

CITY OF HERMOSA BEACH



CALIFORNIA

Adopted Budget and Capital Improvement Program



Fiscal Year 2019-2020

CITY OF HERMOSA BEACH

ADOPTED BUDGET
2019-2020

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VIKI COPELAND

TABLE OF CONTENTS

Strategic Plan.....	2	Recreation Transportation.....	162
City of Hermosa Beach Community Profile.....	5	Special Event Shuttle.....	164
Understanding The Budget.....	9	STAR Education Program Shuttle.....	166
Organizational Chart.....	17	FINANCE.....	169
Certificate of Award.....	19	Administration.....	171
City Manager’s Budget Message.....	23	Finance Administration Equipment Replacement Fund.....	174
Budget Overview.....	27	Cashier.....	176
Budget Summary.....	39	Cashier Division Equipment Replacement Fund.....	180
Revenue by Fund.....	50	Bus Pass Subsidy.....	182
Expenditures by Fund.....	52	Bayview Drive & Beach Drive Administrative Expense.....	184
Budget Transfers.....	56	Lease Revenue Bonds.....	186
Pie Chart-Revenue By Source.....	61	FIRE.....	189
Pie Chart-General Fund Revenue.....	63	Fire, County Fire District.....	190
Property Tax Dollar Breakdown.....	65	Fire, Legacy Costs.....	194
Revenue Detail by Fund.....	66	HUMAN RESOURCES.....	197
Personnel Allocation Summary.....	81	Auto/Property Insurance/Bonds.....	202
DEPARTMENT BUDGETS		General Appropriations.....	204
Pie Chart-Appropriations by Function.....	87	General Appropriations Equipment Replacement Fund.....	206
Pie Chart-General Fund Appropriations.....	89	Liability Insurance.....	208
CITY COUNCIL.....	91	Unemployment Insurance.....	210
CITY ATTORNEY.....	95	Workers’ Compensation.....	212
City Attorney - Litigation.....	98	POLICE.....	215
CITY CLERK/ELECTIONS.....	101	Administration.....	216
CITY MANAGER.....	105	Police Administration Equipment Replacement Fund.....	222
City Manager Equipment Replacement Fund.....	110	Bulletproof Vest Partnership.....	224
Source Reduction/Recycling.....	112	C.O.P.S. Program.....	226
Emission Control (AQMD).....	114	Community Services.....	228
Information Technology.....	117	Community Services Equipment Replacement Fund.....	232
Prospective Expenditures.....	123	Crossing Guards.....	234
City Prosecutor.....	127	Dial-A-Taxi.....	236
CITY TREASURER.....	131	Asset Seizure/K-9 Division/Mounted Patrol Program.....	238
COMMUNITY DEVELOPMENT.....	135	PUBLIC WORKS.....	241
Building.....	137	Administration.....	243
Building Equipment Replacement Fund.....	140	Public Works Administration Equipment Replacement Fund.....	246
Planning.....	142	Beverage Recycling Grant.....	248
Planning Equipment Replacement Fund.....	146	Building Maintenance.....	250
Commuter Express.....	148	Building Maintenance Equipment Replacement Fund.....	254
Beach Cities Transit.....	150	Downtown Enhancement.....	256
General Plan Update.....	152	Lighting/Landscaping/Medians.....	260
COMMUNITY RESOURCES.....	155	Lighting/Landscaping/Medians Equipment Replacement Fund.....	262
Community Resources Equipment Replacement Fund.....	160		

TABLE OF CONTENTS

PUBLIC WORKS, cont.

North Pier Structure/Parking Lot A/ County Share of Revenue	264
Parks Division.....	268
Parks Division Equipment Replacement Fund.....	270
Sewers Division.....	272
Sewer Division Equipment Replacement Fund	276
Storm Drain Division.....	278
Storm Drain Division Equipment Replacement Fund ...	280
Street Maintenance/Traffic Safety	282
Street Maintenance/Traffic Safety Gas Tax Fund.....	286
Street Maintenance/Traffic Safety Equipment Replacement Fund.....	288
Used Oil Block Grant Division	290
Equipment Service Division	292
Capital Improvement Program.....	295
Five Year Capital Improvement Program	377
Five Year Forecast.....	393
Financial Policies.....	405

APPENDIX

Resolution: Adopting the Budget.....	414
Resolution: Appropriation Limits	416
Department Supplemental Requests.....	420
Personnel Requests/Recommendations	432
Revenue History by Fund	436
Revenue Category Detail.....	438
Expenditure History by Fund.....	440
Explanation – User Charge Allocations	442
Debt Service Schedule – 2015 Lease Revenue Bond....	443
Debt Analysis.....	444
Los Angeles County Fire Department Conversion Costs Payment Schedules.....	445
Vehicle Replacement Schedule	447
Communications Equipment Replacement Schedule	451
Business Machine Replacement Schedule.....	457
Schedule of Restricted/Discretionary Funds.....	459
Glossary.....	461
Index.....	467

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INTRODUCTION



City of Hermosa Beach: Strategic Plan

VISION 2031

Hermosa Beach 2031: It Is...
Our Small Beach Town
Our Distinct Hometown Spirit
Our Preservation of Our Way of Life
Our Eclectic Community
Our Family Friendly Community
Our Commitment to Sustainability

GOALS 2021

Commitment to a Safe Community
Financially Sound City Government
High Performing City Providing 1st Class Services
More Livable, Sustainable Beach City
Enhanced Economic Development Through
Revitalized Downtown and Entry Corridors

HERMOSA BEACH CITY GOVERNMENT MISSION

THE MISSION OF THE
Hermosa Beach Government
is to *Govern with Community Engagement*
and *Collaborative Sentiment,*
to *Be Financially, Environmentally Responsible,*
and to *Provide 1st Class Municipal Services*
in a *Customer Friendly Manner*
through *Valued Employees and Volunteers*

PLAN Hermosa

The integrated General Plan and Coastal Land Use Plan for the City of Hermosa Beach.

PLAN Hermosa, the General Plan/Coastal Land Use Plan (LUP) for Hermosa Beach, provides a future vision, policies, and proposed actions to guide residents, decision-makers, City staff, project developers, and businesses in Hermosa Beach. For City staff, PLAN Hermosa is a guide to evaluate projects, structure City programs, and decide whether to pursue new opportunities. City officials will use the Plan as the basis for decision-making and to guide the development of new policies, ordinances, programs, initiatives and capital expenditures.

Vision Statement

Hermosa Beach is the small town others aspire to be; a place where our beach culture, strong sense of community, and commitment to sustainability intersect.

Our small town, beach culture

Our beautiful beach, eclectic neighborhoods, unique commercial districts, and welcoming gateways create an unrivaled coastal destination. Our exceptional local schools and outstanding municipal services contribute to an extraordinarily high quality of life at the beach.

Our vibrant local economy

Hermosa Beach residents can work, shop, and play locally. Our economy capitalizes on our entrepreneurial spirit, our legacy of creativity, and our local businesses committed to enhancing Hermosa Beach's distinctive character. We effectively balance our small town, beach culture with our enviable position as a regional and statewide coastal destination.

Our healthy environment and lifestyles

Hermosa Beach is committed to protecting our coastal resources and takes a practical, fiscally-responsible approach to reducing our environmental footprint. Our beach and open spaces create unique places that support our active healthy lifestyle. Our complete streets ensure all places within our city are well-connected and easily accessible for all. Our commitment to a low-carbon future and our sustainable beach city identity attract residents, visitors, and businesses that embrace the opportunity to live and work in a healthy, active community.

Guiding Principles

We seek to achieve our vision by making decisions and taking actions that help us to...



Demonstrate our environmental leadership



Retain our high quality of life



Contribute to our economic and fiscal stability



Be a catalyst for innovation

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CITY OF HERMOSA BEACH FACTS & FIGURES

Community Profile



Date of Incorporation:

January 14, 1907

Population:

19,673

Land Area:

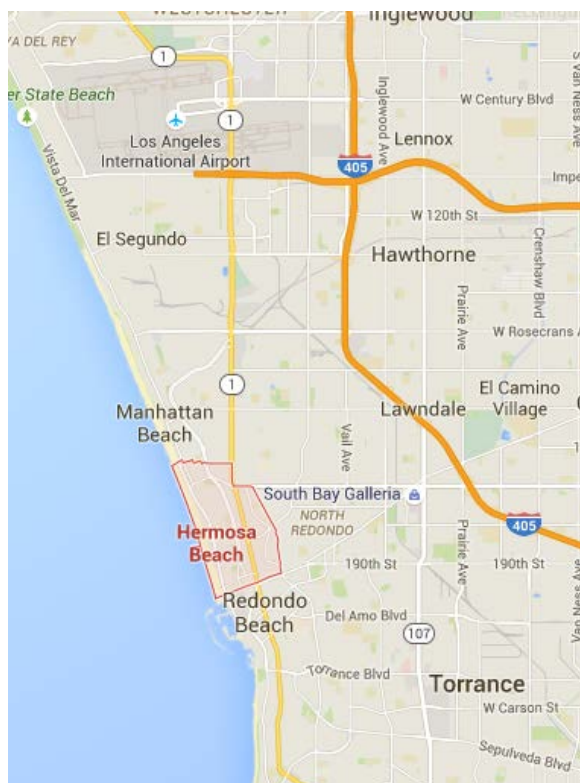
1.43 Square Miles

Location:

Six Miles South of Los Angeles Int'l. Airport

Form of Government:

Council – City Manager



Source: City of Hermosa Beach, Finance Department
¹ HdL Coren & Cone 2018-19
² State of California Department of Finance

By The Numbers

Assessed Valuation

\$7.5 Billion

Parcels (7,099)

- Residential – 6,351
- Commercial – 516
- Vacant – 99
- Other – 133

Residents

- Housing Units – 10,026
- Persons per Household – 2.1
- Homeownership Rate – 44.7%
- Median Home Value - \$1,650,000
- Median Household Income – \$104,756
- Median Age – 39.5

Employees

134 Full-time

Parks & Public Facilities

- Beach – 36.52 acres
- Beach Frontage – 1.8 miles
- 20 City Parks – 21.70 acres
- Hermosa Greenbelt – 19.50 acres
- 1 Community Theatre
- 1 Los Angeles County Branch Library

Public Safety

- 1 Police Station – 38 Safety Personnel
- 1 Fire Station – Fire Services are provided by Los Angeles County Fire Department, beginning December 30, 2017.

Infrastructure

- Sanitary Sewers – 40.4 miles
- City Storm Drains – 2.2 miles
- Number of Street Lights
 - City-owned – 400
 - Electric Utility – 904
- Parking Meters – 1,558
- Miles of Streets - 40

Top Employers

- City of Hermosa Beach – 134 Full-time Employees
- Intensive Behavior Intervention Consultants – 125 Employees
- Vons Companies – 125 Employees
- First Step for Kids, Inc. – 101 Employees
- Hermosa Beach School District – 93 Employees



HERMOSA AT A GLANCE

A sunny small beach City of 1.43 square miles, Hermosa Beach sits at the center of Los Angeles County's South Bay coastline, just 6 miles south of Los Angeles International Airport and twenty-one miles from Downtown Los Angeles. A bedroom community with a flourishing downtown, the City of Hermosa Beach serves a stable population of 19,673, according to the State's latest population estimate. However as a lively beach City and tourist destination, Hermosa experiences a high visitor population. Due to this high visitor population, the City operates in many ways like a larger city. During the 2017-18 fiscal year, beach attendance ranged from a low of 84,900 in February 2018 to a high of 750,000 in July 2017, according to the Los Angeles County Fire Department, Lifeguard Division.

The town is the very essence of the Southern California lifestyle, with temperatures ranging on average from highs of 78 degrees in the summer to 65 degrees in winter, and nighttime temperatures that rarely fall below 55 degrees. There are architecturally diverse residences on the Strand, bungalows scattered throughout the town, and multilevel homes in the hills with ocean views. There are a myriad of regular outdoor activities such as volleyball, surfing, skateboarding, and boogie boarding to name a few. Other favorite activities include jogging, skating or biking along the Strand - the paved strip paralleling the beach and connecting Hermosa with the neighboring beach cities. The City has a police department, a robust park system, green belt, and exceptional schools and facilities. Beginning December 30, 2017, the City contracted with the Los Angeles County Fire Department for Fire Services.

Hermosa Beach is also well known for its entertainment offerings, which include live music from rock to jazz, as well as festivals and special events which abound on weekends. The three-day weekends of Memorial Day and Labor Day bring thousands of visitors to the Fiesta Hermosa street fair, which has been a tradition for many years and features hundreds of crafters, artists and musicians. In addition, Hermosa Beach is well known for its diverse restaurants and shops along the City's avenues.

HISTORY

Hermosa Beach was originally part of the 1784 Rancho San Pedro Spanish land grant that later became the ten-mile Ocean frontage of Rancho Sausal Redondo. In 1900, a tract of 1,500 acres was purchased for \$35 per acre from A. E. Pomroy, then owner of the greater part of Rancho Sausal Redondo. Messrs. Burbank and Baker, agents, bought this land for Sherman and Clark who organized and retained the controlling interest in the Hermosa Beach Land and Water Company.

In the early days, Hermosa Beach — like so many of its neighboring cities — was one vast sweep of rolling hills covered with fields of grain. During certain seasons of the year, large herds of sheep were grazed over this land, and corrals and large barns for storing the grain, as well as providing shelter for horses and farm implements were located on the ranch between Hermosa and Inglewood.

The first official survey was made in the year 1901 for the board walk on the Strand, Hermosa Avenue and Santa Fe Avenue; with work on these projects commencing soon after. In 1904, the first pier was built, constructed entirely of wood by the Hermosa Beach Land and Water Company. In 1913 this old pier was partly washed away and later torn down and replaced with one built of concrete and paved with asphalt its entire length. The Los Angeles Pacific Railway, a "trolley" system, was the first railway in Hermosa Beach, running the entire length of Hermosa Ave. on its way from L.A. to Redondo Beach. A few years later it was merged with most all other "trolley" companies in the region to form the new Pacific Electric Railway Company. In 1926, the Santa Fe Railway Company built a modern stucco depot and installed Western Union telegraph service on the railway platform near Santa Fe Avenue, which would later be renamed Pier Avenue.

The first city election for city officers was held December 24, 1906. On January 14, 1907, Hermosa Beach became the nineteenth incorporated city of Los Angeles County.

GOVERNMENT AND SERVICES

Hermosa Beach functions under a Council-Manager form of government. Policy-making and legislative authority are vested in a governing council consisting of five members of the City Council elected on a non-partisan basis at large for a four-year term through October 2017. In December 2016, City Council

adopted Ordinance 16-1373 to move the date of the City's General Municipal Election from the first Tuesday after the first Monday in November of odd-numbered years to the first Tuesday after the first Monday in November of even-numbered years starting with the November 2022 General Election. This lengthens the terms of City Council members to five years for the next two election cycles. This change was made to sync City elections with County general elections. Council members serve four-year, staggered terms, with an election every two years. One member is chosen by fellow members to serve as Mayor for a period of nine months; one is chosen to serve as Mayor Pro Tem. The Council is responsible for, among other things, establishing policy, passing ordinances, adopting an annual budget; appointing members to various City Commissions and Boards and hiring the City Manager and City Attorney. The City Manager is responsible for carrying out the policies and ordinances of the City Council, for overseeing the day-to-day operations of the government, and for appointing the heads of the various departments.

In the California State Legislature, Hermosa Beach is in the 26th Senate District, represented by Democrat Ben Allen, and in the 66th Assembly District, represented by Democrat Al Muratsuchi. In the United States House of Representatives, Hermosa Beach is in California's 33rd congressional district, represented by Democrat Ted Lieu.

The City offers a full range of municipal services, including police, community development (planning and zoning), cultural, recreation and parks, maintenance and construction of public improvements, parking and animal control, and general administration. Fire protection services are provided by the Los Angeles County Fire Department (LACoFD), under contract, as of December 30, 2017.

LOCAL ECONOMY

Hermosa Beach is a "bedroom community" as evidenced by a household count of greater than 10,000 and an in-city business count of under 1,000 (excluding apartments and home occupations). As of the 2018 Assessor's Report Hermosa Beach had growth of 6.5% in secured and unsecured assessed valuation, as compared to 6.6% for Los Angeles County. The 6.5% growth was the 19th highest of 88 cities in Los Angeles County. Median home prices in Hermosa Beach as of March 2019 were \$1,650,000, compared to \$598,000 for Los Angeles County. Home values adjacent to the beach increased for the seventh year in a row after declining 2009-2011.

As a beach city, the three highest occupations are management, sales, and administrative support, however residents enjoy access to a much more diverse employment base with the close proximity of all of the other cities in Los Angeles County, as well as many of the largest and best known names in corporate America in such fields as aerospace, high tech, industrial, service and finance. The unemployment rate in Hermosa Beach is 2.2%, compared with 4.8% for Los Angeles County, and 4.4% for California as of June 2018.

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UNDERSTANDING THE BUDGET

BUDGET PROCESS

Work begins on the budget process in February. Department Heads prepare estimates of revenues and departmental expenditures for submission to the Finance Director. The City Manager and Finance Director meet with each department to review the estimates and discuss requests. From these meetings, the preliminary budget is developed. The Capital Improvement Budget and Five Year Capital Improvement Plan, which are part of the same document, follow the same process.

The City Manager is required to submit a preliminary budget to the City Council on or before May 15th of each year. One or two public workshops are held in May and June to review the budget and receive public input. One formal public hearing is held in June, prior to budget adoption. The City Council must adopt an annual budget, by resolution, on or before June 30 for the coming fiscal year (July 1 – June 30). If the budget is not adopted by that date, the preliminary budget, except for capital outlays, goes into effect until the budget is adopted.

The budget may be amended during the year as necessary. A Midyear Budget Review is conducted in February, at which time adjustments to revenue estimates and appropriations are made. Expenditures may not exceed appropriations at the fund level. The City Manager may approve transfers of appropriation within funds; transfers of appropriations from one fund to another require City Council approval.

Budgets are adopted for all governmental and proprietary funds (see later Explanation of City Funds) on a basis consistent with generally accepted accounting principles.

2019-2020 BUDGET CALENDAR

Thursday – February 28, 2019

Budget Instructions to departments

Thursday - March 21, 2019

Department budget requests/Capital Improvement Program due to Finance Director.

Revenue estimates due to Finance Director.

Wednesday/Thursday – April 10 and April 11, 2019

Department meetings with City Manager/Finance Director.

Tuesday – April 30, 2019

CIP Study Session

Wednesday - May 15, 2019 (per HBMC) (or earlier if possible)

Preliminary Budget to City Council.

Wednesday – May 22, 2019

Budget/CIP workshop.

Tuesday - June 11, 2019

Public Hearing/Budget Adoption.

BUDGET CONTENT

The following areas offer quick insight into the budget.

Budget Overview

The overview presents the highlights and major changes in narrative form.

Budget Summaries

The Budget Summary contains condensed information on the budget by presenting estimated beginning and ending fund balances and projected revenues and expenditures for each fund. The Schedule of Revenues by Fund and the Schedule of Expenditures by Fund show comparisons between the 2017-16 actuals, the year-end estimate for 2018-19 and the requested amount for 2019-20.

Revenue

A computerized listing of line items entitled “City of Hermosa Beach, Revenue Detail by Fund, 2019-20 Budget” shows each revenue item, organized by fund. The columns on the report are explained below under “Department Budgets.”

Personnel Authorizations

These pages present a summary of the City’s authorized personnel by department and provide quick reference to any new/eliminated positions and the City’s total staffing.

Performance Measures

Performance Measures provide a snapshot of how well departments are doing in meeting their work objectives and desired outcomes.

Department Budgets

The Table of Contents lists the pages for all activities separately budgeted. Each Department budget begins with a department description and a summary of personnel positions. A computerized listing of line items is entitled “City of Hermosa Beach, Department Expenditure Detail, 2019-20 Budget”

Capital Improvement Program and 5 Year Capital Improvement Plan

These are the City’s comprehensive plans to develop and maintain capital facilities and infrastructure. These projects are usually of high cost, take a year or more to complete, and result in the creation of a capital asset.

Debt Service

The City issued Lease Revenue Bonds of \$11,600,000 in August of 2015 for oil settlement costs. Debt service costs are shown in Fund 201 for the 2015 Lease Revenue Bonds. For further information, refer to the debt service schedule in the appendix.

HOW TO READ THE REPORTS

Columns on the Revenue and Expenditure reports are explained as follows:

2017-18 Received/ Expended	2018-19 Total Budget	2018-19 Received/Expended YTD thru January	2018-19 Year End Estimate	2019-20 Department Request
Reflects actual revenue/ expenditures for 2017-18 fiscal year.	Reflects the revised budget amounts through January 31, 2019.	Reflects the actual revenue/expenditures through January 31, 2019.	Reflects the department’s best estimate of what revenue/ expenditures will be received/ incurred through year-end, June 30, 2019.	Represents the 2019-20 Department Request.

EXPLANATION OF CITY FUNDS

This section explains the funds shown in the Budget Summary.

Governments use fund accounting; each fund is considered to function as a separate fiscal and accounting entity. The basis for budgeting in all funds is the same as the fund type basis for accounting in accordance with generally accepted accounting principles.

GOVERNMENTAL FUNDS

The City uses three fund types to account for governmental-type activity. These are the General Fund, Special Revenue Funds, and Debt Service Fund. The accounting basis for these funds is modified accrual, which recognizes revenues when measurable and available and expenditures when the liability is incurred.

SPECIAL REVENUE FUNDS - A special revenue fund is used to account for the proceeds of specific revenue sources that are restricted or earmarked for specific purposes.

DEBT SERVICE FUND - A debt service fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditures for principal and interest.

PROPRIETARY FUNDS

Two fund types are used to account for a government's business-type activities, or those that receive a significant portion of their funding through user charges. These are the Enterprise Fund and the Internal Service Fund. The basis for accounting in these funds is full accrual, which recognizes revenue and expenses as they occur, not when they are received or spent. Capital assets (land, equipment, etc.) are accounted for in these funds.

ENTERPRISE FUNDS - The Enterprise Fund is used to account for services provided to the public on a user charge basis. (The City does not currently have enterprise funds).

INTERNAL SERVICE FUNDS - The Internal Service Fund is used to account for activity that provides services or goods to other funds on a cost reimbursement basis.

FIDUCIARY FUNDS

Governments often hold or manage financial resources in a trustee or agency capacity. A trust or agency fund type is used to account for a government's fiduciary activities. The City's fiduciary funds are all agency funds, with a modified accrual basis of accounting.

AGENCY FUNDS – The Agency fund is used in situations where the government plays a limited financial management role on behalf of a third party.

FUND BALANCE REPORTING

GASB 54 - Governmental Accounting Standards Board (GASB) Statement 54, *Fund Balance Reporting and Governmental Type Definitions*, which is effective for fiscal years beginning after 6/15/10, affects how we present the fund balance section of the budget.

The primary impact of this statement is that the Contingency Fund, Retirement Stabilization Fund and Compensated Absences Fund are no longer separate funds; the amounts are in the General Fund and are shown in the fund balance section under the "committed" and "assigned" categories. This presentation may be seen on the first page of the Budget Summary, at the bottom, and on the next page.

The definitions for classifications of fund balance we are using are as follows:

Restricted fund balances are the portion of fund balance that have externally enforceable limitations on their usage through legislation or limitations imposed by creditors, grantors, laws and regulations of other governments or enabling legislation.

Committed fund balances are self-imposed limitations by the highest level of decision-making authority, namely the City Council, prior to the end of the reporting period. City Council approval is required to commit resources or to rescind the commitment.

Assigned fund balances are limitations imposed by management based on the intended use of the funds. Modifications or rescissions of the constraints can be removed by the same type of action that limited the use of the funds

The estimated fund balance at 6/30/20 (as presented in the Budget Summary) is classified as follows:

Restricted

\$60,854	General Plan Maintenance Fee	To be used towards General Plan expenditures
\$46,314	Verizon PEG Grant	
\$50,000	Marquee Donation	Donation from Chamber of Commerce

Committed

\$202,300	In Lieu Parking Fees	Fee Paid in Lieu of Providing Parking
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Assigned

\$6,271,557	Contingencies	Economic uncertainties, unforeseen emergencies
\$550,769	Unspecified Contingencies	
\$1,021,575	Retirement Rate Stabilization	To be placed in Retirement Trust
\$829,060	Retirement Trust	
\$267,712	Compensated Absences	
\$152,746	Reserve for Future Fire Facility/Equip Costs (Remaining TOT Increase)	
\$86,113	Reserve for Future Fire Facility/Equip Costs (CalPERS Savings)	
<u>\$9,539,000</u>	Total Estimated Fund Balance	

DESCRIPTION OF CITY FUNDS

Fund Type	Fund Name	Description	Basis of Accounting
General Fund	001 GENERAL FUND (Major Fund)	The General Fund is the principal operating fund of the City.	Modified Accrual
Special Revenue Fund	105 LIGHTING/LANDSCAPING FUND	Funds of the benefit assessment district, created pursuant to Street and Highway Code 22500-22679, are expended for lighting/median maintenance and are accounted for in this fund.	Modified Accrual
Special Revenue Fund	115 STATE GAS TAX FUND	City share of state gasoline tax restricted for use on public streets. Restricted Transportation Development Act (TDA) funds from Metropolitan Transit Authority (MTA) and Road Maintenance and Rehabilitation Account (SB1) funds are also held in this fund.	Modified Accrual
Special Revenue Fund	117 AB939 FUND	Recycling fees generated in connection with solid waste collection are used to implement a Source Reduction and Recycling Element and a Household Waste Element of the General Plan.	Modified Accrual
Special Revenue Fund	121 PROP A OPEN SPACE FUND	Funds generated by passage of the L.A. County Safe Neighborhood Parks Bond Act by county voters for the purpose of improving parks and recreational facilities. Interest is not allocated to this fund because City funds are advanced, then reimbursed by this grant.	Modified Accrual
Special Revenue Fund	122 TYCO FUND	Funds received from an easement granted for construction of a transpacific, submarine fiber optic cable system originating in Japan with a landing in Hermosa Beach. The project will provide additional capacity for global voice and data transmission.	Modified Accrual
Special Revenue Fund	125 PARK RECREATION FACILITY TAX FUND	Accumulation of subdivision fees and park, recreation facility tax fees on new dwellings. Generally, the funds are to be used for acquisition, improvement and expansion of park or recreational facilities. Funds cannot be used for maintenance.	Modified Accrual
Special Revenue Fund	135 BAYVIEW DRIVE DISTRICT ADMINISTRATIVE EXPENSE FUND	This fund temporarily holds funds for payment of administrative expenses for the assessment district. These funds are invested but interest is not allocated to this fund because it is not required by the bond documents.	Modified Accrual
Special Revenue Fund	138 LOMA DISTRICT ADMINISTRATIVE EXPENSE FUND	Funds collected from utility undergrounding assessments in the Loma Drive Undergrounding District for administration are deposited in this fund. Costs incurred by the City or its Fiscal Agent in administration of the assessments are paid from these funds.	Modified Accrual

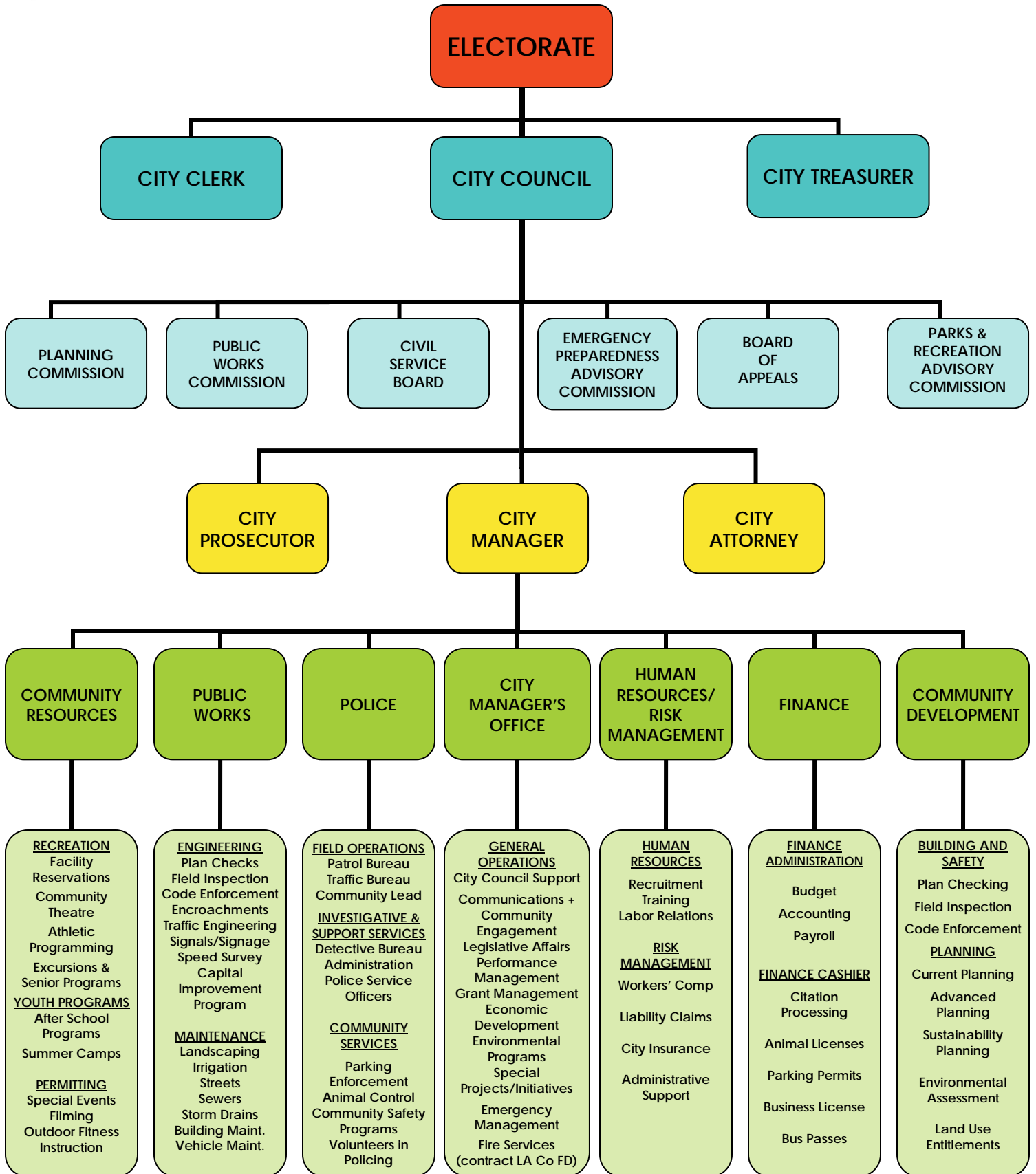
Fund Type	Fund Name	Description	Basis of Accounting
Special Revenue Fund	139 BEACH DRIVE ASSESSMENT DISTRICT ADMINISTRATIVE EXPENSE FUND	This fund temporarily holds funds for payment of administrative expenses for the assessment district. These funds are invested but interest is not allocated to this fund because it is not required by the bond documents.	Modified Accrual
Special Revenue Fund	140 COMMUNITY DEVELOPMENT BLOCK GRANT	Funds received from participation in the federal block grant program. Projects must be approved by the County Community Development (CDC) Commission. Interest is not allocated to this fund because City funds are advanced, then reimbursed by this grant.	Modified Accrual
Special Revenue Fund	145 PROPOSITION A FUND	Portion of sales tax (currently ½ cent) distributed to cities on a population basis for public transit purposes. Proposition A funds may be exchanged with other agencies for unrestricted funds, typically at a discounted rate.	Modified Accrual
Special Revenue Fund	146 PROPOSITION C FUND	Voter-approved ½ cent sales tax for transit purposes. Funds may be used for street improvements on bus routes.	Modified Accrual
Special Revenue Fund	147 MEASURE R FUND	Voter-approved ½ cent sales tax for transportation investments that will relieve traffic congestion, provide transit alternatives and improve air quality. Funds are less restrictive than Propositions A and C.	Modified Accrual
Special Revenue Fund	148 MEASURE M FUND	Voter-approved ½ cent sales tax for a Los Angeles County Traffic Improvement Plan to improve freeway traffic flow/safety; repair potholes/sidewalks; repave local streets; earthquake-retrofit bridges; synchronize signals; keep senior/disabled/student fares affordable; expand rail/subway/bus systems; improve job/school/airport connections; and create jobs.	Modified Accrual
Special Revenue Fund	149 MEASURE W FUND	Voter-approved parcel tax of 2.5 cents per square foot of impermeable area that will improve and protect water quality; increase safe drinking water supplies and prepare for future drought; and protect public health and marine life.	Modified Accrual
Special Revenue Fund	150 GRANT FUND	State and Federal grants for specific projects are accounted for in this fund. Interest is not allocated to this fund because City funds are advanced, then reimbursed by these grants.	Modified Accrual

Fund Type	Fund Name	Description	Basis of Accounting
Special Revenue Fund	152 AIR QUALITY IMPROVEMENT FUND	Funds collected by the Department of Motor Vehicles and distributed to cities on a population basis for use in reducing air pollution.	Modified Accrual
Special Revenue Fund	153 SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND	Funds received from the Citizen's Option for Public Safety (COPS) program, established by the State legislature in fiscal year 1996-97, are accounted for in this fund. Funds must be used for front line municipal police services and must supplement and not supplant existing funding.	Modified Accrual
Special Revenue Fund	160 SEWER FUND	Funds derived from a sewer service charge and miscellaneous service charges are spent on the Sewer Department and capital sewer projects.	Modified Accrual
Special Revenue Fund	161 STORM DRAIN	Funds derived from a portion of the 6% Utility User Tax and miscellaneous service charges are spent on the Storm Drain Department and capital projects.	Modified Accrual
Special Revenue Fund	170 ASSET FORFEITURE FUND	Funds seized as a result of illegal activity and forfeited to the Police Department. Funds must be used for law enforcement purposes to supplement, not replace or decrease existing appropriations.	Modified Accrual
Special Revenue Fund	180 FIRE PROTECTION FUND	Fire flow fees collected are used to upgrade and enhance the fire flow capabilities of the fire protection system and to improve fire protection facilities.	Modified Accrual
Special Revenue Fund	190 RTI UNDERSEA CABLE FUND	Funds received from an easement granted for construction of a transpacific, submarine fiber optic cable system with a landing in Hermosa Beach. The project will provide additional capacity for global voice and data transmission and global access to planned and existing land-based communication networks in the project area.	Modified Accrual
Special Revenue Fund	191 RTI UNDERSEA CABLE TIDELANDS FUND	Funds set aside according to the MC Global (now RTI) easement agreement for easement within tidelands and submerged lands.	Modified Accrual
Debt Service Fund	201 2015 Lease Revenue Bond Fund	Funds set aside for principal and interest payments related to the 2015 Lease Revenue Bonds.	Modified Accrual
Special Revenue Fund	301 CAPITAL IMPROVEMENT FUND	Funds set aside for Capital Improvement Projects.	Modified Accrual
Agency Fund	609 BAYVIEW DRIVE ASSESSMENT DISTRICT REDEMPTION FUND	This fund is used to account for special assessment collections and debt service for the Bayview Drive Assessment District Bonds.	Modified Accrual

Fund Type	Fund Name	Description	Basis of Accounting
Agency Fund	610 LOWER PIER DISTRICT REDEMPTION FUND	This fund is used to account for special assessment collections and debt service for the Lower Pier Avenue Assessment District Bonds.	Modified Accrual
Agency Fund	611 BEACH DRIVE ASSESSMENT DISTRICT REDEMPTION FUND	This fund is used to account for special assessment collections and debt service for the Beach Drive Assessment District Bonds.	Modified Accrual
Agency Fund	612 BEACH DRIVE ASSESSMENT DISTRICT RESERVE FUND	This fund is used to account for a reserve set aside for the Beach Drive Assessment District Bonds.	Modified Accrual
Agency Fund	617 MYRTLE AVENUE ASSESSMENT FUND	This fund is used to account for special assessment collections and debt service for the Myrtle Avenue Utility Undergrounding District Bonds.	Modified Accrual
Agency Fund	618 LOMA DRIVE ASSESSMENT FUND	This fund is used to account for special assessment collections and debt service for the Loma Drive Utility Undergrounding District Bonds.	Modified Accrual
Agency Fund	619 BAYVIEW DRIVE RESERVE FUND	This fund is used to account for a reserve set aside for the Bayview Drive Assessment District Bonds.	Modified Accrual
Internal Service Fund	705 INSURANCE FUND	The Insurance Fund is an Internal Service Fund which pays all costs of liability, workers' compensation, unemployment, and property insurance with funds generated by service charges to all departments. Service charges are calculated based on separate formulas for each type of insurance. The City Council's goal for net assets is \$3,000,000. (See Appendix for replacement schedules)	Accrual
Internal Service Fund	715 EQUIPMENT REPLACEMENT FUND	The Equipment Replacement Fund is an Internal Service Fund established to provide ongoing funds to replace assets at the end of the asset's useful life. Vehicles, heavy equipment, communications equipment (computers and radios) and business machines are included in the fund. In 2010-11 user charges were added for maintenance of City buildings. The City Council's goal for net assets is the "accumulated amount" calculated and shown in the Equipment Replacement Schedules. (See Appendix for replacement schedules)	Accrual



CITY OF HERMOSA BEACH ORGANIZATIONAL CHART



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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Hermosa Beach
California**

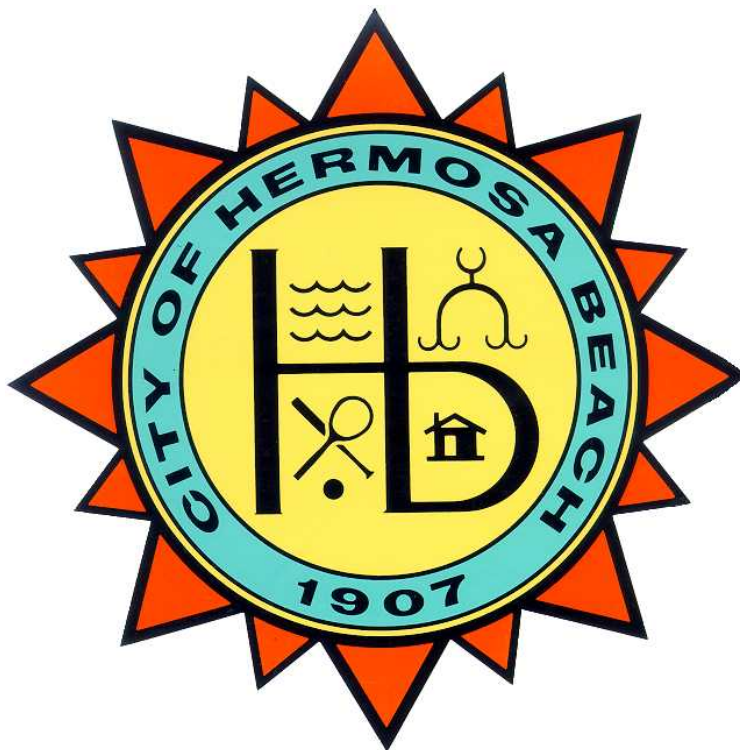
For the Fiscal Year Beginning

July 1, 2018

Christopher P. Morill

Executive Director

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June 11, 2019

Honorable Mayor and Members of the City Council:

I am honored to be a part of our City staff team and am proud to serve alongside them as we strive to provide exceptional service to our community. On behalf of the entire City staff, I am pleased to present for your consideration the Fiscal Year 2019-2020 Adopted Budget and Capital Improvement Program for the City of Hermosa Beach. These important documents serve as the fiscal and capital plans for the coming year and beyond. More specifically, as the primary policy document for the organization, the budget sets citywide service levels, implements capital projects and establishes the financial and human resources necessary to accomplish community objectives.

This year's Adopted Budget seeks to provide service enhancements in key areas based on City Council priorities such as public safety, sustainability and infrastructure, and carries forward our collective goal to maintain the high quality services that city residents have come to rely on and deserve. While we are on strong financial footing as a local government, the Adopted Budget is proactive and purposeful, balancing current services and program demands with the realities of expected service delivery levels throughout the community that will always require ongoing fiscal diligence and prudence.

The Adopted Budget tells the story of our local government—both the opportunities and the challenges, looking back to our performance of the past year and forward to the goals of the coming fiscal year—to the City Council, our community, and the general public. For this reason, beginning with the Budget Overview on page 27, I invite each of you and members of the public to be active readers of this year's document, seeing the City's narrative across its pages. For your convenience, the following sections also provide information on this year's Budget Highlights, Personnel Changes, Revenue Trends, Summaries of City Revenues and Expenditures, as well as an Overview of the City's Capital Improvements.

Capital Improvement Program

As in previous years, the City has proposed an ambitious list of infrastructure projects throughout the City as part of the Capital Improvement Program. Upon Council approval, the City will engage in a total of 32 separate capital projects over the course of the 2019-20 budget year, including 8 newly funded projects and studies. An additional 4 projects have been identified and designated as on hold as a result of the Capital Improvement Projects Study Session. While we are cognizant of our finite resources as a small local government, many of these projects are critical to ensure that we adequately maintain our City assets and prepare for the future.

Through implementation of guiding city documents such as PLAN Hermosa, capital projects reflect the community's vision and help us achieve Council priorities. Toward this end, over the past year the City has taken measures to more effectively deliver and communicate capital projects to local stakeholders. Through enhanced project tracking, standardized notification procedures, and regular

informational updates across our digital platforms, the City is on track to deliver successfully on its infrastructure goals past and future. Budget information on our Fiscal Year 2019-20 Capital Improvement Program begins on page 295 and our five year Capital Improvement Program begins on page 377.

Organizational Improvements

Fiscal Year 2019-20 marks a year of transition as we strive to responsibly and creatively improve the level of service that the City provides our community. While the economy may ebb and flow, demands for many of our services continue to grow. Over the past several years, in response to our community's needs, the City has added positions ranging from Emergency Management Coordinator and Management Analyst, to Community Services Officers and Public Works Inspector.

Growing demands have come to require a fresh look at the way in which we have customarily provided services to our residents. This has resulted in a need for reflection as a local government, and a review of the organization to determine more efficient and effective methods of service delivery.

Toward this end, in this Adopted Budget, we are recommending additional staff resources in the areas of city administration, public works and public safety, to reflect Council's goals and help address growing federal, state and regional demands placed on local governments. Additionally, there are other recommended changes and modifications to personnel within the City through reclassifications of personnel to new positions. And in November of this year, voters will consider a local ballot measure seeking to bring professional support to the role of City Clerk by making this an appointed position with accountability to the City Council and City Manager's Department. These organizational changes are critical as we seek to evolve as a professional organization while providing outstanding services sustainably into the future. These changes are further summarized in the Budget Overview and the Personnel Allocation Summary.

Looking Forward

As an organization with increasing demands and costs for services, it is clear that we will need to be aggressive in identifying and thoroughly considering opportunities to grow our revenue base, while consistently working to find budget equilibrium for years ahead. As your City Manager, I value the strong foundation of prudent fiscal stewardship that the City has taken leading up to this point, and look to continuing this standard of service toward ensuring a healthy and forward-looking city government.

The City's 2019-2020 Adopted Budget addresses Council priorities and meets the City's goal of maintaining a "Financially Sound City Government", while continuing many of the City's ongoing accomplishments and setting in motion many of my goals as City Manager. It also sets the tone for a productive and respectful city organization, where outstanding customer service is paramount; communication both internally and externally is clear and effective; staff is well-trained and skilled at their jobs; technology is harnessed for effective service delivery; and where City policies help to promote a diverse and resilient local economy.

Lastly, I would also like to mention that this document is the result of an extraordinary effort from staff in every City department. For months, our team has been working to compile numbers, projects, achievements and goals and present a comprehensive picture in a manner that is transparent, understandable and useful. The efforts that go in to creating this document should not

be overlooked, and I would like to give a special thank you to our Finance Department for another job well done.

As we look to the future and position ourselves to carefully and creatively meet the demands of our community, we will continue to do our best to lead in a manner that creates a high quality of life for Hermosa Beach residents.

Respectfully submitted,

A handwritten signature in blue ink that reads "Suja" followed by a long, horizontal flourish.

Suja Lowenthal
City Manager

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Budget Overview

The 2019-20 Adopted Budget presents a balanced budget that includes some added personnel, additional vehicles and capital projects that will move the city forward toward its goals. The City is fortunate to have a decrease in retirement and other post-employment benefits at a time when other cities are experiencing huge increases. This will be the first year that retirement savings are contributed to a retirement trust, which the City Council wisely adopted in 2018-19. The local economy appears stable for now, in the midst of an economic expansion that will become the longest in history in July. As usual, conservative estimates are used in the budget as a safeguard against unexpected results.

Items included in the budget that reflect City Council adopted goals and other items of note are:

- Presentation of a Capital Improvement Plan for 2019-20 and Five Year Capital Improvement Program to identify the city's longer term funded infrastructure needs. A total of \$20.1 million is funded with \$7.5 million in new funding.
- Funds for design and Phase I construction for the new City Yard are appropriated as a part of the 2019-20 Capital Improvement Plan. \$953,000 is reserved in the Capital Improvement Fund for the remaining construction and project contingency.
- Payments totaling \$363,672 to L.A. County Fire for renovation of the fire facility are budgeted along with \$43,062 for fire equipment conversion costs. \$152,746 in reserve funds previously set aside from the 2% increase in the Transient Occupancy Tax and \$86,113 in 19-20 retirement savings are available for future payments for the Fire Facility Renovation. \$65,260 is set aside in the Fire Protection Fund for future equipment conversion payments. Payment for fire facility renovation and equipment conversion costs are spread over five years. See the Appendix for payment schedules.
- Four (4) Police Department vehicles are recommended for purchase according to the criteria in the equipment replacement schedules and adopted fleet policy. Two (2) of the Police vehicles recommended for purchase are electric or hybrid vehicles.
- \$789,863 is transferred from the General Fund for debt service related to the oil settlement (2015 Lease Revenue Bond). See the Appendix for debt service payment schedules.
- Funds in the amount of \$150,000 are budgeted for preparation of a Request for Proposals (RFP) for the Solid Waste Management Franchise. Reimbursement of this expense will be recovered in the contract with the winning bidder.
- RFP's have been issued for the annual financial audit and information technology services. Providers will be recommended to the City Council prior to budget adoption. If additional funds are needed for the audit, funds will be transferred from the Prospective Expenditures account. If additional funds are needed for information technology services, an appropriation from the Equipment Replacement Fund (where the Information Technology Division is budgeted) will be recommended to the City Council with award of the contract.
- \$86,020 remains from funds set aside in 2017-18 for the future required upgrade of all city radios as part of the South Bay Regional Public Communication Authority upgrade of the joint powers authority for dispatching. The Police Department requests that the funds remain on reserve as a project contingency until the project is completed in 2019-20.

- Two (2) new undersea cables, installed by RTI, are anticipated to be operational in 2019-20. For 2019-20, quarterly payments of \$22,500 (\$90,000 annually) will be received for the first cable in the RTI fund. One time payments of \$264,000 and \$253,000 in the RTI Fund and \$192,000 and \$184,000 in the RTI Tidelands Fund will be received for cables 2 and 3, respectively.
- Transportation planning and traffic engineering services related to school projects are budgeted.
- A new account for City Attorney litigation services was set up at midyear in the General Fund. The account has been moved to the Insurance Fund since any settlements are typically paid from that fund.
- Funds are budgeted for the Phase III smart parking meter purchase. 100 smart meters will be purchased to replace yellow posted meters. The exact locations for installation have not been determined; however the installation would focus on Hermosa Avenue and adjoining streets. Commercial areas, which have silver posted meters, already have smart meters in place.
- Update of the Zoning Ordinance, as part of General Plan implementation, will continue to be funded along with new funding for the update of the Local California Environmental Quality Act (CEQA) Implementation Guides, also as part of the General Plan. The updates will be funded with General Plan Maintenance Fees. Monitoring and reporting services for the Regional Housing Needs Assessment (RHNA) in preparation for the 2021 Housing Element update are also appropriated from General Plan Maintenance Fees.
- Purchase of new Christmas decorations using a previous donation of \$50,000 from the Chamber of Commerce.
- Update of the Emergency Operations Plan, which must be updated every three years, will be developed in coordination with the Continuity of Operations Plan. Operational supplies and a capital improvement project to make the Emergency Operations Center more functional are also funded.
- The following technology upgrades are budgeted:
 - Public Records Request Software, City Clerk's Office
 - Procurement Management Software, City Manager's Office
 - Applicant Tracking Software, Human Resources
 - Budget Builder Software, Finance Department
 - Stationary Automatic Plate Reader, Police Department
- All drinking fountains on the Greenbelt will be replaced. The fountains are over 15 years old.
- Purchase of a solar powered speed sign, a message board/speed trailer and drone services for the Police Department.
- Side fund accounts were created when the California Public Employees Retirement System (CalPERS) made the decision to pool small cities in 2003. The City's unfunded pension liability for Fire, Police and Miscellaneous employees at that time was put into a separate account, with amounts owed amortized over approximately 15 years. The first side fund payoff occurred in 2017-18; however, it was for the Fire Safety Plan and the change in rates coincided with the plan's change to level dollar payments due to the transition of Fire Services to the County. The Police Safety Plan's side fund paid off in 2018-19, which causes the City's retirement rates to go down in 2019-20. The City's independent actuary was at the 2018-19 Budget workshop to review our retirement rates and revisit the option of setting up a trust for retirement as the city did for other post-employment benefits (OPEB). The retirement trust option was put on hold in 2016, pending the decision and implementation of the transition to County of Los Angeles Fire

Services. The concept of the trust was approved by City Council with the Financial Plan in June 2018 and funds are set aside in the 2019-20 budget to be placed in a retirement trust.

Personnel position changes recommended in the budget are:

<u>Added, Reclassified, or Eliminated</u>		
<u>Department</u> <u>Full Time</u>	<u>Position</u>	<u>Comments</u>
City Manager	Deputy City Manager	New position. Full-Time/ Permanent.
	Environmental Programs Manager	Full-Time/Permanent. Eliminate One Environmental Analyst Position
	Senior Management Analyst	Full-Time/Permanent. Reclassify Environmental Analyst to Senior Management Analyst
City Clerk	Appointed City Clerk	Convert Elected City Clerk to Appointed, assuming ballot Measure passes. Full-Time/ Permanent.
Human Resources	Secretary	Remove position.
Community Resources	Senior Recreation Supervisor	Reclassify Recreation Coordinator to Senior Recreation Supervisor. Full-Time/Permanent.
	Recreation Coordinator	Reclassify Youth Coordinator to Recreation Coordinator. Full-Time/ Permanent.
	Recreation Coordinator	Reclassify Office Assistant to Recreation Coordinator. Full-Time/Permanent.
Public Works	Administrative Assistant	Reclassify Management Analyst to Administrative Assistant. Full-Time/ Permanent.
	Assistant Engineer	New position. Full-Time/ Permanent. To be funded by the sale of Prop A Funds
	Assistant Engineer	New position. Full-Time/ Permanent. To be funded with Sewer Funds and Non- General Fund CIP accounts.
	Senior Office Assistant	Reclassify Office Assistant to Senior Office Assistant. Full-Time/Permanent.

	Public Works Intern	New Position. Part-Time/ Temporary.
	Maintenance II (2)	Promote two Maintenance I positions to Maintenance II Full-Time/Permanent
Police Department	Police Service Officer	New position for Property/ Evidence Unit. Full-Time/ Permanent.

Revenue Trends and Assumptions

Since the General Fund pays for the majority of operating expenses (86%), analysis of revenue and expenditures will focus on that fund. Most of the revenue in the other funds comes either from grants, one-time funds, or funds which are restricted by use; therefore an overall comparison is not meaningful.

Total revenue for the General Fund is estimated at approximately \$42.1 million. The overall revenue increase is 3.64% over the 2018-19 Budget.

General Fund Revenue Summary

Revenue	Budget 2018-19	Budget 2019-20	Increase Decrease	Overall % Increase	% of Total
Taxes	\$29,050,520	\$29,954,027	\$903,507	3.11%	71%
Licenses and Permits	1,112,839	1,215,677	102,838	9.24%	3%
Fines and Forfeitures	2,126,838	2,135,049	8,211	0.39%	5%
Use of Money and Property	999,077	1,129,368	130,291	13.04%	3%
Intergovernmental/State	131,950	147,641	15,691	11.89%	1%
Service Charges	7,047,786	7,381,847	334,061	4.74%	18%
Other Revenue	142,433	124,192	-18,241	-12.81%	0%
Total Revenue	\$40,611,443	\$42,087,801	\$1,476,358	3.64%	100%

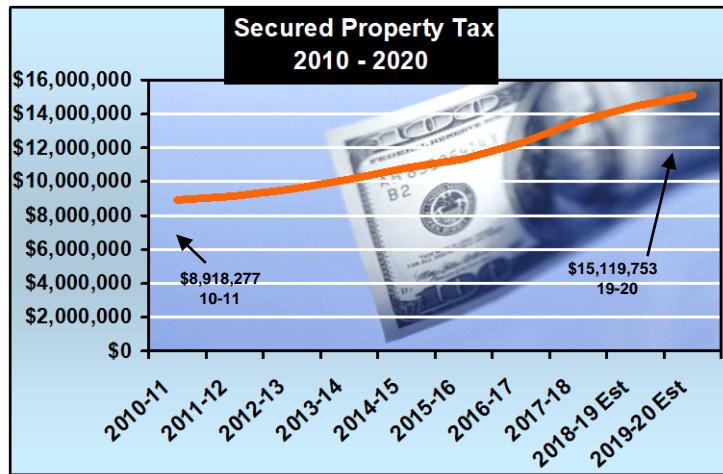
Taxes

Since Taxes represent 71% of General Fund revenue, a discussion of the largest tax sources follows.

Secured Property Tax. Secured property taxes, shown in the chart below, represent 36% of General Fund revenue. The assumed increase is estimated at 4.5% or \$648,321 for 2019-20; growth is projected at 6.5% for 2018-19; actual increases for the previous four years were 8%, 8%, 7%, and 7%. The growth in the property tax, while somewhat lower than recent years, is still a positive indicator of our economy and makes the biggest dollar impact.

The tax rate is 1% of the assessed valuation. Property taxes are remitted to the County and then distributed by the County to each city. The Los Angeles County Assessor releases the assessment roll in July each year however cities do not know their actual tax levy until December.

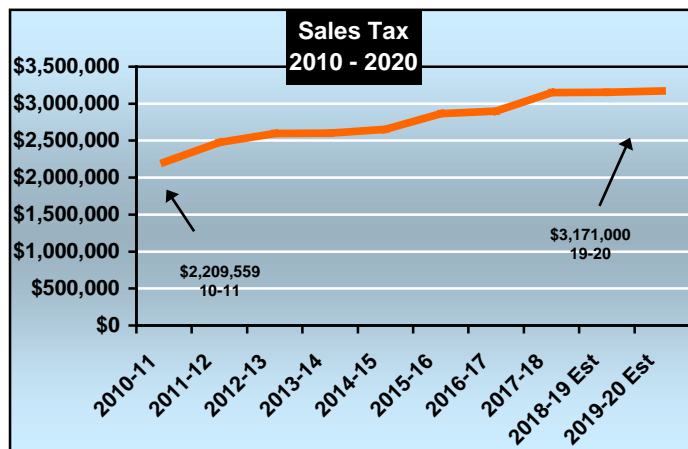
FY	Amount
2010-11	\$8,918,277
2011-12	\$9,159,137
2012-13	\$9,568,603
2013-14	\$10,128,092
2014-15	\$10,809,315
2015-16	\$11,510,006
2016-17	\$12,282,442
2017-18	\$13,587,043
2018-19	\$14,471,432
2019-20	\$15,119,753



Total Property Taxes are shown in the General Fund Revenue pie chart behind the Revenue tab in the budget and equal 44.9% of General Fund revenue. Measured in total or just in Secured Tax, property tax is our highest source of revenue. Please also refer to the Property Tax Dollar Breakdown chart behind the Revenue tab that shows how property tax is distributed among agencies in Los Angeles County.

Sales Tax. Sales tax is estimated at just under \$3.2 million and continues to be at the highest revenue level to date. Sales tax data lags by one quarter since the State collects the revenue for cities and makes the detailed data available on a quarterly schedule. The State implemented a new revenue system which created many late returns as recently as last quarter and created much confusion.

FY	Amount
2010-11	\$2,209,559
2011-12	\$2,474,651
2012-13	\$2,598,751
2013-14	\$2,600,000
2014-15	\$2,653,361
2015-16	\$2,865,697
2016-17	\$2,900,000
2017-18	\$2,925,000
2018-19	\$3,034,000
2019-20	\$3,171,000



Revenue for 2019-20 is estimated to continue at 2018-19 levels. Receipts are down 2.2% as of February. As shown in the table of revenue below for the first eight months, the Retail Group produces 75% of the total revenue. Within that category, Eating and Drinking Places produces the highest level of sales tax, \$522,780 with a slight decrease of 1.03%. The second highest group is Building Materials with revenue of \$116,926 and a decrease of 6%. The largest % increase is in Food Stores with the opening of Lazy Acres. Hopefully, with third quarter reports that are supposed to be free of adjustments due to implementation of the new State revenue system, revenue results will look better.

Sales Tax by Class, July 2018– February 2019

RANK / BUSINESS CLASS	2018-19 July - December	INC/(DEC)	% Change Previous Year	% OF TOTAL
Retail Group				
Eating/Drinking Places	\$522,780	(\$5,451)	-1.03%	33.71%
Building Materials	\$116,926	(\$7,032)	-5.67%	7.54%
Food Stores	\$116,453	\$17,299	17.45%	7.51%
Other Retail	\$111,095	(\$4,752)	-4.10%	7.16%
Auto Dealers & Supplies	\$68,129	(\$6,284)	-8.44%	4.39%
Service Stations	#	#	11.54%	#
Furniture & Appliances	\$42,816	(\$18,474)	-30.14%	2.76%
Apparel	\$37,173	(\$1,860)	-4.77%	2.40%
Drug Stores	#	#	-2.61%	#
All Other Retail	\$35,617	\$630	1.80%	2.30%
Total Retail Group	#	#	-1.69%	74.51%
County/State Pool	\$190,794	(\$14,428)	-7.03%	12.30%
Total Manufacturing & Wholesale	\$143,634	\$2,987	2.12%	9.26%
Total Business, Service, Repair	\$59,801	(\$6,692)	-10.06%	3.86%
Total Non-Store/Part Time Retailers/Adjustments	\$1,038	(\$1,065)	-50.64%	0.07%

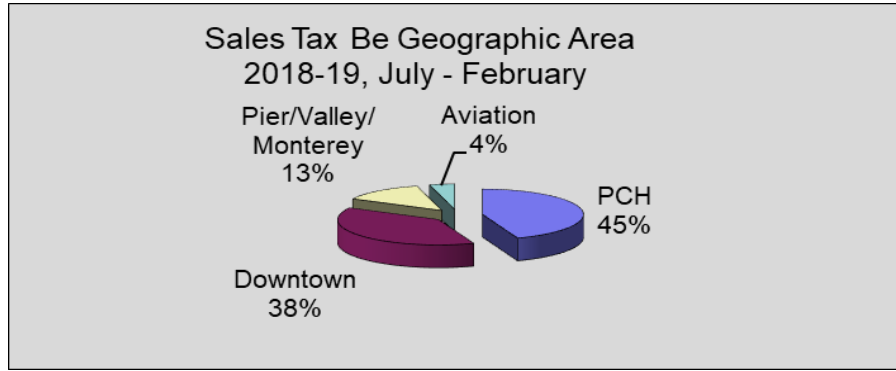
* Threshold for inclusion, \$300 per quarter. Please note that % of Total column would not equal 100% since not all businesses are included

Information omitted if fewer than four businesses in the category per State Board of Equalization

Sales Tax Comparison by Geographic Area

LOCATION	Revenue	% OF	% Chg	Revenue	% OF
	2017-18	Total		2018-19	Total
PCH	\$727,053	42%	3%	\$751,858	45%
Downtown	\$687,026	40%	-5%	\$650,160	38%
Pier/Valley/Monterey	\$236,628	14%	-5%	\$225,182	13%
Aviation	\$69,022	4%	-2%	\$67,429	4%
		100%			100%

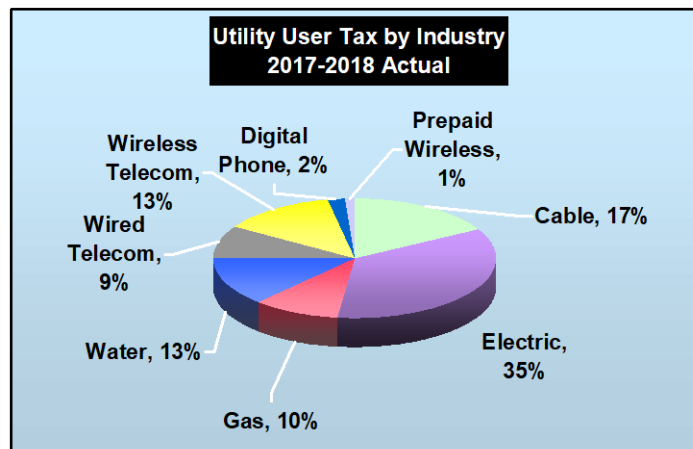
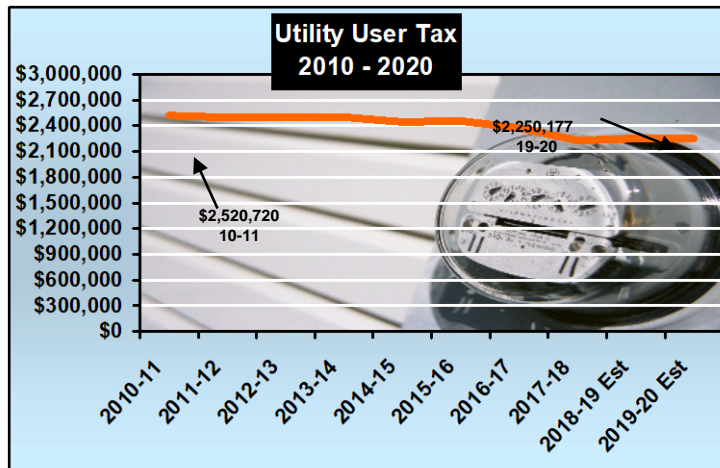
As shown above, revenue from the PCH geographic area produces 42% of revenue and the Downtown geographic area produces 40%. The two categories are typically very close.



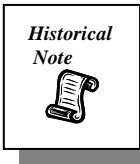
Sales tax represents 7.5% of total General Fund revenue. The sales tax rate for Los Angeles County is currently 9.5% distributed as follows: 6.25% State; Proposition A Transportation .5%; Proposition C Transportation .5%; Measure R Transportation .5%; Measure H (Los Angeles County Homeless Programs) .25%; Measure M (Los Angeles County Traffic Improvement Plan) .5%; City of Hermosa Beach 1% (or city point of sale, generally). This means that the City receives 1% of each dollar, or \$1 for each \$100 in sales that are taxable.

Utility User Tax. Revenue for the UUT is estimated to be consistent with the 2018-19 Budget. Revenue is up just under 1%. The change in revenue for the past five years has been -3, -4%, -2%, 0%, and -2%. The largest declines for the first 7 months have been in the cellular and local wired phone categories at -7.13% (\$12,529) and -17.86% (\$13,110), respectively.

FY	Amount
2010-11	\$2,520,720
2011-12	\$2,495,895
2012-13	\$2,503,265
2013-14	\$2,500,000
2014-15	\$2,443,000
2015-16	\$2,455,484
2016-17	\$2,375,579
2017-18	\$2,229,906
2018-19	\$2,250,177
2019-20	\$2,250,177



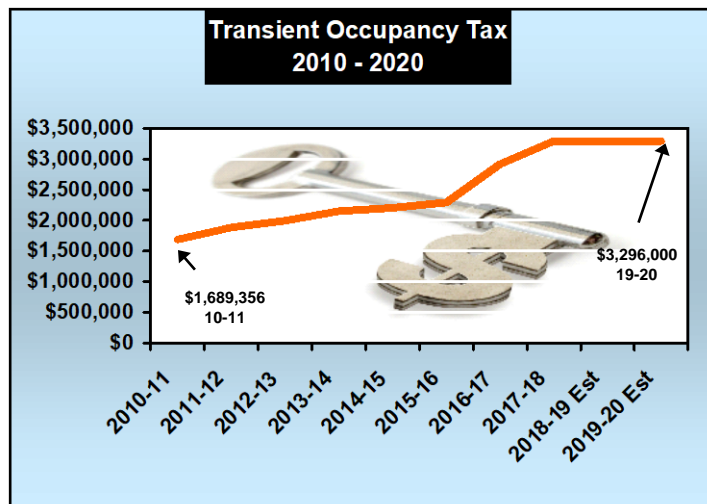
Utility User Tax (UUT), which applies to use of electricity, gas, water, video (cable), and telecom comprises 5.3% of General Fund revenue. \$700,000 of the revenue is transferred annually to the Storm Drain Fund for operations and maintenance.



Voters, in November 2007, realizing the importance of this revenue source to the City, approved a modernized UUT ordinance by a 72% margin to ensure continued collection of the UUT as technology changes the way the UUT is applied to services. Voters also approved a reduction of the rate for video and telecom from 6% to 5.5% to keep revenue neutral. The rate on electricity, gas and water remains at 6%.

Transient Occupancy Tax (TOT). Transient occupancy tax or “hotel tax” represents 8% of General Fund revenue. The TOT tax rate increased from 10% to 12% on January 1, 2016 as a result of an initiative placed on the ballot by residents. Revenue is estimated to remain at the 2018-19 level of \$3,296,000 for 2019-20. Occupancy for the first seven months is comparative to last year at 80% occupancy to 80.4% for the same period last year. The occupancy rate for Los Angeles County for the same period is 81.8% and for the South Bay is 82.2%.

FY	Amount
2010-11	\$1,689,356
2011-12	\$1,884,020
2012-13	\$1,996,173
2013-14	\$2,154,315
2014-15	\$2,204,420
2015-16	\$2,295,470
2016-17	\$2,920,369
2017-18	\$3,295,207
2018-19	\$3,296,000
2019-20	\$3,296,000



Hotels are generally the highest revenue-producing use for the city for property in Hermosa Beach. An advantage of the transient occupancy tax as a local revenue source is that it is paid by visitors, rather than residents, to help maintain our city services and the tax is collected by and stays in Hermosa Beach rather than going to the State or County coffers first.

Non-Tax Revenue

License and Permit revenue is estimated to increase by 9%. Building permits are estimated to increase by 10% due to a large development on Pacific Coast Highway. Building and plumbing permit activity fluctuates from year to year as building activity changes.

Fines and Forfeitures revenue is estimated to be consistent with the 2018-19 Budget. Parking citation revenue is up 12% due to the addition of enforcement from 8 a.m. to 2 a.m., better productivity and lack of staffing issues, which were an issue in the past. Municipal Court Fines are at the 2018-19 level due to diversion programs implemented by the courts.

Use of Money and Property is up 13% due to the anticipated sale of excess Proposition A funds in order to offset the hire of an additional Assistant Engineer. Interest appears to be up 4%, however the increase primarily reflects a redistribution of interest among funds with the General Fund being allocated slightly more. The interest estimate on inactive funds is estimated to increase by 1% overall. The total interest estimate for all funds is \$786,266.

Service Charges are estimated to increase almost 5%, largely due to higher estimates for general plan maintenance fees, ambulance fees due to increased runs and fee increases and reimbursement for costs related to the issuance of a solid waste request for proposals.

Expenditures

Overall expenditures in the General Fund are budgeted at \$40 million. This equates to a .7% decrease over 2018-19. Excluding Capital Improvements, the decrease is approximately .2%.

The Personal Services comparison below shows a decrease of approximately 4% when comparing the 2019-20 Budget to the 2018-19 Budget. Personnel changes are explained below in detail. The Contract Services, Private category decreased slightly due to the 2018-19 Budget including \$250,000 for zoning ordinance updates. \$398,559 is budgeted in the current year for capital improvement projects as carryforward from ongoing CIPs. \$200,000 is budgeted to be transferred from the General Fund to the Capital Improvement Fund from funds assigned for future capital improvements in 2018-19. Additionally, as recommended herein, the City will transfer the remaining unused General Funds to the Capital Improvement Fund at the end of 2018-19, therefore no new funds are budgeted for CIP's from the General Fund.

The Contract Services/Government category increased due to a 4% increase in the fire services contract with Los Angeles County Fire and election costs. The election costs are expected to increase significantly in 2019-20 over past elections due to other agencies switching over to the even-numbered statewide election year. In the past, there have been 70 participating agencies involved in the odd-year elections. Only 10 agencies are expected to participate in November 2019, resulting in fewer agencies sharing to the cost of conducting the election. The city will also be transitioned by 2022 so the cost will decrease at that point. The Buildings/Improvements category shows an increase due to payments for the Fire Station Renovation to be done by Los Angeles County which did not start until January 2019. The 2019-20 Budget reflect a full year of payments. Funds were reserved from the increased TOT in 2015-16 and 2016-17 for this purpose.

As part of the budget balancing, General Funds were used to cure the deficit of \$175,932 in the Lighting Fund. \$94,971 is provided in the General Fund account Prospective Expenditures for unanticipated expenditures.

General Fund Expenditure Summary

Expenditures	Budget 2018-19	Budget 2019-20	Increase Decrease	Overall % Increase	% of Total
Personal Services	\$22,628,144	\$21,672,240	-\$955,904	-4.22%	54%
Contract Services Private	4,989,781	4,918,331	-71,450	-1.43%	12%
Contract Services /CIP's	730,796	398,559	-332,237	-45.46%	1%
Contract Serv/Govt	6,072,692	6,903,366	830,674	13.68%	17%
Materials/Supplies/Other	5,644,417	5,703,292	58,875	1.04%	14%
Equipment/Furniture	36,536	62,800	26,264	71.89%	<1%
Buildings/Improvements	181,836	363,672	181,836	100.00%	1%
Total Expenditures	\$40,284,202	\$40,022,260	(\$261,942)	-0.65%	100%

Personnel. As a service business, most of our costs are in personnel (54% of General Fund). Due to a decrease in retirement and Other Post-Employment Benefits (OPEB) rates, Personnel costs are 4.2% lower than the 2018-19 Budget. CalPERS retirement costs decreased by 15.6% due to the Police Side Fund paying off in 2018-19. The City's Financial Plan approved with the 2018-19 Budget calls for utilizing the savings from the side fund paying off and subsequent rate decrease to fund a retirement trust, which will help to stabilize retirement rates. OPEB costs also decreased due to improved funding status because of the transfer of Fire Services, limits placed on benefits for new hires through labor negotiations

for MOU's 2017-19 and Fire personnel who transitioned to the county in 2017. An updated OPEB actuarial report will be completed in 2019-20 and rates will be adjusted accordingly in 2020-21. See Retirement Saving and OPEB discussions below for more details.

As listed on page 29 of this overview, four (4) new full-time permanent positions are recommended and one part-time temporary. Additionally, the ballot measure for the City Clerk position is assumed to pass, resulting in the transition from an elected City Clerk to an appointed City Clerk. Nine (9) full-time permanent positions were recommended to be reclassified and one (1) full-time permanent position is recommended to be eliminated.

The only salary increases are for regular step increases for employees who have been here less than five years and whose performance meets expectations, and the position reclassifications listed above. Labor negotiations are currently underway for all six bargaining groups.

Medical benefits are assumed to increase 9%. In January 2020 and dental by 5% based on estimated information from the broker. The estimate is usually conservative so actual increases are typically lower.

Retirement costs decrease 15.6% due to the Police side fund paying off in 2018-19. In December 2016, the CalPERS Board approved a change in the discount rate from 7.50% to 7% over three years. This action started to impact rates in 2018-19. In December 2017 the CalPERS board adopted new actuarial assumptions that start to impact rates in 2019-20. Further information regarding these factors is provided in the Five Year Forecast which is behind a separate tab.

Retirement Savings. As discussed earlier, the City has an opportunity for retirement savings due to the payoff of our side funds for Fire, Police and Miscellaneous employees (as defined by CalPERS). The side fund accounts were created when CalPERS made the decision to pool small cities in the 2003 actuarial valuation. The City's unfunded liability at that time was put into a separate account, with amounts owed amortized over approximately 15 years. The amount has been paid over that time as part of our retirement contribution which is expressed as a % of payroll. When the rates drop after the side fund is paid off, savings will occur. The City however could just pay the lower rates and absorb the savings into the annual budgeting process however, with the 2018-19 Financial Plan, City Council approved utilizing the side fund savings toward stabilizing our rates and depositing the funds to a retirement trust. The retirement trust gives the City more stable CalPERS contribution rates and greater flexibility. Hermosa Beach already has a trust to fund retiree health benefits and the retirement trust is the same type of trust. Benefits of the trust are:

- Ability to earn a higher rate of return on this type of trust than on other city funds
- Flexibility to leave funds in trust to use for retirement contributions, in the case of an economic downturn or large rate increases

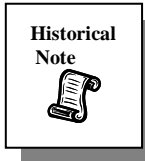
In the 2019-20 Budget, the City is setting aside \$829,060 for the retirement trust, which is the difference between the combined retirement rate of 52.8% for the police plans and the target rate of 73%, as determined by the City's independent actuary. Further information on the projected retirement rates and trust contributions is found in the Five Year Forecast section on the budget.

Funding for Retiree Health Benefits. A new actuarial study was prepared at the end of 2017-18. Funds for the Annual Required Contribution (ARC) for these benefits as determined by the actuarial study are adjusted for the current budgeted salaries and are included in the budget.

Having started putting funds aside for funding of these benefits in 2003-04, the City is making steady progress on funding levels.

A new reporting requirement for Other Post-Employment Benefits (OPEB), GASB (Governmental Accounting Standards Board) 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, was effective for the Comprehensive Annual Financial Report (CAFR) for fiscal year 2017-18. GASB 75, as it is called, parallels the recently implemented standards for reporting retirement costs. Similar to the changes for pension reporting, GASB 75, impacts financial reporting only,

and does not change the way the City funds its OPEB. By funding the Annual Required Contribution, and setting aside funds in a trust, the City is meeting its contribution requirement, as we do with CalPERS.



As of August, 2007, the City placed funds for the OPEB (Other Post-Employment Benefits) costs in an irrevocable trust, although the City had been setting funds aside for OPEB since 2002-03. Higher investment earnings should be realized over time since the trust is structured as legally distinct from the city, and therefore not subject to the legal restrictions placed on city investments. Earning a higher rate of interest reduces our Annual Required Contribution. Separate investment policies exist for the trust.

Sewer Fund. A sewer service charge was established on June 23, 2015 to provide funds for rehabilitation as well as annual operation and maintenance costs. A Sewer Master Plan was presented to City Council in August 2017. The plan provides the City with comprehensive documents assessing the existing condition of our sewer infrastructure, and provides long term capital improvement planning to allow the City to handle maintenance and improvement of the infrastructure in a cost effective manner. \$2.65 million is budgeted for sewer capital improvements, which will be coordinated with planned street improvements.

Storm Drain Fund. Prior to approval of the sewer fee, funds were transferred from the General Fund UUT revenue to the Sewer Fund to fund the basic maintenance of the system. This amount of \$700,000 is now transferred to the Storm Drain Fund for the purpose of operations, maintenance, and compliance with the new storm water permit requirements. A Storm Drain Master Plan was presented to City Council in October 2017. The plan establishes a prioritized capital improvement program to reduce the risk of flooding and storm drain issues. \$1.55 million is budgeted for capital improvements to address the highest priority projects. The City participates in a multi-city Enhanced Watershed Management Program.

Insurance Fund. The City's established goal for net assets in the Insurance fund is \$3,000,000. The projected balance at 6/30/19 is slightly above the goal at \$3,073,205, however claims liabilities in the Insurance Fund will be updated when actuarial reports provided by the insurance pool actuary are received (probably in June). Depending on whether claims liabilities increase or decrease, the fund balance will change. **If the balance is lower than the \$3,000,000 goal, it is recommended that funds left unspent in the General Fund at 6/30/19 be transferred to the Insurance Fund to bring the total back to the goal amount. If funds are still available after reaching the Insurance Fund goal amount, it is recommended that remaining funds be split between the Capital Improvement Fund and the newly created Reserve for Capital Facilities.**

Claim levels are reviewed as part of the preparation of the Comprehensive Annual Financial Report (CAFR) and at Midyear Budget Review.

Equipment Replacement Fund (ERF). Four (4) Police Department vehicles are recommended for purchase according to the criteria in the equipment replacement schedules and adopted fleet policy. Two (2) of the replacement vehicles will be electric or hybrid vehicles. The Vehicle Replacement Schedule may be found in the Appendix. Communications equipment (including computers and peripherals) and business machines are budgeted as scheduled. The schedules for these are also found in the Appendix.

\$101,555 has been set aside again through department charges for building maintenance (now a total of \$628,441) in the Equipment Replacement Fund. The projected balance in the fund is \$3,033,509.

Capital Improvements. The Capital Improvement Program includes funds budgeted for 2019-20 and a Five Year Capital improvement Plan that includes a list of unfunded capital needs. The Capital Improvement Program totals \$20.1 million for 2019-20, which includes \$12.6 million in estimated carryover funds from 2018-19. The prior year funding column on the Capital Improvement Program Summary represents projects that are underway. \$7.5 million in new funds is budgeted.

Of the new funds, over \$1.3 million is budgeted for Street Improvements, \$2.1 million for Sewer and Storm Drain Improvements, \$.5 million for Park Improvements, and \$3.4 million for Public Building and Grounds Improvements. \$97,478 of new funds is also budgeted for studies, which are shown as a newly created category in the 2019-20 Budget, behind the Capital Improvement Plan 2019-20 Tab.

Capital Improvement Fund. The estimated balance at 6/30/20 in the Capital Improvement Fund is \$506,025, after reservation of the remaining funds for the renovation of the City Yard in the amount of \$953,000. Unspent General Funds will transfer to this fund and the Reserve for Capital Facilities assuming the Insurance Fund is at its goal level.

Performance Measures. Using performance measurement for decision making is a generally accepted best practice and a management pillar recommended by the Government Finance Officers Association (GFOA). GFOA recommends that program and service performance measures be developed and used as an important component of long term strategic planning and decision making which should be linked to governmental budgeting.

In 2014, the City established performance measures for the following departments/divisions: City Clerk, City Treasurer, Community Development, Community Resources, Finance, Fire and Emergency Management Services (EMS), Human Resources, Information Technology (listed in the City Manager Department Equipment Replacement Fund), Police and Public Works. Performance measure dashboards displaying key departmental metrics and goal achievement over the past four fiscal years are included at the front of each respective department's budget section. Trend assessments are provided to indicate areas where performance is trending positively (marked in green), negatively (marked in red) indicating a need for the City to redirect effort and resources, or neutral (marked in white). Where a performance measure goal has been "*met or exceeded*" a check-mark (✓) is used instead of a trend assessment. For the 2019-20 Budget, the City has added "Increasing" and "Decreasing" trend assessments (marked in white) to better describe year-over-year changes where "Positive" or "Negative" might not be appropriate. For example, in past years, an increase in Community Resources per capita expenditures may have been assessed as "Negative" when, in fact, the change may actually be attributed to increased recreation program participation with corresponding revenues. Therefore, the trend assessment is better reflected as "Increasing." Also new for 2019-20 are Fire Department performance measures reflecting Los Angeles County Fire and EMS calls and response time metrics for 2017-18 from service inception on December 30, 2017 to June 30, 2018.

Moving forward, the City will continue to develop and track department measures and will examine other avenues for obtaining meaningful comparative metrics across jurisdictions.

Financial Forecast. The Five Year Forecast is provided under a separate tab in this document.



