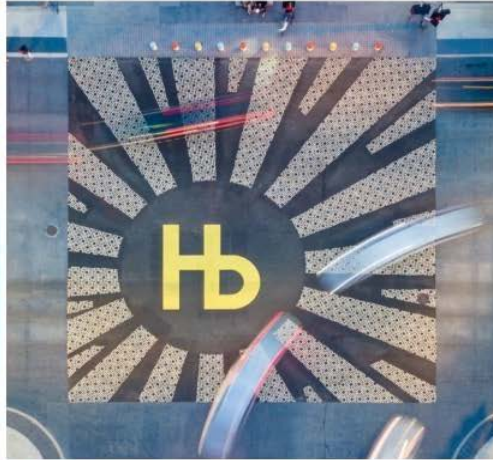


CITY OF HERMOSA BEACH



CALIFORNIA

Adopted Budget and Capital Improvement Program



Fiscal Year 2020-2021

Left to Right and Top to Bottom.

1. 10th Street Lifeguard Tower
2. Beach Cities Free Fitness Series at Valley Park
3. Hermosa Beach Pier and Beach
4. Bioluminescent Wave (Photo Credit: Brent Broza)
5. Pier and Hermosa Avenue (Photo Credit: Erik Tallackson)
6. Pier Plaza
7. Hermosa Beach Greenbelt
8. Pier Avenue Sunset
9. Aviation Blvd and Prospect Ave (Photo Credit: Erik Tallackson)

CITY OF HERMOSA BEACH

ADOPTED BUDGET
2020–2021

MAYOR
MARY CAMPBELL, Ph.D.

MAYOR PRO TEMPORE
JUSTIN MASSEY

COUNCILMEMBERS

STACEY ARMATO

MICHAEL DETOY

HANY FANGARY

CITY OFFICIALS

EDUARDO SARMIENTO, CITY CLERK

KAREN NOWICKI, CITY TREASURER

CITY MANAGER

SUJA LOWENTHAL

FINANCE DIRECTOR

VIKI COPELAND

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INTRODUCTION



City of Hermosa Beach: Strategic Plan

VISION 2031

Hermosa Beach 2031: It Is...
Our Small Beach Town
Our Distinct Hometown Spirit
Our Preservation of Our Way of Life
Our Eclectic Community
Our Family Friendly Community
Our Commitment to Sustainability

GOALS 2021

Commitment to a Safe Community
Financially Sound City Government
High Performing City Providing 1st Class Services
More Livable, Sustainable Beach City
Enhanced Economic Development Through
Revitalized Downtown and Entry Corridors

HERMOSA BEACH CITY GOVERNMENT MISSION

THE MISSION OF THE
Hermosa Beach Government
is to *Govern with Community Engagement*
and *Collaborative Sentiment,*
to *Be Financially, Environmentally Responsible,*
and to *Provide 1st Class Municipal Services*
in a *Customer Friendly Manner*
through *Valued Employees and Volunteers*

PLAN Hermosa

The integrated General Plan and Coastal Land Use Plan for the City of Hermosa Beach.

PLAN Hermosa, the General Plan/Coastal Land Use Plan (LUP) for Hermosa Beach, provides a future vision, policies, and proposed actions to guide residents, decision-makers, City staff, project developers, and businesses in Hermosa Beach. For City staff, PLAN Hermosa is a guide to evaluate projects, structure City programs, and decide whether to pursue new opportunities. City officials will use the Plan as the basis for decision-making and to guide the development of new policies, ordinances, programs, initiatives and capital expenditures.

Vision Statement

Hermosa Beach is the small town others aspire to be; a place where our beach culture, strong sense of community, and commitment to sustainability intersect.

Our small town, beach culture

Our beautiful beach, eclectic neighborhoods, unique commercial districts, and welcoming gateways create an unrivaled coastal destination. Our exceptional local schools and outstanding municipal services contribute to an extraordinarily high quality of life at the beach.

Our vibrant local economy

Hermosa Beach residents can work, shop, and play locally. Our economy capitalizes on our entrepreneurial spirit, our legacy of creativity, and our local businesses committed to enhancing Hermosa Beach's distinctive character. We effectively balance our small town, beach culture with our enviable position as a regional and statewide coastal destination.

Our healthy environment and lifestyles

Hermosa Beach is committed to protecting our coastal resources and takes a practical, fiscally-responsible approach to reducing our environmental footprint. Our beach and open spaces create unique places that support our active healthy lifestyle. Our complete streets ensure all places within our city are well-connected and easily accessible for all. Our commitment to a low-carbon future and our sustainable beach city identity attract residents, visitors, and businesses that embrace the opportunity to live and work in a healthy, active community.

Guiding Principles

We seek to achieve our vision by making decisions and taking actions that help us to...



Demonstrate our environmental leadership



Retain our high quality of life



Contribute to our economic and fiscal stability



Be a catalyst for innovation

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CITY OF HERMOSA BEACH FACTS & FIGURES

Community Profile



Date of Incorporation:

January 14, 1907

Population:

19,847

Land Area:

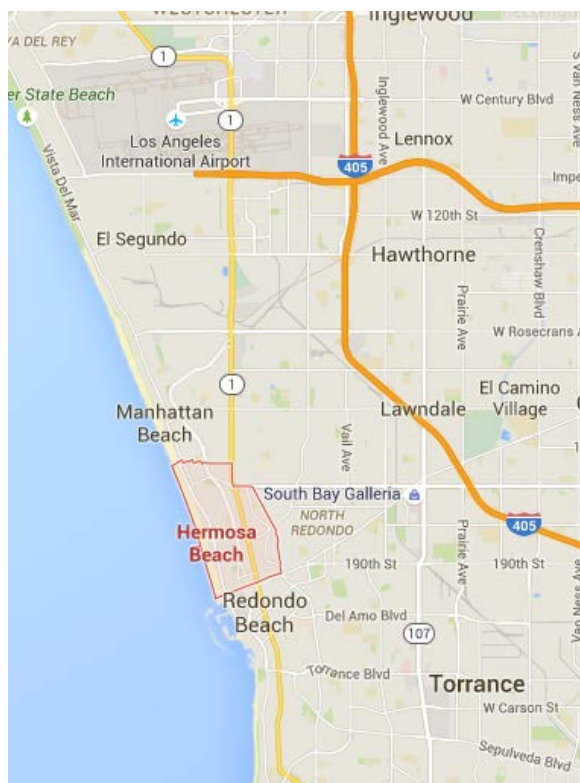
1.43 Square Miles

Location:

Six Miles South of Los Angeles Int'l. Airport

Form of Government:

Council – City Manager



Source: City of Hermosa Beach, Finance Department
¹ HdL Coren & Cone 2018-19
² State of California Department of Finance

By The Numbers

Assessed Valuation

\$8 Billion

Parcels (7,099)

- Residential – 6,355
- Commercial – 516
- Vacant – 99
- Other – 132

Residents

- Housing Units – 10,071
- Persons per Household – 2.1
- Homeownership Rate – 46.5%
- Median Home Value - \$1,650,000
- Median Household Income – \$124,849
- Median Age – 39.5

Employees

134 Full-time

Parks & Public Facilities

- Beach – 36.52 acres
- Beach Frontage – 1.8 miles
- 20 City Parks – 21.70 acres
- Hermosa Greenbelt – 19.50 acres
- 1 Community Theatre
- 1 Los Angeles County Branch Library

Public Safety

- 1 Police Station – 38 Safety Personnel
- 1 Fire Station – Fire Services are provided by Los Angeles County Fire Department, beginning December 30, 2017.

Infrastructure

- Sanitary Sewers – 40.4 miles
- City Storm Drains – 2.2 miles
- Number of Street Lights
 - City-owned – 400
 - Electric Utility – 904
- Parking Meters – 1,558
- Miles of Streets - 40

Top Employers

- City of Hermosa Beach – 134 Full-time Employees
- Vons Companies – 1235 Employees
- Intensive Behavior Intervention Consultants – 120 Employees
- First Step for Kids, Inc. – 92 Employees
- Hermosa Beach School District – 91 Employees



HERMOSA AT A GLANCE

A sunny small beach City of 1.43 square miles, Hermosa Beach sits at the center of Los Angeles County's South Bay coastline, just 6 miles south of Los Angeles International Airport and twenty-one miles from Downtown Los Angeles. A bedroom community with a flourishing downtown, the City of Hermosa Beach serves a stable population of 19,847, according to the State's latest population estimate. However as a lively beach City and tourist destination, Hermosa experiences a high visitor population. Due to this high visitor population, the City operates in many ways like a larger city. During the 2018–19 fiscal year, beach attendance ranged from a low of 21,700 in February 2019 to a high of 1,282,200 in July 2018, according to the Los Angeles County Fire Department, Lifeguard Division.

The town is the very essence of the Southern California lifestyle, with temperatures ranging on average from highs of 78 degrees in the summer to 65 degrees in winter, and nighttime temperatures that rarely fall below 55 degrees. There are architecturally diverse residences on the Strand, bungalows scattered throughout the town, and multilevel homes in the hills with ocean views. There are a myriad of regular outdoor activities such as volleyball, surfing, skateboarding, and boogie boarding to name a few. Other favorite activities include jogging, skating or biking along the Strand - the paved strip paralleling the beach and connecting Hermosa with the neighboring beach cities. The City has a police department, a robust park system, green belt, and exceptional schools and facilities. Beginning December 30, 2017, the City contracted with the Los Angeles County Fire Department for Fire Services.

Hermosa Beach is also well known for its entertainment offerings, which include live music from rock to jazz, as well as festivals and special events which abound on weekends. The three-day weekends of Memorial Day and Labor Day bring thousands of visitors to the Fiesta Hermosa street fair, which has been a tradition for many years and features hundreds of crafters, artists and musicians. In addition, Hermosa Beach is well known for its diverse restaurants and shops along the City's avenues.

HISTORY

Hermosa Beach was originally part of the 1784 Rancho San Pedro Spanish land grant that later became the ten-mile Ocean frontage of Rancho Sausal Redondo. In 1900, a tract of 1,500 acres was purchased for \$35 per acre from A. E. Pomroy, then owner of the greater part of Rancho Sausal Redondo. Messrs. Burbank and Baker, agents, bought this land for Sherman and Clark who organized and retained the controlling interest in the Hermosa Beach Land and Water Company.

In the early days, Hermosa Beach — like so many of its neighboring cities — was one vast sweep of rolling hills covered with fields of grain. During certain seasons of the year, large herds of sheep were grazed over this land, and corrals and large barns for storing the grain, as well as providing shelter for horses and farm implements were located on the ranch between Hermosa and Inglewood.

The first official survey was made in the year 1901 for the board walk on the Strand, Hermosa Avenue and Santa Fe Avenue; with work on these projects commencing soon after. In 1904, the first pier was built, constructed entirely of wood by the Hermosa Beach Land and Water Company. In 1913 this old pier was partly washed away and later torn down and replaced with one built of concrete and paved with asphalt its entire length. The Los Angeles Pacific Railway, a "trolley" system, was the first railway in Hermosa Beach, running the entire length of Hermosa Ave. on its way from L.A. to Redondo Beach. A few years later it was merged with most all other "trolley" companies in the region to form the new Pacific Electric Railway Company. In 1926, the Santa Fe Railway Company built a modern stucco depot and installed Western Union telegraph service on the railway platform near Santa Fe Avenue, which would later be renamed Pier Avenue.

The first city election for city officers was held December 24, 1906. On January 14, 1907, Hermosa Beach became the nineteenth incorporated city of Los Angeles County.

GOVERNMENT AND SERVICES

Hermosa Beach functions under a Council-Manager form of government. Policy-making and legislative authority are vested in a governing council consisting of five members of the City Council elected on a non-partisan basis at large for a four-year term through October 2017. In December 2016, City Council

adopted Ordinance 16-1373 to move the date of the City's General Municipal Election from the first Tuesday after the first Monday in November of odd-numbered years to the first Tuesday after the first Monday in November of even-numbered years starting with the November 2022 General Election. This lengthens the terms of City Council members to five years for the next two election cycles. This change was made to sync City elections with County general elections. Council members typically serve four-year, staggered terms, with an election every two years. One member is chosen by fellow members to serve as Mayor for a period of nine months; one is chosen to serve as Mayor Pro Tem. The Council is responsible for, among other things, establishing policy, passing ordinances, adopting an annual budget; appointing members to various City Commissions and Boards and hiring the City Manager and City Attorney. The City Manager is responsible for carrying out the policies and ordinances of the City Council, for overseeing the day-to-day operations of the government, and for appointing the heads of the various departments.

In the California State Legislature, Hermosa Beach is in the 26th Senate District, represented by Democrat Ben Allen, and in the 66th Assembly District, represented by Democrat Al Muratsuchi. In the United States House of Representatives, Hermosa Beach is in California's 33rd congressional district, represented by Democrat Ted Lieu.

The City offers a full range of municipal services, including police, community development (planning and zoning), cultural, recreation and parks, maintenance and construction of public improvements, parking and animal control, and general administration. Fire protection services are provided by the Los Angeles County Fire Department (LACoFD), under contract, as of December 30, 2017.

LOCAL ECONOMY, Pre-COVID-19

Hermosa Beach is a "bedroom community" as evidenced by a household count of +10,000 and an in-city business count of under 1,000 (excluding apartments and home occupations). As of the 2019 Assessor's Report Hermosa Beach had growth of 6.0% in secured and unsecured assessed valuation, as compared to 6.2% for Los Angeles County. The 6.0% growth was the 32nd highest of 88 cities in Los Angeles County. Median home prices in Hermosa Beach as of February 2020 were \$1,576,250, compared to \$620,000 for Los Angeles County. Home values adjacent to the beach increased for the eighth year in a row after declining 2009-2011.

As a beach city, the three highest occupations are management, sales, and administrative support, however residents enjoy access to a much more diverse employment base with the close proximity of all of the other cities in Los Angeles County, as well as many of the largest and best known names in corporate America in such fields as aerospace, high tech, industrial, service and finance. The unemployment rate in Hermosa Beach is 2.1%, compared with 4.5% for Los Angeles County, and 4.1% for California as of June 2019.

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UNDERSTANDING THE BUDGET

BUDGET PROCESS

Work begins on the budget process in February. Department Heads prepare estimates of revenues and departmental expenditures for submission to the Finance Director. The City Manager and Finance Director meet with each department to review the estimates and discuss requests. From these meetings, the preliminary budget is developed. The Capital Improvement Budget and Five Year Capital Improvement Plan, which are part of the same document, follow the same process.

The City Manager is required to submit a preliminary budget to the City Council on or before May 15th of each year. One or two public workshops are held in May and June to review the budget and receive public input. One formal public hearing is held in June, prior to budget adoption. The City Council must adopt an annual budget, by resolution, on or before June 30 for the coming fiscal year (July 1 – June 30). If the budget is not adopted by that date, the preliminary budget, except for capital outlays, goes into effect until the budget is adopted.

The budget may be amended during the year as necessary. A Midyear Budget Review is conducted in February, at which time adjustments to revenue estimates and appropriations are made. Expenditures may not exceed appropriations at the fund level. The City Manager may approve transfers of appropriation within funds; transfers of appropriations from one fund to another require City Council approval.

Budgets are adopted for all governmental and proprietary funds (see later Explanation of City Funds) on a basis consistent with generally accepted accounting principles.

2020-2021 BUDGET CALENDAR

Thursday – February 27, 2020

Budget Instructions to departments

Thursday - March 19, 2020

Department budget requests/Capital Improvement Program due to Finance Director.

Revenue estimates due to Finance Director.

Wednesday/Thursday – April 8 and April 9, 2020

Department meetings with City Manager/Finance Director.

Wednesday – April 22, 2020

CIP Study Session

Thursday – May 21, 2020 (or earlier if possible)

Preliminary Budget to City Council.

City Council approved an extension from May 15, 2020, as required in the Hermosa Beach Municipal Code to May 21, 2020.

Wednesday – June 3, 2020

Budget/CIP workshop.

Tuesday - June 9, 2020

Public Hearing/Budget Adoption.

BUDGET CONTENT

The following areas offer quick insight into the budget.

Budget Overview

The overview presents the highlights and major changes in narrative form.

Budget Summaries

The Budget Summary contains condensed information on the budget by presenting estimated beginning and ending fund balances and projected revenues and expenditures for each fund. The Schedule of Revenues by Fund and the Schedule of Expenditures by Fund show comparisons between the 2018-19 actuals, the year-end estimate for 2019-20 and the requested amount for 2020-21.

Revenue

A computerized listing of line items entitled “City of Hermosa Beach, Revenue Detail by Fund, 2020-21 Budget” shows each revenue item, organized by fund. The columns on the report are explained below under “Department Budgets.”

Personnel Authorizations

These pages present a summary of the City’s authorized personnel by department and provide quick reference to any new/eliminated positions and the City’s total staffing.

Performance Measures

Performance Measures provide a snapshot of how well departments are doing in meeting their work objectives and desired outcomes.

Department Budgets

The Table of Contents lists the pages for all activities separately budgeted. Each Department budget begins with a department description and a summary of personnel positions. A computerized listing of line items is entitled “City of Hermosa Beach, Department Expenditure Detail, 2020-21 Budget”

Capital Improvement Program and 5 Year Capital Improvement Plan

These are the City’s comprehensive plans to develop and maintain capital facilities and infrastructure. These projects are usually of high cost, take a year or more to complete, and result in the creation of a capital asset.

Debt Service

The City issued Lease Revenue Bonds of \$11,600,000 in August of 2015 for oil settlement costs. Debt service costs are shown in Fund 201 for the 2015 Lease Revenue Bonds. For further information, refer to the debt service schedule in the appendix.

HOW TO READ THE REPORTS

Columns on the Revenue and Expenditure reports are explained as follows:

2018-19 Received/ Expended	2019-20 Total Budget	2019-20 Year End Estimate
Reflects actual revenue/ expenditures for 2018-19 fiscal year.	Reflects the revised budget amounts through January 31, 2020.	Reflects the department’s best estimate of what revenue/expenditure will be received/incurred through year-end, June 30, 2020
2019-20 Year End Estimate COVID-19	2020-21 Department Request	2020-21 COVID-19 Estimate
Reflects the department’s best estimate of what revenue/expenditure will be received/incurrent through year-end, June 30, 2020 under COVID-19	Represents the 2020-21 Department Request	Represents the 2020-21 Department Request under COVID-19.

EXPLANATION OF CITY FUNDS

This section explains the funds shown in the Budget Summary.

Governments use fund accounting; each fund is considered to function as a separate fiscal and accounting entity. The basis for budgeting in all funds is the same as the fund type basis for accounting in accordance with generally accepted accounting principles.

GOVERNMENTAL FUNDS

The City uses three fund types to account for governmental-type activity. These are the General Fund, Special Revenue Funds, and Debt Service Fund. The accounting basis for these funds is modified accrual, which recognizes revenues when measurable and available and expenditures when the liability is incurred.

SPECIAL REVENUE FUNDS - A special revenue fund is used to account for the proceeds of specific revenue sources that are restricted or earmarked for specific purposes.

DEBT SERVICE FUND - A debt service fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditures for principal and interest.

PROPRIETARY FUNDS

Two fund types are used to account for a government's business-type activities, or those that receive a significant portion of their funding through user charges. These are the Enterprise Fund and the Internal Service Fund. The basis for accounting in these funds is full accrual, which recognizes revenue and expenses as they occur, not when they are received or spent. Capital assets (land, equipment, etc.) are accounted for in these funds.

ENTERPRISE FUNDS - The Enterprise Fund is used to account for services provided to the public on a user charge basis. (The City does not currently have enterprise funds).

INTERNAL SERVICE FUNDS - The Internal Service Fund is used to account for activity that provides services or goods to other funds on a cost reimbursement basis.

FIDUCIARY FUNDS

Governments often hold or manage financial resources in a trustee or agency capacity. A trust or agency fund type is used to account for a government's fiduciary activities. The City's fiduciary funds are all agency funds, with a modified accrual basis of accounting.

AGENCY FUNDS – The Agency fund is used in situations where the government plays a limited financial management role on behalf of a third party.

FUND BALANCE REPORTING

GASB 54 - Governmental Accounting Standards Board (GASB) Statement 54, *Fund Balance Reporting and Governmental Type Definitions*, which is effective for fiscal years beginning after 6/15/10, affects how we present the fund balance section of the budget.

The primary impact of this statement is that the Contingency Fund, Retirement Stabilization Fund and Compensated Absences Fund are no longer separate funds; the amounts are in the General Fund and are shown in the fund balance section under the "committed" and "assigned" categories. This presentation may be seen on the first page of the Budget Summary, at the bottom, and on the next page.

The definitions for classifications of fund balance we are using are as follows:

Restricted fund balances are the portion of fund balance that have externally enforceable limitations on their usage through legislation or limitations imposed by creditors, grantors, laws and regulations of other governments or enabling legislation.

Committed fund balances are self-imposed limitations by the highest level of decision-making authority, namely the City Council, prior to the end of the reporting period. City Council approval is required to commit resources or to rescind the commitment.

Assigned fund balances are limitations imposed by management based on the intended use of the funds. Modifications or rescissions of the constraints can be removed by the same type of action that limited the use of the funds

The estimated fund balance at 6/30/21 (as presented in the Budget Summary) is classified as follows:

Restricted

\$1,756	General Plan Maintenance Fee	To be used towards General Plan expenditures
\$28,587	CASP Fees	
\$50,000	Marquee Donation	Donation from Chamber of Commerce

Committed

\$86,700	In Lieu Parking Fees	Fee Paid in Lieu of Providing Parking
----------	----------------------	---------------------------------------

Assigned

\$6,212,416	Contingencies	Economic uncertainties, unforeseen emergencies
\$1,021,575	Retirement Rate Stabilization	To be placed in Retirement Trust
\$829,060	Retirement Trust	
\$267,950	Compensated Absences	
\$455,549	Prop A Fund Exchange	

\$8,953,593	Total Estimated Fund Balance	
--------------------	-------------------------------------	--

DESCRIPTION OF CITY FUNDS

Fund Type	Fund Name	Description	Basis of Accounting
General Fund	001 GENERAL FUND (Major Fund)	The General Fund is the principal operating fund of the City.	Modified Accrual
Special Revenue Fund	105 LIGHTING/LANDSCAPING FUND	Funds of the benefit assessment district, created pursuant to Street and Highway Code 22500-22679, are expended for lighting/median maintenance and are accounted for in this fund.	Modified Accrual
Special Revenue Fund	115 STATE GAS TAX FUND	City share of state gasoline tax restricted for use on public streets. Restricted Transportation Development Act (TDA) funds from Metropolitan Transit Authority (MTA) and Road Maintenance and Rehabilitation Account (SB1) funds are also held in this fund.	Modified Accrual
Special Revenue Fund	117 AB939 FUND	Recycling fees generated in connection with solid waste collection are used to implement a Source Reduction and Recycling Element and a Household Waste Element of the General Plan.	Modified Accrual
Special Revenue Fund	121 PROP A OPEN SPACE FUND	Funds generated by passage of the L.A. County Safe Neighborhood Parks Bond Act by county voters for the purpose of improving parks and recreational facilities. Interest is not allocated to this fund because City funds are advanced, then reimbursed by this grant.	Modified Accrual
Special Revenue Fund	122 TYCO FUND	Funds received from an easement granted for construction of a transpacific, submarine fiber optic cable system originating in Japan with a landing in Hermosa Beach. The project will provide additional capacity for global voice and data transmission.	Modified Accrual
Special Revenue Fund	125 PARK RECREATION FACILITY TAX FUND	Accumulation of subdivision fees and park, recreation facility tax fees on new dwellings. Generally, the funds are to be used for acquisition, improvement and expansion of park or recreational facilities. Funds cannot be used for maintenance.	Modified Accrual
Special Revenue Fund	135 BAYVIEW DRIVE DISTRICT ADMINISTRATIVE EXPENSE FUND	This fund temporarily holds funds for payment of administrative expenses for the assessment district. These funds are invested but interest is not allocated to this fund because it is not required by the bond documents.	Modified Accrual
Special Revenue Fund	138 LOMA DISTRICT ADMINISTRATIVE EXPENSE FUND	Funds collected from utility undergrounding assessments in the Loma Drive Undergrounding District for administration are deposited in this fund. Costs incurred by the City or its Fiscal Agent in administration of the assessments are paid from these funds.	Modified Accrual

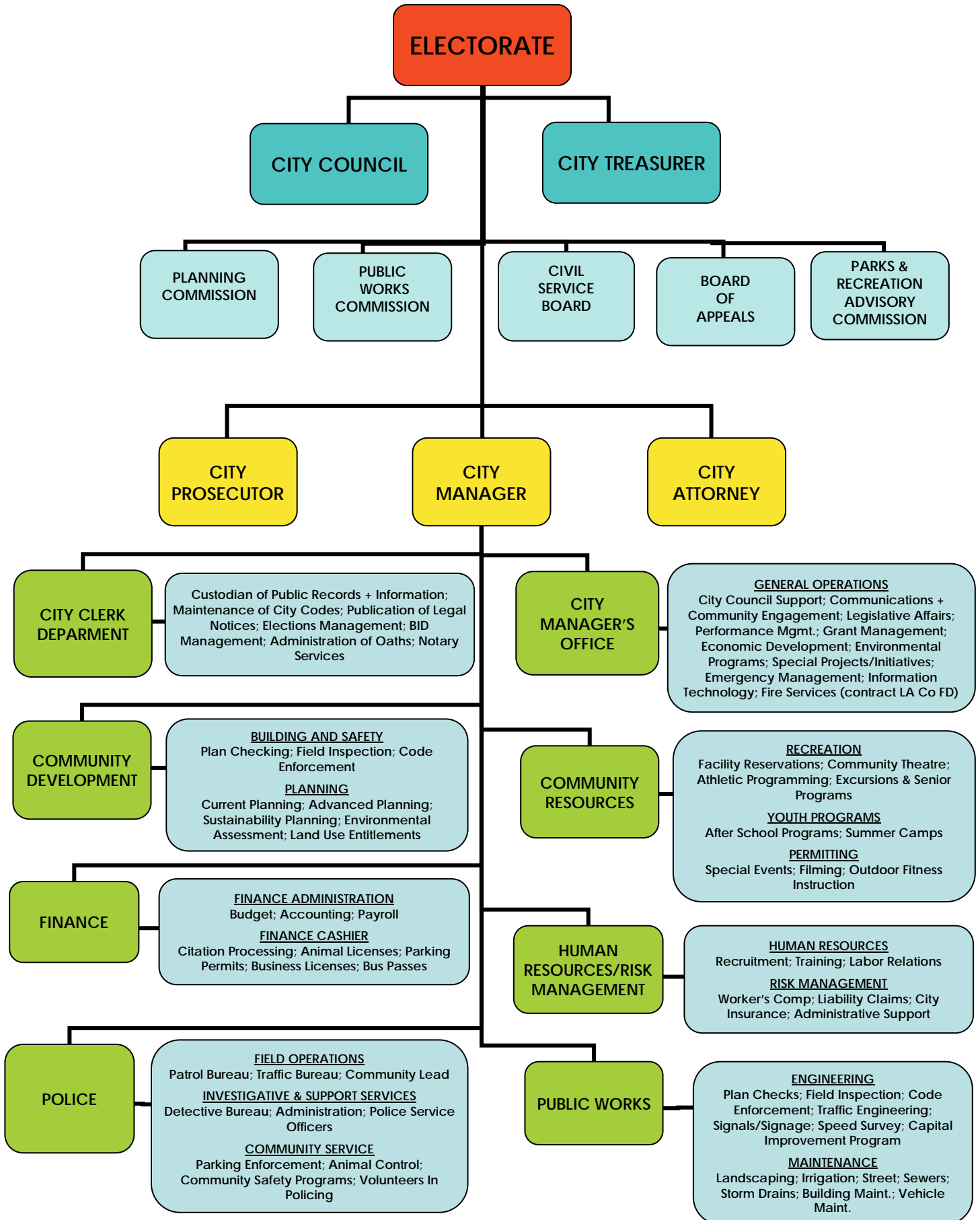
Fund Type	Fund Name	Description	Basis of Accounting
Special Revenue Fund	139 BEACH DRIVE ASSESSMENT DISTRICT ADMINISTRATIVE EXPENSE FUND	This fund temporarily holds funds for payment of administrative expenses for the assessment district. These funds are invested but interest is not allocated to this fund because it is not required by the bond documents.	Modified Accrual
Special Revenue Fund	140 COMMUNITY DEVELOPMENT BLOCK GRANT	Funds received from participation in the federal block grant program. Projects must be approved by the County Community Development (CDC) Commission. Interest is not allocated to this fund because City funds are advanced, then reimbursed by this grant.	Modified Accrual
Special Revenue Fund	145 PROPOSITION A FUND	Portion of sales tax (currently ½ cent) distributed to cities on a population basis for public transit purposes. Proposition A funds may be exchanged with other agencies for unrestricted funds, typically at a discounted rate.	Modified Accrual
Special Revenue Fund	146 PROPOSITION C FUND	Voter-approved ½ cent sales tax for transit purposes. Funds may be used for street improvements on bus routes.	Modified Accrual
Special Revenue Fund	147 MEASURE R FUND	Voter-approved ½ cent sales tax for transportation investments that will relieve traffic congestion, provide transit alternatives and improve air quality. Funds are less restrictive than Propositions A and C.	Modified Accrual
Special Revenue Fund	148 MEASURE M FUND	Voter-approved ½ cent sales tax for a Los Angeles County Traffic Improvement Plan to improve freeway traffic flow/safety; repair potholes/sidewalks; repave local streets; earthquake-retrofit bridges; synchronize signals; keep senior/disabled/student fares affordable; expand rail/subway/bus systems; improve job/school/airport connections; and create jobs.	Modified Accrual
Special Revenue Fund	149 MEASURE W FUND	Voter-approved parcel tax of 2.5 cents per square foot of impermeable area that will improve and protect water quality; increase safe drinking water supplies and prepare for future drought; and protect public health and marine life.	Modified Accrual
Special Revenue Fund	150 GRANT FUND	State and Federal grants for specific projects are accounted for in this fund. Interest is not allocated to this fund because City funds are advanced, then reimbursed by these grants.	Modified Accrual

Fund Type	Fund Name	Description	Basis of Accounting
Special Revenue Fund	152 AIR QUALITY IMPROVEMENT FUND	Funds collected by the Department of Motor Vehicles and distributed to cities on a population basis for use in reducing air pollution.	Modified Accrual
Special Revenue Fund	153 SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND	Funds received from the Citizen's Option for Public Safety (COPS) program, established by the State legislature in fiscal year 1996-97, are accounted for in this fund. Funds must be used for front line municipal police services and must supplement and not supplant existing funding.	Modified Accrual
Special Revenue Fund	160 SEWER FUND	Funds derived from a sewer service charge and miscellaneous service charges are spent on the Sewer Department and capital sewer projects.	Modified Accrual
Special Revenue Fund	161 STORM DRAIN	Funds derived from a portion of the 6% Utility User Tax and miscellaneous service charges are spent on the Storm Drain Department and capital projects.	Modified Accrual
Special Revenue Fund	170 ASSET FORFEITURE FUND	Funds seized as a result of illegal activity and forfeited to the Police Department. Funds must be used for law enforcement purposes to supplement, not replace or decrease existing appropriations.	Modified Accrual
Special Revenue Fund	180 FIRE PROTECTION FUND	Fire flow fees collected are used to upgrade and enhance the fire flow capabilities of the fire protection system and to improve fire protection facilities.	Modified Accrual
Special Revenue Fund	190 RTI UNDERSEA CABLE FUND	Funds received from an easement granted for construction of a transpacific, submarine fiber optic cable system with a landing in Hermosa Beach. The project will provide additional capacity for global voice and data transmission and global access to planned and existing land-based communication networks in the project area.	Modified Accrual
Special Revenue Fund	191 RTI UNDERSEA CABLE TIDELANDS FUND	Funds set aside according to the MC Global (now RTI) easement agreement for easement within tidelands and submerged lands.	Modified Accrual
Debt Service Fund	201 2015 Lease Revenue Bond Fund	Funds set aside for principal and interest payments related to the 2015 Lease Revenue Bonds.	Modified Accrual
Special Revenue Fund	301 CAPITAL IMPROVEMENT FUND	Funds set aside for Capital Improvement Projects.	Modified Accrual
Agency Fund	609 BAYVIEW DRIVE ASSESSMENT DISTRICT REDEMPTION FUND	This fund is used to account for special assessment collections and debt service for the Bayview Drive Assessment District Bonds.	Modified Accrual

Fund Type	Fund Name	Description	Basis of Accounting
Agency Fund	610 LOWER PIER DISTRICT REDEMPTION FUND	This fund is used to account for special assessment collections and debt service for the Lower Pier Avenue Assessment District Bonds.	Modified Accrual
Agency Fund	611 BEACH DRIVE ASSESSMENT DISTRICT REDEMPTION FUND	This fund is used to account for special assessment collections and debt service for the Beach Drive Assessment District Bonds.	Modified Accrual
Agency Fund	612 BEACH DRIVE ASSESSMENT DISTRICT RESERVE FUND	This fund is used to account for a reserve set aside for the Beach Drive Assessment District Bonds.	Modified Accrual
Agency Fund	617 MYRTLE AVENUE ASSESSMENT FUND	This fund is used to account for special assessment collections and debt service for the Myrtle Avenue Utility Undergrounding District Bonds.	Modified Accrual
Agency Fund	618 LOMA DRIVE ASSESSMENT FUND	This fund is used to account for special assessment collections and debt service for the Loma Drive Utility Undergrounding District Bonds.	Modified Accrual
Agency Fund	619 BAYVIEW DRIVE RESERVE FUND	This fund is used to account for a reserve set aside for the Bayview Drive Assessment District Bonds.	Modified Accrual
Internal Service Fund	705 INSURANCE FUND	The Insurance Fund is an Internal Service Fund which pays all costs of liability, workers' compensation, unemployment, and property insurance with funds generated by service charges to all departments. Service charges are calculated based on separate formulas for each type of insurance. The City Council's goal for net assets is \$3,000,000. (See Appendix for replacement schedules)	Accrual
Internal Service Fund	715 EQUIPMENT REPLACEMENT FUND	The Equipment Replacement Fund is an Internal Service Fund established to provide ongoing funds to replace assets at the end of the asset's useful life. Vehicles, heavy equipment, communications equipment (computers and radios) and business machines are included in the fund. In 2010-11 user charges were added for maintenance of City buildings. The City Council's goal for net assets is the "accumulated amount" calculated and shown in the Equipment Replacement Schedules. (See Appendix for replacement schedules)	Accrual



CITY OF HERMOSA BEACH ORGANIZATIONAL CHART



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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Hermosa Beach
California**

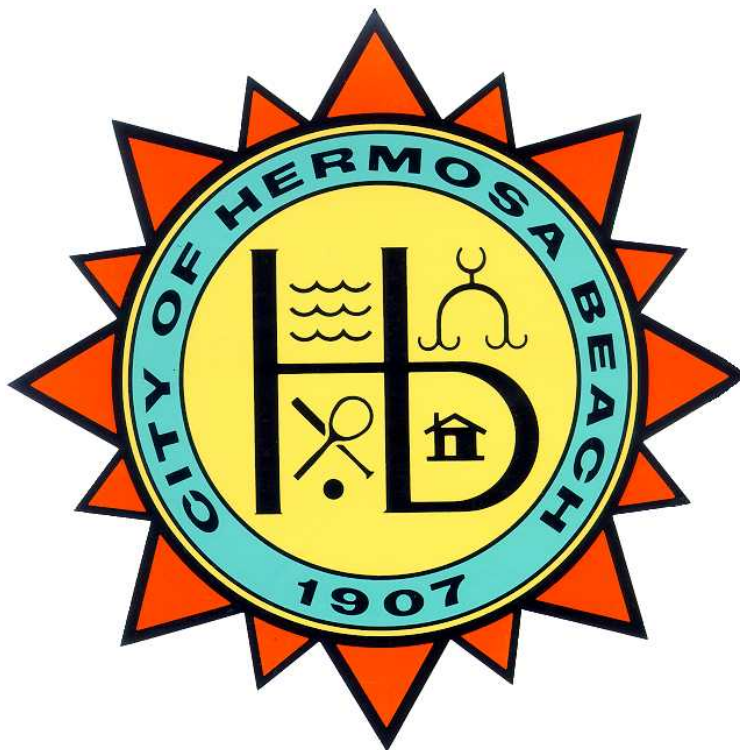
For the Fiscal Year Beginning

July 1, 2019

Christopher P. Morill

Executive Director

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June 9, 2020

Honorable Mayor and Members of the City Council:

As I write this message, our community has for the past two months dramatically altered our daily activities to meet the Stay at Home and Safer at Home orders, issued by our public health authorities to keep us safe and prevent widespread loss of life. As citizens of the digital age, we have been creative in ensuring that physically-distant need not mean socially-distant. We have been physically distant from our colleagues, friends, and loved ones, while using technology to remain socially connected to them. We are finding different ways to be present for each other, wishing one another happy birthday with virtual parties and congratulating the Class of 2020 for their 12, 16, or more years of hard work with drive-by parades. It is clear that we are facing unprecedented times with our civic life interrupted, our wellbeing threatened, and our economy devastated. Even more clear is the strength and resilience of the human spirit and power of community.

Since the beginning of the COVID-19 crisis, much has been demanded of our community, businesses, and City organization. I am proud that Hermosans have answered this call and have stepped up to support, serve, and sacrifice for the greater good. I am especially thankful to our public officials for the extraordinary measures you have taken to lead our community to avoid the most dire effects of this public health and work to address the adverse economic effects. As we look to the gradual easing of public health orders over the coming weeks and months, our community and City will be called upon to adjust to a new normal of our everyday lives. As we do this, the dedicated men and women of the City staff will continue to come together every single day to serve our community with everything they've got, and more, filling in for the vacancies in critical areas that the economic fallout of COVID-19 has laid bare. Because of their talent, tenacity and commitment, I am confident in our ability to continue to provide the high-quality services our community relies on. What our team reflects every single day is that we are better for this and that we are better together. These challenging times have made abundantly clear how closely our lives are woven together, where investing in one another's success assures our own and that of our loved ones. For this, I am humbled and grateful. I look forward to working in concert with our diverse local partners in our recovery efforts to create a more resilient future for our best little beach city.

On behalf of the entire City staff, I am pleased to present the Fiscal Year 2020–2021 Adopted Budget and Capital Improvement Program for the City of Hermosa Beach. These important documents serve as the fiscal and capital plans for the coming year and beyond. More specifically, as the primary policy document for the organization, the budget sets citywide service levels, identifies and funds capital projects, and establishes the financial and human resources necessary to accomplish community objectives.

The Adopted Budget tells the story of our local government to the City Council, our community, and the general public. In looking back to our performance of the past year and forward to the goals of the coming fiscal year– the budget shares both the opportunities and the challenges we face. For this

reason, I invite each of you to be active readers of this year's document, beginning with the Budget Overview on page 27, to see the City's narrative across its pages. For your convenience, the following sections also provide information on this year's Budget Highlights, Personnel Changes, Revenue Trends, Summaries of City Revenues and Expenditures, as well as an Overview of the City's Capital Improvements.

Fiscal Prudence During Uncertain Times

If we have learned one thing, it is that the COVID-19 crisis has impacted us all. Local governments are no exception. As costs associated with emergency response efforts continue to grow, and as businesses and local tourism suffer, the ongoing crisis has had devastating impacts on city budgets and services across the country.

Based on an analysis by the League of California Cities, including local projections and annual reports provided by the State Controller and the California Department of Tax and Fee Administration, California cities are projecting a nearly \$7 billion general revenue shortfall over the next two fiscal years. Furthermore, ninety percent of cities project that these shortfalls will impact core city services to some degree.

Hermosa Beach, like many of our neighboring cities, is not immune to these fiscal impacts. In fact, the City's current annual budget of nearly \$40 million is projected to have a deficit of about \$2.3 million for the current fiscal year ending on June 30. This shortfall may grow by \$6.2 million in Fiscal Year 2020–2021 should COVID-19 stay-at-home orders continue to be necessary and impacts to the economy continue as they are currently.

These demands have come to require a fresh look at the way in which we have customarily provided services to our residents. This has resulted in a unique opportunity for reflection and adaptation as a local government, and a review of the organization to determine alternatives for ensuring lean and efficient methods of delivery of core services which our residents rely upon. In doing so, difficult decisions must also be made about our priorities, and what we are realistically able to provide as a City given our finite resources and the evolving nature of a still uncertain national economy. Given current and projected revenue shortfalls, now more than ever, fiscal prudence and creative solutions are essential in ensuring a resilient future for Hermosa Beach.

Through all of our efforts, my budgetary goals as City Manager are to protect core services and maintain the quality of life our residents have come to enjoy. To accomplish this, we have filled critical positions to ensure continuity of basic services moving forward, including the City's new Police Chief, City Clerk, and will be filling the Public Works Superintendent during this fiscal year. We also continue to invest in critical technologies to make core services available online, as we seek to become a more digital and forward-looking local government. Additionally, we will seek savings by not immediately filling some vacant positions, re-prioritizing or adjusting some funds allocated to capital projects, and looking at other efficiencies across every department and service area. Conversely, in order to minimize the burdens on residents and local businesses, the City has suspended several fees and permit services while relaxing enforcement of parking regulations. These organizational and operational changes are critical as we seek to adapt and evolve with the current landscape while providing outstanding services sustainably into the future.

I encourage you to review these changes in further detail in the Budget Overview and the Personnel Allocation Summary of this Adopted Budget. While these are challenging times, we are moving forward toward recovery, and we thank all of you for your continued partnership and support.

Capital Improvement Program

Capital improvements are often those most-visible and critical projects in a community. As in previous years, the City has proposed continuing an ambitious yet responsive list of infrastructure projects throughout the City as part of the Capital Improvement Program. Upon Council approval, the City will engage in a total of 35 separate capital projects over the course of the 2020–2021 budget year, including 4 newly funded projects and studies. An additional 3 projects have been identified and designated as on hold as a result of the Capital Improvement Projects Study Session. While we are cognizant of the current economic landscape and our finite resources as a small local government, many of these projects are critical to ensure that we adequately maintain our City assets and prepare for the future. Toward this end, the City will ambitiously pursue federal, state and local funding opportunities wherever possible, and continue to assess our capacity in light of changing budgetary impacts.

Through implementation of guiding city documents such as PLAN Hermosa, capital projects reflect the community’s vision and help us achieve Council priorities. Toward this end, over the past fiscal year the City has taken measures to more effectively deliver and communicate capital projects to local stakeholders. Through enhanced project tracking, standardized notification procedures, and regular informational updates across our digital platforms, the City is on track to deliver successfully on its infrastructure goals past and future. Budget information on our Fiscal Year 2020–2021 Capital Improvement Program begins on page 313 and our five year Capital Improvement Program begins on page 403.

Looking Forward

As your City Manager, I value the strong foundation of prudent fiscal stewardship that the City has taken leading up to this point and look to continue this standard of service toward ensuring a healthy and forward-looking city government in today’s economy and beyond. While Hermosa Beach may not currently be in the extreme dire circumstances as some of our counterparts across the nation having to layoff key staff, we must continue to employ a thoughtful and measured approach to managing our budget while sustaining critical resources. This will require drawing from a full range of strategies for meeting our obligations, reducing expenditures responsibly, and gradually growing revenues where possible.

I am confident that the City’s 2020–2021 Adopted Budget addresses Council priorities and makes progress toward the City’s goal of maintaining a “Financially Sound City Government.” It also sets the tone for a productive and respectful city organization, where outstanding customer service is paramount; communication both internally and externally is clear and effective; staff is well-trained and skilled at their jobs; technology is harnessed for effective service delivery; and where City policies help to promote a diverse and resilient local economy.

Lastly, I would also like to mention that this document is the result of an extraordinary effort from staff in every City department. For months, our team has been working to compile numbers, projects, achievements and goals to present a comprehensive picture in a manner that is transparent, understandable, and useful. This year in particular, our teams were asked to employ a critical review of all resources and service areas to ensure a financially sound Adopted Budget. You will find that the measures taken and efforts that go in to creating this document are palpable page by page. I would like to give a special thank you to our Finance Department for another job well done.

We have many challenges ahead and the future may not be clear. Still, I am profoundly optimistic and excited about what we can make of these experiences. We as the City staff know that our path to recovery can only be traversed together with our community and stakeholders. I am honored to lead our dedicated team of City staff and am proud to serve alongside them as we look to the future and position ourselves to meet the needs of our community to create a high quality of life for all Hermosans. There's no place I'd rather be than alongside the dedicated men and women that show up every single day to serve our community. We are better together.

Respectfully submitted,

A handwritten signature in blue ink that reads "Suja" followed by a long, horizontal flourish.

Suja Lowenthal
City Manager



Budget Overview

As of this writing, the U.S. unemployment rate is 14.7% for April 2020, which is the highest rate since the Bureau of Labor Statistics started tracking it in 1948, as compared to the February 2020 rate of 3.5%, which was the lowest in about 50 years. The State announced a projected \$54.3 billion deficit after having a \$21 billion surplus not long ago. With many businesses closed and stay at home orders in effect, sales tax and transient occupancy tax (TOT) revenue for most cities is particularly hard hit. This unforeseeable event of the COVID-19 virus has erased most positives that any city, county or state had in their budget. Hermosa Beach is no different in that respect.

Revised revenue estimates suggest a deficit of \$2.3 million for year end 2019–20 and \$6.2 million for fiscal year 2020–21. The State’s Executive Order N-33-20, which ordered all individuals in California to stay home or at their place of residence except as needed to maintain continuity of operations was issued on March 19, 2020, which, coincidentally, is the same day that department estimates of revenue and appropriation requests for the 2020–21 budget were due. Recognizing the potential impact of the virus, departments were asked to submit new revenue estimates for 2019–20 and 2020–21, using the assumption that the virus would continue at the same level through December 31, 2020. Departments were then asked to submit departmental appropriation reductions and identify any previously requested supplemental items that are essential. All capital improvement projects were reviewed and changes made to prioritize the use of restricted funds and reduce the use of discretionary funds. All 13 vacant personnel positions were reviewed, resulting in the freezing of 12 of those positions for 2019–20 and 10 for 2020–21. The balance of the deficit gaps for both years were closed with a combination of using general funds that were previously unspent and transferred for other uses and swapping restricted funds for general funds. In essence, we are dealing with deficits for two years at once which is an unprecedented event like the virus.

Reports of department reductions, supplemental requests, with essential requests noted, new personnel requests, part time personnel requests and vacant positions with frozen positions noted, may be found in the Appendix.

With the sudden onset of the pandemic, little actual data or consensus on the economy exists. The recommendation is to adopt the new year-end estimates for 2019–20 as the revised budget for this year, adopt the estimates for 2020–21 and then monitor information as it becomes available. Circumstances change every day.

2019 – 20 REVENUE YEAR END ASSUMPTIONS

General Fund Revenue Comparison 2019–20 Budget vs. COVID-19 2019–20 Year End Estimate

Revenue	2019-20 Total Budget	COVID-19 2019-20 Year End Estimate	Increase / Decrease	Overall % Increase	% of Total
Taxes	\$30,280,486	\$28,243,077	-\$2,037,409	-6.73%	74.7%
Licenses and Permits	1,213,724	734,016	-\$479,708	-39.52%	1.9%
Fines and Forfeitures	2,365,086	2,084,412	-\$280,674	-11.87%	5.5%
Use of Money and Property	1,006,122	857,930	-\$148,192	-14.73%	2.3%
Intergovernmental/State	127,256	132,085	\$4,829	3.79%	0.3%
Service Charges	7,523,765	5,653,988	-\$1,869,777	-24.85%	14.9%
Other Revenue	165,416	114,252	-\$51,164	-30.93%	0.3%
Total Revenue	\$42,681,855	\$37,819,760	-\$4,862,095	-11.39%	100%

Taxes are estimated to decrease by -\$2,037,409 or -6.7% due to the following accounts:

- Sales Tax decreases by -\$354,545 or 11% based on a forecast by our consultant for each business type and each quarter.
- TOT decreases by -\$1,136,639 or 32% based on assumed occupancy of 30%.
- Business License decreases by -\$447,091 by 38% based on suspension of fees through June 30, 2020.
- Other Taxes decrease by -\$79,134.

Licenses and Permits are estimated to decrease by -\$479,708 or -39.5% due to the following accounts:

- Building Permits decreases by -\$300,420 assumes a 15% decrease from the original year end estimate which did not assume Covid-19 impacts.
- Other Licenses and Permits decrease by -179,288.

Fines and Forfeitures are estimated to decrease by -\$280,674 or -\$11.9% due to the following accounts:

- Court Fines/Parking decreases by -\$243,856 due to suspension of street sweeping fines and a reduction in issuance of other parking fines.
- Other Fines and Forfeitures decreases by -\$36,818.

Use of Money and Property is estimated to decrease by -\$148,192 or -14.7% due to the following accounts:

- Community Center Leases, Rentals, and Theatre decreases by -\$89,513 assuming the cancellation of events through the end of the 2019–20 fiscal year.
- Plaza Promotions decreases by -\$30,000 assuming the cancellation of events through the end of the 2019–20 fiscal year.
- Film Permits decrease by -\$19,232 assuming the cancellation of filming through the end of the 2019–20 fiscal year.

Intergovernmental/State is estimated to increase by \$4,829 by 3.8%.

Service Charges are estimated to decrease by -\$1,869,777 or -24.85% due to the following accounts:

- General Plan Maintenance Fees decrease by -\$112,450 assuming a 15% reduction to the original year end estimate, which did not take into account Covid-19 impacts.
- Plan Check Fees decreases by -\$61,200 assuming a 15% reduction to the original year end estimate, which did not take into account Covid-19 impacts.
- Encroachment Permits decrease by -\$86,400 due to suspension of outdoor dining permits assumed through June 2020.
- Parking Meters decrease by -\$512,248 or 24% due to an 80% reduction April-June 2020.
- Lot A Revenue decreases by -\$153,985 or 30% based on March revenue assumed for April-June 2020.
- Parking Structure Revenue decreases by -\$198,687 or 30% due to closure in March 2020.
- Contract Recreation Classes decreases by -\$185,110 assuming the cancellation of recreation classes through the 2019–20 fiscal year.
- Other Recreation Programs decreases by -\$133,781 assuming the cancellation of recreation programs through the end of the 2019–20 fiscal year.
- Other Service Charges decreases by -\$410,099.

Other Revenue is estimated to decrease by -\$51,164 or -30.9%. Other Revenue varies from year to year due to refunds, reimbursements, contributions, and miscellaneous revenue.

General Fund Summary of Budget Balancing Actions for 2019–20

Total General Fund Surplus/(Deficit) Projected for 6/30/20	(2,313,982)
Changes in Appropriations	
Department Reductions	204,501
Freeze 12 Vacant Positions	551,479
Department Reductions- Personnel	72,657
Use of Funds Transferred Previously from the General Fund	
General Fund Reserved for Capital Improvements 19-20	200,000
General Fund Excess to Capital Improvement Fund, Midyear 19-20	393,000
Amount over \$3 million goal in Insurance Fund, Midyear 19-20 Estimate	816,750
Estimated Reduction to Worker's Compensation Claims	500,000
Change in Fund Balance Reserves	
Use of Chamber Donation for Holiday Decorations	30,091
Prospective Expenditures Carryover to 20-21	(100,000)
Balance Projected for 6/30/2020	354,496

The newly estimated General Fund revenue shortfall for 2019-2020 results in a deficit of \$2.3 million. The above chart shows the steps taken to balance the budget. As explained previously, departments were asked to make reductions. 12 vacant positions were frozen and some reductions in part time personnel were made. See related reports in the Appendix.

The 2019–20 Budget contained a reserve of \$200,000 for general capital improvements. Also in 2019–20, excess funds in the General Fund of \$393,000 were transferred at midyear to the Capital Improvement Fund. It is recommended that both of these amounts be used to reduce the deficit. It is also recommended that a reduction of \$500,000 in estimated worker’s compensation claims be recorded based on a conversation with our actuary, which results in excess funds in the Insurance Fund being used to reduce the deficit.

The remaining donation from the Chamber of Commerce for holiday decorations will be used for the installation and \$100,000 will be carried forward to 2020–21 from Prospective Expenditures.

Frozen Positions
For 2019–20

<u>Department</u>	<u>Position</u>	<u>Comments</u>
City Clerk	Deputy City Clerk	Frozen for remainder of 2019–20 Fiscal Year.
	Senior Office Assistant	Filled with temporary staff.
City Manager	Deputy City Manager	Frozen for remainder of 2019–20 Fiscal Year.
	Management Analyst	Frozen for remainder of 2019–20 Fiscal Year.
Police	Police Captain	Frozen for remainder of 2019–20 Fiscal Year.

<u>Department</u>	<u>Position</u>	<u>Comments</u>
Police	Police Officer (2)	Frozen for remainder of 2019–20 Fiscal Year.
	Police Service Officer Supervisor	Frozen for remainder of 2019–20 Fiscal Year.
Public Works	Assistant Engineer	Frozen for remainder of 2019–20 Fiscal Year.
	Crew Supervisor	Frozen for remainder of 2019–20 Fiscal Year.
	Geographic Information System (GIS) Analyst	Filled with temporary staff.
Public Works	Public Works Supervisor	Frozen for remainder of 2019–20 Fiscal Year.

**General Fund Expenditure Comparison
2019-20 Budget vs. COVID-19 2019-20 Year End Estimate**

	2019-20 Total Budget	COVID-19 2019-20 Year End Estimate	Increase / Decrease	Overall % Increase	% of Total
Expenditures					
Personal Services	\$22,263,508	\$19,998,248	-\$2,265,260	-10.17%	53%
Contract Services Private	5,686,419	4,628,099	-\$1,058,320	-18.61%	12%
Contract Services /CIP's	398,559	398,559	\$0	0.00%	1%
Contract Serv/Govt	6,931,895	6,721,077	-\$210,818	-3.04%	18%
Materials/Supplies/Other	5,831,188	5,614,948	-\$216,240	-3.71%	15%
Equipment/Furniture	81,431	76,809	-\$4,622	-5.68%	<1%
Buildings/Improvements	363,672	363,672	\$0	0.00%	1%
Total Expenditures	\$41,556,672	\$37,801,412	(\$3,755,260)	-9.04%	100%

Expenditures in the chart above reflect the COVID-19 adjusted year end expenditures, which incorporate all department budget reductions, personnel requests, and frozen positions.

2020–21 Revenue Trends and Assumptions

Since the General Fund pays for the majority of operating expenses (86%), analysis of revenue and expenditures herein focus on that fund. Most of the revenue in the other funds comes either from grants, one-time funds, or funds which are restricted by use; therefore an overall comparison is not meaningful.

Total revenue for the General Fund is estimated at approximately \$35.9 million. As previously mentioned, the 2020-21 revenue estimates used in the budget assume the impacts of Covid-19 through the end of December 2020. This results in an overall revenue decrease of 16% over the 2019-20 Budget.

General Fund Revenue Summary

Revenue	Budget	COVID-19	Increase Decrease	Overall % Increase	% of Total
	2019-20	Budget 2020-21			
Taxes	\$30,280,486	\$28,244,926	(\$2,035,560)	-6.72%	78.7%
Licenses and Permits	1,213,724	905,881	(307,843)	-25.36%	2.5%
Fines and Forfeitures	2,365,086	1,033,230	(1,331,856)	-56.31%	3.0%
Use of Money and Property	1,006,122	802,659	(203,463)	-20.22%	2.2%
Intergovernmental/State	127,256	143,510	16,254	12.77%	0.4%
Service Charges	7,523,765	4,674,001	(2,849,764)	-37.88%	13.0%
Other Revenue	165,416	66,145	(99,271)	-60.01%	0.2%
Total Revenue	\$42,681,855	\$35,870,352	(\$6,811,503)	-15.96%	100%

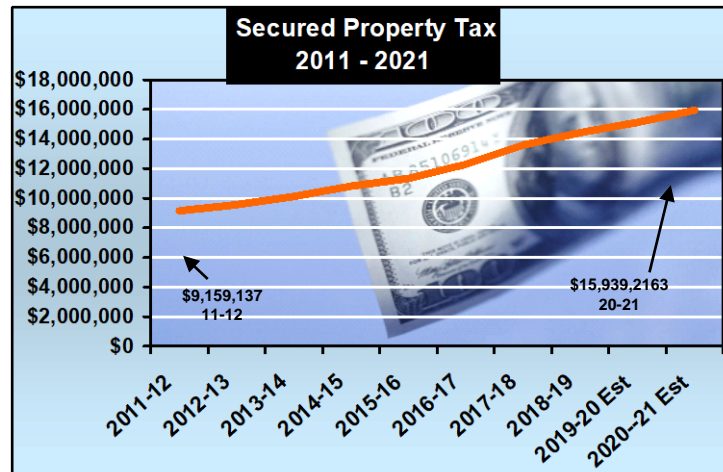
Taxes

Since Taxes represent 78.7% of General Fund revenue, a discussion of the largest tax sources follows.

Secured Property Tax. Secured property taxes, shown in the chart below, represent 44% of General Fund revenue. The assumed increase is estimated at 4.8% or \$727,137 for 2020-21; growth is projected at 5.4% for 2019–20; actual increases for the previous four years were 6%, 8%, 8%, and 7%. The growth in the property tax, while somewhat lower than recent years, still makes the biggest dollar impact. No impact from Covid-19 in secured property taxes is anticipated for 2020–21.

The tax rate is 1% of the assessed valuation. Property taxes are remitted to the County and then distributed by the County to each city. The Los Angeles County Assessor releases the assessment roll in July each year however cities do not know their actual tax levy until December.

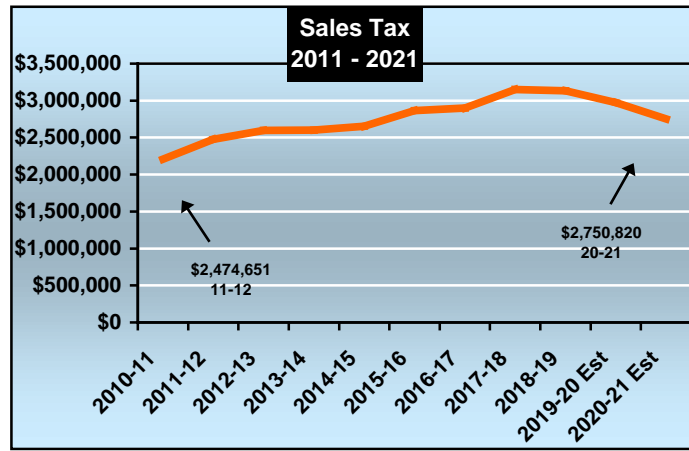
FY	Amount
2011-12	\$9,159,137
2012-13	\$9,568,603
2013-14	\$10,128,092
2014-15	\$10,809,315
2015-16	\$11,339,888
2016-17	\$12,282,442
2017-18	\$13,587,043
2018-19	\$14,428,526
2019-20	\$15,119,753
2020-21	\$15,939,215



Total Property Taxes are shown in the General Fund Revenue pie chart behind the Revenue tab in the budget and equal 55.7% of General Fund revenue. Measured in total or just in Secured Tax, property tax is the City's highest source of revenue. Please also refer to the Property Tax Dollar Breakdown chart behind the Revenue tab that shows how property tax is distributed among agencies in Los Angeles County.

Sales Tax. Sales tax is estimated at just over \$2.75 million, a 12.6% decline from the 2019–20 Budget. Sales tax data lags by one quarter since the State collects the revenue for cities and makes the detailed data available on a quarterly schedule. The 2020–21 estimate is based on a forecast by our consultant for each business type and each quarter

FY	Amount
2011-12	\$2,474,651
2012-13	\$2,598,751
2013-14	\$2,600,000
2014-15	\$2,653,361
2015-16	\$2,865,697
2016-17	\$2,900,000
2017-18	\$3,151,207
2018-19	\$3,133,311
2019-20	\$2,791,797
2020-21	\$2,750,820



The following table is for the first six months so does not reflect the impact of COVID-19. Sales tax was on track to meet the original budget estimate. The chart is presented to provide the class of businesses and percentage of revenue typically generated.

Sales Tax by Class, July 2019–December 2019

RANK / BUSINESS CLASS	2019-20 July - December	INC/(DEC)	% Change Previous Year	% OF TOTAL
Retail Group				
Eating/Drinking Places	\$515,448	(\$21,166)	-3.94%	32.12%
Building Materials	\$132,298	\$4,331	3.38%	8.24%
Food Stores	\$127,772	\$10,701	9.14%	7.96%
Other Retail	\$122,694	\$8,437	7.38%	7.65%
Auto Dealers & Supplies	\$70,473	\$1,059	1.53%	4.40%
Service Stations	#	#	-0.11%	#
Apparel	\$50,061	\$12,772	34.25%	3.12%
Drug Stores	#	#	-1.69%	#
Furniture & Appliances	\$35,551	(\$1,337)	-3.62%	2.22%
All Other Retail	\$32,808	(\$2,211)	-6.31%	2.04%
Total Retail Group	#	#	1.01%	74.22%
County/State Pool	\$247,916	(\$14,428)	25.70%	15.45%
Total Manufacturing & Wholesale	\$99,834	\$2,987	-35.19%	6.22%
Total Business, Service, Repair	\$64,275	(\$6,692)	4.89%	4.01%
Total Non-Store/Part Time Retailers/Adjustments	\$1,681	(\$1,065)	4.74%	0.10%

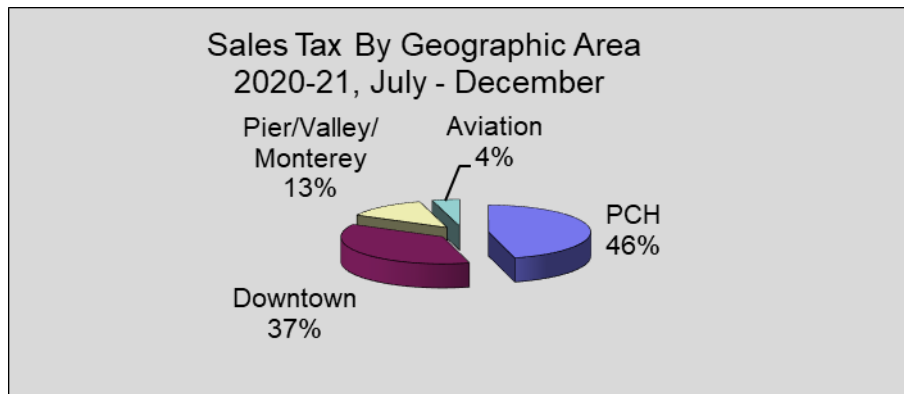
* Threshold for inclusion, \$300 per quarter. Please note that % of Total column would not equal 100% since not all businesses are included

Information omitted if fewer than four businesses in the category per State Board of Equalization

Sales Tax Comparison by Geographic Area

LOCATION	Revenue 2018-19	% OF Total	% Chg	Revenue 2019-20	% OF Total
PCH	\$499,307	44%	6%	\$529,472	46%
Downtown	\$432,555	38%	-2%	\$425,826	37%
Pier/Valley/Monterey	\$153,662	14%	-3%	\$148,941	13%
Aviation	\$46,712	4%	7%	\$50,069	4%
		100%			100%

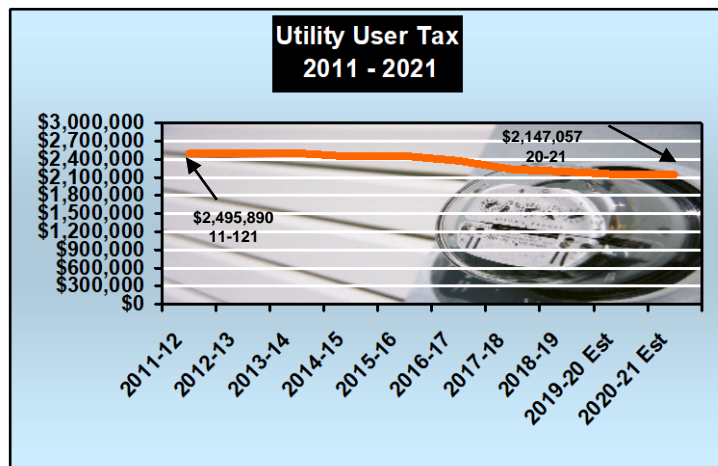
As shown above, revenue from the PCH geographic area produces 46% of revenue and the Downtown geographic area produces 37%.

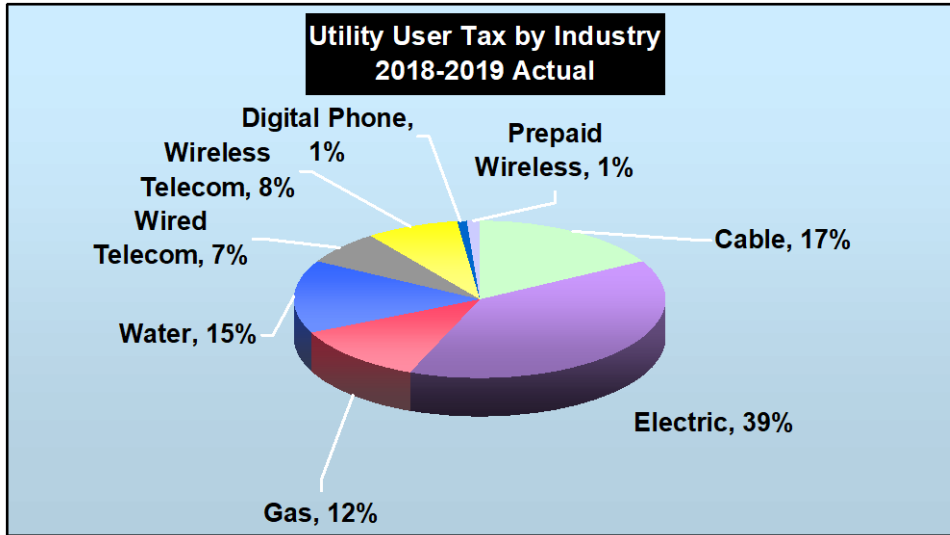


Sales tax represents 7.7% of total General Fund revenue. The sales tax rate for Los Angeles County is currently 9.5% distributed as follows: 6.25% State; Proposition A Transportation .5%; Proposition C Transportation .5%; Measure R Transportation .5%; Measure H (Los Angeles County Homeless Programs) .25%; Measure M (Los Angeles County Traffic Improvement Plan) .5%; City of Hermosa Beach 1% (or city point of sale, generally). This means that the City receives 1% of each dollar, or \$1 for each \$100 in sales that are taxable.

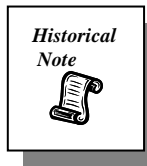
Utility User Tax. Revenue for the UUT is estimated to be consistent with the 2019–20 Budget. The change in revenue for the past five years has been -2, -3%, -4%, -2%, and -0%. The largest declines for the first 7 months have been in the cellular and local wired phone categories at -34% (\$55,587) and -17% (\$10,288), respectively, and the cable category at -3% (\$7,853).

FY	Amount
2011-12	\$2,495,895
2012-13	\$2,503,265
2013-14	\$2,500,000
2014-15	\$2,443,000
2015-16	\$2,455,484
2016-17	\$2,375,579
2017-18	\$2,229,906
2018-19	\$2,195,815
2019-20	\$2,147,057
2020-21	\$2,147,057





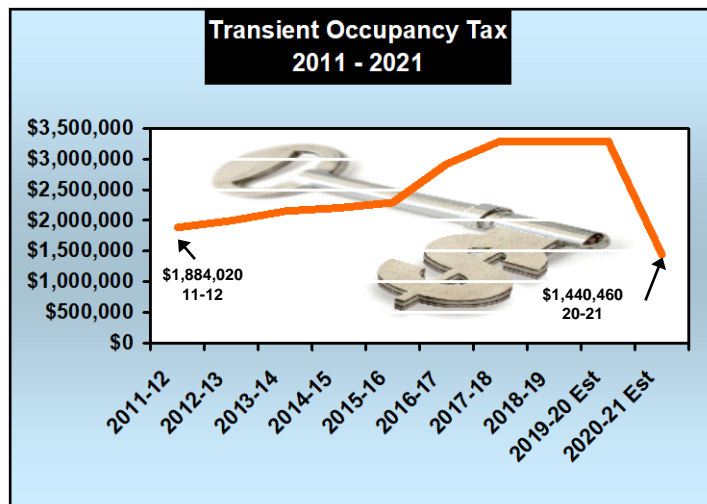
Utility User Tax (UUT), which applies to use of electricity, gas, water, video (cable), and telecom comprises 6% of General Fund revenue. \$700,000 of the revenue is transferred annually to the Storm Drain Fund for operations and maintenance.



Voters, in November 2007, realizing the importance of this revenue source to the City, approved a modernized UUT ordinance by a 72% margin to ensure continued collection of the UUT as technology changes the way the UUT is applied to services. Voters also approved a reduction of the rate for video and telecom from 6% to 5.5% to keep revenue neutral. The rate on electricity, gas and water remains at 6%.

Transient Occupancy Tax (TOT). Transient occupancy tax or “hotel tax” represents 4% of General Fund revenue. The TOT tax rate increased from 12% to 14% on January 1, 2020 as a result of the passage of Measure H on the November 5, 2019 ballot. While occupancy for the first seven months at 76.4% is comparative to last year’s occupancy of 79.5% for the same period last year, occupancy dropped significantly to 36.8% in March 2020 due to limited travel, shelter in place orders, and social distancing restrictions. As a result, 2020–21 revenue is estimated based on 30% occupancy.

FY	Amount
2011-12	\$1,884,020
2012-13	\$1,996,173
2013-14	\$2,154,315
2014-15	\$2,204,420
2015-16	\$2,295,470
2016-17	\$2,920,369
2017-18	\$3,295,207
2018-19	\$3,251,349
2019-20	\$2,348,487
2020-21	\$1,440,460



Hotels are generally the highest revenue-producing use for the city for property in Hermosa Beach. An advantage of the transient occupancy tax as a local revenue source is that it is paid by visitors, rather than residents, to help maintain our city services and the tax is collected by and stays in Hermosa Beach rather than going to the State or County coffers first.

Non-Tax Revenue

Licenses and Permits are estimated to decrease by -\$307,843 or -25.4% due to the following accounts:

- Building Permits decrease by -\$251,500 estimating a 30% reduction of baseline permits.
- Other Licenses and Permits decreases by -56,343.

Fines and Forfeitures are estimated to decrease by -\$1,331,856 or -56.3% due to the following accounts:

- Court Fines/Parking decreases by -\$1,248,086, or 55% due to suspension of street sweeping fines and reduction in other parking fines.
- Other Fines and Forfeitures decreases by -\$83,770.

Use of Money and Property is estimated to decrease by -\$203,463 or -20.2% due to the following accounts:

- Community Center Leases, Rentals, and Theatre decreases by -\$143,220 assuming the cancellation of events through December 31st.
- Plaza Promotions decreases by -\$47,460 assuming the cancellation of events through December 31st.
- Other Use of Money and Property decreases by -\$12,803

Intergovernmental/State is estimated to increase by \$16,254 by 12.8%.

Service Charges are estimated to decrease by -\$2,849,764 or -37.9% due to the following accounts:

- Plan Check Fees decreases by -\$156,000 estimating 60% of baseline fees.
- Encroachment Permits decreases by -\$288,000. It is unknown when restaurant encroachment payments will be made due to closures.
- Parking Meters decreases by -\$875,970, or 42% due to an 80% reduction through December 2020.
- Lot A Revenue decreases by -\$272,692, or 52% based on the second half of 2018-19.
- Parking Structure Revenue decreases by -\$334,472, or 50% due to closure for six months.
- Contract Recreation Classes decreases by -\$203,430 assuming the cancellation of recreation classes through December 31st.
- Other Recreation Programs decreases by -\$91,190 assuming the cancellation of recreation programs through December 31st.
- Other Service Charges decreases by -\$628,010.

Other Revenue is estimated to decrease by -\$99,271 or -61% due to the following accounts:

- Planning EIR Admin Reimbursement decreases by -\$42,592 due to minimal activity expected for 2020–21. Account was not reduced due to Covid-19 impacts.
- Contributions Non-Government decreases by -\$23,309
- Other Revenue decreases by -\$33,370.

General Fund Budget Balancing Actions for 2020–21

Total General Fund Surplus/(Deficit)	(6,208,021)
Changes in Appropriations:	
Department Reductions	935,575
Freeze 10 Vacant Positions	1,288,531
Department Reductions- Personnel	146,443
Reduce CIPs from General Fund	219,165
Add Essential Supplemental Requests	(148,703)
Add Essential Part-time Staff	(304,280)
Reduction to Insurance Allocated to Departments-due to a claim settlement	80,000
Increase Prospective Expenditures	(44,914)
Use Capital Facility Reserve for Fire Facility Payment	363,672
Use of Funds Transferred Previously from the General Fund	
Transfer from Sewer Fund- Return Funds Transferred in 14-15	3,000,000
Change in Fund Balance Reserves	
Fund Balance Carryforward 19-20	354,496
Use Verizon PEG Funds for Council Chambers CIP	26,932
Reduction to Required Contingency Balance	291,104
Balance	0

The estimated General Fund revenue shortfall due to COVID-19 results in a deficit of \$6.2 million. The above chart shows the steps taken to balance the budget. As explained previously, departments were asked to make reductions, including in Capital Improvement Projects and then identify previously submitted supplemental requests that were essential.

The payment due to the County for the Fire Facility Renovation, originally funded by the General Fund, will be funded from the Capital Facility Reserve in the Capital Improvement Fund.

The largest budget balancing action is to transfer \$3,000,000 from the Sewer Fund to the General Fund. This \$3,000,000 was previously an excess amount in the Insurance Fund in 2014–15 as a result of the settlement of the oil litigation. Funds were set aside as a contingency for the oil settlement and were no longer needed. Since the City had not yet implemented the sewer service charge, funds were transferred to the Sewer Fund. The sewer service charge was implemented in the following year, 2015–16 to fund sewer operations and capital improvements. The \$3,000,000 may be transferred to the General Fund since the original source of funds was the Insurance Fund which is discretionary. Most funds in the Insurance Fund originate from the General Fund through charges to departments for insurance, equipment replacement and building maintenance.

The last budget balancing actions were to use the excess funds achieved through the 2019–20 budget balancing process and in reducing the required 16% contribution to the Contingency (Rainy Day Fund) because of the reductions in operating expenses.

The following vacant positions were frozen as part of the budget balancing process:

Frozen Positions
For 2020–21

<u>Department</u>	<u>Position</u>	<u>Comments</u>
City Clerk	Deputy City Clerk	Frozen for 2020–21 Fiscal Year.
	Senior Office Assistant	Filled with temporary staff.
City Manager	Deputy City Manager	Frozen for 2020–21 Fiscal Year.
City Manager	Management Analyst	Frozen for 2020–21 Fiscal Year.
Police	Police Captain	Frozen for 2020–21 Fiscal Year.
	Police Officer	Frozen for 2020–21 Fiscal Year.
Police	Police Service Officer Supervisor	Frozen for 2020–21 Fiscal Year.
Public Works	Assistant Engineer	Frozen for 2020–21 Fiscal Year.
Public Works	Crew Supervisor	Frozen for 2020–21 Fiscal Year.
	Geographic Information System (GIS) Analyst	Filled with temporary staff.

The following part-time/temporary positions were either added or eliminated:

Part-Time/Temporary Positions

<u>Department</u>	<u>Position</u>	<u>Comments</u>
City Manager	Digital Communications Intern	Position added. Previously funded from salary savings in 2019–20.
Finance Administration	Senior Account Clerk	Position eliminated.
Public Works	Intern	Position eliminated.

**Expenditures
General Fund Expenditure Summary**

Expenditures	Budget	COVID-19	Increase Decrease	Overall % Increase	% of Total
	2019-20	Budget 2020-21			
Personal Services	\$22,263,508	\$21,895,709	(\$367,799)	-1.65%	56%
Contract Services Private	5,686,419	4,192,113	(1,494,306)	-26.28%	11%
Contract Services /CIP's	398,559	175,704	(222,855)	-55.92%	0%
Contract Serv/Govt	6,931,895	6,932,731	836	0.01%	18%
Materials/Supplies/Other	5,831,188	5,777,335	(53,853)	-0.92%	15%
Equipment/Furniture	81,431	34,816	(46,615)	-57.24%	<1%
Buildings/Improvements	363,672	0	(363,672)	100.00%	0%
Total Expenditures	\$41,556,672	\$39,008,408	(\$2,548,264)	-6.13%	100%

Overall expenditures in the General Fund are budgeted at \$39 million. This equates to a 6.1% decrease over 2019–20.

The Personal Services comparison below shows a decrease of approximately 2% to the 2019–20 Budget. Personnel changes are explained below in detail. The Contract Services, Private category decreased 26% in 2020–21. As previously mentioned, departments submitted budget reductions, including reductions to 2020–21 contract services accounts totaling \$691,493. Additionally, there were a number of one-time appropriations included in the 2019–20 Budget, including the following items: Zoning Ordinance Update, Solid Waste Franchise Agreement Consulting Services, Senior Planner Consultant, Emergency Operations Plan Update, Traffic Engineer for School Projects, Sign Inventory, Local CEQA Implementation Guides as a part of the General Plan Update, and Regional Housing Needs Assessment. \$175,704 is budgeted for ongoing capital improvement projects in the current year primarily from Verizon PEG grant funds restricted in the General Fund.

The Contract Services/Government category remains consistent. While there is a 4% increase in the fire services contract with Los Angeles County Fire, it is offset by election costs budgeted in the prior year. The Buildings/Improvements category shows a decrease due to moving the payments for the Fire Station Renovation from the General Fund to the Capital Improvement Fund.

A transfer from the General Fund cured the deficit of \$291,002 in the Lighting Fund. A balance of \$144,914 is provided in the General Fund account Prospective Expenditures for unanticipated expenditures.

The expenditures in the chart above reflect the COVID-19 2020–21 adjusted appropriations, which incorporate all department reductions, frozen positions, essential supplemental requests and essential position requests.

Personnel. As a service business, most of the City's costs are in personnel (56% of General Fund). Due to the decision to freeze 10 positions, personnel costs are 1.7% lower than the 2019–20 Budget. CalPERS retirement costs are consistent with the 2019–20 Budget. The City's Miscellaneous Plan Tier 1 side fund paid off in 2019–20 and while the plan's normal cost rate increased by .81% in 2020–21, the unfunded liability payment decreased by \$377,441. The Police Safety Plan's Tier 1 rate increased by 1.89% and unfunded liability payment increased by \$195,403. Fortunately the City continues to benefit from payoff of the side funds. The City continues to budget for the prepayment of the annual unfunded liability payment, a savings of 3.3% over making monthly payments. An updated OPEB actuarial report will be completed in 2020–21. See Retirement Savings and OPEB discussions below for more details.

As listed on page 37 of this overview, 10 vacant full-time permanent positions are recommended to be frozen and remain unfilled through the end of 2020–21. The estimated cost savings of freezing all 10

positions is \$1,288,531. See Vacant Positions with Salary Savings on page 459 for more details. Two of the frozen positions, Senior Office Assistant (City Clerk's Office) and GIS Analyst (Public Works) are authorized to be filled with temporary staff. No new full-time permanent positions were added or reclassified. Essential ongoing part-time, temporary staff positions are recommended to be filled. The part-time Senior Account Clerk position in Finance Administration will be eliminated and the Public Works Department is eliminating one of its two intern positions. The City Manager's Office is adding a Digital Communications Intern position, which was funded in 2019–20 through salary savings. See Personnel Requests/Recommendations on page 456 for a listing of positions.

Salary increases are included for three labor groups for the second year of three year Memorandums of Understanding (MOU's). The only other salary increases are for regular step increases for employees who have been here less than five years and whose performance meets expectations. Labor negotiations are currently underway for three other bargaining groups.

Medical benefits are assumed to increase 9% and dental benefits by 7% in January 2021 based on estimated information from the broker. The estimate is usually conservative so actual increases are typically lower.

Retirement. Side fund accounts for Fire, Police and Miscellaneous employees (as defined by CalPERS) were created when CalPERS made the decision to pool small cities in the 2003 actuarial valuation. The City's unfunded liability at that time was put into a separate account, called a "side fund", with amounts owed amortized over approximately 15 years. The amount has been paid over that time as part of our retirement contribution which is expressed as a % of payroll. As the rates have dropped after the side funds have been paid off, rates decline. With the 2018-19 Financial Plan, City Council approved utilizing the side fund savings toward stabilizing our rates and depositing the funds to a retirement trust.

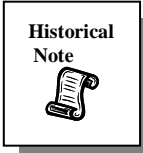
In the 2019–20 Budget, the City set aside \$829,060 of the savings from the Police side fund paying off. The City also has an additional \$1,021,575 in retirement stabilization funds set aside, which will be placed in the retirement trust. Due to the sudden economic uncertainty and projected budget deficit, no additional funds are set aside in the 2020–21 Budget for the retirement trust, however, the City is benefitting due to lower rates during this challenging time.

The CalPERS fiscal-year-to-date return for the pension fund was positive 5.6% as of December 31, 2019 and -4.1% as of March 31, 2020. Markets have recovered somewhat in April, and at the time of the April CalPERS Board meetings the investment return for the fiscal year was near zero. This tremendous market volatility makes any estimate of return for the next two months highly uncertain. If markets remain relatively stable, CalPERS' best estimate is that the 2020 fiscal year return will remain somewhere around zero. Any investment loss that the fund suffers in the 2019–20 fiscal year compared to the assumed 7% return will be reflected in the June 30, 2020, actuarial valuation, with the first impacted payments being made in fiscal year 2022–23. The required unfunded accrued liability (UAL) payments attributed to the year's investment loss will continue for a total of 20 years.

Funding for Retiree Health Benefits. A new actuarial study is in progress and rates will be reviewed with the midyear budget. Funds for the Annual Required Contribution (ARC) for these benefits as determined by the previous actuarial study are adjusted for the current budgeted salaries and are included in the budget.

Having started putting funds aside for funding of these benefits in 2003-04, the City is making steady progress on funding levels.

A new reporting requirement for Other Post-Employment Benefits (OPEB), GASB (Governmental Accounting Standards Board) 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, was effective for the Comprehensive Annual Financial Report (CAFR) for fiscal year 2017-18. GASB 75, as it is called, parallels the recently implemented standards for reporting retirement costs. Similar to the changes for pension reporting, GASB 75, impacts financial reporting only, and does not change the way the City funds its OPEB. By funding the Annual Required Contribution, and setting aside funds in a trust, the City is meeting its contribution requirement, as we do with CalPERS.



As of August, 2007, the City placed funds for the OPEB (Other Post-Employment Benefits) costs in an irrevocable trust, although the City had been setting funds aside for OPEB since 2002-03. Higher investment earnings should be realized over time since the trust is structured as legally distinct from the city, and therefore not subject to the legal restrictions placed on city investments. Earning a higher rate of interest reduces our Annual Required Contribution. Separate investment policies exist for the trust.

Sewer Fund. A sewer service charge was established on June 23, 2015 to provide funds for rehabilitation as well as annual operation and maintenance costs. A Sewer Master Plan was presented to City Council in August 2017. The plan provides the City with comprehensive documents assessing the existing condition of our sewer infrastructure, and provides long term capital improvement planning to allow the City to handle maintenance and improvement of the infrastructure in a cost effective manner. \$2.46 million is budgeted for sewer capital improvements, which will be coordinated with planned street improvements. Once next year's projects are completed, the City will have made 24% of the recommended repairs.

Storm Drain Fund. Prior to approval of the sewer fee, funds were transferred from General Fund UUT revenue to the Sewer Fund to fund the basic maintenance of the system. Since passage of the sewer fee, this amount of \$700,000 is now transferred to the Storm Drain Fund for the purpose of operations, maintenance, and compliance with the new storm water permit requirements. A Storm Drain Master Plan was presented to City Council in October 2017. The plan establishes a prioritized capital improvement program to reduce the risk of flooding and storm drain issues. \$870,000 is budgeted for capital improvements to address the highest priority projects. The City participates in a multi-city Enhanced Watershed Management Program.

Insurance Fund. The City's established goal for net assets in the Insurance fund is \$3,000,000. The projected balance at 6/30/2020 is slightly above the goal at \$3,240,223. This is based on a projected reduction in worker's compensation claims liability of \$500,000 shown as part of the budget balancing. The claims liabilities in the Insurance Fund will be updated when both actuarial reports provided by the insurance pool actuary are received in June. Depending on whether claims liabilities increase or decrease, the fund balance will change.

Claim levels are reviewed as part of the preparation of the Comprehensive Annual Financial Report (CAFR) and at Midyear Budget Review.

Equipment Replacement Fund (ERF). The Police Department deferred the purchase of four vehicles originally requested for replacement in 2020–21. The Vehicle Replacement Schedule may be found in the Appendix. Communications equipment (including computers and peripherals) and business machines are budgeted as scheduled. The schedules for these are also found in the Appendix.

\$101,555 has been set aside again through department charges for building maintenance (now a total of \$628,441) in the Equipment Replacement Fund. The projected balance in the fund is \$2,914,310.

