



CALENDAR OF EVENTS

CITY OF HERMOSA BEACH SPECIAL MUNICIPAL ELECTION

MAY 11, 2021

DATES	EVENTS
JAN. 11 (M) E-120	ADOPTION OF ELECTION RESOLUTION (FOR OFFICE CONTESTS) Recommended last day for City Council to adopt resolution calling a General or Special Municipal Election for city elected officials. CITY RESOLUTION — CANDIDATE STATEMENTS Last day for the City Council to adopt resolution determining or amending the word limitation for candidate statements (200 or 400 words) , and whether advance payment is required. (E. C. § 13307)
JAN. 18 (M) E-113	FEB. 12 (F) E-88 5:00 P.M. NOMINATION PERIOD First and last day for candidates to file nomination documents with the City Clerk. (E. C. §§ 10220, 10224 and 10407) CANDIDATE STATEMENTS During this period candidates may file with the City Clerk a candidate statement not to exceed the word limitation (200 or 400 words) for inclusion in the Vote By Mail material. The statement shall be filed no later than the last day to file nomination documents. (E. C. § 13307)
JAN. 18 (M) E-113	NOTICE OF ELECTION — PUBLICATION On or before this date the City Clerk shall publish a notice of election. (E. C. § 12101 and Govt. Code § 6061)

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FEB. 12 (F)
E-87
5:00 P.M.

NOMINATION DOCUMENTS — DEADLINE DATE

Last day for candidates to file nomination documents with the City Clerk.
(E. C. §§ 10220, 10224 and 10407)

CANDIDATE WITHDRAWAL

No candidate whose Declaration of Candidacy has been filed may withdraw after this date.
(E. C. § 10224)

ELECTION REQUESTS

Last day City Clerk can file a resolution with the Board of Supervisors and the Registrar-Recorder/County Clerk requesting services for the election. A resolution placing a measure on the ballot shall contain the ballot wording which cannot exceed **75 words**.
(E. C. §§ 10402 and 13247)

FEB. 12 (F)
E-87**

FEB. 17 (W)
E-83
5:00 P.M.

NOMINATION EXTENSION PERIOD (IF INCUMBENT DOES NOT FILE)

If nomination documents for an incumbent are not filed by **5:00 p.m.** on **February 12, 2021**, the nomination period shall be extended until **February 17, 2021** at **5:00 p.m.**, for persons other than the incumbent.
(E. C. § 10225)

NOTE: The extension does not apply where there is no incumbent eligible to be elected.

FEB. 13 (Sa)**
E-87**

FEB. 22 (M)
E-78

PUBLIC EXAMINATION PERIOD

Recommended period for the City Clerk to make available candidate statements, candidate names and ballot designations for public examination. A fee may be charged to any person obtaining a copy of the material. During this period any person may file a writ of mandate or an injunction to require any or all of the data/material in a candidate statement to be amended or deleted.
(E. C. § 13313)

For candidate names and ballot designations, a writ of mandate may be filed pursuant to E.C. § 13314.

NOTE: If the nomination period is extended for a particular office, the examination period for that office shall be adjusted to **February 18 through March 1****.

** February 13, 20 and 27 (Saturdays) and February 14, 21 and 26 (Sundays) - RRCC office will be closed.

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FEB. 17 (W)
E-83

**AMENDMENT OR WITHDRAWAL OF MEASURE —
DEADLINE**

Last day for county elections official to receive a resolution from a legislative body requesting to withdraw or amend any measure previously submitted for placement on the ballot.
(E. C. § 9605)

MEASURE LETTER DESIGNATION

Last day for a City Clerk to request a specific letter designation in writing for a measure appearing on the ballot. An alternate choice should be submitted in case the requested designation has already been assigned.

FEB. 18 (Th)
E-82
11:00 A.M.

RANDOMIZED ALPHABET DRAWING

The Secretary of State shall hold a public drawing to determine the order of candidate names to appear on the ballot by randomly drawing each letter of the alphabet.
(E. C. § 13112)

FEB. 19 (F)
E-81

**LIST OF CANDIDATES — COPY OF CANDIDATE
STATEMENTS**

No later than this date the City Clerk shall deliver to the county elections official a certified list of qualified candidate names, ballot designations and residence addresses.
(E. C. §§ 10402 and 10403)

A legible copy of each candidate statement to be included in the Vote By Mail material shall be delivered to the county elections official by this date.

