

City of Hermosa Beach

California



ADOPTED BUDGET AND CAPITAL IMPROVEMENT PROGRAM



FISCAL YEAR 2018-2019

Cover photos courtesy of City Management Analyst Katrina Nguyen:

Hermosa Beach Murals Project #3, *Hermosa Beach West Coast Jazz*

1007 Hermosa Avenue at 11th Court, North facing wall

Hermosa Beach Murals Project #4, *Hermosa Swimwear Evolves*

500 Pier Avenue at Cypress Avenue, West facing wall

Hermosa Beach Murals Project #2, *Hermosa "Splash" Circa 1909*

140 Pier Avenue, Southwest Corner at Manhattan Avenue

The Hermosa Beach Murals Project currently has a total of 7 murals located around the city, with the 8th mural set to be unveiled in the Fall of 2018. The Hermosa Beach Murals Project is funded entirely through private donations. To make a donation, or for more information, visit the Hermosa Beach Murals Project's website at www.hermosamurals.org.

CITY OF HERMOSA BEACH

**ADOPTED BUDGET
2018-2019**

**MAYOR
JEFF DUCLOS**

**MAYOR PRO TEMPORE
STACEY ARMATO**

COUNCILMEMBERS

MARY CAMPBELL, Ph.D.

HANY FANGARY

JUSTIN MASSEY

CITY OFFICIALS

ELAINE DOERFLING, CITY CLERK

KAREN NOWICKI, CITY TREASURER

INTERIM CITY MANAGER

JOHN JALILI

FINANCE DIRECTOR

VIKI COPELAND

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INTRODUCTION



City of Hermosa Beach: Strategic Plan

VISION 2031

HERMOSA BEACH 2031: IT IS...

OUR SMALL BEACH TOWN

OUR DISTINCT HOMETOWN SPIRIT

OUR PRESERVATION OF OUR WAY OF LIFE

OUR ECLECTIC COMMUNITY

OUR FAMILY FRIENDLY COMMUNITY

SUSTAINABILITY AND CARBON NEUTRALITY

POLICY AGENDA

Policy Actions

General Plan/Local Coastal Plan

Financial Policies/Long Range Plan

Carbon Neutrality: Short Term Actions

City Infrastructure Master Plans

City Buildings and Facilities

Other Priorities

Pacific Coast Highway/Aviation Avenue
Mobility/Improvements

Downtown Revitalization

Code Enforcement

Meet and Confer/MOU

8th Street Project

Encroachments

Boards/Commissions Review

GOALS 2021

Commitment to a Safe Community

Financially Sound City Government

High Performing City Providing 1st Class Services

More Livable, Sustainable Beach City

Enhanced Economic Development Through
Revitalized Downtown and Entry Corridors

HERMOSA BEACH CITY GOVERNMENT MISSION

The mission of the
HERMOSA BEACH GOVERNMENT
is to *Govern*
with *Community Engagement and
Collaborative Sentiment,*
to *Be Financially,*
Environmentally Responsible,
and to *Provide 1st Class Municipal Services*
in a *Customer Friendly Manner*
through *Valued Employees and Volunteers*

MANAGEMENT AGENDA

Commercial Use of Beach Policy/Regulations:
Council Decision

Homeless Strategy and Action Plan

Body Cameras: Guidelines, Implementation

Public Safety Mobile/Portable Radios: Direction

Priority Based Budget

User Fee Study

Special Events Policy/Guidelines: Council Decision

Health Insurance Modification

ADA Compliance: Funding (Caltrans)

Trans Pacific Fiber Optic Cable

Citywide Filming Strategy/Policy: Council Decision

Hope Chapel Site Development

Skecher Development

MANAGEMENT IN PROGRESS

Police Community Calendar: Implementation	Grants Opportunities
Emergency Operations Plan: Update, Training	Part-Time Employees Recognition
Crime Analysis: Refinement	Volunteers Recognition Program
Safety Fair	Solid Waste Collection: Update Report
Bikes/Electric Bikes Parking and Speeding	Sewer Hydro Jetting Contract: Completion
Downtown Police Unit: Implementation	Land and Asset Management Software
Late Night Action Plan: Update Reports	Council Procedural Manual
Multi Hazards Mitigation Plan: Development	City Intern Program
Fire Medical Director	Employee Appreciation Program: Enhancements
Construction Fences: Appearance and Personal Injury	High Performance Organization: Leadership Philosophy, Report to Council
Volunteer Police Program: Recruitment	New Training System for Part-Time Employees
Fleet Replacement Polices: Implementation	Before/After School Program
Fiscal Health: Live Model	4 th of July Holiday
Citywide Document Imaging	Electric Vehicle Car Pool/Employee Commute Incentives
eMeeting/Paperless Agenda: Planning Commission	Single Use Bag Policy: Implementation
Gov – INVEST: Pensions	Sea Level Adaption Action Plan
Eden Systems Purchase Orders for All Departments	Smoking Enforcement on Plaza
Open Gov – Fiscal Transparency Software	Web Based Business: Website Upgrade
Online Parking Permits	Economic Development Work Group
New Animal License System	

MAJOR PROJECTS

Street Sharrows: Monterrey	Restrooms Upgrade
Council Chamber Improvements – Audio Visual	ADA Upgrade: Hermosa Strand at 35 th Street and Beach/Water Access
Street Improvement Program: Pier Avenue	Plaza Granite Cubes and Tile Removal
Citywide Conservation Upgrades: Street Lights to LED	Pier Plaza Enhancements
Protective Bollards on Strand	Parks Beautification
Clark Field and Lawn Bowling Electric Energy Efficiency: Update	Review and Monitor Major Private Projects in Neighboring Communities

The complete strategic plan is available on our website at <http://www.hermosabch.org/index.aspx?page=99>.

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CITY OF HERMOSA BEACH FACTS & FIGURES

Community Profile



Date of Incorporation:

January 14, 1907

Population:

19,616

Land Area:

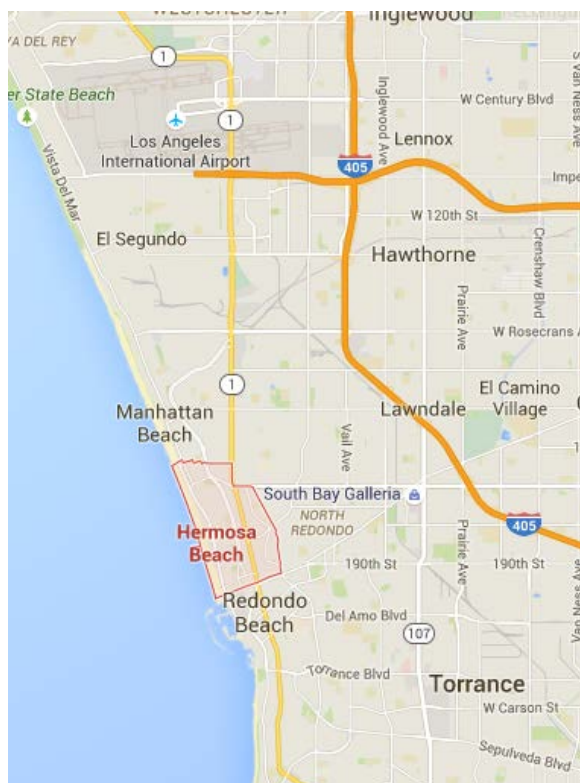
1.43 Square Miles

Location:

Six Miles South of Los Angeles Int'l. Airport

Form of Government:

Council – City Manager



Source: City of Hermosa Beach, Finance Department
¹ HdL Coren & Cone 2016-17
² State of California Department of Finance

By The Numbers

Assessed Valuation

\$7.1 Billion

Parcels (7,097)

- Residential – 6,347
- Commercial – 520
- Vacant – 100
- Other – 133

Residents

- Housing Units – 10,038
- Persons per Household – 2.08
- Homeownership Rate – 44.7%
- Median Home Value - \$2,025,000
- Median Household Income – \$104,756
- Median Age – 39.5

Employees

130 Full-time

Parks & Public Facilities

- Beach – 36.52 acres
- Beach Frontage – 1.8 miles
- 20 City Parks – 21.70 acres
- Hermosa Greenbelt – 19.50 acres
- 1 Community Theatre
- 1 Los Angeles County Branch Library

Public Safety

- 1 Police Station – 38 Safety Personnel
- 1 Fire Station – Fire Services are provided by Los Angeles County Fire Department, beginning December 30, 2017.

Infrastructure

- Sanitary Sewers – 40.4 miles
- City Storm Drains – 2.2 miles
- Number of Street Lights
 - City-owned – 400
 - Electric Utility – 904
- Parking Meters – 1,601
- Miles of Streets - 40

Top Employers

- Intensive Behavior Intervention Consultants – 150 Employees
- Vons Companies – 139 Employees
- City of Hermosa Beach – 130 Full-time Employees
- First Step for Kids, Inc. – 95 Employees
- Hermosa Beach School District – 88 Employees



HERMOSA AT A GLANCE

A sunny small beach City of 1.43 square miles, Hermosa Beach sits at the center of Los Angeles County's South Bay coastline, just 6 miles south of Los Angeles International Airport and twenty-one miles from Downtown Los Angeles. A bedroom community with a flourishing downtown, the City of Hermosa Beach serves a stable population of 19,616, according to the State's latest population estimate. However as a lively beach City and tourist destination, Hermosa experiences a high visitor population. Due to this high visitor population, the City operates in many ways like a larger city. During the 2016-17 fiscal year, beach attendance ranged from a low of 71,550 in February 2017 to a high of 1,223,000 in July 2016, according to the Los Angeles County Fire Department, Lifeguard Division.

The town is the very essence of the Southern California lifestyle, with temperatures ranging on average from highs of 78 degrees in the summer to 65 degrees in winter, and nighttime temperatures that rarely fall below 55 degrees. There are architecturally diverse residences on the Strand, bungalows scattered throughout the town, and multilevel homes in the hills with ocean views. There are a myriad of regular outdoor activities such as volleyball, surfboarding, skateboarding, and boogie boarding to name a few. Other favorite activities include jogging, skating or biking along the Strand - the paved strip paralleling the beach and connecting Hermosa with the neighboring beach cities. The City has a police department, a robust park system, green belt, and exceptional schools and facilities. Beginning December 30, 2017, the City contracted with the Los Angeles County Fire Department for Fire Services.

Hermosa Beach is also well known for its entertainment offerings, which include live music from rock to jazz, as well as festivals and special events which abound on weekends. The three-day weekends of Memorial Day and Labor Day bring thousands of visitors to the Fiesta Hermosa street fair, which has been a tradition for many years and features hundreds of crafters, artists and musicians. In addition, Hermosa Beach is well known for its diverse restaurants and shops along the City's avenues.

HISTORY

Hermosa Beach was originally part of the 1784 Rancho San Pedro Spanish land grant that later became the ten-mile Ocean frontage of Rancho Sausal Redondo. In 1900, a tract of 1,500 acres was purchased for \$35 per acre from A. E. Pomroy, then owner of the greater part of Rancho Sausal Redondo. Messrs. Burbank and Baker, agents, bought this land for Sherman and Clark who organized and retained the controlling interest in the Hermosa Beach Land and Water Company.

In the early days, Hermosa Beach — like so many of its neighboring cities — was one vast sweep of rolling hills covered with fields of grain. During certain seasons of the year, large herds of sheep were grazed over this land, and corrals and large barns for storing the grain, as well as providing shelter for horses and farm implements were located on the ranch between Hermosa and Inglewood.

The first official survey was made in the year 1901 for the board walk on the Strand, Hermosa Avenue and Santa Fe Avenue; with work on these projects commencing soon after. In 1904, the first pier was built, constructed entirely of wood by the Hermosa Beach Land and Water Company. In 1913 this old pier was partly washed away and later torn down and replaced with one built of concrete and paved with asphalt its entire length. The Los Angeles Pacific Railway, a "trolley" system, was the first railway in Hermosa Beach, running the entire length of Hermosa Ave. on its way from L.A. to Redondo Beach. A few years later it was merged with most all other "trolley" companies in the region to form the new Pacific Electric Railway Company. In 1926, the Santa Fe Railway Company built a modern stucco depot and installed Western Union telegraph service on the railway platform near Santa Fe Avenue, which would later be renamed Pier Avenue.

The first city election for city officers was held December 24, 1906. On January 14, 1907, Hermosa Beach became the nineteenth incorporated city of Los Angeles County.

GOVERNMENT AND SERVICES

Hermosa Beach functions under a Council-Manager form of government. Policy-making and legislative authority are vested in a governing council consisting of five members of the City Council elected on a non-partisan basis at large for a four-year term through October 2017. In December 2016, City Council

adopted Ordinance 16-1373 to move the date of the City's General Municipal Election from the first Tuesday after the first Monday in November of odd-numbered years to the first Tuesday after the first Monday in November of even-numbered years starting with the November 2022 General Election. This lengthens the terms of City Council members to five years for the next two election cycles. This change was made to sync City elections with County general elections. Council members serve four-year, staggered terms, with an election every two years. One member is chosen by fellow members to serve as Mayor for a period of nine months; one is chosen to serve as Mayor Pro Tem. The Council is responsible for, among other things, establishing policy, passing ordinances, adopting an annual budget; appointing members to various City Commissions and Boards and hiring the City Manager and City Attorney. The City Manager is responsible for carrying out the policies and ordinances of the City Council, for overseeing the day-to-day operations of the government, and for appointing the heads of the various departments.

In the California State Legislature, Hermosa Beach is in the 26th Senate District, represented by Democrat Ben Allen, and in the 66th Assembly District, represented by Democrat Al Muratsuchi. In the United States House of Representatives, Hermosa Beach is in California's 33rd congressional district, represented by Democrat Ted Lieu.

The City offers a full range of municipal services, including police and fire protection, community development (planning and zoning), cultural, recreation and parks, maintenance and construction of public improvements, parking and animal control, and general administration.

LOCAL ECONOMY

Hermosa Beach is a "bedroom community" as evidenced by a household count of +10,000 and an in-city business count of under 1,000 (excluding apartments and home occupations). As of the 2017 Assessor's Report Hermosa Beach had growth of 7.4% in secured and unsecured assessed valuation, as compared to 6.0% for Los Angeles County. The 7.4% growth was the 9th highest of 88 cities in Los Angeles County. Median home prices in Hermosa Beach as of June 2017 were \$2,025,000, compared to \$597,000 for Los Angeles County. Home values adjacent to the beach increased for the sixth year in a row after declining 2009-2011.

As a beach city, the three highest occupations are management, sales, and administrative support, however residents enjoy access to a much more diverse employment base with the close proximity of all of the other cities in Los Angeles County, as well as many of the largest and best known names in corporate America in such fields as aerospace, high tech, industrial, service and finance. The unemployment rate in Hermosa Beach is 2.2%, compared with 4.8% for Los Angeles County, and 4.8% for California as of June 2017.

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UNDERSTANDING THE BUDGET

BUDGET PROCESS

Work begins on the budget process in February. Department Heads prepare estimates of revenues and departmental expenditures for submission to the Finance Director. The City Manager and Finance Director meet with each department to review the estimates and discuss requests. From these meetings, the preliminary budget is developed. The Capital Improvement Budget and 3 Year Capital Improvement Plan, which are part of the same document, follow the same process.