Capital Improvements. The Capital Improvement Program includes funds budgeted for 2020–21 and a Five Year Capital improvement Plan that includes a list of unfunded capital needs. The Capital Improvement Program totals \$17.8 million for 2020–21, which includes \$10.2 million in estimated carryover funds from 2019–20. The prior year funding column on the Capital Improvement Program Summary represents projects that are underway. \$7.6 million in new funds is budgeted.

Of the new funds, over \$2.5 million is budgeted for Street Improvements, \$3.8 million for Sewer and Storm Drain Improvements, and \$1.1 million for Public Building and Grounds Improvements. \$279,058 of new funds is also budgeted for studies, which are shown as a newly created category in the 2020-21 Budget, behind the Capital Improvement Plan 2020–21 Tab.

As a part of the budget balancing process, all proposed CIPs were reviewed and changes were made to prioritize the use of restricted funds and reduce the use of discretionary funds. The changes are outlined in the following table:



**2020-21 CIP Funding
Change in Original Budget Request**

Project	Original Budget Request Change From		2020-21 Budget Request Change To		Difference
	Fund	Amount	Fund	Amount	
143 - PCH Mobility Improvement Project	001 General Fund	\$94,454	001 General Fund	\$0	
	115 State Gas Tax Fund	\$34,581	115 State Gas Tax Fund	\$34,581	
	147 Measure R Fund	\$243,662	147 Measure R Fund	\$243,662	
	301 Capital Improvement Fund	\$263,437	301 Capital Improvement Fund	\$263,437	
	Total for project	\$636,134	Total for project	\$541,680	
192 - Annual Striping Improvements	115 State Gas Tax Fund	\$50,000	115 State Gas Tax Fund	\$50,000	
	301 Capital Improvement Fund	\$150,000	301 Capital Improvement Fund	\$50,000	
	Total for project	\$200,000	Total for project	\$100,000	
547 - Fort Lots-Of-Fun Park Improvements	125 - Park/Rec Facility Tax Fund	\$50,000	125 - Park/Rec Facility Tax Fund	\$0	
	Total for project	\$50,000	Total for project	\$0	
609 - Downtown Strategic Plan Implementation	001 General Fund	\$76,634	001 General Fund	\$0	
	301 Capital Improvement Fund	\$468,161	301 Capital Improvement Fund	\$468,161	
	Total for project	\$544,795	Total for project	\$468,161	
615 - New Corporate Yard Facilities	001 General Fund	\$48,077	001 General Fund	\$0	
	301 Capital Improvement Fund	\$1,313,498	301 Capital Improvement Fund	\$1,313,498	
	Total for project	\$1,361,575	Total for project	\$1,313,498	
669 - City Park Restrooms and Renovation	125 - Park/Rec Facility Tax Fund	\$63,621	125 - Park/Rec Facility Tax Fund	\$113,621	
	301 Capital Improvement Fund	\$1,736,379	301 Capital Improvement Fund	\$1,431,999	
	Total for project	\$1,800,000	Total for project	\$1,545,620	
692 - 14th Street Beach Restroom Construction	122 Tyco Fund	\$750,000	122 Tyco Fund	\$400,000	
	125 - Park/Rec Facility Tax Fund	\$50,000	125 - Park/Rec Facility Tax Fund	\$50,000	
	160 - Sewer Fund	\$200,000	160 - Sewer Fund	\$200,000	
	191 RTI Tidelands	\$0	191 RTI Tidelands	\$190,000	
	301 Capital Improvement Fund	\$0	301 Capital Improvement Fund	\$160,000	
	Total for project	\$1,000,000	Total for project	\$1,000,000	
696 - Police Station Improvements	301 Capital Improvement Fund	\$75,000	301 Capital Improvement Fund	\$33,000	
	Total for project	\$75,000	Total for project	\$33,000	
695 - Parking Lot A Improvements	190 -RTI Undersea Cable	\$482,260	190 -RTI Undersea Cable	\$482,260	
	301 Capital Improvement Fund	\$317,740	301 Capital Improvement Fund	\$150,000	
	Total for project	\$800,000	Total for project	\$632,260	
Total Net Funding Changes					\$833,285

Capital Improvement Fund. The estimated balance at 6/30/21 in the Capital Improvement Fund is \$1,884,212 after reservation of the remaining funds for the renovation of the City Yard in the amount of \$953,000 and Capital Facilities Reserve of \$904,296, which will be used for future Fire Facility payments to the County.

Performance Measures. Using performance measurement for decision making is a generally accepted best practice and a management pillar recommended by the Government Finance Officers Association (GFOA). GFOA recommends that program and service performance measures be developed and used as an important component of long term strategic planning and decision making which should be linked to governmental budgeting.

In 2014, the City established performance measures for the following departments/divisions: City Clerk, City Treasurer, Community Development, Community Resources, Finance, Fire and Emergency Management Services (EMS), Human Resources, Information Technology (listed in the City Manager Department Equipment Replacement Fund), Police and Public Works. Performance measure dashboards displaying key departmental metrics and goal achievement over the past four fiscal years are included at the front of each respective department's budget section. Trend assessments are provided to indicate areas where performance is trending positively (marked in green), negatively (marked in red) indicating a need for the City to redirect effort and resources, or neutral (marked in white). To describe

year-over-year changes where “Positive” or “Negative” might not be appropriate, “Increasing” or “Decreasing” trend assessments (marked in white) are assigned. An example of where this may be applicable is, in past years, an increase in Community Resources expenditures per capita may have been assessed as “Negative” when, in fact, the change may actually be attributed to increased recreation program participation with corresponding revenues. Therefore, the trend assessment is better reflected as “Increasing.”

Finally, where a performance measure goal has been “*met or exceeded*”, a check-mark (✓) is used instead of a trend assessment.

Budget Highlights

To end on a positive note, items included in the budget that reflect City Council adopted goals and other items of note are:

- Presentation of a Capital Improvement Plan for 2020–21 and Five Year Capital Improvement Program to identify the city’s longer term funded infrastructure needs. A total of \$17.8 million is funded with \$7.6 million in new funding. As a part of the budget balancing process, all proposed CIPs were reviewed and changes were made to prioritize the use of restricted funds and reduce the use of discretionary funds.
- Funds for final design and Phase I construction for the new City Yard are appropriated in the Capital Improvement Fund as a part of the 2020–21 Capital Improvement Plan. \$953,000 is reserved in the Capital Improvement Fund for the remaining construction and project contingency.
- Payments totaling \$363,672 to L.A. County Fire for renovation of the fire facility are budgeted from the Reserve for Capital Facilities in the Capital Improvement Fund. Fire equipment conversion costs totaling \$43,062 for are budgeted in the Fire Protection Fund. An additional 28,908 is set aside in the Fire Protection Fund for future equipment conversion payments. Payments for fire facility renovation and equipment conversion costs are spread over five years. See the Appendix for payment schedules.
- \$785,712 is transferred from the General Fund for debt service related to the oil settlement (2015 Lease Revenue Bond). See the Appendix for debt service payment schedules.
- \$77,262 remains from funds set aside in the Equipment Replacement Fund in 2017–18 for the future required upgrade of all city radios as part of the South Bay Regional Public Communication Authority upgrade of the joint powers authority for dispatching. The Police Department requests that the funds remain on reserve as a project contingency until the project is completed in 2020–21.
- One new undersea cable is anticipated to be operational in 2020–21. For 2019–20, quarterly payments of \$27,000 (\$108,000 annually) will be received for the first two cables in the RTI Fund. One time payments of \$253,000 in the RTI Fund and \$184,000 in the RTI Tidelands Fund will be received for cable 3.
- The North School Neighborhood Transportation Management Plan and Safe Routes to School Programs are budgeted in the Capital Improvement Fund.
- Replacement of seven (7) electric vehicle chargers in various locations and a three year maintenance and support subscription is budgeted from the Air Quality Management District (AQMD) Fund.

- Funds are budgeted in the Capital Improvement Fund for the Phase III smart parking meter purchase. 300 smart meters will be purchased to replace yellow posted meters in identified areas. The exact locations for installation have not been determined. Commercial areas, which have silver posted meters, already have smart meters in place.
- Update of the Zoning Ordinance, as part of General Plan implementation, will continue to be funded along with new funding for the update of the Housing Element, also as part of the General Plan. The updates will be funded with General Plan Maintenance Fees.
- Purchase of new holiday decorations using the balance of the previous donation of \$50,000 from the Chamber of Commerce. Additional donations will be sought to cover the balance.
- Update of the Continuity of Operations Plan, which must be updated every three years, will be developed in coordination with the Emergency Operations Plan. Operational supplies and a capital improvement project to make the Emergency Operations Center more functional are also funded.
- The following technology upgrades are budgeted in the Equipment Replacement Fund:
 - Public Records Request Software, City Clerk's Office
 - Software for 3D Model Design, Drafting, Creating and Editing Plans, and Presentations, Public Works
 - Public Stuff, Customer Relationship Management Software, Citywide
 - Active Directory Security and Modernization
 - Intrusion Testing, Citywide
 - Microsoft One Drive/Team Projects, Citywide
- Purchase of ballistic shields for patrol vehicles, TASER conducted energy weapon replacements, and gas mask replacements for the Police Department are budgeted in the Supplemental Law Enforcement Services Fund.

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SUMMARIES



CITY OF HERMOSA BEACH BUDGET SUMMARY
Adopted Budget - Adjust for Covid-19
2020-21

	Major Fund	Special Revenue Funds	
	GENERAL FUND 001	LIGHTING LANDSCAPING FUND 105	STATE GAS TAX FUND 115
ESTIMATED REVENUE			
Taxes	\$28,244,926	\$457,800	\$0
Licenses/Permits	\$905,881	\$0	\$0
Fines/Forfeitures	\$1,033,230	\$0	\$0
Use of Money/Property	\$802,659	\$0	\$7,043
Intergovernmental/State	\$143,510	\$0	\$873,877
Intergovernmental/County	\$0	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$0
Current Service Charges	\$4,674,001	\$0	\$0
Other Revenue	\$66,145	\$0	\$0
TOTAL ESTIMATED REVENUE	\$35,870,352	\$457,800	\$880,920
INTERFUND TRANSFERS IN	\$3,396,734	\$291,002	\$0
ESTIMATED FUNDS AVAILABLE	\$39,267,086	\$748,802	\$880,920
FUND BALANCE			
7/1/20	\$10,104,177	\$0	\$95,360
CIP Carry Forward	\$367,439		\$489,527
TOTAL FUNDS AVAILABLE	\$49,738,702	\$748,802	\$1,465,807
APPROPRIATIONS			
Operating Budget	\$38,832,704	\$737,748	\$0
Capital Outlay	\$0	\$0	\$0
Capital Improvements- Prior Year	\$148,274	\$0	\$489,527
Capital Improvements	\$27,430	\$0	\$470,000
TOTAL APPROPRIATIONS	\$39,008,408	\$737,748	\$959,527
INTERFUND TRANSFERS OUT	\$1,776,701	\$11,054	\$360,763
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$40,785,109	\$748,802	\$1,320,290
ADJUST FUND BALANCE FOR FIXED ASSET ADDITIONS			
ESTIMATED FUND BALANCE 6/30/21	\$8,953,593 (a)	\$0	\$145,517

(a) CLASSIFICATIONS OF FUND BALANCE:

	<u>Previous Balance</u>	<u>Current Balance</u>
Restricted		
General Plan Maintenance Fee	-\$93,344	\$1,756
Verizon PEG Grant	\$26,932	\$0
Chamber Donation- Christmas Decorations	\$19,909	\$0
CASP Fees	\$28,587	\$28,587
Marquee Donation	\$50,000	\$50,000
Committed		
In Lieu Fee/ Parking Facility	\$86,700	\$86,700
Assigned		
Contingencies	\$6,503,520	\$6,212,416
Unspecified Contingencies	\$90,739	\$0
Retirement Rate Stabilization	\$1,021,575	\$1,021,575
Retirement Trust- Continue to fund at 73%	\$829,060	\$829,060
Future Capital Improvement Projects 18-19	\$0	\$0
Compensated Absences	\$267,950	\$267,950
Prop A Fund Exchange	\$579,194	\$455,549
Fire Facility Payment- 18/19 (Use Reserved TOT)	\$0	\$0
Reserve for Future Facility Costs (TOT Increase)	\$152,746	\$0
Reserve for Future Facility Costs (PERS Savings)	\$86,113	\$0
	<u>\$9,649,681</u>	<u>\$8,953,593</u>

Available Fund Balance 6/30/21	\$0	\$0	\$145,517
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CITY OF HERMOSA BEACH BUDGET SUMMARY
Adopted Budget - Adjust for Covid-19
2020-21

Special Revenue Funds

	AB 939 FUND 117	PROP A OPEN SPACE FUND 121	TYCO FUND 122
ESTIMATED REVENUE			
Taxes	\$0	\$0	\$0
Licenses/Permits	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0
Use of Money/Property	\$2,129	\$0	\$374,457
Intergovernmental/State	\$0	\$0	\$0
Intergovernmental/County	\$0	\$20,557	\$0
Intergovernmental/Federal	\$0	\$0	\$0
Current Service Charges	\$61,528	\$0	\$0
Other Revenue	\$0	\$0	\$0
TOTAL ESTIMATED REVENUE	\$63,657	\$20,557	\$374,457
INTERFUND TRANSFERS IN	\$0	\$0	\$0
ESTIMATED FUNDS AVAILABLE	\$63,657	\$20,557	\$374,457
FUND BALANCE			
7/1/20	\$24,662	\$61,614	\$540,485
CIP Carry Forward			\$848,548
TOTAL FUNDS AVAILABLE	\$51,978	\$82,171	\$1,763,490
APPROPRIATIONS			
Operating Budget	\$19,599	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Capital Improvements- Prior Year	\$0	\$0	\$848,548
Capital Improvements	\$0	\$0	\$413,308
TOTAL APPROPRIATIONS	\$19,599	\$0	\$1,261,856
INTERFUND TRANSFERS OUT	\$0	\$20,557	\$0
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$19,599	\$20,557	\$1,261,856
ADJUST FUND BALANCE FOR FIXED ASSET ADDITIONS			
ESTIMATED FUND BALANCE 6/30/21	\$32,379	\$61,614	\$501,634

Available Fund Balance 6/30/21	\$32,379	\$61,614	\$501,634
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CITY OF HERMOSA BEACH BUDGET SUMMARY
Adopted Budget - Adjust for Covid-19
2020-21

	Special Revenue Funds		
	PARK/ RECREATION FACILITY TAX FUND 125	BAYVIEW DRIVE DISTRICT ADMIN EXPENSE FUND 135	LOMA DISTRICT ADMINISTRATIVE EXPENSE FUND 138
ESTIMATED REVENUE			
Taxes	\$0	\$0	\$0
Licenses/Permits	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0
Use of Money/Property	\$8,109	\$93	\$131
Intergovernmental/State	\$0	\$0	\$0
Intergovernmental/County	\$0	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$0
Current Service Charges	\$0	\$0	\$0
Other Revenue	\$78,616	\$4,500	\$0
TOTAL ESTIMATED REVENUE	\$86,725	\$4,593	\$131
INTERFUND TRANSFERS IN	\$0	\$0	\$0
ESTIMATED FUNDS AVAILABLE	\$86,725	\$4,593	\$131
FUND BALANCE			
7/1/20	\$97,250	\$3,938	\$31
CIP Carry Forward	\$287,031		
TOTAL FUNDS AVAILABLE	\$471,006	\$8,531	\$162
APPROPRIATIONS			
Operating Budget	\$0	\$1,400	\$0
Capital Outlay	\$0	\$0	\$0
Capital Improvements- Prior Year	\$287,031	\$0	\$0
Capital Improvements	\$50,000	\$0	\$0
TOTAL APPROPRIATIONS	\$337,031	\$1,400	\$0
INTERFUND TRANSFERS OUT	\$0	\$2,307	\$162
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$337,031	\$3,707	\$162
ADJUST FUND BALANCE FOR FIXED ASSET ADDITIONS			
ESTIMATED FUND BALANCE 6/30/21	\$133,975	\$4,824	\$0

Available Fund Balance 6/30/21	\$133,975	\$4,824	\$0
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CITY OF HERMOSA BEACH BUDGET SUMMARY
Adopted Budget - Adjust for Covid-19
2020-21

Special Revenue Funds

	BEACH DRIVE DISTRICT ADMINISTRATIVE EXPENSE FUND 139	COMMUNITY / DEV BLOCK GRANT 140	PROPOSITION A FUND 145	PROPOSITION C FUND 146
ESTIMATED REVENUE				
Taxes	\$0	\$0	\$418,330	\$346,993
Licenses/Permits	\$0	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0	\$0
Use of Money/Property	\$85	\$0	\$19,807	\$21,732
Intergovernmental/State	\$0	\$0	\$0	\$0
Intergovernmental/County	\$0	\$0	\$0	\$0
Intergovernmental/Federal	\$0	\$135,008	\$0	\$0
Current Service Charges	\$0	\$0	\$4,000	\$0
Other Revenue	\$3,500	\$0	\$0	\$0
TOTAL ESTIMATED REVENUE	\$3,585	\$135,008	\$442,137	\$368,725
INTERFUND TRANSFERS IN	\$0	\$0	\$0	\$0
ESTIMATED FUNDS AVAILABLE	\$3,585	\$135,008	\$442,137	\$368,725
FUND BALANCE				
7/1/20	\$3,122	\$0	\$135,303	\$1,074,796
TOTAL FUNDS AVAILABLE	\$6,707	\$135,008	\$577,440	\$1,443,521
APPROPRIATIONS				
Operating Budget	\$1,550	\$0	\$198,296	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Capital Improvements- Prior Year	\$0	\$71,298	\$0	\$340,875
Capital Improvements	\$0	\$63,710	\$0	\$919,125
TOTAL APPROPRIATIONS	\$1,550	\$135,008	\$198,296	\$1,260,000
INTERFUND TRANSFERS OUT	\$1,891	\$0	\$0	\$0
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$3,441	\$135,008	\$198,296	\$1,260,000
ADJUST FUND BALANCE FOR FIXED ASSET ADDITIONS				
ESTIMATED FUND BALANCE 6/30/21	\$3,266	\$0	\$379,144	\$183,521

Available Fund Balance 6/30/21	\$3,266	\$0	\$379,144	\$183,521
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CITY OF HERMOSA BEACH BUDGET SUMMARY
Adopted Budget - Adjust for Covid-19
2020-21

	MEASURE R FUND 147	MEASURE M FUND 148	MEASURE W FUND 149	GRANT FUND 150
ESTIMATED REVENUE				
Taxes	\$260,272	\$294,944	\$160,000	\$0
Licenses/Permits	\$0	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0	\$0
Use of Money/Property	\$13,918	\$4,548	\$0	\$0
Intergovernmental/State	\$0	\$0	\$0	\$720,149
Intergovernmental/County	\$0	\$0	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$0	\$2,400
Current Service Charges	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$80,000
TOTAL ESTIMATED REVENUE	\$274,190	\$299,492	\$160,000	\$802,549
INTERFUND TRANSFERS IN	\$0	\$0	\$0	\$0
ESTIMATED FUNDS AVAILABLE	\$274,190	\$299,492	\$160,000	\$802,549
FUND BALANCE				
7/1/20	\$632,738	\$211,808	\$160,000	\$316,042
TOTAL FUNDS AVAILABLE	\$906,928	\$511,300	\$320,000	\$1,118,591
APPROPRIATIONS				
Operating Budget	\$0	\$0	\$0	\$137,599
Capital Outlay	\$0	\$0	\$0	\$0
Capital Improvements- Prior Year	\$254,139	\$201,459	\$0	\$176,819
Capital Improvements	\$632,000	\$250,118	\$140,000	\$746,700
TOTAL APPROPRIATIONS	\$886,139	\$451,577	\$140,000	\$1,061,118
INTERFUND TRANSFERS OUT	\$0	\$0	\$0	\$0
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$886,139	\$451,577	\$140,000	\$1,061,118
ADJUST FUND BALANCE FOR FIXED ASSET ADDITIONS				
ESTIMATED FUND BALANCE 6/30/21	\$20,789	\$59,723	\$180,000	\$57,473

Available Fund Balance 6/30/21	\$20,789	\$59,723	\$180,000	\$57,473
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CITY OF HERMOSA BEACH BUDGET SUMMARY
Adopted Budget - Adjust for Covid-19
2020-21

Special Revenue Fd

	AIR QUALITY IMPROVEMENT FUND 152	SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND 153	SEWER FUND 160	STORM DRAIN FUND 161	ASSET SEIZURE/ FORFEITURE FUND 170
ESTIMATED REVENUE					
Taxes	\$0	\$100,000	\$0	\$0	\$0
Licenses/Permits	\$0	\$0	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0	\$0	\$0
Use of Money/Property	\$388	\$7,078	\$153,327	\$31,764	\$12,722
Intergovernmental/State	\$25,000	\$0	\$5,475	\$0	\$0
Intergovernmental/County	\$0	\$0	\$8,000	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$0	\$0	\$0
Current Service Charges	\$0	\$0	\$1,124,339	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0
TOTAL ESTIMATED REVENUE	\$25,388	\$107,078	\$1,291,141	\$31,764	\$12,722
INTERFUND TRANSFERS IN	\$0	\$0	\$0	\$700,000	\$0
ESTIMATED FUNDS AVAILABLE	\$25,388	\$107,078	\$1,291,141	\$731,764	\$12,722
FUND BALANCE					
7/1/20	\$39,757	\$308,497	\$5,040,868	\$1,646,364	\$492,226
TOTAL FUNDS AVAILABLE	\$65,145	\$415,575	\$6,332,009	\$2,378,128	\$504,948
APPROPRIATIONS					
Operating Budget	\$48,000	\$91,936	\$485,901	\$372,451	\$6,775
Capital Outlay	\$0	\$33,993	\$0	\$0	\$0
Capital Improvements- Prior Year	\$0	0	\$409,894	\$1,320,000	\$0
Capital Improvements	\$0	0	\$2,250,889	\$550,000	\$0
TOTAL APPROPRIATIONS	\$48,000	\$125,929	\$3,146,684	\$2,242,451	\$6,775
INTERFUND TRANSFERS OUT	\$0	\$0	\$3,000,000	\$0	\$0
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$48,000	\$125,929	\$6,146,684	\$2,242,451	\$6,775
ADJUST FUND BALANCE FOR FIXED ASSET ADDITIONS					
ESTIMATED FUND BALANCE 6/30/21	\$17,145	\$289,646	\$185,325	\$135,677	\$498,173

Available Fund Balance 6/30/21	17,145	\$289,646	\$185,325	\$135,677	\$498,173
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CITY OF HERMOSA BEACH BUDGET SUMMARY
Adopted Budget - Adjust for Covid-19
2020-21

	Special Revenue Fd		
	FIRE PROTECTION FUND 180	RTI UNDERSEA CABLE FUND 190	RTI UNDERSEA CABLE TIDELANDS FUND 191
ESTIMATED REVENUE			
Taxes	\$0	\$0	\$0
Licenses/Permits	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0
Use of Money/Property	\$1,212	\$370,645	\$189,792
Intergovernmental/State	\$0	\$0	\$0
Intergovernmental/County	\$0	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$0
Current Service Charges	\$0	\$0	\$0
Other Revenue	\$40,517	\$0	\$0
TOTAL ESTIMATED REVENUE	\$41,729	\$370,645	\$189,792
INTERFUND TRANSFERS IN	\$0	\$0	\$0
ESTIMATED FUNDS AVAILABLE	\$41,729	\$370,645	\$189,792
FUND BALANCE			
7/1/20	\$30,241	\$751,307	\$445,903
TOTAL FUNDS AVAILABLE	\$71,970	\$1,121,952	\$635,695
APPROPRIATIONS			
Operating Budget	\$43,062	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Capital Improvements- Prior Year	\$0	\$482,260	\$240,000
Capital Improvements	\$0	\$386,692	\$390,000
TOTAL APPROPRIATIONS	\$43,062	\$868,952	\$630,000
INTERFUND TRANSFERS OUT	\$0	\$0	\$0
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$43,062	\$868,952	\$630,000
DEBT SERVICE PAYMENT			
ESTIMATED FUND BALANCE 6/30/21	\$28,908	\$253,000	\$5,695

2021-22 Fire Equipment Conversion Costs (Payments 43-48 of 60)

28,908.00

Available Fund Balance 6/30/21	\$0	\$253,000	\$5,695
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CITY OF HERMOSA BEACH BUDGET SUMMARY
Adopted Budget - Adjust for Covid-19
2020-21

	Debt Service Fd	Special Revenue Fund	Agency Funds	
	2015 LEASE REVENUE BOND FUND 201	CAPITAL IMPROVEMENT FUND 301	BAYVIEW DRIVE DISTRICT REDEMPTION FUND 609	LOWER PIER DISTRICT REDEMPTION FUND 610
ESTIMATED REVENUE				
Taxes	\$0	\$0	\$0	\$0
Licenses/Permits	\$0	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0	\$0
Use of Money/Property	\$0	\$203,399	\$2,390	\$71
Intergovernmental/State	\$0	\$0	\$0	\$0
Intergovernmental/County	\$0	\$0	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$0	\$0
Current Service Charges	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0
TOTAL ESTIMATED REVENUE	\$0	\$203,399	\$2,390	\$71
INTERFUND TRANSFERS IN	\$785,699	\$0	\$0	\$0
ESTIMATED FUNDS AVAILABLE	\$785,699	\$203,399	\$2,390	\$71
FUND BALANCE				
7/1/20	\$13	\$9,180,994	\$130,962	\$3,224
TOTAL FUNDS AVAILABLE	\$785,712	\$9,384,393	\$133,352	\$3,295
APPROPRIATIONS				
Operating Budget	\$0	\$173,000	\$0	\$0
Capital Outlay	\$0	\$363,672	\$0	\$0
Capital Improvements- Prior Year	\$0	\$4,814,205	\$0	\$0
Capital Improvements	\$0	\$292,008	\$0	\$0
TOTAL APPROPRIATIONS	\$0	\$5,642,885	\$0	\$0
INTERFUND TRANSFERS OUT	\$0	\$0	\$0	\$0
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$0	\$5,642,885	\$0	\$0
DEBT SERVICE PAYMENT	\$785,712	\$0	\$0	\$0
ESTIMATED FUND BALANCE 6/30/21				
	\$0	\$3,741,508	\$133,352	\$3,295

Reserved for New Corporate City Yard Construction (with contingency) \$953,000

Reserve for Capital Facilities \$904,296

Available Fund Balance 6/30/21	\$0	\$1,884,212	\$133,352	\$3,295
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CITY OF HERMOSA BEACH BUDGET SUMMARY
Adopted Budget - Adjust for Covid-19
2020-21

Agency Funds				
	BEACH DRIVE DISTRICT REDEMPTION FUND 611	BEACH DRIVE DISTRICT RESERVE FUND 612	MYRTLE AVENUE ASSESSMENT FUND 617	LOMA DRIVE ASSESSMENT FUND 618
ESTIMATED REVENUE				
Taxes	\$0	\$0	\$0	\$0
Licenses/Permits	\$0	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0	\$0
Use of Money/Property	\$1,157	\$105	\$0	\$0
Intergovernmental/State	\$0	\$0	\$0	\$0
Intergovernmental/County	\$0	\$0	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$0	\$0
Current Service Charges	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0
TOTAL ESTIMATED REVENUE	\$1,157	\$105	\$0	\$0
INTERFUND TRANSFERS IN	\$0	\$0	\$0	\$0
ESTIMATED FUNDS AVAILABLE	\$1,157	\$105	\$0	\$0
FUND BALANCE				
7/1/20	\$64,991	\$4,617	\$42,787	\$82,558
TOTAL FUNDS AVAILABLE	\$66,148	\$4,722	\$42,787	\$82,558
APPROPRIATIONS				
Operating Budget	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Capital Improvements	\$0	\$0	\$0	\$0
Capital Improvements	\$0	\$0	\$0	\$0
TOTAL APPROPRIATIONS	\$0	\$0	\$0	\$0
INTERFUND TRANSFERS OUT	\$0	\$0	\$0	\$0
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$0	\$0	\$0	\$0
ADJUST FUND BALANCE FOR FIXED ASSET ADDITIONS				
ESTIMATED FUND BALANCE 6/30/21	\$66,148	\$4,722	\$42,787	\$82,558

Available Fund Balance 6/30/21	\$66,148	\$4,722	\$42,787	\$82,558
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CITY OF HERMOSA BEACH BUDGET SUMMARY
Adopted Budget - Adjust for Covid-19
2020-21

	Agency Fund	Internal Service Funds		
	BAYVIEW DRIVE RESERVE FUND 619	INSURANCE FUND 705	EQUIPMENT REPLACEMENT FUND 715	TOTAL (MEMORANDUM ONLY)
ESTIMATED REVENUE				
Taxes	\$0	\$0	\$0	\$30,283,265
Licenses/Permits	\$0	\$0	\$0	\$905,881
Fines/Forfeitures	\$0	\$0	\$0	\$1,033,230
Use of Money/Property	\$344	\$0	\$0	\$2,229,105
Intergovernmental/State	\$0	\$0	\$0	\$1,768,011
Intergovernmental/County	\$0	\$0	\$0	\$28,557
Intergovernmental/Federal	\$0	\$0	\$0	\$137,408
Current Service Charges	\$0	\$2,750,236	\$1,926,833	\$10,540,937
Other Revenue	\$0	\$0	\$0	\$273,278
TOTAL ESTIMATED REVENUE	\$344	\$2,750,236	\$1,926,833	\$47,199,672
INTERFUND TRANSFERS IN	\$0	\$0	\$0	\$5,173,435
ESTIMATED FUNDS AVAILABLE	\$344	\$2,750,236	\$1,926,833	\$52,373,107
FUND BALANCE				
7/1/20	\$14,730	\$3,240,223	\$8,445,767	\$43,427,355
TOTAL FUNDS AVAILABLE	\$15,074	\$5,990,459	\$10,372,600	\$97,756,666
APPROPRIATIONS				
Operating Budget	\$0	\$2,750,229	\$1,938,806	\$45,839,056
Capital Outlay	\$0	\$0	\$398,667	\$796,332
Capital Improvements- Prior Year	\$0	\$0	\$176,999	\$10,261,328
Capital Improvements	\$0	\$0	\$0	\$7,581,980
TOTAL APPROPRIATIONS	\$0	\$2,750,229	\$2,514,472	\$64,478,696
INTERFUND TRANSFERS OUT	\$0	\$0	\$0	\$5,173,435
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$0	\$2,750,229	\$2,514,472	\$69,652,131
DEBT SERVICE PAYMENT				\$785,712
ADJUST FUND BALANCE FOR			\$398,667	\$398,667
FIXED ASSET ADDITIONS ²				
ESTIMATED FUND BALANCE 6/30/21	\$15,074	\$3,240,230	\$8,256,795	\$27,717,490

Designated Building Maintenance Funds \$628,441

Investment in Fixed Assets \$5,373,300

Assigned reserve for Police Department Radio Equipment/South Bay Interoperability Project. Anticipate completion in 2019-20 \$77,262

Available Fund Balance 6/30/21	\$15,074	\$3,240,230	\$2,177,792	\$10,798,690
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**CITY OF HERMOSA BEACH
SCHEDULE OF REVENUE BY FUND
2020-2021 BUDGET**

	2018-19 Received	2019-20 Total Budget	2019-20 YTD Thru Jan.	2019-20 Yr. End Est.	COVID-19 Yr. End Est.	Increase (Decrease)	2020-21 Dept. Request	COVID-19 2020-21 Dept. Request	Increase (Decrease)
General Fund									
Property Taxes	\$18,110,646	\$19,045,242	\$9,899,441	\$19,053,916	\$18,970,723	(\$74,519)	\$20,054,447	\$19,971,254	\$926,012
Sales & Use Tax	3,133,311	3,146,342	1,346,632	3,175,010	2,791,797	(354,545)	3,189,000	2,750,820	(395,522)
Transient Occupancy Tax	3,251,349	3,505,250	1,725,256	3,502,150	2,368,611	(1,136,639)	3,502,150	1,440,460	(2,064,790)
Business License Tax	1,107,724	1,184,426	570,042	1,227,648	737,335	(447,091)	1,227,648	732,024	(452,402)
Utility Users Tax	2,195,815	2,147,057	1,071,204	2,147,057	2,147,057	0	2,147,057	2,147,057	0
Other Taxes	1,236,887	1,252,169	503,228	1,290,625	1,227,554	(24,615)	1,266,511	1,203,311	(48,858)
Licenses & Permits	850,059	1,213,724	463,326	859,037	734,016	(479,708)	1,170,054	905,881	(307,843)
Fines & Forfeitures	2,361,403	2,365,086	1,426,467	2,414,399	2,084,412	(280,674)	2,414,099	1,033,230	(1,331,856)
Use of Property & Money	1,793,766	1,006,122	592,133	1,007,122	857,930	(148,192)	1,012,579	802,659	(203,463)
Intergovernmental/State	115,015	127,256	59,520	132,085	132,085	4,829	143,510	143,510	16,254
Service Charges	7,088,927	7,523,765	3,915,528	7,406,105	5,653,988	(1,869,777)	7,482,591	4,674,001	(2,849,764)
Other Revenue	401,858	165,416	52,615	124,743	114,252	(51,164)	78,771	66,145	(99,271)
Total General Fund	\$41,646,759	\$42,681,855	\$21,625,392	\$42,339,897	\$37,819,760	(\$4,862,095)	\$43,688,417	\$35,870,352	(\$6,811,503)
Lighting & Landscaping Fund	\$456,226	\$458,035	\$231,247	\$458,035	\$458,035	\$0	\$457,800	\$457,800	(\$235)
State Gas Tax Fund	772,021	877,428	466,183	877,428	877,428	0	880,920	880,920	3,492
AB 939 Fund	63,718	64,774	32,396	63,582	63,582	(1,192)	63,657	63,657	(1,117)
Prop A Open Space Fund	55,474	20,557	0	20,557	20,557	0	20,557	20,557	0
Tyco Fund	352,457	363,435	187,221	364,090	364,090	655	374,457	374,457	11,022
Tyco Tidelands	0	0	0	0	0	0	0	0	0
Parks/Rec Facility Tax Fund	217,984	69,479	18,080	69,479	69,479	0	86,725	86,725	17,246
Bayview Dr Dist Admin Exp Fund	4,576	4,587	4,559	4,587	4,587	0	4,593	4,593	6
Myrtle District Administrative Expense Fund	57	0	0	0	0	0	0	0	0
Loma District Administrative Expense Fund	266	156	72	156	156	0	131	131	(25)
Beach Dr Assmnt Dist Exp Fund	3,576	3,582	3,554	3,582	3,582	0	3,585	3,585	3
Community Development Block Grant Fund	24,941	228,353	0	146,081	146,081	(82,272)	135,008	135,008	(93,345)
Prop A Transit Fund	435,609	437,344	242,940	436,244	436,235	(1,109)	442,143	442,137	4,793
Prop C Fund	352,094	361,312	206,942	361,312	361,312	0	368,725	368,725	7,413
Measure R Fund	284,292	654,238	152,788	654,238	654,238	0	274,190	274,190	(380,048)
Measure M Fund	282,845	293,532	164,891	293,532	293,532	0	299,492	299,492	5,960
Measure W Fund	0	160,000	0	160,000	160,000	0	160,000	160,000	0
Grant Fund	225,171	655,015	21,811	493,568	493,568	(161,447)	802,549	802,549	147,534
Air Quality Improvement Fund	48,808	25,432	6,549	25,432	25,432	0	25,388	25,388	(44)
Supplemental Law Enforcement Services Fund	130,885	108,310	129,333	131,574	131,574	23,264	107,078	107,078	(1,232)



**CITY OF HERMOSA BEACH
SCHEDULE OF REVENUE BY FUND
2020-2021 BUDGET**

	2018-19 Received	2019-20 Total Budget	2019-20 YTD Thru Jan.	2019-20 Yr. End Est.	COVID-19 Yr. End Est.	Increase (Decrease)	2020-21 Dept. Request	COVID-19 2020-21 Dept. Request	Increase (Decrease)
Sewer Fund	\$1,109,613	\$1,280,527	\$671,789	\$1,267,761	\$1,261,556	(\$18,971)	\$1,298,458	\$1,291,141	\$10,614
Storm Drain Fund	0	30,902	23,800	30,902	30,902	0	31,764	31,764	862
See Appendix for General Fund Revenue Category Detail.									
Asset Seizure/Forfeiture Fund	\$24,633	\$12,917	\$8,518	\$12,917	\$12,917	\$0	\$12,722	\$12,722	(\$195)
Fire Protection Fund	17,958	41,197	6,882	13,318	13,318	(27,879)	41,729	41,729	532
RTI Undersea Cable Fund	50,447	616,528	51,615	363,528	363,528	(253,000)	370,645	370,645	(245,883)
RTI Undersea Cable Tidelands Fund	3,631	381,878	3,872	197,878	197,878	(184,000)	189,792	189,792	(192,086)
Capital Improvement Fund	181,209	212,061	153,034	212,061	212,061	0	203,399	203,399	(8,662)
Bayview Drive Redemption Fund 2004-2	2,522	2,427	1,369	2,427	2,427	0	2,390	2,390	(37)
Lower Pier District Redemption Fund	40	72	48	72	72	0	71	71	(1)
Beach Dr Assessment Dist Redemption Fund	1,265	1,189	642	1,189	1,189	0	1,157	1,157	(32)
Beach Dr Assessment Dist Reserve Fund	107	106	70	106	106	0	105	105	(1)
Myrtle Avenue Assessment Fund	1,030	0	(34)	0	0	0	0	0	0
Loma Drive Assessment Fund	1,957	0	110	0	0	0	0	0	0
Bayview Drive Reserve Fund 2004-2	350	349	230	349	349	0	344	344	(5)
Insurance Fund *	2,610,507	2,907,639	1,779,473	2,907,639	2,907,639	0	2,750,236	2,750,236	(157,403)
Equipment Replacement Fund *	1,821,246	1,938,488	1,130,816	1,919,959	1,904,959	(33,529)	1,951,665	1,926,833	(11,655)
Grand Total	\$51,184,274	\$54,893,704	\$27,326,192	\$53,833,480	\$49,292,129	(\$5,601,575)	\$55,049,892	\$47,199,672	(\$7,694,032)

* Insurance Fund and Equipment Replacement Fund are internal service funds. Revenue in these funds appear as service charges in individual departments where applicable.



**CITY OF HERMOSA BEACH
SCHEDULE OF EXPENDITURES BY FUND
2020-2021 BUDGET**

	2018-19 Received	2019-20 Total Budget	2019-20 YTD Thru Jan.	COVID-19 2019-20 Yr. End Est.	Increase (Decrease)	COVID-19 2020-21 Dept. Request	Increase (Decrease)
General Fund							
City Council	\$364,209	\$397,599	198,520	323,631	(73,968)	\$307,540	(\$90,059)
City Attorney	436,917	450,000	240,357	450,000	0	450,000	\$0
Litigations	131,417	0	0	0	0	0	\$0
City Clerk/Elections	314,302	602,437	123,110	422,129	(180,308)	263,648	(\$338,789)
City Manager	1,634,930	2,278,908	991,594	1,790,506	(488,402)	1,716,508	(562,400)
Prospective Expenditures	0	226,437	0	154,256	(72,181)	144,914	(81,523)
City Prosecutor	215,828	230,350	104,462	230,110	(240)	230,317	(33)
City Treasurer	36,393	44,750	23,864	41,366	(3,384)	53,366	8,616
Community Development					0		
Building & Safety	1,036,338	1,091,856	530,748	1,043,543	(48,313)	1,031,721	(60,135)
Planning	983,030	1,199,789	570,719	1,098,819	(100,970)	1,064,790	(134,999)
Local Early Action Planning	0	0	0	0	0	85,000	85,000
Zoning Ordinance Update	0	250,000	0	250,000	0	0	(250,000)
Coastal Permit Authority Grant	7,720	120,272	2,400	120,272	0	0	(120,272)
Community Resources	1,523,233	1,563,447	971,879	1,475,932	(87,515)	1,240,732	(322,715)
Finance					0		
Administration	1,044,198	1,228,622	693,480	1,180,362	(48,260)	1,145,711	(82,911)
Finance Cashier	811,812	925,015	517,626	877,395	(47,620)	889,452	(35,563)
Fire Department	2,397	0	0	0	0	0	0
County Fire District	4,930,334	5,569,340	3,916,999	5,569,340	0	5,502,233	(67,107)
Fire Department Legacy Costs	721,399	747,371	587,579	587,579	(159,792)	817,969	70,598
General Appropriations	34,292	(9,104)	21,153	17,256	26,360	(11,875)	(2,771)
Human Resources	657,833	927,169	360,771	929,577	2,408	662,414	(264,755)
Police	13,890,531	13,865,533	7,259,499	12,673,395	(1,192,138)	14,429,551	564,018
Community Services	2,469,962	2,753,950	1,530,511	2,716,318	(37,632)	2,771,435	17,485
Crossing Guards	120,111	170,247	60,340	89,472	(80,775)	200,970	30,723



**CITY OF HERMOSA BEACH
SCHEDULE OF EXPENDITURES BY FUND
2020-2021 BUDGET**

	2018-19 Received	2019-20 Total Budget	2019-20 YTD Thru Jan.	COVID-19 2019-20 Yr. End Est.	Increase (Decrease)	COVID-19 2020-21 Dept. Request	Increase (Decrease)
Public Works					0		
Administration	1,088,675	1,754,843	734,908	1,270,662	(484,181)	1,477,681	(277,162)
Building Maintenance	866,140	870,729	467,487	841,532	(29,197)	815,271	(55,458)
Downtown Enhancement	300,087	444,012	178,163	415,780	(28,232)	425,045	(18,967)
North Pier Parking Structure	133,874	169,569	51,189	132,490	(37,079)	141,206	(28,363)
Downtown Parking Lot A	47,121	61,000	21,317	43,807	(17,193)	43,807	(17,193)
Co. Share Pkg Structure Rev.	338,773	340,318	0	150,000	(190,318)	117,896	(222,422)
Parks	1,260,511	1,319,954	706,567	1,323,580	3,626	1,341,111	21,157
Street Maintenance/Traffic Safety	1,408,266	1,475,451	689,327	1,466,030	(9,421)	1,474,291	(1,160)
Systemic Safety Analysis Report	0	9,350	0	9,350	0	0	(9,350)
Capital Improvement Projects	250,768	477,458	4,142	106,923	(370,535)	175,704	(301,754)
Total General Fund	\$37,061,401	\$41,556,672	\$21,558,711	\$37,801,412	(\$3,755,260)	\$39,008,408	(\$2,548,264)
Lighting & Landscaping Fund	\$662,192	\$710,139	\$409,942	\$700,327	(9,812)	\$737,748	\$27,609
State Gas Tax Fund							
Street Maint/Traffic Safety	0	13,893	\$22,150	\$0	(13,893)	0	(\$13,893)
CIP	201,075	822,489	\$277,459	\$332,962	(489,527)	959,527	137,038
AB 939 Fund							
Source Reduction/Recycle Element	32,750	34,583	\$3,910	\$27,316	(7,267)	19,599	(14,984)
Tyco Fund							
CIP	72,130	1,198,548	\$0	\$0	(1,198,548)	1,261,856	63,308
Tyco Tidelands Fund							
Municipal Pier Structural Assess/Repair	0	0	\$0	\$0	0	0	0
Parks/Rec Facility Tax Fund							
Parks	0	0	\$0	\$0	0	0	0
CIP	56,319	416,281	\$13,546	\$32,000	(384,281)	337,031	(79,250)
Bayview Drive District Admin Exp Fund	1,531	1,400	\$67	\$1,400	0	1,400	\$0
Lower Pier Administrative Expense Fund	0	0	\$0	\$0	0	0	0
Myrtle District Administrative Expense Fund	5,048	0	\$100	\$100	100	0	0



**CITY OF HERMOSA BEACH
SCHEDULE OF EXPENDITURES BY FUND
2020-2021 BUDGET**

	2018-19 Received	2019-20 Total Budget	2019-20 YTD Thru Jan.	COVID-19 2019-20 Yr. End Est.	Increase (Decrease)	COVID-19 2020-21 Dept. Request	Increase (Decrease)
Loma District Administrative Expense Fund	5,383	0	\$100	\$100	100	0	0
Beach Drive Assmnt Dist Admin Exp Fund	1,442	1,503	\$59	\$1,503	0	1,550	47
Community Development Block Grant Fund							
CIP	24,941	228,353	\$145,388	\$146,081	(82,272)	135,008	(93,345)
Prop A Transit Fund							
Bus Pass Subsidy	1,728	1,700	\$396	\$1,700	0	1,700	0
Dial-A-Taxi Program	55,704	75,492	\$27,266	\$65,000	(10,492)	65,000	(10,492)
Fund Exchange	1,000,000	0	\$0	\$0	0	0	0
Commuter Express	4,416	41,836	\$0	\$38,570	(3,266)	40,596	(1,240)
Recreation Transportation	32,961	40,000	\$26,464	\$40,000	0	20,000	(20,000)
Special Event Shuttle	16,500	27,000	\$15,750	\$27,000	0	35,000	8,000
After School Program Shuttle	27,825	36,000	\$14,000	\$36,000	0	36,000	0
Beach Cities Transit Line 109	6,460	0	\$0	\$0	0	0	0
Bus Stop Improvements	131,197	127,579	\$75,581	\$127,579	0	0	(127,579)
CIP	274,892	0	\$0	\$0	0	0	0
Prop C Fund							
Pavement Management Study	0	0	\$0	\$0	0	0	0
CIP	799,333	370,875	\$0	\$0	(370,875)	1,260,000	889,125
Measure R Fund							
CIP	878,929	756,091	\$164,143	\$408,996	(347,095)	886,139	130,048
Measure M Fund							
CIP	467,875	306,231	\$104,772	\$104,772	(201,459)	451,577	145,346
Measure W Fund							
CIP	0	0	\$0	\$0	0	140,000	140,000
Grant Fund							
City Homeless Planning	0	247,050	\$0	\$0	(247,050)	0	(247,050)
Green Business Program	25,000	20,000	\$4,500	\$20,000	0	0	(20,000)
Bulletproof Vest Partnership	2,710	2,124	\$1,075	\$2,124	0	2,400	276



**CITY OF HERMOSA BEACH
SCHEDULE OF EXPENDITURES BY FUND
2020-2021 BUDGET**

	2018-19 Received	2019-20 Total Budget	2019-20 YTD Thru Jan.	COVID-19 2019-20 Yr. End Est.	Increase (Decrease)	COVID-19 2020-21 Dept. Request	Increase (Decrease)
Alcohol Beverage Control	0	0	\$0	\$0	0	0	0
Mental Health Evaluation Team	21,789	0	\$0	\$0	0	0	0
Body Worn Camera	26,359	2,970	\$0	\$2,970	0	0	(2,970)
State Homeland Security Program	0	83,911	\$0	\$63,640	(20,271)	70,199	(13,712)
Tobacco Law Enforcement Grant	0	75,404	\$0	\$75,404	0	0	(75,404)
Beverage Recycle Grant	3,390	33,791	\$0	\$0	(33,791)	0	(33,791)
Coastal Permit Authority Grant	0	0	\$0	\$0	0	0	0
Local Coastal Assistance Grant	39,721	43,091	\$52,161	\$52,161	9,070	0	(43,091)
Local Early Action Planning	0	0	\$0	\$0	0	65,000	65,000
Systemic Safety Analysis Report Program	0	84,150	\$0	\$84,150	0	0	(84,150)
CIP	913,987	4,744,359	\$455,775	\$630,842	(4,113,517)	923,519	(3,820,840)
Air Quality Improvement Fund							
Emission Control	43,151	28,000	\$2,610	\$3,920	(24,080)	48,000	20,000
Supplemental Law Enforcement Services Fund							
C.O.P.S. Program	97,029	148,074	\$68,959	\$113,343	(34,731)	125,929	(22,145)
Sewer Fund							
Administrative Charges	1,851	1,900	\$3,846	\$3,846	1,946	3,846	1,946
Sewer	379,356	430,497	\$205,556	\$447,025	16,528	476,655	46,158
Used Oil Block Grant	2,338	15,243	\$0	\$15,243	0	5,400	(9,843)
CIP	166,492	2,939,258	\$989,088	\$2,529,364	(409,894)	2,660,783	(278,475)
Storm Drain							
Storm Drain	261,692	365,200	\$130,811	\$339,243	(25,957)	372,451	7,251
CIP	0	1,570,000	\$0	\$0	(1,570,000)	1,870,000	300,000
Asset Seizure/Forft Fund							
Special Investigations	0	57,218	\$0	\$57,218	0	0	(57,218)
Police K-9 Program	(500)	9,722	\$1,258	\$8,722	(1,000)	6,775	(2,947)
Mounted Patrol Unit	0	4,000	\$0	\$0	(4,000)	0	(4,000)
Fire Protection Fund	37,500	43,062	\$28,712	\$43,062	0	43,062	0



**CITY OF HERMOSA BEACH
SCHEDULE OF EXPENDITURES BY FUND
2020-2021 BUDGET**

	2018-19 Received	2019-20 Total Budget	2019-20 YTD Thru Jan.	COVID-19 2019-20 Yr. End Est.	Increase (Decrease)	COVID-19 2020-21 Dept. Request	Increase (Decrease)
RTI Undersea Cable	0	482,260	\$0	\$0	(482,260)	868,952	386,692
RTI Tidelands	0	240,000	\$0	\$0	(240,000)	630,000	390,000
2015 Lease Revenue Bonds	792,497	790,212	\$640,975	\$790,212	0	785,712	(4,500)
Capital Improvement Fund							
City Manager	0	0	\$0	\$0	0	173,000	173,000
Fire Protection	0	0	\$0	\$0	0	363,672	363,672
Storm Drain	50,830	0	\$0	\$0	0	0	0
Public Works Admin	42,959	0	\$0	\$0	0	0	0
CIP	307,306	6,229,217	\$421,151	\$497,790	(5,731,427)	5,106,213	(1,123,004)
Insurance Fund							
Liability Insurance	406,163	1,218,251	\$826,218	\$1,003,678	(214,573)	1,060,571	(157,680)
Auto/Property/Bonds	41,637	80,681	\$45,635	\$55,635	(25,046)	89,968	9,287
Unemployment	12,526	10,000	\$1,148	\$10,000	0	30,000	20,000
Worker's Compensation	1,254,061	1,398,428	\$840,156	\$1,397,824	(604)	1,439,690	41,262
City Attorney- Litigation	0	130,000	\$48,152	\$130,000	0	130,000	0
Legal Settlements	0	0	\$0	\$0	0	0	0
Equipment Replacement Fund							
City Clerk	0	0	\$0	\$0	0	624	\$624
City Council	5,437	0	\$0	\$0	0	0	\$0
City Manager	175,706	33,636	\$6,035	\$8,957	(24,679)	11,878	(21,758)
City Treasurer	0	0	\$0	\$0	0	1,630	1,630
Finance Administration	0	4,940	\$0	\$4,940	0	815	(4,125)
Human Resources	0	1,558	\$0	\$1,558	0	263	(1,295)
Finance Cashier	0	3,322	\$0	\$3,322	0	3,766	444
Information Technology	521,144	830,109	\$394,523	\$747,454	(82,655)	913,713	83,604
General Appropriations	15,162	47,336	\$5,037	\$45,410	(1,926)	19,546	(27,790)
Sale of Fixed Assets	0	0	\$0	\$0	0	0	0
Police	496,336	1,069,857	\$146,456	\$1,062,089	(7,768)	446,332	(623,525)



**CITY OF HERMOSA BEACH
SCHEDULE OF EXPENDITURES BY FUND
2020-2021 BUDGET**

	2018-19 Received	2019-20 Total Budget	2019-20 YTD Thru Jan.	COVID-19 2019-20 Yr. End Est.	Increase (Decrease)	COVID-19 2020-21 Dept. Request	Increase (Decrease)
Fire	12,507	0	\$0	\$0	0	0	0
Lighting/Landscaping/Medians	20,791	31,201	\$3,538	\$31,201	0	31,201	0
Sewers	21,539	27,443	(\$653)	\$27,443	0	27,443	0
Street Maint/Traffic Safety	23,985	32,247	\$5,100	\$13,497	(18,750)	13,497	(18,750)
Storm Drain	28,286	15,030	\$177	\$15,030	0	15,030	0
Downtown Enhancement	0	0	\$0	\$0	0	0	0
Community Services	39,964	252,501	\$77,147	\$256,907	4,406	254,799	2,298
Community Dev/Planning	0	10,431	\$0	\$2,931	(7,500)	4,929	(5,502)
Community Dev/Building	114,666	336,806	\$108,470	\$329,306	(7,500)	8,212	(328,594)
Public Works Admin	11,200	29,741	\$7,286	\$74,485	44,744	47,712	17,971
Building Maintenance	112,202	263,560	\$47,099	\$266,007	2,447	108,946	(154,614)
Equipment Service	347,737	373,128	\$209,443	\$370,582	(2,546)	383,618	10,490
Community Resouces	10,469	21,169	\$417	\$22,455	1,286	11,456	(9,713)
Parks	12,294	58,162	\$43,937	\$60,722	2,560	32,063	(26,099)
CIP	2,454	196,361	\$1,993	\$19,362	(176,999)	176,999	(19,362)
Grand Total All Funds	\$48,723,755	\$71,933,276	\$28,683,595	\$51,633,892	(\$20,299,384)	\$65,264,408	(\$6,668,868)



**BUDGET TRANSFERS
2020-21 ADOPTED BUDGET**

	TRANSFERS IN	TRANSFERS OUT
GENERAL FUND		
From Lighting/Landscaping Fund , Administration	\$11,054	
From State Gas Tax Fund, Street Maintenance, Traffic Safety Operations	\$360,763	
From Prop A Open Space Fund, Parks Maintenance Allocation	\$20,557	
From Loma District Administrative Expense Fund, Agency Administration	\$162	
From Beach Drive Assessment District Administrative Expense Fund, Agency Administration	\$1,891	
From Bayview Drive Administrative Expense Fund, Agency Administration	\$2,307	
From Sewer Fund, Return of Funds Transferred in 2014-15	\$3,000,000	
To Lighting/Landscaping Fund, Cover Deficit		\$291,002
To 2015 Lease Revenue Bond Fund, Bond Payment		\$785,699
To Storm Drain Fund, From Utility User Tax		\$700,000
FUND TOTALS	<u>\$3,396,734</u>	<u>\$1,776,701</u>
LIGHTING/LANDSCAPING FUND		
To General Fund, Administration		\$11,054
From General Fund, Cover Deficit	\$291,002	
FUND TOTALS	<u>\$291,002</u>	<u>\$11,054</u>
STATE GAS TAX FUND		
To General Fund, Street Maintenance, Traffic Safety Operations		\$360,763
FUND TOTALS	<u>\$0</u>	<u>\$360,763</u>
PROP A OPEN SPACE FUND		
To General Fund, Parks Maintenance Allocation		\$20,557
FUND TOTALS	<u>\$0</u>	<u>\$20,557</u>
SEWER FUND		
To General Fund, Return Fund Transferred in 2014-15	\$0	\$3,000,000
FUND TOTALS	<u>\$0</u>	<u>\$3,000,000</u>



**BUDGET TRANSFERS
2020-21 ADOPTED BUDGET**

			TRANSFERS IN	TRANSFERS OUT
BAYVIEW DRIVE ADMINISTRATIVE EXPENSE FUND				
To General Fund, Agency Administration				\$2,307
	FUND TOTALS	\$0		\$2,307
LOMA DISTRICT ADMINISTRATIVE EXPENSE FUND				
To General Fund, Close out fund				\$162
	FUND TOTALS	\$0		\$162
BEACH DRIVE ASSESSMENT DISTRICT ADMINISTRATIVE EXPENSE FUND				
To General Fund, Agency Administration				\$1,891
	FUND TOTALS	\$0		\$1,891
STORM DRAIN FUND				
From General Fund, From Utility User Tax		\$700,000		
	FUND TOTALS	\$700,000		\$0
2015 LEASE REVENUE BOND FUND				
From General Fund, For Bond Payments		\$785,699		
	FUND TOTALS	\$785,699		\$0
	GRAND TOTALS	\$5,173,435		\$5,173,435

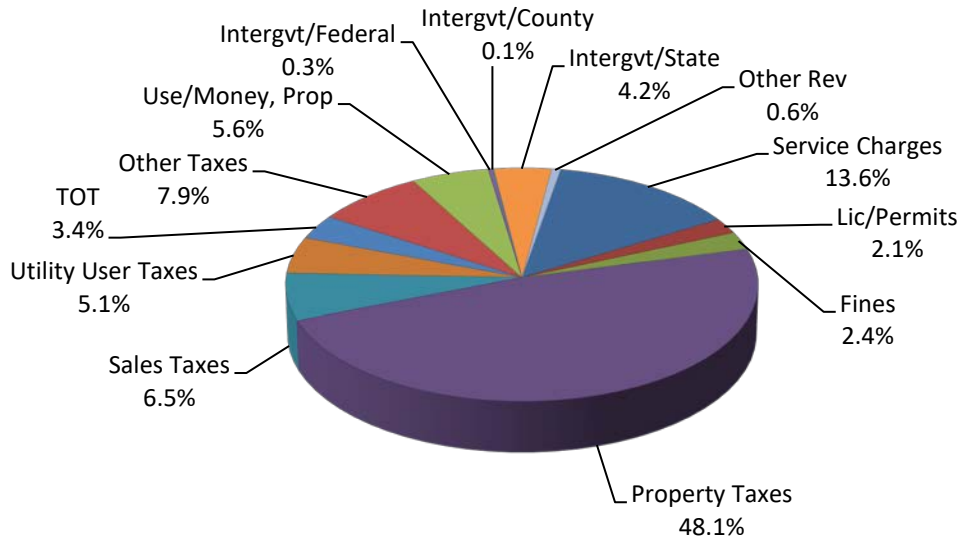
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REVENUE

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Revenue by Source 2020-21 Budget

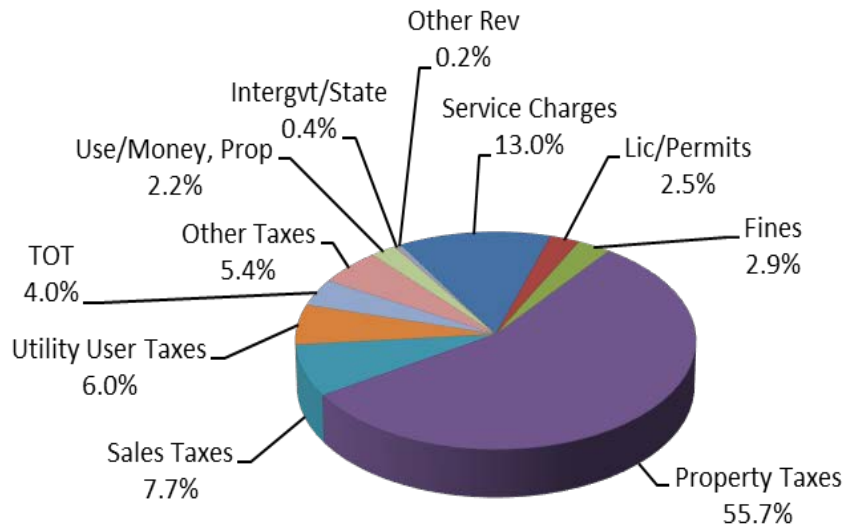


Revenues By Source ¹	COVID-19 2020-21		COVID-19 2019-20	
	Dept. Request	Budget	Budget	Year End Estimate
Property Taxes	\$ 20,429,054	\$ 19,503,042	\$ 19,428,523	
Service Charges	5,783,868	8,701,570	6,808,308	
Other Taxes	3,355,874	3,995,889	3,547,447	
Sales Taxes	2,750,820	3,146,342	2,791,797	
Use/Money, Prop	2,389,105	2,867,191	2,282,645	
Utility Users Taxes (UUT)	2,147,057	2,147,057	2,147,057	
Intergvt/State	1,768,011	1,194,519	1,157,132	
Transient Occupancy Tax (TOT)	1,440,460	3,505,250	2,368,611	
Fines	1,033,230	2,365,086	2,084,412	
Lic/Permits	905,881	1,213,724	734,016	
Other Revenue	273,278	1,073,469	875,195	
Intergvt/Federal	137,408	305,881	223,609	
Intergvt/County	28,557	28,557	30,779	
Total Revenues	\$ 42,442,603	\$ 50,047,577	\$ 44,479,531	

¹ Insurance and Equipment Replacement Fund Excluded

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General Fund - Where the Money Comes From 2020-21 Budget

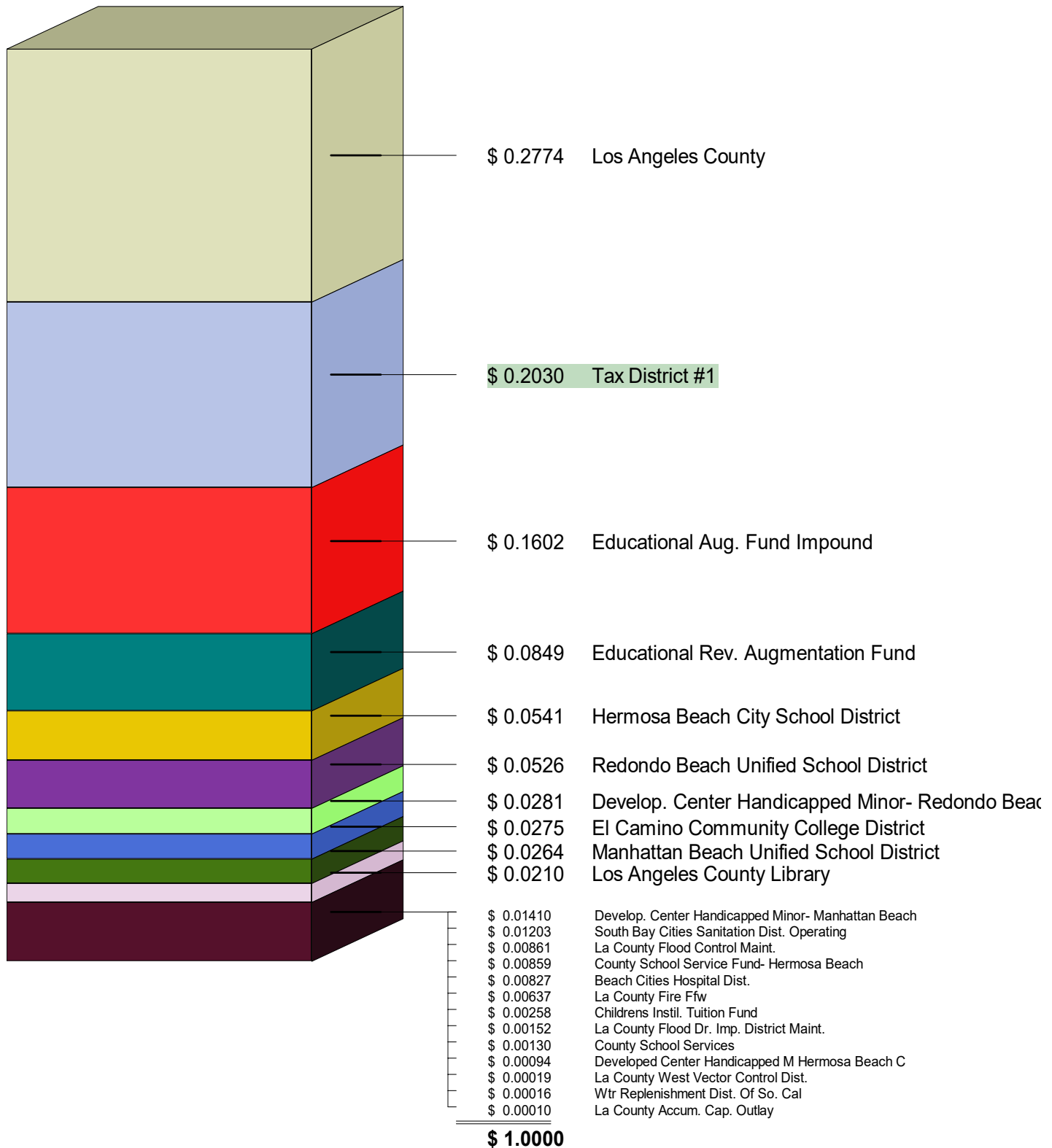


Revenue By Source - General Fund ¹	COVID-19 2020-21 Dept. Request	2019-20 Budget	COVID-19 2019-20 Year End Estimate
Property Taxes	\$ 19,971,254	\$ 19,045,242	\$ 18,970,723
Service Charges	4,674,001	7,523,765	5,653,988
Sales Taxes	2,750,820	3,146,342	2,791,797
Utility Users Taxes	2,147,057	2,147,057	2,147,057
Other Taxes	1,935,335	2,436,595	1,964,889
TOT	1,440,460	3,505,250	2,368,611
Fines	1,033,230	2,365,086	2,084,412
Lic/Permits	905,881	1,213,724	734,016
Use/Money, Prop	802,659	1,006,122	857,930
Intergvt/State	143,510	127,256	132,085
Other Rev	66,145	165,416	114,252
Total Revenues	\$ 35,870,352	\$ 42,681,855	\$ 37,819,760

¹ Property Tax In Lieu of Vehicle License Fees Included in Property Tax

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THE CITY OF HERMOSA BEACH PROPERTY TAX DOLLAR BREAKDOWN



Data Source: Los Angeles County Assessor 2019/20 Annual Tax Increment Tables

This report is not to be used in support of debt issuance or continuing disclosure statements without the written consent of HdL, Coren & Cone



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2020-21 BUDGET**

	<i>2018-19 Received</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan.</i>	<i>2019-20 Yr. End Est.</i>	<i>COVID-19 2019-20 Yr. End Est.</i>	<i>Increase (Decrease)</i>	<i>2020-21 Dept. Request</i>	<i>COVID-19 2020-21 Dept. Request</i>	<i>Increase (Decrease)</i>
001 General Fund									
3100 Taxes									
3101 Current Year Secured	14,428,526	15,212,078	7,615,281	15,212,078	15,212,078	0	15,939,215	15,939,215	727,137
3102 Current Year Unsecured	572,826	564,152	510,150	572,826	572,826	8,674	572,826	572,826	8,674
3103 Prior Year Collections	-18,951	0	104,825	0	0	0	0	0	0
3106 Supplemental Roll SB813	415,966	415,966	222,495	415,966	332,773	-83,193	415,966	332,773	-83,193
3107 Transfer Tax	272,138	289,938	179,869	315,871	252,800	-37,138	316,000	252,800	-37,138
3108 Sales Tax	3,133,311	3,146,342	1,346,632	3,175,010	2,791,797	-354,545	3,189,000	2,750,820	-395,522
3109 1/2 Cent Sales Tx (Prop 172, PSAF)	244,252	245,000	108,149	250,949	250,949	5,949	226,706	226,706	-18,294
3110 Time Warner Cable TV Franchise	175,821	180,000	45,040	180,000	180,000	0	180,000	180,000	0
3111 Electric Franchise	82,240	82,259	0	77,790	77,790	-4,469	77,790	77,790	-4,469
3112 Gas Franchise	36,972	36,972	0	40,597	40,597	3,625	40,597	40,597	3,625
3113 Refuse Franchise	245,070	247,000	129,609	254,418	254,418	7,418	254,418	254,418	7,418
3114 Transient Occupancy Tax	3,251,349	3,505,250	1,725,256	3,502,150	2,368,611	-1,136,639	3,502,150	1,440,460	-2,064,790
3115 Business License	1,107,724	1,184,426	570,042	1,227,648	737,335	-447,091	1,227,648	732,024	-452,402
3120 Utility User Tax	2,195,815	2,147,057	1,071,204	2,147,057	2,147,057	0	2,147,057	2,147,057	0
3122 Property tax In-lieu of Veh Lic Fees	2,712,279	2,853,046	1,446,690	2,853,046	2,853,046	0	3,126,440	3,126,440	273,394
3123 Frontier Cable Franchise Fee	180,394	171,000	40,561	171,000	171,000	0	171,000	171,000	0
Total Taxes	29,035,732	30,280,486	15,115,803	30,396,406	28,243,077	-2,037,409	31,386,813	28,244,926	-2,035,560
3200 Licenses And Permits									
3202 Dog Licenses	13,033	17,000	16,393	18,000	18,000	1,000	18,000	18,000	1,000
3204 Building Permits	569,592	939,500	307,828	600,000	510,000	-429,500	868,000	688,000	-251,500
3205 Electric Permits	85,230	96,530	45,012	80,000	68,000	-28,530	96,000	67,200	-29,330
3206 Plumbing Permits	80,489	78,390	43,790	70,000	59,500	-18,890	84,000	58,800	-19,590
3207 Occupancy Permits	16,778	14,000	8,658	16,000	16,000	2,000	16,000	16,000	2,000
3208 Grease Trap Permits	2,615	2,380	1,390	2,380	2,380	0	2,380	2,380	0
3209 Garage Sales	238	200	70	70	70	-130	70	70	-130
3211 Banner Permits	1,222	1,288	656	1,400	1,400	112	1,300	980	-308
3213 Animal Redemption Fee	809	400	206	400	400	0	400	400	0
3214 Amplified Sound Permit	6,727	7,064	4,202	4,202	4,202	-2,862	5,907	2,868	-4,196
3215 Temporary Sign Permit	2,241	1,821	941	1,821	1,202	-619	880	440	-1,381
3217 Open Fire Permit	993	1,000	334	1,000	0	-1,000	1,000	0	-1,000
3219 Newsrack Permits	162	162	0	162	162	0	162	162	0
3225 Taxicab Franchise Fees	356	0	0	0	0	0	0	0	0
3226 Admin Permit - Limited Outdoor Seating	479	0	0	513	0	0	512	0	0
3227 Mechanical Permits	54,973	44,800	29,641	55,000	46,750	1,950	66,000	46,200	1,400
3228 Concealed Weapons Permit	-137	100	0	0	0	-100	100	100	0
3229 Private Special Event Permit	1,606	1,000	0	0	0	-1,000	0	0	-1,000
3230 Temporary Minor Special Event Permit	8,371	4,074	2,535	4,074	2,535	-1,539	5,130	2,565	-1,509
3236 Drone Permit Fee	3,635	3,415	1,670	3,415	3,415	0	3,415	1,450	-1,965
3239 A-Frame sign Permit	647	600	0	600	0	-600	798	266	-334
Total Licenses And Permits	850,059	1,213,724	463,326	859,037	734,016	-479,708	1,170,054	905,881	-307,843



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2020-21 BUDGET**

	<i>2018-19 Received</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan.</i>	<i>2019-20 Yr. End Est.</i>	<i>COVID-19 2019-20</i>	<i>Increase (Decrease)</i>	<i>2020-21 Dept. Request</i>	<i>COVID-19 2020-21</i>	<i>Increase (Decrease)</i>
001 General Fund (continued)									
3300 Fines & Forfeitures									
3301 Municipal Court Fines	93,129	68,570	36,939	66,390	46,652	-21,918	66,390	0	-68,570
3302 Court Fines /Parking	2,109,724	2,252,316	1,379,278	2,318,709	2,008,460	-243,856	2,318,709	1,004,230	-1,248,086
3305 Administrative Fines	123,350	20,000	6,300	7,300	7,300	-12,700	7,000	7,000	-13,000
3306 Nuisance Abatement- Restrooms	35,200	24,200	3,950	22,000	22,000	-2,200	22,000	22,000	-2,200
Total Fines & Forfeitures	2,361,403	2,365,086	1,426,467	2,414,399	2,084,412	-280,674	2,414,099	1,033,230	-1,331,856
3400 Use Of Money & Property									
3401 Interest Income	212,413	201,183	118,664	201,183	201,183	0	201,627	201,627	444
3402 Rents & Concessions	1,802	466	466	466	466	0	0	0	-466
3404 Community Center Leases	25,404	25,500	14,824	25,500	20,150	-5,350	25,500	12,700	-12,800
3405 Community Center Rentals	178,723	180,000	109,463	180,000	137,718	-42,282	180,000	103,430	-76,570
3406 Community Center Theatre	111,434	100,000	48,387	100,000	58,119	-41,881	100,000	46,150	-53,850
3414 Fund Exchange	700,000	0	0	0	0	0	0	0	0
3418 Special Events	91,232	100,000	84,989	100,000	89,553	-10,447	100,000	52,540	-47,460
3422 Beach/Plaza Promotions	38,554	30,000	0	30,000	0	-30,000	30,000	30,000	0
3425 Ground Lease	39,382	39,372	22,973	39,372	39,372	0	40,366	40,366	994
3427 Cell Site License- Sprint	38,793	40,807	23,059	40,807	40,807	0	44,291	44,291	3,484
3428 Cell Site License - Verizon	32,739	33,721	19,476	33,721	33,721	0	34,733	34,733	1,012
3429 Inmate Phone Services	1,218	0	426	1,000	1,000	1,000	1,000	1,000	1,000
3431 Storage Facility Operating Lease	180,000	180,000	105,000	180,000	180,000	0	180,000	180,000	0
3432 Film Permits	141,302	75,000	44,360	75,000	55,768	-19,232	75,000	55,760	-19,240
3450 Investment Discount	770	73	46	73	73	0	62	62	-11
Total Use Of Money & Property	1,793,766	1,006,122	592,133	1,007,122	857,930	-148,192	1,012,579	802,659	-203,463
3500 Intergovernmental/State									
3507 Highway Maintenance	2,325	1,550	0	2,300	2,300	750	2,300	2,300	750
3508 Mandated Costs	7,905	10,387	10,387	10,387	10,387	0	11,000	11,000	613
3509 Homeowner Property Tax Relief	82,723	82,723	40,598	82,723	82,723	0	82,723	82,723	0
3510 POST- Peace Officer Standards and Traini	7,999	14,637	5,235	14,367	14,367	-270	24,579	24,579	9,942
3511 STC-Service Officer Training	4,620	6,600	3,300	6,600	6,600	0	7,200	7,200	600
3575 VLF Coll Excess of \$14m-Rev Code 11001.5	9,443	11,359	0	15,708	15,708	4,349	15,708	15,708	4,349
Total Intergovernmental/State	115,015	127,256	59,520	132,085	132,085	4,829	143,510	143,510	16,254
3800 Current Service Charges									
3801 Residential Inspection	44,360	49,200	33,153	53,000	53,000	3,800	50,600	50,600	1,400
3802 Planning Sign Permit/Master Sign Program	16,226	16,562	10,249	16,562	12,942	-3,620	13,580	10,185	-6,377
3803 Negative Declaration	6,802	3,401	0	3,503	3,503	102	3,503	3,503	102
3804 General Plan Maintenance Fees	115,122	217,000	59,445	123,000	104,550	-112,450	217,000	180,100	-36,900
3805 Amendment to Planning Entitlement	23,407	17,140	17,334	21,748	21,748	4,608	35,312	26,484	9,344
3807 Refuse Lien Fees/Consolidated	7,498	0	0	0	0	0	3,861	3,861	3,861
3809 Tentative Map Review	16,032	11,703	4,681	11,703	9,502	-2,201	28,926	19,284	7,581
3810 Final Map Review	10,411	5,012	1,402	5,012	5,012	0	4,332	2,888	-2,124



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2020-21 BUDGET**

	<i>2018-19 Received</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan.</i>	<i>2019-20 Yr. End Est.</i>	<i>COVID-19 2019-20</i>	<i>Increase (Decrease)</i>	<i>2020-21 Dept. Request</i>	<i>COVID-19 2020-21</i>	<i>Increase (Decrease)</i>
001 General Fund (continued)									
3811 Zone Change	3,902	4,176	0	4,176	0	-4,176	4,176	4,176	0
3812 Conditional Use Permit - Comm/Other	17,231	19,602	14,592	24,612	19,602	0	25,050	15,030	-4,572
3813 Plan Check Fees	369,154	408,000	260,696	408,000	346,800	-61,200	360,000	252,000	-156,000
3814 Appeal to City Council From Staff	-2,050	0	0	0	0	0	0	0	0
3815 Public Works Services	116,059	118,250	69,799	118,250	82,775	-35,475	120,615	84,430	-33,820
3816 Utility Trench Service Connect Permit	144,263	135,250	35,211	135,250	94,675	-40,575	137,955	96,568	-38,682
3817 Address Change Request Fee	2,847	3,374	1,900	3,140	3,140	-234	2,480	2,480	-894
3818 Police Services	1,608	6,808	5,681	6,808	6,808	0	2,400	2,400	-4,408
3819 Jail Services	15,700	2,160	1,341	2,160	2,160	0	2,730	2,730	570
3821 Daily Permit Lot A/Parking Structure	54,281	59,737	33,418	56,885	40,455	-19,282	56,885	26,167	-33,570
3823 Special Event Security/Police	109,770	110,000	69,128	71,886	71,886	-38,114	99,000	52,000	-58,000
3824 500' Noticing	17,422	16,288	13,520	20,440	20,440	4,152	24,912	19,376	3,088
3825 Public Notice Posting	4,693	4,615	2,932	4,620	4,620	5	5,610	4,675	60
3827 Library Grounds Maintenance	18,527	19,453	0	9,130	9,130	-10,323	9,586	9,586	-9,867
3831 Non-Utility Street Excavation Permit	58,395	58,320	33,832	58,320	40,824	-17,496	59,486	41,640	-16,680
3834 Encroachment Permit	285,590	288,000	181,485	288,000	201,600	-86,400	288,000	0	-288,000
3836 Refund Transaction Fee	1,095	1,400	1,005	1,400	1,020	-380	1,400	465	-935
3837 Returned Check Charge	627	1,000	773	1,000	1,000	0	1,000	1,000	0
3838 Sale Of Maps/Publications	0	57	57	57	57	0	0	0	-57
3839 Photocopy Charges	328	300	183	300	300	0	300	300	0
3840 Ambulance Transport	585,960	683,041	418,472	720,000	649,045	-33,996	685,000	597,213	-85,828
3841 Police Towing	95,008	82,125	41,610	83,220	83,220	1,095	84,750	84,750	2,625
3842 Parking Meters	2,016,232	2,092,923	1,229,096	2,099,741	1,580,675	-512,248	2,099,746	1,216,953	-875,970
3843 Parking Permits-Annual	425,012	426,000	28,101	387,000	312,097	-113,903	387,000	387,000	-39,000
3844 Daily Parking Permits	2,094	1,820	1,176	2,000	2,000	180	2,000	2,000	180
3845 Lot A Revenue	547,211	522,706	301,187	531,945	368,721	-153,985	531,945	250,014	-272,692
3846 No Pier Pkg Structure Revenue	686,068	655,368	387,691	668,535	456,681	-198,687	668,535	320,896	-334,472
3847 In Lieu Fee / Parking Facility	-57,800	0	0	0	0	0	57,800	57,800	57,800
3848 Driveway Permits	3,515	3,500	2,452	3,500	3,500	0	3,500	3,500	0
3849 Guest Permits	1,544	1,736	985	1,544	1,076	-660	1,544	622	-1,114
3850 Contractors Permits	47,838	48,000	40,834	44,880	44,880	-3,120	44,880	40,000	-8,000
3851 Cash Key Revenue	-21	-36	-36	-36	-36	0	0	0	36
3852 Recreation Program Transaction Fee	46,760	48,000	24,585	48,000	29,490	-18,510	48,000	26,475	-21,525
3855 Bus Passes	1,208	900	407	900	900	0	900	900	0
3856 500' - 2nd Noticing	0	3,242	2,691	3,242	3,242	0	2,204	1,653	-1,589
3857 Parking Plan Application	6,732	4,488	4,623	4,623	4,623	135	13,869	9,246	4,758
3858 Monthly Permit Lot A/Parking Structure	114,266	124,744	68,448	121,520	86,056	-38,688	121,520	47,393	-77,351
3859 Admin Permit - Abandon Conditional Use P	619	643	0	662	662	19	662	662	19
3861 Fire Alarm Sys Insp - New Installation	573	0	0	0	0	0	0	0	0
3862 Alarm Permit Fee	3,545	5,300	2,551	5,300	5,300	0	5,565	5,565	265
3865 Lot B Revenue	99,356	95,728	54,501	96,884	67,088	-28,640	96,884	47,328	-48,400
3867 Precise Development Plans	13,183	5,313	0	5,472	5,472	159	16,147	16,147	10,834
3868 Public Noticing/300 Ft Radius	7,930	5,776	1,616	3,304	3,304	-2,472	5,824	4,160	-1,616
3877 Business License Registration	11,495	12,000	7,945	13,205	10,030	-1,970	13,205	6,166	-5,834
3878 Fire Re-Inspections	-287	0	0	0	0	0	0	0	0



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2020-21 BUDGET**

	<i>2018-19 Received</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan.</i>	<i>2019-20 Yr. End Est.</i>	<i>COVID-19 2019-20</i>	<i>Increase (Decrease)</i>	<i>2020-21 Dept. Request</i>	<i>COVID-19 2020-21</i>	<i>Increase (Decrease)</i>
001 General Fund (continued)									
3879 Business License Renewal Fee	37,035	37,000	23,426	31,958	29,874	-7,126	31,958	14,231	-22,769
3880 Tobacco Retailer Application	0	0	0	0	0	0	2,080	2,080	2,080
3881 Tobacco Retailer Renewal	0	0	0	0	0	0	5,310	4,956	4,956
3883 Final/Tentative Map Extension	1,972	1,016	0	1,016	1,016	0	1,016	1,016	0
3884 Lot Line Adjustment	2,930	838	0	838	838	0	6,874	6,874	6,036
3886 Text Amendment/Private	0	0	0	0	0	0	5,847	5,847	5,847
3888 Slope/Grade Height Determination	0	5,656	4,327	13,066	13,066	7,410	8,739	8,739	3,083
3890 300 Ft Radius Noticing/Appeal to City Cou	232	482	0	0	0	-482	248	248	-234
3891 Appeal of Plng Comm Action to Council	0	0	0	0	0	0	2,577	2,577	2,577
3893 Contract Recreation Classes	448,315	470,000	238,309	470,000	284,890	-185,110	470,000	266,570	-203,430
3894 Other Recreation Programs	257,102	245,000	66,480	245,000	111,219	-133,781	245,000	153,810	-91,190
3895 Zoning Information Letters	765	579	193	597	597	18	597	597	18
3897 Admin Fee/TULIP Ins Certificate	1,835	1,550	815	1,550	1,161	-389	1,550	750	-800
3899 Condo - CUP/PDP	34,597	25,255	10,102	15,305	15,305	-9,950	31,218	20,812	-4,443
Total Current Service Charges	6,902,124	7,187,501	3,814,404	7,073,733	5,333,541	-1,853,960	7,263,193	4,527,478	-2,660,023
* Transition to L.A. County Fire December 30, 2017, fee collected by County.									
3900 Other Revenue									
3902 Refunds/Reimb Previous Years	196,907	5,487	5,563	5,563	5,563	76	0	0	-5,487
3903 Contributions Non Govt	41,681	23,309	4,764	4,764	4,764	-18,545	0	0	-23,309
3904 General Miscellaneous	103,994	11,912	742	8,629	8,629	-3,283	0	0	-11,912
3907 Pkg Str Utility Reimb From Beach House	3,787	4,100	2,717	4,100	4,100	0	4,100	4,100	0
3908 Hermosa Sr Ctr Donations/Memberships	6,965	7,000	3,847	7,000	5,180	-1,820	7,000	3,045	-3,955
3914 Planning EIR Admin Reimbursement	24,579	47,592	6,974	30,000	30,000	-17,592	5,000	5,000	-42,592
3938 Solid Waste Contract Admin Fee	57,501	56,016	28,008	56,016	56,016	0	54,000	54,000	-2,016
3960 Verizon PEG Grant	10,444	10,000	0	8,671	0	-10,000	8,671	0	-10,000
3961 Chamber Funding Econ Dev	-24,000	0	0	0	0	0	0	0	0
3963 HB Youth Enrichment Program Fee	-20,000	0	0	0	0	0	0	0	0
Total Other Revenue	401,858	165,416	52,615	124,743	114,252	-51,164	78,771	66,145	-99,271
6800 Current Service Charges Continued									
6801 Mural Review	3,058	1,558	1,558	1,558	1,558	0	3,210	3,210	1,652
6802 Sign Variance	0	0	0	0	0	0	0	0	0
6803 General Plan Amendment/ Map or Text	0	0	0	0	0	0	5,341	5,341	5,341
6804 Temporary Use Permit	0	533	533	533	533	0	0	0	-533
6808 Request for Reasonable Accomodation	0	895	895	895	895	0	0	0	-895
6809 Categorical Exemption	3,331	6,299	1,882	5,169	5,169	-1,130	6,176	4,825	-1,474
6810 Deed Restriction/Covenant Review	6,678	5,488	1,372	2,100	2,100	-3,388	14,847	11,312	5,824
6811 Landscape Plan Review	10,312	7,794	3,529	5,522	5,522	-2,272	6,080	6,080	-1,714
6813 Zoning Code Interpretation Review	2,545	1,806	1,439	2,897	2,897	1,091	2,660	1,995	189
6818 New/Modified Business Zoning Review		9,364	5,210	8,576	8,576	-788	9,900	9,900	536
6819 Historic Resource Review	2,207	0	0	2,273	2,273	2,273	0	0	0
6820 Appeal to the Planning Commission	5,100	0	0	0	0	0	0	0	0
6821 Solar Plan Check/Inspection	3,870	4,046	2,130	3,917	3,917	-129	2,086	2,086	-1,960
6822 Temporary Certificate of Occupancy	64	128	128	132	132	4	330	330	202



