



COMMUNITY CENTER TENNIS COURTS USE POLICY

City of Hermosa Beach • Community Resources Department
710 Pier Avenue, Hermosa Beach, CA 90254
(310) 318-0280 hbconnect@hermosabeach.gov

The Community Center Tennis Courts are available to the public with the purpose of balancing both recreational and instructional play.

RULES AND REGULATIONS

- Hours of operation: 8am-10pm daily.
- Only traditional tennis play is permitted unless otherwise approved by the Community Resources Department.
- City-sponsored activities have priority over all reservations on all courts.
- All classes, tournaments, coaching/instruction/lessons, and organized activity of any kind are strictly prohibited unless approved by the Community Resources Department. The City reserves the right to suspend use of the courts by any user/member suspected of violating this policy.
- Reservations are made for Hermosa Beach residents and pre-approved private instructors only.
- Reserved times are posted on each court and are updated on a daily basis.
- Courts are not available for reservation on the first Tuesday of each month from 8am-12pm due to court cleaning.
- Without a reservation, courts are available on a first-come, first-served basis and free of charge.
- Courts 5 and 6 remain free of reservations to be utilized on a first-come, first-served basis.
- When others are waiting to play; court shall be given up at the end of one (1) hour for singles, two (2) hours for doubles. Players waiting for a court should notify players of the individual court they intend to play on.
- Outside of individual play, or pre-approved private instructors' reservation times, a maximum of six balls are permitted on each court.
- Placement of banners advertising lessons by pre-approved private instructors must be pre-approved by the Community Resources Department and are only authorized during the approved reservation times on the exterior of the fence.
- Tennis etiquette shall prevail at all times.
- Tennis shoes must be worn while on the courts. No black sole shoes are permitted.
- No food or glass containers allowed inside the court area.
- No chalk or paint is to be used on the courts.
- Pets are not permitted in the court areas at any time.
- Report any court damage or vandalism to the Community Resources Department immediately.
- Play at your own risk.

RESERVATIONS

- Residents and pre-approved private instructors must purchase an annual Tennis Membership in order to make reservations.
- Tennis Memberships can be purchased through the Community Resources Department, Monday-Thursday from 7:00am-6:00pm. Proof of residency is required and may be provided with a photo I.D. with the current Hermosa Beach address. If the photo I.D. does not include the current Hermosa Beach address, a utility bill dated within the last 30 days will also be required.
- Reservations are given on a first-come, first-serve basis and can be made at least one day prior but not more than 14 days in advance for one to four hours maximum per day. Members may not reserve more than one (1) tennis court at a time.
- Reservations can be made in person or by e-mail to hbconnect@hermosabeach.gov during office hours; Monday-Thursday from 7:00am-6:00pm or through the online reservation system 24 hours a day, seven days a week.
- Payment is due at the time a reservation is made.

- Reservations may be modified 24 hours in advance during office hours; Monday-Thursday from 7:00am-6:00pm by e-mail to hbconnect@hermosabeach.gov.
- Refunds will only be granted for inclement weather. Members are responsible for notifying the office of cancellations due to weather conditions within 24 hours of the cancelled date.
- Members must be present during their reservation and are only permitted to use the specific court approved at the time of the reservation.
- The City reserves the right to suspend or terminate membership if the member(s) fails to comply with the Community Center Tennis Court Use Policy or for any conduct the City deems as disruptive or inconsistent with the City court operations.

PRE-APPROVED PRIVATE INSTRUCTORS

The Community Resources Department holds a list of pre-approved private instructors. The number of instructors allowed on this list is at the discretion of the Community Resources Department.

Private instructors are required to provide:

- 1.) Insurance as outlined below:
 - o Private Instructor agrees to furnish the City of Hermosa Beach evidence of comprehensive general liability insurance in the form of a certificate naming "the City of Hermosa Beach, its officers, agents, volunteers, and employees as additional insureds." This exact verbiage is required. Private Instructor shall notify the City at least thirty (30) days prior to the termination, reduction, cancellation, suspension, modification, or expiration of the policy. Notwithstanding the foregoing, Private Instructor shall maintain insurance coverage meeting the standards outlined in this Section at all times during the term of the activity or activities for which Private Instructor submitted its application, as reflected in and permitted by this Agreement. All certificates are subject to approval of the City's Risk Manager.

Coverage shall be at least as broad as Insurance Services Form CG 00 01 covering commercial general liability on an "occurrence" basis, including property damage, bodily injury, death, and personal and advertising injury with limits no less than two million dollars (\$2,000,000) per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this Agreement, or the general aggregate limit shall be twice the required occurrence limit. The City reserves the right to request greater or lesser amounts of insurance coverage.

If the use includes athletic activities, Private Instructor shall provide evidence of that the commercial general liability insurance includes coverage for injuries to athletic participants and participant accident insurance.

If the Private Instructor maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or the higher limits maintained. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

- 2.) Coaching certification through the Professional Tennis Registry (PTR) or the United States Professional Tennis Association (USPTA.)

It is the responsibility of the private instructor to ensure the Community Resources Department has current documentation on file.

Private instructors will lose court reservation privileges and will be dropped from the pre-approved Private instructor List if reservations are not made for 3 consecutive months. Exceptions may be made at the discretion of the Community Resources Department.