SUMMARIES



CITY OF HERMOSA BEACH BUDGET SUMMARY

Adopted Budget
2019-20

	Major Fund	Special Revenue Funds	
	GENERAL FUND 001	LIGHTING LANDSCAPING FUND 105	STATE GAS TAX FUND 115
ESTIMATED REVENUE			
Taxes	\$29,954,027	\$457,800	\$0
Licenses/Permits	\$1,215,677	\$0	\$0
Fines/Forfeitures	\$2,135,049	\$0	\$0
Use of Money/Property	\$1,129,368	\$476	\$6,091
Intergovernmental/State	\$147,641	\$0	\$856,067
Intergovernmental/County	\$0	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$0
Current Service Charges	\$7,381,847	\$0	\$0
Other Revenue	\$124,192	\$0	\$0
TOTAL ESTIMATED REVENUE	\$42,087,801	\$458,276	\$862,158
INTERFUND TRANSFERS IN	\$402,922	\$175,932	\$0
ESTIMATED FUNDS AVAILABLE	\$42,490,723	\$634,208	\$862,158
FUND BALANCE			
7/1/19	\$8,537,773	\$83,319	\$421,465
CIP Carry Forward	\$398,559		
TOTAL FUNDS AVAILABLE	\$51,427,055	\$717,527	\$1,283,623
APPROPRIATIONS			
Operating Budget	\$39,197,229	\$706,403	\$13,893
Capital Outlay	\$426,472	\$0	\$0
Capital Improvements- Prior Year	\$398,559	\$0	\$418,250
Capital Improvements	\$0	\$0	\$461,293
TOTAL APPROPRIATIONS	\$40,022,260	\$706,403	\$893,436
INTERFUND TRANSFERS OUT	\$1,865,795	\$11,054	\$360,763
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$41,888,055	\$717,457	\$1,254,199
ADJUST FUND BALANCE FOR FIXED ASSET ADDITIONS			
ESTIMATED FUND BALANCE 6/30/20	\$9,539,000 (a)	\$70	\$29,424

(a) CLASSIFICATIONS OF FUND BALANCE:

	Previous Balance	Current Balance
Restricted		
General Plan Maintenance Fee	\$870	\$60,854
Verizon PEG Grant	\$26,314	\$46,314
Chamber Donation- Christmas Decorations	\$50,000	\$0
Marquee Donation	\$50,000	\$50,000
Committed		
In Lieu Fee/ Parking Facility	\$202,300	\$202,300
Assigned		
Contingencies	\$6,252,584	\$6,271,557
Unspecified Contingencies	\$0	\$550,769
Retirement Rate Stabilization	\$1,021,575	\$1,021,575
Retirement Trust- Continue to fund at 73%	\$0	\$829,060
Future Capital Improvement Projects 18-19	\$200,000	\$0 Transferred to Capital Improvement Fund
Compensated Absences	\$267,712	\$267,712
Fire Facility Payment- 18/19 (Use Reserved TOT)	\$236,387	\$0
Reserve for Future Facility Costs (TOT Increase)	\$280,031	\$152,746 2020-21 Payments 19-26 of 60
Reserve for Future Facility Costs (PERS Savings)	\$0	\$86,113 2020-21 Payments 19-26 of 60
	<u>\$8,587,773</u>	<u>\$9,539,000</u>

Available Fund Balance 6/30/20	\$0	\$70	\$29,424
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CITY OF HERMOSA BEACH BUDGET SUMMARY
Adopted Budget
2019-20

Special Revenue Funds

	AB 939 FUND 117	PROP A OPEN SPACE FUND 121	TYCO FUND 122
ESTIMATED REVENUE			
Taxes	\$0	\$0	\$0
Licenses/Permits	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0
Use of Money/Property	\$1,540	\$0	\$363,333
Intergovernmental/State	\$0	\$0	\$0
Intergovernmental/County	\$0	\$20,557	\$0
Intergovernmental/Federal	\$0	\$0	\$0
Current Service Charges	\$62,720	\$0	\$0
Other Revenue	\$0	\$0	\$0
TOTAL ESTIMATED REVENUE	\$64,260	\$20,557	\$363,333
INTERFUND TRANSFERS IN	\$0	\$0	\$0
ESTIMATED FUNDS AVAILABLE	\$64,260	\$20,557	\$363,333
FUND BALANCE			
7/1/19	\$18,122	\$0	\$1,009,307
TOTAL FUNDS AVAILABLE	\$51,978	\$20,557	\$1,372,640
APPROPRIATIONS			
Operating Budget	\$34,239	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Capital Improvements- Prior Year	\$0	\$0	\$452,853
Capital Improvements	\$0	\$0	\$750,000
TOTAL APPROPRIATIONS	\$34,239	\$0	\$1,202,853
INTERFUND TRANSFERS OUT	\$0	\$20,557	\$0
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$34,239	\$20,557	\$1,202,853
ADJUST FUND BALANCE FOR FIXED ASSET ADDITIONS			
ESTIMATED FUND BALANCE 6/30/20	\$17,739	\$0	\$169,787

Available Fund Balance 6/30/20	\$17,739	\$0	\$169,787
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CITY OF HERMOSA BEACH BUDGET SUMMARY
Adopted Budget
2019-20

	Special Revenue Funds		
	PARK/ RECREATION FACILITY TAX FUND 125	BAYVIEW DRIVE DISTRICT ADMIN EXPENSE FUND 135	LOMA DISTRICT ADMINISTRATIVE EXPENSE FUND 138
ESTIMATED REVENUE			
Taxes	\$7,793	\$0	\$0
Licenses/Permits	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0
Use of Money/Property	\$6,650	\$79	\$415
Intergovernmental/State	\$0	\$0	\$0
Intergovernmental/County	\$0	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$0
Current Service Charges	\$0	\$0	\$0
Other Revenue	\$132,020	\$4,500	\$0
TOTAL ESTIMATED REVENUE	\$146,463	\$4,579	\$415
INTERFUND TRANSFERS IN	\$0	\$0	\$0
ESTIMATED FUNDS AVAILABLE	\$146,463	\$4,579	\$415
FUND BALANCE			
7/1/19	\$409,453	\$3,170	\$5,935
TOTAL FUNDS AVAILABLE	\$555,916	\$7,749	\$6,350
APPROPRIATIONS			
Operating Budget	\$0	\$1,400	\$0
Capital Outlay	\$0	\$0	\$0
Capital Improvements- Prior Year	\$203,410	\$0	\$0
Capital Improvements	\$320,000	\$0	\$0
TOTAL APPROPRIATIONS	\$523,410	\$1,400	\$0
INTERFUND TRANSFERS OUT	\$0	\$2,307	\$6,350
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$523,410	\$3,707	\$6,350
ADJUST FUND BALANCE FOR FIXED ASSET ADDITIONS			
ESTIMATED FUND BALANCE 6/30/20	\$32,506	\$4,042	\$0

Available Fund Balance 6/30/20	\$32,506	\$4,042	\$0
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CITY OF HERMOSA BEACH BUDGET SUMMARY
Adopted Budget
2019-20

Special Revenue Funds

	BEACH DRIVE DISTRICT ADMINISTRATIVE EXPENSE FUND 139	COMMUNITY / DEV BLOCK GRANT 140	PROPOSITION A FUND 145	PROPOSITION C FUND 146
ESTIMATED REVENUE				
Taxes	\$0	\$0	\$408,722	\$339,024
Licenses/Permits	\$0	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0	\$0
Use of Money/Property	\$84	\$0	\$38,656	\$33,289
Intergovernmental/State	\$0	\$0	\$0	\$0
Intergovernmental/County	\$0	\$0	\$0	\$0
Intergovernmental/Federal	\$0	\$120,000	\$0	\$0
Current Service Charges	\$0	\$0	\$5,100	\$0
Other Revenue	\$3,500	\$0	\$0	\$0
TOTAL ESTIMATED REVENUE	\$3,584	\$120,000	\$452,478	\$372,313
INTERFUND TRANSFERS IN	\$0	\$0	\$0	\$0
ESTIMATED FUNDS AVAILABLE	\$3,584	\$120,000	\$452,478	\$372,313
FUND BALANCE				
7/1/19	\$2,866	\$0	\$1,156,086	\$701,295
TOTAL FUNDS AVAILABLE	\$6,450	\$120,000	\$1,608,564	\$1,073,608
APPROPRIATIONS				
Operating Budget	\$1,503	\$0	\$214,830	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Capital Improvements- Prior Year	\$0	\$0	\$0	\$0
Capital Improvements	\$0	\$120,000	\$0	\$370,875
TOTAL APPROPRIATIONS	\$1,503	\$120,000	\$214,830	\$370,875
INTERFUND TRANSFERS OUT	\$1,891	\$0	\$0	\$0
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$3,394	\$120,000	\$214,830	\$370,875
ADJUST FUND BALANCE FOR FIXED ASSET ADDITIONS				
ESTIMATED FUND BALANCE 6/30/20	\$3,056	\$0	\$1,393,734	\$702,733

Available Fund Balance 6/30/20	\$3,056	\$0	\$1,393,734	\$702,733
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CITY OF HERMOSA BEACH BUDGET SUMMARY
Adopted Budget
2019-20

	MEASURE R FUND 147	MEASURE M FUND 148	MEASURE W FUND 149	GRANT FUND 150
ESTIMATED REVENUE				
Taxes	\$254,268	\$288,170	\$160,000	\$0
Licenses/Permits	\$0	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0	\$0
Use of Money/Property	\$25,949	\$6,863	\$0	\$0
Intergovernmental/State	\$0	\$0	\$0	\$1,522,965
Intergovernmental/County	\$0	\$0	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$0	\$1,800
Current Service Charges	\$0	\$0	\$0	\$0
Other Revenue	\$384,325	\$0	\$0	\$1,348,601
TOTAL ESTIMATED REVENUE	\$664,542	\$295,033	\$160,000	\$2,873,366
INTERFUND TRANSFERS IN	\$0	\$0	\$0	\$0
ESTIMATED FUNDS AVAILABLE	\$664,542	\$295,033	\$160,000	\$2,873,366
FUND BALANCE				
7/1/19	\$448,213	\$207,468	\$0	\$1,619,403
TOTAL FUNDS AVAILABLE	\$1,112,755	\$502,501	\$160,000	\$4,492,769
APPROPRIATIONS				
Operating Budget	\$0	\$0	\$0	\$7,100
Capital Outlay	\$0	\$0	\$0	\$0
Capital Improvements- Prior Year	\$848,135	\$201,231	\$0	\$4,269,242
Capital Improvements	\$0	\$290,000	\$0	\$216,427
TOTAL APPROPRIATIONS	\$848,135	\$491,231	\$0	\$4,492,769
INTERFUND TRANSFERS OUT	\$0	\$0	\$0	\$0
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$848,135	\$491,231	\$0	\$4,492,769
ADJUST FUND BALANCE FOR FIXED ASSET ADDITIONS				
ESTIMATED FUND BALANCE 6/30/20	\$264,620	\$11,270	\$160,000	\$0

Available Fund Balance 6/30/20	\$264,620	\$11,270	\$160,000	\$0
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CITY OF HERMOSA BEACH BUDGET SUMMARY

Adopted Budget
2019-20

Special Revenue Fd

	AIR QUALITY IMPROVEMENT FUND 152	SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND 153	SEWER FUND 160	STORM DRAIN FUND 161	ASSET SEIZURE/ FORFEITURE FUND 170
ESTIMATED REVENUE					
Taxes	\$0	\$100,000	\$0	\$0	\$0
Licenses/Permits	\$0	\$0	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0	\$0	\$0
Use of Money/Property	\$1,293	\$6,449	\$159,651	\$24,884	\$13,972
Intergovernmental/State	\$25,000	\$0	\$5,475	\$0	\$0
Intergovernmental/County	\$0	\$0	\$8,000	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$0	\$0	\$0
Current Service Charges	\$0	\$0	\$1,121,185	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0
TOTAL ESTIMATED REVENUE	\$26,293	\$106,449	\$1,294,311	\$24,884	\$13,972
INTERFUND TRANSFERS IN	\$0	\$0	\$0	\$700,000	\$0
ESTIMATED FUNDS AVAILABLE	\$26,293	\$106,449	\$1,294,311	\$724,884	\$13,972
FUND BALANCE					
7/1/19	\$21,980	\$134,512	\$6,702,407	\$1,187,695	\$528,498
TOTAL FUNDS AVAILABLE	\$48,273	\$240,961	\$7,996,718	\$1,912,579	\$542,470
APPROPRIATIONS					
Operating Budget	\$28,000	\$95,218	\$435,166	\$362,558	\$10,222
Capital Outlay	\$0	\$0	\$0	\$0	\$57,818
Capital Improvements- Prior Year	\$0	0	\$1,164,250	\$645,090	\$0
Capital Improvements	\$0	0	\$1,485,750	\$904,910	\$0
TOTAL APPROPRIATIONS	\$28,000	\$95,218	\$3,085,166	\$1,912,558	\$68,040
INTERFUND TRANSFERS OUT	\$0	\$0	\$0	\$0	\$0
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$28,000	\$95,218	\$3,085,166	\$1,912,558	\$68,040
ADJUST FUND BALANCE FOR FIXED ASSET ADDITIONS					
ESTIMATED FUND BALANCE 6/30/20	\$20,273	\$145,743	\$4,911,552	\$21	\$474,430

Available Fund Balance 6/30/20	20,273	\$145,743	\$4,911,552	\$21	\$474,430
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CITY OF HERMOSA BEACH BUDGET SUMMARY

Adopted Budget
2019-20

	Special Revenue Fd		
	FIRE PROTECTION FUND 180	RTI UNDERSEA CABLE FUND 190	RTI UNDERSEA CABLE TIDELANDS FUND 191
ESTIMATED REVENUE			
Taxes	\$0	\$0	\$0
Licenses/Permits	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0
Use of Money/Property	\$1,950	\$615,831	\$382,423
Intergovernmental/State	\$0	\$0	\$0
Intergovernmental/County	\$0	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$0
Current Service Charges	\$0	\$0	\$0
Other Revenue	\$48,751	\$0	\$0
TOTAL ESTIMATED REVENUE	\$50,701	\$615,831	\$382,423
INTERFUND TRANSFERS IN	\$0	\$0	\$0
ESTIMATED FUNDS AVAILABLE	\$50,701	\$615,831	\$382,423
FUND BALANCE 7/1/19	\$57,621	\$383,429	\$246,134
TOTAL FUNDS AVAILABLE	\$108,322	\$999,260	\$628,557
APPROPRIATIONS			
Operating Budget	\$43,062	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Capital Improvements- Prior Year	\$0	\$0	\$240,000
Capital Improvements	\$0	\$482,260	\$0
TOTAL APPROPRIATIONS	\$43,062	\$482,260	\$240,000
INTERFUND TRANSFERS OUT	\$0	\$0	\$0
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$43,062	\$482,260	\$240,000
DEBT SERVICE PAYMENT			
ESTIMATED FUND BALANCE 6/30/20	\$65,260	\$517,000	\$388,557

2020-21 Fire Equipment Conversion Costs (Payments 31-42 of 60) 43,062.00
 2021-22 Fire Equipment Conversion Costs (Payments 43-48 of 60) 22,198.00

Available Fund Balance 6/30/20 \$0 \$517,000 \$388,557



CITY OF HERMOSA BEACH BUDGET SUMMARY
Adopted Budget
2019-20

	Debt Service Fd	Special Revenue Fund	Agency Funds	
	2015 LEASE REVENUE BOND FUND 201	CAPITAL IMPROVEMENT FUND 301	BAYVIEW DRIVE DISTRICT REDEMPTION FUND 609	LOWER PIER DISTRICT REDEMPTION FUND 610
ESTIMATED REVENUE				
Taxes	\$0	\$0	\$0	\$0
Licenses/Permits	\$0	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0	\$0
Use of Money/Property	\$0	\$196,025	\$2,877	\$78
Intergovernmental/State	\$0	\$0	\$0	\$0
Intergovernmental/County	\$0	\$0	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$0	\$0
Current Service Charges	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0
TOTAL ESTIMATED REVENUE	\$0	\$196,025	\$2,877	\$78
INTERFUND TRANSFERS IN	\$789,863	\$200,000	\$0	\$0
ESTIMATED FUNDS AVAILABLE	\$789,863	\$396,025	\$2,877	\$78
FUND BALANCE				
7/1/19	\$349	\$6,742,849	\$132,293	\$3,133
TOTAL FUNDS AVAILABLE	\$790,212	\$7,138,874	\$135,170	\$3,211
APPROPRIATIONS				
Operating Budget	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Capital Improvements- Prior Year	\$0	\$3,616,582	\$0	\$0
Capital Improvements	\$0	\$2,063,267	\$0	\$0
TOTAL APPROPRIATIONS	\$0	\$5,679,849	\$0	\$0
INTERFUND TRANSFERS OUT	\$0	\$0	\$0	\$0
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$0	\$5,679,849	\$0	\$0
DEBT SERVICE PAYMENT	\$790,212	\$0	\$0	\$0
ESTIMATED FUND BALANCE 6/30/20	\$0	\$1,459,025	\$135,170	\$3,211
Reserved for New Corporate City Yard Construction (with contingency)		\$953,000		
Reserve for Capital Facilities (new)		\$0		
Available Fund Balance 6/30/20	\$0	\$506,025	\$135,170	\$3,211



CITY OF HERMOSA BEACH BUDGET SUMMARY
Adopted Budget
2019-20

	Agency Funds			
	BEACH DRIVE DISTRICT REDEMPTION FUND 611	BEACH DRIVE DISTRICT RESERVE FUND 612	MYRTLE AVENUE ASSESSMENT FUND 617	LOMA DRIVE ASSESSMENT FUND 618
ESTIMATED REVENUE				
Taxes	\$0	\$0	\$0	\$0
Licenses/Permits	\$0	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0	\$0
Use of Money/Property	\$1,480	\$116	\$1,845	\$2,858
Intergovernmental/State	\$0	\$0	\$0	\$0
Intergovernmental/County	\$0	\$0	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$0	\$0
Current Service Charges	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0
TOTAL ESTIMATED REVENUE	\$1,480	\$116	\$1,845	\$2,858
INTERFUND TRANSFERS IN	\$0	\$0	\$0	\$0
ESTIMATED FUNDS AVAILABLE	\$1,480	\$116	\$1,845	\$2,858
FUND BALANCE				
7/1/19	\$69,677	\$4,436	\$115,071	\$162,533
TOTAL FUNDS AVAILABLE	\$71,157	\$4,552	\$116,916	\$165,391
APPROPRIATIONS				
Operating Budget	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Capital Improvements	\$0	\$0	\$0	\$0
Capital Improvements				
TOTAL APPROPRIATIONS	\$0	\$0	\$0	\$0
INTERFUND TRANSFERS OUT	\$0	\$0	\$0	\$0
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$0	\$0	\$0	\$0
ADJUST FUND BALANCE FOR FIXED ASSET ADDITIONS				
ESTIMATED FUND BALANCE 6/30/20	\$71,157	\$4,552	\$116,916	\$165,391

Available Fund Balance 6/30/20	\$71,157	\$4,552	\$116,916	\$165,391
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CITY OF HERMOSA BEACH BUDGET SUMMARY
Adopted Budget
2019-20

	Agency Fund	Internal Service Funds		
	BAYVIEW DRIVE RESERVE FUND 619	INSURANCE FUND 705	EQUIPMENT REPLACEMENT FUND 715	TOTAL (MEMORANDUM ONLY)
ESTIMATED REVENUE				
Taxes	\$0	\$0	\$0	\$31,969,804
Licenses/Permits	\$0	\$0	\$0	\$1,215,677
Fines/Forfeitures	\$0	\$0	\$0	\$2,135,049
Use of Money/Property	\$380	\$0	\$0	\$3,024,905
Intergovernmental/State	\$0	\$0	\$0	\$2,557,148
Intergovernmental/County	\$0	\$0	\$0	\$28,557
Intergovernmental/Federal	\$0	\$0	\$0	\$121,800
Current Service Charges	\$0	\$2,707,639	\$1,909,392	\$13,187,883
Other Revenue	\$0	\$0	\$0	\$2,045,889
TOTAL ESTIMATED REVENUE	\$380	\$2,707,639	\$1,909,392	\$56,286,712
INTERFUND TRANSFERS IN	\$0	\$0	\$0	\$2,268,717
ESTIMATED FUNDS AVAILABLE	\$380	\$2,707,639	\$1,909,392	\$58,555,429
FUND BALANCE				
7/1/19	\$14,693	\$3,073,205	\$9,135,772	\$43,340,162
TOTAL FUNDS AVAILABLE	\$15,073	\$5,780,844	\$11,045,164	\$102,263,746
APPROPRIATIONS				
Operating Budget	\$0	\$2,837,360	\$1,772,183	\$45,760,366
Capital Outlay	\$0	\$0	\$401,629	\$885,919
Capital Improvements- Prior Year	\$0	\$0	\$196,361	\$12,653,963
Capital Improvements	\$0	\$0	\$0	\$7,464,782
TOTAL APPROPRIATIONS	\$0	\$2,837,360	\$2,370,173	\$66,765,030
INTERFUND TRANSFERS OUT	\$0	\$0	\$0	\$2,268,717
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$0	\$2,837,360	\$2,370,173	\$69,033,747
DEBT SERVICE PAYMENT				\$790,212
ADJUST FUND BALANCE FOR			\$401,629	\$401,629
FIXED ASSET ADDITIONS ²				
ESTIMATED FUND BALANCE 6/30/20	\$15,073	\$2,943,484	\$9,076,620	\$32,841,416

Designated Building Maintenance Funds

\$628,441

Investment in Fixed Assets

\$5,328,650

Assigned reserve for Police Department Radio Equipment/South Bay Interoperability Project. Anticipate completion in 2019-20

\$86,020

Available Fund Balance 6/30/20	\$15,073	\$2,943,484	\$3,033,509	\$16,241,045
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**CITY OF HERMOSA BEACH
SCHEDULE OF REVENUE BY FUND
2019-2020 BUDGET**

	2017-18 Actual	2018-19 Total Budget	2019-20 Budget	Increase (Decrease)	Percent Change
General Fund					
Property Taxes	\$17,072,843	\$18,050,915	\$18,879,914	\$828,999	4.59%
Sales & Use Tax	3,151,207	3,156,000	3,171,000	15,000	0.48%
Transient Occupancy Tax	3,295,207	3,296,000	3,296,000	0	0.00%
Business License Tax	1,061,130	1,070,000	1,098,000	28,000	2.62%
Utility Users Tax	2,229,906	2,250,177	2,250,177	0	0.00%
Other Taxes	1,281,832	1,227,428	1,258,936	31,508	2.57%
Licenses & Permits	787,565	1,112,839	1,215,677	102,838	9.24%
Fines & Forfeitures	1,921,215	2,126,838	2,135,049	8,211	0.39%
Use of Property & Money	885,054	999,077	1,129,368	130,291	13.04%
Intergovernmental/State	117,774	131,950	147,641	15,691	11.89%
Service Charges	7,170,772	7,047,786	7,381,847	334,061	4.74%
Other Revenue	192,587	142,433	124,192	(18,241)	-12.81%
Total General Fund	\$39,167,092	\$40,611,443	\$42,087,801	\$1,476,358	3.64%
Lighting & Landscaping Fund	\$457,995	\$456,413	\$458,276	\$1,863	0.41%
State Gas Tax Fund	515,893	738,117	862,158	124,041	16.81%
AB 939 Fund	59,458	60,079	64,260	4,181	6.96%
Prop A Open Space Fund	20,557	20,557	20,557	0	0.00%
Tyco Fund	335,464	344,058	363,333	19,275	5.60%
Tyco Tidelands	29	0	0	0	0.00%
Parks/Rec Facility Tax Fund	154,131	178,450	146,463	(31,987)	-17.92%
Bayview Dr Dist Admin Exp Fund	4,550	4,574	4,579	5	0.11%
Myrtle District Administrative Expense Fund	9,196	9,201	0	(9,201)	-100.00%
Loma District Administrative Expense Fund	10,370	10,455	415	(10,040)	-96.03%
Beach Dr Assmnt Dist Exp Fund	3,562	3,581	3,584	3	0.08%
Community Development Block Grant Fund	4,971	270,000	120,000	(150,000)	-55.56%
Prop A Transit Fund	401,093	427,119	452,478	25,359	5.94%
Prop C Fund	335,167	353,641	372,313	18,672	5.28%
Measure R Fund	253,499	664,857	664,542	(315)	-0.05%
Measure M Fund	209,886	276,638	295,033	18,395	100.00%
Measure W Fund	0	0	160,000	160,000	100.00%
Grant Fund	1,015,013	3,293,685	2,873,366	(420,319)	-12.76%
Air Quality Improvement Fund	3,558	49,039	26,293	(22,746)	-46.38%
Supplemental Law Enforcement Services Fund	120,677	106,254	106,449	195	0.18%
Sewer Fund	1,256,008	1,302,236	1,294,311	(7,925)	-0.61%
Storm Drain Fund	0	23,654	24,884	1,230	5.20%

See Appendix for General Fund Revenue Category Detail.



**CITY OF HERMOSA BEACH
SCHEDULE OF REVENUE BY FUND
2019-2020 BUDGET**

	2017-18 Actual	2018-19 Total Budget	2019-20 Budget	Increase (Decrease)	Percent Change
Asset Seizure/Forfeiture Fund	\$277,211	\$25,481	\$13,972	(\$11,509)	-45.17%
Fire Protection Fund	16,552	50,809	50,701	(108)	-0.21%
RTI Undersea Cable Fund	333,419	53,832	615,831	561,999	1043.99%
RTI Undersea Cable Tidelands Fund	242,487	6,424	382,423	375,999	5853.04%
Capital Improvement Fund	165,795	197,932	196,025	(1,907)	-0.96%
Bayview Drive Redemption Fund 2004-2	2,543	2,933	2,877	(56)	-1.91%
Lower Pier District Redemption Fund	299	78	78	0	0.00%
Beach Dr Assessment Dist Redemption Fund	1,337	1,504	1,480	(24)	813.00%
Beach Dr Assessment Dist Reserve Fund	89	116	116	0	0.00%
Myrtle Avenue Assessment Fund	2,195	2,031	1,845	(186)	-9.16%
Loma Drive Assessment Fund	2,752	3,034	2,858	(176)	-5.80%
Bayview Drive Reserve Fund 2004-2	291	381	380	(1)	-0.26%
Insurance Fund *	2,509,197	2,610,232	2,707,639	97,407	3.73%
Equipment Replacement Fund *	2,317,148	1,862,274	1,909,392	47,118	2.53%
Grand Total	\$50,209,484	\$54,021,112	\$56,286,712	\$2,265,600	4.19%

* Insurance Fund and Equipment Replacement Fund are internal service funds. Revenue in these funds appear as service charges in individual departments where applicable.



**CITY OF HERMOSA BEACH
SCHEDULE OF EXPENDITURES BY FUND
2019-2020 BUDGET**

	2017-18 Actual	2018-19 Total Budget	2019-20 Budget	Increase (Decrease)	Percent Change
General Fund					
City Council	\$387,592	\$379,007	\$397,599	\$18,592	4.91%
City Attorney	263,617	450,000	450,000	0	0.00%
Litigations	0	130,000	0	(130,000)	100.00%
City Clerk/Elections	374,598	344,796	571,408	226,612	65.72%
City Manager	1,322,846	1,779,655	2,165,401	385,746	21.68%
Prospective Expenditures	0	209,984	68,553	(141,431)	-67.35%
City Prosecutor	250,075	227,732	230,350	2,618	1.15%
City Treasurer	26,616	42,800	44,750	1,950	4.56%
Community Development					
Building & Safety	939,777	1,157,768	1,073,819	(83,949)	-7.25%
Planning	1,000,723	1,149,282	1,151,972	2,690	0.23%
Zoning Ordinance Update	0	250,000	0	(250,000)	100.00%
Coastal Permit Authority Grant	39,756	62,576	65,416	2,840	4.54%
Community Resources	1,383,669	1,434,762	1,549,085	114,323	7.97%
Finance					
Administration	1,017,205	1,082,196	1,153,192	70,996	6.56%
Finance Cashier	713,912	843,200	867,985	24,785	2.94%
Fire Department	2,556,093	0	0	0	0.00%
County Fire District	2,336,178	4,939,747	5,569,340	629,593	12.75%
Fire Department Legacy Costs	955,197	742,974	747,371	4,397	0.59%
General Appropriations	15,472	106,567	(11,260)	(117,827)	-110.57%
Human Resources	584,775	712,831	683,115	(29,716)	-4.17%
Police	13,024,909	14,931,508	13,651,798	(1,279,710)	-8.57%
Community Services	2,395,053	2,580,960	2,706,309	125,349	4.86%
Crossing Guards	90,062	115,085	130,248	15,163	13.18%
Public Works					
Administration	1,201,055	1,276,302	1,736,584	460,282	36.06%
Building Maintenance	774,524	905,876	861,562	(44,314)	-4.89%
Downtown Enhancement	299,118	345,961	441,135	95,174	27.51%
North Pier Parking Structure	147,314	164,197	169,569	5,372	3.27%
Downtown Parking Lot A	53,620	63,443	61,000	(2,443)	-3.85%
Co. Share Pkg Structure Rev.	321,551	329,845	340,318	10,473	3.18%
Parks	1,084,316	1,204,088	1,298,859	94,771	7.87%
Street Maintenance/Traffic Safety	1,224,174	1,580,914	1,448,223	(132,691)	-8.39%
Systemic Safety Analysis Report	0	9,350	0	(9,350)	-100.00%
Capital Improvement Projects	501,544	730,796	398,559	(332,237)	-45.46%
Total General Fund	\$35,285,341	\$40,284,202	\$40,022,260	(\$261,942)	-0.65%



**CITY OF HERMOSA BEACH
SCHEDULE OF EXPENDITURES BY FUND
2019-2020 BUDGET**

	2017-18 Actual	2018-19 Total Budget	2019-20 Budget	Increase (Decrease)	Percent Change
Lighting & Landscaping Fund	\$593,074	\$666,890	\$706,403	\$39,513	5.92%
State Gas Tax Fund					
Street Maint/Traffic Safety	35,329	0	0	0	0.00%
CIP	976	562,271	893,436	331,165	58.90%
AB 939 Fund					
Source Reduction/Recycle Element	42,424	35,674	34,239	(1,435)	-4.02%
Tyco Fund					
CIP	58,806	520,678	1,202,853	682,175	131.02%
Tyco Tidelands Fund					
Municipal Pier Structural Assess/Repair	3,728	0	0	0	0.00%
Parks/Rec Facility Tax Fund					
Parks	27,633	0	0	0	0.00%
CIP	68,454	259,769	523,410	263,641	101.49%
Bayview Drive District Admin Exp Fund	1,502	1,350	1,400	50	3.70%
Lower Pier Administrative Expense Fund	92	1,200	0	(1,200)	-100.00%
Myrtle District Administrative Expense Fund	5,404	5,585	0	(5,585)	-100.00%
Loma District Administrative Expense Fund	3,539	5,740	0	(5,740)	-100.00%
Beach Drive Assmnt Dist Admin Exp Fund	1,416	1,453	1,503	50	3.44%
Community Development Block Grant Fund					
CIP	0	270,000	120,000	(150,000)	-55.56%
Prop A Transit Fund					
Bus Pass Subsidy	2,843	3,500	1,500	(2,000)	-57.14%
Dial-A-Taxi Program	57,907	76,000	60,000	(16,000)	-21.05%
Commuter Express	69,432	38,714	41,836	3,122	8.06%
Recreation Transportation	30,666	40,000	40,000	0	0.00%
Special Event Shuttle	6,000	6,000	27,000	21,000	350.00%
After School Program Shuttle	26,700	43,200	31,500	(11,700)	-27.08%
Beach Cities Transit Line 109	5,873	13,000	12,994	(6)	-0.05%
CIP	0	333,892	0	(333,892)	-100.00%
Prop C Fund					
Pavement Management Study	8,597	0	0	0	0.00%
CIP	436,019	799,333	370,875	(428,458)	-53.60%
Measure R Fund					
CIP	6,668	1,635,020	848,135	(786,885)	-48.13%
Measure M Fund					
CIP	0	484,106	491,231	7,125	100.00%



**CITY OF HERMOSA BEACH
SCHEDULE OF EXPENDITURES BY FUND
2019-2020 BUDGET**

	2017-18 Actual	2018-19 Total Budget	2019-20 Budget	Increase (Decrease)	Percent Change
Grant Fund					
City Homeless Planning	\$10,761	\$2,364	\$0	(\$2,364)	-100.00%
Green Business Program	0	30,000	0	(30,000)	-100.00%
Bulletproof Vest Partnership	2,293	3,688	1,800	(1,888)	-51.19%
Alcohol Beverage Control	31,175	0	0	0	0.00%
Mental Health Evaluation Team	38,146	21,854	0	(21,854)	-100.00%
Body Worn Camera	0	41,681	0	(41,681)	-100.00%
State Homeland Security Program	0	83,911	0	(83,911)	-100.00%
Beverage Recycle Grant	4,503	31,881	5,300	(26,581)	-83.38%
Coastal Permit Authority Grant	0	23,013	0	(23,013)	-100.00%
Local Coastal Assistance Grant	19,707	82,812	0	(82,812)	-100.00%
Systemic Safety Analysis Report Program	0	84,150	0	(84,150)	-100.00%
CIP	280,179	4,707,833	4,485,669	(222,164)	-4.72%
Air Quality Improvement Fund					
Emission Control	69,105	61,525	28,000	(33,525)	-54.49%
Supplemental Law Enforcement Services Fund					
C.O.P.S. Program	37,212	240,648	95,218	(145,430)	-60.43%
Sewer Fund					
Administrative Charges	0	0	1,900	1,900	0.00%
Sewer	325,947	442,943	427,866	(15,077)	-3.40%
Used Oil Block Grant	1,325	12,181	5,400	(6,781)	-55.67%
CIP	147,247	1,390,377	2,650,000	1,259,623	90.60%
Storm Drain					
Storm Drain	294,723	331,703	362,558	30,855	9.30%
CIP	16,293	666,917	1,550,000	883,083	132.41%
Asset Seizure/Forft Fund					
Special Investigations	0	0	57,218	57,218	100.00%
Police K-9 Program	7,755	6,822	6,822	0	0.00%
Mounted Patrol Unit	0	4,000	4,000	0	0.00%
Fire Protection Fund					
	28,298	56,596	43,062	(13,534)	100.00%
RTI Undersea Cable					
	0	0	482,260	482,260	100.00%
RTI Tidelands					
	0	240,000	240,000	0	0.00%
2015 Lease Revenue Bonds					
	790,731	793,712	790,212	(3,500)	-0.44%
Capital Improvement Fund					
Storm Drain	0	80,000	0	(80,000)	-100.00%
Public Works Admin	0	75,672	0	(75,672)	-100.00%
CIP	427,973	4,522,823	5,679,849	1,157,026	25.58%



**CITY OF HERMOSA BEACH
SCHEDULE OF EXPENDITURES BY FUND
2019-2020 BUDGET**

	2017-18 Actual	2018-19 Total Budget	2019-20 Budget	Increase (Decrease)	Percent Change
Insurance Fund					
Liability Insurance	\$2,759,174	\$1,164,796	\$1,218,251	\$53,455	4.59%
Auto/Property/Bonds	44,792	75,330	80,681	5,351	7.10%
Unemployment	9,178	10,000	10,000	0	0.00%
Worker's Compensation	1,752,858	1,379,152	1,398,428	19,276	1.40%
City Attorney- Litigation	0	0	130,000	130,000	100.00%
Legal Settlements	79,000	0	0	0	0.00%
Equipment Replacement Fund					
City Council	5,437	5,437	0	(5,437)	-100.00%
City Manager	114,749	198,057	11,957	(186,100)	-93.96%
Finance Administration	0	1,350	625	(725)	-53.70%
Human Resources	0	1,558	0	(1,558)	-100.00%
Finance Cashier	3,641	1,747	2,543	796	45.56%
Information Technology	495,872	816,328	746,781	(69,547)	-8.52%
General Appropriations	12,441	47,444	18,956	(28,488)	-60.05%
Sale of Fixed Assets	217,061				
Police	260,201	1,851,145	579,923	(1,271,222)	-68.67%
Fire	100,742	0	0	0	0.00%
Lighting/Landscaping/Medians	29,033	28,401	31,201	2,800	9.86%
Sewers	19,907	30,591	27,443	(3,148)	-10.29%
Street Maint/Traffic Safety	21,924	71,609	32,247	(39,362)	-54.97%
Storm Drain	5,452	36,358	15,030	(21,328)	-58.66%
Downtown Enhancement	0	22,000	0	(22,000)	-100.00%
Community Services	51,558	354,200	122,927	(231,273)	-65.29%
Community Dev/Planning	0	7,790	8,765	975	12.52%
Community Dev/Building	6,079	405,083	53,311	(351,772)	-86.84%
Public Works Admin	25,536	48,163	21,761	(26,402)	-54.82%
Building Maintenance	56,650	281,522	106,760	(174,762)	-62.08%
Equipment Service	316,717	376,693	366,778	(9,915)	-2.63%
Community Resouces	11,842	26,881	8,673	(18,208)	-67.74%
Parks	12,580	53,890	18,131	(35,759)	-66.36%
CIP	0	198,815	196,361	(2,454)	-1.23%
Grand Total All Funds	\$45,724,220	\$67,621,023	\$67,555,242	(\$65,781)	-0.10%



**BUDGET TRANSFERS
2019-2020 BUDGET**

			TRANSFERS IN	TRANSFERS OUT
GENERAL FUND				
From Lighting/Landscaping Fund , Administration			\$11,054	
From State Gas Tax Fund, Street Maintenance, Traffic Safety Operations			\$360,763	
From Prop A Open Space Fund, Parks Maintenance Allocation			\$20,557	
From Loma District Administrative Expense Fund, Agency Administration			\$6,350	
From Beach Drive Assessment District Administrative Expense Fund, Agency Administration			\$1,891	
From Bayview Drive Administrative Expense Fund, Agency Administration			\$2,307	
To Lighting/Landscaping Fund, Cover Deficit				\$175,932
To Capital Improvement Fund, 2018-19 Funds Assigned for Future CIPs.				\$200,000
To 2015 Lease Revenue Bond Fund, Bond Payment				\$789,863
To Storm Drain Fund, From Utility User Tax				\$700,000
	FUND TOTALS		\$402,922	\$1,865,795
LIGHTING/LANDSCAPING FUND				
To General Fund, Administration				\$11,054
From General Fund, Cover Deficit			\$175,932	
	FUND TOTALS		\$175,932	\$11,054
STATE GAS TAX FUND				
To General Fund, Street Maintenance, Traffic Safety Operations				\$360,763
	FUND TOTALS		\$0	\$360,763
PROP A OPEN SPACE FUND				
To General Fund, Parks Maintenance Allocation				\$20,557
	FUND TOTALS		\$0	\$20,557
CAPITAL IMPROVEMENT FUND				
From General Fund, 2018-19 Funds Assigned for Future CIPs.			\$200,000	\$0
	FUND TOTALS		\$200,000	\$0



**BUDGET TRANSFERS
2019-2020 BUDGET**

		TRANSFERS IN	TRANSFERS OUT
BAYVIEW DRIVE ADMINISTRATIVE EXPENSE FUND			
To General Fund, Agency Administration			\$2,307
FUND TOTALS		\$0	\$2,307
 LOMA DISTRICT ADMINISTRATIVE EXPENSE FUND			
To General Fund, Close out fund			\$6,350
FUND TOTALS		\$0	\$6,350
 BEACH DRIVE ASSESSMENT DISTRICT ADMINISTRATIVE EXPENSE FUND			
To General Fund, Agency Administration			\$1,891
FUND TOTALS		\$0	\$1,891
 STORM DRAIN FUND			
From General Fund, From Utility User Tax		\$700,000	
FUND TOTALS		\$700,000	\$0
 2015 LEASE REVENUE BOND FUND			
From General Fund, For Bond Payments		\$789,863	
FUND TOTALS		\$789,863	\$0
 GRAND TOTALS		 \$2,268,717	 \$2,268,717

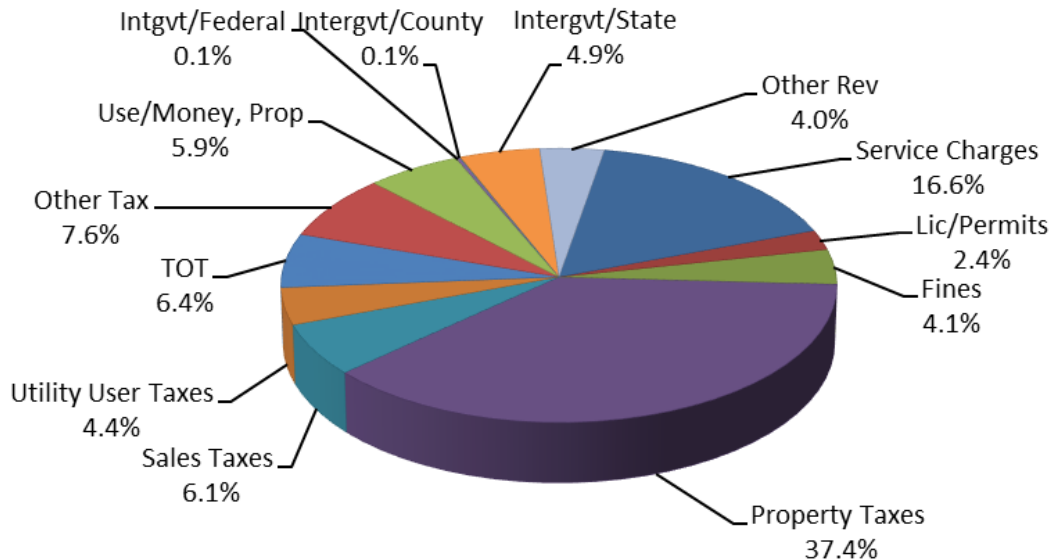
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REVENUE

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Revenue by Source 2019-20 Estimated

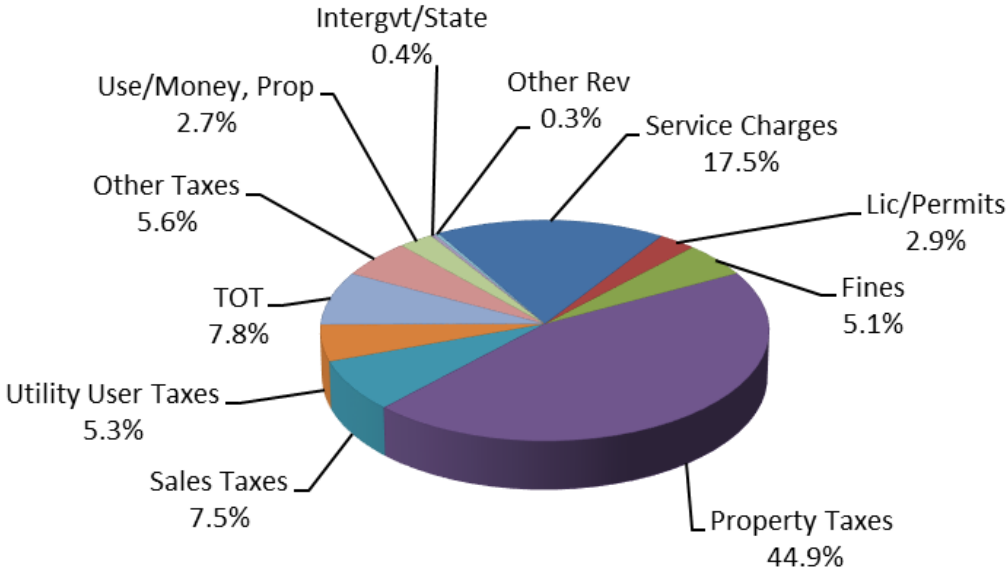


Revenues By Source ¹	2019-20	2018-19
Property Taxes	\$ 19,337,714	\$ 18,506,841
Service Charges	8,570,852	8,242,223
Other Taxes	3,914,913	3,624,373
Transient Occupancy Tax (TOT)	3,296,000	3,296,000
Sales Taxes	3,171,000	3,156,000
Use/Money, Prop	3,024,905	1,936,310
Intergvt/State	2,557,148	2,571,836
Utility Users Taxes (UUT)	2,250,177	2,250,177
Fines	2,135,049	2,138,367
Other Revenue	2,045,889	2,347,890
Lic/Permits	1,215,677	1,112,839
Intergvt/Federal	121,800	337,193
Intergvt/County	28,557	28,557
Total Revenues	\$ 51,669,681	\$ 49,548,606

¹ Insurance and Equipment Replacement Fund Excluded

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General Fund - Where the Money Comes From 2019-20 Budget

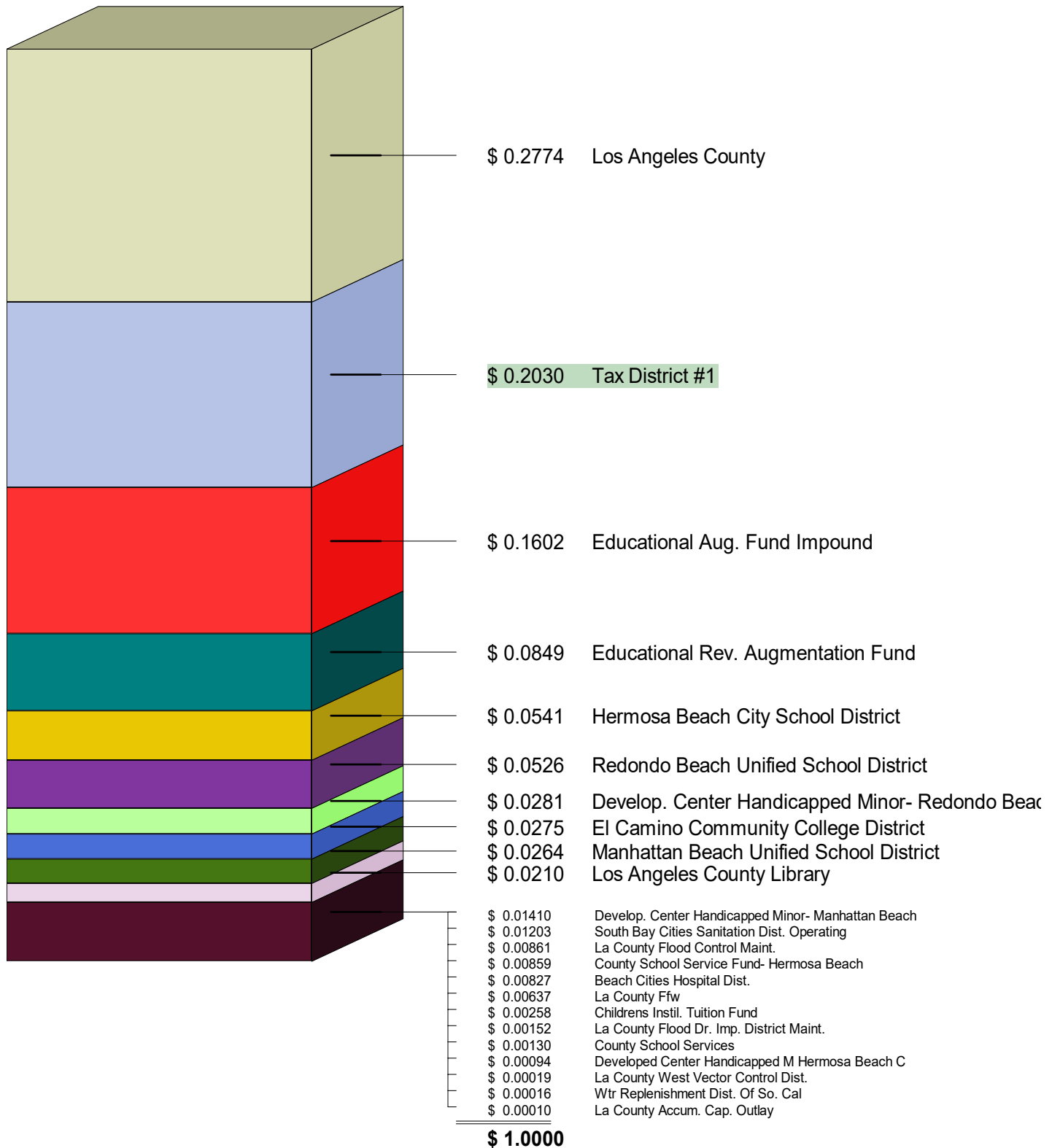


Revenue By Source - General Fund ¹	2019-20	2018-19
Property Taxes	\$ 18,879,914	\$ 18,050,915
Service Charges	7,381,847	7,047,786
TOT	3,296,000	3,296,000
Sales Taxes	3,171,000	3,156,000
Other Taxes	2,356,936	2,297,428
Utility Users Taxes	2,250,177	2,250,177
Fines	2,135,049	2,126,838
Lic/Permits	1,215,677	1,112,839
Use/Money, Prop	1,129,368	999,077
Intergvt/State	147,641	131,950
Other Rev	124,192	142,433
Total Revenues	\$ 42,087,801	\$ 40,611,443

¹ Property Tax In Lieu of Vehicle License Fees Included in Property Tax

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THE CITY OF HERMOSA BEACH PROPERTY TAX DOLLAR BREAKDOWN



Data Source: Los Angeles County Assessor 2018/19 Annual Tax Increment Tables

This report is not to be used in support of debt issuance or continuing disclosure statements without the written consent of HdL, Coren & Cone



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2019-2020 BUDGET**

	<i>2017-18 Received</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>	<i>Increase (Decrease)</i>
001 General Fund						
3100 Taxes						
3101 Current Year Secured	13,587,043	14,471,432	7,165,163	14,471,432	15,119,753	648,321
3102 Current Year Unsecured	533,048	553,090	497,766	553,090	564,152	11,062
3103 Prior Year Collections	37,464	0	92,464	0	0	0
3106 Supplemental Roll SB813	367,342	366,471	184,584	366,471	380,918	14,447
3107 Transfer Tax	326,224	274,000	141,810	287,705	287,705	13,705
3108 Sales Tax	3,151,207	3,156,000	1,562,710	3,156,000	3,171,000	15,000
3109 1/2 Cent Sales Tx (Prop 172, PSAF)	233,291	230,988	102,850	245,000	245,000	14,012
3110 Time Warner Cable TV Franchise	171,515	171,585	43,462	180,000	180,000	8,415
3111 Electric Franchise	82,259	82,259	0	82,259	82,259	0
3112 Gas Franchise	38,903	38,596	0	36,972	36,972	-1,624
3113 Refuse Franchise	229,528	242,000	123,521	247,000	247,000	5,000
3114 Transient Occupancy Tax	3,295,207	3,296,000	1,727,941	3,296,000	3,296,000	0
3115 Business License	1,061,130	1,070,000	503,228	1,098,000	1,098,000	28,000
3120 Utility User Tax	2,229,906	2,250,177	1,129,145	2,250,177	2,250,177	0
3122 Property tax In-lieu of Veh Lic Fees	2,547,947	2,659,922	1,365,088	2,659,922	2,815,091	155,169
3123 Frontier Cable Franchise Fee	200,111	188,000	45,666	180,000	180,000	-8,000
Total Taxes	28,092,125	29,050,520	14,685,398	29,110,028	29,954,027	903,507
3200 Licenses And Permits						
3202 Dog Licenses	12,202	12,600	10,696	12,600	12,600	0
3204 Building Permits	507,092	857,000	408,092	671,500	939,500	82,500
3205 Electric Permits	92,663	96,530	48,988	96,530	96,530	0
3206 Plumbing Permits	66,201	65,000	47,508	65,000	78,390	13,390
3207 Occupancy Permits	13,063	13,100	10,076	16,000	14,000	900
3208 Grease Trap Permits	2,304	1,280	1,357	2,003	2,380	1,100
3209 Garage Sales	217	119	126	200	200	81
3211 Banner Permits	1,595	1,546	682	1,654	1,728	182
3212 Animal/Fowl Permits	83	0	0	0	0	0
3213 Animal Redemption Fee	579	344	392	579	400	56
3214 Amplified Sound Permit	21,763	10,334	5,167	10,334	10,280	-54
3215 Temporary Sign Permit	1,462	1,558	1,558	2,068	2,125	567
3217 Open Fire Permit	1,344	0	443	1,000	1,000	1,000
3218 Auto Repair Permit	-5755	0	0	0	0 *	0
3219 Newsrack Permits	100	1,400	0	1,400	1,400	0
3225 Taxicab Franchise Fees	16,376	356	356	356	0	-356
3226 Admin Permit - Limited Outdoor Seating	1,423	977	479	977	996	19
3227 Mechanical Permits	42,534	44,800	25,569	44,800	44,800	0
3228 Concealed Weapons Permit	0	100	0	100	100	0
3229 Private Special Event Permit	2,296	0	0	0	0	0
3230 Temporary Minor Special Event Permit	5,213	2,395	4,387	4,885	4,980	2,585
3236 Drone Permit Fee	4,205	2,900	1,600	3,005	3,300	400
3239 A-Frame sign Permit	605	500	395	930	968	468
Total Licenses And Permits	787,565	1,112,839	567,871	935,921	1,215,677	102,838
3300 Fines & Forfeitures						
3301 Municipal Court Fines	97,832	96,439	57,169	97,000	97,000	561
3302 Court Fines /Parking	1,782,524	1,981,749	1,253,371	1,981,749	1,981,749	0
3305 Administrative Fines	16,000	15,650	5,900	20,000	20,000	4,350
3306 Nuisance Abatement- Restrooms	24,859	33,000	20,500	33,000	36,300	3,300
Total Fines & Forfeitures	1,921,215	2,126,838	1,336,940	2,131,749	2,135,049	8,211

* Transition to L.A. County Fire December 30, 2017, fee collected by County.



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2019-2020 BUDGET**

	<i>2017-18 Received</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>	<i>Increase (Decrease)</i>
001 General Fund (continued)						
3400 Use Of Money & Property						
3401 Interest Income	175,946	208,935	87,136	208,935	217,090	8,155
3402 Rents & Concessions	1,510	1,500	869	1,800	1,800	300
3404 Community Center Leases	23,286	25,500	14,818	25,500	25,500	0
3405 Community Center Rentals	165,605	180,000	90,328	180,000	180,000	0
3406 Community Center Theatre	69,834	115,000	75,475	115,000	115,000	0
3414 Fund Exchange	0	0	0	0	120,806	120,806
3418 Special Events	68,328	70,000	32,949	70,000	70,000	0
3422 Beach/Plaza Promotions	21,253	30,000	0	30,000	30,000	0
3425 Ground Lease	44,004	39,546	22,973	39,372	39,372	-174
3427 Cell Site License- Sprint	37,462	38,793	22,322	38,793	40,024	1,231
3428 Cell Site License - Verizon	31,785	32,820	18,909	32,820	33,004	184
3429 Inmate Phone Services	919	948	640	948	1,000	52
3431 Storage Facility Operating Lease	180,000	180,000	105,000	180,000	180,000	0
3432 Film Permits	64,519	75,000	67,717	75,000	75,000	0
3450 Investment Discount	603	1,035	216	1,035	772	-263
Total Use Of Money & Property	885,054	999,077	539,352	999,203	1,129,368	130,291
3500 Intergovernmental/State						
3507 Highway Maintenance	1,550	3,100	775	1,550	1,550	-1,550
3508 Mandated Costs	6,973	7,539	7,619	7,619	8,015	476
3509 Homeowner Property Tax Relief	84,082	84,000	41,361	82,723	82,723	-1,277
3510 POST- Peace Officer Standards and Training	9,157	22,365	2,613	15,000	39,374	17,009
3511 STC-Service Officer Training	5,686	4,620	2,310	4,620	4,620	0
3575 VLF Coll Excess of \$14m-Rev Code 11001.5	10,326	10,326	0	10,326	11,359	1,033
Total Intergovernmental/State	117,774	131,950	54,678	121,838	147,641	15,691
3800 Current Service Charges						
3801 Residential Inspection	53,942	49,003	22,176	49,003	49,200	197
3802 Planning Sign Permit/Master Sign Program	18,852	16,484	10,011	16,484	16,562	78
3803 Negative Declaration	3,175	0	0	3,401	3,401	3,401
3804 General Plan Maintenance Fees	90,000	217,000	87,504	123,000	217,000	0
3805 Amendment to Planning Entitlement	28,744	16,496	4,124	10,552	17,140	644
3807 Refuse Lien Fees/Consolidated	5,485	0	0	0	0	0
3809 Tentative Map Review	4,438	9,098	9,098	11,351	11,703	2,605
3810 Final Map Review	6,630	8,100	2,700	6,906	7,010	-1,090
3811 Zone Change	3,785	3,902	3,902	3,902	4,054	152
3812 Conditional Use Permit - Comm/Other	18,583	4,681	4,864	9,545	9,728	5,047
3813 Plan Check Fees	637,559	408,000	234,400	408,000	408,000	0
3815 Public Works Services	126,379	129,662	59,929	129,352	132,399	2,737
3816 Utility Trench Service Connect Permit	155,066	102,291	59,045	143,782	151,480	49,189
3817 Address Change Request Fee	4,379	3,248	1,410	3,248	3,374	126
3818 Police Services	1,400	1,000	430	1,000	1,000	0
3819 Jail Services	8,307	13,540	8,505	13,540	11,925	-1,615
3821 Daily Permit Lot A/Parking Structure	53,258	53,000	30,411	55,000	55,000	2,000
3823 Special Event Security/Police	57,874	60,000	54,267	86,000	86,000	26,000
3824 500' Noticing	19,254	12,940	2,638	10,702	10,752	-2,188
3825 Public Notice Posting	3,635	3,825	1,771	3,591	3,640	-185
3827 Library Grounds Maintenance	17,645	18,527	0	18,527	19,453	926



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2019-2020 BUDGET**

	<i>2017-18 Received</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>	<i>Increase (Decrease)</i>
001 General Fund (continued)						
3831 Non-Utility Street Excavation Permit	56,776	50,451	27,939	57,747	58,320	7,869
3834 Encroachment Permit	309,449	319,281	172,652	317,281	319,281	0
3836 Refund Transaction Fee	960	900	645	900	900	0
3837 Returned Check Charge	381	300	239	400	400	100
3839 Photocopy Charges	552	400	178	400	400	0
3840 Ambulance Transport	508,425	508,425	311,718	543,156	596,615	88,190
3841 Police Towing	78,982	73,850	43,324	73,850	82,125	8,275
3842 Parking Meters	2,010,715	2,010,715	1,162,752	2,010,715	2,010,715	0
3843 Parking Permits-Annual	425,920	426,000	27,350	426,000	426,000	0
3844 Daily Parking Permits	1,690	1,820	1,314	1,820	1,820	0
3845 Lot A Revenue	565,848	564,607	323,273	547,082	547,082	-17,525
3846 No Pier Pkg Structure Revenue	701,619	715,604	417,414	700,258	700,258	-15,346
3847 In Lieu Fee / Parking Facility	28,900	57,800	0	0	57,800	0
3848 Driveway Permits	2,138	1,590	1,766	3,000	3,000	1,410
3849 Guest Permits	1,719	1,736	994	1,736	1,736	0
3850 Contractors Permits	42,296	40,000	22,270	40,000	40,000	0
3851 Cash Key Revenue	-502	-554	50	-554	-554	0
3852 Recreation Program Transaction Fee	44,244	44,000	23,765	44,000	44,000	0
3855 Bus Passes	2,144	2,200	770	1,400	1,400	-800
3856 500' - 2nd Noticing	0	515	0	515	515	0
3857 Parking Plan Application	4,320	4,320	0	6,732	4,488	168
3858 Monthly Permit Lot A/Parking Structure	96,782	97,000	61,752	107,756	107,756	10,756
3859 Admin Permit - Abandon Conditonal Use Permit	0	619	619	619	643	0
3861 Fire Alarm Sys Insp - New Installation	185	0	382	382	0 *	0
3862 Alarm Permit Fee	4,423	5,415	1,907	5,415	5,300	-115
3865 Lot B Revenue	106,636	107,000	57,843	104,000	104,000	-3,000
3867 Precise Development Plans	0	5,114	2,557	7,870	5,313	199
3868 Public Noticing/300 Ft Radius	2,288	10,350	4,698	7,930	8,080	-2,270
3876 Spec Fire Protectn Sys Insp-New Install	752	0	0	0	0	0
3877 Business License Registration	10,350	7,000	6,670	12,000	12,000	5,000
3878 Fire Re-Inspections	-5468	0	0	0	0 *	0
3879 Business License Renewal Fee	36,969	37,000	21,994	37,000	37,000	0
3882 Special Event Fire Code Permit	1,021	0	0	0	0 *	0
3883 Final/Tentative Map Extension	949	949	0	986	986	37
3884 Lot Line Adjustment	3,960	1,176	0	407	1,221	45
3888 Slope/Grade Height Determination	2,722	5,444	2,253	2,828	5,656	212
3890 300 Ft Radius Noticing/Appeal to City Council	450	474	232	473	482	8
3891 Appeal of Plng Comm Action to Council	0	1,681	0	0	0	-1,681
3893 Contract Recreation Classes	396,269	390,000	209,573	390,000	390,000	0
3894 Other Recreation Programs	245,960	245,000	107,103	245,000	245,000	0
3895 Zoning Information Letters	0	0	186	572	579	579
3896 Mailing Fee	6	12	0	0	0	-12
3897 Admin Fee/TULIP Ins Certificate	663	1,200	1,422	1,550	1,550	350
3899 Condo - CUP/PDP	9,576	34,667	24,495	34,667	25,255	-9,412
Total Current Service Charges	7,019,459	6,904,858	3,639,284	6,842,779	7,065,943	161,085

* Transition to L.A. County Fire December 30, 2017, fee collected by County.



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2019-2020 BUDGET**

	<i>2017-18 Received</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>	<i>Increase (Decrease)</i>
001 General Fund (continued)						
3900 Other Revenue						
3902 Refunds/Reimb Previous Years	10,590	116	116	2,025	0	-116
3903 Contributions Non Govt	14,030	23,309	23,309	23,309	0	-23,309
3904 General Miscellaneous	51,070	11,914	11,912	12,735	0	-11,914
3907 Pkg Str Utility Reimb From Beach House	3,692	3,700	1,926	4,100	4,100	400
3908 Hermosa Sr Ctr Donations/Memberships	8,343	8,500	4,581	8,500	8,500	0
3914 Planning EIR Admin Reimbursement	2,305	30,000	2,620	30,000	47,592	17,592
3920 Beach Cities Health Dist Healthy Cities Fund	20,619	0	0	0	0 *	0
3938 Solid Waste Contract Admin Fee	53,857	52,707	30,050	54,000	54,000	1,293
3960 Verizon PEG Grant	12,187	12,187	0	10,000	10,000	-2,187
3964 South Park Donations	817	0	0	0	0	0
Total Other Revenue	177,510	142,433	74,514	144,669	124,192	-18,241
6800 Current Service Charges Continued						
6801 Mural Review	2,910	1,500	1,500	1,500	1,558	58
6802 Sign Variance	2,577	0	0	0	0	0
6808 Request for Reasonable Accomodation	861	0	0	895	895	895
6809 Categorical Exemption	3,035	1,800	1,274	1,835	1,870	70
6810 Deed Restriction/Covenant Review	2,620	5,306	5,306	5,306	5,488	182
6811 Landscape Plan Review	7,185	8,520	7,963	8,553	8,850	330
6813 Preliminary Plan Review	1,228	1,736	997	1,771	1,806	70
6819 Historic Resource Review	4,120	0	0	0	0	0
6820 Appeal to the Planning Commission	0	0	2,550	2,550	0	0
6821 Solar Plan Check/Inspection	3,892	2,725	3,003	4,159	4,046	1,321
6822 Temporary Certificate of Occupancy	122	0	0	0	0	0
6825 Clean Bay Restaurant - NPDES Inspection	-8050	20,600	11,120	20,600	20,600	0
6826 Light Industry - NPDES Inspection	-1740	0	0	0	0	0
6828 Public Improvement Plan Check	76,654	57,873	34,778	57,586	58,150	277
6832 DUI Collision Response	0	581	0	581	581	0
6834 Citation Sign-off	274	943	559	943	960	17
6836 Police Business Background Check	0	273	0	273	273	0
6837 Deceased Animal Pickup	114	116	57	116	118	2
6839 Pet Home Quarantine Review	0	59	0	59	59	0
6840 Multiple Dog Review	108	112	0	112	112	0
6841 Fire Sprinkler System Insp - New Install	8,615	750	750	750	0 *	-750
6842 Miscellaneous Fire Code Permit	1,815	0	0	0	0 *	0
6844 Fire False Alarm Response	1,104	0	0	0	0 *	0
6847 Document Certification	0	10	0	0	0	-10
6850 Annual Business Fire Inspection	1,966	0	0	0	0 *	0
6851 Busines Licenses State Mandated Fee (CASP)	4,966	0	5,911	10,000	10,000	10,000
6860 Refuse Lien Fees/Athens	1,040	350	343	350	350	0
6861 Oversized Vehicle Permit	688	674	330	674	688	14
6866 Records Technology Fee	-44	0	0	0	0	0
6867 Credit Card Processing Fee	46,957	50,000	36,695	60,000	60,000	10,000
6871 Sewer Service Charge Rebate	-10,761	-11,000	-4,785	-11,000	-11,000	0
6872 PY Sewer Service Charge Rebate	-943	0	0	0	0	0
6874 Limited Live Entertainment Permit Fee	0	0	250	500	500	500
6875 Solid Waste Contract Reimbursement	0	0	0	0	150,000	150,000
Total Current Service Charges (Continued)	151,313	142,928	108,601	168,113	315,904	172,976
Total General Fund	39,152,015	40,611,443	21,006,638	40,454,300	42,087,801	1,476,358

* Transition to L.A. County Fire December 30, 2017, fee collected by County.



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2019-2020 BUDGET**

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105 Lightg/Landscapg Dist Fund						
3100 Taxes						
3101 Current Year Secured	455,755	454,988	229,571	456,000	456,000	1,012
3103 Prior Year Collections	5,092	5,122	3,364	5,000	5,000	-122
3105 Assessment Rebates	-3,199	-4,184	-1,304	-3,200	-3,200	984
Total Taxes	457,648	455,926	231,631	457,800	457,800	1,874
3400 Use Of Money & Property						
3401 Interest Income	345	487	290	487	474	-13
3450 Investment Discount	2	0	1	0	2	2
Total Use Of Money & Property	347	487	291	487	476	-11
Total Lightg/Landscapg Dist Fund	457,995	456,413	231,922	458,287	458,276	1,863
115 State Gas Tax Fund						
3400 Use Of Money & Property						
3401 Interest Income	2,708	5,659	3,110	5,659	6,069	410
3450 Investment Discount	15	7	11	7	22	15
Total Use Of Money & Property	2,723	5,666	3,121	5,666	6,091	425
3500 Intergovernmental/State						
3501 Section 2106 Allocation	62,464	69,818	39,163	69,818	69,422	-396
3502 Section 2107 Allocation	125,422	144,605	75,238	144,605	143,717	-888
3503 Section 2107.5 Allocation	0	4,000	4,000	4,000	4,000	0
3512 Section 2105 (Prop 111)	96,754	110,103	61,710	110,103	109,445	-658
3513 Sec 2103 Higher Mtr Veh Excise Tax (HUTA)	55,960	69,785	45,954	69,785	167,785	98,000
3522 Transportation Development Act Article 3/Local	35,329	0	0	0	13,893	13,893
3566 Loan Repayment- HUTA Transportation Fds	22,300	22,185	0	22,185	22,185	0
3567 Road Maintenance Rehab Account	114,941	311,955	148,560	311,955	325,620	13,665
Total Intergovernmental/State	513,170	732,451	374,625	732,451	856,067	123,616
Total State Gas Tax Fund	515,893	738,117	377,746	738,117	862,158	124,041
117 AB939 Fund						
3400 Use Of Money & Property						
3401 Interest Income	837	1,444	822	1,444	1,535	91
3450 Investment Discount	4	3	3	3	5	2
Total Use Of Money & Property	841	1,447	825	1,447	1,540	93
3800 Current Service Charges						
3860 AB939 Surcharge	58,617	58,632	31,532	62,720	62,720	4,088
Total Current Service Charges	58,617	58,632	31,532	62,720	62,720	4,088
Total AB939 Fund	59,458	60,079	32,357	64,167	64,260	4,181



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2019-2020 BUDGET**

	<i>2017-18 Received</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>	<i>Increase (Decrease)</i>
121 Prop A Open Space Fund						
3600 Intergovernmental/County						
3608 Maintenance Allocation	20,557	20,557	0	20,557	20,557	0
Total Intergovernmental/County	20,557	20,557	0	20,557	20,557	0
Total Prop A Open Space Fund	20,557	20,557	0	20,557	20,557	0
122 Tyco Fund						
3400 Use Of Money & Property						
3401 Interest Income	16,534	25,161	13,989	25,161	25,964	803
3426 Easement Agreement	318,845	318,845	204,599	327,358	337,277	18,432
3450 Investment Discount	85	52	47	52	92	40
Total Use Of Money & Property	335,464	344,058	218,635	352,571	363,333	19,275
Total Tyco Fund	335,464	344,058	218,635	352,571	363,333	19,275
125 Park/Rec Facility Tax Fund						
3100 Taxes						
3116 Parks & Recreation Facility Tax	0	14,986	14,986	14,986	7,793	-7,193
Total Taxes	0	14,986	14,986	14,986	7,793	-7,193
3400 Use Of Money & Property						
3401 Interest Income	3,355	6,088	3,869	6,088	6,626	538
3450 Investment Discount	18	15	13	15	24	9
Total Use Of Money & Property	3,373	6,103	3,882	6,103	6,650	547
3900 Other Revenue						
3910 Park/Recreation In Lieu Fee	150,758	157,361	184,511	209,723	132,020	-25,341
Total Other Revenue	150,758	157,361	184,511	209,723	132,020	-25,341
Total Park/Rec Facility Tax Fund	154,131	178,450	203,379	230,812	146,463	-31,987
135 Bayview Dr Dist Admin Exp Fund						
3400 Use Of Money & Property						
3401 Interest Income	50	74	36	74	79	5
Total Use Of Money & Property	50	74	36	74	79	5
3900 Other Revenue						
3925 Spec Assessment Admin Fees	4,500	4,500	4,500	4,500	4,500	0
Total Other Revenue	4,500	4,500	4,500	4,500	4,500	0
Total Bayview Dr Dist Admin Exp Fund	4,550	4,574	4,536	4,574	4,579	5



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2019-2020 BUDGET**

	<i>2017-18 Received</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>	<i>Increase (Decrease)</i>
138 Loma Dist Admin Exp Fund						
3400 Use Of Money & Property						
3401 Interest Income	370	455	187	455	415	-40
Total Use Of Money & Property	370	455	187	455	415	-40
3900 Other Revenue						
3925 Special Assessment Admin Fees	10,000	10,000	0	0	0	-10,000
Total Other Revenue	10,000	10,000	0	0	0	-10,000
Total Loma Dist Admin Exp Fund	10,370	10,455	187	455	415	-10,040
139 Beach Dr Assmnt Dist Admin Exp Fund						
3400 Use Of Money & Property						
3401 Interest Income	62	81	39	81	84	3
Total Use Of Money & Property	62	81	39	81	84	3
3900 Other Revenue						
3925 Special Assessment Admin Fees	3,500	3,500	3,500	3,500	3,500	0
Total Other Revenue	3,500	3,500	3,500	3,500	3,500	0
Total Beach Dr Assmnt Dist Admin Exp Fund	3,562	3,581	3,539	3,581	3,584	3
140 Community Dev Block Grant						
3700 Intergovernmental/Federal						
3720 Americans with Disabilities Act	4,971	270,000	0	270,000	120,000	-150,000
Total Intergovernmental/Federal	4,971	270,000	0	270,000	120,000	-150,000
Total Community Dev Block Grant	4,971	270,000	0	270,000	120,000	-150,000
145 Proposition A Fund						
3100 Taxes						
3117 Proposition A Transit	369,353	383,939	231,987	383,939	408,722	24,783
Total Taxes	369,353	383,939	231,987	383,939	408,722	24,783
3400 Use Of Money & Property						
3401 Interest Income	26,220	37,874	20,577	37,874	38,519	645
3450 Investment Discount	134	106	68	106	137	31
Total Use Of Money & Property	26,354	37,980	20,645	37,980	38,656	676
3800 Current Service Charges						
3853 Dial-A-Taxi Program	4,690	4,600	2,940	4,600	4,600	0
3855 Bus Passes	696	600	338	500	500	-100
Total Current Service Charges	5,386	5,200	3,278	5,100	5,100	-100
Total Proposition A Fund	401,093	427,119	255,910	427,019	452,478	25,359



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2019-2020 BUDGET**

	<i>2017-18 Received</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>	<i>Increase (Decrease)</i>
146 Proposition C Fund						
3100 Taxes						
3118 Proposition C Local Return	306,503	318,467	192,423	318,467	339,024	20,557
Total Taxes	306,503	318,467	192,423	318,467	339,024	20,557
3400 Use Of Money & Property						
3401 Interest Income	28,518	35,063	16,098	35,063	33,171	-1,892
3450 Investment Discount	146	111	55	111	118	7
Total Use Of Money & Property	28,664	35,174	16,153	35,174	33,289	-1,885
Total Proposition C Fund	335,167	353,641	208,576	353,641	372,313	18,672
147 Measure R Fund						
3100 Taxes						
3119 Measure R Local Return Funds	229,467	238,856	144,473	238,856	254,268	15,412
Total Taxes	229,467	238,856	144,473	238,856	254,268	15,412
3400 Use Of Money & Property						
3401 Interest Income	17,275	26,015	13,849	26,015	25,857	-158
3450 Investment Discount	89	64	47	64	92	28
3460 Unrealized Gain(Loss) On Inv	-11,287	0	0	0	0	0
Total Use Of Money & Property	6,077	26,079	13,896	26,079	25,949	-130
3900 Other Revenue						
3970 Measure R SBCCOG South Bay Highway Pr	6,668	399,922	15,597	15,597	384,325	-15,597
Total Other Revenue	6,668	399,922	15,597	15,597	384,325	-15,597
Total Measure R Fund	242,212	664,857	173,966	280,532	664,542	-315
148 Measure M Fund						
3100 Taxes						
3118 Proposition C Local Return	207,950	270,697	162,251	270,697	288,170	17,473
Total Taxes	207,950	270,697	162,251	270,697	288,170	17,473
3400 Use Of Money & Property						
3401 Interest Income	0	334	0	334	701	367
3450 Investment Discount	9	0	13	0	24	24
3460 Unrealized Gain(Loss) On Inv	-2,416	0	0	0	0	0
Total Use Of Money & Property	-480	5,941	4,236	5,941	6,863	922
Total Measure M Fund	207,470	276,638	166,487	276,638	295,033	18,395



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2019-2020 BUDGET**

	<i>2017-18 Received</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>	<i>Increase (Decrease)</i>
149 Measure W Fund						
3100 Taxes						
3132 Measure W Local Returns	0	0	0	0	160,000	160,000
Total Taxes	0	0	0	0	160,000	160,000
Total Measure W Fund	0	0	0	0	160,000	160,000
150 Grant Fund						
3500 Intergovernmental/State						
3558 Beverage Recycling Grant	10,639	31,881	0	26,000	5,300	-26,581
3562 State Homeland Security Grant Program	0	83,911	0	0	83,911	0
3572 Local Coastal Assistance Grant 2017	19,707	82,812	5,936	24,262	84,554	1,742
3573 Alcoholic Beverage Control Grant (ABC)	58,128	0	0	0	0	0
3580 BSCC- Mental Health Evaluation Team	0	21,854	0	21,854	0	-21,854
3581 SWRCS- Storm Water Grant Program	0	1,349,700	0	0	1,349,200	-500
3582 2017 State Homeland Security Program	0	83,911	0	83,911	0	
Total Intergovernmental/State	88,474	1,654,069	5,936	156,027	1,522,965	47,193-
3700 Intergovernmental/Federal						
3736 Bulletproof Vest Partnership	2,293	2,499	0	2,499	1,800	-699
3748 Gen Plan/Coastal/Strat Growth Council	0	23,013	0	0	0	-23,013
3750 Dept of Justice- Body Worn Cameras	0	41,681	0	41,681	0	-41,681
Total Intergovernmental/Federal	2,293	67,193	0	44,180	1,800	-65,393
3900 Other Revenue						
3971 LA Country Library	21,128	43,308	0	43,308	60,000	16,692
3973 Caltrans Cooperative Agreement PCH&2nd	0	134,000	134,000	287,260	0	-134,000
3974 South Park- Prop A Open Space Grant	154,032	0	0	0	0	0
3980 SWGP- Manhattan Beach Reimb	21,241	36,996	0	0	36,996	0
3981 SWGP- Redondo Beach Reimb	431,615	751,771	0	0	751,771	0
3982 SWGP- Torranceh Reimb	281,230	489,834	0	0	489,834	0
3983 City Homelessness Planning Grant	15,000	2,364	15,000	15,000	0	-2,364
3984 Systemic Safety Analysis Report Program	0	84,150	0	84,150	0	-84,150
3985 California Green Business Program	0	30,000	30,000	30,000	10,000	-20,000
Total Other Revenue	924,246	1,572,423	179,000	459,718	1,348,601	-223,822
Total Grant Fund	1,015,013	3,293,685	184,936	659,925	2,873,366	-420,319



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2019-2020 BUDGET**

	<i>2017-18 Received</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>	<i>Increase (Decrease)</i>
152 Air Quality Mgmt Dist Fund						
3400 Use Of Money & Property						
3401 Interest Income	1,498	1,068	129	1,068	1,289	221
3450 Investment Discount	8	5	0	5	4	-1
Total Use Of Money & Property	1,506	1,073	129	1,073	1,293	220
3500 Intergovernmental/State						
3538 AQMD Emission Control AB2766	2,052	47,966	29,346	25,000	25,000	-22,966
Total Intergovernmental/State	2,052	47,966	29,346	25,000	25,000	-22,966
Total Air Quality Mgmt Dist Fund	3,558	49,039	29,475	26,073	26,293	-22,746
153 Supp Law Enf Serv Fund (SLESF)						
3100 Taxes						
3135 C.O.P.S. Allocation	116,349	100,000	118,247	118,247	100,000	0
Total Taxes	116,349	100,000	118,247	118,247	100,000	0
3400 Use Of Money & Property						
3401 Interest Income	4,305	6,244	3,162	6,244	6,426	182
3450 Investment Discount	23	10	10	10	23	13
Total Use Of Money & Property	4,328	6,254	3,172	6,254	6,449	195
Total Supp Law Enf Serv Fund (SLESF)	120,677	106,254	121,419	124,501	106,449	195
160 Sewer Fund						
3400 Use Of Money & Property						
3401 Interest Income	113,423	157,748	83,163	157,748	159,085	1,337
3450 Investment Discount	574	483	273	483	566	83
Total Use Of Money & Property	113,997	158,231	83,436	158,231	159,651	1,420
3500 Intergovernmental/State						
3550 CA Waste Oil Recycling Grant	-2,566	5,400	0	5,475	5,475	75
Total Intergovernmental/State	-2566	5,400	0	5,475	5,475	75
3600 Intergovernmental/County						
3602 Beach Outlet Maintenance	14,047	8,000	2,247	8,000	8,000	0
Total Intergovernmental/County	14,047	8,000	2,247	8,000	8,000	0
3800 Current Service Charges						
3828 Sewer Connection Fee	45,395	55,000	20,058	40,000	55,000	0
3829 Sewer Demolition Fee	3,312	2,902	1,999	3,031	3,225	323
3832 Sewer Lateral Installation	24,534	22,548	15,086	21,974	22,960	412
Total Current Service Charges	73,241	80,450	37,143	65,005	81,185	735



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2019-2020 BUDGET**

	<i>2017-18 Received</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>	<i>Increase (Decrease)</i>
160 Sewer Fund (continued)						
6800 Current Service Charges Continued						
6861 Sewer Service Charge	1,057,289	1,050,155	525,141	1,040,000	1,040,000	-10,155
Total Current Service Charges Continued	1,057,289	1,050,155	525,141	1,040,000	1,040,000	-10,155
Total Sewer Fund	1,256,008	1,302,236	647,967	1,276,711	1,294,311	-7,925
161 Storm Drain Fund						
3400 Use Of Money & Property						
3401 Interest Income	0	23,654	0	23,654	24,884	1,230
Total Use Of Money & Property	0	23,654	0	23,654	24,884	1,230
Total Storm Drain Fund	0	23,654	0	23,654	24,884	1,230
170 Asset Seizure/Forft Fund						
3300 Fines & Forfeitures						
3307 Department of Justice Forfeited Funds	268,068	11,529	11,529	11,529	0	-11,529
Total Fines & Forfeitures	268,068	11,529	11,529	11,529	0	-11,529
3400 Use Of Money & Property						
3401 Interest Income	9,091	13,931	7,269	13,931	13,923	-8
3450 Investment Discount	52	21	24	21	49	28
Total Use Of Money & Property	9,143	13,952	7,293	13,952	13,972	20
Total Asset Seizure/Forft Fund	277,211	25,481	18,822	25,481	13,972	-11,509
180 Fire Protection Fund						
3400 Use Of Money & Property						
3401 Interest Income	2,033	2,050	1,047	2,050	1,943	-107
3450 Investment Discount	10	8	4	8	7	-1
Total Use Of Money & Property	2,043	2,058	1,051	2,058	1,950	-108
3900 Other Revenue						
3912 Fire Flow Fee	14,509	48,751	12,902	20,235	48,751	0
Total Other Revenue	14,509	48,751	12,902	20,235	48,751	0
Total Fire Protection Fund	16,552	50,809	13,953	22,293	50,701	-108



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2019-2020 BUDGET**

	<i>2017-18 Received</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>	<i>Increase (Decrease)</i>
190 RTI Undersea Cable Fund						
3400 Use Of Money & Property						
3401 Interest Income	3,404	8,832	4,590	8,832	8,800	-32
3426 Easement Cable 1	330,000	45,000	22,500	45,000	90,000	45,000
3427 Easement Cable 2	0	0	0	0	264,000	264,000
3428 Easement Cable 3	0	0	0	0	253,000	253,000
3450 Investment Discount	15	0	15	0	31	31
Total Use Of Money & Property	333,419	53,832	27,105	53,832	615,831	561,999
Total RTI Undersea Cable Fund	333,419	53,832	27,105	53,832	615,831	561,999
191 RTI Undersea Cable TidelandFund						
3400 Use Of Money & Property						
3401 Interest Income	2,476	6,424	3,338	6,424	6,400	-24
3426 Easement Agreement	240,000	0	0	0	376,000	376,000
3450 Investment Discount	11	0	11	0	23	23
Total Use Of Money & Property	242,487	6,424	3,349	6,424	382,423	375,999
Total RTI Undersea Cable Fund	242,487	6,424	3,349	6,424	382,423	375,999
301 Capital Improvement Fund						
3400 Use Of Money & Property						
3401 Interest Income	125,793	197,268	100,904	197,268	195,330	-1,938
3450 Investment Discount	787	664	338	664	695	31
Total Use Of Money & Property	126,580	197,932	101,242	197,932	196,025	-1,907
3900 Other Revenue						
3913 In-Lieu Fee/Street Pavement	34,320	0	0	0	0	0
3962 Southern CA Edison Reimbursement	4,895	0	0	0	0	0
Total Other Revenue	39,215	0	0	0	0	0
Total Capital Improvement Fund	165,795	197,932	101,242	197,932	196,025	-1,907
609 Bayview Dr Redemption Fund 2004-2						
3400 Use Of Money & Property						
3401 Interest Income	2,543	2,933	1,338	2,933	2,877	-56
Total Use Of Money & Property	2,543	2,933	1,338	2,933	2,877	-56
Total Bayview Dr Redemption Fund 2004-2	2,543	2,933	1,338	2,933	2,877	-56
610 Lwr Pier Dist Redemption Fund						
3400 Use Of Money & Property						
3401 Interest Income	299	78	41	78	78	0
Total Use Of Money & Property	299	78	41	78	78	0
Total Lwr Pier Dist Redemption Fund	299	78	41	78	78	0



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2019-2020 BUDGET**

	<i>2017-18 Received</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>	<i>Increase (Decrease)</i>
611 Beach Dr Assessment Dist Redemption Fund						
3400 Use Of Money & Property						
3401 Interest Income	1,337	1,504	675	1,504	1,480	-24
Total Use Of Money & Property	1,337	1,504	675	1,504	1,480	-24
Total Beach Dr Assessment Dist Redemption Fund	1,337	1,504	675	1,504	1,480	-24
612 Beach Dr Assessment Dist Reserve Fund						
3400 Use Of Money & Property						
3401 Interest Income	89	116	60	116	116	0
Total Use Of Money & Property	89	116	60	116	116	0
Total Beach Dr Assessment Dist Reserve Fund	89	116	60	116	116	0
617 Myrtle Ave Assessment Fund						
3400 Use Of Money & Property						
3401 Interest Income	2,195	2,031	666	2,031	1,845	-186
Total Use Of Money & Property	2,195	2,031	666	2,031	1,845	-186
Total Myrtle Ave Assessment Fund	2,195	2,031	666	2,031	1,845	-186
618 Loma Drive Assessment Fund						
3400 Use Of Money & Property						
3401 Interest Income	2,752	3,034	1,189	3,034	2,858	-176
Total Use Of Money & Property	2,752	3,034	1,189	3,034	2,858	-176
Total Loma Drive Assessment Fund	2,752	3,034	1,189	3,034	2,858	-176
619 Bayview Dr Reserve Fund 2004-2						
3400 Use Of Money & Property						
3401 Interest Income	291	381	198	381	380	-1
Total Use Of Money & Property	291	381	198	381	380	-1
Total Bayview Dr Reserve Fund 2004-2	291	381	198	381	380	-1



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2019-2020 BUDGET**

	<i>2017-18 Received</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>	<i>Increase (Decrease)</i>
705 Insurance Fund						
3800 Current Service Charges						
3880 Insurance Service Charges	2,463,168	2,610,232	1,522,647	2,610,232	2,707,639	97,407
Total Current Service Charges	2,463,168	2,610,232	1,522,647	2,610,232	2,707,639	97,407
3900 Other Revenue						
3902 Refunds/Reimb Previous Years	46,029	0	0	0	0	0
Total Other Revenue	46,029	0	0	0	0	0
Total Insurance Fund	2,509,197	2,610,232	1,522,647	2,610,232	2,707,639	97,407
715 Equipment Replacement Fund						
3800 Current Service Charges						
3822 Building Maintenance Service Charges	101,544	101,555	59,234	101,555	101,556	1
3885 Comm Equip/Business Mach Charges	712,008	698,486	407,449	698,486	843,689	145,203
3889 Vehicle/Equip Replacement Charges	765,481	818,135	477,245	818,135	841,263	23,128
Total Current Service Charges	1,579,033	1,618,176	943,928	1,618,176	1,786,508	168,332
3900 Other Revenue						
3901 Sale of Real/Personal Property	177,027	7,180	-7,786	-7,786	0	-7,180
3902 Refunds/Reimb Previous Years	70,236	0	0	0	0	0
3904 General Miscellaneous	0	14,034	14,034	14,034	0	
3962 Southern CA Edison Reimbursement	415,417	100,000	0	87,000	0	-100,000
Total Other Revenue	662,680	121,214	6,248	93,248	0	-121,214
6800 Current Service Charges						
6866 Records Technology Fee	75,435	122,884	66,793	122,884	122,884	0
Total Current Service Charges	75,435	122,884	66,793	122,884	122,884	0
Total Equipment Replacement Fund	2,317,148	1,862,274	1,016,969	1,834,308	1,909,392	47,118
Grand Total	50,180,675	54,021,112	26,575,987	50,806,895	56,286,712	2,265,600

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PERSONNEL ALLOCATION SUMMARY

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**CITY OF HERMOSA BEACH
PERSONNEL ALLOCATION SUMMARY**

	<u>AUTHORIZED</u> 17-18	<u>AUTHORIZED</u> 18-19	<u>AUTHORIZED</u> 19-20
Elected	7.00	7.00	6.00 ¹
Permanent	146.00	130.00	134.00 ¹
Part-Time/Temporary	22.71	22.33	23.33
Ambulance Operator/Intern	26.00	0.00 ²	0.00
Police Reserves	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
TOTAL	208.71	166.33	170.33

**POSITION CONTROL SUMMARY
TOTALS BY MAJOR DEPARTMENT DESIGNATION**

The following is a departmental comparison of personnel authorizations for fiscal year 2019-20 and prior fiscal years 2017-18 and 2018-19. A separate column indicates increases and/or decreases. The figures below do not include elected, contract or part-time/temporary positions.

