It is the City's policy to adopt a balanced General Fund budget where operating revenue is equal to, or exceeds, operating expenditures. In the event a balanced budget is not adopted, a specific plan will be presented to the City Council for returning the budget to a balanced position.

The City Council and Department Heads will be provided with periodic summary financial reports, by fund, comparing actual revenues and expenditures to budgeted amounts.

In 2014-15, the City Council adopted a policy for citywide street improvements that strives to achieve a Pavement Management Condition Index (PCI) of 81 over five years. The PCI level at the time of adoption was 77. Staff will ensure that funds are dedicated to the capital improvement project for street improvements to attain this PCI level.

Budget Process

The process begins in February, after Midyear Budget Review. Department Heads prepare estimates of revenues and departmental expenditures for submission to the Finance Director. The City Manager and Finance Director meet with each department to review the estimates and discuss requests. From these meetings, the preliminary budget is developed. The Capital Improvement Budget, which is part of the same document, follows the same process.

The City Manager is required to submit a preliminary budget to the City Council on or before May 15th of each year. One or two public workshops are held in May and June to review the budget and receive public input. One formal public hearing is held in June, prior to budget adoption. The City Council must adopt an annual budget, by resolution, on or before June 30 for the coming fiscal year (July 1 – June 30). If the budget is not adopted by that date, the preliminary budget, except for capital outlays, goes into effect until the budget is adopted.

The budget may be amended during the year as necessary. A Midyear Budget Review is conducted in February, at which time adjustments to revenue estimates and appropriations are made. Expenditures may not exceed appropriations at the fund level. The City Manager may approve transfers of appropriation within funds; transfers of appropriations from one fund to another require City Council approval.

Budgets are adopted for all governmental and proprietary funds on a basis consistent with generally accepted accounting principles.

Appropriation Limitation

The City Council annually adopts a resolution establishing the City's appropriation limit in accordance with Article XIII-B of the Constitution of the State of California, Section 7900 of the State of California Government Code. The resolution is considered in conjunction with adoption of the annual budget. The limit is reviewed by the City's independent auditors as required by law.

Revenue Policies

The City will estimate annual revenues using an objective, analytical process; specific assumptions will be documented and maintained. Budgeted revenues will be estimated conservatively using accepted standards, trends and estimates provided by the state, other governmental agencies, reliable economic forecasters and/or consultants when available.

The City plans to conduct a user fee study at least every five years to ensure cost recovery and subsidy levels are correct and to ensure that service delivery methods are represented accurately

The City plans to conduct a user fee study at least every five years to ensure cost recovery and subsidy levels are correct and to ensure that service delivery methods are represented accurately in the study. The study will determine the full cost of providing services and identify subsidy levels so that the appropriate recovery level may be set.

Debt Service

The City will typically consider the use of debt (bonds, certificates of participation or capital leases) only for one-time capital improvement projects. The project's useful life will not exceed the term of the financing. Debt financing will not be used for current operations. Even though California Government Code Section 43605 provides for a legal debt limit of 15% of gross assessed valuation, the City uses a limit of 2%. (Because this provision was enacted when assessed valuation was based on 25% of market value, the valuation will be calculated at 25% before the debt limit is applied).

The City will seek to obtain the highest possible bond rating and to maintain or improve the rating in order to minimize borrowing costs and preserve access to credit.

The City will generally conduct financings on a competitive basis; however, negotiated financings may be used where market volatility or the use of an unusual or complex financing or security structure is a concern with regard to marketability.

Investment Policies

Investments are governed by a separate investment policy that is adopted by resolution every year.

Website Presentation of Financial Documents

The City will use its website to present official financial documents of the City and other financial documents that may be of interest to the public and as an important investor relations tool.

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APPENDIX

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RESOLUTION NO. 17-7080

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA ADOPTING THE BUDGET FOR THE FISCAL YEAR 2017-2018

WHEREAS, a budget for the fiscal year 2017-2018 has been prepared by the City Manager;
and

WHEREAS, said budget incorporates expenditures for operating purposes, capital outlay and capital improvement projects; and

WHEREAS, said final budget will include the appropriations limit and total annual appropriations subject to limitation as required by Section 37200 of the Government Code; and

WHEREAS, the City Council has examined said budget and, after due deliberation and consideration, has made such amendments to the budget as it deems advisable.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA DOES RESOLVE AS FOLLOWS:

SECTION 1. That the City Council does hereby approve and adopt the revised budget for the 2017-2018 Fiscal Year as presented in the documents entitled "City of Hermosa Beach Budget Summary 2017-2018", and attached as "Exhibit A."

SECTION 2. This Resolution shall take effect immediately. The City Clerk shall certify to the passage and adoption of this Resolution; shall enter the same in the book of original Resolutions; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council meeting at which the same is passed and adopted.

PASSED, APPROVED and ADOPTED this 15th day of June 2017.

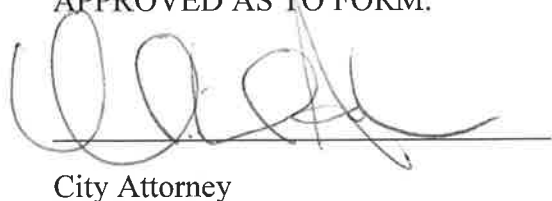
PRESIDENT of the City Council and **MAYOR** of the City of Hermosa Beach, California

ATTEST:

APPROVED AS TO FORM:



City Clerk



City Attorney

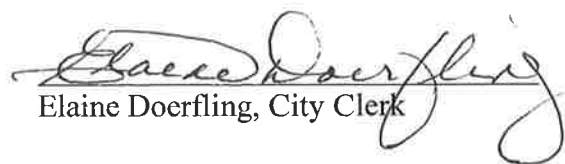
STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF HERMOSA BEACH

I, Elaine Doerfling, City Clerk of the City of Hermosa Beach, California, do hereby certify that the foregoing Resolution No. 17-7080 was duly and regularly passed, approved and adopted by the City Council of the City of Hermosa Beach at a Regular Meeting of said Council at the regular place thereof on June 15, 2017.

The vote was as follows:

AYES: Armato, Duclos, Fangary, Petty, Mayor Massey
NOES: None
ABSTAIN: None
ABSENT: None

Dated June 15, 2017


Elaine Doerfling, City Clerk

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RESOLUTION NO. 17-7071

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2017-2018

WHEREAS, the voters of California, on November 6, 1979, added Article XIII B to the State Constitution, placing various limitations on appropriations of state and local governments; and

WHEREAS, Article XIII B provides that the appropriations limit for the fiscal year 2017-2018 is calculated by adjusting the base year appropriations of fiscal year 1978-79 and subsequent years for changes in the cost of living and population; and

WHEREAS, Proposition 111 (Section 1.5 of Article XIII B), enacted by the voters on June 5, 1990, modified the method of calculating the limit, beginning with fiscal year 1990-91; and

WHEREAS, the City of Hermosa Beach has complied with all of the provisions of Article XIII B in determining the appropriations limit for fiscal year 2017-18;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, DOES RESOLVE AS FOLLOWS:

SECTION 1. That the City of Hermosa Beach chooses to use the California Per Capita Personal Income Change as the inflation adjustment factor for fiscal year 2017-18.

SECTION 2. The City of Hermosa Beach chooses to use the Change in Population for the County of Los Angeles as the growth adjustment factor for fiscal year 2017-18.

SECTION 3. The City of Hermosa Beach uses the Uniform Guidelines published by the League of California Cities in March 1991 to determine the limit and appropriations subject to the limit.

1 **SECTION 4.** Documentation for calculation of the limit is on file in the Finance
2 Department and will be reviewed by the City's auditors during the annual financial audit, as required
3 by Proposition 111.

4 **SECTION 5.** The appropriations limit for the City of Hermosa Beach for fiscal year 2017-
5 18 is \$38,608,659.

6 **SECTION 6.** This Resolution shall take effect immediately. The City Clerk shall certify
7 to the passage and adoption of this Resolution; shall enter the same in the book of original
8 Resolutions; and shall make a minute of the passage and adoption thereof in the records of the
9 proceedings of the City Council meeting at which the same is passed and adopted.

10
11 **PASSED, APPROVED AND ADOPTED** this 15th day of June, 2017.

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14 _____
PRESIDENT of the City Council and **MAYOR** of the City of Hermosa Beach, California

15
16 ATTEST:

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18 _____
City Clerk

19 APPROVED AS TO FORM:

20 _____
City Attorney

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF HERMOSA BEACH

I, Elaine Doerfling, City Clerk of the City of Hermosa Beach, California, do hereby certify that the foregoing Resolution No. 17-7071 was duly and regularly passed, approved and adopted by the City Council of the City of Hermosa Beach at a Regular Meeting of said Council at the regular place thereof on June 15, 2017.

The vote was as follows:

AYES: Armato, Duclos, Fangary, Petty, Mayor Massey
NOES: None
ABSTAIN: None
ABSENT: None

Dated June 15, 2017


Elaine Doerfling, City Clerk

**CITY OF HERMOSA BEACH
2017-18
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommend One-time	Proposed Ongoing	Recommend Ongoing	Not Recommend Ongoing
	001 GENERAL FUND						
	1101 CITY COUNCIL						
4201	Sister Cities Association, Loreto Plaza Monument Contribution	7,500	7,500				
4201	City beautification/partnerships and funding contribution(s) (Plaza christmas tree contribution, holiday lighting, decorations)	15,000	15,000				
4304	Telephone: (5) Councilmember Cell Phone Purchase				1,500		1,500
4304	Telephone: (5) Councilmember Cell Phone Usage				4,000		4,000
4305	Office Supplies: City Logo Products (water bottles, pens, bags)				2,500	2,500	
4305	Office Supplies: City Holiday Cards				750	750	
4315	Membership: United States Conference of Mayors				1,992	1,992	
4315	Membership: California Contract Cities Association				2,596	2,596	
4319	Special Events: Chamber of Commerce Annual Awards Gala				420	420	
4319	Joint meeting of City Council and all Boards/Commissions				2,000	2,000	
	1121 CITY CLERK						
5402	Equipment/Furniture - Combination Desk/File Drawers appropriately sized to fit the small area where assistant (Lizanne) is located to better accommodate her need for a wider, more efficient workspace.	1,500	1,500				
	1201 CITY MANAGER						
4201	Annual Film Festival				15,000	15,000	
4201	Summer Movies on the Beach				30,000	30,000	
	Assistant to the City Manager						
4201	Administrative Hearings/Hearing Officer Costs (STVR, Social Host)				8,500	8,500	
4201	Digital communications/ Social Media Promotions (City Branding, Boosted promotions, video)				2,000	2,000	
4201	Crowdfunding Platform (Fundraising tool for special projects)				750	750	
4201	National Citizen Survey				15,000		15,000
4201	Citywide signage overhaul (design costs, public outreach campaign)	25,000	25,000				

**CITY OF HERMOSA BEACH
2017-18
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommend One-time	Proposed Ongoing	Recommend Ongoing	Not Recommend Ongoing
	Assistant to the City Manager (continued)						
4317	Conference - California Film Conference (Management Analyst)				100	100	
4317	Training - Miscellaneous ICMA Webinars				200	200	
4317	Training - International Economic Development Commission Webinars/Workshops				200	200	
	Emergency Management						
4201	Emergency Notification contract (Nixle/Everbridge) To expand platform and use				3,000	3,000	
4201	Continuity of Operations Plan (COOP) - required				25,000	25,000	
4201	Debris Management Plan - not required				15,000		15,000
4251	Radio Communications. Base Station radio in EOC. For repair and maintenance of existing radio which is need of maintenance				1,500	1,500	
4305	Office Supplies - printer supplies if approved. Additional radios for Floor Wardens, First Aid Supplies				2,000		2,000
4315	California Emergency Services Association Conference - Annual				75		75
4317	Travel for training and meetings held throughout Los Angeles County				1,600	1,600	
4317	Conference - International Association of Emergency Management: Nov 10-17, 2017				900	900	
4317	Floor Warden Training for Staff				250	250	
4317	Fire Extinguisher Training for Staff				250	250	
4317	Cardiopulmonary Resuscitation (CPR) Training for Staff				2,600		2,600
4317	Community Emergency Response Team (CERT) Training				500		500
4317	California Specialized Training Institute (CSTI) training in San Luis Obispo, CA. Funds are for City Staff to attend CSTI				9,000		9,000
4317	Conference - California Emergency Services Association Conference: Oct 9-12, 2017. Conference for Emergency Manager				2,400		2,400
5401	Disaster First Aid supplies: First Aid bags, emergency tubes, CERT				3,500	3,500	
5401	Emergency food replacement for personnel: 25 YR shelf life. Adding to current supply which only enough for 3 days	14,000	14,000				
5401	Emergency Shelter supplies for personnel: Cots, blankets for City staff if stranded at the City.	10,000		10,000			
5401	Emergency Supply Cache: Lighting & Lock replacement	5,000		5,000			

**CITY OF HERMOSA BEACH
2017-18
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommend One-time	Proposed Ongoing	Recommend Ongoing	Not Recommend Ongoing
	Emergency Management (continued)						
5402	Hewlett-Packard Multi-Functional Printer/Scanner/Fax for EOC	2,500		2,500 ¹			
5405	EOC IT Equipment Replacement. UPS with Smart Chip. Alternate Internet Access	5,450		5,450 ¹			
5405	Canon Printer/Scanner/Fax for EOC and 1 year of maintenance. Needed for a disaster	12,000		12,000			
	Environmental Analyst						
4201	Hermosa Beach Electric Shuttle Program (start-up cost-share)	30,000	30,000				
4201	South Bay Bikeshare Program (start-up cost-share)	30,000		30,000			
4315	Solid Waste Association of North American (SWANA) - Kristy Morris				332		332
4315	California Stormwater Quality Association (CASQA) - Kristy Morris				290		290
4317	Conference - California Stormwater Quality Association (CASQA) Meeting, Sept 25-27, 2017, Sacramento, CA - Kristy Morris				1,200		1,200
4317	Conference on Sustainable Infrastructure, Oct 26-28, 2017, New York - Kristy Morris				1,200		1,200
4317	Conference - Smart Cities Week, Oct 3-5, 2017, Washington DC - Kristy Morris				1,200	1,200	
4317	Conference - California Climate Action Planning Conference. Aug 24-25, 2017, San Luis Obispo, CA - Kristy Morris				600		600
4315	American Planning Association - AICP Certification Dues - Leeanne Singleton				500	500	
4317	Conference - California Climate Action Planning Conference. Aug 24-25, 2017, San Luis Obispo, CA - Leeanne Singleton				600	600	
4317	Conference - American Planning Association California Chapter Conference, Sept 23, 2017, Sacramento, CA - Leeanne Singleton				1,500		1,500
4317	Training - International Association of Public Participation Foundations in Public Participation Training Course - Leeanne Singleton				2,200		2,200
5402	(2) Ergonomic Office Chairs	1,500	1,500				
5403	Employee Electric Shuttle (GEM e4). Electric Shuttle for employee use for Official City Business and employee use to offset personal commutes during City Hall hours including building and site inspections, meeting attendance and special event, movement of personnel and goods between City facilities.	14,500		14,500			
5403	Electric Utility Truck (GEM eL XD). Small utility truck for building and site inspections, delivery of goods between facilities and for events.	14,500		14,500			

**CITY OF HERMOSA BEACH
2017-18
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommend One-time	Proposed Ongoing	Recommend Ongoing	Not Recommend Ongoing
	1202 FINANCE ADMINISTRATION						
4201	TOT Audits, Phase 1 - Data Analysis (8 @ \$700)	5,600	5,600				
4201	TOT Audits, Phase 2 - Based on results from Phase 1, 1/2 of hotels/lodging selected for Phase 2 Audit and Compliance Review (4 @ \$1,000)	4,000	4,000				
4201	Contract Services/ Private: Lease Revenue Bond Admin Fee				1,000	1,000	
4201	Performance Measures - One-time Installation costs and On-going service costs	6,000	6,000		6,000	6,000	
	2101 POLICE						
4201	Annual Service Agreement for License Plate Readers (LPR): The purchase of a regional license plate reader system (pending approval of additional funds) will require annual service agreement fees. The annual license fees and maintenance agreement includes integration service, data migration service, account access, commercial data access, and image gallery access. The Department is seeking a regional license plate reader system to increase interoperability capabilities and to gain access to local and state law enforcement LPR data. The approval of this request will replace the current line item in Police Department-Contract Services appropriating funds for the same service (Automatic License Plate Reader Annual Service Agreement-\$6100)				18,990	18,990	
4201	Annual Service fees for Tracking Device: The Department utilizes tracking devices for its investigative operations. Service fees includes all mapping, data, alerts, software and support for the devices.				1,464		1,464
4201	Annual calibration of Quantifit, serial # 86104495, which is currently a shared cost with PD & FD				800	800	
4201	Private Security for Downtown: Private security to provide assistance in security of Downtown/Pier Plaza. Funds are requested to obtain a team of (4) officers for (6) hours, two days on the weekend.				61,152	61,152	

