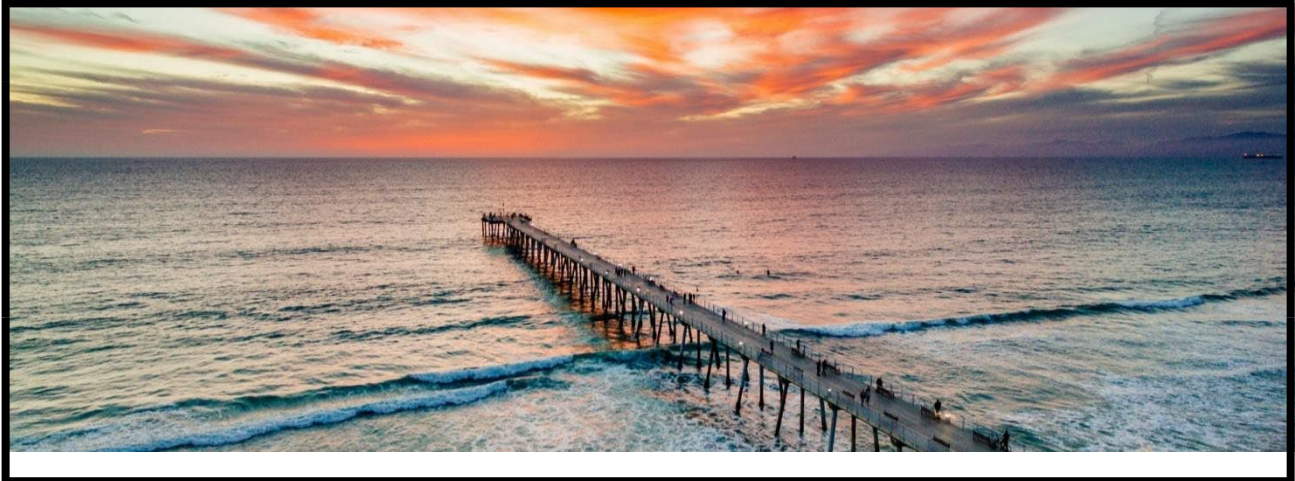




CITY OF HERMOSA BEACH

1315 Valley Drive, Room 101
Hermosa Beach, CA 90254
Revenue Services Division
(310)-318-0206



CANNABIS DELIVERY GUIDE & FORMS

(R) April 2024

GENERAL INFORMATION:

Cannabis delivery is permitted in the City by operators with physical locations located outside of the City, subject to the issuance of a cannabis delivery permit and the requirements of Hermosa Beach Municipal Code 5.80 (Cannabis Delivery). No person shall deliver cannabis anywhere in the City unless a cannabis delivery permit has been obtained.

If your business plans to perform delivery service within the City of Hermosa Beach, the City requires compliance with several cannabis industry regulations including obtaining a business license, identifying employees and vehicles that will be used to deliver product, and the requirement that you remit taxes at the rate approved by the City for such business enterprises per Hermosa Beach Municipal Code 3.44.050 (Tax Imposed).

The initial Cannabis Business Tax rate is five percent (5%) of gross receipts generated within the limits for the City of Hermosa Beach. Monthly taxes must be submitted to the City's Revenue Services Division no later than the fifteenth (15th) day following the close of the calendar month.

Applicants may not have any previous civil, administrative or legal judgments or history of moral turpitude or other activities of a fraudulent or felonious nature that would indicate applicant is not suited to operate a cannabis delivery business in the City in compliance with all applicable laws and regulations.

Applicants may not have any outstanding fines, penalties, or other unpaid enforcement obligations.

Failure to comply with the permit requirements will result in violation of the City of Hermosa Beach Municipal Code Section 1.10.040, and subject to Administrative Citation, currently set at \$20,000 per occurrence per day.

Notwithstanding the above, the City reserves the right to reject any or all applications for a cannabis delivery permit for any reason that renders the applicant unfit to operate conduct cannabis delivery in the City. The City further reserves the right to request and obtain additional information from any applicant submitting an application.

DELIVERY & VEHICLE REQUIREMENTS:

Each delivery vehicle shall be equipped with a dual dash camera system showing the inside of the vehicle as well as a forward-facing camera and shall be turned on at all time the vehicle is in the City making cannabis deliveries. Video footage shall be retained for a period of at least two (2) weeks and made available to the City upon request.

Cannabis delivery is ONLY permitted in the City between the hours of **8:00 am to 10:00 pm.**

APPLICATION REQUIREMENTS:

1. Complete the Cannabis Delivery Business License/Permit Application and submit to Revenue Services in person or via email at revenueservices@hermosabeach.gov
2. Submit a copy your Bureau of Cannabis Control (BCC) License or other State required licenses.
3. Provide proof of registration or a certificate of good standing from the California Secretary of State.
4. Submit a copy of CA Driver's License for all delivery drivers
5. Provide proof of all delivery vehicles are equipped with Dual Dash Camera System.
6. Submit proof of Workers Compensation insurance.
7. Submit evidence of an employee educational and training plan to ensure that all employees are informed and educated to all of the requirements of the City of Hermosa Beach Municipal Code 5.80.010 and applicable state law requirements for cannabis delivery in the City.
8. Submit evidence of automobile Liability Coverage. Cannabis delivery permit holders shall maintain automobile liability insurance covering bodily injury and property damage for all activities of the cannabis delivery permit holder arising out of or in connection with cannabis delivery in the City, including coverage for owned, hired, and non-owned vehicles, in an

amount of not less than one million dollars (\$1,000,000) combined single limit for each occurrence.

9. Submit the Cannabis Delivery Permit Application Fee of **\$702.00**, payable to the City of Hermosa Beach.

PROCESSING & PAYMENTS:

All forms and payments must be submitted to Revenue Services prior to commencement of application processing. All payments must be made to the City of Hermosa Beach. Payments can be submitted via mail, through the drop box located outside of City Hall, or in person.

Once all forms and payments have been received, applications will be evaluated, and a determination will be made within **14 business days**. If an application is incomplete, it will be returned with no refunds. An applicant may resubmit for consideration so long as all items on the forms are met. If an application is accepted and a permit is granted, permits are good for 1 year and applicants must apply for renewal each year. The documents below can also be used for renewal.

If you have any questions, please contact **Revenue Services** at (310) 318 – 0206.

CHECK LIST:

- Provide Copy of BCC License
- Provide Business Registration with CA Secretary of State
- Provide copy of CA Driver's License (DL) – All Delivery Drivers
- Provide proof of Employee educational and training plan
- Provide proof of Workers Compensation Insurance
- Provide proof of Automobile Liability Coverage (not less than \$1,000,000)
- Provide proof of all vehicles have Dual Dash Camera System
- Pay Application Fee - \$ 702.00

Please note, applicants are responsible to review and comply with all provisions of Chapter 5.80 of the Hermosa Beach Municipal Code. Chapter 5.80 Cannabis Delivery Code can be found: <https://online.encodeplus.com/regs/hermosabeach-ca/doc-viewer.aspx#secid-2935>