DEPARTMENT	<u>FY 2017/18</u> <u>AUTHORIZED</u>	<u>FY 2018/19</u> <u>AUTHORIZED</u>	<u>FY 2019/20</u> <u>AUTHORIZED</u>	<u>FY 2019/20</u> <u>DECREASE/ INCREASE</u>
City Council	0.50	0.50	0.50	0.00
City Manager	6.50	6.50	7.50	1.00
City Treasurer	0.00	0.00	0.00	0.00
City Clerk	2.00	2.00	3.00	1.00 ¹
Personnel/Risk Management	2.00	2.00	2.00	0.00
Finance	11.00	11.00	11.00	0.00
General Appropriations	1.00	1.00	0.00	(1.00)
Fire	17.00 ²	0.00	0.00	0.00
Police/Community Services	67.00	67.00	68.00	1.00
Community Resources	4.00	4.00	4.00	0.00
Public Works	23.00	24.00	26.00	2.00
Community Development	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>	<u>0.00</u>
TOTAL	146.00	130.00	134.00	4.00

Details are included on the Department Detail sheets under Department Budgets.

¹The Elected City Clerk position is on the November 2019 General Election to convert the position to an Appointed City Clerk position to better meet the evolving federal, State, and local requirements and increasing complexities within the field of city clerkship. If approved by the voters, the Elected City Clerk will complete her term and the Appointed City Clerk will begin in January 2020.

²Beginning December 30, 2017 the City contracted for Fire Services with the Los Angeles County Fire Department, reducing permanent positions by 17 and eliminating the Ambulance Operator/Intern program.

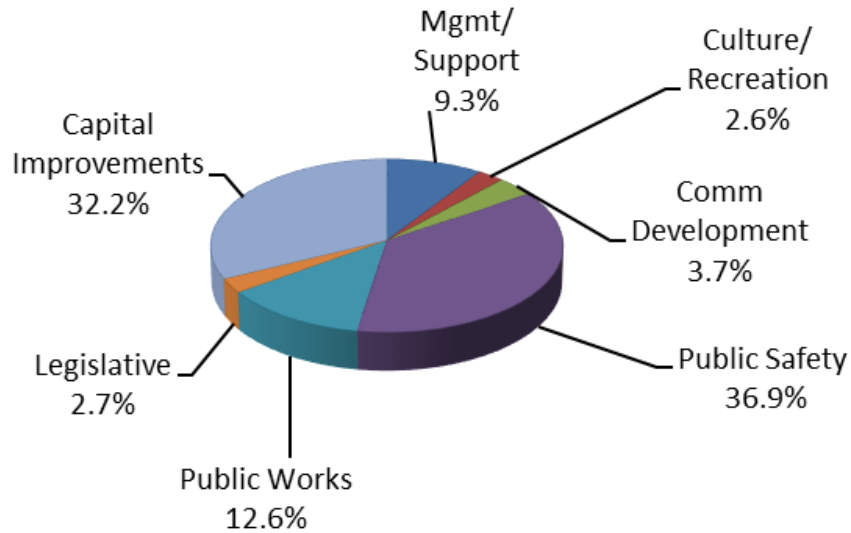
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DEPARTMENT BUDGETS

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Appropriations by Function 2019 - 2020 Budget

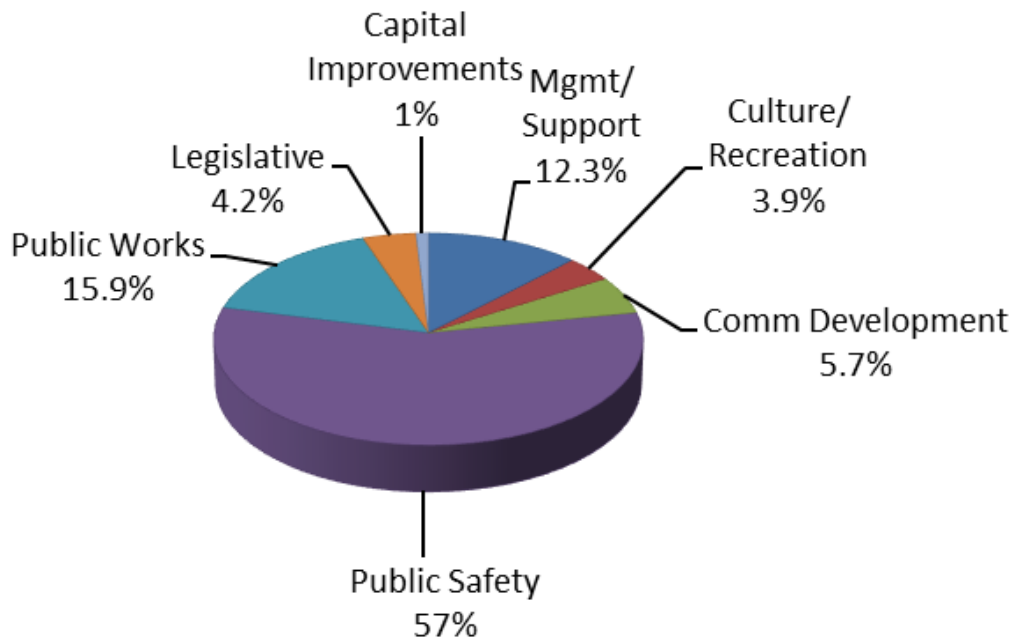


Appropriations By Functions¹	2019-20	2018-19
Public Safety	\$ 23,073,726	\$ 23,761,563
Capital Improvements	20,118,745	17,322,630
Public Works	7,880,030	7,605,396
Mgmt/Support	5,823,834	5,695,536
Comm Development	2,333,043	2,764,165
Legislative	1,694,107	1,574,335
Culture/Recreation	1,620,585	1,517,962
Total Appropriations	\$ 62,544,070	\$ 60,241,587

¹ Insurance and Equipment Replacement Fund (less CIP) Excluded

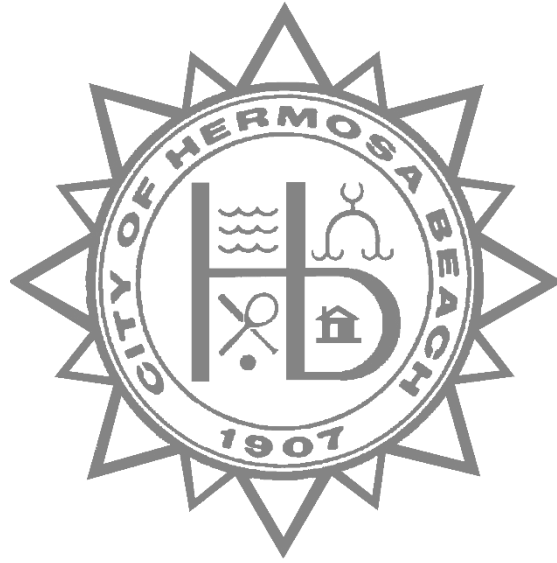
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General Fund - Where The Money Is Spent 2019 - 2020 Budget



General Fund - Where The Money Is Spent:	2019-20	2018-19
Public Safety	\$ 22,805,066	\$ 23,310,274
Public Works	6,357,250	5,879,976
Mgmt/Support	4,926,986	4,734,433
Comm Development	2,291,207	2,619,626
Legislative	1,694,107	1,574,335
Culture/Recreation	1,549,085	1,434,762
Capital Improvements	398,559	730,796
Total Appropriations	\$ 40,022,260	\$ 40,284,202

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CITY COUNCIL



CITY COUNCIL DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: The City Council consists of five citizens elected at large. The Mayor is appointed from the group. The City Council's responsibilities are: to establish City-wide policy; secure revenues and adopt an annual budget; appoint members of various City Commissions and Boards; rule on such matters as prescribed by the laws of the State of California and the City of Hermosa Beach.

The Council meets the second and fourth Tuesday of the month at 7:00 p.m. in the Council Chambers at City Hall.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
1101 City Council					
Total Personal Services	188,537	178,630	122,852	199,187	245,727
Total Contract Services	99,373	47,000	15,446	18,000	36,200
Total Materials/Supplies/Other	99,682	153,377	85,978	97,654	115,672
Total City Council	387,592	379,007	224,276	314,841	397,599

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 18-19</u>	<u>CITY MANAGER RECOMMENDED 19-20</u>
4102 REGULAR SALARIES		
Executive Assistant to the City Manager	0.50	0.50
TOTAL	0.50	0.50
4112 PART-TIME/TEMPORARY		
City Councilmember	5.00	5.00
TOTAL	5.00	5.00
GRAND TOTAL	5.50	5.50



CITY COUNCIL DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

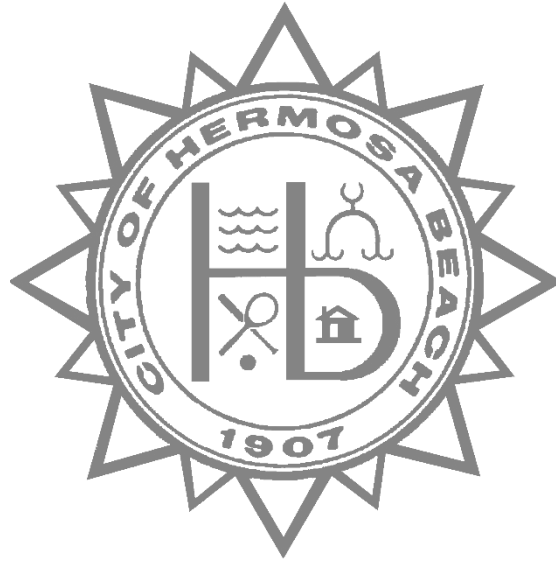
OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Unspecified Services	\$2,000
		City Council Retreat	8,000
		Strategic Planning	25,000
		Photography Services	1,200
		Total	\$36,200
4319	Special Events	Employee/Commission Holiday Party	\$8,000
		Engraving Services/Plaques	1,500
		Donations	3,000
		60 Flags to be flown on 4 th of July, Veteran's Day & Memorial Day along PCH between First and 15 th Street	6,804
		Unspecified Events	1,000
		State of the City Address	3,500
		State of the County Address Sponsorship Table	1,500
		Special Events Filming and Video Production Services	3,000
		Chamber of Commerce Annual Awards Gala	569
		Joint Meeting – City Council & All Boards/ Commissions	2,100
		Total	\$30,973



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2019-20</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
1101 City Council					
1101-4100 Personal Services					
1101-4102 Regular Salaries	47,602	45,150	26,338	45,150	45,150
1101-4106 Regular Overtime	127	50	749	3,472	4,000
1101-4111 Accrual Cash In	2,406	2,045	2,562	2,562	1,996
1101-4112 Part Time/Temporary	31,888	31,800	18,550	31,800	43,725
1101-4180 Retirement	26,414	21,451	11,920	21,483	32,765
1101-4185 Alternative Retirement System-Parttime	125	65	75	130	130
1101-4188 Employee Benefits	77,363	75,328	61,011	91,801	115,227
1101-4189 Medicare Benefits	1,184	1,116	699	1,164	1,289
1101-4190 Other Post Employment Benefits (OPEB)	1,428	1,625	948	1,625	1,445
Total Personal Services	188,537	178,630	122,852	199,187	245,727
1101-4200 Contract Services					
1101-4201 Contract Serv/Private	99,373	47,000	15,446	18,000	36,200
Total Contract Services	99,373	47,000	15,446	18,000	36,200
1101-4300 Materials/Supplies/Other					
1101-4304 Telephone	429	6,000	153	626	4,000
1101-4305 Office Oper Supplies	15,809	15,000	7,129	12,500	15,000
1101-4315 Membership	25,199	28,403	21,391	29,265	31,865
1101-4317 Conference/Training	9,755	25,000	2,804	10,000	25,000
1101-4319 Special Events	41,026	70,520	49,566	36,809	30,973
1101-4394 Building Maintenance Charges	3,624	3,620	2,114	3,620	3,620
1101-4396 Insurance User Charges	3,840	4,834	2,821	4,834	5,214
Total Materials/Supplies/Other	99,682	153,377	85,978	97,654	115,672
Total City Council	387,592	379,007	224,276	314,841	397,599



CITY ATTORNEY



CITY ATTORNEY DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: The City Attorney functions as legal counsel for civil matters, providing legal advice to the City Council and operating departments.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
1131 City Attorney					
Total Contract Services	263,617	450,000	212,486	443,181	450,000
Total City Attorney	263,617	450,000	212,486	443,181	450,000

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	General Attorney Services	\$450,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2019-20</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
1131 City Attorney					
1131-4200 Contract Services					
1131-4201 Contract Serv/Private	263,617	450,000	212,486	443,181	450,000
Total Contract Services	263,617	450,000	212,486	443,181	450,000
Total City Attorney	263,617	450,000	212,486	443,181	450,000



**CITY ATTORNEY – LITIGATION DEPARTMENT
SOURCE OF FUNDS: INSURANCE FUND
2019-2020 BUDGET**

DEPARTMENT DESCRIPTION: This account pertains to matters of litigation handled by the City Attorney’s office.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
705 Insurance Fund					
1133 City Attorney- Litigation					
Total Contract Services	0	0	0	0	130,000
Total City Attorney- Litigation	0	0	0	0	130,000

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	City Attorney Litigation Services	\$130,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2019-20</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
705 Insurance Fund					
1133 City Attorney - Litigation					
1131-4200 Contract Services					
1131-4201 Contract Serv/Private	0	0	0	0	130,000
Total Contract Services	0	0	0	0	130,000
Total City Attorney - Litigation	0	0	0	0	130,000

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CITY CLERK/ELECTIONS



CITY CLERK DEPARTMENT
ADMINISTRATION & RECORDS/ELECTIONS
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: As custodian of the City seal and all City records, the City Clerk administers the records management program and public information requests, certifies official documents and administers oaths of office. As Clerk of the Council, the City Clerk records/maintains proceedings of all Council meetings, formats/maintains Council resolutions, formats/publishes ordinances and updates/maintains the City's Municipal Code. The City Clerk serves as the Fair Political Practices Commission's filing official for required economic interests/campaign statements, updates the City's Conflict of Interest Code/serves as filing officer for required financial statements, prepares annual lists of open City-appointed board/commission offices and handles special vacancies/term expirations. The City Clerk accepts/processes subpoenas, claims against the City and appeals to Council, annually reports to the County Tax Assessor on City lease agreements, reports on customer service surveys/complaints, maintains contracts/liability insurance, provides City-document notary services, and publishes/posts all legal notices. The Clerk conducts all City elections. The Clerk administers the government access channel/maintains the content of the City's website.

PERFORMANCE MEASURES

Performance Measure	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	Trend Assessment
CITY CLERK/ELECTIONS					
Post/make Public List of Qualified Candidates and Measures within 1-Week of Qualification (Rate of Compliance)	Yes	Yes	Yes	Yes	✓
Post/make Public all Campaign Finance Statements within 1-day of Filing (Rate of Compliance)	Yes	Yes	Yes	Yes	✓
Log and Appropriately Route Claims and Subpoenas within 24 hours of Submittal (Rate of Compliance)	Yes	Yes	Yes	Yes	✓
Percent of Public Record Requests Responded to Within 48 Hours	40%	40%	90%	95%	Positive
Average Time to Post Video on Website Following Council Meeting	12 hours	12 hours	12 hours	12 hours	N/A

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
1121 City Clerk					
Total Personal Services	264,719	255,484	162,393	256,265	295,246
Total Contract Services	68,914	35,750	2,012	33,738	218,300
Total Materials/Supplies/Other	40,965	53,562	20,427	32,745	55,862
Total Equipment/Furniture	0	0	0	0	2,000
Total City Clerk	374,598	344,796	184,832	322,748	571,408



CITY CLERK DEPARTMENT
ADMINISTRATION & RECORDS/ELECTIONS
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 18-19</u>	<u>CITY MANAGER RECOMMENDED 19-20</u>
4102 REGULAR SALARIES		
City Clerk, Appointed ¹	0.00	1.00
Deputy City Clerk	1.00	1.00
Senior Office Assistant	1.00	1.00
TOTAL	2.00	3.00
4112 PART-TIME/TEMPORARY		
City Clerk, Elected ¹	1.00	0.00
TOTAL	1.00	0.00
GRAND TOTAL	3.00	3.00

¹ The Elected City Clerk position is on the November 2019 General Election to convert the position to an Appointed City Clerk position to better meet the evolving federal, State, and local requirements and increasing complexities within the field of city clerkship. If approved by voters, the Elected City Clerk will complete her term and the Appointed City Clerk will begin in January 2020.

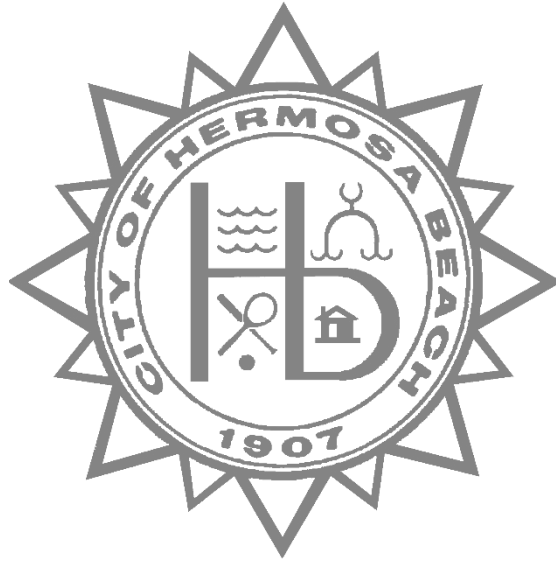
OBJECT CODE EXPLANATIONS

<u>OBJECT CODE</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Election Management Consultant	\$5,000
		Municipal Code Updates/Supplements	8,900
		Public Records Request Software	1,400
		Total	\$15,300
4251	Contract Services, Government	County cost for consolidated General Municipal Election, November 5, 2019	\$163,000
		Ballot Measure (City Clerk Appointment)	10,000
		Additional Ballot Measures (3 @ \$10,000)	30,000
		Total	\$203,000
4323	Public Noticing	Legal Advertisements for Public Hearings (City Council and Commissions), Bid Requests and Other Required Noticing	\$20,000
5402	Equipment More Than \$1,000	Reconfigure City Clerk's Office Layout	\$2,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2019-20</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
1121 City Clerk					
1121-4100 Personal Services					
1121-4102 Regular Salaries	125,000	122,456	75,467	127,981	179,794
1121-4106 Regular Overtime	351	0	0	0	0
1121-4111 Accrual Cash In	-2,205	6,449	0	500	3,377
1121-4112 Part Time/Temporary	76,080	59,910	45,276	63,063	12,936
1121-4180 Retirement	24,134	26,349	15,479	21,518	45,682
1121-4188 Employee Benefits	31,723	30,467	20,215	33,225	47,088
1121-4189 Medicare Benefits	2,784	2,647	1,752	2,772	2,939
1121-4190 Other Post Employment Benefits (OPEB)	6,852	7,206	4,204	7,206	3,430
Total Personal Services	264,719	255,484	162,393	256,265	295,246
1121-4200 Contract Services					
1121-4201 Contract Serv/Private	7,912	35,750	2,012	33,738	15,300
1121-4251 Contract Services/Govt	61,002	0	0	0	203,000
Total Contract Services	68,914	35,750	2,012	33,738	218,300
1121-4300 Materials/Supplies/Other					
1121-4304 Telephone	867	900	322	650	900
1121-4305 Office Oper Supplies	2,140	4,300	1,500	2,800	4,800
1121-4315 Membership	287	750	367	383	590
1121-4317 Conference/Training	2,384	7,200	1,768	2,500	8,455
1121-4323 Public Noticing	16,315	20,000	4,563	6,000	20,000
1121-4390 Communications Equipment Chrgs	7,296	7,257	4,235	7,257	8,635
1121-4394 Building Maintenance Charges	612	612	357	612	612
1121-4396 Insurance User Charges	11,064	12,543	7,315	12,543	11,870
Total Materials/Supplies/Other	40,965	53,562	20,427	32,745	55,862
1121-5400 Equipment/Furniture					
1121-5402 Equip-More Than \$1,000	0	0	0	0	2,000
Total Equipment/Furniture	0	0	0	0	2,000
Total City Clerk	374,598	344,796	184,832	322,748	571,408



CITY MANAGER



**CITY MANAGER DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET**

DEPARTMENT DESCRIPTION: The City Manager is appointed by the City Council and is the Chief Executive Officer of the City. The City Manager is responsible for carrying out City Council policies and directives, along with providing oversight of all City operations, including budgetary, personnel, enforcement and service delivery activities. The City Manager provides leadership and direction to department heads, develops policy recommendations, and coordinates intergovernmental relations.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
1201 City Manager					
Total Personal Services	937,835	1,040,046	558,025	989,430	1,277,550
Total Contract Services	264,670	556,989	244,163	355,000	667,940
Total Materials/Supplies/Other	116,177	156,724	80,916	137,850	162,343
Total Equipment/Furniture	4,164	25,896	12,096	12,096	31,150
Total City Manager	1,322,846	1,779,655	895,200	1,494,376	2,138,983

POSITION SUMMARY

OBJECT CODES	AUTHORIZED <u>18-19</u>	CITY MANAGER RECOMMENDED <u>19-20</u>
4102 REGULAR SALARIES		
City Manager	1.00	1.00
Executive Assistant to the City Manager	0.50	0.50
Deputy City Manager	0.00	1.00
Assistant to the City Manager	1.00	1.00
Environmental Programs Manager	0.00	0.90
Environmental Analyst	1.90	0.00
Emergency Services Coordinator	1.00	1.00
Senior Management Analyst	0.00	1.00
Management Analyst	<u>1.00</u>	<u>1.00</u>
TOTAL	6.40	7.40
4112 PART-TIME/TEMPORARY		
Intern	<u>0.90</u>	<u>0.90</u>
TOTAL	0.90	0.90
GRAND TOTAL	7.30	8.30



**CITY MANAGER DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET**

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Special Services – Undetermined	\$3,000
		Summer Movies on the Beach	10,000
		Public Information Officer	72,000
		E-Newsletter	1,500
		Grant Writing Consultant	5,000
		Employee Wellness Program/Initiatives	5,000
		Homeless Action Plan Discretionary Funds (Donation Fund, Transit Vouchers, Regional & Misc. Services)	5,000
		Citywide Homelessness Plan Implementation & Measure H Grant Match	5,000
		Print Communications/Promotions/Public Outreach (Special Event Banners, Ads, Mailers)	10,000
		Economic Development Event Marketing (Public Outreach & Incentives; Film District Event) Marketing)	3,000
		Business Improvement District Education/ Development Consultant	22,000
		Administrative Hearings	5,000
		Social Media Promotions	2,000
		Automated External Defibrillator (AED) Program	4,800
		Community Emergency Response Team (CERT) Exercise	500
		Emergency Reverse Calling Contract (Everbridge)	12,000
		Fire Information Support Services	200
		McCormick Ambulance Transportation	363,325
		Environmental Sustainability Marketing, Branding and Incentives	5,000
		Emergency Operations Plan Update/Functional Annex Development	50,000
		Green Business Recognition Program	10,000
		Environmental Outreach & Educational Materials	1,500
		Transportation Planning/Traffic Engineer – School Projects	50,000
		Procurement Management Software	10,375
		Procurement Management Software – Setup	5,000
		Total	\$661,200
4251	Contract Services, Government	Area G Disaster Preparedness	\$5,240
		EOC Base Station Radio Repair & Maintenance	1,500
		Total	\$6,740



**CITY MANAGER DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET**

**OBJECT CODE EXPLANATIONS
(Continued)**

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
5401	Equipment – Less Than \$1,000	CERT Disaster First Aid Supplies	\$300
		Floor Monitor Emergency Supplies	5,000
		Satellite Phone	2,500
		Emergency Operations Center Vests	350
		Hermosa Alerts Promotional Material	2,500
		Escape Ladders	1,000
		Replacement Chairs – Council Chambers	8,000
		Total	<u>\$19,650</u>
5402	Equipment – More Than \$1,000	Shelter Supplies	\$5,000
		Emergency Communication Supplies	2,000
		Storage Racks	2,000
		Pet Shelter Supplies	2,500
		Total	<u>\$11,500</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2019-20</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
1201 City Manager					
1201-4100 Personal Services					
1201-4102 Regular Salaries	721,001	779,672	427,201	750,787	950,711
1201-4106 Regular Overtime	127	100	749	3,472	4,000
1201-4111 Accrual Cash In	28,157	32,394	12,749	16,998	36,743
1201-4112 Part Time/Temporary	0	12,480	0	0	12,480
1201-4180 Retirement	59,420	69,973	37,075	68,800	93,462
1201-4185 Alternative Retirement System-Parttime	360	0	0	0	0
1201-4188 Employee Benefits	94,762	107,267	58,293	111,515	143,993
1201-4189 Medicare Benefits	11,196	11,858	6,615	11,556	14,966
1201-4190 Other Post Employment Benefits (OPEB)	22,812	26,302	15,343	26,302	21,195
Total Personal Services	937,835	1,040,046	558,025	989,430	1,277,550
1201-4200 Contract Services					
1201-4201 Contract Serv/Private	261,179	539,749	240,661	350,000	661,200
1201-4251 Contract Services/Gov't	3,491	17,240	3,502	5,000	6,740
Total Contract Services	264,670	556,989	244,163	355,000	667,940
1201-4300 Materials/Supplies/Other					
1201-4304 Telephone	6,698	7,600	3,485	7,252	7,000
1201-4305 Office Oper Supplies	7,437	10,500	3,852	7,000	10,000
1201-4315 Membership	4,860	6,492	3,552	4,000	6,673
1201-4317 Conference/Training	11,667	27,537	9,011	15,000	24,242
1201-4390 Communications Equipment Chrgs	10,320	9,852	5,747	9,852	12,378
1201-4394 Building Maintenance Charges	3,408	3,406	1,988	3,408	3,711
1201-4395 Equip Replacement Chrgs	39,879	37,650	21,963	37,650	42,094
1201-4396 Insurance User Charges	31,908	53,687	31,318	53,688	56,245
Total Materials/Supplies/Other	116,177	156,724	80,916	137,850	162,343
1201-5400 Equipment/Furniture					
1201-5401 Equip-Less Than \$1,000	1,419	12,396	12,096	12,096	19,650
1201-5402 Equip-More Than \$1,000	2,745	13,500	0	0	11,500
Total Equipment/Furniture	4,164	25,896	12,096	12,096	31,150
Total City Manager	1,322,846	1,779,655	895,200	1,494,376	2,138,983



**CITY MANAGER DEPARTMENT
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2019-2020 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

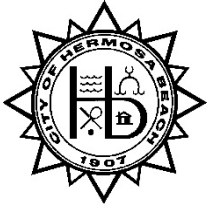
Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
1201 City Manager					
Total Contract Services	114,749	197,385	105,935	197,385	10,000
Total Equipment/Furniture	0	672	0	672	1,957
Total City Manager	114,749	198,057	105,935	198,057	11,957

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services – Private	Laserfiche System Programming Services	\$10,000
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 451 - 456	\$779
5042		From Communications Equipment Replacement Schedule, pages 451 - 456	\$1,178



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
1201 City Manager					
1201-4200 Contract Services					
1201-4201 Contract Serv/Private	114,749	197,385	105,935	197,385	10,000
Total Contract Services	114,749	197,385	105,935	197,385	10,000
1201-5400 Equipment/Furniture					
1201-5401 Equip-Less Than \$1,000	0	672	0	672	779
1201-5402 Equip-More Than \$1,000	0	0	0	0	1,178
Total Equipment/Furniture	0	672	0	672	1,957
Total City Manager	114,749	198,057	105,935	198,057	11,957



CITY MANAGER DEPARTMENT
SOURCE REDUCTION AND RECYCLING ELEMENT
SOURCE OF FUNDS: AB939 FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: Funds collected in connection with solid waste collection are used to implement the Source Reduction and Recycling Element in accordance with AB939.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2019-20</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
117 AB939 Fund					
5301 Source Redctn/Recycle Element					
Total Personal Services	23,924	13,824	6,943	12,017	12,389
Total Contract Services	18,500	19,500	0	19,500	19,500
Total Materials/Supplies/Other	0	2,350	2,339	2,339	2,350
Total Source Redctn/Recycle Element	42,424	35,674	9,282	33,856	34,239

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED</u> <u>18-19</u>	<u>CITY MANAGER</u> <u>RECOMMENDED</u> <u>19-20</u>
4102	REGULAR SALARIES		
	Environmental Programs Manager	0.00	0.10
	Environmental Analyst	0.10	0.00
	TOTAL	0.10	0.10
4112	PART-TIME/TEMPORARY		
	Intern	0.10	0.10
	TOTAL	0.10	0.10
	GRAND TOTAL	0.20	0.20

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Preparation, Annual Compliance Report	\$18,500
		Compost and Worm Bin Program	1,000
		Total	\$19,500



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2019-20</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
117 AB939 Fund					
5301 Source Redctn/Recycle Element					
5301-4100 Personal Services					
5301-4102 Regular Salaries	21,017	10,419	5,912	10,233	10,419
5301-4111 Accrual Cash In	-2,246	1,587	0	0	107
5301-4112 Part Time Temporary	2,037	720	396	692	765
5301-4180 Retirement	1,900	935	542	931	935
5301-4188 Employee Benefits	316	163	93	161	163
5301-4189 Medicare Benefits	900	0	0	0	0
Total Personal Services	23,924	13,824	6,943	12,017	12,389
5301-4200 Contract Services					
5301-4201 Contract Serv/Private	18,500	19,500	0	19,500	19,500
Total Contract Services	18,500	19,500	0	19,500	19,500
5301-4300 Materials/Supplies/Other					
5301-4315 Membership	0	2,350	2,339	2,339	2,350
Total Materials/Supplies/Other	0	2,350	2,339	2,339	2,350
Total Source Redctn/Recycle Element	42,424	35,674	9,282	33,856	34,239



CITY MANAGER DEPARTMENT
AIR QUALITY MANAGEMENT DISTRICT (AQMD)
EMISSION CONTROL PROGRAM
SOURCE OF FUNDS: AB2766 AIR QUALITY DEVELOPMENT FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: Funds received from AB 2766/AQMD Emission Control Bill are deposited in the Air Quality Development Fund since they require separate accounting. Programs that reduce mobile source emissions are eligible for funding from these monies. The City Manager's Department administers a ride-sharing incentive program towards the goal of attaining the Council's objective of carbon neutrality.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
152 Air Quality Mgmt Dist Fund					
3701 Emission Control					
Total Materials/Supplies/Other	2,970	26,525	2,610	4,545	28,000
Total Equipment/Furniture	66,135	35,000	0	35,000	0
Total Emission Control	69,105	61,525	2,610	39,545	28,000

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4327	AQMD Incentives	Employee Incentives for Participation in Program (Ride-share, Walking, Bicycling)	\$5,000
		Employee Commute and Carbon Neutrality Incentives	<u>23,000</u>
		Total	<u>\$28,000</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2019-20</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
152 Air Quality Mgmt Dist Fund					
3701 Emission Control					
3701-4300 Materials/Supplies/Other					
3701-4327 AQMD Incentives	2,970	26,525	2,610	4,545	28,000
Total Materials/Supplies/Other	2,970	26,525	2,610	4,545	28,000
3701-5400 Equipment/Furniture					
3701-5403 Vehicles	66,135	35,000	0	35,000	0
Total Equipment/Furniture	66,135	35,000	0	35,000	0
Total Emission Control	69,105	61,525	2,610	39,545	28,000

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INFORMATION TECHNOLOGY



CITY MANAGER DEPARTMENT
INFORMATION TECHNOLOGY DIVISION
SOURCE OF FUNDS: EQUIPMENT REPLACEMENT FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: The Information Technology Division provides effective technology support for audio/visual, computer, multimedia, voice, video, and web based applications and services to all areas of the City. Promotes and facilitates the effective integration of technology into the basic mission of the City through planning, programming, training, consulting, and other support activities. Develop, enhance, and manage the City's enterprise networks to provide high speed, transparent, and highly functional connectivity among all information resources. Facilitates the collection, storage, security and integrity of electronic data while ensuring appropriate access. Promotes new uses of information technology within the City through the support for exploratory and innovative applications. Provides leadership for effective strategic and tactical planning in the use of technology. Provide fast & reliable access to all information systems.

The City contract for IT services with a private company. Computer and business machine replacement schedules are located in the Appendix. New purchases, as opposed to replacement purchases (per the replacement schedules) are listed below. Division costs are allocated to other departments by way of the Communications Equipment Replacement Charges shown as a line item in the budget.

PERFORMANCE MEASURES

Performance Measure	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	Trend Assessment
INFORMATION TECHNOLOGY					
Percentage of Help Desk Requests Resolved within 4 Work Hours	84%	71%	48%	69%	Positive
Total Help Desk Calls Received/Number of Requests Received	1,488	1,124	1,101	1,282	Increasing
IT Operating and Maintenance Expenditures per Capita	\$22.73	\$17.86	\$19.22	\$22.65	Increasing

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
1206 Information Technology					
Total Contract Services	396,736	560,979	228,411	560,979	599,806
Total Materials/Supplies/Other	48,786	45,271	29,782	49,571	50,078
Total Depreciation	50,858	65,060	0	69,862	69,862
Total Equipment/Furniture	-508	145,018	18,093	145,018	15,786
Total Information Technology	495,872	816,328	276,286	825,430	735,532

OBJECT CODE EXPLANATIONS

OBJECT CODES	ACCOUNT TITLE	EXPLANATION	
4201	Contract Services, Private	Internet Access:	
		Webhosting Services	\$9,495
		Internet Service Provider	6,500
		PCI Compliance Scan	200
		Eden - Financial System	38,400
		HdL – Business License Software, Website	15,055
		Accela Automation Annual Subscription	29,410
		Code Publishing – Online Municipal Code	1,300
		ESRI (GIS)	10,900
		Quadrant - Cash Register	1,730
		Adobe – Licensing and Maintenance	9,000



CITY MANAGER DEPARTMENT
INFORMATION TECHNOLOGY DIVISION
SOURCE OF FUNDS: EQUIPMENT REPLACEMENT FUND
2019-2020 BUDGET

OBJECT CODE EXPLANATIONS
(Continued)

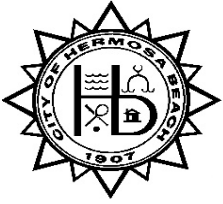
<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private continued	Business Computing - Animal Licenses	700
		AutoCad	600
		Netwrix Auditor – Annual Renewal	615
		Citywide Document Scanning/Management System	22,015
		PublicStuff CRM Application	5,600
		Landport Monthly Usage Fee	500
		Zoll Data - Fire System Maintenance	800
		Granicus – Managed Services	74,700
		Wireless Infrastructure	2,000
		Source Graphics Support and Warranty, (Scanner/Plotter for GIS)	3,600
		SmartDraw Maintenance and Support	300
		Support and Monitoring:	
		Prosum – Full-time IT Support	162,000
		Prosum – Unidentified Additional Services	7,000
		Prosum – Network Operating Center (NOC) Services - 24/7/365 Network Monitoring & Alerting	9,785
		Prosum – Security Tools & Threat Detection	12,360
		Service and Hardware Maintenance:	
		Uptime Printer Maintenance	11,600
		Backup and Offsite Storage	18,511
		Networking Devices and Firewalls	3,900
		Unanticipated Technology Costs	7,000
		HP Servers – Hardware Warranty Renewal	900
		Apple iPads – Warranty and Support Renewal	1,200
		Microsoft Enterprise Agreement (EA)	40,000
		Cisco OpenDNS Umbrella Client Security Software	3,200
		MISAC Membership	160
		Dell Server Infrastructure, payment 2/3	25,700
		File Keepers – Laserfiche System Annual Support	22,015
		Granicus	9,495
		Active Directory Security and Modernization Project	9,600
		Intrusion Testing	8,000
		Caption Encoder & Installation – Cable Channels	7,710
		Additional IT Support – Workstation Updates (25)	6,250
		Total	\$599,806
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 451 - 456	\$6,160



**CITY MANAGER DEPARTMENT
INFORMATION TECHNOLOGY DIVISION
SOURCE OF FUNDS: EQUIPMENT REPLACEMENT FUND
2019-2020 BUDGET**

**OBJECT CODE EXPLANATIONS
(Continued)**

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
5402	Equipment – More Than \$1,000	Laptop Computers (6) for Emergency Operations Center	\$6,500
		From Communications Equipment Replacement Schedule, pages 451 - 456	<u>3,126</u>
		Total	<u>\$9,626</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
1206 Information Technology					
1206-4200 Contract Services					
1206-4201 Contract Serv/Private	396,736	560,979	228,411	560,979	599,806
Total Contract Services	396,736	560,979	228,411	560,979	599,806
1206-4300 Materials/Supplies/Other					
1206-4304 Telephone	33,719	30,200	19,296	34,500	35,000
1206-4305 Office Oper Supplies	14,899	15,000	10,444	15,000	15,000
1206-4396 Insurance User Charges	168	71	42	71	78
Total Materials/Supplies/Other	48,786	45,271	29,782	49,571	50,078
1206-4900 Depreciation					
1206-4901 Depreciation/Mach/Equipment	50,858	65,060	0	69,862	69,862
Total Depreciation	50,858	65,060	0	69,862	69,862
1206-5400 Equipment/Furniture					
1206-5401 Equip-Less Than \$1,000	1,257	1,633	0	1,633	6,160
1206-5402 Equip-More Than \$1,000	-4,140	54,966	-7,214	54,966	9,626
1206-5405 Equip-More Than \$5,000	2,375	88,419	25,307	88,419	0
Total Equipment/Furniture	-508	145,018	18,093	145,018	15,786
Total Information Technology	495,872	816,328	276,286	825,430	735,532

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PROSPECTIVE EXPENDITURES



PROSPECTIVE EXPENDITURES DEPARTMENT

**SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET**

DEPARTMENT DESCRIPTION: This account is designed to provide funds to cover unanticipated expenses or opportunities that arise during the fiscal year. In past years, this account has provided funds to assist in meeting the overall work plan of the City or a particular department.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
1214 Prospective Expenditures					
Total Materials/Supplies/Other	0	209,984	0	0	94,971
Total Prospective Expenditures	0	209,984	0	0	94,971

OBJECT CODE EXPLANATIONS

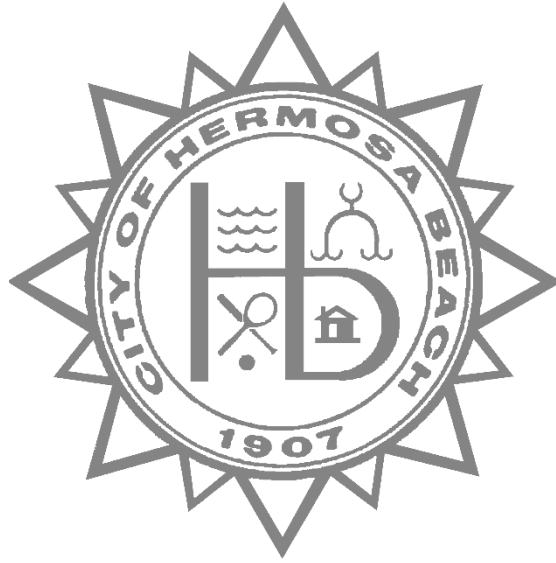
<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4322	Unclassified	Funds for Unanticipated Expenses	\$94,971



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
1214 Prospective Expenditures					
1214-4300 Materials/Supplies/Other					
1214-4322 Unclassified	0	209,984	0	0	94,971
Total Materials/Supplies/Other	0	209,984	0	0	94,971
Total Prospective Expenditures	0	209,984	0	0	94,971

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CITY PROSECUTOR



**CITY PROSECUTOR DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET**

DEPARTMENT DESCRIPTION: The City Prosecutor is the legal counsel for criminal matters and interacts with the Police Department regarding potential cases. The Code Enforcement Prosecutor is the legal counsel for criminal zoning violations and bootleg enforcement actions.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
1132 City Prosecutor					
Total Contract Services	249,837	227,380	111,439	225,000	230,000
Total Materials/Supplies/Other	238	352	75	240	350
Total City Prosecutor	250,075	227,732	111,514	225,240	230,350

OBJECT CODE EXPLANATIONS

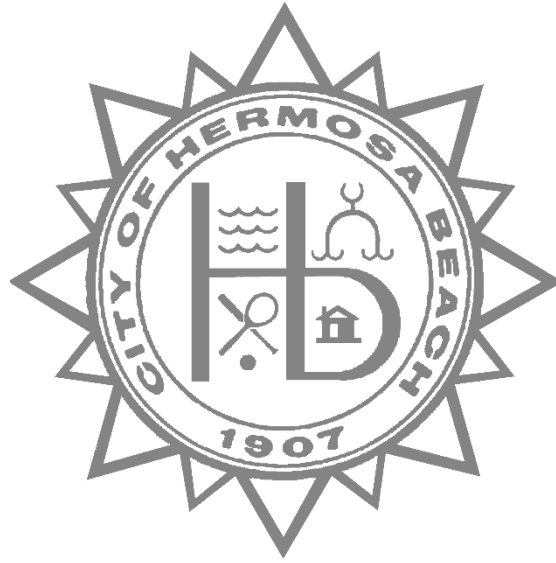
<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Prosecutor Services	\$222,000
		Dispute Resolution Services	8,000
		Total	<u>\$230,000</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
1132 City Prosecutor					
1132-4200 Contract Services					
1132-4201 Contract Serv/Private	249,837	227,380	111,439	225,000	230,000
Total Contract Services	249,837	227,380	111,439	225,000	230,000
1132-4300 Materials/Supplies/Other					
1132-4304 Telephone	238	252	75	240	250
1132-4305 Office Oper Supplies	0	100	0	0	100
Total Materials/Supplies/Other	238	352	75	240	350
Total City Prosecutor	250,075	227,732	111,514	225,240	230,350

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CITY TREASURER



**CITY TREASURER DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET**

DEPARTMENT DESCRIPTION: The duties of the City Treasurer consist of administration of the City's investment portfolio, including investment of bonds proceeds in compliance with the City investment policy.

PERFORMANCE MEASURES

Performance Measure	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	Trend Assessment
CITY TREASURER					
Average Interest Rate	1.27%	1.64%	1.75%	1.94%	Positive
Average Yield to Maturity	1.40%	1.85%	1.90%	2.13%	Positive
Investment Policy Submitted by the end of First Quarter of each Fiscal Year	Yes	Yes	Yes	Yes	✓

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
1141 City Treasurer					
Total Personal Services	18,758	19,669	11,258	19,602	20,621
Total Contract Services	1,328	14,000	7,509	14,000	14,000
Total Materials/Supplies/Other	6,530	9,131	3,836	7,356	10,129
Total City Treasurer	26,616	42,800	22,603	40,958	44,750

POSITION SUMMARY

OBJECT CODES	AUTHORIZED <u>18-19</u>	CITY MANAGER RECOMMENDED <u>19-20</u>
4112 PART-TIME/TEMPORARY City Treasurer	<u>1.00</u>	<u>1.00</u>
TOTAL	1.00	1.00
GRAND TOTAL	1.00	1.00

OBJECT CODE EXPLANATIONS

OBJECT CODES	ACCOUNT TITLE	EXPLANATION	
4201	Contract Services, Private	Safekeeping Fees	\$3,500
		Armored Transport Carrier Services (2 locations)	10,500
		Total	<u>\$14,000</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
1141 City Treasurer					
1141-4100 Personal Services					
1141-4111 Accrual Cash In					
1141-4112 Part Time/Temporary	6,360	6,360	3,710	6,360	6,360
1141-4180 Retirement	416	415	255	437	467
1141-4188 Employee Benefits	11,890	12,802	7,239	12,713	13,702
1141-4189 Medicare Benefits	92	92	54	92	92
Total Personal Services	18,758	19,669	11,258	19,602	20,621
1141-4200 Contract Services					
1141-4201 Contract Serv/Private	1,328	14,000	7,509	14,000	14,000
Total Contract Services	1,328	14,000	7,509	14,000	14,000
1141-4300 Materials/Supplies/Other					
1141-4304 Telephone	545	500	222	560	570
1141-4305 Office Oper Supplies	1,132	1,300	735	1,260	1,300
1141-4315 Membership	65	105	65	65	65
1141-4317 Conference/Training	0	2,405	0	650	2,405
1141-4390 Communications Equipment Chrgs	3,756	3,762	2,191	3,762	4,730
1141-4394 Building Maintenance Charges	612	609	357	609	609
1141-4396 Insurance User Charges	420	450	266	450	450
Total Materials/Supplies/Other	6,530	9,131	3,836	7,356	10,129
Total City Treasurer	26,616	42,800	22,603	40,958	44,750

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COMMUNITY DEVELOPMENT



COMMUNITY DEVELOPMENT DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

PERFORMANCE MEASURES

Performance Measure	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	Trend Assessment
COMMUNITY DEVELOPMENT					
Code Enforcement FTE's per 1,000 Population ¹	0.06	0.06	0.06	0.06	Neutral
Code Enforcement Expenditures per Capita	\$4.21	\$4.80	\$6.01	\$5.92	Decreasing
Code Enf. Cases Resolved - % Resolved Through Voluntary Compliance	90%	93%	90%	92%	Positive
Code Enf. Cases Resolved - % Resolved Through Forced Compliance	8%	7%	10%	8%	Positive
Code Enforcement: Total Cases Initiated	317	352	405	404	Neutral
Average Calendar Days: Code Complaint to First Investigation	3	2	4	2	Positive
Percentage of First Submittal Plan Checks Completed within 20 Business Days	20%	22%	23%	24%	Positive
Code Enforcement Cases per Code Enforcement FTE ¹	256	282	324	323	Neutral
Total Code Enforcement Contacts - Smoking Related	535	2,030	2,326	2,297	Neutral

¹ Full-time Equivalent (FTE) - Unit used to measure the hours in an employee's contract based on a 40 hour work week.



**COMMUNITY DEVELOPMENT DEPARTMENT
BUILDING & SAFETY/CODE ENFORCEMENT DIVISION
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET**

DEPARTMENT DESCRIPTION: The primary service of the Building and Safety Division is to administer and enforce standards and codes for the safeguarding of life, health, and property. Enforcement is implemented through checking plans, issuing permits, and inspecting construction at all phases of a project for compliance with the California Building Code, the Municipal Code, and other safety standards related to material and structural soundness. The Building Division collects fees based on the cost of delivering services and processes and maintains records of permits, inspections, and plans.

Additionally the Division provides the following services: identifies violations and responds to reported violations of state and city codes and regulations relating to building safety, zoning, occupancy, commercial signs, etc., and takes the necessary administrative steps to remedy violations; prepares and updates codes based on state mandates; identifies and researches local trends and problems for local code modifications; provides support for the code appeals boards; responds to inquiries and assists customers at various phases of development and construction projects; prepares and provides educational materials and inspection support for work in the public right-of-way.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
4201 Community Dev/Building					
Total Personal Services	701,961	780,502	413,145	708,088	798,671
Total Contract Services	154,646	251,068	84,097	153,700	153,747
Total Materials/Supplies/Other	83,170	126,198	68,485	126,198	121,401
Total Community Dev/Building	939,777	1,157,768	565,727	987,986	1,073,819

POSITION SUMMARY

OBJECT CODES	AUTHORIZED <u>18-19</u>	CITY MANAGER RECOMMENDED <u>19-20</u>
4102 REGULAR SALARIES		
Community Development Director	0.50	0.50
Building & Code Enforcement Official	0.85	0.85
Building Inspector	2.00	2.00
Planning/Building Technician	0.50	0.50
Code Enforcement Officer	<u>1.00</u>	<u>1.00</u>
TOTAL	4.85	4.85
GRAND TOTAL	4.85	4.85

OBJECT CODE EXPLANATIONS

OBJECT CODES	ACCOUNT TITLE	EXPLANATION	
4201	Contract Services, Private	Plan Check	\$139,000
		Plan Archive/Microfiche	6,300
		Short-term Rental Investigation Services	<u>8,447</u>
		Total	<u>\$153,747</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2019-20</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
4201 Community Dev/Building					
4201-4100 Personal Services					
4201-4102 Regular Salaries	453,362	485,622	272,129	461,597	489,617
4201-4106 Regular Overtime	242	434	335	434	434
4201-4111 Accrual Cash In	18,452	20,420	12,741	16,989	20,296
4201-4112 Part Time/Temporary	28,620	0	0	39,724	12,734
4201-4117 Shift Differential	865	0	302	517	900
4201-4180 Retirement	103,855	164,409	69,644	86,896	179,920
4201-4185 Alternative Retirement System-Parttime	88	0	73	125	125
4201-4187 Uniform Allowance	100	0	0	0	1,200
4201-4188 Employee Benefits	62,295	71,755	35,797	64,098	70,222
4201-4189 Medicare Benefits	7,526	7,187	4,230	7,033	7,432
4201-4190 Other Post Employment Benefits (OPEB)	26,556	30,675	17,894	30,675	15,791
Total Personal Services	701,961	780,502	413,145	708,088	798,671
4201-4200 Contract Services					
4201-4201 Contract Serv/Private	154,646	251,068	84,097	153,700	153,747
Total Contract Services	154,646	251,068	84,097	153,700	153,747
4201-4300 Materials/Supplies/Other					
4201-4304 Telephone	5,497	5,500	2,392	5,500	5,500
4201-4305 Office Oper Supplies	4,690	5,000	2,306	5,000	5,000
4201-4314 Uniforms	373	1,246	413	1,246	754
4201-4315 Membership	1,038	5,290	795	5,290	3,760
4201-4317 Conference/Training	3,941	10,336	4,930	10,336	7,840
4201-4390 Communications Equipment Chrgs	18,216	18,432	10,752	18,432	23,177
4201-4394 Building Maintenance Charges	1,404	1,409	819	1,409	1,409
4201-4395 Equip Replacement Charges	17,495	24,774	14,452	24,774	24,861
4201-4396 Insurance User Charges	30,516	54,211	31,626	54,211	49,100
Total Materials/Supplies/Other	83,170	126,198	68,485	126,198	121,401
Total Community Dev/Building	939,777	1,157,768	565,727	987,986	1,073,819

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**COMMUNITY DEVELOPMENT DEPARTMENT
 BUILDING & SAFETY/CODE ENFORCEMENT DIVISION
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENTAL EQUIPMENT AND MAINTENANCE
 SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
 2019-2020 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
4201 Community Dev/Building					
Total Contract Services	2,422	384,669	30,291	384,669	39,000
Total Materials/Supplies/Other	2,501	2,990	106	2,990	2,990
Total Depreciation	1,156	3,321	0	1,156	3,321
Total Equipment/Furniture	0	14,103	0	14,103	8,000
Total Community Dev/Building	6,079	405,083	30,397	402,918	53,311

OBJECT CODE EXPLANATION

<u>OBJECT CODE</u>	<u>ACCOUNT NUMBER</u>	<u>EXPLANATION</u>	
4201	Equipment – Less Than \$1,000	Accela Automation Implementation Support	\$39,000
5402	Equipment – More Than \$1,000	Office Reconfiguration	\$7,500
		Conference Phone	500
		Total	\$8,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
4201 Community Dev/Building					
4201-4200 Contract Services					
4201-4201 Contract Serv/Private	2,422	384,669	30,291	384,669	39,000
Total Contract Services	2,422	384,669	30,291	384,669	39,000
4201-4300 Materials/Supplies/Other					
4201-4310 Motor Fuels And Lubes	809	1,320	46	1,320	1,320
4201-4311 Auto Maintenance	1,692	1,670	60	1,670	1,670
Total Materials/Supplies/Other	2,501	2,990	106	2,990	2,990
4201-4900 Depreciation					
4201-4902 Depreciation/Vehicles	1,156	3,321	0	1,156	3,321
Total Depreciation	1,156	3,321	0	1,156	3,321
4201-5400 Equipment/Furniture					
4201-5401 Equip-Less Than \$1,000	0	12,684	0	12,684	0
4201-5402 Equip-More Than \$1,000	0	1,419	0	1,419	8,000
Total Equipment/Furniture	0	14,103	0	14,103	8,000
Total Community Dev/Building	6,079	405,083	30,397	402,918	53,311



COMMUNITY DEVELOPMENT DEPARTMENT

**PLANNING DIVISION
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET**

DEPARTMENT DESCRIPTION: The Community Development Department, Planning Division, administers the City's comprehensive planning programs, processes development permits, and carries out various initiatives as directed by the policy boards. The Division prepares, maintains and implements the General Plan and Coastal Land Use Plan. It formulates, conducts and implements various advance planning programs and studies as directed by policy boards. The Division administers zoning and subdivision regulations and prepares code amendments as required by law and directed by policy boards. It administers discretionary permit processes by providing information to public at the counter, assisting applicants with development applications, and processing applications and monitoring compliance; maintaining compliance with the Permit Streamlining Act; and administering the California Environmental Quality Act by preparing and overseeing the preparation of environmental documents. The Division oversees or carries out various community and sustainability initiatives. The Division serves as staff to the City Council and administers the Planning Commission, administers and/or staff various committees as directed by policy boards, administers or assists in implementing various programs (AB 939; AB 341 waste reduction; NPDES; Community Development Block Grant program); seeks grants and liaises with various governmental and community organizations and interests.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
4101 Community Dev/Planning					
Total Personal Services	887,171	1,017,126	534,370	896,746	969,069
Total Contract Services	50,907	47,090	1,080	47,090	103,331
Total Materials/Supplies/Other	62,645	85,066	42,459	85,066	79,572
Total Community Dev/Planning	1,000,723	1,149,282	577,909	1,028,902	1,151,972

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 18-19</u>	<u>CITY MANAGER RECOMMENDED 19-20</u>
4102 REGULAR SALARIES		
Community Development Director	0.50	0.50
Planning Manager	1.00	1.00
Planning Assistant	2.00	2.00
Associate Planner	1.00	1.00
Building & Code Enforcement Official	0.15	0.15
Administrative Assistant	0.96	0.96
Planning/Building Technician	0.50	0.50
Code Enforcement Officer	1.00	1.00
TOTAL	7.11	7.11
4112 PART-TIME/TEMPORARY		
Office Assistant (part-time, temporary)	0.50	0.50
GRAND TOTAL	7.61	7.61



COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING DIVISION
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	300' Noticing, Public Hearings	\$6,000
		500' Noticing, Public Hearings	8,600
		Public Noticing Action Plan and Special Mailings	11,100
		Assistant Planner Consultant	24,582
		Senior Planner Consultant	53,049
		Total	<u>\$103,331</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
4101 Community Dev/Planning					
4101-4100 Personal Services					
4101-4102 Regular Salaries	572,065	643,087	355,793	613,271	631,836
4101-4106 Regular Overtime	242	674	335	674	674
4101-4111 Accrual Cash In	44,897	30,174	9,860	13,275	29,963
4101-4112 Part Time/Temporary	39,996	92,219	34,681	43,789	12,735
4101-4117 Shift Differential	865	0	302	517	900
4101-4180 Retirement	108,344	105,813	50,066	83,081	162,642
4101-4185 Alternative Retirement System-Parttime	88	0	73	125	125
4101-4187 Uniform Allowance	100	0	0	0	240
4101-4188 Employee Benefits	86,707	104,241	59,631	101,957	105,416
4101-4189 Medicare Benefits	9,723	10,572	5,927	9,711	9,483
4101-4190 Other Post Employment Benefits (OPEB)	24,144	30,346	17,702	30,346	15,055
Total Personal Services	887,171	1,017,126	534,370	896,746	969,069
4101-4200 Contract Services					
4101-4201 Contract Serv/Private	50,907	47,090	1,080	47,090	103,331
Total Contract Services	50,907	47,090	1,080	47,090	103,331
4101-4300 Materials/Supplies/Other					
4101-4304 Telephone	1,635	3,000	542	3,000	2,000
4101-4305 Office Oper Supplies	3,215	5,000	2,875	5,000	5,000
4101-4314 Uniforms	87	241	0	241	251
4101-4315 Membership	2,083	4,408	252	4,408	3,633
4101-4317 Conference/Training	9,593	13,307	4,315	13,307	10,870
4101-4390 Communications Equipment Chrgs	13,728	13,636	7,952	13,636	17,142
4101-4394 Building Maintenance Charges	2,232	2,234	1,302	2,234	2,234
4101-4396 Insurance User Charges	30,072	43,240	25,221	43,240	38,442
Total Materials/Supplies/Other	62,645	85,066	42,459	85,066	79,572
Total Community Dev/Planning	1,000,723	1,149,282	577,909	1,028,902	1,151,972

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**COMMUNITY DEVELOPMENT DEPARTMENT
 PLANNING DIVISION
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENTAL EQUIPMENT AND MAINTENANCE
 SOURCE OF FUNDS: INTERNAL SERVICE CHARGE
 2019-2020 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
4101 Community Dev/Planning					
Total Equipment/Furniture	0	7,790	6,124	7,790	8,765
Total Community Dev/Planning	0	7,790	6,124	7,790	8,765

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
5401	Equipment – More Less \$1,000	From Communications Equipment Replacement Schedule, pages 451 - 456	\$765
5402	Equipment – More Than \$1,000	Office Reconfiguration Conference Phone	\$7,500 500
		Total	\$8,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
4101 Community Dev/Planning					
4101-5400 Equipment/Furniture					
4101-5401 Equip-Less Than \$1,000	0	7,790	6,124	7,790	765
4101-5402 Equip-More Than \$1,000	0	0	0	0	8,000
Total Equipment/Furniture	0	7,790	6,124	7,790	8,765
Total Community Dev/Planning	0	7,790	6,124	7,790	8,765



COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING DIVISION – COMMUTER EXPRESS PARTICIPATION
SOURCE OF FUNDS: PROPOSITION A FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: This Commuter Express Program (Line 438) is currently operated by the City of Los Angeles encompassing four jurisdictions: City of Los Angeles, City of Hermosa Beach, City of Manhattan Beach, and Culver City, which offers freeway express service to downtown Los Angeles. Total ridership for 2017-18 was 30,090.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
145 Proposition A Fund					
3408 Commuter Express					
Total Personal Services	2,104	5,050	1,366	5,050	5,457
Total Contract Services	67,328	33,664	0	33,664	36,379
Total Commuter Express	69,432	38,714	1,366	38,714	41,836

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED 18-19</u>	<u>CITY MANAGER RECOMMENDED 19-20</u>
4102	REGULAR SALARIES		
	Administrative Assistant	0.04	0.04
	TOTAL	0.04	0.04

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4251	Contract Services, Government	City of Los Angeles' contribution to Line 438, Commuter Express, (Freeway Express Service)	\$36,379



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
145 Proposition A Fund					
3408 Commuter Express					
3408-4100 Personal Services					
3408-4102 Regular Salaries	2,104	5,050	1,366	5,050	5,457
Total Personal Services	2,104	5,050	1,366	5,050	5,457
3408-4200 Contract Services					
3408-4251 Contract Service/Govt	67,328	33,664	0	33,664	36,379
Total Contract Services	67,328	33,664	0	33,664	36,379
Total Commuter Express	69,432	38,714	1,366	38,714	41,836



COMMUNITY DEVELOPMENT DEPARTMENT
BEACH CITIES TRANSIT LINE 109
SOURCE OF FUNDS: PROPOSITION A FUND
2019-2020 BUDGET

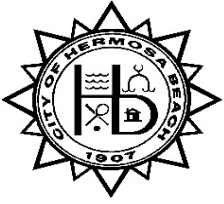
DEPARTMENT DESCRIPTION: Using Proposition A funds, the City will participate in the Beach Cities Transit Line, which replaces Metropolitan Transit Authority (MTA) Metro Line 439. That line was discontinued in May 2006 after running through the South Bay since the early 1990's. Other participating cities are El Segundo, Los Angeles, Manhattan Beach, and Redondo Beach.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2019-20</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
145 Proposition A Fund					
3412 Beach Cities Transit Line 109					
Total Contract Services	5,873	13,000	0	13,000	12,994
Total Beach Cities Transit Line 109	5,873	13,000	0	13,000	12,994

OBJECT CODE EXPLANATIONS

<u>OBJECT</u> <u>CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4251	Contract Services, Government	Beach Cities Transit Line 109	\$12,994



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
145 Proposition A Fund					
3412 Beach Cities Transit Line 109					
3412-4200 Contract Services					
3412-4251 Contract Services/Gov't	5,873	13,000	0	13,000	12,994
Total Contract Services	5,873	13,000	0	13,000	12,994
Total Beach Cities Transit Line 109	5,873	13,000	0	13,000	12,994



COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING DIVISION – GENERAL PLAN
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: This plan will provide a comprehensive update to the General Plan and Local Coastal Plan which will focus on sustainability and a low carbon future.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
4104 Coastal Permit Auth Grant					
Total Contract Services	34,916	62,576	3,762	41,614	65,416
Total Materials/Supplies/Other	4,840	0	0	0	0
Total Coastal Permit Auth Grant	39,756	62,576	3,762	41,614	65,416

OBJECT CODE EXPLANATIONS

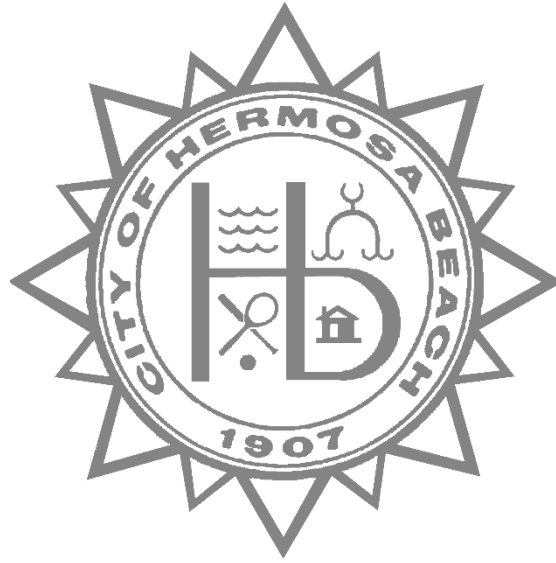
<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	General Plan web hosting by Urban Insight	\$2,400
		Noise Consultant for Revision of Noise Ordinance	8,016
		Traffic Consultant for California Environmental Quality Act (CEQA) Mandates	40,000
		Architectural Historian	5,000
		Regional Housing Needs Assessment Consultant	10,000
		Total	\$65,416



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
4104 General Plan & Coastal Plan Update					
4105-4200 Contract Services					
4105-4201 Contract Serv/Private	34,916	62,576	3,762	41,614	65,416
Total Contract Services	34,916	62,576	3,762	41,614	65,416
4104-4300 Materials/Supplies/Other					
4104-4305 Office Operating Supplies	4,840	0	0	0	0
Total Materials/Supplies/Other	4,840	0	0	0	0
Total General Plan & Coastal Plan Update	39,756	62,576	3,762	41,614	65,416

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COMMUNITY RESOURCES



COMMUNITY RESOURCES DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: The Community Resources Department plans, manages and implements recreational, cultural and social service programs, both City sponsored and non-City sponsored special events in the City's parks, beaches and public facilities, City film permits and Pier Plaza promotions. The Department also manages the Community Center, Civic Theatre, Clark Building and other recreational facilities which provide rental and lease space for contract classes, senior programs, sports leagues, meetings, social events and non-profit organizations. The Community Resources Manager serves as staff liaison to the Parks, Recreation and Community Resources Advisory Commission. Cable TV is responsible for franchise administration, contract negotiations, filming City Council, Planning Commission, Parks and Recreation Commission, and Public Works Commission meetings, administering cable advisory board, servicing of citizen complaints, monitoring legislation and industry practices, standards and technology.

PERFORMANCE MEASURES

Performance Measure	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	Trend Assessment
COMMUNITY RESOURCES (PARKS & RECREATION)					
Expenditures per Capita	\$94.19	\$87.79	\$102.96	\$106.12	Increasing
Developed Park Acres per 1,000 Population	5.59	5.61	5.64	5.64	Neutral
Total Special Event Days Hosted	93	98	111	120	Increasing
Recreation Community Centers: class/program registrants	2,556	3,552	4,422	4,669	Positive
Total Excursion Participants	475	555	469	472	Positive
Film Permits Issued	25	54	46	50	Positive
Total Senior Center Memberships	370*	432*	537*	595	Positive

*Revised figures - Senior Center Memberships previously reported as 464 in FY 2014/15, 607 in FY 2015/16 and 700 in FY 2016/17 inadvertently included membership renewals.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
4601 Community Resources					
Total Personal Services	776,121	834,464	498,193	817,006	902,948
Total Contract Services	385,592	377,000	232,595	377,000	379,146
Total Materials/Supplies/Other	221,917	223,298	111,465	223,298	266,991
Total Equipment/Furniture	39	0	0	0	0
Total Community Resources	1,383,669	1,434,762	842,253	1,417,304	1,549,085



COMMUNITY RESOURCES DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

POSITION SUMMARY

OBJECT CODES	AUTHORIZED <u>18-19</u>	CITY MANAGER RECOMMENDED <u>19-20</u>
4102	REGULAR SALARIES	
	Community Resources Manager	1.00
	Senior Recreation Supervisor	0.00
	Recreation Coordinator	1.00
	Office Assistant	1.00
	Youth Program Coordinator	1.00
	TOTAL	4.00
4112	PART-TIME/TEMPORARY	
	Camera Operator	1.00
	Theatre Technician	2.00
	Recreation Leader	6.00
	Seasonal Recreation Leader	6.00
	Recreation Specialist	2.10
	TOTAL	17.10 ¹
	GRAND TOTAL	21.10

¹This category is representative of total positions rather than total employees occupying the positions.

OBJECT CODE EXPLANATIONS

OBJECT CODES	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Valley Park Day Camp T-shirts and Staff Uniforms	\$3,000
		Department Staff Uniforms – General, Theatre, PARK Program	\$5,000
		Valley Park Day Camp Excursions, Misc. Entertainment	\$7,500
		Excursions	20,000
		Gym Floors Refinishing	\$2,500
		Community Center, Clark Building, South Park Room, Parks Service Needs	3,000
		Active Network Transaction Fees (registration and facility booking fees)	40,000
		Special Events (various)	5,000
		Theater Maintenance Services	4,750
		Chair Rental and Event Artwork – Surfer's Walk Ceremony	1,000
		Authorize.NET Gateway Account – Vendini	250
		2-Way Radios for PARK Program & Valley Summer Day Camp	2,146
		Total	\$94,146



COMMUNITY RESOURCES DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

OBJECT CODE EXPLANATIONS
(Continued)

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4221	Contract Recreation Classes	Recreational Class Instructors (Paid from fees in contract recreation revenue account)	\$285,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2019-20</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
4601 Community Resources					
4601-4100 Personal Services					
4601-4102 Regular Salaries	310,533	332,642	183,027	321,012	357,225
4601-4106 Regular Overtime	8,916	5,007	4,868	5,007	5,007
4601-4111 Accrual Cash In	2,088	9,209	766	1,020	5,841
4601-4112 Part Time/Temporary	259,949	310,294	178,961	310,294	310,294
4601-4180 Retirement	115,884	105,564	79,662	105,871	151,096
4601-4185 Alternative Retirement System-Parttime	2,065	1,300	1,171	2,000	2,000
4601-4188 Employee Benefits	52,901	48,989	34,030	47,151	50,854
4601-4189 Medicare Benefits	9,169	5,106	6,169	8,298	9,962
4601-4190 Other Post Employment Benefits (OPEB)	14,616	16,353	9,539	16,353	10,669
Total Personal Services	776,121	834,464	498,193	817,006	902,948
4601-4200 Contract Services					
4601-4201 Contract Serv/Private	102,605	92,000	65,167	92,000	94,146
4601-4221 Contract Rec Classes/Programs	282,987	285,000	167,428	285,000	285,000
Total Contract Services	385,592	377,000	232,595	377,000	379,146
4601-4300 Materials/Supplies/Other					
4601-4302 Advertising	8,921	16,800	3,226	16,800	16,800
4601-4304 Telephone	5,246	5,000	1,760	5,000	5,000
4601-4305 Office Oper Supplies	15,551	13,000	7,175	13,000	13,000
4601-4308 Program Materials	18,259	20,000	6,433	20,000	20,000
4601-4315 Membership	2,432	2,850	1,844	2,850	2,850
4601-4317 Conference/Training	3,541	15,000	4,072	15,000	15,000
4601-4328 Hermosa Senior Center Programs	6,571	6,000	2,577	6,000	6,000
4601-4390 Communications Equipment Chrgs	33,072	33,551	19,572	33,551	41,642
4601-4394 Building Maintenance Charges	35,232	35,237	20,552	35,237	35,237
4601-4395 Equip Replacement Charges	17,936	19,740	11,515	19,740	19,827
4601-4396 Insurance User Charges	75,156	56,120	32,739	56,120	91,635
Total Materials/Supplies/Other	221,917	223,298	111,465	223,298	266,991
4601-5400 Equipment/Furniture					
4601-5402 Equip-More Than \$1,000	39	0	0	0	0
Total Equipment/Furniture	39	0	0	0	0
Total Community Resources	1,383,669	1,434,762	842,253	1,417,304	1,549,085



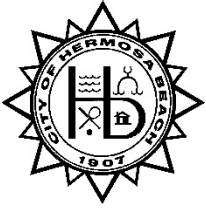
**COMMUNITY RESOURCES DEPARTMENT
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2019-2020 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
4601 Community Resources					
Total Contract Services	1,657	3,036	0	0	0
Total Materials/Supplies/Other	1,512	1,500	479	1,500	1,500
Total Depreciation	8673	6,934	0	8,673	8,673
Total Equipment/Furniture	0	15,411	0	15,411	0
Total Community Resources	11,842	26,881	479	25,584	10,173



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
4601 Community Resources					
4601-4200 Contract Services					
4601-4201 Contract Serv/Private	1,657	3,036	0	0	0
Total Contract Services	1,657	3,036	0	0	0
4601-4300 Materials/Supplies/Other					
4601-4310 Motor Fuels And Lubes	847	1,000	469	1,000	1000
4601-4311 Auto Maintenance	665	500	10	500	500
Total Materials/Supplies/Other	1,512	1,500	479	1,500	1,500
4601-4900 Depreciation					
4601-4901 Depreciation/Mach/Equipment	8,673	6,934	0	8,673	8,673
Total Depreciation	8,673	6,934	0	8,673	8,673
4601-5400 Equipment/Furniture					
4601-5401 Equip-Less Than \$1,000	0	5,951	0	5,951	0
4601-5405 Equip-More Than \$5,000	0	9,460	0	9,460	0
Total Equipment/Furniture	0	15,411	0	15,411	0
Total Community Resources	11,842	26,881	479	25,584	10,173



COMMUNITY RESOURCES DEPARTEMENT
RECREATION TRANSPORTATION
SOURCE OF FUNDS: PROP A FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: Provides transportation for Valley Park Day Camp and monthly excursions for the community.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
145 Proposition A Fund					
3409 Recreation Transportation					
Total Contract Services	30,666	40,000	28,306	40,000	40,000
Total Recreation Transportation	30,666	40,000	28,306	40,000	40,000

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Recreation Transportation for Excursions, Including Youth Camp Field Trips	\$40,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
145 Proposition A Fund					
3409 Recreation Transportation					
3409-4200 Contract Services					
3409-4201 Contract Serv/Private	30,666	40,000	28,306	40,000	40,000
Total Contract Services	30,666	40,000	28,306	40,000	40,000
Total Recreation Transportation	30,666	40,000	28,306	40,000	40,000



COMMUNITY RESOURCES DEPARTMENT
SPECIAL EVENT SHUTTLE
SOURCE OF FUNDS: PROPOSITION A FUND
2019-2020 BUDGET

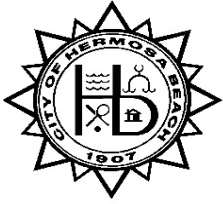
DEPARTMENT DESCRIPTION: Using Proposition A funds, the City provides shuttle service for local events to reduce congestion due to the large number of attendees.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
145 Proposition A Fund					
3410 Special Event Shuttle					
Total Contract Services	6,000	6,000	3,000	13,500	27,000
Total Special Event Shuttle	6,000	6,000	3,000	13,500	27,000

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Fiesta Shuttle	\$27,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
145 Proposition A Fund					
3410 Special Event Shuttle					
3410-4200 Contract Services					
3410-4201 Contract Serv/Private	6,000	6,000	3,000	13,500	27,000
Total Contract Services	6,000	6,000	3,000	13,500	27,000
Total Special Event Shuttle	6,000	6,000	3,000	13,500	27,000



**COMMUNITY RESOURCES DEPARTMENT
 STAR EDUCATION PROGRAM SHUTTLE
 SOURCE OF FUNDS: PROPOSITION A FUND
 2019-2020 BUDGET**

DEPARTMENT DESCRIPTION: Using Proposition A funds, the City provides shuttle service for the STAR Education Program.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
145 Proposition A Fund					
3411 STAR Education Program Shuttle					
Total Contract Services	26,700	43,200	9,100	31,500	31,500
Total STAR Education Program Shuttle	26,700	43,200	9,100	31,500	31,500

OBJECT CODE EXPLANATIONS

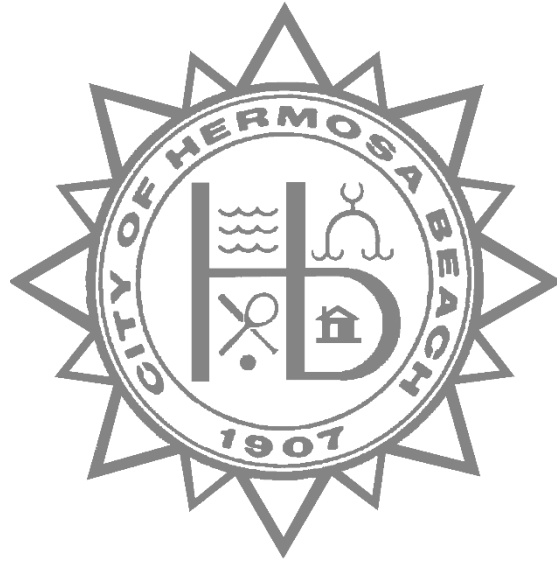
<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	STAR Education Program Shuttle	31,500



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
145 Proposition A Fund					
3411 STAR Education Program Shuttle					
3411-4200 Contract Services					
3411-4201 Contract Serv/Private	26,700	43,200	9,100	31,500	31,500
Total Contract Services	26,700	43,200	9,100	31,500	31,500
Total STAR Education Program Shuttle	26,700	43,200	9,100	31,500	31,500

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FINANCE



FINANCE DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

PERFORMANCE MEASURES

Performance Measure	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	Trend Assessment
FINANCE					
Government Finance Officers Association (GFOA) Certificate of Achievement for 'Excellence in Financial Reporting' (Comprehensive Annual Financial Report- CAFR)	Yes	Yes	Yes	Yes	✓
Government Finance Officers Association (GFOA) Excellence in Budgeting Award Achieved	Yes	Yes	Yes	Yes	✓
Number of Business License Renewals	1,855	2,170*	2,299*	2,185	Negative
Collection Rate of Parking Citations Paid	88%	88%	88%	88%	Neutral
Percentage of Parking Citations Paid through Website	45%	50%	54%	57%	Positive

*Revised figures - Number of Business License Renewals previously reported as 2,681 in FY 2015/16 and 2,751 in FY 2016/17.



