Action Agenda 2015

Mayor and City Council



Hermosa Beach, California August 2015



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Hermosa Beach Vision 2030

HERMOSA BEACH 2030

is The Best Little Beach City!

Our Hometown Spirit,

Our Beach Life Style,

Our Eclectic Downtown,

Our Vibrant Entry Corridors

Our Commitment to Environmental Sustainability,

MAKES US DIFFERENT AND SETS US APART.

City of Hermosa Beach Policy Agenda 2015 Targets for Action

TOP PRIORITY

Long Term Financial Plan (linked to City Infrastructure and Facilities Needs) and Debt Policies

Downtown Revitalization Strategy

Community Policing Action Plan

Street Program Funding for Catch Up and Ongoing Maintenance

Pacific Coast Highway/Aviation Avenue Mobility/Improvement Project

Hotel Development

HIGH PRIORITY

Before/After School Program

Water: Policy Direction

Compensation Policy and Labor Contracts

South Park Phase 2

Comprehensive City Facilities Plan

Homeless Strategy and Action Plan

City of Hermosa Beach Management Agenda 2015 Targets for Action

TOP PRIORITY

Fire/Police Temporary Location

8th Street Sidewalk

General Plan/Local Coastal Program – Blueprint for a Low Carbon Future

Late Night Action Plan

Municipal Carbon Neutral Plan

HIGH PRIORITY

Priority Based Budgeting

Library Plan

Community Theater

Parking Meters Phases 1, 2, and 3

Trans Pacific Fiber Optic Cable

Public Safety Service and Staffing Study

City of Hermosa Beach Management in Progress 2015

- 1. Nixle Communications Plan for Internal and External Use
- 2. Community Risk Assessment: Mapping; Risk Analysis
- 3. Downtown Police Unit: Full Time Officer
- 4. Community Police Academy: 1st Class
- 5. Emergency Operations Plan: Update and Training
- 6. Fireground Survival (FGS) Training Program
- 7. Police Open House
- 8. Pizza with Police
- 9. Ambulance Operator Program: Agreement with Manhattan Beach Fire Department
- 10. Full Time Employee for Ambulance Operator Program
- 11. Fire Wellness Fitness Initiative Program
- 12. Crime Analysis: Refinement
- 13. Volunteer Police Program: Recruitment
- 14. Emergency Operations Center: Design, Construction Funding
- 15. Detective Case Management: Review
- 16. 1736 House: Direction
- 17. Neighborhood Watch and VIP Program: Expansion
- 18. Multi Hazards Mitigation Plan: Development
- 19. Fire/EMS Standards of Coverage: Funding
- 20. Police Community Calendar: Development
- 21. Police Officer Recruitment and Hiring
- 22. Sex Crimes, Violence, Trafficking
- 23. Storm Water Plan: Development
- 24. Eden Systems Purchase Orders for All Departments
- 25. Oil Settlement: Bond Issuance
- 26. e Meeting/Paperless Agenda: Boards and Commissions

- 27. OPEB Analysis/PERS Review Annual Update
- 28. Online Parking Permits
- 29. Health Insurance Modifications
- 30. Priority Based Budgeting Update
- 31. Fiscal Health: Live Model
- 32. Five Year Financial Plan/Fiscal Model: Annual Update
- 33. Vehicle Replacement: Update Report
- 34. Sewer Upgrade: Bond Issuance
- 35. E-payables Implementation
- 36. New Animal License System
- 37. Demand-Based Rate Parking: Implementation
- 38. Theater Rental: Evaluation, Policy Direction
- 39. Liability Insurance Program for Contract Class Instructors
- 40. Oil Debt Payment
- 41. Street Paving Program: Update Report
- 42. CNG Fueling Options Report
- 43. City Yard Renovation/Toxic Concern Mitigation
- 44. Sewer Hydro Jetting Contract
- 45. Council Chamber Cameras
- 46. Solid Waste Collection: Update Report
- 47. Employee Appreciation Program: Enhancements
- 48. Land and Asset Management Software
- 49. New Training System for Part-Time Employees
- 50. Part-Time Employee Recognition
- 51. AES Rebuild Intervener Site Reuse
- 52. Special Olympics: Direction
- 53. 4th of July Regular Holiday Weekend
- 54. Parking Upgrades Phase 1: Commercial Zone Smart Parking Meter Purchase
- 55. Development Process One Stop Shop: Development
- 56. Citywide Filming Strategy
- 57. Parking Upgrades Phase 2: Multi Space Meter Pay Stations