The City Manager is required to submit a preliminary budget to the City Council on or before May 15th of each year. One or two public workshops are held in May and June to review the budget and receive public input. One formal public hearing is held in June, prior to budget adoption. The City Council must adopt an annual budget, by resolution, on or before June 30 for the coming fiscal year (July 1 – June 30). If the budget is not adopted by that date, the preliminary budget, except for capital outlays, goes into effect until the budget is adopted.

The budget may be amended during the year as necessary. A Midyear Budget Review is conducted in February, at which time adjustments to revenue estimates and appropriations are made. Expenditures may not exceed appropriations at the fund level. The City Manager may approve transfers of appropriation within funds; transfers of appropriations from one fund to another require City Council approval.

Budgets are adopted for all governmental and proprietary funds (see later Explanation of City Funds) on a basis consistent with generally accepted accounting principles.

2018-2019 BUDGET CALENDAR

Thursday – March 1, 2018

Budget Instructions to departments

Thursday - March 22, 2018

Department budget requests/Capital Improvement Program due to Finance Director.
Revenue estimates due to Finance Director.

Tuesday/Wednesday – April 10 and April 11, 2018

Department meetings with City Manager/Finance Director.

Wednesday – April 25, 2018

Budget Study Session

Monday – May 7, 2018

Preliminary Budget to printer.

Tuesday - May 15, 2018 (per HBMC) (or earlier if possible)

Preliminary Budget to City Council.

Wednesday – June 6, 2018

Budget/CIP workshop.

Tuesday - June 12, 2018

Public Hearing/Budget Adoption.

BUDGET CONTENT

The following areas offer quick insight into the budget.

Budget Overview

The overview presents the highlights and major changes in narrative form.

Budget Summaries

The Budget Summary contains condensed information on the budget by presenting estimated beginning and ending fund balances and projected revenues and expenditures for each fund. The Schedule of Revenues by Fund and the Schedule of Expenditures by Fund show comparisons between the 2016-17 actuals, the year-end estimate for 2017-18 and the requested amount for 2018-19.

Revenue

A computerized listing of line items entitled “City of Hermosa Beach, Revenue Detail by Fund, 2018-19 Budget” shows each revenue item, organized by fund. The columns on the report are explained below under “Department Budgets.”

Personnel Authorizations

These pages present a summary of the City’s authorized personnel by department and provide quick reference to any new/eliminated positions and the City’s total staffing.

Performance Measures

Performance Measures provide a snapshot of how well departments are doing in meeting their work objectives and desired outcomes.

Department Budgets

The Table of Contents lists the pages for all activities separately budgeted. Each Department budget begins with a department description and a summary of personnel positions. A computerized listing of line items is entitled “City of Hermosa Beach, Department Expenditure Detail, 2018-19 Budget”

Capital Improvement Program and 3 Year Capital Improvement Plan

These are the City’s comprehensive plans to develop and maintain capital facilities and infrastructure. These projects are usually of high cost, take a year or more to complete, and result in the creation of a capital asset.

Debt Service

The City issued Lease Revenue Bonds of \$11,600,000 in August of 2015 for oil settlement costs. Debt service costs are shown in Fund 201 for the 2015 Lease Revenue Bonds. For further information, refer to the debt service schedule in the appendix.

HOW TO READ THE REPORTS

Columns on the Revenue and Expenditure reports are explained as follows:

2016-17 Received/ Expended	2017-18 Total Budget	2017-18 Received/Expended YTD thru January	2017-18 Year End Estimate	2018-19 Department Request
Reflects actual revenue/ expenditures for 2016-17 fiscal year.	Reflects the revised budget amounts through January 31, 2018.	Reflects the actual revenue/expenditures through January 31, 2018.	Reflects the department’s best estimate of what revenue/ expenditures will be received/ incurred through year-end, June 30, 2018.	Represents the 2018-19 Department Request.

EXPLANATION OF CITY FUNDS

This section explains the funds shown in the Budget Summary.

Governments use fund accounting; each fund is considered to function as a separate fiscal and accounting entity. The basis for budgeting in all funds is the same as the fund type basis for accounting in accordance with generally accepted accounting principles.

GOVERNMENTAL FUNDS

The City uses three fund types to account for governmental-type activity. These are the General Fund, Special Revenue Funds, and Debt Service Fund. The accounting basis for these funds is modified accrual, which recognizes revenues when measurable and available and expenditures when the liability is incurred.

SPECIAL REVENUE FUNDS - A special revenue fund is used to account for the proceeds of specific revenue sources that are restricted or earmarked for specific purposes.

DEBT SERVICE FUND - A debt service fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditures for principal and interest.

PROPRIETARY FUNDS

Two fund types are used to account for a government's business-type activities, or those that receive a significant portion of their funding through user charges. These are the Enterprise Fund and the Internal Service Fund. The basis for accounting in these funds is full accrual, which recognizes revenue and expenses as they occur, not when they are received or spent. Capital assets (land, equipment, etc.) are accounted for in these funds.

ENTERPRISE FUNDS- The Enterprise Fund is used to account for services provided to the public on a user charge basis. (The City does not currently have enterprise funds).

INTERNAL SERVICE FUNDS- The Internal Service Fund is used to account for activity that provides services or goods to other funds on a cost reimbursement basis.

FIDUCIARY FUNDS

Governments often hold or manage financial resources in a trustee or agency capacity. A trust or agency fund type is used to account for a government's fiduciary activities. The City's fiduciary funds are all agency funds, with a modified accrual basis of accounting.

AGENCY FUNDS – The Agency fund is used in situations where the government plays a limited financial management role on behalf of a third party.

FUND BALANCE REPORTING

GASB 54 Governmental Accounting Standards Board (GASB) Statement 54, *Fund Balance Reporting and Governmental Type Definitions*, which is effective for fiscal years beginning after 6/15/10, affects how we present the fund balance section of the budget.

The primary impact of this statement is that the Contingency Fund, Retirement Stabilization Fund and Compensated Absences Fund are no longer separate funds; the amounts are in the General Fund and are shown in the fund balance section under the "committed" and "assigned" categories. This presentation may be seen on the first page of the Budget Summary, at the bottom, and on the next page.

The definitions for classifications of fund balance we are using are as follows:

Restricted fund balances are the portion of fund balance that have externally enforceable limitations on their usage through legislation or limitations imposed by creditors, grantors, laws and regulations of other governments or enabling legislation.

Committed fund balances are self-imposed limitations by the highest level of decision-making authority, namely the City Council, prior to the end of the reporting period. City Council approval is required to commit resources or to rescind the commitment.

Assigned fund balances are limitations imposed by management based on the intended use of the funds. Modifications or rescissions of the constraints can be removed by the same type of action that limited the use of the funds

The estimated fund balance at 6/30/19 (as presented in the Budget Summary) is classified as follows:

Restricted

\$870	General Plan Maintenance Fee	To be used towards General Plan expenditures
\$50,000	Marquee Donation	Donation from Chamber of Commerce

Committed

\$202,300	In Lieu Parking Fees	Fee Paid in Lieu of Providing Parking
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Assigned

\$6,132,450	Contingencies	Economic uncertainties, unforeseen emergencies
\$1,000,000	Retirement Rate Stabilization	For use during periods of unstable rates
200,000	Future Capital Improvement Projects	
\$244,981	Compensated Absences	
\$7,830,601	Total Estimated Fund Balance	

Fire:

\$280,031	Reserve for Future Facility/Equip Costs (Remaining TOT Increase)	
\$280,031	Total Estimated Fund Balance Assigned for Future Fire Expenditures	

DESCRIPTION OF CITY FUNDS

Fund Type	Fund Name	Description	Basis of Accounting
General Fund	001 GENERAL FUND (Major Fund)	The General Fund is the principal operating fund of the City.	Modified Accrual
Special Revenue Fund	105 LIGHTING/LANDSCAPING FUND	Funds of the benefit assessment district, created pursuant to Street and Highway Code 22500-22679, are expended for lighting/median maintenance and are accounted for in this fund.	Modified Accrual
Special Revenue Fund	115 STATE GAS TAX FUND	City share of state gasoline tax restricted for use on public streets. Restricted Transportation Development Act (TDA) funds from Metropolitan Transit Authority (MTA) and Road Maintenance and Rehabilitation Account (SB1) funds are also held in this fund.	Modified Accrual
Special Revenue Fund	117 AB939 FUND	Recycling fees generated in connection with solid waste collection are used to implement a Source Reduction and Recycling Element and a Household Waste Element of the General Plan.	Modified Accrual
Special Revenue Fund	121 PROP A OPEN SPACE FUND	Funds generated by passage of the L.A. County Safe Neighborhood Parks Bond Act by county voters for the purpose of improving parks and recreational facilities. Interest is not allocated to this fund because City funds are advanced, then reimbursed by this grant.	Modified Accrual
Special Revenue Fund	122 TYCO FUND	Funds received from an easement granted for construction of a transpacific, submarine fiber optic cable system originating in Japan with a landing in Hermosa Beach. The project will provide additional capacity for global voice and data transmission.	Modified Accrual
Special Revenue Fund	125 PARK RECREATION FACILITY TAX FUND	Accumulation of subdivision fees and park, recreation facility tax fees on new dwellings. Generally, the funds are to be used for acquisition, improvement and expansion of park or recreational facilities. Funds cannot be used for maintenance.	Modified Accrual
Special Revenue Fund	135 BAYVIEW DRIVE DISTRICT ADMINISTRATIVE EXPENSE FUND	This fund temporarily holds funds for payment of administrative expenses for the assessment district. These funds are invested but interest is not allocated to this fund because it is not required by the bond documents.	Modified Accrual
Special Revenue Fund	136 LOWER PIER ADMINISTRATIVE EXPENSE FUND	This fund temporarily holds funds for payment of administrative expenses for the assessment district. These funds are invested but interest is not allocated to this fund because it is not required by the bond documents.	Modified Accrual

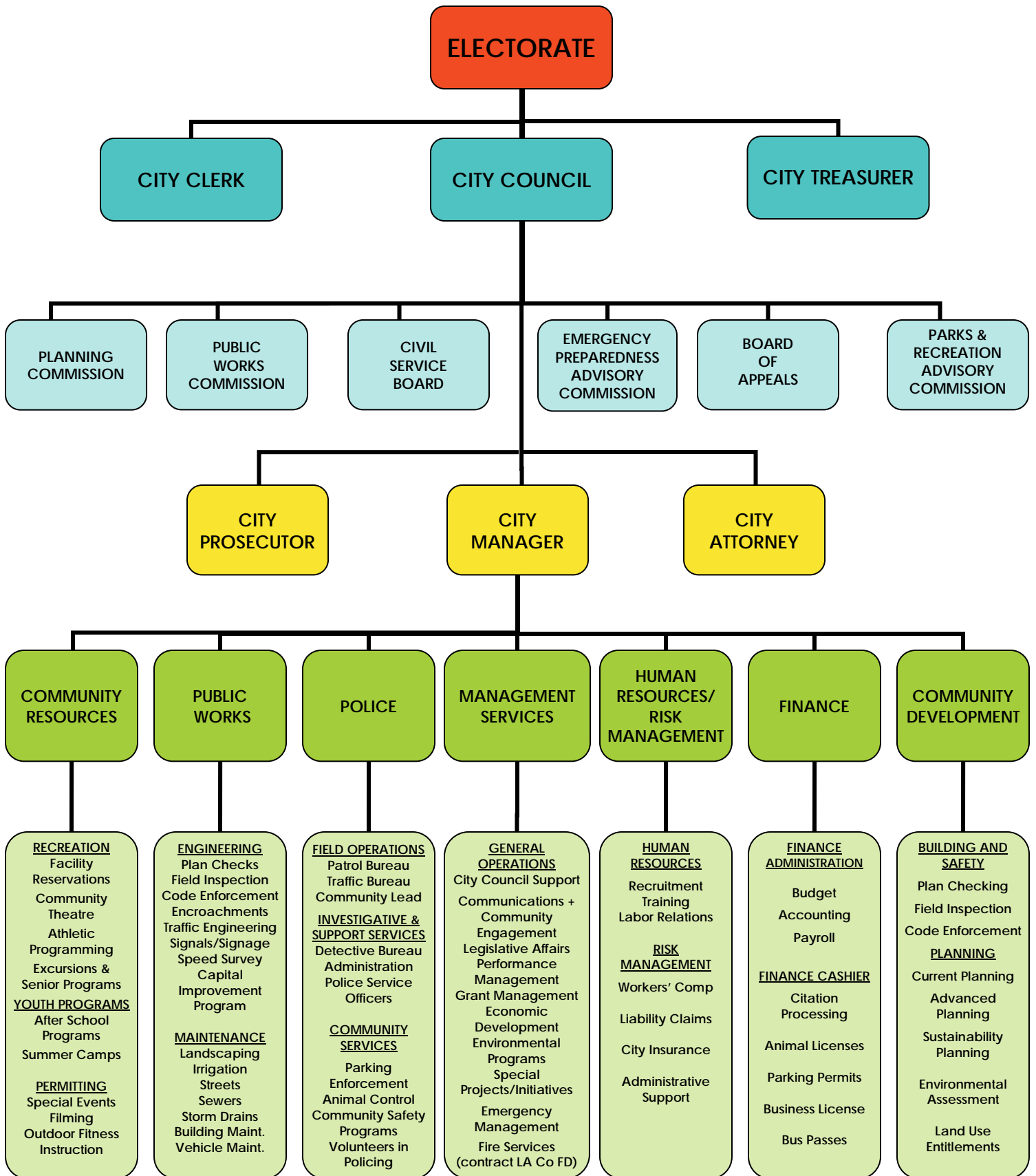
Fund Type	Fund Name	Description	Basis of Accounting
Special Revenue Fund	137 MYRTLE DISTRICT ADMINISTRATIVE EXPENSE FUND	Funds collected from utility undergrounding assessments in the Myrtle Avenue Undergrounding District for administration are deposited in this fund. Costs incurred by the City or its Fiscal Agent in administration of the assessments are paid from these funds.	Modified Accrual
Special Revenue Fund	138 LOMA DISTRICT ADMINISTRATIVE EXPENSE FUND	Funds collected from utility undergrounding assessments in the Loma Drive Undergrounding District for administration are deposited in this fund. Costs incurred by the City or its Fiscal Agent in administration of the assessments are paid from these funds.	Modified Accrual
Special Revenue Fund	139 BEACH DRIVE ASSESSMENT DISTRICT ADMINISTRATIVE EXPENSE FUND	This fund temporarily holds funds for payment of administrative expenses for the assessment district. These funds are invested but interest is not allocated to this fund because it is not required by the bond documents.	Modified Accrual
Special Revenue Fund	145 PROPOSITION A FUND	Portion of sales tax (currently ½ cent) distributed to cities on a population basis for public transit purposes. Proposition A funds may be exchanged with other agencies for unrestricted funds, typically at a discounted rate.	Modified Accrual
Special Revenue Fund	146 PROPOSITION C FUND	Voter-approved ½ cent sales tax for transit purposes. Funds may be used for street improvements on bus routes.	Modified Accrual
Special Revenue Fund	147 MEASURE R FUND	Voter-approved ½ cent sales tax for transportation investments that will relieve traffic congestion, provide transit alternatives and improve air quality. Funds are less restrictive than Propositions A and C.	Modified Accrual
Special Revenue Fund	148 MEASURE M FUND	Voter-approved ½ cent sales tax for a Los Angeles County Traffic Improvement Plan to improve freeway traffic flow/safety; repair potholes/sidewalks; repave local streets; earthquake-retrofit bridges; synchronize signals; keep senior/disabled/student fares affordable; expand rail/subway/bus systems; improve job/school/airport connections; and create jobs.	Modified Accrual
Special Revenue Fund	150 GRANT FUND	State and Federal grants for specific projects are accounted for in this fund. Interest is not allocated to this fund because City funds are advanced, then reimbursed by these grants.	Modified Accrual