FINANCE DEPARTMENT
FINANCE ADMINISTRATION
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: The Finance Administration division of the Finance Department maintains general ledger and accounting records for the City, manages internal control process, payroll, accounts payable and accounts receivable. Finance Administration oversees grant reporting/auditing, collects and remits taxes and financial reports to County, State and Federal Agencies, as well as Comprehensive Annual Financial Statements (CAFR) and annual audit. The Department assists the City Manager with the annual operating and capital improvements budgets and provides support services to the operating departments. Finance Department also issues rebates for the Lighting/Landscaping District Assessment and the Sewer Service Charge as well as utility tax exemptions for our senior residents.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
1202 Finance Administration					
Total Personal Services	799,791	875,826	501,723	854,167	914,972
Total Contract Services	158,531	134,027	65,222	134,027	162,087
Total Materials/Supplies/Other	58,883	72,343	38,176	65,173	76,133
Total Finance Administration	1,017,205	1,082,196	605,121	1,053,367	1,153,192

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED 18-19</u>	<u>CITY MANAGER RECOMMENDED 19-20</u>
4102	REGULAR SALARIES		
	Finance Director	0.15	0.85
	Accounting Manager	1.00	1.00
	Accountant	1.00	1.00
	Administrative Assistant	0.85	0.85
	Senior Account Clerk	2.00	2.00
	TOTAL	5.70	5.70
4112	PART-TIME/TEMPORARY		
	Senior Account Clerk	0.46	0.46
	TOTAL	0.46	0.46
	GRAND TOTAL	6.16	6.16



**FINANCE DEPARTMENT
FINANCE ADMINISTRATION
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET**

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Independent Audit Services	\$22,067
		Property Tax Audit Services	5,500
		Sales Tax Audit Services	4,200
		Mandated Costs Claims Fixed Fee	4,250
		Mandated Costs New Claims Contingency	3,500
		Ambulance Billing Services	32,000
		Government Finance Officers Association (GFOA) Comprehensive Annual Financial Report (CAFR)	
		Awards Application Fee	460
		Overlapping Debt Statement (CAFR)	750
		Utility User Tax (UUT) Audit Legal Services	5,000
		Utility User Tax (UUT) Audit Services	5,600
		GFOA Budget Award Filing Fee	425
		Budget Printing	4,795
		CalPERS GASB 68 Actuarial Reports	3,150
		PERS Actuarial Report	9,000
		Actuarial Report – OPEB	19,750
		OpenGov	6,995
		Continuing Disclosure – Bond	1,100
		Lease Revenue Bond Administrative Fee	1,150
		OpenGov Budget Builder Software	17,900
		OpenGov Budget Builder Software Deployment	6,995
		Budget Book Deployment	7,500
		Total	\$162,087



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
1202 Finance Administration					
1202-4100 Personal Services					
1202-4102 Regular Salaries	545,332	548,406	312,515	540,894	552,343
1202-4106 Regular Overtime	752	486	844	1,125	1,125
1202-4111 Accrual Cash In	30,054	46,939	35,036	46,613	43,831
1202-4112 Part Time/Temporary	0	28,848	15,334	26,287	28,838
1202-4180 Retirement	119,368	141,659	74,672	130,206	181,946
1202-4188 Employee Benefits	71,414	76,765	44,049	76,310	79,089
1202-4189 Medicare Benefits	6,111	6,325	3,874	6,334	6,384
1202-4190 Other Post Employment Benefits (OPEB)	26,760	26,398	15,399	26,398	21,416
Total Personal Services	799,791	875,826	501,723	854,167	914,972
1202-4200 Contract Services					
1202-4201 Contract Serv/Private	158,531	134,027	65,222	134,027	162,087
Total Contract Services	158,531	134,027	65,222	134,027	162,087
1202-4300 Materials/Supplies/Other					
1202-4304 Telephone	1,356	1,400	453	1,087	1,200
1202-4305 Office Oper Supplies	5,982	7,020	3,690	5,748	6,500
1202-4315 Membership	220	690	690	690	690
1202-4317 Conference/Training	1,105	7,085	590	1,500	4,925
1202-4390 Communications Equipment Chrgs	21,072	20,986	12,243	20,986	26,383
1202-4394 Building Maintenance Charges	2,112	2,113	1,232	2,113	2,113
1202-4396 Insurance User Charges	27,036	33,049	19,278	33,049	34,322
Total Materials/Supplies/Other	58,883	72,343	38,176	65,173	76,133
Total Finance Administration	1,017,205	1,082,196	605,121	1,053,367	1,153,192



**FINANCE DEPARTMENT
 FINANCE ADMINISTRATION
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENTAL EQUIPMENT AND MAINTENANCE
 SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
 2019-2020 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
1202 Finance Administration					
Total Equipment/Furniture	0	1,350	0	1,747	625
Total Finance Administration	0	1,350	0	1,747	625

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 451 - 456	\$625



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
1202 Finance Administration					
1202-5400 Equipment/Furniture					
1202-5401 Equip-Less Than \$1,000	0	1,350	0	1,747	625
Total Equipment/Furniture	0	1,350	0	1,747	625
Total Finance Administration	0	1,350	0	1,747	625



FINANCE DEPARTMENT
CASHIER DIVISION
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: This division of the Finance Department serves as the City's Cashier for incoming revenue. The division is responsible for the sale and record keeping for business licenses, animal licenses, various parking permits (preferential resident permits, daily permits, contractor's permits, temporary guest permits for the impacted beach area and driveway permits), taxi vouchers, bus passes and cash keys for use in the parking meters. Additionally, the division processes all parking citation payments and maintains the parking citation records.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
1204 Finance Cashier					
Total Personal Services	499,577	570,988	310,572	548,793	632,485
Total Contract Services	133,324	167,914	66,333	167,150	131,613
Total Materials/Supplies/Other	81,011	104,298	60,603	104,865	103,887
Total Finance Cashier	713,912	843,200	437,508	820,808	867,985

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED 18-19</u>	<u>CITY MANAGER RECOMMENDED 19-20</u>
4102	REGULAR SALARIES		
	Finance Director	0.15	0.15
	Administrative Assistant	0.15	0.15
	Finance Cashier Supervisor	1.00	1.00
	Account Clerk	4.00	4.00
	TOTAL	5.30	5.30
4112	PART-TIME/TEMPORARY		
	Account Clerk	0.75	0.75
	Hearing Officer	0.10	0.10
	TOTAL	0.85	0.85
	GRAND TOTAL	6.15	6.15

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	ChargeltPro – Over the Counter Credit Card Charges	30,714
		Merchant Fees – Parking Citation Payments via WEB	28,256
		Merchant Fees – Parking Citation Payments via Integrated Voice Response (IVR)	2,801



FINANCE DEPARTMENT
CASHIER DIVISION
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

OBJECT CODE EXPLANATIONS
(Continued)

<u>OBJECT CODE</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private (cont.)	Merchant Fees/ Online Business License Payments	3,025
		Duncan Gateway Charges for Parking Citation WEB and IVR	56,717
		Merchant Fees/ WEB Parking Permits	802
		Gateway Authorize.net Fees for Internet Payments	297
		American Express Fees – Parking Permits Web	17
		American Express Fees – Parking Citations Web	3,407
		American Express Fees – Parking Citations IVR	147
		American Express Fees – Over the Counter	3,830
		Total	\$130,013
4251	Contract Services, Government	Bus Passes (non-subsidized)	\$1,600



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2019-20</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
1204 Finance Cashier					
1204-4100 Personal Services					
1204-4102 Regular Salaries	291,939	359,088	180,057	333,162	369,889
1204-4106 Regular Overtime	559	1,500	11	500	1,500
1204-4111 Accrual Cash In	1,264	6,006	6,117	6,117	5,418
1204-4112 Part Time Temporary	45,264	40,438	27,190	43,190	46,506
1204-4180 Retirement	46,142	40,308	28,992	48,242	99,869
1204-4185 Alternative Retirement System	9	10	7	12	12
1204-4188 Employee Benefits	86,607	93,815	50,356	87,752	91,401
1204-4189 Medicare Benefits	4,093	4,135	2,857	4,130	5,759
1204-4190 Other Post Employment Benefits (OPEB)	23,700	25,688	14,985	25,688	12,131
Total Personal Services	499,577	570,988	310,572	548,793	632,485
1204-4200 Contract Services					
1204-4201 Contract Serv/Private	132,274	165,914	65,834	165,914	130,013
1204-4251 Contract Services/Gov't	1,050	2,000	499	1,236	1,600
Total Contract Services	133,324	167,914	66,333	167,150	131,613
1204-4300 Materials/Supplies/Other					
1204-4304 Telephone	2,654	2,690	1,158	2,907	2,907
1204-4305 Office Operating Supplies	32,376	48,005	28,326	48,005	42,405
1204-4315 Membership	135	235	235	585	350
1204-4317 Conference/Training	606	4,266	2,247	4,266	4,266
1204-4390 Communications Equipment Chrgs	24,204	24,158	14,091	24,158	30,371
1204-4394 Building Maintenance Charges	1,824	1,828	1,064	1,828	1,828
1204-4396 Insurance User Charges	19,212	23,116	13,482	23,116	21,760
Total Materials/Supplies/Other	81,011	104,298	60,603	104,865	103,887
Total Finance Cashier	713,912	843,200	437,508	820,808	867,985

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**FINANCE DEPARTMENT
CASHIER DIVISION
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2019-2020 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
1204 Finance Cashier					
Total Equipment/Furniture	3,641	1,747	0	1,747	2,543
Total Finance Cashier	3,641	1,747	0	1,747	2,543

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
5402	Equipment – More Than \$1,000	From Communications Equipment Replacement Schedule, pages 451 - 456	\$2,543



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
1204 Finance Cashier					
1204-5400 Equipment/Furniture					
1204-5402 Equip-More Than \$1,000	3,641	1,747	0	1,747	2,543
Total Equipment/Furniture	3,641	1,747	0	1,747	2,543
Total Finance Cashier	3,641	1,747	0	1,747	2,543



FINANCE DEPARTMENT
CASHIER DIVISION – BUS PASS SUBSIDY
SOURCE OF FUNDS: PROPOSITION A FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: Using Proposition A funds, the City subsidizes the sale of bus passes to Hermosa Beach resident. Passes are available to students, senior citizens, and disabled persons in the Cashier Division of the Finance Department.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
145 Proposition A Fund					
3403 Bus Pass Subsidy					
Total Contract Services	2,843	3,500	420	1,412	1,500
Total Bus Pass Subsidy	2,843	3,500	420	1,412	1,500

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4251	Contract Services, Government	Bus Pass Subsidy	\$1,500



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
145 Proposition A Fund					
3403 Bus Pass Subsidy					
3403-4200 Contract Services					
3403-4251 Contract Service/Govt	2,843	3,500	420	1,412	1,500
Total Contract Services	2,843	3,500	420	1,412	1,500
Total Bus Pass Subsidy	2,843	3,500	420	1,412	1,500



**FINANCE DEPARTMENT
BAYVIEW DRIVE ADMINISTRATIVE CHARGES
& BEACH DRIVE ADMINISTRATIVE CHARGES**

**SOURCE OF FUNDS:
BAYVIEW DRIVE ASSESSMENT FUND
& BEACH DRIVE ASSESSMENT FUND
2019-2020 BUDGET**

DEPARTMENT DESCRIPTION: The fiscal agent agreements, in connection with the Bayview Drive Utility Undergrounding District (2004-2) and Beach Drive Utility Undergrounding District (2004-1) require that the City establish these accounts for the payment of all on-going fees and charges that arise in connection with the administration of the assessments.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
135 Bayview Dr Dist Admin Exp Fund					
1219 Administrative Charges					
Total Contract Services	1,502	1,350	786	1,350	1,400
Total Administrative Charges	1,502	1,350	786	1,350	1,400
139 Beach Dr Assmnt Dist Admin Exp Fund					
1219 Administrative Charges					
Total Contract Services	1,416	1,453	739	1,453	1,503
Total Administrative Charges	1,416	1,453	739	1,453	1,503

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
<u>Bayview Drive District Administrative Charges</u>			
4201	Contract Services, Private	Assessment Administration Fees	\$1,400
<u>Beach Drive District Administrative Charges</u>			
4201	Contract Services, Private	Assessment Administration Fees	\$1,503



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
135 Bayview Dr Dist Admin Exp Fund					
1219 Administrative Charges					
1219-4200 Contract Services					
1219-4201 Contract Serv/Private	1,502	1,350	786	1,350	1,400
Total Contract Services	1,502	1,350	786	1,350	1,400
Total Administrative Charges	1,502	1,350	786	1,350	1,400
139 Beach Dr Assmnt Dist Admin Exp Fund					
1219 Administrative Charges					
1219-4200 Contract Services					
1219-4201 Contract Serv/Private	1,416	1,453	739	1,453	1,503
Total Contract Services	1,416	1,453	739	1,453	1,503
Total Administrative Charges	1,416	1,453	739	1,453	1,503



FINANCE DEPARTMENT
LEASE REVENUE BONDS
SOURCE OF FUNDS: LEASE REVENUE BOND FUND
and GENERAL FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: On July 14, 2015, the City formed the Hermosa Beach Financing Authority to establish the structure required for the lease revenue bond. On July 23, 2015, the City issued Hermosa Beach Public Financing authority 2015 Lease Revenue Bonds (2015 Bonds) in the amount of \$11,600,000. The 2015 Bonds were issued to make certain payments pursuant to a settlement agreement with E & B Natural Resources.

DEPARTMENT EXPENDITURE SUMMARY

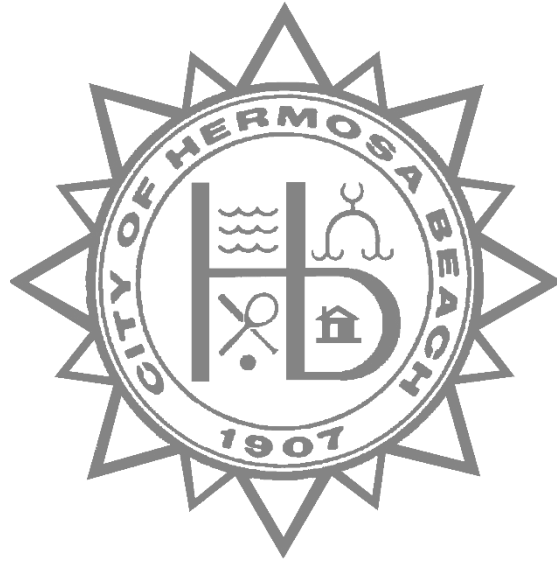
	<i>2017-18</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2019-20</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
201 2015 Lease Revenue Bonds					
1220 Legal Settlements- E&B Resources					
Total Interest	355,739	333,712	172,606	333,712	310,212
Total Principal	434,992	460,000	459,826	460,000	480,000
Total Legal Settlements- E&B Resources	790,731	793,712	632,432	793,712	790,212



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
201 2015 Lease Revenue Bonds					
1220 Lease Revenue Bonds					
1220-6700 Interest					
1220-6701 Interest	355,739	333,712	172,606	333,712	310,212
Total Interest	355,739	333,712	172,606	333,712	310,212
1220-6800 Principal					
1220-6801 Principal Payment	434,992	460,000	459,826	460,000	480,000
Total Principal	434,992	460,000	459,826	460,000	480,000
Total Lease Revenue Bonds	790,731	793,712	632,432	793,712	790,212

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FIRE



**FIRE DEPARTMENT
COUNTY FIRE DISTRICT
SOURCE OF FUNDS: GENERAL FUND & FIRE PROTECTION FUND
2019-2020 BUDGET**

DEPARTMENT DESCRIPTION:

The City contracted with Los Angeles County for Fire Services on December 30, 2017.

LACoFD VISION:

The Los Angeles County Fire Department (LACoFD) will be an exemplary organization acclaimed for our national reputation, our regional strength, and our hometown attentiveness as we provide fire protection and life safety services.

LACoFD MISSION:

To protect lives, the environment, and property by providing prompt, skillful, and cost-effective fire protection and life safety services.

LACoFD CORE VALUES:

- Integrity**
- Teamwork**
- Caring**
- Courage**
- Commitment**
- Community**

PERFORMANCE MEASURES

Performance Measure	FY 2017/18 Actual*
FIRE & EMERGENCY MEDICAL SERVICES (EMS) - LOS ANGELES COUNTY	
Total fire & EMS calls	850
Average response time in minutes - fire incidents	4.8
Average response time in minutes - non-fire incidents excluding EMS (service calls, false alarms, etc.)	6.3
Average response time in minutes - EMS calls	4.6

*FY 2017/18 figures are from December 30, 2017 to June 30, 2018, reflecting the City's contract period for Fire Services with Los Angeles County.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
2202 County Fire District Costs					
Total Contract Services	2,336,178	4,757,911	3,166,674	4,936,511	5,205,668
Total Buildings/Improvements	0	181,836	75,765	181,836	363,672
Total County Fire District Costs	2,336,178	4,939,747	3,242,439	5,118,347	5,569,340
180 Fire Protection Fund					
2202 Fire Protection					
Total Contract Services	28,298	56,596	30,195	43,062	43,062
Total Fire Protection	28,298	56,596	30,195	43,062	43,062



**FIRE DEPARTMENT
COUNTY FIRE DISTRICT
SOURCE OF FUNDS: GENERAL FUND & FIRE PROTECTION FUND
2019-2020 BUDGET**

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
<u>001 General Funds</u>			
4251	Contract Services, Government	Los Angeles County Fire District	\$5,205,668
5601	Building and Improvements	Facility Conversion Costs (Payments 7 – 18 of 60) *	\$363,672
<u>180 Fire Protection Fund</u>			
4251	Contract Services, Government	Equipment Conversion (Payments 19 – 30 of 60) *	\$43,062

* Detailed information on the payment schedules for both the Facility Conversion Costs and Equipment Conversion Costs may be found on page 445 in the Appendix



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
2202 County Fire District					
2202-4200 Contract Services					
2202-4251 Contract Services/Gov't	2,336,178	4,757,911	3,166,674	4,936,511	5,205,668
Total Contract Services	2,336,178	4,757,911	3,166,674	4,936,511	5,205,668
2202-5600 Buildings/Improvements					
2202-5601 Buildings and Improvements	0	181,836	75,765	181,836	363,672
Total Buildings/Improvements	0	181,836	75,765	181,836	363,672
Total County Fire District	2,336,178	4,939,747	3,242,439	5,118,347	5,569,340
180 Fire Protection Fund					
2202 County Fire District					
2202-4200 Contract Services					
2202-4251 Contract Services/Gov't	28,298	56,596	30,195	43,062	43,062
Total Contract Services	28,298	56,596	30,195	43,062	43,062
Total County Fire District	28,298	56,596	30,195	43,062	43,062

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**FIRE DEPARTMENT
LEGACY COSTS
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET**

LEGACY COSTS: Legacy costs are the costs that remain after the transition to the County Fire District. These costs are comprised of the unfunded retirement liability costs for employees' earned benefits prior to the transfer and unfunded retiree health benefits for employees' earned benefits prior to the transfer.

DEPARTMENT EXPENDITURE SUMMARY

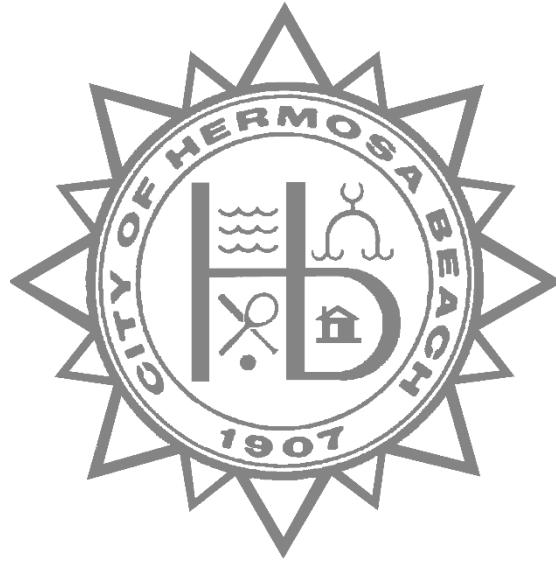
	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
2203 Fire Department Legacy Costs					
Total Personal Services	566,841	742,974	666,827	721,399	747,371
Total Materials/Supplies/Other	388,356	0	0	0	0
Total Fire Department Legacy Costs	955,197	742,974	666,827	721,399	747,371



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2019-20</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
2203 Fire Department Legacy Costs					
2203-4100 Personal Services					
2203-4102 Regular Salaries	44,387	0	0	0	0
2203-4180 Retirement	448,500	612,000	590,425	590,425	747,371
2203-4188 Employee Benefits	3,350	0	0	0	0
2203-4189 Medicare Benefits	230	0	0	0	0
2203-4190 Other Post Employment Benefits/OPEB	70,374	130,974	76,402	130,974	0
Total Personal Services	566,841	742,974	666,827	721,399	747,371
2203-4300 Materials/Supplies/Other					
2203-4396 Insurance User Charges	388,356	0	0	0	0
Total Materials/Supplies/Other	388,356	0	0	0	0
Total Fire Department Legacy Costs	955,197	742,974	666,827	721,399	747,371

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HUMAN RESOURCES



HUMAN RESOURCES DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: The Human Resources Department provides a full range of “hire through retire” services with a dedicated focus on recruitment, selection, training and retaining high quality personnel. The Department also manages a comprehensive City-wide employee salary and benefits program, along with labor relations and associated contracts; oversees all aspects of the City’s comprehensive risk management program (including liability claims, workers’ compensation, contract management and mandated reporting; and assists in moving the organization forward through achievement of strategic goals and objectives. The Human Resources Manager serves as staff liaison to the Civil Service Board and serves as the City’s Risk Manager.

PERFORMANCE MEASURES

Performance Measure	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	Trend Assessment
HUMAN RESOURCES					
Turnover Rate: ALL Employees	9%	9%	14%*	21%**	Increasing
Total Workers' Compensation Claims	19	9	21	16	Positive
Workers' Compensation, Number of Days Lost to Injury: Sworn Fire	85	374	555	N/A	N/A
Workers' Compensation, Number of Days Lost to Injury: Sworn Law Enforcement	93	69	920	924	Negative
Percent of Sick Leave Hours Taken of Total Employee Work Hours	2.2%	2.0%	2.2%	1.0%	Positive

*Revised figure - Turnover Rate previously reported as 7% in FY 2016/17. **FY 2017/18 Turnover Rate increase was due to the transfer of Fire Services to Los Angeles County on December 30, 2017 (15 Full-Time Equivalent positions). Excluding Fire Services, the City’s overall FY 2017/18 turnover was 9%.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
1203 Human Resources					
Total Personal Services	317,795	329,561	186,768	325,646	362,538
Total Contract Services	218,722	318,793	96,053	311,107	256,278
Total Materials/Supplies/Other	48,258	64,477	30,814	63,176	64,299
Total Human Resources	584,775	712,831	313,635	699,929	683,115

POSITION SUMMARY

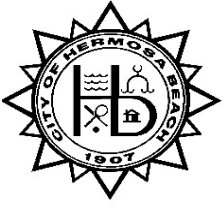
OBJECT CODES		AUTHORIZED	CITY MANAGER RECOMMENDED
		<u>18-19</u>	<u>19-20</u>
4102	REGULAR SALARIES		
	Human Resources Manager	0.75	0.75
	Personnel Analyst	0.50	0.50
	TOTAL	<u>1.25</u>	<u>1.25</u>



HUMAN RESOURCES DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Legal Fees	\$150,000
		Insurance Benefit Services	6,793
		Special Investigations	40,000
		Recruitment Advertising	15,000
		Oral Board Supplies	1,200
		Written Exams	4,000
		Background Checks	5,000
		Employee Service Pins	1,800
		Employee Recognition Event	10,000
		NEOGOV Software	6,485
		NEOGOV Software – Setup, Implementation, Training	5,000
		Total	<u>\$245,278</u>
4251	Contract Services, Government	Employee Appeals	\$10,000
		Applicant Fingerprinting	1,000
		Total	<u>\$11,000</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
1203 Human Resources					
1203-4100 Personal Services					
1203-4102 Regular Salaries	162,088	160,356	87,507	154,324	160,362
1203-4111 Accrual Cash In	2,927	5,171	456	1,000	4,117
1203-4180 Retirement	26,253	28,143	15,308	20,378	35,034
1203-4188 Employee Benefits	116,998	124,305	76,869	138,447	150,330
1203-4189 Medicare Benefits	2,560	2,534	1,398	2,445	2,538
1203-4190 Other Post Employment Benefits (OPEB)	6,360	7,052	4,114	7,052	8,157
1203-4191 Employee Recognition Bonus	609	2,000	1,116	2,000	2,000
Total Personal Services	317,795	329,561	186,768	325,646	362,538
1203-4200 Contract Services					
1203-4201 Contract Serv/Private	216,090	307,793	94,739	307,793	245,278
1203-4251 Contract Service/Govt	2,632	11,000	1,314	3,314	11,000
Total Contract Services	218,722	318,793	96,053	311,107	256,278
1203-4300 Materials/Supplies/Other					
1203-4304 Telephone	1,746	1,900	728	1,900	1,900
1203-4305 Office Oper Supplies	4,344	4,000	1,803	4,000	4,000
1203-4315 Membership	299	1,450	149	149	800
1203-4317 Conference/Training	7,147	23,350	7,082	23,350	21,000
1203-4320 Medical Exams	15,102	12,000	8,347	12,000	12,000
1203-4390 Communications Equipment Chrgs	6,672	6,752	3,941	6,752	8,490
1203-4394 Building Maintenance Charges	612	612	357	612	612
1203-4396 Insurance User Charges	12,336	14,413	8,407	14,413	15,497
Total Materials/Supplies/Other	48,258	64,477	30,814	63,176	64,299
Total Human Resources	584,775	712,831	313,635	699,929	683,115

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HUMAN RESOURCES DEPARTMENT
AUTO/PROPERTY/BOND
SOURCE OF FUNDS: INSURANCE FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: This account reflects premium charges for the purchase of the City's insurance coverage for (1) all high-value vehicles, (2) property, and (3) required public officials bonds as specified in the Municipal Code. There are no salaries charged to this account. The City's Risk Manager is responsible for purchasing and maintaining the required coverage. Division costs are allocated to other departments by way of the Insurance User Charges shown as a line item in the budget.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
705 Insurance Fund					
1210 Auto/Property/Bonds					
Total Contract Services	44,792	65,330	62,174	62,174	70,681
Total Materials/Supplies/Other	0	10,000	0	0	10,000
Total Auto/Property/Bonds	44,792	75,330	62,174	62,174	80,681

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Property Insurance Premium, and Auto Physical Damage (Includes Comprehensive and Collision Coverage for All High Value Vehicles)	\$41,874
		Bond Premiums, Master Faithful performance Bond (crime program)	1,174
		Stand Alone Property	24,079
		Cyber Program	3,554
		Total	\$70,681
4324	Claims/Settlements	Claims and Settlement Expenses	\$10,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2018-19 Dept Request</i>
705 Insurance Fund					
1210 Auto/Property/Bonds					
1210-4200 Contract Services					
1210-4201 Contract Serv/Private	44,792	65,330	62,174	62,174	70,681
Total Contract Services	44,792	65,330	62,174	62,174	70,681
1210-4300 Materials/Supplies/Other					
1210-4324 Claims/Settlements	0	10,000	0	0	10,000
Total Materials/Supplies/Other	0	10,000	0	0	10,000
Total Auto/Property/Bonds	44,792	75,330	62,174	62,174	80,681



HUMAN RESOURCES DEPARTMENT
GENERAL APPROPRIATIONS
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: General Appropriations provides secretarial support services for all City departments. Purchases of central stores office supplies are made from this account; charges are then made to individual departments as use occurs.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
1208 General Appropriations					
Total Personal Services	7,075	95,689	20,822	60,996	0
Total Contract Services	1,509	0	0	0	0
Total Materials/Supplies/Other	6,888	10,878	4,669	8,070	-11,260
Total General Appropriations	15,472	106,567	25,491	69,066	-11,260

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 18-19</u>	<u>CITY MANAGER RECOMMENDED 19-20</u>
4102 REGULAR SALARIES		
Secretary	1.00	0.00
TOTAL	1.00	0.00



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
1208 General Appropriations					
1208-4100 Personal Services					
1208-4102 Regular Salaries	0	65,616	16,038	43,378	0
1208-4111 Accrual Cash In	0	380	0	0	0
1208-4180 Retirement	58	4,537	1,183	3,397	0
1208-4188 Employee Benefits	1,377	18,431	0	7,864	0
1208-4189 Medicare Benefits	144	951	233	583	0
1208-4190 Other Post Employment Benefits (OPEB)	5,496	5,774	3,368	5,774	0
Total Personal Services	7,075	95,689	20,822	60,996	0
1208-4200 Contract Services					
1208-4201 Contract Serv/Private	1,509	0	0	0	0
Total Contract Services	1,509	0	0	0	0
1208-4300 Materials/Supplies/Other					
1208-4304 Telephone	84	140	28	112	740
1208-4305 Office Oper Supplies	-15,144	-10,000	-7,455	-12,780	-12,000
1208-4390 Communications Equipment Chrgs	18,372	18,396	10,731	18,396	0
1208-4394 Building Maintenance Charges	300	306	175	306	0
1208-4396 Insurance User Charges	3,276	2,036	1,190	2,036	0
Total Materials/Supplies/Other	6,888	10,878	4,669	8,070	-11,260
Total General Appropriations	15,472	106,567	25,491	69,066	-11,260



**HUMAN RESOURCES DEPARTMENT
 GENERAL APPROPRIATIONS
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENTAL EQUIPMENT AND MAINTENANCE
 SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
 2019-2020 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

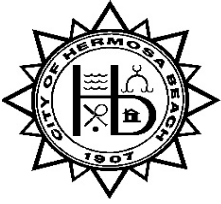
Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
1208 General Appropriations					
Total Contract Services	7849	12,108	5,605	5,000	12,000
Total Depreciation	4,592	6,956	0	4,592	6,956
Total General Appropriations	12,441	47,444	5,605	9,592	18,956

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Postage Meter Rental and Machine Ink	3,500
		Copier Annual Maintenance	8,500
		Total	\$12,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
1208 General Appropriations					
1208-4200 Contract Services					
1208-4201 Contract Serv/Private	7,849	12,108	5,605	5,000	12,000
Total Contract Services	7,849	12,108	5,605	5,000	12,000
1208-4900 Depreciation					
1208-4901 Depreciation/Mach/Equipment	4,592	6,956	0	4,592	6,956
Total Depreciation	4,592	6,956	0	4,592	6,956
1208-5400 Equipment/Furniture					
1208-5405 Equipment more than \$5,000	0	28,380	0	0	0
Total Equipment/Furniture	0	28,380	0	0	0
Total General Appropriations	12,441	47,444	5,605	9,592	18,956



HUMAN RESOURCES DEPARTMENT
LIABILITY INSURANCE
SOURCE OF FUNDS: INSURANCE FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: The Liability Insurance account reflects charges for the purchase and maintenance of the City's liability insurance and associated expenses. The Risk Manager is responsible for managing liability claims, administration of the City's claims administration contract, litigation management, and the City-wide safety program. Division costs are allocated to other departments by way of the Insurance User Charges shown as a line item in the budget.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
705 Insurance Fund					
1209 Liability Insurance					
Total Personal Services	61,873	64,922	35,117	57,966	65,797
Total Contract Services	787,171	699,874	693,474	693,474	752,454
Total Materials/Supplies/Other	1,910,130	400,000	138,325	288,325	400,000
Total Liability Insurance	2,759,174	1,164,796	866,916	1,039,765	1,218,251

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED</u> <u>18-19</u>	<u>CITY MANAGER RECOMMENDED</u> <u>19-20</u>
4102 REGULAR SALARIES		
Human Resources Manager	0.125	0.125
Personnel Analyst	0.250	0.250
TOTAL	0.375	0.375

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Claims Administration Contract	\$17,400
		Independent Cities Risk Management Authority (ICRMA) Liability Insurance Premium	571,777
		ICRMA – Hermosa Beach Assessment	163,277
		Total	\$752,454
4324	Claims/Settlements	Claims and Settlement Expenses	\$400,000

The City carries excess liability insurance and maintains a Self-Insured Retention (S.I.R.) level of \$250,000.



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
705 Insurance Fund					
1209 Liability Insurance					
1209-4100 Personal Services					
1209-4102 Regular Salaries	44,541	42,268	23,653	41,266	42,271
1209-4111 Accrual Cash In	-2,081	1,685	228	500	166
1209-4180 Retirement	10,946	11,740	6,270	7,725	14,734
1209-4188 Employee Benefits	7,786	8,581	4,599	7,840	7,978
1209-4189 Medicare Benefits	681	648	367	635	648
Total Personal Services	61,873	64,922	35,117	57,966	65,797
1209-4200 Contract Services					
1209-4201 Contract Serv/Private	787,171	699,874	693,474	693,474	752,454
Total Contract Services	787,171	699,874	693,474	693,474	752,454
1209-4300 Materials/Supplies/Other					
1209-4305 Office Oper Supplies	9	0	3	3	0
1209-4324 Claims/Settlements	2,017,449	400,000	138,322	288,322	400,000
1209-4325 Year End Claims Estimate	-107,328	0	0	0	0
Total Materials/Supplies/Other	1,910,130	400,000	138,325	288,325	400,000
Total Liability Insurance	2,759,174	1,164,796	866,916	1,039,765	1,218,251



**HUMAN RESOURCES DEPARTMENT
UNEMPLOYMENT INSURANCE
SOURCE OF FUNDS: INSURANCE FUND
2019-2020 BUDGET**

DEPARTMENT DESCRIPTION: The Unemployment Insurance account funds unemployment insurance benefits paid to eligible claimants. The Risk Manager is responsible for claims review and appeals of claims. The City is charged for the actual amount of unemployment insurance benefits paid to eligible ex-employees (Individual Reimbursement Account Method). Division costs are allocated to other departments by way of the Insurance User Charges shown as a line item in the budget.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
705 Insurance Fund					
1215 Unemployment					
Total Personal Services	9,178	10,000	7,481	7,481	10,000
Total Unemployment	9,178	10,000	7,481	7,481	10,000

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4186	Unemployment Benefits	Unemployment Insurance Benefits Paid to Eligible Claimants	\$10,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
705 Insurance Fund					
1215 Unemployment					
1215-4100 Personal Services					
1215-4186 Unemployment Claims	9,178	10,000	7,481	7,481	10,000
Total Personal Services	9,178	10,000	7,481	7,481	10,000
Total Unemployment	9,178	10,000	7,481	7,481	10,000



**HUMAN RESOURCES DEPARTMENT
WORKERS' COMPENSATION
SOURCE OF FUNDS: INSURANCE FUND
2019-2020 BUDGET**

DEPARTMENT DESCRIPTION: Costs associated with industrial injuries and the purchase of excess workers' compensation insurance are charged to this account. The Risk Manager administers the contract for third party claims administration and coordinates medical management and legal defense. Division costs are allocated to other departments by way of the Insurance User Charges shown as a line item in the budget.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
705 Insurance Fund					
1217 Workers' Compensation					
Total Personal Services	61,874	64,923	35,116	57,965	65,798
Total Contract Services	375,547	332,129	253,606	332,129	350,530
Total Materials/Supplies/Other	1,315,437	982,100	488,882	981,009	982,100
Total Workers' Compensation	1,752,858	1,379,152	777,604	1,371,103	1,398,428

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 18-19</u>	<u>CITY MANAGER RECOMMENDED 19-20</u>
4102 REGULAR SALARIES		
Human Resources Manager	0.125	0.125
Personnel Analyst	0.250	0.250
TOTAL	0.375	0.375

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Claims Administration	\$78,264
		Excess Insurance Premiums	192,158
		Department of Industrial Relations Assessment	80,108
		Total	\$350,530
4324	Claims/Settlements	Claims and Settlement Expenses	\$981,000

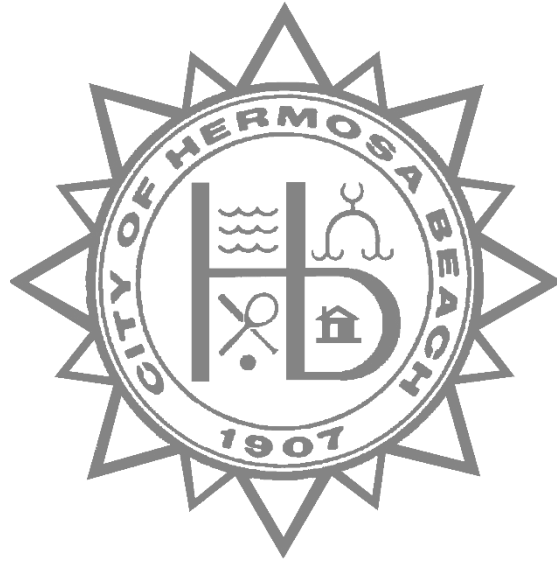
The City carries Excess Workers' Compensation Insurance above a Self-Insured Retention (S.I.R.) level of \$500,000.



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
705 Insurance Fund					
1217 Workers' Compensation					
1217-4100 Personal Services					
1217-4102 Regular Salaries	44,542	42,268	23,653	41,266	42,271
1217-4111 Accrual Cash In	-2,081	1,685	228	500	166
1217-4180 Retirement	10,946	11,740	6,270	7,725	14,735
1217-4188 Employee Benefits	7,786	8,582	4,598	7,839	7,978
1217-4189 Medicare Benefits	681	648	367	635	648
Total Personal Services	61,874	64,923	35,116	57,965	65,798
1217-4200 Contract Services					
1217-4201 Contract Serv/Private	375,547	332,129	253,606	332,129	350,530
Total Contract Services	375,547	332,129	253,606	332,129	350,530
1217-4300 Materials/Supplies/Other					
1217-4305 Office Oper Supplies	201	100	9	9	100
1217-4317 Conference/Training	0	1,000	0	0	1,000
1217-4324 Claims/Settlements	1,127,793	981,000	488,873	981,000	981,000
1217-4325 Year End Claims Estimate	187,443	0	0	0	0
Total Materials/Supplies/Other	1,315,437	982,100	488,882	981,009	982,100
Total Workers' Compensation	1,752,858	1,379,152	777,604	1,371,103	1,398,428

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POLICE



POLICE DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: The Police Department is responsible for preserving the peace, preventing crime and disorder by protecting life and property and the personal safety within the community through the enforcement of state laws and city ordinances. The Police Department responds to calls for service, patrols the community, trains police officers, provides thorough investigative follow-up on crimes against persons and major property crimes in an attempt to successfully identify and prosecute violators, prepares cases for prosecution, investigates vehicle collisions, analyzes crime and criminal activities, collects, processes and stores evidence, prepares criminal and civil reports, provides security for special events, provides victim advocacy, maintains records, public records and training records, provides public education programs, and supports Neighborhood Watch programs.

PERFORMANCE MEASURES

Performance Measure	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	Trend Assessment
POLICE SERVICES					
Full-Time Equivalents per 1,000 Population - Police Sworn Staff	1.81	1.92	1.93	1.93	Neutral
Police Responses per Sworn FTE (Full-time Equivalent) ¹	702	727	598	659	Increasing
Police Responses per 1,000 Population	1,278	1,284	1,155	1,274	Increasing
Average Response Time (Top Priority Calls) from Call to Arrival on Scene - In Seconds	220	217	241	259	Negative
DUI Arrests per 1,000 Population	6.8	4.7	3.5	4.3	Increasing
Reported Property Crimes per 1,000 Population	32	26	30	28	Positive
Injury-producing Traffic Accidents	56	56	55	49	Positive
Moving Violation Citations Issued (Excluding DUIs)	1,907	1,969	1,824	1,461	Decreasing

¹ Full-time Equivalent (FTE) - Unit used to measure the hours in an employee's contract based on a 40 hour work week.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
2101 Police					
Total Personal Services	10,162,032	11,514,378	5,957,083	10,712,904	10,080,830
Total Contract Services	857,150	1,087,993	723,720	1,087,993	1,235,390
Total Materials/Supplies/Other	1,994,768	2,321,922	1,284,942	2,306,282	2,335,578
Total Equipment/Furniture	10,959	7,215	8,419	7,215	0
Total Police	13,024,909	14,931,508	7,974,164	14,114,394	13,651,798



POLICE DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 18-19</u>	<u>CITY MANAGER RECOMMENDED 19-20</u>
4102		
NON-SWORN POSITIONS		
Crime and Intelligence Analyst	1.00	1.00
Administrative Assistant	2.00	2.00
Police Service Officer Supervisor	2.00	2.00
Police Service Officer	8.00	9.00
TOTAL	13.00	14.00
SWORN POSITIONS		
Police Chief	1.00	1.00
Police Captain	1.00	1.00
Police Lieutenant	2.00	2.00
Police Sergeant	8.00	8.00
Police Officer	26.00	26.00
TOTAL	38.00	38.00
4112		
PART-TIME/TEMPORARY		
Reserve Officer	7.00	7.00
GRAND TOTAL	58.00	59.00

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Uninterrupted Power Source Systems Maintenance	\$3,425
		Medical Services-Sexual Assault Response Team (SART)	11,000
		Statewide Prisoner Transportation	2,000
		Range Training and Equipment	18,400
		Medical Waste Disposal	1,020
		Spectrum Cable	2,380
		Private Security for Summer Concerts	11,105
		South Bay Youth Project	4,000
		Employee I.D. Cards	300
		Background Investigations and Polygraphs	17,000
		Automatic License Plate Reader Annual Service Agreement	11,270
		Identi Kit Annual License Renewal/Updates	491
		Quantifit Annual Calibration	810
		Emergency Response (Biohazard waste removal from jail area and street scenes)	4,400
		Private Security for Downtown/Pier Plaza	112,511
		Lexipol Policy Management Annual Subscription	18,831



POLICE DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

OBJECT CODE EXPLANATIONS
(Continued)

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private (continued)	Commission on Accreditation for Law Enforcement Agencies (CALEA), Continuation Fees and Electronic Standards subscription	4,646
		Netwrix Monitoring Software	700
		SPIDR Technology Annual Subscription - Community Notification System	11,286
		Cellhawk Analytics Investigative Tool	2,495
		Total	<u>\$238,070</u>
4251	Contract Services, Government	South Bay Regional Communications Center, Police Dispatch	\$877,688
		Fingerprint/Motor Vehicle/Booking Fees	4,000
		Records Management System (RMS)	38,236
		Special Event Security,	45,000
		Interoperability Network of the South Bay (INSB) Joint Powers Authority Annual Fee	15,194
		Global System Tracking (GST) Annual Maintenance Fee	4,782
		Accurint/Lexis Nexis Virtual Crime Center	12,420
		Total	<u>\$977,320</u>
4350	Safety Gear	MyClyns Personal Post Exposure Spray	\$1,000
		Replacement Ballistic Vests	1,800
		OC Pepper Spray	600
		Total	<u>\$3,400</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2019-20</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
2101 Police					
2101-4100 Personal Services					
2101-4102 Regular Salaries	4,521,052	5,069,227	2,599,764	4,712,795	5,182,366
2101-4105 Special Duty Pay	73,043	80,793	47,674	77,037	82,492
2101-4106 Regular Overtime	313,728	360,000	188,330	360,000	360,000
2101-4111 Accrual Cash In	628,420	871,159	295,678	707,641	789,949
2101-4112 Part Time Temporary	11,119	18,252	2,920	5,000	14,602
2101-4117 Shift Differential	4,482	6,000	3,622	6,000	6,000
2101-4118 Training Officer	14,582	9,000	318	318	7,200
2101-4180 Retirement	3,248,992	3,645,645	1,987,770	3,373,695	2,323,455
2101-4184 IRC 415(B) Retirement	17,862	17,000	11,973	13,350	15,000
2101-4187 Uniform Allowance	28,170	28,922	16,874	29,397	30,534
2101-4188 Employee Benefits	814,429	887,617	495,428	906,982	1,032,659
2101-4189 Medicare Benefits	81,297	74,527	46,428	74,453	76,621
2101-4190 Other Post Employment Benefits (OPEB)	404,856	446,236	260,304	446,236	159,952
Total Personal Services	10,162,032	11,514,378	5,957,083	10,712,904	10,080,830
2101-4200 Contract Services					
2101-4201 Contract Serv/Private	199,624	228,208	130,420	228,208	238,070
2101-4251 Contract Service/Govt	657,526	859,785	593,300	859,785	997,320
Total Contract Services	857,150	1,087,993	723,720	1,087,993	1,235,390
2101-4300 Materials/Supplies/Other					
2101-4304 Telephone	39,684	56,760	24,934	56,760	56,598
2101-4305 Office Oper Supplies	36,413	55,000	14,263	55,000	55,000
2101-4306 Prisoner Maintenance	8,993	13,000	5,750	13,000	13,000
2101-4307 Radio Maintenance	1,379	775	0	0	1,000
2101-4309 Maintenance Materials	4,115	10,500	652	10,500	10,500
2101-4312 Travel Expense, POST	15,164	22,365	3,661	15,000	39,374
2101-4313 Travel Expense, STC	4,730	4,620	386	4,620	4,620
2101-4314 Uniforms	7,319	19,500	5,186	12,000	20,000
2101-4315 Membership	2,767	4,579	2,695	4,579	4,309
2101-4317 Conference/Training	52,143	67,145	23,505	67,145	75,765



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2019-20</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
2101 Police					
2101-4350 Safety Gear	5,784	4,524	402	4,524	3,400
2101-4390 Communications Equipment Chrgs	370,296	360,146	210,084	360,146	445,966
2101-4394 Building Maintenance Charges	11,256	11,250	6,566	11,250	11,250
2101-4395 Equip Replacement Charges	340,097	391,640	228,457	391,640	393,504
2101-4396 Insurance User Charges	1,094,628	1,300,118	758,401	1,300,118	1,201,292
Total Materials/Supplies/Other	1,994,768	2,321,922	1,284,942	2,306,282	2,335,578
2101-5400 Equipment/Furniture					
2101-5401 Equip-Less Than \$1,000	1,314	3,075	3,075	3,075	0
2101-5402 Equip-More Than \$1,000	3,940	4,140	5,344	4,140	0
2101-5405 Equipment more than \$5,000	5,705	0	0	0	0
Total Equipment/Furniture	10,959	7,215	8,419	7,215	0
Total Police	13,024,909	14,931,508	7,974,164	14,114,394	13,651,798

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**POLICE DEPARTMENT
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2019-2020 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
2101 Police					
Total Contract Services	18,844	39,272	31,845	39,272	37,008
Total Materials/Supplies/Other	92,587	131,820	47,850	131,820	131,820
Total Depreciation	111,864	208,753	0	208,753	208,753
Total Equipment/Furniture	36,906	1,471,300	797,801	1,471,300	202,342
Total Police	260,201	1,851,145	877,496	1,851,145	579,923

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Canon Copier Maintenance Agreement	\$2,869
		Canon Copier Maintenance Agreement, Records Bureau	636
		Stanley Security Annual Maintenance Agreement	15,418
		Axon Mobile Video System (MVS) Annual Maintenance	6,806
		Annual Maintenance Agreement – Downtown & Plaza Cameras	10,289
		Door Lock System Annual License Fees	990
		Total	\$37,008
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 451 - 456	\$924
5403	Vehicles	2019 Ford Utility Hybrid	56,000
		2019 Jeep Wrangler Unlimited	48,000
		2019 Ford F-150 Pick Up	49,000
		Tesla Model 3	48,418
		Total	\$201,418



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
2101 Police					
2101-4200 Contract Services					
2101-4201 Contract Serv/Private	18,844	39,272	31,845	39,272	37,008
Total Contract Services	18,844	39,272	31,845	39,272	37,008
2101-4300 Materials/Supplies/Other					
2101-4310 Motor Fuels And Lubes	54,966	81,402	24,555	81,402	81,402
2101-4311 Auto Maintenance	37,621	50,418	23,295	50,418	50,418
Total Materials/Supplies/Other	92,587	131,820	47,850	131,820	131,820
2101-4900 Depreciation					
2101-4901 Depreciation/Mach/Equipment	52,782	82,821	0	82,821	82,821
2101-4902 Depreciation/Vehicles	59,082	125,932	0	125,932	125,932
Total Depreciation	111,864	208,753	0	208,753	208,753
2101-5400 Equipment/Furniture					
2101-5401 Equip-Less Than \$1,000	0	25,835	1,256	25,835	924
2101-5402 Equip-More Than \$1,000	0	22,313	0	22,313	0
2101-5403 Vehicles	7,189	332,690	31,688	332,690	201,418
2101-5405 Equipment more than \$5,000	29,717	1,090,462	764,857	1,090,462	0
Total Equipment/Furniture	36,906	1,471,300	797,801	1,471,300	202,342
Total Police	260,201	1,851,145	877,496	1,851,145	579,923



POLICE DEPARTMENT
BULLETPROOF VEST PARTNERSHIP
SOURCE OF FUNDS: GRANT FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: The Bulletproof Vest Partnership Grant Act of 1998 created the Bulletproof Vest Partnership which funds 50 percent of the cost of each vest that complies with the requirements of the Office of Justice Programs' National Institute of Justice. Jurisdictions must apply online with priority funding for applications from jurisdictions with fewer than 100,000 people. The program is administered by the U. S. Department of Justice.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2019-20</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
150 Grant Fund					
2111 Bulletproof Vest Partnership					
Total Materials/Supplies/Other	2,293	3,688	765	3,284	1,800
Total Bulletproof Vest Partnership	2,293	3,688	765	3,284	1,800

OBJECT CODE EXPLANATIONS

<u>OBJECT</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4350	Safety Gear	Replacement Ballistic Vests	\$1,800



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
150 Grant Fund					
2111 Bulletproof Vest Partnership					
2111-4300 Materials/Supplies/Other					
2111-4350 Safety Gear	2,293	3,688	765	3,284	1,800
Total Materials/Supplies/Other	2,293	3,688	765	3,284	1,800
Total Bulletproof Vest Partnership	2,293	3,688	765	3,284	1,800



POLICE DEPARTMENT
C.O.P.S. PROGRAM
SOURCE OF FUNDS: SUPPLEMENTAL LAW ENFORCEMENT FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: The Citizen's Option for Public Safety (COPS) program, established by the state legislature in fiscal year 1996-97, provides funding for local agencies for the purpose of ensuring public safety. Funds must be used for front line municipal police services and must supplement and not supplant existing funding.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
153 Supp Law Enf Serv Fund (SLESF)					
2106 C.O.P.S. Program					
Total Contract Services	33,893	58,456	17,445	58,456	70,743
Total Equipment/Furniture	3,319	182,192	72,632	182,192	24,475
Total C.O.P.S. Program	37,212	240,648	90,077	240,648	95,218

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Bluecheck Device Data Service (Traffic, Watch Commander, Patrol)	1,620
		e-Subpoena Annual Maintenance Agreement	9,280
		IA Pro Annual Maintenance Agreement	1,274
		Verizon Modems for MDC's in patrol vehicles	5,474
		Law Enforcement Field Training Applications (LEFTA) and Managing Employee Training Records (METR) Software Upgrades	2,310
		Electronic Schedule Writing Software	2,500
		Body-worn Camera Annual Maintenance	30,285
		Drone Services	18,000
		Total	\$70,743
		5405	Equipment – More Than \$5,000
Message Board/Speed Trailer	21,000		
Total	\$24,475		



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
153 Supp Law Enf Serv Fund (SLESF)					
2106 C.O.P.S. Program					
2106-4200 Contract Services					
2106-4201 Contract Serv/Private	33,893	58,456	17,445	58,456	70,743
Total Contract Services	33,893	58,456	17,445	58,456	70,743
2106-5400 Equipment/Furniture					
2106-5402 Equip-More Than \$1,000	3,319	0	0	0	0
2106-5405 Equipment more than \$5,000	0	182,192	72,632	182,192	24,475
Total Equipment/Furniture	3,319	182,192	72,632	182,192	24,475
Total C.O.P.S. Program	37,212	240,648	90,077	240,648	95,218



POLICE DEPARTMENT
COMMUNITY SERVICES DIVISION
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: The Community Services Division is responsible for the enforcement of Municipal and California Vehicle Codes, patrolling the city to locate violations, issuing citations to violators, marking vehicles in timed zones, advanced enforcement on street sweeper routes including towing vehicles to facilitate sweeper access, PCH commuter lane enforcement including towing vehicles to allow lane access, responding to traffic hazard complaints, servicing parking complaints, assisting in directing traffic, operational maintenance of parking meters, servicing animal problems throughout the City, responding to complaints, caring for injured animals, patrolling for potential problems (i.e. prevent animal nuisance), and enforcement of Municipal and State laws.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
3302 Community Services					
Total Personal Services	1,701,097	1,819,641	972,578	1,721,122	1,838,327
Total Contract Services	316,265	317,793	179,676	317,440	388,455
Total Materials/Supplies/Other	369,439	440,951	234,834	439,886	479,527
Total Equipment/Furniture	8,252	2,575	0	2,575	0
Total Community Services	2,395,053	2,580,960	1,387,088	2,481,023	2,706,309

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 18-19</u>	<u>CITY MANAGER RECOMMENDED 19-20</u>
4102 NON SWORN POSITIONS		
Community Services Division Manager	1.00	1.00
Administrative Services Coordinator	1.00	1.00
Community Services Field Supervisor	2.00	2.00
Community Services Officer	12.00	12.00
TOTAL	16.00	16.00
4112 PART-TIME/TEMPORARY		
Seasonal Community Services Officers	1.42 ¹	1.42 ¹
TOTAL	1.42	1.42
GRAND TOTAL	17.42	17.42

¹ Represents the full-time equivalency for these positions.



POLICE DEPARTMENT
COMMUNITY SERVICES DIVISION
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Animal Disposal	\$6,900
		Emergency Veterinary Service, After Hours	595
		Vector Control - Bee Removal	1,200
		Animal Hospital Emergency Veterinary Service	900
		Refunds of Towing Expenses	1,200
		Merchant Fees – Lot B, Smart Meters	90,000
		Wireless Fees – Citation Writers	15,000
		Meter Deposit Bags	2,000
		Wireless Fees – Smart Meters	55,776
		Wireless Fees – Lot A, Lot B, & Lot C Pay-by- Space Meters	4,200
		Transaction Fees – Lot B, Smart Meters	55,700
		Volunteers in Policing (VIP) Program – Citizens Patrol	6,000
		Crime Prevention/Community Outreach	15,000
		Neighborhood Watch	7,000
		Wireless Fees – 100 New IPS Smart Meters	4,800
		Merchant Fees – New Smart Meters	16,000
		Transaction Fees – New Smart Meters	4,430
		Total	<u>\$286,701</u>
4251	Contract Services, Government	South Bay Regional Communications Center, Dispatch Services	\$97,521
		Mobile Data Computers (MDC) Modems Service	4,233
		Total	<u>\$101,754</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
3302 Community Services					
3302-4100 Personal Services					
3302-4102 Regular Salaries	959,124	1,029,655	491,709	915,248	1,030,343
3302-4106 Regular Overtime	49,000	40,800	31,001	52,000	45,000
3302-4111 Accrual Cash In	49,672	47,044	47,016	48,624	55,685
3302-4112 Part Time Temporary	38,731	42,890	56,064	92,782	36,768
3302-4117 Shift Differential	5,675	7,525	2,920	7,525	7,525
3302-4118 Field Training Officer	890	602	520	602	602
3302-4180 Retirement	268,237	285,240	139,075	209,334	307,743
3302-4185 Alternative Retirement System-Parttime	267	380	35	50	50
3302-4187 Uniform Allowance	4,578	4,800	2,754	5,508	5,280
3302-4188 Employee Benefits	236,238	264,289	145,004	290,008	298,227
3302-4189 Medicare Benefits	16,061	15,307	9,166	18,332	15,539
3302-4190 Other Post Employment Benefits (OPEB)	72,624	81,109	47,314	81,109	35,565
Total Personal Services	1,701,097	1,819,641	972,578	1,721,122	1,838,327
3302-4200 Contract Services					
3302-4201 Contract Serv/Private	242,026	233,824	117,543	233,471	286,701
3302-4251 Contract Services/Govt	74,239	83,969	62,133	83,969	101,754
Total Contract Services	316,265	317,793	179,676	317,440	388,455
3302-4300 Materials/Supplies/Other					
3302-4304 Telephone	3,064	3,500	1,638	3,500	3,500
3302-4305 Office Operating Supplies	11,368	20,000	2,199	20,000	20,000
3302-4307 Radio Maintenance	243	775	0	0	1,000
3302-4309 Maintenance Materials	30,120	33,372	10,991	33,372	33,372
3302-4314 Uniforms	2,909	3,000	630	3,000	15,600
3302-4315 Membership	405	540	250	250	845
3302-4317 Conference/Training	2,056	7,865	2,184	7,865	2,816
3302-4390 Communications Equipment Chrgs	104,340	101,235	59,052	101,235	125,201
3302-4394 Building Maintenance Charges	7,092	7,088	4,137	7,088	7,088
3302-4395 Equip Replacement Chrgs	96,842	110,061	64,202	110,061	116,091
3302-4396 Insurance User Charges	111,000	153,515	89,551	153,515	154,014
Total Materials/Supplies/Other	369,439	440,951	234,834	439,886	479,527



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2019-20</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
3302 Community Services					
3302-5400 Equipment/Furniture					
3302-5401 Equip-Less Than \$1,000	2,208	2,575	0	2,575	0
3302-5402 Equip-More Than \$1,000	6,044	0	0	0	0
Total Equipment/Furniture	8,252	2,575	0	2,575	0
Total Community Services	2,395,053	2,580,960	1,387,088	2,481,023	2,706,309



**POLICE DEPARTMENT
 COMMUNITY SERVICES DIVISION
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENTAL EQUIPMENT AND MAINTENANCE
 SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
 2019-2020 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

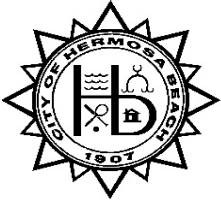
Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
3302 Community Services					
Total Contract Services	82	3,036	0	3,036	0
Total Materials/Supplies/Other	19,720	30,592	8,134	30,592	28,000
Total Depreciation	23,672	38,789	0	38,893	38,893
Total Equipment/Furniture	8,084	281,783	130,183	281,783	56,034
Total Community Services	51,558	354,200	138,317	354,304	122,927

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
5401	Equipment – Less Than \$1,000	Parking Meter Upgrades – Phase III From Communications Equipment Replacement Schedule, pages 451 - 456	\$55,572
		Total	462
			\$56,034



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
3302 Community Services					
3302-4200 Contract Services					
3302-4201 Contract Serv/Private	82	3,036	0	3,036	0
Total Contract Services	82	3,036	0	3,036	0
3302-4300 Materials/Supplies/Other					
3302-4310 Motor Fuels And Lubes	14,293	22,592	6,626	22,592	20,000
3302-4311 Auto Maintenance	5,427	8,000	1,508	8,000	8,000
Total Materials/Supplies/Other	19,720	30,592	8,134	30,592	28,000
3302-4900 Depreciation					
3302-4901 Depreciation/Mach/Equipment	12,604	12,500	0	12,604	12,604
3302-4902 Depreciation/Vehicles	11,068	26,289	0	26,289	26,289
Total Depreciation	23,672	38,789	0	38,893	38,893
3302-5400 Equipment/Furniture					
3302-5401 Equip-Less Than \$1,000	0	140,949	114,653	140,949	56,034
3302-5402 Equip-More Than \$1,000	30	0	0	0	0
3302-5403 Vehicles	8,054	131,374	15,530	131,374	0
3302-5405 Equipment more than \$5,000	0	9,460	0	9,460	0
Total Equipment/Furniture	8,084	281,783	130,183	281,783	56,034
Total Community Services	51,558	354,200	138,317	354,304	122,927



POLICE DEPARTMENT
COMMUNITY SERVICES DIVISION – CROSSING GUARD PROGRAM
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: The Crossing Guard Program, administered by the Community Services Division, is responsible for the administration of the contract that provides crossing guard services to the children of Hermosa Beach to ensure pedestrian safety.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
2102 Crossing Guard					
Total Contract Services	90,062	115,085	26,658	115,085	130,248
Total Crossing Guard	90,062	115,085	26,658	115,085	130,248

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Crossing Guard Service Contract	\$130,248



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
2102 Crossing Guard					
2102-4200 Contract Services					
2102-4201 Contract Serv/Private	90,062	115,085	26,658	115,085	130,248
Total Contract Services	90,062	115,085	26,658	115,085	130,248
Total Crossing Guard	90,062	115,085	26,658	115,085	130,248



**POLICE DEPARTMENT
DIAL-A-TAXI PROGRAM
SOURCE OF FUNDS: PROPOSITION A FUND
2019-2020 BUDGET**

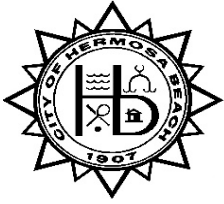
DEPARTMENT DESCRIPTION: The Dial-a-Taxi Program provides service to seniors and disabled residents of Hermosa Beach and Redondo Beach. Eligible residents purchase taxi vouchers that are good for one-way trips to selected satellite points. (The Dial-a-Taxi Program was implemented in March 2002).

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
145 Proposition A Fund					
3404 Dial-A-Taxi Program					
Total Contract Services	57,907	76,000	24,681	60,000	60,000
Total Dial-A-Taxi Program	57,907	76,000	24,681	60,000	60,000

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Cost of Taxi Vouchers	\$60,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
145 Proposition A Fund					
3404 Dial-A-Taxi Program					
3404-4200 Contract Services					
3404-4201 Contract Serv/Private	57,907	76,000	24,681	60,000	60,000
Total Contract Services	57,907	76,000	24,681	60,000	60,000
Total Dial-A-Taxi Program	57,907	76,000	24,681	60,000	60,000



**POLICE DEPARTMENT
 ASSET SEIZURE PROGRAM, K-9 DIVISION, & MOUNTED PATROL
 SOURCE OF FUNDS: ASSET SEIZURE/FORFEITURE FUND
 2019-2020 BUDGET**

DEPARTMENT DESCRIPTION: The police canine and mounted patrol programs augment police services to the community. The K-9 handler works an assigned shift and in addition to regular police officer duties assists with narcotics detection and narcotic search warrants and other narcotic related activities, building searches, apprehending fleeing criminals, tracking lost persons and suspects, evidence searches, and scene control. The mounted patrol units enhance security during special events, increasing police visibility and mobility.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
170 Asset Seizure/Forft Fund					
2103 Special Investigations					
Total Equipment/Furniture	0	0	0	0	57,218
Total Special Investigations	0	0	0	0	57,218
2105 Police K-9 Program					
Total Contract Services	6,903	2,500	0	2,500	2,500
Total Materials/Supplies/Other	754	3,722	0	3,722	3,722
Total Equipment/Furniture	98	600	0	600	600
Total Police K-9 Program	7,755	6,822	0	6,822	6,822
2116 Mounted Patrol Unit					
Total Contract Services	0	4,000	0	0	4,000
Total Mounted Patrol Unit	0	4,000	0	0	4,000

SPECIAL INVESTIGATIONS

OBJECT CODE EXPLANATIONS

OBJECT CODES	ACCOUNT TITLE	EXPLANATION	
5405	Equipment – More Than \$5,000	Stationary Automatic License Plate Reader	\$57,218

K-9 PROGRAM

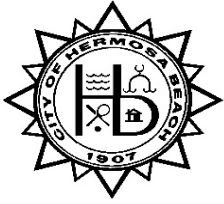
OBJECT CODE EXPLANATIONS

OBJECT CODES	ACCOUNT TITLE	EXPLANATION	
4201	Contract Services, Private	Grooming and Veterinarian Services	\$2,500
5401	Equipment – Less Than \$1,000	Dog Leashes, Rain Coats, Booties, Bowls	\$600

MOUNTED PATROL PROGRAM

OBJECT CODE EXPLANATIONS

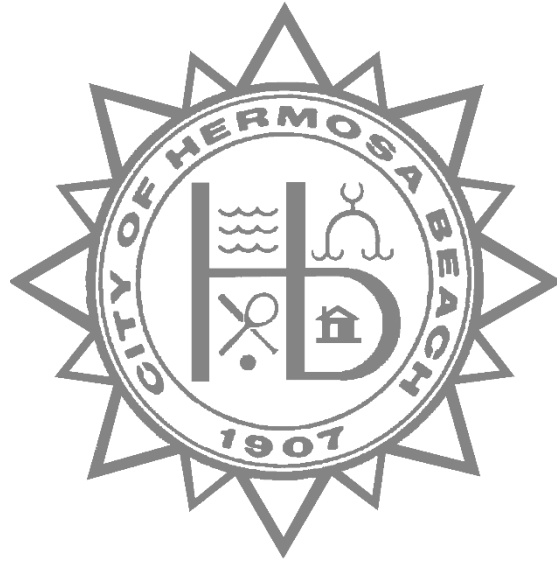
OBJECT CODE	ACCOUNT TITLE	EXPLANATION	
4201	Contract Services, Private	Mounted Patrol Unit, Special Events	\$4,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
170 Asset Seizure/Forft Fund					
2103 Special Investigations					
2105-5400 Equipment/Furniture					
2105-5401 Equip-Less Than \$1,000	0	0	0	0	57,218
Total Equipment/Furniture	0	0	0	0	57,218
Total Special Investigations	0	0	0	0	57,218
2105 Police K-9 Program					
2105-4200 Contract Services					
2105-4201 Contract Serv/Private	6,903	2,500	0	2,500	2,500
Total Contract Services	6,903	2,500	0	2,500	2,500
2105-4300 Materials/Supplies/Other					
2105-4309 Maintenance Materials	669	722	0	722	722
2105-4317 Conference/Training	85	3,000	0	3,000	3,000
Total Materials/Supplies/Other	754	3,722	0	3,722	3,722
2105-5400 Equipment/Furniture					
2105-5401 Equip-Less Than \$1,000	98	600	0	600	600
Total Equipment/Furniture	98	600	0	600	600
Total Police K-9 Program	7,755	6,822	0	6,822	6,822
2116 Mounted Patrol Unit					
2116-4200 Contract Services					
2116-4201 Contract Serv/Private	0	4,000	0	0	4,000
Total Contract Services	0	4,000	0	0	4,000
Total Mounted Patrol Unit	0	4,000	0	0	4,000

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PUBLIC WORKS



PUBLIC WORKS DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

PERFORMANCE MEASURES

Performance Measure	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	Trend Assessment
PUBLIC WORKS					
Expenditures, Paved Road Rehabilitation per Capita	\$72	\$69	\$33	\$45	Increasing
Percentage of Alternative Fuel Vehicles in Fleet	21%	23%	28%	37%	Positive
Average Response Time for Pothole Repair (Working Days)	5	5	3	3	Neutral
Street Sweeping - Total Lane Miles Swept (Hermosa Beach: 114.5 Total Paved Lane Miles)	8,776	8,627	8,737	8,624	Negative
Percentage of Paved Lane Miles Assessed as Satisfactory or Better of Paved Lane Miles Assessed.	81%	81%	81%	81%	Neutral



PUBLIC WORKS DEPARTMENT
ADMINISTRATION AND ENGINEERING DIVISION
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: The primary service of the Public Works Administration and Engineering Division is to coordinate and blend the efforts of all divisions of the Public Works Department in accomplishing the directives of the City Council and the City Manager; including engineering and management of capital improvement projects. The Division also checks plans, issues permits, and inspects construction affecting the public right of way for compliance with the Municipal Code and other safety and industry standards.

Additionally, the Division provides the following services: precise development plan reviews, coordinates service requests, issues encroachment permits, responds to inquiries regarding speed humps, disabled parking, memorial program, and signage/stripping/traffic concerns, administers NPDES program, provides GIS services, special event coordination, responds to code violations in the public right of way, grant research, responds to concerns related to utility providers and Caltrans, manages the City Council meeting calendar, public noticing, and oversees City contractors for engineering, janitorial, landscaping, street sweeping and steam cleaning services, etc.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
4202 Public Works Administration					
Total Personal Services	882,002	931,662	499,387	878,333	1,008,415
Total Contract Services	89,372	112,929	33,474	112,929	263,059
Total Materials/Supplies/Other	229,681	230,861	124,058	230,861	465,110
Total Equipment/Furniture	0	850	0	0	0
Total Public Works Administration	1,201,055	1,276,302	656,919	1,222,123	1,736,584

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 18-19</u>	<u>CITY MANAGER RECOMMENDED 19-20</u>
4102 REGULAR SALARIES		
Public Works Director	0.35	0.35
Deputy City Engineer	0.40	0.40
Associate Engineer	0.20	0.20
Associate Engineer	0.40	0.40
Assistant Engineer	0.30	0.30
Assistant Engineer ¹	0.00	2.00 ¹
Public Works Superintendent	0.10	0.10
Public Works Inspector	1.00	1.00
GIS Analyst	1.00	1.00
Management Analyst	1.00	0.00
Administrative Assistant	0.00	1.00
Senior Office Assistant	1.00	2.00
Office Assistant	1.00	0.00
TOTAL	<u>6.75</u>	<u>8.75 ¹</u>
4112 PART-TIME/TEMPORARY		
Public Works Intern	1.00	2.00
GRAND TOTAL	7.35	10.75

¹ One Assistant Engineer is budgeted to Capital Improvements Projects and Sewer Funds; one Assistant Engineer is budgeted from the sale of Prop A Funds



**PUBLIC WORKS DEPARTMENT
ADMINISTRATION AND ENGINEERING DIVISION
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET**

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Engineering Consultant	\$7,565
		Cable for Public Works Yard: Spectrum Cable	1,369
		Cable for City Hall: Spectrum Cable	1,008
		Banners for City Sponsored Events	3,117
		Land Development Professional Services (M6)	100,000
		Solid Waste Consultant to Prepare RFP	150,000
		Total	<u>\$263,059</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
4202 Public Works Administration					
4202-4100 Personal Services					
4202-4102 Regular Salaries	498,129	598,746	278,610	519,185	674,769
4202-4106 Regular Overtime	317	2,000	727	1,000	2,000
4202-4111 Accrual Cash In	6,316	21,417	8,911	21,417	16,287
4202-4112 Part Time/Temporary	143,522	24,480	69,186	104,000	24,960
4202-4180 Retirement	130,952	148,108	75,959	110,399	140,735
4202-4188 Employee Benefits	69,439	100,698	45,172	86,871	122,506
4202-4189 Medicare Benefits	9,591	9,771	5,397	9,019	10,790
4202-4190 Other Post Employment Benefits (OPEB)	23,736	26,442	15,425	26,442	16,368
Total Personal Services	882,002	931,662	499,387	878,333	1,008,415
4202-4200 Contract Services					
4202-4201 Contract Serv/Private	89,372	112,929	33,474	112,929	263,059
Total Contract Services	89,372	112,929	33,474	112,929	263,059
4202-4300 Materials/Supplies/Other					
4202-4304 Telephone	17,857	19,980	7,412	19,980	19,980
4202-4305 Office Oper Supplies	16,399	14,998	6,447	14,998	15,000
4202-4314 Uniforms	7,943	6,678	4,772	6,678	6,678
4202-4315 Membership	1,409	1,775	1,444	1,775	2,186
4202-4317 Conference/Training	23,228	24,807	9,119	24,807	19,548
4202-4390 Communications Equipment Chrgs	75,120	74,882	43,680	74,882	94,005
4202-4394 Building Maintenance Charges	6,480	6,478	3,780	6,478	6,478
4202-4395 Equip Replacement Charges	20,249	17,100	9,975	17,100	19,518
4202-4396 Insurance User Charges	60,996	64,163	37,429	64,163	281,717
Total Materials/Supplies/Other	229,681	230,861	124,058	230,861	465,110
4202-5400 Equipment/Furniture					
4202-5401 Equip-Less Than \$1,000	0	850	0	0	0
Total Equipment/Furniture	0	850	0	0	0
Total Public Works Administration	1,201,055	1,276,302	656,919	1,222,123	1,736,584



PUBLIC WORKS DEPARTMENT
ADMINISTRATION AND ENGINEERING DIVISION
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
4202 Public Works Administration					
Total Contract Services	20,081	1,930	3,603	2,800	8,331
Total Materials/Supplies/Other	596	4,077	1,958	4,077	4,077
Total Depreciation	4,859	5,394	0	8,394	8,904
Total Equipment/Furniture	0	36,762	25,850	62,612	449
Total Public Works Administration	25,536	48,163	31,411	77,883	21,761

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Terrasync Software Maintenance	\$266
		Pathfinder Office Software Maintenance	265
		Geocortex GIS Software Maintenance	2,200
		Accela CRM Annual Subscription	5,600
		Total	\$8,331
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 451 - 456	\$449



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
4202 Public Works Administration					
4202-4200 Contract Services					
4202-4201 Contract Serv/Private	20,081	1,930	3,603	2,800	8,331
Total Contract Services	20,081	1,930	3,603	2,800	8,331
4202-4300 Materials/Supplies/Other					
4202-4310 Motor Fuels And Lubes	0	1,877	1,877	1,877	1,877
4202-4311 Auto Maintenance	596	2,200	81	2,200	2,200
Total Materials/Supplies/Other	596	4,077	1,958	4,077	4,077
4202-4900 Depreciation					
4202-4901 Depreciation/Mach/Equipment	4,859	5,050	0	5,050	5,560
4202-4902 Depreciation/Vehicles	0	344	0	3,344	3,344
Total Depreciation	4,859	5,394	0	8,394	8,904
4202-5400 Equipment/Furniture					
4202-5401 Equip-Less Than \$1,000	0	10,762	0	10,762	449
4202-5403 Vehicles	0	0	0	26,000	0
4202-5405 Equipment more than \$5,000	0	26,000	25,850	25,850	0
Total Equipment/Furniture	0	36,762	25,850	62,612	449
Total Public Works Administration	25,536	48,163	31,411	77,883	21,761



PUBLIC WORKS DEPARTMENT
BEVERAGE RECYCLING GRANT
SOURCE OF FUNDS: GRANT FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: Funds received from the State of California, Department of Conservation are used for approved beverage container recycling and/or litter clean-up activities.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2019-20</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
150 Grant Fund					
3102 Beverage Recycle Grant					
Total Contract Services	4,503	31,881	3,390	5,300	5,300
Total Beverage Recycle Grant	4,503	31,881	3,390	5,300	5,300

OBJECT CODE EXPLANATIONS

<u>OBJECT</u> <u>CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Publicity and Education Expenses	\$5,300



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
150 Grant Fund					
3102 Beverage Recycle Grant					
3102-4200 Contract Services					
3102-4201 Contract Serv/Private	4,503	31,881	3,390	5,300	5,300
Total Contract Services	4,503	31,881	3,390	5,300	5,300
Total Beverage Recycle Grant	4,503	31,881	3,390	5,300	5,300



**PUBLIC WORKS DEPARTMENT
BUILDING MAINTENANCE DIVISION
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET**

DEPARTMENT DESCRIPTION: The Building Maintenance Division is responsible for custodial care and maintenance of all City buildings, ensuring that all buildings remain in a neat and sanitary condition on a day-to-day basis.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
4204 Building Maintenance					
Total Personal Services	397,517	471,433	246,495	457,965	425,424
Total Contract Services	133,318	139,769	73,961	139,769	141,001
Total Materials/Supplies/Other	243,689	294,674	156,223	292,635	293,137
Total Equipment/Furniture	0	0	0	0	2,000
Total Building Maintenance	774,524	905,876	476,679	890,369	861,562

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED 18-19</u>	<u>CITY MANAGER RECOMMENDED 19-20</u>
4102	REGULAR SALARIES		
	Public Works Director	0.10	0.10
	Deputy City Engineer	0.20	0.20
	Associate Engineer	0.10	0.10
	Associate Engineer	0.20	0.20
	Assistant Engineer	0.10	0.10
	Public Works Superintendent	0.20 ¹	0.20
	Public Works Crew Supervisor	1.00	1.00
	Maintenance II	0.55	0.55
	Maintenance I	0.50	0.50
	TOTAL	2.95	2.95

¹ The Public Works Superintendent's allocation was increased in this division and reduced in the Lighting and Landscape division.

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Janitorial Services	\$109,332
		Elevator Maintenance, City Hall	1,920
		Pest Control, All City Buildings	9,084
		Specialized Building Repairs, Plumbing, Electrical, Air Conditioning, Heating, Locksmith	7,000
		Service/Inspection Fire Extinguishers, Including Cabinet Repairs	3,000



**PUBLIC WORKS DEPARTMENT
BUILDING MAINTENANCE DIVISION
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET**

**OBJECT CODE EXPLANATIONS
(Continued)**

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private (continued)	Community Center Air Conditioning Quarterly Preventative Maintenance	1,600
		Specialized Building Repairs, Structural	5,000
		Heating/Air Conditioning Maintenance, City Hall	2,200
		Surf Memorial Fountain Maintenance	1,640
		Total	<u>\$140,776</u>
4251	Contract Services, Government	Conveyance Permit	\$225
5401	Equipment – Less Than \$1,000	PEX Crimp Plumbing Tool	\$600
5402	Equipment – More Than \$1,000	Drain/Sewer Line Cleaner	\$1,400



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2019-20</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
4204 Building Maintenance					
4204-4102 Regular Salaries	238,327	269,717	139,531	238,296	243,468
4204-4106 Regular Overtime	13,800	14,575	11,464	14,575	14,575
4204-4111 Accrual Cash In	14,567	22,070	15,207	21,237	20,722
4204-4112 Part Time Temporary	3,095	0	0	40,885	0
4204-4180 Retirement	59,535	82,103	37,508	44,943	82,231
4204-4185 Alternative Retirement System-Parttime	395	0	66	114	0
4204-4188 Employee Benefits	47,198	61,617	30,185	76,673	53,376
4204-4189 Medicare Benefits	3,728	3,861	2,331	3,752	3,492
4204-4190 Other Post Employment Benefits (OPEB)	16,872	17,490	10,203	17,490	7,560
Total Personal Services	397,517	471,433	246,495	457,965	425,424
4204-4200 Contract Services					
4204-4201 Contract Serv/Private	133,318	139,544	73,961	139,544	140,776
4204-4251 Contract Service/Govt	0	225	0	225	225
Total Contract Services	133,318	139,769	73,961	139,769	141,001
4204-4300 Materials/Supplies/Other					
4204-4303 Utilities	121,324	142,755	64,477	140,716	143,526
4204-4309 Maintenance Materials	37,735	43,500	30,035	43,500	43,950
4204-4321 Building Sfty/Security	4,685	6,000	1,960	6,000	6,000
4204-4390 Communications Equipment Chrgs	5,544	5,444	3,178	5,444	5,569
4204-4394 Building Maintenance Charges	672	667	392	667	667
4204-4395 Equip Replacement Charges	15,085	15,071	8,791	15,071	16,281
4204-4396 Insurance User Charges	58,644	81,237	47,390	81,237	77,144
Total Materials/Supplies/Other	243,689	294,674	156,223	292,635	293,137
4204-5400 Equipment/Furniture					
4204-5401 Equip-Less Than \$1,000	0	0	0	0	600
4204-5402 Equip-More Than \$1,000	0	0	0	0	1,400
Total Equipment/Furniture	0	0	0	0	2,000
Total Building Maintenance	774,524	905,876	476,679	890,369	861,562

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**PUBLIC WORKS DEPARTMENT
 BUILDING MAINTENANCE DIVISION
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENT EQUIPMENT AND MAINTENANCE
 SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
 2019-2020 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
4204 Building Maintenance					
Total Contract Services	44,819	202,494	47,454	70,816	89,336
Total Materials/Supplies/Other	2,097	2,690	502	2,690	2,690
Total Depreciation	9,734	9,283	0	9,734	14,734
Total Equipment/Furniture	0	67,055	0	67,055	0
Total Building Maintenance	56,650	281,522	47,956	150,295	106,760

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Civic Center Maintenance	\$50,000
		Unspecified Building Maintenance and Repairs	6,914
		Audio/Video Equipment Maintenance, Council Chambers	4,000
		Replace Roof on Bard Street Motor Office	24,700
		Community Center Solar Panel Maintenance	3,722
		Total	\$89,336



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
4204 Building Maintenance					
4204-4200 Contract Services					
4204-4201 Contract Serv/Private	44,819	202,494	47,454	70,816	89,336
Total Contract Services	44,819	202,494	47,454	70,816	89,336
4204-4300 Materials/Supplies/Other					
4204-4310 Motor Fuels And Lubes	1,870	2,190	448	2,190	2,190
4204-4311 Auto Maintenance	227	500	54	500	500
Total Materials/Supplies/Other	2,097	2,690	502	2,690	2,690
4204-4900 Depreciation					
4204-4901 Depreciation/Mach/Equipment	1,799	1,348	0	1,799	1,799
4204-4902 Depreciation/Vehicles	7,935	7,935	0	7,935	12,935
Total Depreciation	9,734	9,283	0	9,734	14,734
4204-5400 Equipment/Furniture					
4204-5402 Equip-More Than \$1,000	0	1,950	0	1,950	0
4204-5403 Vehicles	0	39,732	0	39,732	0
4204-5405 Equipment more than \$5,000	0	25,373	0	25,373	0
Total Equipment/Furniture	0	67,055	0	67,055	0
Total Building Maintenance	56,650	281,522	47,956	150,295	106,760



PUBLIC WORKS DEPARTMENT
DOWNTOWN BUSINESS AREA ENHANCEMENT DIVISION
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: The Public Works Department staff administers several contracts in the downtown area.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
3301 Downtown Enhancement					
Total Personal Services	65,293	69,073	43,314	67,087	74,368
Total Contract Services	227,687	267,170	114,209	267,170	353,745
Total Materials/Supplies/Other	6,138	9,718	5,915	9,718	10,422
Total Equipment/Furniture	0	0	0	0	2,600
Total Downtown Enhancement	299,118	345,961	163,438	343,975	441,135

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED</u> <u>18-19</u>	<u>CITY MANAGER</u> <u>RECOMMENDED</u> <u>19-20</u>
4102 REGULAR SALARIES		
Public Works Director	0.10	0.10
Associate Engineer	0.20	0.20
Public Works Superintendent	0.05	0.05
TOTAL	0.35	0.35

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Downtown Sweeping	\$28,530
		Enhanced Trash Pickups – Downtown	51,467
		Morning porter service	22,663
		Afternoon porter service	9,929
		Clean/Sweep Upper Pier Avenue	14,386
		Pier Plaza Steam Cleaning	32,204
		Enhanced Pier Plaza Cleaning – Scrubber	6,499
		Downtown Area Steam Cleaning	14,871
		Enhanced Downtown (Not Plaza) Cleaning - Scrubber	12,111
		Downtown Area (Not Plaza) Steam Cleaning	2,206
		Enhanced Cleaning, Scrubber – Pier Avenue	33,083
		Skate Track Steam Cleaning	1,652
		Quarterly Commercial Sidewalk Cleaning	2,206
		Parking Lot A Steam Cleaning	1,765
		Enhanced Cleaning, Scrubber – Lot A	8,566
		Parking Lot B Stream Cleaning	1,324
		Enhanced Cleaning, Scrubber – Lot B	5,711



**PUBLIC WORKS DEPARTMENT
DOWNTOWN BUSINESS AREA ENHANCEMENT DIVISION
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET**

**OBJECT CODE EXPLANATIONS
(continued)**

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private (continued)	Special Event Clean-Up	8,100
		Sanitation Services for Summer Concerts	2,100
		Sanitation Services for Fourth of July	2,100
		Sanitation Services for Movies on the Beach	2,100
		Light Tower Rental for 4 th of July and New Year's Eve	3,500
		Quarterly Palm Tree Fertilization - Pier Avenue	4,088
		Quarterly Palm Tree Fertilization - Plaza	2,584
		Install/Remove Holiday Decorations – Citywide	30,000
		Replace Holiday Decorations	50,000
		Total	<u>\$353,745</u>
5402	Equipment – More Than \$1,000	Sign Making Machine	2,600



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
3301 Downtown Enhancement					
3301-4100 Personal Services					
3301-4102 Regular Salaries	39,843	40,387	24,720	42,639	44,191
3301-4106 Regular Overtime	0	1,200	0	1,200	1,200
3301-4111 Accrual Cash In	5,404	4,773	6,170	6,170	5,352
3301-4180 Retirement	11,805	13,338	7,124	7,637	15,387
3301-4188 Employee Benefits	6,043	7,009	3,871	7,050	6,432
3301-4189 Medicare Benefits	686	705	460	730	653
3301-4190 Other Post Employment Benefits (OPEB)	1,512	1,661	969	1,661	1,153
Total Personal Services	65,293	69,073	43,314	67,087	74,368
3301-4200 Contract Services					
3301-4201 Contract Serv/Private	227,687	267,170	114,209	267,170	353,745
Total Contract Services	227,687	267,170	114,209	267,170	353,745
3301-4300 Materials/Supplies/Other					
3301-4309 Maintenance Materials	1,668	3,000	1,999	3,000	3,000
3301-4319 Special Events	5	0	0	0	0
3301-4394 Building Maintenance Charges	216	221	126	221	221
3301-4395 Equip Replacement Chrgs	469	557	325	557	361
3301-4396 Insurance User Charges	3,780	5,940	3,465	5,940	6,840
Total Materials/Supplies/Other	6,138	9,718	5,915	9,718	10,422
3301-5400 Equipment/Furniture					
3301-5402 Equip-More Than \$1,000	0	0	0	0	2,600
Total Equipment/Furniture	0	0	0	0	2,600
Total Downtown Enhancement	299,118	345,961	163,438	343,975	441,135

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PUBLIC WORKS DEPARTMENT
LIGHTING/LANDSCAPING/MEDIANS DIVISION
SOURCE OF FUND: LIGHTING/LANDSCAPING FUND
and TYCO FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: The Street Lighting Division is responsible for maintenance and installation of Citywide street lighting, acts as liaison with the electric utility and maintains aesthetically pleasing landscaping for City median areas.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
105 Lightg/Landscapg Dist Fund					
2601 Lighting/Landscaping/Medians					
Total Personal Services	156,980	201,839	98,929	159,194	174,488
Total Contract Services	61,021	69,693	56,118	79,620	68,793
Total Materials/Supplies/Other	375,073	395,358	205,289	368,782	463,122
Total Lighting/Landscaping/Medians	593,074	666,890	360,336	607,596	706,403

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED 18-19</u>	<u>CITY MANAGER RECOMMENDED 19-20</u>
4102	REGULAR SALARIES		
	Public Works Director	0.05	0.05
	Associate Engineer	0.10	0.10
	Public Works Superintendent	0.05 ¹	0.05
	Public Works Crew Supervisor	0.10	0.10
	Maintenance II	0.50	0.50
	Maintenance I	0.50	0.50
	TOTAL	1.30	1.30

¹The Public Works Superintendent's allocation was reduced in this division and increased in the Building Maintenance division.