**CITY OF HERMOSA BEACH
2017-18
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommend One-time	Proposed Ongoing	Recommend Ongoing	Not Recommend Ongoing
5405	Cisco Core Switch: The Department requests funds to purchase and install a Cisco Core Switch for the Department's network system. Purchase of this equipment was recommended by the IT Department to protect our network in the event that our current switch would malfunction or expire. Currently our network is supported by a single Core Switch with poor redundancy. If the switch were to go down, the Department's entire networks would be unavailable for one day and potentially more. The second switch would serve as a backup to keep the network working until the primary could be replaced. This is essential for emergency management purposes. Installation of equipment requires assistance from IT,	8,000		8,000			
5405	Trailer: The Department requests funds to purchase a trailer for community outreach, such as Santa's Sleigh, National Night Out and Community Safety Fair; Santa's sleigh ride through they City has been a tradition many years. The trailer used in the past was privately owned by a HBFD firefighter and has been sold.	7,500		7,500			
5405	Security Cameras at Base 3: Three (3) security cameras to be installed at Base 3 for the security of the building as well as Department and employee vehicles. Base 3 has been vandalized on numerous occasions. There has been human waste, urine, and fruit smeared or thrown on the exterior of the building, a pellet shot through the front window, garbage left on an employee's windshield, and an employee had their back window smashed while parked in the public parking lot to the rear of the building. Cameras will be integrated into the current Police camera system.	13,284		13,284			
4314	Uniforms: Request to outfit four (4) Police Officers and (1) PSO at \$2500 ea. (Uniform request is for new positions pending approval: (4) Police Officers and (1) PSO.	12,500		12,500			
	3104 STREET MAINTENANCE/TRAFFIC SAFETY						
4201	Traffic Engineering Services. Demands from residents to address traffic and parking issues continues to increase. Additional funding is requested to be able to respond to residents in a timely fashion.				20,000	20,000	
4309	Signage- Replace existing signs Citywide due to fading (approx 1,000 signs)				20,000	20,000	
5405	Pressure Washing Equipment: Pressure Pro Tow-Pro - Trailer Outfit (Hot water with hose) - includes tax, free shipping. Replaces existing 1991 steam cleaner/pressure washer that is repeatedly breaking down. This equipment is used to remove graffiti and other clean up.	21,036	21,036				
5405	Four ton BIG A Asphalt Hot Box Machine/Trailer - includes tax and shipping. New equipment used to keep asphalt hot in transit to minimize asphalt waste.	27,199		27,199			

**CITY OF HERMOSA BEACH
2017-18
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommend One-time	Proposed Ongoing	Recommend Ongoing	Not Recommend Ongoing
	<u>3301 DOWNTOWN ENHANCEMENT</u>						
4201	Sanitation Services for Movies at the Beach				4,474	4,474	
	<u>3302 COMMUNITY SERVICES</u>						
5402	Employee ID Badge System: The Department seeks to purchase an Employee ID Badge system where Police Department staff can print photo ID cards for security and identification purposes for employees, volunteers, and taxi drivers. This system could potentially be expanded city-wide to create ID badges for additional individuals. The purchase of this equipment is expected to produce some revenue from taxi driver IDs, which they currently obtain elsewhere for a fee. Additionally, the acquisition of this system would eliminate the Department's need to obtain new and/or replacement employee ID cards from an outside vendor, reducing future costs. The purchase amount for this equipment includes full technical support with no annual maintenance fees.	2,600		2,600			
5402	Replacement of Base 3 doors: The current exterior doors are not suitable for the building as they do not provide adequate security. The cost to replace each door is \$1200 (X3)	3,600	3,600				
5401	Phase III Parking Meter Purchase: The Department requests funds to replace 24-hour meters (Phase III of Citywide Meter replacement). Data gathered through the IPS data management system on IPS single-space meters indicate that meter technology can greatly increase long-term revenue opportunities for the City. The cost of each meter is \$475; replacements include 1,204 meters, plus 20 spares.	636,592		636,592			
4314	Uniforms: Request to outfit two (2) Community Service Officers (Request is for new positions pending approval)	2,500	1,250	1,250			
	<u>4101 COMMUNITY DEVELOPMENT PLANNING</u>						
4317	Uniforms for 2 Code Enforcement Officers (50% each Building and Planning)				241	241	
	<u>4201 COMMUNITY DEVELOPMENT BUILDING</u>						
4314	Uniforms for 2 Code Enforcement Officers (50% each Building and Planning)				241	241	
	<u>4202 PUBLIC WORKS ADMINISTRATION</u>						
4305	Increase supplies for larger staff, 2 additional interns and Engineer, and increasing noticing requests that require additional postage and mailing.				1,425	1,425	

**CITY OF HERMOSA BEACH
2017-18
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommend One-time	Proposed Ongoing	Recommend Ongoing	Not Recommend Ongoing
4305	Bluebeam Revu software for two engineers; software provides enhanced PDF capabilities for engineering related measurements, scale plan/sheets, and complete take-offs of documents				998	998	
4317	FEMA's HAZUS training for GIA Analyst - Per Deim for 5 days for each class of at FEMA's facility in MD. Estimated to take 2 classes per year.				500		500
4317	FEMA's HAZUS training for GIA Analyst - Approximate airfare to be paid 3 weeks in advance of training. This cost will be reimbursed by FEMA. No lodging costs as FEMA provides housing on campus. Estimated to take 2 classes per year.				1,000		1,000
5401	Computer for interns	850	850				
	<u>4204 PUBLIC WORKS BUILDING MAINTENANCE</u>						
4201	Exterior Painting of South Park School Building. The exterior paint is in very poor condition and needs to be refreshed.	6,000		6,000			
	<u>4601 COMMUNITY RESOURCES</u>						
4201	Chair Rental for Surfer's Walk of Fame: Beginning with the 2015 Surfer's Walk of Fame Induction Ceremony, Staff has rented 200 white chairs for the event due to the increased attendance since merging with Spyder's Surf Fest event and the limited supply available from the Community Center. In order to accommodate this request in 17-18 without taking away from other service needs, Staff is requesting the amount be added to budget starting in the year 17-18.				500	500	
4201	Event Artwork: Beginning with last year's Surfer's Walk of Fame Induction Ceremony, Ceremony, Staff has used artist and sculptor Phil Roberts to design the artwork used on the annual event t-shirt and advertising at the cost of \$500. Proceeds from the t-shirts go directly into the Surfer's Walk of Fame donation account to pay for the plaques installed at the Pier. In order to continue to use Phil Robert's art in future years, Staff is requesting the amount be added to the budget beginning in 17-18.				500	500	
4201	New Chairs: The current chairs in the Clark Building available to renters were donated to the City 4-5 years ago, used from the Comedy and Magic Club. The frames have rusted and since the fabric has torn. With newly refinished floors and plans to renovate the interior of the facility within the near future, it is important to have functioning event furniture for the renters and increase the desirability of the space.	4,000		4,000			

**CITY OF HERMOSA BEACH
2017-18
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommend One-time	Proposed Ongoing	Recommend Ongoing	Not Recommend Ongoing
4201	Senior Center Carpet: The Senior Center Carpet was installed in 2010 when the Senior Center opened and is now stained so heavily that the regularly scheduled cleanings are no longer effective. Based on complaints from members and users and discussion at the monthly Hermosa Five-O Advisory Board meetings, the request is to replace the carpet with commercial grade carpet tiles in a dark color to disguise the appearance of future stains. Price includes furniture removal and reset.	3,661		3,661			
	TOTAL GENERAL FUND	953,372	136,836	816,536	303,990	241,629	62,361
	2016-17 Requested: 1.4 million, 370k approved	Total Requested	1,257,362	Total Approved	378,465		
	153 Supplemental Law Enforcement Services Fund (COPS)						
	2106						
5402	Solar Powered Speed Sign: The Department requests funds to purchase (1) solar powered speed sign. Speed signs have been shown to reduce drivers' speed in the both short and long term. This helps reduce traffic collisions and related injuries. Additionally, the speed signs serve as a great data collection tool to analyze traffic safety in our community. The desired speed sign provides great visibility while being energy efficient.	3,400	3,400				
4201	Electronic Schedule Writing Software: The Department requests funds to purchase an electronic schedule writing software to facilitate personnel scheduling. The desired system accounts for police staffing needs, such as day and graveyard shifts, overtime, extra-duty assignments, training hours, shift minimums, union rules, agency policies, etc. This technology makes schedule writing more efficient and provides a database of employee records easily accessible to management staff. The data collected allows for further analysis on Department personnel needs and areas of improvement.	3,800	3,800				
5405	E-chalking system: The Department requests funds to purchase a new e-Chalking system. The absence of right-hand drive vehicles and additional fleet changes have made manual hand chalking from within a patrol vehicle less efficient and subjects officers to potential injuries. E-chalking utilizes license plate recognition technology to capture plate information while officers are circulating the city, which greatly increases the amount of patrol cycles that can be conducted during each shift.	36,000	36,000				
	TOTAL SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND	43,200	43,200	-		-	-

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**CITY OF HERMOSA BEACH
2017-18
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommend One-time	Proposed Ongoing	Recommend Ongoing	Not Recommend Ongoing
	160 SEWER FUND:						
	3102						
4201	Sewer Service Charge Annual Notice				2,900	2,900	
	TOTAL SEWER FUND		-	-	2,900	2,900	-
	301 CAPITAL IMPROVEMENT FUND						
	4202 PUBLIC WORKS ADMINISTRATION						
4201	Citywide tree inventory, tree condition ratings, and hazard analysis with individual inspections, long-term management plan, and app	100,000	100,000				
	TOTAL CAPITAL IMPROVEMENT FUND	100,000	100,000				
	715 EQUIPMENT REPLACEMENT FUND						
	1206 INFORMATION SYSTEMS						
4201	Cisco OpenDNS Umbrella Client - security software to be installed on every workstation and laptop that provides additional level of security against malware. The software works by preventing the malware from connecting to their servers ("calling home") and essentially stops the malware from delivering the payload. This is an annual cost and in my opinion, not a big price for a peace of mind. Urgency: HIGH				3,200	3,200	
4201	Additional help for workstation refresh. Next fiscal year we will start the refresh of all City's computers. This is a big undertaking and I'd like to schedule some contingency funds in case we need to bring in some additional resources in order to get this accomplished on a tight schedule. The resources might, but do not have to come from Prosum, we can potentially utilize interns. Urgency: MEDIUM	7,500	7,500				
4201	Microsoft Licensing for (2) HP Servers to be replaced next FY. The replacement schedule has the funds for hardware and we will also need software when the older servers are being replaced. We have the option to add this to the Enterprise Agreement to spread the cost over next 3 years. Urgency: HIGH (NEEDED)	15,000	15,000				
4201	Additional (17) Office 365 email licenses for City Commissioners (to be added to Microsoft's Enterprise Agreement - annual cost)				400	400	
5401	Ultra HD Monitors (4) for GIS Analyst and Assistant City Engineer. High Performance, Ultra HD monitors would help those specialized users increase efficiency and comfort of use. They both use application (GIS and AutoCAD) that require high end workstations) Urgency: MEDIUM	2,500	2,500				

**CITY OF HERMOSA BEACH
2017-18
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommend One-time	Proposed Ongoing	Recommend Ongoing	Not Recommend Ongoing
5401	(5) iPads Pro 13" for Councilmembers (with 3 years accidental warranty and keyboard cover). Additional funds on top of the money already scheduled to replace current iPads Air 2	3,300	3,300				
5401	Additional Portable Projector. There were few instances over past years, where multiple users wanted to use the loaner projector at the same time. It would help if we get an additional (lower end) one. Urgency: MEDIUM	700	700				
5401	Additional 15 monitors to provide dual monitors. We've been seeing a lot of requests for dual monitors lately and I'd like to budget more money next FY to be able to fulfill those requests. Dual monitors increase comfort of work and productivity. Urgency: MEDIUM	2,500	2,500				
5402	Additional Storage and Workstation for PD. PD has been using portable USB devices to transfer electronic evidence and we need to address few challenges regarding this. PD (mainly the Detective) has no place to store large video files and because of that, they are using USB drives. The way they are being used is very unsecure (plugging them in to a random, unverified computer and then connecting it to our network), so I'm proposing that in order to minimize the risk of introducing an infection to our network, we provide PD with a limited-access designated workstation that they can use to scan and verify the data before uploading it to the PD servers. Also I'd like to provide them with a place where they can store the evidence video without putting additional strain on the existing infrastructure. Urgency: HIGH	5,000	5,000				
	1201 CITY MANAGER						
4201	Citywide Document Imaging/Scanning (Continuation of costs initiated in previous budget, Laserfiche licensing costs, hardware)				70,000	70,000	

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**CITY OF HERMOSA BEACH
2017-18
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommend One-time	Proposed Ongoing	Recommend Ongoing	Not Recommend Ongoing
	2101 POLICE						
5405	Replacement of License Plate Readers: Additional Funds are requested to replace (2) License Plate Readers (LPR's) currently on the Department's replacement schedule. The funds will allow us to purchase equipment that is regionally used, increasing interoperability with other agencies. The cost to purchase both LPR's is \$35,900. Currently there is \$15,018 in the equipment replacement fund to replace license plate reader systems, HB1 and HB8. The Department is requesting an additional \$20,882 to replace both LPR's. LPR technology has proven to be an efficient way for law enforcement to generate investigative leads and locate suspects, helping to preserve and enhance safety in the community. The purchase of regionally used LPR systems will not only enhance the Department's efforts in reducing crime, but it will also grant it access to a robust network of information sharing with other agencies that also use LPR technology; including the California Highway Patrol, Los Angeles Sheriff's Department and 20 additional agencies located in the Los Angeles area.	20,882	20,882				
5405	Cisco Core Switch: The Department requests funds to purchase and install a Cisco Core Switch for the Department's network system. Purchase of this equipment was recommended by the IT Department to protect our network in the event that our current switch would malfunction or expire. Currently our network is supported by a single Core Switch with poor redundancy. If the switch were to go down, the Department's entire networks would be unavailable for one day and potentially more. The second switch would serve as a backup to keep the network working until the primary could be replaced. This is essential for emergency management purposes. Installation of equipment requires assistance from IT,	8,000	8,000				
5405	Security Cameras at Base 3: Three (3) security cameras to be installed at Base 3 for the security of the building as well as Department and employee vehicles. Base 3 has been vandalized on numerous occasions. There has been human waste, urine, and fruit smeared or thrown on the exterior of the building, a pellet shot through the front window, garbage left on an employee's windshield, and an employee had their back window smashed while parked in the public parking lot to the rear of the building. Cameras will be integrated into the current Police camera system.	13,284	13,284				

**CITY OF HERMOSA BEACH
2017-18
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommend One-time	Proposed Ongoing	Recommend Ongoing	Not Recommend Ongoing
5405	Replacement of Portable and Mobile Radios: PD anticipates the replacment of portable and mobile radios in FY17-18 due to RCC's anticipated upgrades to include the use of new UHF mobile and portable radios. RCC's upgrade to the P25 digital radio communication systems will no longer support any of the Department's current Motorola or Tait radios.	2 974,969					
5405	Implementation Cost for Records Management System (RMS) Mark 43. Mark 43 will replace Tiburon, our current RMS. Implemenation of this system is expected in FY 17-18. (See RCC Memo)	2 180,000					
5403	Polaris All Terrain Vehicle 4 X 4 - Replace with All-Terrain Vehicle (type to be determined at a later date)	23,594	23,594				
5403	Ford Escape Hybrid (VIP use) - Replace with Ford F-150 (or equivalent)	48,545	47,409				
5403	T3 Mobile Electric Vehicles, (#1 and #2) - Replace with Electric ATV	18,409	18,409				
5403	Ford Crown Victoris (HB3) - Replace with Ford Explorer	49,606	49,606				
5403	2005 Honda Motorcycle (Used - ARRA) - Replace with Motorcycle or Equivalent	33,000	33,000				
5403	Ford Crown Victoria (HB6) - Replace with Ford Explorer	49,606	49,606				
	<u>3302 Community Services</u>						
5403	2008 Jeep - Replace with Jeep	39,000	39,000				
5403	2008 Go-4 - Replace with Jeep	39,000	39,000				
5403	2013 FireFly - Replace with Jeep	39,000	39,000				
	<u>4201 Community Development/Building</u>						
5401	3 iPads for Associate Planner and 2 Assistant Planners use for Planning Commission electronic agenda packets (Legistar). \$883.80 for each iPad (\$810.83 + 72.97 tax).	2,652	2,652				

**CITY OF HERMOSA BEACH
2017-18
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommend One-time	Proposed Ongoing	Recommend Ongoing	Not Recommend Ongoing
	4202 PUBLIC WORKS BUILDING ADMIN						
4201	Geocortex Training, Support and Development Services software and consulting services by Latitude geographics for development and deployment of a web based intranet map viewer. See Technology form.	15,400	15,400				
5405	Geocortex Essential Starter Kit (see technology form)	7,000	7,000				
5405	Canon Copier: Per IT security protocols are outdated an not supported by modern operating system. Proposed maintenance agreement has lower rates that existing agreement.	9,526	9,526				
	TOTAL EQUIPMENT REPLACEMENT FUND	1,607,973	451,868	-	73,600	73,600	-
	2016-17 Requested: 1.9 million, 509k approved	Total Requested	1,681,573	Total Approved	525,468		
	¹ These items are funded as part of CIP 14-684 Emergency Operations Center (EOC) Renovations						
	² \$293,000 was reserved in Equipment Replacement in 2016-17 and an additional \$861,969 was reserved in 2017-18 to fund the Dispatch Center Upgrades.						