Fund Type	Fund Name	Description	Basis of Accounting
Special Revenue Fund	152 AIR QUALITY IMPROVEMENT FUND	Funds collected by the Department of Motor Vehicles and distributed to cities on a population basis for use in reducing air pollution.	Modified Accrual
Special Revenue Fund	153 SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND	Funds received from the Citizen's Option for Public Safety (COPS) program, established by the State legislature in fiscal year 1996-97, are accounted for in this fund. Funds must be used for front line municipal police services and must supplement and not supplant existing funding.	Modified Accrual
Special Revenue Fund	160 SEWER FUND	Funds derived from a sewer service charge and miscellaneous service charges are spent on the Sewer Department and capital sewer projects.	Modified Accrual
Special Revenue Fund	161 STORM DRAIN	Funds derived from a portion of the 6% Utility User Tax and miscellaneous service charges are spent on the Storm Drain Department and capital projects.	Modified Accrual
Special Revenue Fund	170 ASSET FORFEITURE FUND	Funds seized as a result of illegal activity and forfeited to the Police Department. Funds must be used for law enforcement purposes to supplement, not replace or decrease existing appropriations.	Modified Accrual
Special Revenue Fund	180 FIRE PROTECTION FUND	Fire flow fees collected are used to upgrade and enhance the fire flow capabilities of the fire protection system and to improve fire protection facilities.	Modified Accrual
Special Revenue Fund	190 RTI UNDERSEA CABLE FUND	Funds received from an easement granted for construction of a transpacific, submarine fiber optic cable system with a landing in Hermosa Beach. The project will provide additional capacity for global voice and data transmission and global access to planned and existing land-based communication networks in the project area.	Modified Accrual
Special Revenue Fund	191 RTI UNDERSEA CABLE TIDELANDS FUND	Funds set aside according to the MC Global (now RTI) easement agreement for easement within tidelands and submerged lands.	Modified Accrual
Debt Service Fund	2015 Lease Revenue Bond Fund	Funds set aside for principal and interest payments related to the 2015 Lease Revenue Bonds.	Modified Accrual
Special Revenue Fund	301 CAPITAL IMPROVEMENT FUND	Funds set aside for Capital Improvement Projects.	Modified Accrual
Agency Fund	609 BAYVIEW DRIVE ASSESSMENT DISTRICT REDEMPTION FUND	This fund is used to account for special assessment collections and debt service for the Bayview Drive Assessment District Bonds.	Modified Accrual

Fund Type	Fund Name	Description	Basis of Accounting
Agency Fund	610 LOWER PIER DISTRICT REDEMPTION FUND	This fund is used to account for special assessment collections and debt service for the Lower Pier Avenue Assessment District Bonds.	Modified Accrual
Agency Fund	611 BEACH DRIVE ASSESSMENT DISTRICT REDEMPTION FUND	This fund is used to account for special assessment collections and debt service for the Beach Drive Assessment District Bonds.	Modified Accrual
Agency Fund	612 BEACH DRIVE ASSESSMENT DISTRICT RESERVE FUND	This fund is used to account for a reserve set aside for the Beach Drive Assessment District Bonds.	Modified Accrual
Agency Fund	617 MYRTLE AVENUE ASSESSMENT FUND	This fund is used to account for special assessment collections and debt service for the Myrtle Avenue Utility Undergrounding District Bonds.	Modified Accrual
Agency Fund	618 LOMA DRIVE ASSESSMENT FUND	This fund is used to account for special assessment collections and debt service for the Loma Drive Utility Undergrounding District Bonds.	Modified Accrual
Agency Fund	619 BAYVIEW DRIVE RESERVE FUND	This fund is used to account for a reserve set aside for the Bayview Drive Assessment District Bonds.	Modified Accrual
Internal Service Fund	705 INSURANCE FUND	The Insurance Fund is an Internal Service Fund which pays all costs of liability, workers' compensation, unemployment, and property insurance with funds generated by service charges to all departments. Service charges are calculated based on separate formulas for each type of insurance. The City Council's goal for net assets is \$3,000,000. (See Appendix for replacement schedules)	Accrual
Internal Service Fund	715 EQUIPMENT REPLACEMENT FUND	The Equipment Replacement Fund is an Internal Service Fund established to provide ongoing funds to replace assets at the end of the asset's useful life. Vehicles, heavy equipment, communications equipment (computers and radios) and business machines are included in the fund. In 2010-11 user charges were added for maintenance of City buildings. The City Council's goal for net assets is the "accumulated amount" calculated and shown in the Equipment Replacement Schedules. (See Appendix for replacement schedules)	Accrual



CITY OF HERMOSA BEACH ORGANIZATIONAL CHART



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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Hermosa Beach
California**

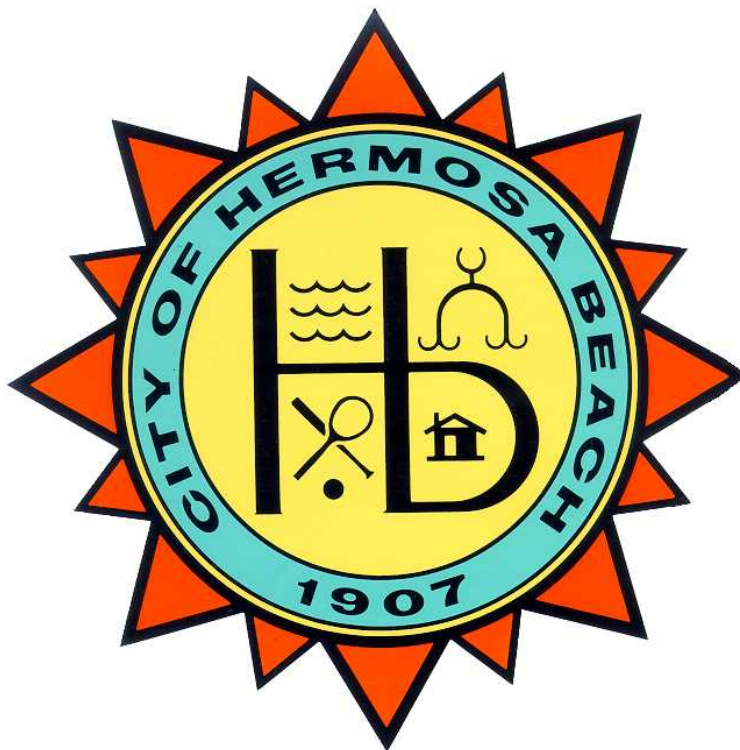
For the Fiscal Year Beginning

July 1, 2017

Christopher P. Morill

Executive Director

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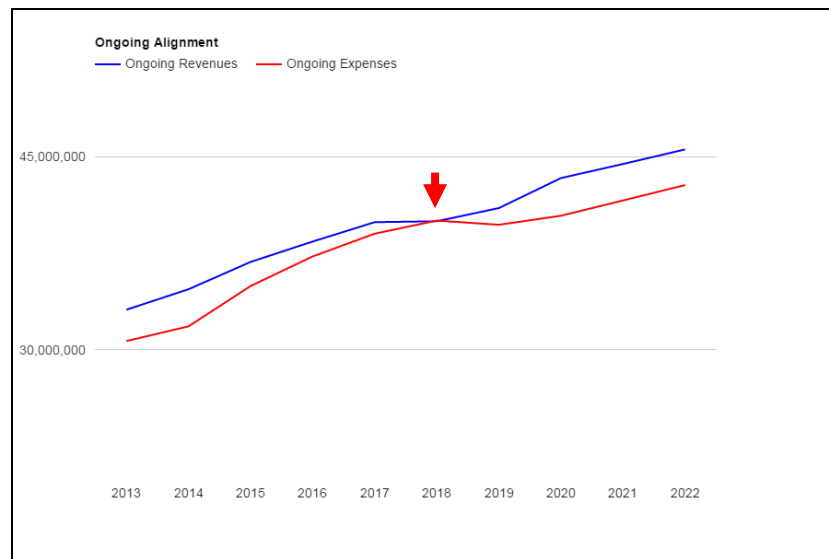
Budget Overview

June 12, 2018

The 2018-19 Adopted Budget includes the first full year of the change from in house Fire services to contracted service with Los Angeles County Fire Department (L.A. County Fire) as approved by the City Council in April of 2017. There was wide consensus that the change would provide Hermosa Beach with world-class fire services, state-of-the-art resources, and a deeper pool of personnel that will provide a higher level of service than an in house Hermosa Beach Fire Department could ever provide.

Care was taken to ensure that the budget could absorb a transition of this magnitude, although it was known that it would be challenging as evidenced by the graph in the 2017-18 Forecast that showed revenue and expenditures estimated to be equal in 2018-19.

Last Year's Forecast for This Year



The Adopted Budget for 2018-19 represents a tight budget year, with scant revenue increases and some unavoidable increases to expenditures. These will be discussed in more detail below.

The good news is that we are presenting a balanced budget, maintaining our 16% Contingency Fund at over \$6 million and switching funding in carryover prior year capital improvement projects from unrestricted to restricted funds, all of which are included in our financial policies and are Government Finance Officer Association (GFOA) best practices. By switching the funding to use of restricted funds first, we will have more unrestricted general funds available at year end 2017-18 to transfer to the Insurance Fund or Capital Improvement Fund, depending on where funds are most needed. No new personnel requests are approved, although we have been able to include other supplemental requests from departments with a higher approval rate of 45% than last year's rate of 30% for new or increased expenditures. A full Capital Improvement Plan of over \$16 million with 31 projects is included and represents work that can actually be accomplished as outlined in the plan. No new funds from the General Fund are included in the CIP's however \$200,000 has been reserved for future CIP needs.

The Preliminary Financial Plan and Forecast was presented as a separate document for the budget workshop but is now incorporated into the Adopted Budget. It includes a review of retirement rates, explores an option to create a retirement trust and offers options for some revenue increases.

Budget Highlights

Items included in the budget that reflect City Council adopted goals and other items of note are:

- Presentation of a Capital Improvement Plan for 2018-19 and 3-Year Capital Improvement Program to identify the city's longer term funded infrastructure needs. A total of \$16.4 million is funded with \$6.7 million in new funding. A list of Unfunded Capital Needs is also presented.
- Funds are reserved in the Capital Improvement Fund for the renovation of the City Yard in the amount of \$2,156,000.
- The first of five annual payments in the amount of \$418,223 to L.A. County Fire for renovation of the fire facility is budgeted along with \$56,596 for fire equipment conversion costs. \$280,031 in reserve funds remain from the 2% increase in the Transient Occupancy Tax previously set aside and is available for future payments for the Fire Facility Renovation. \$56,596 is set aside in the Fire Protection Fund for future equipment conversion payments.
- Fourteen (14) vehicles are recommended for purchase according to the criteria in the equipment replacement schedules and adopted fleet policy: six (6) are for the Police Department, three (3) are for Community Services, four (4) are for Public Works, and one (1) for the City Manager's Department. Thirteen (13) of the vehicles are replacements of which two (2) are electric vehicles. Two (2) of the Police vehicles are motorcycles, one of which is being replaced one year early. Both motorcycles were purchased used and need to be replaced. One (1) new long-range electric vehicle has been added to the City Manager's Department for city hall staff to utilize for meetings in lieu of mileage reimbursements.
- \$793,699 is transferred from the General Fund for debt service related to the oil settlement (2015 Lease Revenue Bond).
- \$121,020 remains from funds set aside in 2017-18 for the future required upgrade of all city radios as part of the South Bay Regional Public Communication Authority upgrade of the joint powers authority for dispatching. Some radios were purchased however further purchases are on hold pending potential approval of grant funds.
- A new undersea cable, installed by RTI, is operational at 25th Street as of 1/1/18. \$330,000 in one time revenue was received in the RTI Fund and \$240,000 in the RTI Tidelands Fund. For 2018-19, two quarterly payments of \$22,500 for the RTI fund will be made.
- City Council suggested that additional parking enforcement from 8:00 a.m. to 2:00 a.m. be considered with the 2017-18 Budget. One additional Community Services Officer was added for this purpose. There were some delays in implementing this so it will be operational for 2018-19.
- Labor contracts are in place with all 6 bargaining groups through 6/30/19 which means that negotiations will once again be underway in this budget year for 2019-20 forward.
- Funds are budgeted for the Phase III smart parking meter purchase. 200 smart meters will be purchased for placement at yellow posted meters adjacent to the downtown area. Commercial areas, which have silver posted meters, already have smart meters in place.
- \$145,846 is budgeted for additional porter and scrubbing services in the downtown area to address City Council concerns regarding cleanliness in the downtown area.
- Update of the Zoning Ordinance to correspond with General Plan updates will be undertaken. The update will be funded with General Plan Maintenance Fees.

- A new Police Canine will be purchased, now that Keef, our previous canine has retired. Asset Forfeiture Funds will pay for the program as in the past.
- IT Services will be augmented with 24/7 network advanced monitoring and alerting to provide greater visibility, automation and control for the City’s network infrastructure. As the cyber security becomes an increasingly larger concern and especially in light of some recent events affecting cities throughout the country, security and threat detection tools will be deployed to minimize the infection and exposure risks. The tools and services to be deployed include advanced antivirus/malware software, proactive/reactive monitoring platform and end user training on cyber security and email best practices with special emphasis on social engineering and phishing.
- Side Fund accounts were created when CalPERS made the decision to pool small cities in 2003. The City’s unfunded liability for Fire, Police and Miscellaneous employees at that time was put into a separate account, with amounts owed amortized over approximately 15 years. The first side fund payoff occurred in 2017-18, which causes our retirement rates to go down. Our independent actuary was at the June 6, 2018 workshop to review our retirement rates and revisit the option of setting up a trust for retirement as the city did for other post-employment benefits (OPEB). The concept of the trust was recommended to the City Council in the Financial Plan in 2016 however the consensus was to wait until the Fire Services decision was made to implement the trust. The idea is to take savings created when side funds are paid off and put it in trust to accumulate funds to amortize our retirement liability over a shorter numbers of years.

Changes made to the Preliminary Budget at the Budget Hearing (June 12, 2018):

- Increase contract services for dispatch services in the Police Department/Community Services by \$49,529 due to notification of 6.36% increase.
- Increase contract services for Crossing Guard Division by \$9,590 due to additional crossing guard at the intersection of Prospect and Aviation.
- Reduce Gas Tax revenue by \$67,544 due to failure of the State Board of Equalization to enact a 4 cent increase anticipated in the original revenue estimates. The reduction in revenue reduces the transfer to the General Fund by \$67,544.
- Increase contract services in Community Development for senior planner consultant from \$65,943 to \$109,200 (this was subsequently changed to a part time employee at an annual cost of \$53,050).
- Upon advice from our actuary, increase payment to CalPERS for Fire unfunded liabilities from \$466,772 to \$612,000 instead of making a \$200,000 contribution to the retirement trust.
- Reappropriate the 2017-18 Prospective Expenditure balance to 2018-19.

Personnel changes recommended in the budget are:

<u>Department</u> <u>Full Time</u>	<u>Position</u>	<u>Added or Removed</u>	<u>Comments</u>
Community Development	Part-Time/Temporary Code Enforcement Officer		Removed. Department to use consulting services to augment planning staff*
Community Resources	Part-Time Recreation Leader		Additional part-time employee as a “second” employee for security purposes on nights and weekends.