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Median Landscape Maintenance	\$43,200
		Electrical Repairs	2,000
		Hosted Citywide Lighting System Subscription	5,100
		Total	\$50,300
4251	Contract Services, Government	Caltrans Highway Agreement	\$14,000
		Median Maintenance, Artesia Boulevard	2,493
		Los Angeles County Tax Collection	2,000
		Total	\$18,493



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
105 Lightg/Landscapg Dist Fund					
2601 Lighting/Landscaping/Medians					
2601-4100 Personal Services					
2601-4102 Regular Salaries	90,551	113,688	54,540	94,411	96,612
2601-4106 Regular Overtime	3,849	3,000	3,812	5,010	5,000
2601-4111 Accrual Cash In	4,629	6,244	4,993	6,244	6,807
2601-4112 Part Time/Temporary	1,608	0	0	0	0
2601-4180 Retirement	24,116	37,577	15,565	18,895	36,625
2601-4188 Employee Benefits	22,433	31,067	14,073	24,519	24,809
2601-4189 Medicare Benefits	1,574	1,658	926	1,510	1,408
2601-4190 Other Post Employment Benefits (OPEB)	8,220	8,605	5,020	8,605	3,227
Total Personal Services	156,980	201,839	98,929	159,194	174,488
2601-4200 Contract Services					
2601-4201 Contract Serv/Private	46,567	51,200	27,698	51,200	50,300
2601-4251 Contract Service/Govt	14,454	18,493	28,420	28,420	18,493
Total Contract Services	61,021	69,693	56,118	79,620	68,793
2601-4300 Materials/Supplies/Other					
2601-4303 Utilities	238,723	244,574	125,597	217,998	221,999
2601-4309 Maintenance Materials	22,403	29,100	8,706	29,100	29,100
2601-4394 Building Maintenance Charges	672	667	392	667	667
2601-4395 Equip Replacement Charges	45,835	47,542	27,733	47,542	50,337
2601-4396 Insurance User Charges	67,440	73,475	42,861	73,475	161,019
Total Materials/Supplies/Other	375,073	395,358	205,289	368,782	463,122
Total Lighting/Landscaping/Medians	593,074	666,890	360,336	607,596	706,403



**PUBLIC WORKS DEPARTMENT
 LIGHTING/LANDSCAPING/MEDIANS DIVISION
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENTAL EQUIPMENT AND MAINTENANCE
 SOURCE OF FUND: INTERNAL SERVICE CHARGES
 2019-2020 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

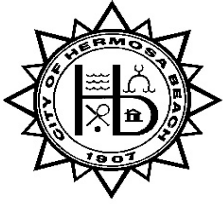
Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
2601 Lighting/Landscaping/Medians					
Total Contract Services	7,276	5,400	0	5,400	7,200
Total Materials/Supplies/Other	2,779	5,023	880	5,023	5,023
Total Depreciation	18,978	17,978	0	18,978	18,978
Total Lighting/Landscaping/Medians	29,033	28,401	880	29,401	31,201

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Annual Inspection of High-Lift Truck	\$7,200



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
2601 Lighting/Landscaping/Medians					
2601-4200 Contract Services					
2601-4201 Contract Serv/Private	7,276	5,400	0	5,400	7,200
Total Contract Services	7,276	5,400	0	5,400	7,200
2601-4300 Materials/Supplies/Other					
2601-4310 Motor Fuels And Lubes	2,620	3,723	864	3,723	3,723
2601-4311 Auto Maintenance	159	1,300	16	1,300	1,300
Total Materials/Supplies/Other	2,779	5,023	880	5,023	5,023
2601-4900 Depreciation					
2601-4901 Depreciation/Mach/Equipment	7,942	7,942	0	7,942	7,942
2601-4902 Depreciation/Vehicles	11,036	10,036	0	11,036	11,036
Total Depreciation	18,978	17,978	0	18,978	18,978
Total Lighting/Landscaping/Medians	29,033	28,401	880	29,401	31,201



PUBLIC WORKS DEPARTMENT
PIER PARKING STRUCTURE, PARKING LOT A AND COUNTY
SHARE OF PARKING STRUCTURE REVENUE
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: Administration of North Pier Parking Structure, Downtown Parking Lot A and Payment of the County's share of the Parking Structure Revenue.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
3304 North Pier Parking Structure					
Total Contract Services	126,672	141,171	41,429	141,171	143,206
Total Materials/Supplies/Other	20,642	23,026	9,704	25,970	26,363
Total North Pier Parking Structure	147,314	164,197	51,133	167,141	169,569
3305 Downtown Parking Lot A					
Total Contract Services	53,620	61,443	24,736	61,443	59,000
Total Materials/Supplies/Other	0	2,000	0	2,000	2,000
Total Downtown Parking Lot A	53,620	63,443	24,736	63,443	61,000
3306 Co. Share Pkg Structure Rev.					
Total Contract Services	321,551	329,845	0	329,845	340,318
Total Co. Share Pkg Structure Rev.	321,551	329,845	0	329,845	340,318

PIER PARKING STRUCTURE

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Earthquake Insurance	\$23,949
		Elevator Preventive Maintenance	1,920
		Elevator Maintenance, Non-Contracted/As Needed	3,900
		Elevator Lighting System Maintenance	1,240
		Landscape Maintenance Around Parking Structure	500
		Annual Maintenance for Emergency Lighting Systems	2,000
		Parking Structure, Sweeping, Trash Collection and Elevator Cleaning	17,495
		Fire Line Backflow Testing and Repairs	500
		Pump System Maintenance	500
		Parking Structure Steam Clean for Stairways	2,863
		IPS Smart Meter Fees	18,000
		Merchant Services Fees, Pay-by-Space Meters	60,000



PUBLIC WORKS DEPARTMENT
PIER PARKING STRUCTURE, PARKING LOT A AND COUNTY
SHARE OF PARKING STRUCTURE REVENUE
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

PIER PARKING STRUCTURE
(continued)

OBJECT CODE EXPLANATIONS
(Continued)

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private continued	Enhanced Cleaning – Scrubber Service Parking Structure Steam Clean for All Areas, 6 times per year	9,452 662
		Total	\$142,981
4251	Contract Services, Government	Elevator Inspection Fee	\$225

DOWNTOWN PARKING LOT A

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Merchant Fees, Pay-by-Space Meters IPS Meter Fees	45,000 14,000
		Total	\$59,000

COUNTY SHARE OF PARKING STRUCTURE REVENUE

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4251	Contract Services, Government	Payment to LA County, Share of Parking Structure Revenue	\$340,318



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
3304 North Pier Parking Structure					
3304-4200 Contract Services					
3304-4201 Contract Serv/Private	126,672	140,946	41,429	140,946	142,981
3304-4251 Contract Services/Gov't	0	225	0	225	225
Total Contract Services	126,672	141,171	41,429	141,171	143,206
3304-4300 Materials/Supplies/Other					
3304-4303 Utilities	18,713	17,837	9,304	20,781	21,164
3304-4304 Telephone	679	689	400	689	699
3304-4309 Maintenance Materials	1,250	4,500	0	4,500	4,500
Total Materials/Supplies/Other	20,642	23,026	9,704	25,970	26,363
Total North Pier Parking Structure	147,314	164,197	51,133	167,141	169,569
001 General Fund					
3305 Downtown Parking Lot A					
3305-4200 Contract Services					
3305-4201 Contract Serv/Private	53,620	61,443	24,736	61,443	59,000
Total Contract Services	53,620	61,443	24,736	61,443	59,000
3305-4300 Materials/Supplies/Other					
3305-4309 Maintenance Materials	0	2,000	0	2,000	2,000
Total Materials/Supplies/Other	0	2,000	0	2,000	2,000
Total Downtown Parking Lot A	53,620	63,443	24,736	63,443	61,000
001 General Fund					
3306 Co. Share Pkg Structure Rev.					
3306-4200 Contract Services					
3306-4251 Contract Services/Gov't	321,551	329,845	0	329,845	340,318
Total Contract Services	321,551	329,845	0	329,845	340,318
Total Co. Share Pkg Structure Rev.	321,551	329,845	0	329,845	340,318

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PUBLIC WORKS DEPARTMENT
PARKS DIVISION
SOURCE OF FUNDS: GENERAL FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: The Department provides cost effective landscape maintenance and aesthetically pleasing landscape for City parks; maintains upkeep of irrigation systems in City parks and maintains and replaces play equipment as needed.

DEPARTMENT EXPENDITURE SUMMARY

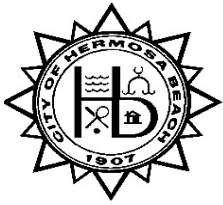
	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
6101 Parks					
Total Personal Services	457,531	494,290	293,596	494,650	504,582
Total Contract Services	227,854	260,710	125,320	260,734	285,282
Total Materials/Supplies/Other	395,214	449,088	260,877	501,939	508,995
Total Equipment/Furniture	3,717	0	716	716	0
Total Parks	1,084,316	1,204,088	680,509	1,258,039	1,298,859

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED 18-19</u>	<u>CITY MANAGER RECOMMENDED 19-20</u>
4102	REGULAR SALARIES		
	Public Works Director	0.10	0.10
	Deputy City Engineer	0.20	0.20
	Associate Engineer	0.10	0.10
	Associate Engineer	0.20	0.20
	Assistant Engineer	0.10	0.10
	Public Works Superintendent	0.15	0.15
	Public Works Crew Supervisor	0.88	0.88
	Maintenance I	2.80	2.80
	TOTAL	4.53	4.53

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Parks Maintenance	\$254,405
		Pier Maintenance	18,655
		Backflow Testing	3,000
		Landscaping for South Park and Greenbelt	3,000
		Specialized Equipment Rental	4,000
		Professional Arborist Services	2,000
		Total	\$285,060
4251	Contract Services, Government	Department of Health Services Fee	\$222



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
6101 Parks					
6101-4100 Personal Services					
6101-4102 Regular Salaries	300,712	315,476	181,361	310,576	318,569
6101-4106 Regular Overtime	5,136	4,500	3,015	4,500	4,500
6101-4111 Accrual Cash In	16,336	17,188	16,099	17,188	14,117
6101-4180 Retirement	49,414	58,235	31,727	55,870	70,226
6101-4187 Uniform Allowance	240	480	280	480	480
6101-4188 Employee Benefits	63,841	70,726	44,757	78,439	81,636
6101-4189 Medicare Benefits	4,632	4,699	2,948	4,611	4,640
6101-4190 Other Post Employment Benefits (OPEB)	17,220	22,986	13,409	22,986	10,414
Total Personal Services	457,531	494,290	293,596	494,650	504,582
6101-4200 Contract Services					
6101-4201 Contract Serv/Private	227,662	260,512	125,098	260,512	285,060
6101-4251 Contract Service/Govt	192	198	222	222	222
Total Contract Services	227,854	260,710	125,320	260,734	285,282
6101-4300 Materials/Supplies/Other					
6101-4303 Utilities	257,856	263,108	147,173	313,897	317,231
6101-4309 Maintenance Materials	30,325	25,938	20,344	28,000	30,100
6101-4394 Building Maintenance Charges	21,864	21,867	12,754	21,867	21,867
6101-4395 Equip Replacement Chrgs	26,633	28,633	16,703	28,633	27,265
6101-4396 Insurance User Charges	58,536	109,542	63,903	109,542	112,532
Total Materials/Supplies/Other	395,214	449,088	260,877	501,939	508,995
6101-5400 Equipment/Furniture					
6101-5402 Equip-More Than \$1,000	3,717	0	716	716	0
Total Equipment/Furniture	3,717	0	716	716	0
Total Parks	1,084,316	1,204,088	680,509	1,258,039	1,298,859



PUBLIC WORKS DEPARTMENT
PARKS DIVISION
EQUIPMENT REPLACEMENT FUND
DEPARTMENT EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2019-20</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
715 Equipment Replacement Fund					
6101 Parks					
Total Materials/Supplies/Other	4,712	6,290	2,106	6,290	6,290
Total Depreciation	7,868	7,868	0	7,868	11,841
Total Equipment/Furniture	0	39,732	0	39,732	0
Total Parks	12,580	53,890	2,106	53,890	18,131



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
6101 Parks					
6101-4300 Materials/Supplies/Other					
6101-4310 Motor Fuels And Lubes	3,811	4,990	2,023	4,990	4,990
6101-4311 Auto Maintenance	901	1,300	83	1,300	1,300
Total Materials/Supplies/Other	4,712	6,290	2,106	6,290	6,290
6101-4900 Depreciation					
6101-4902 Depreciation/Vehicles	7,868	7,868	0	7,868	11,841
Total Depreciation	7,868	7,868	0	7,868	11,841
6101-5400 Equipment/Furniture					
6101-5403 Vehicles	0	39,732	0	39,732	0
Total Equipment/Furniture	0	39,732	0	39,732	0
Total Parks	12,580	53,890	2,106	53,890	18,131



PUBLIC WORKS DEPARTMENT
SEWER DIVISION
SOURCE OF FUNDS: SEWER FUND and GENERAL FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: The Sewers Division is responsible for maintenance of sewers, City sanitary sewer pump stations and inspection of all sewer demos and sewer lateral hook ups. This includes administration of the state mandated Wastewater Discharge Requirement (WDR).

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
160 Sewer Fund					
1219 Administrative Charges					
Total Contract Services	0	0	1,851	1,851	1,900
Total Administrative Charges	0	0	1,851	1,851	1,900
3102 Sewers/Storm Drains					
Total Personal Services	98,065	116,759	67,401	115,726	116,953
Total Contract Services	170,413	260,141	102,526	260,141	248,352
Total Materials/Supplies/Other	57,469	66,043	34,054	66,225	62,561
Total Sewers/Storm Drains	325,947	442,943	203,981	442,092	427,866

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 18-19</u>	<u>CITY MANAGER RECOMMENDED 19-20</u>
4102 REGULAR SALARIES		
Public Works Director	0.05	0.05
Deputy City Engineer	0.05	0.05
Associate Engineer	0.10	0.10
Associate Engineer	0.05	0.05
Assistant Engineer	0.20	0.20
Public Works Superintendent	0.10	0.10
Public Works Crew Supervisor	0.10	0.10
Maintenance I	0.15	0.15
TOTAL	0.80	0.80

ASSESSMENT DISTRICT

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Assessment Administrative Fees	\$1,900



PUBLIC WORKS DEPARTMENT
SEWER DIVISION
SOURCE OF FUNDS: SEWER FUND and GENERAL FUND
2019-2020 BUDGET

SEWER DIVISION

OBJECT CODES EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Hydro Flushing	\$160,310
		Dig Alert	1,415
		Emergencies	40,000
		Sewer Rat Abatement	3,864
		Pump Station, Inspection and Maintenance	2,000
		POSM Sewer Video Software Service Support	2,000
		Sewer Assessment Professional Services	29,500
		Parts Warranty – 35 th Street Sewer Pump Station	
		Hosted Wireless Monitoring System	399
		Hosted Wireless Monitoring System – 35 th Street	
		Sewer Pump Station	364
		Sewer Service Charge Annual Notice	4,124
		Total	<u>\$243,976</u>
4251	Contract Services, Government	Water Discharge Requirement Annual Fees	\$2286
		Sewer Service Charge Assessment	2,090
		Total	<u>\$4,376</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
160 Sewer Fund					
1219 Administrative Charges					
1219-4200 Contract Services					
1219-4201 Contract Serv/Private	0	0	1,851	1,851	1,900
Total Administrative Charges	0	0	1,851	1,851	1,900
3102 Sewer					
3102-4100 Personal Services					
3102-4102 Regular Salaries	71,101	75,768	42,989	74,086	76,637
3102-4106 Regular Overtime	377	410	168	1,000	1,200
3102-4111 Accrual Cash In	-3,082	7,125	4,779	7,125	3,357
3102-4112 Part Time/Temporary	0	0	621	1,000	0
3102-4180 Retirement	14,102	16,733	9,110	16,345	19,767
3102-4188 Employee Benefits	11,187	11,982	6,900	11,368	12,928
3102-4189 Medicare Benefits	1,116	1,115	719	1,176	1,119
3102-4190 Other Post Employment Benefits (OPEB)	3,264	3,626	2,115	3,626	1,945
Total Personal Services	98,065	116,759	67,401	115,726	116,953
3102-4200 Contract Services					
3102-4201 Contract Serv/Private	170,413	255,910	100,240	255,910	243,976
3102-4251 Contract Service/Govt	0	4,231	2,286	4,231	4,376
Total Contract Services	170,413	260,141	102,526	260,141	248,352
3102-4300 Materials/Supplies/Other					
3102-4303 Utilities	345	695	0	877	894
3102-4309 Maintenance Materials	1,835	7,600	368	7,600	7,600
3102-4394 Building Maintenance Charges	264	267	154	267	267
3102-4395 Equip Replacement Charges	38,777	34,371	20,050	34,371	29,446
3102-4396 Insurance User Charges	16,248	23,110	13,482	23,110	24,354
Total Materials/Supplies/Other	57,469	66,043	34,054	66,225	62,561
Total Sewer	325,947	442,943	203,981	442,092	427,866

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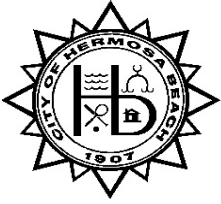
PUBLIC WORKS DEPARTMENT
SEWER DIVISION
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2019-20</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
715 Equipment Replacement Fund					
3102 Sewers					
Total Materials/Supplies/Other	-536	7,000	125	7,000	7,000
Total Depreciation	20,443	23,591	0	20,443	20,443
Total Sewers	19,907	30,591	125	27,443	27,443



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
3102 Sewer					
3102-4300 Materials/Supplies/Other					
3102-4309 Maintenance Materials	0	1,000	0	1,000	1,000
3102-4310 Motor Fuels And Lubes	-565	4,500	109	4,500	4,500
3102-4311 Auto Maintenance	29	1,500	16	1,500	1,500
Total Materials/Supplies/Other	-536	7,000	125	7,000	7,000
3102-4900 Depreciation					
3102-4901 Depreciation/Mach/Equipment	14,052	14,052	0	14,052	14,052
3102-4902 Depreciation/Vehicles	6,391	9,539	0	6,391	6,391
Total Depreciation	20,443	23,591	0	20,443	20,443
Total Sewer	19,907	30,591	125	27,443	27,443



PUBLIC WORKS DEPARTMENT
STORM DRAIN DIVISION
SOURCE OF FUNDS: STORM DRAIN FUND and GENERAL FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: The Storm Drain Division is responsible for maintenance of the City's storm drains. This includes administration of the National Pollution Discharge Elimination System Programs

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
161 Storm Drain Fund					
3109 Storm Drain					
Total Personal Services	102,202	104,749	67,088	111,123	121,507
Total Contract Services	141,846	176,274	41,536	176,274	156,390
Total Materials/Supplies/Other	50,675	50,680	31,357	40,801	59,443
Total Equipment/Furniture	0	0	0	0	25,318
Total Storm Drain	294,723	331,703	139,981	328,198	362,658

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 18-19</u>	<u>CITY MANAGER RECOMMENDED 19-20</u>
4102 REGULAR SALARIES		
Public Works Director	0.05	0.05
Deputy City Engineer	0.05	0.05
Associate Engineer	0.10	0.10
Associate Engineer	0.05	0.05
Assistant Engineer	0.20	0.20
Public Works Superintendent	0.10	0.10
Public Works Crew Supervisor	0.02	0.02
Maintenance I	0.35	0.35
TOTAL	0.92	0.92

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Storm Drain Filter Cleaning and Replacement	23,172
		Outreach Program	15,000
		Enhanced watershed management program	
		Development	76,313
		Professional Services for Combined Integrated	
		Monitoring Plan	26,000
		Parts Warranty – Hosted Wireless Monitoring	
		Systems on Pier	399
		Hosted Wireless Monitoring System for Pier	364
		Storm Water Lift Station Replacement – Parking	
		Structure	5,548
		Total	\$146,796
4251	Contract Services, Government	Annual Permit Fee (NPDES)	\$9,594
5405	Equipment – More Than \$5,000	Loader Attachment for Opening Beach Outfalls	\$25,318



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
161 Storm Drain Fund					
3109 Storm Drain					
3109-4100 Personal Services					
3109-4102 Regular Salaries	69,466	69,416	41,893	74,195	79,852
3109-4106 Regular Overtime	702	1,500	168	1,500	1,500
3109-4111 Accrual Cash In	4,499	5,464	4,734	5,464	6,677
3109-4112 Part Time Temporary	0	0	3,103	3,103	0
3109-4180 Retirement	12,178	13,884	7,993	10,241	16,824
3109-4188 Employee Benefits	10,680	10,398	6,671	12,343	13,423
3109-4189 Medicare Benefits	1,101	1,022	738	1,212	1,164
3109-4190 Other Post Employment Benefits (OPEB)	3,576	3,065	1,788	3,065	2,067
Total Personal Services	102,202	104,749	67,088	111,123	121,507
3109-4200 Contract Services					
3109-4201 Contract Serv/Private	133,307	166,680	32,997	166,680	146,796
3109-4251 Contract Service/Govt	8,539	9,594	8,539	9,594	9,594
Total Contract Services	141,846	176,274	41,536	176,274	156,390
3109-4300 Materials/Supplies/Other					
3109-4309 Maintenance Materials	944	3,800	4,014	5,000	5,000
3109-4394 Building Maintenance Charges	396	400	231	400	400
3109-4395 Equip Replacement Charges	39,807	35,401	20,651	35,401	37,476
3109-4396 Insurance User Charges	9,528	11,079	6,461	0	16,567
Total Materials/Supplies/Other	50,675	50,680	31,357	40,801	59,443
3109-5400 Equipment/Furniture					
3109-5405 Equipment more than \$5,000	0	0	0	0	25,318
Total Equipment/Furniture	0	0	0	0	25,318
Total Storm Drain	294,723	331,703	139,981	328,198	362,658



**PUBLIC WORKS DEPARTMENT
 STORM DRAIN DIVISION
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENT EQUIPMENT AND MAINTENANCE
 SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
 2019-2020 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2018-19</i>	<i>2019-20</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
715 Equipment Replacement Fund					
3109 Storm Drain					
Total Contract Services	1,760	28,328	27,328	28,328	7,000
Total Materials/Supplies/Other	3,692	8,030	740	8,030	8,030
Total Depreciation	0	0	0	0	0
Total Storm Drain	5,452	36,358	28,068	36,358	15,030

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Quarterly Preventative Maintenance for Crawler	\$7,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
3109 Storm Drain					
3109-4200 Contract Services					
3109-4201 Contract Serv/Private	1,760	28,328	27,328	28,328	7,000
Total Contract Services	1,760	28,328	27,328	28,328	7,000
3109-4300 Materials/Supplies/Other					
3109-4309 Maintenance Materials	0	600	0	600	600
3109-4310 Motor Fuels And Lubes	3,692	6,000	740	6,000	6,000
3109-4311 Auto Maintenance	0	1,430	0	1,430	1,430
Total Materials/Supplies/Other	3,692	8,030	740	8,030	8,030
 Total Storm Drain	 5,452	 36,358	 28,068	 36,358	 15,030



PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE/TRAFFIC SAFETY DIVISION
SOURCE OF FUNDS: GENERAL FUND and STATE GAS TAX FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: The Street Maintenance Division is responsible for maintaining the public right of way to ensure pedestrian and vehicle safety. The division repairs and maintains streets, alleys, sidewalks, curbs and gutters; sweeping of streets and alleys is also performed. The Traffic Safety Division ensures the installation and maintenance of all mandated traffic control devices and necessary appurtenances, such as street name signs and warning devices.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
3104 Street Maint/Traffic Safety					
Total Personal Services	530,213	586,708	324,915	541,631	546,678
Total Contract Services	289,052	391,717	144,787	391,717	408,267
Total Materials/Supplies/Other	389,325	602,489	321,605	604,553	468,228
Total Equipment/Furniture	15,584	0	0	0	25,050
Total Street Maint/Traffic Safety	1,224,174	1,580,914	791,307	1,537,901	1,448,223

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 18-19</u>	<u>CITY MANAGER RECOMMENDED 19-20</u>
4102 REGULAR SALARIES		
Public Works Director	0.15	0.15
Deputy City Engineer	0.10	0.10
Associate Engineer	0.10	0.10
Associate Engineer	0.10	0.10
Assistant Engineer	0.10	0.10
Public Works Superintendent	0.20	0.20
Public Works Crew Supervisor	0.90	0.90
Maintenance II	1.95	1.95
Maintenance I	0.70	0.70
TOTAL	4.30	4.30

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Street Sweeping	\$166,165
		Strand Sweeping	24,367
		Pacific Coast Highway Steam Cleaning	3,564
		Aviation Blvd. Steam Cleaning	1,141
		Citywide Steam Cleaning	2,206
		Traffic Engineering	100,000
		Traffic Signal Maintenance	5,000
		Emergency Traffic Signal Maintenance	8,000
		Emergency Street Repairs	10,000



PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE/TRAFFIC SAFETY DIVISION
SOURCE OF FUNDS: GENERAL FUND and STATE GAS TAX FUND
2019-2020 BUDGET

OBJECT CODE EXPLANATIONS

(continued)

<u>OBJECT CODE</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private (continued)	Hazardous Waste Removal	2,000
		Enhanced Cleaning – Strand Scrubbing	25,600
		Street Sign Inventory	24,930
		Total	<u>\$372,973</u>
4251	Contract Services, Government	Air Quality Management District Equipment Permit	\$1,063
		Hazardous Material Permit Fee	2,231
		Los Angeles County, Traffic Signal Maintenance - Artesia Boulevard at Meadows Avenue and Prospect Avenue	7,000
		CalTrans Light Project – 6 Intersections	25,000
		Total	<u>\$35,294</u>
5405	Equipment – More Than \$5,000	Asphalt Hotbox Trailer	25,050



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
3104 Street Maint/Traffic Safety					
3104-4100 Personal Services					
3104-4102 Regular Salaries	314,765	307,738	179,689	314,866	329,474
3104-4106 Regular Overtime	10,469	16,651	0	16,651	16,651
3104-4111 Accrual Cash In	16,517	20,713	31,574	34,744	18,664
3104-4112 Part Time/Temporary	12,686	44,013	8,689	14,895	0
3104-4180 Retirement	99,543	114,389	59,525	80,233	109,931
3104-4188 Employee Benefits	50,484	58,809	31,249	55,662	57,991
3104-4189 Medicare Benefits	2,337	2,174	1,227	2,359	2,771
3104-4190 Other Post Employment Benefits (OPEB)	23,412	22,221	12,962	22,221	11,196
Total Personal Services	530,213	586,708	324,915	541,631	546,678
3104-4200 Contract Services					
3104-4201 Contract Serv/Private	283,307	381,423	140,504	381,423	372,973
3104-4251 Contract Service/Govt	5,745	10,294	4,283	10,294	35,294
Total Contract Services	289,052	391,717	144,787	391,717	408,267
3104-4300 Materials/Supplies/Other					
3104-4303 Utilities	7,039	6,066	4,106	8,130	8,240
3104-4309 Maintenance Materials	96,371	115,000	36,674	115,000	115,000
3104-4394 Building Maintenance Charges	660	666	385	666	666
3104-4395 Equip Replacement Charges	41,523	55,595	32,430	55,595	64,202
3104-4396 Insurance User Charges	243,732	425,162	248,010	425,162	280,120
Total Materials/Supplies/Other	389,325	602,489	321,605	604,553	468,228
3104-5400 Equipment/Furniture					
3104-5405 Equipment more than \$5,000	15,584	0	0	0	25,050
Total Equipment/Furniture	15,584	0	0	0	25,050
Total Street Maint/Traffic Safety	1,224,174	1,580,914	791,307	1,537,901	1,448,223

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PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE/TRAFFIC SAFETY DIVISION
SOURCE OF FUNDS: GAS TAX FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: The Street Maintenance Division is responsible for maintaining the public right of way to ensure pedestrian and vehicle safety. The division repairs and maintains streets, alleys, sidewalks, curbs and gutters; sweeping of streets and alleys is also performed. The Traffic Safety Division ensures the installation and maintenance of all mandated traffic control devices and necessary appurtenances, such as street name signs and warning devices.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
115 Gas Tax Fund					
3104 Street Maint/Traffic Safety					
Total Materials/Supplies/Other	0	0	0	0	13,893
Total Gas Tax Fund	0	0	0	0	13,893



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
115 Gas Tax Fund					
3104 Street Maint/Traffic Safety					
3104-4300 Materials/Supplies/Other					
3104-4309 Maintenance Materials	0	0	0	0	13,893
Total Materials/Supplies/Other	0	0	0	0	13,893
Total Street Maint/Traffic Safety	0	0	0	0	13,893



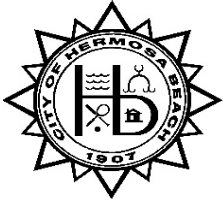
**PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE/TRAFFIC SAFETY DIVISION
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2019-2020 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
3104 Street Maint/Traffic Safety					
Total Materials/Supplies/Other	5,606	13,497	3,375	13,497	13,497
Total Depreciation	13,750	12,112	0	13,750	18,750
Total Equipment/Furniture	2,568	46,000	10	0	0
Total Street Maint/Traffic Safety	21,924	71,609	3,385	27,247	32,247



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
3104 Street Maint/Traffic Safety					
3104-4300 Materials/Supplies/Other					
3104-4310 Motor Fuels And Lubes	3,623	7,520	2,374	7,520	7,520
3104-4311 Auto Maintenance	1,983	5,977	1,001	5,977	5,977
Total Materials/Supplies/Other	5,606	13,497	3,375	13,497	13,497
3104-4900 Depreciation					
3104-4901 Depreciation/Mach/Equipment	12,461	5,370	0	12,461	12,461
3104-4902 Depreciation/Vehicles	1,289	6,742	0	1,289	6,289
Total Depreciation	13,750	12,112	0	13,750	18,750
3104 Street Maint/Traffic Safety					
3104-5400 Equipment/Furniture					
3104-5403 Vehicles	2,568	46,000	10	0	0
Total Equipment/Furniture	2,568	46,000	10	0	0
Total Street Maint/Traffic Safety	21,924	71,609	3,385	27,247	32,247



PUBLIC WORKS DEPARTMENT
USED OIL BLOCK GRANT DIVISION
SOURCE OF FUNDS: CALIFORNIA USED OIL BLOCK GRANT
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: This division accounts for costs related to the development, printing and distribution of promotional and educational materials for the Used Oil Recycling Program and promotion of nearby disposal facilities.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
160 Sewer Fund					
3105 Used Oil Block Grant					
Total Contract Services	1,325	12,181	576	12,181	5,400
Total Used Oil Block Grant	1,325	12,181	576	12,181	5,400

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	California Used Oil Block Grant, Supplies for Publicity and Education	\$5,400



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
160 Sewer Fund					
3105 Used Oil Block Grant					
3105-4200 Contract Services					
3105-4201 Contract Serv/Private	1,325	12,181	576	12,181	5,400
Total Contract Services	1,325	12,181	576	12,181	5,400
Total Used Oil Block Grant	1,325	12,181	576	12,181	5,400



PUBLIC WORKS DEPARTMENT
EQUIPMENT SERVICE DIVISION
SOURCE OF FUNDS: EQUIPMENT REPLACEMENT FUND
2019-2020 BUDGET

DEPARTMENT DESCRIPTION: The Equipment Service Division provides for centralized repair and maintenance of all City vehicles and equipment. Activities range from minor repairs to major overhauls. The Division also evaluates the service life and advises vehicle replacement needs. Division costs are allocated to other departments by way of the Equipment Replacement Charges shown as a line item in the budget.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
4206 Equipment Service					
Total Personal Services	262,502	280,932	156,851	258,857	284,842
Total Contract Services	2,617	6,509	2,497	6,509	6,509
Total Materials/Supplies/Other	50,159	73,121	42,028	8,000	75,427
Total Depreciation	655	394	0	0	0
Total Equipment/Furniture	784	15,737	0	15,737	0
Total Equipment Service	316,717	376,693	201,376	289,103	366,778

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 18-19</u>	<u>CITY MANAGER RECOMMENDED 19-20</u>
4102 REGULAR SALARIES		
Public Works Director	0.05	0.05
Public Works Superintendent	0.05	0.05
Senior Equipment Mechanic	1.00	1.00
Equipment Mechanic	1.00	1.00
TOTAL	2.10	2.10

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Industrial Waste Removal	\$3,000
		ALLDATA Software Maintenance for Vehicle	
		Electronic Diagnostics and Repair Information	1,650
		Machine Parts Cleaning	905
		Fleet Maintenance Software Annual Maintenance	704
		Total	\$6,259
4251	Contract Services, Government	Miscellaneous Equipment Permits/Fees	\$250



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
715 Equipment Replacement Fund					
4206 Equipment Service					
4206-4100 Personal Services					
4206-4102 Regular Salaries	160,525	164,432	95,393	163,882	164,752
4206-4106 Regular Overtime	2,849	6,000	834	834	6,000
4206-4111 Accrual Cash In	5,659	2,343	692	2,343	4,272
4206-4180 Retirement	37,457	43,684	23,579	29,173	54,868
4206-4188 Employee Benefits	41,746	48,511	27,026	46,646	46,454
4206-4189 Medicare Benefits	2,386	2,392	1,411	2,409	2,395
4206-4190 Other Post Employment Benefits (OPEB)	11,880	13,570	7,916	13,570	6,101
Total Personal Services	262,502	280,932	156,851	258,857	284,842
4206-4200 Contract Services					
4206-4201 Contract Serv/Private	2,617	6,259	2,497	6,259	6,259
4206-4251 Contract Services/Govt	0	250	0	250	250
Total Contract Services	2,617	6,509	2,497	6,509	6,509
4206-4300 Materials/Supplies/Other					
4206-4309 Maintenance Materials	2,704	3,700	2,141	3,700	3,700
4206-4310 Motor Fuels And Lubes	3,901	3,000	1,438	3,000	3,000
4206-4311 Auto Maintenance	234	1,300	460	1,300	1,300
4206-4396 Insurance User Charges	43,320	65,121	37,989	0	67,427
Total Materials/Supplies/Other	50,159	73,121	42,028	8,000	75,427
4206-4900 Depreciation					
4206-4901 Depreciation/Mach/Equipment	655	394	0	0	0
Total Depreciation	655	394	0	0	0
4206-5400 Equipment/Furniture					
4206-5402 Equip-More Than \$1,000	784	15,737	0	15,737	0
Total Equipment/Furniture	784	15,737	0	15,737	0
Total Equipment Service	316,717	376,693	201,376	289,103	366,778

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CAPITAL IMPROVEMENT PROGRAM

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Capital Improvement Program

The Capital Improvement Program (CIP) is the City's comprehensive plan to develop and maintain the City's capital facilities and infrastructure. Capital projects are usually of high cost, take a year or more to complete, and result in the creation of a capital asset. Included in the budget document is the detailed 2018-19 Capital Improvement Program, along with the high level Five Year Capital Improvement Plan.

2019-20 Capital Improvement Program

The 2019-20 Capital Improvement Program is divided into three main sections: Capital Improvement Program Summary, Capital Improvement Program Funding Summary, and Capital Improvement Project Requests with Department Expenditure Detail.

The Capital Improvement Program Summary is divided into five main project types: Street and Highway Improvements, Sewer/Storm Drain Improvements, Park Improvements, Public Building and Ground Improvements, and Studies. Funding is broken down into remaining prior year funding, FY 2019-20 funds, and total project funds. The remaining prior year funding includes any unspent funds appropriated in prior budget years intended for use in the current fiscal year.

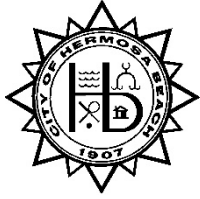
The Capital Improvement Funding Summary is an overview of the capital improvement budget by fund. Funding is broken out by prior year carryover and 2019-20 current year budget.

The Capital Improvement Project Requests and Department Expenditure Detail are grouped by type as noted above and organized by project number. Noted on each project request are the lead department, category, account number(s), project number and title, project description, justification, status, cost to complete project, project total, remaining prior year funds, current year request, and total FY 2019-20 funding. Any anticipated annual impact on future operating budgets is indicated on the project requests. For FY 2019-20, due to the project completion timeline, no impact to the operating budget is anticipated, as any estimated increase in costs would be negligible.

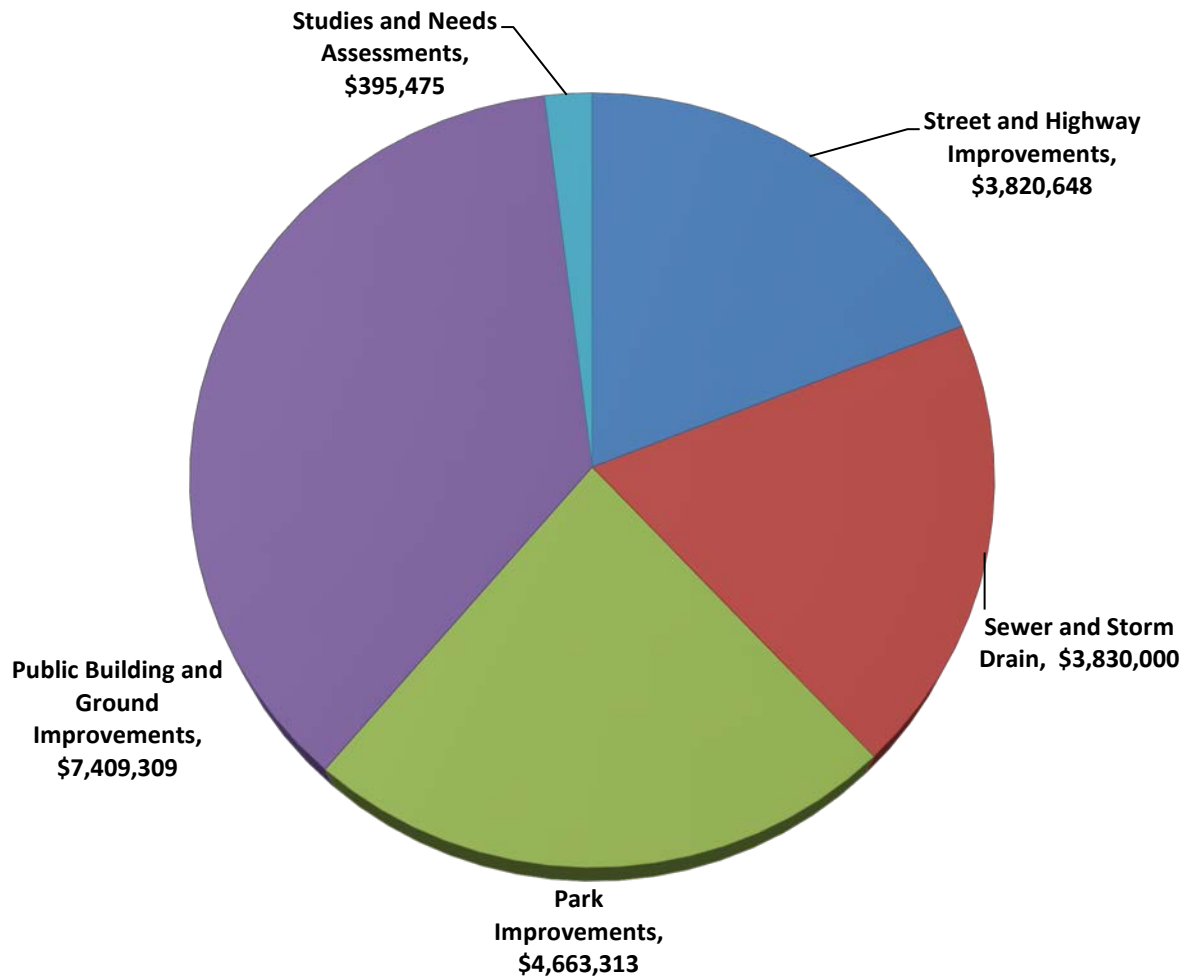
Five Year Capital Improvement Plan

The Five Year Capital Improvement Plan is a multi-year plan that forecasts needs for all anticipated capital projects, even when funding is not yet available. The first year of the plan is the 2019-20 Capital Improvement Program budget. Also included are future years for ongoing projects and projects for which funding has not been secured or authorized. The "future years" of the plan are therefore subject to change.

The Five Year Capital Improvement Plan Summary is organized by the five main project types listed above. The summary breaks out funding by budget year. The Unfunded Capital Needs are included in the Five Year Capital Improvement Plan Summary.



Total Capital Improvement Project Funding 2019-20



Total: \$20,118,745



City of Hermosa Beach
DEPARTMENT OF PUBLIC WORKS
CAPITAL IMPROVEMENT PROGRAM - FY2019-20

CIP Goal NO.	PROJECT NAME	General	State Gas	Tyco fund	Park/Rec	CDBG	Prop C	Measure M	Grants Fund	Sewer	Storm Drain	RTI	Capital	TOTAL	Remaining	TOTAL CIP	
		Fund 001	Tax Fund 115	122	Facility Tax Fund 125	140	146	Fund 148	150	Fund 160	Fund 161	Undersea Cable Fund 190	Improvement Fund 301	Current Year Request	Prior Year Funding Amount	FUNDING FY 19-20	
STREET AND HIGHWAY IMPROVEMENTS																	
4	Bus Stop Improvements						330,875							330,875	146	0	330,875
5	PCH Mobility Improvement Project												0	94,454	0	0	94,454
												0	115	34,581		0	34,581
												0	147	243,662		0	243,662
												0	301	263,437		0	263,437
														TOTAL FOR PROJECT			636,134
5	PCH Traffic Improvements												0	399,922		0	399,922
4	Hermosa Ave Green Street										250,000			250,000	161	0	250,000
													0	115	325,744	0	325,744
												0	150	354,535		0	354,535
												0	301	308,438		0	308,438
														TOTAL FOR PROJECT			988,717
3	Street Improvements- Various Locations		261,293											261,293	115	57,925	319,218
														147	89,551	89,551	
							290,000							290,000	148	491,231	491,231
														TOTAL FOR PROJECT			900,000
4	Strand Bikeway and Walkway Improvements at 35th Street													0	147	115,000	115,000
3	Annual Street Improvements		200,000											200,000	115	0	200,000
STREET AND HIGHWAY IMPROVEMENTS		0	461,293	0	0	0	330,875	290,000	0	0	250,000	0	0	1,332,168	2,488,480	3,820,648	
SEWER/STORM DRAIN IMPROVEMENTS																	
3	Sewer Improvements - Various Locations									1,145,750				1,145,750	160	1,054,250	2,200,000
3	Storm Drain Improvements - Various Locations										354,910		80,000	354,910	161	645,090	1,000,000
														TOTAL FOR PROJECT		80,000	80,000
4	16th Street Storm Drain Trash Capture Box										100,000			100,000	161	0	100,000
3	Annual Sewer Improvements									250,000				250,000	160	0	250,000
3	Annual Storm Drain Improvements										200,000			200,000	161	0	200,000
SEWER/STORM DRAIN IMPROVEMENTS		0	0	0	0	0	0	0	0	1,395,750	654,910	0	80,000	2,130,660	1,699,340	3,830,000	



City of Hermosa Beach
DEPARTMENT OF PUBLIC WORKS
CAPITAL IMPROVEMENT PROGRAM - FY2019-20

CIP Goal NO.	PROJECT NAME	General	State Gas	Tyco fund	Park/Rec	CDBG	Prop C	Measure M	Grants Fund	Sewer	Storm Drain	RTI	Capital	TOTAL	Remaining	TOTAL CIP FUNDING FY 19-20
		Fund 001	Tax Fund 115	122	Facility Tax Fund 125	140	146	Fund 148	Fund 150	Fund 160	Fund 161	Undersea Cable Fund 190	Improvement Fund 301	Current Year Request		
PARK IMPROVEMENTS																
4	Herondo Drain Stormwater/Urban Run-off Diversion Project (Previously named Stormwater/Urban Run-Off Diversion Project on Greenbelt)								198,949					198,949	150	3,945,275
4	Clark Stadium Bleachers				20,000									20,000	125	50,000
4	Fort Lots-Oh-Fun Park Improvements				50,000									50,000	125	50,000
PARK IMPROVEMENTS SUBTOTAL																
		0	0	0	70,000	0	0	0	198,949	0	0	0	198,949	467,898	4,195,415	4,663,313
PUBLIC BUILDING AND GROUND IMPROVEMENTS																
1	Downtown Lighting Improvements												60,000	301	0	60,000
5	Downtown Strategic Plan Implementation													0 001	103,610	103,610
														0 301	559,055	559,055
														TOTAL FOR PROJECT	662,665	662,665
3	New Corporate Yard Facilities ¹												1,203,000	0 001	52,221	52,221
														TOTAL FOR PROJECT	1,303,930	1,303,930
3	Municipal Pier Structural Assessment and Repairs													0 122	177,380	177,380
														0 191	240,000	240,000
														TOTAL FOR PROJECT	417,380	417,380
3	Municipal Pier Electrical Repairs													0 122	275,473	275,473
														0 301	259,711	259,711
														TOTAL FOR PROJECT	535,184	535,184
3	City Park Restrooms and Renovation				200,000									200,000	125	200,000
														298,318	301	1,300,000
														TOTAL FOR PROJECT	1,500,000	1,500,000
3	Council Chambers Audiovisual Improvements													0 001	106,209	106,209
														0 715	196,361	196,361
														TOTAL FOR PROJECT	302,570	302,570
4	Parking Lot D Improvements (Previously named Electric Vehicle and Bicycle Transportation Infrastructure Expansion)													0 150 ³	125,859	125,859
														0 301	47,186	47,186
														TOTAL FOR PROJECT	173,045	173,045
1	Emergency Operations Center Renovations													0 301	193,500	193,500



City of Hermosa Beach
DEPARTMENT OF PUBLIC WORKS
CAPITAL IMPROVEMENT PROGRAM - FY2019-20

CIP Goal NO.	PROJECT NAME	General	State Gas	Park/Rec	Prop C	Measure M	Grants Fund	Sewer	Storm Drain	RTI	Capital	TOTAL	TOTAL CIP FUNDING FY 19-20	
		Fund 001	Tax Fund 115	Facility Tax Fund 125	CDBG 140	Fund 146	Fund 148	Fund 150	Fund 160	Fund 161	Undersea Cable Fund 190	Improvement Fund 301		Current Year Request
3	Clark Building Renovations											0 301	423,554	423,554
3	14th Street Beach Restroom Construction			50,000			90,000					750,000 122 50,000 125 90,000 160	0 0 110,000	750,000 50,000 200,000
4	Parking Lot A Improvements									482,260		482,260 190 150,000 301	0 0	1,000,000 482,260
3	Police Station Basement Restrooms Improvements										33,000	33,000 301	0	33,000
4	ADA Improvements				120,000							120,000 140	0	120,000
PUBLIC BUILDING AND GROUND IMPROVEMENTS SUBTOTAL		0	0	750,000	250,000	120,000	0	90,000	0	482,260	1,744,318	3,436,578	3,972,731	7,409,309
STUDIES														
4	Hermosa Ave Greenwich Village Street Realignment Assessment				40,000							40,000 146	0	40,000
4	Citywide Park Master Plan (Stakeholder: Community Resources)											0 001 0 125	42,065 173,410	42,065 173,410
4	Greenbelt Accessible Path Assessment (Stakeholder: Public Works)												TOTAL FOR PROJECT	215,475
3	Library Community Project Phase II ² Assessment (Stakeholder: Community Resources)						17,478					0 301	10,000	10,000
4	Community Center Theater Needs Assessment (Stakeholder: Community Resources)											0 301	30,000	30,000
3	Parking Structure (Lot C) Structural Assessment (Stakeholder: Public Works)										40,000	40,000 301	0	40,000
STUDIES SUBTOTAL		0	0	0	40,000	0	17,478	0	0	0	40,000	97,478	297,997	395,475
FUND TOTALS		0	461,293	750,000	320,000	120,000	290,000	1,485,750	904,910	482,260	2,063,267	7,464,782	12,653,963	20,118,745

Footnotes:
¹ Cost of construction (plus contingency) of \$953,000 reserved in the Capital Improvement Fund.
² Staff will explore funding options while project is on hold.
³ LACTMA STP-L Exchange Funds, 2013

Projects that are on hold.
 Newly funded projects/studies.




City of Hermosa Beach
 DEPARTMENT OF PUBLIC WORKS
 CAPITAL IMPROVEMENT PROGRAM FUNDING SUMMARY
 2019-2020

Fund #	Fund Name	Prior Year	Current Year	Total
001	General Fund	\$398,559.00	\$0.00	\$398,559.00
115	State Gas Tax Fund	\$418,250.00	\$461,293.00	\$879,543.00
122	Tyco Fund	\$452,853.00	\$750,000.00	\$1,202,853.00
125	Park/Rec Facility Tax Fund	\$203,410.00	\$320,000.00	\$523,410.00
140	CDBG Fund	\$0.00	\$120,000.00	\$120,000.00
146	Proposition C Fund	\$0.00	\$370,875.00	\$370,875.00
147	Measure R Fund	\$848,135.00	\$0.00	\$848,135.00
148	Measure M Fund	\$201,231.00	\$290,000.00	\$491,231.00
150	Grant Fund	\$4,269,242.00	\$216,427.00	\$4,485,669.00
160	Sewer Fund	\$1,164,250.00	\$1,485,750.00	\$2,650,000.00
161	Storm Drain	\$645,090.00	\$904,910.00	\$1,550,000.00
190	RTI Undersea Cable	\$0.00	\$482,260.00	\$482,260.00
191	RTI Undersea Cable Tidelands	\$240,000.00	\$0.00	\$240,000.00
301	Capital Improvement Fund	\$3,616,582.00	\$2,063,267.00	\$5,679,849.00
715	Equipment Replacement Fund	\$196,361.00	\$0.00	\$196,361.00
	Total	\$12,653,963.00	\$7,464,782.00	\$20,118,745.00

<i>Goals:</i>	
1	Commitment to a Safe Community
2	Financially Sound City Government
3	High Performing City Providing 1st Class Services
4	More Livable, Sustainable City
5	Enhanced Economic Development Through Revitalized Downtown And Entry Corridors

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**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-2020**


DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Street and Highway Improvements		146-8102-4201	
PROJECT NO./TITLE: CIP 102 Bus Stops Improvements (NEW)			
		<p>PROJECT DESCRIPTION:</p> <p>This project will improve bus stops along:</p> <ul style="list-style-type: none"> • Hermosa Avenue from Herondo Street to 10th Street; • Manhattan Avenue from 26th Street to Longfellow Avenue; and • Pier Avenue PCH to Valley Drive. <p>These improvements will include Americans with Disabilities Act (ADA) accessible curb ramps, concrete bus pads, crosswalk and striping improvements, and other general improvements within direct vicinity of the bus stops.</p>	
<p>STATUS: Final Engineering Design</p> <p>Secure design services to prepare design and specifications.</p> <p>Construction to be completed in FY 19-20</p>		<p>JUSTIFICATION:</p> <p>These improvements for bus stops qualify for the use of Prop C funds, which will be lapsing in the following fiscal year.</p>	
<p>MAINTENANCE:</p> <p>No additional maintenance.</p>			
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$79,567		
Construction	\$220,000		
Construction Management/Inspection	\$28,000		
Assistant Engineer (Fund 146)	\$3,308		
		CURRENT REQUEST	
		146 Prop C Fund	\$330,875
PROJECT TOTAL:		\$330,875	TOTAL FY 19-20 CIP FUNDING:
			\$330,875



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
146 Prop C Fund					
8102 Bus Stops Improvements					
8102-4200 Contract Services					
8102-4201 Contract Serv/Private	0	0	0	0	330,875
Total Contract Services	0	0	0	0	330,875
8102 Bus Stops Improvements	0	0	0	0	330,875
<hr/> Total FY 19-20 CIP Funding					330,875

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-2020**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:														
CATEGORY: Street and Highway Improvements	001-8143-4201														
	115-8143-4201														
	147-8143-4201														
	301-8143-4201														
PROJECT NO./TITLE: CIP 143 PCH Mobility Improvement Project															
	<p>PROJECT DESCRIPTION: The City has identified a number of complete street project elements that can be implemented to improve mobility, accessibility, and safety along the PCH corridor in Hermosa Beach. These elements are described in the Project Study Report prepared by the City and Caltrans in 2015 and include: Traffic Signal Synchronization, Landscape Medians, Americans with Disabilities Act (ADA) Improvements/Removal of Utility Impediments, Transit Access Enhancements, Pedestrian Enhancements, and Aesthetic Enhancements.</p> <p>This project would retain the existing number of lanes including north and south bound flex lanes and maintain lane widths of ten (10) feet, and flex lanes of twelve (12) feet with zero (0) feet shoulders. Collectively, the improvements will address existing, near-term, and long-range future traffic conditions along this corridor by improving intersection operations, reducing instances of unsafe turning movements, create a safe and more comfortable environment for pedestrians and transit riders, and improving the efficient movement of vehicles along the corridor.</p>														
<p>STATUS: Preliminary Design</p> <p>Staff in conversation with Cal Trans, Metro and Council of Governments for funding possibilities.</p>	<p>JUSTIFICATION: This project is to improve accessibility, mobility and safety along the Pacific Coast Highway corridor.</p> <p>MAINTENANCE: New medians will require additional landscaping services, utilities, and irrigation. Annual maintenance costs estimated at \$11,475.</p>														
COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS														
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Conceptual Design</td> <td style="width: 40%; text-align: right;">\$522,515</td> </tr> <tr> <td>Design Phase</td> <td style="text-align: right;">\$375,000</td> </tr> <tr> <td>Construction Phase</td> <td style="text-align: right;">\$8,000,000</td> </tr> </table>	Conceptual Design	\$522,515	Design Phase	\$375,000	Construction Phase	\$8,000,000	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">001 General Fund</td> <td style="width: 40%; text-align: right;">\$94,454</td> </tr> <tr> <td>115 State Gas Tax Fund</td> <td style="text-align: right;">\$34,581</td> </tr> <tr> <td>147 Measure R Fund</td> <td style="text-align: right;">\$243,662</td> </tr> <tr> <td>301 Capital Improvement Fund</td> <td style="text-align: right;">\$263,437</td> </tr> </table>	001 General Fund	\$94,454	115 State Gas Tax Fund	\$34,581	147 Measure R Fund	\$243,662	301 Capital Improvement Fund	\$263,437
Conceptual Design	\$522,515														
Design Phase	\$375,000														
Construction Phase	\$8,000,000														
001 General Fund	\$94,454														
115 State Gas Tax Fund	\$34,581														
147 Measure R Fund	\$243,662														
301 Capital Improvement Fund	\$263,437														
	CURRENT REQUEST														
PROJECT TOTAL:	\$8,897,515														
TOTAL FY 19-20 CIP FUNDING:	\$636,134														



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
8143 PCH Mobility Improvement Project					
8143-4200 Contract Services					
8143-4201 Contract Serv/Private	0	94,454	0	0	94,454
Total Contract Services	0	94,454	0	0	94,454
8143 PCH Mobility Improvement	0	94,454	0	0	94,454
115 State Gas Tax Fund					
8143 PCH Mobility Improvement Project					
8143-4200 Contract Services					
8143-4201 Contract Serv/Private	0	34,581	0	0	34,581
Total Contract Services	0	34,581	0	0	34,581
8143 PCH Mobility Improvement	0	34,581	0	0	34,581
147 Measure R Fund					
8143 PCH Mobility Improvement Project					
8143-4200 Contract Services					
8143-4201 Contract Serv/Private	0	243,662	0	0	243,662
Total Contract Services	0	243,662	0	0	243,662
8143 PCH Mobility Improvement	0	243,662	0	0	243,662
301 Capital Improvement Fund					
8143 PCH Mobility Improvement Project					
8143-4200 Contract Services					
8143-4201 Contract Serv/Private	0	263,437	0	0	263,437
Total Contract Services	0	263,437	0	0	263,437
8143 PCH Mobility Improvement	0	263,437	0	0	263,437
Total FY 19-20 CIP Funding					636,134

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-2020**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Street and Highway Improvements	147-8160-4201

PROJECT NO./TITLE: CIP 160 PCH Traffic Improvements



PROJECT DESCRIPTION:

The purpose of this project is to improve operational mobility along State Route 1 (Pacific Coast Highway) which also provides operational relief to I-405 by improving operations in a parallel route. The proposed project also includes improvements including but not restricted to truck turning radius, ADA curb ramps, striping and pedestrian signal improvements of the segment on PCH between Anita Street and Artesia Boulevard. This segment was identified for improvement as per Southern California Association of Governments study (User-based Microanalysis of SR 1, PCH) which was done in July 2009.

The scope of work also included preliminary engineering of PCH/Aviation Boulevard since this intersection is a major intersection and is part of the project study area.

The scope of work included in the approved scope of CIP 12-160 PCH Traffic Improvements are as follow:

Pedestrian signal, crosswalks and ADA curb ramps improvements at the intersections of PCH and Pier Avenue and PCH and Aviation Boulevard including improvements at intersection to aid trucks turning onto Aviation.

STATUS: Construction

Construction to begin April 2019.

JUSTIFICATION:

This project will improve safety and mobility at this section of PCH

MAINTENANCE:

No additional maintenance required.


COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$115,000	147 Measure R Fund	\$399,922
Construction	\$328,550		
Construction Management/Inspection	\$54,450		
		CURRENT REQUEST	
PROJECT TOTAL:	\$498,000	TOTAL FY 19-20 CIP FUNDING:	\$399,922



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
147 Measure R Fund					
8160 PCH Traffic Improvements					
8160-4200 Contract Services					
8160-4201 Contract Serv/Private	6,668	399,922	0	0	399,922
Total Contract Services	6,668	399,922	0	0	399,922
Total PCH Traffic Improvements	6,668	399,922	0	0	399,922
Total FY 19-20 CIP Funding					399,922

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-2020**


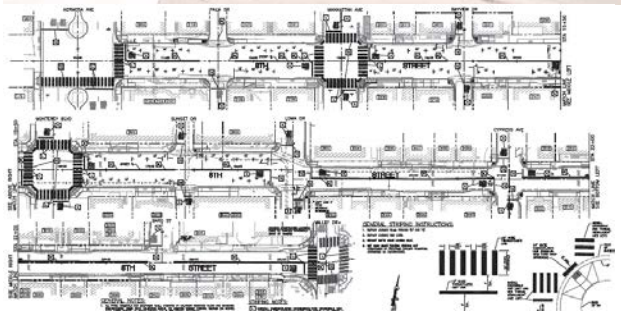
DEPARTMENT: PUBLIC WORKS & CITY MANAGER		ACCOUNT NO.:	
CATEGORY: Street and Highway Improvements		161-8164-4201	
PROJECT NO./TITLE: CIP 164 Hermosa Avenue Green Street			
		PROJECT DESCRIPTION: <p>The project will design and implement Low Impact Development (LID) and green infrastructure on Hermosa Ave from 4th St to Herondo Ave. Two key intersections on Hermosa Avenue will be reconstructed to create pedestrian- friendly curb extensions with subsurface infiltration units landscaped with drought tolerant species. Parking lanes along Hermosa Avenue, between the City's south border and 4th Street, will be replaced with permeable pavement. Tree-box biofilters will be installed to provide supplemental infiltration.</p>	
STATUS: Final Engineering Design Secure design services to prepare plans and specifications.		JUSTIFICATION: <p>The Hermosa Beach City Council's 2014-2019 Strategic Plan identifies Street Improvement Projects as a Major Project for 2015. It is the policy of the City to implement Green Street Best Management Practices (BMPs) as elements of street and roadway projects including public works capital improvement projects to the maximum extent practicable.</p> <p>Additionally, Enhanced Watershed Management Program (EWMP) identifies the installation of distributed BMPs as a requirement of the 2012 Municipal Separate Storm Sewer System (MS4) permit. LID retrofits such as the projects described here will expedite the City's ability to meet the required compliance deadlines for trash and bacteria Total Maximum Daily Load (TMDL).</p>	
		MAINTENANCE: No additional maintenance required.	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$250,000		
Construction	\$800,000		
Construction Management/Inspection	\$181,980		
<small>*Half of project cost will be covered by Proposition 12 Santa Monica Bay Restoration Grant Program. City must match grant funding (\$615,990).</small>		CURRENT REQUEST	
		161 Storm Drain Fund	\$250,000
PROJECT TOTAL:	\$1,231,980	TOTAL FY 19-20 CIP FUNDING:	\$250,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
161 Storm Drain Fund					
8164 Hermosa Ave Green Street					
8164-4200 Contract Services					
8164-4201 Contract Serv/Private	0	0	0	0	250,000
Total Contract Services	0	0	0	0	250,000
8164 Hermosa Ave Green Street	0	0	0	0	250,000
<hr/> Total FY 19-20 CIP Funding					250,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-2020**

DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Street and Highway Improvements		115-8173-4201	
		150-8173-4201	
		301-8173-4201	
PROJECT NO./TITLE: CIP 173 8th Street Improvements			
		PROJECT DESCRIPTION:	
		<p>The project consists of improvements that will improve walkability and provide safe pedestrian access on 8th Street from Valley Drive to Hermosa Avenue. Improvements include continuous sidewalk; ADA curb access ramps on 8th Street; drainage improvements; installing crosswalks on both sides of 8th Street at intersections of: Manhattan Avenue, Monterey Blvd, Loma Drive, Cypress Avenue, Bard Street and Valley Drive.</p>	
<p>Note: This project was included in the Road Repair and Accountability Act of 2018 Project List for funding in FY 18-19 for the City of Hermosa Beach.</p>		JUSTIFICATION:	
<p>Lack of continuous sidewalks and ADA curb access ramps on 8th Street between Valley Drive and Hermosa Avenue.</p>			
STATUS: Construction		MAINTENANCE:	
Construction to begin in May 2019.		New sidewalks, signs, and crosswalks require additional maintenance, estimated at \$2,020 annually.	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEARS FUNDS	
Design	\$207,083	115 State Gas Fund	\$325,744
Construction	\$842,700	150 Grant Fund	\$354,535
Construction Support/Inspection	\$15,423	301 Capital Improvement Fund	\$308,438
		CURRENT REQUEST	
PROJECT TOTAL:	\$1,065,206	TOTAL CIP FY 19-20 FUNDING:	\$988,717



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
115 Gas Tax Fund					
8173 8th Street Improvements					
8173-4200 Contract Services					
8173-4201 Contract Serv/Private	0	325,744	0	0	325,744
Total Contract Services	0	325,744	0	0	325,744
8173 8th Street Improvements	0	325,744	0	0	325,744
150 Grant Fund					
8173 8th Street Improvements					
8173-4200 Contract Services					
8173-4201 Contract Serv/Private	0	354,535	0	0	354,535
Total Contract Services	0	354,535	0	0	354,535
8173 8th Street Improvements	0	354,535	0	0	354,535
301 Capital Improvement Fund					
8173 8th Street Improvements					
8173-4200 Contract Services					
8173-4201 Contract Serv/Private	200	308,438	0	0	308,438
Total Contract Services	200	308,438	0	0	308,438
8173 8th Street Improvements	200	308,438	0	0	308,438
Total FY 19-20 CIP Funding					988,717

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-2020**


DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Street and Highway Improvements	115-8186-4201 147-8186-4201 148-8186-4201
PROJECT NO./TITLE: CIP 186 Street Improvements - Various Locations	
	<p>PROJECT DESCRIPTION:</p> <p>This project provides for pavement rehabilitation of streets at various locations. The project will also repair/replace deteriorated portions of sidewalk, curb & gutter and curb ramps.</p> <p>This project also includes the resurfacing of 24th Street between Valley Drive and Park Avenue. The scope of work includes the construction of curb and gutter as needed to correct street drainage deficiencies as well as lowering of public utilities (by util. companies) to standard depth to permit the proper street construction.</p> <p>This work will be performed following the sewer and storm drain repairs identified in the Sewer and Drainage Master Plans.</p>
<p>STATUS: Final Engineering Design</p> <p>Secure design services to prepare plans and specifications.</p> <p>Construction to be completed in FY 19-20</p>	<p>JUSTIFICATION:</p> <p>Annual street resurfacing projects are necessary to maintain and improve the city's pavement condition index. Master plan estimates 1.5 mil project annually to increase Pavement Condition Index (PCI) to 81.</p> <p>24th Street pavement is deteriorated and has localized standing water issues. The sewer main requires replacement and will be coordinated prior to street resurfacing activities.</p>
	<p>MAINTENANCE:</p> <p>No additional maintenance required.</p>
COST TO COMPLETE PROJECT	REMAINING PRIOR YEARS FUNDS
Design \$196,000	115 State Gas Tax Fund \$57,925
Construction \$635,000	147 Measure R Fund \$89,551
Construction Management/Inspection \$60,000	148 Measure M Fund \$201,231
Assistant Engineer (Fund 115,147, and 148) \$9,000	
	CURRENT REQUEST
	115 State Gas Tax Fund \$261,293
	148 Measure M Fund \$290,000
PROJECT TOTAL: \$900,000	TOTAL FY 19-20 CIP FUNDING: \$900,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
115 State Gas Tax Fund					
8186 Street Improvements- Various Locations					
8186-4200 Contract Services					
8186-4201 Contract Serv/Private	1	57,925	0	0	319,218
Total Contract Services	1	57,925	0	0	319,218
8186 Street Improvements- Various Locations	1	57,925	0	0	319,218
147 Measure R Fund					
8186 Street Improvements- Various Locations					
8186-4200 Contract Services					
8186-4201 Contract Serv/Private	0	89,551	0	0	89,551
Total Contract Services	0	89,551	0	0	89,551
8186 Street Improvements- Various Locations	0	89,551	0	0	89,551
148 Measure M Fund					
8186 Street Improvements- Various Locations					
8186-4200 Contract Services					
8186-4201 Contract Serv/Private	0	201,231	0	0	491,231
Total Contract Services	0	201,231	0	0	491,231
8186 Street Improvements- Various Locations	0	201,231	0	0	491,231
Total FY 19-20 CIP Funding					900,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-2020**

DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Street and Highway Improvements		147-8188-4201	
PROJECT NO./TITLE: CIP 188 Strand Bikeway and Walkway Improvements at 35 th Street			
		PROJECT DESCRIPTION: This project would provide improved accessibility & connectivity for bicyclists travelling between the Cities of Hermosa Beach and Manhattan Beach via The Strand at 35 th Street. The project will also consider the addition of a dedicated ADA path to provide greater ADA accessibility to The Strand.	
STATUS: Preliminary Design Secure design services to prepare conceptual design. Staff coordination with Manhattan Beach.		JUSTIFICATION: Provides improved accessibility & connectivity between the Cities of Hermosa Beach and Manhattan Beach along the bike path route, and provide for ADA accessibility in this location.	
		MAINTENANCE: No additional maintenance.	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEARS FUNDS	
Conceptual Design \$115,000		147 Measure R Fund \$115,000	
		CURRENT REQUEST	
PROJECT TOTAL:		TOTAL FY 19-20 CIP FUNDING:	
\$115,000		\$115,000	




**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
147 Measure R Fund					
8188 Strand Bikeway and Walkway Improvements - 35th					
8188-4200 Contract Services					
8188-4201 Contract Serv/Private	0	115,000	0	0	115,000
Total Contract Services	0	115,000	0	0	115,000
Total Strand Bikeway and Walkway Improvements - 35th	0	115,000	0	0	115,000
Total FY 19-20 CIP Funding					115,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-2020**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Street and Highway Improvements	115-8190-4201

PROJECT NO./TITLE: CIP 190 Annual Street Improvements

	<p>PROJECT DESCRIPTION: This project provides for pavement rehabilitation of streets at various locations. The project will also repair/replace deteriorated portions of sidewalk, curb & gutter and curb ramps.</p> <p>This work will be performed following the sewer and storm drain repairs identified in the Sewer and Drainage Master Plans.</p>
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<p>STATUS: Final Engineering Design.</p> <p>Secure design services to prepare plans and specifications.</p>	<p>JUSTIFICATION: Annual street resurfacing projects are necessary to maintain and improve the city's pavement condition index.</p>
	<p>MAINTENANCE: No additional maintenance required.</p>

COST TO COMPLETE PROJECT	REMAINING PRIOR YEARS FUNDS												
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Design</td> <td style="text-align: right;">\$198,000</td> </tr> <tr> <td>Construction</td> <td style="text-align: right;">\$1,200,000</td> </tr> <tr> <td>Construction Management</td> <td style="text-align: right;">\$100,000</td> </tr> <tr> <td>Assistant Engineer (Fund 115)</td> <td style="text-align: right;">\$2,000</td> </tr> </table>	Design	\$198,000	Construction	\$1,200,000	Construction Management	\$100,000	Assistant Engineer (Fund 115)	\$2,000	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center;">CURRENT REQUEST</th> </tr> </thead> <tbody> <tr> <td style="width: 60%;">115 State Gas Tax Fund</td> <td style="text-align: right;">\$200,000</td> </tr> </tbody> </table>	CURRENT REQUEST		115 State Gas Tax Fund	\$200,000
Design	\$198,000												
Construction	\$1,200,000												
Construction Management	\$100,000												
Assistant Engineer (Fund 115)	\$2,000												
CURRENT REQUEST													
115 State Gas Tax Fund	\$200,000												


PROJECT TOTAL:	\$1,500,000	TOTAL FY 19-20 CIP FUNDING:	\$200,000
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**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
115 State Gas Tax Fund					
8190 Annual Street Improvements					
8190-4200 Contract Services					
8190-4201 Contract Serv/Private	0	0	0	0	200,000
Total Contract Services	0	0	0	0	200,000
Total Annual Street Improvements	0	0	0	0	200,000
<hr/> Total FY 19-20 CIP Funding					200,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-2020**


DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:								
CATEGORY: Sewer Improvements	160-8416-4201								
PROJECT NO./TITLE: CIP 416 Sewer Improvements – Various Locations									
	<p>PROJECT DESCRIPTION:</p> <p>This project includes design and construction of sewer improvements and repairs based on new Sewer Master Plan.</p> <p>Design will include improvements for multiple fiscal years.</p>								
<p>STATUS: Project Approval Bidding.</p> <p>Advertise for bids for construction April 2019</p>	<p>JUSTIFICATION:</p> <p>The City's Sanitary sewer system is aging and in need of extensive rehabilitation.</p>								
	<p>MAINTENANCE:</p> <p>No additional maintenance required, hydro-flushing already included in existing sewer maintenance contract.</p>								
COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS								
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Construction</td> <td style="text-align: right;">\$1,967,000</td> </tr> <tr> <td>Construction Management/Inspection</td> <td style="text-align: right;">\$196,700</td> </tr> <tr> <td>Assistant Engineer (Fund 160)</td> <td style="text-align: right;">\$66,000</td> </tr> </table>	Construction	\$1,967,000	Construction Management/Inspection	\$196,700	Assistant Engineer (Fund 160)	\$66,000	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">160 Sewer Fund</td> <td style="text-align: right;">\$1,054,250</td> </tr> </table>	160 Sewer Fund	\$1,054,250
Construction	\$1,967,000								
Construction Management/Inspection	\$196,700								
Assistant Engineer (Fund 160)	\$66,000								
160 Sewer Fund	\$1,054,250								
	CURRENT REQUEST								
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">160 Sewer Fund</td> <td style="text-align: right;">\$1,145,750</td> </tr> </table>	160 Sewer Fund	\$1,145,750						
160 Sewer Fund	\$1,145,750								
PROJECT TOTAL:	TOTAL FY 19-20 CIP FUNDING:								
\$2,200,000	\$2,200,000								



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
160 Sewer Fund					
8416 Sewer Improvements Various Locations					
8416-4200 Contract Services					
8416-4201 Contract Serv/Private	66,927	1,260,000	140,162	205,750	2,200,000
Total Contract Services	66,927	1,260,000	140,162	205,750	2,200,000
8416 Sewer Improvements Various Locations	66,927	1,260,000	140,162	205,750	2,200,000
Total FY 19-20 CIP Funding					2,200,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-2020**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Storm Drain Improvements	161-8417-4201 301-8417-4201
PROJECT NO./TITLE: CIP 417 Storm Drain Improvements – Various Locations	
	<p>PROJECT DESCRIPTION:</p> <p>Storm drain improvements throughout the City. Locations will be as identified & and prioritized per the Storm Drain Master Plan. Projects will address deficiencies, ponding, and repairs as well as where new storm drains are needed Citywide.</p> <p>This project will also address operational deficiencies at the outfall structures at various locations.</p> <p>Improvements include for design & construction activities on an annual basis.</p>
<p>STATUS: Final Engineering Design</p> <p>Secure design services from on call consultant to prepare plans and specifications.</p> <p>Construction to be completed in FY 19-20</p>	<p>JUSTIFICATION:</p> <p>The Storm Drain Master Plan identified areas of inadequate capacity, localized ponding and operational deficiencies.</p>
	<p>MAINTENANCE:</p> <p>No additional maintenance required.</p>
COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS
Design \$138,600	161 Storm Drain Fund \$645,090
Construction \$752,400	
Construction Management/Inspection \$99,000	
Assistant Engineer (Fund 161) \$10,000	
Storm Drain Trash Excluders Retrofit \$80,000	
	CURRENT REQUEST
	161 Storm Drain Fund \$354,910
	301 Capital Improvement Fund \$80,000
PROJECT TOTAL: \$1,080,000	TOTAL FY 19-20 CIP FUNDING: \$1,080,000




**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
161 Storm Drain Fund					
8417 Storm Drain Improvements Various Locations					
8417-4200 Contract Services					
8417-4201 Contract Serv/Private	0	645,090	0	0	1,000,000
Total Contract Services	0	645,090	0	0	1,000,000
8417 Storm Drain Improvements Various Locations	0	645,090	0	0	1,000,000
301 Capital Improvement Fund					
8417 Storm Drain Improvements Various Locations					
8417-4200 Contract Services					
8417-4201 Contract Serv/Private	0	0	0	0	80,000
Total Contract Services	0	0	0	0	80,000
8417 Storm Drain Improvements Various Locations	0	0	0	0	80,000
Total FY 19-20 CIP Funding					1,080,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-2020**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Storm Drain Improvements	161-8419-4201

PROJECT NO./TITLE: CIP 419 16th Street Storm Drain Trash Capture Box **(NEW)**

	<p>PROJECT DESCRIPTION:</p> <p>The City has revised its strategy for addressing the Santa Monica Bay Debris Total Maximum Daily Load (TMDL) using State Board-approved full capture devices or systems to achieve 100% reduction of trash from the Municipal Separate Storm Sewer System (MS4) by March 20, 2020.</p> <p>The City will install a certified centralized full capture trash system on the 16th Street Storm Drain at Hermosa Valley School which was one of the optimal locations identified by the Storm Drain Master Plan.</p> <p>The Debris Separating Baffle Box will remove 100% of the trash from 16th Street Storm Drain, in place of installing connector pipe screens on all upstream catch basins, and reduce the long-term maintenance requirements and cost.</p>
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<p>STATUS: Preliminary Design</p> <p>Secure design services from on call design firm to prepare plans and specifications.</p>	<p>JUSTIFICATION:</p> <p>To help meet requirement of achieving 100% reduction of trash from the MS4.</p>
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	<p>MAINTENANCE:</p> <p>Annual maintenance will be required. Cost of maintenance will depend on device selected and funds will be requested in FY 2020-21.</p>
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COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS
Design \$100,000	
Construction \$200,000	
Construction Management/Inspection \$50,000	
	CURRENT REQUEST
	161 Storm Drain Fund \$100,000
PROJECT TOTAL: \$350,000	TOTAL FY 19-20 CIP FUNDING: \$100,000




**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
161 Storm Drain Fund					
8419 16th Street Storm Drain Trash Capture Box					
8419-4200 Contract Services					
8419-4201 Contract Serv/Private	0	0	0	0	100,000
Total Contract Services	0	0	0	0	100,000
8419 16th Street Storm Drain Trash Capture Box	0	0	0	0	100,000
Total FY 19-20 CIP Funding					100,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-2020**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Sewer Improvements	160-8421-4201

PROJECT NO./TITLE: CIP 421 Annual Sewer Improvements

	<p>PROJECT DESCRIPTION:</p> <p>This project includes design and construction of sewer improvements and repairs based on the Sewer Master Plan.</p> <p>Design will include improvements for multiple fiscal years.</p>
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<p>STATUS: Final Engineering Design</p> <p>Secure design services from on call design firm to prepare plans and specifications.</p>	<p>JUSTIFICATION:</p> <p>The City's Sanitary sewer system is aging and in need of extensive rehabilitation.</p>
	<p>MAINTENANCE:</p> <p>No additional maintenance required, hydro-flushing already included in existing sewer maintenance contract.</p>


COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS
Design \$242,500	
Construction \$1,600,000	
Construction Management/Inspection \$200,000	
Assistant Engineer (Fund 160) \$7,500	
	CURRENT REQUEST
	160 Sewer Fund \$250,000
PROJECT TOTAL: \$2,050,000	TOTAL FY 19-20 CIP FUNDING: \$250,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
160 Sewer Fund					
8421 Annual Sewer Improvements					
8421-4200 Contract Services					
8421-4201 Contract Serv/Private	0	0	0	0	250,000
Total Contract Services	0	0	0	0	250,000
8421 Annual Sewer Improvements	0	0	0	0	250,000
Total FY 19-20 CIP Funding					250,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-2020**


DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Storm Drain Improvements	161-8422-4201
PROJECT NO./TITLE: CIP 422 Annual Storm Drain Improvements	
	<p>PROJECT DESCRIPTION:</p> <p>Storm drain improvements throughout the City. Locations will be as identified & and prioritized per the Storm Drain Master Plan. Projects will address deficiencies, ponding, and repairs as well as where new storm drains are needed Citywide.</p> <p>This project will also address operational deficiencies at the outfall structures at various locations.</p> <p>Improvements include for design & construction activities on an annual basis</p>
<p>STATUS: Final Engineering Design</p> <p>Secure design services from on call design firm to prepare plans and specifications.</p>	<p>JUSTIFICATION:</p> <p>The Storm Drain Master Plan identified areas of inadequate capacity, localized ponding and operational deficiencies.</p>
	<p>MAINTENANCE:</p> <p>No additional maintenance required.</p>
COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS
Design \$198,000	
Construction \$400,000	
Construction Management/Inspection \$100,000	
Assistant Engineer (Fund 161) \$2,000	
	CURRENT REQUEST
	161 Storm Drain Fund \$200,000
PROJECT TOTAL: \$700,000	TOTAL FY 19-20 CIP FUNDING: \$200,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
161 Storm Drain Fund					
8422 Annual Storm Drain Improvements					
8422-4200 Contract Services					
8422-4201 Contract Serv/Private	0	0	0	0	200,000
Total Contract Services	0	0	0	0	200,000
8422 Annual Storm Drain Improvements	0	0	0	0	200,000
Total FY 19-20 CIP Funding					200,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-2020**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:																												
CATEGORY: Park Improvements	150-8542-4201 301-8542-4201																												
PROJECT NO./TITLE: CIP 542 Herondo Drain Stormwater/Urban Run-off Diversion Project (Previously named Stormwater/Urban Run-Off Diversion Project on Greenbelt)																													
	<p>PROJECT DESCRIPTION:</p> <p>The Herondo Storm Drain discharges into Santa Monica Bay on the southern border of Hermosa Beach. The Herondo Storm Drain Infiltration Project is the highest priority project identified in the Beach Cities Enhanced Watershed Management Program (EWMP). The Project was awarded \$3,099,400 Prop 1 grant funding from the SWRCB to be accompanied by \$3,785,988 in matching funds to engineer, plan, design and construct a stormwater infiltration system to divert and treat stormwater from the Herondo Drain.</p> <p>This is a joint project between the Beach Cities Watershed Management Group member agencies. The estimated total cost of the project is \$7,336,180 and Hermosa Beach's portion of the \$4,236,780 match amount is 13.6% (\$576,202), based on the contributing tributary area to the project.</p> <p>Cost sharing for the project consists of an Memorandum of Understanding between the Beach Cities agencies for 1) Design-Phase Costs, and 2) Construction Costs</p>																												
<p>STATUS: Preliminary Design</p> <p>In conversation with other Beach Cities to determine next step.</p>	<p>JUSTIFICATION:</p> <p>Project meets the City's National Pollutant Discharge Elimination System permit requirements to improve water quality in receiving waters.</p>																												
	<p>MAINTENANCE:</p> <p>No additional maintenance required.</p>																												
COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS																												
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Site Analysis, Engineering Studies,</td> <td style="text-align: right;">\$849,636</td> </tr> <tr> <td>Final Design & Engineering, and Construction Drawings. * 2017 MOU for Design</td> <td></td> </tr> <tr> <td>N Francisca Avenue Analysis, Design & Engineer, & Construction Drawings</td> <td style="text-align: right;">\$397,898</td> </tr> <tr> <td colspan="2"><small>*2019 Tetra Tech Revised Scope and Fee Schedule</small></td> </tr> <tr> <td>Construction and Final Inspection, Education and Outreach (Includes 5% Admin Costs and 10% Contingency)</td> <td style="text-align: right;">\$3,387,144</td> </tr> <tr> <td>Construction Support Phase</td> <td style="text-align: right;">\$52,490</td> </tr> <tr> <td colspan="2"><small>2019 Tetra Tech Revised Scope and Fee Schedule</small></td> </tr> <tr> <td>Prop 1 Grant Funding (design)</td> <td style="text-align: right;">\$400,000</td> </tr> <tr> <td>Prop 1 Grant Funding (construction)</td> <td style="text-align: right;">\$2,699,400</td> </tr> </table>	Site Analysis, Engineering Studies,	\$849,636	Final Design & Engineering, and Construction Drawings. * 2017 MOU for Design		N Francisca Avenue Analysis, Design & Engineer, & Construction Drawings	\$397,898	<small>*2019 Tetra Tech Revised Scope and Fee Schedule</small>		Construction and Final Inspection, Education and Outreach (Includes 5% Admin Costs and 10% Contingency)	\$3,387,144	Construction Support Phase	\$52,490	<small>2019 Tetra Tech Revised Scope and Fee Schedule</small>		Prop 1 Grant Funding (design)	\$400,000	Prop 1 Grant Funding (construction)	\$2,699,400	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">150 Grant Fund</td> <td style="text-align: right;">\$3,746,326</td> </tr> <tr> <td>301 Capital Improvement Fund</td> <td style="text-align: right;">\$419,089</td> </tr> <tr> <td colspan="2" style="text-align: center;">CURRENT REQUEST</td> </tr> <tr> <td>150 Grant Fund</td> <td style="text-align: right;">\$198,949</td> </tr> <tr> <td>301 Capital Improvement Fund</td> <td style="text-align: right;">\$198,949</td> </tr> </table>	150 Grant Fund	\$3,746,326	301 Capital Improvement Fund	\$419,089	CURRENT REQUEST		150 Grant Fund	\$198,949	301 Capital Improvement Fund	\$198,949
Site Analysis, Engineering Studies,	\$849,636																												
Final Design & Engineering, and Construction Drawings. * 2017 MOU for Design																													
N Francisca Avenue Analysis, Design & Engineer, & Construction Drawings	\$397,898																												
<small>*2019 Tetra Tech Revised Scope and Fee Schedule</small>																													
Construction and Final Inspection, Education and Outreach (Includes 5% Admin Costs and 10% Contingency)	\$3,387,144																												
Construction Support Phase	\$52,490																												
<small>2019 Tetra Tech Revised Scope and Fee Schedule</small>																													
Prop 1 Grant Funding (design)	\$400,000																												
Prop 1 Grant Funding (construction)	\$2,699,400																												
150 Grant Fund	\$3,746,326																												
301 Capital Improvement Fund	\$419,089																												
CURRENT REQUEST																													
150 Grant Fund	\$198,949																												
301 Capital Improvement Fund	\$198,949																												
PROJECT TOTAL:	TOTAL FY 19-20 CIP FUNDING:																												
\$7,786,568	\$4,563,313																												



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
150 Grant Fund					
8542 Herondo Drain Stormwater/Urban Runoff Diversion Project					
8542-4200 Contract Services					
8542-4201 Contract Serv/Private	58,380	3,762,387	16,061	16,061	3,945,275
Total Contract Services	58,380	3,762,387	16,061	16,061	3,945,275
Total Herondo Drain Stormwater/ Urban Run-off Diversion Project	58,380	3,762,387	16,061	16,061	3,945,275
301 Capital Improvement Fund					
8542 Herondo Drain Stormwater/Urban Runoff Diversion Project					
8542-4200 Contract Services					
8542-4201 Contract Serv/Private	156,955	421,618	2,528	2,528	618,038
Total Contract Services	156,955	421,618	2,528	2,528	618,038
Total Herondo Drain Stormwater/ Urban Run-off Diversion Project	156,955	421,618	2,528	2,528	618,038
Total FY 19-20 CIP Funding					4,563,313

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-2020**


DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Park Improvements		125-8545-4201	
PROJECT NO./TITLE: CIP 545 Clark Stadium Bleachers			
		PROJECT DESCRIPTION: This project will improve the bleachers at Clark Field. Improvements includes providing ADA access to the bleachers; this project will look at different solutions to resolve the issue. One possible solution is the installation of aluminum bleachers.	
			