**City of Hermosa Beach
Personnel Requests/Recommendations
Salaries and Benefit Costs
2017-18 Budget**

General Fund		ORIGINAL REQUEST				Notes:
		Request	Difference over Current	Recommended	Total Recommended	
CITY MANAGER						
Transfer:	Emergency Manager - move from Fire to City Manager Department (Full-time Permanent)	\$ -	\$ -			Change of Departments
Transfer	Move Source Reduction/Recycle Element Division to City Manager's Department and allocate 10% of 1 Environmental Analyst and 10% of Intern. Reallocate 4% of Community Development Director, 5% of Building and Code Enforcement Official, and 10% of Senior Planner to Planning Department.	\$ (12,547)		\$ (12,547)		Change in staff allocated to Source Reduction/Recycle Element fund.
Current:	Environmental Services Intern	\$ 12,661		\$ 12,661		
			City Manager		\$ 114	
CITY CLERK						
Proposed:	Upgrade/Reclassify the current position title of Office Assist to Assistant to the City Clerk to more accurately reflect the job duties of the position and increase the salary to be commensurate with the actual duties/responsibilities, which would be somewhere between the level of Secretary and Deputy City Clerk.	????	\$ -			
Current:	Office Assistant	\$ (72,180)	\$ -			
			City Clerk		\$ -	
FINANCE CASHIER						
Current:	Continue Part-Time Account Clerk (Part-Time Temporary)	\$ 45,011	\$ -	\$ 45,011		
Current:	Continue Hearing Officer (Part-Time Temporary)	\$ 1,838	\$ -	\$ 1,838		
			Finance Cashier		\$ 46,849	
FINANCE ADMINISTRATION						
Current:	Continue Part-time Senior Account Clerk - 960hrs. Max due to PERS (Part-time Temporary)	\$ 29,403	\$ -	\$ 29,403		
			Finance Administration		\$ 29,403	
COMMUNITY RESOURCES						
Proposed:	Reclassify current Recreation Coordinator to Senior Recreation Supervisor (Full-time Permanent)	\$ 125,276	\$ 12,413			Current staff person has been performing the duties of a Sr Recreation Supervisor since the previous Sr Recreation Supervisor was reclassified to Community Resources Manager. This would reclassify her to the correct job title.
Current:	Recreation Coordinator (Full-time Permanent)	\$ (112,863)				
Proposed:	Recreation Coordinator (Full-time Permanent)	\$ 80,738	\$ 80,738			Maintain and fill position
Proposed:	Increase job specs and salary for Youth Programs Coordinator (Full-time Permanent)	\$ 96,491	\$ 12,986			
Current:	Youth Programs Coordinator (Full-time Permanent)	\$ (83,505)				
Proposed	Increase after-our staffing at the Community Center from one staff person to two, for safety reasons and to increase after-hours efficiency and customer service.	\$ 50,000	\$ 50,000			
			Community Resources		\$ -	
PUBLIC WORKS DEPARTMENT						
Proposed:	Add two (2) interns to perform admin duties as assigned. @ 20hr/wk. (\$12,661 x 2 positions) (Part-time Temporary)	\$ 12,661	\$ 12,661	\$ 12,661	\$ -	Hired 16-17, not in budget
Proposed:	See above	\$ 12,661	\$ 12,661			
Proposed:	Public Works Inspector (Full-time Permanent)	\$ 105,689	\$ 105,689			Results in greater compliance by contractors with permit requirements & faster response to resident concerns.
Current:	Public Works Inspector (Full-time Temporary)	\$ 112,333		\$ 112,333		Not a budgeted position. Used Staff Augmentation funds to hire the position 8/16.
Proposed:	Maintenance 1- Building Maintenance Division	\$ 66,315	\$ 66,315			Request Added 4/11
Proposed:	Maintenance 1- Street Maintenance Division	\$ 66,315	\$ 66,315			Request Added 4/11
			Public Works		\$ 124,994	

**City of Hermosa Beach
Personnel Requests/Recommendations
Salaries and Benefit Costs
2017-18 Budget**

General Fund		ORIGINAL REQUEST				Notes:
		Request	Difference over Current	Recommended	Total Recommended	
POLICE DEPARTMENT/COMMUNITY SERVICES						
Proposed:	Add (1) New Police Officers (from 26 to 30) for a full patrol division & downtown enhancement per year over 4 years (for a total of 4 officers) (Full-time Permanent)	\$ 108,508	\$ 108,508		\$ -	
Proposed:	Add New Police Service Officer (from 8 to 9) for Property/Evidence Unit (Full-time Temporary)	\$ 82,077	\$ 82,077			
Proposed:	Reinstate Special Duty Pay (4 Downtown Assignments - 1 Sergeant, 3 Officers & 2 Detective Specialty - 2 Officers)	\$ 31,991	\$ 31,991	\$ 31,991		
Proposed:	Reserve Police Officer (Part-time Temporary)	\$ 19,886	\$ 19,886			
Proposed:	(2) Police Interns (\$17,846 x 2) (Part-time Temporary)	\$ 35,692	\$ 35,692			
Proposed:	Add (1) New Community Service Officers for increased enforcement hours (from 8am to 2am citywide).	\$ 75,333	\$ 75,333	\$ 75,333	\$ -	Extra Revenue?
Proposed:	Add (2) New Community Service Officers for to maintain parking enforcement productivity levels, an emphasis on a more proactive enforcement approach of sidewalk violations & supplement downtown enforcement. Should Council determine that dedicated traffic and parking enforcement is needed at the schools, these two positions would be essential. (\$75,333 x 2) (Full-time Permanent)	\$ 150,666	\$ 150,666		\$ -	Request would be increased by 1 position once the North School is completed, for a total of three (3) additional CSOs. Perform school traffic control with existing staff.
Current:	Add (2) Seasonal Community Service Officers from July 1st to September 29, 2017 (\$12,702 x 2) (Part-time Temporary)	\$ 25,404	\$ -	\$ 25,404		
Current:	Add (2) Seasonal Community Service Officers from May 1st to June 30, 2018 (\$8,794 x 2) (Part-time Temporary)	\$ 17,588	\$ -	\$ 17,588		
Police/Community Services					\$ 150,316	
COMMUNITY DEVELOPMENT DEPARTMENT						
Proposed:	(1) Code Enforcement Officer for pro-active enforcement of short-term vacation rentals (Full-time Permanent)	\$ 81,791	\$ 24,901			Convert current Part-time/temporary to full-time/permanent. Position will be split between building/planning.
Current:	(1) Code Enforcement Officer (Full-time Temporary)	\$ 56,890		\$ 56,890		Position will be split between Building/Planning.
Proposed:	Office Assistant (Full-time Permanent)	\$ 66,315	\$ 32,858			Reestablish position lost due to attrition during recession.
Current:	Office (Part-time Temporary) 20hrs/week	\$ 33,457	\$ -	\$ 33,457		Requested to continue if full-time position is not approved.
Transfer	1/2 Fire Inspector-Code Enforcement (Full-time Permanent)	\$ 46,813	\$ -	\$ 46,813		Move from Fire and continue as CD Staff
Transfer	Move Source Reduction/Recycle Element Division to City Manager's Department and allocate 10% of 1 Environmental Analyst and 10% of Intern. Reallocate 4% of Community Development Director, 5% of Building and Code Enforcement Official, and 10% of Senior Planner to Planning Department.	\$ 34,869		\$ 34,869		Change in staff allocated to Source Reduction/Recycle Element fund.
Proposed:	Reinstate Intern Position (Full-time Temporary)	\$ 41,659	\$ 41,659			
Community Development					\$ 172,029	
TOTAL GENERAL FUND			\$ 1,023,349		\$ 523,705	
Continued PT Positions		\$ 269,065				
\$1.4 million requested in 2016-17 and \$485k new positions approved.						



**CITY OF HERMOSA BEACH
REVENUE HISTORY BY FUND
2017-18 BUDGET**

	2016-17 Budget	2015-16 Actual	2014-15 Actual	2013-14 Actual	2012-13 Actual	2011-12 Actual
General Fund						
Property Taxes	\$15,403,927	\$14,655,395	\$13,739,648	\$12,910,426	\$12,151,230	\$11,779,109
Sales & Use Tax	\$2,900,000	\$2,895,795	\$2,768,225	\$2,653,631	\$2,598,752	\$2,474,651
Transient Occupancy Tax	\$3,137,481	\$2,762,444	\$2,349,750	\$2,204,420	\$1,996,174	\$1,884,020
Business License Tax	\$1,059,000	\$1,058,663	\$1,059,445	\$1,006,478	\$950,526	\$950,803
Utility Users Tax	\$2,334,290	\$2,388,824	\$2,442,575	\$2,443,285	\$2,503,265	\$2,495,895
Other Taxes	\$1,570,810	\$1,309,559	\$1,328,176	\$1,261,682	\$1,178,173	\$908,509
Licenses & Permits	\$1,160,421	\$1,111,366	\$916,073	\$971,336	\$783,124	\$668,406
Fines & Forfeitures	\$2,290,465	\$2,244,698	\$2,600,785	\$2,750,068	\$2,369,887	\$2,430,891
Use of Property & Money	\$862,238	\$809,948	\$921,426	\$853,396	\$878,404	\$564,352
Other Governments	\$121,608	\$162,104	\$298,000	\$104,166	\$115,388	\$159,765
Service Charges	\$6,821,412	\$6,915,667	\$6,941,271	\$6,315,445	\$6,215,841	\$4,205,236
Other Revenue	\$365,453	\$453,918	\$252,855	\$591,144	\$259,625	\$155,739
Total General Fund	\$38,027,105	\$36,768,379	\$35,618,229	\$34,065,476	\$32,000,389	\$28,677,375
Lighting & Landscaping Fund						
Taxes	\$457,500	\$458,084	\$458,405	\$458,189	\$467,350	\$457,933
Use of Money & Property	\$5	\$823	\$388	\$658	\$604	\$710
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$582
Downtown Enhancement Fund						
Use of Money & Property	\$0	\$0	\$0	\$0	\$0	\$263,132
Current Service Charge	\$0	\$0	\$0	\$0	\$0	\$1,392,483
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$4,683
State Gas Tax Fund						
Use of Money & Property	\$1,050	\$4,556	\$2,892	\$2,407	\$5,391	\$4,908
Intergovernmental/State	\$410,685	\$472,546	\$551,885	\$615,090	\$445,611	\$547,519
AB 939 Fund						
Use of Money & Property	\$371	\$196	\$35	\$6	\$518	\$2,055
Current Service Charge	\$58,632	\$58,706	\$60,031	\$54,822	\$41,944	\$55,172
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$119
Prop A Open Space Fund						
Intergovernmental/County	\$20,557	\$0	\$151,031	\$46,223	\$20,557	\$433,957
Tyco Fund						
Use of Money & Property	\$325,821	\$331,185	\$327,728	\$322,649	\$315,495	\$316,695
Tyco Tidelands Fund						
	\$35	\$62	\$35	\$25	(\$19)	\$471
Parks/Rec Facility Tax Fund						
Taxes	\$7,202	\$21,492	\$0	\$7,019	\$6,817	\$20,439
Use of Money & Property	\$1,935	\$7,715	\$6,881	\$3,134	\$1,916	\$1,605
Other Revenue	\$243,282	\$138,918	\$216,625	\$276,005	\$165,481	\$0
Building Improvement Fund						
	\$0	\$0	\$0	\$0	\$0	\$0
Bayview Drive District Administrative Exp Fund						
Use of Money & Property	\$21	\$48	\$25	\$24	\$23	\$27
Other Revenue	\$4,500	\$4,398	\$4,350	\$4,350	\$4,350	\$4,330
Lower Pier District Administrative Expense Fund						
	\$2,600	\$2,622	\$2,601	\$2,600	\$2,600	\$2,600
Myrtle District Administrative Expense Fund						
Use of Money & Property	\$143	\$323	\$179	\$140	\$144	\$165
Other Revenue	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000
Loma District Administrative Expense Fund						
Use of Money & Property	\$219	\$465	\$254	\$193	\$192	\$218
Other Revenue	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Beach Dr Assmnt Dist Exp Fund						
Use of Money & Property	\$28	\$68	\$36	\$29	\$25	\$27
Other Revenue	\$3,500	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
Community Development Block Grant Fund						
Intergovernmental/Federal	\$143,000	\$36,608	\$0	\$0	\$0	\$0
Prop A Transit Fund						
Taxes	\$362,268	\$356,492	\$347,569	\$333,547	\$302,853	\$292,099
Use of Money & Property	\$13,834	\$16,610	\$8,878	\$4,218	\$2,563	\$1,603
Current Service Charge	\$7,120	\$7,080	\$7,065	\$6,798	\$5,878	\$6,811
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Prop C Fund						
Taxes	\$300,492	\$295,316	\$288,054	\$276,370	\$251,851	\$238,108
Use of Money & Property	\$14,565	\$20,742	\$11,130	\$6,445	\$4,713	\$3,658
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Measure R Fund						
Taxes	\$225,352	\$230,969	\$294,054	\$206,475	\$188,180	\$177,018
Use of Money & Property	\$8,310	\$10,499	\$6,734	\$3,145	\$4,028	\$2,955
Other Revenue	\$0	\$0	\$190,000	\$0	\$0	\$0



**CITY OF HERMOSA BEACH
REVENUE HISTORY BY FUND
2017-18 BUDGET**

	2016-17 Budget	2015-16 Actual	2014-15 Actual	2013-14 Actual	2012-13 Actual	2011-12 Actual
Grants Fund						
Intergovernmental/State	\$74,456	\$84,902	\$155,454	\$85,905	\$26,566	\$12,300
Intergovernmental/Federal	\$386,198	\$0	\$93,279	\$468,597	\$255,996	\$345,174
Other Revenue	\$618,710	\$153,582	\$177,618	\$0	(\$10,000)	\$10,000
Air Quality Improvement Fund						
Use of Money & Property	\$695	\$618	\$255	\$278	\$1,058	\$1,044
Intergovernmental/State	\$25,000	\$25,056	\$24,504	\$24,268	\$23,613	\$24,529
Supplemental Law Enforcement Services Fund						
Taxes	\$100,000	\$114,618	\$114,530	\$100,000	\$100,000	\$100,000
Use of Money & Property	\$1,093	\$3,362	\$1,839	\$1,667	\$1,466	\$2,435
California Law Enforcement Equipment Program						
	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Fund						
Use of Money & Property	\$62,430	\$52,849	\$20,055	\$9,396	\$9,406	\$9,405
Intergovernmental/State	\$5,500	\$5,595	\$5,641	\$5,697	\$5,689	\$8,283
Intergovernmental/County	\$20,000	\$165,931	\$9,680	\$728	\$12,796	\$13,570
Current Service Charge	\$1,105,860	\$988,286	\$74,958	\$52,383	\$37,290	\$26,788
Other Revenue	\$0	\$40,000	\$40,000	\$0	\$0	\$303
Asset Forfeiture Fund						
Fines & Forfeitures	\$50,000	\$167,857	\$51,407	\$31,172	\$46,144	\$44,420
Use of Money & Property	\$2,713	\$6,157	\$3,683	\$2,760	\$2,602	\$2,764
Other Revenue	\$0	\$0	\$0	\$0	\$1,000	\$1,000
Fire Protection Fund						
Use of Money & Property	\$1,047	\$1,075	\$548	\$212	\$375	\$462
Other Revenue	\$20,235	\$22,029	\$18,455	\$17,324	\$11,784	\$7,962
Retirement Stabilization Fund						
	\$0	\$0	\$0	\$0	\$0	\$0
Contingency Fund						
	\$0	\$0	\$0	\$0	\$0	\$0
2015 Lease Revenue Bonds						
Use of Money & Property	\$0	\$25	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$11,774,994	\$0	\$0	\$0	\$0
Capital Improvement Fund						
Use of Money & Property	\$85,975	\$65,529	\$18,750	\$4,287	\$8,716	\$8,972
Other Revenue	\$7,500	\$0	\$0	\$10,175	\$14,670	\$14,543
Artesia Boulevard Relinquishment Fund						
	\$0	\$0	\$31	(\$1)	\$4,848	\$151
Myrtle Utility Underground Improvement Fund						
	\$0	\$0	\$0	\$0	\$0	\$0
Bayview Dr Util Undrgrndng Dist Imp Fund						
	\$0	\$0	\$0	\$0	\$0	\$0
Beach Dr Assessment Improvement Fund						
	\$0	\$0	\$0	\$0	\$0	\$0
Bayview Drive Redemption Fund						
	\$1,582	\$2,944	\$1,514	\$1,098	\$1,079	\$1,313
Lower Pier District Redemption Fund						
	\$419	\$875	\$379	\$284	\$281	\$318
Beach Dr Assessment Dist Redemption Fund						
	\$803	\$614	\$794	\$558	\$538	\$630
Beach Dr Assessment Dist Reserve Fund						
	\$64	\$99	\$55	\$39	\$36	\$45
Myrtle Avenue Assessment Fund						
	\$1,166	\$2,331	\$1,140	\$802	\$738	\$801
Loma Drive Assessment Fund						
	\$1,422	\$2,791	\$1,400	\$973	\$938	\$1,033
Bayview Drive Reserve Fund						
	\$198	\$324	\$179	\$129	\$120	\$152
Insurance Fund						
Use of Money & Property	\$0	\$0	\$0	\$0	\$0	\$0
Current Service Charge	\$2,856,529	\$2,927,445	\$2,782,847	\$2,700,092	\$2,623,031	\$2,295,005
Other Revenue	\$0	\$75,932	\$200,351	\$41,838	\$351,462	\$108,838
Equipment Replacement Fund						
Current Service Charge	\$1,729,112	\$1,572,195	\$1,518,865	\$1,715,493	\$1,641,095	\$1,648,189
Other Revenue	\$0	\$15,950	\$8,070	\$36,630	\$3,086	\$12,039
Grand Total						
	\$47,817,839	\$57,540,866	\$43,903,374	\$42,030,818	\$39,437,878	\$37,633,921

Revenue History by Fund includes unrealized gains/(losses) on investments and sale of assets, not included in the Schedule of Revenue by Fund or the Revenue Detail by Fund reports for budgeting purposes.