Public Works Public Works Inspector Convert from full-time/ temporary to full-time/ permanent. Total cost is the same

Transferred or Reallocated Positions

Full Time

Public Works Public Works Superintendent Reallocate 5% of time to Building Maintenance from Lighting/Landscaping

*Community Development requests that the Part Time Code Enforcement position be removed and consulting services be added to augment planning staff so that in house personnel can focus on the zoning ordinance update and large scale, catalyst projects. The change recognizes the progress made in enforcing short term vacation rentals with two full time Code Enforcement Officers supplemented by contract services to track and manage online advertising, thereby eliminating the need for a temporary/part time Code Enforcement Officer.

Revenue Trends and Assumptions

Since the General Fund pays for the majority of operating expenses, analysis of revenue and expenditures will focus on that fund. Most of the revenue in the other funds comes either from grants, one-time funds, or funds which are restricted by use; therefore an overall comparison is not meaningful.

Total revenue for the General Fund is estimated at approximately \$39.9 million. The overall revenue increase is less than 1.0% over the 2017-18 Budget. There is growth in some revenue sources however it is offset by declines in other sources, which results in little growth overall.

General Fund Revenue Summary

Revenue	Budget 2017-18	Budget 2018-19	Increase Decrease	Overall % Increase	% of Total
Taxes	\$27,784,559	\$28,622,613	\$838,054	3.02%	72%
Licenses and Permits	1,270,599	1,143,059	-127,540	-10.04%	3%
Fines and Forfeitures	2,063,979	2,126,838	62,859	3.05%	5%
Use of Money and Property	946,794	942,213	-4,581	-0.48%	2%
Intergovernmental/State	125,510	131,609	6,099	4.86%	1%
Service Charges	7,352,742	6,886,026	-466,716	-6.35%	17%
Other Revenue	147,905	111,670	-36,235	-24.50%	0%
Total Revenue	\$39,692,088	\$39,964,028	\$271,940	0.69%	100%

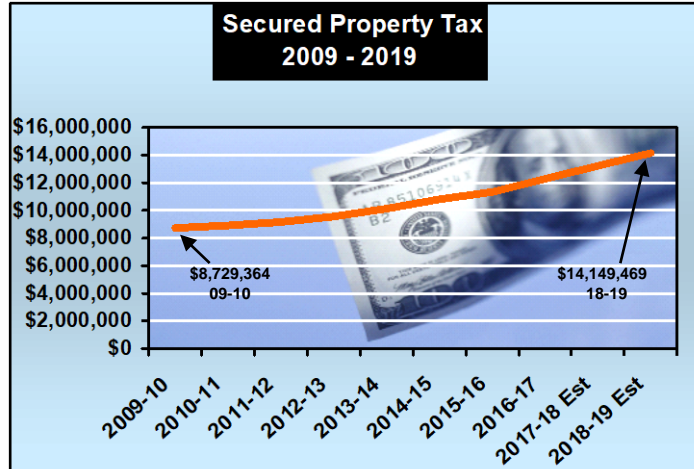
Taxes

Since Taxes represent 72% of General Fund revenue, a discussion of the largest tax sources follows.

Secured Property Tax. Secured property taxes, shown in the chart below, represent 35% of General Fund revenue. The assumed increase is estimated at 5% or almost \$700,000 for 2018-19; growth is projected at slightly above 7% for 2017-18; actual increases for the previous four years were 8%, 7%, 7% and 6%. The growth in the property tax is a positive indicator of our economic improvement and makes the biggest dollar impact.

The tax rate is 1% of the assessed valuation. Property taxes are remitted to the County and then distributed by the County to each city. The Los Angeles County Assessor releases the assessment roll in July each year however cities do not know their actual tax levy until December.

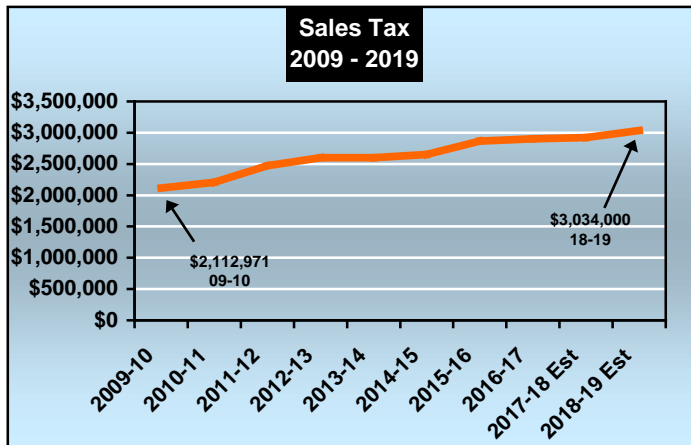
FY	Amount
2009-10	\$8,729,364
2010-11	\$8,918,277
2011-12	\$9,159,137
2012-13	\$9,568,603
2013-14	\$10,128,092
2014-15	\$10,809,315
2015-16	\$11,510,006
2016-17	\$12,282,442
2017-18	\$13,219,827
2018-19	\$14,149,469



Total Property Taxes are shown in the General Fund Revenue pie chart behind the Revenue tab in the budget and equal 44.4% of General Fund revenue. Measured in total or just in Secured Tax, property tax is our highest source of revenue. Please also refer to the Property Tax Dollar Breakdown chart behind the Revenue tab that shows how property tax is distributed among agencies in Los Angeles County.

Sales Tax. Sales tax is estimated at just over \$3 million and continues to be at the highest revenue level to date. Sales tax data lags by one quarter since the State collects the revenue for cities and makes the detailed data available on a quarterly schedule.

FY	Amount
2009-10	\$2,112,971
2010-11	\$2,209,559
2011-12	\$2,474,651
2012-13	\$2,598,751
2013-14	\$2,600,000
2014-15	\$2,653,361
2015-16	\$2,865,697
2016-17	\$2,900,000
2017-18	\$2,925,000
2018-19	\$3,034,000



Revenue for 2018-19 is estimated to be higher by 2.5% over 2017-18. Receipts are up about 4% as of February however we are maintaining a conservative estimate for next year. As shown in the table of revenue below for the first eight months, the Retail Group produces 85% of the total revenue. Within that category, Eating and Drinking Places produces the highest level of sales tax, \$797,189 and shows growth of 5%. The second highest group is Building Materials with revenue of \$187,430 and growth of 5%. The business groups with the largest % increase are Food Stores (with the new Trader Joe's) and Auto Dealers and Supplies, with 14% and 12% growth respectively.

Sales Tax by Class, July 2017– February, 2018

RANK / BUSINESS CLASS	2017-18 July - February	INC/(DEC)	% Change Previous Year	% OF TOTAL
Retail Group				
Eating/Drinking Places	\$797,189	\$41,157	5.44%	38.73%
Building Materials	\$187,430	\$9,500	5.34%	9.11%
Other Retail Stores	\$176,390	(\$2,866)	-1.60%	8.57%
Food Stores	\$139,514	\$17,137	14.00%	6.78%
Auto Dealers & Supplies	\$112,319	\$12,177	12.16%	5.46%
Furniture/Appliance	\$93,058	(\$6,372)	-6.41%	4.52%
Service Stations	#	#	12.02%	#
Appraael Stores	\$59,496	\$1,922	3.34%	2.89%
Drug Stores	#	#	0.44%	#
All Other Retail	\$53,377	\$2,346	4.60%	2.59%
Total Retail Group	#	#	5.05%	85.79%
 Total Manufacturing & Wholesale	\$189,967	\$81,033	74.41%	9.23%
 Total Business, Service, Repair	\$100,181	(\$11,389)	-10.21%	4.87%
 Total Non-Store/Part Time Retailers/Adjustments	\$2,255	(\$633)	-21.71%	0.11%

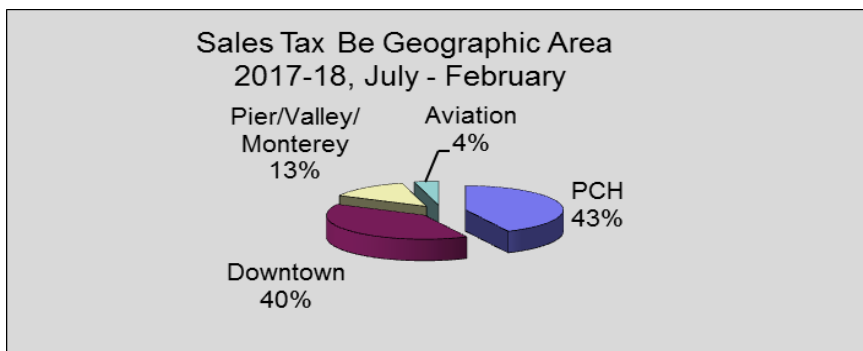
* Threshold for inclusion, \$300 per quarter. Please note that % of Total column would not equal 100% since not all businesses are included

Information omitted if fewer than four businesses in the category per State Board of Equalization

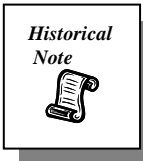
Sales Tax Comparison by Geographic Area

LOCATION	Revenue 2016-17	% OF Total	% Chg	Revenue 2017-18	% OF Total
PCH	\$658,935	41%	10%	\$726,438	43%
Downtown	\$637,349	40%	6%	\$673,437	40%
Pier/Valley/Monterey	\$233,106	15%	-2%	\$228,297	13%
Aviation	\$69,295	4%	-2%	\$68,002	4%
		100%			100%

As shown above, revenue from the PCH geographic area produces approximately the same revenue as the Downtown geographic area at \$726,438 and \$673,437, respectively.



Sales tax represents 7.6% of total General Fund revenue. The sales tax rate for Los Angeles County is currently 9.5% distributed as follows: 6.25% State; Proposition A Transportation .5%; Proposition C Transportation .5%; Measure R Transportation .5%; Measure H (Los Angeles County Homeless Programs) .25%; Measure M (Los Angeles County Traffic Improvement Plan) .5%; City of Hermosa Beach 1% (or city point of sale, generally). This means that the City receives 1% of each dollar, or \$1 for each \$100 in sales that are taxable.



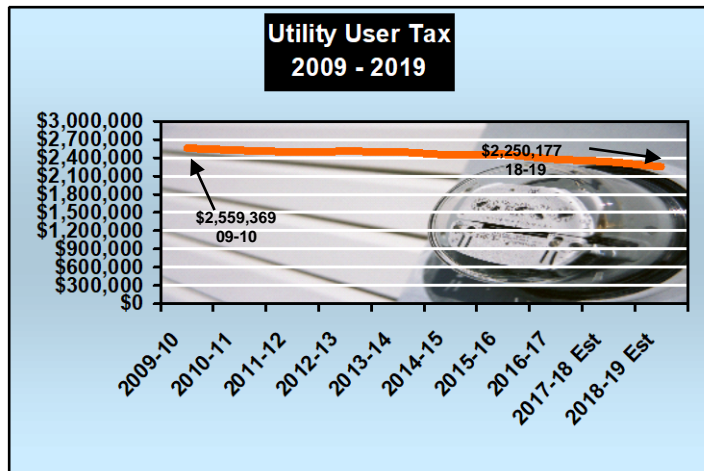
The Governor's ballot measure to finance 2002-03 and 2003-04 state budget deficits resulted in the "Triple Flip" whereby .25 % of the sales tax was taken from local governments to guarantee State debt. This action afforded the State a more favorable investment category and thereby a lower rate of interest.

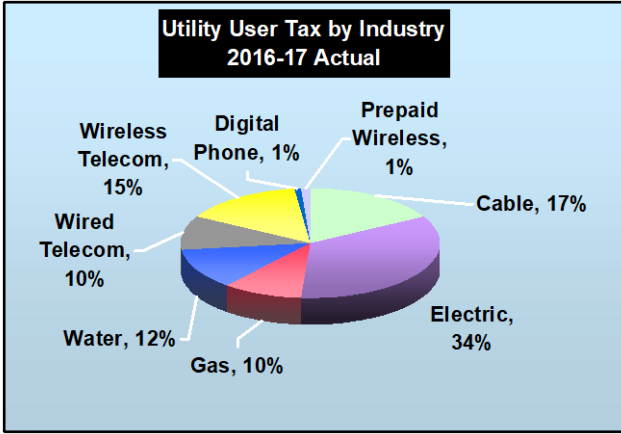
The funds were paid back to local governments, using the property tax schedule, which was less advantageous for cities since property tax is paid less often than sales tax. There was no actual loss to the city of the principal amount; there was a lost investment opportunity however, due to the cash flow impact.

The payoff of the bonds was included in the Governor's budget last year and bonds were defeased in late July 2015. As a result, the 0.25 percent rate reverted back to the City on January 1, 2016.

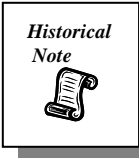
Utility User Tax. Revenue for the UUT is estimated to decline 2% from the 2017-18 budget estimate. The change in revenue for the past five years has been -4%,-2%,0%,-2% and 0%. The largest declines for the first 7 months have been in the cellular and local wired phone categories at -12% (\$24,443) and local wired phone at -16% (\$13,702).

FY	Amount
2009-10	\$2,559,369
2010-11	\$2,520,720
2011-12	\$2,495,895
2012-13	\$2,503,265
2013-14	\$2,500,000
2014-15	\$2,443,000
2015-16	\$2,455,484
2016-17	\$2,375,579
2017-18	\$2,334,290
2018-19	\$2,250,177





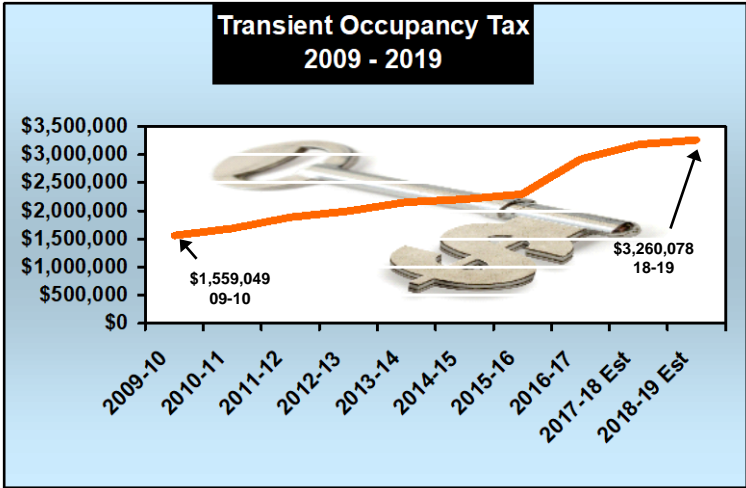
Utility User Tax (UUT), which applies to use of electricity, gas, water, video (cable), and telecom comprises 5.6% of General Fund revenue. \$700,000 of the revenue is transferred annually to the Storm Drain Fund for operations and maintenance.



Voters, in November 2007, realizing the importance of this revenue source to the City, approved a modernized UUT ordinance by a 72% margin to ensure continued collection of the UUT as technology changes the way the UUT is applied to services. Voters also approved a reduction of the rate for video and telecom from 6% to 5.5% to keep revenue neutral. The rate on electricity, gas and water remains at 6%.