City of Hermosa Beach Major Projects 2015

- 1. Police Training Facility, including Firing Range
- 2. Fire Training Tower (CIP 14-632)
- 3. Street Improvements (CIP 14-128) Projects
- 4. Street Sharrows (CIP 14-168)
- 5. Citywide Conservation Upgrades (LED Lights) (CIP 13-656)
- 6. South Park Project Phase I
- 7. Valley Park Playground Resurface/Renovation
- 8. Surf Legends Memorial Project (CIP 12-661)
- 9. Protective Bollards on Strand (CIP 14-163)
- 10. Clark Field and Lawn Bowling Electrical Design and ADA Access (CIP 14-541)
- 11. Outdoor Kiosks
 - A. Beach
 - B. South Park
 - C. Valley Park
- 12. String Lights on Pier Plaza
- 13. Signage at Parking Structure
- 14. Plaza Granite Cubes and Tile Removal

City of Hermosa Beach Action Outlines 2015

COMMITMENT TO A SAFE COMMUNITY

ACTION:	COMMUNITY POLICING ACTION PLAN	PRIORITY
		Policy-Top
<u>Key Issues</u>	Activities/Milestones	<u>Time</u>
	1. Meeting with Neighborhood Watch Captains	Completed
	2. Initiate Foot Patrol	Completed
	3. Establish Community Outreach Calendar	Completed
	 Community Police Academy 	9/15
	 Police Open House 	10/15
	• "Coffee with a Cop"	Ongoing
	4. Create Police – Community Advisory Board	8/15
	5. First Board Meeting – monthly meeting	9/15
	Responsibility: Police Chief	

ACTION: HOME	LESS STRATEGY AND ACTION PLAN	PRIORITY
		Policy – High
Key Issues	<u>Activities/Milestones</u>	<u>Time</u>
 City Role 	1. Complete Homeless Count	Completed
Goals/OutcomesActions	2. Council Study Session/Update: Discussion, Goals/Outcomes	9/15
• "Best Practice"	3. Town Hall: Issues and Information	2/16
• Safe	4. Participate in regional efforts	Ongoing
Sarc	• Homes	
	 Social Services 	
	Mental Health	
	Responsibility: City Manager/Police Chief	

ACTION:	BODY CAN	MERAS	PRIORITY
			Policy
Key Issues		Activities/Milestones	<u>Time</u>
 Storage 	1.	Complete field test of body cameras	Completed
 Policies 	2.	Identify and apply funding sources	8/15 - 12/15
• Type	3.	Council Decision: Funding	TBD - 1/16
J.F.	4.	Develop policy guidelines/storage retention	3/16
	5.	Complete RFP	6/16
	6.	Complete Police Officer Training	6/16
	7.	Implement Program	6/16

ACTION: LA	TE NIGHT ACTION PLAN	PRIORITY Mgmt – Top
 Key Issues Code	Activities/Milestones 1. Implement Reports	<u>Time</u> Ongoing
	Responsibility: Police Chief	

ACTION:	PUBLIC SA STUDY	AFETY SERVICE AND STAFFING	PRIORITY Mgmt – High
<u>Key Issues</u>		Activities/Milestones	<u>Time</u>
	1.	Explore options with Manhattan Beach –	9/15
		Performance Standard	
	2.	Complete report	9/15
	3.	Council Briefing	10/15
	4.	Meeting with Fire Personnel	Ongoing
	R	esponsibility: Fire Chief	