REVENUE CATEGORY DETAIL

2018-17 Schedule of Revenues by Fund and Revenue History by Fund

The following General Fund revenue accounts are included for each revenue category on the Schedule of Revenues by Fund and the Revenue History by Fund:

Property Taxes

- Current Year Secured
- Current Year Unsecured
- Prior Year Collections
- Supplemental Roll SB813
- Property Tax In Lieu of Vehicle

License Fees

Sales and Use Tax

- Sales Tax
- In-Lieu Sales Tax

Transient Occupancy Tax

Business License Tax

Utility Users Tax

Other Taxes

- ½ Cent Sales Tax Extension
- Transfer Tax
- Cable TV Franchise
- Electric Franchise
- Gas Franchise
- Refuse Franchise

Licenses and Permits

Fines and Forfeitures

Use of Money and Property

Other Governments

- Intergovernmental/State

Service Charges

Other Revenues

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**CITY OF HERMOSA BEACH
EXPENDITURE HISTORY BY FUND
2017-18 BUDGET**

	2016-17 Budget	2015-16 Actual	2014-15 Actual	2013-14 Actual	2012-13 Actual	2011-12 Actual
General Fund						
City Council	\$435,116	\$284,155	\$223,810	\$245,446	\$202,756	\$200,108
City Attorney	\$455,000	\$411,303	\$306,082	\$183,403	\$175,227	\$407,445
City Clerk/Elections	\$339,043	\$432,498	\$366,280	\$327,483	\$271,855	\$326,953
City Manager	\$974,808	\$751,276	\$728,257	\$464,204	\$461,129	\$376,489
Affordable Housing/Marineland Loan	\$0	\$0	\$0	\$1,909	\$7,525	\$15,397
Affordable Hous/Marineland Grant	\$0	\$0	\$0	\$111,831	\$0	\$0
City Prosecutor	\$208,404	\$208,566	\$241,905	\$311,445	\$138,768	\$114,636
City Treasurer	\$38,461	\$37,465	\$32,155	\$25,742	\$104,856	\$121,681
Community Development						
Building & Safety	\$943,889	\$806,159	\$713,769	\$612,106	\$611,534	\$567,359
Planning	\$940,629	\$846,001	\$810,535	\$701,380	\$653,629	\$598,111
Coastal Permit Auth Grant	\$207,791	\$285,794	\$122,190	\$39,257	\$0	\$0
Community Resources/Cable TV	\$1,319,660	\$1,242,417	\$1,217,619	\$1,109,298	\$1,080,689	\$961,349
Finance Administration	\$1,011,969	\$978,866	\$923,373	\$833,323	\$793,969	\$749,409
Finance Cashier	\$842,345	\$728,696	\$680,378	\$673,142	\$612,058	\$553,661
Fire Department	\$5,724,355	\$6,005,942	\$4,922,540	\$4,981,629	\$4,736,346	\$4,555,684
General Appropriations	\$96,154	\$92,894	\$91,746	\$101,214	\$91,957	\$67,135
Human Resources	\$489,269	\$512,033	\$421,190	\$429,795	\$362,720	\$296,977
Police	\$13,305,085	\$12,539,172	\$10,941,564	\$10,429,781	\$10,113,194	\$10,019,437
Community Services	\$2,195,960	\$2,128,958	\$2,175,639	\$2,078,144	\$1,881,954	\$1,722,708
Crossing Guards	\$98,982	\$98,974	\$98,543	\$79,287	\$77,584	\$76,333
Legal Settlement/E&B Resources	\$0	\$247,151	\$0	\$0	\$0	\$0
Prospective Expenditures	\$110,375	\$1,194	\$2,373	(\$5,339)	\$1,500	\$0
Public Works						
Administration	\$1,200,061	\$1,093,465	\$970,035	\$726,826	\$568,328	\$543,081
Building Maintenance	\$811,134	\$842,244	\$760,268	\$754,198	\$733,288	\$653,741
Parks	\$959,510	\$920,960	\$788,907	\$807,175	\$780,906	\$682,110
Street Maintenance/Traffic Safety	\$1,249,687	\$1,135,927	\$912,197	\$1,015,395	\$936,457	\$886,806
Capital Improvement Projects	\$1,954,591	\$660,399	\$863,470	\$538,908	\$101,010	\$273,316
Community Choice Aggregation	\$0	\$60,244	\$0	\$0	\$0	\$0
Downtown Enhancement	\$372,916	\$239,568	\$233,899	\$201,174	\$181,680	\$0
North Pier Parking Structure	\$202,633	\$184,952	\$136,127	\$134,871	\$130,764	\$0
Downtown Parking Lot A	\$50,725	\$51,555	\$50,622	\$44,561	\$40,011	\$0
County Share Pkg Structure Rev	\$283,974	\$322,477	\$323,533	\$369,578	\$367,462	\$0
Total General Fund	\$36,822,526	\$34,151,305	\$30,059,006	\$28,327,166	\$26,219,156	\$24,769,925
Lighting & Landscaping Fund						
Lighting/Landscaping/Medians	\$610,897	\$531,517	\$512,282	\$528,653	\$544,188	\$550,357
Downtown Enhancement Fund						
North Pier Parking Structure	\$0	\$0	\$0	\$0	\$0	\$196,485
Parking Lot A	\$0	\$0	\$0	\$0	\$0	\$256,261
CIP	\$0	\$0	\$0	\$0	\$0	\$40,061
County Share of Parking Structure	\$0	\$0	\$0	\$0	\$0	\$59,552
						\$340,790
State Gas Tax Fund						
CIP	\$179,577	\$409,236	\$293,096	\$477,277	\$213,352	\$341,475
AB 939 Fund						
Source Redctn/Recycle Element	\$54,564	\$50,578	\$46,536	\$75,285	\$145,086	\$167,323
Prop A Open Space Fund						
	\$0	\$6,984	\$130,474	\$25,666	\$115,816	\$294,180
Tyco Fund						
	\$523,888	\$447,010	\$323,156	\$32,671	\$90,959	\$830,930
Tyco Tidelands Fund						
	\$53,728	\$0	\$0	\$3,229	\$19,662	\$20,039
Parks/Rec Facility Tax Fund						
Parks	\$52,454	\$21,906	\$0	\$0	\$14,795	\$0
CIP	\$324,287	\$547,467	\$252,449	\$11,217	\$91,899	\$0
Bayview Drive Dist Admin Exp Fund	\$2,107	\$1,559	\$1,942	\$1,837	\$1,208	\$1,553
Lower Pier Admin Expense Fund	\$1,575	\$1,275	\$1,271	\$1,609	\$1,091	\$1,329
Myrtle District AdminExpense Fund	\$6,305	\$5,608	\$5,774	\$5,956	\$5,080	\$5,304
Loma District Admin Expense Fund	\$5,881	\$5,904	\$5,455	\$6,252	\$5,204	\$5,597
Beach Dr Assmnt Dist Admin Exp Fund	\$1,734	\$1,447	\$1,451	\$1,849	\$1,149	\$1,509
Community Dev Block Grant Fund	\$143,000	\$34,865	\$0	\$0	\$0	\$0
Prop A Transit Fund						
Bus Pass Subsidy	\$3,300	\$2,732	\$2,650	\$2,306	\$2,288	\$2,566
Dial-A-Taxi Program	\$76,000	\$73,890	\$70,829	\$63,681	\$59,819	\$73,325
Commuter Express	\$31,149	\$19,149	\$15,836	\$16,415	\$14,838	\$12,228
Recreation Transportation	\$40,000	\$24,245	\$28,912	\$23,551	\$29,771	\$27,916
Special Event Shuttle	\$6,000	\$6,000	\$6,000	\$3,000	\$6,000	\$3,000
After School Program Shuttle	\$43,200	\$42,720	\$0	\$41,400	\$39,560	\$35,600
Beach Cities Transit Line 109	\$12,989	\$7,793	\$6,599	\$6,757	\$12,396	\$10,165
CIP	\$274,892	\$0	\$0	\$8	\$0	\$0
Prop C Fund						
Pavement Management Study	\$92,296	\$19,358	\$8,324	\$14,144	\$1,428	\$22,299
CIP	\$232,181	\$15,860	\$285,285	\$63,257	\$103,180	\$8,662
Measure R Fund						
	\$531,660	\$453,661	\$70,334	\$265,420	\$123,941	\$101,518



**CITY OF HERMOSA BEACH
EXPENDITURE HISTORY BY FUND
2017-18 BUDGET**

	2016-17 Budget	2015-16 Actual	2014-15 Actual	2013-14 Actual	2012-13 Actual	2011-12 Actual
Grants Fund						
Fire Dept (OJP Equip Grant)	\$0	\$0	\$0	\$74,616	\$0	\$0
Bulletproof Vest Partnership	\$8,150	\$0	\$0	\$0	\$433	\$5,195
ARRA Justice Assistance Grant	\$0	\$0	\$0	\$0	\$0	\$0
State Homeland Sec Grant/Fire	\$0	\$0	\$0	\$0	\$23,381	\$1,395
Fireman's Fund Emerg Prep Prog Grant	\$0	\$6,505	\$0	\$0	(\$10,000)	\$10,000
Beverage Recycle Grant	\$27,296	\$2,288	\$3,237	\$5,362	\$2,961	\$1,952
Coastal Conserv/Sea Level Rise Study	\$0	\$71,888	\$31,096	\$0	\$0	\$0
Coastal Permit Auth Grant	\$23,513	\$69,159	\$97,853	\$218,507	\$0	\$0
Local Coastal Assistance Grant	\$0	\$16,370	\$0	\$0	\$0	\$0
CIP	\$1,205,509	\$224,370	\$282,609	\$22,666	\$243,935	\$357,677
Air Quality Improvement Fund	\$28,600	\$2,130	\$2,370	\$119,919	\$23,917	\$2,574
Supplemental Law Enforcement Services Fund						
C.O.P.S. Program	\$149,104	\$74,142	\$294,026	\$74,077	\$130,128	\$168,235
Sewer Fund						
Administrative	\$0	\$2,090	\$0	\$0	\$0	\$0
Sewers/Storm Drains	\$436,025	\$494,218	\$566,293	\$530,819	\$465,003	\$413,738
Used Oil Block Grant	\$5,500	\$9,313	\$6,455	\$5,381	\$5,825	\$0
CIP	\$600,000	\$33,847	\$462,231	\$712,102	\$421,392	\$10,029
Storm Drains Fund						
Asset Forfeiture Fund	\$757,368	\$240,580	\$166,573	\$0	\$0	\$0
Special Investigations	\$33,010	\$170,528		\$0	\$0	\$26,816
Police K-9 Program	\$7,700	\$6,094	\$3,722	\$25,450	\$3,162	\$4,717
Mounted Patrol Unit	\$5,400	\$3,513	\$0	\$0	\$0	\$0
2015 Lease Revenue Bonds						
Legal Settlement - E & B Resources	\$710,337	\$11,771,321	\$0	\$0	\$0	\$0
Fire Protection Fund						
Fire Station Renovation & Upgrades	\$0	\$0	\$0	\$13,361	\$28,937	\$0
Fire Protection	\$0	\$0	\$0	\$0		
Capital Improvement Fund						
City Manager	\$40,000	\$0	\$0	\$0	\$0	\$0
Storm Drains	\$80,000	\$0	\$0	\$0	\$0	\$0
CIP Administration	\$40,050	\$0	\$0	\$33,970	\$180,922	\$107,262
Community Choice Aggregation	\$362,092	\$0	\$0	\$0	\$0	\$0
CIP	\$3,689,853	\$716,448	\$211,487	\$496,169	\$131,451	\$104,686
Artesia Boulevard Relinquishment Fund						
Street Main/Traffic Safety	\$0	\$0	\$0	\$0	\$7,210	\$1,627
Insurance Fund						
Liability Insurance	\$998,381	\$1,326,379	\$6,461,372	\$1,151,780	\$814,818	\$1,625,246
Auto/Property/Bonds	\$76,550	\$0	\$36,764	\$56,955	\$34,074	\$37,102
Unemployment	\$10,000	\$8,781	\$11,305	\$25,568	\$7,303	\$5,631
Worker's Compensation	\$1,322,609	\$1,017,964	\$740,494	(\$194,370)	\$1,050,725	\$2,984,314
Legal Settlements	\$0	\$0	\$11,500,000	\$0	\$0	\$0
Benefit & Cost Analysis/Oil Project	\$0	\$0	\$66,575	\$169,948	\$0	\$0
Community Dialogue	\$0	\$0	\$0	\$155,794	\$6,000	\$0
Equipment Replacement Fund						
City Council	\$10,043	\$5,437	\$5,437	\$5,437	\$21,282	\$21,048
City Clerk	\$0	\$0	\$0	\$0	\$0	\$0
City Manager	\$252,000	\$39	\$0	\$0	\$0	\$0
Finance Cashier	\$945	\$0	\$0	\$0	\$7,225	\$0
Information Technology	\$575,159	\$423,808	\$533,630	\$406,602	\$380,423	\$405,908
General Appropriations	\$18,056	\$22,839	\$17,222	\$10,099	\$8,497	\$13,388
Police	\$732,373	\$270,521	\$345,418	\$282,572	\$350,107	\$294,352
Fire	\$250,225	\$138,459	\$125,952	\$114,393	\$137,134	\$119,523
Lighting/Landscaping/Medians	\$32,131	\$28,865	\$16,343	\$17,740	\$17,116	\$15,289
Sewers/Storm Drains	\$207,641	\$24,018	\$33,430	\$29,269	\$32,748	\$42,039
Street Maint/Traffic Safety	\$58,493	\$17,945	\$18,252	\$16,947	\$16,697	\$17,553
Downtown Enhancement	\$22,000	\$0	\$0	\$0	\$0	\$0
Storm Drains	\$13,030	\$2,226	\$0	\$0	\$0	\$0
Community Services	\$217,016	\$156,864	\$66,394	\$60,417	\$67,310	\$77,849
Comm Dev/Planning	\$884	\$0	\$0	\$0	\$0	\$0
Comm Dev/Buildings	\$457,761	\$29,768	\$257,052	\$4,053	\$3,895	\$5,250
Public Works Administration	\$35,778	\$6,892	\$8,422	\$15,722	\$9,416	\$10,697
Building Maintenance	\$282,603	\$71,160	\$25,463	\$28,087	\$24,284	\$36,883
Equipment Service	\$316,069	\$217,946	\$227,695	\$226,037	\$190,609	\$232,373
Community Resources	\$46,643	\$10,895	\$4,365	\$4,028	\$4,860	\$7,281
Parks	\$14,627	\$9,865	\$14,471	\$13,184	\$9,058	\$8,065
Civic Center Stratgic Plan	\$0	\$0	\$0	\$15,000	\$0	\$0
Public Works Yard Renovation	\$0	\$0	\$0	\$0	\$106	\$0
CIP	\$445,271	\$376,455	\$131,494	\$0	\$0	\$0
Grand Total	\$54,731,985	\$54,964,000	\$54,903,161	\$34,946,267	\$32,714,209	\$35,355,638

Downtown Enhancement Fund was combined with the General Fund in FY12/13
Transfers In and Out are not included



EXPLANATION OF USER CHARGE ALLOCATIONS

Communications Equipment Replacement Charges: Departments are charged user charges for the replacement of computer equipment, peripheral equipment, business machines and for a proportionate share of the Information Technology Division costs. The current useful life for personal computers is 3 years, while peripherals range from 4 to 6 years. The useful life for business machines is 7 years. The allocation is distributed based on the following weighted formula:

Annual amortization + percent of Information Technology equipment amortization + percent of total Information Technology Division costs + business machine amortization.

Equipment Replacement Charges: Departments are charged user charges for the replacement of vehicles, heavy equipment, general small equipment and for a proportionate share of the Equipment Service Division costs. The useful life for vehicles and heavy equipment ranges from 3 to 25 years. The allocation is distributed based on the following weighted formula:

Percent of Equipment Service Division costs + Department Parts & Fuel + Department vehicle amortization + Department specific services.

Building Maintenance Charges: Departments are charged user charges for the - maintenance of all City buildings. The allocation for 2017-18 is \$101,555 and is distributed based on the square footage occupied by each department. This amount does not provide the full amount needed for all building maintenance but is a step toward providing necessary funds.

Insurance User Charges: Departments are charged user charges for liability, worker's compensation, unemployment, and property and bonds. Costs are allocated using the following weighted formulas:

Liability

Percent of losses for 3 years x per cent of payroll + percent of vehicles x Liability Department costs.

Worker Compensation

Percent of Payroll x Workers Compensation Department costs.

Auto/Property/Bonds

Property – Premium based on percent of occupied square footage.
Auto – Direct charge for vehicles
Bonds – Number of employees as ratio of total employees + direct charge for department specific bonds.

Unemployment

Percent of Payroll x Unemployment Department costs.



Debt Service Schedule 2015 Lease Revenue Bonds

Payment Date	Principal	Interest	Total Debt Service
November 1, 2017	435,000	183,481	618,481
May 1, 2018	-	172,606	172,606
November 1, 2018	460,000	172,606	632,606
May 1, 2019	-	161,106	161,106
November 1, 2019	480,000	161,106	641,106
May 1, 2020	-	149,106	149,106
November 1, 2020	500,000	149,106	649,106
May 1, 2021	-	136,606	136,606
November 1, 2021	510,000	136,606	646,606
May 1, 2022	-	131,506	131,506
November 1, 2022	520,000	131,506	651,506
May 1, 2023	-	126,306	126,306
November 1, 2023	535,000	126,306	661,306
May 1, 2024	-	120,956	120,956
November 1, 2024	545,000	120,956	665,956
May 1, 2025	-	115,166	115,166
November 1, 2025	560,000	115,166	675,166
May 1, 2026	-	108,166	108,166
November 1, 2026	575,000	108,166	683,166
May 1, 2027	-	99,541	99,541
November 1, 2027	595,000	99,541	694,541
May 1, 2028	-	90,616	90,616
November 1, 2028	615,000	90,616	705,616
May 1, 2029	-	81,391	81,391
November 1, 2029	635,000	81,391	716,391
May 1, 2030	-	71,866	71,866
November 1, 2030	655,000	71,866	726,866
May 1, 2031	-	62,041	62,041
November 1, 2031	680,000	62,041	742,041
May 1, 2032	-	50,991	50,991
November 1, 2032	705,000	50,991	755,991
May 1, 2033	-	39,094	39,094
November 1, 2033	730,000	39,094	769,094
May 1, 2034	-	26,775	26,775
November 1, 2034	750,000	26,775	776,775
May 1, 2035	-	13,650	13,650
November 1, 2035	780,000	13,650	793,650
Total:	\$ 11,265,000	\$ 3,698,459	\$ 14,963,459

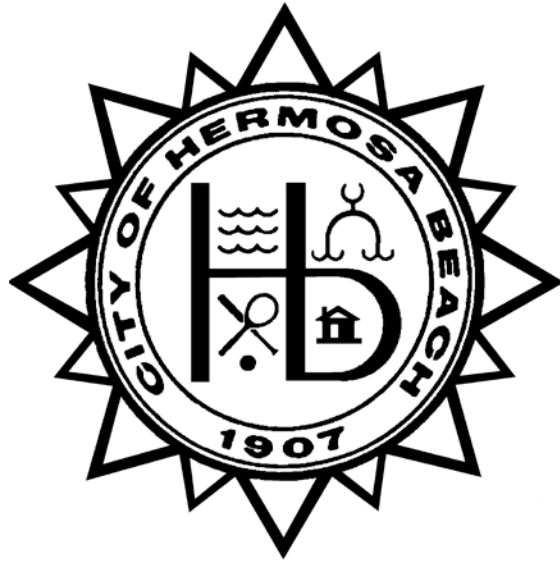


DEBT ANALYSIS

The City's legal debt margin according to State law and City policy is shown below. The State Government Code provides for a legal debt limit of 15% of gross assessed valuation. The City's adopted policy reflects a more conservative margin of 2%. This limit is a policy adopted by the City Council and may be changed by the City Council based on the ability to support debt payments.