Transient Occupancy Tax (TOT). Transient occupancy tax or “hotel tax” represents 8% of General Fund revenue. The TOT tax rate increased from 10% to 12% on January 1, 2016 as a result of an initiative placed on the ballot by residents. Revenue is estimated to remain at the 2017-18 level of \$3,260,078 for 2018-19. Occupancy for the first seven months is 80.4% compared to 79.8% for the same period last year. The occupancy rate for Los Angeles County for the same period is 81.35% and for the South Bay is 82.36%.

FY	Amount
2009-10	\$1,559,049
2010-11	\$1,689,356
2011-12	\$1,884,020
2012-13	\$1,996,173
2013-14	\$2,154,315
2014-15	\$2,204,420
2015-16	\$2,295,470
2016-17	\$2,920,369
2017-18	\$3,180,834
2018-19	\$3,260,078



Hotels are generally the highest revenue-producing use for the city for property in Hermosa Beach. An advantage of the transient occupancy tax as a local revenue source is that it is paid by visitors, rather than residents, to help maintain our city services and the tax is collected by and stays in Hermosa Beach rather than going to the State or County coffers first.

Non-Tax Revenue

License and Permit revenue is estimated to decline by 10%. Building and plumbing permits are estimated to decline by 9%. Taxi franchise revenue is budgeted for only six months due to uncertainty regarding legislation passed that requires taxis to obtain permits only where they are "substantially located. Taxi revenue has also been affected by competition from companies with different business models.

Fines and Forfeitures revenue appears to be up 3%, however the Court Fines/Parking 2017-18 year end estimate is 7% less than budget for 2017-18. Parking citation issuance is down 8% as of February. Due to the addition of enforcement from 8 a.m. to 2 a.m. the estimate for 2018-19 has been increased to \$1.98 million which is slightly under revenue received in 2015-16. The Police and Community Services Departments are using productivity reports and improved software which should help reverse this negative trend. There have been some staffing issues in the past. If staffing issues occur again, part time personnel will be used to supplement the existing staff. Municipal Court Fines are also down due to diversion program implemented by the courts.

Use of Money and Property appears to decline .5% however the decrease just reflects a redistribution of interest among funds, with the General Fund being allocated slightly less. Interest on inactive funds is estimated to increase by 2.3%.

Service Charges are estimated to be down 6% primarily due to lower plan check fees, lower estimated ambulance transports due to the implementation of a 5.1% fee implanted by the State of California to increase Medi-Cal payments for emergency medical transport providers and lower utility trench permits due to completion of utility reliability work in the previous year.

The decrease in the Other Revenue category is due to the fact that revenue from other reimbursements, donations and general miscellaneous revenue varies from year to year and is therefore not assumed in the budget. The City will not receive funds for ambulance supplies from Beach Cities Health District now that we have contracted with a private company.

Expenditures

Overall expenditures in the General Fund are budgeted at \$39.6 million. This equates to a 1.7% increase over 2017-18. Excluding Capital Improvements, the increase is approximately 6.4%.

The Personal Services comparison below shows a decrease of approximately 4% when comparing the 2018-19 Budget to the 2017-18 Budget. Personnel changes are explained below in detail. The Contract Services, Private category increases due to the inclusion of additional porter and scrubbing services for downtown and contracted ambulance services now located in the City Manager Department. Funds budgeted from the General Fund for capital improvement projects appear to have declined by 74% but the \$2.2 million in 2017-18 is an accumulation from several years. \$575,665 is budgeted in carryover funds in the General Fund and another \$200,000 is reserved for future capital improvement projects. The Contract Services/Government category increases because fire services are now provided by Los Angeles County Fire. The Buildings/Improvements category shows the year 1 of 5 payments for the Fire Station Renovation to be done by Los Angeles County. Funds were reserved from the increased TOT in 2015-16 and 2016-17 for this purpose.

As part of the budget balancing, Tyco Funds were used to cure the deficit of \$210,463 in the Lighting Fund. \$84,185 is provided in the General Fund account Prospective Expenditures for unanticipated expenditures.

General Fund Expenditure Summary

Expenditures	Budget 2017-18	Budget 2018-19	Increase Decrease	Overall % Increase	% of Total
Personal Services	\$23,423,266	\$22,602,344	-\$820,922	-3.50%	57%
Contract Services Private	4,236,161	4,462,117	225,956	5.33%	11%
Contract Services /CIP's	2,241,333	575,665	-1,665,668	-74.32%	1%
Contract Serv/Govt	3,548,472	6,035,681	2,487,209	70.09%	15%
Materials/Supplies/Other	5,442,176	5,506,157	63,981	1.18%	14%
Equipment/Furniture	60,100	19,065	-41,035	-68.28%	<1%
Buildings/Improvements	-0-	418,223	418,223	100.00%	1%
Total Expenditures	\$38,951,508	\$39,619,252	\$667,744	1.71%	100%

Personnel. As a service business, most of our costs are in personnel (57% of General Fund). Personnel costs are 3.5% lower than the 2017-18 Budget. In 2017-18, Fire in house personnel costs are included for six (6) months and County Fire costs are included under Contract Services/Government for six (6) months. Adjusting for Fire costs, personal services overall increase by 6%.

As listed on page 25 of this overview, one (1) position was converted from full time/temporary to full time/permanent and is cost neutral. Some personnel allocations between divisions have been changed.

Salary increases of 2 or 2.5% are included for all labor groups as the third year increase of three year Memorandums of Understanding (MOU's) with each labor group. The only other salary increases are for regular step increases for employees who have been here less than five years and whose performance meets expectations.

Employee benefits are assumed to increase 12% overall in January 2019 based on information from the broker. The estimate is usually conservative so actual increases are typically lower.

Retirement costs increase by 11% without Fire. In December 2016, the CalPERS Board approved a change in the discount rate from 7.50% to 7% over three years. This action starts to impact rates in 2018-19. Further information regarding these factors is provided in the Financial Plan/Forecast which is behind a separate tab.

Sewer Fund. A sewer service charge was established on June 23, 2015 to cover annual operation and maintenance costs as well as an estimated \$11 million rehabilitation project, with the first levy for the 2015-16 fiscal year. A Sewer Master Plan was presented to City Council in August 2017. The plan provides the City with comprehensive documents assessing the existing condition of our sewer infrastructure, and provides long term capital improvement planning to allow the City to handle maintenance and improvement of the infrastructure in a cost effective manner. \$1.3 million is budgeted for sewer capital improvements, which will be guided by the Sewer Master Plan and coordinated with planned street improvements.

Storm Drain Fund. Prior to approval of the sewer fee, funds were transferred from the General Fund UUT revenue to the Sewer Fund to fund the basic maintenance of the system. This amount of \$700,000 is now transferred to the Storm Drain Fund for the purpose of operations, maintenance, and compliance with the new storm water permit requirements. A Storm Drain Master Plan was presented to City Council in October 2017. The plan establishes a prioritized capital improvement program to reduce the risk of flooding and storm drain issues. \$645,090 is budgeted for capital improvements to start addressing the highest priority projects. The City participates in a multi-city Enhanced Watershed Management Program.

Insurance Fund. The City's established goal for net assets in the Insurance fund is \$3,000,000. The projected balance at 6/30/19 is lower than the goal at \$1,688,814 due to payouts of several settlements

in 2017-18. Some funds were replenished at Midyear Review 2017-18, however it is important that we continue to build funds back to our goal amount.

Claims liabilities in the Insurance Fund will be updated when actuarial reports provided by the insurance pool actuary are received (probably in June). Depending on whether claims liabilities increase or decrease, the fund balance will change. If the balance is still lower than the \$3,000,000 goal, it is recommended that funds left unspent in the General Fund at 6/30/18 be transferred to the Insurance Fund to bring the total back to the goal amount. If funds are still available after reaching the goal amount, it is recommended that funds be transferred first to the Insurance Fund as explained and then remaining funds transferred to the Capital Improvement Fund.

Claim levels are reviewed as part of the preparation of the Comprehensive Annual Financial Report (CAFR) and at Midyear Budget Review.

Equipment Replacement Fund (ERF). Fourteen (14) vehicles are recommended for purchase according to the criteria in the equipment replacement schedules and adopted fleet policy: six (6) are for the Police Department, three (3) are for Community Services, four (4) are for Public Works, and one (1) for the City Manager's Department. Thirteen (13) of the vehicles are replacements; two (2) are electric fuel vehicles. Two (2) of the Police vehicles are motorcycles, one of which is being replaced one year early. Both motorcycles were purchased used and need to be replaced. One (1) new long-range electric vehicle has been added to the City Manager's Department for City Hall staff to utilize for meetings in lieu of mileage reimbursements. The Vehicle Replacement Schedule may be found in the Appendix. Communications equipment (including computers and peripherals) and business machines are budgeted as scheduled, except for City Hall, Community Services and Community Resources copiers which should be on a five year schedule instead of seven. The schedules for these are also found in the Appendix.

\$101,555 has been set aside again through department charges for building maintenance (now a total of \$627,825) in the Equipment Replacement Fund. The projected balance in the fund is \$2,799,391.

Funding for Retiree Health Benefits. A new actuarial study is being prepared. Funds for the Annual Required Contribution (ARC) for these benefits as determined by the last actuarial study are adjusted for salary increases and are included in the budget. The results of the new study will be included with Midyear Budget Review in February.

Having started putting funds aside for funding of these benefits in 2003-04, the City is making steady progress on funding levels.

A new reporting requirement for Other Post-Employment Benefits (OPEB), GASB (Governmental Accounting Standards Board) 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, is effective for the Comprehensive Annual Financial Report (CAFR) for fiscal year 2017-18. GASB 75, as it is called, parallels the recently implemented standards for reporting retirement costs. Similar to the changes for pension reporting, GASB 75, impacts financial reporting only, and does not change the way the City funds its OPEB. By funding the Annual Required Contribution, and setting aside funds in a trust, the City is meeting its contribution requirement, as we do with CalPERS.

Historical
Note



As of August, 2007, we placed funds for our OPEB (Other Post-Employment Benefits) costs in an irrevocable trust, although we had been setting funds aside for OPEB since 2002-03. Higher investment earnings should be realized over time since the trust is structured as legally distinct from the city, and therefore not subject to the legal restrictions placed on city investments. Earning a higher rate of interest reduces our Annual Required Contribution. Separate investment policies exist for the trust.

Capital Improvements. In keeping with the City's financial policy to use restricted funds first, then unrestricted funds, the City Council approved at the June 12, 2018 Budget Hearing that prior year funding be changed from unrestricted General, Tyco, or Capital Improvement Funds to the restricted funding sources shown below. Tyco (\$363,745) and Capital Improvement Funds (\$801,827) released will remain in their respective funds. General Funds (\$833,991) released will go back to the General Fund and then transfer at year end, per our financial policy, to the Insurance Fund or Capital Improvement Fund, as mentioned earlier.

Project	Remaining Prior Year Funding Change From		2018-19 Funding Source Change To	
	Fund	Amount	Fund	Amount
12-143 PCH Mobility Improvement Project	001 General Fund	\$148,451	147 Measure R Fund	\$148,451
14-168 Bike Friendly Improvements	001 General Fund	\$20,000	147 Measure R Fund	\$20,000
14-173 8th Street Improvements	001 General Fund	\$188,917	115 State Gas Tax Fund (SB1)	\$188,917
14-173 8th Street Improvements	301 Capital Improvement Fund	\$136,827	115 State Gas Tax Fund (SB1)	\$136,827
16-174 Street Improvements - Various Locations	001 General Fund	\$282,875	148 Measure M Fund	\$282,875
16-174 Street Improvements - Various Locations	122 Tyco Fund	\$162,688	147 Measure R Fund	\$162,688
17-186 Street Improvements - Various Locations (includes scope for 16-159 Street Improvements, 24th St.)	001 General Fund	\$193,748	147 Measure R Fund	\$193,748
17-186 Street Improvements - Various Locations (includes scope for 16-159 Street Improvements, 24th St.)	301 Capital Improvement Fund	\$295,000	146 Prop C Fund	\$295,000
17-186 Street Improvements - Various Locations (includes scope for 16-159 Street Improvements, 24th St.)	301 Capital Improvement Fund	\$221,468	148 Measure M Fund	\$221,468
17-186 Street Improvements - Various Locations (includes scope for 16-159 Street Improvements, 24th St.)	301 Capital Improvement Fund	\$33,532	146 Prop C Fund	\$33,532
17-186 Street Improvements - Various Locations (includes scope for 16-159 Street Improvements, 24th St.)	122 Tyco Fund	\$142,257	146 Prop C Fund	\$142,257
17-186 Street Improvements - Various Locations (includes scope for 16-159 Street Improvements, 24th St.)	122 Tyco Fund	\$59,000	145 Prop A Fund	\$59,000
17-188 Strand Bikeway and Walkway Improvements at 35th St.	301 Capital Improvement Fund	\$115,000	147 Measure R Fund	\$115,000
Total Funding Changes		\$1,999,763		\$1,999,763

The Capital Improvement Program includes funds budgeted for 2018-19, a 3-Year Capital improvement Plan and a List of Unfunded Capital Needs. The Capital Improvement Program totals \$16.4 million for 2018-19, which includes \$9.7 million in estimated carryover funds from 2017-18. The prior year funding column on the Capital Improvement Program Summary represents projects that are underway. \$6.7 million in new funds is budgeted.

Of the new funds, over \$2 million is budgeted for Street Improvements, \$3.1 million for Park Improvements and \$1.4 million for Public Building and Grounds Improvements. All of the current year projects are cross-referenced with the associated strategic plan goal behind the Capital Improvement Plan 2018-19 Tab.

Capital Improvement Fund. The estimated balance at 6/30/19 in the Capital Improvement Fund is \$420,783, after reservation of funds for Renovation of the City Yard in the amount of \$2,156,000.

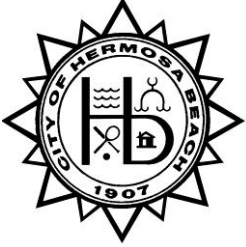
Performance Measures. Using performance measurement for decision making is a generally accepted best practice and a management pillar recommended by the Government Finance Officers Association (GFOA). GFOA recommends that program and service performance measures be developed and used as an important component of long term strategic planning and decision making which should be linked to governmental budgeting.

In 2014, the City began compiling and reviewing performance measures on a pilot basis for the following departments/divisions: Community Development, Community Resources, Fire and Emergency Management Services (EMS), Police, Public Works, Human Resources, Information Technology, Finance, Treasurer, and City Clerk. In fiscal years 2015/16 and 2016/17, the City presented consolidated outcome-based performance measures with cohort benchmarks across departments in conjunction with the International City/County Management Association's (ICMA) comparative performance management and analytics platform (first via ICMA's 'CPM 101' platform and ultimately their web-based 'ICMA Insights' program). In August 2016, the 'ICMA Insights' program was disbanded. As a result, Hermosa Beach's measures presented within this year's budget have been modified slightly since FY2016/17 to account for the unavailability in comparative data while still presenting an accurate and valuable picture of overall City performance. Moving forward, the City will continue to develop and track department measures and will examine other avenues for obtaining meaningful comparative metrics across jurisdictions.

In the City's FY2018/19 budget, Performance Measures are broken down at a department level and presented as an assessment dashboard included at the front of each department's budget section. The Performance Measures provide a selected snapshot of how well departments are doing. Furthermore, each department's assessment dashboard will be used to track progress and provide a basis to evaluate and improve overall performance. Where information is available, the measures are trended over time to highlight areas for improvement. Trend assessment illustrates direction in a positive (green), negative (red), or neutral (white) direction. Where a target of "met or exceeded" is used instead of a trend assessment, the indicator is a check-mark (✓).