**CITY OF HERMOSA BEACH
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	<i>2018-19 Received</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan.</i>	<i>2019-20 Yr. End Est.</i>	<i>COVID-19 2019-20</i>	<i>Increase (Decrease)</i>	<i>2020-21 Dept. Request</i>	<i>COVID-19 2020-21</i>	<i>Increase (Decrease)</i>
001 General Fund (continued)									
6825 Clean Bay Restaurant - NPDES Inspection	42,921	20,600	0	20,600	20,600	0	20,600	20,600	0
6826 Light Industry - NPDES Inspection	0	0	0	0	0	0	0	0	0
6828 Public Improvement Plan Check	55,084	53,100	34,003	53,100	53,100	0	54,162	37,913	-15,187
6832 DUI Collision Response	0	800	773	800	800	0	1,039	1,039	239
6834 Citation Sign-off	799	960	337	729	729	-231	735	735	-225
6836 Police Business Background Check	0	273	0	273	273	0	281	281	8
6837 Deceased Animal Pickup	116	120	59	120	120	0	122	122	2
6839 Pet Home Quarantine Review	0	61	0	61	61	0	61	61	0
6840 Multiple Dog Review	0	224	224	454	454	230	460	460	236
6841 Fire Sprinkler System Insp - New Install	750	0	0	0	0	0	0	0	0
6842 Miscellaneous Fire Code Permit	-185	0	0	0	0	0	0	0	0
6850 Annual Business Fire Inspection	-595	0	0	0	0	0	0	0	0
6851 Busines Licenses State Mandated Fee (CA)	8,149	9,000	6,107	9,000	7,021	-1,979	9,000	4,095	-4,905
6860 Refuse Lien Fees/Athens	-14,922	336	2,677	336	336	0	336	336	0
6861 Oversized Vehicle Permit	674	654	302	654	654	0	660	660	6
6866 Records Technology Fee	45	0	0	0	0	0	0	0	0
6867 Credit Card Processing Fee	69,591	76,294	43,894	77,024	67,331	-8,963	77,024	31,111	-45,183
6871 Sewer Service Charge Rebate	-13,669	-14,722	-5,928	-14,747	-14,743	-21	-14,743	-14,743	-21
6872 PY Sewer Service Charge Rebate	0	0	0	0	0	0	0	0	0
6873 Impound Fee- Bicycle, Scooters & Wheeler	130	139	0	139	139	0	139	139	0
6874 Limited Live Entertainment Permit Fee	750	514	0	257	0	-514	771	514	0
6875 Solid Waste Contract Reimbursement	0	150,000	0	150,000	150,000	0	0	0	-150,000
6883 Stort-term Vacation Rental Permit	0	0	0	0	0	0	17,350	17,350	17,350
6884 M-1 Permit	0	0	0	0	0	0	771	771	771
Total Current Service Charges (Continued)	186,803	336,264	101,124	332,372	320,447	-15,817	219,398	146,523	-189,741
Total General Fund	41,646,759	42,681,855	21,625,392	42,339,897	37,819,760	-4,862,095	43,688,417	35,870,352	-6,811,503
* Transition to L.A. County Fire December 30, 2017, fee collected by County.									
105 Lightg/Landscapg Dist Fund									
3100 Taxes									
3101 Current Year Secured	454,474	456,000	229,675	456,000	456,000	0	456,000	456,000	0
3103 Prior Year Collections	4,517	5,000	3,063	5,000	5,000	0	5,000	5,000	0
3105 Assessment Rebates	-3,839	-3,200	-1,526	-3,200	-3,200	0	-3,200	-3,200	0
Total Taxes	455,152	457,800	231,212	457,800	457,800	0	457,800	457,800	0
3400 Use Of Money & Property									
3401 Interest Income	1,071	235	35	235	235	0	0	0	-235
3450 Investment Discount	3	0	0	0	0	0	0	0	0
Total Use Of Money & Property	1,074	235	35	235	235	0	0	0	-235
Total Lightg/Landscapg Dist Fund	456,226	458,035	231,247	458,035	458,035	0	457,800	457,800	-235



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115 State Gas Tax Fund									
3400 Use Of Money & Property									
3401 Interest Income	6,469	6,925	4,393	6,925	6,925	0	7,041	7,041	116
3450 Investment Discount	27	2	2	2	2	0	2	2	0
Total Use Of Money & Property	6,496	6,927	4,395	6,927	6,927	0	7,043	7,043	116
3500 Intergovernmental/State									
3501 Section 2106 Allocation	69,169	68,816	39,794	68,816	68,816	0	68,816	68,816	0
3502 Section 2107 Allocation	135,744	136,189	79,609	136,189	136,189	0	136,189	136,189	0
3503 Section 2107.5 Allocation	4,000	4,000	4,000	4,000	4,000	0	4,000	4,000	0
3512 Section 2105 (Prop 111)	107,938	108,757	64,165	108,757	108,757	0	114,075	114,075	5,318
3513 Sec 2103 Higher Mtr Veh Excise Tax (HUTA)	65,722	164,784	95,390	164,784	164,784	0	175,950	175,950	11,166
3566 Loan Repayment- HUTA Transportation Fd	22,185	22,312	22,312	22,312	22,312	0	0	0	-22,312
3567 Road Maintenance Rehab Account	360,767	365,643	156,518	365,643	365,643	0	374,847	374,847	9,204
Total Intergovernmental/State	765,525	870,501	461,788	870,501	870,501	0	873,877	873,877	3,376
Total State Gas Tax Fund	772,021	877,428	466,183	877,428	877,428	0	880,920	880,920	3,492
117 AB939 Fund									
3400 Use Of Money & Property									
3401 Interest Income	1,715	2,053	1,278	2,053	2,053	0	2,128	2,128	75
3450 Investment Discount	7	1	1	1	1	0	1	1	0
Total Use Of Money & Property	1,722	2,054	1,279	2,054	2,054	0	2,129	2,129	75
3800 Current Service Charges									
3860 AB939 Surcharge	61,996	62,720	31,117	61,528	61,528	-1,192	61,528	61,528	-1,192
Total Current Service Charges	61,996	62,720	31,117	61,528	61,528	-1,192	61,528	61,528	-1,192
Total AB939 Fund	63,718	64,774	32,396	63,582	63,582	-1,192	63,657	63,657	-1,117
121 Prop A Open Space Fund									
3600 Intergovernmental/County									
3608 Maintenance Allocation	55,474	20,557	0	20,557	20,557	0	20,557	20,557	0
Total Intergovernmental/County	55,474	20,557	0	20,557	20,557	0	20,557	20,557	0
Total Prop A Open Space Fund	55,474	20,557	0	20,557	20,557	0	20,557	20,557	0



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	<i>2018-19 Received</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan.</i>	<i>2019-20 Yr. End Est.</i>	<i>COVID-19 2019-20</i>	<i>Increase (Decrease)</i>	<i>2020-21 Dept. Request</i>	<i>COVID-19 2020-21</i>	<i>Increase (Decrease)</i>
122 Tyco Fund									
3400 Use Of Money & Property									
3401 Interest Income	24,998	26,149	18,249	26,149	26,149	0	26,379	26,379	230
3426 Easement Agreement	327,358	337,277	168,966	337,932	337,932	655	348,070	348,070	10,793
3450 Investment Discount	101	9	6	9	9	0	8	8	-1
Total Use Of Money & Property	352,457	363,435	187,221	364,090	364,090	655	374,457	374,457	11,022
Total Tyco Fund	352,457	363,435	187,221	364,090	364,090	655	374,457	374,457	11,022
125 Park/Rec Facility Tax Fund									
3100 Taxes									
3116 Parks & Recreation Facility Tax	14,986	7,793	0	7,793	7,793	0	0	0	-7,793
Total Taxes	14,986	7,793	0	7,793	7,793	0	0	0	-7,793
3400 Use Of Money & Property									
3401 Interest Income	7,301	8,279	5,472	8,279	8,279	0	8,107	8,107	-172
3450 Investment Discount	30	3	2	3	3	0	2	2	-1
Total Use Of Money & Property	7,331	8,282	5,474	8,282	8,282	0	8,109	8,109	-173
3900 Other Revenue									
3903 Contributions Non Govt	-1,450	0	0	0	0		0	0	0
3910 Park/Recreation In Lieu Fee	197,117	53,404	12,606	53,404	53,404	0	78,616	78,616	25,212
Total Other Revenue	195,667	53,404	12,606	53,404	53,404	0	78,616	78,616	25,212
Total Park/Rec Facility Tax Fund	217,984	69,479	18,080	69,479	69,479	0	86,725	86,725	17,246
135 Bayview Dr Dist Admin Exp Fund									
3400 Use Of Money & Property									
3401 Interest Income	76	87	59	87	87	0	93	93	6
Total Use Of Money & Property	76	87	59	87	87	0	93	93	6



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135 Bayview Dr Dist Admin Exp Fund (continued)									
3900 Other Revenue									
3925 Spec Assessment Admin Fees	4,500	4,500	4,500	4,500	4,500	0	4,500	4,500	0
Total Other Revenue	4,500	4,500	4,500	4,500	4,500	0	4,500	4,500	0
Total Bayview Dr Dist Admin Exp Fund	4,576	4,587	4,559	4,587	4,587	0	4,593	4,593	6
137 Myrtle Dist Admin Exp Fund									
3400 Use Of Money & Property									
3401 Interest Income	57	0	0	0	0	0	0	0	0
Total Use Of Money & Property	57	0	0	0	0	0	0	0	0
Total Bayview Dr Dist Admin Exp Fund	57	0	0	0	0	0	0	0	0
138 Loma Dist Admin Exp Fund									
3400 Use Of Money & Property									
3401 Interest Income	266	156	72	156	156	0	131	131	-25
Total Use Of Money & Property	266	156	72	156	156	0	131	131	-25
Total Loma Dist Admin Exp Fund	266	156	72	156	156	0	131	131	-25
139 Beach Dr Assmnt Dist Admin Exp Fund									
3400 Use Of Money & Property									
3401 Interest Income	76	82	54	82	82	0	85	85	3
Total Use Of Money & Property	76	82	54	82	82	0	85	85	3
3900 Other Revenue									
3925 Special Assessment Admin Fees	3,500	3,500	3,500	3,500	3,500	0	3,500	3,500	0
Total Other Revenue	3,500	3,500	3,500	3,500	3,500	0	3,500	3,500	0
Total Beach Dr Assmnt Dist Admin Exp Fund	3,576	3,582	3,554	3,582	3,582	0	3,585	3,585	3
140 Community Dev Block Grant									
3700 Intergovernmental/Federal									
3720 Americans with Disabilities Act	24,941	228,353	0	146,081	146,081	-82,272	135,008	135,008	-93,345
Total Intergovernmental/Federal	24,941	228,353	0	146,081	146,081	-82,272	135,008	135,008	-93,345
Total Community Dev Block Grant	24,941	228,353	0	146,081	146,081	-82,272	135,008	135,008	-93,345



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145 Proposition A Fund									
3100 Taxes									
3117 Proposition A Transit	393,813	408,722	234,256	408,722	408,722	0	418,330	418,330	9,608
Total Taxes	393,813	408,722	234,256	408,722	408,722	0	418,330	418,330	9,608
3400 Use Of Money & Property									
3401 Interest Income	36,233	23,513	5,803	23,513	23,513	0	19,807	19,807	-3,706
3450 Investment Discount	145	9	3	9	0	-9	6	0	-9
Total Use Of Money & Property	36,378	23,522	5,806	23,522	23,513	-9	19,813	19,807	-3,715
3800 Current Service Charges									
3853 Dial-A-Taxi Program	4,740	4,600	2,630	3,500	3,500	-1,100	3,500	3,500	-1,100
3855 Bus Passes	678	500	248	500	500	0	500	500	0
Total Current Service Charges	5,418	5,100	2,878	4,000	4,000	-1,100	4,000	4,000	-1,100
Total Proposition A Fund	435,609	437,344	242,940	436,244	436,235	-1,109	442,143	442,137	4,793
146 Proposition C Fund									
3100 Taxes									
3118 Proposition C Local Return	326,667	339,024	194,316	339,024	339,024	0	346,993	346,993	7,969
Total Taxes	326,657	339,024	194,316	339,024	339,024	0	346,993	346,993	7,969
3400 Use Of Money & Property									
3401 Interest Income	25,331	22,280	12,623	22,280	22,280	0	21,725	21,725	-555
3450 Investment Discount	106	8	3	8	8	0	7	7	-1
Total Use Of Money & Property	25,437	22,288	12,626	22,288	22,288	0	21,732	21,732	-556
Total Proposition C Fund	352,094	361,312	206,942	361,312	361,312	0	368,725	368,725	7,413
147 Measure R Fund									
3100 Taxes									
3119 Measure R Local Return Funds	245,063	254,268	145,612	254,268	254,268	0	260,272	260,272	6,004
Total Taxes	245,063	254,268	145,612	254,268	254,268	0	260,272	260,272	6,004



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147 Measure R Fund (continued)									
3400 Use Of Money & Property									
3401 Interest Income	23,537	15,639	7,173	15,639	15,639	0	13,914	13,914	-1,725
3450 Investment Discount	95	6	3	6	6	0	4	4	-2
3460 Unrealized Gain(Loss) On Inv	0	0	0	0	0	0	0	0	0
Total Use Of Money & Property	23,632	15,645	7,176	15,645	15,645	0	13,918	13,918	-1,727
3900 Other Revenue									
3970 Measure R SBCCOG South Bay Highway F	15,597	384,325	0	384,432	384,325	0	0	0	-384,325
Total Other Revenue	15,597	384,325	0	384,432	384,325	0	0	0	-384,325
Total Measure R Fund	284,292	654,238	152,788	654,238	654,238	0	274,190	274,190	-380,048
148 Measure M Fund									
3100 Taxes									
3118 Proposition C Local Return	276,232	288,170	163,244	288,170	288,170	0	294,944	294,944	6,774
Total Taxes	276,232	288,170	163,244	288,170	288,170	0	294,944	294,944	6,774
3400 Use Of Money & Property									
3401 Interest Income	6,580	5,360	1,646	5,360	5,360	0	4,547	4,547	-813
3450 Investment Discount	33	2	1	2	2	0	1	1	-1
3460 Unrealized Gain(Loss) On Inv	0	0	0	0	0	0	0	0	0
Total Use Of Money & Property	6,613	5,362	1,647	5,362	5,362	0	4,548	4,548	-814
Total Measure M Fund	282,845	293,532	164,891	293,532	293,532	0	299,492	299,492	5,960
149 Measure W Fund									
3100 Taxes									
3132 Measure W Local Returns	0	160,000	0	160,000	160,000	0	160,000	160,000	0
Total Taxes	0	160,000	0	160,000	160,000	0	160,000	160,000	0
Total Measure W Fund	0	160,000	0	160,000	160,000	0	160,000	160,000	0
150 Grant Fund									
3400 Use Of Money & Property									
3401 Interest Income	93	0	0	0	0	0	0	0	0
Total Use Of Money & Property	93	0	0	0	0	0	0	0	0



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150 Grant Fund (continued)									
3500 Intergovernmental/State									
3558 Beverage Recycling Grant	5,494	5,300	0	5,300	5,300	0	5,300	5,300	0
3562 State Homeland Security Grant Program	0	83,911	0	63,640	63,640	-20,271	70,199	70,199	-13,712
3572 Local Coastal Assistance Grant 2017	26,186	74,106	0	52,161	52,161	-21,945	0	0	-74,106
3573 Alcoholic Beverage Control Grant (ABC)	0	0	0	0	0	0	0	0	0
3580 BSCC- Mental Health Evaluation Team	0	0	0	0	0	0	0	0	0
3581 SWRCS- Storm Water Grant Program	0	0	0	0	0	0	0	0	0
3582 2017 State Homeland Security Program	0	0	0	0	0	0	0	0	0
3585 BSCC Mental Health Training	0	2,970	0	2,970	2,970	0	0	0	-2,970
3590 SB 2 Zoning Ord Update Grant	0	0	0	0	0	0	80,000	80,000	80,000
3591 Local Early Action Planning	0	0	0	0	0	0	65,000	65,000	65,000
3592 Coastal Conservancy Grant- Lot D	0	0	0	0	0	0	499,650	499,650	499,650
Total Intergovernmental/State	31,680	166,287	0	124,071	124,071	-42,216	720,149	720,149	553,862
150 Intergovernmental/Federal									
3700 Intergovernmental/Federal									
3732 STPL Street Improvement Reimb	0	0	0	116,819	116,819	116,819	0	0	0
3736 Bulletproof Vest Partnership	0	2,124	0	2,124	2,124	0	2,400	2,400	276
3748 Gen Plan/Coastal/Strat Growth Council	0	0	0	0	0	0	0	0	0
3750 Dept of Justice- Body Worn Cameras	26,456	0	0	0	0	0	0	0	0
3751 DOJ Tobacco Law Enforcement Grant	2,942	75,404	1,811	75,404	75,404	0	0	0	-75,404
Total Intergovernmental/Federal	29,398	77,528	1,811	77,528	77,528	0	2,400	2,400	-75,128
150 Other Revenue									
3900 Other Revenue									
3971 LA Country Library	0	60,000	0	0	0	-60,000	60,000	60,000	0
3973 Caltrans Cooperative Agreement PCH&2nc	134,000	0	0	71,000	71,000	71,000	0	0	0
3974 South Park- Prop A Open Space Grant	0	0	0	0	0	0	0	0	0
3980 SWGP- Manhattan Beach Reimb	0	0	0	0	0	0	0	0	0
3981 SWGP- Redondo Beach Reimb	0	0	0	0	0	0	0	0	0
3982 SWGP- Torranceh Reimb	0	0	0	0	0	0	0	0	0
3983 City Homelessness Planning Grant	0	0	0	0	0	0	0	0	0
3984 Systemic Safety Analysis Report Program	0	84,150	0	84,150	84,150	0	0	0	-84,150
3985 California Green Business Program	30,000	20,000	20,000	20,000	20,000	0	20,000	20,000	0
3986 Caltrans Adaptation Planning Grant	0	247,050	0	0	0	-247,050	0	0	-247,050
Total Other Revenue	164,000	411,200	20,000	175,150	175,150	-236,050	80,000	80,000	-331,200
Total Grant Fund	225,171	655,015	21,811	493,568	493,568	-161,447	802,549	802,549	147,534
152 Air Quality Mgmt Dist Fund									
3400 Use Of Money & Property									
3401 Interest Income	323	432	111	432	432	0	388	388	-44
3450 Investment Discount	2	0	0	0	0	0	0	0	0
Total Use Of Money & Property	325	432	111	432	432	0	388	388	-44



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152 Air Quality Mgmt Dist Fund (continued)									
3500 Intergovernmental/State									
3538 AQMD Emission Control AB2766	48,483	25,000	6,438	25,000	25,000	0	25,000	25,000	0
Total Intergovernmental/State	48,483	25,000	6,438	25,000	25,000	0	25,000	25,000	0
Total Air Quality Mgmt Dist Fund	48,808	25,432	6,549	25,432	25,432	0	25,388	25,388	-44
153 Supp Law Enf Serv Fund (SLESF)									
3100 Taxes									
3135 C.O.P.S. Allocation	124,732	101,317	124,581	124,581	124,581	23,264	100,000	100,000	-1,317
Total Taxes	124,732	101,317	124,581	124,581	124,581	23,264	100,000	100,000	-1,317
3400 Use Of Money & Property									
3401 Interest Income	6,129	6,990	4,750	6,990	6,990	0	7,076	7,076	86
3450 Investment Discount	24	3	2	3	3	0	2	2	-1
Total Use Of Money & Property	6,153	6,993	4,752	6,993	6,993	0	7,078	7,078	85
Total Supp Law Enf Serv Fund (SLESF)	130,885	108,310	129,333	131,574	131,574	23,264	107,078	107,078	-1,232
160 Sewer Fund									
3400 Use Of Money & Property									
3401 Interest Income	153,881	157,010	102,936	157,010	157,010	0	153,280	153,280	-3,730
3450 Investment Discount	605	57	35	57	57	0	47	47	-10
Total Use Of Money & Property	154,486	157,067	102,971	157,067	157,067	0	153,327	153,327	-3,740
3500 Intergovernmental/State									
3550 CA Waste Oil Recycling Grant	0	5,475	0	5,475	5,475	0	5,475	5,475	0
Total Intergovernmental/State	0	5,475	0	5,475	5,475	0	5,475	5,475	0
3600 Intergovernmental/County									
3602 Beach Outlet Maintenance	21,314	8,000	0	10,222	10,222	2,222	8,000	8,000	0
Total Intergovernmental/County	21,314	8,000	0	10,222	10,222	2,222	8,000	8,000	0
3800 Current Service Charges									
3828 Sewer Connection Fee	21,442	26,988	5,994	12,000	12,000	-14,988	27,000	27,000	12
3829 Sewer Demolition Fee	3,418	3,225	1,427	3,225	3,225	0	3,289	2,302	-923
3832 Sewer Lateral Installation	23,696	20,685	10,383	20,685	14,480	-6,205	21,098	14,768	-5,917
Total Current Service Charges	48,556	50,898	17,804	35,910	29,705	-21,193	51,387	44,070	-6,828



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2020-21 BUDGET**

	<i>2018-19 Received</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan.</i>	<i>2019-20 Yr. End Est.</i>	<i>COVID-19 2019-20</i>	<i>Increase (Decrease)</i>	<i>2020-21 Dept. Request</i>	<i>COVID-19 2020-21</i>	<i>Increase (Decrease)</i>
160 Sewer Fund (continued)									
3900 Other Revenue									
3902 Refunds/Reimb Previous Years	-152,603	0	0	0	0	0	0	0	0
Total Other Revenue	-152,603	0	0	0	0	0	0	0	0
6800 Current Service Charges Continued									
6861 Sewer Service Charge	1,037,860	1,059,087	551,014	1,059,087	1,059,087	0	1,080,269	1,080,269	21,182
Total Current Service Charges Continued	1,037,860	1,059,087	551,014	1,059,087	1,059,087	0	1,080,269	1,080,269	21,182
Total Sewer Fund	1,109,613	1,280,527	671,789	1,267,761	1,261,556	-18,971	1,298,458	1,291,141	10,614
161 Storm Drain Fund									
3400 Use Of Money & Property									
3401 Interest Income	0	30,891	23,799	30,891	30,891	0	31,754	31,754	863
3450 Investment Discount	0	11	1	11	11	0	10	10	-1
Total Use Of Money & Property	0	30,902	23,800	30,902	30,902	0	31,764	31,764	862
Total Storm Drain Fund	0	30,902	23,800	30,902	30,902	0	31,764	31,764	862
170 Asset Seizure/Forft Fund									
3300 Fines & Forfeitures									
3307 Department of Justice Forfeited Funds	11,529	0	0	0	0	0	0	0	0
Total Fines & Forfeitures	11,529	0	0	0	0	0	0	0	0
3400 Use Of Money & Property									
3401 Interest Income	13,052	12,912	8,515	12,912	12,912	0	12,718	12,718	-194
3450 Investment Discount	52	5	3	5	5	0	4	4	-1
Total Use Of Money & Property	13,104	12,917	8,518	12,917	12,917	0	12,722	12,722	-195
Total Asset Seizure/Forft Fund	24,633	12,917	8,518	12,917	12,917	0	12,722	12,722	-195
180 Fire Protection Fund									
3400 Use Of Money & Property									
3401 Interest Income	1,691	1,318	739	1,318	1,318	0	1,212	1,212	-106
3450 Investment Discount	7	0	0	0	0	0	0	0	0
Total Use Of Money & Property	1,698	1,318	739	1,318	1,318	0	1,212	1,212	-106
3900 Other Revenue									
3912 Fire Flow Fee	16,260	39,879	6,143	12,000	12,000	-27,879	40,517	40,517	638
Total Other Revenue	16,260	39,879	6,143	12,000	12,000	-27,879	40,517	40,517	638
Total Fire Protection Fund	17,958	41,197	6,882	13,318	13,318	-27,879	41,729	41,729	532



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2020-21 BUDGET**

	<i>2018-19 Received</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan.</i>	<i>2019-20 Yr. End Est.</i>	<i>COVID-19 2019-20</i>	<i>Increase (Decrease)</i>	<i>2020-21 Dept. Request</i>	<i>COVID-19 2020-21</i>	<i>Increase (Decrease)</i>
190 RTI Undersea Cable Fund									
3400 Use Of Money & Property									
3401 Interest Income	5,413	9,525	6,613	9,524	9,524	-2	9,642	9,642	117
3426 Easement Cable 1	45,000	90,000	45,000	90,000	90,000	0	90,000	90,000	0
3427 Easement Cable 2	0	264,000	0	264,000	264,000	0	18,000	18,000	-246,000
3428 Easement Cable 3	0	253,000	0	0	0	-253,000	253,000	253,000	0
3450 Investment Discount	34	3	2	2	2	-1	3	3	0
Total Use Of Money & Property	50,447	616,528	51,615	363,528	363,528	-253,000	370,645	370,645	-245,883
Total RTI Undersea Cable Fund	50,447	616,528	51,615	363,528	363,528	-253,000	370,645	370,645	-245,883
191 RTI Undersea Cable TidelandsFund									
3400 Use Of Money & Property									
3401 Interest Income	3,607	5,876	3,871	5,876	5,876	0	5,790	5,790	-86
3426 Easement Agreement	0	376,000	0	192,000	192,000	-184,000	184,000	184,000	-192,000
3450 Investment Discount	24	2	1	2	2	0	2	2	0
Total Use Of Money & Property	3,631	381,878	3,872	197,878	197,878	-184,000	189,792	189,792	-192,086
Total RTI Undersea Cable Fund	3,631	381,878	3,872	197,878	197,878	-184,000	189,792	189,792	-192,086
301 Capital Improvement Fund									
3400 Use Of Money & Property									
3401 Interest Income	180,493	200,742	141,744	200,742	200,742	0	203,336	203,336	2,594
3450 Investment Discount	716	74	45	74	74	0	63	63	-11
Total Use Of Money & Property	181,209	200,816	141,789	200,816	200,816	0	203,399	203,399	2,583
3900 Other Revenue									
3913 In-Lieu Fee/Street Pavement	0	11,245	11,245	11,245	11,245	0	0	0	-11,245
3962 Southern CA Edison Reimbursement	0	0	0	0	0	0	0	0	0
Total Other Revenue	0	11,245	11,245	11,245	11,245	0	0	0	-11,245
Total Capital Improvement Fund	181,209	212,061	153,034	212,061	212,061	0	203,399	203,399	-8,662
609 Bayview Dr Redemption Fund 2004-2									
3400 Use Of Money & Property									
3401 Interest Income	2,522	2,427	1,369	2,427	2,427	0	2,390	2,390	-37
Total Use Of Money & Property	2,522	2,427	1,369	2,427	2,427	0	2,390	2,390	-37
Total Bayview Dr Redemption Fund 2004-2	2,522	2,427	1,369	2,427	2,427	0	2,390	2,390	-37



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2020-21 BUDGET**

	<i>2018-19 Received</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan.</i>	<i>2019-20 Yr. End Est.</i>	<i>COVID-19 2019-20</i>	<i>Increase (Decrease)</i>	<i>2020-21 Dept. Request</i>	<i>COVID-19 2020-21</i>	<i>Increase (Decrease)</i>
610 Lwr Pier Dist Redemption Fund									
3400 Use Of Money & Property									
3401 Interest Income	40	72	48	72	72	0	71	71	-1
Total Use Of Money & Property	40	72	48	72	72	0	71	71	-1
Total Lwr Pier Dist Redemption Fund	40	72	48	72	72	0	71	71	-1
611 Beach Dr Assessment Dist Redemption Fund									
3400 Use Of Money & Property									
3401 Interest Income	1,265	1,189	642	1,189	1,189	0	1,157	1,157	-32
Total Use Of Money & Property	1,265	1,189	642	1,189	1,189	0	1,157	1,157	-32
Total Beach Dr Assessment Dist Redemption F	1,265	1,189	642	1,189	1,189	0	1,157	1,157	-32
612 Beach Dr Assessment Dist Reserve Fund									
3400 Use Of Money & Property									
3401 Interest Income	107	106	70	106	106	0	105	105	-1
Total Use Of Money & Property	107	106	70	106	106	0	105	105	-1
Total Beach Dr Assessment Dist Reserve Func	107	106	70	106	106	0	105	105	-1
617 Myrtle Ave Assessment Fund									
3400 Use Of Money & Property									
3401 Interest Income	1,030	0	-34	0	0	0	0	0	0
Total Use Of Money & Property	1,030	0	-34	0	0	0	0	0	0
Total Myrtle Ave Assessment Fund	1,030	0	-34	0	0	0	0	0	0
618 Loma Drive Assessment Fund									
3400 Use Of Money & Property									
3401 Interest Income	1,957	0	110	0	0	0	0	0	0
Total Use Of Money & Property	1,957	0	110	0	0	0	0	0	0
Total Loma Drive Assessment Fund	1,957	0	110	0	0	0	0	0	0



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2020-21 BUDGET**

	<i>2018-19 Received</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan.</i>	<i>2019-20 Yr. End Est.</i>	<i>COVID-19 2019-20</i>	<i>Increase (Decrease)</i>	<i>2020-21 Dept. Request</i>	<i>COVID-19 2020-21</i>	<i>Increase (Decrease)</i>
619 Bayview Dr Reserve Fund 2004-2									
3400 Use Of Money & Property									
3401 Interest Income	350	349	230	349	349	0	344	344	-5
Total Use Of Money & Property	350	349	230	349	349	0	344	344	-5
Total Bayview Dr Reserve Fund 2004-2	350	349	230	349	349	0	344	344	-5
705 Insurance Fund									
3800 Current Service Charges									
3880 Insurance Service Charges	2,610,232	2,707,639	1,579,473	2,707,639	2,707,639	0	2,750,236	2,750,236	42,597
Total Current Service Charges	2,610,232	2,707,639	1,579,473	2,707,639	2,707,639	0	2,750,236	2,750,236	42,597
3900 Other Revenue									
3902 Refunds/Reimb Previous Years	275	200,000	200,000	200,000	200,000	0	0	0	-200,000
Total Other Revenue	275	200,000	200,000	200,000	200,000	0	0	0	-200,000
Total Insurance Fund	2,610,507	2,907,639	1,779,473	2,907,639	2,907,639	0	2,750,236	2,750,236	-157,403
715 Equipment Replacement Fund									
3800 Current Service Charges									
3822 Building Maintenance Service Charges	101,557	101,556	59,241	101,556	101,556	0	101,556	101,556	0
3885 Comm Equip/Business Mach Charges	698,489	843,689	492,156	843,689	843,689	0	847,796	847,796	4,107
3889 Vehicle/Equip Replacement Charges	818,135	841,263	490,742	841,263	841,263	0	889,508	889,508	48,245
Total Current Service Charges	1,618,181	1,786,508	1,042,139	1,786,508	1,786,508	0	1,838,860	1,838,860	52,352
3900 Other Revenue									
3901 Sale of Real/Personal Property	-4,125	29,096	33,451	33,451	33,451	4,355	0	0	-29,096
3902 Refunds/Reimb Previous Years	0	0	0	0	0	0	0	0	0
3904 General Miscellaneous	14,034	0	0	0	0	0	0	0	0
3962 Southern CA Edison Reimbursement	87,357	0	0	0	0	0	0	0	0
Total Other Revenue	97,266	29,096	33,451	33,451	33,451	4,355	0	0	-29,096
6800 Current Service Charges									
6866 Records Technology Fee	105,799	122,884	55,226	100,000	85,000	-37,884	112,805	87,973	-34,911
Total Current Service Charges	105,799	122,884	55,226	100,000	85,000	-37,884	112,805	87,973	-34,911
Total Equipment Replacement Fund	1,821,246	1,938,488	1,130,816	1,919,959	1,904,959	-33,529	1,951,665	1,926,833	-11,655
Grand Total	51,184,274	54,893,704	27,326,192	53,833,480	49,292,129	-5,601,575	55,049,892	47,199,672	-7,694,032

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PERSONNEL ALLOCATION SUMMARY

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CITY OF HERMOSA BEACH PERSONNEL ALLOCATION SUMMARY

	<u>AUTHORIZED</u> 18-19	<u>AUTHORIZED</u> 19-20	<u>AUTHORIZED</u> 20-21
Elected	7.00	6.00 ¹	6.00
Permanent	130.00	134.00 ¹	134.00
Part-Time/Temporary	22.33	23.33	22.87
Police Reserves	<u>7.00</u>	<u>7.00</u>	<u>3.00</u>
TOTAL	166.33	170.33	165.87

POSITION CONTROL SUMMARY TOTALS BY MAJOR DEPARTMENT DESIGNATION

The following is a departmental comparison of personnel authorizations for fiscal year 2020-21 and prior fiscal years 2018-19 and 2019-20. A separate column indicates increases and/or decreases. The figures below do not include elected, contract or part-time/temporary positions.

DEPARTMENT	<u>FY 2018/19</u> <u>AUTHORIZED</u>	<u>FY 2019/20</u> <u>AUTHORIZED</u>	<u>FY 2020/21</u> <u>AUTHORIZED</u>	<u>FY 2020/21</u> <u>DECREASE/ INCREASE</u>
City Council	0.50	0.50	0.50	0.00
City Clerk	2.00	3.00 ¹	3.00 ²	0.00
City Treasurer	0.00	0.00	0.00	0.00
City Manager	6.50	7.50	7.50 ²	0.00
Community Development	12.00	12.00	12.00	0.00
Community Resources	4.00	4.00	4.00	0.00
Finance	11.00	11.00	11.00	0.00
Personnel/Risk Management	2.00	2.00	2.00	0.00
General Appropriations	1.00	0.00	0.00	0.00
Police/Community Services	67.00	68.00	68.00 ²	0.00
Public Works	<u>24.00</u>	<u>26.00</u>	<u>26.00²</u>	<u>0.00</u>
TOTAL	130.00	134.00	134.00	0.00

Details are included on the Department Detail sheets under Department Budgets.

¹In November 2019, the Elected City Clerk position was converted to an Appointed City Clerk position to better meet the evolving federal, State, and local requirements and increasing complexities within the field of city clerkship.

² Frozen Positions 2020-21: Deputy City Clerk, Senior Office Assistant (City Clerk), Deputy City Manager, Management Analyst (City Manager), Police Captain, Police Officer, Police Service Officer Supervisor, Assistant Engineer (Public Works), Crew Supervisor (Public Works), and GIS Analyst (Public Works).

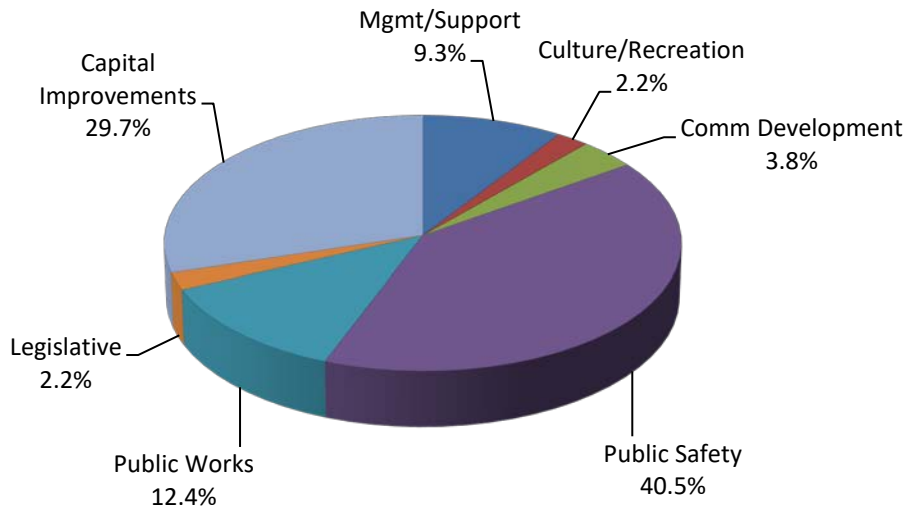
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DEPARTMENT BUDGETS

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Appropriations by Function 2020 - 2021 Budget

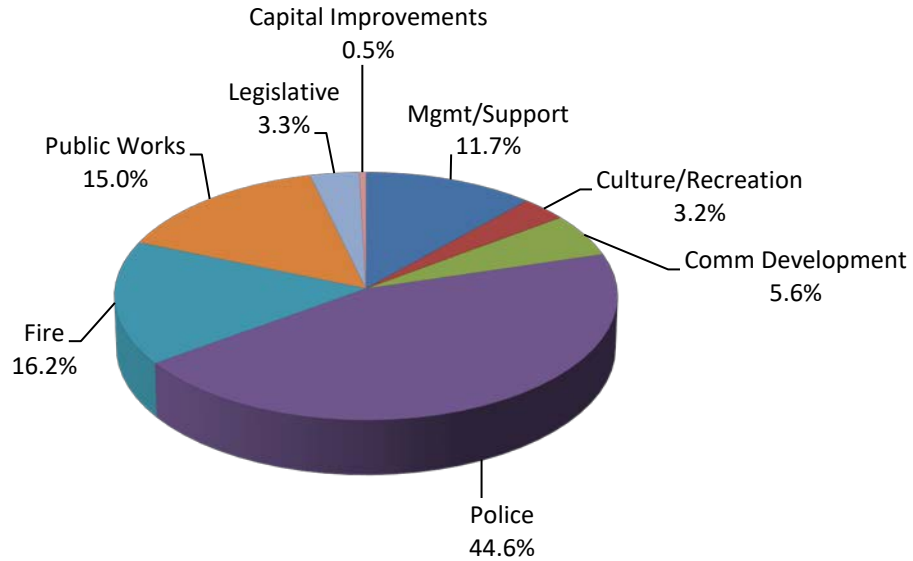


Appropriations By Functions¹	COVID-19 2020-21 Dept. Request	2019-20 Budget	COVID-19 2019-20 Year End Estimate
Public Safety	\$ 24,399,195	\$ 23,608,418	\$ 22,067,787
Capital Improvements	17,843,308	20,977,781	4,809,092
Public Works	7,432,408	8,227,618	7,370,644
Mgmt/Support	5,613,085	6,728,495	5,822,403
Comm Development	2,287,107	2,746,844	2,603,365
Legislative	1,304,871	1,725,136	1,467,236
Culture/Recreation	1,296,732	1,639,447	1,551,932
Total Appropriations	\$ 60,176,706	\$ 65,653,739	\$ 45,692,459

¹ Insurance and Equipment Replacement Fund (less CIP) Excluded

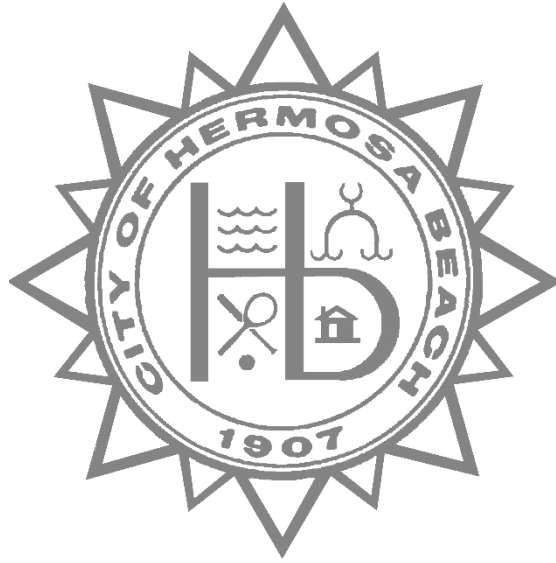
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General Fund - Where The Money Is Spent 2020-2021 Budget



General Fund - Where The Money Is Spent:	COVID-19	2019-20	COVID-19
	2020-21	2019-20	2019-20
	Dept. Request	Budget	Year End Estimate
Police	\$ 17,401,956	\$ 16,789,730	\$ 15,479,185
Fire	6,320,202	6,316,711	6,156,919
Public Works	5,836,308	6,445,226	5,653,231
Mgmt/Support	4,547,124	5,577,047	4,949,352
Comm Development	2,181,511	2,661,917	2,512,634
Legislative	1,304,871	1,725,136	1,467,236
Culture/Recreation	1,240,732	1,563,447	1,475,932
Capital Improvements	175,704	477,458	106,923
Total Appropriations	\$ 39,008,408	\$ 41,556,672	\$ 37,801,412

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CITY COUNCIL



CITY COUNCIL DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: The City Council consists of five citizens elected at large. The Mayor is appointed from the group. The City Council's responsibilities are: to establish City-wide policy; secure revenues and adopt an annual budget; appoint members of various City Commissions and Boards; rule on such matters as prescribed by the laws of the State of California and the City of Hermosa Beach.

The Council meets the second and fourth Tuesday of the month at 7:00 p.m. in the Council Chambers at City Hall.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
1101 City Council					
Total Personal Services	215,284	245,727	135,842	229,815	193,857
Total Contract Services	17,915	36,200	0	1,000	10,000
Total Materials/Supplies/Other	131,010	115,672	62,678	92,816	103,683
Total City Council	364,209	397,599	198,520	323,631	307,540

POSITION SUMMARY

<u>OBJECT</u>		AUTHORIZED	CITY MANAGER
<u>CODES</u>		<u>19-20</u>	<u>20-21</u>
4102	REGULAR SALARIES		
	Executive Assistant to the City Manager	0.50	0.50
	TOTAL	0.50	0.50
4112	PART-TIME/TEMPORARY		
	City Councilmember	5.00	5.00
	TOTAL	5.00	5.00
	GRAND TOTAL	5.50	5.50



CITY COUNCIL DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET

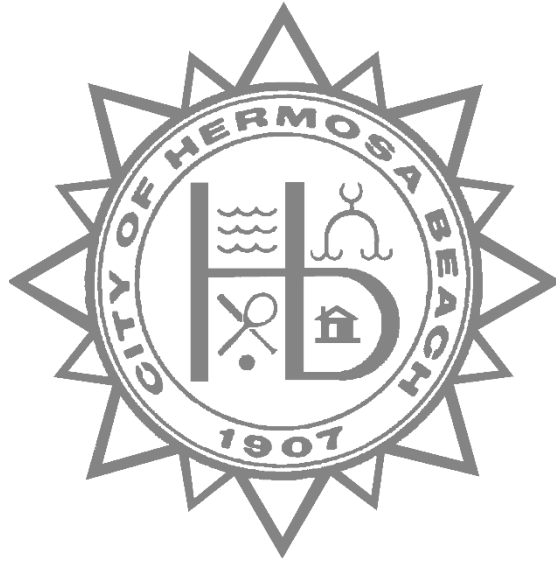
OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Unspecified Services	\$2,000
		City Council Retreat	8,000
		Total	<u>\$10,000</u>
4319	Special Events	Employee/Commission Holiday Party	\$8,000
		Engraving Services/Plaques	1,500
		Donations	3,000
		60 Flags to be flown on 4 th of July, Veteran's Day & Memorial Day along PCH between First and 15 th Street	6,804
		Unspecified Events	1,000
		State of the City Address	3,500
		State of the County Address Sponsorship Table	1,500
		Special Events Filming and Video Production Services	3,000
		Chamber of Commerce Annual Awards Gala	569
		Joint Meeting – City Council & All Boards/ Commissions	2,100
		Total	<u>\$30,973</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19 2019-20</i>	<i>COVID-19 2020-21</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
1101 City Council					
1101-4100 Personal Services					
1101-4102 Regular Salaries	45,150	45,150	26,338	47,515	52,690
1101-4106 Regular Overtime	3,289	4,000	3,403	4,000	4,000
1101-4111 Accrual Cash In	1,582	1,996	1,650	1,815	2,258
1101-4112 Part Time/Temporary	31,800	43,725	22,365	43,565	50,880
1101-4180 Retirement	23,386	32,765	17,445	29,906	26,915
1101-4185 Alternative Retirement System-Parttime	181	130	75	130	130
1101-4188 Employee Benefits	107,070	115,227	62,944	100,046	53,796
1101-4189 Medicare Benefits	1,201	1,289	779	1,393	1,502
1101-4190 Other Post Employment Benefits (OPEB)	1,625	1,445	843	1,445	1,686
Total Personal Services	215,284	245,727	135842	229,815	193,857
1101-4200 Contract Services					
1101-4201 Contract Serv/Private	17,915	36,200	0	1,000	10,000
Total Contract Services	17,915	36,200	0	1,000	10,000
1101-4300 Materials/Supplies/Other					
1101-4304 Telephone	776	4,000	-85	745	800
1101-4305 Office Oper Supplies	14,455	15,000	7,079	12,000	13,000
1101-4315 Membership	29,039	31,865	23,381	31,237	33,175
1101-4317 Conference/Training	8,603	25,000	7,823	15,000	17,000
1101-4319 Special Events	69,683	30,973	19,323	25,000	30,973
1101-4394 Building Maintenance Charges	3,620	3,620	2,112	3,620	3,620
1101-4396 Insurance User Charges	4,834	5,214	3,045	5,214	5,115
Total Materials/Supplies/Other	131,010	115,672	62,678	92,816	103,683
Total City Council	364,209	397,599	198,520	323,631	307,540



CITY ATTORNEY



CITY ATTORNEY DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: The City Attorney functions as legal counsel for civil matters, providing legal advice to the City Council and operating departments.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
1131 City Attorney					
Total Contract Services	436,917	450,000	240,357	450,000	450,000
Total City Attorney	436,917	450,000	240,357	450,000	450,000

OBJECT CODE EXPLANATIONS

<u>OBJECT</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	General Attorney Services	\$450,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19 2019-20</i>	<i>COVID-19 2020-21</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
1131 City Attorney					
1131-4200 Contract Services					
1131-4201 Contract Serv/Private	436,917	450,000	240,357	450,000	450,000
Total Contract Services	436,917	450,000	240,357	450,000	450,000
Total City Attorney	436,917	450,000	240,357	450,000	450,000



CITY ATTORNEY – LITIGATION DEPARTMENT
SOURCE OF FUNDS: INSURANCE FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: This account pertains to matters of litigation handled by the City Attorney’s office.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
705 Insurance Fund					
1133 City Attorney Litigation					
Total Contract Services	0	130,000	48,152	130,000	130,000
Total City Attorney Litigation	0	130,000	48,152	130,000	130,000

OBJECT CODE EXPLANATIONS

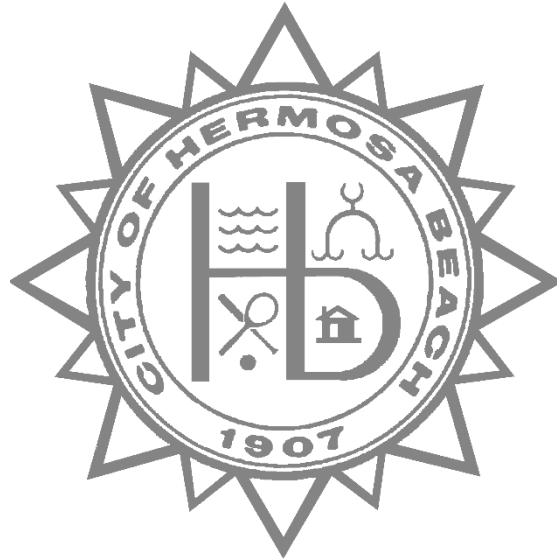
<u>OBJECT</u> <u>CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	City Attorney Litigation Services	\$130,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19 2019-20</i>	<i>COVID-19 2020-21</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
705 Insurance Fund					
1133 City Attorney - Litigation					
1131-4200 Contract Services					
1131-4201 Contract Serv/Private	0	130,000	48,152	130,000	130,000
Total Contract Services	0	130,000	48,152	130,000	130,000
Total City Attorney - Litigation	0	130,000	48,152	130,000	130,000

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CITY CLERK/ELECTIONS



CITY CLERK DEPARTMENT
ADMINISTRATION & RECORDS/ELECTIONS
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: As custodian of the City seal and all City records, the City Clerk administers the records management program and public information requests, certifies official documents and administers oaths of office. As Clerk of the Council, the City Clerk records/maintains proceedings of all Council meetings, formats/maintains Council resolutions, formats/publishes ordinances and updates/maintains the City's Municipal Code. The City Clerk serves as the Fair Political Practices Commission's filing official for required economic interests/campaign statements, updates the City's Conflict of Interest Code/serves as filing officer for required financial statements, prepares annual lists of open City-appointed board/commission offices and handles special vacancies/term expirations. The City Clerk accepts/processes subpoenas, claims against the City and appeals to Council, annually reports to the County Tax Assessor on City lease agreements, reports on customer service surveys/complaints, maintains contracts/liability insurance, provides City-document notary services, and publishes/posts all legal notices. The Clerk conducts all City elections. The Clerk administers the government access channel/maintains the content of the City's website.

PERFORMANCE MEASURES

Performance Measure	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	Trend Assessment
CITY CLERK/ELECTIONS					
Post/make Public List of Qualified Candidates and Measures within 1-Week of Qualification (Rate of Compliance)	Yes	Yes	Yes	Yes	✓
Post/make Public all Campaign Finance Statements within 1-day of Filing (Rate of Compliance)	Yes	Yes	Yes	Yes	✓
Log and Appropriately Route Claims and Subpoenas within 24 hours of Submittal (Rate of Compliance)	Yes	Yes	Yes	Yes	✓
Percent of Public Record Requests Responded to Within 48 Hours	40%	90%	95%	95%	Positive
Average Time to Post Video on Website Following Council Meeting	12 hours	12 hours	12 hours	12 hours	Neutral

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
1121 City Clerk					
Total Personal Services	269,700	300,175	92,655	166,022	208,126
Total Contract Services	4,595	244,400	157	210,500	5,200
Total Materials/Supplies/Other	40,007	55,862	30,298	45,607	50,322
Total Equipment/Furniture	0	2,000	0	0	0
Total City Clerk	314,302	602,437	123,110	422,129	263,648



CITY CLERK DEPARTMENT
ADMINISTRATION & RECORDS/ELECTIONS
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 19-20</u>	<u>CITY MANAGER RECOMMENDED 20-21</u>
4102 REGULAR SALARIES		
City Clerk, Appointed ¹	1.00	1.00
Deputy City Clerk - POSITION FROZEN	1.00	1.00
Senior Office Assistant – POSITION FROZEN ²	1.00	1.00
TOTAL	3.00	3.00
4112 PART-TIME/TEMPORARY		
City Clerk, Elected ¹	0.00	0.00
GRAND TOTAL	3.00	3.00

¹ The Elected City Clerk position was on the November 2019 General Election to convert the position to an Appointed City Clerk position to better meet the evolving federal, State, and local requirements and increasing complexities within the field of city clerkship. The voters approved the Ballot Measure and the position is now an appointed position.

² Position authorized to be filled by part-time/temporary staff

OBJECT CODE EXPLANATIONS

<u>OBJECT CODE</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Public Records Request Software	5,200
4323	Public Noticing	Legal Advertisements for Public Hearings (City Council and Commissions), Bid Requests and Other Required Noticing	\$15,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19 2019-20</i>	<i>COVID-19 2020-21</i>
	<i>Expended Total Budget YTD Thru Jan</i>				<i>Yr. End Est Dept Request</i>
001 General Fund					
1121 City Clerk					
1121-4100 Personal Services					
1121-4102 Regular Salaries	106,644	115,753	12,670	54,116	114,967
1121-4106 Regular Overtime	35	0	52	0	0
1121-4111 Accrual Cash In	-145	3,377	1,568	1,568	0
1121-4112 Part Time/Temporary	92,688	80,811	58,327	86,114	54,995
1121-4180 Retirement	27,232	46,721	9,912	10,421	16,395
1121-4188 Employee Benefits	33,142	47,088	6,663	8,675	12,019
1121-4189 Medicare Benefits	2,898	2,995	1,462	1,698	2,464
1121-4190 Other Post Employment Benefits (OPEB)	7,206	3,430	2,001	3,430	7,286
Total Personal Services	269,700	300,175	92,655	166,022	208,126
1121-4200 Contract Services					
1121-4201 Contract Serv/Private	4,279	41,400	334	27,500	5,200
1121-4251 Contract Services/Govt	316	203,000	-177	183,000	0
Total Contract Services	4,595	244,400	157	210,500	5,200
1121-4300 Materials/Supplies/Other					
1121-4304 Telephone	1,099	900	-238	900	900
1121-4305 Office Oper Supplies	9,860	4,800	5,594	6,000	6,000
1121-4315 Membership	762	590	55	590	790
1121-4317 Conference/Training	1,768	8,455	650	2,000	5,350
1121-4323 Public Noticing	6,106	20,000	11,917	15,000	15,000
1121-4390 Communications Equipment Chrgs	7,257	8,635	5,040	8,635	8,929
1121-4394 Building Maintenance Charges	612	612	357	612	612
1121-4396 Insurance User Charges	12,543	11,870	6,923	11,870	12,741
Total Materials/Supplies/Other	40,007	55,862	30,298	45,607	50,322
1121-5400 Equipment/Furniture					
1121-5402 Equip-More Than \$1,000	0	2,000	0	0	0
Total Equipment/Furniture	0	2,000	0	0	0
Total City Clerk	314,302	602,437	123,110	422,129	263,648

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**CITY CLERK DEPARTMENT
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2020-2021 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
1121 City Clerk					
Total Equipment/Furniture	0	0	0	0	624
Total City Clerk	0	0	0	0	624

OBJECT CODE EXPLANATIONS

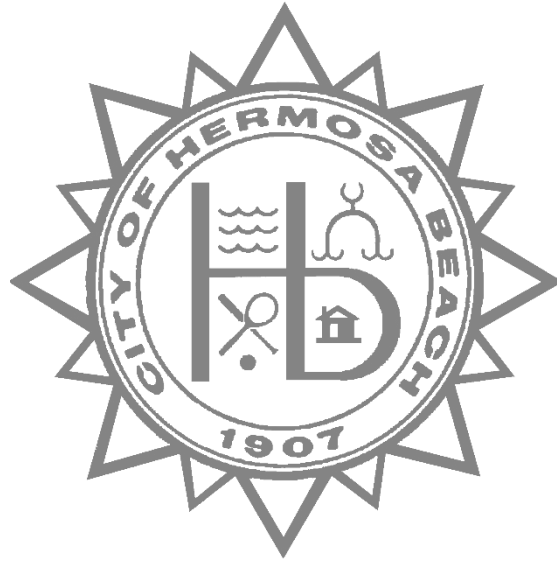
<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 475–480	\$624



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
1121 City Clerk					
1121-5400 Equipment/Furniture					
1121-5401 Equip-Less Than \$1,000	0	0	0	0	624
Total Equipment/Furniture	0	0	0	0	624
Total City Clerk	0	0	0	0	624

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CITY MANAGER



**CITY MANAGER DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET**

DEPARTMENT DESCRIPTION: The City Manager is appointed by the City Council and is the Chief Executive Officer of the City. The City Manager is responsible for carrying out City Council policies and directives, along with providing oversight of all City operations, including budgetary, personnel, enforcement and service delivery activities. The City Manager provides leadership and direction to department heads, develops policy recommendations, and coordinates intergovernmental relations.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
1201 City Manager					
Total Personal Services	982,508	1,290,135	596,014	985,168	1,040,092
Total Contract Services	491,323	794,537	293,915	617,663	483,120
Total Materials/Supplies/Other	136,479	162,743	90,664	156,182	170,480
Total Equipment/Furniture	24,620	31,493	11,001	31,493	22,816
Total City Manager	1,634,930	2,278,908	991,594	1,790,506	1,716,508

POSITION SUMMARY

OBJECT CODES	AUTHORIZED <u>19-20</u>	CITY MANAGER RECOMMENDED <u>20-21</u>
4102 REGULAR SALARIES		
City Manager	1.00	1.00
Executive Assistant to the City Manager	0.50	0.50
Deputy City Manager - POSITION FROZEN	1.00	1.00
Assistant to the City Manager	1.00	1.00
Environmental Programs Manager	0.90	0.90
Emergency Services Coordinator	1.00	1.00
Senior Management Analyst	1.00	1.00
Management Analyst - POSITION FROZEN	1.00	1.00
TOTAL	<u>7.40</u>	<u>7.40</u>
4112 PART-TIME/TEMPORARY		
Intern	0.90	1.90
TOTAL	<u>0.90</u>	<u>1.90</u>
GRAND TOTAL	8.30	9.30



**CITY MANAGER DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET**

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Special Services – Undetermined	\$3,000
		Summer Movies on the Beach	10,000
		Public Information Officer	72,000
		E-Newsletter	1,500
		Hootsuite Team Subscription	300
		Homeless Action Plan Discretionary Funds (Donation Fund, Transit Vouchers, Regional & Misc. Services)	5,000
		Citywide Homelessness Plan Implementation Effort	5,000
		Print Communications/Promotions/Public Outreach (Special Event Banners, Ads, Mailers)	10,000
		Economic Development Event Marketing (Public Outreach & Incentives; Film District Event) Marketing)	3,000
		Business Improvement District Phase I/Business Education & Development Consultant	20,000
		Administrative Hearings	5,000
		Social Media Promotions	2,000
		Automated External Defibrillator (AED) Program	4,800
		Community Emergency Response Team (CERT) Exercise	500
		Emergency Reverse Calling Contract (Everbridge)	13,124
		Fire Information Support Services	200
		McCormick Ambulance Transportation	276,835
		Environmental Sustainability Marketing, Branding and Incentives	5,000
		Emergency Operations Plan Update/Functional Annex Development	7,340
		Green Business Recognition Program	10,000
		Environmental Outreach & Educational Materials	1,500
		Archive Social	4,800
		Noun Project Pro Subscription	40
		Community Emergency Response Team Weebly Website	120
		Total	\$459,659
4251	Contract Services, Government	Area G Disaster Preparedness	\$5,240
		EOC Base Station Radio Repair & Maintenance	1,500
		State Ground Emergency Medical Transport Fee	16,721
		Total	\$23,461



**CITY MANAGER DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET**

**OBJECT CODE EXPLANATIONS
(Continued)**

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
5401	Equipment – Less Than \$1,000	CERT Disaster First Aid Supplies	\$300
		Floor Monitor Emergency Supplies	500
		Total	<u>\$800</u>
5402	Equipment – More Than \$1,000	Shelter Supplies	\$6,638
		Emergency Operations Center Chairs	9,840
		Community Emergency Response Team Shirts, Jackets, and Vests	2,500
		Toilet Kits	450
		Pet Shelter Supplies	<u>2,588</u>
		Total	<u>\$22,016</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19 2019-20</i>	<i>COVID-19 2020-21</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
1201 City Manager					
1201-4100 Personal Services					
1201-4102 Regular Salaries	747,602	962,237	445,485	738,061	764,906
1201-4106 Regular Overtime	3,289	4,000	3,403	4,000	4,000
1201-4111 Accrual Cash In	21,039	36,743	18,429	18,594	44,434
1201-4112 Part Time/Temporary	0	12,480	2,724	12,724	26,676
1201-4180 Retirement	70,616	94,351	50,074	76,538	78,114
1201-4188 Employee Benefits	102,147	143,993	56,326	102,327	81,929
1201-4189 Medicare Benefits	11,513	15,136	7,209	11,729	11,851
1201-4190 Other Post Employment Benefits (OPEB)	26,302	21,195	12,364	21,195	28,182
Total Personal Services	982,508	1,290,135	596,014	985,168	1,040,092
1201-4200 Contract Services					
1201-4201 Contract Serv/Private	459,853	756,874	270,227	580,000	459,659
1201-4251 Contract Services/Gov't	31,470	37,663	23,688	37,663	23,461
Total Contract Services	491,323	794,537	293,915	617,663	483,120
1201-4300 Materials/Supplies/Other					
1201-4304 Telephone	7,743	7,000	2,493	7,400	7,400
1201-4305 Office Oper Supplies	8,839	10,000	4,143	10,000	10,000
1201-4315 Membership	4,590	7,073	5,562	6,000	9,462
1201-4317 Conference/Training	10,712	24,242	11,712	14,500	20,942
1201-4390 Communications Equipment Chrgs	9,852	12,378	7,224	12,378	12,097
1201-4394 Building Maintenance Charges	3,406	3,711	2,165	3,711	3,711
1201-4395 Equip Replacement Chrgs	37,650	42,094	24,556	45,948	46,851
1201-4396 Insurance User Charges	53,687	56,245	32,809	56,245	60,017
Total Materials/Supplies/Other	136,479	162,743	90,664	156,182	170,480
1201-5400 Equipment/Furniture					
1201-5401 Equip-Less Than \$1,000	12,096	19,650	10,490	19,650	800
1201-5402 Equip-More Than \$1,000	12,524	11,843	511	11,843	22,016
Total Equipment/Furniture	24,620	31,493	11,001	31,493	22,816
Total City Manager	1,634,930	2,278,908	991,594	1,790,506	1,716,508



CITY MANAGER DEPARTMENT
SOURCE OF FUNDS: CAPITAL IMPROVEMENT FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION:

Signage Program Development: The City is currently working with a designer to develop a style guide articulating the graphic standards and proper use of the new City logo and other brand elements. Upon adoption of the Style Guide, the designer will work with the City to develop and design a signage program for the City based on the inventory of current signage and anticipated City signage needs for regulatory, entryway, informational, or wayfinding needs.

North School Neighborhood Transportation Management Plan (NTMP) Construction Implementation: Following the certification of the North School EIR in January 2019, the City Council and School Board approved a Memorandum of Understanding in February 2019 that memorialized the commitment of both parties to work together collaboratively to safely manage transportation, traffic, and student loading and unloading activities. Between June 2019 and March 2020, the City and School District have worked jointly to develop and refine a draft Neighborhood Traffic Management plan that identifies a series of near and long-term recommendations to safely manage transportation activities in the neighborhood in and around the school. The recommendations include both engineering solutions for construction and educational programs.

- **Construction Implementation:** The City's share of the NTMP construction implementation cost for the short-term recommendations is estimated to be approximately \$100,000.
- **Program Implementation/Safe Routes to School Programs:** The City will support safe routes to school programming and initiatives and campaigns to encourage and inform safe travel behaviors of students, parents, and drivers.

A Safer Prospect Traffic Safety Demonstration Project: The City was awarded a grant from the Southern California Association of Governments to study, test, and evaluate various safety enhancements along Prospect Avenue through a demonstration and outreach project. The budget amount supports the grant in-kind match.

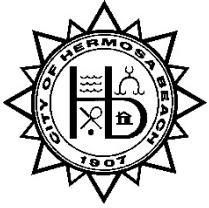
Continuity of Operations Plan: This is one of four required Emergency Management Plans that each jurisdiction needs to have; a Local Hazard Mitigation Plan (LHMP), Emergency Operations Plan (EOP), Continuity of Operations Plan (COOP) and Debris Management. The City has a current LHMP and will finalize the EOP update in 2021. The next plan that needs to be developed is the COOP.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
301 Capital Improvement Fund					
1201 City Manager					
Total Contract Services	0	0	0	0	173,000
Total City Manager	0	0	0	0	173,000

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Signage Program Development	\$18,000
		North School NTMP Construction Implementation	100,000
		North School NTMP Program Implementation - Safe Routes to School	5,000
		Prospect Demonstration Project and Event Materials	20,000
		Continuity of Operations Plan (COOP)	30,000
		Total	\$173,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
301 Capital Improvement Fund					
1201 City Manager					
1201-4200 Contract Services					
1201-4201 Contract Serv/Private	0	0	0	0	173,000
Total Contract Services	0	0	0	0	173,000
Total City Manager	0	0	0	0	173,000



**CITY MANAGER DEPARTMENT
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2020-2021 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

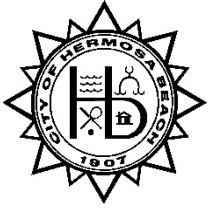
Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
1201 City Manager					
Total Contract Services	175,706	31,679	6,035	7,000	11,200
Total Equipment/Furniture	0	1,957	0	1,957	678
Total City Manager	175,706	33,636	6,035	8,957	11,878

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services – Private	Granicus Encoder Software Update, year 2 of 3	\$11,200
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 475–480	\$678



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
1201 City Manager					
1201-4200 Contract Services					
1201-4201 Contract Serv/Private	175,706	31,679	6,035	7,000	11,200
Total Contract Services	175,706	31,679	6,035	7,000	11,200
1201-5400 Equipment/Furniture					
1201-5401 Equip-Less Than \$1,000	0	1,957	0	1,957	678
Total Equipment/Furniture	0	1,957	0	1,957	678
Total City Manager	175,706	33,636	6,035	8,957	11,878



CITY MANAGER DEPARTMENT
SOURCE REDUCTION AND RECYCLING ELEMENT
SOURCE OF FUNDS: AB939 FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: Funds collected in connection with solid waste collection are used to implement the Source Reduction and Recycling Element in accordance with AB939.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
117 AB939 Fund					
5301 Source Redctn/Recycle Element					
Total Personal Services	11,911	12,733	2,040	6,946	16,249
Total Contract Services	18,500	19,500	0	18,500	1,000
Total Materials/Supplies/Other	2,339	2,350	1,870	1,870	2,350
Total Source Redctn/Recycle Element	32,750	34,583	3,910	27,316	19,599

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED</u>	<u>CITY MANAGER RECOMMENDED</u>
		<u>19-20</u>	<u>20-21</u>
4102	REGULAR SALARIES		
	Environmental Programs Manager	0.10	0.10
	TOTAL	0.10	0.10
4112	PART-TIME/TEMPORARY		
	Intern	0.10	0.10
	TOTAL	0.10	0.10
	GRAND TOTAL	0.20	0.20

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Compost Bin Program	\$1,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19 2019-20</i>	<i>COVID-19 2020-21</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
117 AB939 Fund					
5301 Source Redctn/Recycle Element					
5301-4100 Personal Services					
5301-4102 Regular Salaries	10,295	10,735	1,402	5,502	12,315
5301-4111 Accrual Cash In	-153	107	410	410	0
5301-4112 Part Time Temporary	0	0	0	0	1,404
5301-4180 Retirement	679	788	89	440	1,283
5301-4188 Employee Benefits	929	935	111	502	1,035
5301-4189 Medicare Benefits	161	168	28	92	212
Total Personal Services	11,911	12,733	2,040	6,946	16,249
5301-4200 Contract Services					
5301-4201 Contract Serv/Private	18,500	19,500	0	18,500	1,000
Total Contract Services	18,500	19,500	0	18,500	1,000
5301-4300 Materials/Supplies/Other					
5301-4315 Membership	2,339	2,350	1,870	1,870	2,350
Total Materials/Supplies/Other	2,339	2,350	1,870	1,870	2,350
Total Source Redctn/Recycle Element	32,750	34,583	3,910	27,316	19,599



CITY MANAGER DEPARTMENT
AIR QUALITY MANAGEMENT DISTRICT (AQMD)
EMISSION CONTROL PROGRAM
SOURCE OF FUNDS: AB2766 AIR QUALITY DEVELOPMENT FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: Funds received from AB 2766/AQMD Emission Control Bill are deposited in the Air Quality Development Fund since they require separate accounting. Programs that reduce mobile source emissions are eligible for funding from these monies. The City Manager's Department administers a ride-sharing incentive program towards the goal of attaining the Council's objective of carbon neutrality.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
152 Air Quality Mgmt Dist Fund					
3701 Emission Control					
Total Contract Services	0	0	0		20,000
Total Materials/Supplies/Other	4,620	28,000	2,610	3,920	28,000
Total Equipment/Furniture	38,531	0	0	0	0
Total Emission Control	43,151	28,000	2,610	3,920	48,000

OBJECT CODE EXPLANATIONS

<u>OBJECT</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Electric Vehicle Chargers Replacements	\$20,000
4327	AQMD Incentives	Employee Incentives for Participation in Program (Ride-share, Walking, Bicycling)	\$5,000
		Employee Commute and Carbon Neutrality Incentives	23,000
		Total	\$28,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19 2019-20</i>	<i>COVID-19 2020-21</i>
	<i>Expended Total Budget YTD Thru Jan</i>				<i>Yr. End Est Dept Request</i>
152 Air Quality Mgmt Dist Fund					
3701 Emission Control					
3701-4200 Contract Services					
3701-4201 Contract Serv/Private	0	0	0	0	20,000
Total Contract Services	0	0	0		20,000
3701-4300 Materials/Supplies/Other					
3701-4327 AQMD Incentives	4,620	28,000	2,610	3,920	28,000
Total Materials/Supplies/Other	4,620	28,000	2,610	3,920	28,000
3701-5400 Equipment/Furniture					
3701-5403 Vehicles	38,531	0	0	0	0
Total Equipment/Furniture	38,531	0	0	0	0
Total Emission Control	43,151	28,000	2,610	3,920	48,000

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INFORMATION TECHNOLOGY



CITY MANAGER DEPARTMENT
INFORMATION TECHNOLOGY DIVISION
SOURCE OF FUNDS: EQUIPMENT REPLACEMENT FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: The Information Technology Division provides effective technology support for audio/visual, computer, multimedia, voice, video, and web based applications and services to all areas of the City. Promotes and facilitates the effective integration of technology into the basic mission of the City through planning, programming, training, consulting, and other support activities. Develop, enhance, and manage the City's enterprise networks to provide high speed, transparent, and highly functional connectivity among all information resources. Facilitates the collection, storage, security and integrity of electronic data while ensuring appropriate access. Promotes new uses of information technology within the City through the support for exploratory and innovative applications. Provides leadership for effective strategic and tactical planning in the use of technology. Provide fast & reliable access to all information systems.

The City contract for IT services with a private company. Computer and business machine replacement schedules are located in the Appendix. New purchases, as opposed to replacement purchases (per the replacement schedules) are listed below. Division costs are allocated to other departments by way of the Communications Equipment Replacement Charges shown as a line item in the budget.

PERFORMANCE MEASURES

Performance Measure	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	Trend Assessment
INFORMATION TECHNOLOGY					
Percentage of Help Desk Requests Resolved within 4 Work Hours	71%	48%	69%	70%	Positive
Total Help Desk Calls Received/Number of Requests Received	1,124	1,101	1,282	1,402	Increasing
IT Operating and Maintenance Expenditures per Capita	\$17.86	\$19.22	\$22.65	\$22.65	Neutral

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
1206 Information Technology					
Total Contract Services	435,695	639,034	335,770	639,034	673,124
Total Materials/Supplies/Other	51,189	50,078	20,961	50,078	51,839
Total Depreciation	42,556	69,862	0	42,556	42,556
Total Equipment/Furniture	-8,296	71,135	37,792	15,786	146,194
Total Information Technology	521,144	830,109	394,523	747,454	913,713

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Internet Access:	
		Webhosting Services	\$9,970
		Internet Service Provider	14,000
		Internet Service Provider – Backup Internet	2,500
		PCI Compliance Scan	200
		Eden - Financial System	41,000
		HdL – Business License Software, Website	13,630
		Accela Automation Annual Subscription	32,136
		Code Publishing – Online Municipal Code	3,000
		ESRI (GIS)	9,400
		Quadrant - Cash Register	1,890
		Adobe – Licensing and Maintenance	10,000



**CITY MANAGER DEPARTMENT
 INFORMATION TECHNOLOGY DIVISION
 SOURCE OF FUNDS: EQUIPMENT REPLACEMENT FUND
 2020-2021 BUDGET**

**OBJECT CODE EXPLANATIONS
 (Continued)**

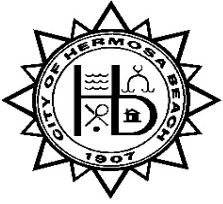
<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private continued	Business Computing - Animal Licenses	750
		AutoCad	420
		Netwrix Auditor – Annual Renewal	690
		Citywide Document Scanning/Management System	10,000
		PublicStuff CRM Application	6,200
		Landport Monthly Usage Fee	500
		Zoll Data - Fire System Maintenance	850
		Granicus – Managed Services	75,851
		Wireless Infrastructure	1,000
		Source Graphics Support and Warranty, (Scanner/Plotter for GIS)	3,600
		SmartDraw Maintenance and Support	300
		Support and Monitoring:	
		Prosum – Full-time IT Support	170,100
		Prosum – Unidentified Additional Services	26,000
		Prosum – Network Operating Center (NOC) Services - 24/7/365 Network Monitoring & Alerting	10,274
		Prosum – Security Tools & Threat Detection	12,978
		Service and Hardware Maintenance:	
		Uptime Printer Maintenance	12,000
		Backup and Offsite Storage	18,300
		Unanticipated Technology Costs	7,000
		Additional On-Site Support Staff – One Day per Week	26,208
		HP Servers – Hardware Warranty Renewal	900
		Microsoft Enterprise Agreement (EA)	40,000
		Cisco OpenDNS Umbrella Client Security Software	3,350
		MISAC Membership	180
		File Keepers – Laserfiche System Annual Support	22,015
		Online Municipal Code Publishing	1,700
		Accela Github Pro	84
		Accela Prosum Engineer Support	3,200
		Prosum Support for Critical Projects	25,000
		Verizon Hotspots	2,500
		Active Directory Security and Modernization Project	9,000
		Intrusion Testing	8,000
		Laserfiche OCR Software and Technology	2,724
		Adobe Acrobat Software	1,000
		Microsoft Enterprise Agreement - Additional Licenses	5,000



**CITY MANAGER DEPARTMENT
 INFORMATION TECHNOLOGY DIVISION
 SOURCE OF FUNDS: EQUIPMENT REPLACEMENT FUND
 2020-2021 BUDGET**

**OBJECT CODE EXPLANATIONS
 (Continued)**

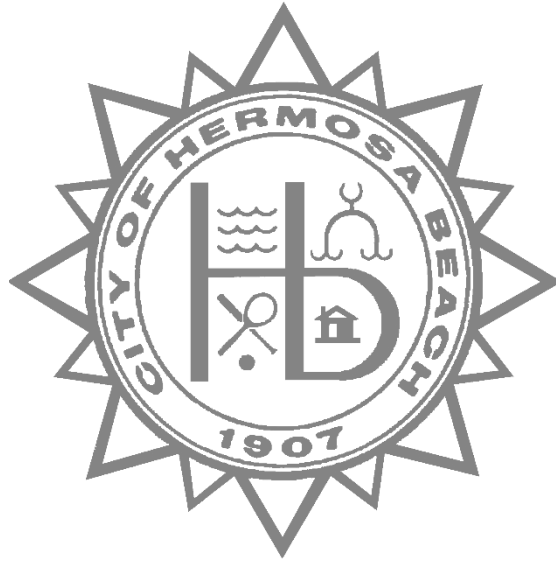
<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private continued	Laserfiche OCR Software and Technology Virtual Server for Police Department Data Migration	2,724 3,000
		Microsoft OneDrive/Teams Projects	22,000
		Total	<u>673,124</u>
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 475–480	\$26,920
5402	Equipment – More Than \$1,000	From Communications Equipment Replacement Schedule, pages 475–480	\$29,381
5405	Equipment – More Than \$5,000	From Communications Equipment Replacement Schedule, pages 475–480	\$89,893



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
1206 Information Technology					
1206-4200 Contract Services					
1206-4201 Contract Serv/Private	435,695	639,034	335,770	639,034	673,124
Total Contract Services	435,695	639,034	335,770	639,034	673,124
1206-4300 Materials/Supplies/Other					
1206-4304 Telephone	34,045	35,000	18,594	35,000	36,750
1206-4305 Office Oper Supplies	17,073	15,000	2,318	15,000	15,000
1206-4396 Insurance User Charges	71	78	49	78	89
Total Materials/Supplies/Other	51,189	50,078	20,961	50,078	51,839
1206-4900 Depreciation					
1206-4901 Depreciation/Mach/Equipment	42,556	69,862	0	42,556	42,556
Total Depreciation	42,556	69,862	0	42,556	42,556
1206-5400 Equipment/Furniture					
1206-5401 Equip-Less Than \$1,000	388	6,160	141	6,160	26,920
1206-5402 Equip-More Than \$1,000	-8,732	20,726	15,251	9,626	29,381
1206-5405 Equip-More Than \$5,000	48	44,249	22,400	0	89,893
Total Equipment/Furniture	-8,296	71,135	37,792	15,786	146,194
Total Information Technology	521,144	830,109	394,523	747,454	913,713

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PROSPECTIVE EXPENDITURES



PROSPECTIVE EXPENDITURES DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: This account is designed to provide funds to cover unanticipated expenses or opportunities that arise during the fiscal year. In past years, this account has provided funds to assist in meeting the overall work plan of the City or a particular department.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
1214 Prospective Expenditures					
Total Materials/Supplies/Other	0	226,437	0	154,256	144,914
Total Prospective Expenditures	0	226,437	0	154,256	144,914

OBJECT CODE EXPLANATIONS

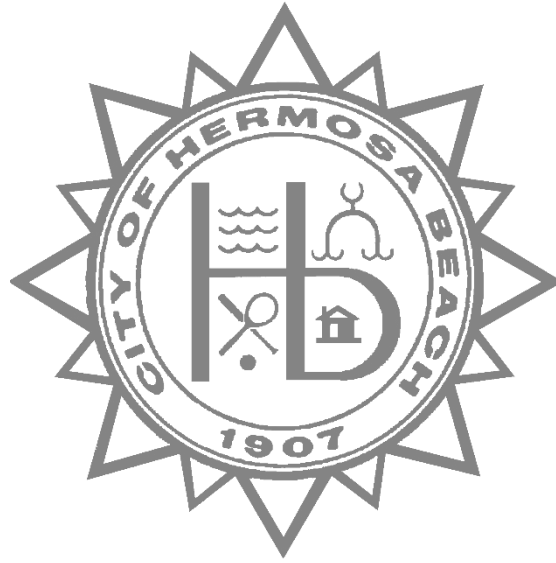
<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4322	Unclassified	Funds for Unanticipated Expenses	\$144,914



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
1214 Prospective Expenditures					
1214-4300 Materials/Supplies/Other					
1214-4322 Unclassified	0	226,437	0	154,256	144,914
Total Materials/Supplies/Other	0	226,437	0	154,256	144,914
Total Prospective Expenditures	0	226,437	0	154,256	144,914

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CITY PROSECUTOR



**CITY PROSECUTOR DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET**

DEPARTMENT DESCRIPTION: The City Prosecutor is the legal counsel for criminal matters and interacts with the Police Department regarding potential cases. The Code Enforcement Prosecutor is the legal counsel for criminal zoning violations and bootleg enforcement actions.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
1132 City Prosecutor					
Total Contract Services	215,538	230,000	104,558	230,000	230,000
Total Materials/Supplies/Other	290	350	-96	110	317
Total City Prosecutor	215,828	230,350	104,462	230,110	230,317

OBJECT CODE EXPLANATIONS

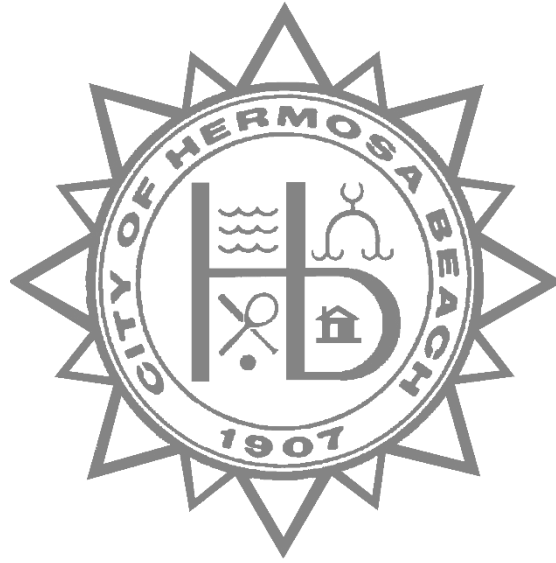
<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Prosecutor Services	\$222,000
		Dispute Resolution Services	8,000
		Total	<u>\$230,000</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
1132 City Prosecutor					
1132-4200 Contract Services					
1132-4201 Contract Serv/Private	215,538	230,000	104,558	230,000	230,000
Total Contract Services	215,538	230,000	104,558	230,000	230,000
1132-4300 Materials/Supplies/Other					
1132-4304 Telephone	290	250	-96	110	217
1132-4305 Office Oper Supplies	0	100	0	0	100
Total Materials/Supplies/Other	290	350	-96	110	317
Total City Prosecutor	215,828	230,350	104,462	230,110	230,317

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CITY TREASURER



**CITY TREASURER DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET**

DEPARTMENT DESCRIPTION: The duties of the City Treasurer consist of administration of the City's investment portfolio, including investment of bonds proceeds in compliance with the City investment policy.

PERFORMANCE MEASURES

Performance Measure	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	Trend Assessment
CITY TREASURER					
Average Interest Rate	1.64%	1.75%	1.94%	2.22%	Positive
Average Yield to Maturity	1.85%	1.90%	2.13%	2.13%	Neutral
Investment Policy Submitted by the end of First Quarter of each Fiscal Year	Yes	Yes	Yes	Yes	✓

DEPARTMENT EXPENDITURE SUMMARY

	2018-19 Expended	2019-20 Total Budget	2019-20 YTD Thru Jan	COVID-19 2019-20 Yr. End Est	COVID-19 2020-21 Dept Request
001 General Fund					
1141 City Treasurer					
Total Personal Services	19,603	20,621	11,940	21,539	22,112
Total Contract Services	9,259	14,000	7,747	12,327	22,455
Total Materials/Supplies/Other	7,531	10,129	4,177	7,500	8,799
Total City Treasurer	36,393	44,750	23,864	41,366	53,366

POSITION SUMMARY

OBJECT CODES	AUTHORIZED 19-20	CITY MANAGER RECOMMENDED 20-21
4112 PART-TIME/TEMPORARY City Treasurer	1.00	1.00
TOTAL	1.00	1.00
GRAND TOTAL	1.00	1.00

OBJECT CODE EXPLANATIONS

OBJECT CODES	ACCOUNT TITLE	EXPLANATION	
4201	Contract Services, Private	Safekeeping Fees	\$3,500
		Deposit Books and Coin Bags	300
		Armored Transport Carrier Services (2 locations)	18,655
		Total	\$22,455



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19 2019-20</i>	<i>COVID-19 2020-21</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
1141 City Treasurer					
1141-4100 Personal Services					
1141-4111 Accrual Cash In					
1141-4112 Part Time/Temporary	6,360	6,360	3,710	6,360	6,360
1141-4180 Retirement	438	467	272	439	444
1141-4188 Employee Benefits	12,713	13,702	7,904	14,647	15,216
1141-4189 Medicare Benefits	92	92	54	93	92
Total Personal Services	19,603	20,621	11,940	21,539	22,112
1141-4200 Contract Services					
1141-4201 Contract Serv/Private	9,259	14,000	7,747	12,327	22,455
Total Contract Services	9,259	14,000	7,747	12,327	22,455
1141-4300 Materials/Supplies/Other					
1141-4304 Telephone	708	570	-108	316	582
1141-4305 Office Oper Supplies	1,243	1,300	811	1,300	1,380
1141-4315 Membership	65	65	95	95	95
1141-4317 Conference/Training	694	2,405	0	0	800
1141-4390 Communications Equipment Chrgs	3,762	4,730	2,758	4,730	4,869
1141-4394 Building Maintenance Charges	609	609	355	609	609
1141-4396 Insurance User Charges	450	450	266	450	464
Total Materials/Supplies/Other	7,531	10,129	4,177	7,500	8,799
Total City Treasurer	36,393	44,750	23,864	41,366	53,366



**CITY TREASURER DEPARTMENT
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2020-2021 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
1141 City Treasurer					
 Total Equipment/Furniture	0	0	0	0	1,630
 Total City Treasurer	0	0	0	0	1,630

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 475–480	\$1,630



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
1141 City Treasurer					
1141-5400 Equipment/Furniture					
1141-5401 Equip-Less Than \$1,000	0	0	0	0	1,630
Total Equipment/Furniture	0	0	0	0	1,630
Total City Treasurer	0	0	0	0	1,630

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COMMUNITY DEVELOPMENT



COMMUNITY DEVELOPMENT DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET

PERFORMANCE MEASURES

Performance Measure	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	Trend Assessment
COMMUNITY DEVELOPMENT					
Code Enforcement FTE's per 1,000 Population ¹	0.06	0.06	0.06	0.06	Neutral
Code Enforcement Expenditures per Capita	\$4.80	\$6.01	\$5.92	\$5.24	Decreasing
Code Enf. Cases Resolved - % Resolved Through Voluntary Compliance	93%	90%	92%	98%	Positive
Code Enf. Cases Resolved - % Resolved Through Forced Compliance	7%	10%	8%	2%	Positive
Code Enforcement: Total Cases Initiated	352	405	404	877*	Increasing
Average Calendar Days: Code Complaint to First Investigation	2	4	2	2	Neutral
Percentage of First Submittal Plan Checks Completed within 20 Business Days	22%	23%	24%	26%	Positive
Code Enforcement Cases per Code Enforcement FTE ¹	282	324	323	702*	Increasing
Total Code Enforcement Contacts - Smoking Related	2,030	2,326	2,297	3,510	Increasing

¹ Full-time Equivalent (FTE) - Unit used to measure the hours in an employee's contract based on a 40 hour work week.

*Code Enforcement Cases and Contacts per FTE increases tied in part to launch of new service request software, City ban on shared mobility devices, and filling of budgeted Code Enforcement positions.