STATUS: Final Engineering Design Secure design services to prepare plans and specifications.		JUSTIFICATION: Improvements are needed at Clark Field to provide ADA access to the bleachers.	
		MAINTENANCE: No additional maintenance required.	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$50,000	125 Parks/Rec Facility Tax Fund	\$30,000
Construction	\$250,000		
Construction Management/Inspection	\$50,000		
		CURRENT REQUEST	
		125 Parks/Rec Facility Tax Fund	\$20,000
PROJECT TOTAL:		TOTAL FY 19-20 CIP FUNDING:	\$50,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
125 Park/Rec Facility Tax Fund					
8545 Clark Stadium Bleachers					
8545-4200 Contract Services					
8545-4201 Contract Serv/Private	0	30,000	0	0	50,000
Total Contract Services	0	30,000	0	0	50,000
Total Clark Stadium Bleachers	0	30,000	0	0	50,000
Total FY 19-20 CIP Funding					50,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-20**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:								
CATEGORY: Park Improvements	125-8547-4201								
PROJECT NO./TITLE: CIP 547 Fort Lots-Of-Fun Park Improvements									
	PROJECT DESCRIPTION: Design park improvements to include playground equipment, landscaping, and assessing the feasibility of incorporating the old Prospect school building as part of the park.								
<p>STATUS: Study/Conceptual/Planning – Preliminary Design</p> <p>Secure design services to prepare plans and specifications for park design.</p> <p>Secure services of structural engineer to assess the feasibility of rehabilitating the Prospect School Building to be part of the park.</p>	<p>JUSTIFICATION:</p> <p>Park has not been upgraded since 2005 and play equipment and wall are in poor condition. The school building is deteriorated and currently used for storage.</p> <p>MAINTENANCE:</p> <p>Additional maintenance will be required. Estimation of cost to be determined depending on the use of the building and final park's square footage.</p>								
COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS								
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Preliminary Design/Feasibility</td> <td style="text-align: right;">\$50,000</td> </tr> <tr> <td>Design</td> <td style="text-align: right;">\$100,000</td> </tr> <tr> <td>Construction</td> <td style="text-align: right;">\$500,000</td> </tr> <tr> <td>Construction Management/Inspection</td> <td style="text-align: right;">\$100,000</td> </tr> </table>	Preliminary Design/Feasibility	\$50,000	Design	\$100,000	Construction	\$500,000	Construction Management/Inspection	\$100,000	CURRENT REQUEST
Preliminary Design/Feasibility	\$50,000								
Design	\$100,000								
Construction	\$500,000								
Construction Management/Inspection	\$100,000								
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">125 Parks/Rec Facility Tax Fund</td> <td style="text-align: right;">\$50,000</td> </tr> </table>	125 Parks/Rec Facility Tax Fund	\$50,000						
125 Parks/Rec Facility Tax Fund	\$50,000								
PROJECT TOTAL:	TOTAL FY 19-20 CIP FUNDING:								
\$750,000	\$50,000								



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
125 Park/Rec Facility Tax Fund					
8547 Fort Lots-Of-Fun Improvements					
8547-4200 Contract Services					
8547-4201 Contract Serv/Private	0	30,000	0	0	50,000
Total Contract Services	0	30,000	0	0	50,000
Total Fort Lots-Of-Fun Improvements	0	30,000	0	0	50,000
Total FY 19-20 CIP Funding					50,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-2020**

DEPARTMENT: PUBLIC WORKS & COMMUNITY DEVELOPMENT CATEGORY: Public Building and Ground Improvements	ACCOUNT NO.: 301-8608-4201												
PROJECT NO./TITLE: CIP 608 Downtown Lighting Improvements (NEW)													
	PROJECT DESCRIPTION: <p>This project will improve safety, security and ambiance in the downtown area through lighting improvements as determined by the Downtown Security Assessment Report.</p> <p>Areas for lighting improvements are:</p> <ul style="list-style-type: none"> • Corner of Manhattan Ave and Pier Ave • 14th Ct. • Palm Dr. • Hermosa Ave. Center Median (aesthetic lighting components) 												
STATUS: Final Engineering Design Secure design services to prepare plans and specifications. Construction to be completed in FY19-20	JUSTIFICATION: This project's intent will address safety concerns through improved lighting levels MAINTENANCE: Additional lighting will increase electricity costs. Estimates of cost to be determined.												
COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS												
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Design</td> <td style="text-align: right;">\$5,000</td> </tr> <tr> <td>Construction</td> <td style="text-align: right;">\$25,000</td> </tr> <tr> <td>Construction Management/Inspection</td> <td style="text-align: right;">\$5,000</td> </tr> <tr> <td>Aesthetic Lighting Components</td> <td style="text-align: right;">\$25,000</td> </tr> </table>	Design	\$5,000	Construction	\$25,000	Construction Management/Inspection	\$5,000	Aesthetic Lighting Components	\$25,000	<table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="text-align: center; padding: 5px;">CURRENT REQUEST</td> </tr> <tr> <td style="width: 60%;">301 Capital Improvement Fund</td> <td style="text-align: right;">\$60,000</td> </tr> </table>	CURRENT REQUEST		301 Capital Improvement Fund	\$60,000
Design	\$5,000												
Construction	\$25,000												
Construction Management/Inspection	\$5,000												
Aesthetic Lighting Components	\$25,000												
CURRENT REQUEST													
301 Capital Improvement Fund	\$60,000												
PROJECT TOTAL:	TOTAL FY 19-20 CIP FUNDING:												
\$60,000	\$60,000												




**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
301 Capital Improvement Fund					
8608 Downtown Lighting Improvements					
8608-4200 Contract Services					
8608-4201 Contract Serv/Private	0	0	0	0	60,000
Total Contract Services	0	0	0	0	60,000
Total Downtown Lighting Improvements	0	0	0	0	60,000
Total FY 19-20 CIP Funding					60,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-2020**

DEPARTMENT: PUBLIC WORKS & COMMUNITY DEVELOPMENT	ACCOUNT NO.:
CATEGORY: Public Building and Ground Improvements	001-8609-4201 301-8609-4201

PROJECT NO./TITLE: CIP 609 Downtown Strategic Plan Implementation

	<p>PROJECT DESCRIPTION:</p> <p>The purpose of this project is to develop a strategic plan for the Downtown and Plaza areas to assess the lighting elements, mitigate safety concerns and develop those improvements for the City's downtown area.</p> <p>The Downtown Core Revitalization Strategy (Roma Design Group, 2014) provided a conceptual plan. Concepts from this strategy will be reviewed for potential application into future phases as they develop.</p> <p>This project is to be programmed/budgeted as follows:</p> <p>Assessment of lighting needs and improvements in the Downtown area includes Parking Lots A, B, Pier Plaza and Beach Drive (between 11th and 13th Streets).</p> <ul style="list-style-type: none"> • Lot B – estimated costs of \$15,000 • Pier Plaza- estimated costs of \$49,000 • Beach Drive (alleyways) – estimated costs of \$65,000 • Estimated project total costs are \$60,000 and include the above material costs, contingency, design and construction.
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<p>STATUS: Construction</p> <p>Installing lights at Pier Plaza, Parking Lot B, and security lights in alleys.</p>	<p>JUSTIFICATION:</p> <p>This project's intent will address safety concerns through improved lighting levels</p>
	<p>MAINTENANCE:</p> <p>Additional lighting will increase electricity costs, estimated at \$1,042 annually.</p>

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Lighting Assessment	\$73,000	001 General Fund	\$103,610
Lighting Upgrades	\$200,000	301 Capital Improvement Fund	\$559,055
Design	\$160,000		
Construction	\$240,000		
		CURRENT REQUEST	
PROJECT TOTAL:	\$673,000	TOTAL FY 19-20 CIP FUNDING:	\$662,665



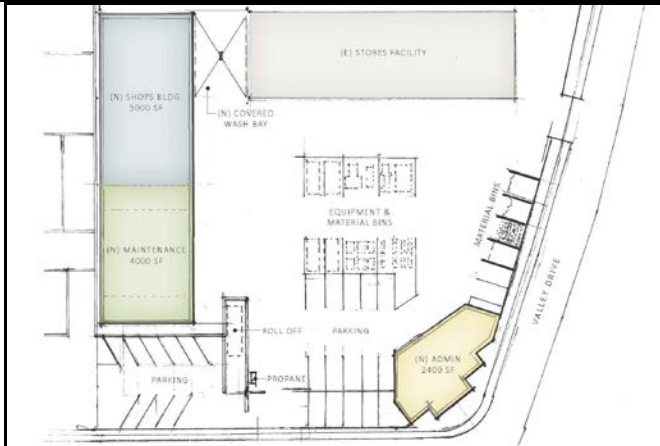
**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
8609 Downtown Strategic Plan Implementation					
8609-4200 Contract Services					
8609-4201 Contract Serv/Private	53,140	103,610	0	0	103,610
Total Contract Services	53,140	103,610	0	0	103,610
Total Downtown Strategic Plan Implementation	53,140	103,610	0	0	103,610
301 Capital Improvement Fund					
8609 Downtown Strategic Plan Implementation					
8609-4200 Contract Services					
8609-4201 Contract Serv/Private	-643	559,055	0	0	559,055
Total Contract Services	-643	559,055	0	0	559,055
Total Downtown Strategic Plan Implementation	-643	559,055	0	0	559,055
Total FY 19-20 CIP Funding					662,665

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-2020**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Public Buildings and Ground Improvements	001-8615-4201 301-8615-4201

PROJECT NO./TITLE: CIP 615 New Corporate Yard Facilities



PROJECT DESCRIPTION:

This project is for the design and construction of a new city yard.

Construction will be done in two phases:

Phase 1:

- One metal prefabricated building to house a new mechanic, paint/sign shop and contracted services.
- New wash down station area.

Phase 2:

- Demolition of existing buildings.
- Construction of new administration building.
- General yard improvements (fencing, landscaping, drainage)

STATUS: Final Engineering Design

Phase 1 construction to be completed in FY 19-20.

JUSTIFICATION:

The current facility is outdated and in need of replacement. Onsite facilities are in poor condition and do not meet seismic code requirements.

MAINTENANCE:

Expanded administrative areas will require additional janitorial services estimated at \$1,260 annually. New lighting and other electricity costs are estimated to be offset by solar panels.

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Concept Studies, Environmental Review/Hazardous Waste Mitigation	\$71,563	001 General Fund	\$52,221
Design/Construction Documents, Surveys, Permits, Testing, Inspection, Construction Inspection, Construction Management	\$211,715	301 Capital Improvement Fund	\$100,930
Estimated Construction	\$1,960,000	CURRENT REQUEST	
Contingency	\$196,000	301 Capital Improvement Fund ¹	\$1,203,000
Construction Management/Inspection	\$250,000		
PROJECT TOTAL:	\$2,689,278	TOTAL FY 19-20 CIP FUNDING:	\$1,356,151


¹\$953,000 is reserved for the remaining construction and contingency in the Capital Improvement Fund for this project.



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 Capital Improvement Fund					
8615 New Corporate Yard Facilities					
8615-4200 Contract Services					
8615-4201 Contract Serv/Private	41,871	56,102	3,881	3,881	52,221
Total Contract Services	41,871	56,102	3,881	3,881	52,221
Total New Corporate Yard Facilities	41,871	56,102	3,881	3,881	52,221
301 Capital Improvement Fund					
8615 New Corporate Yard Facilities					
8615-4200 Contract Services					
8615-4201 Contract Serv/Private	0	173,142	2,212	72,212	1,303,930
Total Contract Services	0	173,142	2,212	72,212	1,303,930
Total New Corporate Yard Facilities	0	173,142	2,212	72,212	1,303,930
Total FY 19-20 CIP Funding					1,356,151

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-2020**


DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Public Building and Ground Improvements		122-8629-4201	
		191-8629-4201	
PROJECT NO./TITLE: CIP 629 Municipal Pier Structural Assessment and Repairs			
		PROJECT DESCRIPTION: Repairs of the municipal pier structural elements including the piles, pile caps, deck and the lifeguard storage room.	
STATUS: Final Engineering Design Obtaining coastal commission permit. Construction to be completed in FY 19-20		JUSTIFICATION: Municipal Pier is aging and need periodical structural assessment and recommendations for repairs.	
		MAINTENANCE: No additional maintenance required.	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Assessment	\$53,140	122 Tyco Fund	\$177,380
Construction	\$370,000	191 RTI Undersea Cable Tidelands Fund	\$240,000
Construction Management/Inspection	\$45,000		
		CURRENT REQUEST	
PROJECT TOTAL:		TOTAL FY 19-20 CIP FUNDING:	
\$468,140		\$417,380	



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
122 Tyco Fund					
8629 Municipal Pier Structural Assessment and Repairs					
8629-4200 Contract Services					
8629-4201 Contract Serv/Private	47,032	177,380	0	0	177,380
Total Contract Services	47,032	177,380	0	0	177,380
Total Municipal Pier Structural Assessment and Repairs	47,032	177,380	0	0	177,380
191 RTI Tidelands Fund					
8629 Municipal Pier Structural Assessment and Repairs					
8629-4200 Contract Services					
8629-4201 Contract Serv/Private	0	240,000	0	0	240,000
Total Contract Services	0	240,000	0	0	240,000
Total Municipal Pier Structural Assessment and Repairs	0	240,000	0	0	240,000
Total FY 19-20 CIP Funding					417,380

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-2020**


DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Public Building and Ground Improvements		122-8660-4201	
		301-8660-4201	
PROJECT NO./TITLE: CIP 660 Municipal Pier Electrical Repairs			
		<p>PROJECT DESCRIPTION:</p> <p>The pier electrical repairs will involve the replacement of existing conduit, junction boxes, connections and wiring so that the lights can be functional. The project will also eliminate the service box towards the end of the pier and create a new service connection point for the foghorn at the end of the pier.</p> <p>This project will also include the replacement of the bollard lighting at the pier with new LED lighting fixtures.</p>	
<p>STATUS: Final engineering design.</p> <p>Obtaining coastal commission permits.</p> <p>Construction to be completed in FY 19-20</p>		<p>JUSTIFICATION:</p> <p>Existing junction boxes and connections, and wiring are damaged and corroded. The existing conduits are not easily accessible.</p>	
		<p>MAINTENANCE:</p> <p>Additional inspection of new electrical system estimated at \$1,571 annually.</p>	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$29,992	122 Tyc0 Fund	\$275,473
Construction	\$483,164	301 Capital Improvement Fund	\$259,711
Inspection Services	\$48,317	CURRENT REQUEST	
PROJECT TOTAL:		TOTAL FY 19-20 CIP FUNDING:	
\$561,477		\$535,184	



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
122 Tyco Fund					
8660 Municipal Pier Electrical Repairs					
8660-4200 Contract Services					
8660-4201 Contract Serv/Private	0	275,473	0	0	275,473
Total Contract Services	0	275,473	0	0	275,473
8660 Municipal Pier Electrical Repairs	0	275,473	0	0	275,473
301 Capital Improvement Fund					
8660 Municipal Pier Electrical Repairs					
8660-4200 Contract Services					
8660-4201 Contract Serv/Private	26,289	259,711	0	0	259,711
Total Contract Services	26,289	259,711	0	0	259,711
8660 Municipal Pier Electrical Repairs	26,289	259,711	0	0	259,711
Total FY 19-20 CIP Funding					535,184

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-2020**


DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Public Building and Ground Improvements		125-8669-4201	
		301-8669-4201	
PROJECT NO./TITLE: CIP 669 City Park Restrooms and Renovation			
		<p>PROJECT DESCRIPTION</p> <p>This project consists of:</p> <p><u>Fort Lots-Of-Fun</u> Construction of ADA compliant restroom; no existing restroom facilities at this park.</p> <p><u>Seaview Parkette</u> Construction of ADA compliant restroom; no existing restroom facilities at this park.</p> <p><u>South Park</u> Design and construction of new ADA Compliant restroom at South Park. Upgrades and renovations to existing restrooms.</p> <p><u>Clark Field</u> Construction of ADA compliant restroom; existing restrooms are in poor condition and need to be replaced.</p>	
<p>STATUS: Final Engineering Design</p> <p>Final plans due for 100% review in May 2019.</p> <p>Construction to be completed in FY 19-20</p>		<p>JUSTIFICATION:</p> <p>Existing restrooms at South Park and Clark Field are in poor condition and need to be replaced and or renovated. Fort Lots-Of-Fun and Seaview Parkette do not have restroom facilities</p>	
		<p>MAINTENANCE:</p> <p>New restroom janitorial and building maintenance materials estimated at \$16,742 annually.</p>	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$128,700	301 Capital Improvement Fund	\$1,001,682
Construction	\$1,356,583		
Construction Management/Inspection	\$88,682		
Assistant Engineer (Fund 125 and 301)	\$15,000		
		CURRENT REQUEST	
		125 Park/Rec Facility Tax Fund	\$200,000
		301 Capital Improvement Fund	\$298,318
PROJECT TOTAL:	\$1,588,965	TOTAL FY 19-20 CIP FUNDING:	\$1,500,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
125 Park/Rec Facility Fund					
8669 City Park Restrooms and Renovation					
8669-4200 Contract Services					
8669-4201 Contract Serv/Private	0	0	0	0	200,000
Total Contract Services	0	0	0	0	200,000
Total City Park Restrooms and Renovation	0	0	0	0	200,000
301 Capital Improvement Fund					
8669 City Park Restrooms and Renovation					
8669-4200 Contract Services					
8669-4201 Contract Serv/Private	47,046	1,055,994	54,312	54,312	1,300,000
Total Contract Services	47,046	1,055,994	54,312	54,312	1,300,000
Total City Park Restrooms and Renovation	47,046	1,055,994	54,312	54,312	1,300,000
Total FY 19-20 CIP Funding					1,500,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-2020**

DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Public Building and Ground Improvements		001-8672-4201	
		715-8672-4201	
PROJECT NO./TITLE: CIP 672 Council Chambers Audiovisual Improvements			
		PROJECT DESCRIPTION: Project will replace audio visual equipment in the Council Chambers including additional enhancements such as Video Wall Solution (110" seamless sidewall display) and 55" lobby overflow display	
STATUS: Final Engineering Design. Preparing engineering design documents. Construction to be completed in FY 19-20		JUSTIFICATION: City Council meetings are a gateway that residents use to communicate with elected officials and participate in local government and policy making. The project will provide audio visual equipment to enhance communication between residents and the City Council.	
MAINTENANCE: No additional maintenance required.			
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$28,950	001 General Fund ¹	\$106,209
Audio/Visual Equipment	\$305,024	715 Equipment Replacement Fund	\$196,361
		¹ Verizon PEG Funds	
		CURRENT REQUEST	
PROJECT TOTAL:		TOTAL FY 19-20 CIP FUNDING:	
\$333,974		\$302,570	



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
8672 Council Chambers Audiovisual Improvements					
8672-4200 Contract Services					
8672-4201 Contract Serv/Private	0	106,209	0	0	106,209
Total Contract Services	0	106,209	0	0	106,209
8672 Council Chambers Audiovisual Improvements	0	106,209	0	0	106,209
715 Equipment Replacement Fund					
8672 Council Chambers Audiovisual Improvements					
8672-4200 Contract Services					
8672-4201 Contract Serv/Private	0	198,815	2,454	2,454	196,361
Total Contract Services	0	198,815	2,454	2,454	196,361
8672 Council Chambers Audiovisual Improvements	0	198,815	2,454	2,454	196,361
Total FY 19-20 CIP Funding					302,570

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-2020**

DEPARTMENT: PUBLIC WORKS
CATEGORY: Public Building and Ground Improvements

ACCOUNT NO.:
150-8682-4201
301-8682-4201

PROJECT NO./TITLE: CIP 682 Parking Lot D Improvements
(Previously named Electric Vehicle and Bicycle Transportation Infrastructure Expansion)

PROJECT DESCRIPTION:

The project will install a rapid electric vehicle charging station, expand bicycle parking and capture and treat storm water run-off from road and parking surfaces.

- Manhattan Ave/14th Street (Parking Lot D) – This project will design and install a bicycle corral, electric vehicle charging stations and dedicated neighborhood electric vehicle parking spaces in combination with interlocking pavers and swales with low-water use landscaping for storm water capture and retention. Address ADA issues by installing a ramp, pedestrian seating, and lighting.

JUSTIFICATION:

The City is allocated Federal Surface Transportation Program — Local Funds (Federal STP-L) every year to use on public road, pedestrian and bicycle infrastructure, and transit capital projects. These funds are due to expire and will be used to expand electric vehicle charging infrastructure, bicycle infrastructure and capture and retain run-off from road surfaces to improve water quality in Santa Monica Bay.

MAINTENANCE:

Additional utility costs estimated at \$14,800 annually.

STATUS: Final Engineering Design.
Completing plans and specifications.



COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design of Manhattan Ave./14th St. (Parking Lot D) (complete)	\$99,995	150 Grant Fund ¹	\$125,859
Construction Manhattan Ave./14 th St. (Parking Lot D)	\$745,000	301 Capital Improvement Fund ²	\$47,186
Construction Management/Inspection	\$112,500		
		¹ LACTMA STP-L Exchange Funds, 2013	
		² California Natural Resources Agency Urban Greening Program Matching Funds	
		CURRENT REQUEST	
PROJECT TOTAL:	\$957,495	TOTAL FY 19-20 CIP FUNDING:	\$173,045



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
150 Grant Fund					
8682 Parking Lot D Improvements					
8682-4200 Contract Services					
8682-4201 Contract Serv/Private	40,114	162,977	7,118	37,118	125,859
Total Contract Services	40,114	162,977	7,118	37,118	125,859
Total 8682 Parking Lot D Improvements	40,114	162,977	7,118	37,118	125,859
301 Capital Improvement Fund					
8682 Parking Lot D Improvements					
8682-4200 Contract Services					
8682-4201 Contract Serv/Private	289	47,186	0	0	47,186
Total Contract Services	289	47,186	0	0	47,186
Total 8682 Parking Lot D Improvements	289	47,186	0	0	47,186
<hr/> Total FY 19-20 CIP Funding					173,045

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-2020**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Public Buildings and Ground Improvements	301-8684-4201
PROJECT NO./TITLE: CIP 684 Emergency Operations Center (EOC) Renovations	



PROJECT DESCRIPTION:

This project will add restrooms to the EOC and renovate the adjacent room for future EOC uses.

The EOC is located within a building designated as a historical building, which will require a Certificate of Appropriateness to complete the repairs.

This project will be completed in two phases:

Phase 1:

- Restroom construction including flooring, lighting, wall and ceiling repairs, painting, new plumbing, and installing fixtures.

Phase 2:

- Complete room renovation including new flooring, ceiling, lighting, furnishings, and relocation of Emergency System IT equipment, including a new switch, 2 UPC batteries, and firewall to support the EOC.
- Security Improvements to include new key fob locking systems.

JUSTIFICATION:

The City's Emergency Operations Center (EOC) does not have operational restrooms or a meeting room. In the event of emergencies this facility will need restrooms and a meeting room.

- There was an existing restroom facility in the space next to the EOC but it is inoperable. The lighting must be repaired, a toilet and sink needs to be installed and the tile needs to be replaced in order to make the restroom functional. Without a restroom facility, operational efficiency and effectiveness decreases in the EOC, staff may encounter members of the media and/or public therefore delaying their return and delaying the ability of the EOC to assist the field response.
- There are large holes in the walls exposing the interior of the building, which need to be repaired along with new paint.
- The electrical and flooring is in extremely poor condition requiring repairs including the removal of a pipe located within the middle of the room.
- The current IT cabinet needs to be relocated as it is in the direct sunlight, which overheats the equipment and has ruined critical EOC IT equipment requiring replacement more often. The project would include moving the cabinet and current cabling into a space that is not impacted by the sun, replace the current equipment to ensure operational efficiency, and install equipment that will protect the exposed cables.

Previous cost estimate did not fully encapsulate scope of work for the EOC renovations. New estimates reflect a more accurate cost and latest pricing. Construction Management and Inspection costs were not included in the previous cost estimates.

STATUS: Final Engineering Design

Secure design services to prepare plans and specifications for Phase 1

Construction of Phase 1 to be completed in FY 19-20.

MAINTENANCE:

Additional janitorial services estimated at \$878 annually.

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Phase 1 Design	\$25,000	301 Capital Improvement Fund	\$193,500
Phase 1 Construction	\$100,000		
Phase 2 Design	\$25,000	CURRENT REQUEST	
Phase 2 Equipment	\$60,000		
Phase 2 Construction	\$180,000		
Phase 2 Construction Management	\$20,000		
PROJECT TOTAL:	\$410,000	TOTAL FY 19-20 CIP FUNDING:	\$193,500



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
301 Capital Improvement Fund					
8684 Emergency Operations Center Renovations					
8684-4200 Contract Services					
8684-4201 Contract Serv/Private	0	193,500	0	0	193,500
Total Contract Services	0	193,500	0	0	193,500
Total Emergency Operations Center Renovations	0	193,500	0	0	193,500
Total FY 19-20 CIP Funding					193,500

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-2020**


DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:								
CATEGORY: Public Building and Ground Improvements	301-8689-4201								
PROJECT NO./TITLE: CIP 689 Clark Building Renovations									
	<p>PROJECT DESCRIPTION:</p> <p>The project proposes:</p> <ol style="list-style-type: none"> 1. Design, Operational Review 2. Kitchen Remodel - including new commercial appliances, sinks, countertops, lighting, tile, flooring, doors and ADA upgrades. 3. Restrooms Remodel - including new flooring, fixtures, stalls, sinks, toilets, lighting, and ADA upgrades. Electrical, plumbing, sewer line upgrades. 4. Install new Heating, ventilation, and air conditioning. 5. Acoustic panels and new lighting throughout ballroom area. 6. ADA upgrades to entrance building entrance points. 								
<p>STATUS: Preliminary Design</p> <p>Secure design services to prepare plans and specifications.</p> <p>Construction to be completed in FY 19-20</p>	<p>JUSTIFICATION:</p> <p>The kitchen has already been demolished in 2018 and the restrooms are very dated. Repairs to kitchen appliances and restroom fixtures are common due to numerous malfunctions.</p>								
	<p>MAINTENANCE:</p> <p>Additional janitorial services estimated at \$1,420 annually.</p>								
COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS								
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Design</td> <td style="text-align: right;">\$50,300</td> </tr> <tr> <td>Construction</td> <td style="text-align: right;">\$409,000</td> </tr> <tr> <td>Construction Management/Inspection</td> <td style="text-align: right;">\$15,800</td> </tr> </table>	Design	\$50,300	Construction	\$409,000	Construction Management/Inspection	\$15,800	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">301 Capital Improvement Fund</td> <td style="text-align: right;">\$423,554</td> </tr> </table>	301 Capital Improvement Fund	\$423,554
Design	\$50,300								
Construction	\$409,000								
Construction Management/Inspection	\$15,800								
301 Capital Improvement Fund	\$423,554								
	CURRENT REQUEST								
PROJECT TOTAL:	TOTAL FY 19-20 CIP FUNDING:								
\$475,100	\$423,554								



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
301 Capital Improvement Fund					
8689 Clark Building Renovations					
8689-4200 Contract Services					
8689-4201 Contract Serv/Private	51,852	423,554	0	0	423,554
Total Contract Services	51,852	423,554	0	0	423,554
Total Clark Building Renovations	51,852	423,554	0	0	423,554
Total FY 19-20 CIP Funding					423,554

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-2020**


DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Public Building and Ground Improvements	122-8692-4201
	125-8692-4201
	160-8692-4201
PROJECT NO./TITLE: CIP 692 14 th Street Beach Restroom Construction	
	PROJECT DESCRIPTION: This project proposes to construct a new restroom facility which includes replacement of the entire building; restrooms; appurtenant plumbing; ADA improvements for compliance. This project will also include the replacement of the existing sewer lift station components which includes 2 submersible pumps; motor control panel; associated plumbing; addition of telemetry for condition/outage notifications.
STATUS: Preliminary Design Secure design services to prepare plans and specifications. Construction to be completed in FY 19-20	JUSTIFICATION: Sanitary lift station is beyond its useful life and failing. MAINTENANCE: No additional maintenance required.
COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS
Design \$98,000	160 Sewer Fund \$110,000
Construction \$896,000	
Assistant Engineer (Fund 160) \$6,000	
	CURRENT REQUEST
	122 Tyco Fund ¹ \$750,000
	125 Parks/Rec Facility Fund \$50,000
	160 Sewer Fund \$90,000
	¹ Replace with RTI Tidelands funds as available. Review at Midyear Budget Review.
PROJECT TOTAL: \$1,000,000	TOTAL FY 19-20 CIP FUNDING: \$1,000,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
122 Tyco Fund					
8692 14th Street Beach Restroom Construction					
8692-4200 Contract Services					
8692-4201 Contract Serv/Private	0	0	0	0	750,000
Total Contract Services	0	0	0	0	750,000
Total 14th Street Beach Restroom Construction	0	0	0	0	750,000
125 Park/Rec Facility Tax Fund					
8692 14th Street Beach Restroom Construction					
8692-4200 Contract Services					
8692-4201 Contract Serv/Private	0	0	0	0	50,000
Total Contract Services	0	0	0	0	50,000
Total 14th Street Beach Restroom Construction	0	0	0	0	50,000
160 Sewer Fund					
8692 14th Street Beach Restroom Construction					
8692-4200 Contract Services					
8692-4201 Contract Serv/Private	0	110,000	0	0	200,000
Total Contract Services	0	110,000	0	0	200,000
Total 14th Street Beach Restroom Construction	0	110,000	0	0	200,000
Total FY 19-20 CIP Funding					1,000,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-2020**


DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Public Building and Ground Improvements		190-8695-4201	
		301-8695-4201	
PROJECT NO./TITLE: CIP 695 Parking Lot A Improvements (NEW)			
		<p>PROJECT DESCRIPTION:</p> <p>This project will consist of upgrading Parking Lot A to meet ADA standards, with improvements including:</p> <ul style="list-style-type: none"> • New layout to maximize parking capacity and improve circulation. • Consideration of the layout of parking spaces on 11th Street and explore incorporating 11th Street parking spaces into the Lot A pay station system. • New surfacing and lighting. • New trash enclosures adjacent to commercial buildings and removal of the trash enclosure and joint compactor. • Low impact development elements including permeable pavers and landscaping. <p>Coastal Commission permits will be required.</p>	
		<p>JUSTIFICATION:</p> <p>Parking Lot A is non-ADA compliant with poor lighting and sub-standard design. New lighting needs were identified in a recently completed downtown lighting assessment.</p>	
<p>STATUS: Preliminary Design</p> <p>Secure design services to prepare plans and specifications.</p> <p>Construction to be completed in FY 19-20.</p>		<p>MAINTENANCE:</p> <p>No additional maintenance at this time.</p>	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$150,000		
Construction	\$500,000		
Construction Management/Inspection	\$150,000		
*Staff will search for grants to help finance construction.		CURRENT REQUEST	
		190 Undersea Cable Fund	\$482,260
		301 Capital Improvement Fund	\$150,000
PROJECT TOTAL:		TOTAL FY 19-20 CIP FUNDING:	\$632,260
\$800,000			



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
190 RTI Undersea Cable Fund					
8695 Parking Lot A Improvements					
8695-4200 Contract Services					
8695-4201 Contract Serv/Private	0	0	0	0	482,260
Total Contract Services	0	0	0	0	482,260
Total Parking Lot A Improvements	0	0	0	0	482,260
301 Capital Improvement Fund					
8695 Parking Lot A Improvements					
8695-4200 Contract Services					
8695-4201 Contract Serv/Private	0	0	0	0	150,000
Total Contract Services	0	0	0	0	150,000
Total Parking Lot A Improvements	0	0	0	0	150,000
Total FY 19-20 CIP Funding					632,260

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-2020**

DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:					
CATEGORY: Public Building and Ground Improvements		301-8696-4201					
PROJECT NO./TITLE: CIP 696 Police Station Basement Restroom Improvements (NEW)							
		<p>PROJECT DESCRIPTION:</p> <p>The restrooms in the basement of the Police Station are in need of improvements. This project will remodel the restrooms in the basement of the Police Station.</p>					
		<p>JUSTIFICATION:</p> <p>The restrooms in the basement of the Police Station are in need of repairs and remodeling. Flooring, ceiling tiles, and painting are failing.</p>					
<p>STATUS: Final Engineering Design</p> <p>Secure design services from architecture firm.</p> <p>Construction to be completed in FY 19-20</p>		<p>MAINTENANCE:</p> <p>No additional maintenance.</p>					
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS					
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Design</td> <td style="text-align: right;">\$8,000</td> </tr> <tr> <td>Construction</td> <td style="text-align: right;">\$25,000</td> </tr> </table>		Design	\$8,000	Construction	\$25,000		
Design	\$8,000						
Construction	\$25,000						
		CURRENT REQUEST					
		<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">301 Capital Improvement Fund</td> <td style="text-align: right;">\$33,000</td> </tr> </table>		301 Capital Improvement Fund	\$33,000		
301 Capital Improvement Fund	\$33,000						
PROJECT TOTAL:		TOTAL FY 19-20 CIP FUNDING:					
\$33,000		\$33,000					



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
301 Capital Improvement Fund					
8696 Police Station Basement Restroom Improvements					
8696-4200 Contract Services					
8696-4201 Contract Serv/Private	0	0	0	0	33,000
Total Contract Services	0	0	0	0	33,000
Total Police Station Basement Restroom Improvements	0	0	0	0	33,000
Total FY 19-20 CIP Funding					33,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2019-2020**

DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:							
CATEGORY: Public Building and Ground Improvements		140-8698-4201							
PROJECT NO./TITLE: CIP 698 ADA Improvements (NEW)									
		<p>PROJECT DESCRIPTION:</p> <p>The project proposes:</p> <p>Improvements and relocation of sidewalks, curb ramps and obstructions along Prospect Avenue in order to follow the Americans with Disabilities Act (ADA) and meet the latest Federal Standards.</p>							
		<p>JUSTIFICATION:</p> <p>City is required to spend Community Development Block Grant (CDBG) funds as part of an agreement with LA County on ADA improvement projects.</p>							
<p>STATUS: Final Engineering Design</p> <p>Secure design services to prepare plans and specifications.</p> <p>Construction to be completed in FY 19-20</p>		<p>MAINTENANCE:</p> <p>No additional maintenance required.</p>							
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS							
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Design</td> <td style="text-align: right;">\$25,000</td> </tr> <tr> <td>Construction</td> <td style="text-align: right;">\$55,000</td> </tr> <tr> <td>Construction Management/Inspection</td> <td style="text-align: right;">\$40,000</td> </tr> </table>		Design	\$25,000	Construction	\$55,000	Construction Management/Inspection	\$40,000		
Design	\$25,000								
Construction	\$55,000								
Construction Management/Inspection	\$40,000								
		CURRENT REQUEST							
		<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">140 CDBG Fund</td> <td style="text-align: right;">\$120,000</td> </tr> </table>		140 CDBG Fund	\$120,000				
140 CDBG Fund	\$120,000								
PROJECT TOTAL:		TOTAL FY 19-20 CIP FUNDING:							
\$120,000		\$120,000							



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
140 Community Development Block Grant					
8698 ADA Improvements					
8698-4200 Contract Services					
8698-4201 Contract Serv/Private	0	0	0	0	120,000
Total Contract Services	0	0	0	0	120,000
Total ADA Improvements at Various Locations	0	0	0	0	120,000
Total FY 19-20 CIP Funding					120,000

**CITY OF HERMOSA BEACH
STUDY REQUEST
FISCAL YEAR 2019-2020**

DEPARTMENT: PUBLIC WORKS

ACCOUNT NO.:

CATEGORY: Study

146-8101-4201

STUDY NO./TITLE: 101 Hermosa Avenue Greenwich Village Street Realignment **(NEW)**



STUDY DESCRIPTION:

This study will evaluate potential improvements at the intersections of:

- Hermosa Avenue and Greenwich Village; and
- Manhattan Avenue and Greenwich Village/27th Street

The study will evaluate opportunities improve the flow and visibility for pedestrian, bikes, and vehicles at the two intersections.

JUSTIFICATION:

The current configuration of the intersections are not ADA compliant and presents potential conflicts and confusion between the movement of vehicles, pedestrians, and bicycles.

STATUS: Study/Concept/Planning

Secure services of design firm to provide a conceptual design of possible improvements.

COST TO COMPLETE STUDY		REMAINING PRIOR YEAR FUNDS	
Conceptual Design Services	\$40,000	146 Prop C Fund	\$40,000
		CURRENT REQUEST	
STUDY TOTAL:	\$40,000	TOTAL FY 19-20 STUDY FUNDING:	\$40,000



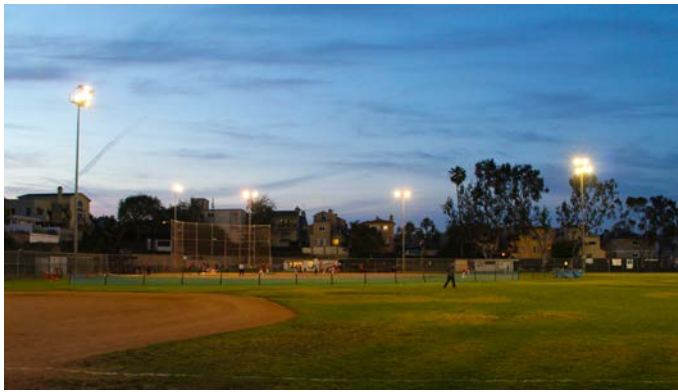
**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
146 Prop C Fund					
8101 Hermosa Ave Greenwich Village Street Realignment					
8101-4200 Contract Services					
8101-4201 Contract Serv/Private	0	0	0	0	40,000
Total Contract Services	0	0	0	0	40,000
8101 Hermosa Ave Greenwich Village Street Realignment	0	0	0	0	40,000
Total FY 19-20 CIP Funding					40,000

**CITY OF HERMOSA BEACH
STUDY REQUEST
FISCAL YEAR 2019-2020**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Study	001-8538-4201
	125-8538-4201

STUDY NO./TITLE: 538 Citywide Park Master Plan



STUDY DESCRIPTION:

The City is seeking to prepare a Parks Master Plan that achieves the following goals:

- Engages the community and local recreational organizations in a dialogue about parks and open space resources in Hermosa Beach;
- Identifies the current demand/utilization and the future/evolving parks and recreational facility needs for the Hermosa Beach community;
- Leverages the vision and goals of the recently adopted General Plan and the Community Decision-Making Tool;
- Identifies an appropriate balance between organized and informal recreational activities at the City's parks and open spaces;
- Serves as a dynamic useful planning and implementation document that enjoys broad community and political support;
- Provides a comprehensive strategy to maintain, rehabilitate and improve the City's network of parks, facilities, and open space assets, including current unfunded park and recreational opportunities;
- Evaluates the effective use of the City's financial and physical resources and opportunities to fund implementation of the recommendations in the Master Plan.

JUSTIFICATION:

The existing Parks Master Plan is from 1990 and in need of update to implement PLAN Hermosa and set the City up for competitive funding through the County-wide Parks Bond passed in 2016 (Measure A).

STATUS: Study/Concept/Planning

Issue RFP – Consulting services to prepare Master Plan



COST TO COMPLETE STUDY		REMAINING PRIOR YEAR FUNDS	
Professional Services (Contract)	\$215,475	001 General Fund	\$42,065
		125 Park/Rec Facility Tax Fund	\$173,410
		CURRENT REQUEST	
STUDY TOTAL:	\$215,475	TOTAL FY 19-20 STUDY FUNDING:	\$215,475



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
001 General Fund					
8538 Citywide Park Master Plan					
8538-4200 Contract Services					
8538-4201 Contract Serv/Private	0	42,065	0	0	42,065
Total Contract Services	0	42,065	0	0	42,065
Total Citywide Park Master Plan	0	42,065	0	0	42,065
125 Park/Rec Facility Tax Fund					
8538 Citywide Park Master Plan					
8538-4200 Contract Services					
8538-4201 Contract Serv/Private	4,275	173,410	0	0	173,410
Total Contract Services	4,275	173,410	0	0	173,410
Total Citywide Park Master Plan	4,275	173,410	0	0	173,410
Total FY 19-20 CIP Funding					215,475

**CITY OF HERMOSA BEACH
STUDY REQUEST
FISCAL YEAR 2019-2020**

DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Study		301-8544-4201	
STUDY NO./TITLE: 544 Greenbelt Accessible Path Assessment			
		STUDY DESCRIPTION:	
		Determine the feasibility of installing an accessible surface path on the Greenbelt to provide a firm, natural looking path that increases accessibility for the disabled and boosts accessibility for all.	
		JUSTIFICATION:	
		Increase accessibility and enjoyment on the Greenbelt.	
		STATUS: Study/Conceptual/Planning	
		Secure services of design firm to provide a conceptual design/feasibility of a path on the Green Belt.	
COST TO COMPLETE STUDY		REMAINING PRIOR YEAR FUNDS	
Study	\$10,000	301 Capital Improvement Fund	\$10,000
		CURRENT REQUEST	
STUDY TOTAL:		TOTAL FY 19-20 STUDY FUNDING:	
	\$10,000		\$10,000




**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
301 Capital Improvement Fund					
8544 Greenbelt Accessible Path Assessment					
8544-4200 Contract Services					
8544-4201 Contract Serv/Private	2,880	10,000	0	0	10,000
Total Contract Services	2,880	10,000	0	0	10,000
Total Greenbelt Accessible Path Assessment	2,880	10,000	0	0	10,000
Total FY 19-20 CIP Funding					10,000

**CITY OF HERMOSA BEACH
STUDY REQUEST
FISCAL YEAR 2019-2020**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Study	150-8668-4201

STUDY NO./TITLE: 668 Library Community Project Phase II Assessment

	<p>STUDY DESCRIPTION:</p> <p>Phase II consists of preparation of conceptual designs and estimates for:</p> <ul style="list-style-type: none"> • Keeping the city's library at its current location, to include: <ul style="list-style-type: none"> ○ Renovation and expansion of existing building or adding a second floor to the existing building (before preparation of renovation schemes for the existing building, the structural condition must be assessed to make sure that the building is not beyond its useful life); ○ Construction of a two (2) story library building at the existing location; or • Construction of a new library at a new site • Relocation of "Friends of the Library" from Bard Street to a more appropriate location. <p>Funding is reimbursed to the City through the Library's Excess Operating Funds through agreement with the LA County Library. Other funding options will be explored.</p>
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JUSTIFICATION:

To facilitate future improvements of the library facility and to provide future facility needs and possibilities.

STATUS: Study/Conceptual/Planning

Ready for Phase II implementation, RFP for design services.

COST TO COMPLETE STUDY		REMAINING PRIOR YEAR FUNDS	
Structural condition assessment and conceptual designs	\$60,000	150 Grant Fund	\$42,522
		CURRENT REQUEST	
		150 Grant Fund	\$17,478
STUDY TOTAL:	\$60,000	TOTAL FY 19-20 STUDY FUNDING:	\$60,000




**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
150 Grant Fund					
8668 Library Community Project Phase II Assessment					
8668-4200 Contract Services					
8668-4201 Contract Serv/Private	21,128	42,522	0	0	60,000
Total Contract Services	21,128	42,522	0	0	60,000
Total Library Community Project Phase II Assessment	21,128	42,522	0	0	60,000
Total FY 19-20 CIP Funding					60,000

**CITY OF HERMOSA BEACH
STUDY REQUEST
FISCAL YEAR 2019-20**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Study	301-8693-4201

STUDY NO./TITLE: 693 Community Center Theater Needs Assessment

	<p>STUDY DESCRIPTION:</p> <p>Prepare a theater needs assessment report to include analysis and conceptual cost estimates of two scenarios:</p> <ol style="list-style-type: none"> a. A major renovation of the Community Theatre to transform it into a regional performing arts center; and b. A conservative renovation to upgrade the Community Theatre, taking into consideration its current users and maintaining the community focus of the facility.
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JUSTIFICATION:

The Theater is approximately 75-years old and needs major exterior and interior improvements to serve as a modern Performing Arts Center.

STATUS: Study/Conceptual/Planning.

Secure consulting services for the preparation of the need assessment report.


COST TO COMPLETE STUDY		REMAINING PRIOR YEAR FUNDS	
Need Assessment Report	\$30,000	301 Capital Improvement Fund	\$30,000
		CURRENT REQUEST	
STUDY TOTAL:	\$30,000	TOTAL FY 19-20 CIP FUNDING:	\$30,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
301 Capital Improvement Fund					
8693 Community Center Theater Needs Assessment					
8693-4200 Contract Services					
8693-4201 Contract Serv/Private	0	30,000	0	0	30,000
Total Contract Services	0	30,000	0	0	30,000
Total Community Center Theater Needs Assessment	0	30,000	0	0	30,000
Total FY 19-20 CIP Funding					30,000

**CITY OF HERMOSA BEACH
STUDY REQUEST
FISCAL YEAR 2019-2020**

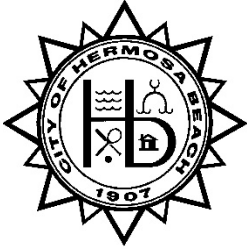
DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Study		301-8694-4201	
STUDY NO./TITLE: 694 Parking Structure (Lot C) Structural Assessment (NEW)			
		STUDY DESCRIPTION: Prepare a structural assessment report for the parking structure, to analyze cracks in walls and decks.	
JUSTIFICATION: The Municipal Parking Structure located at 13 th St and Hermosa Ave, first built in 2000, has not had any major repair work done since its completion. Rain from last winter leaked from upper decks through walls and ceiling to bottom levels. Preliminary inspections of the facility indicate the need to perform a full structural assessment report.			
STATUS: Study/Conceptual Planning. Secure services of structural firm to prepare a structural assessment report.			
COST TO COMPLETE STUDY		REMAINING PRIOR YEAR FUNDS	
Structural Assessment Report		\$40,000	
		CURRENT REQUEST	
		301 Capital Improvement Fund	
		\$40,000	
STUDY TOTAL:		TOTAL FY 19-20 STUDY FUNDING:	
\$40,000		\$40,000	



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2019-2020 BUDGET**

	<i>2017-18 Expended</i>	<i>2018-19 Total Budget</i>	<i>2018-19 YTD Thru Jan</i>	<i>2018-19 Yr. End Est</i>	<i>2019-20 Dept Request</i>
301 Capital Improvement Fund					
8694 Parking Structure (Lot C) Structural Assessment					
8694-4200 Contract Services					
8694-4201 Contract Serv/Private	0	0	0	0	40,000
Total Contract Services	0	0	0	0	40,000
Total Parking Structure (Lot C) Structural Assessment	0	0	0	0	40,000
Total FY 19-20 CIP Funding					40,000

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**FIVE YEAR
CAPITAL
IMPROVEMENT
PROGRAM**



City of Hermosa Beach
 Department of Public Works
Capital Improvement Program
 For Fiscal Years 2019-20 Thru 2023-24

PROJECT NAME	FY19-20 ¹	FY20-21	FY 21-22	FY 22-23	FY 23-24	UNFUNDED AMOUNT	TOTALS
STREET AND HIGHWAY IMPROVEMENTS							
CIP 102 Bus Stop Improvements	330,875					0	330,875
CIP 143 PCH Mobility Improvement Project	636,134	2,261,381	2,000,000	4,000,000		8,261,381	8,897,515
CIP 160 PCH Traffic Improvements	399,922					0	399,922
CIP 164 Hermosa Ave Green Street	250,000	981,980				981,980	1,231,980
CIP 173 8th Street Improvements	988,717					0	988,717
CIP 186 Street Improvements - Various Locations ²	900,000					0	900,000
CIP 188 Strand Bikeway and Walkway Improvements at 35th Street	115,000					0	115,000
CIP 190 Annual Street Improvements ²	200,000	1,300,000				1,300,000	1,500,000
CIP 191 Annual Street Improvements ²		200,000	1,300,000			1,500,000	1,500,000
CIP 192 Annual Street Improvements ²			200,000	1,300,000		1,500,000	1,500,000
CIP 193 Annual Street Improvements ²				200,000	1,300,000	1,500,000	1,500,000
CIP 194 Annual Street Improvements ²					200,000	200,000	200,000
SUBTOTAL	3,820,648	4,743,361	3,500,000	5,500,000	1,500,000	15,243,361	19,064,009
SEWER/STORM DRAIN IMPROVEMENTS							
CIP 416 Sewer Improvements - Various Locations	2,200,000					0	2,200,000
CIP 417 Storm Drain Improvements - Various Locations	1,080,000					0	1,080,000
CIP 419 16th Street Storm Drain Trash Capture Box	100,000	250,000				250,000	350,000
CIP 421 Annual Sewer Improvements	250,000	1,800,000				1,800,000	2,050,000
CIP 422 Annual Storm Drain Improvements	200,000	500,000				500,000	700,000
CIP 423 Annual Sewer Improvements		250,000	1,750,000			2,000,000	2,000,000
CIP 424 Annual Storm Drain Improvements		200,000	500,000			700,000	700,000
CIP 427 Annual Sewer Improvements			200,000	1,350,000		1,550,000	1,550,000
CIP 428 Annual Storm Drain Improvements			200,000	500,000		700,000	700,000
CIP 429 Annual Sewer Improvements				200,000	900,000	1,100,000	1,100,000
CIP 433 Annual Storm Drain Improvements				200,000	500,000	700,000	700,000
CIP 434 Annual Sewer Improvements					200,000	200,000	200,000
CIP 435 Annual Storm Drain Improvements					200,000	200,000	200,000
SUBTOTAL	3,830,000	3,000,000	2,650,000	2,250,000	1,800,000	9,700,000	13,530,000



City of Hermosa Beach
 Department of Public Works
Capital Improvement Program
 For Fiscal Years 2019-20 Thru 2023-24

PROJECT NAME	FY19-20 ¹	FY20-21	FY 21-22	FY 22-23	FY 23-24	UNFUNDED AMOUNT	TOTALS						
PARKS IMPROVEMENTS													
CIP 542 Herondo Drain Stormwater/Urban Run-off Diversion Project	4,563,313	3,223,255				3,223,255	7,786,568						
CIP 545 Clark Stadium Bleachers	50,000	300,000				300,000	350,000						
CIP 547 Forts Lots-Of-Fun Park Improvements	50,000	100,000	600,000			700,000	750,000						
SUBTOTAL	4,663,313	3,623,255	600,000	0	0	4,223,255	8,886,568						
PUBLIC BUILDINGS AND GROUNDS IMPROVEMENTS													
CIP 608 Downtown Lighting Improvements	60,000					0	60,000						
CIP 609 Downtown Strategic Plan Implementation	662,665					0	662,665						
CIP 615 New Corporate Yard Facilities	1,356,151	1,333,127				1,333,127	2,689,278						
CIP 629 Municipal Pier Structural Assessment and Repairs	417,380					0	417,380						
CIP 660 Municipal Pier Electrical Repairs	535,184					0	535,184						
CIP 669 City Park Restrooms Renovations	1,500,000					0	1,500,000						
CIP 672 Council Chamber Audiovisual Improvements	302,570					0	302,570						
CIP 682 Parking Lot D Improvements	173,045	684,455				684,455	857,500						
CIP 684 Emergency Operations Center (EOC) Renovations	193,500	216,500				216,500	410,000						
CIP 689 Clark Building Renovations	423,554					0	423,554						
CIP 692 14th Street Beach Restroom Construction	1,000,000					0	1,000,000						
CIP 695 Parking Lot A Improvements	632,260					0	632,260						
CIP 696 Police Station Basement Restroom Improvements	33,000					0	33,000						
CIP 698 ADA Improvements	120,000					0	120,000						
SUBTOTAL	7,409,309	2,234,082	0	0	0	2,234,082	9,643,391						
STUDIES													
101 Hermosa Ave Greenwich Village Street Realignment Assessment	40,000						40,000						
538 Citywide Park Master Plan	215,475					0	215,475						
544 Greenbelt Accessible Path Assessment	10,000					0	10,000						
668 Library Community Project Phase II Assessment	60,000					0	60,000						
693 Community Center Theater Needs Assessment	30,000					0	30,000						
694 Parking Structure (Lot C) Structural Assessment	40,000					0	40,000						
SUBTOTAL	395,475	0	0	0	0	0	395,475						
ANNUAL PROJECT COST TOTALS							20,118,745	13,600,698	6,750,000	7,750,000	3,300,000	31,400,698	51,519,443

¹ Detail sheets for all projects with 2019-20 amounts are included only in the 2019-20 section and are not included in the 5 Year CIP section
² Cost estimate recommended by Pavement Management Plan

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Street and Highway Improvements	115-8191-4201

PROJECT NO./TITLE: CIP 191 Annual Street Improvements

	<p>PROJECT DESCRIPTION:</p> <p>This project provides for pavement rehabilitation of streets at various locations. The project will also repair/replace deteriorated portions of sidewalk, curb & gutter and curb ramps.</p> <p>This work will be performed following the sewer and storm drain repairs identified in the Sewer and Drainage Master Plans.</p>
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	<p>JUSTIFICATION:</p> <p>Annual street resurfacing projects are necessary to maintain and improve the city's pavement condition index.</p>
	<p>MAINTENANCE:</p> <p>No additional maintenance required.</p>

COST TO COMPLETE PROJECT	REMAINING PRIOR YEARS FUNDS						
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Design</td> <td style="text-align: right;">\$200,000</td> </tr> <tr> <td>Construction</td> <td style="text-align: right;">\$1,200,000</td> </tr> <tr> <td>Construction Management</td> <td style="text-align: right;">\$100,000</td> </tr> </table>	Design	\$200,000	Construction	\$1,200,000	Construction Management	\$100,000	
Design	\$200,000						
Construction	\$1,200,000						
Construction Management	\$100,000						
	<p>CURRENT REQUEST</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">115 State Gas Tax Fund</td> <td style="text-align: right;">\$200,000</td> </tr> </table>	115 State Gas Tax Fund	\$200,000				
115 State Gas Tax Fund	\$200,000						
PROJECT TOTAL:	TOTAL FY 20-21 CIP FUNDING:						
\$1,500,000	\$200,000						


**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2021-2022**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Street and Highway Improvements	115-8192-4201

PROJECT NO./TITLE: CIP 192 Annual Street Improvements

	<p>PROJECT DESCRIPTION:</p> <p>This project provides for pavement rehabilitation of streets at various locations. The project will also repair/replace deteriorated portions of sidewalk, curb & gutter and curb ramps.</p> <p>This work will be performed following the sewer and storm drain repairs identified in the Sewer and Drainage Master Plans.</p>
	<p>JUSTIFICATION:</p> <p>Annual street resurfacing projects are necessary to maintain and improve the city's pavement condition index.</p>
	<p>MAINTENANCE:</p> <p>No additional maintenance required.</p>
COST TO COMPLETE PROJECT	REMAINING PRIOR YEARS FUNDS
Design \$200,000	
Construction \$1,200,000	
Construction Management \$100,000	
	CURRENT REQUEST
	115 State Gas Tax Fund \$200,000
PROJECT TOTAL:	TOTAL FY 21-22 CIP FUNDING:
\$1,500,000	\$200,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2022-2023**

DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Street and Highway Improvements		115-8193-4201	
PROJECT NO./TITLE: CIP 193 Annual Street Improvements			
		<p>PROJECT DESCRIPTION:</p> <p>This project provides for pavement rehabilitation of streets at various locations. The project will also repair/replace deteriorated portions of sidewalk, curb & gutter and curb ramps.</p> <p>This work will be performed following the sewer and storm drain repairs identified in the Sewer and Drainage Master Plans.</p>	
		JUSTIFICATION:	
		Annual street resurfacing projects are necessary to maintain and improve the city's pavement condition index.	
		MAINTENANCE:	
		No additional maintenance required.	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEARS FUNDS	
Design	\$200,000		
Construction	\$1,200,000		
Construction Management	\$100,000		
		CURRENT REQUEST	
		115 State Gas Tax Fund	\$200,000
PROJECT TOTAL:		\$1,500,000	TOTAL FY 22-23 CIP FUNDING:
		\$200,000	

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2023-2024**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Street and Highway Improvements	115-8194-4201


PROJECT NO./TITLE: CIP 194 Annual Street Improvements

	<p>PROJECT DESCRIPTION:</p> <p>This project provides for pavement rehabilitation of streets at various locations. The project will also repair/replace deteriorated portions of sidewalk, curb & gutter and curb ramps.</p> <p>This work will be performed following the sewer and storm drain repairs identified in the Sewer and Drainage Master Plans.</p>
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<p>JUSTIFICATION:</p> <p>Annual street resurfacing projects are necessary to maintain and improve the city's pavement condition index.</p>
<p>MAINTENANCE:</p> <p>No additional maintenance required.</p>

COST TO COMPLETE PROJECT		REMAINING PRIOR YEARS FUNDS	
Design	\$200,000		
Construction	\$1,200,000	CURRENT REQUEST	
Construction Management	\$100,000	115 State Gas Tax Fund	\$200,000
PROJECT TOTAL:	\$1,500,000	TOTAL FY 23-24 CIP FUNDING:	\$200,000


**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**

DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:
CATEGORY: Sewer Improvements		160-8423-4201
PROJECT NO./TITLE: CIP 423 Annual Sewer Improvements		
	PROJECT DESCRIPTION:	
	<p>This project includes design and construction of sewer improvements and repairs based on the Sewer Master Plan.</p> <p>Design will include improvements for multiple fiscal years.</p>	
	JUSTIFICATION:	
	<p>The City's Sanitary sewer system is aging and in need of extensive rehabilitation.</p>	
	MAINTENANCE:	
	<p>No additional maintenance required, hydro-flushing already included in existing sewer maintenance contract.</p>	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS
Design	\$200,000	
Construction	\$1,600,000	
Construction Management/Inspection	\$200,000	
		CURRENT REQUEST
		160 Sewer Fund align="right">\$200,000
PROJECT TOTAL:	\$2,000,000	TOTAL FY 20-21 CIP FUNDING:
		\$200,000


**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2020-2021**

DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Storm Drain Improvements		161-8424-4201	
PROJECT NO./TITLE: CIP 424 Annual Storm Drain Improvements			
		<p>PROJECT DESCRIPTION:</p> <p>Storm drain improvements throughout the City. Locations will be as identified & and prioritized per the Storm Drain Master Plan. Projects will address deficiencies, ponding, and repairs as well as where new storm drains are needed Citywide.</p> <p>This project will also address operational deficiencies at the outfall structures at various locations.</p> <p>Improvements include for design & construction activities on an annual basis.</p>	
		<p>JUSTIFICATION:</p> <p>The Storm Drain Master Plan identified areas of inadequate capacity, localized ponding and operational deficiencies.</p>	
		<p>MAINTENANCE:</p> <p>No additional maintenance required.</p>	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$200,000		
Construction	\$400,000		
Construction Management/Inspection	\$100,000		
		CURRENT REQUEST	
		161 Storm Drain Fund	\$200,000
PROJECT TOTAL:		\$700,000	TOTAL FY 20-21 CIP FUNDING: \$200,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2021-2022**

DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:
CATEGORY: Sewer Improvements		160-8427-4201
PROJECT NO./TITLE: CIP 427 Annual Sewer Improvements		
	PROJECT DESCRIPTION:	
	<p>This project includes design and construction of sewer improvements and repairs based on the Sewer Master Plan.</p> <p>Design will include improvements for multiple fiscal years.</p>	
	JUSTIFICATION:	
	<p>The City's Sanitary sewer system is aging and in need of extensive rehabilitation.</p>	
	MAINTENANCE:	
	<p>No additional maintenance required, hydro-flushing already included in existing sewer maintenance contract.</p>	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS
Design	\$200,000	
Construction	\$1,200,000	
Construction Management/Inspection	\$150,000	
		CURRENT REQUEST
		160 Sewer Fund
		\$200,000
PROJECT TOTAL:	\$1,550,000	TOTAL FY 21-22 CIP FUNDING:
		\$200,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2021-2022**

DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Storm Drain Improvements		161-8428-4201	
PROJECT NO./TITLE: CIP 428 Annual Storm Drain Improvements			
		<p>PROJECT DESCRIPTION:</p> <p>Storm drain improvements throughout the City. Locations will be as identified & and prioritized per the Storm Drain Master Plan. Projects will address deficiencies, ponding, and repairs as well as where new storm drains are needed Citywide.</p> <p>This project will also address operational deficiencies at the outfall structures at various locations.</p> <p>Improvements include for design & construction activities on an annual basis.</p>	
		<p>JUSTIFICATION:</p> <p>The Storm Drain Master Plan identified areas of inadequate capacity, localized ponding and operational deficiencies.</p>	
		<p>MAINTENANCE:</p> <p>No additional maintenance required.</p>	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$200,000		
Construction	\$400,000		
Construction Management/Inspection	\$100,000		
		CURRENT REQUEST	
		161 Storm Drain Fund	\$200,000
PROJECT TOTAL:		TOTAL FY 21-22 CIP FUNDING:	\$200,000
		\$700,000	

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2022-2023**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Sewer Improvements	160-8429-4201

PROJECT NO./TITLE: CIP 429 Annual Sewer Improvements



PROJECT DESCRIPTION:

This project includes design and construction of sewer improvements and repairs based on the Sewer Master Plan.

Design will include improvements for multiple fiscal years.

JUSTIFICATION:


The City's Sanitary sewer system is aging and in need of extensive rehabilitation.

MAINTENANCE:


No additional maintenance required, hydro-flushing already included in existing sewer maintenance contract.

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$200,000		
Construction	\$820,000		
Construction Management/Inspection	\$80,000		
		CURRENT REQUEST	
		160 Sewer Fund	\$200,000
PROJECT TOTAL:	\$1,100,000	TOTAL FY 22-23 CIP FUNDING:	\$200,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2022-2023**

DEPARTMENT: PUBLIC WORKS		ACCOUNT NO.:	
CATEGORY: Storm Drain Improvements		161-8433-4201	
PROJECT NO./TITLE: CIP 433 Annual Storm Drain Improvements			
		<p>PROJECT DESCRIPTION:</p> <p>Storm drain improvements throughout the City. Locations will be as identified & and prioritized per the Storm Drain Master Plan. Projects will address deficiencies, ponding, and repairs as well as where new storm drains are needed Citywide.</p> <p>This project will also address operational deficiencies at the outfall structures at various locations.</p> <p>Improvements include for design & construction activities on an annual basis.</p>	
		<p>JUSTIFICATION:</p> <p>The Storm Drain Master Plan identified areas of inadequate capacity, localized ponding and operational deficiencies.</p>	
		<p>MAINTENANCE:</p> <p>No additional maintenance required.</p>	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$200,000		
Construction	\$400,000		
Construction Management/Inspection	\$100,000		
		CURRENT REQUEST	
		161 Storm Drain Fund	\$200,000
PROJECT TOTAL:		\$700,000	TOTAL FY 22-23 CIP FUNDING: \$200,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2023-2024**

DEPARTMENT: PUBLIC WORKS		PRIORITY NO.:		ACCOUNT NO.:	
CATEGORY: Sewer Improvements				160-8434-4201	
PROJECT NO./TITLE: CIP 434 Annual Sewer Improvements					
			PROJECT DESCRIPTION:		
			<p>This project includes design and construction of sewer improvements and repairs based on the Sewer Master Plan.</p> <p>Design will include improvements for multiple fiscal years.</p>		
			JUSTIFICATION:		
			<p>The City's Sanitary sewer system is aging and in need of extensive rehabilitation.</p>		
			MAINTENANCE:		
			<p>No additional maintenance required, hydro-flushing already included in existing sewer maintenance contract.</p>		
COST TO COMPLETE PROJECT			REMAINING PRIOR YEAR FUNDS		
Design		\$200,000			
Construction		\$820,000			
Construction Management/Inspection		\$80,000			
			CURRENT REQUEST		
			160 Sewer Fund		\$200,000
PROJECT TOTAL:			\$1,100,000	TOTAL FY 23-24 CIP FUNDING:	\$200,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2023-2024**

DEPARTMENT: PUBLIC WORKS	ACCOUNT NO.:
CATEGORY: Storm Drain Improvements	161-8435-4201

PROJECT NO./TITLE: CIP 435 Annual Storm Drain Improvements



PROJECT DESCRIPTION:

Storm drain improvements throughout the City. Locations will be as identified & and prioritized per the Storm Drain Master Plan. Projects will address deficiencies, ponding, and repairs as well as where new storm drains are needed Citywide.

This project will also address operational deficiencies at the outfall structures at various locations.

Improvements include for design & construction activities on an annual basis.



JUSTIFICATION:

The Storm Drain Master Plan identified areas of inadequate capacity, localized ponding and operational deficiencies.

MAINTENANCE:

No additional maintenance required.

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$200,000		
Construction	\$400,000		
Construction Management/Inspection	\$100,000		
		CURRENT REQUEST	
		161 Storm Drain Fund	\$200,000
PROJECT TOTAL:	\$700,000	TOTAL FY 23-24 CIP FUNDING:	\$200,000

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FIVE YEAR FORECAST

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May 15, 2019

Honorable Mayor and Councilmembers:

**FIVE YEAR FORECAST
2020-21 through 2024-25**

ANALYSIS OF ECONOMIC AND FINANCIAL ENVIRONMENT

As reflected in the following chart of economic measures, average median home prices continue the upward trend across the board at the national, state, and city levels. Southern California median home prices dipped slightly in March 2019 according to the Los Angeles Times, the first annual decrease since 2012. California's seasonally adjusted unemployment rate rose by 0.1% in March 2019; unemployment is at historical lows. Hotel occupancy continues to remain strong, with occupancy rates through January 2019 at 80%.

Comparative Economic Measures

Measure	U.S.	U.S.	Los Angeles	Los Angeles	Hermosa Beach	Hermosa Beach
	2019	2018	2019	2018	2019	2018
Unemployment March	3.8% ¹	4.0% ¹	4.3% ¹	4.3% ¹	2.0% ¹	2.1% ¹
Median Home Price - Thru March	\$259,400 ²	\$252,100 ²	\$598,000 ³	\$585,000 ⁴	\$1,650,000 ³	\$1,477,500 ⁴
Hotel Occupancy Rate (Jul Thru Jan)			82% ⁵	81% ⁵	80% ⁶	80% ⁶
Consumer Price Index - All Urban Consumers - March	1.9 ⁷	2.4 ⁸	2.7 ⁷	3.8 ⁸		

A brief overview of the 2019-20 Adopted Budget for the General Fund is included for context within this document.

The 2019-20 Budget reflects the policy of maintaining a contingency or “rainy day fund” of 16% of operating expenditures, or \$6.3 million. This is a best practice recommended by the Government Finance Officers Association (GFOA) and an adopted city financial policy.

The 2019-20 Budget reflects the second full year of providing a higher level of Fire Service with the conversion to Los Angeles County Fire in December 2017.

Revenue. Revenue in the General Fund shows an increase of 3.6%. The change in budget estimates for some of the largest revenue sources are shown below:

**Largest Revenue Source
2019-20**

Revenue	Change
Secured Property Tax	4.5%
Sales Tax	.5%
Utility User Tax	0%
Transient Occupancy Tax	0%
Property Tax In Lieu of VLF	5.8%
Licenses and Permits	9.2%*
Fines and Forfeitures	.4%
Service Charges	5%

* Due to anticipated building permits.

Expenditures. Expenditures in the General Fund decreased by .7%, or .2% without Capital Improvements. Personnel costs represent 54% of expenditures in the General Fund.

The 2019-2020 Budget recommends adding four full-time permanent positions, of which, two Assistant Engineers will be funded through the sale of Proposition A Funds and non-General Fund CIPs. One part-time temporary intern was added for Public Works. Eight full-time permanent positions were reclassified and the City Clerk position is assumed to transition from an elected to an appointed position. Step increases for employees with less than five years of service are also included.

Employee benefit estimates include a conservative 9% increase in health insurance effective January 1, 2020. Retirement costs decreased by 15% due to the Police side fund paying off in 2018-19. Further information regarding these factors will be provided later in the forecast.

CalPERS allows for the prepayment of the annual unfunded liability payment each year. The City will save 3.44% (\$93,427) in 2019-20 by prepaying the unfunded liability in one lump sum payment for the Police and Miscellaneous plans, instead of making monthly payments. The prepayment of the unfunded liability is reflected in the amount budgeted.

Capital Improvements. The Capital Improvement Program includes funds budgeted for 2019-20, a Five Year Capital improvement Plan which includes a list of unfunded capital needs. The Capital Improvement Program totals \$20.1 million for 2019-20, which includes \$12.6 million in estimated carryover funds from 2018-19. The prior year funding column on the Capital Improvement Program Summary represents projects that are underway. \$7.5 million in new funds is budgeted.

Of the new funds, over \$1.3 million is budgeted for Street Improvements, \$2.1 million for Sewer and Storm Drain Improvements, \$.5 million for Park Improvements, and \$3.4 million for Public Building and Grounds Improvements. \$97,478 of new funds is also budgeted for studies, which are shown as a newly created category in the 2019-20 Budget, behind the Capital Improvement Plan 2019-20 Tab.

FIVE YEAR FORECAST

Forecast Assumptions Largest Revenue Sources 2020-21 THROUGH 2024-25

Revenue	Change
Secured Property Tax	4.5%
Sales Tax	2%
Utility User Tax	0%
Transient Occupancy Tax	0%
Property Tax In Lieu of VLF	4.5%
Licenses and Permits	0%
Fines and Forfeitures	0%
Service Charges	0%

The Five Year Forecast focuses on the General Fund since the majority of the City's operating expenses are paid from this fund.

Secured Property tax and Property Tax in Lieu of Vehicle License Fees are assumed to increase at the 4.5% per year in the forecast. Since transient occupancy tax and sales tax are projected at the highest revenue level ever, a conservative 0% and 2% increase respectively is assumed in the forecast for those sources. Licenses and Permits, Fines and Forfeitures, and Service Charges are projected at the 2019-20 Budget levels. These assumptions result in a conservative revenue forecast of 2.2% average growth per year.

Expenditure Assumptions used in the forecast:

- Salaries include a 2% increase for illustrative purposes years 2020-21 through 2024-25.
- Medical benefits include a projected 9% annual increase; however annual rate increases have historically been lower. The City's contribution has been adjusted to reflect the maximum benefit provided per the Memorandum of Understanding negotiated with each employee bargaining unit.
- Contract services - a 3% annual COLA is assumed for contracts, with the exception of the following contracts:
 - McCormick Ambulance services contract is increased according to the annual per transport costs in the contract (assuming 870 transports a year).
 - The L.A. County Fire contract is assumed at a 4% annual increase, which is the annual fee limitation for the first 5 years of the contract.
 - The South Bay Regional Public Communications Authority contract for Police dispatching increased by 56% overall. The increase is spread over five years at \$78,837 per year for years one through four of the forecast and capped at 5% thereafter.
- Election costs of \$60,000 were included for years 2022-23 and 2024-25, when the City transitions to holding its elections on a statewide election date. It is anticipated that the cost of future elections will go back down to the previous

levels once the City is on the even year election cycle due to the election costs being allocated among a larger number of cities.

- No Retirement Stabilization funds were used to balance any of the forecast years. The balance is \$1,021,575. These funds are approved to be put into a Retirement Trust to help stabilize future retirement rates.
- The City’s goal of setting aside 16% of operating expenditures in the General Fund for Contingencies is included for each year. This contingency amount serves as the City’s “Rainy Day Fund” and is a best practice.
- The transfer from the General Fund of utility user tax revenue to the Storm Drain Fund is constant at \$700,000, to be used to cover ongoing needs. The transfer of almost \$800,000 to the debt service fund for the 2015 Lease Revenue Bond payments is also budgeted annually.
- Hermosa Beach implemented second tier retirement plans as of July 2011. The City also has a third tier which resulted from the Public Employees’ Pension Reform Act (PEPRA) effective 1/1/13.

RETIREMENT PLANS

Group	Tier 1 Plan	Tier 2 Plan	PEPRA Plan
Police	3% @ 50	2% @ 50	2.7% @ 57
Fire	3% @ 55	2% @ 50	2.7% @ 57
Miscellaneous	2% @ 55	2% @ 60	2% @ 62

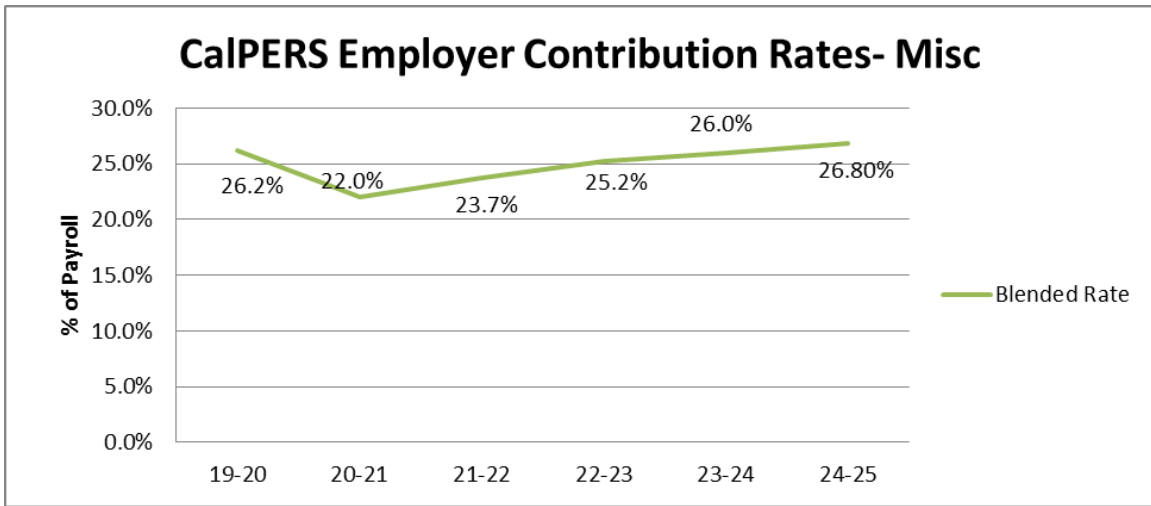
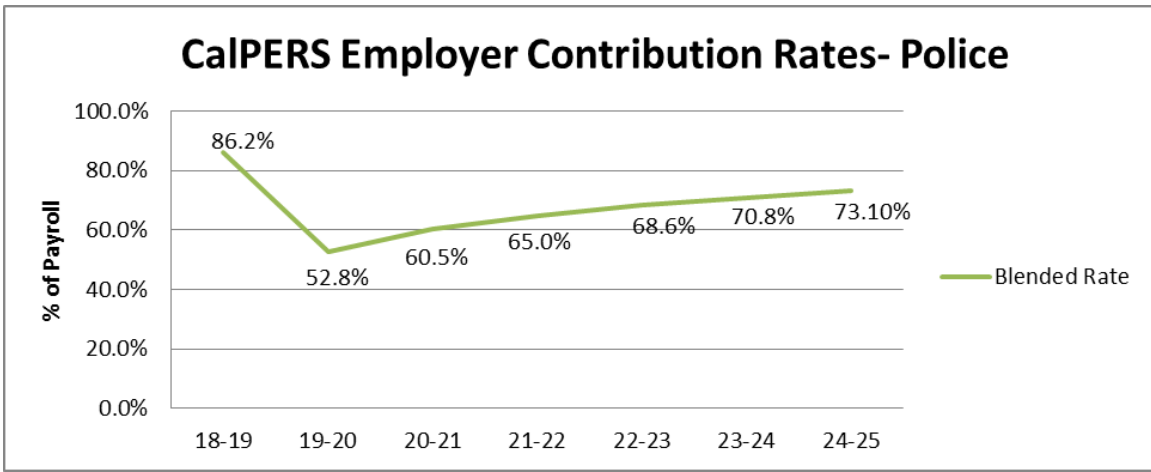
The CalPERS Board voted to lower the discount rate from 7.50% to 7% in December 2016. The change will be implemented over a 3 year period beginning in 2018-19. Lowering the discount rate (also known as the assumed rate of investment return) means that employers will see increases in the contribution rates and higher payment for unfunded liabilities.

In December 2017, the CalPERS Board adopted new actuarial assumptions based on the 2017 CalPERS Experience Study and Review of Actuarial Assumptions. The study reviewed the following: retirement rates, termination rates, mortality rates, salary increase rates, and inflation assumptions for Public Agencies. The new assumptions resulting from the study are incorporated in the current actuarial valuation and impact the 2019-20 required contributions.

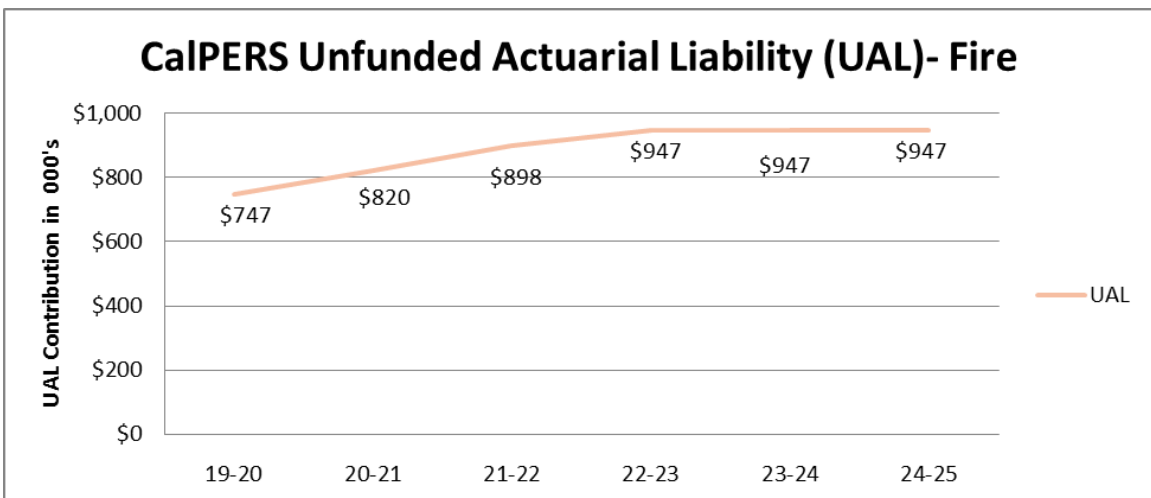
Despite the changes to the discount rate and actuarial assumptions, the City of Hermosa Beach is fortunate to have decreasing contribution rates in the short term as will be explained below.

The contribution rate charts below show the blended rates for all tiers. The expected rates for the forecast were projected by an independent actuary utilizing the CalPERS valuation reports.

The 2019-20 rate shown in the following graphs for Police reflects the payoff of the Police Safety Group Side Fund (which is the liability that existed in 2003 when CalPERS “pooled” our plans with other cities of similar size). With the Police Side Fund pay off in 2018-19, there is a drop in rates of 33.4 percentage points. The Miscellaneous Group Side Fund pays off in 2019-20, resulting in a projected drop of 4.2 percentage points in 2020-21.



Now that the Fire Department has transitioned to the County, the City will only be responsible for paying the Fire Department's retirement costs related to the value of past service benefits, referred to as the unfunded actuarial liability (UAL). The "normal cost" portion of the retirement costs, which relate to the current service benefits, ended as of 12/30/17. CalPERS requires inactive plans to amortize the unfunded liability as a level dollar payment rather than as a percentage of payroll, which the City requested to start early in 2018-19.



Retirement Savings

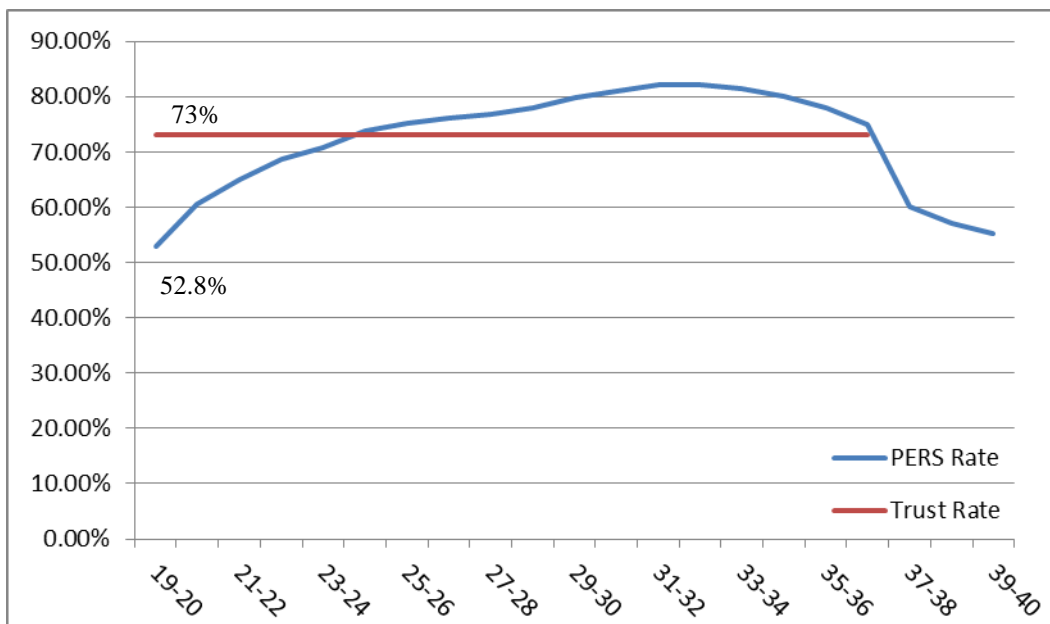
As discussed earlier, the City has an opportunity for retirement savings due to the payoff of our side funds for Fire, Police and Miscellaneous employees (as defined by CalPERS). The side fund accounts were created when CalPERS made the decision to pool small cities in the 2003 actuarial valuation. The City's unfunded liability at that time was put into a separate account, with amounts owed amortized over approximately 15 years. The amount has been paid over that time as part of our retirement contribution which is expressed as a % of payroll. When the rates drop after the side fund is paid off, savings will occur. The city could just pay the lower rates and absorb the savings into the annual budgeting process, however, with the 2018-19 Financial Plan, City Council approved utilizing the side funds savings toward stabilizing our rates and depositing the funds to a retirement trust. The retirement trust gives the City more stable CalPERS contribution rates and greater flexibility. Hermosa Beach already has a trust to fund retiree health benefits and the retirement trust is the same type of trust. Benefits of the trust are:

- Ability to earn a higher rate of return on this type of trust than on other city funds
- Flexibility to leave funds in trust to use for retirement contributions, in the case of an economic downturn or large rate increases

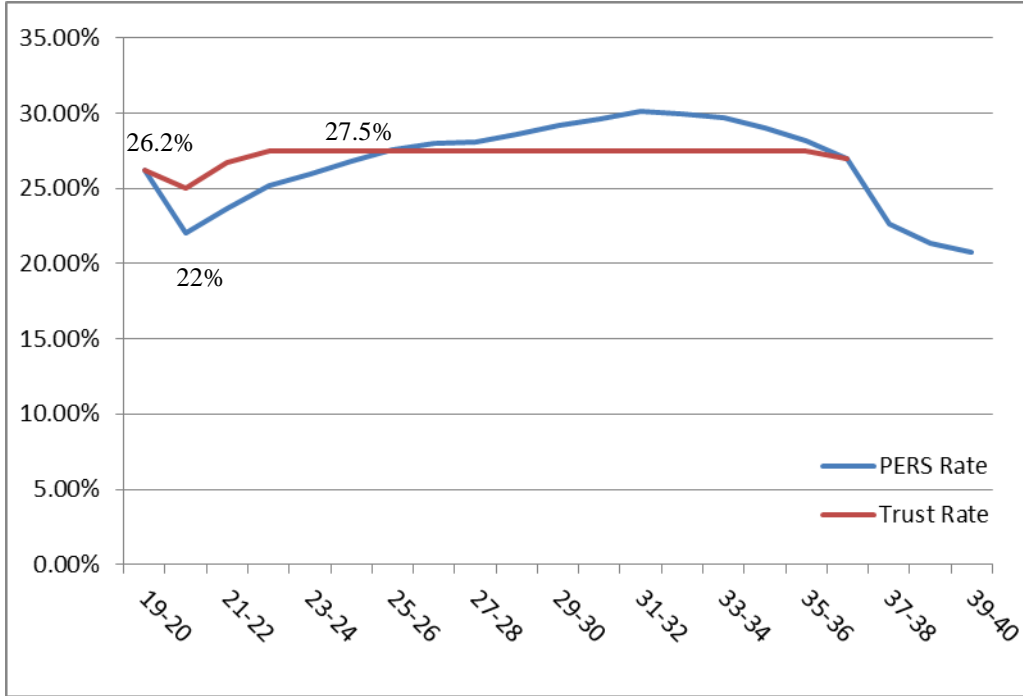
The City will accomplish rate stabilization by continuing to fund its retirement at a higher "target" rate represented by the red line in the following three charts even though the retirement rates have dropped. The following graphs show the City's projected rates at the time the side fund pays off and the target rate that is projected to stabilize the City's retirement rates. In the graphs below, when contributions rise above the target rate, funds could be withdrawn from the trust to assist in making payments, thereby stabilizing the amount required for retirement.