NOTE: The name on the candidate statement **MUST** match the name on the certified list of qualified candidates.

MEASURES — LETTER DESIGNATION

Scheduled date for the county elections official to notify the City Clerk of letter assigned to ballot measure(s).

DATES

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FEB. 19 (F)
E-81

IMPARTIAL ANALYSIS — LAST DAY TO SUBMIT TO CITY CLERK

Recommended last day for the City Attorney to transmit impartial analysis of measure to the City Clerk.
(E. C. § 9280)

ARGUMENTS — LAST DAY TO SUBMIT TO CITY CLERK

Last day to submit arguments “FOR” or “AGAINST” any city measure to the City Clerk. Arguments may not exceed **300 words** in length.

(E. C. §§ 9282 and 9286)

NOTE: The deadline to submit direct arguments will vary depending on the date the election is called.

FEB. 20 (Sa)** **MAR. 1 (M)**
E-80** E-71

PUBLIC EXAMINATION PERIOD FOR BALLOT MEASURE MATERIALS

Recommended period for the City Clerk to make available for public examination, a copy of ballot measure text, impartial analysis and arguments for a measure. A fee may be charged to any candidate/person obtaining a copy of the materials. During this period any person may file a writ of mandate or an injunction to require any or all of the data/material to be amended or deleted.
(E. C. § 9295)

MEASURE ENCLOSURES

No later than **February 22, 2022** the City Clerk shall deliver a copy of each argument, ordinance text, analysis and any other ballot data/material to the county elections official for inclusion in the Official Sample Ballot Booklet.

FEB. 25 (Th)
E-75

CANCELLED ELECTION DUE TO INSUFFICIENT NUMBER OF CANDIDATES

Last day for City Clerk to make appointment(s) in lieu of election when an insufficient number of candidates file for the office. If an appointment(s) is not made, the election shall be held.

(E. C. § 10229)

NOTE: It is **imperative** that the City Clerk notify the county elections official immediately of cancelled elections.

** February 20 (Saturday) and February 21 (Sunday) - RR/CC office will be closed.

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MAR. 1 (M)
E-71

REBUTTALS — LAST DAY TO SUBMIT TO CITY CLERK

Recommended last day for authors of arguments “FOR” and “AGAINST” any city measure to submit rebuttals (if permitted) to the City Clerk. A rebuttal may not exceed **250 words**.

(E. C. § 9285)

MAR. 2 (Tu)
E-70

REBUTTALS — LAST DAY TO SUBMIT TO COUNTY

Recommended last day for the City Clerk to submit rebuttals to the county elections official for inclusion in the Official Sample Ballot Booklet.

MAR. 2 (Tu)
E-70

MAR. 11 (Th)
E-61

PUBLIC EXAMINATION PERIOD FOR REBUTTALS

Recommended period for the City Clerk to make available rebuttals for public examination. A fee may be charged to any candidate/person obtaining a copy of the data/material. During this period any person may file a writ of mandate or an injunction to require any or all of the data/material to be amended or deleted.

(E. C. § 9295)

MAR. 8 (M)
E-64

MAR. 12 (F)
E-60

BALLOT PROOFS

Recommended period for the county elections official to deliver copies of official ballot proofs to the City Clerk for approval.

NOTE: Corrections to any ballot material must be submitted to the county elections official within 24 hours of receipt.

MAR. 15 (M)
E-57

APR. 27 (Tu)
E-14

STATEMENT OF WRITE-IN CANDIDACY

A name written on a ballot will not be counted unless the person has filed during this period a Statement of Write-In Candidacy and sponsor signatures stating that he or she is a write-in candidate for the election.

(E. C. §§ 8600, 8601 and 10103)

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APR. 12 (M)
E-29

MAY 4 (Tu)
E-7

VOTE BY MAIL — FIRST AND LAST DAY TO APPLY/PROVIDE DIFFERENT MAILING ADDRESS

Applications may be filed between these dates (both dates inclusive). Applications received by the **29th day** prior to the election will be kept and processed during this period.