**COMMUNITY DEVELOPMENT DEPARTMENT
BUILDING & SAFETY/CODE ENFORCEMENT DIVISION
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET**

DEPARTMENT DESCRIPTION: The primary service of the Building and Safety Division is to administer and enforce standards and codes for the safeguarding of life, health, and property. Enforcement is implemented through checking plans, issuing permits, and inspecting construction at all phases of a project for compliance with the California Building Code, the Municipal Code, and other safety standards related to material and structural soundness. The Building Division collects fees based on the cost of delivering services and processes and maintains records of permits, inspections, and plans.

Additionally the Division provides the following services: identifies violations and responds to reported violations of state and city codes and regulations relating to building safety, zoning, occupancy, commercial signs, etc., and takes the necessary administrative steps to remedy violations; prepares and updates codes based on state mandates; identifies and researches local trends and problems for local code modifications; provides support for the code appeals boards; responds to inquiries and assists customers at various phases of development and construction projects; prepares and provides educational materials and inspection support for work in the public right-of-way.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
4201 Community Dev/Building					
Total Personal Services	719,760	814,708	455,533	777,063	802,584
Total Contract Services	200,947	153,747	8,447	153,747	114,747
Total Materials/Supplies/Other	115,631	123,401	66,768	112,733	114,390
Total Community Dev/Building	1,036,338	1,091,856	530,748	1,043,543	1,031,721

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 19-20</u>	<u>CITY MANAGER RECOMMENDED 20-21</u>
4102 REGULAR SALARIES		
Community Development Director	0.50	0.50
Building & Code Enforcement Official	0.85	0.85
Building Inspector	2.00	2.00
Planning/Building Technician	0.50	0.50
Code Enforcement Officer	1.00	1.00
TOTAL	4.85	4.85
GRAND TOTAL	4.85	4.85

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Plan Check	\$100,000
		Plan Archive/Microfiche	6,300
		Short-term Rental Investigation Services	8,447
		Total	<u>\$114,747</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19 2019-20</i>	<i>COVID-19 2020-21</i>
	<i>Expended Total Budget YTD Thru Jan Yr. End Est Dept Request</i>				
001 General Fund					
4201 Community Dev/Building					
4201-4100 Personal Services					
4201-4102 Regular Salaries	464,552	501,578	284,354	489,210	524,900
4201-4106 Regular Overtime	1,175	434	943	1,500	0
4201-4111 Accrual Cash In	16,570	20,296	14,232	14,232	20,383
4201-4112 Part Time/Temporary	0	12,734	7,183	12,884	0
4201-4117 Shift Differential	440	900	273	600	1,000
4201-4180 Retirement	137,373	183,822	95,565	163,826	158,448
4201-4185 Alternative Retirement System-Parttime	175	125	73	150	150
4201-4187 Uniform Allowance	60	1,200	140	300	480
4201-4188 Employee Benefits	61,638	70,222	39,013	70,991	72,495
4201-4189 Medicare Benefits	7,102	7,606	4,545	7,579	7,766
4201-4190 Other Post Employment Benefits (OPEB)	30,675	15,791	9,212	15,791	16,962
Total Personal Services	719,760	814,708	455,533	777,063	802,584
4201-4200 Contract Services					
4201-4201 Contract Serv/Private	200,947	153,747	8,447	153,747	114,747
Total Contract Services	200,947	153,747	8,447	153,747	114,747
4201-4300 Materials/Supplies/Other					
4201-4304 Telephone	5,866	5,500	1,362	4,400	5,700
4201-4305 Office Oper Supplies	4,636	5,000	3,266	5,500	5,000
4201-4314 Uniforms	413	754	333	333	0
4201-4315 Membership	960	3,760	755	2,000	2,005
4201-4317 Conference/Training	4,930	9,840	3,565	1,953	3,760
4201-4390 Communications Equipment Chrgs	18,432	23,177	13,517	23,177	24,090
4201-4394 Building Maintenance Charges	1,409	1,409	822	1,409	1,409
4201-4395 Equip Replacement Charges	24,774	24,861	14,504	24,861	25,400
4201-4396 Insurance User Charges	54,211	49,100	28,644	49,100	47,026
Total Materials/Supplies/Other	115,631	123,401	66,768	112,733	114,390
Total Community Dev/Building	1,036,338	1,091,856	530,748	1,043,543	1,031,721

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**COMMUNITY DEVELOPMENT DEPARTMENT
 BUILDING & SAFETY/CODE ENFORCEMENT DIVISION
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENTAL EQUIPMENT AND MAINTENANCE
 SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
 2020-2021 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

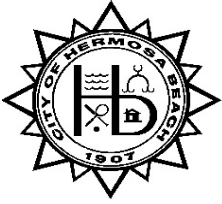
Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
715 Equipment Replacement Fund					
4201 Community Dev/Building					
Total Contract Services	112,835	271,834	107,507	271,834	0
Total Materials/Supplies/Other	675	2,990	748	2,775	2,990
Total Depreciation	1,156	3,321	0	3,321	3,321
Total Equipment/Furniture	0	58,661	215	51,376	1,901
Total Community Dev/Building	114,666	336,806	108,470	329,306	8,212

OBJECT CODE EXPLANATION

<u>OBJECT CODE</u>	<u>ACCOUNT NUMBER</u>	<u>EXPLANATION</u>	
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 475–480	\$492
5402	Equipment – More Than \$1,000	From Communications Equipment Replacement Schedule, pages 475–480	\$1,409



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
4201 Community Dev/Building					
4201-4200 Contract Services					
4201-4201 Contract Serv/Private	112,835	271,834	107,507	271,834	0
Total Contract Services	112,835	271,834	107,507	271,834	0
4201-4300 Materials/Supplies/Other					
4201-4310 Motor Fuels And Lubes	145	1,320	0	1,105	1,320
4201-4311 Auto Maintenance	530	1,670	748	1,670	1,670
Total Materials/Supplies/Other	675	2,990	748	2,775	2,990
4201-4900 Depreciation					
4201-4902 Depreciation/Vehicles	1,156	3,321	0	3,321	3,321
Total Depreciation	1,156	3,321	0	3,321	3,321
4201-5400 Equipment/Furniture					
4201-5401 Equip-Less Than \$1,000	0	49,242	0	49,242	492
4201-5402 Equip-More Than \$1,000	0	9,419	0	1,919	1,409
4201-5403 Vehicles	0	0	215	215	0
Total Equipment/Furniture	0	58,661	215	51,376	1,901
Total Community Dev/Building	114,666	336,806	108,470	329,306	8,212



COMMUNITY DEVELOPMENT DEPARTMENT

PLANNING DIVISION SOURCE OF FUNDS: GENERAL FUND 2020-2021 BUDGET

DEPARTMENT DESCRIPTION: The Community Development Department, Planning Division, administers the City's comprehensive planning programs, processes development permits, and carries out various initiatives as directed by the policy boards. The Division prepares, maintains and implements the General Plan and Coastal Land Use Plan. It formulates, conducts and implements various advance planning programs and studies as directed by policy boards. The Division administers zoning and subdivision regulations and prepares code amendments as required by law and directed by policy boards. It administers discretionary permit processes by providing information to public at the counter, assisting applicants with development applications, and processing applications and monitoring compliance; maintaining compliance with the Permit Streamlining Act; and administering the California Environmental Quality Act by preparing and overseeing the preparation of environmental documents. The Division oversees or carries out various community and sustainability initiatives. The Division serves as staff to the City Council and administers the Planning Commission, administers and/or staff various committees as directed by policy boards, administers or assists in implementing various programs (AB 939; AB 341 waste reduction; NPDES; Community Development Block Grant program); seeks grants and liaises with various governmental and community organizations and interests.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
4101 Community Dev/Planning					
Total Personal Services	866,843	995,047	465,558	925,378	968,814
Total Contract Services	41,443	125,170	68,135	101,000	26,300
Total Materials/Supplies/Other	74,744	79,572	37,026	72,441	69,676
Total Community Dev/Planning	983,030	1,199,789	570,719	1,098,819	1,064,790

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED 19-20</u>	<u>CITY MANAGER RECOMMENDED 20-21</u>
4102	REGULAR SALARIES		
	Community Development Director	0.50	0.50
	Planning Manager	1.00	1.00 ¹
	Planning Assistant	2.00	2.00
	Associate Planner	1.00	1.00
	Building & Code Enforcement Official	0.15	0.15
	Administrative Assistant	0.96	0.96
	Planning/Building Technician	0.50	0.50
	Code Enforcement Officer	1.00	1.00
	TOTAL	7.11	7.11
4112	PART-TIME/TEMPORARY		
	Office Assistant (part-time, temporary)	0.50	0.50
	TOTAL	0.50	0.50
	GRAND TOTAL	7.61	7.61

¹ The Planning Manager position is filled with a part-time Senior Planner, which has been authorized using salary savings.



COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING DIVISION
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	300' Noticing, Public Hearings	\$3,300
		500' Noticing, Public Hearings	17,000
		Public Noticing Action Plan and Special Mailings	6,000
		Total	<u>\$26,300</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19 2019-20</i>	<i>COVID-19 2020-21</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
4101 Community Dev/Planning					
4101-4100 Personal Services					
4101-4102 Regular Salaries	558,253	654,213	254,228	550,292	611,750
4101-4106 Regular Overtime	569	674	974	1,200	0
4101-4111 Accrual Cash In	12,409	29,963	17,522	17,522	30,453
4101-4112 Part Time/Temporary	68,171	12,735	69,410	124,497	74,963
4101-4117 Shift Differential	440	900	273	700	1,000
4101-4180 Retirement	93,288	166,006	56,251	100,895	116,324
4101-4185 Alternative Retirement System-Parttime	175	125	73	150	150
4101-4187 Uniform Allowance	60	240	140	240	240
4101-4188 Employee Benefits	93,714	105,416	52,854	105,428	106,543
4101-4189 Medicare Benefits	9,418	9,720	5,050	9,399	10,861
4101-4190 Other Post Employment Benefits (OPEB)	30,346	15,055	8,783	15,055	16,530
Total Personal Services	866,843	995,047	465,558	925,378	968,814
4101-4200 Contract Services					
4101-4201 Contract Serv/Private	41,443	125,170	68,135	101,000	26,300
Total Contract Services	41,443	125,170	68,135	101,000	26,300
4101-4300 Materials/Supplies/Other					
4101-4304 Telephone	2,127	2,000	-706	623	2,000
4101-4305 Office Oper Supplies	3,584	5,000	2,091	8,000	2,500
4101-4314 Uniforms	0	251	0	500	229
4101-4315 Membership	490	3,633	360	3,500	3,415
4101-4317 Conference/Training	9,433	10,870	1,547	2,000	3,420
4101-4390 Communications Equipment Chrgs	13,636	17,142	10,003	17,142	17,484
4101-4394 Building Maintenance Charges	2,234	2,234	1,303	2,234	2,234
4101-4396 Insurance User Charges	43,240	38,442	22,428	38,442	38,394
Total Materials/Supplies/Other	74,744	79,572	37,026	72,441	69,676
Total Community Dev/Planning	983,030	1,199,789	570,719	1,098,819	1,064,790

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**COMMUNITY DEVELOPMENT DEPARTMENT
 PLANNING DIVISION
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENTAL EQUIPMENT AND MAINTENANCE
 SOURCE OF FUNDS: INTERNAL SERVICE CHARGE
 2020-2021 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
4101 Community Dev/Planning					
Total Equipment/Furniture	0	10,431	0	2,931	4,929
Total Community Dev/Planning	0	10,431	0	2,931	4,929

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
5401	Equipment – More Less \$1,000	From Communications Equipment Replacement Schedule, pages 475–480	\$2,235
5402	Equipment – More Than \$1,000	From Communications Equipment Replacement Schedule, pages 475–480	\$2,694



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
4101 Community Dev/Planning					
4101-5400 Equipment/Furniture					
4101-5401 Equip-Less Than \$1,000	0	2,431	0	2,431	2,235
4101-5402 Equip-More Than \$1,000	0	8,000	0	500	2,694
Total Equipment/Furniture	0	10,431	0	2,931	4,929
Total Community Dev/Planning	0	10,431	0	2,931	4,929



COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING DIVISION – COMMUTER EXPRESS PARTICIPATION
SOURCE OF FUNDS: PROPOSITION A FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: This Commuter Express Program (Line 438) is currently operated by the City of Los Angeles encompassing four jurisdictions: City of Los Angeles, City of Hermosa Beach, City of Manhattan Beach, and Culver City, which offers freeway express service to downtown Los Angeles. Total ridership for 2018-19 was 39,015.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
145 Proposition A Fund					
3408 Commuter Express					
Total Personal Services	1,366	5,457	0	2,191	2,827
Total Contract Services	3,050	36,379	0	36,379	37,769
Total Commuter Express	4,416	41,836	0	38,570	40,596

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED</u>	<u>CITY MANAGER</u>
		<u>19-20</u>	<u>RECOMMENDED</u>
			<u>20-21</u>
4102	REGULAR SALARIES		
	Administrative Assistant	<u>0.04</u>	<u>0.04</u>
	TOTAL	0.04	0.04

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4251	Contract Services, Government	City of Los Angeles' contribution to Line 438, Commuter Express, (Freeway Express Service)	\$37,769



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
145 Proposition A Fund					
3408 Commuter Express					
3408-4100 Personal Services					
3408-4102 Regular Salaries	1,366	5,457	0	2,191	2,827
Total Personal Services	1,366	5,457	0	2,191	2,827
3408-4200 Contract Services					
3408-4251 Contract Service/Govt	3,050	36,379	0	36,379	37,769
Total Contract Services	3,050	36,379	0	36,379	37,769
Total Commuter Express	4,416	41,836	0	38,570	40,596



COMMUNITY DEVELOPMENT DEPARTMENT
BEACH CITIES TRANSIT LINE 109
SOURCE OF FUNDS: PROPOSITION A FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: The Beach Cities Transit (BCT) Line 109 provides service for a portion of former Line 439 that was discontinued by Metro in 2006. Since that time, Hermosa Beach along with the cities of El Segundo, Manhattan Beach, and Redondo Beach have participated in a cost-share agreement to provide funding for BCT Line 109 operation, which starts from Redondo Beach Riviera Village to LAX City Bus Center. Redondo Beach is a municipal transit operator and annually receives dedicated transit funds under the Formula Allocation Procedures (FAP), which incorporate transit performance data to allocate transit funding. The Los Angeles County Metropolitan Transportation Authority (MTA) allocates the FAP funds, which consist of dedicated Proposition A and C, Measure R and Measure M funds, in addition to other dedicated transit funding, to the municipal transit operators. BCT Line 109 is funded through this combination of regional FAP transit funds, fare revenues from riders and dedicated Proposition A Local Return Transportation Funds. Redondo Beach estimates BCT Line 109 will be fully-funded by the dedicated transit funding and other State funds therefore no contribution from Hermosa Beach is required.

The BCT Line also includes a dial-a-ride service for elderly and disabled passengers.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>2019-20 Yr. End Est</i>	<i>2020-21 Dept Request</i>
145 Proposition A Fund					
3412 Beach Cities Transit Line 109					
Total Contract Services	6,460	0	0	0	0
Total Beach Cities Transit Line 109	6,460	0	0	0	0



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>2019-20 Yr. End Est</i>	<i>2020-21 Dept Request</i>
145 Proposition A Fund					
3412 Beach Cities Transit Line 109					
3412-4200 Contract Services					
3412-4251 Contract Services/Gov't	6,460	0	0	0	0
Total Contract Services	6,460	0	0	0	0
Total Beach Cities Transit Line 109	6,460	0	0	0	0



**COMMUNITY DEVELOPMENT DEPARTMENT
 PLANNING DIVISION – HOUSING ELEMENT UPDATE
 SOURCE OF FUNDS: GENERAL FUND AND GRANT FUND
 2020-2021 BUDGET**

DEPARTMENT DESCRIPTION: Preparation of an update to the Housing Element of the General Plan is a requirement by State Law on an 8-year cycle to address both local and regional housing needs. Hermosa Beach's update is due in 2021.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
4108 Housing Element Update					
Total Contract Services	0	0	0	0	85,000
Total Housing Element Update	0	0	0	0	85,000
150 Grant Fund					
4108 Housing Element Updates (LEAP) Grant					
Total Contract Services	0	0	0	0	65,000
Total Housing Element Update (LEAP) Grant	0	0	0	0	65,000

OBJECT CODE EXPLANATIONS

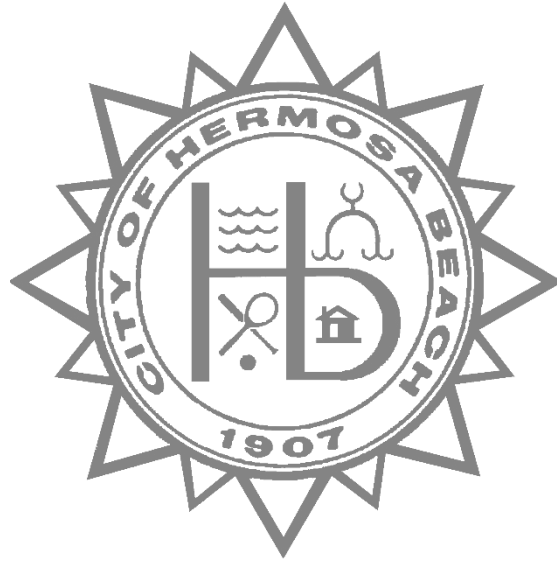
<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
<u>001 General Fund</u>			
4201	Contract Services, Private	Housing Element Update	\$85,000
<u>150 Grant Fund</u>			
4201	Contract Services, Private	Housing Element Update, Local Early Action Planning (LEAP) Grant	\$65,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
4108 Housing Element Update					
4108-4200 Contract Services					
4108-4201 Contract Serv/Private	0	0	0	0	85,000
Total Contract Services	0	0	0	0	85,000
Total Housing Element Update	0	0	0	0	85,000
150 Grant Fund					
4108 Housing Element Update (LEAP GRANT)					
4108-4200 Contract Services					
4108-4201 Contract Serv/Private	0	0	0	0	65,000
Total Contract Services	0	0	0	0	65,000
Total Housing Element Update (LEAP GRANT)	0	0	0	0	65,000

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COMMUNITY RESOURCES



COMMUNITY RESOURCES DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: The Community Resources Department plans, manages and implements recreational; cultural and social service programs; both City sponsored and non-City sponsored special events in the City's parks, beaches and public facilities; City film permits; and Pier Plaza promotions. The Department also manages the Community Center, Community Theatre, Clark Building and other recreational facilities which provide rental and lease space for contract classes, youth and senior programs, sports leagues, meetings, social events and non-profit organizations. The Community Resources Manager serves as staff liaison to the Parks, Recreation and Community Resources Advisory Commission. Cable TV is responsible for franchise administration, contract negotiations, filming City Council, Planning Commission, Parks and Recreation Commission, and Public Works Commission meetings, administering cable advisory board, servicing of citizen complaints, monitoring legislation and industry practices, standards and technology.

PERFORMANCE MEASURES

Performance Measure	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	Trend Assessment
COMMUNITY RESOURCES (PARKS & RECREATION)					
Expenditures per Capita	\$87.79	\$102.96	\$106.12	\$114.34	Increasing
Developed Park Acres per 1,000 Population	5.61	5.64	5.64	5.59	Neutral
Total Special Event Days Hosted	98	111	120	111	Decreasing
Recreation Community Centers: class/program registrants	3,552	4,422	4,669	4,663	Negative
Total Excursion Participants	555	469	472	365	Negative
Film Permits Issued	54	46	50	55	Positive
Total Senior Center Memberships	432	537	595	685	Positive

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
4601 Community Resources					
Total Personal Services	914,064	917,310	595,541	928,816	766,221
Total Contract Services	407,712	379,146	242,181	315,175	249,625
Total Materials/Supplies/Other	200,868	266,991	134,157	231,941	224,886
Total Equipment//Furniture	589	0	0	0	0
Total Community Resources	1,523,233	1,563,447	971,879	1,475,932	1,240,732



COMMUNITY RESOURCES DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET

POSITION SUMMARY

OBJECT CODES		AUTHORIZED <u>19-20</u>	CITY MANAGER RECOMMENDED <u>20-21</u>
4102	REGULAR SALARIES		
	Community Resources Manager	1.00	1.00
	Senior Recreation Supervisor	1.00	1.00
	Recreation Coordinator	2.00	2.00
	Office Assistant	0.00	0.00
	Youth Program Coordinator	0.00	0.00
	TOTAL	<u>4.00</u>	<u>4.00</u>
4112	PART-TIME/TEMPORARY		
	Camera Operator	1.00	1.00
	Theatre Technician	2.00	2.00
	Recreation Leader	6.00	6.00
	Seasonal Recreation Leader	6.00	6.00
	Recreation Specialist	2.10	2.10
	TOTAL	<u>17.10¹</u>	<u>17.10¹</u>
	GRAND TOTAL	21.10	21.10

¹This category is representative of total positions rather than total employees occupying the positions.

OBJECT CODE EXPLANATIONS

OBJECT CODES	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Valley Park Day Camp T-shirts and Staff Uniforms	\$1,000
		Department Staff Uniforms – General, Theatre, PARK Program	3,000
		Excursions	10,000
		Community Center, Clark Building, South Park Room, Parks Service Needs	3,000
		Active Network Transaction Fees (registration and facility booking fees)	30,000
		Theater Maintenance Services	2,375
		Chair Rental and Event Artwork – Surfer's Walk Ceremony	500
		Authorize.NET Gateway Account – Vendini	250
		Total	<u>\$50,125</u>
4221	Contract Recreation Classes	Recreational Class Instructors (Paid from fees in contract recreation revenue account)	\$199,500



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19 2019-20</i>	<i>COVID-19 2020-21</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
4601 Community Resources					
4601-4100 Personal Services					
4601-4102 Regular Salaries	327,022	362,802	184,291	325,802	359,883
4601-4106 Regular Overtime	7,102	5,007	5,639	5,007	5,007
4601-4111 Accrual Cash In	8,039	5,841	18,523	18,523	15,141
4601-4112 Part Time/Temporary	316,233	317,394	213,082	288,834	187,200
4601-4180 Retirement	166,541	152,700	121,721	208,665	126,477
4601-4185 Alternative Retirement System-Parttime	2,810	2,000	1,171	2,500	2,500
4601-4188 Employee Benefits	59,244	50,854	38,214	59,861	51,114
4601-4189 Medicare Benefits	10,720	10,043	6,676	8,955	5,763
4601-4190 Other Post Employment Benefits (OPEB)	16,353	10,669	6,224	10,669	13,136
Total Personal Services	914,064	917,310	595,541	928,816	766,221
4601-4200 Contract Services					
4601-4201 Contract Serv/Private	116,722	94,146	45,926	77,290	50,125
4601-4221 Contract Rec Classes/Programs	290,990	285,000	196,255	237,885	199,500
Total Contract Services	407,712	379,146	242,181	315,175	249,625
4601-4300 Materials/Supplies/Other					
4601-4302 Advertising	8,748	16,800	1,607	2,850	2,000
4601-4304 Telephone	3,989	5,000	1,361	5,000	5,000
4601-4305 Office Oper Supplies	13,471	13,000	6,507	9,500	6,500
4601-4308 Program Materials	15,705	20,000	5,367	12,000	10,000
4601-4315 Membership	2,592	2,850	2,573	2,850	3,075
4601-4317 Conference/Training	7,677	15,000	5,083	5,400	2,000
4601-4328 Hermosa Senior Center Programs	4,038	6,000	1,798	6,000	6,000
4601-4390 Communications Equipment Chrgs	33,551	41,642	24,290	41,642	43,356
4601-4394 Building Maintenance Charges	35,237	35,237	20,555	35,237	35,237
4601-4395 Equip Replacement Charges	19,740	19,827	11,564	19,827	18,957
4601-4396 Insurance User Charges	56,120	91,635	53,452	91,635	92,761
Total Materials/Supplies/Other	200,868	266,991	134,157	231,941	224,886
4601-5400 Equipment/Furniture					
4601-5402 Equip-More Than \$1,000	589	0	0	0	0
Total Equipment/Furniture	589	0	0	0	0
Total Community Resources	1,523,233	1,563,447	971,879	1,475,932	1,240,732

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**COMMUNITY RESOURCES DEPARTMENT
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2020-2021 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

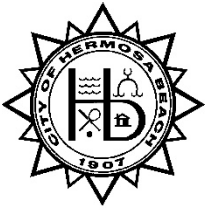
Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
715 Equipment Replacement Fund					
4601 Community Resources					
Total Contract Services	0	2,945	0	2,945	0
Total Materials/Supplies/Other	1,300	91	417	891	968
Total Depreciation	9,169	8,673	0	9,159	9,159
Total Equipment/Furniture	0	9,460	0	9,460	1,329
Total Community Resources	10,469	21,169	417	22,455	11,456

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 475–480	\$1,329



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
4601 Community Resources					
4601-4200 Contract Services					
4601-4201 Contract Serv/Private	0	2,945	0	2,945	0
Total Contract Services	0	2,945	0	2,945	0
4601-4300 Materials/Supplies/Other					
4601-4310 Motor Fuels And Lubes	863	0	417	800	800
4601-4311 Auto Maintenance	437	91	0	91	168
Total Materials/Supplies/Other	1,300	91	417	891	968
4601-4900 Depreciation					
4601-4901 Depreciation/Mach/Equipment	9,169	8,673	0	9,159	9,159
Total Depreciation	9,169	8,673	0	9,159	9,159
4601-5400 Equipment/Furniture					
4601-5401 Equip-Less Than \$1,000	0	0	0	0	1,329
4601-5405 Equip-More Than \$5,000	0	9,460	0	9,460	0
Total Equipment/Furniture	0	9,460	0	9,460	1,329
Total Community Resources	10,469	21,169	417	22,455	11,456



COMMUNITY RESOURCES DEPARTEMENT
RECREATION TRANSPORTATION
SOURCE OF FUNDS: PROP A FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: Provides transportation for Valley Park Day Camp and monthly excursions for the community.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
145 Proposition A Fund					
3409 Recreation Transportation					
Total Contract Services	32,961	40,000	26,464	40,000	20,000
Total Recreation Transportation	32,961	40,000	26,464	40,000	20,000

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Recreation Transportation for Excursions, Including Youth Camp Field Trips	\$20,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-21 BUDGET**

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
145 Proposition A Fund					
3409 Recreation Transportation					
3409-4200 Contract Services					
3409-4201 Contract Serv/Private	32,961	40,000	26,464	40,000	20,000
Total Contract Services	32,961	40,000	26,464	40,000	20,000
Total Recreation Transportation	32,961	40,000	26,464	40,000	20,000



COMMUNITY RESOURCES DEPARTMENT
SPECIAL EVENT SHUTTLE
SOURCE OF FUNDS: PROPOSITION A FUND
2020-2021 BUDGET

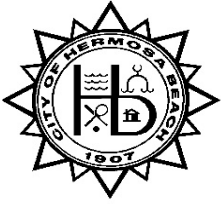
DEPARTMENT DESCRIPTION: Using Proposition A funds, the City provides shuttle service for local events to reduce congestion due to the large number of attendees.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
145 Proposition A Fund					
3410 Special Event Shuttle					
Total Contract Services	16,500	27,000	15,750	27,000	35,000
Total Special Event Shuttle	16,500	27,000	15,750	27,000	35,000

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Fiesta Shuttle	\$35,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
145 Proposition A Fund					
3410 Special Event Shuttle					
3410-4200 Contract Services					
3410-4201 Contract Serv/Private	16,500	27,000	15,750	27,000	35,000
Total Contract Services	16,500	27,000	15,750	27,000	35,000
Total Special Event Shuttle	16,500	27,000	15,750	27,000	35,000



COMMUNITY RESOURCES DEPARTMENT
STAR EDUCATION PROGRAM SHUTTLE
SOURCE OF FUNDS: PROPOSITION A FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: Using Proposition A funds, the City provides shuttle service for the STAR Education Program.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
145 Proposition A Fund					
3411 STAR Education Program Shuttle					
Total Contract Services	27,825	36,000	14,000	36,000	36,000
Total STAR Education Program Shuttle	27,825	36,000	14,000	36,000	36,000

OBJECT CODE EXPLANATIONS

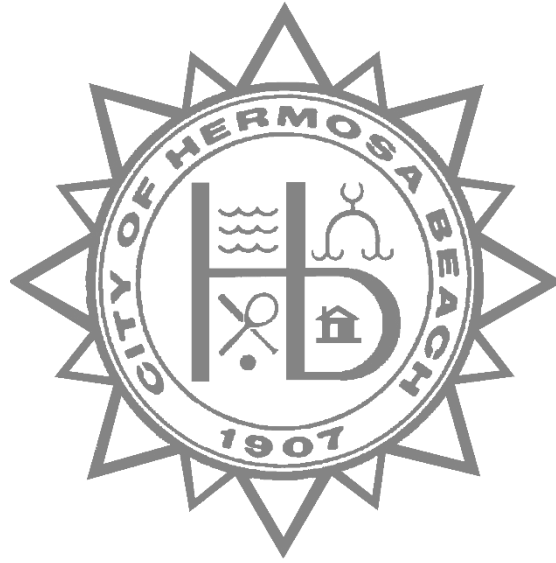
<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	STAR Education Program Shuttle	36,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
145 Proposition A Fund					
3411 STAR Education Program Shuttle					
3411-4200 Contract Services					
3411-4201 Contract Serv/Private	27,825	36,000	14,000	36,000	36,000
Total Contract Services	27,825	36,000	14,000	36,000	36,000
Total STAR Education Program Shuttle	27,825	36,000	14,000	36,000	36,000

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FINANCE



FINANCE DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET

PERFORMANCE MEASURES

Performance Measure	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	Trend Assessment
FINANCE					
Government Finance Officers Association (GFOA) Certificate of Achievement for 'Excellence in Financial Reporting' (Comprehensive Annual Financial Report-CAFR)	Yes	Yes	Yes	Yes	✓
Government Finance Officers Association (GFOA) Excellence in Budgeting Award Achieved	Yes	Yes	Yes	Yes	✓
Number of Business License Renewals	2,170	2,299	2,185	2,372	Positive
Collection Rate of Parking Citations Paid	88%	88%	88%	88%	Neutral
Percentage of Parking Citations Paid through Website	50%	54%	57%	61%	Positive



FINANCE DEPARTMENT
FINANCE ADMINISTRATION
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: The Finance Administration division of the Finance Department maintains general ledger and accounting records for the City, manages internal control process, payroll, accounts payable and accounts receivable. Finance Administration oversees grant reporting/auditing, collects and remits taxes and financial reports to County, State and Federal Agencies, as well as Comprehensive Annual Financial Statements (CAFR) and annual audit. The Department assists the City Manager with the annual operating and capital improvements budgets and provides support services to the operating departments. Finance Department also issues rebates for the Lighting/Landscaping District Assessment and the Sewer Service Charge as well as utility tax exemptions for our senior residents.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
1202 Finance Administration					
Total Personal Services	857,628	929,942	533,633	885,984	910,278
Total Contract Services	119,697	219,659	114,257	218,872	160,716
Total Materials/Supplies/Other	65,910	76,133	42,702	72,618	74,717
Total Equipment/Furniture	963	2,888	2,888	2,888	0
Total Finance Administration	1,044,198	1,228,622	693,480	1,180,362	1,145,711

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 19-20</u>	<u>CITY MANAGER RECOMMENDED 20-21</u>
4102 REGULAR SALARIES		
Finance Director	0.85	0.85
Accounting Manager	1.00	1.00
Accountant	1.00	1.00
Administrative Assistant	0.85	0.85
Senior Account Clerk	2.00	2.00
TOTAL	5.70	5.70
4112 PART-TIME/TEMPORARY		
Senior Account Clerk	0.46	0.00
TOTAL	0.46	0.00
GRAND TOTAL	6.16	5.70



**FINANCE DEPARTMENT
FINANCE ADMINISTRATION
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET**

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Independent Audit Services	\$29,963
		Property Tax Audit Services	5,500
		Sales Tax Audit Services	4,200
		Mandated Costs Claims Fixed Fee	4,250
		Ambulance Billing Services	42,000
		Government Finance Officers Association (GFOA) Comprehensive Annual Financial Report (CAFR)	
		Awards Application Fee	460
		Overlapping Debt Statement (CAFR)	750
		Utility User Tax (UUT) Audit Legal Services	5,000
		Utility User Tax (UUT) Audit Services	5,600
		GFOA Budget Award Filing Fee	425
		Express Mail Services	150
		Budget Printing	3,373
		CalPERS GASB 68 Actuarial Reports	3,150
		PERS Actuarial Report	9,000
		Actuarial Report – OPEB	19,750
		OpenGov	6,995
		Continuing Disclosure – Bond	1,100
		Lease Revenue Bond Administrative Fee	1,150
		OpenGov Budget Builder Software	17,900
		Total	\$160,716



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
1202 Finance Administration					
1202-4100 Personal Services					
1202-4102 Regular Salaries	546,705	564,278	328,130	554,982	590,093
1202-4106 Regular Overtime	844	1,125	1,589	1,589	0
1202-4111 Accrual Cash In	39,788	43,831	14,927	15,339	40,162
1202-4112 Part Time/Temporary	15,334	28,838	15,534	16,725	0
1202-4180 Retirement	145,720	184,801	110,714	189,795	173,301
1202-4188 Employee Benefits	76,263	79,089	46,344	79,972	77,419
1202-4189 Medicare Benefits	6,576	6,564	3,902	6,166	6,408
1202-4190 Other Post Employment Benefits (OPEB)	26,398	21,416	12,493	21,416	22,895
Total Personal Services	857,628	929,942	533,633	885,984	910,278
1202-4200 Contract Services					
1202-4201 Contract Serv/Private	119,697	219,659	114,257	218,872	160,716
Total Contract Services	119,697	219,659	114,257	218,872	160,716
1202-4300 Materials/Supplies/Other					
1202-4304 Telephone	1,587	1,200	-397	400	1,200
1202-4305 Office Oper Supplies	6,865	6,500	4,556	6,650	6,650
1202-4315 Membership	690	690	750	750	1,200
1202-4317 Conference/Training	620	4,925	1,147	2,000	1,855
1202-4390 Communications Equipment Chrgs	20,986	26,383	15,393	26,383	26,983
1202-4394 Building Maintenance Charges	2,113	2,113	1,233	2,113	2,113
1202-4396 Insurance User Charges	33,049	34,322	20,020	34,322	34,716
Total Materials/Supplies/Other	65,910	76,133	42,702	72,618	74,717
1202-5400 Equipment/Furniture					
1202-5401 Equip-Less Than \$1,000	963	2,888	2,888	2,888	0
Total Equipment/Furniture	963	2,888	2,888	2,888	0
Total Finance Administration	1,044,198	1,228,622	693,480	1,180,362	1,145,711



**FINANCE DEPARTMENT
 FINANCE ADMINISTRATION
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENTAL EQUIPMENT AND MAINTENANCE
 SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
 2020-2021 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
1202 Finance Administration					
Total Equipment/Furniture	0	4,940	0	4,940	815
Total Finance Administration	0	4,940	0	4,940	815

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 475–480	\$815



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
1202 Finance Administration					
1202-5400 Equipment/Furniture					
1202-5401 Equip-Less Than \$1,000	0	0	0	0	815
1202-5402 Equip-More Than \$1,000	0	4,940	0	4,940	0
Total Equipment/Furniture	0	4,940	0	4,940	815
Total Finance Administration	0	4,940	0	4,940	815



FINANCE DEPARTMENT
CASHIER DIVISION
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: This division of the Finance Department serves as the City's Cashier for incoming revenue. The division is responsible for the sale and record keeping for business licenses, animal licenses, various parking permits (preferential resident permits, daily permits, contractor's permits, temporary guest permits for the impacted beach area and driveway permits), taxi vouchers, bus passes and cash keys for use in the parking meters. Additionally, the division processes all parking citation payments and maintains the parking citation records.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
1204 Finance Cashier					
Total Personal Services	581,162	645,404	379,562	651,696	674,150
Total Contract Services	137,895	171,149	72,932	126,889	114,927
Total Materials/Supplies/Other	92,755	108,462	65,132	98,810	100,375
Total Finance Cashier	811,812	925,015	517,626	877,395	889,452

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED 19-20</u>	<u>CITY MANAGER RECOMMENDED 20-21</u>
4102	REGULAR SALARIES		
	Finance Director	0.15	0.15
	Administrative Assistant	0.15	0.15
	Finance Cashier Supervisor	1.00	1.00
	Account Clerk	<u>4.00</u>	<u>4.00</u>
	TOTAL	5.30	5.30
4112	PART-TIME/TEMPORARY		
	Account Clerk	0.75	0.75
	Hearing Officer	<u>0.10</u>	<u>0.10</u>
	TOTAL	0.85	0.85
	GRAND TOTAL	6.15	6.15

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	ChargeltPro – Over the Counter Credit Card Charges	21,026
		Merchant Fees – Parking Citation Payments via WEB	26,757
		Merchant Fees – Parking Citation Payments via Integrated Voice Response (IVR)	2,049



FINANCE DEPARTMENT
CASHIER DIVISION
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET

OBJECT CODE EXPLANATIONS
(Continued)

<u>OBJECT CODE</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private (cont.)	Merchant Fees/ Online Business License Payments	3,566
		Duncan Gateway Charges for Parking Citation WEB and IVR	48,442
		Merchant Fees/ WEB Parking Permits	870
		Gateway Authorize.net Fees for Internet Payments	248
		American Express Fees – Parking Permits Web	151
		American Express Fees – Parking Citations Web	3,060
		American Express Fees – Parking Citations IVR	135
		American Express Fees – Over the Counter	4,523
		Administrative Hearing Officer	3,000
		Total	\$113,827
4251	Contract Services, Government	Bus Passes (non-subsidized)	\$1,100



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
1204 Finance Cashier					
1204-4100 Personal Services					
1204-4102 Regular Salaries	328,367	380,187	219,738	375,508	395,047
1204-4106 Regular Overtime	312	1,500	458	473	0
1204-4111 Accrual Cash In	17,867	5,418	6,476	6,829	10,318
1204-4112 Part Time Temporary	45,450	46,506	24,709	46,358	46,056
1204-4180 Retirement	68,429	102,337	60,676	104,016	98,946
1204-4185 Alternative Retirement System	17	12	7	12	5,588
1204-4188 Employee Benefits	89,862	91,401	56,962	100,752	100,012
1204-4189 Medicare Benefits	5,170	5,912	3,459	5,617	5,435
1204-4190 Other Post Employment Benefits (OPEB)	25,688	12,131	7,077	12,131	12,748
Total Personal Services	581,162	645,404	379,562	651,696	674,150
1204-4200 Contract Services					
1204-4201 Contract Serv/Private	136,722	169,549	72,643	125,789	113,827
1204-4251 Contract Services/Gov't	1,173	1,600	289	1,100	1,100
Total Contract Services	137,895	171,149	72,932	126,889	114,927
1204-4300 Materials/Supplies/Other					
1204-4304 Telephone	2,931	2,907	159	2,407	2,407
1204-4305 Office Operating Supplies	37,827	46,980	30,260	39,980	41,133
1204-4315 Membership	335	350	0	350	350
1204-4317 Conference/Training	2,560	4,266	3,239	2,114	500
1204-4390 Communications Equipment Chrgs	24,158	30,371	17,717	30,371	31,141
1204-4394 Building Maintenance Charges	1,828	1,828	1,066	1,828	1,828
1204-4396 Insurance User Charges	23,116	21,760	12,691	21,760	23,016
Total Materials/Supplies/Other	92,755	108,462	65,132	98,810	100,375
Total Finance Cashier	811,812	925,015	517,626	877,395	889,452

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**FINANCE DEPARTMENT
CASHIER DIVISION
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2020-2021 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
1204 Finance Cashier					
Total Equipment/Furniture	0	3,322	0	3,322	3,766
Total Finance Cashier	0	3,322	0	3,322	3,766

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 475–480	\$2,419
5402	Equipment – More Than \$1,000	From Communications Equipment Replacement Schedule, pages 475–480	\$1,347



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
1204 Finance Cashier					
1204-5400 Equipment/Furniture					
1204-5401 Equip-Less Than \$1,000	0	3,322	0	3,322	2,419
1204-5402 Equip-More Than \$1,000	0	0	0	0	1,347
Total Equipment/Furniture	0	3,322	0	3,322	3,766
Total Finance Cashier	0	3,322	0	3,322	3,766



FINANCE DEPARTMENT
CASHIER DIVISION – BUS PASS SUBSIDY
SOURCE OF FUNDS: PROPOSITION A FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: Using Proposition A funds, the City subsidizes the sale of bus passes to Hermosa Beach resident. Passes are available to students, senior citizens, and disabled persons in the Cashier Division of the Finance Department.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
145 Proposition A Fund					
3403 Bus Pass Subsidy					
Total Contract Services	1,728	1,700	396	1,700	1,700
Total Bus Pass Subsidy	1,728	1,700	396	1,700	1,700

OBJECT CODE EXPLANATIONS

<u>OBJECT</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
<u>CODES</u>			
4251	Contract Services, Government	Bus Pass Subsidy	\$1,700



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
145 Proposition A Fund					
3403 Bus Pass Subsidy					
3403-4200 Contract Services					
3403-4251 Contract Service/Govt	1,728	1,700	396	1,700	1,700
Total Contract Services	1,728	1,700	396	1,700	1,700
Total Bus Pass Subsidy	1,728	1,700	396	1,700	1,700



FINANCE DEPARTMENT
BAYVIEW DRIVE ADMINISTRATIVE CHARGES
& BEACH DRIVE ADMINISTRATIVE CHARGES

SOURCE OF FUNDS:
BAYVIEW DRIVE ASSESSMENT FUND
& BEACH DRIVE ASSESSMENT FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: The fiscal agent agreements, in connection with the Bayview Drive Utility Undergrounding District (2004-2) and Beach Drive Utility Undergrounding District (2004-1) require that the City establish these accounts for the payment of all on-going fees and charges that arise in connection with the administration of the assessments.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
135 Bayview Dr Dist Admin Exp Fund					
1219 Administrative Charges					
Total Contract Services	1,531	1,400	67	1,400	1,400
Total Administrative Charges	1,531	1,400	67	1,400	1,400
139 Beach Dr Assmnt Dist Admin Exp Fund					
1219 Administrative Charges					
Total Contract Services	1,442	1,503	59	1,503	1,550
Total Administrative Charges	1,442	1,503	59	1,503	1,550

OBJECT CODE EXPLANATIONS

OBJECT CODES	ACCOUNT TITLE	EXPLANATION	
<u>Bayview Drive District Administrative Charges</u>			
4201	Contract Services, Private	Assessment Administration Fees	\$1,400
<u>Beach Drive District Administrative Charges</u>			
4201	Contract Services, Private	Assessment Administration Fees	\$1,550



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
135 Bayview Dr Dist Admin Exp Fund					
1219 Administrative Charges					
1219-4200 Contract Services					
1219-4201 Contract Serv/Private	1,531	1,400	67	1,400	1,400
Total Contract Services	1,531	1,400	67	1,400	1,400
Total Administrative Charges	1,531	1,400	67	1,400	1,400
139 Beach Dr Assmnt Dist Admin Exp Fund					
1219 Administrative Charges					
1219-4200 Contract Services					
1219-4201 Contract Serv/Private	1,442	1,503	59	1,503	1,550
Total Contract Services	1,442	1,503	59	1,503	1,550
Total Administrative Charges	1,442	1,503	59	1,503	1,550



FINANCE DEPARTMENT
LEASE REVENUE BONDS
SOURCE OF FUNDS: LEASE REVENUE BOND FUND
and GENERAL FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: On July 14, 2015, the City formed the Hermosa Beach Financing Authority to establish the structure required for the lease revenue bond. On July 23, 2015, the City issued Hermosa Beach Public Financing authority 2015 Lease Revenue Bonds (2015 Bonds) in the amount of \$11,600,000. The 2015 Bonds were issued to make certain payments pursuant to a settlement agreement with E & B Natural Resources.

DEPARTMENT EXPENDITURE SUMMARY

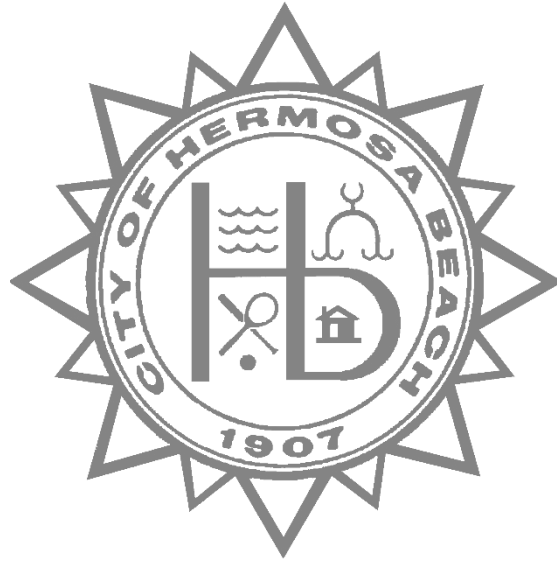
	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
201 2015 Lease Revenue Bonds					
1220 Legal Settlements- E&B Resources					
Total Interest	332,671	310,212	160,975	310,212	285,712
Total Principal	459,826	480,000	480,000	480,000	500,000
Total Legal Settlements- E&B Resources	792,497	790,212	640,975	790,212	785,712



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
201 2015 Lease Revenue Bonds					
1220 Lease Revenue Bonds					
1220-6700 Interest					
1220-6701 Interest	332,671	310,212	160,975	310,212	285,712
Total Interest	332,671	310,212	160,975	310,212	285,712
1220-6800 Principal					
1220-6801 Principal Payment	459,826	480,000	480,000	480,000	500,000
Total Principal	459,826	480,000	480,000	480,000	500,000
Total Lease Revenue Bonds	792,497	790,212	640,975	790,212	785,712

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FIRE



**FIRE DEPARTMENT
COUNTY FIRE DISTRICT
SOURCE OF FUNDS: GENERAL FUND & FIRE PROTECTION FUND
2020-2021 BUDGET**

DEPARTMENT DESCRIPTION:

The City contracted with Los Angeles County for Fire Services on December 30, 2017.

LACoFD VISION:

The Los Angeles County Fire Department (LACoFD) will be an exemplary organization acclaimed for our national reputation, our regional strength, and our hometown attentiveness as we provide fire protection and life safety services.

LACoFD MISSION:

To protect lives, the environment, and property by providing prompt, skillful, and cost-effective fire protection and life safety services.

LACoFD CORE VALUES:

- Integrity**
- Teamwork**
- Caring**
- Courage**
- Commitment**
- Community**

PERFORMANCE MEASURES

Performance Measure	FY 2017/18 Actual*	FY 2018/19 Actual	Trend Assessment
FIRE & EMERGENCY MEDICAL SERVICES (EMS) - LOS ANGELES COUNTY			
Total fire & EMS calls	850	1,794	N/A
Average response time in minutes - fire incidents	4.8	4.9	Neutral
Average response time in minutes - non-fire incidents excluding EMS (service calls, false alarms, etc.)	6.3	6.0	Positive
Average response time in minutes - EMS calls	4.6	4.6	Neutral
*FY 2017/18 figures represent period from December 30, 2017 to June 30, 2018 only, reflecting City's contract start for Fire Services with LA County.			



**FIRE DEPARTMENT
COUNTY FIRE DISTRICT
SOURCE OF FUNDS: GENERAL FUND & FIRE PROTECTION FUND
2020-2021 BUDGET**

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
2202 County Fire District Costs					
Total Contract Services	4,747,651	5,205,668	3,589,511	5,205,668	5,502,233
Total Buildings/Improvements	182,683	363,672	242,448	363,672	0
Total County Fire District Costs	4,930,334	5,569,340	3,831,959	5,569,340	5,502,233
180 Fire Protection Fund					
2202 Fire Protection					
2202-4200 Contract Services					
2202-4251 Contract Services/Govt	37,500	43,062	28,712	43,062	43,062
Total Contract Services	37,500	43,062	28,712	43,062	43,062
Total Fire Protection	37,500	43,062	28,712	43,062	43,062
301 Capital Improvement Fund					
2202 County Fire District					
Total Contract Services	0	0	0	0	363,672
Total County Fire District	0	0	0	0	363,672

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
<u>001 General Funds</u>			
4251	Contract Services, Government	Los Angeles County Fire District	\$5,502,233
<u>180 Fire Protection Fund</u>			
4251	Contract Services, Government	Equipment Conversion (Payments 31- 42 of 60) *	\$43,062
<u>301 Capital Improvement Fund</u>			
4251	Contract Services, Government	Facility Conversion Costs (Payments 19 - 30 of 60) *	\$363,672

* Detailed information on the payment schedules for both the Facility Conversion Costs and Equipment Conversion Costs may be found on page 463 in the Appendix



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
2202 County Fire District					
2202-4200 Contract Services					
2202-4251 Contract Services/Gov't	4,747,651	5,205,668	3,589,511	5,205,668	5,502,233
Total Contract Services	4,747,651	5,205,668	3,589,511	5,205,668	5,502,233
2202-5600 Buildings/Improvements					
2202-5601 Buildings and Improvements	182,683	363,672	242,448	363,672	0
Total Buildings/Improvements	182,683	363,672	242,448	363,672	0
Total County Fire District	4,930,334	5,569,340	3,831,959	5,569,340	5,502,233
180 Fire Protection Fund					
2202 County Fire District					
2202-4200 Contract Services					
2202-4251 Contract Services/Gov't	37,500	43,062	28,712	43,062	43,062
Total Contract Services	37,500	43,062	28,712	43,062	43,062
Total County Fire District	37,500	43,062	28,712	43,062	43,062
301 Capital Improvement Fund					
2202 County Fire District					
2202-4200 Contract Services					
2202-4251 Contract Services/Gov't	0	0	0	0	363,672
Total Contract Services	0	0	0	0	363,672
Total County Fire District	0	0	0	0	363,672

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**FIRE DEPARTMENT
LEGACY COSTS
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET**

LEGACY COSTS: Legacy costs are the costs that remain after the transition to the County Fire District. These costs are comprised of the unfunded retirement liability costs for employees' earned benefits prior to the transfer and unfunded retiree health benefits for employees' earned benefits prior to the transfer.

DEPARTMENT EXPENDITURE SUMMARY

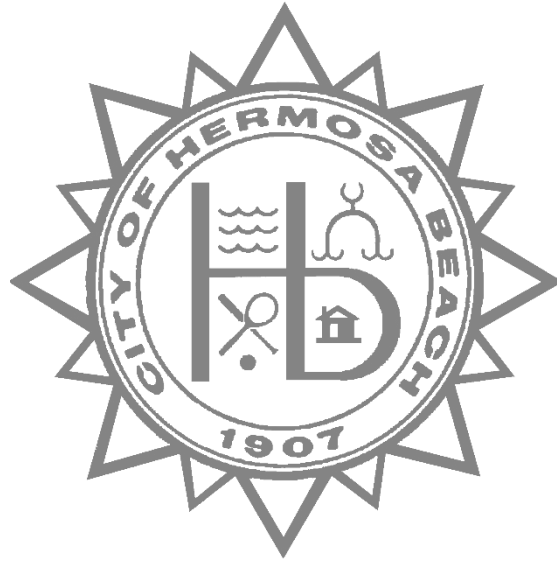
	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
2203 Fire Department Legacy Costs					
Total Personal Services	721,399	747,371	587,579	587,579	817,969
Total Materials/Supplies/Other	0	0	0	0	0
Total Fire Department Legacy Costs	721,399	747,371	587,579	587,579	817,969



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
2203 Fire Department Legacy Costs					
2203-4100 Personal Services					
2203-4180 Retirement	590,425	747,371	587,579	587,579	817,969
2203-4190 Other Post Employment Benefits/OPEB	130,974	0	0	0	0
Total Personal Services	721,399	747,371	587,579	587,579	817,969
Total Fire Department Legacy Costs	721,399	747,371	587,579	587,579	817,969

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HUMAN RESOURCES



HUMAN RESOURCES DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: The Human Resources Department provides a full range of “hire through retire” services with a dedicated focus on recruitment, selection, training and retaining high quality personnel. The Department also manages a comprehensive City-wide employee salary and benefits program, along with labor relations and associated contracts; oversees all aspects of the City’s comprehensive risk management program (including liability claims, workers’ compensation, contract management and mandated reporting; and assists in moving the organization forward through achievement of strategic goals and objectives. The Human Resources Manager serves as staff liaison to the Civil Service Board and serves as the City’s Risk Manager.

PERFORMANCE MEASURES

Performance Measure	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	Trend Assessment
HUMAN RESOURCES					
Turnover Rate: ALL Employees	9%	14%	21%*	11%	Positive
Total Workers' Compensation Claims	9	21	16	17	Neutral
Workers' Compensation, Number of Days Lost to Injury: Sworn Law Enforcement	69	920	924	320	Positive
Percent of Sick Leave Hours Taken of Total Employee Work Hours	2.0%	2.2%	1.0%	1.8%	Negative

*FY 2017/18 Turnover Rate increase was due to the transfer of Fire Services to Los Angeles County on December 30, 2017 (15 Full-Time Equivalent positions). Excluding Fire Services, the City's overall FY 2017/18 turnover was 9%.

DEPARTMENT EXPENDITURE SUMMARY

	2018-19 Expended	2019-20 Total Budget	2019-20 YTD Thru Jan	COVID-19 2019-20 Yr. End Est	COVID-19 2020-21 Dept Request
001 General Fund					
1203 Human Resources					
Total Personal Services	339,681	531,288	208,964	550,654	394,049
Total Contract Services	247,564	331,582	122,809	331,582	212,293
Total Materials/Supplies/Other	70,588	64,299	28,998	47,341	56,072
Total Human Resources	657,833	927,169	360,771	929,577	662,414

POSITION SUMMARY

OBJECT CODES	AUTHORIZED 19-20	CITY MANAGER RECOMMENDED 20-21
4102 REGULAR SALARIES		
Human Resources Manager	0.75	0.75
Personnel Analyst	0.50	0.50
TOTAL	1.25	1.25



HUMAN RESOURCES DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Legal Fees	\$150,000
		Insurance Benefit Services	6,793
		Recruitment Advertising	20,000
		Oral Board Supplies	1,500
		Written Exams	4,000
		Background Checks	5,000
		Employee Service Pins	2,000
		Employee Recognition Event	12,000
		Total	<u>\$201,293</u>
4251	Contract Services, Government	Employee Appeals	\$10,000
		Applicant Fingerprinting	1,000
		Total	<u>\$11,000</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
1203 Human Resources					
1203-4100 Personal Services					
1203-4102 Regular Salaries	159,598	160,362	87,759	162,000	170,127
1203-4111 Accrual Cash In	1,709	4,117	852	852	3,468
1203-4180 Retirement	29,299	35,034	20,304	34,807	34,394
1203-4188 Employee Benefits	137,270	150,330	93,175	172,169	172,729
1203-4189 Medicare Benefits	2,521	2,538	1,405	2,419	2,677
1203-4190 Other Post Employment Benefits (OPEB)	7,052	8,157	4,759	8,157	8,654
1203-4191 Employee Recognition Bonus	2,232	2,000	710	1,500	2,000
1203-4192 Signing Bonus	0	125,000	0	125,000	0
1203-4193 Retention Bonus	0	18,750	0	18,750	0
1203-4194 Referral Bonus	0	25,000	0	25,000	0
Total Personal Services	339,681	531,288	208,964	550,654	394,049
1203-4200 Contract Services					
1203-4201 Contract Serv/Private	232,878	320,582	115,504	320,582	201,293
1203-4251 Contract Service/Govt	14,686	11,000	7,305	11,000	11,000
Total Contract Services	247,564	331,582	122,809	331,582	212,293
1203-4300 Materials/Supplies/Other					
1203-4304 Telephone	1,962	1,900	154	1,900	1,900
1203-4305 Office Oper Supplies	3,826	4,000	3,209	4,000	4,000
1203-4315 Membership	0	800	3,800	3,800	800
1203-4317 Conference/Training	21,640	21,000	521	1,042	13,000
1203-4320 Medical Exams	21,383	12,000	6,964	12,000	12,000
1203-4390 Communications Equipment Chrgs	6,752	8,490	4,956	8,490	8,825
1203-4394 Building Maintenance Charges	612	612	357	612	612
1203-4396 Insurance User Charges	14,413	15,497	9,037	15,497	14,935
Total Materials/Supplies/Other	70,588	64,299	28,998	47,341	56,072
Total Human Resources	657,833	927,169	360,771	929,577	662,414

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**HUMAN RESOURCES DEPARTMENT
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2020-2021 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
1203 Human Resources					
Total Equipment/Furniture	0	1,558	0	1,558	263
Total Human Resources	0	1,558	0	1,558	263

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 475–480	\$263



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
1203 Human Resources					
1203-5400 Equipment/Furniture					
1203-5401 Equip-Less Than \$1,000	0	1,558	0	1,558	263
Total Equipment/Furniture	0	1,558	0	1,558	263
Total Human Resources	0	1,558	0	1,558	263



HUMAN RESOURCES DEPARTMENT
AUTO/PROPERTY/BOND
SOURCE OF FUNDS: INSURANCE FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: This account reflects premium charges for the purchase of the City's insurance coverage for (1) all high-value vehicles, (2) property, and (3) required public officials bonds as specified in the Municipal Code. There are no salaries charged to this account. The City's Risk Manager is responsible for purchasing and maintaining the required coverage. Division costs are allocated to other departments by way of the Insurance User Charges shown as a line item in the budget.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
705 Insurance Fund					
1210 Auto/Property/Bonds					
Total Contract Services	41,637	70,681	45,635	45,635	79,968
Total Materials/Supplies/Other	0	10,000	0	10,000	10,000
Total Auto/Property/Bonds	41,637	80,681	45,635	55,635	89,968

OBJECT CODE EXPLANATIONS

<u>OBJECT</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Property Insurance Premium, and Auto Physical Damage (Includes Comprehensive and Collision Coverage for All High Value Vehicles)	\$39,841
		Bond Premiums, Master Faithful performance Bond (crime program)	1,005
		Stand Alone Property	24,079
		Cyber Program	3,535
		Auto Property Damage Program	10,358
		Terrorism Program	1,150
		Total	\$79,968
4324	Claims/Settlements	Claims and Settlement Expenses	\$10,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
705 Insurance Fund					
1210 Auto/Property/Bonds					
1210-4200 Contract Services					
1210-4201 Contract Serv/Private	41,637	70,681	45,635	45,635	79,968
Total Contract Services	41,637	70,681	45,635	45,635	79,968
1210-4300 Materials/Supplies/Other					
1210-4324 Claims/Settlements	0	10,000	0	10,000	10,000
Total Materials/Supplies/Other	0	10,000	0	10,000	10,000
Total Auto/Property/Bonds	41,637	80,681	45,635	55,635	89,968



HUMAN RESOURCES DEPARTMENT
GENERAL APPROPRIATIONS
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: General Appropriations provides secretarial support services for all City departments. Purchases of central stores office supplies are made from this account; charges are then made to individual departments as use occurs.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
1208 General Appropriations					
Total Personal Services	23,675	2,156	28,206	28,206	0
Total Contract Services	0	0	0	0	0
Total Materials/Supplies/Other	10,617	-11,260	-7,053	-10,950	-11,875
Total General Appropriations	34,292	-9,104	21,153	17,256	-11,875

POSITION SUMMARY

<u>OBJECT</u> <u>CODES</u>	<u>AUTHORIZED</u> <u>19-20</u>	<u>CITY MANAGER</u> <u>RECOMMENDED</u> <u>20-21</u>
4102 REGULAR SALARIES		
Secretary	0.00	0.00
TOTAL	0.00	0.00



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
1208 General Appropriations					
1208-4100 Personal Services					
1208-4102 Regular Salaries	16,038	1,968	28,150	28,150	0
1208-4111 Accrual Cash In	398	0	0	0	0
1208-4180 Retirement	1,232	159	56	56	0
1208-4189 Medicare Benefits	233	29	0	0	0
1208-4190 Other Post Employment Benefits (OPEB)	5,774	0	0	0	0
Total Personal Services	23,675	2,156	28,206	28,206	0
1208-4300 Materials/Supplies/Other					
1208-4304 Telephone	108	740	-36	50	125
1208-4305 Office Oper Supplies	-10,229	-12,000	-7,017	-11,000	-12,000
1208-4390 Communications Equipment Chrgs	18,396	0	0	0	0
1208-4394 Building Maintenance Charges	306	0	0	0	0
1208-4396 Insurance User Charges	2,036	0	0	0	0
Total Materials/Supplies/Other	10,617	-11,260	-7,053	-10,950	-11,875
Total General Appropriations	34,292	-9,104	21,153	17,256	-11,875



**HUMAN RESOURCES DEPARTMENT
 GENERAL APPROPRIATIONS
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENTAL EQUIPMENT AND MAINTENANCE
 SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
 2020-2021 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

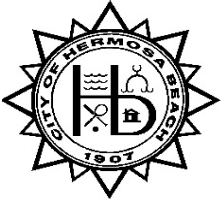
Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
1208 General Appropriations					
Total Contract Services	11,131	12,000	5,037	10,074	12,000
Total Depreciation	4,031	6,956	0	6,956	6,956
Total Equipment/Furniture	0	28,380	0	28,380	590
Total General Appropriations	15,162	47,336	5,037	45,410	19,546

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Postage Meter Rental and Machine Ink	3,500
		Copier Annual Maintenance	8,500
		Total	\$12,000
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 475–480	\$590



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
1208 General Appropriations					
1208-4200 Contract Services					
1208-4201 Contract Serv/Private	11,131	12,000	5,037	10,074	12,000
Total Contract Services	11,131	12,000	5,037	10,074	12,000
1208-4900 Depreciation					
1208-4901 Depreciation/Mach/Equipment	4,031	6,956	0	6,956	6,956
Total Depreciation	4,031	6,956	0	6,956	6,956
1208-5400 Equipment/Furniture					
1208-5401 Equip-Less Than \$1,000	0	0	0	0	590
1208-5405 Equipment more than \$5,000	0	28,380	0	28,380	0
Total Equipment/Furniture	0	28,380	0	28,380	590
Total General Appropriations	15,162	47,336	5,037	45,410	19,546



**HUMAN RESOURCES DEPARTMENT
LIABILITY INSURANCE
SOURCE OF FUNDS: INSURANCE FUND
2020-2021 BUDGET**

DEPARTMENT DESCRIPTION: The Liability Insurance account reflects charges for the purchase and maintenance of the City's liability insurance and associated expenses. The Risk Manager is responsible for managing liability claims, administration of the City's claims administration contract, litigation management, and the City-wide safety program. Division costs are allocated to other departments by way of the Insurance User Charges shown as a line item in the budget.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
705 Insurance Fund					
1209 Liability Insurance					
Total Personal Services	63,051	65,797	37,734	65,194	68,432
Total Contract Services	697,374	752,454	672,827	672,827	692,139
Total Materials/Supplies/Other	-354,262	400,000	115,657	265,657	300,000
Total Liability Insurance	406,163	1,218,251	826,218	1,003,678	1,060,571

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 19-20</u>	<u>CITY MANAGER RECOMMENDED 20-21</u>
4102 REGULAR SALARIES		
Human Resources Manager	0.125	0.125
Personnel Analyst	0.250	0.250
TOTAL	0.375	0.375

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Claims Administration Contract	\$18,000
		Independent Cities Risk Management Authority (ICRMA) Liability Insurance Premium	510,862
		ICRMA – Hermosa Beach Assessment	163,277
		Total	\$692,139
4324	Claims/Settlements	Claims and Settlement Expenses	\$300,000

The City carries excess liability insurance and maintains a Self-Insured Retention (S.I.R.) level of \$250,000.



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
705 Insurance Fund					
1209 Liability Insurance					
1209-4100 Personal Services					
1209-4102 Regular Salaries	41,931	42,271	23,653	40,942	44,845
1209-4111 Accrual Cash In	362	166	426	426	426
1209-4180 Retirement	12,275	14,734	8,677	14,875	13,965
1209-4188 Employee Benefits	7,834	7,978	4,608	8,315	8,511
1209-4189 Medicare Benefits	649	648	370	636	685
Total Personal Services	63,051	65,797	37,734	65,194	68,432
1209-4200 Contract Services					
1209-4201 Contract Serv/Private	697,374	752,454	672,827	672,827	692,139
Total Contract Services	697,374	752,454	672,827	672,827	692,139
1209-4300 Materials/Supplies/Other					
1209-4305 Office Oper Supplies	3	0	0	0	0
1209-4324 Claims/Settlements	148,042	400,000	115,657	265,657	300,000
1209-4325 Year End Claims Estimate	-502,307	0	0	0	0
Total Materials/Supplies/Other	-354,262	400,000	115,657	265,657	300,000
Total Liability Insurance	406,163	1,218,251	826,218	1,003,678	1,060,571



HUMAN RESOURCES DEPARTMENT
UNEMPLOYMENT INSURANCE
SOURCE OF FUNDS: INSURANCE FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: The Unemployment Insurance account funds unemployment insurance benefits paid to eligible claimants. The Risk Manager is responsible for claims review and appeals of claims. The City is charged for the actual amount of unemployment insurance benefits paid to eligible ex-employees (Individual Reimbursement Account Method). Division costs are allocated to other departments by way of the Insurance User Charges shown as a line item in the budget.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
705 Insurance Fund					
1215 Unemployment					
Total Personal Services	12,526	10,000	1,148	10,000	30,000
Total Unemployment	12,526	10,000	1,148	10,000	30,000

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4186	Unemployment Benefits	Unemployment Insurance Benefits Paid to Eligible Claimants	\$30,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
705 Insurance Fund					
1215 Unemployment					
1215-4100 Personal Services					
1215-4186 Unemployment Claims	12,526	10,000	1,148	10,000	30,000
Total Personal Services	12,526	10,000	1,148	10,000	30,000
Total Unemployment	12,526	10,000	1,148	10,000	30,000



HUMAN RESOURCES DEPARTMENT
WORKERS' COMPENSATION
SOURCE OF FUNDS: INSURANCE FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: Costs associated with industrial injuries and the purchase of excess workers' compensation insurance are charged to this account. The Risk Manager administers the contract for third party claims administration and coordinates medical management and legal defense. Division costs are allocated to other departments by way of the Insurance User Charges shown as a line item in the budget.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
705 Insurance Fund					
1217 Workers' Compensation					
Total Personal Services	63,453	65,798	37,734	65,194	68,432
Total Contract Services	313,426	350,530	320,327	350,530	389,158
Total Materials/Supplies/Other	877,182	982,100	482,095	982,100	982,100
Total Workers' Compensation	1,254,061	1,398,428	840,156	1,397,824	1,439,690

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED</u>	<u>CITY MANAGER RECOMMENDED</u>
	<u>19-20</u>	<u>20-21</u>
4102 REGULAR SALARIES		
Human Resources Manager	0.125	0.125
Personnel Analyst	0.250	0.250
TOTAL	0.375	0.375

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Claims Administration	\$78,264
		Excess Insurance Premiums	230,786
		Department of Industrial Relations Assessment	80,108
		Total	\$389,158
4324	Claims/Settlements	Claims and Settlement Expenses	\$981,000

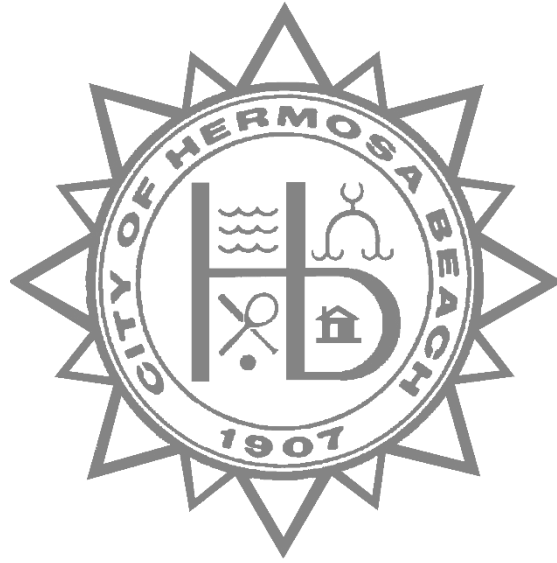
The City carries Excess Workers' Compensation Insurance above a Self-Insured Retention (S.I.R.) level of \$500,000.



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
705 Insurance Fund					
1217 Workers' Compensation					
1217-4100 Personal Services					
1217-4102 Regular Salaries	41,984	42,271	23,653	40,942	44,845
1217-4111 Accrual Cash In	712	166	426	426	426
1217-4180 Retirement	12,275	14,735	8,677	14,875	13,965
1217-4188 Employee Benefits	7,833	7,978	4,608	8,315	8,511
1217-4189 Medicare Benefits	649	648	370	636	685
Total Personal Services	63,453	65,798	37,734	65,194	68,432
1217-4200 Contract Services					
1217-4201 Contract Serv/Private	313,426	350,530	320,327	350,530	389,158
Total Contract Services	313,426	350,530	320,327	350,530	389,158
1217-4300 Materials/Supplies/Other					
1217-4305 Office Oper Supplies	22	100	5	100	100
1217-4317 Conference/Training	0	1,000	0	1,000	1,000
1217-4324 Claims/Settlements	922,736	981,000	482,090	981,000	981,000
1217-4325 Year End Claims Estimate	-45,576	0	0	0	0
Total Materials/Supplies/Other	877,182	982,100	482,095	982,100	982,100
Total Workers' Compensation	1,254,061	1,398,428	840,156	1,397,824	1,439,690

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POLICE



POLICE DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: The Police Department is responsible for preserving the peace, preventing crime and disorder by protecting life and property and the personal safety within the community through the enforcement of state laws and city ordinances. The Police Department responds to calls for service, patrols the community, trains police officers, provides thorough investigative follow-up on crimes against persons and major property crimes in an attempt to successfully identify and prosecute violators, prepares cases for prosecution, investigates vehicle collisions, analyzes crime and criminal activities, collects, processes and stores evidence, prepares criminal and civil reports, provides security for special events, provides victim advocacy, maintains records, public records and training records, provides public education programs, and supports Neighborhood Watch programs.

PERFORMANCE MEASURES

Performance Measure	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	Trend Assessment
POLICE SERVICES					
Full-Time Equivalents per 1,000 Population - Police Sworn Staff	1.92	1.93	1.93	1.76	Neutral
Police Responses per Sworn FTE (Full-time Equivalent) ¹	727	598	659	752	Increasing
Police Responses per 1,000 Population	1,284	1,155	1,274	1,327	Increasing
Average Response Time (Top Priority Calls) from Call to Arrival on Scene - In Seconds	217	241	259	260	Negative
DUI Arrests per 1,000 Population	4.7	3.5	4.3	3.8	Neutral
Reported Property Crimes per 1,000 Population	26	30	28	22	Positive
Injury-producing Traffic Accidents	56	55	49	48	Positive
Moving Violation Citations Issued (Excluding DUIs)	1,969	1,824	1,461	812	Decreasing
¹ Full-time Equivalent (FTE) - Unit used to measure the hours in an employee's contract based on a 40 hour work week.					

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
2101 Police					
Total Personal Services	10,607,925	10,333,938	5,200,351	9,144,462	10,725,924
Total Contract Services	1,042,399	1,235,390	771,262	1,235,390	1,383,209
Total Materials/Supplies/Other	2,236,592	2,293,105	1,287,886	2,290,723	2,320,418
Total Equipment/Furniture	3,615	3,100	0	2,820	0
Total Police	13,890,531	13,865,533	7,259,499	12,673,395	14,429,551



POLICE DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 19-20</u>	<u>CITY MANAGER RECOMMENDED 20-21</u>
4102		
NON-SWORN POSITIONS		
Crime and Intelligence Analyst	1.00	1.00
Administrative Assistant	2.00	2.00
Police Service Officer Supervisor	2.00	2.00
(1) POSITION FROZEN		
Police Service Officer	9.00	9.00
TOTAL	14.00	14.00
SWORN POSITIONS		
Police Chief	1.00	1.00
Police Captain - POSITION FROZEN	1.00	1.00
Police Lieutenant	2.00	2.00
Police Sergeant	8.00	8.00
Police Officer – (1) POSITION FROZEN	26.00	26.00
TOTAL	38.00	38.00
4112		
PART-TIME/TEMPORARY		
Reserve Officer	7.00	3.00
GRAND TOTAL	59.00	55.00

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Uninterrupted Power Source Systems Maintenance	\$3,425
		Medical Services-Sexual Assault Response Team (SART)	10,000
		Statewide Prisoner Transportation	2,000
		Range Training and Equipment	18,000
		Medical Waste Disposal	1,020
		Spectrum Cable	866
		Employee I.D. Cards	300
		Background Investigations and Polygraphs	19,000
		Automatic License Plate Reader Annual Service Agreement	13,060
		Identi Kit Annual License Renewal/Updates	491
		Quantifit Annual Calibration	810
		Emergency Response (Biohazard waste removal from jail area and street scenes)	4,800
		Private Security for Downtown/Pier Plaza	54,200
		Lexipol Policy Management Annual Subscription	19,397



POLICE DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET

OBJECT CODE EXPLANATIONS
(Continued)

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private (continued)	Commission on Accreditation for Law Enforcement Agencies (CALEA), Continuation Fees and Electronic Standards subscription	4,646
		Netwrix Monitoring Software	700
		Cellhawk Analytics Investigative Tool	2,495
		Internal Affairs Investigation Services	38,400
		Smart Meter Wireless, Merchant, and Transaction Fees	46,200
		Total	\$239,810
4251	Contract Services, Government	South Bay Regional Communications Center, Police Dispatch	\$1,018,856
		Fingerprint/Motor Vehicle/Booking Fees	3,000
		Records Management System (RMS)	37,369
		Special Event Security,	45,000
		Interoperability Network of the South Bay (INSB) Joint Powers Authority Annual Fee	20,892
		Global System Tracking (GST) Annual Maintenance Fee	4,782
		Accurint/Lexis Nexis Virtual Crime Center	13,500
		Total	\$1,143,399
4350	Safety Gear	MyClyns Personal Post Exposure Spray	\$1,000
		Replacement Ballistic Vests	2,400
		OC Pepper Spray	600
		Total	\$4,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19 2019-20</i>	<i>COVID-19 2020-21</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
2101 Police					
2101-4100 Personal Services					
2101-4102 Regular Salaries	4,482,623	5,291,604	2,595,979	4,705,332	5,403,331
2101-4105 Special Duty Pay	82,797	88,263	50,839	87,617	93,561
2101-4106 Regular Overtime	297,570	360,000	208,973	360,000	420,000
2101-4111 Accrual Cash In	601,218	789,949	491,463	789,949	792,868
2101-4112 Part Time Temporary	6,697	14,602	7,783	14,602	0
2101-4117 Shift Differential	6,022	6,000	3,415	5,915	6,000
2101-4118 Training Officer	474	5,355	809	2,500	8,600
2101-4180 Retirement	3,665,702	2,459,379	1,140,806	1,925,270	2,722,027
2101-4184 IRC 415(B) Retirement	13,350	15,000	0	12,000	12,000
2101-4187 Uniform Allowance	30,005	30,534	15,977	26,441	25,114
2101-4188 Employee Benefits	892,115	1,032,659	540,884	973,608	984,681
2101-4189 Medicare Benefits	83,116	80,641	50,118	81,276	79,916
2101-4190 Other Post Employment Benefits (OPEB)	446,236	159,952	93,305	159,952	177,826
Total Personal Services	10,607,925	10,333,938	5,200,351	9,144,462	10,725,924
2101-4200 Contract Services					
2101-4201 Contract Serv/Private	209,588	240,464	86,859	240,464	239,810
2101-4251 Contract Service/Govt	832,811	994,926	684,403	994,926	1,143,399
Total Contract Services	1,042,399	1,235,390	771,262	1,235,390	1,383,209
2101-4300 Materials/Supplies/Other					
2101-4304 Telephone	50,404	56,598	23,625	53,000	53,000
2101-4305 Office Oper Supplies	29,662	55,000	17,947	40,000	45,000
2101-4306 Prisoner Maintenance	11,474	13,224	4,777	13,224	11,100
2101-4307 Radio Maintenance	0	1,000	0	1,000	1,000
2101-4309 Maintenance Materials	2,509	10,500	3,310	8,500	8,500
2101-4312 Travel Expense, POST	7,989	14,637	3,719	14,637	24,579
2101-4313 Travel Expense, STC	4,620	6,600	0	6,600	7,200
2101-4314 Uniforms	12,195	23,253	4,774	14,000	10,000
2101-4315 Membership	3,265	4,309	1,970	4,309	4,315
2101-4317 Conference/Training	46,114	52,248	28,180	43,000	74,330



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19 2019-20</i>	<i>COVID-19 2020-21</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
2101 Police					
2101-4350 Safety Gear	5,206	3,724	2,573	3,724	4,000
2101-4390 Communications Equipment Chrgs	360,146	445,966	260,148	445,966	443,994
2101-4394 Building Maintenance Charges	11,250	11,250	6,563	11,250	11,250
2101-4395 Equip Replacement Charges	391,640	393,504	229,544	430,221	429,975
2101-4396 Insurance User Charges	1,300,118	1,201,292	700,756	1,201,292	1,192,175
Total Materials/Supplies/Other	2,236,592	2,293,105	1,287,886	2,290,723	2,320,418
2101-5400 Equipment/Furniture					
2101-5401 Equip-Less Than \$1,000	2,985	0	0	0	0
2101-5402 Equip-More Than \$1,000	630	3,100	0	2,820	0
Total Equipment/Furniture	3,615	3,100	0	2,820	0
Total Police	13,890,531	13,865,533	7,259,499	12,673,395	14,429,551

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**POLICE DEPARTMENT
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2020-2021 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
2101 Police					
Total Contract Services	38,547	37,008	21,965	37,008	36,136
Total Materials/Supplies/Other	106,850	134,325	41,787	118,727	125,000
Total Depreciation	216,633	208,753	0	216,583	251,583
Total Equipment/Furniture	134,306	689,771	82,704	689,771	33,613
Total Police	496,336	1,069,857	146,456	1,062,089	446,332

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Canon Copier Maintenance Agreement, Detectives	\$2,815
		Canon Copier Maintenance Agreement Records	600
		Stanley Security Annual Maintenance Agreement	15,573
		Axon Mobile Video System (MVS) Annual Maintenance	5,974
		Annual Maintenance Agreement – Downtown & Plaza Cameras	10,289
		Door Lock System Annual License Fees	1,485
		Total	\$36,736
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 475–480	\$1,015
5402	Equipment – More Than \$1,000	From Communications Equipment Replacement Schedule, pages 475–480	\$5,700
5405	Equipment – More Than \$5,000	From Communications Equipment Replacement Schedule, pages 475–480	\$26,898



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
2101 Police					
2101-4200 Contract Services					
2101-4201 Contract Serv/Private	38,547	37,008	21,965	37,008	36,136
Total Contract Services	38,547	37,008	21,965	37,008	36,136
2101-4300 Materials/Supplies/Other					
2101-4310 Motor Fuels And Lubes	63,819	81,402	29,452	72,262	80,000
2101-4311 Auto Maintenance	43,031	52,923	12,335	46,465	45,000
Total Materials/Supplies/Other	106,850	134,325	41,787	118,727	125,000
2101-4900 Depreciation					
2101-4901 Depreciation/Mach/Equipment	50,775	82,821	0	50,725	55,725
2101-4902 Depreciation/Vehicles	165,858	125,932	0	165,858	195,858
Total Depreciation	216,633	208,753	0	216,583	251,583
2101-5400 Equipment/Furniture					
2101-5401 Equip-Less Than \$1,000	0	25,503	0	25,503	1,015
2101-5402 Equip-More Than \$1,000	971	14,313	0	14,313	5,700
2101-5403 Vehicles	28,750	381,095	78,638	381,095	0
2101-5405 Equipment more than \$5,000	104,585	268,860	4,066	268,860	26,898
Total Equipment/Furniture	134,306	689,771	82,704	689,771	33,613
Total Police	496,336	1,069,857	146,456	1,062,089	446,332



**POLICE DEPARTMENT
BULLETPROOF VEST PARTNERSHIP
SOURCE OF FUNDS: GRANT FUND
2020-2021 BUDGET**

DEPARTMENT DESCRIPTION: The Bulletproof Vest Partnership Grant Act of 1998 created the Bulletproof Vest Partnership which funds 50 percent of the cost of each vest that complies with the requirements of the Office of Justice Programs' National Institute of Justice. Jurisdictions must apply online with priority funding for applications from jurisdictions with fewer than 100,000 people. The program is administered by the U. S. Department of Justice.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
150 Grant Fund					
2111 Bulletproof Vest Partnership					
2111-4200 Contract Services					
Total Materials/Supplies/Other	2,710	2,124	1,075	2,124	2,400
Total Bulletproof Vest Partnership	2,710	2,124	1,075	2,124	2,400

OBJECT CODE EXPLANATIONS

<u>OBJECT</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4350	Safety Gear	Replacement Ballistic Vests	\$2,400



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
150 Grant Fund					
2111 Bulletproof Vest Partnership					
2111-4300 Materials/Supplies/Other					
2111-4350 Safety Gear	2,710	2,124	1,075	2,124	2,400
Total Materials/Supplies/Other	2,710	2,124	1,075	2,124	2,400
Total Bulletproof Vest Partnership	2,710	2,124	1,075	2,124	2,400



POLICE DEPARTMENT
STATE HOMELAND SECURITY PROGRAM
SOURCE OF FUNDS: STATE HOMELAND SECURITY PROGRAM GRANT
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: The State Homeland Security Program (SHSP) provides recipients financial assistance for equipment, training, organization, exercise and planning needs. The purpose of the grant is to assist agencies in building effective prevention and protection capabilities to prevent, respond to, and recover from threats or acts of terrorism.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
150 Grant Fund					
2120 St Homeland Security Prg- Radio Upgrades					
Total Contract Services	0	83,911	0	63,640	70,199
Total St Homeland Security Prg- Radio Upgrades	0	83,911	0	63,640	70,199

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Radio Upgrades	\$70,199



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
150 Grant Fund					
2120 St Homeland Security Prg- Radio Upgrades					
2106-4200 Contract Services					
2106-4201 Contract Serv/Private	0	83,911	0	63,640	70,199
Total Contract Services	0	83,911	0	63,640	70,199
Total St Homeland Security Prg- Radio Upgrades	0	83,911	0	63,640	70,199



POLICE DEPARTMENT
C.O.P.S. PROGRAM
SOURCE OF FUNDS: SUPPLEMENTAL LAW ENFORCEMENT FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: The Citizen's Option for Public Safety (COPS) program, established by the state legislature in fiscal year 1996-97, provides funding for local agencies for the purpose of ensuring public safety. Funds must be used for front line municipal police services and must supplement and not supplant existing funding.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
153 Supp Law Enf Serv Fund (SLESF)					
2106 C.O.P.S. Program					
Total Contract Services	18,328	70,743	45,842	70,743	73,936
Total Materials/Supplies/Other	0	0	0	0	18,000
Total Equipment/Furniture	78,701	77,331	23,117	42,600	33,993
Total C.O.P.S. Program	97,029	148,074	68,959	113,343	125,929

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	e-Subpoena Annual Maintenance Agreement	9,280
		IA Pro Annual Maintenance Agreement	1,274
		Verizon Modems for MDC's in patrol vehicles	5,474
		Law Enforcement Field Training Applications (LEFTA) and Managing Employee Training Records (METR) Software Upgrades	2,360
		Electronic Schedule Writing Software	2,500
		Body-worn Camera Annual Maintenance	35,048
		Drone Services	18,000
		Total	\$73,936
4350	Safety Gear	Gas Mask Replacements	\$18,000
5401	Equipment – Less Than \$1,000	Ballistic Shields for Patrol Vehicles	\$2,633
5405	Equipment – More Than \$5,000	Taser Conducted Energy Weapon Replacements	\$31,360



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
153 Supp Law Enf Serv Fund (SLESF)					
2106 C.O.P.S. Program					
2106-4200 Contract Services					
2106-4201 Contract Serv/Private	18,328	70,743	45,842	70,743	73,936
Total Contract Services	18,328	70,743	45,842	70,743	73,936
2106-4300 Materials/Supplies/Other					
2106-4350 Safety Gear	0	0	0	0	18,000
Total Materials/Supplies/Other	0	0	0	0	18,000
2106-5400 Equipment/Furniture					
2106-5401 Equip-Less Than \$1,000	0	0	0	0	2,633
2106-5405 Equipment more than \$5,000	78,701	77,331	23,117	42,600	31,360
Total Equipment/Furniture	78,701	77,331	23,117	42,600	33,993
Total C.O.P.S. Program	97,029	148,074	68,959	113,343	125,929



POLICE DEPARTMENT
COMMUNITY SERVICES DIVISION
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: The Community Services Division is responsible for the enforcement of Municipal and California Vehicle Codes, patrolling the city to locate violations, issuing citations to violators, marking vehicles in timed zones, advanced enforcement on street sweeper routes including towing vehicles to facilitate sweeper access, PCH commuter lane enforcement including towing vehicles to allow lane access, responding to traffic hazard complaints, servicing parking complaints, assisting in directing traffic, operational maintenance of parking meters, servicing animal problems throughout the City, responding to complaints, caring for injured animals, patrolling for potential problems (i.e. prevent animal nuisance), and enforcement of Municipal and State laws.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
3302 Community Services					
Total Personal Services	1,723,698	1,879,008	1,077,424	1,883,423	1,959,042
Total Contract Services	329,487	388,455	189,646	353,618	350,273
Total Materials/Supplies/Other	415,142	485,037	263,441	477,827	462,120
Total Equipment/Furniture	1,635	1,450	0	1,450	0
Total Community Services	2,469,962	2,753,950	1,530,511	2,716,318	2,771,435

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED 19-20</u>	<u>CITY MANAGER RECOMMENDED 20-21</u>
4102	NON SWORN POSITIONS		
	Community Services Division Manager	1.00	1.00
	Administrative Services Coordinator	1.00	1.00
	Community Services Field Supervisor	2.00	2.00
	Community Services Officer	12.00	12.00
	TOTAL	16.00	16.00
4112	PART-TIME/TEMPORARY		
	Seasonal Community Services Officers	1.42 ¹	1.42 ¹
	TOTAL	1.42	1.42
	GRAND TOTAL	17.42	17.42

¹ Represents the full-time equivalency for these positions.