For example, looking at the Police graph below, the rate is 52.8% for 2019-20, down from 86.2% in 2018-19. Instead of using all the savings for budget purposes, the City used the target rate of 73% (leaving our contribution rate at 73%) and will put the savings into the trust for use when rates rise. The City receives actual rates from CalPERS prior to adopting the budget each year so the amount of savings or additional contributions will be known by using the actual rates for the upcoming year.

Police Plan Rate Stabilization



Miscellaneous Plan Rate Stabilization



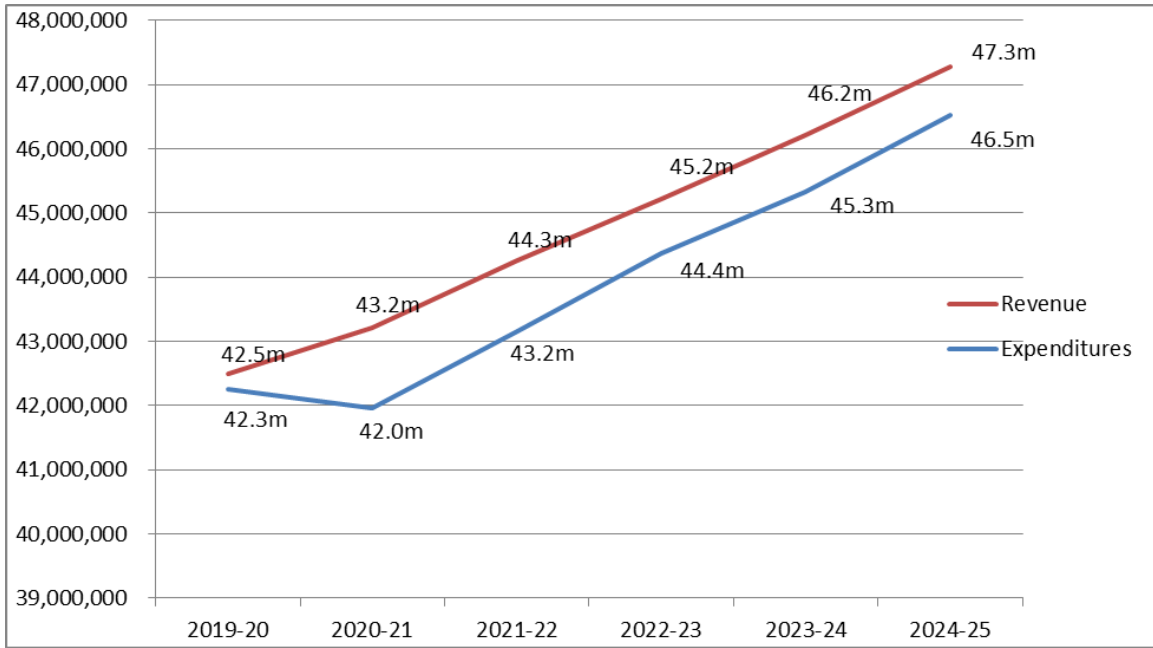
Fire Plan Rate Stabilization



FISCAL HEALTH STRATEGIES

The following graphs are generated based on the City's operating revenue and expenditures included in the 2019-20 budget, along with the previously defined revenue and expenditure assumptions for years 2020-21 to 2024-25.

Scenario 1



Scenario 1. Scenario 1 depicts the baseline revenue and expenditure assumptions, which result in average revenue growth of 2.2% and expenditure growth of 1.9%.

FINANCIAL STRATEGIES

Review of Potential New Developments. New developments in progress or on the drawing board are shown in the table below. The revenue estimates are very conservative and timeframes for completion are tentative. The inclusion of new developments is intended to show the potential of opportunities that are on the near and longer term horizon. The inclusion is not intended to suggest that funds should be allocated at this time.

REVENUE FROM POTENTIAL FUTURE DEVELOPMENTS

Potential Developments	1 year 2020-21	2 years 2021-22	3 years 2022-23	4 years 2023-24	5 years 2024-25
Skechers			\$100,000	\$100,000	\$100,000
Undersea Cable - RTI					
Annual Payment - 4th Cable*	\$253,000	\$69,000	\$69,000	\$69,000	\$69,000
H ₂ O Hotel					
TOT	\$274,955	\$274,955	\$274,955	\$274,955	\$274,955
Property Tax	\$42,630	\$42,630	\$42,630	\$42,630	\$42,630
Pier/Strand Hotel					
TOT/Sales Tax					\$1,067,625
Property Tax					\$101,500
Total	\$570,585	\$386,585	\$486,585	\$486,585	\$1,655,710

*The fourth cable will also provide \$184,000 in RTI Tidelands Funds.

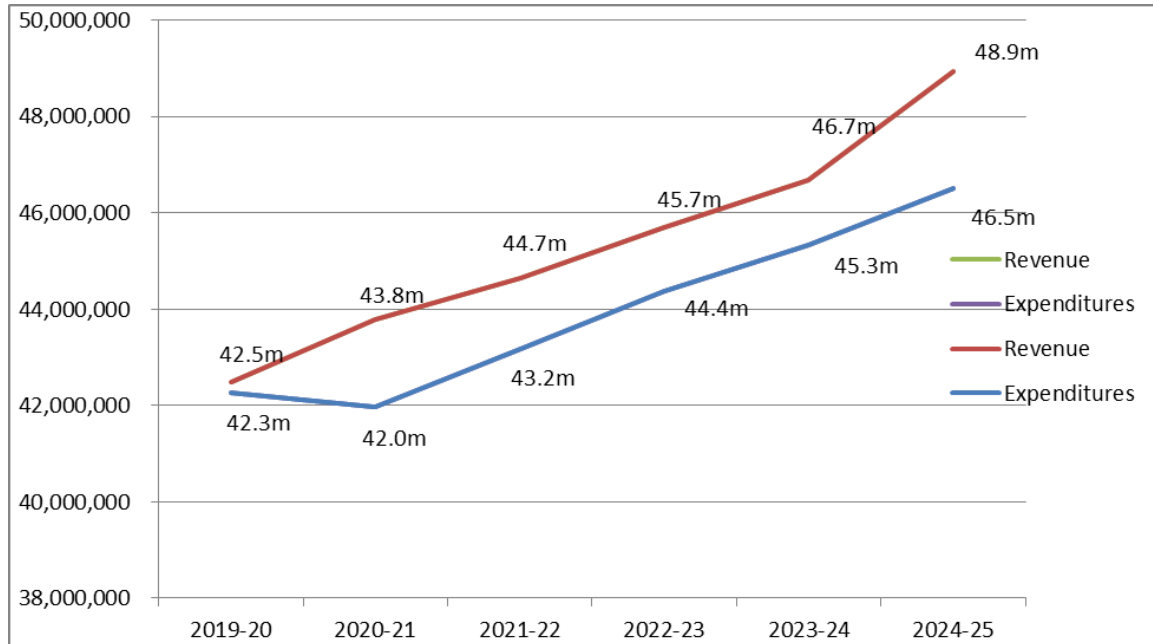
Assumptions:

- **Skechers-** \$100,000, based on developer estimates, moved out to 2022-23.
- **Undersea Cable-** 4nd Cable 3rd Quarter, 2021.

- **H₂O**- Hotel with 30 rooms, rates less than Beach House. 24 months to completion. TOT (30 rooms x \$279 room rate x 12% TOT x 365 days x 75% occupancy). Property tax on estimated improvements of \$21 million- \$42,630.

Pier/Strand Hotel- Hotel with 100 rooms, rates higher than Beach House. 4 years to completion. TOT (100 rooms x \$325 room rate x 12% TOT x 365 days x 75% occupancy). Property tax on estimated improvements of \$50 million- \$101,500. Property tax on estimated improvements of \$50 million- \$101,500.

Scenario 2



Scenario 2 builds on Scenario 1 and illustrates the possible impact of the future development assumptions listed above. With the future development assumptions, the average revenue growth of 2.9% and expenditure growth of 1.9% produces a trend of revenue outpacing expenditures for the five years of the forecast.

City Facilities Strategic Plan. All city facilities are deficient in terms of space and are in need of renovation. A high-level city facilities strategic plan was presented to City Council in 2016 with an order of magnitude cost model that ranged from \$90 million to \$135 million, which is unattainable. Funds for the two facilities with the most urgent need, the Corporate Yard and the Fire Station, are included in the 2019-20 Adopted Budget. Los Angeles County will be replacing the fire station, with costs spread over five years. See the payment schedule under the appendix tab of the budget. Funds are available for a portion of the 2020-21 payments from the 2% increase in the transient occupancy tax and CalPERS savings over and above the retirement trust contribution. Additional revenue sources may need to be considered to fund improvements or replacements to other facilities. The City Council approved creation of a Reserve for Capital Facilities, with the first transfer of funds from unspent general funds anticipated to take place at Midyear 2019-20.

Revenue Strategy. The City Council is scheduled to review revenue opportunities in early 2019-20. Consultants from HDL Companies and Avenu will be present to discuss district (city) sales tax, erosion of the utility user tax, among other topics.

Some of the other potential revenue opportunities that will be presented for discussion consideration are as follows:

Short Term Vacation Rentals. Community Development Staff intends to return to City Council with options for allowing/regulating short term vacation rentals in existing non-conforming residential uses located in commercial zones.

Parking. Through our Coastal Zone Parking Study, the City and consultant team is taking a holistic look at how we efficiently manage parking resources in the City to serve the needs of the community. The scope of the policy/program is beyond simply looking at rates/revenues, but to look at a range of recommendations related to the following topics:

- Residential Parking Permits
- Employee Parking Permits
- Downtown/Coastal Street Meters (including parking meter upgrades and demand-based pricing)
 - Coastal Zone Non-Metered
 - Public Parking Lots/Structures. (including parking meter upgrades and demand-based pricing)
- Off-Street Parking Requirements for Commercial Development
- Off-Street Parking Requirements for Residential Development
- Other Mobility Initiatives/Technology Disruptors

Parking fines and addition of meters will be discussed.

Staff is still working through drafts of the parking study. An update will be given at the study session.

Transient Occupancy Tax. Audit results will be discussed as well as a potential increase in the tax rate.

Electric Charging Station Fees. Staff plans to look at cost and usage of charging stations in order to consider developing a fee. This item may come to City Council as a separate item.

Community Resources. A variety of fees will be discussed, among them, special event fees and fee waivers, facility rental fees, film permit review, appeal fees for City Council review of a Parks and Recreation Commission decision and recreational equipment on the beach application fee. Some items are being reviewed by subcommittees.

The Forecast allows us to present a picture of the future based on various assumptions and is a useful tool moving forward for the upcoming decisions regarding infrastructure, revenue enhancement, development of the community, and achieving a high performing organization, along with the other objectives toward reaching the city's goals.

Respectfully submitted,



Viki Copeland
Finance Director

¹ Employment Development Department

² National Association of Realtors

³ Data Quick News- Core Logic, March 2019 prices

⁴ Data Quick News- Core Logic, March 2018 prices

⁵ Los Angeles Economic Development

⁶ Hermosa Beach Finance Department

⁷ U.S. Bureau of Labor Statistics, March 2019

⁸ U.S. Bureau of Labor Statistics, March 2018



FINANCIAL POLICIES

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FINANCIAL POLICIES

Fund Balance Policies

The City Council has adopted policies for specific fund balances or reserve funds:

General Fund

Any funds remaining unspent at year-end in the General Fund transfer equally to the Contingency Reserve, Insurance Fund, Equipment Replacement Fund, Capital Improvement Fund, and Capital Facility Reserve. The Capital Facility Reserve will be established in the Capital Improvement Fund. Transfers may be redirected as the need arises.

Contingencies*

The adopted goal is to maintain fund balance equal to 16% of the General Fund appropriations for economic uncertainties and unforeseen emergencies.

Compensated Absences

The adopted goal is to maintain fund balance equal to 25% funding for accrued liabilities for employee vacation, sick and compensatory time.

Retirement Stabilization

These funds are to be set aside in a retirement trust for use during periods of unstable rates.

Insurance Fund

The adopted goal is to maintain \$3,000,000 in net assets for unanticipated claims and catastrophic losses. Claims liabilities are recorded at the 56% probability level.

Equipment Replacement Fund

The adopted goal is to maintain net assets equal to the accumulated amount calculated for all equipment, based on replacement cost and useful life of equipment.

*The Contingencies balance in the General Fund is intended to serve as a hedge against uncertainty in the estimates used in the budget and multi-year forecast and as a reserve in the event of an emergency. Risks associated with estimates include the following:

Revenue risks: Revenues falling short of budget estimates may cause deficits. Transitional funding may be necessary to respond to reductions in major revenues due to local, regional, and national economic downturns (which could range from one year to several years).

State budget risks: In the past, the State has implemented budget solutions that legislatively reallocate intergovernmental revenues from local jurisdictions to the State (in the absence of guarantees or constitutional protection of these revenues). These include property taxes, sales taxes, gas taxes, grants, and reimbursements.

Uncontrollable costs: Fluctuations in retirement costs due to market conditions and pension system investment performance. The City does also have funds set aside for Retirement Stabilization. In addition, there may be other cost increases that are beyond the City's control (e.g., fuel, utility charges).

Accounting and Reporting Policies

The City's accounting and financial reporting systems will be maintained in conformance with all state and federal laws, generally accepted accounting principles (GAAP) and standards of the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA). Further, the City will make every attempt to implement all changes to governmental accounting practices at the earliest practicable time.

An annual audit will be performed by an independent public accounting firm with an audit opinion to be included with the City's published Comprehensive Annual Financial Report (CAFR).

The City's CAFR will present budgetary comparisons as part of audited basic financial statements.

The City's CAFR will be submitted to the GFOA Certification of Achievement for Excellence in Financial Reporting Program. The financial report should be in conformity with GAAP, demonstrate compliance with finance related, legal and contractual provisions, disclose thoroughness and detail sufficiency, and minimize ambiguities and potentials for misleading inference.

The City's CAFR will also be submitted to the California Society of Municipal Finance Officers (CSMFO) Awards Program and to national repositories identified by the City's bond trust agent in compliance with continuing disclosure requirements and to enable investors to make informed decisions.

Internal Controls

A system of effective internal controls will be maintained that assures only properly authorized expenditures, recordings of financial transactions, and accounting entries are executed and provides for the physical security of City funds and assets.

The City's independent auditor conducts annual reviews of the City's internal controls in conjunction with the annual audit to assure that adequate internal controls exist, at a reasonable cost, and that fiscal practices are in compliance with federal, state and city rules and regulations.

The City's cash handling practices are also reviewed in conjunction with the independent audit.

Classification of Fund Balance

In accordance with the Governmental Accounting Standards Board (GASB) Statement No. 54, classifications of fund balance used are as follows:

Non-spendable fund balances include amounts that cannot be spent because they are either (a) not in spendable form, or (b) legally or contractually required to be maintained intact. Examples are inventory, prepaid items, long-term notes receivable

Restricted fund balances are the portion of fund balance that have externally enforceable limitations on their usage through legislation or limitations imposed by creditors, grantors, laws and regulations of other governments or enabling legislation.

Committed fund balances are self-imposed limitations by the highest level of decision-making authority, namely the City Council, prior to the end of the reporting period. City Council approval is required to commit resources or to rescind the commitment.

Assigned fund balances are limitations imposed by management based on the intended use of the funds. Modifications or rescissions of the constraints can be removed by the same type of action that limited the use of the funds

Unassigned fund balances represent funds that have not been restricted, committed or assigned to specific purposes with the general fund.

Pension and Other Post Employment Benefit (OPEB) Funding

Pension

The City's retirement plan for full time employees is provided through California Public Employees Retirement System (CalPERS). The City's contributions to the plan fluctuate each year based on an annual actuarial plan valuation. This variable rate employer contribution includes the normal cost of providing contracted benefits plus or minus an amortization of plan changes and net actuarial gains and losses since the last valuation period.

It is the City's policy to make contributions to the plan equaling 100% of the actuarially required contribution (ARC). Because the City pays the entire actuarially required contribution each year, by definition, its net pension obligation at the end of the each is \$0. Any unfunded actuarial liability is amortized and paid in accordance with the actuary's funding recommendations.

CalPERS allows for the prepayment of the annual unfunded liability payment each year. The City will evaluate the prepayment of retirement contributions to CalPERS annually to determine if there are savings.

In 2003, CalPERS "pooled" the City's retirement plans with other cities of similar size. The liability that existed at the time the plans were pooled is referred to as the side fund and will result in a decrease in rates once the side fund liability is paid off. It is the City's policy to utilize the CalPERS side fund payoff savings toward stabilizing the City's retirement rates and depositing the funds into a retirement trust.

OPEB

The City participates in a post- retirement health care plan trust administered by Public Agency Retirement Services (PARS). Varying benefits are provided according to the City's Memorandums of Understanding (MOU's) with each employee group.

It is the City's policy to make contributions to the plan equaling 100% of the actuarially required contribution (ARC). Because the City pays the entire actuarially required contribution each year, by definition, its net pension obligation at the end of the each is \$0. Any unfunded actuarial liability is amortized and paid in accordance with the actuary's funding recommendations. An actuarial study is performed every two years in accordance with Governmental Accounting Board Standards. (GASB).

Internal Service Funds

The City uses internal service funds to account for equipment replacement costs, insurance costs, building maintenance costs and information technology costs and to account for the financing of goods and services provided by one department or agency to other departments or agencies of the City through user service charges.

Internal Service Funds shall be used to equitably distribute facility, vehicle and equipment replacement and maintenance costs among City user departments and to assure that adequate funding is on hand to replace/maintain assets and pay liabilities.

Internal Service Funds are maintained to account for insurance payments and claims liabilities and to provide a mechanism to fully fund such costs and liabilities.

Budget Policies

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted (committed, assigned and unassigned) as they are needed when expenditures are incurred.

One-time revenue will be reserved or used for one-time expenditures or capital improvements. Conversely, on-going revenues will be used to fund on-going expenditures.

The City will prepare a five- year forecast annually to emphasize and facilitate long range financial planning as well as a three-year capital improvement plan.

The City will prepare a budget summary or a budget in brief to summarize financial factors, provide financial summaries and identify keys issues affecting the budget as a tool to educate and involve the public.

It is the City's policy to adopt a balanced General Fund budget where operating revenue is equal to, or exceeds, operating expenditures. In the event a balanced budget is not adopted, a specific plan will be presented to the City Council for returning the budget to a balanced position.

The City Council and Department Heads will be provided with periodic summary financial reports, by fund, comparing actual revenues and expenditures to budgeted amounts.

The City Council adopted a target Pavement Condition Index (PCI) of 81 from the Management Plan (PMP). The plan concluded that the average citywide street network Pavement Condition Index (PCI) for Hermosa Beach was 70 in 2016. The PMP estimated a 10 year period to achieve the PCI level of 81. The plan will be used to guide selection of streets for improvement since they are prioritized in the plan. Public Works will calculate progress toward the PCI goal annually after completion of street projects. The current citywide PCI is 66.

The City supports consideration of collaboration with other agencies and use of alternatives for service delivery when practicable. Existing examples are shared dispatching services through the South Bay Regional Communication Authority and Fire services contracted with the County of Los Angeles.

The City supports development of private/public partnerships where opportunities exist.

An analysis of potential savings for prepayment of retirement contributions will be conducted on an annual basis to determine if prepayment would be beneficial.

Budget Process

The budget process begins each year in February with a Pre-Budget Policy meeting with the City Council, City Manager and Department Heads. The meeting is an early opportunity to review City Council goals, identify upcoming issues that may affect the budget and a chance for the City Council to discuss policy issues that may impact budget preparation. Department Heads prepare estimates of revenues and departmental expenditures for submission to the Finance Director. The City Manager and Finance Director meet with each department to review the estimates and discuss requests. From these meetings, the preliminary budget is developed. The Capital Improvement Budget, which is part of the same document, follows the same process.

The City Manager is required to submit a preliminary budget to the City Council on or before May 15th of each year. One or two public workshops are held in May and June to review the budget and receive public input. One formal public hearing is held in June, prior to budget adoption. The City Council must adopt an annual budget, by resolution, on or before June 30 for the coming fiscal year (July 1 – June 30). If the budget is not adopted by that date, the preliminary budget, except for capital outlays, goes into effect until the budget is adopted.

The budget may be amended during the year as necessary. A Midyear Budget Review is conducted in February, at which time adjustments to revenue estimates and appropriations are made. Expenditures may not exceed appropriations at the fund level. The City Manager may approve transfers of appropriation within funds; transfers of appropriations from one fund to another require City Council approval.

Budgets are adopted for all governmental and proprietary funds on a basis consistent with generally accepted accounting principles.

Appropriation Limitation

The City Council annually adopts a resolution establishing the City's appropriation limit in accordance with Article XIII-B of the Constitution of the State of California, Section 7900 of the State of California Government Code. The resolution is considered in conjunction with adoption of the annual budget. The limit is reviewed by the City's independent auditors as required by law.

Revenue Policies

The City will estimate annual revenues using an objective, analytical process; specific assumptions will be documented and maintained. Budgeted revenues will be estimated conservatively using accepted standards, trends and estimates provided by the state, other governmental agencies, reliable economic forecasters and/or consultants when available.

The City plans to conduct a user fee study at least every five years to ensure cost recovery and subsidy levels are correct and to ensure that service delivery methods are represented accurately in the study. The study will determine the full cost of providing services and identify subsidy levels so that the appropriate recovery level may be set. The latest user fee study was conducted in 2016.

The city supports exploring grant opportunities and will seek to apply for all grants that may practically be implemented and that align with the city's goals and strategies.

Debt Service

The City will typically consider the use of debt (bonds, certificates of participation or capital leases) only for one-time capital improvement projects. The project's useful life will not exceed the term of the financing. Debt financing will not be used for current operations. Even though California Government Code Section 43605 provides for a legal debt limit of 15% of gross assessed valuation, the City uses a limit of 2%. (Because this provision was enacted when assessed valuation was based on 25% of market value, the valuation will be calculated at 25% before the debt limit is applied).

The City will seek to obtain the highest possible bond rating and to maintain or improve the rating in order to minimize borrowing costs and preserve access to credit.

The City will generally conduct financings on a competitive basis; however, negotiated financings may be used where market volatility or the use of an unusual or complex financing or security structure is a concern with regard to marketability.

Investment Policies

Investments are governed by a separate investment policy that is adopted by resolution every year.

Website Presentation of Financial Documents

The City will use its website to present official financial documents of the City and other financial documents that may be of interest to the public and as an important investor relations tool.



APPENDIX

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RESOLUTION NO. 19-7187

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA ADOPTING THE BUDGET FOR THE FISCAL YEAR 2019-2020

WHEREAS, a budget for the fiscal year 2019-20 has been prepared by the City Manager, and;
WHEREAS, said budget incorporates expenditures for operating purposes, capital outlay and capital improvement projects, and;

WHEREAS, said final budget will include the appropriations limit and total annual appropriations subject to limitation as required by Section 37200 of the Government Code, and;

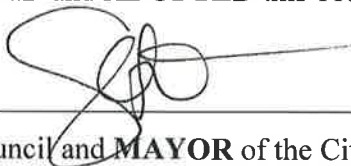
WHEREAS, the City Council has examined said budget and, after due deliberation and consideration, has made such amendments to the budget as it deems advisable.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA DOES RESOLVE AS FOLLOWS:

SECTION 1. That the City Council does hereby approve and adopt the revised budget for the 2019-20 Fiscal Year as presented in the documents entitled "City of Hermosa Beach Budget Summary 2019-20", and attached as "Exhibit A."

SECTION 2. This Resolution shall take effect immediately. The City Clerk shall certify to the passage and adoption of this Resolution; shall enter the same in the book of original Resolutions; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council meeting at which the same is passed and adopted.

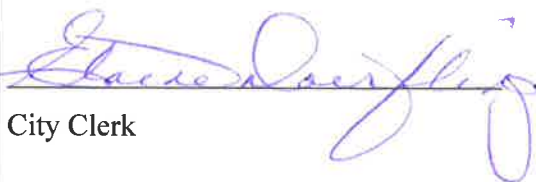
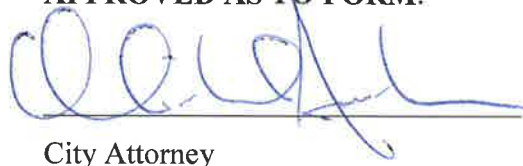
PASSED, APPROVED and ADOPTED this 11th day of June, 2019.



PRESIDENT of the City Council and **MAYOR** of the City of Hermosa Beach, California

ATTEST:

APPROVED AS TO FORM:

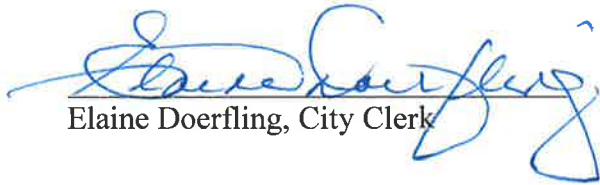

City Clerk
City Attorney

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF HERMOSA BEACH

I, Elaine Doerfling, City Clerk of the City of Hermosa Beach, California, do hereby certify that the foregoing Resolution No. 19-7187 was duly and regularly passed, approved, and adopted by the City Council of the City of Hermosa Beach at a Regular Meeting of said Council at the regular place thereof on June 11, 2019 by the following vote:

AYES: Campbell, Duclos, Massey, Mayor Armato
NOES: Fangary
ABSENT: None
ABSTAIN: None

Dated: June 11, 2019


Elaine Doerfling, City Clerk

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RESOLUTION NO. 19-7181

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2019-2020

WHEREAS, the voters of California, on November 6, 1979, added Article XIII B to the State Constitution, placing various limitations on appropriations of state and local governments; and

WHEREAS, Article XIII B provides that the appropriations limit for the fiscal year 2019-2020 is calculated by adjusting the base year appropriations of fiscal year 1978-79 and subsequent years for changes in the cost of living and population; and

WHEREAS, Proposition 111 (Section 1.5 of Article XIII B), enacted by the voters on June 5, 1990, modified the method of calculating the limit, beginning with fiscal year 1990-91; and

WHEREAS, the City of Hermosa Beach has complied with all of the provisions of Article XIII B in determining the appropriations limit for fiscal year 2019-2020;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, DOES RESOLVE AS FOLLOWS:

SECTION 1. That the City of Hermosa Beach chooses to use the California Per Capita Personal Income Change as the inflation adjustment factor for fiscal year 2019-2020.

SECTION 2. The City of Hermosa Beach chooses to use the Change in Population for the City of Hermosa Beach as the growth adjustment factor for fiscal year 2019-2020.

SECTION 3. The City of Hermosa Beach uses the Uniform Guidelines published by the League of California Cities in March 1991 to determine the limit and appropriations subject to the limit.

SECTION 4. Documentation for calculation of the limit is on file in the Finance Department and will be reviewed by the City's auditors during the annual financial audit, as required by Proposition 111.

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SECTION 5. The appropriations limit for the City of Hermosa Beach for fiscal year 2019-2020 is \$41,849,570.

SECTION 6. This Resolution shall take effect immediately. The City Clerk shall certify to the passage and adoption of this Resolution; shall enter the same in the book of original Resolutions; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council meeting at which the same is passed and adopted.

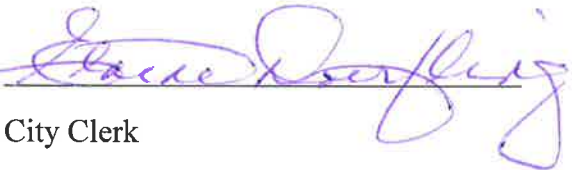
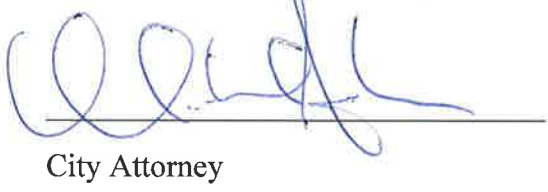
PASSED, APPROVED and ADOPTED this 11th day of June, 2019.



PRESIDENT of the City Council and **MAYOR** of the City of Hermosa Beach, California

ATTEST:

APPROVED AS TO FORM:

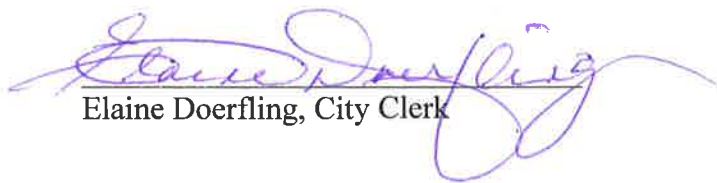

City Clerk
City Attorney

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF HERMOSA BEACH

I, Elaine Doerfling, City Clerk of the City of Hermosa Beach, California, do hereby certify that the foregoing Resolution No. 19-7181 was duly and regularly passed, approved, and adopted by the City Council of the City of Hermosa Beach at a Regular Meeting of said Council at the regular place thereof on June 11, 2019 by the following vote:

AYES: Campbell, Duclos, Fangary, Massey, Mayor Armato
NOES: None
ABSENT: None
ABSTAIN: None

Dated: June 11, 2019


Elaine Doerfling, City Clerk

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**2019-20
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommended One-time	Proposed Ongoing	Recommend Ongoing	Not Recommended Ongoing
	001 GENERAL FUND						
	1101 CITY COUNCIL						
4201	Photography Services (New Elected Officials Photos, City Holiday Cards/Reorganization Announcements)				1,200	1,200	
4319	City Holiday Party (additional funds to allow for more venue options)				2,000	2,000	
	1121 CITY CLERK						
4201	Election Management Consultant- includes preparation of November 5, 2019 consolidated election calendar and deadlines, review of candidate nomination handbook and materials, review of written materials (e.g. notices, resolutions, staff reports, etc.).	12,500	5,000	7,500			
4201	Public Records Request Software	1,400	1,400				
5402	Reconfiguration of City Clerk's offices - with a new City Clerk to be hired or elected in 2019-20, it is expected that there will be a need to reconfigure the office to better suit the needs of the department as a whole.	2,000	2,000				
	1201 CITY MANAGER						
4201	Summer Beach Concerts				30,000		30,000
4201	Citywide Homelessness Plan Implementation and Measure H Grant Match	10,000	5,000	5,000			
4201	Consulting services associated with business improvement district (BID) education/development	22,000	22,000				
4201	Civic Spark Fellow- 10 month (1300 hr.) Fellow Program through the Local Government Commission to Support Environmental Programs.	26,000		26,000			
4201	Transportation Planning Firm/Traffic Engineer for School Projects (charged to Public Works in prior year).	50,000	50,000				
4201	Software Setup- Planet Bids- Procurement Management Software	7,500	5,000	2,500			
4201	Software- Planet Bids- Procurement Management Software				25,250	10,375	14,875
4201	Green Business Recognition Program				8,500	8,500	
4201	Fire Information Support Services: This vendor houses the Hermosa Beach Fire Department statistical information. The vendor will be utilized for 5 years to provide the records. The 5 year mandate will end in 2021. The cost is \$100/hr. Estimating 10 public records requests x \$100= \$1,000.						800
4201	Emergency Operations Plan Update/Functional Annex Development: The emergency operations plan was updated in 2016 and requires an update every three years. The update will also include the development of functional annexes. The plan will be developed in coordination with the Continuity of Operations Plan (funded in FY 18-19 to ensure both plans are integrated appropriately).	50,000	50,000		1,000	200	

**2019-20
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommended One-time	Proposed Ongoing	Recommend Ongoing	Not Recommended Ongoing
4315	Daily Breeze Digital Subscription for City Manager's Office (\$10/mo. per user)				120	120	
4317	California Resource Recovery Association (CRRRA) Conference.				600	600	
4317	Accelerated Master of Public Administration (Distance Learning CSULB)				10,000		10,000
5401	Floor Monitor Emergency Supplies: Replace triple antibiotic ointment alcohol prep pads, eye wash, bactine, iodine wipes, iodine solution, antiseptic spray, batteries, aspirin, acetaminophen, head lamps. Add: Stop the bleed kits- \$70 per kit plus shipping.	5,000	5,000				
5401	Satellite Phone: Purchase a satellite phone for communication redundancy in the event that all communications fail during an emergency response.	2,500	2,500				
5401	EOC Vests: Replacement vests are needed along with new vests. \$32 per vest x 10 vests= \$320 plus tax.	350	350				
5401	Hermosa Alerts Promotional Materials- banner, branded materials, advertisement, social media promotions.	5,000	2,500	2,500			
5401	Escape Ladders- Two for 2nd Floor of City Hall, one for basement of Police Department (will also include the creation of an escape hatch), three for the Community Center, and two for the Emergency Operations Center.	1,000	1,000				
5401	New guest chairs for Council Chambers (80 chairs).	8,000	8,000				
5402	Shelter Supplies- The City has an agreement with the Red Cross to provide shelter operations during disaster response. The expectation is that the City is responsible for sheltering 10% of the population for the first 72 hours until the Red Cross can mobilize. Currently, the City has no sheltering supplies to provide shelter to a minimum of 2,000 residents.	20,000	5,000	15,000			
5402	Emergency Communication Supplies- The goal is to purchase the necessary equipment (white boards, bull horns, step and repeat, office supplies) to have four press conference in box/media kits. One kit will be for City Hall. (main press conference location). The others would be distributed to Valley Park, South Park, and Tim Kelly Statue on Pier Plaza and Edith Roadway Park as satellite locations to get basic information to residents.	5,000	2,000	3,000			
5402	Storage Racks- The supply shed needs additional storage racks in order to properly organize and store the emergency supplies stored in the shed.	2,000	2,000				
5402	Pet Shelter Supplies- It is critical to host an animal shelter close to the human shelter. The cost would include supplies to shelter 100 animals.	10,000	2,500	7,500			

2019-20
SUPPLEMENTAL REQUESTS

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommended One-time	Proposed Ongoing	Recommend Ongoing	Not Recommended Ongoing
	1203 HUMAN RESOURCES						
4317	Management Retreat: Per the Management Employees MOU, under Article 24 Organizational Development and Management training, funds should be budgeted each year for group training purposes.	8,000	8,000				
4201	NEOGOV Software- Annual ongoing licensing costs. NEOGOV offers a variety of different software products. Human Resources is currently requesting to implement the NEOGOV software Insight Enterprise Edition. Insight is an applicant tracking software that automates the entire hiring and selection process from requisition to hire and is tailored for the unique needs of public sector organizations.				6,485	6,485	
4201	NEOGOV- Setup, Implementation, and training	5,000	5,000				
	1202 FINANCE ADMINISTRATION						
4201	OpenGov Budget Builder for streamlined and collaborative budgeting and planning. Budget Builder would be utilized to transition to a 2 year budget cycle.				17,900	17,900	
4201	OpenGov Budget Builder deployment costs (one-time)	6,995	6,995				
4201	Budget Book one-time deployment fee. The budget book option would allow for a streamlined approach to creating the final budget document utilizing data generated from OpenGov.	7,500	7,500				
	2101 POLICE						
4201	Cellhawk Analytics (Investigative Tool): Request to purchase web-based mapping and analysis software for cell phone detail records. The software allows Detectives to analyze cellphone data in a fraction of the time compared to requesting information from phone companies. This is important for time sensitive investigations. Cellhawk is purchased as an annual subscription based on the number of calls stored in the system. Department is requesting Tier 1 services for \$2,495 per year.				2,495	2,495	
4314	Uniforms: New Uniforms for (1) Police Service Officer @ \$2,500 (if position approved).	2,500	2,500				
4201	Drone Services: Request to purchased unmanned aerial support (UAS) with unmanned aerial vehicles (UAVs) commonly known as drones. The contracted vendor would implement and administer the UAS program to provide air support services to the department as requested. Vendor would provide all tools and equipment necessary to perform such duties. The (minimum) contracted monthly air support would be for five hours per month at \$1,500/month. The department would use these services on an as needed basis for preplanned special events such as the Fiestas, Fourth of July, New Year's Eve, parades, in addition to criminal investigations such as an active treat, barricaded person(s), etc. (Moved to COPS Fund)				18,000	18,000	18,000

**2019-20
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommended One-time	Proposed Ongoing	Recommend Ongoing	Not Recommended Ongoing
	2102 CROSSING GUARD						
	Request to add one additional crossing guard for the 19-20 school year. Actual location of additional guard is yet to be determined. The department has received multiple requests for an additional guard at four different locations. If approved, staff would evaluate the requested intersections and make a determination for placement				10,854		10,854
4201							
	3104 STREET MAINTENANCE/TRAFFIC SAFETY						
	Additional funds are needed for Caltrans project on PCH. Three intersections have been done already and there are six remaining lights that need to be completed. Caltrans estimates that it will be \$3,000-\$6,000 each intersection. (Moved from Lighting/Landscaping Fund)	25,000	25,000	25,000			
4251							
4201	Contract service to inventory all signs in Hermosa Beach. The inventory for all street signs to be provided in GIS format.	24,930	24,930	24,930			
5405	Equipment to keep asphalt hot so that all the materials are used each time and not wasted. Currently the asphalt gets cold about half way through and cannot be used.	25,050	25,050	25,050			
	3301 DOWNTOWN ENHANCEMENT						
5402	Sign making machine to make recycle signs for trash cans, dog waste signs, and other uses.	2,600				2,600	
4201	Holiday-decorations-at-Greenwood-Park ("Windmill Park"-at Aviation/PCH)	2,650					
	Installation and Removal of Holiday Decorations. Separate request below to use the \$50,000 donated by the Chamber of Commerce for the purchasing of new decorations. This request includes the decorations at Windmill park.				30,000	30,000	
4201							
	3302 COMMUNITY SERVICES						
	Bulletproof Vests: Request to purchase bulletproof vests for Community Services Officers (CSO) and Supervisors who are regularly assigned to perform the full range of patrol operations. CSOs have been trained and utilized to provide a wide range of community services and are frequently mistaken by residents and visitors for Police Officers. The following jurisdictions require their employees in positions similarly situated to CSO's to wear ballistic vests: Redondo Beach, El Segundo, Torrance, and Hawthorne.	12,600	12,600	12,600			
4314							
4314	Uniforms: For (1) Community Service Officer (if position is approved)	1,250	1,250	1,250			
	Wireless Fees (IPS) for 100 new smart meters (if approved). Estimates are for a six month period (based on tentative install date), pending delivery and installation of meters. \$8/month x 100 meters x 6 months. (Meter purchase is in the Equipment Replacement Fund)				4,800	4,800	
4201							

**2019-20
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommended One-time	Proposed Ongoing	Recommend Ongoing	Not Recommended Ongoing
4201	Merchant fees associated with purchase of new smart meters. Estimate is based on average transactions of existing meters. (Meter purchase is in the Equipment Replacement Fund)				16,000	16,000	
4201	Transaction Fees for new smart meters (IPS). Assumes 5,680 transactions per month x \$.13 x 6 months). (Meter purchase is in the Equipment Replacement Fund)				4,430	4,430	
	4601 COMMUNITY RESOURCES						
4201	The PARK Program and Valley Park Summer Day Camp are in need of new 2-way radios to ensure communication between counselors and the office during program time. After safety concerns this year, it's important that the program have a fast, reliable source of communication to alert the counselors of any safety issues or emergency lock downs. The radios currently in use were purchased in 2014 and a majority of them no longer work due to normal wear and tear from after-school and camp environments.	2,146	2,146				
4201	The Senior Center carpet was installed in 2010 when the Senior Center opened and is now stained so heavily that the regularly scheduled cleanings are no longer effective. Based on complaints from users and discussion at the monthly Hermosa Five-O Advisory Board meetings, we request to replace the carpet with commercial-grade Luxury Vinyl Tile (LVT) wood type flooring and top set base to prevent future stains and simplify daily cleaning. The floors match other flooring in Rooms 5 and 10 of the Community Center.	5,153					
4201	iPads for Parks, Recreation and Advisory Commission and Recreation Coordinator, Lisa Nichols for reviewing agenda packets and viewing at monthly meetings. Due to the Special Event review process, the packets, at times, exceed 100 pages when printed. Staff is currently working on the transition to Legistar. (Moved to Equipment Replacement Fund)	3,238		3,238			
	4101 COMMUNITY DEVELOPMENT PLANNING						
4201	Addition of a temporary, part-time (20 hours/week) Senior Planner Consultant to assist with the more complex projects as Planning Division Staff Planners each has less than two years of experience.	109,200	53,049	56,151			
4201	Net cost of contract Assistant Planner, 4 months (17 weeks) professional staffing services while Assistant Planner is on maternity leave. \$85/hr. x 40 hours x 17 weeks. There will be salary savings available to cover 130 hours.	46,750	24,582	22,168			
4201	Regional Housing Needs Assessment (RHNA) monitoring and reporting services.	10,000					

**2019-20
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommended One-time	Proposed Ongoing	Recommend Ongoing	Not Recommended Ongoing
	4202 PUBLIC WORKS ADMINISTRATION						
4201	Consulting services to prepare RFP for Solid Waste Franchise Agreement	150,000	150,000				
4315	Solid Waste Association of North America Membership.				223	223	
4315	Membership for Danny Rodriguez to the California Water Environment Association.				188	188	
	4204 BUILDING MAINTENANCE						
4309	Annual door license fee for the lock system. The lock system is \$90 per door for the 5 City Hall doors (which includes a 25% professional discount).	450	450	450			
5402	Additional drain/sewer line cleaner needed for building maintenance plumbing issues.	1,400	1,400	1,400			
5401	PEX Crimp- Plumbing tool used to do building plumbing repairs.	600	600	600			
4201	New roof on motor office building on Bard Street. The roof leaks when it rains and could damage the shooting range. (Moved to Equipment Replacement Fund)	24,700		24,700			
	6101 PARKS						
4309	Replace over 15 year old drinking fountains on the Greenbelt. There are maintenance problems with the existing drinking fountains. (Moved to Gas Tax Fund and use TDA Funds)	13,893		13,893			
4309	Annual replacement of approximately 10 volleyball poles on the beach.				1,100	1,100	
	TOTAL GENERAL FUND						
	2018-19 Requested: 1.02 million, 458k approved	731,855	523,652	190,400	191,145	106,616	84,529
	Total Requested		905,197		Total Approved	630,268	
	001 GENERAL FUND- OTHER REQUESTS (From Reserved Fund Balance)						
	4104 GENERAL PLAN						
	(Use General Plan Maintenance Fees)						
4201	On call California Environmental Quality Act (CEQA) services for Local CEQA Implementation Guides as part of the General Plan Implementation:						
	1) Noise consultant for technical expertise in revising noise ordinance.	8,016	8,016	8,016			
	2) Traffic consultant; relates to CEQA mandates.	40,000	40,000	40,000			
	3) Architectural historian; relates to local historical site/district.	5,000	5,000	5,000			
4201	Regional Housing Needs Assessment (RHNA) monitoring and reporting services.	10,000	10,000	10,000			

**2019-20
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommended One-time	Proposed Ongoing	Recommend Ongoing	Not Recommended Ongoing
	3301 DOWNTOWN ENHANCEMENT						
4201	Purchase of new Christmas decorations using donation from the Chamber of Commerce.				50,000	50,000	
	TOTAL GENERAL FUND (From Reserved Fund Balance)						
	105 LIGHTING/LANDSCAPING FUND	63,016	63,016	-	50,000	50,000	-
	2601 STREET LIGHTING						
	Additional funds are needed for Caltrans relamping project on PCH. Three intersections have been done already and there are six remaining lights that need to be completed. Caltrans estimates that it will be \$3,000-\$6,000 each intersection. (Moved to General Fund)	25,000		25,000			
4251	TOTAL LIGHTING/LANDSCAPING FUND	88,016			100,000		
	115 GAS TAX FUND						
	3104 STREET MAINT/TRAFFIC SAFETY						
	Replace over 15 year old drinking fountains on the Greenbelt. There are maintenance problems with the existing drinking fountains. (Use TDA funds. Moved from the General Fund)	13,893	13,893				
4309	TOTAL GAS TAXFUND	13,893	13,893	-	-	-	-
	153 SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND:						
	2106 C.O.P.S. PROGRAM						
	Solar Powered Speed Sign: The Department requests funds to purchase (1) solar powered speed sign. Speed signs have been shown to reduce drivers' speed in the both short and long term. This helps reduce traffic collisions and related injuries. Additionally, the speed signs serve as a great data collection tool to analyze traffic safety in our community. The desired speed sign provides great visibility while being energy efficient.	3,475					
5405	Message Board/Speed Trailer: Request to purchase one message board trailer for traffic safety. The department currently uses this equipment to deliver safety messages, community announcements, and traffic safety information throughout the city. The speed trailer also collects traffic data that assists staff while analyzing safety concerns. The department has one functioning message board and would benefit from a second one to have it placed at different locations of the City.	21,000	21,000				

**2019-20
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommended One-time	Proposed Ongoing	Recommend Ongoing	Not Recommended Ongoing
4201	Drone Services: Request to purchased unmanned aerial support (UAS) with unmanned aerial vehicles (UAVs) commonly known as drones. The contracted vendor would implement and administer the UAS program to provide air support services to the department as requested. Vendor would provide all tools and equipment necessary to perform such duties. The (minimum) contracted monthly air support would be for five hours per month at \$1,500/month. The department would use these services on an as needed basis for preplanned special events such as the Fiestas, Fourth of July, New Year's Eve, parades, in addition to criminal investigations such as an active treat, barricaded person(s), etc. (Moved from the General Fund)				18,000	18,000	
	TOTAL SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND	24,475	24,475	-		18,000	
	160 SEWER FUND:						
	3102 SEWERS/STORM DRAINS						
4201	Annual parts warranty for the hosted wireless monitoring system for 35th-Street pump station and Pier.				798		
	TOTAL SEWER FUND						
	161 STORM DRAIN FUND:						
	3109 STORM DRAINS						
5405	Purchase an attachment for the loader to open the beach outfalls. Currently it takes several passes to open the outfalls and this attachment will help decrease the number of passes needed to open the outfalls.	25,318	25,318				
4201	Storm Water Lift Station Replacement- additional funds are needed to make the required repairs. \$15,452 is available from 18-19 Budget, however quote is for \$21,000.	5,548	5,548				
4201	Retrofit City and County storm drain to add trash excluders- Phase 2	80,000					
	TOTAL STORM DRAIN FUND	110,866	30,866	-			

**2019-20
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME DEPARTMENT SEIZURE/FORFEITURE FUND:	Proposed One-time	Recommend One-time	Not Recommended One-time	Proposed Ongoing	Recommend Ongoing	Not Recommended Ongoing
	170 ASSET SEIZURE/FORFEITURE FUND:						
	2103 SPECIAL INVESTIGATIONS						
	Stationary Automatic Plate Readers (ALPR): Request to install fixed ALPR system at three potential location (Aviation Blvd/Prospect Ave, Pier Ave/Hermosa Ave, and Hermosa Ave/11th St). Due to the total cost of installing such systems (\$171,654), staff is recommending the purchase of a stationary ALPR system at one intersection in FY 19-20. Installation at additional intersections would be requested in future budgets. Starting in FY20-21, there be an increase to the City's ongoing contract with Vigilant Solutions of approximately \$1,000 to support the new equipment.	57,218	57,218	57,218			
5405	TOTAL ASSET SEIZURE/FORFEITURE FUND	57,218	57,218	-	-	-	-
	715 EQUIPMENT REPLACEMENT FUND						
	1201 CITY MANAGER						
	Laserfiche System Programming Services (File Keepers): Services requested for programming/consulting hours would be in addition to the annual Laserfiche software maintenance charge of \$22,015 per year (+CPI) budgeted in IT account. Services would only be used if the current pilot to automate public records request and event permit applications (paper processes) is successful. Programming would include development of online forms, workflow, approval management, and records storage components. Programming charges would cost an estimated \$225 per our or \$200 per our for a 50-hour block. Current rates subject to change during the next contract negotiation period.	10,000	10,000				
4201	TOTAL ASSET SEIZURE/FORFEITURE FUND	10,000	10,000				
	1206 INFORMATION SYSTEMS						
	Active Directory Security and Modernization Project- The active directory domain functional level must be raised from 2008 to 2016 by adding additional 2016 Domain Controller Servers. There is a need to bring in additional Sr. Engineering resources to configure the new servers and reconfigure the organizational structure and policies using the least privileged accounts to increase overall security. Urgency: High	9,600	9,600				
4201	Yearly Penetration Testing- have a 3rd party advance security vendor provide intrusion testing to attempt access the City's electronic data from outside the network and provide results and recommendations. Urgency: High	8,000	8,000				
4201	2020 Computer Refresh- Additional support for the workstation refresh for net fiscal year. The schedule is to replace around 25 workstations in 2019-20. Urgency: High	6,250	6,250				

**2019-20
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommended One-time	Proposed Ongoing	Recommend Ongoing	Not Recommended Ongoing
5405	6 Laptops for Emergency Operations Center (EOC)- IT equipment request form was submitted to replace aged EOC computers. Existing computers are out of warranty and include one with Windows XP.	6,500	6,500				
4201	Caption Encoder and Installation for closed captioning display on cable channels.	7,710	7,710				
	2101 POLICE						
4201	Downtown Camera Annual Maintenance Agreement: Request to purchase comprehensive service and maintenance plan for existing public safety camera system located in the Downtown/Pier Plaza area. The maintenance plan included in the original purchase has completed its term and the Department requests a plan to confirm that all systems are in working order, functioning as designed, and to make any repairs if necessary. Recommended maintenance plan costs \$10,288.69 per year, billed biannually for a 36 month term.				10,289	10,289	
4201	Door Lock System annual licensing fees. Assumes 11 Police Department/Community Services doors @ \$90/door.				990	990	
5403	Replace 2011 Ford Crown Victoria (HB7) with a 2019 Ford Utility Hybrid. The Ford Utility as a new V6 Hybrid engine, is pursuit rated, and adheres to the City's clean fleet policy. This is Ford's first release of a Utility vehicle with Hybrid Technology. In an effort to support the City's Clean Fleet Policy's goals to be financially and environmentally responsible, the department is acquiring the new Ford Utility Hybrid vehicle for patrol. Staff will evaluate its performance and determine if this vehicle is consistent with staff's efforts to standardize the Department's patrol fleet.	56,000	56,000				
5403	Replace the Volunteer In Policing (VIP) 2010 Ford Escape Hybrid (HB12) with 2019 Jeep Wrangler Unlimited (4DR) for use in patrol and on the sand. Toyota Highlander would transfer from patrol vehicle to VIP use. See memo for more details.	48,000	48,000				
5403	Replace 2010 Ford F-150 (21) with 2019 Ford F-150. The current vehicle has a V8 engine and will be replaced with a more efficient V6 that is consistent with the City's clean fleet policy. Additionally, it has a stop/off feature that reduces idling and fuel consumption by turning the engine off when coming to a stop. The vehicle is assigned to the Detective Bureau and is often used for surveillance and transporting evidence and equipment.	49,000	49,000				

**2019-20
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommended One-time	Proposed Ongoing	Recommend Ongoing	Not Recommended Ongoing
5403	Replace 2013 Dodge Charger with a Tesla model 3. The Charger was assigned to the Detective Bureau and was due for replacement in fiscal year 19-20. However, the vehicle was recently totaled in a non-fault traffic collision. The City anticipates a \$2,500 state rebate and long-term fuel cost savings with this purchase. See memo for more information.	48,418	48,418				
	3302 COMMUNITY SERVICES						
5401	Phase III Parking Meter Purchase: In FY 18-19 the Community Services Department purchased 200 yellow post meters as part of the Phase III Citywide Meter replacement requiring the replacement of 1,204 yellow post meters. This left a balance of 1,004 meters still in need of replacement. As part of the Department's proposal for a phased approach to complete Phase III replacements, it is requesting the purchase of 100 smart meters to replace 24 hour meters. Staff will evaluate the next set of meters to be replaced in the next fiscal years. (Fees are budgeted in the General Fund.)	55,572	55,572				
	4101 COMMUNITY DEVELOPMENT/PLANNING						
5402	Office reconfiguration for additional work stations due to digital transformation. Amount (\$15,000) to be split with Building (4201)	7,500	7,500				
5402	Conference phone in Director's office. Current phone quality for conference calls is below standard. Amount (\$1,000) to be split with Building (4201)	500	500				
	4201 COMMUNITY DEVELOPMENT/BUILDING						
5401	On-call Accela Automation (AA) implementation support. The AA Project Manager role was assigned to the Building Technician who is also filling in for the vacant Administrative Assistant and training the temporary Office Assistant in addition to being an AA implementation core team member. Without AA on call support, daily office operations (e.g. plan checks, permit issuance, and administrative duties) will be stalled as the Building Technician is taking on 5 staff roles without additional support.	39,000	39,000				
5402	Office reconfiguration for additional work stations due to digital transformation. Amount (\$15,000) to be split with Planning (4101)	7,500	7,500				
5402	Conference phone in Director's office. Current phone quality for conference calls is below standard. Amount (\$1,000) to be split with Planning (4101)	500	500				

**2019-20
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommended One-time	Proposed Ongoing	Recommend Ongoing	Not Recommended Ongoing
4201	4202 PUBLIC WORKS ADMIN Accela CRM annual subscription.				5,600	5,600	
4201	4204 BUILDING MAINTENANCE rains and could damage the shooting range. (Moved from the General Fund)	24,700	24,700				
5401	4601 COMMUNITY RESOURCES iPads for Parks, Recreation and Advisory Commission and Recreation Coordinator, Lisa Nichols for reviewing agenda packets and viewing at monthly meetings. Due to the Special Event review process, the packets, at times, exceed 100 pages when printed. Staff is currently working on the transition to Legistar. (Moved from the General Fund)	3,238		3,238			
	TOTAL EQUIPMENT REPLACEMENT FUND	387,988	384,750	3,238	16,879	16,879	-

**City of Hermosa Beach
Personnel Requests/Recommendations
Salaries and Benefit Costs
2019-20 Budget**

General Fund		ORIGINAL REQUEST				Notes:
		Request	Difference over Current	Recommended	Total Recommended	
CITY CLERK						
Proposed:	Appointed City Clerk- Salary and Benefits beginning 1/1/20 (to be budgeted regardless of ballot measure outcome).Due to the evolving nature of federal, State and local requirements and increasing complexities within the field of city clerkship, the vast majority of cities have transitioned from an elected clerk to an appointed professional serving as their city clerk. Establishing an appointed professional position would ensure critical accountability and help facilitate more straightforward and effective management. At its regular meeting of January 22, 2019, City Council directed the City Attorney to prepare a resolution required for placing a ballot question on the November 2019 General Municipal election, asking voters to change the elected City Clerk position to an appointed position. This budget request positions the City to recruit and hire a professional City Clerk in accordance with State law, should this ballot measure pass later this year.	\$ 72,563	\$ 72,563	\$ 72,563		Request is based on Step 2, Retirement Tier 2. Annual cost of the position is \$145,126
Proposed:	Elected City Clerk- Ceremonial Salary & Benefits, beginning 12/1/19 (in the event the ballot measure fails, salary will be reduced by Council Resolution; if it passes, this budget item will not be necessary.) Cost for 7 months- \$16,079.					Assume ballot measure passes.
Proposed:	Request to end Elected City Clerk part-time salary and benefits at end of the current term, November 2019.	\$ (41,070)	\$ (41,070)	\$ (41,070)		Passage of ballot measure would reduced the budgeted compensation of Elected City Clerk's position.
Current:	Elected City Clerk (half of the top step of the Deputy City Clerk). Annual cost of salary and benefits- \$70,406		\$ -			
			City Clerk		\$ 31,493	
CITY MANAGER						
Current:	Environmental Services Intern to assist the Environmental Programs Manager by promoting the City's Environmental Programs and such as developing and updating the Environmental Services webpages and assisting with the preparation of education and outreach materials. Education and outreach to the City's residents and businesses regarding storm water, solid waste, and sustainability initiatives is essential for implementing City Council's policies and for regulatory compliance.	\$ 12,661		\$ 12,661		20hrs/week
Proposed:	Assistant City Manager (ACM)- This position will handle many of the operational and day-to-day issues, while the City Manager will carry the duties of a Chief Executive Officer, providing key strategic planning, leadership, and direction. The ACM will provide direct supervision over major intradepartmental efforts, lead citywide programs and projects that have City Council and community visibility, and will act as the City Manager in the City Manager's absence.	\$ 219,846	\$ 219,846	\$ 219,846		Request is based on Step 1, Retirement Tier 2. Total cost at top step would be \$249,852.
Proposed:	Environmental Programs Manager-The duties for Environmental Analyst has expanded.Therefore, it would be more fitting to have the current position replaced with the position of Environmental Programs Manager. This position would continue the City Council's goals and vision of providing leadership to Environmental Sustainability and providing a more livable, sustainable beach city. The Environmental Programs Manager would manage the Environmental Services Intern and report to the City Manager. (Position stays in PAE Group)	\$ 140,577	\$ 6,158	\$ 6,158		Request is based on Step 4, PEPR. Total cost at top step would be \$146,223.
Proposed:	Eliminate 1 Environmental Analyst Position	\$ (134,419)				
			City Manager		\$ 238,665	
COMMUNITY DEVELOPMENT DEPARTMENT						
Proposed:	Part-time Administrative Assistant for training new Administrative Assistant. One month only- \$6,056. Use salary savings from 18-19.		\$ -	Yes- Reappropriate		Reappropriate salary savings from 2018-19. Anticipate hiring early next fiscal year.

**City of Hermosa Beach
Personnel Requests/Recommendations
Salaries and Benefit Costs
2019-20 Budget**

General Fund		ORIGINAL REQUEST				Notes:
		Request	Difference over Current	Recommended	Total Recommended	
COMMUNITY DEVELOPMENT DEPARTMENT, continued						
Proposed:	Office Assistant (Full-time Permanent)	\$ 72,535	\$ 46,696	\$ -		To replace part-time temporary position listed below.
Proposed:	Office Assistant (Full-time Temporary)- 40hr (\$51,678 annually or increase of \$25,839 over current part-time position).					To replace Part-time Temporary position listed below if full-time permanent position is not approved.
Proposed:	Office Assistant (Full-time Temporary)- 30hr (\$38,758 annually or increase of \$12,919 over current part-time position).					To replace Part-time Temporary position listed below if full-time permanent position or temporary is not approved.
Current:	Continue Office Assistant (Part-time Temporary) 20hrs/week	\$ 25,839	\$ -	\$ 25,839		Requested to continue if full-time position is not approved.
Community Development					\$ 25,839	
COMMUNITY RESOURCES						
Proposed:	Reclassify current Recreation Coordinator to Senior Recreation Supervisor (Full-time Permanent)	\$ 160,733	\$ 21,598	\$ 21,598		Additional cost- employee would go from step 5 of current position to step 4 of Sr. Recreation Coordinator, with 1 remaining step increase.
Current:	Recreation Coordinator (Full-time Permanent)	\$ (139,135)				
Proposed:	Reclassify Youth Coordinator to Recreation Coordinator (Full-time Permanent)	\$ 119,123	\$ 8,073	\$ 8,073		Additional cost- employee would go from step 5 of current position to step 1 of Recreation Coordinator, with 4 remaining step increases.
Current:	Youth Programs Coordinator (Full-time Permanent)	\$ (111,050)				
Proposed:	Reclassify Office Assistant to Recreation Coordinator (Full-time Permanent)	\$ 119,123	\$ 8,073	\$ 8,073		Additional cost- employee would go from step 5 of current position to step 1 of Recreation Coordinator, with 4 remaining step increases.
Current:	Office Assistant (Full-time Permanent)	\$ (111,050)				
Note:	*The department considers all 3 position requests to be the same priority. All three requests would need to be granted in order to provide a solution to the current full-time staffing issue.					
Community Resources					\$ 37,744	
FINANCE ADMINISTRATION						
Current:	Continue Part-time Senior Account Clerk - 960hrs. Max due to PERS (Part-time Temporary)	\$ 29,257	\$ -	\$ 29,257		20hr/week (capped at 960hrs/yr)
Finance Administration					\$ 29,257	
FINANCE CASHIER						
Current:	Continue Part-Time Account Clerk (Part-Time Temporary)	\$ 49,069	\$ -	\$ 49,069		30hrs/wk
Current:	Continue Hearing Officer (Part-Time Temporary)	\$ 1,838	\$ -	\$ 1,838		Should be under a different department per CVC 40215 (4)(A) City Attorney concurs.
Finance Cashier					\$ 50,907	
HUMAN RESOURCES						
Proposed:	Remove Secretary from General Appropriation Division (Full-time Permanent). This position is no longer needed. The duties will be distributed to positions within the Human Resources and City Manager's Departments.	\$ (91,042)	\$ (91,042)	\$ (91,042)		Remove position
Human Resources					\$ (91,042)	

**City of Hermosa Beach
Personnel Requests/Recommendations
Salaries and Benefit Costs
2019-20 Budget**

General Fund		ORIGINAL REQUEST				Notes:
		Request	Difference over Current	Recommended	Total Recommended	
POLICE DEPARTMENT/COMMUNITY SERVICES						
Proposed:	Add New Police Service Officer (from 8 to 9) for Property/Evidence Unit (Full-time Temporary)	\$ 82,833	\$ 82,833	\$ 82,833		See memo for justification. Request assumes Step 1, retirement Tier 2.
Current:	Continue Reserve Police Officer (Part-time Temporary)	\$ 14,814		\$ 14,814		
Proposed:	Add (1) New Community Service Officers, with primary responsibility for animal control.	\$ 80,201	\$ 80,201	\$ -		See memo for justification. Request assumes Step 1, retirement Tier 2.
Current:	Continue (2) Seasonal Community Service Officers from July 1st to September 30 (Part-time Temporary)	\$ 18,644	\$ -	\$ 18,644		
Current:	Continue (2) Seasonal Community Service Officers from March 1st to June 30 (Part-time Temporary)	\$ 18,644	\$ -	\$ 18,644		
Police/Community Services					\$ 134,934	
PUBLIC WORKS DEPARTMENT						
Current	Continue Intern to perform admin duties as assigned @ 20hr/wk. (Part-time Temporary)	\$ 12,661		\$ 12,661	\$ -	
Proposed:	Additional Public Works intern to perform admin duties as assigned @ 20hr/wk. (Part-time Temporary)	\$ 12,661	\$ 12,661	\$ 12,661		
Proposed:	Administrative Assistant (Full-time Permanent)	\$ 91,986	\$ (11,804)	\$ (11,804)		\$91,986 Tier 2 or \$90,946 PEPRA based on Step 1 of the Admin Assistant Salary Range.
Current:	Management Analyst (Full-time Permanent)- The recent vacancy in the Management Analyst classification in the Public Works department has provided an opportunity to assess current and future needs of the department. Upon further review of the current duties of this position and evolving department needs, the City Manager has requested to revert this position to its previous classification. The Administrative Assistant position will provide staff assistance of a generalized nature, in addition to a focus in areas of specialty such as budget preparation, grants management, and public services. This position will perform general research and data compilation, permit processing, report preparation, and will provide counter assistance and general professional administrative support as assigned. These duties are in line with the Administrative Assistant classification and are performed by staff in this position across City departments. Having a qualified Administrative Assistant on staff would help relieve the Director and his/her small team of engineers from personally performing some of these important tasks, therefore allowing for greater efficiencies within the department.	\$ (103,790)				Request to change open position to Administrative Assistant.
Proposed:	Assistant Engineer (Full-time Permanent) to cover the increased demands on staff due to more capital improvement projects, resident requests, private development, increased interaction and coordination with other agencies and utility companies, and the need to improve standard templates, policies, procedures, guidelines, ordinances, etc.- Cost of position is \$120,806.	\$ -	\$ -		Yes- to be funded from sale of Prop A Funds	\$120,806 Tier 2 or \$119,340 PEPRA based on Step 5 the Salary Range.
Proposed:	Maintenance 1 promotion to Maintenance 2- Building Maintenance Division (Full-time Permanent)	\$ 3,697	\$ 3,697	\$ 3,697		Promotional. Assumes promotion to Step 4 of Maintenance II from Step 5 of Maintenance I.
Proposed:	Maintenance 1 promotion to Maintenance 2- Building Maintenance Division (Full-time Permanent)	\$ 3,697	\$ 3,697	\$ 3,697		Promotional. Assumes promotion to Step 4 of Maintenance II from Step 5 of Maintenance I.

**City of Hermosa Beach
Personnel Requests/Recommendations
Salaries and Benefit Costs
2019-20 Budget**

General Fund		ORIGINAL REQUEST				Notes:
		Request	Difference over Current	Recommended	Total Recommended	
PUBLIC WORKS DEPARTMENT, continued						
Proposed:	Maintenance 1- Building Maintenance Division (Full-time Temporary). Staffing is insufficient to maintain our aging buildings	\$ 69,392	\$ 69,392			Requests assumes Step 1, PEPRA
Proposed:	Office Assistant to Senior Office Assistant- Request reclassification of Senior Office Assistant position at the City Yard due to increased duties and responsibilities. Current Office Assistant position will be eliminated after the new position is filled.	\$ 2,902	\$ 2,902	\$ 2,902		Reclassification from Office Assistant Step 5 to Sr. Office Asst. Step 4.
		Public Works				
					\$ 23,814	
		TOTAL GENERAL FUND				\$ 481,611
Continued PT Positions* =183,427. Total Requests (New and Continued PT)= 677,901.						
* Community Resources PT staff are already included in the baseline operating budget .						
Non-General Fund						
PUBLIC WORKS DEPARTMENT, continued						
Proposed:	Assistant Engineer (Full-time Permanent) to cover the increased demands on staff due to more capital improvement projects, resident requests, private development, increased interaction and coordination with other agencies and utility companies, and the need to improve standard templates, policies, procedures, guidelines, ordinances, etc.	\$ 120,806	\$ 120,806	\$ 120,806		\$120,806 Tier 2 or \$119,340 PEPRA based on Step 5 the Salary Range.
		TOTAL Other Funding Sources				\$ 120,806
\$730,112 in new position requests in 2018-19 and \$152,661 in continued part-time positions. Total approved- \$343,298.						
Prior year requests not requested in 19-20: reclassification of Sr Office Assistant (City Clerk) to Admin Assistant, Reclassification of Secretary to Office Assistant, Reclassification of Community Resources Manager to Director, Reclassification of PW Inspector from Temp to Permanent, \$50k for after hours PT staffing for Community Center, additional Maintenance I and Maintenance II, and new Police Officer.						



**CITY OF HERMOSA BEACH
REVENUE HISTORY BY FUND
2019-20 BUDGET**

	2018-19 Budget	2017-18 Actual	2016-17 Actual	2015-16 Actual	2014-15 Actual	2013-14 Actual
General Fund						
Property Taxes	\$18,050,915	\$17,072,843	\$15,753,082	\$14,655,395	\$13,739,648	\$12,910,426
Sales & Use Tax	\$3,156,000	\$3,151,207	\$2,816,289	\$2,764,531	\$2,768,225	\$2,653,631
Transient Occupancy Tax	\$3,296,000	\$3,295,207	\$3,237,026	\$2,762,444	\$2,349,750	\$2,204,420
Business License Tax	\$1,070,000	\$1,061,130	\$1,098,421	\$1,058,663	\$1,059,445	\$1,006,478
Utility Users Tax	\$2,250,177	\$2,229,906	\$2,302,024	\$2,388,824	\$2,442,575	\$2,443,285
Other Taxes	\$1,227,428	\$1,281,831	\$1,284,033	\$1,309,559	\$1,328,176	\$1,261,682
Licenses & Permits	\$1,112,839	\$787,565	\$967,957	\$1,111,366	\$916,073	\$971,336
Fines & Forfeitures	\$2,126,838	\$1,921,215	\$2,070,599	\$2,244,698	\$2,600,785	\$2,750,068
Use of Property & Money	\$999,077	\$885,054	\$850,789	\$809,948	\$921,426	\$853,396
Intergovernmental/State	\$131,950	\$117,774	\$116,177	\$162,104	\$298,000	\$104,166
Service Charges	\$7,047,786	\$7,170,772	\$6,969,683	\$6,915,667	\$6,941,271	\$6,315,445
Other Revenue	\$142,433	\$192,587	\$171,820	\$453,918	\$252,855	\$591,144
Total General Fund	\$40,611,443	\$39,167,091	\$37,637,900	\$36,637,115	\$35,618,229	\$34,065,476
Lighting & Landscaping Fund						
Taxes	\$455,926	\$457,648	\$455,926	\$458,084	\$458,405	\$458,189
Use of Money & Property	\$487	\$347	\$351	\$691	\$388	\$658
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Downtown Enhancement Fund						
Use of Money & Property	\$0	\$0	\$0	\$0	\$0	\$0
Current Service Charge	\$0	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0
State Gas Tax Fund						
Use of Money & Property	\$5,666	\$2,724	\$457	\$4,365	\$2,892	\$2,407
Intergovernmental/State	\$732,451	\$513,169	\$378,860	\$472,546	\$551,885	\$615,090
AB 939 Fund						
Use of Money & Property	\$1,447	\$841	\$468	\$24	\$35	\$6
Current Service Charge	\$58,632	\$58,617	\$59,123	\$58,706	\$60,031	\$54,822
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Prop A Open Space Fund						
Intergovernmental/County	\$20,557	\$20,557	\$41,114	\$0	\$151,031	\$46,223
Tyco Fund						
Use of Money & Property	\$344,058	\$335,464	\$335,634	\$328,543	\$327,728	\$322,649
Tyco Tidelands Fund						
Other Revenue	\$0	\$29	\$32	\$45	\$35	\$25
Parks/Rec Facility Tax Fund						
Taxes	\$14,986	\$0	\$0	\$21,492	\$0	\$7,019
Use of Money & Property	\$6,103	\$3,373	\$2,132	\$7,061	\$6,881	\$3,134
Other Revenue	\$157,361	\$150,758	\$250,614	\$138,918	\$216,625	\$276,005
Building Improvement Fund						
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Bayview Drive District Administrative Exp Fund						
Use of Money & Property	\$74	\$50	\$19	\$42	\$25	\$24
Other Revenue	\$4,500	\$4,500	\$4,500	\$4,350	\$4,350	\$4,350
Lower Pier District Administrative Expense Fu						
Other Revenue	\$0	\$0	\$2,600	\$2,600	\$2,601	\$2,600
Myrtle District Administrative Expense Fund						
Use of Money & Property	\$201	\$196	\$123	\$250	\$179	\$140
Other Revenue	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000
Loma District Administrative Expense Fund						
Use of Money & Property	\$455	\$370	\$207	\$348	\$254	\$193
Other Revenue	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Beach Dr Assmnt Dist Exp Fund						
Use of Money & Property	\$81	\$62	\$30	\$53	\$36	\$29
Other Revenue	\$3,500	\$3,500	\$3,500	\$3,000	\$3,000	\$3,000
Community Development Block Grant Fund						
Intergovernmental/Federal	\$270,000	\$4,971	\$99,426	\$36,608	\$0	\$0
Prop A Transit Fund						
Taxes	\$383,939	\$369,353	\$360,787	\$356,492	\$347,569	\$333,547
Use of Money & Property	\$37,980	\$26,354	\$13,413	\$9,989	\$8,878	\$4,218
Current Service Charge	\$5,200	\$5,386	\$6,206	\$7,080	\$7,065	\$6,798
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Prop C Fund						
Taxes	\$318,467	\$306,503	\$299,114	\$295,316	\$288,054	\$276,370
Use of Money & Property	\$35,174	\$28,665	\$14,157	\$13,820	\$11,130	\$6,445
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Measure R Fund						
Taxes	\$238,856	\$229,467	\$224,502	\$230,969	\$294,054	\$206,475
Use of Money & Property	\$26,079	\$17,364	\$7,932	\$6,774	\$6,734	\$3,145
Other Revenue	\$399,922	\$6,668	\$3,332	\$0	\$190,000	\$0



**CITY OF HERMOSA BEACH
REVENUE HISTORY BY FUND
2019-20 BUDGET**

	2018-19 Budget	2017-18 Actual	2016-17 Actual	2015-16 Actual	2014-15 Actual	2013-14 Actual
Measure M Fund						
Taxes	\$270,697	\$207,951	\$0	\$0	\$0	\$0
Use of Money & Property	\$5,941	\$1,935	\$0	\$0	\$0	\$0
Grant Fund						
Intergovernmental/State	\$1,654,069	\$88,473	\$16,063	\$84,902	\$155,454	\$85,905
Intergovernmental/Federal	\$67,193	\$2,293	\$306,892	\$0	\$93,279	\$468,597
Other Revenue	\$1,572,423	\$924,248	\$353,809	\$153,582	\$177,618	\$0
Air Quality Improvement Fund						
Use of Money & Property	\$1,073	\$1,506	\$683	\$270	\$255	\$278
Intergovernmental/State	\$47,966	\$2,052	\$25,286	\$25,056	\$24,504	\$24,268
Supplemental Law Enforcement Services Fund						
Taxes	\$100,000	\$116,349	\$129,324	\$114,618	\$114,530	\$100,000
Use of Money & Property	\$6,254	\$4,329	\$1,619	\$2,939	\$1,839	\$1,667
California Law Enforcement Equipment Progr	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Fund						
Use of Money & Property	\$158,231	\$113,997	\$59,784	\$22,435	\$20,055	\$9,396
Intergovernmental/State	\$5,400	(\$2,566)	\$5,599	\$5,595	\$5,641	\$5,697
Intergovernmental/County	\$8,000	\$14,047	\$41,779	\$165,931	\$9,680	\$728
Current Service Charge	\$80,450	\$73,241	\$1,110,295	\$988,286	\$74,958	\$52,383
Other Revenue	\$1,050,155	\$1,057,289	\$0	\$40,000	\$40,000	\$0
Storm Drain Fund						
Use of Money & Property	\$23,654	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Asset Forfeiture Fund						
Fines & Forfeitures	\$11,529	\$268,068	\$51,736	\$167,857	\$51,407	\$31,172
Use of Money & Property	\$13,952	\$9,143	\$2,968	\$4,835	\$3,683	\$2,760
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Fire Protection Fund						
Use of Money & Property	\$2,058	\$2,042	\$1,039	\$584	\$548	\$212
Other Revenue	\$48,751	\$14,509	\$16,407	\$22,029	\$18,455	\$17,324
RTI Undersea Cable Fund						
Use of Money & Property	\$53,832	\$333,419	\$0	\$0	\$0	\$0
RTI Tidelands Fund						
Use of Money & Property	\$6,424	\$242,487	\$0	\$0	\$0	\$0
Retirement Stabilization Fund						
	\$0	\$0	\$0	\$0	\$0	\$0
Contingency Fund						
	\$0	\$0	\$0	\$0	\$0	\$0
2015 Lease Revenue Bonds						
Use of Money & Property	\$0	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$11,500,000	\$0	\$0
Capital Improvement Fund						
Use of Money & Property	\$197,932	\$126,580	\$75,836	\$23,773	\$18,750	\$4,287
Other Revenue	\$0	\$39,215	\$2,621	\$0	\$0	\$10,175
Artesia Boulevard Relinquishment Fund						
	\$0	\$0	\$0	\$0	\$31	(\$1)
Myrtle Utility Underground Improvement Fund						
	\$0	\$0	\$0	\$0	\$0	\$0
Bayview Dr Util Undrgrndng Dist Imp Fund						
	\$0	\$0	\$0	\$0	\$0	\$0
Beach Dr Assessment Improvement Fund						
	\$0	\$0	\$0	\$0	\$0	\$0
Bayview Drive Redemption Fund						
	\$2,933	\$2,543	\$1,460	\$1,970	\$1,514	\$1,098
Lower Pier District Redemption Fund						
	\$78	\$299	\$354	\$508	\$379	\$284
Beach Dr Assessment Dist Redemption Fund						
	\$1,504	\$1,337	\$751	\$116	\$794	\$558
Beach Dr Assessment Dist Reserve Fund						
	\$116	\$89	\$51	\$71	\$55	\$39
Myrtle Avenue Assessment Fund						
	\$2,031	\$2,195	\$1,181	\$1,441	\$1,140	\$802
Loma Drive Assessment Fund						
	\$3,034	\$2,752	\$1,429	\$1,759	\$1,400	\$973
Bayview Drive Reserve Fund						
	\$381	\$294	\$169	\$231	\$179	\$129
Insurance Fund						
Use of Money & Property	\$0	\$0	\$0	\$0	\$0	\$0
Current Service Charge	\$2,610,232	\$2,463,168	\$2,872,956	\$2,927,445	\$2,782,847	\$2,700,092
Other Revenue	\$0	\$46,029	\$6,115	\$75,932	\$200,351	\$41,838
Equipment Replacement Fund						
Current Service Charge	\$1,741,060	\$1,654,468	\$1,682,457	\$1,572,195	\$1,518,865	\$1,715,493
Other Revenue	\$121,214	\$662,680	\$102,144	\$15,950	\$8,070	\$36,630
Grand Total						
	\$54,021,112	\$50,209,484	\$47,092,266	\$57,034,592	\$43,903,374	\$42,030,818

Revenue History by Fund includes unrealized gains/(losses) on investments and sale of assets, not included in the Schedule of Revenue by Fund or the Revenue Detail by Fund reports for budgeting purposes.