(E. C. §§ 3001 and 3003)

APR. 12 (M)
E-29

MAILING OF VOTE BY MAIL BALLOTS

No later than 29 days before the day of the election, the county elections official shall begin mailing the materials required by Section 3010.

(E. C. § 3001(b), 3010 and 3206)

APR. 20 (Tu)
E-21

MAILING OF OFFICIAL SAMPLE BALLOT BOOKLETS (Historically commencing at E – 40)

An Official Sample Ballot Booklet shall be mailed to each voter in the jurisdiction no later than 21 days before the election.

(E. C. § 13303)

APR. 26 (M)
E-15

CLOSE OF REGISTRATION

Last day to transfer or register to vote in the election.

(E. C. §§ 2102 and 2107)

APR. 27 (Tu)
E-14

MAY 11 (Tu)
ELECTION DAY

NEW CITIZEN ELIGIBILITY TO REGISTER AND VOTE

A new citizen is eligible to register and vote at the office of, or at another location designated by, the county elections official at any time beginning on the 14th day before an election and ending at the close of polls on the election day following the date on which that person became a citizen.

(E.C. § 3500)

PROCESSING VOTE BY MAIL BALLOTS

The processing of vote by mail ballots may commence on the **10th** business day before the election but the results of the tally shall not be released until after the polls close.

(E. C. § 15101(b))

DATES	EVENTS
APR. 27 (Tu) E-14	STATEMENT OF WRITE-IN CANDIDACY DEADLINE Last day for a candidate to file with the City Clerk sponsor signatures and a declaration stating that he or she is a write-in candidate in the election. (E. C. §§ 8600 and 8601)
APR. 29 (Th) E-12	WRITE-IN CANDIDATES — SUBMIT TO COUNTY Recommended last day for the City Clerk to deliver the list of qualified write-in candidates to county elections official.
MAY 1* (Sa) E-10*	TALLY CENTER LOCATION — PUBLICATION On or before this date a notice specifying the public place to be used as the central tally location for counting the ballots shall be published once in a newspaper of general circulation within the jurisdiction. (E. C. § 12109)
MAY 4 (Tu) E-7	NOTICE OF LIST OF NOMINEES — PUBLICATION On or before this date, the City Clerk shall publish a list of nominees once in a newspaper of general circulation within the city. (E. C. § 12110 and Govt. Code § 6061)
MAY 5 (W) E-6	MAY 11 (Tu) ELECTION DAY EMERGENCY VOTE BY MAIL Between these dates any voter may apply for a Vote By Mail ballot if conditions require his or her absence from the precinct on election day. The voter may designate an authorized representative to pick up and return the ballot. (E. C. §§ 3021 and 3110)

*May 1 (Saturday) – RR/CC office will be closed.

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MAY 11 (Tu)
8:00 P.M.
ELECTION
DAY

ELECTION DAY

Voting is from 7:00 a.m. to 8:00 p.m.
(E. C. §§ 1200 and 14212)

VOTE BY MAIL BALLOTS RETURNED — 8:00 P.M.

Last day for Vote By Mail ballots to be received or turned in personally by the voter. An authorized representative may return the voted ballot under specified conditions.
(E. C. §§ 3017 and 3020)

Any Vote By Mail ballot cast under this division shall be timely cast if it is received by the voter's elections official via the United States Postal Service or a bona fide private mail delivery company no later than three days after election day in addition to the provisions set forth in E. C. 3020, Sections 1 and 2.

(E. C. § 3020(b) Section 1 and 2)

MAY 13 (Th)
E+2

OFFICIAL CANVASS

By law, the canvass of election returns shall commence no later than the first Thursday following the election.
(E. C. §§ 10262 and 15301)

MAY 24 (M)
E+13

COMPLETION OF OFFICIAL CANVASS

The county elections official shall prepare a certified statement of the results of the election and submit it to the jurisdiction no later than 30 days following the election.
(E. C. § 15372)

NOTE: On **May 24, 2021** the Registrar-Recorder/County Clerk is tentatively scheduled to certify the election results. On **June 1, 2021** the Board of Supervisors is tentatively scheduled to declare the election officially concluded.