POLICE DEPARTMENT
COMMUNITY SERVICES DIVISION
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Animal Disposal	\$12,300
		Emergency Veterinary Service	1,495
		Vector Control - Bee Removal	1,200
		Refunds of Towing Expenses	1,200
		Merchant Fees – Lot B, Smart Meters	74,400
		Wireless Fees – Citation Writers	15,000
		Meter Deposit Bags	2,000
		Wireless Fees – Smart Meters	63,576
		Wireless Fees – Lot A, Lot B, & Lot C Pay-by-Space Meters	4,200
		Transaction Fees – Lot B, Smart Meters	46,463
		Volunteers in Policing (VIP) Program – Citizens Patrol	500
		Crime Prevention/Community Outreach	9,000
		Neighborhood Watch	1,500
		Total	\$232,834
4251	Contract Services, Government	South Bay Regional Communications Center, Dispatch Services	\$113,206
		Mobile Data Computers (MDC) Modems Service	4,233
		Total	\$117,439



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
3302 Community Services					
3302-4100 Personal Services					
3302-4102 Regular Salaries	890,190	1,035,590	585,856	1,028,026	1,112,538
3302-4106 Regular Overtime	41,674	45,000	14,526	45,000	45,000
3302-4111 Accrual Cash In	55,462	55,685	29,402	30,629	64,082
3302-4112 Part Time Temporary	92,444	62,460	43,387	57,276	33,533
3302-4117 Shift Differential	5,465	7,525	3,772	7,525	7,525
3302-4118 Field Training Officer	700	602	0	0	600
3302-4180 Retirement	268,217	317,034	192,063	329,251	299,851
3302-4185 Alternative Retirement System-Parttime	84	50	35	50	50
3302-4187 Uniform Allowance	4,776	5,280	2,929	5,529	6,240
3302-4188 Employee Benefits	267,724	298,227	174,848	324,528	334,541
3302-4189 Medicare Benefits	15,853	15,990	9,860	20,044	16,715
3302-4190 Other Post Employment Benefits (OPEB)	81,109	35,565	20,746	35,565	38,367
Total Personal Services	1,723,698	1,879,008	1,077,424	1,883,423	1,959,042
3302-4200 Contract Services					
3302-4201 Contract Serv/Private	243,780	286,701	116,505	251,864	232,834
3302-4251 Contract Services/Govt	85,707	101,754	73,141	101,754	117,439
Total Contract Services	329,487	388,455	189,646	353,618	350,273
3302-4300 Materials/Supplies/Other					
3302-4304 Telephone	3,433	3,500	1,687	3,500	3,500
3302-4305 Office Operating Supplies	6,399	21,896	9,061	14,896	20,000
3302-4307 Radio Maintenance	0	1,000	0	1,000	1,000
3302-4309 Maintenance Materials	28,922	36,986	16,307	36,986	33,000
3302-4314 Uniforms	1,645	15,600	324	15,600	2,000
3302-4315 Membership	285	845	270	845	845
3302-4317 Conference/Training	2,559	2,816	1,063	1,063	2,115
3302-4390 Communications Equipment Chrgs	101,235	125,201	73,031	125,201	124,330
3302-4394 Building Maintenance Charges	7,088	7,088	4,135	7,088	7,088
3302-4395 Equip Replacement Chrgs	110,061	116,091	67,718	117,634	120,185
3302-4396 Insurance User Charges	153,515	154,014	89,845	154,014	148,057
Total Materials/Supplies/Other	415,142	485,037	263,441	477,827	462,120



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
3302 Community Services					
3302-5400 Equipment/Furniture					
3302-5401 Equip-Less Than \$1,000	926	1,450	0	1,450	0
3302-5402 Equip-More Than \$1,000	709	0	0	0	0
Total Equipment/Furniture	1,635	1,450	0	1,450	0
Total Community Services	2,469,962	2,753,950	1,530,511	2,716,318	2,771,435



**POLICE DEPARTMENT
 COMMUNITY SERVICES DIVISION
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENTAL EQUIPMENT AND MAINTENANCE
 SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
 2020-2021 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
3302 Community Services					
Total Contract Services	0	3,036	0	3,036	0
Total Materials/Supplies/Other	21,863	28,000	9,929	28,000	28,000
Total Depreciation	43,299	38,893	0	43,299	43,299
Total Equipment/Furniture	-25,198	182,572	67,218	182,572	183,500
Total Community Services	39,964	252,501	77,147	256,907	254,799

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
5401	Equipment – Less Than \$1,000	Parking Meter Upgrades – Phase III From Communications Equipment Replacement Schedule, pages 475–480	\$176,050
		Total	465
			\$176,515
5402	Equipment – More Than \$1,000	From Communications Equipment Replacement Schedule, pages 475–480	\$6,985



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
3302 Community Services					
3302-4200 Contract Services					
3302-4201 Contract Serv/Private	0	3,036	0	3,036	0
Total Contract Services	0	3,036	0	3,036	0
3302-4300 Materials/Supplies/Other					
3302-4310 Motor Fuels And Lubes	16,708	20,000	7,861	20,000	20,000
3302-4311 Auto Maintenance	5,155	8,000	2,068	8,000	8,000
Total Materials/Supplies/Other	21,863	28,000	9,929	28,000	28,000
3302-4900 Depreciation					
3302-4901 Depreciation/Mach/Equipment	18,124	12,604	0	18,124	18,124
3302-4902 Depreciation/Vehicles	25,175	26,289	0	25,175	25,175
Total Depreciation	43,299	38,893	0	43,299	43,299
3302-5400 Equipment/Furniture					
3302-5401 Equip-Less Than \$1,000	5,624	59,991	29,351	59,991	176,515
3302-5402 Equip-More Than \$1,000	0	0	0	0	6,985
3302-5403 Vehicles	-30,822	113,121	37,867	113,121	0
3302-5405 Equipment more than \$5,000	0	9,460	0	9,460	0
Total Equipment/Furniture	-25,198	182,572	67,218	182,572	183,500
Total Community Services	39,964	252,501	77,147	256,907	254,799



POLICE DEPARTMENT
COMMUNITY SERVICES DIVISION – CROSSING GUARD PROGRAM
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: The Crossing Guard Program, administered by the Community Services Division, is responsible for the administration of the contract that provides crossing guard services to the children of Hermosa Beach to ensure pedestrian safety.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
2102 Crossing Guard					
Total Contract Services	120,111	170,247	60,340	89,472	200,970
Total Crossing Guard	120,111	170,247	60,340	89,472	200,970

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Crossing Guard Service Contract	\$200,970



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
2102 Crossing Guard					
2102-4200 Contract Services					
2102-4201 Contract Serv/Private	120,111	170,247	60,340	89,472	200,970
Total Contract Services	120,111	170,247	60,340	89,472	200,970
Total Crossing Guard	120,111	170,247	60,340	89,472	200,970



**POLICE DEPARTMENT
DIAL-A-TAXI PROGRAM
SOURCE OF FUNDS: PROPOSITION A FUND
2020-2021 BUDGET**

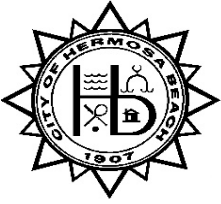
DEPARTMENT DESCRIPTION: The Dial-a-Taxi Program provides service to seniors and disabled residents of Hermosa Beach and Redondo Beach. Eligible residents purchase taxi vouchers that are good for one-way trips to selected satellite points. (The Dial-a-Taxi Program was implemented in March 2002).

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
145 Proposition A Fund					
3404 Dial-A-Taxi Program					
Total Contract Services	55,704	75,492	27,266	65,000	65,000
Total Dial-A-Taxi Program	55,704	75,492	27,266	65,000	65,000

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Cost of Taxi Vouchers	\$65,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
145 Proposition A Fund					
3404 Dial-A-Taxi Program					
3404-4200 Contract Services					
3404-4201 Contract Serv/Private	55,704	75,492	27,266	65,000	65,000
Total Contract Services	55,704	75,492	27,266	65,000	65,000
Total Dial-A-Taxi Program	55,704	75,492	27,266	65,000	65,000



**POLICE DEPARTMENT
 ASSET SEIZURE PROGRAM, K-9 DIVISION, & MOUNTED PATROL
 SOURCE OF FUNDS: ASSET SEIZURE/FORFEITURE FUND
 2020-2021 BUDGET**

DEPARTMENT DESCRIPTION: The police canine and mounted patrol programs augment police services to the community. The K-9 handler works an assigned shift and in addition to regular police officer duties assists with narcotics detection and narcotic search warrants and other narcotic related activities, building searches, apprehending fleeing criminals, tracking lost persons and suspects, evidence searches, and scene control. The mounted patrol units enhance security during special events, increasing police visibility and mobility.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
170 Asset Seizure/Forft Fund					
2103 Special Investigations					
Total Equipment/Furniture	0	57,218	0	57,218	0
Total Special Investigations	0	57,218	0	57,218	0
2105 Police K-9 Program					
Total Contract Services	-500	2,500	660	1,500	2,500
Total Materials/Supplies/Other	0	3,722	104	3,722	3,675
Total Equipment/Furniture	0	3,500	494	3,500	600
Total Police K-9 Program	-500	9,722	1,258	8,722	6,775

OBJECT CODE EXPLANATIONS

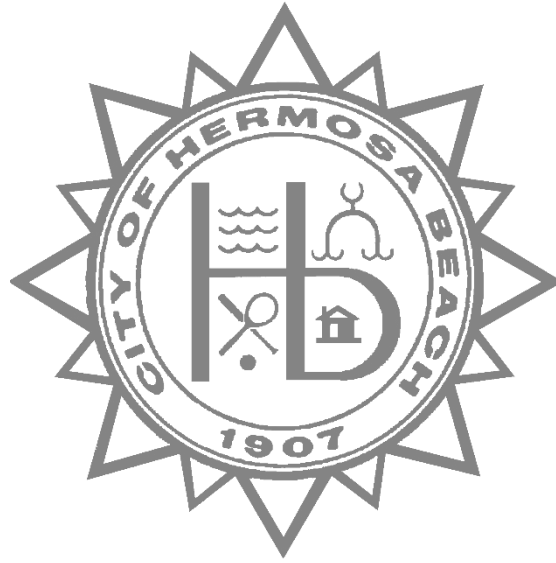
<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Grooming and Veterinarian Services	\$2,500
5401	Equipment – Less Than \$1,000	Dog Leashes, Rain Coats, Booties, Bowls	\$600



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
170 Asset Seizure/Forft Fund					
2103 Special Investigations					
2103-5400 Equipment/Furniture					
2103-5401 Equip-Less Than \$1,000	0	57,218	0	57,218	0
Total Equipment/Furniture	0	57,218	0	57,218	0
Total Special Investigations	0	57,218	0	57,218	0
2105 Police K-9 Program					
2105-4200 Contract Services					
2105-4201 Contract Serv/Private	-500	2,500	660	1,500	2,500
Total Contract Services	-500	2,500	660	1,500	2,500
2105-4300 Materials/Supplies/Other					
2105-4309 Maintenance Materials	0	722	104	722	675
2105-4317 Conference/Training	0	3,000	0	3,000	3,000
Total Materials/Supplies/Other	0	3,722	104	3,722	3,675
2105-5400 Equipment/Furniture					
2105-5401 Equip-Less Than \$1,000	0	600	494	600	600
2105-5402 Equip-More Than \$1,000	0	2,900	0	2,900	0
Total Equipment/Furniture	0	3,500	494	3,500	600
Total Police K-9 Program	-500	9,722	1,258	8,722	6,775

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PUBLIC WORKS



PUBLIC WORKS DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET

PERFORMANCE MEASURES

Performance Measure	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Actual	Trend Assessment
PUBLIC WORKS					
Expenditures, Paved Road Rehabilitation per Capita	\$69	\$33	\$45	\$147*	Increase
Percentage of Alternative Fuel Vehicles in Fleet	23%	28%	37%	41%	Positive
Average Response Time for Pothole Repair (Working Days)	5	3	3	3	Neutral
Street Sweeping - Total Lane Miles Swept (Hermosa Beach: 114.5 Total Paved Lane Miles)	8,627	8,737	8,624	8,663	Positive
Percentage of Paved Lane Miles Assessed as Satisfactory or Better of Paved Lane Miles Assessed.	81%	81%	81%	81%	Neutral
*FY 2018/19 Road Rehabilitation Expenditure increase was due in large part to two significant paving projects at Highland/Manhattan Avenues and Hermosa Avenue.					



PUBLIC WORKS DEPARTMENT
ADMINISTRATION AND ENGINEERING DIVISION
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: The primary service of the Public Works Administration and Engineering Division is to coordinate and blend the efforts of all divisions of the Public Works Department in accomplishing the directives of the City Council and the City Manager; including engineering and management of capital improvement projects. The Division also checks plans, issues permits, and inspects construction affecting the public right of way for compliance with the Municipal Code and other safety and industry standards.

Additionally, the Division provides the following services: precise development plan reviews, coordinates service requests, issues encroachment permits, responds to inquiries regarding speed humps, disabled parking, memorial program, and signage/stripping/traffic concerns, administers NPDES program, provides GIS services, special event coordination, responds to code violations in the public right of way, grant research, responds to concerns related to utility providers and Caltrans, manages the City Council meeting calendar, public noticing, and oversees City contractors for engineering, janitorial, landscaping, street sweeping and steam cleaning services, etc.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
4202 Public Works Administration					
Total Personal Services	795,673	1,025,824	434,295	705,209	895,002
Total Contract Services	80,136	263,059	42,975	105,493	101,590
Total Materials/Supplies/Other	212,866	465,110	257,638	459,110	481,089
Total Equipment/Furniture	0	850	0	850	0
Total Public Works Administration	1,088,675	1,754,843	734,908	1,270,662	1,477,681

POSITION SUMMARY

<u>OBJECT</u> <u>CODES</u>	<u>AUTHORIZED</u> <u>19-20</u>	<u>CITY MANAGER</u> <u>RECOMMENDED</u> <u>20-21</u>
4102 REGULAR SALARIES		
Public Works Director	0.35	0.35
Deputy City Engineer	0.40	0.40
Associate Engineer	0.20	0.20
Associate Engineer	0.40	0.40
Assistant Engineer	0.30	0.30
Assistant Engineer POSITION FROZEN	2.00 ¹	2.00
Public Works Superintendent	0.10	0.10
Public Works Inspector	1.00	1.00
GIS Analyst – POSITION FROZEN ²	1.00	1.00
Administrative Assistant	1.00	1.00
Senior Office Assistant	2.00	2.00
TOTAL	<u>8.75</u>	<u>7.75</u>
4112 PART-TIME/TEMPORARY		
Public Works Intern	2.00	1.00
GRAND TOTAL	10.75	9.75

¹ One Assistant Engineer is budgeted to Capital Improvements Projects and Sewer Funds; one Assistant Engineer is budgeted from the sale of Prop A Funds

² Position authorized to be filled by part-time/temporary staff.



Prop A Funds

**PUBLIC WORKS DEPARTMENT
ADMINISTRATION AND ENGINEERING DIVISION
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET**

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Cable for Public Works Yard: Spectrum Cable	1,590
		Land Development Professional Services (M6)	<u>100,000</u>
		Total	\$101,590



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
4202 Public Works Administration					
4202-4100 Personal Services					
4202-4102 Regular Salaries	428,412	688,240	206,377	394,848	643,088
4202-4106 Regular Overtime	4,227	2,000	1,750	5,000	5,000
4202-4111 Accrual Cash In	3,721	16,287	8,157	8,157	11,693
4202-4112 Part Time/Temporary	139,681	24,960	131,803	158,296	14,040
4202-4180 Retirement	115,266	144,471	37,263	51,150	83,904
4202-4188 Employee Benefits	69,282	122,506	34,804	64,553	100,267
4202-4189 Medicare Benefits	8,642	10,992	4,593	6,837	9,806
4202-4190 Other Post Employment Benefits (OPEB)	26,442	16,368	9,548	16,368	27,204
Total Personal Services	795,673	1,025,824	434,295	705,209	895,002
4202-4200 Contract Services					
4202-4201 Contract Serv/Private	80,136	263,059	42,975	105,493	101,590
Total Contract Services	80,136	263,059	42,975	105,493	101,590
4202-4300 Materials/Supplies/Other					
4202-4304 Telephone	13,966	19,980	3,224	19,980	20,000
4202-4305 Office Oper Supplies	10,908	15,000	5,074	15,000	15,000
4202-4314 Uniforms	9,656	6,678	4,639	6,678	6,678
4202-4315 Membership	1,444	2,186	192	2,186	2,200
4202-4317 Conference/Training	14,269	19,548	10,178	13,548	12,795
4202-4390 Communications Equipment Chrgs	74,882	94,005	54,831	94,005	96,241
4202-4394 Building Maintenance Charges	6,478	6,478	3,779	6,478	6,478
4202-4395 Equip Replacement Charges	17,100	19,518	11,389	19,518	19,994
4202-4396 Insurance User Charges	64,163	281,717	164,332	281,717	301,703
Total Materials/Supplies/Other	212,866	465,110	257,638	459,110	481,089
4202-5400 Equipment/Furniture					
4202-5401 Equip-Less Than \$1,000	0	850	0	850	0
Total Equipment/Furniture	0	850	0	850	0
Total Public Works Administration	1,088,675	1,754,843	734,908	1,270,662	1,477,681



PUBLIC WORKS DEPARTMENT
ADMINISTRATION AND ENGINEERING DIVISION
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
715 Equipment Replacement Fund					
4202 Public Works Administration					
Total Contract Services	2,800	8,331	2,339	8,331	29,964
Total Materials/Supplies/Other	1,985	4,077	75	4,077	4,077
Total Depreciation	6,415	8,904	0	8,904	8,904
Total Equipment/Furniture	0	8,429	4,872	53,173	4,767
Total Public Works Administration	11,200	29,741	7,286	74,485	47,712

OBJECT CODE EXPLANATIONS

<u>OBJECT</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
<u>CODES</u>			
4201	Contract Services, Private	Terrasync Software Maintenance	\$266
		Pathfinder Office Software Maintenance	265
		Geocortex GIS Software Maintenance	2,200
		Accela CRM Annual Subscription	6,200
		Los Angeles Region Imagery Consortium (LARIAC6) Ariel Imaging Project	18,816
		SketchUp Pro Software Subscription	299
		AutoCAD LT Drafting Software	420
		Bluebeam Software	698
		Video Scribe Software	800
		Total	\$29,964
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 475–480	\$1,216
5405	Equipment – More Than \$5,000	From Communications Equipment Replacement Schedule, pages 475–480	\$3,551



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
4202 Public Works Administration					
4202-4200 Contract Services					
4202-4201 Contract Serv/Private	2,800	8,331	2,339	8,331	29,964
Total Contract Services	2,800	8,331	2,339	8,331	29,964
4202-4300 Materials/Supplies/Other					
4202-4310 Motor Fuels And Lubes	1,877	1,877	0	1,877	1,877
4202-4311 Auto Maintenance	108	2,200	75	2,200	2,200
Total Materials/Supplies/Other	1,985	4,077	75	4,077	4,077
4202-4900 Depreciation					
4202-4901 Depreciation/Mach/Equipment	5,269	5,560	0	5,560	5,560
4202-4902 Depreciation/Vehicles	1,146	3,344	0	3,344	3,344
Total Depreciation	6,415	8,904	0	8,904	8,904
4202-5400 Equipment/Furniture					
4202-5401 Equip-Less Than \$1,000	0	3,458	0	3,458	1,216
4202-5405 Equipment more than \$5,000	0	4,971	4,872	49,715	3,551
Total Equipment/Furniture	0	8,429	4,872	53,173	4,767
Total Public Works Administration	11,200	29,741	7,286	74,485	47,712



**PUBLIC WORKS DEPARTMENT
BUILDING MAINTENANCE DIVISION
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET**

DEPARTMENT DESCRIPTION: The Building Maintenance Division is responsible for custodial care and maintenance of all City buildings, ensuring that all buildings remain in a neat and sanitary condition on a day-to-day basis.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
4204 Building Maintenance					
Total Personal Services	419,708	434,591	227,929	405,394	349,754
Total Contract Services	139,527	141,001	70,817	141,001	147,632
Total Materials/Supplies/Other	306,905	293,137	168,260	293,137	317,885
Total Equipment/Furniture	0	2,000	481	2,000	0
Total Building Maintenance	866,140	870,729	467,487	841,532	815,271

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED 19-20</u>	<u>CITY MANAGER RECOMMENDED 20-21</u>
4102	REGULAR SALARIES		
	Public Works Director	0.10	0.10
	Deputy City Engineer	0.20	0.20
	Associate Engineer	0.10	0.10
	Associate Engineer	0.20	0.20
	Assistant Engineer	0.10	0.10
	Public Works Superintendent	0.20	0.20
	Public Works Crew Supervisor POSITION	1.00	1.00
	FROZEN		
	Maintenance II	0.55	0.55
	Maintenance I	0.50	0.50
	TOTAL	2.95	2.95

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Janitorial Services	\$109,332
		Elevator Maintenance, City Hall	1,920
		Pest Control, All City Buildings	9,320
		Specialized Building Repairs, Plumbing, Electrical, Air Conditioning, Heating, Locksmith	7,000



**PUBLIC WORKS DEPARTMENT
BUILDING MAINTENANCE DIVISION
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET**

**OBJECT CODE EXPLANATIONS
(Continued)**

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private (continued)	Service/Inspection Fire Extinguishers, Including Cabinet Repairs	3,000
		Community Center Air Conditioning Quarterly Preventative Maintenance	7,000
		Specialized Building Repairs, Structural	5,000
		Heating/Air Conditioning Maintenance, City Hall	2,200
		Surf Memorial Fountain Maintenance	2,635
		Total	<u>\$147,407</u>
4251	Contract Services, Government	Conveyance Permit	\$225



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19 2019-20</i>	<i>COVID-19 2020-21</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
4204 Building Maintenance					
4204-4102 Regular Salaries	235,045	250,119	127,576	234,260	211,038
4204-4106 Regular Overtime	20,062	14,575	4,702	14,575	15,000
4204-4111 Accrual Cash In	23,115	20,722	23,940	23,940	23,824
4204-4180 Retirement	69,314	84,652	38,697	66,338	38,512
4204-4185 Alternative Retirement System-Parttime	157	0	66	125	125
4204-4188 Employee Benefits	50,684	53,376	26,277	54,783	49,372
4204-4189 Medicare Benefits	3,841	3,587	2,261	3,813	3,071
4204-4190 Other Post Employment Benefits (OPEB)	17,490	7,560	4,410	7,560	8,812
Total Personal Services	419,708	434,591	227,929	405,394	349,754
4204-4200 Contract Services					
4204-4201 Contract Serv/Private	139,527	140,776	70,817	140,776	147,407
4204-4251 Contract Service/Govt	0	225	0	225	225
Total Contract Services	139,527	141,001	70,817	141,001	147,632
4204-4300 Materials/Supplies/Other					
4204-4303 Utilities	147,626	143,526	90,042	143,526	161,950
4204-4309 Maintenance Materials	52,762	43,950	17,893	43,950	44,000
4204-4321 Building Sfty/Security	4,098	6,000	2,186	6,000	6,000
4204-4390 Communications Equipment Chrgs	5,444	5,569	3,248	5,569	5,457
4204-4394 Building Maintenance Charges	667	667	389	667	667
4204-4395 Equip Replacement Charges	15,071	16,281	9,499	16,281	17,145
4204-4396 Insurance User Charges	81,237	77,144	45,003	77,144	82,666
Total Materials/Supplies/Other	306,905	293,137	168,260	293,137	317,885
4204-5400 Equipment/Furniture					
4204-5401 Equip-Less Than \$1,000	0	600	481	600	0
4204-5402 Equip-More Than \$1,000	0	1,400	0	1,400	0
Total Equipment/Furniture	0	2,000	481	2,000	0
Total Building Maintenance	866,140	870,729	467,487	841,532	815,271

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**PUBLIC WORKS DEPARTMENT
 BUILDING MAINTENANCE DIVISION
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENT EQUIPMENT AND MAINTENANCE
 SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
 2020-2021 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
4204 Building Maintenance					
Total Contract Services	100,725	191,105	3,799	191,105	89,422
Total Materials/Supplies/Other	1,479	2,690	1,586	3,190	3,190
Total Depreciation	9,998	14,734	0	14,998	14,998
Total Equipment/Furniture	0	55,031	41,714	56,714	1,336
Total Building Maintenance	112,202	263,560	47,099	266,007	108,946

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Civic Center Maintenance	\$50,000
		Unspecified Building Maintenance and Repairs	7,000
		Audio/Video Equipment Maintenance, Council Chambers	4,000
		Replace Roof on Bard Street Motor Office	24,700
		Community Center Solar Panel Maintenance	3,722
		Total	<u>\$89,422</u>
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 475–480	\$1,336



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
4204 Building Maintenance					
4204-4200 Contract Services					
4204-4201 Contract Serv/Private	100,725	191,105	3,799	191,105	89,422
Total Contract Services	100,725	191,105	3,799	191,105	89,422
4204-4300 Materials/Supplies/Other					
4204-4310 Motor Fuels And Lubes	1,395	2,190	921	2,190	2,190
4204-4311 Auto Maintenance	84	500	665	1,000	1,000
Total Materials/Supplies/Other	1,479	2,690	1,586	3,190	3,190
4204-4900 Depreciation					
4204-4901 Depreciation/Mach/Equipment	2,063	1,799	0	2,063	2,063
4204-4902 Depreciation/Vehicles	7,935	12,935	0	12,935	12,935
Total Depreciation	9,998	14,734	0	14,998	14,998
4204-5400 Equipment/Furniture					
4204-5402 Equip-More Than \$1,000	0	0	0	0	1,336
4204-5403 Vehicles	0	40,031	41,714	41,714	0
4204-5405 Equipment more than \$5,000	0	15,000	0	15,000	0
Total Equipment/Furniture	0	55,031	41,714	56,714	1,336
Total Building Maintenance	112,202	263,560	47,099	266,007	108,946



PUBLIC WORKS DEPARTMENT
DOWNTOWN BUSINESS AREA ENHANCEMENT DIVISION
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: The Public Works Department staff administers several contracts in the downtown area.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
3301 Downtown Enhancement					
Total Personal Services	51,052	75,558	27,841	49,727	65,428
Total Contract Services	239,989	355,432	143,083	355,432	350,469
Total Materials/Supplies/Other	9,046	10,422	4,701	10,621	9,148
Total Equipment/Furniture	0	2,600	2,538	0	0
Total Downtown Enhancement	300,087	444,012	178,163	415,780	425,045

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED</u>	<u>CITY MANAGER</u>
		<u>19-20</u>	<u>20-21</u>
4102	REGULAR SALARIES		
	Public Works Director	0.10	0.10
	Associate Engineer	0.20	0.20
	Public Works Superintendent	0.05	0.05
	TOTAL	0.35	0.35

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Downtown Sweeping	\$29,385
		Enhanced Trash Pickups – Downtown	53,011
		Morning porter service	23,343
		Afternoon porter service	10,226
		Clean/Sweep Upper Pier Avenue	14,817
		Pier Plaza Steam Cleaning	34,075
		Enhanced Pier Plaza Cleaning – Scrubber	6,693
		Downtown Area Steam Cleaning	14,871
		Enhanced Downtown (Not Plaza) Cleaning - Scrubber	12,748
		Downtown Area (Not Plaza) Steam Cleaning	2,206
		Enhanced Cleaning, Scrubber – Pier Avenue	34,076
		Skate Track Steam Cleaning	1,652
		Quarterly Commercial Sidewalk Cleaning	2,272
		Parking Lot A Steam Cleaning	1,765
		Enhanced Cleaning, Scrubber – Lot A	8,823
		Parking Lot B Stream Cleaning	1,324
		Enhanced Cleaning, Scrubber – Lot B	5,882



**PUBLIC WORKS DEPARTMENT
DOWNTOWN BUSINESS AREA ENHANCEMENT DIVISION
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET**

**OBJECT CODE EXPLANATIONS
(continued)**

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private (continued)	Special Event Clean-Up	8,100
		Light Tower Rental for 4 th of July and New Year's Eve	1,800
		Quarterly Palm Tree Fertilization - Pier Avenue	2,000
		Quarterly Palm Tree Fertilization - Plaza	1,400
		Install/Remove Holiday Decorations – Citywide	30,000
		Replace Holiday Decorations	50,000
		Total	<u>\$350,469</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
3301 Downtown Enhancement					
3301-4100 Personal Services					
3301-4102 Regular Salaries	30,349	44,947	18,922	35,619	45,377
3301-4106 Regular Overtime	0	1,200	0	1,200	1,200
3301-4111 Accrual Cash In	4,835	5,352	2,602	2,602	6,450
3301-4180 Retirement	8,770	15,810	3,199	4,543	6,137
3301-4188 Employee Benefits	4,871	6,432	2,128	4,046	4,396
3301-4189 Medicare Benefits	566	664	317	564	671
3301-4190 Other Post Employment Benefits (OPEB)	1,661	1,153	673	1,153	1,197
Total Personal Services	51,052	75,558	27,841	49,727	65,428
3301-4200 Contract Services					
3301-4201 Contract Serv/Private	239,989	355,432	143,083	355,432	350,469
Total Contract Services	239,989	355,432	143,083	355,432	350,469
3301-4300 Materials/Supplies/Other					
3301-4309 Maintenance Materials	0	0	43	0	0
3301-4319 Special Events	2,328	3,000	329	3,000	3,000
3301-4394 Building Maintenance Charges	221	221	129	221	221
3301-4395 Equip Replacement Chrgs	557	361	210	560	576
3301-4396 Insurance User Charges	5,940	6,840	3,990	6,840	5,351
Total Materials/Supplies/Other	9,046	10,422	4,701	10,621	9,148
3301-5400 Equipment/Furniture					
3301-5402 Equip-More Than \$1,000	0	2,600	2,538	0	0
Total Equipment/Furniture	0	2,600	2,538	0	0
Total Downtown Enhancement	300,087	444,012	178,163	415,780	425,045

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PUBLIC WORKS DEPARTMENT
LIGHTING/LANDSCAPING/MEDIANS DIVISION
SOURCE OF FUND: LIGHTING/LANDSCAPING FUND
and TYCO FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: The Street Lighting Division is responsible for maintenance and installation of Citywide street lighting, acts as liaison with the electric utility and maintains aesthetically pleasing landscaping for City median areas.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
105 Lightg/Landscapg Dist Fund					
2601 Lighting/Landscaping/Medians					
Total Personal Services	163,645	178,224	90,234	141,905	116,010
Total Contract Services	97,566	68,793	47,183	95,300	92,889
Total Materials/Supplies/Other	400,981	463,122	272,525	463,122	528,849
Total Lighting/Landscaping/Medians	662,192	710,139	409,942	700,327	737,748

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED</u>	<u>CITY MANAGER</u>
		<u>19-20</u>	<u>20-21</u>
4102	REGULAR SALARIES		
	Public Works Director	0.05	0.05
	Associate Engineer	0.10	0.10
	Public Works Superintendent	0.05	0.05
	Public Works Crew Supervisor - POSITION	0.10	0.10
	FROZEN		
	Maintenance II	0.50	0.50
	Maintenance I	0.50	0.50
	TOTAL	<u>1.30</u>	<u>1.30</u>

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Median Landscape Maintenance	\$45,900
		Electrical Repairs	5,000
		Hosted Citywide Lighting System Subscription	5,100
		Total	<u>\$56,000</u>
4251	Contract Services, Government	Caltrans Highway Agreement	\$32,396
		Median Maintenance, Artesia Boulevard	2,493
		Los Angeles County Tax Collection	2,000
		Total	<u>\$36,889</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19 2019-20</i>	<i>COVID-19 2020-21</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
105 Lightg/Landscapg Dist Fund					
2601 Lighting/Landscaping/Medians					
2601-4100 Personal Services					
2601-4102 Regular Salaries	87,715	99,229	47,756	74,334	61,460
2601-4106 Regular Overtime	6,237	5,000	1,659	5,000	5,000
2601-4111 Accrual Cash In	8,263	6,807	9,002	9,002	8,048
2601-4180 Retirement	27,942	37,706	17,299	29,655	22,481
2601-4188 Employee Benefits	23,423	24,809	11,784	19,448	15,731
2601-4189 Medicare Benefits	1,460	1,446	851	1,239	899
2601-4190 Other Post Employment Benefits (OPEB)	8,605	3,227	1,883	3,227	2,391
Total Personal Services	163,645	178,224	90,234	141,905	116,010
2601-4200 Contract Services					
2601-4201 Contract Serv/Private	52,605	50,300	22,001	50,300	56,000
2601-4251 Contract Service/Govt	44,961	18,493	25,182	45,000	36,889
Total Contract Services	97,566	68,793	47,183	95,300	92,889
2601-4300 Materials/Supplies/Other					
2601-4303 Utilities	254,098	221,999	134,449	221,999	294,532
2601-4309 Maintenance Materials	25,199	29,100	14,396	29,100	29,100
2601-4394 Building Maintenance Charges	667	667	389	667	667
2601-4395 Equip Replacement Charges	47,542	50,337	29,365	50,337	51,351
2601-4396 Insurance User Charges	73,475	161,019	93,926	161,019	153,199
Total Materials/Supplies/Other	400,981	463,122	272,525	463,122	528,849
Total Lighting/Landscaping/Medians	662,192	710,139	409,942	700,327	737,748



**PUBLIC WORKS DEPARTMENT
 LIGHTING/LANDSCAPING/MEDIANS DIVISION
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENTAL EQUIPMENT AND MAINTENANCE
 SOURCE OF FUND: INTERNAL SERVICE CHARGES
 2020-2021 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

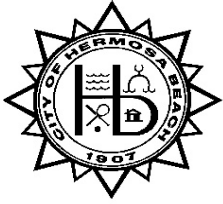
Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
2601 Lighting/Landscaping/Medians					
Total Contract Services	0	7,200	3,073	7,200	7,200
Total Materials/Supplies/Other	1,813	5,023	465	5,023	5,023
Total Depreciation	18,978	18,978	0	18,978	18,978
Total Lighting/Landscaping/Medians	20,791	31,201	3,538	31,201	31,201

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Annual Inspection of High-Lift Truck	\$7,200



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
2601 Lighting/Landscaping/Medians					
2601-4200 Contract Services					
2601-4201 Contract Serv/Private	0	7,200	3,073	7,200	7,200
Total Contract Services	0	7,200	3,073	7,200	7,200
2601-4300 Materials/Supplies/Other					
2601-4310 Motor Fuels And Lubes	1,791	3,723	336	3,723	3,723
2601-4311 Auto Maintenance	22	1,300	129	1,300	1,300
Total Materials/Supplies/Other	1,813	5,023	465	5,023	5,023
2601-4900 Depreciation					
2601-4901 Depreciation/Mach/Equipment	7,942	7,942	0	7,942	7,942
2601-4902 Depreciation/Vehicles	11,036	11,036	0	11,036	11,036
Total Depreciation	18,978	18,978	0	18,978	18,978
Total Lighting/Landscaping/Medians	20,791	31,201	3,538	31,201	31,201



PUBLIC WORKS DEPARTMENT
PIER PARKING STRUCTURE, PARKING LOT A AND COUNTY
SHARE OF PARKING STRUCTURE REVENUE
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: Administration of North Pier Parking Structure, Downtown Parking Lot A and Payment of the County's share of the Parking Structure Revenue.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
3304 North Pier Parking Structure					
Total Contract Services	107,874	143,206	36,550	106,127	109,025
Total Materials/Supplies/Other	26,000	26,363	14,639	26,363	32,181
Total North Pier Parking Structure	133,874	169,569	51,189	132,490	141,206
3305 Downtown Parking Lot A					
Total Contract Services	47,121	59,000	21,317	41,807	41,807
Total Materials/Supplies/Other	0	2,000	0	2,000	2,000
Total Downtown Parking Lot A	47,121	61,000	21,317	43,807	43,807
3306 Co. Share Pkg Structure Rev.					
Total Contract Services	338,773	340,318	0	150,000	117,896
Total Co. Share Pkg Structure Rev.	338,773	340,318	0	150,000	117,896

PIER PARKING STRUCTURE

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Earthquake Insurance	\$24,700
		Elevator Preventive Maintenance	1,920
		Elevator Maintenance, Non-Contracted/As Needed	4,000
		Elevator Lighting System Maintenance	1,280
		Landscape Maintenance Around Parking Structure	500
		Annual Maintenance for Emergency Lighting Systems	2,000
		Parking Structure, Sweeping, Trash Collection and Elevator Cleaning	18,020
		Fire Line Backflow Testing and Repairs	500
		Pump System Maintenance	500
		Parking Structure Steam Clean for Stairways	2,949
		IPS Smart Meter Fees	10,239
		Merchant Services Fees, Pay-by-Space Meters	31,794



PUBLIC WORKS DEPARTMENT
PIER PARKING STRUCTURE, PARKING LOT A AND COUNTY
SHARE OF PARKING STRUCTURE REVENUE
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET

PIER PARKING STRUCTURE
(continued)

OBJECT CODE EXPLANATIONS
(Continued)

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private continued	Enhanced Cleaning – Scrubber Service Parking Structure Steam Clean for All Areas, 6 times per year	9,736
		Total	<u>662</u> \$108,800
4251	Contract Services, Government	Elevator Inspection Fee	\$225

DOWNTOWN PARKING LOT A

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Merchant Fees, Pay-by-Space Meters IPS Smart Meter Fees	\$29,807
		Total	<u>12,000</u> \$41,807

COUNTY SHARE OF PARKING STRUCTURE REVENUE

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4251	Contract Services, Government	Payment to LA County, Share of Parking Structure Revenue	\$117,896



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
3304 North Pier Parking Structure					
3304-4200 Contract Services					
3304-4201 Contract Serv/Private	107,874	142,981	36,550	105,902	108,800
3304-4251 Contract Services/Gov't	0	225	0	225	225
Total Contract Services	107,874	143,206	36,550	106,127	109,025
3304-4300 Materials/Supplies/Other					
3304-4303 Utilities	21,555	21,164	14,206	21,164	26,982
3304-4304 Telephone	699	699	433	699	699
3304-4309 Maintenance Materials	3,746	4,500	0	4,500	4,500
Total Materials/Supplies/Other	26,000	26,363	14,639	26,363	32,181
Total North Pier Parking Structure	133,874	169,569	51,189	132,490	141,206
001 General Fund					
3305 Downtown Parking Lot A					
3305-4200 Contract Services					
3305-4201 Contract Serv/Private	47,121	59,000	21,317	41,807	41,807
Total Contract Services	47,121	59,000	21,317	41,807	41,807
3305-4300 Materials/Supplies/Other					
3305-4309 Maintenance Materials	0	2,000	0	2,000	2,000
Total Materials/Supplies/Other	0	2,000	0	2,000	2,000
Total Downtown Parking Lot A	47,121	61,000	21,317	43,807	43,807
001 General Fund					
3306 Co. Share Pkg Structure Rev.					
3306-4200 Contract Services					
3306-4251 Contract Services/Gov't	338,773	340,318	0	150,000	117,896
Total Contract Services	338,773	340,318	0	150,000	117,896
Total Co. Share Pkg Structure Rev.	338,773	340,318	0	150,000	117,896

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PUBLIC WORKS DEPARTMENT
PARKS DIVISION
SOURCE OF FUNDS: GENERAL FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: The Department provides cost effective landscape maintenance and aesthetically pleasing landscape for City parks; maintains upkeep of irrigation systems in City parks and maintains and replaces play equipment as needed.

DEPARTMENT EXPENDITURE SUMMARY

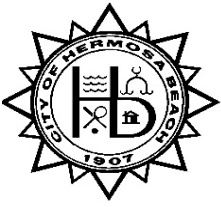
	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
6101 Parks					
Total Personal Services	489,683	515,677	310,707	519,303	534,094
Total Contract Services	255,773	285,282	137,547	285,282	248,953
Total Materials/Supplies/Other	514,339	508,995	254,862	508,995	558,064
Total Equipment/Furniture	716	10,000	3,451	10,000	0
Total Parks	1,260,511	1,319,954	706,567	1,323,580	1,341,111

POSITION SUMMARY

<u>OBJECT</u> <u>CODES</u>		<u>AUTHORIZED</u> <u>19-20</u>	<u>CITY MANAGER</u> <u>RECOMMENDED</u> <u>20-21</u>
4102	REGULAR SALARIES		
	Public Works Director	0.10	0.10
	Deputy City Engineer	0.20	0.20
	Associate Engineer	0.10	0.10
	Associate Engineer	0.20	0.20
	Assistant Engineer	0.10	0.10
	Public Works Superintendent	0.15	0.15
	Public Works Crew Supervisor	0.88	0.88
	Maintenance I	2.80	2.80
	TOTAL	4.53	4.53

OBJECT CODE EXPLANATIONS

<u>OBJECT</u> <u>CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Parks Maintenance	\$215,316
		Pier Maintenance	19,215
		Backflow Testing	3,000
		Landscaping for South Park and Greenbelt	3,000
		Specialized Equipment Rental	4,000
		Professional Arborist Services	4,200
		Total	\$248,731
4251	Contract Services, Government	Department of Health Services Fee	\$222



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
6101 Parks					
6101-4100 Personal Services					
6101-4102 Regular Salaries	303,570	327,474	189,446	323,153	340,806
6101-4106 Regular Overtime	5,286	4,500	4,227	4,500	4,500
6101-4111 Accrual Cash In	16,752	14,117	19,959	19,959	18,697
6101-4180 Retirement	58,688	72,287	40,845	70,020	65,194
6101-4187 Uniform Allowance	480	480	325	705	912
6101-4188 Employee Benefits	77,127	81,636	46,703	85,454	87,636
6101-4189 Medicare Benefits	4,794	4,769	3,127	5,098	5,020
6101-4190 Other Post Employment Benefits (OPEB)	22,986	10,414	6,075	10,414	11,329
Total Personal Services	489,683	515,677	310,707	519,303	534,094
6101-4200 Contract Services					
6101-4201 Contract Serv/Private	255,551	285,060	137,325	285,060	248,731
6101-4251 Contract Service/Govt	222	222	222	222	222
Total Contract Services	255,773	285,282	137,547	285,282	248,953
6101-4300 Materials/Supplies/Other					
6101-4303 Utilities	323,305	317,231	152,873	317,231	335,061
6101-4309 Maintenance Materials	30,992	30,100	7,683	30,100	60,000
6101-4394 Building Maintenance Charges	21,867	21,867	12,756	21,867	21,867
6101-4395 Equip Replacement Chrgs	28,633	27,265	15,904	27,265	29,052
6101-4396 Insurance User Charges	109,542	112,532	65,646	112,532	112,084
Total Materials/Supplies/Other	514,339	508,995	254,862	508,995	558,064
6101-5400 Equipment/Furniture					
6101-5402 Equip-More Than \$1,000	716	10,000	3,451	10,000	0
Total Equipment/Furniture	716	10,000	3,451	10,000	0
Total Parks	1,260,511	1,319,954	706,567	1,323,580	1,341,111



**PUBLIC WORKS DEPARTMENT
PARKS DIVISION
EQUIPMENT REPLACEMENT FUND
DEPARTMENT EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2020-2021 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
715 Equipment Replacement Fund					
6101 Parks					
Total Materials/Supplies/Other	4,426	6,290	2,546	7,490	7,490
Total Depreciation	7,868	11,841	0	11,841	11,841
Total Equipment/Furniture	0	40,031	41,391	41,391	12,732
Total Parks	12,294	58,162	43,937	60,722	32,063

OBJECT CODE EXPLANATIONS

<u>OBJECT</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
<u>CODES</u>			
5405	Equipment – More Than \$5,000	Irrigation Controller Boxes	\$12,732



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
6101 Parks					
6101-4300 Materials/Supplies/Other					
6101-4310 Motor Fuels And Lubes	4,037	4,990	1,742	4,990	4,990
6101-4311 Auto Maintenance	389	1,300	804	2,500	2,500
Total Materials/Supplies/Other	4,426	6,290	2,546	7,490	7,490
6101-4900 Depreciation					
6101-4902 Depreciation/Vehicles	7,868	11,841	0	11,841	11,841
Total Depreciation	7,868	11,841	0	11,841	11,841
6101-5400 Equipment/Furniture					
6101-5403 Vehicles	0	40,031	41,391	41,391	0
6101-5405 Equipment more than \$5,000	0	0	0	0	12,732
Total Equipment/Furniture	0	40,031	41,391	41,391	12,732
Total Parks	12,294	58,162	43,937	60,722	32,063



**PUBLIC WORKS DEPARTMENT
SEWER DIVISION
SOURCE OF FUNDS: SEWER FUND
2020-2021 BUDGET**

DEPARTMENT DESCRIPTION: The Sewers Division is responsible for maintenance of sewers, City sanitary sewer pump stations and inspection of all sewer demos and sewer lateral hook ups. This includes administration of the state mandated Wastewater Discharge Requirement (WDR).

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
160 Sewer Fund					
1219 Administrative Charges					
Total Contract Services	1,851	1,900	3,846	3,846	3,846
Total Administrative Charges	1,851	1,900	3,846	3,846	3,846
3102 Sewers/Storm Drains					
Total Personal Services	106,371	119,584	79,632	136,112	146,814
Total Contract Services	214,636	248,352	93,643	248,352	254,444
Total Materials/Supplies/Other	58,349	62,561	32,281	62,561	75,397
Total Sewers/Storm Drains	379,356	430,497	205,556	447,025	476,655

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 19-20</u>	<u>CITY MANAGER RECOMMENDED 20-21</u>
4102 REGULAR SALARIES		
Public Works Director	0.05	0.05
Deputy City Engineer	0.05	0.05
Associate Engineer	0.10	0.10
Associate Engineer	0.05	0.05
Assistant Engineer	0.20	0.20
Public Works Superintendent	0.10	0.10
Public Works Crew Supervisor	0.10	0.10
Maintenance I	0.15	0.15
TOTAL	0.80	0.80

ASSESSMENT DISTRICT

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Assessment Administrative Fees	\$3,846



**PUBLIC WORKS DEPARTMENT
SEWER DIVISION
SOURCE OF FUNDS: SEWER FUND
2020-2021 BUDGET**

SEWER DIVISION

OBJECT CODES EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Hydro Flushing	\$160,310
		Dig Alert	1,500
		Emergencies	40,000
		Sewer Rat Abatement	3,864
		Pump Station, Inspection and Maintenance	2,000
		POSM Sewer Video Software Service Support	2,000
		Sewer Assessment Professional Services	30,000
		Parts Warranty – 35 th Street Sewer Pump Station	
		Hosted Wireless Monitoring System	399
		Hosted Wireless Monitoring System – 35 th Street	
		Sewer Pump Station	364
		Sewer Service Charge Annual Notice	4,500
		Sewer Snake	3,231
		Assessment Administrative Fees	1,900
		Total	<u>\$250,068</u>
4251	Contract Services, Government	Water Discharge Requirement Annual Fees	\$2286
		Sewer Service Charge Assessment	2,090
		Total	<u>\$4,376</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i> <i>2019-20</i>	<i>COVID-19</i> <i>2020-21</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
160 Sewer Fund					
1219 Administrative Charges					
1219-4200 Contract Services					
1219-4201 Contract Serv/Private	1,851	1,900	3,846	3,846	3,846
Total Administrative Charges	1,851	1,900	3,846	3,846	3,846
3102 Sewer					
3102-4100 Personal Services					
3102-4102 Regular Salaries	70,479	78,663	52,853	93,630	106,342
3102-4106 Regular Overtime	294	1,200	243	300	300
3102-4111 Accrual Cash In	3,934	3,357	6,155	6,155	2,829
3102-4112 Part Time/Temporary	621	0	0	0	0
3102-4180 Retirement	15,062	20,343	9,884	16,944	16,371
3102-4187 Uniform Allowance	0	0	3	0	24
3102-4188 Employee Benefits	11,246	12,928	8,492	15,671	16,298
3102-4189 Medicare Benefits	1,109	1,148	867	1,467	1,562
3102-4190 Other Post Employment Benefits (OPEB)	3,626	1,945	1,135	1,945	3,088
Total Personal Services	106,371	119,584	79,632	136,112	146,814
3102-4200 Contract Services					
3102-4201 Contract Serv/Private	212,350	243,976	91,018	243,976	250,068
3102-4251 Contract Service/Govt	2,286	4,376	2,625	4,376	4,376
Total Contract Services	214,636	248,352	93,643	248,352	254,444
3102-4300 Materials/Supplies/Other					
3102-4303 Utilities	0	894	0	894	894
3102-4309 Maintenance Materials	601	7,600	737	7,600	7,600
3102-4394 Building Maintenance Charges	267	267	156	267	267
3102-4395 Equip Replacement Charges	34,371	29,446	17,178	29,446	29,905
3102-4396 Insurance User Charges	23,110	24,354	14,210	24,354	36,731
Total Materials/Supplies/Other	58,349	62,561	32,281	62,561	75,397
Total Sewer	379,356	430,497	205,556	447,025	476,655

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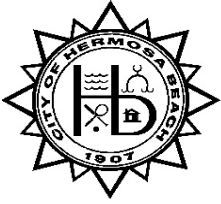
PUBLIC WORKS DEPARTMENT
SEWER DIVISION
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
715 Equipment Replacement Fund					
3102 Sewers/Storm Drains					
Total Materials/Supplies/Other	1,096	7,000	-653	7,000	7,000
Total Depreciation	20,443	20,443	0	20,443	20,443
Total Sewers/Storm Drains	21,539	27,443	-653	27,443	27,443



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
3102 Sewer					
3102-4300 Materials/Supplies/Other					
3102-4309 Maintenance Materials	0	1,000	0	1,000	1,000
3102-4310 Motor Fuels And Lubes	908	4,500	0	4,500	4,500
3102-4311 Auto Maintenance	188	1,500	-653	1,500	1,500
Total Materials/Supplies/Other	1,096	7,000	-653	7,000	7,000
3102-4900 Depreciation					
3102-4901 Depreciation/Mach/Equipment	14,052	14,052	0	14,052	14,052
3102-4902 Depreciation/Vehicles	6,391	6,391	0	6,391	6,391
Total Depreciation	20,443	20,443	0	20,443	20,443
Total Sewer	21,539	27,443	-653	27,443	27,443



PUBLIC WORKS DEPARTMENT
STORM DRAIN DIVISION
SOURCE OF FUNDS: STORM DRAIN FUND and GENERAL FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: The Storm Drain Division is responsible for maintenance of the City's storm drains. This includes administration of the National Pollution Discharge Elimination System Programs

DEPARTMENT EXPENDITURE SUMMARY

	2018-19 <i>Expended</i>	2019-20 <i>Total Budget</i>	2019-20 <i>YTD Thru Jan</i>	COVID-19 2019-20 <i>Yr. End Est</i>	COVID-19 2020-21 <i>Dept Request</i>
161 Storm Drains Fund					
3109 Storm Drain					
Total Personal Services	104,588	124,049	80,140	123,410	114,826
Total Contract Services	106,210	156,390	18,797	156,390	198,607
Total Materials/Supplies/Other	50,894	59,443	31,874	59,443	59,018
Total Equipment/Furniture	0	25,318	0	0	0
Total Storm Drain	261,692	365,200	130,811	339,243	372,451

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED</u> <u>19-20</u>	<u>CITY MANAGER</u> <u>RECOMMENDED</u> <u>20-21</u>
4102	REGULAR SALARIES		
	Public Works Director	0.05	0.05
	Deputy City Engineer	0.05	0.05
	Associate Engineer	0.10	0.10
	Associate Engineer	0.05	0.05
	Assistant Engineer	0.20	0.20
	Public Works Superintendent	0.10	0.10
	Public Works Crew Supervisor	0.02	0.02
	Maintenance I	<u>0.35</u>	<u>0.35</u>
	TOTAL	0.92	0.92

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Storm Drain Filter Cleaning and Replacement	38,942
		Outreach Program	15,000
		Enhanced Watershed Management Program	
		Development	87,600
		Professional Services for Combined Integrated	
		Monitoring Plan	26,000
		Smartcover Annual Warranty for Parts and	
		System on Pier – Hosted Wireless Monitoring	1,526
		Storm Water Lift Station Replacement – Parking	
		Structure	<u>21,000</u>
		Total	<u>\$190,068</u>
4251	Contract Services, Government	Annual Permit Fee (NPDES)	\$8,539



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19 2019-20</i>	<i>COVID-19 2020-21</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
161 Storm Drain Fund					
3109 Storm Drain					
3109-4100 Personal Services					
3109-4102 Regular Salaries	68,842	81,975	54,710	85,577	81,730
3109-4106 Regular Overtime	294	1,400	230	300	300
3109-4111 Accrual Cash In	4,227	6,677	6,255	6,255	5,877
3109-4112 Part Time Temporary	3,103	0	0	0	0
3109-4180 Retirement	12,701	17,312	8,067	13,827	11,562
3109-4187 Uniform Allowance	0	0	3	0	24
3109-4188 Employee Benefits	11,211	13,423	8,774	14,033	11,975
3109-4189 Medicare Benefits	1,145	1,195	895	1,351	1,205
3109-4190 Other Post Employment Benefits (OPEB)	3,065	2,067	1,206	2,067	2,153
Total Personal Services	104,588	124,049	80,140	123,410	114,826
3109-4200 Contract Services					
3109-4201 Contract Serv/Private	97,671	146,796	10,258	146,796	190,068
3109-4251 Contract Service/Govt	8,539	9,594	8,539	9,594	8,539
Total Contract Services	106,210	156,390	18,797	156,390	198,607
3109-4300 Materials/Supplies/Other					
3109-4309 Maintenance Materials	4,014	5,000	113	5,000	5,000
3109-4394 Building Maintenance Charges	400	400	233	400	400
3109-4395 Equip Replacement Charges	35,401	37,476	21,861	37,476	37,935
3109-4396 Insurance User Charges	11,079	16,567	9,667	16,567	15,683
Total Materials/Supplies/Other	50,894	59,443	31,874	59,443	59,018
3109-5400 Equipment/Furniture					
3109-5405 Equipment more than \$5,000	0	25,318	0	0	0
Total Equipment/Furniture	0	25,318	0	0	0
Total Storm Drain	261,692	365,200	130,811	339,243	372,451



**PUBLIC WORKS DEPARTMENT
 STORM DRAIN DIVISION
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENT EQUIPMENT AND MAINTENANCE
 SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
 2020-2021 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
715 Equipment Replacement Fund					
3109 Storm Drains					
Total Contract Services	27,328	7,000	0	7,000	7,000
Total Materials/Supplies/Other	958	8,030	177	8,030	8,030
3109-4900 Depreciation					
Total Storm Drains	28,286	15,030	177	15,030	15,030

OBJECT CODE EXPLANATIONS

<u>OBJECT</u> <u>CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Quarterly Preventative Maintenance for Crawler	\$7,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
3109 Storm Drain					
3109-4200 Contract Services					
3109-4201 Contract Serv/Private	27,328	7,000	0	7,000	7,000
Total Contract Services	27,328	7,000	0	7,000	7,000
3109-4300 Materials/Supplies/Other					
3109-4309 Maintenance Materials	0	600	0	600	600
3109-4310 Motor Fuels And Lubes	958	6,000	177	6,000	6,000
3109-4311 Auto Maintenance	0	1,430	0	1,430	1,430
Total Materials/Supplies/Other	958	8,030	177	8,030	8,030
 Total Storm Drain	 28,286	 15,030	 177	 15,030	 15,030



PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE/TRAFFIC SAFETY DIVISION
SOURCE OF FUNDS: GENERAL FUND and STATE GAS TAX FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: The Street Maintenance Division is responsible for maintaining the public right of way to ensure pedestrian and vehicle safety. The division repairs and maintains streets, alleys, sidewalks, curbs and gutters; sweeping of streets and alleys is also performed. The Traffic Safety Division ensures the installation and maintenance of all mandated traffic control devices and necessary appurtenances, such as street name signs and warning devices.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
3104 Street Maint/Traffic Safety					
Total Personal Services	528,168	559,028	323,066	552,810	568,213
Total Contract Services	307,818	423,145	113,186	423,145	406,404
Total Materials/Supplies/Other	572,280	468,228	253,075	464,767	487,674
Total Equipment/Furniture	0	25,050	0	25,308	12,000
Total Street Maint/Traffic Safety	1,408,266	1,475,451	689,327	1,466,030	1,474,291

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 19-20</u>	<u>CITY MANAGER RECOMMENDED 20-21</u>
4102 REGULAR SALARIES		
Public Works Director	0.15	0.15
Deputy City Engineer	0.10	0.10
Associate Engineer	0.10	0.10
Associate Engineer	0.10	0.10
Assistant Engineer	0.10	0.10
Public Works Superintendent	0.20	0.20
Public Works Crew Supervisor	0.90	0.90
Maintenance II	1.95	1.95
Maintenance I	0.70	0.70
TOTAL	4.30	4.30

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Street Sweeping	\$171,150
		Strand Sweeping	25,097
		Pacific Coast Highway, Aviation Blvd, and Extra Citywide Steam Cleaning	7,118
		Traffic Engineering	100,000
		Traffic Signal Maintenance	20,000
		Emergency Traffic Signal Maintenance	8,000
		Emergency Street Repairs	10,000



PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE/TRAFFIC SAFETY DIVISION
SOURCE OF FUNDS: GENERAL FUND and STATE GAS TAX FUND
2020-2021 BUDGET

OBJECT CODE EXPLANATIONS

(continued)

<u>OBJECT CODE</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private (continued)	Hazardous Waste Removal	2,000
		Enhanced Cleaning – Strand Scrubbing	26,368
		Street Sign Inventory	24,930
		Electric Vehicle Charging Stations Annual Agreement (3 years)	1,410
		Total	<u>\$396,073</u>
4251	Contract Services, Government	Air Quality Management District Equipment Permit	\$1100
		Hazardous Material Permit Fee	2,231
		Los Angeles County, Traffic Signal Maintenance - Artesia Boulevard at Meadows Avenue and Prospect Avenue	7,000
		Total	<u>\$10,331</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
3104 Street Maint/Traffic Safety					
3104-4100 Personal Services					
3104-4102 Regular Salaries	304,344	338,513	192,301	328,847	347,839
3104-4106 Regular Overtime	1,815	16,651	2,647	16,651	16,651
3104-4111 Accrual Cash In	33,288	18,664	22,405	22,405	28,007
3104-4112 Part Time/Temporary	8,689	0	0	0	0
3104-4180 Retirement	102,329	113,172	64,567	110,686	99,092
3104-4188 Employee Benefits	53,230	57,991	32,717	59,999	61,746
3104-4189 Medicare Benefits	2,252	2,841	1,898	3,026	2,940
3104-4190 Other Post Employment Benefits (OPEB)	22,221	11,196	6,531	11,196	11,938
Total Personal Services	528,168	559,028	323,066	552,810	568,213
3104-4200 Contract Services					
3104-4201 Contract Serv/Private	300,270	387,851	108,642	387,851	396,073
3104-4251 Contract Service/Govt	7,548	35,294	4,544	35,294	10,331
Total Contract Services	307,818	423,145	113,186	423,145	406,404
3104-4300 Materials/Supplies/Other					
3104-4303 Utilities	8,219	8,240	5,598	8,240	10,156
3104-4309 Maintenance Materials	82,638	115,000	46,237	115,000	115,000
3104-4394 Building Maintenance Charges	666	666	389	666	666
3104-4395 Equip Replacement Charges	55,595	64,202	37,450	60,741	62,182
3104-4396 Insurance User Charges	425,162	280,120	163,401	280,120	299,670
Total Materials/Supplies/Other	572,280	468,228	253,075	464,767	487,674
3104-5400 Equipment/Furniture					
3104-5405 Equipment more than \$5,000	0	25,050	0	25,308	12,000
Total Equipment/Furniture	0	25,050	0	25,308	12,000
Total Street Maint/Traffic Safety	1,408,266	1,475,451	689,327	1,466,030	1,474,291

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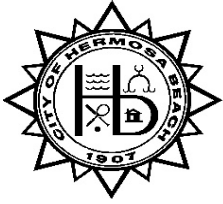
**PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE/TRAFFIC SAFETY DIVISION
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2020-2021 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
3104 Street Maint/Traffic Safety					
Total Materials/Supplies/Other	10,500	13,497	4,878	13,497	13,497
Total Depreciation	13,342	18,750	0	18,750	18,750
Total Equipment/Furniture	143	0	222	0	0
Total Street Maint/Traffic Safety	23,985	32,247	5,100	32,247	32,247



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
715 Equipment Replacement Fund					
3104 Street Maint/Traffic Safety					
3104-4300 Materials/Supplies/Other					
3104-4310 Motor Fuels And Lubes	7,945	7,520	3,152	7,520	7,520
3104-4311 Auto Maintenance	2,555	5,977	1,726	5,977	5,977
Total Materials/Supplies/Other	10,500	13,497	4,878	13,497	13,497
3104-4900 Depreciation					
3104-4901 Depreciation/Mach/Equipment	12,053	12,461	0	12,461	12,461
3104-4902 Depreciation/Vehicles	1,289	6,289	0	6,289	6,289
Total Depreciation	13,342	18,750	0	18,750	18,750
3104 Steet Maint/Traffic Safety					
3104-5400 Equipment/Furniture					
3104-5403 Vehicles	143	0	222	0	0
Total Equipment/Furniture	143	0	222	0	0
Total Street Maint/Traffic Safety	23,985	32,247	5,100	32,247	32,247



**PUBLIC WORKS DEPARTMENT
USED OIL BLOCK GRANT DIVISION
SOURCE OF FUNDS: CALIFORNIA USED OIL BLOCK GRANT
2020-2021 BUDGET**

DEPARTMENT DESCRIPTION: This division accounts for costs related to the development, printing and distribution of promotional and educational materials for the Used Oil Recycling Program and promotion of nearby disposal facilities.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
160 Sewer Fund					
3105 Used Oil Block Grant					
Total Contract Services	2,338	15,243	0	15,243	15,400
Total Used Oil Block Grant	2,338	15,243	0	15,243	15,400

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	California Used Oil Block Grant, Supplies for Publicity and Education	\$5,400



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
160 Sewer Fund					
3105 Used Oil Block Grant					
3105-4200 Contract Services					
3105-4201 Contract Serv/Private	2,338	15,243	0	15,243	5,400
Total Contract Services	2,338	15,243	0	15,243	5,400
Total Used Oil Block Grant	2,338	15,243	0	15,243	5,400



PUBLIC WORKS DEPARTMENT
EQUIPMENT SERVICE DIVISION
SOURCE OF FUNDS: EQUIPMENT REPLACEMENT FUND
2020-2021 BUDGET

DEPARTMENT DESCRIPTION: The Equipment Service Division provides for centralized repair and maintenance of all City vehicles and equipment. Activities range from minor repairs to major overhauls. The Division also evaluates the service life and advises vehicle replacement needs. Division costs are allocated to other departments by way of the Equipment Replacement Charges shown as a line item in the budget.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
715 Equipment Replacement Fund					
4206 Equipment Service					
Total Personal Services	271,431	291,192	164,680	288,221	295,041
Total Contract Services	2,824	6,509	1,643	6,509	6,509
Total Materials/Supplies/Other	73,057	75,427	43,120	75,427	81,643
Total Depreciation	425	0	0	425	425
Total Equipment Service	347,737	373,128	209,443	370,582	383,618

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED</u>	<u>CITY MANAGER RECOMMENDED</u>
		<u>19-20</u>	<u>20-21</u>
4102	REGULAR SALARIES		
	Public Works Director	0.05	0.05
	Public Works Superintendent	0.05	0.05
	Senior Equipment Mechanic	1.00	1.00
	Equipment Mechanic	1.00	1.00
	TOTAL	2.10	2.10

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Industrial Waste Removal	\$3,000
		ALLDATA Software Maintenance for Vehicle	
		Electronic Diagnostics and Repair Information	1,650
		Machine Parts Cleaning	905
		Fleet Maintenance Software Annual Maintenance	704
		Total	\$6,259
4251	Contract Services, Government	Miscellaneous Equipment Permits/Fees	\$250



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19</i>	<i>2019-20</i>	<i>2019-20</i>	<i>COVID-19</i>	<i>COVID-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>2019-20</i>	<i>2020-21</i>
				<i>Yr. End Est</i>	<i>Dept Request</i>
715 Equipment Replacement Fund					
4206 Equipment Service					
4206-4100 Personal Services					
4206-4102 Regular Salaries	161,062	169,408	95,287	164,554	172,584
4206-4106 Regular Overtime	834	6,000	1,570	6,000	6,000
4206-4111 Accrual Cash In	1,640	4,272	2,602	2,602	5,121
4206-4180 Retirement	45,899	56,494	33,202	56,918	51,513
4206-4188 Employee Benefits	46,051	46,454	26,994	49,573	50,883
4206-4189 Medicare Benefits	2,375	2,463	1,466	2,473	2,509
4206-4190 Other Post Employment Benefits (OPEB)	13,570	6,101	3,559	6,101	6,431
Total Personal Services	271,431	291,192	164,680	288,221	295,041
4206-4200 Contract Services					
4206-4201 Contract Serv/Private	2,824	6,259	1,643	6,259	6,259
4206-4251 Contract Services/Govt	0	250	0	250	250
Total Contract Services	2,824	6,509	1,643	6,509	6,509
4206-4300 Materials/Supplies/Other					
4206-4309 Maintenance Materials	3,987	3,700	1,822	3,700	3,700
4206-4310 Motor Fuels And Lubes	3,441	3,000	1,572	3,000	3,000
4206-4311 Auto Maintenance	508	1,300	393	1,300	1,300
4206-4396 Insurance User Charges	65,121	67,427	39,333	67,427	73,643
Total Materials/Supplies/Other	73,057	75,427	43,120	75,427	81,643
4206-4900 Depreciation					
4206-4901 Depreciation/Mach/Equipment	425	0	0	425	425
Total Depreciation	425	0	0	425	425
Total Equipment Service	347,737	373,128	209,443	370,582	383,618

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CAPITAL IMPROVEMENT PROGRAM

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Capital Improvement Program

The Capital Improvement Program (CIP) is the City's comprehensive plan to develop and maintain the City's capital facilities and infrastructure. Capital projects are usually of high cost, take a year or more to complete, and result in the creation of a capital asset. Included in the budget document is the detailed 2020-21 Capital Improvement Program, along with the high level Five Year Capital Improvement Plan.

2020-21 Capital Improvement Program

The 2020-21 Capital Improvement Program is divided into three main sections: Capital Improvement Program Summary, Capital Improvement Program Funding Summary, and Capital Improvement Project Requests with Department Expenditure Detail.

The Capital Improvement Program Summary is divided into five main project types: Street and Highway Improvements, Sewer/Storm Drain Improvements, Park Improvements, Public Building and Ground Improvements, and Studies. Funding is broken down into remaining prior year funding, FY 2020-21 funds, and total project funds. The remaining prior year funding includes any unspent funds appropriated in prior budget years intended for use in the current fiscal year.

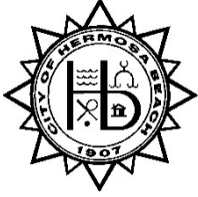
The Capital Improvement Funding Summary is an overview of the capital improvement budget by fund. Funding is broken out by prior year carryover and 2020-21 current year budget.

The Capital Improvement Project Requests and Department Expenditure Detail are grouped by type as noted above and organized by project number. Noted on each project request are the lead department, category, account number(s), project number and title, project description, justification, status, cost to complete project, project total, remaining prior year funds, current year request, and total FY 2020-21 funding. Any anticipated annual impact on future operating budgets is indicated on the project requests. For FY 2020-21, due to the project completion timeline, no impact to the operating budget is anticipated, as any estimated increase in costs would be negligible.

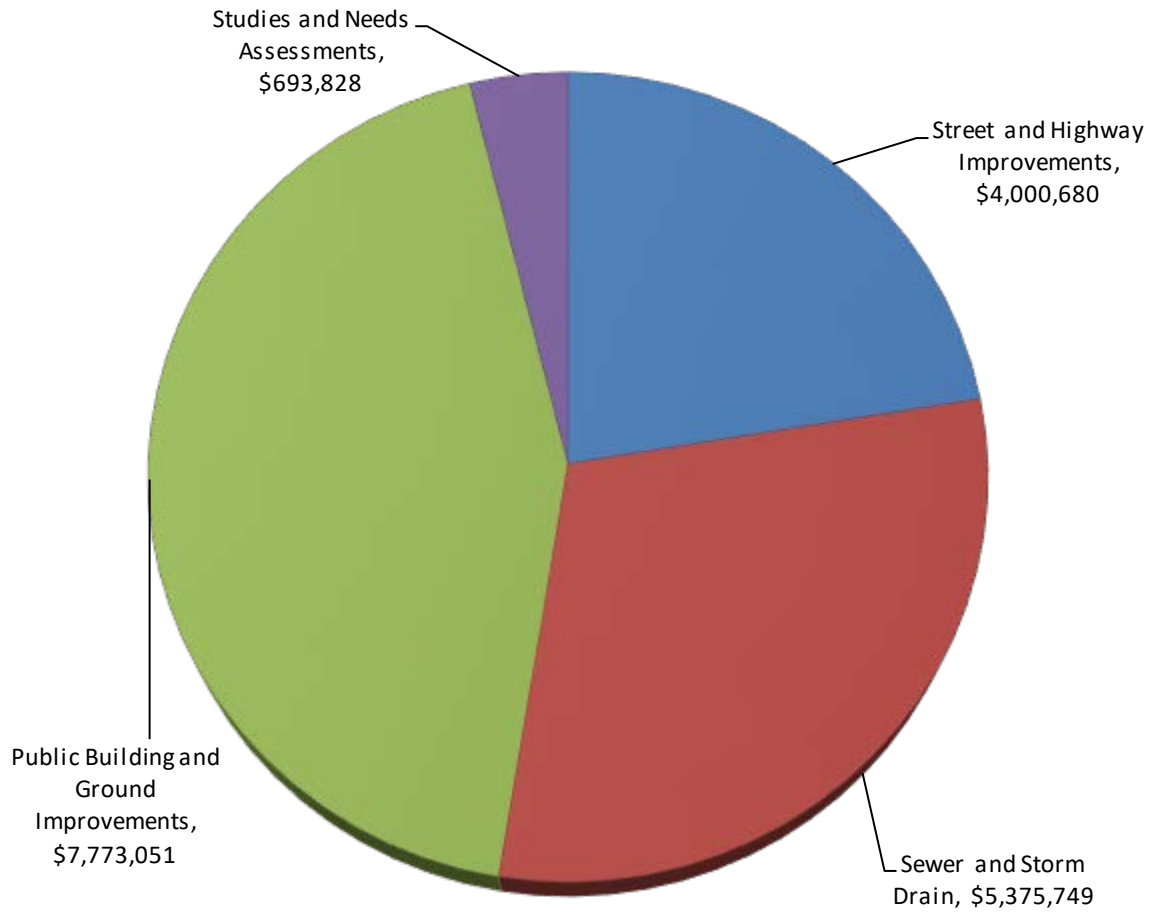
Five Year Capital Improvement Plan

The Five Year Capital Improvement Plan is a multi-year plan that forecasts needs for all anticipated capital projects, even when funding is not yet available. The first year of the plan is the 2020-21 Capital Improvement Program budget. Also included are future years for ongoing projects and projects for which funding has not been secured or authorized. The "future years" of the plan are therefore subject to change.

The Five Year Capital Improvement Plan Summary is organized by the five main project types listed above. The summary breaks out funding by budget year. The Unfunded Capital Needs are included in the Five Year Capital Improvement Plan Summary.