Financial Forecast and Financial Plan. The 5-Year Forecast and Financial Plan is provided under a separate tab in this document. The draft Financial Plan was presented to the City Council with the 2016-17 Budget however it was deferred pending the Fire Service study and decision. All recommendations in the plan were approved except for increases to restaurant encroachment fees and parking citation fees. These items will come back separately for further review.

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SUMMARIES



CITY OF HERMOSA BEACH BUDGET SUMMARY

Adopted Budget
2018-19

	Major Fund	Special Revenue Funds	
	GENERAL FUND 001	LIGHTING LANDSCAPING FUND 105	STATE GAS TAX FUND 115
ESTIMATED REVENUE			
Taxes	\$28,622,613	\$455,926	\$0
Licenses/Permits	\$1,143,059	\$0	\$0
Fines/Forfeitures	\$2,126,838	\$0	\$0
Use of Money/Property	\$942,213	\$0	\$2,186
Intergovernmental/State	\$131,609	\$0	\$758,198
Intergovernmental/County	\$0	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$0
Current Service Charges	\$6,886,026	\$0	\$0
Other Revenue	\$111,670	\$0	\$0
TOTAL ESTIMATED REVENUE	\$39,964,028	\$455,926	\$760,384
INTERFUND TRANSFERS IN	\$538,739	\$210,463	\$0
ESTIMATED FUNDS AVAILABLE	\$40,502,767	\$666,389	\$760,384
FUND BALANCE			
7/1/18	\$8,145,161	\$11,555	\$55,067
17-18 CIP Carry Forward	\$575,655	\$0	\$323,597
TOTAL FUNDS AVAILABLE	\$49,223,583	\$677,944	\$1,139,048
APPROPRIATIONS			
Operating Budget	\$38,606,299	\$666,890	\$0
Capital Outlay	\$437,288	\$0	\$0
Capital Improvements- Prior Year	\$575,665	\$0	\$323,597
Capital Improvements	\$0	\$0	\$325,744
TOTAL APPROPRIATIONS	\$39,619,252	\$666,890	\$649,341
INTERFUND TRANSFERS OUT	\$1,493,699	\$11,054	\$489,707
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$41,112,951	\$677,944	\$1,139,048
ADJUST FUND BALANCE FOR FIXED ASSET ADDITIONS			
ESTIMATED FUND BALANCE 6/30/19	\$8,110,632 (a)	\$0	\$0

(a) CLASSIFICATIONS OF FUND BALANCE:

	Previous Balance	Current Balance
Restricted		
General Plan Maintenance Fee	\$33,870	\$870
Marquee Donation	\$50,000	\$50,000
Committed		
In Lieu Fee/ Parking Facility	\$144,500	\$202,300
Assigned		
Contingencies	\$5,827,589	\$6,132,450
Retirement Rate Stabilization	\$1,000,000	\$1,000,000
Future Capital Improvement Projects	\$0	\$200,000
Compensated Absences	\$244,981	\$244,981
	<u>\$7,300,940</u>	<u>\$7,830,601</u>
Fire:		
Facility Payment- 18/19 (Use Reserved TOT Increase)	\$418,223	\$0
Reserve for Future Facility/Equip Costs (Remaining TOT)	\$280,031	\$280,031
	<u>698,254</u>	<u>\$280,031</u>

Available Fund Balance 6/30/19	\$0	\$0	\$0
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CITY OF HERMOSA BEACH BUDGET SUMMARY

Adopted Budget
2018-19

Special Revenue Funds

	AB 939 FUND 117	PROP A OPEN SPACE FUND 121	TYCO FUND 122
ESTIMATED REVENUE			
Taxes	\$0	\$0	\$0
Licenses/Permits	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0
Use of Money/Property	\$942	\$0	\$335,907
Intergovernmental/State	\$0	\$0	\$0
Intergovernmental/County	\$0	\$20,557	\$0
Intergovernmental/Federal	\$0	\$0	\$0
Current Service Charges	\$58,632	\$0	\$0
Other Revenue	\$0	\$0	\$0
TOTAL ESTIMATED REVENUE	\$59,574	\$20,557	\$335,907
INTERFUND TRANSFERS IN	\$0	\$0	\$0
ESTIMATED FUNDS AVAILABLE	\$59,574	\$20,557	\$335,907
FUND BALANCE			
7/1/18	\$28,889	\$0	\$447,086
16-17 CIP Carry Forward	\$0	\$0	\$468,822
TOTAL FUNDS AVAILABLE	\$51,978	\$20,557	\$1,251,815
APPROPRIATIONS			
Operating Budget	\$35,674	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Capital Improvements- Prior Year	\$0	\$0	\$468,822
Capital Improvements	\$0	\$0	\$58,140
TOTAL APPROPRIATIONS	\$35,674	\$0	\$526,962
INTERFUND TRANSFERS OUT	\$0	\$20,557	\$210,463
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$35,674	\$20,557	\$737,425
ADJUST FUND BALANCE FOR FIXED ASSET ADDITIONS			
ESTIMATED FUND BALANCE 6/30/19	\$16,304	\$0	\$514,390

Available Fund Balance 6/30/19	\$16,304	\$0	\$514,390
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CITY OF HERMOSA BEACH BUDGET SUMMARY
Adopted Budget
2018-19

Special Revenue Funds

	PARK/ RECREATION FACILITY TAX FUND 125	BAYVIEW DRIVE DISTRICT ADMIN EXPENSE FUND 135	LOWER PIER ADMINISTRATIVE EXPENSE FUND 136	MYRTLE DISTRICT ADMINISTRATIVE EXPENSE FUND 137
ESTIMATED REVENUE				
Taxes	\$0	\$0	\$0	\$0
Licenses/Permits	\$0	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0	\$0
Use of Money/Property	\$4,184	\$53	\$0	\$233
Intergovernmental/State	\$0	\$0	\$0	\$0
Intergovernmental/County	\$0	\$0	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$0	\$0
Current Service Charges	\$0	\$0	\$0	\$0
Other Revenue	\$157,361	\$4,500	\$2,600	\$9,000
TOTAL ESTIMATED REVENUE	\$161,545	\$4,553	\$2,600	\$9,233
INTERFUND TRANSFERS IN	\$0	\$0	\$0	\$0
ESTIMATED FUNDS AVAILABLE	\$161,545	\$4,553	\$2,600	\$9,233
FUND BALANCE				
7/1/18	\$26,004	\$2,506	\$1,547	\$9,582
16-17 CIP Carry Forward	\$106,350	\$0	\$0	\$0
TOTAL FUNDS AVAILABLE	\$293,899	\$7,059	\$4,147	\$18,815
APPROPRIATIONS				
Operating Budget	\$0	\$1,350	\$1,200	\$5,585
Capital Outlay	\$0	\$0	\$0	\$0
Capital Improvements- Prior Year	\$106,350	\$0	\$0	\$0
Capital Improvements	\$101,335	\$0	\$0	\$0
TOTAL APPROPRIATIONS	\$207,685	\$1,350	\$1,200	\$5,585
INTERFUND TRANSFERS OUT	\$0	\$2,307	\$2,249	\$5,264
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$207,685	\$3,657	\$3,449	\$10,849
ADJUST FUND BALANCE FOR FIXED ASSET ADDITIONS				
ESTIMATED FUND BALANCE 6/30/19	\$86,214	\$3,402	\$698	\$7,966

Available Fund Balance 6/30/19	\$86,214	\$3,402	\$698	\$7,966
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CITY OF HERMOSA BEACH BUDGET SUMMARY
Adopted Budget
2018-19

Special Revenue Funds				
	LOMA DISTRICT ADMINISTRATIVE EXPENSE FUND 138	BEACH DRIVE DISTRICT ADMINISTRATIVE EXPENSE FUND 139	COMMUNITY / DEV BLOCK GRANT 140	PROPOSITION A FUND 145
ESTIMATED REVENUE				
Taxes	\$0	\$0	\$0	\$383,939
Licenses/Permits	\$0	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0	\$0
Use of Money/Property	\$420	\$69	\$0	\$28,266
Intergovernmental/State	\$0	\$0	\$0	\$0
Intergovernmental/County	\$0	\$0	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$120,000	\$0
Current Service Charges	\$0	\$0	\$0	\$5,400
Other Revenue	\$10,000	\$3,500	\$0	\$0
TOTAL ESTIMATED REVENUE	\$10,420	\$3,569	\$120,000	\$417,605
INTERFUND TRANSFERS IN	\$0	\$0	\$0	\$0
ESTIMATED FUNDS AVAILABLE	\$10,420	\$3,569	\$120,000	\$417,605
FUND BALANCE				
7/1/18	\$16,025	\$2,410	\$0	\$1,037,215
16-17 CIP Carry Forward	\$0	\$0	\$150,000	\$0
TOTAL FUNDS AVAILABLE	\$26,445	\$5,979	\$270,000	\$1,454,820
APPROPRIATIONS				
Operating Budget	\$5,740	\$1,453	\$0	\$220,414
Capital Outlay	\$0	\$0	\$0	\$0
Capital Improvements- Prior Year	\$0	\$0	\$150,000	\$0
Capital Improvements	\$0	\$0	\$120,000	\$59,000
TOTAL APPROPRIATIONS	\$5,740	\$1,453	\$270,000	\$279,414
INTERFUND TRANSFERS OUT	\$5,710	\$1,891	\$0	\$0
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$11,450	\$3,344	\$270,000	\$279,414
ADJUST FUND BALANCE FOR FIXED ASSET ADDITIONS				
ESTIMATED FUND BALANCE 6/30/19	\$14,995	\$2,635	\$0	\$1,175,406

Available Fund Balance 6/30/19	\$14,995	\$2,635	\$0	\$1,175,406
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CITY OF HERMOSA BEACH BUDGET SUMMARY

Adopted Budget

2018-19

Special Revenue Funds

	PROPOSITION C FUND 146	MEASURE R FUND 147	MEASURE M FUND 148	GRANT FUND 150
ESTIMATED REVENUE				
Taxes	\$318,467	\$238,856	\$270,697	\$0
Licenses/Permits	\$0	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0	\$0
Use of Money/Property	\$31,029	\$18,150	\$701	\$0
Intergovernmental/State	\$0	\$0	\$0	\$82,826
Intergovernmental/County	\$0	\$0	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$0	\$2,700
Current Service Charges	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$294,000	\$0	\$2,812,946
TOTAL ESTIMATED REVENUE	\$349,496	\$551,006	\$271,398	\$2,898,472
INTERFUND TRANSFERS IN	\$0	\$0	\$0	\$0
ESTIMATED FUNDS AVAILABLE	\$349,496	\$551,006	\$271,398	\$2,898,472
FUND BALANCE				
7/1/18	\$1,022,792	\$91,604	\$233,646	\$328,050
16-17 CIP Carry Forward	\$0	\$901,058	\$0	\$1,184,754
TOTAL FUNDS AVAILABLE	\$1,372,288	\$1,543,668	\$505,044	\$4,411,276
APPROPRIATIONS				
Operating Budget	\$0	\$0	\$0	\$8,000
Capital Outlay	\$0	\$0	\$0	\$0
Capital Improvements- Prior Year	\$0	\$901,058	\$0	\$1,590,330
Capital Improvements	\$579,664	\$639,887	\$504,343	\$2,812,946
TOTAL APPROPRIATIONS	\$579,664	\$1,540,945	\$504,343	\$4,411,276
INTERFUND TRANSFERS OUT	\$0	\$0	\$0	\$0
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$579,664	\$1,540,945	\$504,343	\$4,411,276
ADJUST FUND BALANCE FOR FIXED ASSET ADDITIONS				
ESTIMATED FUND BALANCE 6/30/19	\$792,624	\$2,723	\$701	\$0

Available Fund Balance 6/30/19	\$792,624	\$2,723	\$701	\$0
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CITY OF HERMOSA BEACH BUDGET SUMMARY
Adopted Budget
2018-19

Special Revenue Fd

	AIR QUALITY IMPROVEMENT FUND 152	SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND 153	SEWER FUND 160	STORM DRAIN FUND 161	ASSET SEIZURE/ FORFEITURE FUND 170
ESTIMATED REVENUE					
Taxes	\$0	\$100,000	\$0	\$0	\$0
Licenses/Permits	\$0	\$0	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0	\$0	\$0
Use of Money/Property	\$1,559	\$4,480	\$123,863	\$0	\$9,221
Intergovernmental/State	\$25,000	\$0	\$5,400	\$0	\$0
Intergovernmental/County	\$0	\$0	\$8,000	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$0	\$0	\$0
Current Service Charges	\$0	\$0	\$1,050,155	\$0	\$0
Other Revenue	\$0	\$0	\$79,946	\$0	\$0
TOTAL ESTIMATED REVENUE	\$26,559	\$104,480	\$1,267,364	\$0	\$9,221
INTERFUND TRANSFERS IN	\$0	\$0	\$0	\$700,000	\$0
ESTIMATED FUNDS AVAILABLE	\$26,559	\$104,480	\$1,267,364	\$700,000	\$9,221
FUND BALANCE					
7/1/18	\$56,976	\$191,352	\$4,875,084	\$119,036	\$521,777
16-17 CIP Carry Forward	\$0	\$0	\$1,260,000	\$645,090	\$0
TOTAL FUNDS AVAILABLE	\$83,535	\$295,832	\$7,402,448	\$1,464,126	\$530,998
APPROPRIATIONS					
Operating Budget	\$28,000	\$58,456	\$437,004	\$314,123	\$10,222
Capital Outlay	\$35,000	\$29,202	\$0	\$0	\$600
Capital Improvements- Prior Year	\$0	0	\$1,260,000	\$645,090	\$0
Capital Improvements	\$0	0	\$110,000	0	\$0
TOTAL APPROPRIATIONS	\$63,000	\$87,658	\$1,807,004	\$959,213	\$10,822
INTERFUND TRANSFERS OUT	\$0	\$0	\$0	\$0	\$0
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$63,000	\$87,658	\$1,807,004	\$959,213	\$10,822
ADJUST FUND BALANCE FOR FIXED ASSET ADDITIONS					
ESTIMATED FUND BALANCE 6/30/19	\$20,535	\$208,174	\$5,595,444	\$504,913	\$520,176

Available Fund Balance 6/30/19	20,535	\$208,174	\$5,595,444	\$504,913	\$520,176
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CITY OF HERMOSA BEACH BUDGET SUMMARY

Adopted Budget

2018-19

Special Revenue Fd			
	FIRE PROTECTION FUND 180	RTI UNDERSEA CABLE FUND 190	RTI UNDERSEA CABLE TIDELANDS FUND 191
ESTIMATED REVENUE			
Taxes	\$0	\$0	\$0
Licenses/Permits	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0
Use of Money/Property	\$2,213	\$45,000	\$0
Intergovernmental/State	\$0	\$0	\$0
Intergovernmental/County	\$0	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$0
Current Service Charges	\$0	\$0	\$0
Other Revenue	\$48,751	\$0	\$0
TOTAL ESTIMATED REVENUE	\$50,964	\$45,000	\$0
INTERFUND TRANSFERS IN	\$0	\$0	\$0
ESTIMATED FUNDS AVAILABLE	\$50,964	\$45,000	\$0
FUND BALANCE			
7/1/18	\$85,100	\$330,000	\$240,000
16-17 CIP Carry Forward	\$0		
TOTAL FUNDS AVAILABLE	\$136,064	\$375,000	\$240,000
APPROPRIATIONS			
Operating Budget	\$56,596	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Capital Improvements- Prior Year	\$0	\$0	\$0
Capital Improvements	\$0	\$0	\$240,000
TOTAL APPROPRIATIONS	\$56,596	\$0	\$240,000
INTERFUND TRANSFERS OUT	\$0	\$0	\$0
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$56,596	\$0	\$240,000
DEBT SERVICE PAYMENT			
ESTIMATED FUND BALANCE 6/30/19	\$79,468	\$375,000	\$0