ACTION: CONSTRUCTION FENCES – APPEARANCE AND PERSONAL INJURY

PRIORITY

Mgmt

Key Issues

Activities/Milestones

1. Continue enforcement of construction fence Aesthetics

<u>Time</u>

Ongoing Ongoing

2. Monitor City projects Safety

Responsibility: Public Works

► Mana	agement in Progress 2015	TIME
1.	Nixle Communications Plan for Internal and External Use	6/15
2.	Community Risk Assessment: Mapping; Risk Analysis	7/15
3.	Downtown Police Unit: Full Time Officer	9/15
4.	Community Police Academy: 1 st Class	9/15
5.	Emergency Operations Plan: Update and Training	10/15
6.	Fireground Survival (FGS) Training Program	10/15
7.	Police Open House	10/15
8.	Pizza with Police	11/15
9.	Ambulance Operator Program: Agreement with Manhattan Beach Fire Department	12/15
10.	Full Time Employee for Ambulance Operator Program	12/15
11.	Fire Wellness – Fitness Initiative Program	12/15
12.	Crime Analysis: Refinement	12/15
13.	Volunteer Police Program: Recruitment	1/16
14.	Emergency Operations Center: Design, Construction Funding	1/16
15.	Detective Case Management: Review	1/16
16.	1736 House: Direction	1/16
17.	Neighborhood Watch and VIP Program: Expansion	2/16
18.	Multi Hazards Mitigation Plan: Development	4/16
19.	Fire/EMS Standards of Coverage: Funding	6/17
20.	Police Community Calendar: Development	
21.	Police Officer Recruitment and Hiring	Ongoing
22.	Sex Crimes, Violence, Trafficking	Ongoing

► Major Projects 2015

- 1. Police Training Facility, including Firing Range
- 2. Fire Training Tower (CIP 14-632)

FINANCIALLY SOUND CITY GOVERNMENT

	CITY INFRASTRUCTURE AND FACILITIES	Policy – Top
	NEEDS) AND DEBT POLICIES	
<u>Key Issues</u>	Activities/Milestones	<u>Time</u>
	1. Complete City Infrastructure and Facilities Plans	9/15
	2. Integrate plan, 5 yr. CIP and Fiscal Model	2/16
	3. Council Midyear Budget	2/16

ACTION:	STREET PROGRAM FUNDING FOR CATCH UP AND ONGOING MAINTENANCE	PRIORITY Policy – Top
Key Issues	Activities/Milestones	<u>Time</u>
	1. Review PCI: Goal "81" Rating	4/16
	2. Prepare report with options and recommendations	4/16
	3. Council Mid Year Budget: Direction and Funding	4/16
	Responsibility: Public Works	

	ENSATION POLICY AND LABOR NTRACTS	PRIORITY Policy – High
Key IssuesPolicy DirectionSalary Percentile	 Activities/Milestones Complete negotiations Negotiate contracts (7) Council Decision: Contract 	<u>Time</u> Completed 10/15 10/15
	Responsibility: Human Resources	

ACTION:	SEWER REPLACEMENT PROGRAM AND FEE	PRIORITY Policy
<u>Key Issues</u>	Activities/Milestones	<u>Time</u>
	1. Council Decision: Fee	Completed
	2. Develop implementation plan with projects	4/16
	(7 years)	
	3. Council Presentation: Overview	4/16
	4. Secure bonds – funding	5/16
	Responsibility: Public Works	

ACTION:	PRIORITY BASED BUDGETING	PRIORITY
		Mgmt – High
<u>Key Issues</u>	Activities/Milestones	<u>Time</u>
	1. Initial Phase – Fiscal Health, Alignment Service –	Completed
	Revenue	_
	2. Update/revise model (Resource Diagnostic Tool)	2/16
	3. Council: Use Priority Based Budget Process	5/16

ACTION:	PARKING METERS PHASE 1 AND 2	PRIORITY Mgmt – High
<u>Key Issues</u>	 Activities/Milestones Pilot Parking Program Phase 1: Commercial Zone (silver post) Street Meter Purchase/Install Council Decision: Phase 2 – Multi Space Meters, Mobile Pay Technology 	Time Completed Completed 9/15 10/15
	Council Decision: Long Term Free/Reduced Parking Responsibility: Police Chief	10/15