Total Capital Improvement Project Funding 2020-2021



Total: \$17,843,308



City of Hermosa Beach

DEPARTMENT OF PUBLIC WORKS
CAPITAL IMPROVEMENT PROGRAM - FY2020-21

CIP Goal	CIP NO.	PROJECT NAME	General Fund	State Gas Tax Fund	Tyco Fund	Park/Rec Facility Tax Fund	CDBG Fund	Prop C Fund	Measure R Fund	Measure M Fund	Measure W Fund	Grants Fund	Sewer Fund	Storm Drain Fund	RTI Undersea Cable Fund	RTI Undersea Cable Tidelands Fund	Capital Improvement Fund	TOTAL Current Year Request	Remaining		TOTAL CIP FUNDING FY 20-21		
																			Prior Year Funding	Amount			
STREET AND HIGHWAY IMPROVEMENTS																							
4	102	Bus Stop Improvements						569,125										569,125	146	330,875	900,000		
5	143	PCH Mobility Improvement Project																0	115	34,581	34,581		
																			0	147	243,662	243,662	
																				0	301	263,437	263,437
																			TOTAL FOR PROJECT		541,680		
4	164	Hermosa Ave Green Street									140,000							140,000	149	0	140,000		
3	186	Street Improvements- Various Locations		420,000														420,000	115	254,946	674,946		
							532,000												532,000	147	477	532,477	
										200,118										200,118	148	201,459	401,577
																			TOTAL FOR PROJECT		1,609,000		
4	188	Strand Bikeway and Walkway Improvements at 35th Street																0	147	10,000	10,000		
3	190	Annual Street Improvements																0	115	200,000	200,000		
3	191	Annual Street Improvements								50,000								50,000	148	0	50,000		
1	192	Annual Striping Improvements		50,000														50,000	115	0	50,000		
																			50,000	301	0	50,000	
																						TOTAL FOR PROJECT	
1	193	Pedestrian Crossing Safety Improvements						350,000										350,000	146	0	350,000		
									100,000										100,000	147	0	100,000	
																			TOTAL FOR PROJECT		450,000		
STREET AND HIGHWAY IMPROVEMENTS SUBTOTAL			0	470,000	0	0	0	919,125	632,000	250,118	140,000	0	0	0	0	0	0	50,000	2,461,243	1,539,437	4,000,680		
SEWER/STORM DRAIN IMPROVEMENTS																							
3	417	Storm Drain Improvements - Various Locations			413,308													413,308	122	0	413,308		
																			0	161	1,000,000	1,000,000	
																	386,692			386,692	190	0	386,692
																		200,000		200,000	191	0	200,000
																			TOTAL FOR PROJECT		2,044,966		
4	419	Storm Drain Pipe Screens																0	161	120,000	120,000		
3	421	Annual Sewer Improvements											2,000,000					2,000,000	160	210,783	2,210,783		
3	422	Annual Storm Drain Improvements												300,000				300,000	161	200,000	500,000		
3	423	Annual Sewer Improvements											250,000					250,000	160	0	250,000		
3	424	Annual Storm Drain Improvements												250,000				250,000	161	0	250,000		
SEWER/STORM DRAIN IMPROVEMENTS SUBTOTAL			0	0	413,308	0	0	0	0	0	0	0	2,250,000	550,000	386,692	200,000	0	3,800,000	1,575,749	5,375,749			



City of Hermosa Beach

DEPARTMENT OF PUBLIC WORKS
CAPITAL IMPROVEMENT PROGRAM - FY2020-21

CIP Goal	CIP NO.	PROJECT NAME	General Fund	State Gas Tax Fund	Tyco Fund	Park/Rec Facility Tax Fund	CDBG Fund	Prop C Fund	Measure			Grants Fund	Sewer Fund	Storm Drain Fund	RTI Undersea Cable Fund	RTI Undersea Cable Tideland Fund	Capital Improvement Fund	TOTAL Current Year Request	Remaining		TOTAL CIP FUNDING FY 20-21	
									R Fund	M Fund	W Fund								Prior Year	Funding		
PUBLIC BUILDING AND GROUND IMPROVEMENTS																						
4	601	Prospect Ave Curb Ramps					63,710											63,710	140	0	63,710	
4	602	City Wide ADA Improvements															50,000	50,000	301	0	50,000	
1	608	Downtown Lighting Improvements																0	301	60,000	60,000	
5	609	Downtown Strategic Plan Implementation																0	301	468,161	468,161	
3	615	New Corporate Yard Facilities ¹																0	301	1,313,498	1,313,498	
3	629	Municipal Pier Structural Assessment and Repairs																0	122	173,075	173,075	
																		0	191	240,000	240,000	
																					TOTAL FOR PROJECT	413,075
3	660	Municipal Pier Electrical Repairs																0	122	275,473	275,473	
																		0	301	259,711	259,711	
																					TOTAL FOR PROJECT	535,184
3	669	City Park Restrooms and Renovation				50,000												50,000	125	63,621	113,621	
																		0	301	1,431,999	1,431,999	
																					TOTAL FOR PROJECT	1,545,620
3	672	Council Chambers Audiovisual Improvements	27,430															27,430	001	106,209	133,639	
																		0	715	176,999	176,999	
																					TOTAL FOR PROJECT	310,638
4	682	Parking Lot D Improvements									499,650							499,650	150 ^{3,4}	116,819	616,469	
																		0	301	47,186	47,186	
																					TOTAL FOR PROJECT	663,655
1	684	Emergency Operations Center Renovations																0	301	192,880	192,880	
3	689	Clark Building Renovations																0	301	420,072	420,072	
																		0	122	400,000	400,000	
3	692	14th Street Beach Restroom Construction																0	125	50,000	50,000	
																		889	160	199,111	200,000	
																		190,000	191	0	190,000	
																		160,000	301	0	160,000	
																					TOTAL FOR PROJECT	1,000,000
4	695	Parking Lot A Improvements																0	190	482,260	482,260	
																		0	301	150,000	150,000	
																					TOTAL FOR PROJECT	632,260
3	696	Police Station Improvements																0	301	33,000	33,000	
4	698	ADA Improvements																0	140	71,298	71,298	
PUBLIC BUILDING AND GROUND IMPROVEMENTS SUBTOTAL			27,430	0	0	50,000	63,710	0	0	0	0	499,650	889	0	0	190,000	210,000	1,041,679	6,731,372	7,773,051		



City of Hermosa Beach

DEPARTMENT OF PUBLIC WORKS
CAPITAL IMPROVEMENT PROGRAM - FY2020-21

CIP Goal	CIP NO.	PROJECT NAME	General Fund	State Gas Tax Fund	Tyco Fund	Park/Rec Facility Tax Fund	CDBG Fund	Prop C Fund	Measure R Fund	Measure M Fund	Measure W Fund	Grants Fund	Sewer Fund	Storm Drain Fund	RTI Undersea Cable Fund	RTI Undersea Cable Tideland Fund	Capital Improvement Fund	TOTAL Current Year Request	Remaining		TOTAL CIP FUNDING FY 20-21		
			001	115	122	125	140	146	147	148	149	150	160	161	190	191	301	Year Request	Prior Year Funding	Amount			
STUDIES																							
4	101	Hermosa Ave Greenwich Village Street Realignment Assessment																0	146	10,000	10,000		
1	103	Sea Level Rise Risk Assessment										247,050						247,050	150 ⁵	0	247,050		
																	32,008	32,008	301	0	32,008		
																			TOTAL FOR PROJECT		279,058		
4	538	Citywide Park Master Plan (Stakeholder: Community Resources)																0	001	42,065	42,065		
																	0	125	173,410	173,410			
																			TOTAL FOR PROJECT		215,475		
4	544	Greenbelt Accessible Path Assessment (Stakeholder: Public Works)																0	301	10,000	10,000		
3	668	Library Community Project Phase II ² Assessment (Stakeholder: Community Resources)																0	150	60,000	60,000		
4	693	Community Center Theater Needs Assessment (Stakeholder: Community Resources)																0	301	79,295	79,295		
3	694	Parking Structure (Lot C) Structural Assessment (Stakeholder: Public Works)																0	301	40,000	40,000		
STUDIES SUBTOTAL			0	0	0	0	0	0	0	0	0	247,050	0	0	0	0	32,008	279,058	414,770	693,828			
FUND TOTALS			27,430	470,000	413,308	50,000	63,710	919,125	632,000	250,118	140,000	746,700	2,250,889	550,000	386,692	390,000	292,008	7,581,980	0	10,261,328	17,843,308		

Footnotes:

- ¹ Cost of construction (plus contingency) of \$953,000 reserved in the Capital Improvement Fund.
- ² Staff will explore funding options while project is on hold.
- ³ LACTMA STP-L Exchange Funds. 2013
- ⁴ California State Coastal Conservancy Grant of \$499,650. 2020
- ⁵ Caltrans Grant of \$247,050, City match of \$32,008. 2020

- Projects that are on hold.
- Newly funded projects/studies.
- New projects that are continuations of previous projects




City of Hermosa Beach
 DEPARTMENT OF PUBLIC WORKS
 CAPITAL IMPROVEMENT PROGRAM FUNDING SUMMARY
 2020-2021

Fund #	Fund Name	Prior Year	Current Year	Total
001	General Fund	\$148,274.00	\$27,430.00	\$175,704.00
115	State Gas Tax Fund	\$489,527.00	\$470,000.00	\$959,527.00
122	Tyco Fund	\$848,548.00	\$413,308.00	\$1,261,856.00
125	Park/Rec Facility Tax Fund	\$287,031.00	\$50,000.00	\$337,031.00
140	CDBG Fund	\$71,298.00	\$63,710.00	\$135,008.00
146	Proposition C Fund	\$340,875.00	\$919,125.00	\$1,260,000.00
147	Measure R Fund	\$254,139.00	\$632,000.00	\$886,139.00
148	Measure M Fund	\$201,459.00	\$250,118.00	\$451,577.00
149	Measure W Fund	\$0.00	\$140,000.00	\$140,000.00
150	Grant Fund	\$176,819.00	\$746,700.00	\$923,519.00
160	Sewer Fund	\$409,894.00	\$2,250,889.00	\$2,660,783.00
161	Storm Drain	\$1,320,000.00	\$550,000.00	\$1,870,000.00
190	RTI Undersea Cable	\$482,260.00	\$386,692.00	\$868,952.00
191	RTI Undersea Cable Tidelands	\$240,000.00	\$390,000.00	\$630,000.00
301	Capital Improvement Fund	\$4,814,205.00	\$292,008.00	\$5,106,213.00
715	Equipment Replacement Fund	\$176,999.00	\$0.00	\$176,999.00
	Total	\$10,261,328.00	\$7,581,980.00	\$17,843,308.00

<i>Goals:</i>	
1	Commitment to a Safe Community
2	Financially Sound City Government
3	High Performing City Providing 1st Class Services
4	More Livable, Sustainable City
5	Enhanced Economic Development Through Revitalized Downtown And Entry Corridors

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**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**


DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Street and Highway Improvements		146-8102-4201	
PROJECT NO./TITLE: CIP 102 Bus Stops Improvements			
		<p>PROJECT DESCRIPTION:</p> <p>This project will improve bus stops throughout the City. These improvements will include Americans with Disabilities Act (ADA) accessible curb ramps, concrete bus pads, crosswalk, striping improvements, furnishing, and other general improvements within direct vicinity of the bus stops.</p>	
<p>STATUS:</p> <p>Preliminary Design</p> <p>Secure design services to prepare design and specifications.</p> <p>Construction to be completed in FY 20-21</p>		<p>JUSTIFICATION:</p> <p>These improvements for bus stops qualify for the use of Prop C funds, which are restricted funds that lapse yearly.</p>	
<p>MAINTENANCE:</p> <p>No additional maintenance.</p>			
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$100,000	146 Prop C Fund	\$330,875
Construction	\$591,000		
Construction Management/Inspection	\$200,000		
Assistant Engineer	\$9,000		
		CURRENT REQUEST	
		146 Prop C Fund	\$569,125
PROJECT TOTAL:		TOTAL FY 20-21 CIP FUNDING:	
\$900,000		\$900,000	



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
146 Prop C Fund					
8102 Bus Stops Improvements					
8102-4200 Contract Services					
8102-4201 Contract Serv/Private	0	330,875	0	0	900,000
Total Contract Services	0	330,875	0	0	900,000
8102 Bus Stops Improvements	0	330,875	0	0	900,000
<hr/> Total FY 20-21 CIP Funding					900,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**


DEPARTMENT: PUBLIC WORKS CATEGORY: Street and Highway Improvements		ACCOUNT NO.: 115-8143-4201 147-8143-4201 301-8143-4201	
PROJECT NO./TITLE: CIP 143 PCH Mobility Improvement Project			
		PROJECT DESCRIPTION: The City has identified a number of complete street project elements that can be implemented to improve mobility, accessibility, and safety along the Pacific Coast Highway (PCH) corridor in Hermosa Beach. These elements are described in the Project Study Report prepared by the City and Caltrans in 2015 and include: Traffic Signal Synchronization, Landscape Medians, Americans with Disabilities Act (ADA) Improvements/Removal of Utility Impediments, Transit Access Enhancements, Pedestrian Enhancements, and Aesthetic Enhancements. This project would retain the existing number of lanes including north and south bound flex lanes and maintain lane widths of ten (10) feet, and flex lanes of twelve (12) feet with zero (0) feet shoulders. Collectively, the improvements will address existing, near-term, and long-range future traffic conditions along this corridor by improving intersection operations, reducing instances of unsafe turning movements, create a safe and more comfortable environment for pedestrians and transit riders, and improving the efficient movement of vehicles along the corridor.	
STATUS: On Hold Staff in conversation with Cal Trans, Metro and Council of Governments for funding possibilities.		JUSTIFICATION: This project is to improve accessibility, mobility and safety along the Pacific Coast Highway corridor. MAINTENANCE: New medians will require additional landscaping services, utilities, and irrigation. Annual maintenance costs estimated at \$11,475.	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Conceptual Design	\$522,515	115 State Gas Tax Fund	\$34,581
Design Phase	\$375,000	147 Measure R Fund	\$243,662
Construction Phase	\$8,000,000	301 Capital Improvement Fund	\$263,437
		CURRENT REQUEST	
PROJECT TOTAL:		TOTAL FY 20-21 CIP FUNDING:	
\$8,897,515		\$541,680	



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
115 State Gas Tax Fund					
8143 PCH Mobility Improvement Project					
8143-4200 Contract Services					
8143-4201 Contract Serv/Private	0	34,581	0	0	34,581
Total Contract Services	0	34,581	0	0	34,581
8143 PCH Mobility Improvement	0	34,581	0	0	34,581
147 Measure R Fund					
8143 PCH Mobility Improvement Project					
8143-4200 Contract Services					
8143-4201 Contract Serv/Private	0	243,662	0	0	243,662
Total Contract Services	0	243,662	0	0	243,662
8143 PCH Mobility Improvement	0	243,662	0	0	243,662
301 Capital Improvement Fund					
8143 PCH Mobility Improvement Project					
8143-4200 Contract Services					
8143-4201 Contract Serv/Private	0	263,437	0	0	263,437
Total Contract Services	0	263,437	0	0	263,437
8143 PCH Mobility Improvement	0	263,437	0	0	263,437
Total FY 20-21 CIP Funding					541,680

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**

DEPARTMENT: PUBLIC WORKS & CITY MANAGER		ACCOUNT NO.:	
CATEGORY: Street and Highway Improvements		149-8164-4201	
PROJECT NO./TITLE: CIP 164 Hermosa Avenue Green Street			
		<p>PROJECT DESCRIPTION:</p> <p>The project will design and implement Low Impact Development (LID) and green infrastructure on Hermosa Ave from 4th Street to Herondo Avenue, which will include a variety of green street design elements. This project is part of Study 103 Sea Level Rise Risk Assessment Grant recipient for preliminary design.</p> <p>This project is also part of a multicity green street project lead by City of Torrance.</p>	
<p>STATUS:</p> <p>Preliminary Design</p> <p>Secure design services as part of Study 103 Sea Level Rise Risk Assessment Grant along with City of Torrance securing grant and design services to prepare plans and specifications.</p>		<p>JUSTIFICATION:</p> <p>The Hermosa Beach City Council's 2014-2019 Strategic Plan identifies Street Improvement Projects as a Major Project for 2015. It is the policy of the City to implement Green Street Best Management Practices (BMPs) as elements of street and roadway projects including public works capital improvement projects to the maximum extent practicable.</p> <p>Additionally, Enhanced Watershed Management Program (EWMP) identifies the installation of distributed BMPs as a requirement of the 2012 Municipal Separate Storm Sewer System (MS4) permit. LID retrofits such as the projects described here will expedite the City's ability to meet the required compliance deadlines for trash and bacteria Total Maximum Daily Load (TMDL).</p>	
<p>MAINTENANCE:</p> <p>No additional maintenance required.</p>			
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$140,000		
Construction	\$800,000		
Construction Management/Inspection	\$200,000		
		CURRENT REQUEST	
		149 Measure W Fund ¹	\$140,000
		¹ Match funding for Santa Monica Bay Restoration Grant	
PROJECT TOTAL:		\$1,140,000	TOTAL FY 20-21 CIP FUNDING:
		\$140,000	



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
149 Measure W Fund					
8164 Hermosa Ave Green Street					
8164-4200 Contract Services					
8164-4201 Contract Serv/Private	0	0	0	0	140,000
Total Contract Services	0	0	0	0	140,000
8164 Hermosa Ave Green Street	0	0	0	0	140,000
Total FY 20-21 CIP Funding					140,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**


DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Street and Highway Improvements	115-8186-4201
	147-8186-4201
	148-8186-4201
PROJECT NO./TITLE: CIP 186 Street Improvements - Various Locations	
	<p>PROJECT DESCRIPTION:</p> <p>This project provides for pavement rehabilitation of streets at various locations. The project will also repair/replace deteriorated portions of sidewalk, curb and gutter, and curb ramps.</p> <p>This project also includes the resurfacing of 24th Street between Valley Drive and Park Avenue. The scope of work includes the construction of curb and gutter as needed to correct street drainage deficiencies as well as lowering of public utilities (by utility companies) to standard depth to permit the proper street construction.</p> <p>This work will be performed following the sewer and storm drain repairs identified in the Sewer and Drainage Master Plans. Project will be bided out together with Project 190.</p>
<p>STATUS:</p> <p>Final Engineering Design</p> <p>Preparing plans and specifications.</p> <p>Construction to be completed in FY 20-21</p>	<p>JUSTIFICATION:</p> <p>Annual street resurfacing projects are necessary to maintain and improve the City's pavement condition index. Master plan estimates \$1.5 million project annually to increase Pavement Condition Index (PCI) to 81.</p> <p>24th Street pavement is deteriorated and has localized standing water issues. The sewer main requires replacement and will be coordinated prior to street resurfacing activities.</p>
	<p>MAINTENANCE:</p> <p>No additional maintenance required.</p>
COST TO COMPLETE PROJECT	REMAINING PRIOR YEARS FUNDS
Design \$100,000	115 State Gas Tax Fund \$254,946
Construction \$1,300,000	147 Measure R Fund \$477
Construction Management/Inspection \$200,000	148 Measure M Fund \$201,459
Assistant Engineer (Fund 147 and 148) \$9,000	
	CURRENT REQUEST
	115 State Gas Tax Fund \$420,000
	147 Measure R Fund \$532,000
	148 Measure M Fund \$200,118
PROJECT TOTAL: \$1,609,000	TOTAL FY 20-21 CIP FUNDING: \$1,609,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
115 State Gas Tax Fund					
8186 Street Improvements- Various Locations					
8186-4200 Contract Services					
8186-4201 Contract Serv/Private	57,054	262,164	7,218	7,218	674,946
Total Contract Services	57,054	262,164	7,218	7,218	674,946
8186 Street Improvements- Various Locations	57,054	262,164	7,218	7,218	674,946
147 Measure R Fund					
8186 Street Improvements- Various Locations					
8186-4200 Contract Services					
8186-4201 Contract Serv/Private	80,000	9,551	9,074	9,074	532,477
Total Contract Services	80,000	9,551	9,074	9,074	532,477
8186 Street Improvements- Various Locations	80,000	9,551	9,074	9,074	532,477
148 Measure M Fund					
8186 Street Improvements- Various Locations					
8186-4200 Contract Services					
8186-4201 Contract Serv/Private	185,000	306,231	104,772	104,772	401,577
Total Contract Services	185,000	306,231	104,772	104,772	401,577
8186 Street Improvements- Various Locations	185,000	306,231	104,772	104,772	401,577
<hr/> Total FY 20-21 CIP Funding					1,609,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Street and Highway Improvements	147-8188-4201
PROJECT NO./TITLE: CIP 188 Strand Bikeway and Walkway Improvements at 35 th Street	
	PROJECT DESCRIPTION: This project would provide improved accessibility and connectivity for bicyclists travelling between the Cities of Hermosa Beach and Manhattan Beach via The Strand at 35 th Street. The project will also consider the addition of a dedicated ADA path to provide greater ADA accessibility to The Strand. This project is part of Study 103 Sea Level Rise Risk Assessment Grant recipient for preliminary design.
STATUS: Preliminary Design Secure design services as part of Study 103 Sea Level Rise Risk Assessment Grant. Staff coordination with Manhattan Beach.	JUSTIFICATION: Provides improved accessibility and connectivity between the Cities of Hermosa Beach and Manhattan Beach along the bike path route, and provide for ADA accessibility in this location.
	MAINTENANCE: No additional maintenance.
COST TO COMPLETE PROJECT	REMAINING PRIOR YEARS FUNDS
Conceptual Design \$50,000	147 Measure R Fund \$10,000
	CURRENT REQUEST
PROJECT TOTAL: \$50,000	TOTAL FY 20-21 CIP FUNDING: \$10,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
147 Measure R Fund					
8188 Strand Bikeway and Walkway Improvements - 35th					
8188-4200 Contract Services					
8188-4201 Contract Serv/Private	12,044	102,956	0	0	10,000
Total Contract Services	12,044	102,956	0	0	10,000
Total Strand Bikeway and Walkway Improvements - 35th	12,044	102,956	0	0	10,000
Total FY 20-21 CIP Funding					10,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Street and Highway Improvements	115-8190-4201

PROJECT NO./TITLE: CIP 190 Annual Street Improvements

	<p>PROJECT DESCRIPTION:</p> <p>This project provides for pavement rehabilitation of streets at various locations. The project will also repair/replace deteriorated portions of sidewalk, curb and gutter, and curb ramps.</p> <p>This work will be performed following the sewer and storm drain repairs identified in the Sewer and Drainage Master Plans. Project will be combined with Project 186.</p>
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<p>STATUS:</p> <p>Final Engineering Design.</p> <p>Preparing plans and specifications.</p> <p>Construction to be completed in FY 20-21</p>	<p>JUSTIFICATION:</p> <p>Annual street resurfacing projects are necessary to maintain and improve the City's pavement condition index.</p> <p>MAINTENANCE:</p> <p>No additional maintenance required.</p>
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COST TO COMPLETE PROJECT		REMAINING PRIOR YEARS FUNDS	
Construction	\$200,000	115 State Gas Tax Fund	\$200,000
		CURRENT REQUEST	
PROJECT TOTAL:		TOTAL FY 20-21 CIP FUNDING:	
\$200,000		\$200,000	



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
115 State Gas Tax Fund					
8190 Annual Street Improvements					
8190-4200 Contract Services					
8190-4201 Contract Serv/Private	0	200,000	0	0	200,000
Total Contract Services	0	200,000	0	0	200,000
Total Annual Street Improvements	0	200,000	0	0	200,000
<hr/> Total FY 20-21 CIP Funding					200,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**


DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Street and Highway Improvements		148-8191-4201	
PROJECT NO./TITLE: CIP 191 Annual Street Improvements			
		PROJECT DESCRIPTION: This project provides for pavement rehabilitation of streets at various locations. The project will also repair/replace deteriorated portions of sidewalk, curb and gutter, and curb ramps. This work will be performed following the sewer and storm drain repairs identified in the Sewer and Drainage Master Plans.	
STATUS: Final Engineering Design Prepare plans and specifications. Construction to be completed in FY 21-22		JUSTIFICATION: Annual street resurfacing projects are necessary to maintain and improve the City's pavement condition index.	
		MAINTENANCE: No additional maintenance required.	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEARS FUNDS	
Design	\$50,000		
Construction	\$1,500,000		
Construction Management/Inspection	\$200,000		
		CURRENT REQUEST	
		148 Measure M Fund	\$50,000
PROJECT TOTAL:		\$1,750,000	TOTAL FY 20-21 CIP FUNDING: \$50,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
148 Measure M Fund					
8191 Annual Street Improvements					
8191-4200 Contract Services					
8191-4201 Contract Serv/Private	0	0	0	0	50,000
Total Contract Services	0	0	0	0	50,000
Total Annual Street Improvements	0	0	0	0	50,000
Total FY 20-21 CIP Funding					50,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Street and Highway Improvements	115-8192-4201 301-8192-4201
PROJECT NO./TITLE: CIP 192 Annual Striping Improvements (NEW)	
	PROJECT DESCRIPTION: This project provides traffic striping, markings, and signage improvements and modifications throughout the City at various locations to improve safety and visibility. This project will help address needed thermoplastic striping which the City is not capable of installing directly.
STATUS: Final Engineering Design. Preparing plans and specifications. Construction to be completed in FY 20-21	JUSTIFICATION: Several locations are in need of traffic restriping, improvements, and modifications.
	MAINTENANCE: No additional maintenance required.
COST TO COMPLETE PROJECT	REMAINING PRIOR YEARS FUNDS
Construction \$100,000	
	CURRENT REQUEST
	115 State Gas Tax Fund \$50,000 301 Capital Improvement Fund \$50,000
PROJECT TOTAL: \$100,000	TOTAL FY 20-21 CIP FUNDING: \$100,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
115 Gas Tax Fund					
8192 Annual Striping Improvements					
8192-4200 Contract Services					
8192-4201 Contract Serv/Private	0	0	0	0	50,000
Total Contract Services	0	0	0	0	50,000
8192 Annual Striping Improvements	0	0	0	0	50,000
301 Capital Improvement Fund					
8192 Annual Striping Improvements					
8192-4200 Contract Services					
8192-4201 Contract Serv/Private	0	0	0	0	50,000
Total Contract Services	0	0	0	0	50,000
8192 Annual Striping Improvements	0	0	0	0	50,000
<hr/> Total FY 20-21 CIP Funding					100,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Street and Highway Improvements	146-8193-4201 147-8193-4201
PROJECT NO./TITLE: CIP 193 Pedestrian Crossing Safety Improvements (NEW)	
	PROJECT DESCRIPTION: This project will implement rectangular rapid flashing beacons and other measures at several uncontrolled pedestrian crossings on Hermosa Avenue at 4 th , 6 th , 19 th , 24 th , 25 th Streets, and at Herondo Street and Monterey Blvd. and the crossing in front of Clark Building on Valley Drive.
STATUS: Final Engineering Design. Preparing plans and specifications. Construction to be completed in FY 20-21	JUSTIFICATION: The City has several uncontrolled pedestrian crossings on Hermosa Avenue and other locations which have been recommended to implement flashing beacon and other measures to improve safety. MAINTENANCE: Additional funds will be required in event of needed replacement of flashing beacons. Flashing beacons have an estimated life cycle of 10 years.
COST TO COMPLETE PROJECT	REMAINING PRIOR YEARS FUNDS
Design \$100,000 Construction \$350,000	
	CURRENT REQUEST
	146 Prop C Fund \$350,000 147 Measure R Fund \$100,000
PROJECT TOTAL: \$450,000	TOTAL FY 20-21 CIP FUNDING: \$450,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
146 Prop C Fund					
8193 Pedestrian Crossing Safety Improvements					
8193-4200 Contract Services					
8193-4201 Contract Serv/Private	0	0	0	0	350,000
Total Contract Services	0	0	0	0	350,000
8193 Pedestrian Crossing Safety Improvements	0	0	0	0	350,000
147 Measure R Fund					
8193 Pedestrian Crossing Safety Improvements					
8193-4200 Contract Services					
8193-4201 Contract Serv/Private	0	0	0	0	100,000
Total Contract Services	0	0	0	0	100,000
8193 Pedestrian Crossing Safety Improvements	0	0	0	0	100,000
Total FY 20-21 CIP Funding					450,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**

<p>DEPARTMENT: PUBLIC WORKS CATEGORY: Storm Drain Improvements</p>	<p>ACCOUNT NO.: 122-8417-4201 161-8417-4201 190-8417-4201 191-8417-4201 301-8417-4201</p>												
<p>PROJECT NO./TITLE: CIP 417 Storm Drain Improvements – Various Locations</p>													
	<p>PROJECT DESCRIPTION:</p> <p>Storm drain improvements throughout the City. Locations will be as identified and prioritized per the Storm Drain Master Plan. Projects will address deficiencies, ponding, and repairs as well as where new storm drains are needed citywide.</p> <p>This project will also address operational deficiencies at the outfall structures at 18th Street and 19th Street.</p> <p>Improvements include for design and construction activities on an annual basis. Project to be bided out together with Project 422.</p>												
<p>STATUS:</p> <p>Final Engineering Design</p> <p>Preparing plans and specifications.</p> <p>Construction to be completed in FY 20-21.</p>	<p>JUSTIFICATION:</p> <p>The Storm Drain Master Plan identified areas of inadequate capacity, localized ponding and operational deficiencies.</p>												
	<p>MAINTENANCE:</p> <p>No additional maintenance required.</p>												
COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS												
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Design</td> <td style="text-align: right;">\$244,966</td> </tr> <tr> <td>Construction</td> <td style="text-align: right;">\$1,485,000</td> </tr> <tr> <td>Construction Management/Inspection</td> <td style="text-align: right;">\$300,000</td> </tr> <tr> <td>Assistant Engineer (Fund 161)</td> <td style="text-align: right;">\$15,000</td> </tr> </table>	Design	\$244,966	Construction	\$1,485,000	Construction Management/Inspection	\$300,000	Assistant Engineer (Fund 161)	\$15,000	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">161 Storm Drain Fund</td> <td style="text-align: right;">\$1,000,000</td> </tr> <tr> <td>301 Capital Improvement Fund</td> <td style="text-align: right;">\$44,966</td> </tr> </table>	161 Storm Drain Fund	\$1,000,000	301 Capital Improvement Fund	\$44,966
Design	\$244,966												
Construction	\$1,485,000												
Construction Management/Inspection	\$300,000												
Assistant Engineer (Fund 161)	\$15,000												
161 Storm Drain Fund	\$1,000,000												
301 Capital Improvement Fund	\$44,966												
	CURRENT REQUEST												
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">122 Storm Drain Fund</td> <td style="text-align: right;">\$413,308</td> </tr> <tr> <td>190 RTI Undersea Cable Fund</td> <td style="text-align: right;">\$386,692</td> </tr> <tr> <td>191 RTI Undersea Cable Tidelands Fund</td> <td style="text-align: right;">\$200,000</td> </tr> </table>	122 Storm Drain Fund	\$413,308	190 RTI Undersea Cable Fund	\$386,692	191 RTI Undersea Cable Tidelands Fund	\$200,000						
122 Storm Drain Fund	\$413,308												
190 RTI Undersea Cable Fund	\$386,692												
191 RTI Undersea Cable Tidelands Fund	\$200,000												
<p>PROJECT TOTAL:</p>	<p>TOTAL FY 20-21 CIP FUNDING:</p>												
\$2,044,966	\$2,044,966												



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
122 Tyco Fund					
8417 Storm Drain Improvements Various Locations					
8417-4200 Contract Services					
8417-4201 Contract Serv/Private	0	0	0	0	413,308
Total Contract Services	0	0	0	0	413,308
8417 Storm Drain Improvements Various Locations	0	0	0	0	413,308
161 Storm Drain Fund					
8417 Storm Drain Improvements Various Locations					
8417-4200 Contract Services					
8417-4201 Contract Serv/Private	0	1,000,000	0	0	1,000,000
Total Contract Services	0	1,000,000	0	0	1,000,000
8417 Storm Drain Improvements Various Locations	0	1,000,000	0	0	1,000,000
190 RTI Undersea Cable Fund					
8417 Storm Drain Improvements Various Locations					
8417-4200 Contract Services					
8417-4201 Contract Serv/Private	0	0	0	0	386,692
Total Contract Services	0	0	0	0	386,692
8417 Storm Drain Improvements Various Locations	0	0	0	0	386,692




**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
191 RTI Undersea Tidelands Fund					
8417 Storm Drain Improvements Various Locations					
8417-4200 Contract Services					
8417-4201 Contract Serv/Private	0	0	0	0	200,000
Total Contract Services	0	0	0	0	200,000
8417 Storm Drain Improvements Various Locations	0	0	0	0	200,000
301 Capital Improvement Fund					
8417 Storm Drain Improvements Various Locations					
8417-4200 Contract Services					
8417-4201 Contract Serv/Private	0	80,000	35,035	35,035	44,966
Total Contract Services	0	80,000	35,035	35,035	44,966
8417 Storm Drain Improvements Various Locations	0	80,000	35,035	35,035	44,966
Total FY 20-21 CIP Funding					2,044,966

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**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**


DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Storm Drain Improvements		161-8419-4201
PROJECT NO./TITLE: CIP 419 Storm Drain Pipe Screens		
	<p>PROJECT DESCRIPTION:</p> <p>The City has revised its strategy for addressing the Santa Monica Bay Debris Total Maximum Daily Load (TMDL) using State Board-approved full capture devices or systems to achieve 100% reduction of trash from the Municipal Separate Storm Sewer System (MS4).</p> <p>The City will install approximately 160 screen assemblies inside various storm drain catch basins throughout the City, in front of the outlet pipe, preventing debris from entering the storm drain system. They City has installed approximately 120 screens previously.</p> <p>Previously named "16th Street Storm Drain Trash Capture Box"</p>	
<p>STATUS:</p> <p>Project Approvals/Bidding</p> <p>Preparing for contract award.</p>	<p>JUSTIFICATION:</p> <p>To help meet requirement of achieving 100% reduction of trash from the MS4.</p>	
	<p>MAINTENANCE:</p> <p>Additional cleaning cost of approximately \$15,000 annually will be added to the City's storm drain cleaning contract.</p>	
COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS	
Construction \$120,000	161 Storm Drain Fund \$120,000	
	CURRENT REQUEST	
PROJECT TOTAL: \$120,000	TOTAL FY 20-21 CIP FUNDING:	\$120,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
161 Storm Drain Fund					
8419 Storm Drain Pipe Screens					
8419-4200 Contract Services					
8419-4201 Contract Serv/Private	0	120,000	0	0	120,000
Total Contract Services	0	120,000	0	0	120,000
8419 Storm Drain Pipe Screens	0	120,000	0	0	120,000
Total FY 20-21 CIP Funding					120,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Sewer Improvements	160-8421-4201
PROJECT NO./TITLE: CIP 421 Annual Sewer Improvements	
	<p>PROJECT DESCRIPTION:</p> <p>This project includes design and construction of sewer improvements and repairs based on the Sewer Master Plan.</p> <p>Design will include improvements for multiple fiscal years.</p>
<p>STATUS:</p> <p>Final Engineering Design</p> <p>Preparing plans and specifications.</p> <p>Construction to be completed in FY 20-21.</p>	<p>JUSTIFICATION:</p> <p>The City's sanitary sewer system is aging and in need of extensive rehabilitation.</p> <p>MAINTENANCE:</p> <p>No additional maintenance required, hydro-flushing already included in existing sewer maintenance contract.</p>
COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS
Design \$240,000	160 Sewer Fund \$210,783
Construction \$1,800,000	
Construction Management/Inspection \$200,000	
Assistant Engineer (Fund 160) \$66,000	
	CURRENT REQUEST
	160 Sewer Fund \$2,000,000
PROJECT TOTAL: \$2,306,000	TOTAL FY 20-21 CIP FUNDING: \$2,210,783




**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
160 Sewer Fund					
8421 Annual Sewer Improvements					
8421-4200 Contract Services					
8421-4201 Contract Serv/Private	0	250,000	0	39,217	2,210,783
Total Contract Services	0	250,000	0	39,217	2,210,783
8421 Annual Sewer Improvements	0	250,000	0	39,217	2,210,783
<hr/> Total FY 20-21 CIP Funding					2,210,783

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Storm Drain Improvements	161-8422-4201

PROJECT NO./TITLE: CIP 422 Annual Storm Drain Improvements

	<p>PROJECT DESCRIPTION:</p> <p>Storm drain improvements throughout the City. Locations will be as identified and prioritized per the Storm Drain Master Plan. Projects will address deficiencies, ponding, and repairs as well as where new storm drains are needed citywide.</p> <p>This project will also address operational deficiencies at the outfall structures at 18th Street and 19th Street.</p> <p>Improvements include for design and construction activities on an annual basis. Project will be bid out together with Project 417.</p>
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<p>STATUS:</p> <p>Final Engineering Design</p> <p>Preparing plans and specifications.</p>	<p>JUSTIFICATION:</p> <p>The Storm Drain Master Plan identified areas of inadequate capacity, localized ponding and operational deficiencies.</p>
	<p>MAINTENANCE:</p> <p>No additional maintenance required.</p>


COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$50,000	161 Storm Drain Fund	\$200,000
Construction	\$350,000		
Construction Management/Inspection	\$100,000		
		CURRENT REQUEST	
		161 Storm Drain Fund	\$300,000
PROJECT TOTAL:	\$500,000	TOTAL FY 20-21 CIP FUNDING:	\$500,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
161 Storm Drain Fund					
8422 Annual Storm Drain Improvements					
8422-4200 Contract Services					
8422-4201 Contract Serv/Private	0	200,000	0	0	500,000
Total Contract Services	0	200,000	0	0	500,000
8422 Annual Storm Drain Improvements	0	200,000	0	0	500,000
Total FY 20-21 CIP Funding					500,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**


DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Sewer Improvements	160-8423-4201
PROJECT NO./TITLE: CIP 423 Annual Sewer Improvements	
	<p>PROJECT DESCRIPTION:</p> <p>This project includes design and construction of sewer improvements and repairs based on the Sewer Master Plan.</p> <p>Design will include improvements for multiple fiscal years.</p>
<p>STATUS:</p> <p>Final Engineering Design</p> <p>Secure design services to prepare plans and specifications.</p> <p>Construction to be completed in FY 21-22.</p>	<p>JUSTIFICATION:</p> <p>The City's sanitary sewer system is aging and in need of extensive rehabilitation.</p>
	<p>MAINTENANCE:</p> <p>No additional maintenance required, hydro-flushing already included in existing sewer maintenance contract.</p>
COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS
Design \$250,000	
Construction \$1,792,500	
Construction Management/Inspection \$200,000	
Assistant Engineer (Fund 160) \$7,500	
	CURRENT REQUEST
	160 Sewer Fund \$250,000
PROJECT TOTAL: \$2,250,000	TOTAL FY 20-21 CIP FUNDING: \$250,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
160 Sewer Fund					
8423 Annual Sewer Improvements					
8423-4200 Contract Services					
8423-4201 Contract Serv/Private	0	0	0	0	250,000
Total Contract Services	0	0	0	0	250,000
8423 Annual Sewer Improvements	0	0	0	0	250,000
Total FY 20-21 CIP Funding					250,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**


DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Storm Drain Improvements	161-8424-4201
PROJECT NO./TITLE: CIP 424 Annual Storm Drain Improvements	
	<p>PROJECT DESCRIPTION:</p> <p>Storm drain improvements throughout the City. Locations will be as identified and prioritized per the Storm Drain Master Plan. Projects will address deficiencies, ponding, and repairs as well as where new storm drains are needed citywide.</p> <p>This project will also address operational deficiencies at the outfall structures at various locations.</p> <p>Improvements include for design and construction activities on an annual basis.</p>
<p>STATUS:</p> <p>Final Engineering Design</p> <p>Secure design services to prepare plans and specifications.</p>	<p>JUSTIFICATION:</p> <p>The Storm Drain Master Plan identified areas of inadequate capacity, localized ponding and operational deficiencies.</p>
	<p>MAINTENANCE:</p> <p>No additional maintenance required.</p>
COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS
Design \$247,500	
Construction \$1,500,000	
Construction Management/Inspection \$300,000	
Assistant Engineer (Fund 161) \$2,500	
	CURRENT REQUEST
	161 Storm Drain Fund \$250,000
PROJECT TOTAL: \$2,050,000	TOTAL FY 20-21 CIP FUNDING: \$250,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
161 Storm Drain Fund					
8424 Annual Storm Drain Improvements					
8424-4200 Contract Services					
8424-4201 Contract Serv/Private	0	0	0	0	250,000
Total Contract Services	0	0	0	0	250,000
8424 Annual Strom Drain Improvements	0	0	0	0	250,000
Total FY 20-21 CIP Funding					250,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**

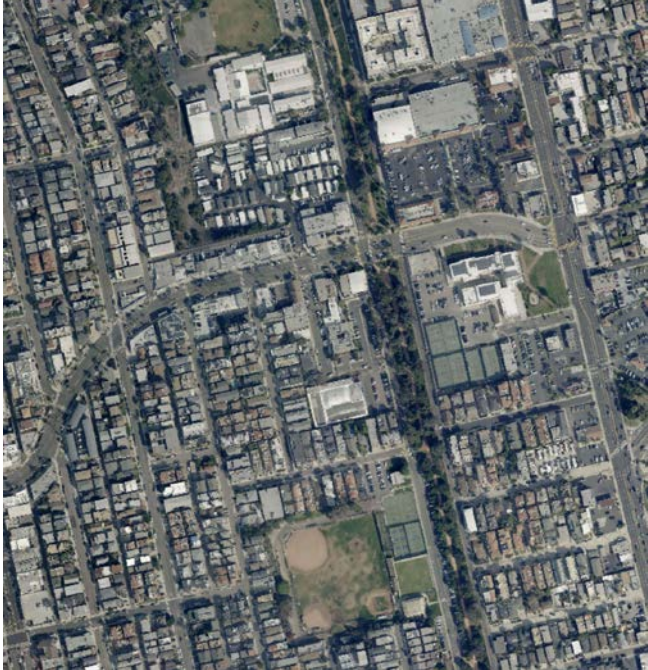
DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Public Building and Ground Improvements		140-8601-4201	
PROJECT NO./TITLE: CIP 601 Prospect Avenue Curb Ramps			
		<p>PROJECT DESCRIPTION:</p> <p>This project provides improvements and relocation of sidewalks, curb ramps and obstructions along Prospect Avenue in order to comply with the Americans with Disabilities Act (ADA) and meet the latest Federal Standards. Project to be bided out together with Project 698.</p>	
		<p>JUSTIFICATION:</p> <p>City is required to spend Community Development Block Grant (CDBG) funds as part of an agreement with LA County on ADA improvement projects.</p>	
<p>STATUS:</p> <p>Final Engineering Design</p> <p>Preparing plans and specifications.</p> <p>Construction to be completed in FY 20-21</p>		<p>MAINTENANCE:</p> <p>No additional maintenance required.</p>	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$10,000		
Construction	\$40,000		
Construction Management/Inspection	\$13,710		
		CURRENT REQUEST	
		140 CDBG Fund	\$63,710
PROJECT TOTAL:		TOTAL FY 20-21 CIP FUNDING:	\$63,710



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
140 CDBG Fund					
8601 Prospect Avenue Curb Ramps					
8601-4200 Contract Services					
8601-4201 Contract Serv/Private	0	0	0	0	63,710
Total Contract Services	0	0	0	0	63,710
Total Prospect Avenue Curb Ramps	0	0	0	0	63,710
<hr/> Total FY 20-21 CIP Funding					63,710

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**

DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:
CATEGORY: Public Building and Ground Improvements		140-8602-4201
PROJECT NO./TITLE: CIP 602 City Wide ADA Improvements (NEW)		
	PROJECT DESCRIPTION:	
	<p>This project provides improvements city wide in order to comply with the Americans with Disabilities Act (ADA) and meet the latest Federal Standards along with the City's Transition Plan being developed.</p>	
JUSTIFICATION:		
<p>The City is required to make improvements in order to comply with the Americans with Disabilities Act (ADA) and meet the latest Federal Standards.</p>		
STATUS:		MAINTENANCE:
<p>Preliminary Design</p> <p>Preparing preliminary design.</p>		<p>No additional maintenance required.</p>
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS
Design	\$20,000	
Construction	\$80,000	
		CURRENT REQUEST
		301 Capital Improvement Fund align="right">\$50,000
PROJECT TOTAL:		TOTAL FY 20-21 CIP FUNDING:
align="right">\$100,000		\$50,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
301 Capital Improvement Fund					
8602 City Wide ADA Improvements					
8602-4200 Contract Services					
8602-4201 Contract Serv/Private	0	0	0	0	50,000
Total Contract Services	0	0	0	0	50,000
8602 City Wide ADA Improvements	0	0	0	0	50,000
Total FY 20-21 CIP Funding					50,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Public Building and Ground Improvements	301-8608-4201

PROJECT NO./TITLE: CIP 608 Downtown Lighting Improvements



PROJECT DESCRIPTION:

This project will improve safety, security and ambiance in the downtown area through lighting improvements as determined by the Downtown Security Assessment Report.

Areas for lighting improvements are:

- Corner of Manhattan Avenue and Pier Avenue
- Palm Drive.
- Hermosa Avenue Center Median (aesthetic lighting components)

STATUS:

Final Engineering Design

Secure design services to prepare plans and specifications.

Construction to be completed in FY20-21

JUSTIFICATION:

This project's intent will address safety concerns through improved lighting levels

MAINTENANCE:

Additional lighting will increase electricity costs. Estimates of cost to be determined.

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$5,000	301 Capital Improvement Fund	\$60,000
Construction	\$25,000		
Construction Management/Inspection	\$5,000		
Aesthetic Lighting Components	\$25,000		
		CURRENT REQUEST	
PROJECT TOTAL:	\$60,000	TOTAL FY 20-21 CIP FUNDING:	\$60,000




**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
301 Capital Improvement Fund					
8608 Downtown Lighting Improvements					
8608-4200 Contract Services					
8608-4201 Contract Serv/Private	0	60,000	0	0	60,000
Total Contract Services	0	60,000	0	0	60,000
Total Downtown Lighting Improvements	0	60,000	0	0	60,000
Total FY 20-21 CIP Funding					60,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Public Building and Ground Improvements	301-8609-4201

PROJECT NO./TITLE: CIP 609 Downtown Strategic Plan Implementation

	<p>PROJECT DESCRIPTION:</p> <p>The purpose of this project is to mitigate safety concerns with lighting improvements for the City's downtown area.</p> <p>This project will install catenary lights and dimming units on Pier Plaza.</p>
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<p>STATUS:</p> <p>Final Engineering Design</p> <p>Preparing plans and specifications for Pier Plaza Catenary lights and light dimming units.</p>	<p>JUSTIFICATION:</p> <p>This project's intent will address safety concerns through improved lighting levels</p> <p>MAINTENANCE:</p> <p>Additional lighting will increase electricity costs, estimated at \$1,042 annually.</p>
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COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Lighting Assessment	\$73,000	301 Capital Improvement Fund	\$468,161
Lighting Upgrades	\$200,000		
Design	\$160,000		
Construction	\$240,000		
		CURRENT REQUEST	
PROJECT TOTAL:	\$673,000	TOTAL FY 20-21 CIP FUNDING:	\$468,161



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
301 Capital Improvement Fund					
8609 Downtown Strategic Plan Implementation					
8609-4200 Contract Services					
8609-4201 Contract Serv/Private	16,979	542,076	56,158	73,915	468,161
Total Contract Services	16,979	542,076	56,158	73,915	468,161
Total Downtown Strategic Plan Implementation	16,979	542,076	56,158	73,915	468,161
Total FY 20-21 CIP Funding					468,161

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**


DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:
CATEGORY: Public Buildings and Ground Improvements		301-8615-4201
PROJECT NO./TITLE: CIP 615 New Corporate Yard Facilities		
		<p>PROJECT DESCRIPTION:</p> <p>This project is for the design and construction of a new city yard.</p> <p>Construction will be done in two phases:</p> <p>Phase 1:</p> <ul style="list-style-type: none"> • One metal prefabricated building to house a new mechanic, paint/sign shop and contracted services. • New wash down station area. <p>Phase 2:</p> <ul style="list-style-type: none"> • Demolition of existing buildings. • Construction of new administration building. • General yard improvements (fencing, landscaping, drainage)
<p>STATUS:</p> <p>Final Engineering Design</p> <p>Continue environmental assessment.</p>		<p>JUSTIFICATION:</p> <p>The current facility is outdated and in need of replacement. Onsite facilities are in poor condition and do not meet seismic code requirements.</p> <p>MAINTENANCE:</p> <p>Expanded administrative areas will require additional janitorial services estimated at \$1,260 annually. New lighting and other electricity costs are estimated to be offset by solar panels.</p>
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS
Concept Studies, Environmental Review/Hazardous Waste Mitigation	\$71,563	301 Capital Improvement Fund ¹ \$1,313,498
Design/Construction Documents, Surveys, Permits, Testing, Inspection, Construction Inspection, Construction Management	\$211,715	
Estimated Construction	\$1,960,000	CURRENT REQUEST
Contingency	\$196,000	
Construction Management/Inspection	\$250,000	
PROJECT TOTAL:		¹ \$953,000 is reserved for the remaining construction and contingency in the Capital Improvement Fund for this project.
\$2,689,278	TOTAL FY 20-21 CIP FUNDING:	\$1,313,498



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
301 Capital Improvement Fund					
8615 New Corporate Yard Facilities					
8615-4200 Contract Services					
8615-4201 Contract Serv/Private	57,392	1,318,750	5,252	5,252	1,313,498
Total Contract Services	57,392	1,318,750	5,252	5,252	1,313,498
Total New Corporate Yard Facilities	57,392	1,318,750	5,252	5,252	1,313,498
Total FY 20-21 CIP Funding					1,313,498

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 20-21**


DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Public Building and Ground Improvements		122-8629-4201	
		191-8629-4201	
PROJECT NO./TITLE: CIP 629 Municipal Pier Structural Assessment and Repairs			
		PROJECT DESCRIPTION: Repairs of the municipal pier structural elements including the piles, pile caps, deck and the lifeguard storage room.	
STATUS: Final Engineering Design Obtaining coastal commission permit. Construction to be completed in FY 20-21		JUSTIFICATION: Municipal Pier is aging and need periodical structural assessment and recommendations for repairs.	
		MAINTENANCE: No additional maintenance required.	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Assessment	\$53,140	122 Tyco Fund	\$173,075
Construction	\$370,000	191 RTI Undersea Cable Tidelands Fund	\$240,000
Construction Management/Inspection	\$45,000		
		CURRENT REQUEST	
PROJECT TOTAL:		\$468,140	TOTAL FY 20-21 CIP FUNDING:
		\$413,075	



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
122 Tyco Fund					
8629 Municipal Pier Structural Assessment and Repairs					
8629-4200 Contract Services					
8629-4201 Contract Serv/Private	4,305	173,075	0	0	173,075
Total Contract Services	4,305	173,075	0	0	173,075
Total Municipal Pier Structural Assessment and Repairs	4,305	173,075	0	0	173,075
191 RTI Tidelands Fund					
8629 Municipal Pier Structural Assessment and Repairs					
8629-4200 Contract Services					
8629-4201 Contract Serv/Private	0	240,000	0	0	240,000
Total Contract Services	0	240,000	0	0	240,000
Total Municipal Pier Structural Assessment and Repairs	0	240,000	0	0	240,000
Total FY 20-21 CIP Funding					413,075

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**


DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Public Building and Ground Improvements		122-8660-4201	
		301-8660-4201	
PROJECT NO./TITLE: CIP 660 Municipal Pier Electrical Repairs			
		<p>PROJECT DESCRIPTION:</p> <p>The pier electrical repairs will involve the replacement of existing conduit, junction boxes, connections and wiring so that the lights can be functional. The project will also eliminate the service box towards the end of the pier and create a new service connection point for the foghorn at the end of the pier.</p> <p>This project will also include the replacement of the bollard lighting at the pier with new LED lighting fixtures.</p>	
<p>STATUS:</p> <p>Final engineering design.</p> <p>Obtaining coastal commission permits.</p> <p>Construction to be completed in FY 20-21</p>		<p>JUSTIFICATION:</p> <p>Existing junction boxes and connections, and wiring are damaged and corroded. The existing conduits are not easily accessible.</p>	
		<p>MAINTENANCE:</p> <p>Additional inspection of new electrical system estimated at \$1,571 annually.</p>	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$29,992	122 Tyco Fund	\$275,473
Construction	\$483,164	301 Capital Improvement Fund	\$259,711
Inspection Services	\$48,317	CURRENT REQUEST	
PROJECT TOTAL:		TOTAL FY 20-21 CIP FUNDING:	
\$561,473		\$535,184	



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
122 Tyco Fund					
8660 Municipal Pier Electrical Repairs					
8660-4200 Contract Services					
8660-4201 Contract Serv/Private	0	275,473	0	0	275,473
Total Contract Services	0	275,473	0	0	275,473
8660 Municipal Pier Electrical Repairs	0	275,473	0	0	275,473
301 Capital Improvement Fund					
8660 Municipal Pier Electrical Repairs					
8660-4200 Contract Services					
8660-4201 Contract Serv/Private	0	259,711	0	0	259,711
Total Contract Services	0	259,711	0	0	259,711
8660 Municipal Pier Electrical Repairs	0	259,711	0	0	259,711
Total FY 20-21 CIP Funding					535,184

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**


DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Public Building and Ground Improvements		125-8669-4201	
		301-8669-4201	
PROJECT NO./TITLE: CIP 669 City Park Restrooms and Renovation			
		<p>PROJECT DESCRIPTION</p> <p>This project consists of:</p> <p><u>Fort Lots-Of-Fun</u> Construction of ADA compliant restroom; no existing restroom facilities at this park.</p> <p><u>Seaview Parkette</u> Construction of ADA compliant restroom; no existing restroom facilities at this park.</p> <p><u>South Park</u> Design and construction of new ADA Compliant restroom at South Park. Upgrades and renovations to existing restrooms.</p> <p><u>Clark Field</u> Construction of ADA compliant restroom; existing restrooms are in poor condition and need to be replaced.</p>	
<p>STATUS:</p> <p>Project Approvals/Bidding</p> <p>Advertise for construction bids.</p>		<p>JUSTIFICATION:</p> <p>Existing restrooms at South Park and Clark Field are in poor condition and need to be replaced and or renovated. Fort Lots-Of-Fun and Seaview Parkette do not have restroom facilities</p>	
		<p>MAINTENANCE:</p> <p>New restroom janitorial and building maintenance materials estimated at \$16,742 annually.</p>	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$128,700	125 Park/Rec Facility Tax Fund	\$63,621
Construction	\$1,653,583	301 Capital Improvement Fund	\$1,431,999
Construction Management/Inspection	\$88,682		
Assistant Engineer (Fund 125 and 301)	\$15,000		
		CURRENT REQUEST	
		125 Park/Rec Facility Tax Fund	\$50,000
PROJECT TOTAL:	\$1,885,965	TOTAL FY 20-21 CIP FUNDING:	\$1,545,620



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
125 Park/Rec Facility Fund					
8669 City Park Restrooms and Renovation					
8669-4200 Contract Services					
8669-4201 Contract Serv/Private	0	63,621	0	0	113,621
Total Contract Services	0	63,621	0	0	113,621
Total City Park Restrooms and Renovation	0	63,621	0	0	113,621
301 Capital Improvement Fund					
8669 City Park Restrooms and Renovation					
8669-4200 Contract Services					
8669-4201 Contract Serv/Private	58,692	1,431,999	0	0	1,431,999
Total Contract Services	58,692	1,431,999	0	0	1,431,999
Total City Park Restrooms and Renovation	58,692	1,431,999	0	0	1,431,999
Total FY 20-21 CIP Funding					1,545,620

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**

DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Public Building and Ground Improvements		001-8672-4201	
		715-8672-4201	
PROJECT NO./TITLE: CIP 672 Council Chambers Audiovisual Improvements			
		PROJECT DESCRIPTION: Project will replace audio visual equipment in the Council Chambers including additional enhancements such as Video Wall Solution (110" seamless sidewall display) and 55" lobby overflow display	
STATUS: Project Approvals/Bidding. Advertise for construction bids. Construction to be completed in FY 20-21		JUSTIFICATION: City Council meetings are a gateway that residents use to communicate with elected officials and participate in local government and policy making. The project will provide audio visual equipment to enhance communication between residents and the City Council.	
		MAINTENANCE: No additional maintenance required.	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$28,950	001 General Fund ¹	\$106,209
Audio/Visual Equipment	\$305,024	715 Equipment Replacement Fund	\$176,999
		CURRENT REQUEST	
		001 General Fund ¹	\$27,430
		¹ Verizon PEG Funds	
PROJECT TOTAL:		TOTAL FY 20-21 CIP FUNDING:	
\$333,974		\$310,638	



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
8672 Council Chambers Audiovisual Improvements					
8672-4200 Contract Services					
8672-4201 Contract Serv/Private	0	106,209	0	0	133,639
Total Contract Services	0	106,209	0	0	133,639
8672 Council Chambers Audiovisual Improvements	0	106,209	0	0	133,639
715 Equipment Replacement Fund					
8672 Council Chambers Audiovisual Improvements					
8672-4200 Contract Services					
8672-4201 Contract Serv/Private	2,454	196,361	1,993	19,362	176,999
Total Contract Services	2,454	196,361	1,993	19,362	176,999
8672 Council Chambers Audiovisual Improvements	2,454	196,361	1,993	19,362	176,999
Total FY 20-21 CIP Funding					310,638

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**

DEPARTMENT: PUBLIC WORKS
CATEGORY: Public Building and Ground Improvements

ACCOUNT NO.:
150-8682-4201
301-8682-4201

PROJECT NO./TITLE: CIP 682 Parking Lot D Improvements
(Previously named Electric Vehicle and Bicycle Transportation Infrastructure Expansion)

PROJECT DESCRIPTION:

The project will install a rapid electric vehicle charging station, expand bicycle parking and capture and treat storm water run-off from road and parking surfaces.

- Manhattan Avenue/14th Street (Parking Lot D) – This project will design and install a bicycle corral, electric vehicle charging stations and dedicated neighborhood electric vehicle parking spaces in combination with interlocking pavers and swales with low-water use landscaping for storm water capture and retention. Address ADA issues by installing a ramp, pedestrian seating, and lighting.

JUSTIFICATION:

The City is allocated Federal Surface Transportation Program — Local Funds (Federal STP-L) every year to use on public road, pedestrian and bicycle infrastructure, and transit capital projects. These funds are due to expire and will be used to expand electric vehicle charging infrastructure, bicycle infrastructure and capture and retain run-off from road surfaces to improve water quality in Santa Monica Bay. City received a grant from Coastal Conservancy to help fund construction.

MAINTENANCE:

Additional utility costs estimated at \$14,800 annually.

STATUS:

Final Engineering Design.
Completing plans and specifications.



COST TO COMPLETE PROJECT	
Design of Manhattan Ave./14th St. (Parking Lot D) (complete)	\$99,995
Construction Manhattan Ave./14 th St. (Parking Lot D)	\$745,000
Construction Management/Inspection	\$112,500
PROJECT TOTAL:	\$957,495

REMAINING PRIOR YEAR FUNDS	
150 Grant Fund ¹	\$116,819
301 Capital Improvement Fund ²	\$47,186
¹ LACTMA STP-L Exchange Funds. 2013	
² California Natural Resources Agency Urban Greening Program Matching Funds	
CURRENT REQUEST	
150 Capital Improvement Fund ³	\$499,650
³ Coastal Conservancy Grant of \$499,650. 2020	
TOTAL FY 20-21 CIP FUNDING:	\$663,655



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
150 Grant Fund					
8682 Parking Lot D Improvements					
8682-4200 Contract Services					
8682-4201 Contract Serv/Private	46,159	116,819	0	0	616,469
Total Contract Services	46,159	116,819	0	0	616,469
Total 8682 Parking Lot D Improvements	46,159	116,819	0	0	616,469
301 Capital Improvement Fund					
8682 Parking Lot D Improvements					
8682-4200 Contract Services					
8682-4201 Contract Serv/Private	0	47,186	0	0	47,186
Total Contract Services	0	47,186	0	0	47,186
Total 8682 Parking Lot D Improvements	0	47,186	0	0	47,186
Total FY 20-21 CIP Funding					663,655

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Public Buildings and Ground Improvements	301-8684-4201
PROJECT NO./TITLE: CIP 684 Emergency Operations Center (EOC) Renovations	



PROJECT DESCRIPTION:

This project will add restrooms to the EOC and renovate the adjacent room for future EOC uses.

The EOC is located within a building designated as a historical building, which will require a Certificate of Appropriateness to complete the repairs.

This project will be completed in two phases:

Phase 1:

- Restroom construction including flooring, lighting, wall and ceiling repairs, painting, new plumbing, and installing fixtures.

Phase 2:

- Complete room renovation including new flooring, ceiling, lighting, furnishings, and relocation of Emergency System IT equipment, including a new switch, 2 UPC batteries, and firewall to support the EOC.
- Security Improvements to include new key fob locking systems.

JUSTIFICATION:

The City's Emergency Operations Center (EOC) does not have operational restrooms or a meeting room. In the event of emergencies this facility will need restrooms and a meeting room.

- There was an existing restroom facility in the space next to the EOC but it is inoperable. The lighting must be repaired, a toilet and sink needs to be installed and the tile needs to be replaced in order to make the restroom functional. Without a restroom facility, operational efficiency and effectiveness decreases in the EOC, staff may encounter members of the media and/or public therefore delaying their return and delaying the ability of the EOC to assist the field response.
- There are large holes in the walls exposing the interior of the building, which need to be repaired along with new paint.
- The electrical and flooring is in extremely poor condition requiring repairs including the removal of a pipe located within the middle of the room.
- The current IT cabinet needs to be relocated as it is in the direct sunlight, which overheats the equipment and has ruined critical EOC IT equipment requiring replacement more often. The project would include moving the cabinet and current cabling into a space that is not impacted by the sun, replace the current equipment to ensure operational efficiency, and install equipment that will protect the exposed cables.

Previous cost estimate did not fully encapsulate scope of work for the EOC renovations. New estimates reflect a more accurate cost and latest pricing. Construction Management and Inspection costs were not included in the previous cost estimates.

STATUS: Final Engineering Design

Secure design services to prepare plans and specifications for Phase 1

Construction of Phase 1 to be completed in FY 20-21.

MAINTENANCE:

Additional janitorial services estimated at \$878 annually.

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Phase 1 Design	\$25,000	301 Capital Improvement Fund	\$192,880
Phase 1 Construction	\$100,000		
Phase 2 Design	\$25,000	CURRENT REQUEST	
Phase 2 Equipment	\$60,000		
Phase 2 Construction	\$180,000		
Phase 2 Construction Management	\$20,000		
PROJECT TOTAL:	\$410,000	TOTAL FY 20-21 CIP FUNDING:	\$192,880



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
301 Capital Improvement Fund					
8684 Emergency Operations Center Renovations					
8684-4200 Contract Services					
8684-4201 Contract Serv/Private	620	192,880	0	0	192,880
Total Contract Services	620	192,880	0	0	192,880
Total Emergency Operations Center Renovations	620	192,880	0	0	192,880
Total FY 20-21 CIP Funding					192,880

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Public Building and Ground Improvements	301-8689-4201
PROJECT NO./TITLE: CIP 689 Clark Building Renovations	
	PROJECT DESCRIPTION: The project proposes: <ol style="list-style-type: none"> 1. Design, Operational Review 2. Kitchen Remodel - including new commercial appliances, sinks, countertops, lighting, tile, flooring, doors and ADA upgrades. 3. Restrooms Remodel - including new flooring, fixtures, stalls, sinks, toilets, lighting, and ADA upgrades. Electrical, plumbing, sewer line upgrades. 4. Install new Heating, ventilation, and air conditioning. 5. Acoustic panels and new lighting throughout ballroom area. 6. ADA upgrades to entrance building entrance points.
STATUS: Preliminary Design Preparing plans. Construction to be completed in FY 20-21	JUSTIFICATION: The kitchen has already been demolished in 2018 and the restrooms are very dated. Repairs to kitchen appliances and restroom fixtures are common due to numerous malfunctions.
	MAINTENANCE: Additional janitorial services estimated at \$1,420 annually.
COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS
Design \$50,300 Construction \$409,000 Construction Management/Inspection \$15,800	301 Capital Improvement Fund \$420,072
	CURRENT REQUEST
PROJECT TOTAL: \$475,100	TOTAL FY 20-21 CIP FUNDING: \$420,072




**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
301 Capital Improvement Fund					
8689 Clark Building Renovations					
8689-4200 Contract Services					
8689-4201 Contract Serv/Private	3,482	420,072	0	0	420,072
Total Contract Services	3,482	420,072	0	0	420,072
Total Clark Building Renovations	3,482	420,072	0	0	420,072
<hr/>					
Total FY 20-21 CIP Funding					420,072

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Public Building and Ground Improvements	122-8692-4201
	125-8692-4201
	160-8692-4201
	191-8692-4201
	301-8692-4201

PROJECT NO./TITLE: CIP 692 14th Street Beach Restroom Construction

	<p>PROJECT DESCRIPTION:</p> <p>This project proposes to construct a new restroom facility which includes replacement of the entire building; restrooms; appurtenant plumbing; ADA improvements for compliance. This project will also include the replacement of the existing sewer lift station components which includes 2 submersible pumps; motor control panel; associated plumbing; addition of telemetry for condition/outage notifications.</p>
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<p>STATUS:</p> <p>Preliminary Design</p> <p>Secure design services to prepare plans and specifications.</p> <p>Construction to be completed in FY 20-21</p>	<p>JUSTIFICATION:</p> <p>Sanitary lift station is beyond its useful life and failing.</p> <p>MAINTENANCE:</p> <p>No additional maintenance required.</p>
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COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$100,000	122 Tyco Fund	\$400,000
Construction	\$890,000	125 Parks/Rec Facility Fund	\$50,000
Assistant Engineer (Fund 160 and 122)	\$10,000	160 Sewer Fund	\$199,111
		CURRENT REQUEST	
		160 Sewer Fund	\$889
		191 RTI Undersea Cable Tidelands Fund	\$190,000
		301 Capital Improvement Fund	\$160,000

PROJECT TOTAL:	\$1,000,000	TOTAL FY 20-21 CIP FUNDING:	\$1,000,000
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**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
122 Tyco Fund					
8692 14th Street Beach Restroom Construction					
8692-4200 Contract Services					
8692-4201 Contract Serv/Private	0	0	0	0	400,000
Total Contract Services	0	0	0	0	400,000
Total 14th Street Beach Restroom Construction	0	0	0	0	400,000
125 Park/Rec Facility Tax Fund					
8692 14th Street Beach Restroom Construction					
8692-4200 Contract Services					
8692-4201 Contract Serv/Private	0	0	0	0	50,000
Total Contract Services	0	0	0	0	50,000
Total 14th Street Beach Restroom Construction	0	0	0	0	50,000
160 Sewer Fund					
8692 14th Street Beach Restroom Construction					
8692-4200 Contract Services					
8692-4201 Contract Serv/Private	889	199,111	0	0	200,000
Total Contract Services	889	199,111	0	0	200,000
Total 14th Street Beach Restroom Construction	889	199,111	0	0	200,000
191 RTI Tidelands Fund					
8692 14th Street Beach Restroom Construction					
8692-4200 Contract Services					
8692-4201 Contract Serv/Private	0	0	0	0	190,000
Total Contract Services	0	0	0	0	190,000
Total 14th Street Beach Restroom Construction	0	0	0	0	190,000




**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
301 Capital Improvement Fund					
8692 14th Street Beach Restroom Construction					
8692-4200 Contract Services					
8692-4201 Contract Serv/Private	0	0	0	0	160,000
Total Contract Services	0	0	0	0	160,000
Total 14th Street Beach Restroom Construction	0	0	0	0	160,000
Total FY 20-21 CIP Funding					1,000,000

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**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**


DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Public Building and Ground Improvements		190-8695-4201	
		301-8695-4201	
PROJECT NO./TITLE: CIP 695 Parking Lot A Improvements			
		PROJECT DESCRIPTION:	
		<p>This project will consist of upgrading Parking Lot A to meet ADA standards, with improvements including:</p> <ul style="list-style-type: none"> • New layout to maximize parking capacity and improve circulation. • Consideration of the layout of parking spaces on 11th Street and explore incorporating 11th Street parking spaces into the Lot A pay station system. • New surfacing and lighting. • Low impact development elements including permeable pavers and landscaping. <p>Coastal Commission permits will be required.</p>	
		JUSTIFICATION:	
<p>Parking Lot A is non-ADA compliant with poor lighting and sub-standard design. New lighting needs were identified in a recently completed downtown lighting assessment.</p>			
STATUS:		MAINTENANCE:	
<p>Preliminary Design</p> <p>Secure design services to prepare plans and specifications.</p>		<p>No additional maintenance at this time.</p>	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$150,000	190 Undersea Cable Fund	\$482,260
Construction *	\$500,000	301 Capital Improvement Fund	\$150,000
Construction Management/Inspection	\$150,000		
* Staff will search for grants to help finance construction.			
		CURRENT REQUEST	
PROJECT TOTAL:	\$800,000	TOTAL FY 20-21 CIP FUNDING:	\$632,260



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
190 RTI Undersea Cable Fund					
8695 Parking Lot A Improvements					
8695-4200 Contract Services					
8695-4201 Contract Serv/Private	0	482,260	0	0	482,260
Total Contract Services	0	482,260	0	0	482,260
Total Parking Lot A Improvements	0	482,260	0	0	482,260
301 Capital Improvement Fund					
8695 Parking Lot A Improvements					
8695-4200 Contract Services					
8695-4201 Contract Serv/Private	0	150,000	0	0	150,000
Total Contract Services	0	150,000	0	0	150,000
Total Parking Lot A Improvements	0	150,000	0	0	150,000
Total FY 20-21 CIP Funding					632,260

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**

DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Public Building and Ground Improvements		301-8696-4201	
PROJECT NO./TITLE: CIP 696 Police Station Improvements			
		<p>PROJECT DESCRIPTION:</p> <p>The Police Station is in need of improvements including increased security measures and improvements to report writing room and evidence and property room. The restrooms in the basement of the Police Station are in need of improvements.</p> <p>Previously named "Police Station Restrooms Improvements".</p>	
		<p>JUSTIFICATION:</p> <p>The Police Station is in need of increased security measures to the station and lobby room and needed improvements to the report writing room and evidence and property room.</p>	
<p>STATUS:</p> <p>Final Engineering Design</p> <p>Secure design services from architecture firm.</p> <p>Construction to be completed in FY 20-21</p>		<p>MAINTENANCE:</p> <p>No additional maintenance.</p>	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$10,000	301 Capital Improvement Fund	\$33,000
Construction	\$23,000		
		CURRENT REQUEST	
PROJECT TOTAL:		TOTAL FY 20-21 CIP FUNDING:	
\$33,000		\$33,000	



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
301 Capital Improvement Fund					
8696 Police Station Improvements					
8696-4200 Contract Services					
8696-4201 Contract Serv/Private	0	33,000	0	0	33,000
Total Contract Services	0	33,000	0	0	33,000
Total Police Station Improvements	0	33,000	0	0	33,000
Total FY 20-21 CIP Funding					33,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**

DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Public Building and Ground Improvements		140-8698-4201	
PROJECT NO./TITLE: CIP 698 ADA Improvements			
		<p>PROJECT DESCRIPTION:</p> <p>The project proposes:</p> <p>Improvements and relocation of sidewalks, curb ramps and obstructions along Prospect Avenue in order to follow the Americans with Disabilities Act (ADA) and meet the latest Federal Standards. Project to be bided out together with Project 601.</p>	
		<p>JUSTIFICATION:</p> <p>City is required to spend Community Development Block Grant (CDBG) funds as part of an agreement with LA County on ADA improvement projects.</p>	
<p>STATUS:</p> <p>Final Engineering Design</p> <p>Preparing plans and specifications.</p> <p>Construction to be completed in FY 20-21</p>		<p>MAINTENANCE:</p> <p>No additional maintenance required.</p>	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$10,000	140 CDBG Fund	\$71,298
Construction	\$50,000		
Construction Management/Inspection	\$11,298		
		CURRENT REQUEST	
PROJECT TOTAL:		TOTAL FY 20-21 CIP FUNDING:	
\$71,298		\$71,298	



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
140 Community Development Block Grant					
8698 ADA Improvements					
8698-4200 Contract Services					
8698-4201 Contract Serv/Private	0	120,000	0	0	71,298
Total Contract Services	0	120,000	0	0	71,298
Total ADA Improvements at Various Locations	0	120,000	0	0	71,298
Total FY 20-21 CIP Funding					71,298

**CITY OF HERMOSA BEACH
STUDY REQUEST
FISCAL YEAR 2020-2021**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Study	146-8101-4201
STUDY NO./TITLE: 101 Hermosa Avenue Greenwich Village Street Realignment	



STUDY DESCRIPTION:

This study will evaluate potential improvements at the intersections of:

- Hermosa Avenue and Greenwich Village; and
- Manhattan Avenue and Greenwich Village/27th Street

The study will evaluate opportunities improve the flow and visibility for pedestrian, bikes, and vehicles at the two intersections. This study is part of Study 103 Sea Level Rise Risk Assessment Grant recipient for preliminary design.

JUSTIFICATION:

The current configuration of the intersections are not ADA compliant and present potential conflicts and confusion between the movement of vehicles, pedestrians, and bicycles.

STATUS:

Study/Concept/Planning

Secure design services as part of the Sea Level Rise Risk Assessment Grant.

COST TO COMPLETE STUDY		REMAINING PRIOR YEAR FUNDS	
Conceptual Design Services	\$10,000	146 Prop C Fund	\$10,000
		CURRENT REQUEST	
STUDY TOTAL:	\$10,000	TOTAL FY 20-21 STUDY FUNDING:	\$10,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
146 Prop C Fund					
8101 Hermosa Ave Greenwich Village Street Realignment					
8101-4200 Contract Services					
8101-4201 Contract Serv/Private	0	40,000	0	0	10,000
Total Contract Services	0	40,000	0	0	10,000
8101 Hermosa Ave Greenwich Village Street Realignment	0	40,000	0	0	10,000
Total FY 20-21 CIP Funding					10,000

**CITY OF HERMOSA BEACH
STUDY REQUEST
FISCAL YEAR 2020-2021**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Study	146-8103-4201
STUDY NO./TITLE: 103 Sea Level Rise Risk Assessment (NEW)	



STUDY DESCRIPTION:

This study will assess the risk of sea level rise in three areas along Hermosa Avenue, 35th Street, Greenwich Village, and 4th Street to Herondo Avenue.

It incorporates three other projects. Project 164 Hermosa Avenue Green Street, Project 188 Strand Bikeway and Walkway Improvements at 35th Street, and Study 101 Hermosa Avenue Greenwich Village Street Realignment.

JUSTIFICATION:

The City has been awarded a grant from Caltrans to study the effect of sea level rise.

STATUS:

Study/Concept/Planning

Secure design services as part of the Sea Level Rise Risk Assessment Grant.

COST TO COMPLETE STUDY	REMAINING PRIOR YEAR FUNDS										
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Conceptual Design Services</td> <td style="text-align: right;">\$279,058</td> </tr> </table>	Conceptual Design Services	\$279,058	<table style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="text-align: center;">CURRENT REQUEST</th> </tr> <tr> <td style="width: 80%;">150 Grants Fund¹</td> <td style="text-align: right;">\$247,050</td> </tr> <tr> <td>301 Capital Improvement Fund</td> <td style="text-align: right;">\$32,008</td> </tr> <tr> <td colspan="2"><small>¹Caltrans Grant requiring a \$32,008 match. 2020</small></td> </tr> </table>	CURRENT REQUEST		150 Grants Fund ¹	\$247,050	301 Capital Improvement Fund	\$32,008	<small>¹Caltrans Grant requiring a \$32,008 match. 2020</small>	
Conceptual Design Services	\$279,058										
CURRENT REQUEST											
150 Grants Fund ¹	\$247,050										
301 Capital Improvement Fund	\$32,008										
<small>¹Caltrans Grant requiring a \$32,008 match. 2020</small>											
STUDY TOTAL:	TOTAL FY 20-21 STUDY FUNDING:										
\$279,058	\$279,058										



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
150 Grant Fund					
8103 Sea Level Rise Risk Assessment					
8103-4200 Contract Services					
8103-4201 Contract Serv/Private	0	0	0	0	247,050
Total Contract Services	0	0	0	0	247,050
8103 Sea Level Rise Risk Assessment	0	0	0	0	247,050
301 Capital Improvement Fund					
8103 Sea Level Rise Risk Assessment					
8103-4200 Contract Services					
8103-4201 Contract Serv/Private	0	0	0	0	32,008
Total Contract Services	0	0	0	0	32,008
8103 Sea Level Rise Risk	0	0	0	0	32,008
Total FY 20-21 CIP Funding					279,058

**CITY OF HERMOSA BEACH
STUDY REQUEST
FISCAL YEAR 2020-2021**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Study	001-8538-4201
	125-8538-4201

STUDY NO./TITLE: 538 Citywide Park Master Plan

	<p>STUDY DESCRIPTION:</p> <p>The City is seeking to prepare a Parks Master Plan that achieves the following goals:</p> <ul style="list-style-type: none"> • Engages the community and local recreational organizations in a dialogue about parks and open space resources in Hermosa Beach; • Identifies the current demand/utilization and the future/evolving parks and recreational facility needs for the Hermosa Beach community; • Leverages the vision and goals of the recently adopted General Plan and the Community Decision-Making Tool; • Identifies an appropriate balance between organized and informal recreational activities at the City's parks and open spaces; • Serves as a dynamic useful planning and implementation document that enjoys broad community and political support; • Provides a comprehensive strategy to maintain, rehabilitate and improve the City's network of parks, facilities, and open space assets, including current unfunded park and recreational opportunities; • Evaluates the effective use of the City's financial and physical resources and opportunities to fund implementation of the recommendations in the Master Plan.

JUSTIFICATION:

The existing Parks Master Plan is from 1990 and in need of updating to implement PLAN Hermosa and set the City up for competitive funding through the County-wide Parks Bond passed in 2016 (Measure A).

STATUS:

Study/Concept/Planning

Issue RFP – Consulting services to prepare Master Plan



COST TO COMPLETE STUDY		REMAINING PRIOR YEAR FUNDS	
Professional Services (Contract)	\$215,475	001 General Fund	\$42,065
		125 Park/Rec Facility Tax Fund	\$173,410
		CURRENT REQUEST	
STUDY TOTAL:	\$215,475	TOTAL FY 20-21 STUDY FUNDING:	\$215,475



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
001 General Fund					
8538 Citywide Park Master Plan					
8538-4200 Contract Services					
8538-4201 Contract Serv/Private	0	42,065	0	0	42,065
Total Contract Services	0	42,065	0	0	42,065
Total Citywide Park Master Plan	0	42,065	0	0	42,065
125 Park/Rec Facility Tax Fund					
8538 Citywide Park Master Plan					
8538-4200 Contract Services					
8538-4201 Contract Serv/Private	-2,790	173,410	0	0	173,410
Total Contract Services	-2,790	173,410	0	0	173,410
Total Citywide Park Master Plan	-2,790	173,410	0	0	173,410
Total FY 20-21 CIP Funding					215,475

**CITY OF HERMOSA BEACH
STUDY REQUEST
FISCAL YEAR 2020-2021**

DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Study		301-8544-4201	
STUDY NO./TITLE: 544 Greenbelt Accessible Path Assessment			
 		STUDY DESCRIPTION:	
		Determine the feasibility of installing an accessible surface path on the Greenbelt to provide a firm, natural looking path that increases accessibility for the disabled and boosts accessibility for all.	
		JUSTIFICATION:	
		Increase accessibility and enjoyment on the Greenbelt.	
		STATUS:	
		On Hold	
		Secure services of design firm to provide a conceptual design/feasibility of a path on the Green Belt.	
COST TO COMPLETE STUDY		REMAINING PRIOR YEAR FUNDS	
Study	\$10,000	301 Capital Improvement Fund	\$10,000
		CURRENT REQUEST	
STUDY TOTAL:	\$10,000	TOTAL FY 20-21 STUDY FUNDING:	\$10,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
301 Capital Improvement Fund					
8544 Greenbelt Accessible Path Assessment					
8544-4200 Contract Services					
8544-4201 Contract Serv/Private	0	10,000	0	0	10,000
Total Contract Services	0	10,000	0	0	10,000
Total Greenbelt Accessible Path Assessment	0	10,000	0	0	10,000
Total FY 20-21 CIP Funding					10,000

**CITY OF HERMOSA BEACH
STUDY REQUEST
FISCAL YEAR 2020-2021**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Study	150-8668-4201

STUDY NO./TITLE: 668 Library Community Project Phase II Assessment



STUDY DESCRIPTION:

Phase II consists of preparation of conceptual designs and estimates for:

- Keeping the city's library at its current location, to include:
 - Renovation and expansion of existing building or adding a second floor to the existing building (before preparation of renovation schemes for the existing building, the structural condition must be assessed to make sure that the building is not beyond its useful life);
 - Construction of a two (2) story library building at the existing location; or
- Construction of a new library at a new site
- Relocation of "Friends of the Library" from Bard Street to a more appropriate location.

Funding is reimbursed to the City through the Library's Excess Operating Funds through agreement with the LA County Library. Other funding options will be explored.

JUSTIFICATION:

To facilitate future improvements of the library facility and to provide future facility needs and possibilities.

STATUS:

On Hold

Issue RFP for design services.

COST TO COMPLETE STUDY		REMAINING PRIOR YEAR FUNDS	
Structural condition assessment and conceptual designs	\$60,000	150 Grant Fund	\$60,000
		CURRENT REQUEST	
STUDY TOTAL:	\$60,000	TOTAL FY 20-21 STUDY FUNDING:	\$60,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
150 Grant Fund					
8668 Library Community Project Phase II Assessment					
8668-4200 Contract Services					
8668-4201 Contract Serv/Private	0	60,000	0	0	60,000
Total Contract Services	0	60,000	0	0	60,000
Total Library Community Project Phase II Assessment	0	60,000	0	0	60,000
Total FY 20-21 CIP Funding					60,000

**CITY OF HERMOSA BEACH
STUDY REQUEST
FISCAL YEAR 2020-21**


DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Study		301-8693-4201	
STUDY NO./TITLE: 693 Community Center Theater Needs Assessment			
		STUDY DESCRIPTION: Prepare a theater needs assessment report to include analysis and conceptual cost estimates of two scenarios: <ol style="list-style-type: none"> a. A major renovation of the Community Theatre to transform it into a regional performing arts center; and b. A conservative renovation to upgrade the Community Theatre, taking into consideration its current users and maintaining the community focus of the facility. 	
JUSTIFICATION: The Theater is approximately 75-years old and needs major exterior and interior improvements to serve as a modern Performing Arts Center.			
STATUS: Study/Conceptual/Planning. Secure consulting services for the preparation of the need assessment report.			
COST TO COMPLETE STUDY		REMAINING PRIOR YEAR FUNDS	
Need Assessment Report	\$79,295	301 Capital Improvement Fund	\$79,295
		CURRENT REQUEST	
STUDY TOTAL:		TOTAL FY 20-21 CIP FUNDING:	
\$79,295		\$79,295	



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
301 Capital Improvement Fund					
8693 Community Center Theater Needs Assessment					
8693-4200 Contract Services					
8693-4201 Contract Serv/Private	0	79,295	0	0	79,295
Total Contract Services	0	79,295	0	0	79,295
Total Community Center Theater Needs Assessment	0	79,295	0	0	79,295
Total FY 20-21 CIP Funding					79,295

**CITY OF HERMOSA BEACH
STUDY REQUEST
FISCAL YEAR 2020-2021**

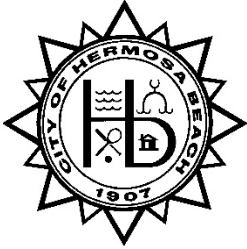
DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Study		301-8694-4201	
STUDY NO./TITLE: 694 Parking Structure (Lot C) Structural Assessment			
		STUDY DESCRIPTION: Prepare a structural assessment report for the parking structure, to analyze cracks in walls and decks.	
JUSTIFICATION: The Municipal Parking Structure located at 13 th Street and Hermosa Avenue, first built in 2000, has not had any major repair work done since its completion. Rain from last winter leaked from upper decks through walls and ceiling to bottom levels. Preliminary inspections of the facility indicate the need to perform a full structural assessment report.			
STATUS: Study/Conceptual Planning. Consultant to prepare a structural assessment report.			
COST TO COMPLETE STUDY		REMAINING PRIOR YEAR FUNDS	
Structural Assessment Report	\$40,000	301 Capital Improvement Fund	\$40,000
		CURRENT REQUEST	
STUDY TOTAL:		TOTAL FY 20-21 STUDY FUNDING:	
\$40,000		\$40,000	



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2020-2021 BUDGET**

	<i>2018-19 Expended</i>	<i>2019-20 Total Budget</i>	<i>2019-20 YTD Thru Jan</i>	<i>COVID-19 2019-20 Yr. End Est</i>	<i>COVID-19 2020-21 Dept Request</i>
301 Capital Improvement Fund					
8694 Parking Structure (Lot C) Structural Assessment					
8694-4200 Contract Services					
8694-4201 Contract Serv/Private	0	40,000	0	0	40,000
Total Contract Services	0	40,000	0	0	40,000
Total Parking Structure (Lot C) Structural Assessment	0	40,000	0	0	40,000
Total FY 20-21 CIP Funding					40,000

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FIVE YEAR CAPITAL IMPROVEMENT PROGRAM



City of Hermosa Beach
 Department of Public Works
Capital Improvement Program
 For Fiscal Years 2020-21 Through 2024-25

PROJECT NAME	FY20-21 ¹	FY 21-22	FY 22-23	FY 23-24	FY 24-25	UNFUNDED AMOUNT	TOTALS
STREET AND HIGHWAY IMPROVEMENTS							
CIP 102 Bus Stop Improvements	900,000					0	900,000
CIP 103 Annual Street Improvements ²					50,000	50,000	50,000
CIP 104 Annual Striping Improvements					100,000	100,000	100,000
CIP 143 PCH Mobility Improvement Project	541,680	2,000,000	2,000,000			4,000,000	4,541,680
CIP 164 Hermosa Ave Green Street	140,000	1,000,000				1,000,000	1,140,000
CIP 186 Street Improvements - Various Locations ²	1,609,000					0	1,609,000
CIP 188 Strand Bikeway and Walkway Improvements at 35th Street	10,000	40,000				40,000	50,000
CIP 190 Annual Street Improvements ²	200,000					0	200,000
CIP 191 Annual Street Improvements ²	50,000	1,700,000				1,700,000	1,750,000
CIP 192 Annual Striping Improvements	100,000					0	100,000
CIP 193 Pedestrian Crossing Safety Improvements	450,000					0	450,000
CIP 194 Annual Street Improvements ²		50,000	1,700,000			1,750,000	1,750,000
CIP 195 Annual Striping Improvements		150,000				150,000	150,000
CIP 196 Annual Street Improvements ²			50,000	1,700,000		1,750,000	1,750,000
CIP 197 Annual Striping Improvements			150,000			150,000	150,000
CIP 198 Annual Street Improvements ²				50,000	1,700,000	1,750,000	1,750,000
CIP 199 Annual Striping Improvements				100,000		100,000	100,000
SUBTOTAL	4,000,680	4,940,000	3,900,000	1,850,000	1,850,000	12,540,000	16,540,680
SEWER/STORM DRAIN IMPROVEMENTS							
CIP 417 Storm Drain Improvements - Various Locations	2,044,966					0	2,044,966
CIP 419 Storm Drain Pipe Screens	120,000					0	120,000
CIP 421 Annual Sewer Improvements	2,210,783					0	2,210,783
CIP 422 Annual Storm Drain Improvements	500,000					0	500,000
CIP 423 Annual Sewer Improvements	250,000	2,000,000				2,000,000	2,250,000
CIP 424 Annual Storm Drain Improvements	250,000	1,800,000				1,800,000	2,050,000
CIP 427 Annual Sewer Improvements		200,000	1,500,000			1,700,000	1,700,000
CIP 428 Annual Storm Drain Improvements		200,000	1,500,000			1,700,000	1,700,000
CIP 429 Annual Sewer Improvements			200,000	1,500,000		1,700,000	1,700,000
CIP 433 Annual Storm Drain Improvements			150,000	1,000,000		1,150,000	1,150,000
CIP 434 Annual Sewer Improvements				200,000	1,500,000	1,700,000	1,700,000
CIP 435 Annual Storm Drain Improvements				150,000	1,000,000	1,150,000	1,150,000
CIP 436 Annual Sewer Improvements					200,000	200,000	200,000
CIP 437 Annual Storm Drain Improvements					100,000	100,000	100,000
SUBTOTAL	5,375,749	4,200,000	3,350,000	2,850,000	2,800,000	13,200,000	18,575,749



City of Hermosa Beach
 Department of Public Works
Capital Improvement Program
 For Fiscal Years 2020-21 Through 2024-25

PROJECT NAME	FY20-21 ¹	FY 21-22	FY 22-23	FY 23-24	FY 24-25	UNFUNDED AMOUNT	TOTALS
PARKS IMPROVEMENTS							
CIP 545 Clark Stadium Bleachers	0					0	0
CIP 547 Forts Lots-Of-Fun Park Improvements	0	100,000	700,000			800,000	800,000
SUBTOTAL	0	100,000	700,000	0	0	800,000	800,000
PUBLIC BUILDINGS AND GROUNDS IMPROVEMENTS							
CIP 601 Prospect Ave Curb Ramps	63,710					0	63,710
CIP 602 City Wide ADA Improvements	50,000					0	50,000
CIP 608 Downtown Lighting Improvements	60,000					0	60,000
CIP 609 Downtown Strategic Plan Implementation	468,161					0	468,161
CIP 615 New Corporate Yard Facilities	1,313,498	1,300,000				1,300,000	2,613,498
CIP 629 Municipal Pier Structural Assessment and Repairs	413,075					0	413,075
CIP 660 Municipal Pier Electrical Repairs	535,184					0	535,184
CIP 669 City Park Restrooms Renovations	1,545,620					0	1,545,620
CIP 672 Council Chamber Audiovisual Improvements	310,638					0	310,638
CIP 682 Parking Lot D Improvements	663,655					0	663,655
CIP 684 Emergency Operations Center (EOC) Renovations	192,880	285,000				285,000	477,880
CIP 689 Clark Building Renovations	420,072					0	420,072
CIP 692 14th Street Beach Restroom Construction	1,000,000					0	1,000,000
CIP 695 Parking Lot A Improvements	632,260					0	632,260
CIP 696 Police Station Basement Restroom Improvements	33,000					0	33,000
CIP 698 ADA Improvements	71,298					0	71,298
SUBTOTAL	7,773,051	1,585,000	0	0	0	1,585,000	9,358,051
STUDIES							
101 Hermosa Ave Greenwich Village Street Realignment Assessment	10,000					0	10,000
103 Sea Level Rise Risk Assessment	279,058					0	279,058
538 Citywide Park Master Plan	215,475					0	215,475
544 Greenbelt Accessible Path Assessment	10,000					0	10,000
668 Library Community Project Phase II Assessment	60,000					0	60,000
693 Community Center Theater Needs Assessment	79,295					0	79,295
694 Parking Structure (Lot C) Structural Assessment	40,000					0	40,000
SUBTOTAL	693,828	0	0	0	0	0	693,828
ANNUAL PROJECT COST TOTALS	17,843,308	10,825,000	7,950,000	4,700,000	4,650,000	28,125,000	45,968,308

¹ Detail sheets for all projects with 2020-21 amounts are included only in the 2019-20 section and are not included in the 5 Year CIP section


² Cost estimate recommended by Pavement Management Plan

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**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2024-2025**

DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Street and Highway Improvements		115-8103-4201	
PROJECT NO./TITLE: CIP 103 Annual Street Improvements			
		<p>PROJECT DESCRIPTION:</p> <p>This project provides for pavement rehabilitation of streets at various locations. The project will also repair/replace deteriorated portions of sidewalk, curb and gutter and curb ramps.</p> <p>This work will be performed following the sewer and storm drain repairs identified in the Sewer and Drainage Master Plans.</p>	
		JUSTIFICATION:	
		Annual street resurfacing projects are necessary to maintain and improve the city's pavement condition index.	
		MAINTENANCE:	
		No additional maintenance required.	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEARS FUNDS	
Design	\$50,000		
Construction	\$1,500,000		
Construction Management	\$700,000		
		CURRENT REQUEST	
		115 State Gas Tax Fund	\$50,000
PROJECT TOTAL:		\$1,750,000	TOTAL FY 24-25 CIP FUNDING: \$50,000


**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2024-2025**

DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Street and Highway Improvements		115-8104-4201	
PROJECT NO./TITLE: CIP 104 Annual Striping Improvements			
		<p>PROJECT DESCRIPTION:</p> <p>This project provides traffic striping, markings, and signage improvements and modifications throughout the City at various locations to improve safety and visibility.</p>	
		<p>JUSTIFICATION:</p> <p>Several locations are in need of traffic restriping, improvements, and modifications.</p>	
		<p>MAINTENANCE:</p> <p>No additional maintenance required.</p>	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEARS FUNDS	
Construction \$100,000			
		CURRENT REQUEST	
		115 State Gas Tax Fund \$100,000	
PROJECT TOTAL: \$100,000		TOTAL FY 24-25 CIP FUNDING: \$100,000	


**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2021-2022**

DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:							
CATEGORY: Street and Highway Improvements		115-8194-4201							
PROJECT NO./TITLE: CIP 194 Annual Street Improvements									
		<p>PROJECT DESCRIPTION:</p> <p>This project provides for pavement rehabilitation of streets at various locations. The project will also repair/replace deteriorated portions of sidewalk, curb and gutter and curb ramps.</p> <p>This work will be performed following the sewer and storm drain repairs identified in the Sewer and Drainage Master Plans.</p>							
		<p>JUSTIFICATION:</p> <p>Annual street resurfacing projects are necessary to maintain and improve the city's pavement condition index.</p>							
		<p>MAINTENANCE:</p> <p>No additional maintenance required.</p>							
COST TO COMPLETE PROJECT		REMAINING PRIOR YEARS FUNDS							
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Design</td> <td style="text-align: right;">\$50,000</td> </tr> <tr> <td>Construction</td> <td style="text-align: right;">\$1,500,000</td> </tr> <tr> <td>Construction Management</td> <td style="text-align: right;">\$200,000</td> </tr> </table>		Design	\$50,000	Construction	\$1,500,000	Construction Management	\$200,000		
Design	\$50,000								
Construction	\$1,500,000								
Construction Management	\$200,000								
		CURRENT REQUEST							
		<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">115 State Gas Tax Fund</td> <td style="text-align: right;">\$50,000</td> </tr> </table>		115 State Gas Tax Fund	\$50,000				
115 State Gas Tax Fund	\$50,000								
PROJECT TOTAL:		\$1,750,000	TOTAL FY 21-22 CIP FUNDING:	\$50,000					


**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2021-2022**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Street and Highway Improvements	115-8194-4201
PROJECT NO./TITLE: CIP 195 Annual Striping Improvements	
	PROJECT DESCRIPTION: This project provides traffic striping, markings, and signage improvements and modifications throughout the City at various locations to improve safety and visibility.
	JUSTIFICATION: Several locations are in need of traffic restriping, improvements, and modifications.
	MAINTENANCE: No additional maintenance required.
COST TO COMPLETE PROJECT	REMAINING PRIOR YEARS FUNDS
Construction \$150,000	
	CURRENT REQUEST
	115 State Gas Tax Fund \$150,000
PROJECT TOTAL: \$150,000	TOTAL FY 20-21 CIP FUNDING: \$150,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2022-2023**

DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Street and Highway Improvements		115-8196-4201	
PROJECT NO./TITLE: CIP 196 Annual Street Improvements			
		<p>PROJECT DESCRIPTION:</p> <p>This project provides for pavement rehabilitation of streets at various locations. The project will also repair/replace deteriorated portions of sidewalk, curb and gutter and curb ramps.</p> <p>This work will be performed following the sewer and storm drain repairs identified in the Sewer and Drainage Master Plans.</p>	
		<p>JUSTIFICATION:</p> <p>Annual street resurfacing projects are necessary to maintain and improve the city's pavement condition index.</p>	
		<p>MAINTENANCE:</p> <p>No additional maintenance required.</p>	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEARS FUNDS	
Design	\$50,000		
Construction	\$1,500,000		
Construction Management	\$200,000		
		CURRENT REQUEST	
		115 State Gas Tax Fund	\$50,000
PROJECT TOTAL:		\$1,750,000	TOTAL FY 22-23 CIP FUNDING: \$50,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2022-2023**

DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Street and Highway Improvements		115-8197-4201	
PROJECT NO./TITLE: CIP 197 Annual Striping Improvements			
		PROJECT DESCRIPTION:	
		This project provides traffic striping, markings, and signage improvements and modifications throughout the City at various locations to improve safety and visibility.	
		JUSTIFICATION:	
		Several locations are in need of traffic restriping, improvements, and modifications.	
		MAINTENANCE:	
		No additional maintenance required.	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEARS FUNDS	
Construction \$150,000			
		CURRENT REQUEST	
		115 State Gas Tax Fund \$150,000	
PROJECT TOTAL: \$150,000		TOTAL FY 22-23 CIP FUNDING: \$150,000	


**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2023-2024**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Street and Highway Improvements	115-8198-4201


PROJECT NO./TITLE: CIP 198 Annual Street Improvements

	<p>PROJECT DESCRIPTION:</p> <p>This project provides for pavement rehabilitation of streets at various locations. The project will also repair/replace deteriorated portions of sidewalk, curb and gutter and curb ramps.</p> <p>This work will be performed following the sewer and storm drain repairs identified in the Sewer and Drainage Master Plans.</p>
	<p>JUSTIFICATION:</p> <p>Annual street resurfacing projects are necessary to maintain and improve the city's pavement condition index.</p>
	<p>MAINTENANCE:</p> <p>No additional maintenance required.</p>
COST TO COMPLETE PROJECT	REMAINING PRIOR YEARS FUNDS
Design \$50,000	
Construction \$1,500,000	
Construction Management \$700,000	
	CURRENT REQUEST
	115 State Gas Tax Fund \$50,000
PROJECT TOTAL:	TOTAL FY 23-24 CIP FUNDING:
\$1,750,000	\$50,000


**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2023-2024**

DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Street and Highway Improvements		115-8199-4201	
PROJECT NO./TITLE: CIP 199 Annual Striping Improvements			
		PROJECT DESCRIPTION: This project provides traffic striping, markings, and signage improvements and modifications throughout the City at various locations to improve safety and visibility.	
		JUSTIFICATION: Several locations are in need of traffic restriping, improvements, and modifications.	
		MAINTENANCE: No additional maintenance required.	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEARS FUNDS	
Construction \$100,000			
		CURRENT REQUEST	
		115 State Gas Tax Fund \$100,000	
PROJECT TOTAL: \$100,000		TOTAL FY 23-24 CIP FUNDING: \$100,000	

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2021-2022**

DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:
CATEGORY: Sewer Improvements		160-8427-4201
PROJECT NO./TITLE: CIP 427 Annual Sewer Improvements		
	PROJECT DESCRIPTION:	
	<p>This project includes design and construction of sewer improvements and repairs based on the Sewer Master Plan.</p> <p>Design will include improvements for multiple fiscal years.</p>	
	JUSTIFICATION:	
	<p>The City's Sanitary sewer system is aging and in need of extensive rehabilitation.</p>	
	MAINTENANCE:	
	<p>No additional maintenance required, hydro-flushing already included in existing sewer maintenance contract.</p>	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS
Design	\$200,000	
Construction	\$1,300,000	
Construction Management/Inspection	\$200,000	
		CURRENT REQUEST
		160 Sewer Fund
		\$200,000
PROJECT TOTAL:	\$1,700,000	TOTAL FY 21-22 CIP FUNDING:
		\$200,000


**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2021-2022**

DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Storm Drain Improvements		161-8428-4201	
PROJECT NO./TITLE: CIP 428 Annual Storm Drain Improvements			
		<p>PROJECT DESCRIPTION:</p> <p>Storm drain improvements throughout the City. Locations will be as identified and prioritized per the Storm Drain Master Plan. Projects will address deficiencies, ponding, and repairs as well as where new storm drains are needed Citywide.</p> <p>This project will also address operational deficiencies at the outfall structures at various locations.</p> <p>Improvements include for design and construction activities on an annual basis.</p>	
		<p>JUSTIFICATION:</p> <p>The Storm Drain Master Plan identified areas of inadequate capacity, localized ponding and operational deficiencies.</p>	
		<p>MAINTENANCE:</p> <p>No additional maintenance required.</p>	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$200,000		
Construction	\$1,300,000		
Construction Management/Inspection	\$200,000		
		CURRENT REQUEST	
		161 Storm Drain Fund	\$200,000
PROJECT TOTAL:		\$1,700,000	TOTAL FY 21-22 CIP FUNDING: \$200,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2022-2023**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Sewer Improvements	160-8429-4201

PROJECT NO./TITLE: CIP 429 Annual Sewer Improvements

	<p>PROJECT DESCRIPTION:</p> <p>This project includes design and construction of sewer improvements and repairs based on the Sewer Master Plan.</p> <p>Design will include improvements for multiple fiscal years.</p>
	<p>JUSTIFICATION:</p> <p>The City's Sanitary sewer system is aging and in need of extensive rehabilitation.</p>
	<p>MAINTENANCE:</p> <p>No additional maintenance required, hydro-flushing already included in existing sewer maintenance contract.</p>

COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS
Design \$200,000	
Construction \$1,300,000	
Construction Management/Inspection \$200,000	
	CURRENT REQUEST
	160 Sewer Fund \$200,000
PROJECT TOTAL: \$1,700,000	TOTAL FY 22-23 CIP FUNDING: \$200,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2022-2023**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Storm Drain Improvements	161-8433-4201

PROJECT NO./TITLE: CIP 433 Annual Storm Drain Improvements


	<p>PROJECT DESCRIPTION:</p> <p>Storm drain improvements throughout the City. Locations will be as identified and prioritized per the Storm Drain Master Plan. Projects will address deficiencies, ponding, and repairs as well as where new storm drains are needed Citywide.</p> <p>This project will also address operational deficiencies at the outfall structures at various locations.</p> <p>Improvements include for design and construction activities on an annual basis.</p>
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	<p>JUSTIFICATION:</p> <p>The Storm Drain Master Plan identified areas of inadequate capacity, localized ponding and operational deficiencies.</p>
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	<p>MAINTENANCE:</p> <p>No additional maintenance required.</p>
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COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS
Design \$150,000	
Construction \$900,000	
Construction Management/Inspection \$100,000	
	CURRENT REQUEST
	161 Storm Drain Fund \$150,000
PROJECT TOTAL: \$1,150,000	TOTAL FY 22-23 CIP FUNDING: \$150,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2023-2024**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Sewer Improvements	160-8434-4201
PROJECT NO./TITLE: CIP 434 Annual Sewer Improvements	
	<p>PROJECT DESCRIPTION:</p> <p>This project includes design and construction of sewer improvements and repairs based on the Sewer Master Plan.</p> <p>Design will include improvements for multiple fiscal years.</p>
	<p>JUSTIFICATION:</p> <p>The City's Sanitary sewer system is aging and in need of extensive rehabilitation.</p>
	<p>MAINTENANCE:</p> <p>No additional maintenance required, hydro-flushing already included in existing sewer maintenance contract.</p>
COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS
Design \$200,000	
Construction \$1,300,000	
Construction Management/Inspection \$200,000	
	CURRENT REQUEST
	160 Sewer Fund \$200,000
PROJECT TOTAL: \$1,700,000	TOTAL FY 23-24 CIP FUNDING: \$200,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2023-2024**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Storm Drain Improvements	161-8435-4201

PROJECT NO./TITLE: CIP 435 Annual Storm Drain Improvements



PROJECT DESCRIPTION:

Storm drain improvements throughout the City. Locations will be as identified and prioritized per the Storm Drain Master Plan. Projects will address deficiencies, ponding, and repairs as well as where new storm drains are needed Citywide.