Fire Equipment Conversion Costs- 18/19	-
Fire Equipment Conversion Costs- 19/20	56,596.00
Fire Equipment Conversion Costs- 20/21 (Partial)	22,540.00

Available Fund Balance 6/30/19	\$332	\$375,000	\$0
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CITY OF HERMOSA BEACH BUDGET SUMMARY
Adopted Budget
2018-19

	Debt Service Fd	Special Revenue Fund	Agency Funds	
	2015 LEASE REVENUE BOND FUND 201	CAPITAL IMPROVEMENT FUND 301	BAYVIEW DRIVE DISTRICT REDEMPTION FUND 609	LOWER PIER DISTRICT REDEMPTION FUND 610
ESTIMATED REVENUE				
Taxes	\$0	\$0	\$0	\$0
Licenses/Permits	\$0	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0	\$0
Use of Money/Property	\$0	\$156,730	\$2,734	\$407
Intergovernmental/State	\$0	\$0	\$0	\$0
Intergovernmental/County	\$0	\$0	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$0	\$0
Current Service Charges	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0
TOTAL ESTIMATED REVENUE	\$0	\$156,730	\$2,734	\$407
INTERFUND TRANSFERS IN	\$793,699	\$0	\$0	\$0
ESTIMATED FUNDS AVAILABLE	\$793,699	\$156,730	\$2,734	\$407
FUND BALANCE				
7/1/18	\$13	\$3,597,474	\$144,816	\$39,409
16-17 CIP Carry Forward	\$0	\$3,516,624	\$0	\$0
TOTAL FUNDS AVAILABLE	\$793,712	\$7,270,828	\$147,550	\$39,816
APPROPRIATIONS				
Operating Budget	\$0	\$80,000	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Capital Improvements- Prior Year	\$0	\$3,516,624	\$0	\$0
Capital Improvements	\$0	\$1,097,421	\$0	\$0
TOTAL APPROPRIATIONS	\$0	\$4,694,045	\$0	\$0
INTERFUND TRANSFERS OUT	\$0	\$0	\$0	\$0
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$0	\$4,694,045	\$0	\$0
DEBT SERVICE PAYMENT	\$793,712	\$0	\$0	\$0
ESTIMATED FUND BALANCE 6/30/19	\$0	\$2,576,783	\$147,550	\$39,816

Reserved for New Corporate City Yard Construction (with contingency) \$2,156,000
Reserve for Capital Facilities (new) \$0

Available Fund Balance 6/30/19	\$0	\$420,783	\$147,550	\$39,816
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CITY OF HERMOSA BEACH BUDGET SUMMARY

Adopted Budget
2018-19

	Agency Funds			
	BEACH DRIVE DISTRICT REDEMPTION FUND 611	BEACH DRIVE DISTRICT RESERVE FUND 612	MYRTLE AVENUE ASSESSMENT FUND 617	LOMA DRIVE ASSESSMENT FUND 618
ESTIMATED REVENUE				
Taxes	\$0	\$0	\$0	\$0
Licenses/Permits	\$0	\$0	\$0	\$0
Fines/Forfeitures	\$0	\$0	\$0	\$0
Use of Money/Property	\$1,440	\$100	\$2,285	\$2,788
Intergovernmental/State	\$0	\$0	\$0	\$0
Intergovernmental/County	\$0	\$0	\$0	\$0
Intergovernmental/Federal	\$0	\$0	\$0	\$0
Current Service Charges	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0
TOTAL ESTIMATED REVENUE	\$1,440	\$100	\$2,285	\$2,788
INTERFUND TRANSFERS IN	\$0	\$0	\$0	\$0
ESTIMATED FUNDS AVAILABLE	\$1,440	\$100	\$2,285	\$2,788
FUND BALANCE				
7/1/18	\$77,006	\$4,364	\$143,230	\$168,290
16-17 CIP Carry Forward	\$0	\$0	\$0	\$0
TOTAL FUNDS AVAILABLE	\$78,446	\$4,464	\$145,515	\$171,078
APPROPRIATIONS				
Operating Budget	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Capital Improvements	\$0	\$0	\$0	\$0
Capital Improvements				
TOTAL APPROPRIATIONS	\$0	\$0	\$0	\$0
INTERFUND TRANSFERS OUT	\$0	\$0	\$0	\$0
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$0	\$0	\$0	\$0
ADJUST FUND BALANCE FOR FIXED ASSET ADDITIONS				
ESTIMATED FUND BALANCE 6/30/19	\$78,446	\$4,464	\$145,515	\$171,078

Available Fund Balance 6/30/19	\$78,446	\$4,464	\$145,515	\$171,078
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CITY OF HERMOSA BEACH BUDGET SUMMARY

Adopted Budget
2018-19

	Agency Fund	Internal Service Funds		
	BAYVIEW DRIVE RESERVE FUND 619	INSURANCE FUND 705	EQUIPMENT REPLACEMENT FUND 715	TOTAL (MEMORANDUM ONLY)
ESTIMATED REVENUE				
Taxes	\$0	\$0	\$0	\$30,390,498
Licenses/Permits	\$0	\$0	\$0	\$1,143,059
Fines/Forfeitures	\$0	\$0	\$0	\$2,126,838
Use of Money/Property	\$327	\$0	\$0	\$1,717,500
Intergovernmental/State	\$0	\$0	\$0	\$1,003,033
Intergovernmental/County	\$0	\$0	\$0	\$28,557
Intergovernmental/Federal	\$0	\$0	\$0	\$122,700
Current Service Charges	\$0	\$2,610,232	\$1,618,176	\$12,228,621
Other Revenue	\$0	\$0	\$222,581	\$3,756,855
TOTAL ESTIMATED REVENUE	\$327	\$2,610,232	\$1,840,757	\$52,517,661
INTERFUND TRANSFERS IN	\$0	\$0	\$0	\$2,242,901
ESTIMATED FUNDS AVAILABLE	\$327	\$2,610,232	\$1,840,757	\$54,760,562
FUND BALANCE				
7/1/18	\$14,312	\$1,688,816	\$8,865,029	\$32,621,223
16-17 CIP Carry Forward	\$0	\$0	\$0	\$9,131,950
TOTAL FUNDS AVAILABLE	\$14,639	\$4,299,048	\$10,705,786	\$96,477,250
APPROPRIATIONS				
Operating Budget	\$0	\$2,610,234	\$1,672,937	\$44,820,177
Capital Outlay	\$0	\$0	\$1,093,686	\$1,595,776
Capital Improvements- Prior Year	\$0	\$0	\$198,815	\$9,736,351
Capital Improvements	\$0	\$0	0	\$6,648,480
TOTAL APPROPRIATIONS	\$0	\$2,610,234	\$2,965,438	\$62,800,784
INTERFUND TRANSFERS OUT	\$0	\$0	\$0	\$2,242,901
TOTAL APPROPRIATIONS/TRANSFERS OUT	\$0	\$2,610,234	\$2,965,438	\$65,043,685
DEBT SERVICE PAYMENT				\$793,712
ADJUST FUND BALANCE FOR			\$1,093,686	\$1,093,686
FIXED ASSET ADDITIONS ²				
ESTIMATED FUND BALANCE 6/30/19	\$14,639	\$1,688,814	\$8,834,034	\$31,733,539

Designated Building Maintenance Funds \$627,825

Investment in Fixed Assets \$5,285,798

Assigned Reserve for Dispatch Center Upgrades-16/17 (Radios) \$0

Assigned Reserve for Dispatch Center Upgrades- 17/18 (Radios) \$121,020

Assigned Reserve for Dispatch Center Upgrades- 17/18 (Records Management System) \$0

Available Fund Balance 6/30/19	\$14,639	\$1,688,814	\$2,799,391	\$15,353,128
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**CITY OF HERMOSA BEACH
SCHEDULE OF REVENUE BY FUND
2018-19 BUDGET**

	2016-17 Actual	2017-18 Total Budget	2018-19 Budget	Increase (Decrease)	Percent Change
General Fund					
Property Taxes	\$15,753,082	\$16,948,122	\$17,728,952	\$780,830	4.61%
Sales & Use Tax	2,816,289	2,960,000	3,034,000	74,000	2.50%
Transient Occupancy Tax	3,237,026	3,257,443	3,260,078	2,635	0.08%
Business License Tax	1,098,421	1,070,000	1,070,000	0	0.00%
Utility Users Tax	2,302,024	2,296,716	2,250,177	(46,539)	-2.03%
Other Taxes	1,284,033	1,252,278	1,279,406	27,128	2.17%
Licenses & Permits	967,957	1,270,599	1,143,059	(127,540)	-10.04%
Fines & Forfeitures	2,070,599	2,063,979	2,126,838	62,859	3.05%
Use of Property & Money	850,789	946,794	942,213	(4,581)	-0.48%
Intergovernmental/State	116,177	125,510	131,609	6,099	4.86%
Service Charges	6,969,683	7,352,742	6,886,026	(466,716)	-6.35%
Other Revenue	171,820	147,905	111,670	(36,235)	-24.50%
Total General Fund	\$37,637,900	\$39,692,088	\$39,964,028	\$271,940	0.69%
Lighting & Landscaping Fund	\$456,277	\$456,100	\$455,926	(\$174)	-0.04%
State Gas Tax Fund	379,317	542,626	760,384	217,758	40.13%
AB 939 Fund	59,591	59,536	59,574	38	0.06%
Prop A Open Space Fund	41,114	20,557	20,557	0	0.00%
Tyco Fund	335,634	334,941	335,907	966	0.29%
Tyco Tidelands	32	25	0	(25)	-100.00%
Parks/Rec Facility Tax Fund	252,746	230,775	161,545	(69,230)	-30.00%
Bayview Dr Dist Admin Exp Fund	4,519	4,548	4,553	5	0.11%
Lower Pier District Administrative Expense Fund	2,600	2,600	2,600	0	0.00%
Myrtle District Administrative Expense Fund	9,123	9,229	9,233	4	0.04%
Loma District Administrative Expense Fund	10,207	10,403	10,420	17	0.16%
Beach Dr Assmnt Dist Exp Fund	3,530	3,565	3,569	4	0.11%
Community Development Block Grant Fund	99,426	150,000	120,000	(30,000)	0.00%
Prop A Transit Fund	380,406	400,505	417,605	17,100	4.27%
Prop C Fund	313,271	331,807	349,496	17,689	5.33%
Measure R Fund	235,766	664,632	551,006	(113,626)	-17.10%
Measure M Fund	0	233,646	271,398	37,752	100.00%
Grant Fund	676,764	648,838	2,898,472	2,249,634	346.72%
Air Quality Improvement Fund	25,969	91,989	26,559	(65,430)	-71.13%
Supplemental Law Enforcement Services Fund	130,943	104,126	104,480	354	0.34%
Sewer Fund	1,217,457	1,263,726	1,267,364	3,638	0.29%

See Appendix for General Fund Revenue Category Detail.



**CITY OF HERMOSA BEACH
SCHEDULE OF REVENUE BY FUND
2018-19 BUDGET**

	2016-17 Actual	2017-18 Total Budget	2018-19 Budget	Increase (Decrease)	Percent Change
Asset Seizure/Forfeiture Fund	\$54,704	\$283,674	\$9,221	(\$274,453)	-96.75%
Fire Protection Fund	17,446	50,875	50,964	89	0.17%
RTI Undersea Cable Fund	0	330,000	45,000	(285,000)	100.00%
RTI Undersea Cable Tidelands Fund	0	240,000	0	(240,000)	100.00%
Capital Improvement Fund	78,457	186,454	156,730	(29,724)	-15.94%
Bayview Drive Redemption Fund 2004-2	1,460	2,694	2,734	40	1.48%
Lower Pier District Redemption Fund	354	479	407	(72)	-15.03%
Beach Dr Assessment Dist Redemption Fund	751	1,406	1,440	34	813.00%
Beach Dr Assessment Dist Reserve Fund	51	97	100	3	3.09%
Myrtle Avenue Assessment Fund	1,181	2,259	2,285	26	1.15%
Loma Drive Assessment Fund	1,429	2,715	2,788	73	2.69%
Bayview Drive Reserve Fund 2004-2	169	320	327	7	2.19%
Insurance Fund *	2,879,071	2,463,141	2,610,232	147,091	5.97%
Equipment Replacement Fund *	1,784,601	2,142,424	1,840,757	(301,667)	-14.08%
Grand Total	\$47,092,266	\$50,962,800	\$52,517,661	\$1,554,861	3.05%

* Insurance Fund and Equipment Replacement Fund are internal service funds. Revenue in these funds appear as service charges in individual departments where applicable.



**CITY OF HERMOSA BEACH
SCHEDULE OF EXPENDITURES BY FUND
2018-19 BUDGET**

	2016-17 Actual	2017-18 Total Budget	2018-19 Budget	Increase (Decrease)	Percent Change
General Fund					
City Council	\$354,878	\$402,296	\$327,007	(\$75,289)	-18.71%
City Attorney	477,693	300,000	300,000	\$0	0.00%
Legal Settlement- E&B Resouces	0	0	0	\$0	0.00%
City Clerk/Elections	321,237	399,394	356,622	(\$42,772)	-10.71%
City Manager	909,003	1,406,327	1,695,560	289,233	20.57%
Community Choice Aggregation	0	0	0	0	0.00%
Prospective Expenditures	0	174,200	129,288	(44,912)	-25.78%
City Prosecutor	224,078	208,304	225,352	17,048	8.18%
City Treasurer	41,068	40,110	42,800	2,690	6.71%
Community Development					
Building & Safety	950,141	1,097,051	1,151,768	54,717	4.99%
Planning	873,270	1,121,166	1,145,485	24,319	2.17%
General Plan & Coast Plan Update	182,982	103,492	0	(103,492)	-100.00%
Zoning Ordinance Update	0	0	250,000	250,000	100.00%
Community Resources	1,284,741	1,411,417	1,434,762	23,345	1.65%
Finance					
Administration	1,045,643	1,082,434	1,068,546	(13,888)	-1.28%
Finance Cashier	767,355	869,909	813,935	(55,974)	-6.43%
Fire Department					
County Fire District	0	2,343,867	5,146,101	2,802,234	119.56%
Fire Department Legacy Costs	0	895,492	742,974	(152,518)	-17.03%
General Appropriations	81,387	105,399	106,567	1,168	1.11%
Human Resources	661,793	518,716	621,981	103,265	19.91%
Police					
Community Services	2,245,597	2,438,142	2,579,510	141,368	5.80%
Crossing Guards	98,969	77,904	115,085	37,181	47.73%
Public Works					
Administration	1,036,124	1,210,730	1,281,402	70,672	5.84%
Building Maintenance	826,064	850,716	911,076	60,360	7.10%
Downtown Enhancement	276,210	357,287	351,224	(6,063)	-1.70%
North Pier Parking Structure	171,107	168,241	164,197	(4,044)	-2.40%
Downtown Parking Lot A	56,265	62,287	63,443	1,156	1.86%
Co. Share Pkg Structure Rev.	329,209	331,270	329,845	(1,425)	-0.43%
Parks	904,563	1,026,736	1,209,288	182,552	17.78%
Street Maintenance/Traffic Safety	1,271,637	1,306,325	1,567,736	261,411	20.01%
Capital Improvement Projects	526,557	2,241,333	575,665	(1,665,668)	-74.32%
Total General Fund	\$34,897,248	\$38,951,508	\$39,619,252	\$667,744	1.71%