With issuance of the revenue bonds in 2015 for the Oil Settlement and payments made on the principal amount due, debt is at 37% of the adopted policy.

Legal Debt Margin Fiscal Year Ended 6/30/16	
Assessed Valuation	\$6,089,089,031
Conversion Percentage	25%
Adjusted Assessed Valuation	\$1,522,272,258
Legal Debt Limit Percentage	15%
Legal Debt Limit	\$228,340,839
<hr style="border-top: 3px double #000;"/>	
City's Established Debt Limit Percentage	2%
City's Debt Limit Margin	\$30,445,445
Issued Debt	\$11,600,000
Remaining Issued Debt	\$11,265,000
Total Debt as Percentage of Debt Limit	37%
Remaining Debt Limit Margin	\$19,180,445
Total Remaining Debt Limit as Percentage	63%



VEHICLE REPLACEMENT SCHEDULE

EQUIPMENT REPLACEMENT SCHEDULE
VEHICLES SCHEDULED FOR REPLACEMENT
2017-18 BUDGET
2/28/2017

DEPT	GROUP	ITEM	2017-18	IN SVC	LIFE	REPL	AMOUNT		TOTAL
			ACQUISITION				FY***	ACCUM.	
			COST			YR	2017-18	THROUGH	COST
							CHARGE	6/30/2018	
1201	CITY MANAGER								
V		2016 Ford Focus- Rides Share	\$32,293	2016	6	2022	\$5,382	\$10,764	\$32,293
V		2016 Ford Focus- Rides Share	\$32,293	2016	6	2022	\$5,382	\$10,764	\$32,293
V		2016 Ford Focus- Rides Share	\$32,293	2016	6	2022	\$5,382	\$10,764	\$32,293
V		2016 Ford Focus- Rides Share	\$32,293	2016	6	2022	\$5,382	\$10,764	\$32,293
V		Tesla Model 3 Deposit	\$1,000						
V		Tesla Model 3 Deposit	\$1,000						
		COUNT:			6				
		SUBTOTAL:	\$131,173				\$21,529	\$43,058	\$129,173
2101 (a)	POLICE								
V		2014 Ford Interceptor	\$32,854	2016	6	2022	\$5,476	\$10,951	\$32,854
V		2015 Fusion Hybrid	\$28,187	2016	6	2022	\$4,698	\$9,396	\$28,187
V		Chevrolet Impala	\$23,751	2007	10	2017	Replace with Ford Fusion Energi		\$35,380
V		Polaris All Terrain Vehicle 4 X 4	\$13,956	2007	7	2014	Replace with All-Terrain Vehicle		\$23,630
V		Chvy Tahoe 2013	\$52,734	2013	6	2019	\$4,379	\$17,516	\$52,734
V		Ford Crown Victoria HB1	\$29,724	2007	6	2013	Replaced with Chevy Tahoe		\$29,724
V		2015 Fusion Hybrid	\$28,187	2016	6	2022	\$4,698	\$9,396	\$28,187
V		2015 Fusion Hybrid	\$28,187	2016	6	2022	\$4,698	\$9,396	\$28,187
V		Ford Escape Hybrid (Beach Patrol) HB10	\$32,498	2009	8	2017	Toyota Highlander AWD		\$48,000
V		Ford Escape Hybrid (VIP use)	\$31,425	2009	8	2017	\$2,866	\$22,903	\$31,425
V		Message Board/Speed Trailer	\$21,021	2016	5	2021	\$4,204	\$8,408	\$21,021
V		2014 Chevy Caprice (Detectives)	\$30,488	2016	5	2021	\$6,098	\$12,195	\$30,488
V		T3 Mobile Electric vehicle (#1)	\$12,030	2010	7	2017	Replace (2) T3 with (1) Electric ATV		\$18,409
V		T3 Mobile Electric vehicle (#2)	\$12,030	2010	7	2017			
V		Ford Crown Victoria HB3	\$24,303	2011	6	2017	Replace with Ford Explorer		\$49,606
V		Honda Motorcycle 2005 Used (ARRA)	\$6,842	2011	6	2017	Replace with Motorcycle or Equivalent		
(d)		Ford Crown Victoria HB4	\$24,303	2011	7	2018	\$0	\$24,303	\$24,303
(d)		Ford Crown Victoria HB7	\$24,303	2011	7	2018	\$0	\$24,303	\$24,303
V		Ford Crown Victoria HB6	\$24,303	2011	6	2017	Replace with Ford Explorer		\$49,606
(d)		Ford F150 Crew Cab Pickup Truck (Det)	\$31,170	2011	9	2020	\$3,479	\$27,784	\$31,170
V		Ford Escape Hybrid (Beach Patrol) HB11	\$36,826	2011	8	2019	Replace with Ford F-150		\$47,409
V		Honda ST1300 Motorcycle (includes set-up)	\$25,147	2012	7	2019	\$0	\$25,147	\$25,147
(d)		Honda ST1300 Motorcycle (includes set-up)	\$25,147	2012	6	2018	\$0	\$25,147	\$25,147
(d)		Chevrolet Tahoe HB1	\$39,137	2013	6	2019	\$6,553	\$28,832	\$39,137
(d)		Chevrolet Tahoe HB5	\$39,137	2013	6	2019	\$6,553	\$28,832	\$39,137
(d)		Chevrolet Caprice HB2	\$37,963	2013	7	2020	\$5,448	\$27,492	\$37,963
V		2005 Honda ST1300 Motorcycle (incl set-up)	\$3,576	2013	5	2018	Replace with Zero Electric		\$3,576
V		Additional Zero Electric							
V		Dodge Charger	\$25,784	2013	6	2019	\$4,317	\$12,951	\$25,784
(d)		2013 Chevy Tahoe (Watch Commander)	\$42,691	2013	5	2018	\$0	\$42,691	\$42,691
V		2014 Chevy Impala	\$24,232	2013	7	2020	\$3,462	\$9,520	\$24,232
V		2014 Ford Fusion Hybrid S	\$27,953	2013	10	2023	\$2,795	\$12,377	\$27,953
V		2014 Ford Fusion Hybrid S	\$27,953	2013	10	2023	\$2,795	\$12,393	\$27,953
V		2014 Ford Fusion Hybrid S	\$27,953	2013	10	2023	\$2,795	\$12,378	\$27,953
V		2013 Ford Explorer	\$28,756	2013	10	2023	\$2,876	\$12,973	\$28,756
V		2013 Ford Explorer	\$28,756	2013	10	2023	\$2,876	\$12,494	\$28,756
V		2013 Ford Explorer	\$28,756	2013	10	2023	\$2,876	\$12,494	\$28,756
		COUNT:			36				
		SUBTOTAL:	\$982,062				\$83,941	\$452,272	\$1,067,565
2104	OFFICE OF TRAFFIC SAFETY GRANT - SPEED ENFORCEMENT/EDUCATION PROGRAM								
V		Speed Check Trailer	\$13,640	1997	5	*	NOT TO BE REPLACED		
V		Speed Check Trailer	\$17,428	2003	5	*	NOT TO BE REPLACED		
		COUNT:			2				
		SUBTOTAL:	\$31,068				*	*	
2201	FIRE								
V		Ford Explorer - 2007	\$24,604	2008	9	2017	\$0	\$21,987	\$29,500
V		Smeal Fire Engine	\$367,202	1997	22	2019	\$0	\$298,469	\$367,202
V		Pierce Fire Engine (delivery 6-00)	\$325,064	2000	22	2022	\$0	\$225,965	\$325,064
V		Ford Explorer (Code 3 Eq added)	\$34,048	2003	12	2015	\$0	\$34,070	\$45,125
V		Ford Ambulance (replacement) R11	\$141,165	2010	9	2019	\$0	\$109,502	\$141,165
V		Pierce 1500 Triple Combination Pumper	\$549,975	2013	20	2033	\$0	\$60,147	\$549,975
V		Chevrolet G 3500 Ambulance 2014	\$149,392	2014	9	2023	\$0	\$31,124	\$149,392
V		2015 Chevy 3500 Metromedic Ambulance	\$164,989	2016	9	2025	\$0	\$16,332	\$164,989
O Eq		Defibrillators	\$50,718	2015	8	2023	\$0	\$6,340	\$50,718
2201	O Eq	12 Lead EKG Unit	\$16,915	2008	8	2016	\$0	\$14,920	\$16,915
V		Chevrolet Tahoe Pickup	\$32,429	2009	12	2021	\$0	\$16,399	\$32,429
		COUNT:			11				
		SUBTOTAL:	\$1,856,501				(\$1)	\$837,255	\$1,872,474

EQUIPMENT REPLACEMENT SCHEDULE
VEHICLES SCHEDULED FOR REPLACEMENT
2017-18 BUDGET
2/28/2017

DEPT	GROUP	ITEM	2017-18	IN SVC	LIFE	REPL	AMOUNT		TOTAL
			ACQUISITION				FY***	ACCUM.	
			COST			YR	2017-18	THROUGH	COST
							CHARGE	6/30/2018	
3302 COMMUNITY SERVICES									
	V	GO-4 (CNG) 119F	\$31,248	2004	13	2017	Replace with Ford C Max		\$26,384
	V	GO-4 (CNG) 119D	\$31,248	2004	13	2017	Replace with Ford C Max		\$26,384
(d)	V	Ford Ranger Pickup	\$18,430	2006	14	2020	\$1,435	\$18,430	\$18,430
	V	ANIMAL TRANSPORT UNIT/AC TRUCK	\$9,550	2008	12	2020	\$777	\$6,643	\$9,550
	V	2008 Jeep Right Hand Drive	\$23,002	2008	12	2020	Replace with Ford C Max		\$23,002
	V	2008 Jeep Right Hand Drive	\$23,002	2008	12	2020	Replace with Jeep		\$39,000
	V	Ford Ranger 4X4 Pickup	\$18,641	2008	12	2020	\$1,530	\$14,098	\$18,641
	V	GO-4 (Gas) 119G	\$29,547	2008	12	2020	Replace with Jeep		\$39,000
	V	Ford Ranger 4 X 4 Pickup	\$18,650	2009	12	2021	\$1,706	\$15,189	\$18,650
	V	GO-4 (Gas) COPS Funded	\$26,616	2011	12	2023	\$2,228	\$15,566	\$26,616
	V	GO-4 (Gas) 119C	\$26,616	2011	12	2023	\$2,228	\$15,566	\$26,616
	V	Firefly Electric Vehicle	\$39,063	2013	12	2025	Repalce with Jeep		\$39,000
	V	Nissan Leaf	\$33,800	2015	12	2027	\$2,817	\$5,633	\$33,800
	V	Additional CMAX	\$30,796	2015	12	2027	\$2,566	\$11,133	\$30,796
		COUNT:		14					
		SUBTOTAL:	\$360,208				\$15,289	\$102,258	\$375,869
4201 COMMUNITY DEVELOPMENT - BUILDING									
	V	Ford F150 CNG Pickup	19,797	2003	12	2015	Replace with Ford C Max		
	V	2013 FORD CMAX HYBRID	\$36,163	2013	10	2023	\$3,616 \$	12,489	\$36,163
	V	2013 Nissan Leaf EV	\$35,667	2014	10	2024	\$3,567 \$	10,998	\$35,667
		COUNT:		3					
		SUBTOTAL:	\$91,627				\$7,182	\$23,487	\$71,830
4601 COMMUNITY RESOURCES									
	V	Ford F350 Van	\$34,587	2001	12	2012	Replaced with for Focus		
	V	2016 Ford Focus	\$30,998	2016	12	2028	\$2,583.17	\$5,166	\$30,998
	V	2016 Ford F-250	\$41,731	2016	12	2028	\$3,477.58	\$3,478	\$41,731
		COUNT:		3					
		SUBTOTAL:	\$107,316				\$6,061	\$8,644	\$72,729
PUBLIC WORKS FLEET									
2601 STREET LIGHTING/LANDSCAPING/MEDIANS									
	V	2015 Ford F 150	\$29,493	2016	17	2035	\$1,735	\$3,470	\$29,493
(b)	V	(20%) Ford F150 Super Cab Pickup in Parks		2013	12	2025	\$465		
	V	Ford F250 Utility Truck	\$35,755	2001	17	2018	\$2,171	\$35,755	\$35,755
(b)	V	(30%) Ford F250 Utility Truck in Parks		2001	17	2018	\$539		
		(1998 transferred from PD 04-05)							
	V	Chevrolet 6500 Hi Lift Truck	\$137,223	2003	22	2025	\$5,063	\$86,911.18	\$137,223
H Eq		Backhoe (50%)	\$47,951	2013	22	2035	\$2,332	\$11,660	\$47,951
	V	2016 Ford F-250	\$49,928	2016	12	2028	\$4,161	\$4,161	\$49,928
		COUNT:		5					
		SUBTOTAL:	\$300,350				\$16,465	\$141,957	\$300,350
3102 SEWERS									
(b)	V	(20%) Ford F150 Super Cab Pickup in Parks		2013	12	2025	\$465		
	V	Ford F450 Dump Truck	\$35,097	2001	22	2023	\$1,677	\$25,109	\$35,097
H Eq		Caterpillar (Front Loader)	\$180,292	2005	12	2017	\$13,940	\$180,482	\$180,292
(b)	V	(40%) Ford Ranger Extended Cab in PW Admin		2007	12	2019	\$581		
		(1998 transferred from PD 04-05)							
H Eq		Sewer Jetter, Trailer mounted	\$31,675	2007	15	2022	2,122	21,150	31,675
H Eq		Backhoe (50%)	\$47,951	2013	22	2035	2,332	9,328	47,951
H Eq		Volvo L90G Wheel Loader	\$201,460	2016	12	2028	16,788	16,788	201,460
		COUNT:		5.1					
		SUBTOTAL:	\$496,476				\$37,904	\$252,858	\$496,476
3104 TRAFFIC SAFETY									
(b)	V	Ford F250 Utility Truck (95%)	\$29,337	2001	12	2013	\$0	\$29,337	\$29,337
	V	Ford F250 SD Stake Bed Truck	\$29,088	2002	12	2014	Replace with F250- CNG		\$53,769
	V	Ford F450 Dump Truck	\$32,769	2001	27	2028	\$1,203	\$19,612	\$32,769
	V	Ford F450 Custom Paint Truck	\$76,279	2002	12	2014	\$0	\$76,279	\$76,279
H Eq		Hyster Forklift	\$20,325	1995	22	2017			\$26,113
Heq		Generator	\$15,099	2004	11	2015	\$0	\$15,099	\$15,099
Heq		Skid Loader/John Deere	\$33,592	2007	11	2018	\$3,068	\$30,580	\$33,592
	V	Trailer for Skid Loader	\$4,630	2008	11	2019	\$469	\$3,700	\$4,630
		COUNT:		7.95					
		SUBTOTAL:	\$241,119				\$4,740	\$174,607	\$271,588

EQUIPMENT REPLACEMENT SCHEDULE
VEHICLES SCHEDULED FOR REPLACEMENT
2017-18 BUDGET
2/28/2017

DEPT	GROUP	ITEM	2017-18		IN SVC	LIFE	REPL YR	AMOUNT		TOTAL REPL COST
			ACQUISITION COST					FY*** 2017-18 CHARGE	ACCUM. THROUGH 6/30/2018	
3301 DOWNTOWN ENHANCEMENT										
	(b) V	(5%) Ford F150 Super Cab Pickup in Parks			2013	12	2025	\$116		
	(b) V	(5%) Ford F250 Utility Truck in Traffic Sfty			2001	12	2013	\$83		
		COUNT:			0.1					
		SUBTOTAL:						\$199		
4202 PUBLIC WORKS ADMINISTRATION										
	V	Toyota Camry (CNG)	\$28,276		2000	12	2012	\$0	\$28,276	\$28,276
	V	Ford Ranger Extended Cab (60%)	\$17,882		2007	12	2019	\$1,490	\$15,384	\$17,882
	V	Chevrolet Silverado Pickup Truck	\$29,572		2007	12	2019	\$2,464	\$23,826	\$29,572
		COUNT:			2.6					
		SUBTOTAL:	\$75,730					\$3,954	\$67,487	\$75,730
4204 BUILDING MAINTENANCE										
	V	Ford F250 Truck (CNG)	\$36,132		2000		Replaced with F250 Super Duty			
	V	F250 Super Duty	\$49,699		2016	12	2028	\$4,142	\$4,142	\$49,699
		COUNT:			2					
		SUBTOTAL:	\$85,831					4,142	4,142	\$49,699
6101 PARKS										
	V	Ford F350 DumpTruck	\$35,003		1995	22	2017	\$1,464	\$33,565	\$35,003
	(b) V	Ford F150 Super Cab Pickup (55%) (1998 transferred from PD 04-05)	\$27,906		2013	12	2025	\$1,279	\$5,931	\$27,906
	V	2013 Toyota Highlander Hybrid AWD	\$45,125		2013	10	2023	\$3,384	\$14,815	\$45,125
	V	2016 Ford Super Duty	\$50,771		2016	12	2028	\$4,231	\$4,231	\$50,771
		COUNT:			3.25					
		SUBTOTAL:	\$158,805					\$10,359	\$58,541	\$158,805
GRAND TOTALS										
		COUNT:			101.0					
		TOTAL:	\$4,918,266					\$211,761	\$2,166,564	\$4,942,288

GROUP LEGEND

V = Vehicle
H Eq = Heavy Equipment
O Eq = Other Equipment

NOTE: EQUIPMENT SERVICE VEHICLE IS INCLUDED IN PUBLIC WORKS ADMINISTRATION BECAUSE AMOUNT IS TOO SMALL TO ALLOCATE TO ALL DEPARTMENTS.

* FUNDED BY OFFICE OF TRAFFIC SAFETY GRANT. NOT INCLUDED IN EQUIPMENT REPLACEMENT CHARGES.