ACTION:	USER FEE STUDY (5 YEARS)	PRIORITY
		Mgmt
Key Issues	Activities/Milestones	<u>Time</u>
	1. Hire consultant	9/15
	2. Complete Study	2/16
	3. Council Presentation: Study	4/16
	4. Council Decision: Fee Adjustments	4/16
	Responsibility: Finance	

► Man	agement in Progress 2015	TIME
1.	Storm Water Plan: Development	6/15
2.	Eden Systems Purchase Orders for All Departments	10/15
3.	Oil Settlement: Bond Issuance	8/15
4.	e Meeting/Paperless Agenda: Boards and Commissions	9/15
5.	PERS Review Annual Update	12/15
6.	Online Parking Permits	1/16
7.	Health Insurance Modifications	1/16
8.	Priority Based Budgeting Update	2/16
9.	Fiscal Health: Live Model	2/16
10.	Five Year Financial Plan/Fiscal Model: Annual Update	4/16
11.	Vehicle Replacement: Update Report	4/16
12.	Sewer Upgrade: Bond Issuance	4/16
13.	E-payables Implementation	6/16
14.	New Animal License System	6/16
15.	Demand-Based Rate Parking: Implementation	
16.	Theater Rental: Evaluation, Policy Direction	
17.	Liability Insurance Program for Contract Class Instructors	
18.	Oil Debt Payment	

HIGH PERFORMING CITY PROVIDING 1st CLASS SERVICES

ACTION:	COMPREHENSIVE CITY FACILITIES PLAN	PRIORITY Policy – High
<u>Key Issues</u>	 Activities/Milestones 1. Complete Comprehensive City Facilities Plan 2. Council Presentation: Plan, Direction 	Time 9/15 12/15
	Responsibility: Public Works	

ACTION: CORPORATE COMMUNICATIONS PLAN

PRIORITY

Policy

Key IssuesNoticing Community Activities/Milestones

<u>Time</u>

1. Council Decision: Plan

Completed

2. Assess plan

10/15

3. Council Review: Plan, Action

10/15

Responsibility: City Manager/Public Information Officer

ACTION:	CITY YARD	PRIORITY
		Policy
<u>Key Issues</u>	Activities/Milestones	<u>Time</u>
	1. Assess current plan for City yard	Ongoing
	2. Hire consultant for facility assessment option and site location	3/16
	3. Complete Assessment Report	9/16

ACTION:	FIRE/POLICE TEMPORARY LOCATION	PRIORITY Mgmt – Top
<u>Key Issues</u>	Activities/Milestones	<u>Time</u>
	 Complete Plans and Specifications for Demolition of Fire Tower 	9/15
	2. Complete Police – Fire Structural Assessment	9/15
	3. Council Decision: Contract	10/15
	4. Staff Relocation	11/15
	5. Complete Demolition	2/16
	Responsibility: Public Works	

► Mana	agement in Progress 2015	TIME
1.	Street Paving Program: Update Report	4/16
2.	CNG Fueling Options Report	10/15
3.	City Yard Renovation/Toxic Concern Mitigation	11/15
4.	Sewer Hydro Jetting Contract	3/16
5.	Council Chamber Cameras	4/16
6.	Solid Waste Collection: Update Report	4/17
7.	Employee Appreciation Program: Enhancements	Ongoing
8.	High Performance Organization: Developments, Improvements	Ongoing
9.	Land and Asset Management Software System Implementation	Ongoing
10.	New Training System for Part-Time Employees	
11.	Part-Time Employee Recognition	

TIME
10/15
10/15

MORE LIVABLE, SUSTAINABLE BEACH CITY

ACTION:	BEFORE/AFTER SCHOOL PROGRAM	PRIORITY
		Policy – High
<u>Key Issues</u>	<u>Activities/Milestones</u>	<u>Time</u>
	1. Implement new partnership	9/15
	2. Offer Enrichment Program through STAR	9/15
	3. Assess Community Center Space/Room Availability	2/16
	4. Council Discussion: Direction	2/16
	Responsibility: Recreation	

