



**CITY OF
HERMOSA BEACH**

**PARKWAY TREE PERMIT
REQUEST FORM**

Please submit permit application to:
hpublicworks@hermosabeach.gov
Questions: (310) 318-0214

For City use only,

PERMIT NO.:

**TREE REMOVAL
APPLICATION FEE: \$225**

**TREE INSTALLATION
REVIEW FEE: \$226**

Applicant Name:	
ADDRESS WHERE TREES ARE LOCATED:	EMAIL:
MAILING ADDRESS (IF DIFFERENT FROM ABOVE):	PHONE:
REQUESTED ACTION: PLANT (\$226 Review Fee) <input type="checkbox"/> REMOVE (\$225 Application Fee) <input type="checkbox"/> PRUNE <input type="checkbox"/> TRIM <input type="checkbox"/> OTHER <input type="checkbox"/>	
EXPLANATION (Including type of tree & photographs):	
Replacement Tree types (removed trees must be replaced at a minimum 2:1 ratio with trees from <i>Approved Tree List</i>):	
Replanting Location:	
Please note the following:	
<ol style="list-style-type: none"> 1. REQUESTS FOR TREE REMOVAL WILL BE CHARGED A \$225 APPLICATION FEE. 2. REQUESTS FOR PLANTING TREES WILL BE CHARGED A \$226 TREE INSTALLATION REVIEW FEE. 3. TREE REMOVAL MUST INCLUDE STUMP GRINDING TO 6" BELOW GROUND LEVEL. 4. All trees removed must be replaced at a minimum 2:1 ratio the same location and/or at a different selected & approved public location. 5. All removed trees must be recycled into wood chips, if tree type is appropriate for recycling. 6. Permits for trimming and pruning are granted with the understanding that the symmetry of the tree, shrub or plant will be preserved. NO STUBS OR SPLITS are to remain. No other species of tree, shrub or plant may be planted other than approved tree. 7. Trees are to be 5-gallon size or larger with branching at crown to start a minimum of 5 feet from the soil line. 8. The permittee is obligated to water, maintain and properly care for the tree, shrub or plant planted in the parkway. 9. This permit expires thirty (30) calendar days from the date issued. 10. Violations of Chapter 12.36 are subject to the following fines: 1. \$250 for 1st violation 2. \$500 for 2nd violation within 1 year of 1st violation 3. \$1,000 for each additional violation within 1 year of 1st violation 11. Other _____ 	
<input type="checkbox"/> Include planting info & Identify tree types from City approved list, item E of Chapter 12.36.060	

The undersigned hereby agrees to the terms of this Permit and acknowledges receipt thereof.

SIGNATURE OF PERMITTEE	
<i>For City use only:</i>	
PERMIT REQUEST RECEIVED BY:	DATE:
PERMIT ASSIGNED TO:	
APPROVED BY DIRECTOR OF PUBLIC WORKS:	
PUBLIC WORKS COMMISSION DATE:	
<input type="checkbox"/> Tree Size – larger than 12 inches <input type="checkbox"/> Arborist Report <input type="checkbox"/> Tree type & location to be planted <input type="checkbox"/> Requestor has the opportunity to provide an In-Lieu fee to public works instead of planting a tree	

Final Result: _____