** THERE WAS AN INCREASE TO THE NEW VEHICLE CPI FROM JAN 2010 TO DEC 2010 OF 3.9%; THEREFORE VEHICLE REPLACEMENT VALUES WERE INCREASED BY 3.9% FOR FISCAL YEAR 2012-13

*** REFLECTS INCREASE OF .46% TO REFLECT INTEREST THAT WOULD BE EARNED IF INTEREST WAS ALLOCATED TO THIS FUND. For FY 2013-14 increase to .7%.

(a) ALL POLICE VEHICLES INCLUDE "SET UP" IN REPLACEMENT COSTS.

(b) Effective 7/1/04 Public Works vehicles are being allocated to all departments based on personnel allocation of primary user.

(c) Vehicle transferred from Police Department October 2005. Useful life was adjusted to reflect new replacement date.

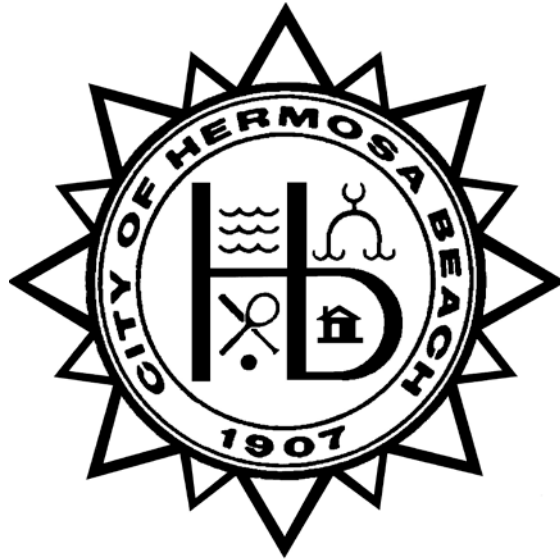
(d) Useful life was extended in 2016-17 due to vehicle mileage not warranting replacement.

INDICATES VEHICLE SCHEDULED FOR REPLACEMENT IN 2017-18.

Items in BOLD indicates vehicles scheduled for replacement in 2016-17.

2009-10 All vehicle lives were extended by 1 year.

2010-11 All vehicle lives were extended by a 2nd year.



COMMUNICATIONS EQUIPMENT REPLACEMENT SCHEDULE

EQUIPMENT REPLACEMENT SCHEDULE
 COMMUNICATIONS EQUIPMENT SCHEDULED FOR REPLACEMENT
 2017-18 BUDGET

GROUP	ITEM	QTY	COST	IN SVC	LIFE	REPL YR	AMOUNT			
							FY 2017-18 CHARGE	ACCUM. THROUGH 06/30/18	TOTAL REPL COST	
*1206 INFORMATION TECHNOLOGY (continued)										
Server	Poweredge R610 Server - Class Payment - CLASS03	1	\$4,001	12-10-09	5	12-10-14	\$0	\$4,001	\$4,001	
Server	Poweredge File Server - T2-PowerPark, Oracle HBAPPS2	1	\$6,499	9-4-03	5	9-4-08	\$0	\$6,499	\$6,499	
Server	PowerEdge R610 Server-CLASS & VMs	1	\$6,827	8-25-11	5	8-25-16	\$2	\$6,825	\$6,827	
Server	Granicus Encoder	1	\$7,719	2013	5	2018	\$0	\$7,719	\$7,719	
Server	Datto SE10000 Backup Server	1	\$11,249	2015	5	2020	\$2,250	\$6,750	\$11,249	
Server	HP Proliant DL 380 G7 (Hyper-V #1)	1	\$13,680	2012	5	2017	\$0	\$13,680	\$13,680	
Server	HP Proliant DL 380 G7 (Hyper-V #2)	1	\$13,680	2012	5	2017	\$0	\$13,680	\$13,680	
	COUNT	48	\$138,635				\$15,114	\$117,087	\$138,635	
1202 FINANCE ADMINISTRATION										
Monitor	Dell 23" Additional Monitor	1	\$230	2013	5	2018	\$77	\$231	\$230	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$815	2013	5	2018	\$0	\$814	\$815	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$815	2013	5	2018	\$0	\$814	\$815	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$815	2013	5	2018	\$0	\$814	\$815	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$815	2013	5	2018	\$0	\$814	\$815	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$812	2013	5	2018	\$0	\$811	\$812	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$812	2013	5	2018	\$0	\$811	\$812	
Printer	HP LaserJet P3015	1	\$625	2014	6	2020	\$125	\$375	\$625	
Printer	HP LaserJet P3015	1	\$672	2013	6	2019	\$168	\$504	\$672	
Printer	HP LaserJet P3015	1	\$678	2013	6	2019	\$170	\$510	\$678	
Printer	HP Laser Jet M603DN	1	\$1,919	2012	6	2018	\$0	\$1,920	\$1,919	
	COUNT	11	\$9,008				\$539	\$8,418	\$9,008	
1203 HUMAN RESOURCES										
PC	Dell Optiplex 3010 Workstation -Monitor 23" Widescreen	1	\$816	2013	5	2018	\$0	\$816	\$816	
PC	Dell Optiplex 3010 Workstation -Monitor 23" Widescreen	1	\$779	2014	5	2019	\$195	\$585	\$779	
PC	Dell Optiplex 3010 Workstation -Monitor 23" Widescreen	1	\$779	2014	5	2019	\$195	\$585	\$779	
Printer	HP LaserJet M401dne	1	\$263	2015	6	2021	\$44	\$132	\$263	
	COUNT	4	\$2,637				\$433	\$2,117	\$2,637	
1208 GENERAL APPROPRIATIONS										
Printer	HP LaserJet Color M551	1	\$590	2015	6	2021	\$98	\$294	\$590	
	COUNT	1	\$590				\$98	\$294	\$590	
2101 POLICE DEPARTMENT										
Handheld	Traffic Citation Writer & Printer	1	\$1,743	2-2-11	5	2-2-16	\$0	\$1,743	\$1,743	
Handheld	Traffic Citation Writer & Printer	1	\$1,743	2-2-11	5	2-2-16	\$0	\$1,743	\$1,743	
Handheld	Traffic Citation Writer & Printer	1	\$1,743	2-2-11	5	2-2-16	\$0	\$1,743	\$1,743	
Handheld	Traffic Citation Writer & Printer	1	\$1,743	2-2-11	5	2-2-16	\$0	\$1,743	\$1,743	
**	Handheld	Traffic Citation Writer & Printer	1	\$1,743	2-2-11	5	2-2-16	\$0	\$1,743	\$1,743
Handheld	Traffic Citation Writer & Printer	1	\$1,743	2-2-11	5	2-2-16	\$0	\$1,743	\$1,743	
Handheld	Printer, Traffic Citations	1	\$941	2-2-11	5	2-2-16	\$0	\$941	\$941	
**	Handheld	Printer, Traffic Citations	1	\$941	2-2-11	5	2-2-16	\$0	\$941	\$941
**	Handheld	Printer, Traffic Citations	1	\$941	2-2-11	5	2-2-16	\$0	\$941	\$941
Handheld	Printer, Traffic Citations	1	\$941	2-2-11	5	2-2-16	\$0	\$941	\$941	
Handheld	Printer, Traffic Citations	1	\$941	2-2-11	5	2-2-16	\$0	\$941	\$941	
Handheld	Printer, Traffic Citations	1	\$941	2-2-11	5	2-2-16	\$0	\$941	\$941	
Handheld	Printer, Traffic Citations	1	\$941	2-2-11	5	2-2-16	\$0	\$941	\$941	
Handheld	Traffic Citation Writer & Printer (HB3)	1	\$1,700	2006	5	2011	\$0	\$1,700	\$1,700	
Handheld	Traffic Citation Writer & Printer (HB4)	1	\$1,700	2006	5	2011	\$0	\$1,700	\$1,700	
Handheld	Traffic Citation Writer & Printer (HB5)	1	\$1,700	2006	5	2011	\$0	\$1,700	\$1,700	
Handheld	Traffic Citation Writer & Printer (HB7)	1	\$1,700	2006	5	2011	\$0	\$1,700	\$1,700	
Scanner	Fujitsu Scansnap ix500	1	\$474	2015	5	2021	\$95	\$285	\$474	
Laptop	Dell Latitude E6500 & Dock	1	\$1,409	2010	4	2014	\$0	\$1,409	\$1,409	
Laptop	Dell Latitude D630	1	\$1,289	2008	4	2012	\$0	\$1,289	\$1,289	
MDT	Mobile Data System (HB8)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844	
MDT	Mobile Data System (HB9)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844	
MDT	Mobile Data System (HB7)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844	
MDT	Mobile Data System (HB4)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844	
MDT	Mobile Data System (HB10)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844	
MDT	Mobile Data System (HB6)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844	
MDT	Mobile Data System (HB3)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844	
MDT	Mobile Data System (HB5)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844	
Oh Equip	Caon Powrshot ELPH 115 IS Kit SIL	6	\$667	2014	10	2024	\$74	\$222	\$667	
Other Equip	L3 Mobile Vision System (HB7)	1	\$5,541	2011	3	2014				
Other Equip	L3 Mobile Vision System (HB6)	1	\$5,541	2011	3	2014				
Other Equip	L3 Mobile Vision System (HB4)	1	\$5,541	2011	3	2014				
Other Equip	L3 Mobile Vision System (HB9)	1	\$5,541	2011	3	2014				

EQUIPMENT REPLACEMENT SCHEDULE
COMMUNICATIONS EQUIPMENT SCHEDULED FOR REPLACEMENT
2017-18 BUDGET

GROUP	ITEM	QTY	COST	IN SVC	LIFE	REPL YR	AMOUNT		
							FY	THROUGH	TOTAL
							2017-18 CHARGE	06/30/18	REPL COST
2101 POLICE DEPARTMENT (continued)									
Other Equip	Base Radio Station w/6 desktop units	1	\$6,583	2007	5	2012	\$0	\$6,583	\$6,583
Other Equip	Jail Surveillance System	1	\$98,191	6-30-11	6	6-30-17	\$16,365	\$81,825	\$98,191
Other Equip	PIPS License Plate Reader System - HB8	1	\$7,509	2011	4	2015	\$0	\$7,508	\$7,509
Other Equip	PIPS License Plate Reader System - HB1	1	\$7,509	2011	4	2015	\$0	\$7,508	\$7,509
Other Equip	Xenonics Super Vision Night Vision Binoculars	2	\$4,125	2011	5	2016	\$0	\$4,125	\$4,125
Other equip	Tait Mobile Radios	2	\$2,928	2015	10	2025	\$293	\$879	\$2,928
Other Equip	L3 Flashback 3 Digital Video System	1	\$4,944	2013	3	2016	\$1,648	\$6,592	\$4,944
Other Equip	L3 Flashback 3 Digital Video System	1	\$4,944	2013	3	2016	\$1,648	\$6,592	\$4,944
Other Equip	L3 Flashback 3 Digital Video System	1	\$4,944	2013	3	2016	\$1,648	\$6,592	\$4,944
Other Equip	L3 Flashback 3 Digital Video System	1	\$4,944	2013	3	2016	\$1,648	\$6,592	\$4,944
Other Equip	L3 Flashback 3 Digital Video System	1	\$4,944	2013	3	2016	\$1,648	\$6,592	\$4,944
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2013	5	2018	\$1	\$810	\$811
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2013	5	2018	\$1	\$810	\$811
PC	Dell Optiplex 3020 W 23" Monitor	1	\$798	2014	5	2019	\$200	\$600	\$798
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2013	5	2018	\$1	\$810	\$811
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2014	5	2019	\$203	\$609	\$811
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2014	5	2019	\$203	\$609	\$811
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2014	5	2019	\$203	\$609	\$811
PC	Dell Optiplex 3020 W 23" Monitor	1	\$798	2014	5	2019	\$200	\$600	\$798
PC	Dell Optiplex 3010 W 23" Monitor	1	\$798	2014	5	2019	\$200	\$600	\$798
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2014	5	2019	\$203	\$609	\$811
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2014	5	2019	\$203	\$609	\$811
PC	Dell Optiplex 3010 W 23" Monitor	1	\$798	2014	5	2019	\$200	\$600	\$798
PC	Dell Optiplex 3010 W 23" Monitor	1	\$812	2013	5	2018	\$0	\$813	\$812
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2014	5	2019	\$203	\$609	\$811
PC	Dell Optiplex 3010 W 23" Monitor	1	\$798	2014	5	2019	\$200	\$600	\$798
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2014	5	2019	\$203	\$609	\$811
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2013	5	2018	\$270	\$810	\$811
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2014	5	2019	\$203	\$609	\$811
PC	Dell Optiplex 3010 W 23" Monitor	1	\$812	2014	5	2019	\$203	\$609	\$812
PC	Dell Optiplex 3010 W 23" Monitor	1	\$775	2013	5	2018	\$0	\$774	\$775
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2013	5	2018	\$1	\$810	\$811
PC	Dell Optiplex 3020 W 23" Monitor	1	\$798	2014	5	2019	\$200	\$600	\$798
PC	Dell Optiplex 3020 W 23" Monitor	1	\$798	2014	5	2019	\$200	\$600	\$798
PC	Dell Optiplex 3020 W 23" Monitor	1	\$798	2014	5	2019	\$200	\$600	\$798
PC	Dell Optiplex 3020 W 23" Monitor	1	\$798	2014	5	2019	\$200	\$600	\$798
Printer	HP LaserJet M401DNE	1	\$263	2015	6	2021	\$44	\$132	\$263
Printer	HP LaserJet Pro M476	1	\$462	2014	6	2020	\$92	\$276	\$462
Printer	HP LaserJet Pro M476	1	\$462	2014	6	2020	\$92	\$276	\$462
Printer	HP Laserjet Pro M451 Color	1	\$326	2015	6	2021	\$54	\$162	\$326
Printer	HP OfficeJet Pro 8600 Plus	1	\$263	2015	6	2021	\$44	\$132	\$263
Printer	HP Laser Jet Pro 400 M401dn	1	\$384	2013	6	2-2019	\$64	\$256	\$384
Printer	Canon Photo Printer	1	\$163	2006	6	2012	\$27	\$217	\$163
Radio	Radio Transmitter	1	\$16,046	2003	10	2013	\$0	\$16,046	\$16,046
Radios	Portable TP9155 & charger	33	\$50,213	2011	10	2021	\$5,021	\$30,126	\$50,213
Radios	Trunk Mount Radios	9	\$14,570	11-16-12	10	11-2022	\$1,457	\$5,828	\$14,570
Server	Dell PowerEdge R610 (Laserfiche System)	1	\$5,043	2-9-12	5	2-9-17	\$0	\$0	\$5,043
Server	SQL Server 2012 Standard	1	\$4,139	10-24-13	5	10-24-18	\$828	\$3,312	\$4,139
Server	Dell Power Vault MD1000 (video storage, cars)	1	\$7,804	2008	5	2013	\$0	\$7,804	\$7,804
Server	Dell Power Vault MD1000 (video storage, station)	1	\$8,551	2008	5	2013	\$0	\$8,551	\$8,551
Server	SERVER DELL POWER	1	\$6,827	2011	5	2016	\$0	\$6,827	\$6,827
Server	SERVER DELL Power Edge R610	1	\$7,260	2011	5	2016	\$0	\$7,260	\$7,260
Server	HP Ge8 Server	1	\$1,559	2014	4	2014	\$520	\$1,560	\$1,559
Server	Dell PowerEdge 2850 (Aventura Jail Surveillance system)	1	\$5,500	2005	6	2011	\$0	\$5,500	\$5,500
System	PIPS Alpr Mobile Camera system	1	\$38,947	2013	10	2022	\$3,895	\$15,580	\$38,947
Server	L3 Communications Server & Accessories listed below: Server, Rack, 12 TB RAID 6 DASD, 8 core Xenon Processors, 6GB Ram DVM Server, Storage & Distribution System, Rack configuration Dual 2.26 GHz Quad Core Processors, 6GB Ram, 12TB Usable RAID 6 Storage Red Hat v5 Enterprise Linus OS/PostgreSql Database DVD-ROM, Monitor, Keyboard, Mouse, CF Card Reader 8 port 10/10081000 Base T Switch	1	\$27,845	8-10-11	5	8-10-16	\$5,569	\$22,276	\$27,845
	COUNT	137	\$480,922				\$46,674	\$379,828	\$458,757
2201 FIRE DEPARTMENT									
PC	Dell Optiplex 3010 W 23" Monitor	1	\$812	2013	5	2018	\$0	\$813	\$812
PC	Dell Optiplex 3010 W 23" Monitor	1	\$812	2013	5	2018	\$0	\$813	\$812
PC	Dell Optiplex 3010 W 23" Monitor	1	\$812	2013	5	2018	\$0	\$813	\$812
PC	Dell Optiplex 3010 W 23" Monitor	1	\$812	2013	5	2018	\$0	\$813	\$812
PC	Dell Optiplex 3010 W 23" Monitor	1	\$812	2013	5	2018	\$0	\$813	\$812
PC	Dell Optiplex 3020 W 23" Monitor	1	\$798	2014	5	2019	\$0	\$600	\$798