ACTION:	WATER: POLICY DIRECTION	PRIORITY Policy – High
<u>Key Issues</u>	Activities/Milestones 1. Implement water conservation program: City irrigation change, reclaimed water on parks	<u>Time</u> Ongoing
	2. Evaluate option of reclaimed water for Downtown, other major commercial developments	Ongoing
	Responsibility: City Manager	

ACTION:	SOUTH PARK PHASE 2	PRIORITY Policy – High
<u>Key Issues</u>	 Activities/Milestones 1. Complete Fund Raising Event 2. Work with Stakeholders on Phase 2: Community Garden 	Time Ongoing 3/16
	3. Develop preliminary design Responsibility: Public Works	3/16

ACTION: CITYWIDE IDENTITY ON STREETS, GATEWAYS AND SIGNS

PRIORITY

Policy

Key Issues

Activities/Milestones

1. Council Update/Direction: Streets, Gateways, Direction

<u>Time</u> 11/15

Responsibility: Public Works

ACTION:	8 TH STREET SIDEWALK	PRIORITY Mgmt – Top
<u>Key Issues</u>	Activities/Milestones	<u>Time</u>
	1. Complete design	9/15
	2. Council Presentation/Direction	10/15
	3. Council Decision: Funding	2/16
	4. Design	6/16
	5. Construction	3/17
	·	
	Responsibility: Public Works	

ACTION:	GENERAL PLAN/LOCAL COASTAL PROGRAM – BLUEPRINT FOR A LOW CARBON FUTURE	PRIORITY Mgmt - Top
<u>Key Issues</u>	Activities/Milestones 1. Land Use/Transportation 2. Release General Plan/EIR Draft 3. Complete Public Review/Workshops 4. Initiate adoption	Time Completed 11/15 1/16 – 2/16 3/16
	Responsibility: Community Development	

ACTION:	MUNICIPAL CARBON NEUTRAL PLAN: IMPLEMENTATION	PRIORITY Mgmt - Top
<u>Key Issues</u>	Activities/Milestones	<u>Time</u>
	 Decision: Community Choice Aggregation Options Power Purchase Agreement 	11/15
	2. Decision: Solar RFP for Municipal Facilities	12/15
	3. Develop Employee Commute Reduction Program with Incentives	3/16
	4. Implement decision making tool – projects and rate of return	Ongoing
	Responsibility: City Manager	

ACTION:	LIBRARY PLAN	PRIORITY Mgmt – High
<u>Key Issues</u>	 Activities/Milestones Complete feasibility assessment with Los Angeles County 	<u>Time</u> 1/16
	2. Integrate with City Facilities Plan	2/16
	Responsibility: City Manager	

ACTION:	COMMUNITY THEATER	PRIORITY Mgmt – High
<u>Key Issues</u>	Activities/Milestones	<u>Time</u>
	1. Add Film Festival	Completed
	2. Explore options with theater seats, partnership	1/16
	3. Council Decision: Funding, Partnership	2/16
	Responsibility: Recreation	

► Management in Progress 2015

1. AES Rebuild Intervener Site Reuse

2. Special Olympics: Direction

3. 4th of July Regular Holiday Weekend

TIME

Ongoing

► Major Projects 2015

1. Citywide Conservation Upgrades (LED Lights) (CIP 13-656)

2. South Park Project Phase I

3. Valley Park Playground Resurface/Renovation

4. Surf Legends Memorial Project (CIP 12-661)

5. Protective Bollards on Strand (CIP 14-163)

6. Clark Field and Lawn Bowling Electrical Design and ADA Access (CIP 14-541)

7. Outdoor Kiosks

A. Beach

B. South Park

C. Valley Park

TIME
7/15
10/15
8/15
10/15
2/16
6/16

ENHANCED ECONOMIC DEVELOPMENT THROUGH REVITALIZED DOWNTOWN AND ENTRY CORRIDORS

ACTION:	DOWNTOWN REVITALIZATION STRATEGY	PRIORITY Policy – Top
<u>Key Issues</u>	 Activities/Milestones 1. Planning Commission Decision: Land Use, Zoning, Plan Implementation 2. Complete RFP for Hermosa Avenue Design Improvement/Pier Plaza Conceptual Design 3. Council Decision: Award Design Contract 	Time 10/15 10/15 1/16
	Responsibility: Community Development/Public Works/ Economic Development	