This project will also address operational deficiencies at the outfall structures at various locations.

Improvements include for design and construction activities on an annual basis.

JUSTIFICATION:

The Storm Drain Master Plan identified areas of inadequate capacity, localized ponding and operational deficiencies.

MAINTENANCE:

No additional maintenance required.

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$150,000		
Construction	\$900,000		
Construction Management/Inspection	\$100,000		
		CURRENT REQUEST	
		161 Storm Drain Fund	\$150,000
PROJECT TOTAL:	\$1,150,000	TOTAL FY 23-24 CIP FUNDING:	\$150,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2024-2025**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Sewer Improvements	160-8436-4201

PROJECT NO./TITLE: CIP 436 Annual Sewer Improvements



PROJECT DESCRIPTION:

This project includes design and construction of sewer improvements and repairs based on the Sewer Master Plan.

Design will include improvements for multiple fiscal years.

JUSTIFICATION:


The City's Sanitary sewer system is aging and in need of extensive rehabilitation.

MAINTENANCE:

No additional maintenance required, hydro-flushing already included in existing sewer maintenance contract.

COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS
Design \$200,000	
Construction \$1,300,000	
Construction Management/Inspection \$200,000	
	CURRENT REQUEST
	160 Sewer Fund \$200,000
PROJECT TOTAL: \$1,700,000	TOTAL FY 24-25 CIP FUNDING: \$200,000


**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2024-2025**

DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Storm Drain Improvements		161-8437-4201	
PROJECT NO./TITLE: CIP 437 Annual Storm Drain Improvements			
		<p>PROJECT DESCRIPTION:</p> <p>Storm drain improvements throughout the City. Locations will be as identified and prioritized per the Storm Drain Master Plan. Projects will address deficiencies, ponding, and repairs as well as where new storm drains are needed Citywide.</p> <p>This project will also address operational deficiencies at the outfall structures at various locations.</p> <p>Improvements include for design and construction activities on an annual basis.</p>	
		<p>JUSTIFICATION:</p> <p>The Storm Drain Master Plan identified areas of inadequate capacity, localized ponding and operational deficiencies.</p>	
		<p>MAINTENANCE:</p> <p>No additional maintenance required.</p>	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$100,000		
Construction	\$800,000		
Construction Management/Inspection	\$100,000		
		CURRENT REQUEST	
		161 Storm Drain Fund	\$100,000
PROJECT TOTAL:		\$1,000,000	TOTAL FY 24-25 CIP FUNDING: \$100,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**

DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Park Improvements		125-8545-4201	
PROJECT NO./TITLE: CIP 545 Clark Stadium Bleachers			
		PROJECT DESCRIPTION: This project will improve the bleachers at Clark Field. Improvements includes providing ADA access to the bleachers; this project will look at different solutions to resolve the issue. One possible solution is the installation of aluminum bleachers.	
			
STATUS: On Hold Recommended to be removed and be incorporated into larger project for Clark Field.		JUSTIFICATION: Improvements are needed at Clark Field to provide ADA access to the bleachers.	
		MAINTENANCE: No additional maintenance required.	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$50,000	125 Parks/Rec Facility Tax Fund	\$0
Construction	\$250,000		
Construction Management/Inspection	\$50,000		
		CURRENT REQUEST	
PROJECT TOTAL:		TOTAL FY 20-21 CIP FUNDING:	\$0

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-21**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Park Improvements	125-8547-4201
PROJECT NO./TITLE: CIP 547 Fort Lots-O-Fun Park Improvements	
	PROJECT DESCRIPTION: Design park improvements to include playground equipment, landscaping, and assessing the feasibility of incorporating the old Prospect school building as part of the park.
STATUS: On Hold Project on hold until Citywide Park Master Plan is more developed.	JUSTIFICATION: Park has not been upgraded since 2005 and play equipment and wall are in poor condition. The school building is deteriorated and currently used for storage.
	MAINTENANCE: Additional maintenance will be required. Estimation of cost to be determined depending on the use of the building and final park's square footage.
COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS
Preliminary Design/Feasibility \$50,000	125 Parks/Rec Facility Tax Fund \$0
Design \$100,000	
Construction \$500,000	
Construction Management/Inspection \$100,000	
	CURRENT REQUEST
PROJECT TOTAL: \$750,000	TOTAL FY 20-21 CIP FUNDING: \$0

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FINANCIAL POLICIES

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FINANCIAL POLICIES

Fund Balance Policies

The City Council has adopted policies for specific fund balances or reserve funds:

General Fund

Any funds remaining unspent at year-end in the General Fund transfer equally to the Contingency Reserve, Insurance Fund, Equipment Replacement Fund, Capital Improvement Fund, and Capital Facility Reserve. The Capital Facility Reserve will be established in the Capital Improvement Fund. Transfers may be redirected as the need arises.

Contingencies*

The adopted goal is to maintain fund balance equal to 16% of the General Fund appropriations for economic uncertainties and unforeseen emergencies.

Compensated Absences

The adopted goal is to maintain fund balance equal to 25% funding for accrued liabilities for employee vacation, sick and compensatory time.

Retirement Stabilization

These funds are to be set aside in a retirement trust for use during periods of unstable rates.

Insurance Fund

The adopted goal is to maintain \$3,000,000 in net assets for unanticipated claims and catastrophic losses. Claims liabilities are recorded at the 56% probability level.

Equipment Replacement Fund

The adopted goal is to maintain net assets equal to the accumulated amount calculated for all equipment, based on replacement cost and useful life of equipment.

*The Contingencies balance in the General Fund is intended to serve as a hedge against uncertainty in the estimates used in the budget and multi-year forecast and as a reserve in the event of an emergency. Risks associated with estimates include the following:

Revenue risks: Revenues falling short of budget estimates may cause deficits. Transitional funding may be necessary to respond to reductions in major revenues due to local, regional, and national economic downturns (which could range from one year to several years).

State budget risks: In the past, the State has implemented budget solutions that legislatively reallocate intergovernmental revenues from local jurisdictions to the State (in the absence of guarantees or constitutional protection of these revenues). These include property taxes, sales taxes, gas taxes, grants, and reimbursements.

Uncontrollable costs: Fluctuations in retirement costs due to market conditions and pension system investment performance. The City does also have funds set aside for Retirement Stabilization. In addition, there may be other cost increases that are beyond the City's control (e.g., fuel, utility charges).

Accounting and Reporting Policies

The City's accounting and financial reporting systems will be maintained in conformance with all state and federal laws, generally accepted accounting principles (GAAP) and standards of the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA). Further, the City will make every attempt to implement all changes to governmental accounting practices at the earliest practicable time.

An annual audit will be performed by an independent public accounting firm with an audit opinion to be included with the City's published Comprehensive Annual Financial Report (CAFR).

The City's CAFR will present budgetary comparisons as part of audited basic financial statements.

The City's CAFR will be submitted to the GFOA Certification of Achievement for Excellence in Financial Reporting Program. The financial report should be in conformity with GAAP, demonstrate compliance with finance related, legal and contractual provisions, disclose thoroughness and detail sufficiency, and minimize ambiguities and potentials for misleading inference.

The City's CAFR will also be submitted to the California Society of Municipal Finance Officers (CSMFO) Awards Program and to national repositories identified by the City's bond trust agent in compliance with continuing disclosure requirements and to enable investors to make informed decisions.

Internal Controls

A system of effective internal controls will be maintained that assures only properly authorized expenditures, recordings of financial transactions, and accounting entries are executed and provides for the physical security of City funds and assets.

The City's independent auditor conducts annual reviews of the City's internal controls in conjunction with the annual audit to assure that adequate internal controls exist, at a reasonable cost, and that fiscal practices are in compliance with federal, state and city rules and regulations.

The City's cash handling practices are also reviewed in conjunction with the independent audit.

Classification of Fund Balance

In accordance with the Governmental Accounting Standards Board (GASB) Statement No. 54, classifications of fund balance used are as follows:

Non-spendable fund balances include amounts that cannot be spent because they are either (a) not in spendable form, or (b) legally or contractually required to be maintained intact. Examples are inventory, prepaid items, long-term notes receivable

Restricted fund balances are the portion of fund balance that have externally enforceable limitations on their usage through legislation or limitations imposed by creditors, grantors, laws and regulations of other governments or enabling legislation.

Committed fund balances are self-imposed limitations by the highest level of decision-making authority, namely the City Council, prior to the end of the reporting period. City Council approval is required to commit resources or to rescind the commitment.

Assigned fund balances are limitations imposed by management based on the intended use of the funds. Modifications or rescissions of the constraints can be removed by the same type of action that limited the use of the funds

Unassigned fund balances represent funds that have not been restricted, committed or assigned to specific purposes with the general fund.

Pension and Other Post Employment Benefit (OPEB) Funding

Pension

The City's retirement plan for full time employees is provided through California Public Employees Retirement System (CalPERS). The City's contributions to the plan fluctuate each year based on an annual actuarial plan valuation. This variable rate employer contribution includes the normal cost of providing contracted benefits plus or minus an amortization of plan changes and net actuarial gains and losses since the last valuation period.

It is the City's policy to make contributions to the plan equaling 100% of the actuarially required contribution (ARC). Because the City pays the entire actuarially required contribution each year, by definition, its net pension obligation at the end of the each is \$0. Any unfunded actuarial liability is amortized and paid in accordance with the actuary's funding recommendations.

CalPERS allows for the prepayment of the annual unfunded liability payment each year. The City will evaluate the prepayment of retirement contributions to CalPERS annually to determine if there are savings.

In 2003, CalPERS "pooled" the City's retirement plans with other cities of similar size. The liability that existed at the time the plans were pooled is referred to as the side fund and will result in a decrease in rates once the side fund liability is paid off. It is the City's policy to utilize the CalPERS side fund payoff savings toward stabilizing the City's retirement rates and depositing the funds into a retirement trust.

OPEB

The City participates in a post- retirement health care plan trust administered by Public Agency Retirement Services (PARS). Varying benefits are provided according to the City's Memorandums of Understanding (MOU's) with each employee group.

It is the City's policy to make contributions to the plan equaling 100% of the actuarially required contribution (ARC). Because the City pays the entire actuarially required contribution each year, by definition, its net pension obligation at the end of the each is \$0. Any unfunded actuarial liability is amortized and paid in accordance with the actuary's funding recommendations. An actuarial study is performed every two years in accordance with Governmental Accounting Board Standards. (GASB).

Internal Service Funds

The City uses internal service funds to account for equipment replacement costs, insurance costs, building maintenance costs and information technology costs and to account for the financing of goods and services provided by one department or agency to other departments or agencies of the City through user service charges.

Internal Service Funds shall be used to equitably distribute facility, vehicle and equipment replacement and maintenance costs among City user departments and to assure that adequate funding is on hand to replace/maintain assets and pay liabilities.

Internal Service Funds are maintained to account for insurance payments and claims liabilities and to provide a mechanism to fully fund such costs and liabilities.

Budget Policies

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted (committed, assigned and unassigned) as they are needed when expenditures are incurred.

One-time revenue will be reserved or used for one-time expenditures or capital improvements. Conversely, on-going revenues will be used to fund on-going expenditures.

The City will prepare a five- year forecast annually to emphasize and facilitate long range financial planning as well as a three-year capital improvement plan.

The City will prepare a budget summary or a budget in brief to summarize financial factors, provide financial summaries and identify keys issues affecting the budget as a tool to educate and involve the public.

It is the City's policy to adopt a balanced General Fund budget where operating revenue is equal to, or exceeds, operating expenditures. In the event a balanced budget is not adopted, a specific plan will be presented to the City Council for returning the budget to a balanced position.

The City Council and Department Heads will be provided with periodic summary financial reports, by fund, comparing actual revenues and expenditures to budgeted amounts.

The City Council adopted a target Pavement Condition Index (PCI) of 81 from the Management Plan (PMP). The plan concluded that the average citywide street network Pavement Condition Index (PCI) for Hermosa Beach was 70 in 2016. The PMP estimated a 10 year period to achieve the PCI level of 81. The plan will be used to guide selection of streets for improvement since they are prioritized in the plan. Public Works will calculate progress toward the PCI goal annually after completion of street projects. The current citywide PCI is 66.

The City supports consideration of collaboration with other agencies and use of alternatives for service delivery when practicable. Existing examples are shared dispatching services through the South Bay Regional Communication Authority and Fire services contracted with the County of Los Angeles.

The City supports development of private/public partnerships where opportunities exist.

An analysis of potential savings for prepayment of retirement contributions will be conducted on an annual basis to determine if prepayment would be beneficial.

Budget Process

The budget process begins each year in February with a Pre-Budget Policy meeting with the City Council, City Manager and Department Heads. The meeting is an early opportunity to review City Council goals, identify upcoming issues that may affect the budget and a chance for the City Council to discuss policy issues that may impact budget preparation. Department Heads prepare estimates of revenues and departmental expenditures for submission to the Finance Director. The City Manager and Finance Director meet with each department to review the estimates and discuss requests. From these meetings, the preliminary budget is developed. The Capital Improvement Budget, which is part of the same document, follows the same process.

The City Manager is required to submit a preliminary budget to the City Council on or before May 15th of each year. One or two public workshops are held in May and June to review the budget and receive public input. One formal public hearing is held in June, prior to budget adoption. The City Council must adopt an annual budget, by resolution, on or before June 30 for the coming fiscal year (July 1 – June 30). If the budget is not adopted by that date, the preliminary budget, except for capital outlays, goes into effect until the budget is adopted.

The budget may be amended during the year as necessary. A Midyear Budget Review is conducted in February, at which time adjustments to revenue estimates and appropriations are made. Expenditures may not exceed appropriations at the fund level. The City Manager may approve transfers of appropriation within funds; transfers of appropriations from one fund to another require City Council approval.

Budgets are adopted for all governmental and proprietary funds on a basis consistent with generally accepted accounting principles.

Appropriation Limitation

The City Council annually adopts a resolution establishing the City's appropriation limit in accordance with Article XIII-B of the Constitution of the State of California, Section 7900 of the State of California Government Code. The resolution is considered in conjunction with adoption of the annual budget. The limit is reviewed by the City's independent auditors as required by law.

Revenue Policies

The City will estimate annual revenues using an objective, analytical process; specific assumptions will be documented and maintained. Budgeted revenues will be estimated conservatively using accepted standards, trends and estimates provided by the state, other governmental agencies, reliable economic forecasters and/or consultants when available.

The City plans to conduct a user fee study at least every five years to ensure cost recovery and subsidy levels are correct and to ensure that service delivery methods are represented accurately in the study. The study will determine the full cost of providing services and identify subsidy levels so that the appropriate recovery level may be set. The latest user fee study was conducted in 2016.

The city supports exploring grant opportunities and will seek to apply for all grants that may practically be implemented and that align with the city's goals and strategies.

Debt Service

The City will typically consider the use of debt (bonds, certificates of participation or capital leases) only for one-time capital improvement projects. The project's useful life will not exceed the term of the financing. Debt financing will not be used for current operations. Even though California Government Code Section 43605 provides for a legal debt limit of 15% of gross assessed valuation, the City uses a limit of 2%. (Because this provision was enacted when assessed valuation was based on 25% of market value, the valuation will be calculated at 25% before the debt limit is applied).

The City will seek to obtain the highest possible bond rating and to maintain or improve the rating in order to minimize borrowing costs and preserve access to credit.

The City will generally conduct financings on a competitive basis; however, negotiated financings may be used where market volatility or the use of an unusual or complex financing or security structure is a concern with regard to marketability.

Investment Policies

Investments are governed by a separate investment policy that is adopted by resolution every year.

Website Presentation of Financial Documents

The City will use its website to present official financial documents of the City and other financial documents that may be of interest to the public and as an important investor relations tool.



APPENDIX

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RESOLUTION NO. 20-7240

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH,
CALIFORNIA ADOPTING THE BUDGET FOR THE FISCAL YEAR 2020–2021**

WHEREAS, a budget for the fiscal year 2020–21 has been prepared by the City Manager,
and;

WHEREAS, said budget incorporates expenditures for operating purposes, capital outlay
and capital improvement projects, and;

WHEREAS, said final budget will include the appropriations limit and total annual
appropriations subject to limitation as required by Section 37200 of the Government Code, and;

WHEREAS, the City Council has examined said budget and, after due deliberation and
consideration, has made such amendments to the budget as it deems advisable.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH,
CALIFORNIA DOES RESOLVE AS FOLLOWS:**

SECTION 1. That the City Council does hereby approve and adopt the revised budget
for the 2020–21 Fiscal Year as presented in the documents entitled “City of Hermosa Beach
Budget Summary 2020–21”, and attached as “Exhibit A.”

SECTION 2. This Resolution shall take effect immediately. The City Clerk shall
certify to the passage and adoption of this Resolution; shall enter the same in the book of original
Resolutions; and shall make a minute of the passage and adoption thereof in the records of the
proceedings of the City Council meeting at which the same is passed and adopted.

PASSED, APPROVED and ADOPTED this 9th day of June 2020.

DocuSigned by:
Mary Campbell (Mayor)
09A821C82C88498...

PRESIDENT of the City Council and **MAYOR** of the City of Hermosa Beach, California

ATTEST:

APPROVED AS TO FORM:

[Handwritten signature]

DocuSigned by:
Michael Jenkins
C2C8A52599A404...

City Clerk

City Attorney

State of California)
County of Los Angeles) ss
City of Hermosa Beach)

June 16, 2020

Certification of Council Action

RESOLUTION NO. 20-7240

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH,
CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS
LIMIT FOR THE FISCAL YEAR 2020–2021**

I, Eduardo Sarmiento, City Clerk of the City of Hermosa Beach do hereby certify that the above and foregoing Resolution 20-7240 was duly approved and adopted by the City Council of said City at its regular meeting thereof held via teleconference on the **9th day of June, 2020** and passed by the following vote.

**AYES: COUNCILMEMBERS ARMATO, DETOY, MAYOR PRO TEM MASSEY,
AND MAYOR CAMPBELL**

NOES: COUNCILMEMER FANGARY

ABSTAIN: NONE

ABSENT: NONE



Eduardo Sarmiento,
City Clerk

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RESOLUTION NO. 20-7239

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2020–2021

WHEREAS, the voters of California, on November 6, 1979, added Article XIII B to the State Constitution, placing various limitations on appropriations of state and local governments; and

WHEREAS, Article XIII B provides that the appropriations limit for the fiscal year 2020–2021 is calculated by adjusting the base year appropriations of fiscal year 1978-79 and subsequent years for changes in the cost of living and population; and

WHEREAS, Proposition 111 (Section 1.5 of Article XIII B), enacted by the voters on June 5, 1990, modified the method of calculating the limit, beginning with fiscal year 1990-91; and

WHEREAS, the City of Hermosa Beach has complied with all of the provisions of Article XIII B in determining the appropriations limit for fiscal year 2020–2021;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, DOES RESOLVE AS FOLLOWS:

SECTION 1. That the City of Hermosa Beach chooses to use the California Per Capita Personal Income Change as the inflation adjustment factor for fiscal year 2020–2021.

SECTION 2. The City of Hermosa Beach chooses to use the Change in Population for the City of Hermosa Beach as the growth adjustment factor for fiscal year 2020–2021.

SECTION 3. The City of Hermosa Beach uses the Uniform Guidelines published by the League of California Cities in March 1991 to determine the limit and appropriations subject to the limit.

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SECTION 4. Documentation for calculation of the limit is on file in the Finance Department and will be reviewed by the City’s auditors during the annual financial audit, as required by Proposition 111.

SECTION 5. The appropriations limit for the City of Hermosa Beach for fiscal year 2020–2021 is \$43,534,643.

SECTION 6. This Resolution shall take effect immediately. The City Clerk shall certify to the passage and adoption of this Resolution; shall enter the same in the book of original Resolutions; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council meeting at which the same is passed and adopted.

PASSED, APPROVED AND ADOPTED this 9th day of June, 2020.

DocuSigned by:
Mary Campbell (Mayor)

PRESIDENT of the City Council and **MAYOR** of the City of Hermosa Beach, California

ATTEST:

[Signature]
City Clerk

APPROVED AS TO FORM:

DocuSigned by:
Michael Jenkins
City Attorney

State of California)
County of Los Angeles) ss
City of Hermosa Beach)

June 16, 2020

Certification of Council Action

RESOLUTION NO. 20-7239

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH,
CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS
LIMIT FOR THE FISCAL YEAR 2020–2021**

I, Eduardo Sarmiento, City Clerk of the City of Hermosa Beach do hereby certify that the above and foregoing Resolution 20-7239 was duly approved and adopted by the City Council of said City at its regular meeting thereof held via teleconference on the **9th day of June, 2020** and passed by the following vote.

**AYES: COUNCIL MEMBERS ARMATO, DETOY, FANGARY, MAYOR PRO
TEM MASSEY, AND MAYOR CAMPBELL**

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE



Eduardo Sarmiento,
City Clerk

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**2019-20 and 2020-21
Department Budget Reductions**

ACCOUNT	DEPARTMENT NAME	2019-20 Operating Budget Reductions	2019-20 Personnel	2019-20 CIP Reductions	2020-21 Operating Budget Reductions	2020-21 Personnel	2020-21 CIP Reductions	COMMENT
	001 GENERAL FUND							
	1101 CITY COUNCIL							
4317	Reduce Mayor/Councilmember conference and training budget from \$5,000 each to \$3,000. No reduction to Mayor's for 2020-21.	-			8,000			19-20 reduction was eliminated since the account balance was too low to reduce further.
4201	Unspecified Services	2,000						
4201	Strategic Planning	-			25,000			19-20 reduction was eliminated since the account balance was too low to reduce further.
4201	City Council Retreat	-						19-20 reduction was eliminated since the account balance was too low to reduce further.
4201	Photography Services				1,200			
	1121 CITY CLERK							
4201	Election Management Consultant (not used)	5,000						
4201	Municipal Code Update (for printing of code book, not necessary)	8,900						
4201	Public Records Request Software (Reappropriate from prior year)				1,400			
4201	Public Records Request Software (Reappropriate from prior year)				6,100			
4201	Document Retention Schedule Update (Reappropriate from prior year)				20,000			
4251	Additional Ballot Measures (not used)	20,000						
4317	National Notary Association Trainings (not critical)				1,100			
4315	National Notary Association (not critical)				70			
4323	Public Noticing- Legal Advertisements for Public Hearings (reduce budget)	5,000			5,000			Department proposed reduction of \$8,000, however, there is only 6,100 left in acct.
	1141 CITY TREASURER							
4201	Reduce armored transports to x2 per week for one location through December.	1,673			5,345			
4317	Reduce Conferences/Trainings				1,605			
	1201 CITY MANAGER							
4201	Summer Movies on the Beach	10,000						Reduction for 2019-20 only.
4201	Employee Wellness Program/Initiatives	5,000			5,000			
4201	Print Communications/Promotions/Public Outreach	5,000						
4315	CalCCA Membership				1,500			
4315	International City/County Management Association (ICMA) for Management Analyst				150			

**2019-20 and 2020-21
Department Budget Reductions**

ACCOUNT	DEPARTMENT NAME	2019-20 Operating Budget Reductions	2019-20 Personnel	2019-20 CIP Reductions	2020-21 Operating Budget Reductions	2020-21 Personnel	2020-21 CIP Reductions	COMMENT
	1201 CITY MANAGER (continued)							
4315	Municipal Management Association of California (MMASC) for Management Analyst				85			
4317	California Storm Quality Association (CASQA) Annual Meeting				700			
4201	Municipal Management Association of Southern California				1,400			
4201	McCormick- Reduce fees based on adjusted transport estimate of 611				114,350			
4201	GEMT- Ground Emergency Medical Transport Fee- Reduce based on adjusted transport estimate of 611				7,197			
various	Update allocation of Environmental Programs Manager and Environmental Intern to reflect 10% allocation to fund 177		4,906			16,249		
	1203 HUMAN RESOURCES							
4315	Liebert Cassidy Whitmore Consortium				3,000			
4201	Special Investigations				40,000			
4317	Department Retreats				15,600			
4317	Compliance and General Training				5,000			
	1202 FINANCE ADMINISTRATION							
4201	Budget Printing (Preliminary+ Budget In Brief). Reduce to 27 printed copies	787			1,627			
4201	SB90- Other Mandated Costs (new claims)				3,500			
4201	Wittman- Anticipate a 30% reduction in ambulance transports				18,000			
4305	Office Supplies (reduction in copies made)	250			500			
4317	League of CA Cities Finance Management Conference				1,350			
4317	League of CA Cities Seminar or CSMFO Meetings				650			
4317	CSMFO Quarterly Chapter Meetings (\$30 x 4 meetings x 2 people)				240			
4317	UCLA Anderson Forecasting				1,250			
various	Sr Account Clerk (Temp, capped at 960 hours)		10,047					
	1204 FINANCE CASHIER							
4201	ChargeltPro- Over the Counter Credit Card Charges	5,351			5,647			Fees calculated by Finance Cashier Supervisor based on anticipated volume.
4201	Merchant Acct Fees- Parking Citation (Web)	6,064			9,793			
4201	Merchant Acct Fees- Parking Citation (Interactive Voice Response- IVR)	462			715			
4201	Merchant Acct Fees- Parking Permits (Web)- increase due to increased online transactions	(142)			233			
4201	Merchant Account Fees-Business License - increase due to increased online transactions	(2,432)			634			
4201	Authorize.net Gateway Fees- Internet Payments	52			77			
4201	American Express (AMEX Fee)- Parking Permits Web	42			9			
4201	AMEX Fees- Parking Citations Web	938			1,013			
4201	AMEX Fees- Parking Citations IVR (Phone)	69			60			

**2019-20 and 2020-21
Department Budget Reductions**

ACCOUNT	DEPARTMENT NAME	2019-20 Operating Budget Reductions	2019-20 Personnel	2019-20 CIP Reductions	2020-21 Operating Budget Reductions	2020-21 Personnel	2020-21 CIP Reductions	COMMENT
	1204 FINANCE CASHIER (continued)							
4201	AMEX Fees- Over the Counter Card Fees	1,745			2,030			
4201	Duncan Gateway Fees for Web and IVR Parking Citation Payments	12,609			19,009			
4106	Regular Overtime	1,027			1,500			
4305	Postage (reduced citations from mid-March to end of year)	2,425			5,347			
4305	Office Furniture	4,575						
4305	Office Supplies				500			
4317	No additional training will be taken in FY 19-20	1,026						
4317	California Public Parking Association Annual Conference- Berkeley				1,650			
4317	California Public Parking Association Division 4 Quarterly Meetings				200			
4317	Computer Courses and Seminars for Staff (\$200/each)				1,000			
	1214 PROSPECTIVE EXPENDITURES							
4322	Increase to Prospective Expenditures Year End Estimate	(34,200)						
	2101 POLICE							
4201	SPIDR Technology Annual Subscription (eliminate subscription renewal for FY 20-21)				11,286			Community communication system-connected to our Records Management System and sends victim notifications and surveys. Basically its an automated way to follow up with people who have reported crimes.
4201	South Bay Youth Project (eliminate program support for FY 20-21)				4,000			
4317	California Law Enforcement Association Records Supervisors (CLEARS)- Reduce to one personnel, instead of two				1,600			
4317	California Narcotics Association Conference				1,715			
4317	IACP				10,000			
4314	Uniform for vacant sworn postions and PSO				12,000			
4118	Reduction to Training Officer Premium				3,900			
4201	Reduce Private Security- Downtown				61,867			
	3301 DOWNTOWN ENHANCEMENT							
4201	Install/Remove Holiday Decorations-Citywide				19,909			Added back in. To be covered in part by Chamber Donation and will see out donations for the balance.
4201	Sanitation Services for Summer Concerts				2,100			
4201	Sanitation Services for Movies at the Beach				2,100			
4201	Sanitation Services for Fourth of July				2,100			
4201	Light Tower Rental for 4th of July				1,800			

**2019-20 and 2020-21
Department Budget Reductions**

ACCOUNT	DEPARTMENT NAME	2019-20 Operating Budget Reductions	2019-20 Personnel	2019-20 CIP Reductions	2020-21 Operating Budget Reductions	2020-21 Personnel	2020-21 CIP Reductions	COMMENT
	3302 COMMUNITY SERVICES							
various	PT CSO Hours (savings for 19-20)		5,184					
4314	Uniform for Vacant CSO position				2,150			
4201	Merchant/Transaction Fees- Parking Meters	17,037			27,837			Estimated by Finance
4201	Neighborhood Watch (activities are temporarily suspended)	6,000			5,500			
4201	Crime Prevention /Community Outreach (community outreach events have been temporarily suspended)	6,000			6,000			
4201	Volunteers in Policing (VIP)- Citizens patrol (temporarily suspended and limited in 20-21)	5,800			5,500			
4317	California Public Parking Association (CPPA) Conference for two staff members-eliminate for FY 20-21.				3,430			
4305	Office Operating Supplies	7,000						
	3304 NORTH PIER PARKING STRUCTURE							
4201	Merchant Fees/Transaction Fees- Parking Meters	37,079			35,967			Estimated by Finance
4201	Merchant Fees/Transaction Fees- Parking Meters				(38,980)			
	3305 DOWNTOWN PARKING LOT A							
4201	Merchant Fees/Transaction Fees- Parking Meters	17,193			15,193			Estimated by Finance
	4202 Public Works Administration							
4201	Banners for City Sponsored Events				3,000			
4201	Solid Waste Consultant to Prepare RFP				150,000			No appropriation needed in 20-21. Reappropriate from 19-20, with revenue from reimbursement from winning bidder.
4317	Conference/Training- APWA PW Expo	6,000			2,800			
4317	Conference/Training- League of CA Cities				1,800			
4317	Conference/Training- PW Conference				1,795			
4317	Conference/Training- COGG Monthly Workgroup				720			
4317	Conference/Training- APWA PW Institute				90			
various	Reduced Intern Hours (10 hrs. x \$13 x 2 staff x 8 weeks + Medicare of 1.45%)		8,441					Department proposed reduced hours. Estimate assumes 8 weeks of reduced hours May-June 2020.
	4601 COMMUNITY RESOURCES							
4201	Staff Uniforms	1,500			2,000			
4201	Excursion Ticket Costs and Misc. Entertainment (assuming no excursions for camp in 2020)	5,000			9,000			
4201	Excursion Tickets (Monthly- Open to All) (Assuming Bimonthly or no excursions scheduled until 2021)				10,000			
4201	Special Events (Shakespeare by the Sea)				500			

**2019-20 and 2020-21
Department Budget Reductions**

ACCOUNT	DEPARTMENT NAME	2019-20 Operating Budget Reductions	2019-20 Personnel	2019-20 CIP Reductions	2020-21 Operating Budget Reductions	2020-21 Personnel	2020-21 CIP Reductions	COMMENT
4601 COMMUNITY RESOURCES (continued)								
4201	Gym Floor Refinishing- assumes lower facility use				2,500			
4201	Community Theatre and 2nd Story Theatre Needs				2,375			
4201	ActiveNET Program Fees	5,178			15,000			
4201	Surfer's Walk of Fame Chairs and Art (use artwork from 2020 event)				500			
4221	Instructor Payments- Reduced class offerings	47,115			85,500			Revenue reduced
4302	Postage/Production of Advertisement for Recreation Brochure (eliminate biannual postcard mailings)	11,750			12,000			
4302	Valley Park Day Camp Advertising				1,600			
4302	Sand Snowman Event Advertising				1,000			
4302	Misc. Depart Special Event Advertising	2,200			200			
4305	Office Supplies	3,500			6,500			
4308	Program Materials- PARK After School Program	500			1,500			
4308	Program Materials- Community Theatre				1,000			
4308	Program Materials- Excursions	500			500			
4308	Program Materials- Sand Snowman Event				500			
4308	Program Materials- General Department Programming	7,000			4,500			
4308	Program Materials- Community Movie Night				2,000			
4317	CA Parks and Recreation Society Conference	2,700			6,000			
4317	Staff Training: Theatre, After School Program, Emergency Operations and General	6,400			7,000			
4317	Training Materials	500						
4112	Part-time Staff (Est \$284,715 through year end based on reduced hours provided by Community Resources)		44,079					Calculated by Finance based on payout estimate and 10 hours a week for May and June.
Various	Cashout of sicktime for PT staff	(15,519)						
4112	Part-time Staff (Reduced from \$317,394 to \$187,200)					130,194		Department assumes continued part-time hours of 10 per week @ \$15/hr through December assisting with phones at City Hall and Community Center and other projects throughout the City.
4101 COMMUNITY DEVELOPMENT PLANNING								
4317	League of California Cities Conference	-			1,500			19-20 reduction was eliminated since the account balance was too low to reduce further.
4317	American Planning Association State and National Conference (reduce to \$1,577)	-			3,000			19-20 reduction was eliminated since the account balance was too low to reduce further.

**2019-20 and 2020-21
Department Budget Reductions**

ACCOUNT	DEPARTMENT NAME	2019-20 Operating Budget Reductions	2019-20 Personnel	2019-20 CIP Reductions	2020-21 Operating Budget Reductions	2020-21 Personnel	2020-21 CIP Reductions	COMMENT
4317	Local Government Commission Conference	-			1,600			19-20 reduction was eliminated since the account balance was too low to reduce further.
4317	Green Building/SBCCOG/ Coastal Law Seminars and Trainings	-			750			19-20 reduction was eliminated since the account balance was too low to reduce further.
4317	Books and Publications	-			600			19-20 reduction was eliminated since the account balance was too low to reduce further.
4317	CPR/AED/First Aid Training	-						19-20 reduction was eliminated since the account balance was too low to reduce further.
4314	Codes Enforcement Officer Uniforms							Removed
4106	Overtime				500			
4201	300' Public Hearing Notices (Continental Mapping). Reduce original FY 20-21 budget to be consistent with COVID-19 reductions for revenue accounts 3868 & 3890.				1,100			
4201	500' Public Hearing Notices (Continental Mapping). Reduce original FY 20-21 budget to be consistent with COVID-19 reductions for revenue accounts 3824 & 3856.				5,000			
4305	Reduce office supplies				2,500			
4314	Reduce uniforms				251			
	4201 COMMUNITY DEEVELOPMENT/BUILDING							
4317	CALBO training for Building Official and Inspectors	660						
4317	CPR/AED First Aid Training	360						
4317	International Code Council Book. Increased to reflect actual cost	(153)						
4317	Accela Training Classes	1,900						
4317	CA Association of Code Enf Officers, 4 classes, \$90 each for 3	1,080			1,080			
4317	CASP for Building Official to become ADA specialist	2,000						
4314	Uniforms				754			
4106	Overtime				500			
4201	Plan Check- Reduced to correspond with reduced COVID-19 activity projection				39,000			
4317	International Code Council Annual Training for Building & Code Enforcement Official and 2 Building Inspectors				1,500			
4317	Building and Code Books				1,500			
	CIP							
8143	PCH Mobility Improvement Project						94,454	
8609	Downtown Strategic Plan Implementation						76,634	
8615	New Corporate Yard Facilities						48,077	
	TOTAL GENERAL FUND	204,501	72,657	-	935,325	146,443	219,165	
	TOTAL COMBINED SAVINGS			277,158			1,300,933	

**2019-20 and 2020-21
Department Budget Reductions**

ACCOUNT	DEPARTMENT NAME	2019-20 Operating Budget Reductions	2019-20 Personnel	2019-20 CIP Reductions	2020-21 Operating Budget Reductions	2020-21 Personnel	2020-21 CIP Reductions	COMMENT
	105 LIGHTING/LANDSCAPING FUND							
	2601 STREET LIGHTING							
	No reductions per Public Works							
	TOTAL LIGHTING/LANDSCAPING FUND							
		-			-			
	117 AB939 FUND							
	5301 Source Reduction/Recycling							
4201	Preparation of Annual CalRecycle Compliance Report				18,500			Contract is ending 19-20 and report will be prepared in house.No real cost savings as these are restricted funds.
various	Update allocation of Environmental Programs Manager and Environmental Intern to reflect 10% allocation to fund 177		(4,906)			(16,249)		
	TOTAL AB939 FUND							
		-	(4,906)		18,500	(16,249)		
	122 TYCO FUND							
	CIP							
8692	14th Street Restroom Construction						350,000	
	TOTAL TYCO FUND							
		-			-		350,000	
	125 PARK/REC FACILITY TAX FUND							
	CIP							
8457	Fort-Lots-Of-Fun Park Improvements						50,000	
8669	City Park Restrooms and Renovations						(50,000)	
	TOTAL PARK/REC FACILITY TAX FUND							
		-			-		-	
	145 PROP A FUND							
	3409 Recreation Transit							
	Reduce to reflect excursions starting back up in 2021				20,000			
	TOTAL PROP A FUND							
		-			20,000		-	
	191 RTI TIDELANDS							
	CIP							
8692	14th Street Restroom Construction						(350,000)	
	TOTAL RTI TIDELANDS FUND							
		-	-	-	-	-	(350,000)	

**2019-20 and 2020-21
Department Budget Reductions**

ACCOUNT	DEPARTMENT NAME	2019-20 Operating Budget Reductions	2019-20 Personnel	2019-20 CIP Reductions	2020-21 Operating Budget Reductions	2020-21 Personnel	2020-21 CIP Reductions	COMMENT
	161 STORM DRAIN FUND:							
	3109 STORM DRAINS							
	Professional Services Enhanced Watershet Management Plan (services are unlikely to exceed \$80,000)				27,389			
	TOTAL STORM DRAIN FUND							
		-	-	-	27,389	-	-	
	301 Capital Improvements Fund							
	CIPS							
8192	Annual Striping Improvements						100,000	
8669	City Park Restrooms and Rennovations						304,380	
8695	Parking Lot A Improvements						167,740	
8696	Police Station Improvements						42,000	
	TOTAL CAPITAL IMPROVEEMNTS FUND	-	-	-	-	-	614,120	
	705 INSURANCE FUND:							
	1209 Liability							
4324	Claims and Settlement Expenses				100,000			
	1215 Unemployment							
4186	Unemployment Claims Reserves (increase by \$20,000)				(20,000)			
	TOTAL INSURANCE FUND	-	-	-	80,000	-	-	
	715 EQUIPMENT REPLACEMENT FUND							
	4101 COMMUNITY DEVELOPMENT/PLANNING							
5401	Equipment Replacement	-						Leaving in equipment
5401	3 Dell 23" Monitors (Reappropriated)	-						Leaving in equipment
5402	Office Reconfiguration for additional work stations	7,500						
	4201 COMMUNITY DEVELOPMENT/BUILDING							
5401	4 iPAds for Building & Code Enforcement (Reappropriation)	-						Leaving in equipment
5401	5 Dell 23' Monitors	-						Leaving in equipment
5402	Office Reconfiguration for additional work stations	7,500						
	TOTAL EQUIPMENT REPLACEMENT FUND	15,000	-	-	-	-	-	
	TOTAL REDUCTIONS	219,501	67,751	-	1,081,214	130,194	833,285	

**2020-21 Supplemental Requests
Essential Requests Identified By Department**

ACCOUNT	DEPARTMENT NAME	Proposed	Essential	Deferred
	1121 CITY CLERK			
5402	Reconfiguration of desks/book cases in City Clerk's Office and modesty panel for front desk area (to seat Sr. Office Asst.)	3,500		3,500
4201	Public Records Request Software (Next Request). (\$6,600 total cost. \$1,400 included in 2019-20 budget)	5,200	5,200	
	1201 CITY MANAGER			
4201	Business Improvement District Phase 1/Business Education & Development Consulting Services (4 months)	20,000	20,000	
4201	Business Improvement District Phase 2/ District Formation Consulting Services (8 months)	40,000		40,000
4201	Citywide Homelessness Plan Implementation Efforts (Department reduced request from \$10,000 to \$5,000)	5,000	5,000	
4201	Hootsuite Team Subscription (\$129/month) (Department reduced request from \$1,600 to \$300)	300	300	
4201	Archive Social (\$399/month)	4,800	4,800	
4201	Noun Project Pro Subscription (three team members) (Reduced request from \$120 to \$40)	40	40	
4315	Urban Sustainability Directors Network (USDN)	1,900		1,900
4315	International City/County Management Association (ICMA) for Deputy City Manager (same as ongoing cost for Assistant to the City Manager)	200		200
4315	Municipal Management Association of California (MMASC) for Deputy City Manager (same as ongoing cost for Assistant to the City Manager)	85		85
4315	California Green Business Program Membership (CAGBN)	4,717	4,717	
4317	ICMA Annual Conference for Deputy City Manager (same as ongoing cost for City Manager and Assistant to the City Manager)	2,500		2,500
4317	League of California Cities City Manager's Dept. Meeting for Deputy City Manager (same as ongoing costs for City Manager and Assistant to the City Manager)	1,200		1,200
4317	Gov Social Media Training/Conference (two virtual passes)	500		500
4201	CERT- Weebly Website annual cost	120	120	
5401	Floor Monitor Supplies- replace expiring supplies	500	500	
5402	Shelter Supplies: The City has an agreement with the American Red Cross to assist with sheltering operations during a disaster. The expectation is that the City is responsible for sheltering 10% of the population for the first 72 hours until the Red Cross can mobilize. Currently the City has no sheltering supplies to provide shelter to a minimum of 2,000 residents.	6,638	6,638	
5402	EOC Chairs: Replace 30 chairs in the EOC with new ergonomic chairs that work properly, are not ripped, and stay in the locked position when staff are working in them. (\$295 each plus tax and approx shipping)	9,840	9,840	
5402	Pet Shelter Supplies: It is critical to host an animal shelter close to the human shelter. The cost would include supplies to shelter 100 animals.	2,588	2,588	
5402	CERT response shirts, jackets, and branded vests for 50 volunteers	2,500	2,500	

**2020-21 Supplemental Requests
Essential Requests Identified By Department**

ACCOUNT	DEPARTMENT NAME	Proposed	Essential	Deferred
	1201 CITY MANAGER (continued)			
5402	Toilet Kits: Purchase 20 toilet kits (bucket toilets) to be deployed at City Hall, Community Center, Police Department, Base 3, Yard, and Clark Building (\$20 each plus tax)	450	450	
	2101 POLICE			
4201	Internal Affairs Investigation Services: It is the policy of the Department to investigate or inquire about all complaints against the Department or its members. Depending on the nature of the complaint, investigations may require extensive amounts of research, time, and Department resources. Due to limited resources at this time, the Department requests to contract out complex investigations to an outside company. Request is for 5 investigations estimated at 80hrs each. See memo for further details. Reduced request from 5 (\$64,000) to 3 (\$38,400)	38,400	38,400	
4201	Smart Meter Fees. Wireless fees for 300 smart meters (if approved). Estimates are for a six month period, pending delivery and installation of meters (\$8/month x 300x 6 months = \$14,400). Merchant and transaction fees assuming 6 months of service.	46,200	46,200	
5402	Cellphones for sworn officers. The Department currently assigns phones to some Administrative personnel, Detectives, and those in supervisory or specialty assignments. Due to the developing technologies and work duties of sworn personnel, staff recommends issuing all sworn officers cellphones for use in the field. This would allow them to collect pertinent information required by our Record Management System and facilitate the transition from summary crime reporting to incident-based crime reporting, which will be mandated by 2021. The cost to purchase 27 new phones, after incentives, is approximately \$1,688. Annual service costs for these lines would be about \$11,661. See 001-2101-4304 request for ongoing costs. (Department to delay for one year, but prioritize for 21-21)	1,688		1,688
4304	Annual wireless service fees for 27 cellphone lines x \$35.99/month x 12 months = 11,660.76 (Department to delay for one year, but prioritize for 21-20)	11,661		11,661
	3104 STREET MAINTENANCE/TRAFFIC SAFETY			
5405	Hot Box Add Ons: We purchased an asphalt hot box this fiscal year and there are add ons needed to use the hot box properly and efficiently	11,531		11,531
4201	EV Chargers: The EV chargers in front of City Hall have an annual subscription and it is more cost effective to move to a 3 year subscription. Current subscription expires on 12/31/20. If purchasing a 3 year subscription, the next renewal date would be 13/31/23	1,410	1,410	
	4601 COMMUNITY RESOURCES			
5402	The Community Center North Wing is in need of replacement window blinds. All spare parts from blinds replaced in other locations in the building have been utilized. When the current blinds begin to break, we will not have the parts required to repair them.	3,186		3,186
5402	Replacement office furniture for full time staff. Current furniture has been used since 2007.	13,972		13,972

**2020-21 Supplemental Requests
Essential Requests Identified By Department**

ACCOUNT	DEPARTMENT NAME	Proposed	Essential	Deferred
	4101 COMMUNITY DEVELOPMENT PLANNING			
4315	California Planning & Development Report annual subscription.	240		240
	TOTAL GENERAL FUND			
	(Note: 2018-19 Requested: 905k, 630k approved)	240,866	148,703	92,163
	Total Requested		240,866	
	001 GENERAL FUND- OTHER REQUESTS (From Reserved Fund Balance)			
	(Use General Plan Maintenance Fees)			
	4108 HOUSING ELEMENT UPDATE (LEAP GRANT)			
4101	Anticipated General Fund Portion of the Housing Element Update. California Department of Housing and Community Development Local Early Action Planning (LEAP) grant application is pending; grant will offset approximately \$65,000 of the total cost of \$150,000.	85,000	85,000	
	TOTAL GENERAL FUND (From Reserved Fund Balance)			
		85,000	85,000	-
	150 GRANT FUND			
	4108 Community Development			
4201	Anticipated grant-funded portion of the Housing Element Update. California Department of Housing and Community Development Local Early Action Planning (LEAP) grant application pending.	65,000	65,000	
	TOTAL GRANT FUND			
		65,000	65,000	-
	152 AQMD FUND			
	3701 Emission Control			
4201	Replacement of 7 electric vehicle charges in various locations and 3-year maintenance and support subscription. (Moved from General Fund)	20,000	20,000	
	TOTAL AQMD FUND			
		20,000	20,000	-
	153 SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND:			
	2106 C.O.P.S. PROGRAM			
5401	Ballistic Shields for patrol vehicles. Department requests purchase of ballistic shields to store in patrol vehicles as part of operational readiness equipment when responding to active shooter incidents and other high risk events. As a result of increased violence in schools and towards law enforcement in general, police agencies are equipping officers with multiple levels of safety equipment in order to safely respond to these incident. The ballistic shields would be used when live gunfire is present.	2,633	2,633	
5405	TASER Conducted Energy Weapon (CEW) Replacements: The Department's current inventory of X2 Tasers are about 6 years old and have surpassed their 5 year service life. Staff recommends replacing the entire inventory with new Taser technology through Axon's Basic Subscription plan which requests a 5-year agreement. The total cost to purchase 40 T7 Devices is \$96,000 (\$2400 per unit x 40 units) or \$19,200 per year for 5 years. Year 1 would also include additional cartridges for \$12,160.	31,360	31,360	

**2020-21 Supplemental Requests
Essential Requests Identified By Department**

ACCOUNT	DEPARTMENT NAME	Proposed	Essential	Deferred
	2106 C.O.P.S. PROGRAM (continued)			
4350	Gas Mask Replacements: The Department requests to purchase new protective gas masks for sworn officers. The Avon C50 mask offers high protection when entering multiple threat scenarios, including chemical, biological, nuclear, and radiological (CBRN) agents, Toxic Industrial chemicals (TICs), and Toxic Industrial Materials (TIMs). The price per mask is \$450 (40 masks x \$450 = \$18,000). Currently, officers have masks that range in years of service and varied manufacturers/models. Obtaining new masks for all sworn members would provide them with the latest models in this safety equipment and standardize the Department's inventory, which facilitates annual testing.	18,000	18,000	
	TOTAL SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND			
		51,993	51,993	-
	160 SEWER FUND:			
	3102 SEWERS/STORM DRAINS			
4201	Snake: A longer sewer snake is needed to remove clogs that form in City buildings. With the longer snake, a plumbing company will not need to be called out to remove clogs.	3,231	3,231	
	TOTAL SEWER FUND			
		3,231	3,231	-
	301 CAPITAL IMPROVEMENT FUND			
	1201 CITY MANAGER			
4201	North School NTMP Construction Implementation (Moved from General Fund)	100,000	100,000	
4201	North School NTMP Program Implementation/Safe Routes to School (Department reduced request from \$15,000 to \$5,000) (Moved from General Fund)	5,000	5,000	
4201	Prospect Demonstration Project and Event Materials (Supports Grant In-Kind Match) (Moved from General Fund)	20,000	20,000	
4201	Continuity of Operations Plan: There are four required plans that each jurisdiction needs to have: Local Hazard Mitigation Plan (LHMP), Emergency Operations Plan (EOP), Continuity of Operations Plan (COOP), and Debris. The City has a current LHMP and will finalize the EOP update in the second quarter of FY 20-21. The next plan is COOP that needs to be developed. (Moved from General Fund)	30,000	30,000	
4201	Development of Signage Program (Moved from General Fund)	18,000	18,000	
	TOTAL CAPITAL IMPROVEMENT FUND			
		173,000	173,000	-

**2020-21 Supplemental Requests
Essential Requests Identified By Department**

ACCOUNT	DEPARTMENT NAME	Proposed	Essential	Deferred
	715 EQUIPMENT REPLACEMENT FUND			
	1201 CITY MANAGER			
4201	Additional cost for updated software for new Granicus Encoder installed in November 2019. This is the second year of a three year contract	1,200	1,200	
	1206 INFORMATION SYSTEMS			
4201	One more day for IT On-site support to help with the workload.	26,208	26,208	
4201	Online Municipal Code Publishing- Requested amount has increased for 20-21 as staff anticipate an increase in Municipal Code updates associated with the City's zoning code revisions. (Request Withdrawn)	1,700	1,700	
4201	Internet Service Provider: RACE Communications. Higher amount on monthly bill. (Already in Appropriation Detail Sheet)	10,000	10,000	
5401	Windows 7 Computer Replacements	25,000	25,000	
5405	Windows Server 2008 End of Life Refresh (11 Servers)	14,000	14,000	
5405	City Hall Firewalls/Licensing (3 years), Switch Stack Upgrade, Critical Network Items	45,000	45,000	
4201	Prosum Labor: This labor cost will be used for the critical projects and items purchased (Servers/PC Refresh/Firewalls)	25,000	25,000	
4201	Backup and Offsite Storage: Increase to 24TB	6,000	6,000	
4201	Microsoft Enterprise Agreement (EA)	5,000	5,000	
4201	Laserfishe OCR software and technology.	2,724	2,724	
4201	RCC no longer providing data service for the Police Department. Need to migrate to a virtual server	3,000	3,000	
4201	Microsoft One Drive/Team Projects	22,000	22,000	
4201	(8) Adobe Acrobat Requests for the City	1,000	1,000	
4201	Leeanne Singleton requests for Verizon Hotspots (Public Works)	2,500	2,500	
4201	Prosum Engineer Support: Estimated 21 hours of support needed for Accela Civic Platform implementation, go-live, and on-going support.	3,200	3,200	
4201	GitHub Pro: repository for Accela Civic Platform subscription	84	84	
	2101 POLICE			
5403	Replace the 2014 Chevy Caprice with a 2020 Mazda CX-9. Staff desires to diversify the vehicles assigned to the Detective Bureau in an attempt to assist with investigations, in particular covert operations and surveillance details. This vehicle scores a 5 out of 10 in the greenhouse gas rating. Although there are other crossover SUVs with a better greenhouse rating, staff selected the Mazda for its size and overall price.	43,417		43,417
5403	Staff requests to replace the 2013 Chevy Caprice with a 2020 F 150 Responder, crew cab truck. The Caprice is the current vehicle dedicated to traffic. With developing police work and the needs of traffic collision investigations, a sedan is not the adequate size for this division's operations. The City recently experienced a fatal accident which uncovered several needs for improvement in regards to fleet demands and required equipment. The requested F150 is the ideal vehicle for traffic operations.	53,995		53,995

**2020-21 Supplemental Requests
Essential Requests Identified By Department**

ACCOUNT	DEPARTMENT NAME	Proposed	Essential	Deferred
	2101 POLICE (continued)			
5403	Replace the 2014 Chevy Impala with a 2020 Volkswagen Atlas. Similar to the Mazda CX-9 request, staff desires to obtain diverse vehicles for the detective fleet. This helps detectives with their investigations as they are able to hide in plain sight by using "non-police" looking vehicles. The Volkswagen Atlas is similar in size and range as the requested Mazda and current Sienna, but different in appearance. It scores a 4 out of 10 in the greenhouse rating and apart from the Mazda, is the most filling based on size and purchase price.	38,598		38,598
	3302 COMMUNITY SERVICES			
5403	Replace the 2008 Ford Ranger with a 2020 Toyota Tacoma. This vehicle is the dedicated meter collection truck, which requires adequate cargo space for its operations. The truck would be used to carry two collection carts, repair tools, spare meters and meter parts. The vehicle scores a 4 out of 10 in the greenhouse rating and has been determined to be in compliance with the City's clean fleet policy.	37,300		37,300
5401	Phase III Parking Meter Purchase: In FY 19-20 the Department purchased 100 yellow post meters as part of the Phase III Citywide Meter replacement requiring the replacement of 1204 yellow post meters. This left a balance of 904 meters still in need of replacement. As part of the Department's proposal for a phased approach to complete Phase III replacements, it is requesting the purchase an additional 300 smart meters to replace 24-hour meters. Staff will evaluate the next set of meters to be replace in the next fiscal year(s).	176,050	176,050	
	4101 COMMUNITY DEVELOPMENT/PLANNING			
5401	Four desktop scanners for Planning Manager and Planners. The Planning Department processes a high volume of documents that require scanning and each would benefit from having their own desktop scanners.	2,000		2,000
5402	Code Enforcement window panels on partition walls. This modification to the Code Enforcement office will allow more light into the space.	3,000		3,000
5402	Planning Manager cubicle remodel. Having an enclosed space for the Planning Manager would allow for efficient working conditions for the Planning Manager as well as the Planning department.	7,000		7,000
	4202 PUBLIC WORKS ADMIN			
4201	Los Angeles Region Imagery Acquisition Consortium (LARIAC6) LA County's project to acquire new aerial imary. Hermosa Beach has been participating in the project to acquire imagery since 2006. the cost is \$18,816 and includes orthogonal and oblique imagery captured Jan 2020, frequent capture imagery (2x/year) until the next cycle (approx. 3 years) and other derived datasets such as building outlines.	18,816	18,816	

**2020-21 Supplemental Requests
Essential Requests Identified By Department**

ACCOUNT	DEPARTMENT NAME	Proposed	Essential	Deferred
	4202 PUBLIC WORKS ADMIN (continued)			
4201	SketchUp Pro: Annual subscription for software for designing 3D models. It would aid staff in developing presentations and develop CIP and projects.	299	299	
4201	AutoCAD LT: Drafting software used to create and edit detailed plans and drawings for CIPs, projects, and tasks. Annual subscription of \$420.	420	420	
4201	Bluebeam: Software used to create and edit plans in formal for CIPs, projects, tasks, and plan checking private developments and utilities. Requesting two @ \$349 each.	698	698	
4201	Video Scribe: Software for crating and designing presentations to provide information about CIPs and other projects. One-time purchase for \$800.	800	800	
	6101 PARKS			
5405	Irrigation Controller Boxes: The City purchased new irrigation controllers for parks citywide. The current irrigation boxes are too small for the controllers and new ones are needed to be purchased in order for the controllers to be installed properly. (Moved from General Fund)	12,732	12,732	
	TOTAL EQUIPMENT REPLACEMENT FUND	588,741	403,431	185,310

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**City of Hermosa Beach
Personnel Requests/Recommendations
Salaries and Benefit Costs
2020-21 Budget**

General Fund		ORIGINAL REQUEST				Notes:	Prioritization
		Request	Difference over Current	Recommended	Total Recommended		
CITY CLERK							
Current:	Continue Part-Time Senior Office Assistant (Full-Time Temporary)	\$ 60,212	\$ -	\$ 60,212		Currently budgeted as a full-time permanent position. Change would be a savings of \$25,216.	Ongoing
			City Clerk		\$ 60,212		
CITY MANAGER							
Current:	Environmental Services Intern to assist the Environmental Programs Manager by promoting the City's Environmental Programs and such as developing and updating the Environmental Services webpages and assisting with the preparation of education and outreach materials. Education and outreach to the City's residents and businesses regarding storm water, solid waste, and sustainability initiatives is essential for implementing City Council's policies and for regulatory compliance.	\$ 14,244		\$ 14,244		20hrs/week. Position not currently filled	Ongoing
Current:	Digital Communications intern assists the Environmental Analyst with digital communications on City Website and Social Media Platforms	\$ 14,244		\$ 14,244		20hrs/week. Position not currently filled.	Not a budgeted position, but funded from salary savings in 19-20
			City Manager		\$ 28,488		
COMMUNITY DEVELOPMENT DEPARTMENT							
Proposed:	Office Assistant (Full-time Permanent)	\$ 72,922	\$ 48,024	\$ -		To replace part-time temporary position listed below.	Essential. If not approved, continue @ part-time
Current:	Continue Office Assistant (Part-time Temporary) 20hrs/week	\$ 24,898	\$ -	\$ 24,898		Requested to continue if full-time position is not approved.	Ongoing
Proposed:	New Intern Position for Planning. Intern will provide much needed support for daily activities and special projects in a very cost effective manner, while providing opportunities for professional growth for students or recent graduates.	\$ 14,244				Department previously had intern position from 2014-2016.	
Proposed:	Temporary Senior Planner position to assist while Planning Manager is on leave.	\$ 53,049		Use salary Savings		Capped at 960 hours. Should come from Planning Manager salary savings. Salary savings from Planning Manager to also cover the temporary upgrade pay of Associate Planner to Acting Planning Manager (\$13,270).	
			Community Development		\$ 24,898		
FINANCE CASHIER							
Current:	Continue Part-Time Account Clerk (Part-Time Temporary)	\$ 56,159	\$ -	\$ 56,159		30hrs/wk	Ongoing
			Finance Cashier		\$ 56,159		
FINANCE ADMINISTRATION							
Current:	Continue Part-time Senior Account Clerk - 960hrs. Max due to PERS (Part-time Temporary)	\$ 30,133	\$ -			20hr/week (capped at 960hrs/yr). Department indicated request could be eliminated.	Ongoing
			Finance Administration		\$ -		
POLICE DEPARTMENT/COMMUNITY SERVICES							
Current:	Continue Reserve Police Officer (Part-time Temporary)	\$ 14,814		\$ 14,814			Ongoing
Current:	Continue (2) Seasonal Community Service Officers from July 1st to September 30 (Part-time Temporary)	\$ 19,206	\$ -			Department indicated request could be eliminated.	Ongoing

**City of Hermosa Beach
Personnel Requests/Recommendations
Salaries and Benefit Costs
2020-21 Budget**

General Fund		ORIGINAL REQUEST				Notes:	Prioritization
		Request	Difference over Current	Recommended	Total Recommended		
POLICE DEPARTMENT/COMMUNITY SERVICES (continued)							
Current:	Continue (2) Seasonal Community Service Officers from March 1st to June 30 (Part-time Temporary)	\$ 19,206	\$ -	\$ 19,206		Assume part-time CSO position will be needed for March to June 2021	Ongoing
	Police/Community Services				\$ 34,020		
PUBLIC WORKS DEPARTMENT							
Current	Continue Intern to perform admin duties as assigned @ 20hr/wk. (Part-time Temporary)	\$ 14,244		\$ 14,244	\$ -		Ongoing
Current	Continue Intern to perform admin duties as assigned @ 20hr/wk. (Part-time Temporary)	\$ 14,244		\$ -		Department indicated request could be eliminated.	Ongoing
Current	Department requests one (1) GIS Analyst full-time temporary position to provide technical and analytical support for development of the City's GIS, including preparation of a wide variety of maps and system databases utilizing a variety of software and hardware.	\$ 86,259		\$ 86,259		Currently budgeted as a full-time permanent position. Change would be a savings of \$65,217	Ongoing
	Public Works				\$ 100,503		
	Total Essential Requests				\$ 304,280	(Excluding Temp Senior Planner from Planning Manager Savings)	
* Community Resources PT staff are already included in the baseline operating budget .							

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**Vacant Positions with Salary Savings
Positions Vacant as of 04/14/20
Frozen Positions Noted**

Department/Position		Position Cost		Position Savings		Notes:
		February- June 2020	Budget 2020-21	February- June 2020	Budget 2020-21	
<u>City Clerk</u>						
City Clerk	Offer Accepted	50,025.22	140,628.00	30,015.13	-	Filled as of May 2020
Deputy City Clerk	Recruitment in process	37,090.00	101,573.38	37,090.00	101,573.38	Frozen
Senior Office Assistant	Filled with temporary staff	30,244.48	85,427.78	30,244.48	85,427.78	Frozen
	Cost of full-time temporary position			(25,088.00)		Cost for 20-21 on Postion Request List
<u>City Manager</u>						
Deputy City Manager	Vacant	72,622.71	176,731.62	72,622.71	176,731.62	Frozen
Management Analyst	Recruitment in process	41,998.27	110,241.04	41,998.27	110,241.04	Frozen
<u>Police</u>						
Police Captain	Vacant	90,067.77	211,239.18	90,067.77	211,239.18	Frozen
Police Officer	Offer in process	47,757.79	123,293.24	47,757.79		Assume filled as of 7/1/20
Police Officer	Recruitment in process	47,757.79	123,293.24	47,757.79	123,293.24	Frozen
Police Service Officer Supervisor	Recruitment in process	44,880.38	110,035.02	44,880.38	110,035.02	Frozen
	Cost of supervisor premium			(5,265.00)	(12,636.00)	
<u>Public Works</u>						
Assistant Engineer	Recruitment in process	42,032.09	108,446.62	42,032.09	108,446.62	Frozen
Public Works Superintendent	Recruitment in process	47,456.67	160,665.00	47,456.67		Assume filled as of 7/1/20
Crew Supervisor	Vacant	38,327.62	122,703.47	38,327.62	122,703.47	Frozen
GIS Analyst	Filled with temporary staff	44,886.11	151,476.00	44,886.11	151,476.00	Frozen
	Cost of full-time temporary position			(33,305.00)		Cost for 20-21 on Postion Request List
		635,146.89	1,725,753.59	551,478.80	1,288,531.35	
Vacant positions currently filled with temporary staff						



**CITY OF HERMOSA BEACH
REVENUE HISTORY BY FUND
2020-2021 BUDGET**

	2019-20 Budget	2018-19 Actual	2017-18 Actual	2016-17 Actual	2015-16 Actual	2014-15 Actual
General Fund						
Property Taxes	\$19,045,242	\$18,110,646	\$17,072,843	\$15,753,082	\$14,655,395	\$13,739,648
Sales & Use Tax	\$3,146,342	\$3,133,311	\$3,151,207	\$2,816,289	\$2,764,531	\$2,768,225
Transient Occupancy Tax	\$3,505,250	\$3,251,349	\$3,295,207	\$3,237,026	\$2,762,444	\$2,349,750
Business License Tax	\$1,184,426	\$1,107,724	\$1,061,130	\$1,098,421	\$1,058,663	\$1,059,445
Utility Users Tax	\$2,147,057	\$2,195,815	\$2,229,906	\$2,302,024	\$2,388,824	\$2,442,575
Other Taxes	\$1,252,169	\$1,236,887	\$1,281,831	\$1,284,033	\$1,309,559	\$1,328,176
Licenses & Permits	\$1,213,724	\$850,058	\$787,565	\$967,957	\$1,111,366	\$916,073
Fines & Forfeitures	\$2,365,086	\$2,361,403	\$1,921,215	\$2,070,599	\$2,244,698	\$2,600,785
Use of Property & Money	\$1,006,122	\$1,793,766	\$885,054	\$850,789	\$809,948	\$921,426
Intergovernmental/State	\$127,256	\$115,015	\$117,774	\$116,177	\$162,104	\$298,000
Service Charges	\$7,523,765	\$7,088,927	\$7,170,772	\$6,969,683	\$6,915,667	\$6,941,271
Other Revenue	\$165,416	\$401,858	\$192,587	\$171,820	\$453,918	\$252,855
Total General Fund	\$42,681,855	\$41,646,759	\$39,167,091	\$37,637,900	\$36,637,115	\$35,618,229
Lighting & Landscaping Fund						
Taxes	\$457,800	\$455,151	\$457,648	\$455,926	\$458,084	\$458,405
Use of Money & Property	\$235	\$1,074	\$347	\$351	\$691	\$388
Other Revenue	\$0		\$0	\$0	\$0	\$0
Downtown Enhancement Fund						
Use of Money & Property	\$0	\$0	\$0	\$0	\$0	\$0
Current Service Charge	\$0	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0
State Gas Tax Fund						
Use of Money & Property	\$6,927	\$6,495	\$2,724	\$457	\$4,365	\$2,892
Intergovernmental/State	\$870,501	\$765,526	\$513,169	\$378,860	\$472,546	\$551,885
AB 939 Fund						
Use of Money & Property	\$2,054	\$1,722	\$841	\$468	\$24	\$35
Current Service Charge	\$62,720	\$61,996	\$58,617	\$59,123	\$58,706	\$60,031
Other Revenue	\$0		\$0	\$0	\$0	\$0
Prop A Open Space Fund						
Intergovernmental/County	\$20,557	\$55,474	\$20,557	\$41,114	\$0	\$151,031
Tyco Fund						
Use of Money & Property	\$363,435	\$352,457	\$335,464	\$335,634	\$328,543	\$327,728
Tyco Tidelands Fund						
Other Revenue	\$0	\$0	\$29	\$32	\$45	\$35
Parks/Rec Facility Tax Fund						
Taxes	\$7,793	\$14,986	\$0	\$0	\$21,492	\$0
Use of Money & Property	\$8,282	\$7,331	\$3,373	\$2,132	\$7,061	\$6,881
Other Revenue	\$53,404	\$195,667	\$150,758	\$250,614	\$138,918	\$216,625
Building Improvement Fund						
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Bayview Drive District Administrative Exp Fund						
Use of Money & Property	\$87	\$76	\$50	\$19	\$42	\$25
Other Revenue	\$4,500	\$4,500	\$4,500	\$4,500	\$4,350	\$4,350
Lower Pier District Administrative Expense Fu						
Other Revenue	\$0	\$0	\$0	\$2,600	\$2,600	\$2,601
Myrtle District Administrative Expense Fund						
Use of Money & Property	\$0	\$57	\$196	\$123	\$250	\$179
Other Revenue	\$0	\$0	\$9,000	\$9,000	\$9,000	\$9,000
Loma District Administrative Expense Fund						
Use of Money & Property	\$156	\$266	\$370	\$207	\$348	\$254
Other Revenue	\$0	\$0	\$10,000	\$10,000	\$10,000	\$10,000
Beach Dr Assmnt Dist Exp Fund						
Use of Money & Property	\$82	\$76	\$62	\$30	\$53	\$36
Other Revenue	\$3,500	\$3,500	\$3,500	\$3,500	\$3,000	\$3,000
Community Development Block Grant Fund						
Intergovernmental/Federal	\$228,353	\$24,941	\$4,971	\$99,426	\$36,608	\$0
Prop A Transit Fund						
Taxes	\$408,722	\$393,813	\$369,353	\$360,787	\$356,492	\$347,569
Use of Money & Property	\$23,522	\$36,378	\$26,354	\$13,413	\$9,989	\$8,878
Current Service Charge	\$5,100	\$5,418	\$5,386	\$6,206	\$7,080	\$7,065
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Prop C Fund						
Taxes	\$339,024	\$326,657	\$306,503	\$299,114	\$295,316	\$288,054
Use of Money & Property	\$22,288	\$25,438	\$28,665	\$14,157	\$13,820	\$11,130
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Measure R Fund						
Taxes	\$254,268	\$245,063	\$229,467	\$224,502	\$230,969	\$294,054
Use of Money & Property	\$15,645	\$23,631	\$17,364	\$7,932	\$6,774	\$6,734
Other Revenue	\$384,325	\$15,597	\$6,668	\$3,332	\$0	\$190,000



**CITY OF HERMOSA BEACH
REVENUE HISTORY BY FUND
2020-2021 BUDGET**

	2019-20 Budget	2018-19 Actual	2017-18 Actual	2016-17 Actual	2015-16 Actual	2014-15 Actual
Measure M Fund						
Taxes	\$288,170	\$276,232	\$207,951	\$0	\$0	\$0
Use of Money & Property	\$5,362	\$6,613	\$1,935	\$0	\$0	\$0
Measure W Fund						
Taxes	\$160,000	\$0	\$0	\$0	\$0	\$0
Use of Money & Property	\$0	\$0	\$0	\$0	\$0	\$0
Grant Fund						
Intergovernmental/State	\$166,287	\$31,680	\$88,473	\$16,063	\$84,902	\$155,454
Intergovernmental/Federal	\$77,528	\$29,399	\$2,293	\$306,892	\$0	\$93,279
Other Revenue	\$411,200	\$164,093	\$924,248	\$353,809	\$153,582	\$177,618
Air Quality Improvement Fund						
Use of Money & Property	\$432	\$324	\$1,506	\$683	\$270	\$255
Intergovernmental/State	\$25,000	\$48,483	\$2,052	\$25,286	\$25,056	\$24,504
Supplemental Law Enforcement Services Fund						
Taxes	\$101,317	\$124,732	\$116,349	\$129,324	\$114,618	\$114,530
Use of Money & Property	\$6,993	\$6,153	\$4,329	\$1,619	\$2,939	\$1,839
California Law Enforcement Equipment Progr	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Fund						
Use of Money & Property	\$157,067	\$154,486	\$113,997	\$59,784	\$22,435	\$20,055
Intergovernmental/State	\$5,475	\$0	(\$2,566)	\$5,599	\$5,595	\$5,641
Intergovernmental/County	\$8,000	\$21,314	\$14,047	\$41,779	\$165,931	\$9,680
Current Service Charge	\$50,898	\$48,556	\$73,241	\$1,110,295	\$988,286	\$74,958
Other Revenue	\$1,059,087	\$885,257	\$1,057,289	\$0	\$40,000	\$40,000
Storm Drain Fund						
Use of Money & Property	\$30,902	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Asset Forfeiture Fund						
Fines & Forfeitures	\$0	\$11,529	\$268,068	\$51,736	\$167,857	\$51,407
Use of Money & Property	\$12,917	\$13,104	\$9,143	\$2,968	\$4,835	\$3,683
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Fire Protection Fund						
Use of Money & Property	\$1,318	\$1,698	\$2,042	\$1,039	\$584	\$548
Other Revenue	\$39,879	\$16,260	\$14,509	\$16,407	\$22,029	\$18,455
RTI Undersea Cable Fund						
Use of Money & Property	\$616,528	\$50,447	\$333,419	\$0	\$0	\$0
RTI Tidelands Fund						
Use of Money & Property	\$381,878	\$3,631	\$242,487	\$0	\$0	\$0
Retirement Stabilization Fund	\$0	\$0	\$0	\$0	\$0	\$0
Contingency Fund	\$0	\$0	\$0	\$0	\$0	\$0
2015 Lease Revenue Bonds						
Use of Money & Property	\$0	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$11,500,000	\$0
Capital Improvement Fund						
Use of Money & Property	\$200,816	\$181,209	\$126,580	\$75,836	\$23,773	\$18,750
Other Revenue	\$11,245	\$0	\$39,215	\$2,621	\$0	\$0
Artesia Boulevard Relinquishment Fund	\$0	\$0	\$0	\$0	\$0	\$31
Myrtle Utility Underground Improvement Fund	\$0	\$0	\$0	\$0	\$0	\$0
Bayview Dr Util Undrgrndng Dist Imp Fund	\$0	\$0	\$0	\$0	\$0	\$0
Beach Dr Assessment Improvement Fund	\$0	\$0	\$0	\$0	\$0	\$0
Bayview Drive Redemption Fund	\$2,427	\$2,522	\$2,543	\$1,460	\$1,970	\$1,514
Lower Pier District Redemption Fund	\$72	\$40	\$299	\$354	\$508	\$379
Beach Dr Assessment Dist Redemption Fund	\$1,189	\$1,265	\$1,337	\$751	\$116	\$794
Beach Dr Assessment Dist Reserve Fund	\$106	\$107	\$89	\$51	\$71	\$55
Myrtle Avenue Assessment Fund	\$0	\$1,030	\$2,195	\$1,181	\$1,441	\$1,140
Loma Drive Assessment Fund	\$0	\$1,957	\$2,752	\$1,429	\$1,759	\$1,400
Bayview Drive Reserve Fund	\$349	\$350	\$294	\$169	\$231	\$179
Insurance Fund						
Use of Money & Property	\$0	\$0	\$0	\$0	\$0	\$0
Current Service Charge	\$2,707,639	\$2,610,232	\$2,463,168	\$2,872,956	\$2,927,445	\$2,782,847
Other Revenue	\$200,000	\$275	\$46,029	\$6,115	\$75,932	\$200,351
Equipment Replacement Fund						
Current Service Charge	\$1,786,508	\$1,618,181	\$1,654,468	\$1,682,457	\$1,572,195	\$1,518,865
Other Revenue	\$151,980	\$203,065	\$662,680	\$102,144	\$15,950	\$8,070
Grand Total	\$54,893,704	\$51,184,274	\$50,209,484	\$47,092,266	\$57,034,592	\$43,903,374

Revenue History by Fund includes unrealized gains/(losses) on investments and sale of assets, not included in the Schedule of Revenue by Fund or the Revenue Detail by Fund reports for budgeting purposes.