EQUIPMENT REPLACEMENT SCHEDULE
COMMUNICATIONS EQUIPMENT SCHEDULED FOR REPLACEMENT
2017-18 BUDGET

GROUP	ITEM	QTY	COST	IN SVC	LIFE	REPL YR	AMOUNT		
							FY	ACCUM.	TOTAL
							2017-18 CHARGE	THROUGH 06/30/18	REPL COST
2201 FIRE DEPARTMENT (continued)									
Dock	Docking Station	1	\$527	2013	4	2017	\$0	\$528	\$527
Dock	Docking Station	1	\$527	2013	4	2017	\$0	\$528	\$527
Dock	Docking Station	1	\$527	2013	4	2017	\$0	\$528	\$527
Dock	Docking Station	1	\$527	2013	4	2017	\$0	\$528	\$527
Dock	Docking Station	1	\$527	2013	4	2017	\$0	\$528	\$527
Dock	Docking Station	1	\$527	2013	4	2017	\$0	\$528	\$527
Laptop	Dell Latitude D630+ Docking Station	1	\$1,289	2008	4	2012	\$0	\$1,289	\$1,289
Laptop	Dell Latitude E6500	1	\$1,409	4-30-10	4	4-30-14			\$1,409
Laptop	Dell Latitude E6510	1	\$1,497	2010	4	2014			\$1,497
Laptop	Dell Latitude D620	1	\$1,555	2007	3	2010	\$0	\$1,555	\$1,555
Laptop	Dell Latitude E6440	1	\$1,174	2013	4	2017	\$0	\$1,172	\$1,174
MDT	Mobile Data Computer System (1990 Pierce Engine)	1	\$8,806	2006	6	2012			
MDT	Mobile Data Computer System (2001 Pierce Engine)	1	\$8,806	2006	6	2012			
MDT	Mobile Data Computer System (Reserve Ambulance)	1	\$8,806	2006	6	2012			
MDT	Mobile Data Computer System (New Ambulance)	1	\$8,806	2006	6	2012			
MDT	Mobile Data Computer System (New Ambulance)	1	\$8,806	2006	6	2012			
MDT	Mobile Data Computer System (Ford Explorer)	1	\$8,806	2006	6	2012			
MDT	Mobile Data Computer System (Smeal Engine)	1	\$8,806	2006	6	2012			
Oth Equip	Sony camera	1	\$624	2014	7	2021	\$0	\$178	\$624
Oth Equip	Samsung 75" LED TV w/wallmount	1	\$2,902	2014	10	2024	\$0	\$996	\$2,902
Oth Equip	Canon Iagerunner Advanced C5235 Base Model	1	\$9,897	2014	7	2021	\$0	\$4,947	\$9,897
Other Equip	Hotspots for EPCR printers	2	\$1,432	2015	10	2025	\$0	\$286	\$1,432
Printer	Photosmart 7760	1	\$237	2004	6	2010	\$0	\$237	\$237
Printer	Photosmart 7760	1	\$237	2004	6	2010	\$0	\$237	\$237
Printer	EPCR System Printer	3	\$675	2015	7	2022	\$0	\$288	\$675
Printer	HP Photosmart D7160	1	\$132	2008	6	2014	\$0	\$132	\$132
Printer	HP LaserJet 2200	1	\$1,662	2003	6	2009	\$0	\$1,662	\$1,662
Printer	HP DeskJet 990 CXI	1	\$467	2003	6	2009	\$0	\$467	\$467
Printer	HP LaserJet Color M551	1	\$590	2015	6	2021	\$0	\$294	\$590
Printer	HP LaserJet 4050N	1	\$1,618	2000	6	2006	\$0	\$1,618	\$1,618
Printer	Canon Photo Printer	4	\$896	2015	10	2025	\$0	\$270	\$896
Radio	Radio System/UHF Mobile (3) & Portable (4)	1	\$15,178	2004	10	2014	\$0	\$15,178	\$15,178
Radio	Portable Radios - MTS 2000/Ports & Mobile Mounts	1	\$26,917	2004	10	2014	\$0	\$26,917	\$26,917
Radio	UHF MOBILE RADIO P25	2	\$5,162	2015	10	2025	\$0	\$1,548	\$5,162
Tablet	Toughpad FZ-G1 Mobile Data Computer	1	\$2,671	2013	4	2017	\$0	\$2,672	\$2,671
Tablet	Toughpad FZ-G1 Mobile Data Computer	1	\$2,671	2013	4	2017	\$0	\$2,672	\$2,671
Tablet	Toughpad FZ-G1 Mobile Data Computer	1	\$2,671	2013	4	2017	\$0	\$2,672	\$2,671
Tablet	Toughpad FZ-G1 Mobile Data Computer	1	\$2,671	2013	4	2017	\$0	\$2,672	\$2,671
Tablet	Toughpad FZ-G1 Mobile Data Computer	1	\$2,671	2013	4	2017	\$0	\$2,672	\$2,671
Tablet	Toughpad FZ-G1 Mobile Data Computer	1	\$2,671	2013	4	2017	\$0	\$2,672	\$2,671
Tablet	Toughpad FZ-G1 Mobile Data Computer	1	\$2,671	2013	4	2017	\$0	\$2,672	\$2,671
Tablet	Toughpad FZ-G1 Mobile Data Computer	1	\$2,671	2013	4	2017	\$0	\$2,672	\$2,671
Tablet	iPad with Retina Display	1	\$530	2013	4	2017	\$0	\$528	\$530
Tablet	iPad with Retina Display	1	\$530	2013	4	2017	\$0	\$528	\$530
Tablet	iPad with Retina Display	1	\$530	2013	4	2017	\$0	\$528	\$530
Tablet	iPad with Retina Display	1	\$530	2013	4	2017	\$0	\$528	\$530
Tablet	iPad with Retina Display	1	\$530	2013	4	2017	\$0	\$528	\$530
	COUNT	61	\$169,758				\$0	\$91,648	\$108,116
4101 COMMUNITY DEVELOPMENT/PLANNING									
PC	Dell OptiPlex 780	1	\$800	2010	5	2015	\$0	\$800	\$800
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$814	2013	5	2018	\$1	\$814	\$814
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$814	2013	5	2018	\$1	\$814	\$814
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$814	2013	5	2018	\$1	\$814	\$814
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$775	2014	5	2019	\$194	\$582	\$775
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$775	2014	5	2019	\$194	\$582	\$775
Printer	HP LaserJet 2300	1	\$1,347	2004	6	2010	\$0	\$1,347	\$1,347
Printer	HP LaserJet P3015	1	\$945	2011	6	2017	\$0	\$946	\$945
Printer	HP LaserJet 2300	1	\$1,347	2004	6	2010	\$0	\$1,347	\$1,347
Printer	HP LaserJet Color M551	1	\$590	2015	6	2021	\$98	\$294	\$590
	COUNT	10	\$9,021				\$489	\$8,340	\$9,021
4201 COMMUNITY DEVELOPMENT/BUILDING									
Laptop	Dell Latitude E6500	1	\$1,409	4-30-10	4	4-30-14	\$0	\$1,408	\$1,409
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$811	2013	5	2018	\$1	\$811	\$811
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$811	2013	5	2018	\$1	\$811	\$811
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$811	2013	5	2018	\$1	\$811	\$811
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$811	2013	5	2018	\$1	\$811	\$811
4201 COMMUNITY DEVELOPMENT/BUILDING (continued)									
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$811	2013	5	2018	\$1	\$810	\$811
Printer	HP LaserJet P3015	1	\$625	2015	6	2021	\$82	\$246	\$625
	COUNT	7	\$6,089				\$87	\$5,708	\$6,089

EQUIPMENT REPLACEMENT SCHEDULE
COMMUNICATIONS EQUIPMENT SCHEDULED FOR REPLACEMENT
2017-18 BUDGET

GROUP	ITEM	QTY	COST	IN SVC	LIFE	REPL YR	AMOUNT			
							FY 2017-18 CHARGE	ACCUM. THROUGH 06/30/18	TOTAL REPL COST	
4202 PUBLIC WORKS ADMINISTRATION										
PC	Dell Optiplex 3010 with 23" Widescreen monitor	1	\$816	2013	5	2018	\$0	\$734	\$816	
PC	Dell Optiplex 3010 W/ 23" Widescreen monitor	1	\$816	2013	5	2018	\$0	\$734	\$816	
PC	Dell Optiplex 3010 W/ 23" Widescreen monitor	1	\$816	2013	5	2018	\$0	\$734	\$816	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$816	2013	5	2018	\$0	\$952	\$816	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$812	2013	5	2018	\$0	\$951	\$812	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$812	2013	5	2018	\$0	\$951	\$812	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$812	2013	5	2018	\$0	\$951	\$812	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$812	2013	5	2018	\$0	\$951	\$812	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$812	2013	5	2018	\$0	\$951	\$812	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$812	2013	5	2018	\$0	\$951	\$812	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$812	2013	5	2018	\$0	\$951	\$812	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$812	2013	5	2018	\$0	\$951	\$812	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$812	2013	5	2018	\$0	\$951	\$812	
PC	Dell Optiplex 3020 Computer W/23" Monitor	1	\$779	2014	5	2019	\$195	\$585	\$779	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$775	2013	5	2018	\$0	\$776	\$775	
PC	Dell Optiplex 3020 Computer W/23" Monitor	1	\$779	2014	5	2019	\$195	\$585	\$779	
PC	Dell Optiplex 3020 Computer W/23" Monitor	1	\$779	2014	5	2019	\$195	\$585	\$779	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$775	2013	5	2018	\$0	\$776	\$775	
Printer	HP OfficeJet 7110	1	\$225	2014	6	2020	\$45	\$135	\$225	
Printer	HP LaserJet M806	1	\$3,551	2015	6	2021	\$592	\$1,776	\$3,551	
Printer	HP LaserJet P3015	1	\$953	2011	6	2017	\$477	\$1,431	\$953	
Printer	HP LaserJet P3015	1	\$672	2013	6	2019	\$168	\$504	\$672	
Printer	HP LaserJet Pro M401	1	\$263	2015	6	2021	\$44	\$132	\$263	
Printer	Canon iP3600	1	\$224	2014	6	2020	\$45	\$135	\$224	
Printer / Scanner	HP DesignJet T1200 HD MFP	1	\$17,349	2010	6	2016	\$2,889	\$14,460	\$17,349	
	COUNT	25	\$37,696				\$4,843	\$33,591	\$37,696	
4204 BUILDING MAINTENANCE										
Other Equip	Audio/Visual Equipment in Council Chambers	1	\$156,112	2003	10	2013	\$0	\$156,112	\$156,112	
Laptop	Dell Latitude E6500 Laptop In Council Chambers (Granicus)	1	\$1,336	11-09	4	11-13	\$0	\$1,336	\$1,336	
Other Equip	Rebroadcast Equipment for City Meetings	1	\$8,542	2010	5	2015	\$0	\$8,542	\$8,542	
Other Equip	Design HD Video System (Council Chambers)	1	\$1,950	2014	5	2019	\$390	\$1,560	\$1,950	
	COUNT	4	\$167,940				\$390	\$167,550	\$167,940	
4601 COMMUNITY RESOURCES										
Printer	HP OfficeJet Pro 8600 DN	1	\$436	2010	6	2016	\$0	\$436	\$436	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$779	2014	5	2019	\$195	\$585	\$779	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$779	2014	5	2019	\$195	\$585	\$779	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$779	2014	5	2019	\$195	\$585	\$779	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$779	2014	5	2019	\$195	\$585	\$779	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$779	2014	5	2019	\$195	\$585	\$779	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$779	2014	5	2019	\$195	\$585	\$779	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$779	2014	5	2019	\$195	\$585	\$779	
Printer	HP LaserJet 2300	1	\$1,300	1999	4	2003	\$0	\$1,300	\$1,300	
Printer	HP LaserJet 2430n	1	\$833	2006	6	2012	\$0	\$833	\$833	
Printer	HP LaserJet 2200	1	\$1,662	2003	6	2009	\$0	\$1,662	\$1,662	
Printer	HP LaserJet 1320	1	\$311	2006	6	2012	\$0	\$311	\$311	
Printer	HP LaserJet 2200	1	\$1,662	2003	6	2009	\$0	\$1,662	\$1,662	
	Uninterrupted Power Supply	1	\$1,329	2010	5	2015	\$0	\$1,331	\$1,329	
Printer	HP Officejet K7000 WF Color Printer	1	\$225	2013	4	2017	\$0	\$224	\$225	
Printer	HP Color Laser Jet M451	1	\$498	2013	6	2019	\$83	\$332	\$498	
oth equip	Canon Imagerunner Advanced C5235 Base Model	1	\$9,807	2014	7	2021	\$1,634	\$4,902	\$9,807	
	COUNT	17	\$23,516				\$3,080	\$17,086	\$23,516	
1204 FINANCE CASHIER										
PC	Dell OptiPlex 780	1	\$856	2009	5	2014	\$0	\$856	\$856	
PC	Dell OptiPlex 780	1	\$800	2010	5	2015	\$0	\$800	\$800	
PC	Dell 3020 with 23" Monitor	1	\$779	2014	5	2019	\$195	\$585	\$779	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$775	2013	5	2018	\$1	\$775	\$775	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$775	2013	5	2018	\$1	\$775	\$775	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$775	2013	5	2018	\$1	\$775	\$775	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$775	2013	5	2018	\$1	\$775	\$775	

EQUIPMENT REPLACEMENT SCHEDULE
COMMUNICATIONS EQUIPMENT SCHEDULED FOR REPLACEMENT
2017-18 BUDGET

GROUP	ITEM	QTY	COST	IN SVC	LIFE	REPL YR	AMOUNT			
							FY	ACCUM.	TOTAL	
							2017-18 CHARGE	THROUGH 06/30/18	REPL COST	
1204 FINANCE CASHIER (continued)										
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$775	2013	5	2018	\$1	\$775	\$775	
Printer	HP LaserJet M603	1	\$2,543	2014	6	2020	\$509	\$1,527	\$2,543	
Printer	HP LaserJet P3015	1	\$945	2011	6	2017	\$0	\$946	\$945	
Printer	HP LaserJet 3055 All in one (replaces Fax Machine)	1	\$492	2008	6	2014	\$0	\$492	\$492	
Printer	HP LaserJet 2300	1	\$1,347	2004	6	2010	\$0	\$1,347	\$1,347	
ACC	Bar Code Reader	1	\$109	2007	7	2014	\$0	\$109	\$109	
ACC	Bar Code Reader	1	\$109	2007	7	2014	\$0	\$109	\$109	
ACC	Bar Code Reader	1	\$109	2007	7	2014	\$0	\$109	\$109	
ACC	Bar Code Reader	1	\$109	2007	7	2014	\$0	\$109	\$109	
ACC	Bar Code Reader	1	\$109	2007	7	2014	\$0	\$109	\$109	
ACC	Bar Code Reader	1	\$109	2007	7	2014	\$0	\$109	\$109	
ACC	Bar Code Reader	1	\$109	2007	7	2014	\$0	\$109	\$109	
POS Printer	Epson TM-6000IV	1	\$716	2008	7	2015				
Scanner	Fujitsu Scansnap iX500	1	\$484	2014	5	2019	\$121	\$363	\$484	
Scanner	Fujitsu Scansnap iX500	1	\$484	2014	5	2019	\$121	\$363	\$484	
	COUNT	22	\$14,084				\$950	\$11,916	\$13,368	
3302 COMMUNITY SERVICES										
PC	Dell Optiplex 3010 W 23" Monitor	1	\$816	2012	5	2017	\$0	\$816	\$816	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$798	2014	5	2019	\$199	\$597	\$798	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2014	5	2019	\$203	\$609	\$811	
PC	Dell Optiplex 3020 W 23" Monitor	1	\$798	2014	5	2019	\$199	\$597	\$798	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$775	2014	5	2019	\$194	\$582	\$775	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$775	2013	5	2018	\$1	\$775	\$775	
Printer	HP LaserJet Pro M476	1	\$462	2014	6	2020	\$92	\$276	\$462	
Printer	HP LaserJet Pro M476	1	\$463	2015	7	2021	\$93	\$279	\$463	
Printer	HP LaserJet 2200DN	1	\$1,662	2004	6	2010	\$0	\$1,662	\$1,662	
Printer	HP LaserJet 2300	1	\$1,347	2004	6	2010	\$0	\$1,347	\$1,347	
Printer	HP OfficeJet 8500 All in One	1	\$426	2010	6	2016	\$0	\$426	\$426	
Handheld	Parking Citation Writer	1	\$5,115	3-1-11	5	3-1-16	\$0	\$5,115	\$5,115	
Handheld	Parking Citation Writer	1	\$5,115	3-1-11	5	3-1-16	\$0	\$5,115	\$5,115	
Handheld	Parking Citation Writer	1	\$5,115	3-1-11	5	3-1-16	\$0	\$5,115	\$5,115	
Handheld	Parking Citation Writer	1	\$5,115	3-1-11	5	3-1-16	\$0	\$5,115	\$5,115	
Handheld	Parking Citation Writer	1	\$5,115	3-1-11	5	3-1-16	\$0	\$5,115	\$5,115	
Handheld	Parking Citation Writer	1	\$5,115	3-1-11	5	3-1-16	\$0	\$5,115	\$5,115	
Handheld	Parking Citation Writer	1	\$5,115	3-1-11	5	3-1-16	\$0	\$5,115	\$5,115	
Handheld	Parking Citation Writer	1	\$5,115	3-1-11	5	3-1-16	\$0	\$5,115	\$5,115	
Handheld	Parking Citation Writer	1	\$5,115	3-1-11	5	3-1-16	\$0	\$5,115	\$5,115	
Other equip	Charger, Parking Citation Writer	1	\$933	3-1-11	5	3-1-16	\$0	\$933	\$933	
Radio	Portable Radios - Model P200	11	\$7,147	2007	10	2017	\$715	\$6,435	\$7,147	
Radio	Portable Model TP8115 Radio w/Accessories	11	\$7,175	2011	10	2021	\$716	\$3,580	\$7,175	
Radio	Mobile Parking Series radio Model TM8250	9	\$4,966	2011	10	2021	\$497	\$2,485	\$4,966	
Other equip	Canon Copier/Imagerunner advance 4035-Base 3	1	\$5,902	2014	7	2021	\$984	\$3,936	\$5,902	
	COUNT	52	\$76,175				\$3,893	\$66,255	\$76,175	
GRAND TOTALS	COUNT	415	1,147,484				78,405	918,649	1,061,817	

* All Information Technology department equipment is allocated to departments in computer replacement charges based on % of total computer equipment owned by each department.

17 inch Flat Panel Monitors were added effective 7/1/2006 to be purchased every 6 years. Desktop computer prices were adjusted to reflect the cost of the computer only. Total cost for the flat panel and separate desktop is less than the full system cost.

Useful life for servers was changed from 6 years to 5 years effective 7/1/2006 due to warranty issues.

Audio Visual Equipment in City Council Chambers was added to the schedule effective 7/1/2007.

Jail Surveillance System at the Police Department was added to the schedule effective 7/1/2007.

Mobile Data Terminals were added to the Police Department effective 7/1/2006 and to Fire 7/1/2007.

Portable radios were added to the Police Department, the Fire Department and Community Services effective 7/1/2006. Mobile radios were added to the Fire Department as they are not recorded as a part of the setup of new vehicles as in the Police Department.

