



FIELD USE APPLICATION: **CLARK FIELD AND VALLEY PARK**

City of Hermosa Beach • Community Resources Department
710 Pier Avenue, Hermosa Beach, CA 90254
(310) 318-0280 hbconnect@hermosabeach.gov

APPLICANT INFORMATION

Name: _____ Birth Date: _____

Phone: _____ Email: _____

Organization: _____

Organization Type: Commercial Non-Profit | 501(c)3 #: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: () _____ Email: _____

POLICIES AND PROCEDURES

1. Field space is allocated only for local registered non-profit organizations open to Hermosa Beach residents.
2. Field Use Fees:
 - Application Fee: \$23 per season
 - Field Use: \$11 per hour
 - Lighted Fields (7-10pm): \$24 per hour
3. The applicant must designate one contact person to facilitate communication with the Community Resources Department.
4. All requests pertaining to field allocation must be received in writing to the Community Resources Department.
5. The applicant must submit practice and game schedules with this signed policy and application fee to the Community Resources Department prior to their season for scheduling. Deadline for submission of fall schedule (September to December) is September 1st and spring schedule (March to July) deadline is February 1st. Failure to submit schedule or accompanying fees prior to the deadline will result in field use hours being allocated to other groups. Requested dates and times are not guaranteed until confirmation is received by the Community Resources Department. Payment is due within 48 hours of receiving confirmation from the Community Resources Department.
6. City classes, City leagues and Special Events take priority in scheduling for fields. During traditional soccer season, September through December, the AYSO Region 18 has priority on field allocation. During traditional baseball season, March-July, Hermosa Beach Little League has priority on field allocation. The exception to this is field maintenance.
7. Any scheduled field time that is not utilized must be reported and relinquished to the Community Resources Department. Cancellations must be received in writing to the Community Resources Department during office hours (Monday-Thursday 7am-6pm) at least 48 hours prior to the scheduled time.
8. Approved time may not be given to private and/or commercial organizations.
9. If fields are not used as allocated, permits may be rescinded, and time will be reallocated to other organizations.
10. A representative of each organization must be present and must carry a copy of their current contract, signed by the Community Resources Department and the organization's contact person when using the field during their allocated hours.

POLICIES AND PROCEDURES CONTINUED...

11. Any special-use request, such as amplified sound or the use of portable lights, requires a special use permit and must be pre-approved by the City of Hermosa Beach.
12. The use of nets, goals, and/or methods for lining the field must be pre-approved by the City.
13. Please obey general field rules. These rules include, but are not limited to:
 - a. Use will begin no earlier than 8 AM and end no later than dusk on non-lighted fields and 10 PM on lighted fields.
 - b. Use begins and ends with times listed on permit; this includes set-up and clean-up. At the conclusion of use, the user must leave all facilities clean and clear of debris.
 - c. Parking is allowed in designated areas only.
 - d. Alcoholic beverages are not allowed in City parks or fields.
14. The City reserves the right to cancel an allocation to accommodate the needs of City sponsored/co-sponsored events.
15. The City reserves the right to cancel an allocation if there is any abuse to City buildings, facilities, or equipment, or if there is any violation of the Field Use Policy or of the City of Hermosa Beach Municipal Code.
16. City liability waivers must be signed by the applicant, coaches, and each participant's parent(s). The applicant shall be fully responsible to update City waivers if the roster changes.
17. All tournaments are considered Special Events and must go through the Special Event process.

INSURANCE

Applicant agrees to furnish the City of Hermosa Beach evidence of comprehensive general liability insurance in the form of a certificate naming "the City of Hermosa Beach, its officers, agents, volunteers, and employees as additional insureds." This exact verbiage is required. Applicant shall notify the City at least thirty (30) days prior to the termination, reduction, cancellation, suspension, modification, or expiration of the policy. Notwithstanding the foregoing, Applicant shall maintain insurance coverage meeting the standards outlined in this Section at all times during the term of the activity or activities for which Applicant submitted its application, as reflected in and permitted by this Agreement. All certificates are subject to approval of the City's Risk Manager.

Coverage shall be at least as broad as Insurance Services Form CG 00 01 covering commercial general liability on an "occurrence" basis, including property damage, bodily injury, death, and personal and advertising injury with limits no less than two million dollars (\$2,000,000) per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this Agreement, or the general aggregate limit shall be twice the required occurrence limit. The City reserves the right to request greater or lesser amounts of insurance coverage.

If the use includes athletic activities, Applicant shall provide evidence of that the commercial general liability insurance includes coverage for injuries to athletic participants and participant accident insurance.

If the Applicant maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or the higher limits maintained. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

By this liability waiver and release (hereinafter, "Release,") it is my intention to relieve the City of Hermosa Beach, its officers, employees, agents, and volunteers (hereinafter, "City") of any duty to me. By this Release, and by virtue of the grant of the facility rental for which I have applied, I do assume the entire risk of any injuries or losses that might occur during, as a result of, or in connection with my facility rental.

By this Release I also intend to release, discharge, and forever absolve City from any and all liability for any active or passive negligence whatsoever by City or any third parties, and to waive and relinquish any claim or cause of action against City for any loss, claim, damage, personal injury, disability, death, medical expense, and any other type of expense, property damage, or loss caused by any negligence of City or any third parties. I promise not to sue or exercise any legal right to seek damages from City in connection with any injuries I may sustain in connection with my permitted activity.

I hereby acknowledge, understand, and agree that no oral representations, statements or inducements apart from the foregoing written certification have been made, and further agree this Release shall be binding on me and my personal representatives, heirs, assigns, and next-of-kin. I further acknowledge, understand, and agree

that this Release constitutes a single, integrated, written contract and expresses the entire agreement of the Parties with respect to the subject matter of this Release.

I further acknowledge, understand, and agree that I am age 18 or older.

Signature of Applicant

Date

Applicant Name (Please Print)