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REVENUE CATEGORY DETAIL

2020-2021 Schedule of Revenues by Fund and Revenue History by Fund

The following General Fund revenue accounts are included for each revenue category on the Schedule of Revenues by Fund and the Revenue History by Fund:

Property Taxes

- Current Year Secured
- Current Year Unsecured
- Prior Year Collections
- Supplemental Roll SB813
- Property Tax In Lieu of Vehicle

License Fees

Sales and Use Tax

- Sales Tax

Transient Occupancy Tax

Business License Tax

Utility Users Tax

Other Taxes

- ½ Cent Sales Tax Extension
- Transfer Tax
- Cable TV Franchise
- Electric Franchise
- Gas Franchise
- Refuse Franchise

Licenses and Permits

Fines and Forfeitures

Use of Money and Property

Other Governments

- Intergovernmental/State

Service Charges

Other Revenues



**CITY OF HERMOSA BEACH
EXPENDITURE HISTORY BY FUND
2020-2021 BUDGET**

	2019-20 Budget	2018-19 Actual	2017-18 Actual	2016-17 Actual	2015-16 Actual	2014-15 Actual	2013-14 Actual
General Fund							
City Council	\$397,599	\$364,209	\$387,592	\$354,878	\$284,155	\$223,810	\$245,446
City Attorney	\$450,000	\$436,917	\$263,617	\$477,693	\$411,303	\$306,082	\$183,403
Litigations	\$0	\$131,417	\$0	\$0	\$0	\$0	\$0
City Clerk/Elections	\$602,437	\$314,302	\$374,598	\$321,237	\$432,498	\$366,280	\$327,483
City Manager	\$2,278,908	\$1,634,930	\$1,322,846	\$909,003	\$751,276	\$728,257	\$464,204
Affordable Housing/Marineland Loan	\$0	\$0	\$0	\$0	\$0	\$0	\$1,909
Affordable Hous/Marineland Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$111,831
City Prosecutor	\$230,350	\$215,828	\$250,075	\$224,078	\$208,566	\$241,905	\$311,445
City Treasurer	\$44,750	\$36,393	\$26,616	\$41,068	\$37,465	\$32,155	\$25,742
Community Development							
Building & Safety	\$1,091,856	\$1,036,338	\$939,777	\$950,141	\$806,159	\$713,769	\$612,106
Planning	\$1,199,789	\$983,030	\$1,000,723	\$873,270	\$846,001	\$810,535	\$701,380
Zoning Ordinance Update	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0
Coastal Permit Auth Grant	\$120,272	\$7,720	\$39,756	\$182,982	\$285,794	\$122,190	\$39,257
Community Resources/Cable TV	\$1,563,447	\$1,523,233	\$1,383,669	\$1,284,741	\$1,242,417	\$1,217,619	\$1,109,298
Finance Administration	\$1,228,622	\$1,044,198	\$1,017,205	\$1,045,643	\$978,866	\$923,373	\$833,323
Finance Cashier	\$925,015	\$811,812	\$713,912	\$767,355	\$728,696	\$680,378	\$673,142
Fire Department	\$0	\$2,397	\$2,556,093	\$6,202,897	\$6,005,942	\$4,922,540	\$4,981,629
County Fire District Costs	\$5,569,340	\$4,930,334	\$2,336,178	\$0	\$0	\$0	\$0
Fire Department Legacy Costs	\$747,371	\$721,399	\$955,197	\$0	\$0	\$0	\$0
(\$9,104)		\$34,292	\$15,472	\$81,387	\$92,894	\$91,746	\$101,214
General Appropriations	\$927,169	\$657,833	\$584,775	\$661,793	\$512,033	\$421,190	\$429,795
Human Resources	\$13,865,533	\$13,890,531	\$13,024,909	\$12,776,780	\$12,539,172	\$10,941,564	\$10,429,781
Police	\$2,753,950	\$2,469,962	\$2,395,053	\$2,245,597	\$2,128,958	\$2,175,639	\$2,078,144
Community Services	\$170,247	\$120,111	\$90,062	\$98,969	\$98,974	\$98,543	\$79,287
Crossing Guards	\$226,437	\$0	\$0	\$0	\$1,194	\$2,373	(\$5,339)
Prospective Expenditures							
Public Works							
Administration	\$1,754,843	\$1,088,675	\$1,201,055	\$1,036,124	\$1,093,465	\$970,035	\$726,826
Building Maintenance	\$870,729	\$866,140	\$774,525	\$826,064	\$842,244	\$760,268	\$754,198
Parks	\$1,319,954	\$1,260,511	\$1,084,316	\$904,563	\$920,960	\$788,907	\$807,175
Street Maintenance/Traffic Safety	\$1,475,451	\$1,408,266	\$1,224,174	\$1,271,637	\$1,135,927	\$912,197	\$1,015,395
Systemic Safety Analysis Report	\$9,350	\$0	\$0	\$0	\$0	\$0	\$0
Capital Improvement Projects	\$477,458	\$250,768	\$501,544	\$526,557	\$660,399	\$863,470	\$538,908
Community Choice Aggregation	\$0	\$0	\$0	\$0	\$60,244	\$0	\$0
Downtown Enhancement	\$444,012	\$300,087	\$299,118	\$276,209	\$239,568	\$233,899	\$201,174
North Pier Parking Structure	\$169,569	\$133,874	\$147,314	\$171,107	\$184,952	\$136,127	\$134,871
Downtown Parking Lot A	\$61,000	\$47,121	\$53,620	\$56,265	\$51,555	\$50,622	\$44,561
County Share Pkg Structure Rev	\$340,318	\$338,773	\$321,551	\$329,209	\$322,477	\$323,533	\$369,578
Total General Fund	\$41,556,672	\$37,061,401	\$35,285,341	\$34,897,248	\$33,904,154	\$30,059,006	\$28,327,166
Lighting & Landscaping Fund							
Lighting/Landscaping/Medians	\$710,139	\$662,192	\$593,074	\$574,338	\$531,517	\$512,282	\$528,653
State Gas Tax Fund							
Street Main/Traffic Safety	\$13,893	\$0	\$35,329	\$41,585	\$0	\$0	\$0
CIP	\$822,489	\$201,075	\$976	(\$9,211)	\$409,236	\$293,096	\$477,277
AB 939 Fund							
Source Redctrn/Recycle Element	\$34,583	\$32,750	\$42,424	\$52,555	\$50,578	\$46,536	\$75,285
Prop A Open Space Fund	\$0	\$0	\$0	\$0	\$6,984	\$130,474	\$25,666
Tyco Fund	\$1,198,548	\$72,130	\$58,806	(\$25,119)	\$447,010	\$323,156	\$32,671
Tyco Tidelands Fund	\$0	\$0	\$3,728	\$21,454	\$0	\$0	\$3,229
Parks/Rec Facility Tax Fund	\$0	\$0	\$27,633	(\$844)	\$21,906	\$0	\$0
CIP	\$416,281	\$56,319	\$68,454	\$169,315	\$547,467	\$252,449	\$11,217
Bayview Drive Dist Admin Exp Fund	\$1,400	\$1,531	\$1,502	\$1,187	\$1,559	\$1,942	\$1,837
Lower Pier Admin Expense Fund	\$0	\$0	\$92	\$968	\$1,275	\$1,271	\$1,609
Myrtle District AdminExpense Fund	\$0	\$5,048	\$5,404	\$5,085	\$5,608	\$5,774	\$5,956
Loma District Admin Expense Fund	\$0	\$5,383	\$3,539	\$5,440	\$5,904	\$5,455	\$6,252
Beach Dr Assmnt Dist Admin Exp Fd	\$1,503	\$1,442	\$1,416	\$1,109	\$1,447	\$1,451	\$1,849
Community Dev Block Grant Fund	\$228,353	\$24,941	\$0	\$101,169	\$34,865	\$0	\$0
Prop A Transit Fund							
Bus Pass Subsidy	\$1,700	\$1,728	\$2,843	\$2,975	\$2,732	\$2,650	\$2,306
Dial-A-Taxi Program	\$75,492	\$55,704	\$57,907	\$67,417	\$73,890	\$70,829	\$63,681
Fund Exchange	\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$0
Commuter Express	\$41,836	\$4,416	\$69,432	\$30,831	\$19,149	\$15,836	\$16,415
Recreation Transportation	\$40,000	\$32,961	\$30,666	\$29,498	\$24,245	\$28,912	\$23,551
Special Event Shuttle	\$27,000	\$16,500	\$6,000	\$6,000	\$6,000	\$6,000	\$3,000
After School Program Shuttle	\$36,000	\$27,825	\$26,700	\$40,800	\$42,720	\$0	\$41,400
Beach Cities Transit Line 109	\$0	\$6,460	\$5,873	\$9,418	\$7,793	\$6,599	\$6,757
Bus Stop Improvements	\$127,579	\$131,197	\$0	\$0	\$0	\$0	\$0
CIP	\$0	\$274,892	\$0	\$0	\$0	\$0	\$8
Prop C Fund							
Pavement Management Study	\$0	\$0	\$8,597	\$72,390	\$19,358	\$8,324	\$14,144
CIP	\$370,875	\$799,333	\$436,019	\$0	\$15,860	\$285,285	\$63,257
Measure R Fund	\$756,091	\$878,929	\$6,668	\$42,229	\$453,661	\$70,334	\$265,420
Measure M Fund	\$306,231	\$467,875	\$0	\$0	\$0	\$0	\$0
Grant Fund							
City Homelessness Planning Grant	\$247,050	\$0	\$10,761	\$0	\$0	\$0	\$0
Fire Dept (OJP Equip Grant)	\$0	\$0	\$0	\$0	\$0	\$0	\$74,616



**CITY OF HERMOSA BEACH
EXPENDITURE HISTORY BY FUND
2020-2021 BUDGET**

	2019-20 Budget	2018-19 Actual	2017-18 Actual	2016-17 Actual	2015-16 Actual	2014-15 Actual	2013-14 Actual
Green Business Program	\$20,000	\$25,000	\$0	\$0	\$0	\$0	\$0
Bulletproof Vest Partnership	\$2,124	\$2,710	\$2,293	\$8,150	\$0	\$0	\$0
Alcohol Beverage Control Grant	\$0	\$0	\$31,175	\$0	\$0	\$0	\$0
Mental Health Evaluation Team	\$0	\$21,789	\$38,146	\$0	\$0	\$0	\$0
Body Worn Camera	\$2,970	\$26,359	\$0	\$0	\$0	\$0	\$0
State Homeland Security Grant/Fire	\$83,911	\$0	\$0	\$0	\$0	\$0	\$0
Tobacco Law Enforcement Grant	\$75,404	\$0	\$0	\$0	\$0	\$0	\$0
Fireman's Fund Emerg Prep Prog Grant	\$0	\$0	\$0	\$0	\$6,505	\$0	\$0
Beverage Recycle Grant	\$33,791	\$3,390	\$4,503	\$7,597	\$2,288	\$3,237	\$5,362
Coastal Conserv/Sea Level Rise Study	\$0	\$0	\$0	\$0	\$71,888	\$31,096	\$0
Coastal Permit Auth Grant	\$0	\$0	\$0	\$500	\$69,159	\$97,853	\$218,507
Local Coastal Assistance Grant	\$43,091	\$39,721	\$19,707	\$5,453	\$16,370	\$0	\$0
Systematic Safety Analysis Report Progr	\$84,150	\$0	\$0	\$0	\$0	\$0	\$0
CIP	\$4,744,359	\$913,987	\$280,179	\$163,288	\$224,370	\$282,609	\$22,666
Air Quality Improvement Fund	\$28,000	\$43,151	\$69,105	\$6,525	\$2,130	\$2,370	\$119,919
Supplemental Law Enforcement Services Fund							
C.O.P.S. Program	\$148,074	\$97,029	\$37,212	\$22,583	\$74,142	\$294,026	\$74,077
Sewer Fund							
Sewers/Storm Drains	\$432,397	\$381,207	\$325,947	\$339,381	\$496,308	\$566,293	\$530,819
Used Oil Block Grant	\$15,243	\$2,338	\$1,325	\$428	\$9,313	\$6,455	\$5,381
CIP	\$2,939,258	\$166,492	\$147,247	\$154,223	\$33,847	\$462,231	\$712,102
Storm Drains	\$365,200	\$261,692	\$294,723	\$283,057	\$240,580	\$166,573	\$0
CIP	\$1,570,000	\$0	\$16,293	\$181,753	\$0	\$0	\$0
Asset Forfeiture Fund							
Special Investigations	\$57,218	\$0	\$0	\$0	\$170,528		\$0
Police K-9 Program	\$9,722	(\$500)	\$7,755	\$5,444	\$6,094	\$3,722	\$25,450
Mounted Patrol Unit	\$4,000	\$0	\$0	\$1,167	\$3,513	\$0	\$0
2015 Lease Revenue Bonds							
Legal Settlement - E & B Resources	\$790,212	\$792,497	\$790,731	\$710,332	\$11,771,321	\$0	\$0
Fire Protection Fund							
Fire Station Renovation & Upgrades	\$0	\$0	\$0	\$0	\$0	\$0	\$13,361
Fire Protection	\$43,062	\$37,500	\$28,298	\$0	\$0	\$0	\$0
RTI Undersea Cable	\$482,260	\$0	\$0	\$0	\$0	\$0	\$0
RTI Tidelands	\$240,000	\$0	\$0	\$0	\$0	\$0	\$0
Capital Improvement Fund							
Storm Drains	\$0	\$50,830	\$0	\$61,234	\$0	\$0	\$33,970
CIP Administration	\$0	\$42,959	\$0	\$137,857	\$716,448	\$211,487	\$496,169
CIP	\$6,229,217	\$307,306	\$427,974				
Artesia Boulevard Relinquishment Fund							
Street Main/Traffic Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Insurance Fund							
City Attorney Litigation	\$130,000	\$0	\$0	\$0	\$0	\$0	\$0
Liability Insurance	\$1,218,251	\$406,163	\$2,759,174	\$1,605,319	\$1,326,379	\$6,461,372	\$1,151,780
Auto/Property/Bonds	\$80,681	\$41,637	\$44,792	\$45,337	\$8,781	\$36,764	\$56,955
Unemployment	\$10,000	\$12,526	\$9,178	\$12,006	\$8,781	\$11,305	\$25,568
Worker's Compensation	\$1,398,428	\$1,254,061	\$1,752,858	\$1,691,788	\$1,017,964	\$740,494	(\$194,370)
Legal Settlements	\$0	\$0	\$79,000	\$1,500,000	\$0	\$11,500,000	\$0
Benefit & Cost Analysis/Oil Project	\$0	\$0	\$0	\$0	\$0	\$66,575	\$169,948
Community Dialogue	\$0	\$0	\$0	\$0	\$0	\$0	\$155,794
Equipment Replacement Fund							
City Council	\$0	\$5,437	\$5,437	\$5,437	\$5,437	\$5,437	\$5,437
City Manager	\$36,061	\$175,706	\$114,749	\$0	\$39	\$0	\$0
Finance Administration	\$4,940	\$0	\$0	\$0	\$0	\$0	\$0
Finance Cashier	\$3,322	\$0	\$3,641	\$0	\$0	\$0	\$0
Human Resources	\$1,558	\$0	\$0	\$0	\$0	\$0	\$0
Information Technology	\$830,109	\$521,144	\$495,872	\$449,525	\$423,808	\$533,630	\$406,602
General Appropriations	\$47,336	\$15,162	\$12,442	\$11,710	\$22,839	\$17,222	\$10,099
Sale of Fixed Assets	\$0	\$0	\$217,061	\$0	\$0	\$0	\$0
Police	\$1,069,857	\$496,336	\$260,201	\$289,057	\$270,521	\$345,418	\$282,572
Fire	\$0	\$12,507	\$100,741	\$127,405	\$138,459	\$125,952	\$114,393
Lighting/Landscaping/Medians	\$31,201	\$20,791	\$29,033	\$24,589	\$28,865	\$16,343	\$17,740
Sewers/Storm Drains	\$27,443	\$21,539	\$19,907	\$41,639	\$24,018	\$33,430	\$29,269
Street Maint/Traffic Safety	\$32,247	\$23,985	\$21,924	\$17,300	\$17,945	\$18,252	\$16,947
Downtown Enhancement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Storm Drains	\$15,030	\$28,286	\$5,452	\$5,279	\$2,226	\$0	\$0
Community Services	\$252,501	\$39,964	\$51,558	\$50,767	\$156,864	\$66,394	\$60,417
Comm Dev/Buildings	\$336,806	\$0	\$0	(\$52,956)	\$29,768	\$257,052	\$4,053
Comm Dev/Planning	\$10,431	\$114,666	\$6,079	\$0	\$0	\$0	\$0
Public Works Administration	\$29,741	\$11,200	\$25,536	\$23,498	\$6,892	\$8,422	\$15,722
Building Maintenance	\$263,560	\$112,202	\$56,650	\$115,295	\$71,160	\$25,463	\$28,087
Equipment Service	\$373,128	\$347,737	\$316,717	\$282,393	\$217,946	\$227,695	\$226,037
Community Resources	\$21,169	\$10,469	\$11,842	\$9,272	\$10,895	\$4,365	\$4,028
Parks	\$58,162	\$12,294	\$12,580	\$15,617	\$9,865	\$14,471	\$13,184
Civic Center Stratgic Plan	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
Public Works Yard Renovation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CIP	\$196,361	\$2,454	\$0	\$101,647	\$376,455	\$131,494	\$0
Grand Total	\$71,935,701	\$48,723,755	\$45,724,220	\$44,598,733	\$54,716,850	\$54,903,161	\$34,946,267

Transfers In and Out are not included



EXPLANATION OF USER CHARGE ALLOCATIONS

Communications Equipment Replacement Charges: Departments are charged user charges for the replacement of computer equipment, peripheral equipment, business machines and for a proportionate share of the Information Technology Division costs. The current useful life for personal computers is 3 years, while peripherals range from 4 to 6 years. The useful life for business machines is 7 years. The allocation is distributed based on the following weighted formula:

Annual amortization + percent of Information Technology equipment amortization + percent of total Information Technology Division costs + business machine amortization.

Equipment Replacement Charges: Departments are charged user charges for the replacement of vehicles, heavy equipment, general small equipment and for a proportionate share of the Equipment Service Division costs. The useful life for vehicles and heavy equipment ranges from 3 to 25 years. The allocation is distributed based on the following weighted formula:

Percent of Equipment Service Division costs + Department Parts & Fuel + Department vehicle amortization + Department specific services.

Building Maintenance Charges: Departments are charged user charges for the - maintenance of all City buildings. The allocation for 2020-21 is \$101,555 and is distributed based on the square footage occupied by each department. This amount does not provide the full amount needed for all building maintenance but is a step toward providing necessary funds.

Insurance User Charges: Departments are charged user charges for liability, worker's compensation, unemployment, and property and bonds. Costs are allocated using the following weighted formulas:

Liability

Percent of losses for 3 years x per cent of payroll + percent of vehicles x Liability Department costs.

Worker Compensation

Percent of Payroll x Workers Compensation Department costs.

Auto/Property/Bonds

Property – Premium based on percent of occupied square footage.
Auto – Direct charge for vehicles
Bonds – Number of employees as ratio of total employees + direct charge for department specific bonds.

Unemployment

Percent of Payroll x Unemployment Department costs.



Debt Service Schedule 2015 Lease Revenue Bonds

Payment Date	Principal	Interest	Total Debt Service
November 1, 2020	500,000	149,106	649,106
May 1, 2021	-	136,606	136,606
November 1, 2021	510,000	136,606	646,606
May 1, 2022	-	131,506	131,506
November 1, 2022	520,000	131,506	651,506
May 1, 2023	-	126,306	126,306
November 1, 2023	535,000	126,306	661,306
May 1, 2024	-	120,956	120,956
November 1, 2024	545,000	120,956	665,956
May 1, 2025	-	115,166	115,166
November 1, 2025	560,000	115,166	675,166
May 1, 2026	-	108,166	108,166
November 1, 2026	575,000	108,166	683,166
May 1, 2027	-	99,541	99,541
November 1, 2027	595,000	99,541	694,541
May 1, 2028	-	90,616	90,616
November 1, 2028	615,000	90,616	705,616
May 1, 2029	-	81,391	81,391
November 1, 2029	635,000	81,391	716,391
May 1, 2030	-	71,866	71,866
November 1, 2030	655,000	71,866	726,866
May 1, 2031	-	62,041	62,041
November 1, 2031	680,000	62,041	742,041
May 1, 2032	-	50,991	50,991
November 1, 2032	705,000	50,991	755,991
May 1, 2033	-	39,094	39,094
November 1, 2033	730,000	39,094	769,094
May 1, 2034	-	26,775	26,775
November 1, 2034	750,000	26,775	776,775
May 1, 2035	-	13,650	13,650
November 1, 2035	780,000	13,650	793,650
Total:	\$ 9,890,000	\$ 2,698,447	\$ 12,588,447



DEBT ANALYSIS

The City's legal debt margin according to State law and City policy is shown below. The State Government Code provides for a legal debt limit of 15% of gross assessed valuation. The City's adopted policy reflects a more conservative margin of 2%. This limit is a policy adopted by the City Council and may be changed by the City Council based on the ability to support debt payments.

With issuance of the revenue bonds in 2015 for the Oil Settlement and payments made on the principal amount due, debt is at 26% of the adopted policy.

Legal Debt Margin Fiscal Year Ended 6/30/19	
Assessed Valuation	\$7,540,414,646
Conversion Percentage	25%
Adjusted Assessed Valuation	\$1,885,103,662
Legal Debt Limit Percentage	15%
Legal Debt Limit	\$282,765,549
<hr/>	
City's Established Debt Limit Percentage	2%
City's Debt Limit Margin	\$37,702,073
Issued Debt	\$11,600,000
Remaining Issued Debt	\$9,890,000
Total Debt as Percentage of Debt Limit	26%
Remaining Debt Limit Margin	\$26,102,076
Total Remaining Debt Limit as Percentage	74%



Los Angeles County Fire Department Equipment Conversion Costs Payment Schedule

180 Fire Protection Fund

Fiscal Year	Payment Number	Monthly Payment	Annual Payment
2020-21	31-42	3,588.52	43,062.24
2021-22	43-54	3,588.52	43,062.24
2022-23	55-60	3,588.52	21,531.12
Total:			107,655.60 *

* Total Equipment Conversion Costs of \$215,311 allocated over 5 years (60 monthly payments). \$30,241 is reserved for future payments.

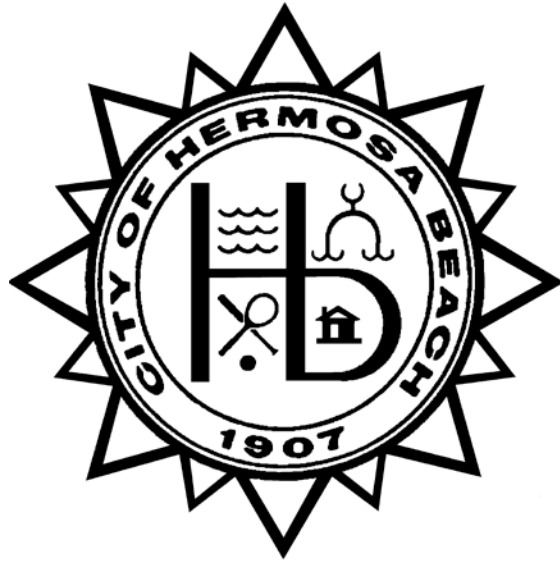
Fire Facility Conversion Costs Payment Schedule

301 Capital Improvement Fund

Fiscal Year	Payment Number	Monthly Payment	Annual Payment
2020-21	19-30	30,306	363,672
2021-22	31-42	30,306	363,672
2022-23	43-54	30,306	363,672
2023-24	55-60	30,306	181,836
Total:			\$ 1,272,852 *

* Based on estimated total facility renovation costs of \$1,818,360 without contingency. Final actual cost for billing purposes to be determined at the completion of the Fire Station repairs pursuant to Section v(B) of the Agreement for Services.

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VEHICLE REPLACEMENT SCHEDULE

EQUIPMENT REPLACEMENT SCHEDULE
VEHICLES SCHEDULED FOR REPLACEMENT
2020-21 BUDGET
2/28/2020

DEPT	GROUP	ITEM	ACQUISITION COST	IN SVC	LIFE	REPL YR	AMOUNT		TOTAL REPL COST
							FY*** 2020-21 CHARGE	ACCUUM. THROUGH 6/30/2021	
1201	CITY MANAGER								
V		2016 Ford Focus- Rides Share	\$32,293	2016	6	2022	\$5,382	\$26,911	\$32,293
V		2016 Ford Focus- Rides Share	\$32,293	2016	6	2022	\$5,382	\$26,911	\$32,293
V		2016 Ford Focus- Rides Share	\$32,293	2016	6	2022	\$5,382	\$26,911	\$32,293
V		2016 Ford Focus- Rides Share	\$32,293	2016	6	2022	\$5,382	\$26,911	\$32,293
V		2019 Chevy Bolt	\$38,538	2019	10	2029	\$3,854	\$3,854	\$38,538
		COUNT:		5					
		SUBTOTAL:	\$129,173				\$25,383	\$111,498	\$167,711
2101 (a)	POLICE								
V		2014 Ford Interceptor	\$32,854	2016	6	2022	\$5,476	\$27,378	\$32,854
V		2015 Fusion Hybrid	\$28,187	2016	6	2022	\$4,698	\$23,489	\$28,187
V		2018 Toyota Sienna	\$31,608	2018	6	2024	\$5,268	\$10,536	\$31,608
V		Textron Stampede 4x4 Utility Vehicle	\$18,373	2018	7	2025	\$2,625	\$7,874	\$18,373
V		Chevy Tahoe 2013 (Replace wih 19 Chevy Tahoe WC)	\$52,734	2013	6	2019	\$0	\$0	\$0
V		2019 Chevy Tahoe	\$41,641	2019	6	2025	\$8,328	\$8,328	\$41,641
V		Ford Crown Victoria HB1	\$29,724	2007	6	2013	Replaced with Chevy Tahoe	\$29,724	\$29,724
V		2015 Fusion Hybrid	\$28,187	2016	6	2022	\$4,698	\$23,489	\$28,187
V		2015 Fusion Hybrid	\$28,187	2016	6	2022	\$4,698	\$23,489	\$28,187
V		Toyota Highlander	\$48,392	2018	8	2026	\$6,049	\$18,147	\$48,392
(d)	V	Ford Escape Hybrid (VIP use)- Replace with Jeep Wrangler Unlimited (4D	\$31,425	2009	8	2017	\$2,866	\$28,635	\$48,000
V		Message Board/Speed Trailer	\$21,021	2016	5	2021	\$4,204	\$16,817	\$21,021
V		2014 Chevy Caprice (Detectives)	\$30,488	2016	5	2021	\$6,098	\$24,390	\$30,488
V		Tetron Recoil IS 4x4 Utility	\$16,978	2018	7	2025	\$2,425	\$7,276	\$18,409
V		Ford Explorer (Police Interceptor Utilities)	\$51,946	2018	6	2024	\$8,658	\$17,315	\$51,946
V		2017 BMW Motorcycle	\$32,518	2018	6	2024	\$5,420	\$10,839	\$32,518
V		Ford Crown Victoria HB4 (Replace with '18 Ford Explorer)	\$24,303	2011	7	2018	\$0	\$24,303	\$56,000
(d)	V	Ford Crown Victoria HB7- Replace with '19 Ford Utility Hybrid	\$24,303	2011	7	2018	\$0	\$24,303	\$56,000
V		Ford Explorer (Police Interceptor Utilities)	\$51,946	2018	6	2024	\$8,658	\$17,315	\$51,946
(d)	V	Ford F150 Crew Cab Pickup Truck (Det)- Replace with Ford F-150 V6	\$31,170	2011	9	2020	\$186	\$31,170	\$49,000
V		Ford F150 4x4	\$38,824	2018	8	2025	\$4,853	\$14,559	\$38,824
V		2019 BMW Motorcycle	\$35,198	2020	6	2026	\$5,866	\$5,866	\$35,198
V		2019 BMW Motorcycle	\$35,198	2020	6	2026	\$5,866	\$5,866	\$35,198
V		Chevrolet Tahoe HB1 (Replace with '19 Chevy Tahoe)	\$39,137	2013	6	2019	\$0	\$0	\$0
V		Chevrolet Tahoe HB5 (Replace with '19 Chevy Tahoe)	\$39,137	2013	6	2019	\$0	\$0	\$0
V		2019 Chevy Tahoe	\$41,641	2019	6	2025	\$8,328	\$8,328	\$41,641
V		2019 Chevy Tahoe	\$41,641	2019	6	2025	\$8,328	\$8,328	\$41,641
(d)	V	Chevrolet Caprice HB2	\$37,963	2013	7	2020	\$5,023	\$37,963	\$37,963
V		Zero Electric Motorcycle	\$15,800	2017	6	2023	\$2,633	\$7,900	\$15,800
V		Zero Electric Motorcycle	\$15,800	2017	6	2023	\$2,633	\$7,900	\$15,800
(d)	V	Dodge Charger- Replace with Tesla Model 3	\$25,784	2013	6	2019	\$4,317	\$21,585	\$48,418
(d)	V	2014 Chevy Impala	\$24,232	2013	7	2020	\$3,462	\$19,906	\$24,232
V		2014 Ford Fusion Hybrid S	\$27,953	2013	10	2023	\$2,795	\$20,762	\$27,953
V		2014 Ford Fusion Hybrid S	\$27,953	2013	10	2023	\$2,795	\$20,778	\$27,953
V		2014 Ford Fusion Hybrid S	\$27,953	2013	10	2023	\$2,795	\$20,763	\$27,953
V		2013 Ford Explorer	\$28,756	2013	10	2023	\$2,876	\$21,601	\$28,756
V		2013 Ford Explorer	\$28,756	2013	10	2023	\$2,876	\$21,122	\$28,756
V		2013 Ford Explorer	\$28,756	2013	10	2023	\$2,876	\$21,122	\$28,756
		COUNT:		38					
		SUBTOTAL:	\$1,216,464				\$148,677	\$609,445	\$1,207,321
2104	OFFICE OF TRAFFIC SAFETY GRANT - SPEED ENFORCEMENT/EDUCATION PROGRAM								
V		Speed Check Trailer	\$13,640	1997	5	*	NOT TO BE REPLACED		
V		Speed Check Trailer	\$17,428	2003	5	*	NOT TO BE REPLACED		
		COUNT:		2					
		SUBTOTAL:	\$31,068				*	*	
3302	COMMUNITY SERVICES								
V		2017 Nissan Leaf	\$24,132	2017	10	2029	\$2,413	\$7,240	\$24,132
V		2017 Nissan Leaf	\$24,132	2017	10	2029	\$2,413	\$7,240	\$24,132
(d)	V	Ford Ranger Pickup	\$18,430	2006	14	2020	\$0	\$18,430	\$18,430
V		ANIMAL TRANSPORT UNIT/AC TRUCK	\$9,550	2008	12	2020	\$1,299	\$9,550	\$9,550
V		2017 Nissan Leaf	\$24,132	2017	10	2029	\$2,413	\$7,240	\$24,132
V		Jeep Wrangler 4x4	\$39,997	2018	10	2028	\$4,000	\$7,999	\$39,997
V		Ford Ranger 4X4 Pickup (Replace with Toyota Tacoma)	\$18,641	2008	12	2020	\$2,272	\$16,370	\$36,591
V		2019 Toyota Tacoma	\$33,544	2019	10	2029	\$3,354	\$3,354	\$33,544
V		Jeep Wrangler 4x4	\$41,686	2018	10	2028	\$4,169	\$12,506	\$39,000
(d)	V	Ford Ranger 4 X 4 Pickup	\$18,650	2009	12	2021	\$49	\$16,993	\$18,650
V		Polaris GEM	\$15,530	2018	10	2028	\$1,553	\$3,106	\$15,530
V		GO-4 (Gas) 119C (Replace with Rav4 Hybrid)	\$26,616	2011	12	2023	\$2,228	\$17,794	\$30,877
V		Firefly Electric Vehicle	\$39,063	2013	12	2025	Replace with Jeep	\$39,000	\$39,000
V		Nissan Leaf	\$33,800	2015	12	2027	\$2,817	\$14,084	\$33,800
V		Additional CMAX	\$30,796	2015	12	2027	\$2,566	\$18,831	\$30,796
		COUNT:		15					
		SUBTOTAL:	\$398,698				\$31,549	\$160,737	\$418,161

EQUIPMENT REPLACEMENT SCHEDULE
VEHICLES SCHEDULED FOR REPLACEMENT
2020-21 BUDGET
2/28/2020

DEPT	GROUP	ITEM	ACQUISITION COST	IN SVC	LIFE	REPL YR	AMOUNT		TOTAL REPL COST
							FY*** 2020-21 CHARGE	ACCUM. THROUGH 6/30/2021	
4201 COMMUNITY DEVELOPMENT - BUILDING									
	V	2017 Nissan Leaf	\$24,233	2017	10	2029	\$2,423	\$7,269	\$24,233
	V	2013 FORD CMAX HYBRID	\$36,163	2013	10	2023	\$3,616	\$23,337	\$36,163
	V	2013 Nissan Leaf EV	\$35,667	2014	10	2024	\$3,567	\$21,699	\$35,667
		COUNT:		3					
		SUBTOTAL:	\$96,063				\$9,605	\$52,305	\$96,063
4601 COMMUNITY RESOURCES									
	V	Ford F350 Van	\$34,587	2001	12	2012	Replaced with Ford Focus		
	V	2016 Ford Focus	\$30,998	2016	12	2028	\$2,583	\$12,915	\$30,998
	V	2016 Ford F-250	\$41,731	2016	12	2028	\$3,478	\$13,912	\$41,731
		COUNT:		3					
		SUBTOTAL:	\$107,316				\$6,061	\$26,827	\$72,729
PUBLIC WORKS FLEET									
2601 STREET LIGHTING/LANDSCAPING/MEDIANS									
	V	2015 Ford F 150	\$29,493	2016	17	2035	\$1,735	\$8,675	\$29,493
	(b) V	(20%) Ford F150 Super Cab Pickup in Parks		2013	12	2025	\$465		
	V	Ford F250 Utility Truck	\$35,755	2001	17	2018	\$0	\$35,755	\$35,755
	(b) V	(30%) 2016 Ford Super Duty Parks (1998 transferred from PD 04-05)		2016	12	2028	\$1,269	\$3,807	
	V	Chevrolet 6500 Hi Lift Truck	\$137,223	2003	22	2025	\$5,063	\$102,100	\$137,223
	H Eq	Backhoe (50%)	\$47,951	2013	22	2035	\$2,332	\$18,656	\$47,951
	V	2016 Ford F-250	\$49,928	2016	12	2028	\$4,161	\$16,644	\$49,928
		COUNT:		5					
		SUBTOTAL:	\$300,350				\$15,024	\$185,637	\$300,350
3102 SEWERS									
	(b) V	(20%) Ford F150 Super Cab Pickup in Parks		2013	12	2025	\$465		
	V	Ford F450 Dump Truck	\$35,097	2001	22	2023	\$1,677	\$30,140	\$35,097
	H Eq	Caterpillar (Front Loader)	\$180,292	2005	12	2017	\$0	\$194,422	\$180,292
	(b) V	(40%) Ford Ranger Extended Cab in PW Admin (1998 transferred from PD 04-05)		2007	12	2019	\$581		
	H Eq	Sewer Jetter, Trailer mounted	\$31,675	2007	15	2022	\$2,122	\$27,516	\$31,675
	H Eq	Backhoe (50%)	\$47,951	2013	22	2035	\$2,332	\$16,324	\$47,951
	H Eq	Volvo L90G Wheel Loader	\$201,460	2016	12	2028	\$16,788	\$67,152	\$201,460
		COUNT:		5.1					
		SUBTOTAL:	\$496,476				\$23,965	\$335,555	\$496,476
3104 TRAFFIC SAFETY									
	(b) V	Ford F250 Utility Truck (95%)	\$29,337	2001	12	2013	\$0	\$29,337	\$29,337
	V	2019 Ford F250 Stake Bed Truck	\$42,878	2019	12	2031	\$3,573	\$7,146.34	\$42,878
	V	Ford F450 Dump Truck	\$32,769	2001	27	2028	\$1,203	\$23,221	\$32,769
	V	2016 Ford F450 Custom Paint Truck	\$94,287	2017	12	2029	\$7,857	\$23,571	\$94,287
	H Eq	Toyota Electric Forklift	\$35,610	2017	20	2037	\$1,781	\$5,343	\$35,610
	Heq	Generator	\$15,099	2004	11	2015	\$0	\$15,099	\$15,099

EQUIPMENT REPLACEMENT SCHEDULE
VEHICLES SCHEDULED FOR REPLACEMENT
2020-21 BUDGET
2/28/2020

DEPT	GROUP	ITEM	ACQUISITION		LIFE	REPL YR	AMOUNT		TOTAL REPL COST
			COST	IN SVC			FY*** 2020-21 CHARGE	ACCUM. THROUGH 6/30/2021	
	Heq	Skid Loader/John Deere	\$33,592	2007	11	2018	\$0	\$33,592	\$33,592
	V	Trailer for Skid Loader	\$4,630	2008	11	2019	\$0	\$4,630	\$4,630
		COUNT:	7.95						
		SUBTOTAL:	\$288,202				\$14,413	\$141,939	\$288,202
3301 DOWNTOWN ENHANCEMENT									
	(b) V	(5%) Ford F150 Super Cab Pickup in Parks		2013	12	2025	\$116		
	(b) V	(5%) Ford F250 Utility Truck in Traffic Sfty		2001	12	2013	\$83		
		COUNT:	0.1						
		SUBTOTAL:					\$199		
4202 PUBLIC WORKS ADMINISTRATION									
	V	Toyota Camry (CNG)	\$28,276	2000	12	2012	\$0	\$28,276	\$28,276
	V	2019 Toyota Tacoma	\$25,850	2019	12	2031	\$2,154	\$4,308	\$25,850
	V	Chevrolet Silverado Pickup Truck	\$29,572	2007	12	2019	\$2,464	\$29,572	\$29,572
		COUNT:	2.6						
		SUBTOTAL:	\$83,697				\$4,618	\$62,157	\$83,698
4204 BUILDING MAINTENANCE									
	V	Ford F250 Truck (Replace with F250)	\$36,132	2000					\$35,000
	O Eq	Generac Protector Generator	\$12,665	2017	11	2028	\$1,151	\$3,454	\$12,665
	V	F250 Super Duty	\$49,699	2016	12	2028	\$4,142	\$16,568	\$49,699
		COUNT:	2						
		SUBTOTAL:	\$98,496				5,293	20,022	\$97,364
6101 PARKS									
	V	Ford F350 DumpTruck (Replace with F250)	\$35,003	1995	22	2017	\$0	\$35,029	\$35,000
	(b) V	Ford F150 Super Cab Pickup (55%) (1998 transferred from PD 04-05)	\$27,906	2013	12	2025	\$1,279	\$9,768	\$27,906
	V	2013 Toyota Highlander Hybrid AWD	\$45,125	2013	10	2023	\$3,384	\$21,583	\$45,125
	V	2016 Ford Super Duty (70%)	\$50,771	2016	12	2028	\$2,962	\$13,117	\$50,771
		COUNT:	3.25						
		SUBTOTAL:	\$158,805				\$7,626	\$79,496	\$158,802
GRAND TOTALS			COUNT:	92.0					
			TOTAL:	\$4,189,311			\$292,410	\$1,785,616	\$3,386,876.52

GROUP LEGEND

V = Vehicle
H Eq = Heavy Equipment
O Eq = Other Equipment

NOTE: EQUIPMENT SERVICE VEHICLE IS INCLUDED IN PUBLIC WORKS ADMINISTRATION BECAUSE AMOUNT IS TOO SMALL TO ALLOCATE TO ALL DEPARTMENTS.

* FUNDED BY OFFICE OF TRAFFIC SAFETY GRANT. NOT INCLUDED IN EQUIPMENT REPLACEMENT CHARGES.

** THERE WAS AN INCREASE TO THE NEW VEHICLE CPI FROM JAN 2010 TO DEC 2010 OF 3.9%; THEREFORE VEHICLE REPLACEMENT VALUES WERE INCREASED BY 3.9% FOR FISCAL YEAR 2012-13

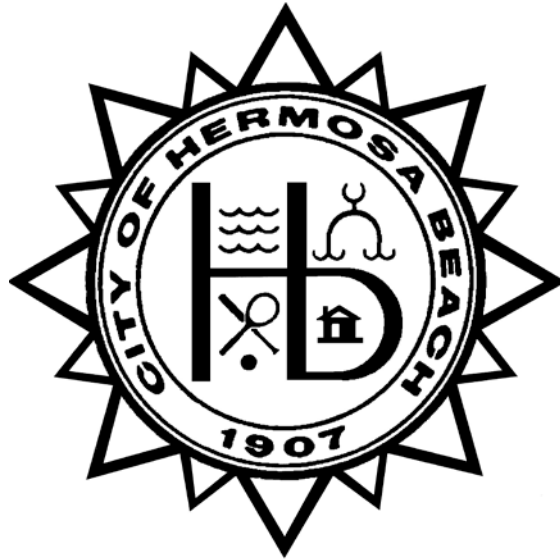
*** REFLECTS INCREASE OF .46% TO REFLECT INTEREST THAT WOULD BE EARNED IF INTEREST WAS ALLOCATED TO THIS FUND. For FY 2013-14 increase to .7%.

- (a) ALL POLICE VEHICLES INCLUDE "SET UP" IN REPLACEMENT COSTS.
- (b) Effective 7/1/04 Public Works vehicles are being allocated to all departments based on personnel allocation of primary user.
- (c) Vehicle transferred from Police Department October 2005. Useful life was adjusted to reflect new replacement date.
- (d) Useful life was extended due to vehicle mileage not warranting replacement.

INDICATES VEHICLE SCHEDULED FOR REPLACEMENT IN 2020-21.

Items in BOLD indicates vehicles scheduled for replacement in 2019-20.

2009-10 All vehicle lives were extended by 1 year.
2010-11 All vehicle lives were extended by a 2nd year.



COMMUNICATIONS EQUIPMENT REPLACEMENT SCHEDULE

EQUIPMENT REPLACEMENT SCHEDULE
 COMMUNICATIONS EQUIPMENT SCHEDULED FOR REPLACEMENT
 2020-21 BUDGET

GROUP	ITEM	QTY	COST	IN SVC	LIFE	REPL YR	AMOUNT			
							FY 2020-21	ACCUM. THROUGH	TOTAL	
							CHARGE	6/30/2021	REPL COST	
1121 CITY CLERK										
PC	Dell Optiplex 3010 W/23" monitor	1	\$815	2013	5	2018	\$0	\$0	\$815	
PC	Dell Optiplex 3010 W/23" monitor	1	\$815	2013	5	2018	\$0	\$0	\$815	
PC	Dell Optiplex 3010 W/23" monitor	1	\$815	2013	5	2018	\$0	\$0	\$815	
Printer	HP LaserJet P3015	1	\$625	2015	6	2021	\$104	\$624	\$625	
Printer	HP LaserJet P3015	1	\$672	2013	6	2019	\$0	\$840	\$672	
	COUNT	5	\$3,742				\$104	\$1,464	\$3,742	
1141 CITY TREASURER										
PC	Dell Optiplex 3010 W/23" monitor	1	\$815	2013	5	2018	\$0	\$814	\$815	
PC	Dell Optiplex 3010 W/23" monitor	1	\$815	2013	5	2018	\$0	\$816	\$815	
	COUNT	2	\$1,630				\$0	\$1,630	\$1,630	
1101 CITY COUNCIL										
Tablet	APPLE iPad- 12.9"	1	\$1,059	2018	5	2023	\$212	\$636	\$1,059	
Tablet	APPLE iPad- 12.9"	1	\$1,059	2018	5	2023	\$212	\$636	\$1,059	
Tablet	APPLE iPad- 12.9"	1	\$1,059	2018	5	2023	\$212	\$636	\$1,059	
Tablet	APPLE iPad- 12.9"	1	\$1,059	2018	5	2023	\$212	\$636	\$1,059	
Tablet	APPLE iPad- 12.9"	1	\$1,059	2018	5	2023	\$212	\$636	\$1,059	
Tablet	APPLE iPad- 12.9"	1	\$1,156	2018	5	2023	\$231	\$693	\$1,156	
PC	Dell Latitude E5570 Laptop	1	\$1,007	2017	5	2022	\$201	\$603	\$1,007	
	COUNT	7	7,457				\$1,492	\$4,476	\$7,457	
1201 CITY MANAGER										
Monitor	Dell Stand for LCD Monitor	1	\$198	2-19-13	5	2018	\$0	\$354	\$198	
Monitor	Dell Ultrasharp 23" VIS Widescreen	1	\$240	2-20-13	5	2018	\$0	\$240	\$240	
Monitor	Dell Ultrasharp 23" VIS Widescreen	1	\$240	2-20-13	5	2018	\$0	\$240	\$240	
PC	Dell Optiplex 3020 23" W/monitor	1	\$779	2015	5	2020	\$0	\$780	\$779	
Printer	HP LASER PRINTER JET P3015N	1	\$672	2013	6	2019	\$0	\$672	\$672	
Printer	HP LaserJet 2200dn	1	\$1,144	2002	6	2008				
Printer	HP Color LaserJet ENT MFP M577DN Secure/Analog Fax/HP Jet Direct 2900 NW Print Server (EOC)	1	\$2,430	2018	5	2023	\$486	\$1,458	\$2,430	
PC	Dell Optiplex 3050 Workstation	1	\$1,259	2018	5	2023	\$315	\$945	\$1,259	
PC	Dell Optiplex 5050 Workstation	1	\$1,259	2018	5	2023	\$315	\$945	\$1,259	
Phone	Polycom SoundStation IP 7000	1	\$1,178	2015	5	2020	\$236	\$1,180	\$1,178	
	COUNT	10	\$9,399				\$1,351	\$6,813	\$8,255	
*1206 INFORMATION TECHNOLOGY										
Equipment	Dell Fileserver Cabinet	1	\$1,576	6-8-07	5	6-8-12	\$0	\$1,576	\$1,576	
Laptop	Dell Latitude E6440 Laptop (loaner)	1	\$1,174	2013	5	2018	\$0	\$1,175	\$1,174	
Laptop	Dell Latitude E6440 Laptop (loaner)	1	\$1,174	2013	5	2018	\$0	\$1,175	\$1,174	
Laptop	Dell Latitude E6440 Laptop	1	\$1,174	2013	5	2018	\$0	\$1,175	\$1,174	
Laptop	EOC Laptops Latitude 5500 15.6"	6	\$6,494	2019	5	2024	\$1,299	\$1,299.00	\$6,494	
Monitor	DELL Monitors (23")	15	\$2,032	2017	5	2022	\$406	\$1,219	\$2,032	
Monitor	DELL Monitors (23")	15	\$3,351	2018	5	2023	\$670	\$2,010	\$3,351	
PC	Dell OptiPlex Computer	1	\$780	2017	5	2022	\$156	\$468	\$780	
PC	Dell OptiPlex Computer	1	\$780	2017	5	2022	\$156	\$468	\$780	
Network	SonicWall Firewall NSA2600	1	\$3,592	2015	6	2021	\$597	\$3,592	\$3,592	
Network	Sonicwall TZ200 Firewall (City Yard)	1	\$414	12-13-10	3	12-13-13	\$0	\$414	\$414	
Network	HP 2920 -48G Switch with accessories	1	\$3,564	2014	5	2019	\$0	\$3,564	\$3,564	
Network	HP 2920 -48G Switch with accessories	1	\$3,564	2014	5	2019	\$0	\$3,564	\$3,564	
Network	HP 2920 -48G Switch with accessories	1	\$3,564	2014	5	2019	\$0	\$3,564	\$3,564	
Network	HP 2920 -48G Switch with accessories	1	\$3,564	2014	5	2019	\$0	\$3,564	\$3,564	
Network	HP 2920 -48G Switch with accessories	1	\$3,564	2014	5	2019	\$0	\$3,564	\$3,564	
Network	HP 2920 -48G Switch	1	\$3,564	2014	5	2019	\$0	\$3,564	\$3,564	
Network	HP 2920 -48G Switch - Spare	1	\$3,564	2014	5	2019	\$0	\$3,564	\$3,564	
Network	Aruba MST 200 Outdoors Mesh Router	1	\$1,549	2014	5	2019	\$0	\$1,548	\$1,549	
Network	Aruba MST 200 Outdoors Mesh Router	1	\$1,549	2014	5	2019	\$0	\$1,549	\$1,549	
Network	Aruba MST 200 Outdoors Mesh Router	1	\$1,549	2014	5	2019	\$0	\$1,548	\$1,549	
Network	Aruba MST 200 Outdoors Mesh Router	1	\$1,549	2014	5	2019	\$0	\$1,548	\$1,549	
Network	Aruba Instant Access Point - IAP 215	1	\$560	2015	5	2020	\$0	\$560	\$560	
Network	Aruba Instant Access Point - IAP 215	1	\$560	2015	5	2020	\$0	\$560	\$560	
Network	Aruba Instant Access Point - IAP 215	1	\$560	2015	5	2020	\$0	\$560	\$560	
Network	Aruba Instant Access Point - IAP 215	1	\$560	2015	5	2020	\$0	\$560	\$560	
Network	Aruba Instant Access Point - IAP 215	1	\$560	2015	5	2020	\$0	\$560	\$560	
Network	Aruba Instant Access Point - IAP 215	1	\$560	2015	5	2020	\$0	\$560	\$560	
Network	Aruba Instant Access Point - IAP 215	1	\$560	2015	5	2020	\$0	\$560	\$560	
Network	Aruba Instant Access Point - IAP 215	1	\$560	2015	5	2020	\$0	\$560	\$560	
Network	Radwin POE Injector	1	\$59	2020	5	2025	\$12	\$460	\$59	
Network	Radwin RW 5000 Access Point Antenna	1	\$1,850	2020	5	2025	\$370	\$818	\$1,850	
Network	Radwin RW 2000 Access Point	2	\$2,650	2020	5	2025	\$530	\$978	\$2,650	
Network	Radwin 5000 Access Point Radio	2	\$930	2020	5	2025	\$186	\$634	\$930	
Network	Cisco 3750X 24-port Switch	1	\$4,956	2015	6	2021	\$826	\$4,956	\$4,956	
Network	Dell S4128 24-Port 10G Switch	2	\$9,027	2018	5	2023	\$1,805	\$5,415	\$9,027	
Server	Dell EMC VxRail E460	3	\$81,378	2018	5	2023	\$16,276	\$38,456	\$81,378	
PC	Dell OptiPlex Computer	1	\$851	2008	4	2012	\$0	\$851	\$851	
Power	APC Smart 3000 UPS (Server Room)	1	\$1,330	2009	5	2014	\$0	\$1,330	\$1,330	
Power	APC Smart UPS 1500XL (Network Switches)	1	\$1,135	2009	5	2014	\$0	\$1,135	\$1,135	
Power	APC Battery Back-UPS RS 1500 (Deputy Clerk's Office)	1	\$218	2010	5	2015	\$0	\$218	\$218	
Power	APC Battery Back-UPS RS 1500 (Fire Dept)	1	\$218	2010	5	2015	\$0	\$218	\$218	
Power	APC Battery Back-UPS RS 1500 (Media Units)	1	\$218	2010	5	2015	\$0	\$218	\$218	
Printer	HP Laser Jet P3015X	1	\$933	2013	6	2019	\$0	\$936	\$933	

EQUIPMENT REPLACEMENT SCHEDULE
 COMMUNICATIONS EQUIPMENT SCHEDULED FOR REPLACEMENT
 2020-21 BUDGET

GROUP	ITEM	QTY	COST	IN SVC	LIFE	YR	AMOUNT				
							REPL	FY	ACCUM.	TOTAL	
							CHARGE	2020-21	THROUGH	REPL	
								6/30/2021	COST		
*1206 INFORMATION TECHNOLOGY (continued)											
Server	HP DL360E Server with Software (GIS Server)	1	\$4,671	2013	5	2018	\$0	\$4,670	\$4,671	\$4,671	
Server	Poweredge 2850 File Server - Active Directory	1	\$4,598	4-12-06	5	4-12-11	\$0	\$4,598	\$4,598	\$4,598	
Server	Poweredge 2950 File Server - Virus/Utility Server - APPS04	1	\$6,317	6-5-08	5	6-5-13	\$0	\$6,317	\$6,317	\$6,317	
Server	Poweredge R610 Server - Class Payment - CLASS03	1	\$4,001	12-10-09	5	12-10-14	\$0	\$4,001	\$4,001	\$4,001	
Server	Poweredge File Server - T2-PowerPark, Oracle HBAPPS2	1	\$6,499	9-4-03	5	9-4-08	\$0	\$6,499	\$6,499	\$6,499	
Server	PowerEdge R610 Server-CLASS & VMs	1	\$6,827	8-25-11	5	8-25-16	\$0	\$6,827	\$6,827	\$6,827	
Server	Granicus Encoder	1	\$7,719	2013	5	2018	\$0	\$7,719	\$7,719	\$7,719	
Server	Datto SE10000 Backup Server	1	\$11,249	2015	5	2020	\$0	\$11,250	\$11,249	\$11,249	
Server	HP Proliant DL 380 G7 (Hyper-V #1)	1	\$13,680	2012	5	2017	\$0	\$13,680	\$13,680	\$13,680	
Server	HP Proliant DL 380 G7 (Hyper-V #2)	1	\$13,680	2012	5	2017	\$0	\$13,680	\$13,680	\$13,680	
	COUNT	94	\$244,280				\$23,289	\$187,176		\$244,280	
1202 FINANCE ADMINISTRATION											
Monitor	Dell 23" Additional Monitor	1	\$230	2013	5	2018	\$0	\$231	\$230	\$230	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$815	2013	5	2018	\$0	\$814	\$815	\$815	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$815	2013	5	2018	\$0	\$814	\$815	\$815	
PC	Dell Optiplex 3050 Workstation	2	\$1,456	2018	5	2023	\$364	\$1,092	\$1,456	\$1,456	
PC	Dell Optiplex 5050 Workstation	2	\$2,519	2018	5	2023	\$630	\$1,890	\$2,519	\$2,519	
Printer	HP LaserJet P3015	1	\$625	2014	6	2020	\$0	\$625	\$625	\$625	
Printer	HP LaserJet P3015	1	\$672	2013	6	2019	\$168	\$840	\$672	\$672	
Printer	HP LaserJet P3015	1	\$678	2013	6	2019	\$0	\$680	\$678	\$678	
Printer	HP Laser Jet M609	1	\$2,185	2018	6	2024	\$364	\$728	\$2,185	\$2,185	
Scanner	Fujitsu 7160 Scanner	1	\$963	2020	5	2025	\$193	\$193	\$963	\$963	
Scanner	Fujitsu 7160 Scanner	1	\$963	2020	5	2025	\$193	\$193	\$963	\$963	
Scanner	Fujitsu 7160 Scanner	1	\$963	2020	5	2025	\$193	\$193	\$963	\$963	
Scanner	Fujitsu 7160 Scanner	1	\$963	2019	5	2024	\$193	\$386	\$963	\$963	
	COUNT	15	\$13,847				\$2,298	\$8,679		\$13,847	
1203 HUMAN RESOURCES											
PC	Dell Optiplex 3010 Workstation -Monitor 23" Widescreen	1	\$779	2014	5	2019	\$0	\$780	\$779	\$779	
PC	Dell Optiplex 3010 Workstation -Monitor 23" Widescreen	1	\$779	2014	5	2019	\$0	\$780	\$779	\$779	
PC	Dell Optiplex 3050 Workstation	1	\$728	2018	5	2023	\$182	\$546	\$728	\$728	
Printer	HP LaserJet M401dne	1	\$263	2015	6	2021	\$44	\$264	\$263	\$263	
	COUNT	4	\$2,549				\$226	\$2,370		\$2,549	
1208 GENERAL APPROPRIATIONS											
Printer	HP LaserJet Color M551	1	\$590	2015	6	2021	\$98	\$588	\$590	\$590	
	COUNT	1	\$590				\$98	\$588		\$590	
2101 POLICE DEPARTMENT											
Handheld	Traffic Citation Writer & Printer	1	\$1,743	2-2-11	5	2-2-16	\$0	\$1,743	\$1,743	\$1,743	
Handheld	Traffic Citation Writer & Printer	1	\$1,743	2-2-11	5	2-2-16	\$0	\$1,743	\$1,743	\$1,743	
Handheld	Traffic Citation Writer & Printer	1	\$1,743	2-2-11	5	2-2-16	\$0	\$1,743	\$1,743	\$1,743	
Handheld	Traffic Citation Writer & Printer	1	\$1,743	2-2-11	5	2-2-16	\$0	\$1,743	\$1,743	\$1,743	
**	Handheld	Traffic Citation Writer & Printer	1	\$1,743	2-2-11	5	2-2-16	\$0	\$1,743	\$1,743	\$1,743
Handheld	Traffic Citation Writer & Printer	1	\$1,743	2-2-11	5	2-2-16	\$0	\$1,743	\$1,743	\$1,743	
Handheld	Printer, Traffic Citations	1	\$941	2-2-11	5	2-2-16	\$0	\$941	\$941	\$941	
Handheld	Printer, Traffic Citations	1	\$941	2-2-11	5	2-2-16	\$0	\$941	\$941	\$941	
**	Handheld	Printer, Traffic Citations	1	\$941	2-2-11	5	2-2-16	\$0	\$941	\$941	\$941
Handheld	Printer, Traffic Citations	1	\$941	2-2-11	5	2-2-16	\$0	\$941	\$941	\$941	
Handheld	Printer, Traffic Citations	1	\$941	2-2-11	5	2-2-16	\$0	\$941	\$941	\$941	
Handheld	Printer, Traffic Citations	1	\$941	2-2-11	5	2-2-16	\$0	\$941	\$941	\$941	
Handheld	Traffic Citation Writer & Printer (HB3)	1	\$1,700	2006	5	2011	\$0	\$1,700	\$1,700	\$1,700	
Handheld	Traffic Citation Writer & Printer (HB4)	1	\$1,700	2006	5	2011	\$0	\$1,700	\$1,700	\$1,700	
Handheld	Traffic Citation Writer & Printer (HB5)	1	\$1,700	2006	5	2011	\$0	\$1,700	\$1,700	\$1,700	
Handheld	Traffic Citation Writer & Printer (HB7)	1	\$1,700	2006	5	2011	\$0	\$1,700	\$1,700	\$1,700	
Scanner	Fujitsu Scansnap ix500	1	\$474	2015	5	2021	\$0	\$475	\$474	\$474	
Laptop	Dell Latitude E6500 & Dock	1	\$1,409	2010	4	2014	\$0	\$1,409	\$1,409	\$1,409	
Laptop	Dell Latitude D630	1	\$1,289	2008	4	2012	\$0	\$1,289	\$1,289	\$1,289	
MDT	Mobile Data System (HB8)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844	\$7,844	
MDT	Mobile Data System (HB9)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844	\$7,844	
MDT	Mobile Data System (HB7)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844	\$7,844	
MDT	Mobile Data System (HB4)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844	\$7,844	
MDT	Mobile Data System (HB10)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844	\$7,844	
MDT	Mobile Data System (HB6)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844	\$7,844	
MDT	Mobile Data System (HB3)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844	\$7,844	
MDT	Mobile Data System (HB5)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844	\$7,844	
Oh Equip	Caon Powrshot ELPH 115 IS Kit SIL	6	\$667	2014	10	2024	\$74	\$444	\$667	\$667	
Other Equip	L3 Mobile Vision System (HB7)	1	\$5,541	2011	3	2014					
Other Equip	L3 Mobile Vision System (HB6)	1	\$5,541	2011	3	2014					
Other Equip	L3 Mobile Vision System (HB4)	1	\$5,541	2011	3	2014					
Other Equip	L3 Mobile Vision System (HB9)	1	\$5,541	2011	3	2014					
Other Equip	Base Radio Station w/6 desktop units	1	\$6,583	2007	5	2012	\$0	\$6,583	\$6,583	\$6,583	
Other Equip	PIPS License Plate Reader System - HB8	1	\$7,509	2011	4	2015	\$0	\$7,508	\$7,509	\$7,509	
Other Equip	PIPS License Plate Reader System - HB1	1	\$7,509	2011	4	2015	\$0	\$7,508	\$7,509	\$7,509	
Other Equip	Xenonics Super Vision Night Vision Binoculars	2	\$4,125	2011	5	2016	\$0	\$4,125	\$4,125	\$4,125	
Other equip	Tait Mobile Radios	2	\$2,928	2015	10	2025	\$293	\$1,758	\$2,928	\$2,928	
Other Equip	L3 Flashback 3 Digital Video System	1	\$4,944	2013	3	2016	\$0	\$6,592	\$4,944	\$4,944	
Other Equip	L3 Flashback 3 Digital Video System	1	\$4,944	2013	3	2016	\$0	\$6,592	\$4,944	\$4,944	
Other Equip	L3 Flashback 3 Digital Video System	1	\$4,944	2013	3	2016	\$0	\$6,592	\$4,944	\$4,944	
Other Equip	L3 Flashback 3 Digital Video System	1	\$4,944	2013	3	2016	\$0	\$6,592	\$4,944	\$4,944	
Other Equip	L3 Flashback 3 Digital Video System	1	\$4,944	2013	3	2016	\$0	\$6,592	\$4,944	\$4,944	

EQUIPMENT REPLACEMENT SCHEDULE
COMMUNICATIONS EQUIPMENT SCHEDULED FOR REPLACEMENT
2020-21 BUDGET

GROUP	ITEM	QTY	COST	IN SVC	LIFE	YR	AMOUNT		
							REPL	FY	TOTAL
							CHARGE	ACCUM. THROUGH	REPL COST
4101 COMMUNITY DEVELOPMENT/PLANNING (continued)									
Printer	HP LaserJet 2300	1	\$1,347	2004	6	2010	\$0	\$1,347	\$1,347
Printer	HP LaserJet P3015	1	\$945	2011	6	2017	\$0	\$946	\$945
Printer	HP LaserJet 2300	1	\$1,347	2004	6	2010	\$0	\$1,347	\$1,347
Tablet	iPads and Keyboards for Commissioners	5	\$6,124	2019	5	2024	\$1,225	\$3,675	\$6,124
Printer	HP LaserJet Color M551	1	\$590	2015	6	2021	\$98	\$490	\$590
	COUNT	16	\$15,824				\$1,696	\$12,904	\$15,824
4201 COMMUNITY DEVELOPMENT/BUILDING									
Laptop	Dell Latitude E6500	1	\$1,409	4-30-10	4	4-30-14	\$0	\$1,408	\$1,409
PC	Dell Optiplex 3060	1	\$717	2019	5	2020	\$143	\$143	\$717
PC	Dell Optiplex 3060	1	\$717	2019	5	2020	\$143	\$143	\$717
PC	Dell Optiplex 3060	1	\$717	2019	5	2020	\$143	\$143	\$717
PC	Dell Optiplex 3060	1	\$717	2019	5	2020	\$143	\$143	\$717
PC	Dell Optiplex 3060	1	\$717	2019	5	2020	\$143	\$143	\$717
Printer	HP LaserJet P3015	1	\$625	2015	6	2021	\$82	\$492	\$625
	COUNT	7	\$5,619				\$799	\$2,617	\$5,619
4202 PUBLIC WORKS ADMINISTRATION									
PC	Dell Optiplex 5050 Workstations	1	\$728	2018	5	2023	\$182	\$364	\$728
PC	Dell Optiplex 5050 Workstations	1	\$728	2018	5	2023	\$182	\$364	\$728
PC	Dell Optiplex 5050 Workstations	1	\$728	2018	5	2023	\$182	\$364	\$728
PC	Dell Optiplex 5050 Workstations	1	\$728	2018	5	2023	\$182	\$364	\$728
PC	Dell Optiplex 5050 Workstations	1	\$728	2018	5	2023	\$182	\$364	\$728
PC	Dell Optiplex 5050 Workstations	1	\$728	2018	5	2023	\$182	\$364	\$728
PC	Dell Optiplex 3060	1	\$717	2019	5	2020	\$143	\$143	\$717
PC	Dell Optiplex 3060	1	\$717	2019	5	2020	\$143	\$143	\$717
PC	Dell Optiplex 3060	1	\$717	2019	5	2020	\$143	\$143	\$717
PC	Dell Optiplex 3060	1	\$717	2019	5	2020	\$143	\$143	\$717
PC	Dell Optiplex 3060	1	\$717	2019	5	2020	\$143	\$143	\$717
PC	Dell Optiplex 3060	1	\$717	2019	5	2020	\$143	\$143	\$717
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$812	2013	5	2018	\$0	\$951	\$812
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$812	2013	5	2018	\$0	\$951	\$812
PC	Dell Optiplex 3020 Computer W/23" Monitor	1	\$779	2014	5	2019	\$9	\$770	\$779
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$775	2013	5	2018	\$0	\$776	\$775
PC	Dell Optiplex 3020 Computer W/23" Monitor	1	\$779	2014	5	2019	\$0	\$780	\$779
PC	Dell Optiplex 3020 Computer W/23" Monitor	1	\$779	2014	5	2019	\$0	\$780	\$779
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$775	2013	5	2018	\$0	\$776	\$775
PC	iMAC 27" Engineering	1	\$2,387	2020	5	2025	\$477	\$477	\$2,387
Monitor	Dell monitors(27") for GIS Analyst/Asst Engineer	4	\$2,428	2018	5	2023	\$486	\$972	\$2,428
Printer	HP OfficeJet 7110	1	\$225	2014	6	2020	\$0	\$225	\$225
Printer	HP LaserJet M806	1	\$3,551	2015	6	2021	\$592	\$3,552	\$3,551
Printer	HP Multifunction Printer (Yard)	1	\$3,823	2020	6	2026			\$3,823
Printer	HP LaserJet P3015	1	\$953	2011	6	2017	\$0	\$1,431	\$953
Printer	HP LaserJet P3015	1	\$672	2013	6	2019	\$0	\$672	\$672
Printer	HP LaserJet Pro M401	1	\$263	2015	6	2021	\$0	\$264	\$263
Printer	Canon iP3600	1	\$224	2014	6	2020	\$45	\$225	\$224
Printer	HP LaserJet Ent M506x Printer	1	\$684	2018	5	2023	\$0	\$274	\$684
Printer / Scanner	HP DesignJet T1200 HD MFP	1	\$17,349	2010	6	2016	\$0	\$17,349	\$17,349
	COUNT	32	\$46,023				\$3,418	\$34,123	\$46,023
4204 BUILDING MAINTENANCE									
Other Equip	Audio/Visual Equipment in Council Chambers	1	\$156,112	2003	10	2013	\$0	\$156,112	\$156,112
Laptop	Dell Latitude E6500 Laptop In Council Chambers (Granicus)	1	\$1,336	11-09	4	11-13	\$0	\$1,336	\$1,336
Other Equip	Rebroadcast Equipment for City Meetings	1	\$8,542	2010	5	2015	\$0	\$8,542	\$8,542
Other Equip	Design HD Video System (Council Chambers)	1	\$1,950	2014	5	2019	\$0	\$1,950	\$1,950
	COUNT	4	\$167,940				\$0	\$167,940	\$167,940
4601 COMMUNITY RESOURCES									
Printer	HP OfficeJet Pro 8600 DN	1	\$436	2010	6	2016	\$0	\$436	\$436
PC	Dell Optiplex 3060 Computer W/23" Monitor	1	\$852	2019	5	2024	\$170.40	\$170	\$852
PC	Dell Optiplex 3060 Computer W/23" Monitor	1	\$852	2019	5	2024	\$170	\$170	\$852
PC	Dell Optiplex 3060 Computer W/23" Monitor	1	\$852	2019	5	2024	\$170	\$170	\$852
PC	Dell Optiplex 3060 Computer W/23" Monitor	1	\$852	2019	5	2024	\$170	\$170	\$852
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$779	2014	5	2019	\$0	\$780	\$779
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$779	2014	5	2019	\$0	\$780	\$779
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$779	2014	5	2019	\$0	\$780	\$779
Printer	HP LaserJet 2300	1	\$1,300	1999	4	2003	\$0	\$1,300	\$1,300
Printer	HP LaserJet 2430n	1	\$833	2006	6	2012	\$0	\$833	\$833
Printer	HP LaserJet 2200	1	\$1,662	2003	6	2009	\$0	\$1,662	\$1,662
Printer	HP LaserJet 1320	1	\$311	2006	6	2012	\$0	\$311	\$311
Printer	HP LaserJet 2200	1	\$1,662	2003	6	2009	\$0	\$1,662	\$1,662
	Uninterrupted Power Supply	1	\$1,329	2010	5	2015	\$0	\$1,331	\$1,329
Printer	HP Officejet K7000 WF Color Printer	1	\$225	2013	4	2017	\$0	\$224	\$225
Printer	HP Color Laser Jet M451	1	\$498	2013	6	2019	\$0	\$415	\$498
PC	Mac Mini Computer	1	\$941	2019	5	2024	\$188	\$188	\$942
Laptop	Community Theater Laptop	1	\$589	2019	4	2023	\$147	\$441	\$589
	COUNT	18	\$15,531				\$1,016	\$11,823	\$15,532
1204 FINANCE CASHIER									
PC	Dell OptiPlex 780	1	\$856	2009	5	2014	\$0	\$856	\$856
PC	Dell OptiPlex 780	1	\$800	2010	5	2015	\$0	\$800	\$800
PC	Dell 3020 with 23" Monitor	1	\$779	2014	5	2019	\$0	\$780	\$779
PC	Dell Optiplex 3050 WorkStation	1	\$728	2018	5	2023	\$182	\$364	\$728
PC	Dell Optiplex 3050 WorkStation	1	\$728	2018	5	2023	\$182	\$364	\$728
PC	Dell Optiplex 3050 WorkStation	1	\$728	2018	5	2023	\$182	\$364	\$728
PC	Dell Optiplex 3050 WorkStation	1	\$728	2018	5	2023	\$182	\$364	\$728

EQUIPMENT REPLACEMENT SCHEDULE
COMMUNICATIONS EQUIPMENT SCHEDULED FOR REPLACEMENT
2020-21 BUDGET

GROUP	ITEM	QTY	COST	IN SVC	LIFE	REPL YR	AMOUNT			
							FY 2020-21	ACCUM. THROUGH	TOTAL	
							CHARGE	6/30/2021	REPL COST	
1204 FINANCE CASHIER (continued)										
	PC Dell Optiplex 3050 WorkStation	1	\$728	2018	5	2023	\$182	\$364	\$728	
	Printer HP LaserJet M603	1	\$2,543	2014	6	2020	\$509	\$2,545	\$2,543	
	Printer HP LaserJet P3015	1	\$945	2011	6	2017	\$0	\$946	\$945	
	Printer HP LaserJet 3055 All in one (replaces Fax Machine)	1	\$492	2008	6	2014	\$0	\$492	\$492	
	Printer HP LaserJet 2300	1	\$1,347	2004	6	2010	\$0	\$1,347	\$1,347	
	ACC Bar Code Reader	1	\$109	2007	7	2014	\$0	\$109	\$109	
	ACC Bar Code Reader	1	\$109	2007	7	2014	\$0	\$109	\$109	
	ACC Bar Code Reader	1	\$109	2007	7	2014	\$0	\$109	\$109	
	ACC Bar Code Reader	1	\$109	2007	7	2014	\$0	\$109	\$109	
	ACC Bar Code Reader	1	\$109	2007	7	2014	\$0	\$109	\$109	
	ACC Bar Code Reader	1	\$109	2007	7	2014	\$0	\$109	\$109	
	ACC Bar Code Reader	1	\$109	2007	7	2014	\$0	\$109	\$109	
	POS Printer Epson TM-6000IV	1	\$716	2008	7	2015				
	Scanner Fujitsu Scansnap iX500	1	\$484	2014	5	2019	\$0	\$484	\$484	
	Scanner Fujitsu Scansnap iX500	1	\$484	2014	5	2019	\$0	\$484	\$484	
	COUNT	22	\$13,849				\$1,419	\$11,317	\$13,133	
3302 COMMUNITY SERVICES										
	PC Dell Optiplex 3060 Computer W/23" Monitor	1	\$852	2019	5	2024	\$170	\$170	\$852	
	PC Dell Optiplex 3060 Computer W/23" Monitor	1	\$852	2019	5	2024	\$170	\$170	\$852	
	PC Dell Optiplex 3060 Computer W/23" Monitor	1	\$852	2019	5	2024	\$170	\$170	\$852	
	PC Dell Optiplex 3060 Computer W/23" Monitor	1	\$852	2019	5	2024	\$170	\$170	\$852	
	PC Dell Optiplex 3060 Computer W/23" Monitor	1	\$852	2019	5	2024	\$170	\$170	\$852	
	PC Dell Optiplex 3010 W 23" Monitor	1	\$775	2013	5	2018	\$0	\$776	\$775	
	PC Computer of Security Camera	1	\$709	2019	5	2024	\$0	\$776	\$709	
	Printer HP LaserJet Pro M476	1	\$462	2014	6	2020	\$0	\$460	\$462	
	Printer HP LaserJet Pro M476	1	\$463	2015	7	2021	\$0	\$465	\$463	
	Printer HP LaserJet 2200DN	1	\$1,662	2004	6	2010	\$0	\$1,662	\$1,662	
	Printer HP LaserJet 2300	1	\$1,347	2004	6	2010	\$0	\$1,347	\$1,347	
	Printer HP LaserJet Pro	1	\$396	2017	6	2023	\$66	\$198	\$396	
	Handheld Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185	
	Handheld Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185	
	Handheld Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185	
	Handheld Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185	
	Handheld Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185	
	Handheld Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185	
	Handheld Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185	
	Handheld Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185	
	Handheld Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185	
	Handheld Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185	
	Handheld Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185	
	Handheld Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185	
	Handheld Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185	
	Handheld Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185	
	Handheld Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185	
	System E-Chalking System of Parking Enforcement	1	\$2,250	2019	5	2024	\$450	\$1,350	\$2,250	
	Other equip Charger, Parking Citation Writer	1	\$933	3-1-11	5	3-1-16	\$0	\$933	\$933	
	Radio Portable Radios - Model P200	11	\$7,147	2007	10	2017	\$0	\$7,150	\$7,147	
	Other equip Parking Meters (100)	100	\$109,029	2019	10	2029	\$10,903	\$32,712	\$109,029	
	Other equip Parking Meters Housings/Locks (100)	100	\$20,502	2019	10	2029	\$2,050	\$4,350	\$20,502	
	Radio Portable Model TP8115 Radio w/Accessories	11	\$7,175	2011	10	2021	\$716	\$5,728	\$7,175	
	Radio Mobile Parking Series radio Model TM8250	9	\$4,966	2011	10	2021	\$497	\$3,976	\$4,966	
	COUNT	257	\$188,296				\$15,534	\$67,977	\$188,296	
GRAND TOTALS	COUNT	614	2,005,210				170,533	1,025,250	1,957,800	

* All Information Technology department equipment is allocated to departments in computer replacement charges based on % of total computer equipment owned by each department.

17 inch Flat Panel Monitors were added effective 7/1/2006 to be purchased every 6 years. Desktop computer prices were adjusted to reflect the cost of the computer only. Total cost for the flat panel and separate desktop is less than the full system cost.

Useful life for servers was changed from 6 years to 5 years effective 7/1/2006 due to warranty issues.

Audio Visual Equipment in City Council Chambers was added to the schedule effective 7/1/2007.

Jail Surveillance System at the Police Department was added to the schedule effective 7/1/2007.

Mobile Data Terminals were added to the Police Department effective 7/1/2006 and to Fire 7/1/2007.

Portable radios were added to the Police Department, the Fire Department and Community Services effective 7/1/2006. Mobile radios were added to the Fire Department as they are not recorded as a part of the setup of new vehicles as in the Police Department.

Traffic Citation Writers purchased with an Office of Traffic Safety Grant were added to the schedule effective 7/1/2007.

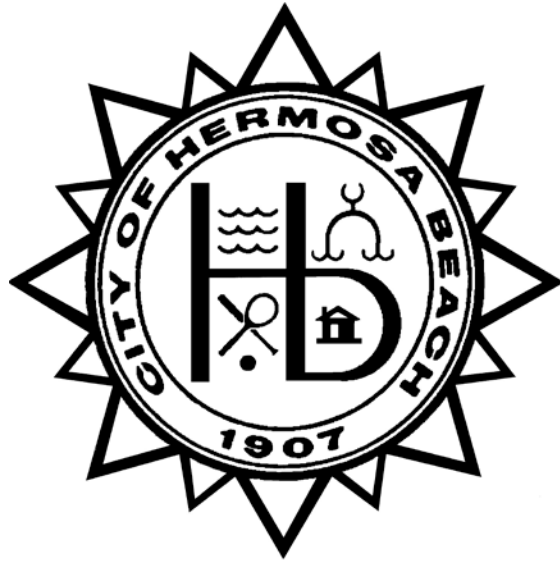
No cost of living increase was applied to communications equipment for 2012-13

Effective 7/1/2009 all computers, printers and peripherals for the Police Department will be budgeted in Information Technology.

Effective 7/1/2010 all computers and flat panel monitors will be kept in service for 4 years instead of 3 years. In order to replace monitors and pc's together, replacement date for monitors was matched to pc replacement dates.

Items in BOLD indicates equipment scheduled for replacement in FY 2019-20

Indicates equipment scheduled for replacement in FY 2020-21



BUSINESS MACHINE REPLACEMENT SCHEDULE

EQUIPMENT REPLACEMENT SCHEDULE
BUSINESS MACHINES SCHEDULED FOR REPLACEMENT
2020-21 BUDGET

Purchases through 12/31/19

DEPT	GROUP	ITEM	QTY	COST	IN SVC	LIFE	REPL YR	AMOUNT				
								FY	ACCUM.	TOTAL		
								2020-21 CHARGE	THROUGH 06/30/21	REPL COST		
1208 GENERAL APPROPRIATIONS												
		Fax		Panasonic Model UF-8000	1	\$1,790	2006	7	2014	\$0	\$1,790	\$1,790
		Postage		Pitney Bowes DM400C Postage meter system/scale	1	\$4,288	2011	7	2018	\$0	\$4,288	\$4,288
		Projector		Multimedia Projector & Accessories	1	\$600	2010	7	2017	\$0	\$600	\$600
		Copier		Canon Imagerunner Advance C7055- Admin	1	\$16,055	2013	7	2020	\$2,294	\$16,058	\$16,055
		Copier		Canon Imagerunner Advance 4051-CD	1	\$7,618	2013	7	2020	\$1,088	\$7,616	\$7,618
		Copier		Canon Imagerunner Advance C55401- PW	1	\$9,418	2018	5	2023	\$1,884	\$5,652	\$9,418
		Copier		Canon Imagerunner Advance C5235 - EOC (From F	1	\$9,453	2013	7	2020	\$1,350	\$8,100	\$9,453
		COUNT	6	\$49,222						\$6,617	\$44,104	\$49,222
2101 POLICE DEPARTMENT												
		Copier		Canon Image Runner ADV 6275	1	\$14,803	2016	5	2021	\$1,935	\$14,803	\$14,803
		All-in-One		Xerox 8560 MFPX All-in One (Detective Bureau)	1	\$4,778	2009	6	2015	\$0	\$4,778	\$4,778
		COUNT	2	\$19,581						\$1,935	\$19,581	\$19,581
4204 BUILDING MAINTENANCE												
		Other Equip		Scoreboard/Community Center Gym	1	\$4,500	2005	10	2015	\$0	\$0	\$4,500
		COUNT	1	\$4,500						\$0	\$0	\$4,500
4601 COMMUNITY RESOURCES												
		Copier		Canon Imagerunner Advance C5235-CR	1	\$9,453	2013	7	2020	\$1,350	\$8,100	\$9,453
		COUNT	1	\$9,453						\$1,350	\$8,100	\$9,453
3302 COMMUNITY SERVICES												
		Copier		Canon Imagerunner Advance 4035- Base 3	1	\$5,548	2013	7	2020	\$793	\$4,758	\$5,548
		COUNT	1	\$5,548						\$793	\$4,758	\$5,548
GRAND TOTALS												
		COUNT	11	\$88,304						\$10,696	\$76,543	\$88,304

EQUIPMENT LOCATED IN AREAS SPECIFIC TO A SINGLE DEPARTMENT HAS BEEN CHARGED TO THE DEPARTMENT WHERE IT IS LOCATED.

REPLACEMENT COSTS ADDED TO COMPUTER REPLACEMENT CHARGES IN FISCAL YEAR 2002-03.

Effective 7/1/2004, maintenance costs for these machines have been moved to the Equipment Replacement Fund.

Items in **BOLD** indicates business machines scheduled for replacement in 2019-20

█ Indicates business machines scheduled for replacement in 2020-21

Gym Scoreboard added to schedule 7/1/2004



Schedule of Restricted/Discretionary Funds 2020-21 Budget

	Estimated Ending Balance 06/30/21		Estimated Ending Balance 06/30/21
Legally Restricted Funds			
Lighting & Landscaping	\$0	Grant	\$57,473
State Gas Tax	\$145,517	2015 Lease Revenue Bonds	\$0
AB 939 Fund	\$32,379	Air Quality Improvement	\$17,145
Proposition A Open Space	\$61,614	Supplemental Law Enforcement Services	\$289,646
Parks/Recreation Facility Tax	\$133,975	Sewer Fund	\$185,325
Bayview Drive District Administrative Expense	\$4,824	Asset Forfeiture	\$498,173
Loma District Administrative Expense	\$0	Fire Protection	\$28,908
Beach Drive Assessment District Expense	\$3,266	RTI Undersea Cable- Tidelands	\$5,695
Community Development Block Grant	\$0	Bayview Drive Redemption	\$133,352
Proposition A Transit	\$379,144	Lower Pier District Redemption	\$3,295
Proposition C	\$183,521	Beach Drive Assessment District Redemption	\$66,148
Measure R	\$20,789	Beach Drive Assessment District Reserve	\$4,722
Measure M	\$59,723	Myrtle Avenue Assessment	\$42,787
Measure W	\$180,000	Loma Drive Assessment	\$82,558
		Bayview Drive Reserve	\$15,074
		Total Restricted Funds	\$2,635,053
Discretionary Funds			
	Estimated Ending Balance 06/30/21	Discretionary Funds with Council Adopted Policy	Estimated Ending Balance 06/30/21
General	\$8,953,593	Insurance Fund	\$3,240,230
Tyco	\$501,634	Equipment Replacement	\$8,256,795
Storm Drain	\$135,677		
Capital Improvement Fund	\$3,741,508		
RTI Undersea Cable	\$253,000		
		Subtotal Discretionary Funds	\$25,082,437
Total All Funds			
			\$27,717,490
		Discretionary Funds	\$25,082,437
		Less Fixed Assets (Equipment Replacement Fund.)	(\$5,373,300)
		Total Available Discretionary Funds	\$19,709,137

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GLOSSARY OF TERMS

Accrual:

The method of recording revenues or expenditures when they are incurred.

Accrual Accounting:

Accounting method that records revenues and expenses when they are incurred, regardless of when cash is exchanged.

ADA:

Americans with Disabilities Act.

Alternative Retirement System (ARS):

Alternative plan to Social Security for part-time employees. Funded solely through employee payroll deduction, contributions are made on a pre-tax basis resulting in greater net pay for covered employees. Contributions may be distributed or rolled over upon separation from the City (with certain limitations).

Appropriation:

Legal authorization by the City Council to make expenditures and to incur obligations for specific purposes.

Assessed Valuation:

A dollar value placed upon real estate or other property, by Los Angeles County, as a basis for levying property taxes.

Balanced Budget:

A budget in which revenues are equal to expenditures.

Beginning Fund Balance:

Fund balance available in a fund, from the end of the prior year, for use in the following year.

BSCC:

Board of State and Community Corrections

Budget:

The financial plan for the operation of a program or organization that includes an estimate of proposed expenditures for a given period of time and the proposed means of financing those expenditures.

CalPERS:

California Public Employees Retirement System

Capital Expenditure:

The amount spent to acquire, improve, or extend the life of long-term fixed assets, such as land, buildings, and equipment

Capital Improvement Project (CIP):

Capital Improvement Projects typically improve City owned assets such as buildings, parks, streets and other infrastructure components. Capital projects often span more than one fiscal year.

Capital Outlay:

A budget category which accounts for all furniture, vehicles and equipment having a unit cost of \$5,000 or more and a useful life of more than one year.

CAPM:

Capital Preventative Maintenance

CASp:

Certified Access Specialist Fee

CC:

City Council

CDBG:

Community Development Block Grant

COLA:

Cost of Living Adjustment

COVID-19:

Coronavirus disease 2019 is a respiratory illness that is caused by the novel coronavirus that can lead to serious illness or death. On March 4, 2020, Governor Gavin Newsom issued a statewide Proclamation of a State of Emergency. On March 15, 2020, Mayor Mary Campbell declared a local emergency in Hermosa Beach. At a special meeting on March 16, 2020, the City Council adopted Resolution No. 20-7230, approving and ratifying the declaration of emergency.

CUP:

Conditional Use Permit

Department:

An organizational unit comprised of divisions or programs. The City of Hermosa Beach has thirteen departments: City Attorney, City Manager, City Clerk/Elections, City Council, City Prosecutor, City Treasurer, Finance, Personnel, Community Resources, Police, Fire, Community Development and Public Works.

Division:

An organizational unit within a department that handles a specific area of responsibility assigned to that department.

Enterprise Fund:

A government-owned fund that sells goods or services to the general public.

Expenditure:

The cost of goods received or services rendered for the government unit.

Fiscal Year:

A 12-month period of time to which an annual operating budget applies. The City of Hermosa Beach's fiscal year is July 1 through June 30.

Fixed Asset:

Tangible property items such as land, buildings, vehicles and equipment which have a value over \$5,000 and a life over one year.

Frozen Position:

When a position is frozen, the position remains unfilled or open until it is frozen. Freezing of positions typically occurs in order to achieve salary and benefits savings but could also occur pending the restructuring of a department or workforce.

Fund:

A self-balancing set of accounts. Governmental accounting information is organized into funds, each with separate revenues, expenditures and fund balances. There are four major types of funds: General, Proprietary, Special Revenue, and Trust & Agency. Definitions of these funds are found under "Explanation of City Funds on page 11.

Fund Balance:

The difference between a fund's assets and liabilities. Portions of the fund balance may be restricted, committed, or assigned. See detailed explanation in "Understanding The Budget" in the introductory section of this document.

Gann Appropriation Limit:

Article XIII B of the California Constitution was amended by Proposition 4, "The Gann Initiative," in 1979. This article limits the growth of governmental spending by multiplying the limit for the prior year tax proceeds by a growth factor. The 1979 base year limit amount consists of all tax proceeds appropriated in that year. Each subsequent year, the City Council adopts the revised appropriation limit annually, based on changes in the City or County population and changes in the California per capita (PCI) or nonresidential new construction.

General Fund:

The primary fund of the City, used to account for all revenues and expenditures of the City not legally required to be accounted for in another fund.

GIS:

Geographic Information System

Governmental Fund:

A term used in government accounting that applies to all funds except for profit and loss funds (e.g., enterprise fund, internal service fund, and trust and agency fund). Governmental funds use the modified accrual accounting method.

Grant:

Contributions or gifts of cash or other assets from another entity. Grants are typically to be used or expended for a specific purpose.

HBMC:

Hermosa Beach Municipal Code

HUTA:

Highway Users Tax Account

ICRMA:

Independent Cities Risk Management Authority

Infrastructure:

The underlying foundation or basic framework of a system or organization, such as the roads, sewers, storm drains, etc.

Internal Service Charge:

A charge to department budgets designed to provide for the operation, maintenance and replacement of some shared City function. The City of Hermosa Beach uses internal service charges to provide for its City-wide computer network, operation and replacement of its vehicle fleet and allocation of insurance costs.

Internal Service Fund:

A fund that provides benefits or goods or services to other funds, departments, or agencies of government on a cost-reimbursement basis, with the goal to “break-even” rather than make a profit.

Major Fund:

A fund whose revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds.

Modified Accrual Accounting:

Accounting method that combines accrual basis accounting with cash basis accounting. It recognizes revenues when they become available and measurable and, with a few exceptions, records expenditures when liabilities are incurred.

MTA:

Metropolitan Transit Authority

NPDES:

National Pollutant Discharge Elimination System

OPEB:

Other Post Employment Benefits such as health insurance

Operating Budget:

The financial plan, excluding capital expenditures, for the operation of a program or organization that includes an estimate of proposed expenditures for a given period of time and the proposed means of financing those expenditures.

PEG Grant:

Public Educational and government Grant Fees

POST:

Peace Officers Standards and Training

Property Tax In Lieu of Vehicle License Fees

During fiscal year 2003-04, the State dropped the Vehicle License Fee (VLF) from 2% of vehicle value to .67%.

Beginning in 2004-05, cities continued to receive the .67% portion of the fee directly from the State, with the State backfilling the 2% to .67% VLF reduction with an additional allocation of local property tax from County ERAF funds. This amount is identified as Property Tax In-Lieu of Vehicle License Fees in the Revenue Detail by Fund Report. At some point, the revenue may be merged with property tax revenue since from 2005-06 on, measurement and growth will be based upon assessed valuation instead of the original VLF valuation. It has been left as a separate line item at this time for presentation purposes and is included in the Property Tax Category in the pie charts in the Revenue section.

PSAF:

Public Safety Augmentation Fund

Revenue:

Item or source of income, such as from taxes, licenses, permits, etc.

RFP:

Request for Proposal

SBCCOG:

South Bay Cities Council of Governments

STC:

Standards for Training in Corrections

Storage Lot Loan:

The City purchased property adjacent to City Hall in 2005 for \$4.4 million; the property had an existing lease to a self-storage business. Funds for the purchase came from the Contingency Fund, Equipment Replacement Fund and Insurance Fund. These funds are being paid back from the lease proceeds from the self-storage business. The City recorded an internal loan between these funds and the Downtown Enhancement Fund (where the property was recorded as an asset). The Downtown Enhancement Fund was closed in 2011-12 and the balances, including the internal loans, were transferred to the General Fund. The internal loan balance was repaid to the Insurance and Equipment Replacement Funds in 2011-12.

SWRCB:

State Water Resources Control Board

TDA:

Transportation Development Act

Total (Memorandum Only) Column:

The total column of the City of Hermosa Beach Budget Summary captioned "Total (Memorandum Only)" does not present consolidated financial information and is presented only to facilitate financial analysis. Interfund eliminations have not been made in the aggregation of this data.

Transfer:

Moneys appropriated from one fund to another, in order to reimburse the fund for expenses or to finance the operation of the other fund. Transfers between a Proprietary Fund and a Governmental Fund, as in the case of the Insurance Fund, are budgeted as revenues and expenditures in the various funds, to comply with governmental accounting principles.

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