ACTION:		OAST HIGHWAY/AVIATION E MOBILITY/IMPROVEMENT ET	PRIORITY Policy – Top
Key Issues		Activities/Milestones	<u>Time</u>
	1.	Complete Project Study Report (Caltrans)	Completed
	2.	Work with So. Bay COG/Metro (Measure R) on Funding	9/15
	3.	Council Update: Options/Approval	10/15
	4.	Work with stakeholders – initial design	12/15
	5.	Initiate Project Assessment Environment Design	2/16
	6.	Assess funding options/grants for next phase	Ongoing
	R	esponsibility: City Manager/Public Works	

ACTION:	HOTEL DEVELOPMENT	PRIORITY Policy – Top
<u>Key Issues</u>	Activities/Milestones	<u>Time</u>
	1. Ongoing coordination with property	
	owners/developers	
	2. Strand/Pier Hotel Application Expected	10/15
	3. Strand/Pier Hotel Draft EIR	3/16
	Responsibility: Community Development	

ACTION: PARKING METERS PHASE III – REMAINING
COIN STREET METER UPGRADES –
(YELLOW POSTED)

Key Issues
Activities/Milestones
1. Council Decision: Purchase
Responsibility: Police Chief

ACTION:	TRANS PACIFIC FIBER OPTIC CABLE	PRIORITY Mgmt – High
<u>Key Issues</u>	Activities/Milestones	<u>Time</u>
	1. Draft EIR	11/15
	2. Council Decision: Project	2/16
	Responsibility: Community Development	

ACTION:	SKECHER DEVELOPMENT	PRIORITY
		Mgmt
<u>Key Issues</u>	Activities/Milestones	<u>Time</u>
	1. Draft EIR	12/15
	2. Council Decision: Project	3/16

► Management in Progress 2015

TIME

- 1. Development Process One Stop Shop: Development
- 2. Citywide Filming Strategy
- 3. Parking Phase 2: Multi Space Meter Pay Stations

2/16 10/15

► Major Projects 2015

1. String Lights on Pier Plaza

2. Signage at Parking Structure

3. Plaza Granite Cubes and Tile Removal

TIME	

8/15 8/15

10/15

City of Hermosa Beach Policy Calendar

September 2015

- 1. Council Decision: Phase 2 Multi Space Meters
- 2. Council Presentation: Comprehensive City Facilities Plan, Direction

October 2015

- 1. Council Decision: Fire/Police Temporary Location Contract
- 2. Council Decision: Compensation Policy and Labor Contracts
- 3. Council Decision: Mobile Pay Technology
- 4. Council Decision: Long Term Free/Reduced Parking
- 5. Council Presentation/Direction: 8th Street Sidewalk

November 2015

December 2015

1. Council Decision: Parking Meters Phase III – Remaining Coin Street Meter Upgrades

January 2016

- 1. Council Decision: Body Cameras, Funding
- 2. Council Decision: Downtown Revitalization Strategy, Award Design Contract

February 2016

- 1. Council Decision: Fee Adjustments
- 2. Council Discussion: Before/After School Program, Direction
- 3. Council Decision: 8th Street Sidewalk, Funding
- 4. Council Decision: Community Theater, Funding, Partnership
- 5. Council Decision: Trans Pacific Fiber Optic Cable, Project

March 2016

1. Council Decision: Skecher Development, Project

April 2016

- 1. Council Presentation: Sewer Replacement Program & Fee Overview
- 2. Council Presentation: User Fee Study (5 years)

May 2016

June 2016

July 2016