Traffic Citation Writers purchased with an Office of Traffic Safety Grant were added to the schedule effective 7/1/2007.

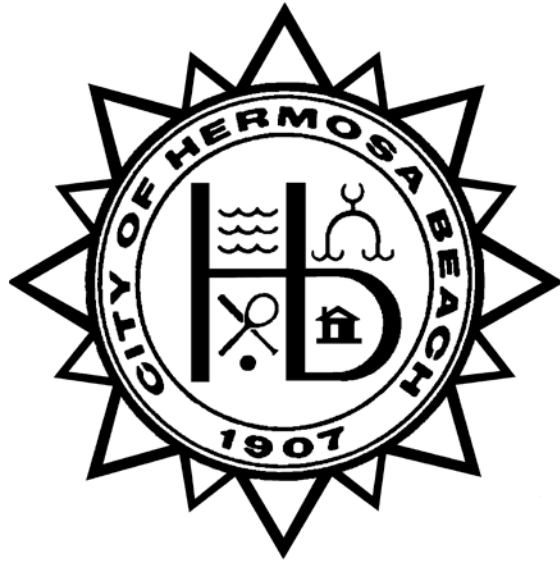
No cost of living increase was applied to communications equipment for 2012-13

Effective 7/1/2009 all computers, printers and peripherals for the Police Department will be budgeted in Information Technology.

Effective 7/1/2010 all computers and flat panel monitors will be kept in service for 4 years instead of 3 years. In order to replace monitors and pc's together, replacement date for monitors was matched to pc replacement dates.

█ Indicates equipment scheduled for replacement in FY 2017-18

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BUSINESS MACHINE REPLACEMENT SCHEDULE

EQUIPMENT REPLACEMENT SCHEDULE
 BUSINESS MACHINES SCHEDULED FOR REPLACEMENT
 2017-18 BUDGET
 Purchases through 12/31/2016

DEPT	GROUP	ITEM	QTY	COST	IN SVC	LIFE	AMOUNT			
							REPL	FY	ACCUM.	TOTAL
							YR	2017-18	THROUGH	REPL
							CHARGE	06/30/18	COST	
1208 GENERAL APPROPRIATIONS										
	Fax	Panasonic Model UF-8000	1	\$1,790	2006	7	2014	\$0	\$1,790	\$1,790
	Postage	Pitney Bowes DM400C Postage meter system/scale	1	\$4,288	2011	7	2018	\$0	\$4,288	\$4,288
	Projector	Multimedia Projector & Accessories	1	\$600	2010	7	2017	\$0	\$600	\$600
	Copier	Canon Imagerunner Advance C7055- Admin	1	\$16,055	2013	7	2020	\$2,294	\$9,176	\$16,055
	Copier	Canon Imagerunner Advance 4051-CD	1	\$7,618	2013	7	2020	\$1,088	\$4,352	\$7,618
	Copier	Canon Imagerunner Advance 1730IF- PW	1	\$3,126	2013	7	2020	\$447	\$1,788	\$3,126
		COUNT	6	\$33,476				\$3,829	\$21,994	\$33,476
2101 POLICE DEPARTMENT										
	Copier	Canon Image Runner IR5075	1	\$21,514	2010	7	2017	\$0	\$21,511	\$21,514
	All-in-One	Xerox 8560 MFPX All-in One (Detective Bureau)	1	\$4,778	2009	6	2015	\$0	\$4,778	\$4,778
		COUNT	2	\$26,292				\$0	\$26,289	\$26,292
2201 FIRE DEPARTMENT										
	Copier	Canon Imagerunner Advance C5235 - FD	1	\$9,453	2013	7	2020	\$0	\$4,050	\$9,453
		COUNT	1	\$9,453				\$0	\$4,050	\$9,453
4204 BUILDING MAINTENANCE										
	Other Equip	Scoreboard/Community Center Gym	1	\$4,500	2005	10	2015	\$0	\$0	\$4,500
		COUNT	1	\$4,500				\$0	\$0	\$4,500
4601 COMMUNITY RESOURCES										
	Copier	Canon Imagerunner Advance C5235-CR	1	\$9,453	2013	7	2020	\$1,350	\$5,400	\$9,453
		COUNT	1	\$9,453				\$1,350	\$5,400	\$9,453
3302 COMMUNITY SERVICES										
	Copier	Canon Imagerunner Advance 4035- Base 3	1	\$5,548	2013	7	2020	\$793	\$3,172	\$5,548
		COUNT	1	\$5,548				\$793	\$3,172	\$5,548
GRAND TOTALS			COUNT	12	\$88,723			\$5,973	\$60,905	\$88,723

EQUIPMENT LOCATED IN AREAS SPECIFIC TO A SINGLE DEPARTMENT HAS BEEN CHARGED TO THE DEPARTMENT WHERE IT IS LOCATED.

REPLACEMENT COSTS ADDED TO COMPUTER REPLACEMENT CHARGES IN FISCAL YEAR 2002-03.

Effective 7/1/2004, maintenance costs for these machines have been moved to the Equipment Replacement Fund.

█ Indicates business machines scheduled for replacement in 2017-18

Gym Scoreboard added to schedule 7/1/2004



Schedule of Restricted/Discretionary Funds 2017-18 Budget

Legally Restricted Funds	Estimated Ending Balance 06/30/18		Estimated Ending Balance 06/30/18
Lighting & Landscaping	\$0	Measure M	\$233,312
State Gas Tax	\$93,624	Grants	\$0
AB 939 Fund	\$52,011	Air Quality Improvement	\$53,954
Proposition A Open Space	\$0	Supplemental Law Enforcement Services	\$56,367
Tyco Tidelands	\$46	Sewer Fund	\$4,717,182
Parks/Recreation Facility Tax	\$59,253	Storm Drain Fund	\$0
Bayview Drive District Administrative Expense	\$1,496	Asset Forfeiture	\$201,064
Lower Pier District Administrative Expense	\$940	Fire Protection	\$136,782
Myrtle District Administrative Expense	\$6,090	MC Global BP4 Undersea Cable- Tidelands	\$240,000
Loma District Administrative Expense	\$14,063	Bayview Drive Redemption	\$150,728
Beach Drive Assessment District Expense	\$1,801	Lower Pier District Redemption	\$56,371
Community Development Block Grant	\$1,743	Beach Drive Assessment District Redemption	\$77,063
Proposition A Transit	\$998,860	Beach Drive Assessment District Reserve	\$4,356
Proposition C	\$1,351,003	Myrtle Avenue Assessment	\$140,354
2015 Lease Revenue Bonds	\$0	Loma Drive Assessment	\$161,532
Measure R	\$236,015	Bayview Drive Reserve	\$14,298
		Total Restricted Funds	\$9,060,308
Discretionary Funds	Estimated Ending Balance 06/30/18	Discretionary Funds with Council Adopted Policy	Estimated Ending Balance 06/30/18
General	\$10,861,029	RTI Undersea Cable	\$330,000
Tyco	\$181,177	Insurance Fund	\$2,080,761
Storm Drains	\$0	Equipment Replacement	\$8,793,471
Capital Improvement Fund	\$2,313,307		
		Subtotal Discretionary Funds	\$24,559,745
Total All Funds			\$33,620,053
		Discretionary Funds	\$24,559,745
		Less Fixed Assets (Equipment Replacement Fund.)	(\$4,909,690)
		Total Available Discretionary Funds	\$19,650,055

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GLOSSARY OF TERMS

Accrual:

The method of recording revenues or expenditures when they are incurred.

ADA:

Americans with Disabilities Act.

Alternative Retirement System (ARS):

Alternative plan to Social Security for part-time employees. Funded solely through employee payroll deduction, contributions are made on a pre-tax basis resulting in greater net pay for covered employees. Contributions may be distributed or rolled over upon separation from the City (with certain limitations).

Appropriation:

Legal authorization by the City Council to make expenditures and to incur obligations for specific purposes.

Assessed Valuation:

A dollar value placed upon real estate or other property, by Los Angeles County, as a basis for levying property taxes.

Balanced Budget:

A budget in which revenues are equal to expenditures.

Beginning Fund Balance:

Fund balance available in a fund, from the end of the prior year, for use in the following year.

Budget:

The financial plan for the operation of a program or organization that includes an estimate of proposed expenditures for a given period of time and the proposed means of financing those expenditures.

Capital Expenditure:

The amount spent to acquire, improve, or extend the life of long-term fixed assets, such as land, buildings, and equipment

Capital Improvement Project (CIP):

Capital Improvement Projects typically improve City owned assets such as buildings, parks, streets and other infrastructure components. Capital projects often span more than one fiscal year.

Capital Outlay:

A budget category which accounts for all furniture, vehicles and equipment having a unit cost of \$5,000 or more and a useful life of more than one year.

CDBG:

Community Development Block Grant

CUP:

Conditional Use Permit

Department:

An organizational unit comprised of divisions or programs. The City of Hermosa Beach has thirteen departments: City Attorney, City Manager, City Clerk/Elections, City Council, City Prosecutor, City Treasurer, Finance, Personnel, Community Resources, Police, Fire, Community Development and Public Works.

Division:

An organizational unit within a department that handles a specific area of responsibility assigned to that department.

Enterprise Fund:

A government-owned fund that sells goods or services to the general public.

Expenditure:

The cost of goods received or services rendered for the government unit.

Fiscal Year:

A 12-month period of time to which an annual operating budget applies. The City of Hermosa Beach's fiscal year is July 1 through June 30.

Fixed Asset:

Tangible property items such as land, buildings, vehicles and equipment which have a value over \$5,000 and a life over one year.

Fund:

A self-balancing set of accounts. Governmental accounting information is organized into funds, each with separate revenues, expenditures and fund balances. There are four major types of funds: General, Proprietary, Special Revenue, and Trust & Agency. Definitions of these funds are found under "Explanation of City Funds on page 3.

Fund Balance:

The difference between a fund's assets and liabilities. Portions of the fund balance may be restricted, committed, or assigned. See detailed explanation in "Understanding The Budget" in the introductory section of this document.

Gann Appropriation Limit:

Article XIII B of the California Constitution was amended by Proposition 4, "The Gann Initiative," in 1979. This article limits the growth of governmental spending by multiplying the limit for the prior year tax proceeds by a growth factor. The 1979 base year limit amount consists of all tax proceeds appropriated in that year. Each subsequent year, the City Council adopts the revised appropriation limit annually, based on changes in the City or County population and changes in the California per capita (PCI) or nonresidential new construction.

General Fund:

The primary fund of the City, used to account for all revenues and expenditures of the City not legally required to be accounted for in another fund.

Governmental Fund:

A term used in government accounting that applies to all funds except for profit and loss funds (e.g., enterprise fund, internal service fund, and trust and agency fund). Governmental funds use the modified accrual accounting method.

Grant:

Contributions or gifts of cash or other assets from another entity. Grants are typically to be used or expended for a specific purpose.

ICRMA:

Independent Cities Risk Management Authority

Infrastructure:

The underlying foundation or basic framework of a system or organization, such as the roads, sewers, storm drains, etc.

Internal Service Charge:

A charge to department budgets designed to provide for the operation, maintenance and replacement of some shared City function. The City of Hermosa Beach uses internal service charges to provide for its City-wide computer network, operation and replacement of its vehicle fleet and allocation of insurance costs.

Internal Service Fund:

A fund that provides benefits or goods or services to other funds, departments, or agencies of government on a cost-reimbursement basis, with the goal to "break-even" rather than make a profit.

Major Fund:

A fund whose revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds.

MTA:

Metropolitan Transit Authority

OPEB:

Other Post Employment Benefits such as health insurance

Operating Budget:

The financial plan, excluding capital expenditures, for the operation of a program or organization that includes an estimate of proposed expenditures for a given period of time and the proposed means of financing those expenditures.

Property Tax In Lieu of Vehicle License Fees

During fiscal year 2003-04, the State dropped the Vehicle License Fee (VLF) from 2% of vehicle value to .67%.

Beginning in 2004-05, cities continued to receive the .67% portion of the fee directly from the State, with the State backfilling the 2% to .67% VLF reduction with an additional allocation of local property tax from County ERAF funds. This amount is identified as Property Tax In-Lieu of Vehicle License Fees in the Revenue Detail by Fund Report. At some point, the revenue may be merged with property tax revenue since from 2005-06 on, measurement and growth will be based upon assessed valuation instead of the original VLF valuation. It has been left as a separate line item at this time for presentation purposes and is included in the Property Tax Category in the pie charts in the Revenue section.

Revenue:

Item or source of income, such as from taxes, licenses, permits, etc.

Storage Lot Loan:

The City purchased property adjacent to City Hall in 2005 for \$4.4 million; the property had an existing lease to a self-storage business. Funds for the purchase came from the Contingency Fund, Equipment Replacement Fund and Insurance Fund. These funds are being paid back from the lease proceeds from the self-storage business. The City recorded an internal loan between these funds and the Downtown Enhancement Fund (where the property was recorded as an asset). The Downtown Enhancement Fund was closed in 2011-12 and the balances, including the internal loans, were transferred to the General Fund. The internal loan balance was repaid to the Insurance and Equipment Replacement Funds in 2011-12.

TDA:

Transportation Development Act

Total (Memorandum Only) Column:

The total column of the City of Hermosa Beach Budget Summary captioned "Total (Memorandum Only)" does not present consolidated financial information and is presented only to facilitate financial analysis. Interfund eliminations have not been made in the aggregation of this data.

Transfer:

Moneys appropriated from one fund to another, in order to reimburse the fund for expenses or to finance the operation of the other fund. Transfers between a Proprietary Fund and a Governmental Fund, as in the case of the Insurance Fund, are budgeted as revenues and expenditures in the various funds, to comply with governmental accounting principles.

INDEX

After School Program Shuttle.....	176	Community Resources	165
Asset Seizure/K-9 Division/Mounted Patrol Program	258	Community Resources Equipment Replacement Fund.....	170
Auto/Property Insurance/Bonds	222	Community Services.....	248
Bayview Drive, Lower Pier, Myrtle Avenue, Loma Drive & Beach Drive Administrative Expense	194	Community Services Equipment Replacement Fund	252
Beach Cities Transit	160	Commuter Express	158
Beverage Recycling Grant.....	270	C.O.P.S. Program	246
Budget Overview	25	Crossing Guards.....	254
Budget Summary	41	Debt Analysis.....	466
Budget Transfers	58	Debt Service Schedule – 2015 Lease Revenue Bonds	465
Building Maintenance.....	272	Department Supplemental Requests	443
Building Maintenance Equipment Replacement Fund ...	276	Dial-A-Taxi	256
Bulletproof Vest Partnership.....	244	Downtown Enhancement	278
Bus Pass Subsidy.....	192	Electric Shuttle Program	122
Business Machine Replacement Schedule	479	Emission Control (AQMD)	124
Capital Improvement Program (CIP)	313	Expenditures by Fund.....	56
Capital Improvement 5 Year Plan	411	Expenditure History by Fund.....	462
Certificate of Awards.....	21	Explanation – User Charge Allocation	464
City Attorney	101	Finance	179
City Clerk/Elections.....	105	Finance Administration	181
City Clerk/Elections Equipment Replacement Fund.....	110	Finance Administration Equipment Replacement Fund	184
City Council	93	Finance Cashier	186
City Council Equipment Replacement Fund	98	Finance Cashier Division Equipment Replacement Fund ..	190
City of Hermosa Beach Community Profile	5	Fire, County Share	208
City Manager	113	Fire Department.....	201
City Manager Equipment Replacement Fund	118	Fire Department Equipment Replacement Fund	212
City Prosecutor	135	Fire, In-House, Existing Operations	202
City Treasurer	139	Fire, Legacy Costs	210
City Treasurer Equipment Replacement Fund	142	5 - Year Forecast	417
Communications Equipment Replacement Schedule	471	Financial Policies	429
Community Development	145	General Appropriations.....	224
Community Development - Building	147	General Appropriations Equipment Replacement Fund....	226
Community Development-Building Equipment Replacement Fund.....	150	General Plan & Coastal Plan Update	162
Community Development-Planning	152	Glossary.....	483
Community Development-Planning Equipment Replacement Fund.....	156	Human Resources	215
		Human Resources Equipment Replacement Fund.....	220
		Information Technology.....	127
		Lease Revenue Bonds.....	198

INDEX

Liability Insurance.....	228	Public Works Equipment Service Division.....	310
Lighting/Landscaping/Medians	282	Recreation Transportation	172
Lighting/Landscaping/Medians Equipment Replacement Fund	284	Resolution: Adopting the Budget.....	438
North Pier Structure/Parking Lot A/ County Share of Revenue	286	Resolution: Appropriation Limits	440
Organizational Chart	19	Revenue By Fund.....	52
Parks Division.....	290	Revenue Category Detail.....	460
Parks Division Equipment Replacement Fund.....	292	Revenue Detail by Fund	69
Performance Measures	37	Revenue History by Fund	458
Personnel Allocation Summary	85	Schedule of Restricted/Discretionary Funds.....	481
Personnel Requests/Recommendations	456	Sewers Division	294
Pie Chart-Appropriations by Function	89	Sewers Division Equipment Replacement Fund.....	296
Pie Chart-General Fund Appropriations	91	Source Reduction/Recycling.....	120
Pie Chart-General Fund Revenue	65	Special Event Shuttle.....	174
Pie Chart-Revenue by Source	63	Storm Drain Division	298
Police	235	Storm Drain Division Equipment Replacement Fund.....	300
Police Administration	236	Strategic Plan	2
Police Administration Equipment Replacement Fund ...	242	Street Maintenance/Traffic Safety Division	302
Property Tax Dollar Breakdown	67	Street Maintenance/Traffic Safety Division Equipment Replacement Fund	306
Prospective Expenditures.....	131	Understanding The Budget	9
Public Works.....	261	Unemployment Insurance.....	230
Public Works Administration.....	263	Used Oil Block Grant Division.....	308
Public Works Capital Improvement Fund.....	266	Vehicle Replacement Schedule	467
Public Works-Administration Equipment Replacement Fund.....	268	Workers' Compensation	232



CITY OF HERMOSA BEACH, CALIFORNIA