REVENUE CATEGORY DETAIL

2019-20 Schedule of Revenues by Fund and Revenue History by Fund

The following General Fund revenue accounts are included for each revenue category on the Schedule of Revenues by Fund and the Revenue History by Fund:

Property Taxes

- Current Year Secured
- Current Year Unsecured
- Prior Year Collections
- Supplemental Roll SB813
- Property Tax In Lieu of Vehicle

License Fees

Sales and Use Tax

- Sales Tax

Transient Occupancy Tax

Business License Tax

Utility Users Tax

Other Taxes

- ½ Cent Sales Tax Extension
- Transfer Tax
- Cable TV Franchise
- Electric Franchise
- Gas Franchise
- Refuse Franchise

Licenses and Permits

Fines and Forfeitures

Use of Money and Property

Other Governments

- Intergovernmental/State

Service Charges

Other Revenues

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**CITY OF HERMOSA BEACH
EXPENDITURE HISTORY BY FUND
2019-20 BUDGET**

	2018-19 Budget	2017-18 Actual	2016-17 Actual	2015-16 Actual	2014-15 Actual	2013-14 Actual	2012-13 Actual
General Fund							
City Council	\$379,007	\$387,592	\$354,878	\$284,155	\$223,810	\$245,446	\$202,756
City Attorney	\$450,000	\$263,617	\$477,693	\$411,303	\$306,082	\$183,403	\$175,227
Litigations	\$130,000	\$0	\$0	\$0	\$0	\$0	\$0
City Clerk/Elections	\$344,796	\$374,598	\$321,237	\$432,498	\$366,280	\$327,483	\$271,855
City Manager	\$1,779,655	\$1,322,845	\$909,003	\$751,276	\$728,257	\$464,204	\$461,129
Affordable Housing/Marineland Loan	\$0	\$0	\$0	\$0	\$0	\$1,909	\$7,525
Affordable Hous/Marineland Grant	\$0	\$0	\$0	\$0	\$0	\$111,831	\$0
City Prosecutor	\$227,732	\$250,075	\$224,078	\$208,566	\$241,905	\$311,445	\$138,768
City Treasurer	\$42,800	\$26,616	\$41,068	\$37,465	\$32,155	\$25,742	\$104,856
Community Development							
Building & Safety	\$1,157,768	\$939,777	\$950,141	\$806,159	\$713,769	\$612,106	\$611,534
Planning	\$1,149,282	\$1,000,722	\$873,270	\$846,001	\$810,535	\$701,380	\$653,629
Zoning Ordinance Update	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0
Coastal Permit Auth Grant	\$62,576	\$39,756	\$182,982	\$285,794	\$122,190	\$39,257	\$0
Community Resources/Cable TV	\$1,434,762	\$1,383,669	\$1,284,741	\$1,242,417	\$1,217,619	\$1,109,298	\$1,080,689
Finance Administration	\$1,082,196	\$1,017,204	\$1,045,643	\$978,866	\$923,373	\$833,323	\$793,969
Finance Cashier	\$843,200	\$713,910	\$767,355	\$728,696	\$680,378	\$673,142	\$612,058
Fire Department	\$0	\$2,556,093	\$6,202,897	\$6,005,942	\$4,922,540	\$4,981,629	\$4,736,346
County Fire District Costs	\$4,939,747	\$2,336,178	\$0	\$0	\$0	\$0	\$0
Fire Department Legacy Costs	\$742,974	\$955,198	\$0	\$0	\$0	\$0	\$0
General Appropriations	\$106,567	\$15,473	\$81,387	\$92,894	\$91,746	\$101,214	\$91,957
Human Resources	\$712,831	\$584,774	\$661,793	\$512,033	\$421,190	\$429,795	\$362,720
Police	\$14,931,508	\$13,024,908	\$12,776,780	\$12,539,172	\$10,941,564	\$10,429,781	\$10,113,194
Community Services	\$2,580,960	\$2,395,051	\$2,245,597	\$2,128,958	\$2,175,639	\$2,078,144	\$1,881,954
Crossing Guards	\$115,085	\$90,062	\$98,969	\$98,974	\$98,543	\$79,287	\$77,584
Prospective Expenditures	\$209,984	\$0	\$0	\$1,194	\$2,373	(\$5,339)	\$1,500
Public Works							
Administration	\$1,276,302	\$1,201,055	\$1,036,124	\$1,093,465	\$970,035	\$726,826	\$568,328
Building Maintenance	\$905,876	\$774,525	\$826,064	\$842,244	\$760,268	\$754,198	\$733,288
Parks	\$1,204,088	\$1,084,316	\$904,563	\$920,960	\$788,907	\$807,175	\$780,906
Street Maintenance/Traffic Safety	\$1,580,914	\$1,224,174	\$1,271,637	\$1,135,927	\$912,197	\$1,015,395	\$936,457
Systemic Safety Analysis Report	\$9,350						
Capital Improvement Projects	\$730,796	\$501,544	\$526,557	\$660,399	\$863,470	\$538,908	\$101,010
Community Choice Aggregation	\$0	\$0	\$0	\$60,244	\$0	\$0	\$0
Downtown Enhancement	\$345,961	\$299,119	\$276,209	\$239,568	\$233,899	\$201,174	\$181,680
North Pier Parking Structure	\$164,197	\$147,314	\$171,107	\$184,952	\$136,127	\$134,871	\$130,764
Downtown Parking Lot A	\$63,443	\$53,620	\$56,265	\$51,555	\$50,622	\$44,561	\$40,011
County Share Pkg Structure Rev	\$329,845	\$321,551	\$329,209	\$322,477	\$323,533	\$369,578	\$367,462
Total General Fund	\$40,284,202	\$35,285,334	\$34,897,248	\$33,904,154	\$30,059,006	\$28,327,166	\$26,219,156
Lighting & Landscaping Fund							
Lighting/Landscaping/Medians	\$666,890	\$593,074	\$574,338	\$531,517	\$512,282	\$528,653	\$544,188
State Gas Tax Fund							
Street Main/Traffic Safety	\$0	\$35,329	\$41,585	\$0	\$0	\$0	\$0
CIP	\$562,271	\$975	(\$9,211)	\$409,236	\$293,096	\$477,277	\$213,352
AB 939 Fund							
Source Redctn/Recycle Element	\$35,674	\$42,424	\$52,555	\$50,578	\$46,536	\$75,285	\$145,086
Prop A Open Space Fund	\$0	\$0	\$0	\$6,984	\$130,474	\$25,666	\$115,816
Tyco Fund	\$520,678	\$58,806	(\$25,119)	\$447,010	\$323,156	\$32,671	\$90,959
Tyco Tidelands Fund	\$0	\$3,728	\$21,454	\$0	\$0	\$3,229	\$19,662
Parks/Rec Facility Tax Fund	\$0	\$27,633	(\$844)	\$21,906	\$0	\$0	\$14,795
CIP	\$259,769	\$68,454	\$169,315	\$547,467	\$252,449	\$11,217	\$91,899
Bayview Drive Dist Admin Exp Fund	\$1,350	\$1,502	\$1,187	\$1,559	\$1,942	\$1,837	\$1,208
Lower Pier Admin Expense Fund	\$1,200	\$92	\$968	\$1,275	\$1,271	\$1,609	\$1,091
Myrtle District AdminExpense Fund	\$5,585	\$5,404	\$5,085	\$5,608	\$5,774	\$5,956	\$5,080
Loma District Admin Expense Fund	\$5,740	\$3,539	\$5,440	\$5,904	\$5,455	\$6,252	\$5,204
Beach Dr Assmnt Dist Admin Exp Fd	\$1,453	\$1,416	\$1,109	\$1,447	\$1,451	\$1,849	\$1,149
Community Dev Block Grant Fund	\$270,000	\$0	\$101,169	\$34,865	\$0	\$0	\$0
Prop A Transit Fund							
Bus Pass Subsidy	\$3,500	\$2,843	\$2,975	\$2,732	\$2,650	\$2,306	\$2,288
Dial-A-Taxi Program	\$76,000	\$57,907	\$67,417	\$73,890	\$70,829	\$63,681	\$59,819
Commuter Express	\$38,714	\$69,432	\$30,831	\$19,149	\$15,836	\$16,415	\$14,838
Recreation Transportation	\$40,000	\$30,666	\$29,498	\$24,245	\$28,912	\$23,551	\$29,771
Special Event Shuttle	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$3,000	\$6,000
After School Program Shuttle	\$43,200	\$26,700	\$40,800	\$42,720	\$0	\$41,400	\$39,560
Beach Cities Transit Line 109	\$13,000	\$5,873	\$9,418	\$7,793	\$6,599	\$6,757	\$12,396
CIP	\$333,892	\$0	\$0	\$0	\$0	\$8	\$0
Prop C Fund							
Pavement Management Study	\$0	\$8,597	\$72,390	\$19,358	\$8,324	\$14,144	\$1,428
CIP	\$799,333	\$436,019	\$0	\$15,860	\$285,285	\$63,257	\$103,180
Measure R Fund	\$1,635,020	\$6,668	\$42,229	\$453,661	\$70,334	\$265,420	\$123,941
Measure M Fund	\$484,106	\$0	\$0	\$0	\$0	\$0	\$0
Grant Fund							
City Homelessness Planning Grant	\$2,364	\$10,761	\$0	\$0	\$0	\$0	\$0
Fire Dept (OJP Equip Grant)	\$0	\$0	\$0	\$0	\$0	\$74,616	\$0



**CITY OF HERMOSA BEACH
EXPENDITURE HISTORY BY FUND
2019-20 BUDGET**

	2018-19 Budget	2017-18 Actual	2016-17 Actual	2015-16 Actual	2014-15 Actual	2013-14 Actual	2012-13 Actual
Green Business Program	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0
Bulletproof Vest Partnership	\$3,688	\$2,293	\$8,150	\$0	\$0	\$0	\$433
Alcohol Beverage Control Grant	\$0	\$31,175	\$0	\$0	\$0	\$0	\$0
Mental Health Evaluation Team	\$21,854	\$38,146	\$0	\$0	\$0	\$0	\$0
Body Worn Camera	\$41,681	\$0	\$0	\$0	\$0	\$0	\$0
State Homeland Sec Grant/Fire	\$83,911	\$0	\$0	\$0	\$0	\$0	\$23,381
Fireman's Fund Emerg Prep Prog Grant	\$0	\$0	\$0	\$6,505	\$0	\$0	(\$10,000)
Beverage Recycle Grant	\$31,881	\$4,503	\$7,597	\$2,288	\$3,237	\$5,362	\$2,961
Coastal Conserv/Sea Level Rise Study	\$0	\$0	\$0	\$71,888	\$31,096	\$0	\$0
Coastal Permit Auth Grant	\$23,013	\$0	\$500	\$69,159	\$97,853	\$218,507	\$0
Local Coastal Assistance Grant	\$82,812	\$19,707	\$5,453	\$16,370	\$0	\$0	\$0
Systematic Safety Analysis Report Progr	\$84,150	\$0	\$0	\$0	\$0	\$0	\$0
CIP	\$4,707,833	\$280,180	\$163,288	\$224,370	\$282,609	\$22,666	\$243,935
Air Quality Improvement Fund	\$61,525	\$69,105	\$6,525	\$2,130	\$2,370	\$119,919	\$23,917
Supplemental Law Enforcement Services Fund							
C.O.P.S. Program	\$240,648	\$37,212	\$22,583	\$74,142	\$294,026	\$74,077	\$130,128
Sewer Fund							
Sewers/Storm Drains	\$442,943	\$325,945	\$339,381	\$496,308	\$566,293	\$530,819	\$465,003
Used Oil Block Grant	\$12,181	\$1,325	\$428	\$9,313	\$6,455	\$5,381	\$5,825
CIP	\$1,390,377	\$147,247	\$154,223	\$33,847	\$462,231	\$712,102	\$421,392
Storm Drains	\$331,703	\$294,722	\$283,057	\$240,580	\$166,573	\$0	\$0
CIP	\$666,917	\$16,293	\$181,753	\$0	\$0	\$0	\$0
Asset Forfeiture Fund							
Special Investigations	\$0	\$0	\$0	\$170,528	\$0	\$0	\$0
Police K-9 Program	\$6,822	\$7,754	\$5,444	\$6,094	\$3,722	\$25,450	\$3,162
Mounted Patrol Unit	\$4,000	\$0	\$1,167	\$3,513	\$0	\$0	\$0
2015 Lease Revenue Bonds							
Legal Settlement - E & B Resources	\$793,712	\$790,730	\$710,332	\$11,771,321	\$0	\$0	\$0
Fire Protection Fund							
Fire Station Renovation & Upgrades	\$0	\$0	\$0	\$0	\$0	\$13,361	\$28,937
Fire Protection	\$56,596	\$28,298	\$0	\$0	\$0	\$0	\$0
RTI Tidelands	\$240,000						
Capital Improvement Fund							
Storm Drains	\$80,000	\$0	\$61,234	\$0	\$0	\$33,970	\$180,922
CIP Administration	\$75,672	\$0	\$137,857	\$716,448	\$211,487	\$496,169	\$131,451
CIP	\$4,522,823	\$427,974					
Artesia Boulevard Relinquishment Fund							
Street Main/Traffic Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$7,210
Insurance Fund							
Liability Insurance	\$1,164,796	\$2,759,174	\$1,605,319	\$1,326,379	\$6,461,372	\$1,151,780	\$814,818
Auto/Property/Bonds	\$75,330	\$44,792	\$45,337	\$0	\$36,764	\$56,955	\$34,074
Unemployment	\$10,000	\$9,178	\$12,006	\$8,781	\$11,305	\$25,568	\$7,303
Worker's Compensation	\$1,379,152	\$1,752,857	\$1,691,788	\$1,017,964	\$740,494	(\$194,370)	\$1,050,725
Legal Settlements	\$0	\$79,000	\$1,500,000	\$0	\$11,500,000	\$0	\$0
Benefit & Cost Analysis/Oil Project	\$0	\$0	\$0	\$0	\$66,575	\$169,948	\$0
Community Dialogue	\$0	\$0	\$0	\$0	\$0	\$155,794	\$6,000
Equipment Replacement Fund							
City Council	\$5,437	\$5,437	\$5,437	\$5,437	\$5,437	\$5,437	\$21,282
City Manager	\$198,057	\$114,749	\$0	\$39	\$0	\$0	\$0
Finance Administration	\$1,350	\$0	\$0	\$0	\$0	\$0	\$0
Finance Cashier	\$1,747	\$3,641	\$0	\$0	\$0	\$0	\$7,225
Human Resources	\$1,558	\$0	\$0	\$0	\$0	\$0	\$0
Information Technology	\$816,328	\$495,871	\$449,525	\$423,808	\$533,630	\$406,602	\$380,423
General Appropriations	\$47,444	\$12,441	\$11,710	\$22,839	\$17,222	\$10,099	\$8,497
Sale of Fixed Assets	\$0	\$217,061	\$0	\$0	\$0	\$0	\$0
Police	\$1,851,145	\$260,201	\$289,057	\$270,521	\$345,418	\$282,572	\$350,107
Fire	\$0	\$100,741	\$127,405	\$138,459	\$125,952	\$114,393	\$137,134
Lighting/Landscaping/Medians	\$28,401	\$29,033	\$24,589	\$28,865	\$16,343	\$17,740	\$17,116
Sewers/Storm Drains	\$30,591	\$19,907	\$41,639	\$24,018	\$33,430	\$29,269	\$32,748
Street Maint/Traffic Safety	\$71,609	\$21,923	\$17,300	\$17,945	\$18,252	\$16,947	\$16,697
Downtown Enhancement	\$22,000	\$0	\$0	\$0	\$0	\$0	\$0
Storm Drains	\$36,358	\$5,452	\$5,279	\$2,226	\$0	\$0	\$0
Community Services	\$354,200	\$51,557	\$50,767	\$156,864	\$66,394	\$60,417	\$67,310
Comm Dev/Buildings	\$405,083	\$0	(\$52,956)	\$29,768	\$257,052	\$4,053	\$3,895
Comm Dev/Planning	\$7,790	\$6,079	\$0	\$0	\$0	\$0	\$0
Public Works Administration	\$48,163	\$25,536	\$23,498	\$6,892	\$8,422	\$15,722	\$9,416
Building Maintenance	\$281,522	\$56,650	\$115,295	\$71,160	\$25,463	\$28,087	\$24,284
Equipment Service	\$376,693	\$316,718	\$282,393	\$217,946	\$227,695	\$226,037	\$190,609
Community Resources	\$26,881	\$11,842	\$9,272	\$10,895	\$4,365	\$4,028	\$4,860
Parks	\$53,890	\$12,580	\$15,617	\$9,865	\$14,471	\$13,184	\$9,058
Civic Center Stratgic Plan	\$0	\$0	\$0	\$0	\$0	\$15,000	\$0
Public Works Yard Renovation	\$0	\$0	\$0	\$0	\$0	\$0	\$106
CIP	\$198,815	\$0	\$101,647	\$376,455	\$131,494	\$0	\$0
Grand Total	\$67,621,023	\$45,724,206	\$44,598,733	\$54,716,850	\$54,903,161	\$34,946,267	\$32,714,209

Downtown Enhancement Fund was combined with the General Fund in FY12/13
Transfers In and Out are not included



EXPLANATION OF USER CHARGE ALLOCATIONS

Communications Equipment Replacement Charges: Departments are charged user charges for the replacement of computer equipment, peripheral equipment, business machines and for a proportionate share of the Information Technology Division costs. The current useful life for personal computers is 3 years, while peripherals range from 4 to 6 years. The useful life for business machines is 7 years. The allocation is distributed based on the following weighted formula:

Annual amortization + percent of Information Technology equipment amortization + percent of total Information Technology Division costs + business machine amortization.

Equipment Replacement Charges: Departments are charged user charges for the replacement of vehicles, heavy equipment, general small equipment and for a proportionate share of the Equipment Service Division costs. The useful life for vehicles and heavy equipment ranges from 3 to 25 years. The allocation is distributed based on the following weighted formula:

Percent of Equipment Service Division costs + Department Parts & Fuel + Department vehicle amortization + Department specific services.

Building Maintenance Charges: Departments are charged user charges for the - maintenance of all City buildings. The allocation for 2019-20 is \$101,555 and is distributed based on the square footage occupied by each department. This amount does not provide the full amount needed for all building maintenance but is a step toward providing necessary funds.

Insurance User Charges: Departments are charged user charges for liability, worker's compensation, unemployment, and property and bonds. Costs are allocated using the following weighted formulas:

Liability

Percent of losses for 3 years x per cent of payroll + percent of vehicles x Liability Department costs.

Worker Compensation

Percent of Payroll x Workers Compensation Department costs.

Auto/Property/Bonds

Property – Premium based on percent of occupied square footage.
Auto – Direct charge for vehicles
Bonds – Number of employees as ratio of total employees + direct charge for department specific bonds.

Unemployment

Percent of Payroll x Unemployment Department costs.



Debt Service Schedule 2015 Lease Revenue Bonds

Payment Date	Principal	Interest	Total Debt Service
November 1, 2019	480,000	161,106	641,106
May 1, 2020	-	149,106	149,106
November 1, 2020	500,000	149,106	649,106
May 1, 2021	-	136,606	136,606
November 1, 2021	510,000	136,606	646,606
May 1, 2022	-	131,506	131,506
November 1, 2022	520,000	131,506	651,506
May 1, 2023	-	126,306	126,306
November 1, 2023	535,000	126,306	661,306
May 1, 2024	-	120,956	120,956
November 1, 2024	545,000	120,956	665,956
May 1, 2025	-	115,166	115,166
November 1, 2025	560,000	115,166	675,166
May 1, 2026	-	108,166	108,166
November 1, 2026	575,000	108,166	683,166
May 1, 2027	-	99,541	99,541
November 1, 2027	595,000	99,541	694,541
May 1, 2028	-	90,616	90,616
November 1, 2028	615,000	90,616	705,616
May 1, 2029	-	81,391	81,391
November 1, 2029	635,000	81,391	716,391
May 1, 2030	-	71,866	71,866
November 1, 2030	655,000	71,866	726,866
May 1, 2031	-	62,041	62,041
November 1, 2031	680,000	62,041	742,041
May 1, 2032	-	50,991	50,991
November 1, 2032	705,000	50,991	755,991
May 1, 2033	-	39,094	39,094
November 1, 2033	730,000	39,094	769,094
May 1, 2034	-	26,775	26,775
November 1, 2034	750,000	26,775	776,775
May 1, 2035	-	13,650	13,650
November 1, 2035	780,000	13,650	793,650
Total:	\$ 10,370,000	\$ 3,008,660	\$ 13,378,660



DEBT ANALYSIS

The City's legal debt margin according to State law and City policy is shown below. The State Government Code provides for a legal debt limit of 15% of gross assessed valuation. The City's adopted policy reflects a more conservative margin of 2%. This limit is a policy adopted by the City Council and may be changed by the City Council based on the ability to support debt payments.

With issuance of the revenue bonds in 2015 for the Oil Settlement and payments made on the principal amount due, debt is at 29% of the adopted policy.

Legal Debt Margin Fiscal Year Ended 6/30/18	
Assessed Valuation	\$7,082,716,558
Conversion Percentage	25%
Adjusted Assessed Valuation	\$1,770,679,140
Legal Debt Limit Percentage	15%
Legal Debt Limit	\$265,601,871
<hr/>	
City's Established Debt Limit Percentage	2%
City's Debt Limit Margin	\$35,413,583
Issued Debt	\$11,600,000
Remaining Issued Debt	\$10,370,000
Total Debt as Percentage of Debt Limit	29%
Remaining Debt Limit Margin	\$23,813,583
Total Remaining Debt Limit as Percentage	71%



Los Angeles County Fire Department Equipment Conversion Costs Payment Schedule

180 Fire Protection Fund

Fiscal Year	Payment Number	Monthly Payment	Annual Payment
2019-20	19-30	3,588.52	43,062.24
2020-21	31-42	3,588.52	43,062.24
2021-22	43-54	3,588.52	43,062.24
2022-23	55-60	3,588.52	21,531.12
Total:			150,717.84 *

* Total Equipment Conversion Costs of \$215,311 allocated over 5 years (60 monthly payments). \$65,260 is reserved for future payments.

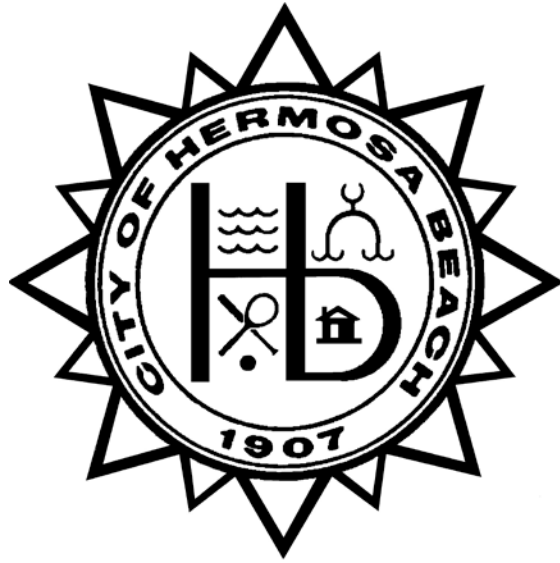
Fire Facility Renovation Costs Payment Schedule

001 General Fund

Fiscal Year	Payment Number	Monthly Payment	Annual Payment
2019-20	7-18	30,306	363,672
2020-21	19-30	30,306	363,672
2021-22	31-42	30,306	363,672
2022-23	43-54	30,306	363,672
2023-24	55-60	30,306	181,836
Total:			\$ 1,636,524 *

* Based on estimated total facility renovation costs of \$1,818,360 without contingency. Final actual cost for billing purposes to be determined at the completion of the Fire Station repairs pursuant to Section v(B) of the Agreement for Services. \$238,859 is reserved for future payments.

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VEHICLE REPLACEMENT SCHEDULE

EQUIPMENT REPLACEMENT SCHEDULE
VEHICLES SCHEDULED FOR REPLACEMENT
2019-20 BUDGET
2/28/2019

DEPT	GROUP	ITEM	ACQUISITION COST	IN SVC	LIFE	REPL YR	AMOUNT		TOTAL REPL COST
							FY*** 2019-20 CHARGE	ACCUUM. THROUGH 6/30/2020	
1201 CITY MANAGER									
V		2016 Ford Focus- Rides Share	\$32,293	2016	6	2022	\$5,382	\$21,529	\$32,293
V		2016 Ford Focus- Rides Share	\$32,293	2016	6	2022	\$5,382	\$21,529	\$32,293
V		2016 Ford Focus- Rides Share	\$32,293	2016	6	2022	\$5,382	\$21,529	\$32,293
V		2016 Ford Focus- Rides Share	\$32,293	2016	6	2022	\$5,382	\$21,529	\$32,293
V		Long-Range Electric Vehicle (NEW)	\$35,000						\$35,000
		COUNT:		5					
		SUBTOTAL:	\$129,173				\$21,529	\$86,115	\$164,173
2101 (a) POLICE									
V		2014 Ford Interceptor	\$32,854	2016	6	2022	\$5,476	\$21,903	\$32,854
V		2015 Fusion Hybrid	\$28,187	2016	6	2022	\$4,698	\$18,791	\$28,187
V		2018 Toyota Sienna	\$31,608	2018	6	2024	\$5,268	\$5,268	\$31,608
V		Textron Stampede 4x4 Utility Vehicle	\$18,373	2018	7	2025	\$2,625	\$5,249	\$18,373
V		Chevy Tahoe 2013 (Replace with 19 Chevy Tahoe WC)	\$52,734	2013	6	2019	\$0	\$21,895	\$78,141
V		Ford Crown Victoria HB1	\$29,724	2007	6	2013	Replaced with Chevy Tahoe		\$29,724
V		2015 Fusion Hybrid	\$28,187	2016	6	2022	\$4,698	\$18,791	\$28,187
V		2015 Fusion Hybrid	\$28,187	2016	6	2022	\$4,698	\$18,791	\$28,187
V		Toyota Highlander	\$48,392	2018	8	2026	\$6,049	\$12,098	\$48,392
(d)	V	Ford Escape Hybrid (VIP use)- Replace with Jeep Wrangler Unlimited (4DR)	\$31,425	2009	8	2017	\$2,866	\$28,635	\$48,000
V		Message Board/Speed Trailer	\$21,021	2016	5	2021	\$4,204	\$16,817	\$21,021
V		2014 Chevy Caprice (Detectives)	\$30,488	2016	5	2021	\$6,098	\$24,390	\$30,488
V		Tetron Recoil IS 4x4 Utility	\$16,978	2018	7	2025	\$2,425	\$4,851	\$18,409
V		Ford Explorer (Police Interceptor Utilities)	\$51,946	2018	6	2024	\$8,658	\$8,658	\$51,946
V		2017 BMW Motorcycle	\$32,518	2018	6	2024	\$5,420	\$5,420	\$32,518
V		Ford Crown Victoria HB4 (Replace with '18 Ford Explorer)	\$24,303	2011	7	2018	\$0	\$24,303	\$56,000
(d)	V	Ford Crown Victoria HB7- Replace with '19 Ford Utility Hybrid	\$24,303	2011	7	2018	\$0	\$24,303	\$56,000
V		Ford Explorer (Police Interceptor Utilities)	\$51,946	2018	6	2024	\$8,658	\$8,658	\$51,946
(d)	V	Ford F150 Crew Cab Pickup Truck (Det)- Replace with Ford F-150 V6	\$31,170	2011	9	2020	\$186	\$31,170	\$49,000
V		Ford F150 4x4	\$38,824	2018	8	2025	\$4,853	\$9,706	\$38,824
(d)	V	Honda ST1300 Motorcycle (Replace with BMW Motorcycle)	\$25,147	2012	7	2019	\$0	\$25,147	\$32,139
(d)	V	Honda ST1300 Motorcycle (Replace with BMW Motorcycle)	\$25,147	2012	6	2018	\$0	\$25,147	\$32,139
V		Chevrolet Tahoe HB1 (Replace with '19 Chevy Tahoe)	\$39,137	2013	6	2019	\$0	\$35,385	\$53,677
V		Chevrolet Tahoe HB5 (Replace with '19 Chevy Tahoe)	\$39,137	2013	6	2019	\$0	\$35,385	\$53,677
(d)	V	Chevrolet Caprice HB2	\$37,963	2013	7	2020	\$5,023	\$37,963	\$37,963
V		Zero Electric Motorcycle	\$15,800	2017	6	2023	\$2,633	\$5,267	\$15,800
V		Zero Electric Motorcycle	\$15,800	2017	6	2023	\$2,633	\$5,267	\$15,800
(d)	V	Dodge Charger- Replace with Tesla Model 3	\$25,784	2013	6	2019	\$4,317	\$21,585	\$48,418
V		2014 Chevy Impala	\$24,232	2013	7	2020	\$3,462	\$16,444	\$24,232
V		2014 Ford Fusion Hybrid S	\$27,953	2013	10	2023	\$2,795	\$17,967	\$27,953
V		2014 Ford Fusion Hybrid S	\$27,953	2013	10	2023	\$2,795	\$17,983	\$27,953
V		2014 Ford Fusion Hybrid S	\$27,953	2013	10	2023	\$2,795	\$17,968	\$27,953
V		2013 Ford Explorer	\$28,756	2013	10	2023	\$2,876	\$18,725	\$28,756
V		2013 Ford Explorer	\$28,756	2013	10	2023	\$2,876	\$18,246	\$28,756
V		2013 Ford Explorer	\$28,756	2013	10	2023	\$2,876	\$18,246	\$28,756
		COUNT:		35					
		SUBTOTAL:	\$1,071,441				\$111,960	\$626,421	\$1,261,777
2104 OFFICE OF TRAFFIC SAFETY GRANT - SPEED ENFORCEMENT/EDUCATION PROGRAM									
V		Speed Check Trailer	\$13,640	1997	5	*	NOT TO BE REPLACED		
V		Speed Check Trailer	\$17,428	2003	5	*	NOT TO BE REPLACED		
		COUNT:		2					
		SUBTOTAL:	\$31,068				*	*	
3302 COMMUNITY SERVICES									
V		2017 Nissan Leaf	\$24,132	2017	10	2029	\$2,413	\$4,826	\$24,132
V		2017 Nissan Leaf	\$24,132	2017	10	2029	\$2,413	\$4,826	\$24,132
(d)	V	Ford Ranger Pickup	\$18,430	2006	14	2020	\$0	\$18,430	\$18,430
V		ANIMAL TRANSPORT UNIT/AC TRUCK	\$9,550	2008	12	2020	\$1,454	\$8,251	\$9,550
V		2017 Nissan Leaf	\$24,132	2017	10	2029	\$2,413	\$4,826.40	\$24,132
V		Jeep Wrangler 4x4	\$39,997	2018	10	2028	\$4,000	\$4,000	\$39,997
V		Ford Ranger 4X4 Pickup (Replace with Toyota Tacoma)	\$18,641	2008	12	2020	\$2,272	\$16,370	\$36,591
V		Jeep Wrangler 4x4	\$41,686	2018	10	2028	\$4,169	\$8,337.20	\$39,000
V		Ford Ranger 4 X 4 Pickup	\$18,650	2009	12	2021	\$1,706	\$18,601	\$18,650
V		Polaris GEM	\$15,530	2018	10	2028	\$1,553	\$1,553	\$15,530
V		GO-4 (Gas) 119C (Replace with Leaf or other EV)	\$26,616	2011	12	2023	\$2,228	\$17,794	\$30,877
V		Firefly Electric Vehicle	\$39,063	2013	12	2025	Replace with Jeep		\$39,000
V		Nissan Leaf	\$33,800	2015	12	2027	\$2,817	\$11,267	\$33,800
V		Additional CMAX	\$30,796	2015	12	2027	\$2,566	\$16,265	\$30,796
		COUNT:		14					
		SUBTOTAL:	\$365,154				\$30,006	\$135,347	\$384,617

EQUIPMENT REPLACEMENT SCHEDULE
VEHICLES SCHEDULED FOR REPLACEMENT
2019-20 BUDGET
2/28/2019

DEPT	GROUP	ITEM	ACQUISITION COST	IN SVC	LIFE	REPL YR	AMOUNT		TOTAL REPL COST
							FY*** 2019-20 CHARGE	ACCUM. THROUGH 6/30/2020	
4201 COMMUNITY DEVELOPMENT - BUILDING									
	V	2017 Nissan Leaf	\$24,233	2017	10	2029	\$2,423	\$4,846	\$24,233
	V	2013 FORD CMAX HYBRID	\$36,163	2013	10	2023	\$3,616	\$19,721	\$36,163
	V	2013 Nissan Leaf EV	\$35,667	2014	10	2024	\$3,567	\$18,132	\$35,667
		COUNT:		3					
		SUBTOTAL:	\$96,063				\$9,605	\$42,699	\$96,063
4601 COMMUNITY RESOURCES									
	V	Ford F350 Van	\$34,587	2001	12	2012	Replaced with Ford Focus		
	V	2016 Ford Focus	\$30,998	2016	12	2028	\$2,583	\$10,332	\$30,998
	V	2016 Ford F-250	\$41,731	2016	12	2028	\$3,478	\$10,434	\$41,731
		COUNT:		3					
		SUBTOTAL:	\$107,316				\$6,061	\$20,766	\$72,729
PUBLIC WORKS FLEET									
2601 STREET LIGHTING/LANDSCAPING/MEDIANS									
	V	2015 Ford F 150	\$29,493	2016	17	2035	\$1,735	\$6,940	\$29,493
(b)	V	(20%) Ford F150 Super Cab Pickup in Parks		2013	12	2025	\$465		
	V	Ford F250 Utility Truck	\$35,755	2001	17	2018	\$0	\$35,755	\$35,755
(b)	V	(30%) 2016 Ford Super Duty Parks (1998 transferred from PD 04-05)		2016	12	2028	\$1,269	\$2,538	
	V	Chevrolet 6500 Hi Lift Truck	\$137,223	2003	22	2025	\$5,063	\$97,037	\$137,223
H Eq		Backhoe (50%)	\$47,951	2013	22	2035	\$2,332	\$16,324	\$47,951
V		2016 Ford F-250	\$49,928	2016	12	2028	\$4,161	\$12,483	\$49,928
		COUNT:		5					
		SUBTOTAL:	\$300,350				\$15,024	\$171,077	\$300,350
3102 SEWERS									
(b)	V	(20%) Ford F150 Super Cab Pickup in Parks		2013	12	2025	\$465		
	V	Ford F450 Dump Truck	\$35,097	2001	22	2023	\$1,677	\$28,463	\$35,097
H Eq		Caterpillar (Front Loader)	\$180,292	2005	12	2017	\$0	\$194,422	\$180,292
(b)	V	(40%) Ford Ranger Extended Cab in PW Admin (1998 transferred from PD 04-05)		2007	12	2019	\$581		
H Eq		Sewer Jetter, Trailer mounted	\$31,675	2007	15	2022	\$2,122	\$25,394	\$31,675
H Eq		Backhoe (50%)	\$47,951	2013	22	2035	\$2,332	\$13,992	\$47,951
H Eq		Volvo L90G Wheel Loader	\$201,460	2016	12	2028	\$16,788	\$50,364	\$201,460
		COUNT:		5.1					
		SUBTOTAL:	\$496,476				\$23,965	\$312,636	\$496,476
3104 TRAFFIC SAFETY									
(b)	V	Ford F250 Utility Truck (95%)	\$29,337	2001	12	2013	\$0	\$29,337	\$29,337
	V	2019 Ford F250 Stake Bed Truck	\$42,878	2019	12	2031	\$3,573	\$3,573	\$42,878
	V	Ford F450 Dump Truck	\$32,769	2001	27	2028	\$1,203	\$22,018	\$32,769
	V	2016 Ford F450 Custom Paint Truck	\$94,287	2017	12	2029	\$7,857	\$15,714	\$94,287
H Eq		Toyota Electric Forklift	\$35,610	2017	20	2037	\$1,781	\$3,562	\$35,610
Heq		Generator	\$15,099	2004	11	2015	\$0	\$15,099	\$15,099

EQUIPMENT REPLACEMENT SCHEDULE
VEHICLES SCHEDULED FOR REPLACEMENT
2019-20 BUDGET
2/28/2019

DEPT	GROUP	ITEM	ACQUISITION COST	IN SVC	LIFE	REPL YR	AMOUNT		TOTAL REPL COST
							FY*** 2019-20 CHARGE	ACCUM. THROUGH 6/30/2020	
	Heq	Skid Loader/John Deere	\$33,592	2007	11	2018	\$0	\$33,592	\$33,592
	V	Trailer for Skid Loader	\$4,630	2008	11	2019	\$461	\$4,630	\$4,630
		COUNT:	7.95						
		SUBTOTAL:	\$288,202				\$14,874	\$127,525	\$288,202
3301	DOWNTOWN ENHANCEMENT								
	(b) V	(5%) Ford F150 Super Cab Pickup in Parks		2013	12	2025	\$116		
	(b) V	(5%) Ford F250 Utility Truck in Traffic Sfty		2001	12	2013	\$83		
		COUNT:	0.1						
		SUBTOTAL:					\$199		
4202	PUBLIC WORKS ADMINISTRATION								
	V	Toyota Camry (CNG)	\$28,276	2000	12	2012	\$0	\$28,276	\$28,276
	V	2019 Toyota Tacoma	\$25,850	2019	12	2031	\$2,154	\$2,154	\$25,850
	V	Chevrolet Silverado Pickup Truck	\$29,572	2007	12	2019	\$2,464	\$28,754	\$29,572
		COUNT:	2.6						
		SUBTOTAL:	\$83,697				\$4,618	\$59,185	\$83,698
4204	BUILDING MAINTENANCE								
	V	Ford F250 Truck (Replace with F250)	\$36,132	2000					\$35,000
	O Eq	Generac Protector Generator	\$12,665	2017	11	2028	\$1,151	\$2,303	\$12,665
	V	F250 Super Duty	\$49,699	2016	12	2028	\$4,142	\$12,426	\$49,699
		COUNT:	2						
		SUBTOTAL:	\$98,496				5,293	14,728	\$97,364
6101	PARKS								
	V	Ford F350 DumpTruck (Replace with F250)	\$35,003	1995	22	2017	\$0	\$35,029	\$35,000
	(b) V	Ford F150 Super Cab Pickup (55%) (1998 transferred from PD 04-05)	\$27,906	2013	12	2025	\$1,279	\$8,489	\$27,906
	V	2013 Toyota Highlander Hybrid AWD	\$45,125	2013	10	2023	\$3,384	\$18,199	\$45,125
	V	2016 Ford Super Duty (70%)	\$50,771	2016	12	2028	\$2,962	\$10,155	\$50,771
		COUNT:	3.25						
		SUBTOTAL:	\$158,805				\$7,626	\$71,871	\$158,802
GRAND TOTALS		COUNT:	88.0						
		TOTAL:	\$4,010,744				\$250,757	\$1,668,369	\$3,404,250.80

GROUP LEGEND

V = Vehicle
H Eq = Heavy Equipment
O Eq = Other Equipment

NOTE: EQUIPMENT SERVICE VEHICLE IS INCLUDED IN PUBLIC WORKS ADMINISTRATION BECAUSE AMOUNT IS TOO SMALL TO ALLOCATE TO ALL DEPARTMENTS.

* FUNDED BY OFFICE OF TRAFFIC SAFETY GRANT. NOT INCLUDED IN EQUIPMENT REPLACEMENT CHARGES.

** THERE WAS AN INCREASE TO THE NEW VEHICLE CPI FROM JAN 2010 TO DEC 2010 OF 3.9%; THEREFORE VEHICLE REPLACEMENT VALUES WERE INCREASED BY 3.9% FOR FISCAL YEAR 2012-13

*** REFLECTS INCREASE OF .46% TO REFLECT INTEREST THAT WOULD BE EARNED IF INTEREST WAS ALLOCATED TO THIS FUND. For FY 2013-14 increase to .7%.

(a) ALL POLICE VEHICLES INCLUDE "SET UP" IN REPLACEMENT COSTS.

(b) Effective 7/1/04 Public Works vehicles are being allocated to all departments based on personnel allocation of primary user.

(c) Vehicle transferred from Police Department October 2005. Useful life was adjusted to reflect new replacement date.

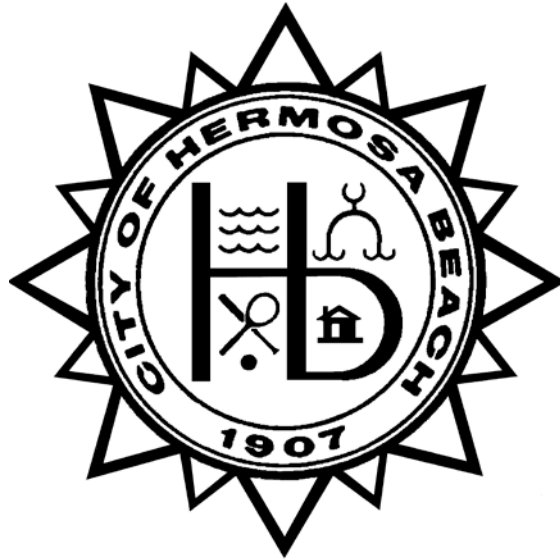
(d) Useful life was extended due to vehicle mileage not warranting replacement.

INDICATES VEHICLE SCHEDULED FOR REPLACEMENT IN 2019-20

Items in BOLD indicates vehicles scheduled for replacement in 2018-19.

2009-10 All vehicle lives were extended by 1 year.

2010-11 All vehicle lives were extended by a 2nd year.



COMMUNICATIONS EQUIPMENT REPLACEMENT SCHEDULE

EQUIPMENT REPLACEMENT SCHEDULE
COMMUNICATIONS EQUIPMENT SCHEDULED FOR REPLACEMENT
2019-20 BUDGET

	GROUP	ITEM	QTY	COST	IN SVC	LIFE	REPL YR	AMOUNT		TOTAL COST
								FY 2019-20	ACCUM. THROUGH 06/30/20	
								CHARGE		
*1206 INFORMATION TECHNOLOGY (continued)										
	Server	Poweredge R610 Server - Class Payment - CLASS03	1	\$4,001	12-10-09	5	12-10-14	\$0	\$4,001	\$4,001
	Server	Poweredge File Server - T2-PowerPark, Oracle HBAPPS2	1	\$6,499	9-4-03	5	9-4-08	\$0	\$6,499	\$6,499
	Server	PowerEdge R610 Server-CLASS & VMs	1	\$6,827	8-25-11	5	8-25-16	\$2	\$6,825	\$6,827
	Server	Granicus Encoder	1	\$7,719	2013	5	2018	\$0	\$7,719	\$7,719
	Server	Datto SE10000 Backup Server	1	\$11,249	2015	5	2020	\$2,250	\$11,250	\$11,249
	Server	HP Proliant DL 380 G7 (Hyper-V #1)	1	\$13,680	2012	5	2017	\$0	\$13,680	\$13,680
	Server	HP Proliant DL 380 G7 (Hyper-V #2)	1	\$13,680	2012	5	2017	\$0	\$13,680	\$13,680
		COUNT	85	\$184,124				\$14,787	\$155,409	\$184,124
1202 FINANCE ADMINISTRATION										
	Monitor	Dell 23" Additional Monitor	1	\$230	2013	5	2018	\$0	\$231	\$230
	PC	Dell Optiplex 3010 W 23" Monitor	1	\$815	2013	5	2018	\$0	\$814	\$815
	PC	Dell Optiplex 3010 W 23" Monitor	1	\$815	2013	5	2018	\$0	\$814	\$815
	PC	Dell Optiplex 3050 Workstation	2	\$1,456	2018	5	2023	\$364	\$728	\$1,456
	PC	Dell Optiplex 5050 Workstation	2	\$2,519	2018	5	2023	\$630	\$1,260	\$2,519
	Printer	HP LaserJet P3015	1	\$625	2014	6	2020	\$125	\$1,125	\$625
	Printer	HP LaserJet P3015	1	\$672	2013	6	2019	\$168	\$840	\$672
	Printer	HP LaserJet P3015	1	\$678	2013	6	2019	\$0	\$680	\$678
	Printer	HP Laser Jet M609	1	\$2,185	2018	6	2024	\$364	\$728	\$2,185
	Scanner	Fujitsu 7160 Scanner	1	\$963	2019	5	2024	\$193	\$386	\$963
		COUNT	12	\$10,958				\$1,844	\$7,606	\$10,958
1203 HUMAN RESOURCES										
	PC	Dell Optiplex 3010 Workstation -Monitor 23" Widescreen	1	\$779	2014	5	2019	\$0	\$780	\$779
	PC	Dell Optiplex 3010 Workstation -Monitor 23" Widescreen	1	\$779	2014	5	2019	\$0	\$780	\$779
	PC	Dell Optiplex 3050 Workstation	1	\$728	2018	5	2023	\$182	\$364	\$728
	Printer	HP LaserJet M401dne	1	\$263	2015	6	2021	\$44	\$220	\$263
		COUNT	4	\$2,549				\$226	\$2,144	\$2,549
1208 GENERAL APPROPRIATIONS										
	Printer	HP LaserJet Color M551	1	\$590	2015	6	2021	\$98	\$490	\$590
		COUNT	1	\$590				\$98	\$490	\$590
2101 POLICE DEPARTMENT										
	Handheld	Traffic Citation Writer & Printer	1	\$1,743	2-2-11	5	2-2-16	\$0	\$1,743	\$1,743
	Handheld	Traffic Citation Writer & Printer	1	\$1,743	2-2-11	5	2-2-16	\$0	\$1,743	\$1,743
	Handheld	Traffic Citation Writer & Printer	1	\$1,743	2-2-11	5	2-2-16	\$0	\$1,743	\$1,743
	Handheld	Traffic Citation Writer & Printer	1	\$1,743	2-2-11	5	2-2-16	\$0	\$1,743	\$1,743
**	Handheld	Traffic Citation Writer & Printer	1	\$1,743	2-2-11	5	2-2-16	\$0	\$1,743	\$1,743
	Handheld	Traffic Citation Writer & Printer	1	\$1,743	2-2-11	5	2-2-16	\$0	\$1,743	\$1,743
	Handheld	Printer, Traffic Citations	1	\$941	2-2-11	5	2-2-16	\$0	\$941	\$941
	Handheld	Printer, Traffic Citations	1	\$941	2-2-11	5	2-2-16	\$0	\$941	\$941
**	Handheld	Printer, Traffic Citations	1	\$941	2-2-11	5	2-2-16	\$0	\$941	\$941
**	Handheld	Printer, Traffic Citations	1	\$941	2-2-11	5	2-2-16	\$0	\$941	\$941
	Handheld	Printer, Traffic Citations	1	\$941	2-2-11	5	2-2-16	\$0	\$941	\$941
	Handheld	Printer, Traffic Citations	1	\$941	2-2-11	5	2-2-16	\$0	\$941	\$941
	Handheld	Printer, Traffic Citations	1	\$941	2-2-11	5	2-2-16	\$0	\$941	\$941
	Handheld	Traffic Citation Writer & Printer (HB3)	1	\$1,700	2006	5	2011	\$0	\$1,700	\$1,700
	Handheld	Traffic Citation Writer & Printer (HB4)	1	\$1,700	2006	5	2011	\$0	\$1,700	\$1,700
	Handheld	Traffic Citation Writer & Printer (HB5)	1	\$1,700	2006	5	2011	\$0	\$1,700	\$1,700
	Handheld	Traffic Citation Writer & Printer (HB7)	1	\$1,700	2006	5	2011	\$0	\$1,700	\$1,700
	Scanner	Fujitsu Scansnap ix500	1	\$474	2015	5	2021	\$95	\$475	\$474
	Laptop	Dell Latitude E6500 & Dock	1	\$1,409	2010	4	2014	\$0	\$1,409	\$1,409
	Laptop	Dell Latitude D630	1	\$1,289	2008	4	2012	\$0	\$1,289	\$1,289
	MDT	Mobile Data System (HB8)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844
	MDT	Mobile Data System (HB9)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844
	MDT	Mobile Data System (HB7)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844
	MDT	Mobile Data System (HB4)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844
	MDT	Mobile Data System (HB10)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844
	MDT	Mobile Data System (HB6)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844
	MDT	Mobile Data System (HB3)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844
	MDT	Mobile Data System (HB5)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844
	Oh Equip	Caon Powrshot ELPH 115 IS Kit SIL	6	\$667	2014	10	2024	\$74	\$370	\$667
	Other Equip	L3 Mobile Vision System (HB7)	1	\$5,541	2011	3	2014			
	Other Equip	L3 Mobile Vision System (HB6)	1	\$5,541	2011	3	2014			
	Other Equip	L3 Mobile Vision System (HB4)	1	\$5,541	2011	3	2014			
	Other Equip	L3 Mobile Vision System (HB9)	1	\$5,541	2011	3	2014			
	Other Equip	Base Radio Station w/6 desktop units	1	\$6,583	2007	5	2012	\$0	\$6,583	\$6,583
	Other Equip	PIPS License Plate Reader System - HB8	1	\$7,509	2011	4	2015	\$0	\$7,508	\$7,509
	Other Equip	PIPS License Plate Reader System - HB1	1	\$7,509	2011	4	2015	\$0	\$7,508	\$7,509
	Other Equip	Xenonics Super Vision Night Vision Binoculars	2	\$4,125	2011	5	2016	\$0	\$4,125	\$4,125
	Other equip	Tait Mobile Radios	2	\$2,928	2015	10	2025	\$293	\$1,465	\$2,928
	Other Equip	L3 Flashback 3 Digital Video System	1	\$4,944	2013	3	2016	\$0	\$6,592	\$4,944
	Other Equip	L3 Flashback 3 Digital Video System	1	\$4,944	2013	3	2016	\$0	\$6,592	\$4,944
	Other Equip	L3 Flashback 3 Digital Video System	1	\$4,944	2013	3	2016	\$0	\$6,592	\$4,944
	Other Equip	L3 Flashback 3 Digital Video System	1	\$4,944	2013	3	2016	\$0	\$6,592	\$4,944
	Other Equip	L3 Flashback 3 Digital Video System	1	\$4,944	2013	3	2016	\$0	\$6,592	\$4,944

EQUIPMENT REPLACEMENT SCHEDULE
COMMUNICATIONS EQUIPMENT SCHEDULED FOR REPLACEMENT
2019-20 BUDGET

GROUP	ITEM	QTY	COST	IN SVC	LIFE	REPL YR	AMOUNT			
							FY	ACCUM.	TOTAL	
							2019-20	THROUGH	REPL	
							CHARGE	06/30/20	COST	
2101 POLICE DEPARTMENT (continued)										
Other Equip	Prism Inflatable Lights	2	\$4,268	2018	5	2023	\$854	\$854	\$4,268	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2013	5	2018	\$0	\$811	\$811	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2013	5	2018	\$0	\$811	\$811	
PC	Dell Optiplex 3020 W 23" Monitor	1	\$798	2014	5	2019	\$0	\$800	\$798	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2013	5	2018	\$0	\$811	\$811	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2014	5	2019	\$0	\$812	\$811	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2014	5	2019	\$0	\$812	\$811	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2014	5	2019	\$0	\$812	\$811	
PC	Dell Optiplex 3020 W 23" Monitor	1	\$798	2014	5	2019	\$0	\$800	\$798	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$798	2014	5	2019	\$0	\$800	\$798	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2014	5	2019	\$0	\$812	\$811	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2014	5	2019	\$0	\$812	\$811	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$798	2014	5	2019	\$0	\$800	\$798	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$812	2013	5	2018	\$0	\$813	\$812	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2014	5	2019	\$0	\$812	\$811	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$798	2014	5	2019	\$0	\$800	\$798	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2014	5	2019	\$0	\$812	\$811	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2013	5	2018	\$0	\$810	\$811	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2014	5	2019	\$0	\$812	\$811	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$812	2014	5	2019	\$0	\$812	\$812	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$775	2013	5	2018	\$0	\$774	\$775	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2013	5	2018	\$0	\$811	\$811	
PC	Dell Optiplex 3020 W 23" Monitor	1	\$798	2014	5	2019	\$0	\$800	\$798	
PC	Dell Optiplex 3020 W 23" Monitor	1	\$798	2014	5	2019	\$0	\$800	\$798	
PC	Dell Optiplex 3020 W 23" Monitor	1	\$798	2014	5	2019	\$0	\$800	\$798	
PC	Dell Optiplex 3020 W 23" Monitor	1	\$798	2014	5	2019	\$0	\$800	\$798	
Tablet	Surface Pro 4 (ABC Grant)	1	\$1,418	2018	5	2023	\$284	\$284	\$1,418	
Printer	HP LaserJet M401DNE	1	\$263	2015	6	2021	\$44	\$220	\$263	
Printer	HP LaserJet Pro M476	1	\$462	2014	6	2020	\$92	\$460	\$462	
Printer	HP LaserJet Pro M476	1	\$462	2014	6	2020	\$92	\$460	\$462	
Printer	HP LaserJet Pro M451 Color	1	\$326	2015	6	2021	\$54	\$270	\$326	
Printer	HP OfficeJet Pro 8600 Plus	1	\$263	2015	6	2021	\$44	\$220	\$263	
Printer	HP Laser Jet Pro 400 M401dn	1	\$384	2013	6	2-2019	\$64	\$384	\$384	
Printer	Canon Photo Printer	1	\$163	2006	6	2012	\$27	\$271	\$163	
Radio	Radio Transmitter	1	\$16,046	2003	10	2013	\$0	\$16,046	\$16,046	
Radios	Portable TP9155 & charger	33	\$50,213	2011	10	2021	\$5,021	\$40,168	\$50,213	
Radios	Trunk Mount Radios	9	\$14,570	11-16-12	10	11-2022	\$1,457	\$7,285	\$14,570	
Server	Dell PowerEdge R610 (Laserfiche System)	1	\$5,043	2-9-12	5	2-9-17	\$0	\$5,043	\$5,043	
Server	SQL Server 2012 Standard	1	\$4,139	10-24-13	5	10-24-18	\$0	\$4,140	\$4,139	
Server	Dell Power Vault MD1000 (video storage, cars)	1	\$7,804	2008	5	2013	\$0	\$7,804	\$7,804	
Server	Dell Power Vault MD1000 (video storage, station)	1	\$8,551	2008	5	2013	\$0	\$8,551	\$8,551	
Server	SERVER DELL POWER	1	\$6,827	2011	5	2016	\$0	\$6,827	\$6,827	
Server	SERVER DELL Power Edge R610	1	\$7,260	2011	5	2016	\$0	\$7,260	\$7,260	
Server	HP Ge8 Server	1	\$1,559	2014	4	2014	\$0	\$1,560	\$1,559	
Server	Dell PowerEdge 2850 (Aventura Jail Surveillance system)	1	\$5,500	2005	6	2011	\$0	\$5,500	\$5,500	
System	PIPS Alpr Mobile Camera system	1	\$38,947	2013	10	2022	\$3,895	\$23,460	\$38,947	
Other Equip	License Plate Readers System	1	\$15,018	2018	5	2023	\$3,755	\$3,755	\$15,018	
Other Equip	Additional Storage for CCTV Servers	1	\$5,705	2018	5	2023	\$1,426	\$1,426	\$5,705	
PC	Microsoft Surface Pro (ABC Grant)	1	\$1,381	2018	5	2023	\$345	\$345	\$1,381	
Other Equip	Cisco Ethernet Switch for PD Network	1	\$5,470	2018	5	2023	\$1,368	\$1,368	\$5,470	
System	Mobile Video and Body Camera System	1	\$57,903	2019	5	2024	\$11,581	\$11,581	\$57,903	
Printer	HP Laserjet Printer	1	\$364	2019	6	2025	\$61	\$61	\$364	
PC	PC & DVD Drive	1	\$890	2019	5	2024	\$178	\$178	\$890	
PC	Microsoft Surface Pro	2	\$2,421	2019	5	2024	\$484	\$484	\$2,421	
Other Equip	Mobile Data Computers for Patrol Vehicles	3	\$41,654	2019	6	2025	\$6,942	\$6,942	\$41,654	
Other Equip	Mobile Data Computers for HB3	1	\$11,594	2019	6	2025	\$1,932	\$1,932	\$11,594	
Other Equip	Jail/Sallyport/Gates Surveillance System	1	\$37,037	2019	6	2025	\$6,173	\$6,173	\$37,037	
Other Equip	Property and Evidence Room Cameras	1	\$4,006	2019	6	2025	\$668	\$668	\$4,006	
System	Mark 43 Records Management System	1	\$22,459	2019	6	2025	\$3,743	\$3,743	\$22,459	
Radios	Replacement Mobile & Portable Radios	1	\$656,039	2019	10	2029	\$65,604	\$65,604	\$656,039	
Radios	Radio Equipment for Motorcycle and Helmets	1	\$5,229	2019	6	2025	\$523	\$523	\$5,229	
Other Equip	2 Roof Antennas (Radio Equip Upgrades)	2	\$15,014	2019	10	2029	\$1,501	\$1,501	\$15,014	
Server	L3 Communications Server & Accessories listed below: Server, Rack, 12 TB RAID 6 DASD, 8 core Xenon Processors, 6GB Ram DVM Server, Storage & Distribution System, Rack configuration Dual 2.26 GHz Quad Core Processors, 6GB Ram, 12TB Usable RAID 6 Storage Red Hat v5 Enterprise Linux OS/PostgreSql Database DVD- ROM, Monitor, Keyboard, Mouse, CF Card Reader 8 port 10/10081000 Base T Switch	1	\$27,845	8-10-11	5	8-10-16	\$0	\$27,845	\$27,845	
	COUNT	152	\$1,270,601				\$118,678	\$436,595	\$1,248,436	
4101 COMMUNITY DEVELOPMENT/PLANNING										
PC	Dell OptiPlex 780	1	\$800	2010	5	2015	\$0	\$800	\$800	
PC	Dell Optiplex 3050 Computer W/23" Monitor	1	\$728	2018	5	2023	\$182	\$364	\$728	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$814	2013	5	2018	\$0	\$814	\$814	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$814	2013	5	2018	\$0	\$814	\$814	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$775	2014	5	2019	\$0	\$776	\$775	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$775	2014	5	2019	\$0	\$776	\$775	
Tablet	Ipad Air 2 (Senior Planner)	1	\$765	2017	5	2020	\$191	\$382	\$765	
Printer	HP LaserJet 2300	1	\$1,347	2004	6	2010	\$0	\$1,347	\$1,347	
Printer	HP LaserJet P3015	1	\$945	2011	6	2017	\$0	\$946	\$945	
Printer	HP LaserJet 2300	1	\$1,347	2004	6	2010	\$0	\$1,347	\$1,347	

EQUIPMENT REPLACEMENT SCHEDULE
COMMUNICATIONS EQUIPMENT SCHEDULED FOR REPLACEMENT
2019-20 BUDGET

	GROUP	ITEM	QTY	COST	IN SVC	LIFE	REPL YR	AMOUNT		
								FY	ACCUM.	TOTAL
								2019-20	THROUGH	REPL
	Tablet	iPads and Keyboards for Commissioners	5	\$6,124	2019	5	2024	\$1,225	\$2,450	\$6,124
	Printer	HP LaserJet Color M551	1	\$590	2015	6	2021	\$98	\$392	\$590
		COUNT	16	\$15,824				\$1,696	\$11,208	\$15,824
4201	COMMUNITY DEVELOPMENT/BUILDING									
	Laptop	Dell Latitude E6500	1	\$1,409	4-30-10	4	4-30-14	\$0	\$1,408	\$1,409
	PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$811	2013	5	2018	\$0	\$811	\$811
	PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$811	2013	5	2018	\$0	\$811	\$811
	PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$811	2013	5	2018	\$0	\$811	\$811
	PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$811	2013	5	2018	\$0	\$811	\$811
	PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$811	2013	5	2018	\$0	\$811	\$811
	Printer	HP LaserJet P3015	1	\$625	2015	6	2021	\$82	\$410	\$625
		COUNT	7	\$6,089				\$82	\$5,872	\$6,089
4202	PUBLIC WORKS ADMINISTRATION									
	PC	Dell Optiplex 5050 Workstations	1	\$728	2018	5	2023	\$182	\$182	\$728
	PC	Dell Optiplex 5050 Workstations	1	\$728	2018	5	2023	\$182	\$182	\$728
	PC	Dell Optiplex 5050 Workstations	1	\$728	2018	5	2023	\$182	\$182	\$728
	PC	Dell Optiplex 5050 Workstations	1	\$728	2018	5	2023	\$182	\$182	\$728
	PC	Dell Optiplex 5050 Workstations	1	\$728	2018	5	2023	\$182	\$182	\$728
	PC	Dell Optiplex 5050 Workstations	1	\$728	2018	5	2023	\$182	\$182	\$728
	PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$812	2013	5	2018	\$0	\$951	\$812
	PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$812	2013	5	2018	\$0	\$951	\$812
	PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$812	2013	5	2018	\$0	\$951	\$812
	PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$812	2013	5	2018	\$0	\$951	\$812
	PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$812	2013	5	2018	\$0	\$951	\$812
	PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$812	2013	5	2018	\$0	\$951	\$812
	PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$812	2013	5	2018	\$0	\$951	\$812
	PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$812	2013	5	2018	\$0	\$951	\$812
	PC	Dell Optiplex 3020 Computer W/23" Monitor	1	\$779	2014	5	2019	\$9	\$770	\$779
	PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$775	2013	5	2018	\$0	\$776	\$775
	PC	Dell Optiplex 3020 Computer W/23" Monitor	1	\$779	2014	5	2019	\$0	\$780	\$779
	PC	Dell Optiplex 3020 Computer W/23" Monitor	1	\$779	2014	5	2019	\$0	\$780	\$779
	PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$775	2013	5	2018	\$0	\$776	\$775
	Monitor	Dell monitors(27") for GIS Analyst/Asst Engineer	4	\$2,428	2018	5	2023	\$486	\$486	\$2,428
	Printer	HP OfficeJet 7110	1	\$225	2014	6	2020	\$45	\$225	\$225
	Printer	HP LaserJet M806	1	\$3,551	2015	6	2021	\$592	\$2,960	\$3,551
	Printer	HP LaserJet P3015	1	\$953	2011	6	2017	\$0	\$1,431	\$953
	Printer	HP LaserJet P3015	1	\$672	2013	6	2019	\$0	\$672	\$672
	Printer	HP LaserJet Pro M401	1	\$263	2015	6	2021	\$44	\$220	\$263
	Printer	Canon iP3600	1	\$224	2014	6	2020	\$45	\$225	\$224
	Printer	HP LaserJet Ent M506x Printer	1	\$684	2018	5	2023	\$137	\$274	\$684
	Printer / Scanner	HP DesignJet T1200 HD MFP	1	\$17,349	2010	6	2016	\$0	\$17,349	\$17,349
		COUNT	30	\$40,288				\$2,449	\$35,472	\$40,288
4204	BUILDING MAINTENANCE									
	Other Equip	Audio/Visual Equipment in Council Chambers	1	\$156,112	2003	10	2013	\$0	\$156,112	\$156,112
	Laptop	Dell Latitude E6500 Laptop In Council Chambers (Granicus)	1	\$1,336	11-09	4	11-13	\$0	\$1,336	\$1,336
	Other Equip	Rebroadcast Equipment for City Meetings	1	\$8,542	2010	5	2015	\$0	\$8,542	\$8,542
	Other Equip	Design HD Video System (Council Chambers)	1	\$1,950	2014	5	2019	\$0	\$1,950	\$1,950
		COUNT	4	\$167,940				\$0	\$167,940	\$167,940
4601	COMMUNITY RESOURCES									
	Printer	HP OfficeJet Pro 8600 DN	1	\$436	2010	6	2016	\$0	\$436	\$436
	PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$779	2014	5	2019	\$0	\$780	\$779
	PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$779	2014	5	2019	\$0	\$780	\$779
	PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$779	2014	5	2019	\$0	\$780	\$779
	PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$779	2014	5	2019	\$0	\$780	\$779
	PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$779	2014	5	2019	\$0	\$780	\$779
	PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$779	2014	5	2019	\$0	\$780	\$779
	PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$779	2014	5	2019	\$0	\$780	\$779
	Printer	HP LaserJet 2300	1	\$1,300	1999	4	2003	\$0	\$1,300	\$1,300
	Printer	HP LaserJet 2430n	1	\$833	2006	6	2012	\$0	\$833	\$833
	Printer	HP LaserJet 2200	1	\$1,662	2003	6	2009	\$0	\$1,662	\$1,662
	Printer	HP LaserJet 1320	1	\$311	2006	6	2012	\$0	\$311	\$311
	Printer	HP LaserJet 2200	1	\$1,662	2003	6	2009	\$0	\$1,662	\$1,662
		Uninterrupted Power Supply	1	\$1,329	2010	5	2015	\$0	\$1,331	\$1,329
	Printer	HPOfficejet K7000 WF Color Printer	1	\$225	2013	4	2017	\$0	\$224	\$225
	Printer	HP Color Laser Jet M451	1	\$498	2013	6	2019	\$0	\$415	\$498
	Laptop	Community Theater Laptop	1	\$589	2019	4	2023	\$147	\$294	\$589
		COUNT	17	\$14,298				\$147	\$13,928	\$14,298
1204	FINANCE CASHIER									
	PC	Dell OptiPlex 780	1	\$856	2009	5	2014	\$0	\$856	\$856
	PC	Dell OptiPlex 780	1	\$800	2010	5	2015	\$0	\$800	\$800
	PC	Dell 3020 with 23" Monitor	1	\$779	2014	5	2019	\$195	\$780	\$779
	PC	Dell Optiplex 3050 WorkStation	1	\$728	2018	5	2023	\$182	\$182	\$728
	PC	Dell Optiplex 3050 WorkStation	1	\$728	2018	5	2023	\$182	\$182	\$728
	PC	Dell Optiplex 3050 WorkStation	1	\$728	2018	5	2023	\$182	\$182	\$728
	PC	Dell Optiplex 3050 WorkStation	1	\$728	2018	5	2023	\$182	\$182	\$728
	PC	Dell Optiplex 3050 WorkStation	1	\$728	2018	5	2023	\$182	\$182	\$728
	Printer	HP LaserJet M603	1	\$2,543	2014	6	2020	\$509	\$2,545	\$2,543
	Printer	HP LaserJet P3015	1	\$945	2011	6	2017	\$0	\$946	\$945
	Printer	HP LaserJet 3055 All in one (replaces Fax Machine)	1	\$492	2008	6	2014	\$0	\$492	\$492
	Printer	HP LaserJet 2300	1	\$1,347	2004	6	2010	\$0	\$1,347	\$1,347
	ACC	Bar Code Reader	1	\$109	2007	7	2014	\$0	\$109	\$109
	ACC	Bar Code Reader	1	\$109	2007	7	2014	\$0	\$109	\$109

EQUIPMENT REPLACEMENT SCHEDULE
COMMUNICATIONS EQUIPMENT SCHEDULED FOR REPLACEMENT
2019-20 BUDGET

	GROUP	ITEM	QTY	COST	IN SVC	LIFE	REPL YR	AMOUNT		TOTAL	
								CHARGE	ACCUM.		REPL
									THROUGH		
								FY 2019-20	06/30/20	COST	
	ACC	Bar Code Reader	1	\$109	2007	7	2014	\$0	\$109	\$109	
	ACC	Bar Code Reader	1	\$109	2007	7	2014	\$0	\$109	\$109	
	ACC	Bar Code Reader	1	\$109	2007	7	2014	\$0	\$109	\$109	
	ACC	Bar Code Reader	1	\$109	2007	7	2014	\$0	\$109	\$109	
	ACC	Bar Code Reader	1	\$109	2007	7	2014	\$0	\$109	\$109	
	POS Printer	Epson TM-6000IV	1	\$716	2008	7	2015				
	Scanner	Fujitsu Scansnap iX500	1	\$484	2014	5	2019	\$0	\$484	\$484	
	Scanner	Fujitsu Scansnap iX500	1	\$484	2014	5	2019	\$0	\$484	\$484	
		COUNT	22	\$13,849				\$1,613	\$10,406	\$13,133	
3302 COMMUNITY SERVICES											
	PC	Dell Optiplex 3010 W 23" Monitor	1	\$816	2012	5	2017	\$0	\$816	\$816	
	PC	Dell Optiplex 3010 W 23" Monitor	1	\$798	2014	5	2019	\$0	\$798	\$798	
	PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2014	5	2019	\$0	\$812	\$811	
	PC	Dell Optiplex 3020 W 23" Monitor	1	\$798	2014	5	2019	\$0	\$798	\$798	
	PC	Dell Optiplex 3010 W 23" Monitor	1	\$775	2014	5	2019	\$0	\$776	\$775	
	PC	Dell Optiplex 3010 W 23" Monitor	1	\$775	2013	5	2018	\$0	\$776	\$775	
	Printer	HP LaserJet Pro M476	1	\$462	2014	6	2020	\$92	\$460	\$462	
	Printer	HP LaserJet Pro M476	1	\$463	2015	7	2021	\$93	\$465	\$463	
	Printer	HP LaserJet 2200DN	1	\$1,662	2004	6	2010	\$0	\$1,662	\$1,662	
	Printer	HP LaserJet 2300	1	\$1,347	2004	6	2010	\$0	\$1,347	\$1,347	
	Printer	HP LaserJet Pro	1	\$396	2017	6	2023	\$66	\$132	\$396	
	Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185	
	Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185	
	Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185	
	Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185	
	Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185	
	Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185	
	Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185	
	Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185	
	Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185	
	Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185	
	Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185	
	Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185	
	Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185	
	Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185	
	System	E-Chalking System of Parking Enforcement	1	\$2,250	2019	5	2024	\$450	\$900	\$2,250	
	Other equip	Charger, Parking Citation Writer	1	\$933	3-1-11	5	3-1-16	\$0	\$933	\$933	
	Radio	Portable Radios - Model P200	11	\$7,147	2007	10	2017	\$0	\$7,150	\$7,147	
	Other equip	Parking Meters (100)	100	\$109,029	2019	10	2029	\$10,903	\$21,809	\$109,029	
	Other equip	Parking Meters Housings/Locks (100)	100	\$20,502	2019	10	2029	\$2,050	\$4,100	\$20,502	
	Radio	Portable Model TP8115 Radio w/Accessories	11	\$7,175	2011	10	2021	\$716	\$5,012	\$7,175	
	Radio	Mobile Parking Series radio Model TM8250	9	\$4,966	2011	10	2021	\$497	\$3,479	\$4,966	
		COUNT	256	\$187,324				\$14,867	\$57,469	\$187,324	
GRAND TOTALS											
		COUNT	630	1,936,662				159,632	918,659	1,912,637	

* All Information Technology department equipment is allocated to departments in computer replacement charges based on % of total computer equipment owned by each department.

17 inch Flat Panel Monitors were added effective 7/1/2006 to be purchased every 6 years. Desktop computer prices were adjusted to reflect the cost of the computer only. Total cost for the flat panel and separate desktop is less than the full system cost.

Useful life for servers was changed from 6 years to 5 years effective 7/1/2006 due to warranty issues.

Audio Visual Equipment in City Council Chambers was added to the schedule effective 7/1/2007.

Jail Surveillance System at the Police Department was added to the schedule effective 7/1/2007.

Mobile Data Terminals were added to the Police Department effective 7/1/2006 and to Fire 7/1/2007.

Portable radios were added to the Police Department, the Fire Department and Community Services effective 7/1/2006. Mobile radios were added to the Fire Department as they are not recorded as a part of the setup of new vehicles as in the Police Department.

Traffic Citation Writers purchased with an Office of Traffic Safety Grant were added to the schedule effective 7/1/2007.

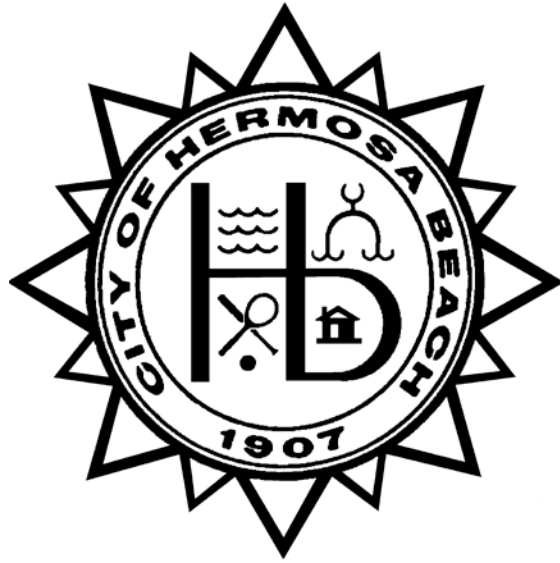
No cost of living increase was applied to communications equipment for 2012-13

Effective 7/1/2009 all computers, printers and peripherals for the Police Department will be budgeted in Information Technology.

Effective 7/1/2010 all computers and flat panel monitors will be kept in service for 4 years instead of 3 years. In order to replace monitors and pc's together, replacement date for monitors was matched to pc replacement dates.

Items in BOLD indicates equipment scheduled for replacement in FY 2018-19

Indicates equipment scheduled for replacement in FY 2019-20



BUSINESS MACHINE REPLACEMENT SCHEDULE

EQUIPMENT REPLACEMENT SCHEDULE
BUSINESS MACHINES SCHEDULED FOR REPLACEMENT
2019-20 BUDGET

Purchases through 12/31/2018

DEPT	GROUP	ITEM	QTY	COST	IN SVC	LIFE	REPL YR	AMOUNT				
								FY	ACCUM.	TOTAL		
								2019-20 CHARGE	THROUGH 06/30/20	REPL COST		
1208 GENERAL APPROPRIATIONS												
		Fax		Panasonic Model UF-8000	1	\$1,790	2006	7	2014	\$0	\$1,790	\$1,790
		Postage		Pitney Bowes DM400C Postage meter system/scale	1	\$4,288	2011	7	2018	\$0	\$4,288	\$4,288
		Projector		Multimedia Projector & Accessories	1	\$600	2010	7	2017	\$0	\$600	\$600
		Copier		Canon Imagerunner Advance C7055- Admin	1	\$16,055	2013	7	2020	\$2,294	\$13,764	\$16,055
		Copier		Canon Imagerunner Advance 4051-CD	1	\$7,618	2013	7	2020	\$1,088	\$6,528	\$7,618
		Copier		Canon Imagerunner Advance C55401- PW	1	\$9,418	2018	5	2023	\$1,884	\$3,768	\$9,418
		Copier		Canon Imagerunner Advance C5235 - EOC (From F	1	\$9,453	2013	7	2020	\$1,350	\$6,750	\$9,453
		COUNT	6	\$49,222						\$6,617	\$37,488	\$49,222
2101 POLICE DEPARTMENT												
		Copier		Canon Image Runner ADV 6275	1	\$14,803	2016	5	2021	\$4,934	\$12,868	\$14,803
		All-in-One		Xerox 8560 MFPX All-in One (Detective Bureau)	1	\$4,778	2009	6	2015	\$0	\$4,778	\$4,778
		COUNT	2	\$19,581						\$4,934	\$17,646	\$19,581
4204 BUILDING MAINTENANCE												
		Other Equip		Scoreboard/Community Center Gym	1	\$4,500	2005	10	2015	\$0	\$0	\$4,500
		COUNT	1	\$4,500						\$0	\$0	\$4,500
4601 COMMUNITY RESOURCES												
		Copier		Canon Imagerunner Advance C5235-CR	1	\$9,453	2013	7	2020	\$1,350	\$8,100	\$9,453
		COUNT	1	\$9,453						\$1,350	\$8,100	\$9,453
3302 COMMUNITY SERVICES												
		Copier		Canon Imagerunner Advance 4035- Base 3	1	\$5,548	2013	7	2020	\$793	\$4,758	\$5,548
		COUNT	1	\$5,548						\$793	\$4,758	\$5,548
GRAND TOTALS												
		COUNT	11	\$88,304						\$13,695	\$67,992	\$88,304

EQUIPMENT LOCATED IN AREAS SPECIFIC TO A SINGLE DEPARTMENT HAS BEEN CHARGED TO THE DEPARTMENT WHERE IT IS LOCATED.

REPLACEMENT COSTS ADDED TO COMPUTER REPLACEMENT CHARGES IN FISCAL YEAR 2002-03.

Effective 7/1/2004, maintenance costs for these machines have been moved to the Equipment Replacement Fund.

Items in BOLD indicates business machines scheduled for replacement in 2018-19

Indicates business machines scheduled for replacement in 2019-20

Gym Scoreboard added to schedule 7/1/2004



Schedule of Restricted/Discretionary Funds 2019-20 Budget

Legally Restricted Funds	Estimated Ending Balance 06/30/20		Estimated Ending Balance 06/30/20
Lighting & Landscaping	\$70	Grant	\$0
State Gas Tax	\$29,424	2015 Lease Revenue Bonds	\$0
AB 939 Fund	\$17,739	Air Quality Improvement	\$20,273
Proposition A Open Space	\$0	Supplemental Law Enforcement Services	\$145,743
Parks/Recreation Facility Tax	\$32,506	Sewer Fund	\$4,911,552
Bayview Drive District Administrative Expense	\$4,042	Asset Forfeiture	\$474,430
Loma District Administrative Expense	\$0	Fire Protection	\$65,260
Beach Drive Assessment District Expense	\$3,056	RTI Undersea Cable- Tidelands	\$388,557
Community Development Block Grant	\$0	Bayview Drive Redemption	\$135,170
Proposition A Transit	\$1,393,734	Lower Pier District Redemption	\$3,211
Proposition C	\$702,733	Beach Drive Assessment District Redemption	\$71,157
Measure R	\$264,620	Beach Drive Assessment District Reserve	\$4,552
Measure M	\$11,270	Myrtle Avenue Assessment	\$116,916
Measure W	\$160,000	Loma Drive Assessment	\$165,391
		Bayview Drive Reserve	\$15,073
		Total Restricted Funds	\$9,136,479
Discretionary Funds	Estimated Ending Balance 06/30/20	Discretionary Funds with Council Adopted Policy	Estimated Ending Balance 06/30/20
General	\$9,539,000	Insurance Fund	\$2,943,484
Tyco	\$169,787	Equipment Replacement	\$9,076,620
Storm Drain	\$21		
Capital Improvement Fund	\$1,459,025		
RTI Undersea Cable	\$517,000		
		Subtotal Discretionary Funds	\$23,704,937
Total All Funds			\$32,841,416
		Discretionary Funds	\$23,704,937
		Less Fixed Assets (Equipment Replacement Fund.)	(\$5,328,650)
		Total Available Discretionary Funds	\$18,376,287

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GLOSSARY OF TERMS

Accrual:

The method of recording revenues or expenditures when they are incurred.

ADA:

Americans with Disabilities Act.

Alternative Retirement System (ARS):

Alternative plan to Social Security for part-time employees. Funded solely through employee payroll deduction, contributions are made on a pre-tax basis resulting in greater net pay for covered employees. Contributions may be distributed or rolled over upon separation from the City (with certain limitations).

Appropriation:

Legal authorization by the City Council to make expenditures and to incur obligations for specific purposes.

Assessed Valuation:

A dollar value placed upon real estate or other property, by Los Angeles County, as a basis for levying property taxes.

Balanced Budget:

A budget in which revenues are equal to expenditures.

Beginning Fund Balance:

Fund balance available in a fund, from the end of the prior year, for use in the following year.

BSCC:

Board of State and Community Corrections

Budget:

The financial plan for the operation of a program or organization that includes an estimate of proposed expenditures for a given period of time and the proposed means of financing those expenditures.

CalPERS:

California Public Employees Retirement System

Capital Expenditure:

The amount spent to acquire, improve, or extend the life of long-term fixed assets, such as land, buildings, and equipment

Capital Improvement Project (CIP):

Capital Improvement Projects typically improve City owned assets such as buildings, parks, streets and other infrastructure components. Capital projects often span more than one fiscal year.

Capital Outlay:

A budget category which accounts for all furniture, vehicles and equipment having a unit cost of \$5,000 or more and a useful life of more than one year.

CAPM:

Capital Preventative Maintenance

CASp:

Certified Access Specialist Fee

CC:

City Council

CDBG:

Community Development Block Grant

COLA:

Cost of Living Adjustment

CUP:

Conditional Use Permit

Department:

An organizational unit comprised of divisions or programs. The City of Hermosa Beach has thirteen departments: City Attorney, City Manager, City Clerk/Elections, City Council, City Prosecutor, City Treasurer, Finance, Personnel, Community Resources, Police, Fire, Community Development and Public Works.

Division:

An organizational unit within a department that handles a specific area of responsibility assigned to that department.

Enterprise Fund:

A government-owned fund that sells goods or services to the general public.

Expenditure:

The cost of goods received or services rendered for the government unit.

Fiscal Year:

A 12-month period of time to which an annual operating budget applies. The City of Hermosa Beach's fiscal year is July 1 through June 30.

Fixed Asset:

Tangible property items such as land, buildings, vehicles and equipment which have a value over \$5,000 and a life over one year.

Fund:

A self-balancing set of accounts. Governmental accounting information is organized into funds, each with separate revenues, expenditures and fund balances. There are four major types of funds: General, Proprietary, Special Revenue, and Trust & Agency. Definitions of these funds are found under "Explanation of City Funds on page 11.

Fund Balance:

The difference between a fund's assets and liabilities. Portions of the fund balance may be restricted, committed, or assigned. See detailed explanation in "Understanding The Budget" in the introductory section of this document.

Gann Appropriation Limit:

Article XIII B of the California Constitution was amended by Proposition 4, "The Gann Initiative," in 1979. This article limits the growth of governmental spending by multiplying the limit for the prior year tax proceeds by a growth factor. The 1979 base year limit amount consists of all tax proceeds appropriated in that year. Each subsequent year, the City Council adopts the revised appropriation limit annually, based on changes in the City or County population and changes in the California per capita (PCI) or nonresidential new construction.

General Fund:

The primary fund of the City, used to account for all revenues and expenditures of the City not legally required to be accounted for in another fund.

Governmental Fund:

A term used in government accounting that applies to all funds except for profit and loss funds (e.g., enterprise fund, internal service fund, and trust and agency fund). Governmental funds use the modified accrual accounting method.

GIS:

Geographic Information System

Grant:

Contributions or gifts of cash or other assets from another entity. Grants are typically to be used or expended for a specific purpose.

HBMC:

Hermosa Beach Municipal Code

HUTA:

Highway Users Tax Account

ICRMA:

Independent Cities Risk Management Authority

Infrastructure:

The underlying foundation or basic framework of a system or organization, such as the roads, sewers, storm drains, etc.

Internal Service Charge:

A charge to department budgets designed to provide for the operation, maintenance and replacement of some shared City function. The City of Hermosa Beach uses internal service charges to provide for its City-wide computer network, operation and replacement of its vehicle fleet and allocation of insurance costs.

Internal Service Fund:

A fund that provides benefits or goods or services to other funds, departments, or agencies of government on a cost-reimbursement basis, with the goal to "break-even" rather than make a profit.

Major Fund:

A fund whose revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds.

MTA:

Metropolitan Transit Authority

NPDES:

National Pollutant Discharge Elimination System

OPEB:

Other Post Employment Benefits such as health insurance

Operating Budget:

The financial plan, excluding capital expenditures, for the operation of a program or organization that includes an estimate of proposed expenditures for a given period of time and the proposed means of financing those expenditures.

PEG Grant:

Public Educational and government Grant Fees

POST:

Peace Officers Standards and Training

Property Tax In Lieu of Vehicle License Fees

During fiscal year 2003-04, the State dropped the Vehicle License Fee (VLF) from 2% of vehicle value to .67%.

Beginning in 2004-05, cities continued to receive the .67% portion of the fee directly from the State, with the State backfilling the 2% to .67% VLF reduction with an additional allocation of local property tax from County ERAF funds. This amount is identified as Property Tax In-Lieu of Vehicle License Fees in the Revenue Detail by Fund Report. At some point, the revenue may be merged with property tax revenue since from 2005-06 on, measurement and growth will be based upon assessed valuation instead of the original VLF valuation. It has been left as a separate line item at this time for presentation purposes and is included in the Property Tax Category in the pie charts in the Revenue section.

PSAF:

Public Safety Augmentation Fund

Revenue:

Item or source of income, such as from taxes, licenses, permits, etc.

RFP:

Request for Proposal

SBCCOG:

South Bay Cities Council of Governments

STC:

Standards for Training in Corrections

Storage Lot Loan:

The City purchased property adjacent to City Hall in 2005 for \$4.4 million; the property had an existing lease to a self-storage business. Funds for the purchase came from the Contingency Fund, Equipment Replacement Fund and Insurance Fund. These funds are being paid back from the lease proceeds from the self-storage business. The City recorded an internal loan between these funds and the Downtown Enhancement Fund (where the property was recorded as an asset). The Downtown Enhancement Fund was closed in 2011-12 and the balances, including the internal loans, were transferred to the General Fund. The internal loan balance was repaid to the Insurance and Equipment Replacement Funds in 2011-12.

SWRCB:

State Water Resources Control Board

TDA:

Transportation Development Act

Total (Memorandum Only) Column:

The total column of the City of Hermosa Beach Budget Summary captioned "Total (Memorandum Only)" does not present consolidated financial information and is presented only to facilitate financial analysis. Interfund eliminations have not been made in the aggregation of this data.

Transfer:

Moneys appropriated from one fund to another, in order to reimburse the fund for expenses or to finance the operation of the other fund. Transfers between a Proprietary Fund and a Governmental Fund, as in the case of the Insurance Fund, are budgeted as revenues and expenditures in the various funds, to comply with governmental accounting principles.

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INDEX

Asset Seizure/K-9 Division/Mounted Patrol Program	238	Community Services Equipment Replacement Fund	232
Auto/Property Insurance/Bonds	202	Commuter Express	148
Bayview Drive & Beach Drive Administrative Expense ..	184	C.O.P.S. Program	226
Beach Cities Transit	150	Crossing Guards.....	234
Beverage Recycling.....	248	Debt Analysis.....	444
Budget Overview	27	Debt Service Schedule – 2015 Lease Revenue Bonds	443
Budget Summary	39	Department Supplemental Requests	420
Budget Transfers	56	Dial-A-Taxi	236
Building Maintenance.....	250	Downtown Enhancement	256
Building Maintenance Equipment Replacement Fund...	254	Emission Control (AQMD)	114
Bulletproof Vest Partnership.....	224	Expenditures by Fund.....	52
Bus Pass Subsidy	182	Expenditure History by Fund.....	440
Business Machine Replacement Schedule	457	Explanation – User Charge Allocation	442
Capital Improvement Program (CIP)	293	Finance	169
Capital Improvement - Five Year Plan	377	Finance Administration	171
Certificate of Awards.....	19	Finance Administration Equipment Replacement Fund	174
City Attorney	95	Finance Cashier	176
City Attorney - Litigations.....	98	Finance Cashier Division Equipment Replacement Fund ..	180
City Clerk/Elections.....	101	Financial Policies	405
City Council	91	Fire Department.....	189
City of Hermosa Beach Community Profile	5	Fire Department, County Fire District	190
City Manager	105	Fire Department, Legacy Costs	194
City Manager’s Budget Message	23	Five Year Forecast	393
City Manager Equipment Replacement Fund	110	General Appropriations.....	204
City Prosecutor	127	General Appropriations Equipment Replacement Fund....	206
City Treasurer	131	General Plan Update	152
Communications Equipment Replacement Schedule	451	Glossary.....	461
Community Development	135	Human Resources	197
Community Development - Building	137	Information Technology.....	117
Community Development-Building Equipment Replacement Fund.....	140	Lease Revenue Bonds.....	186
Community Development-Planning	142	Liability Insurance	208
Community Development-Planning Equipment Replacement Fund.....	146	Lighting/Landscaping/Medians	260
Community Resources	155	Lighting/Landscaping/Medians Equipment Replacement Fund.....	262
Community Resources Equipment Replacement Fund..	160	Los Angeles County Fire Department Conversion Costs Payment Schedules	445
Community Services	228		

INDEX

North Pier Structure/Parking Lot A/ County Share of Revenue	264	Resolution: Adopting the Budget	414
Organizational Chart	17	Resolution: Appropriation Limits	416
Parks Division.....	268	Revenue By Fund.....	50
Parks Division Equipment Replacement Fund.....	270	Revenue Category Detail.....	438
Personnel Allocation Summary	81	Revenue Detail by Fund	66
Personnel Requests/Recommendations	432	Revenue History by Fund	436
Pie Chart-Appropriations by Function	87	Schedule of Restricted/Discretionary Funds.....	459
Pie Chart-Capital Improvements, Current Year.....	296	Sewer Division	272
Pie Chart-General Fund Appropriations	89	Sewer Division Equipment Replacement Fund	276
Pie Chart-General Fund Revenue	63	Source Reduction/Recycling.....	112
Pie Chart-Revenue by Source	61	Special Event Shuttle.....	164
Police	215	STAR Education Program Shuttle	166
Police Administration	216	Storm Drain Division	278
Police Administration Equipment Replacement Fund ...	222	Storm Drain Division Equipment Replacement Fund.....	280
Property Tax Dollar Breakdown	65	Strategic Plan/PLAN Hermosa.....	2
Prospective Expenditures	123	Street Maintenance/Traffic Safety Division	282
Public Works.....	241	Street Maintenance/Traffic Safety Division Gas Tax Fund .	286
Public Works Administration.....	243	Street Maintenance/Traffic Safety Division Equipment Replacement Fund	288
Public Works-Administration Equipment Replacement Fund.....	246	Understanding The Budget	9
Public Works Equipment Service Division	292	Unemployment Insurance.....	210
Recreation Transportation	162	Used Oil Recycling.....	290
		Vehicle Replacement Schedule	447
		Workers' Compensation	212



CITY OF HERMOSA BEACH, CALIFORNIA