**CITY OF HERMOSA BEACH
SCHEDULE OF EXPENDITURES BY FUND
2018-19 BUDGET**

	2016-17 Actual	2017-18 Total Budget	2018-19 Budget	Increase (Decrease)	Percent Change
Lighting & Landscaping Fund	\$574,338	\$625,262	\$666,890	\$41,628	6.66%
State Gas Tax Fund					
CIP	35,292	324,573	649,341	324,768	100.06%
AB 939 Fund					
Source Reduction/Recycle Element	52,555	34,547	35,674	1,127	3.26%
Prop A Open Space	0	0	0	0	0.00%
Tyco Fund					
Parks	6,227	0	0	0	0.00%
CIP	26,660	955,748	526,962	(428,786)	-44.86%
Tyco Tidelands Fund					
CIP	0	3,728	0	(3,728)	-100.00%
Parks/Rec Facility Tax Fund					
Parks	32,920	26,926	0	(26,926)	-100.00%
CIP	169,315	261,350	207,685	(53,665)	-20.53%
Bayview Drive District Admin Exp Fund	\$1,187	\$1,785	\$1,350	(\$435)	-24.37%
Lower Pier Administrative Expense Fund	968	1,405	1,200	(205)	-14.59%
Myrtle District Administrative Expense Fund	5,085	6,183	5,585	(598)	-9.67%
Loma District Administrative Expense Fund	5,440	6,175	5,740	(435)	-7.04%
Beach Drive Assmnt Dist Admin Exp Fund	1,109	1,650	1,453	(197)	-11.94%
Community Development Block Grant Fund					
CIP	99,426	150,000	270,000	120,000	80.00%
Prop A Transit Fund					
Bus Pass Subsidy	2,975	3,300	3,500	200	6.06%
Dial-A-Tai Program	67,417	76,000	76,000	0	0.00%
Commuter Express	30,831	34,008	38,714	4,706	13.84%
Recreation Transportation	29,498	40,000	40,000	0	0.00%
Special Event Shuttle	6,000	6,000	6,000	0	0.00%
After School Program Shuttle	40,800	43,200	43,200	0	0.00%
Beach Cities Transit Line 109	9,418	12,406	13,000	594	4.79%
CIP	0	274,892	59,000	(215,892)	-78.54%
Prop C Fund					
Pavement Management Study	72,390	8,597	0	(8,597)	-100.00%
CIP	0	648,321	579,664	(68,657)	-10.59%
Measure R Fund					
CIP	42,229	1,013,648	1,540,945	527,297	52.02%
Measure M Fund					
CIP	0	0	504,343	504,343	100.00%
Grants Fund					
Bulletproof Vest Partnership	8,150	3,079	2,700	(379)	-12.31%
Mental Health Evaluation Team	0	60,000	0	(60,000)	-100.00%
Body Worn Camera	0	41,681	0	(41,681)	-100.00%
Fireman's Fund Emergency Prep Prog	0	0	0	0	0.00%



**CITY OF HERMOSA BEACH
SCHEDULE OF EXPENDITURES BY FUND
2018-19 BUDGET**

	2016-17 Actual	2017-18 Total Budget	2018-19 Budget	Increase (Decrease)	Percent Change
Beverage Recycle Grant	7,597	31,084	5,300	(25,784)	-82.95%
Sea Level Rise Study/Coastal Conservancy	0	0	0	0	0.00%
Coastal Permit Authority Grant	500	23,013	0	(23,013)	-100.00%
Local Coastal Assistance Grant	5,453	130,446	0	(130,446)	-100.00%
CIP	223,197	1,042,313	4,403,276	3,360,963	322.45%
Air Quality Improvement Fund					
Emission Control	6,525	138,160	63,000	(75,160)	-54.40%
Supplemental Law Enforcement Services Fund					
C.O.P.S. Program	22,583	192,389	87,658	(104,731)	-54.44%
Sewer Fund					
Administrative Charges	0	0	0	0	0.00%
Sewer	517,834	500,965	431,604	(69,361)	-13.85%
Used Oil Block Grant	428	10,672	5,400	(5,272)	-49.40%
CIP	0	2,632,085	1,370,000	(1,262,085)	-47.95%
Storm Drains					
Storm Drain	283,060	318,475	314,123	(4,352)	-1.37%
CIP	181,754	683,210	645,090	(38,120)	-5.58%
Asset Seizure/Forft Fund					
Special Investigations	0	33,010	0	(33,010)	-100.00%
Police K-9 Program	5,444	11,200	6,822	(4,378)	-39.09%
Mounted Patrol Unit	1,167	500	4,000	3,500	700.00%
Fire Protection Fund					
	0	0	56,596	56,596	100.00%
RTI Tidelands					
	0	0	240,000	240,000	100.00%
2015 Lease Revenue Bonds					
	710,332	791,087	793,712	2,625	0.33%
Capital Improvement Fund					
City Manager	23,164	0	0	0	0.00%
Storm Drains	0	80,000	80,000	0	0.00%
Public Works Admin	38,070	100,000	0	(100,000)	-100.00%
Community Choice Aggregation	0	0	0	0	0.00%
CIP	137,857	4,847,617	4,614,045	(233,572)	-4.82%
Insurance Fund					
Liability Insurance	1,605,319	2,475,848	1,145,752	(1,330,096)	-53.72%
Auto/Property/Bonds	45,337	82,990	75,330	(7,660)	-9.23%
Unemployment	12,006	10,000	10,000	0	0.00%
Worker's Compensation	1,691,788	1,412,682	1,379,152	(33,530)	-2.37%
Equipment Replacement Fund					
City Council	5,437	5,437	5,437	\$0	0.00%
City Clerk	0	2,445	0	(2,445)	-100.00%
City Treasurer	0	1,630	0	(1,630)	-100.00%
City Manager	0	288,887	672	(288,215)	-99.77%
Finance Administration	0	7,033	1,350	(5,683)	-80.80%



**CITY OF HERMOSA BEACH
SCHEDULE OF EXPENDITURES BY FUND
2018-19 BUDGET**

	2016-17 Actual	2017-18 Total Budget	2018-19 Budget	Increase (Decrease)	Percent Change
Human Resources	0	816	1,558	742	90.93%
Finance Cashier	0	3,875	1,747	(2,128)	-54.92%
Information Technology	449,525	700,733	701,084	351	0.05%
General Appropriations	11,710	22,344	47,444	25,100	112.33%
Police	289,057	1,636,434	916,650	(719,784)	-43.98%
Fire	127,405	36,853	0	(36,853)	-100.00%
Lighting/Landscaping/Medians	24,589	26,917	30,078	3,161	11.74%
Sewers	41,639	40,286	30,591	(9,695)	-24.07%
Street Maint/Traffic Safety	17,300	97,536	71,609	(25,927)	-26.58%
Storm Drains	5,279	13,030	13,030	0	0.00%
Downtown Enhancement	0	22,000	0	(22,000)	-100.00%
Community Services	50,767	260,805	320,805	60,000	23.01%
Community Dev/Planning	0	2,442	7,790	5,348	219.00%
Community Dev/Building	(52,956)	403,211	6,311	(396,900)	-98.43%
Public Works Admin	23,498	53,309	38,733	(14,576)	-27.34%
Building Maintenance	115,295	207,699	134,739	(72,960)	-35.13%
Equipment Service	282,393	329,400	360,956	31,556	9.58%
Community Resources	9,272	5,398	26,881	21,483	397.98%
Parks	15,617	11,753	49,158	37,405	318.26%
CIP	101,647	293,887	198,815	(95,072)	-32.35%
Grand Total All Funds	\$43,254,367	\$63,637,878	\$63,594,496	\$1,461,265	2.30%



**BUDGET TRANSFERS
2018-19 BUDGET**

	TRANSFERS IN	TRANSFERS OUT
GENERAL FUND		
From Lighting/Landscaping Fund , Administration	\$11,054	
From State Gas Tax Fund, Street Maintenance, Traffic Safety Operations	\$489,707	
From Prop A Open Space Fund, Parks Maintenance Allocation	\$20,557	
From Lower Pier Administrative Expense Fund, Agency Administration	\$2,249	
From Myrtle District Administrative Expense Fund, Agency Administration	\$5,264	
From Loma District Administrative Expense Fund, Agency Administration	\$5,710	
From Beach Drive Assessment District Administrative Expense Fund, Agency Administration	\$1,891	
From Bayview Drive Administrative Expense Fund, Agency Administration	\$2,307	
To 2015 Lease Revenue Bond Fund, Bond Payment		\$793,699
To Storm Drain Fund, From Utility User Tax		\$700,000
FUND TOTALS	\$538,739	\$1,493,699
LIGHTING/LANDSCAPING FUND		
To General Fund, Administration		\$11,054
From Tyco Fund, Cover Deficit	\$210,463	
FUND TOTALS	\$210,463	\$11,054
STATE GAS TAX FUND		
To General Fund, Street Maintenance, Traffic Safety Operations		\$489,707
FUND TOTALS	\$0	\$489,707
PROP A OPEN SPACE FUND		
To General Fund, Parks Maintenance Allocation		\$20,557
FUND TOTALS	\$0	\$20,557
TYCO FUND		
From Lighting/Landscaping Fund, Cover Deficit		\$210,463
FUND TOTALS	\$0	\$210,463



**BUDGET TRANSFERS
2018-19 BUDGET**

			TRANSFERS IN	TRANSFERS OUT
BAYVIEW DRIVE ADMINISTRATIVE EXPENSE FUND				
To General Fund, Agency Administration				\$2,307
	FUND TOTALS	<u> </u>	\$0	<u> </u> \$2,307
LOWER PIER ADMINISTRATIVE EXPENSE FUND				
To General Fund, Agency Administration				\$2,249
	FUND TOTALS	<u> </u>	\$0	<u> </u> \$2,249
MYRTLE DISTRICT ADMINISTRATIVE EXPENSE FUND				
To General Fund, Agency Administration				\$5,264
	FUND TOTALS	<u> </u>	\$0	<u> </u> \$5,264
LOMA DISTRICT ADMINISTRATIVE EXPENSE FUND				
To General Fund, Agency Administration				\$5,710
	FUND TOTALS	<u> </u>	\$0	<u> </u> \$5,710
BEACH DRIVE ASSESSMENT DISTRICT ADMINISTRATIVE EXPENSE FUND				
To General Fund, Agency Administration				\$1,891
	FUND TOTALS	<u> </u>	\$0	<u> </u> \$1,891
STORM DRAIN FUND				
From General Fund, From Utility User Tax			\$700,000	
	FUND TOTALS	<u> </u>	\$700,000	<u> </u> \$0
2015 LEASE REVENUE BOND FUND				
From General Fund, For Bond Payments			\$793,699	
	FUND TOTALS	<u> </u>	\$793,699	<u> </u> \$0
	GRAND TOTALS		\$2,242,901	\$2,242,901

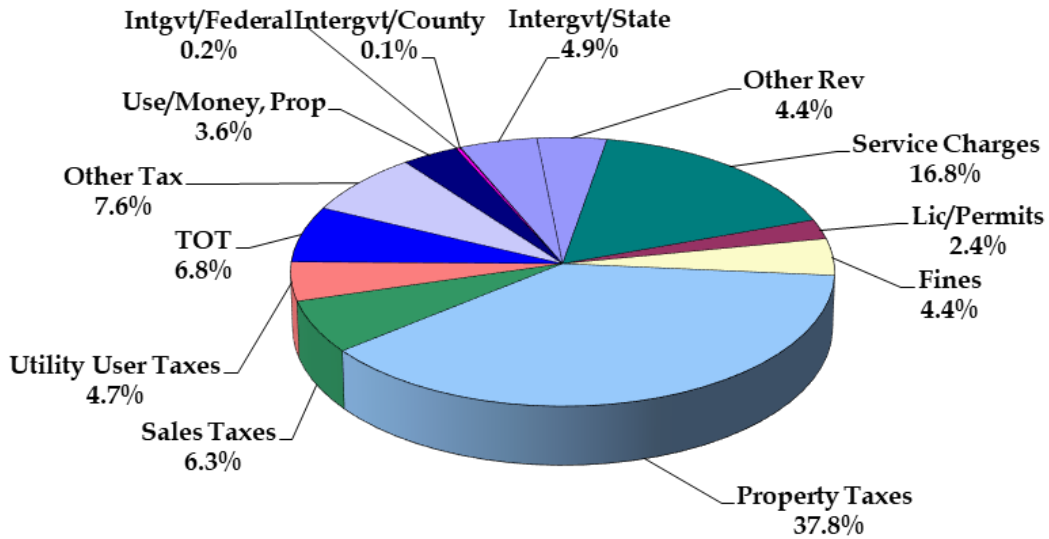
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REVENUE

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Revenue by Source 2018-19 Estimated



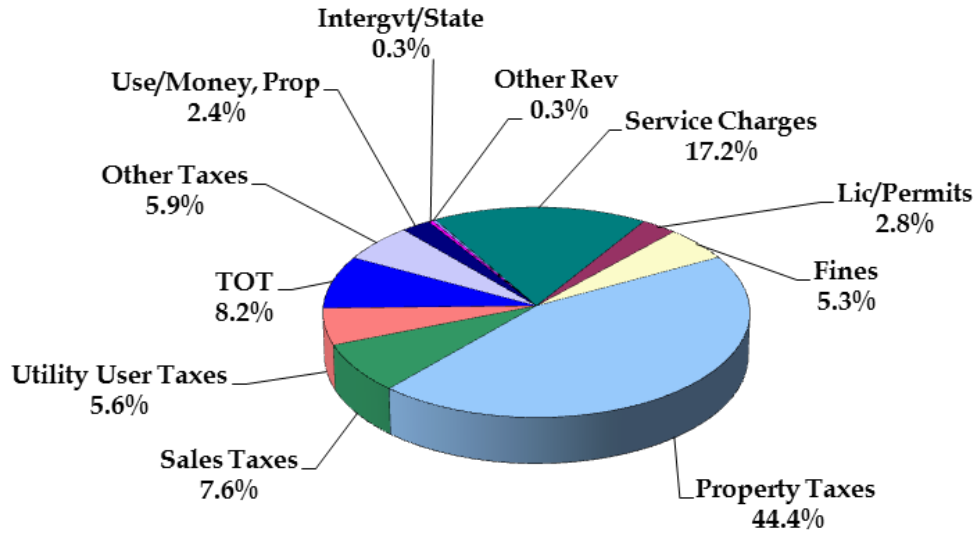
Revenues By Source¹:

	2018-19	2017-18
Property Taxes	\$ 18,185,094	\$ 17,404,222
Service Charges	8,080,159	7,704,528
Other Taxes	3,661,149	3,556,190
TOT	3,260,078	3,257,443
Sales Taxes	3,034,000	2,960,000
Intergvt/State	2,352,733	1,018,350
Utility Users Taxes	2,250,177	2,296,716
Fines	2,126,838	2,339,360
Other Revenue	2,104,628	1,212,837
Use/Money, Prop	1,717,500	2,247,124
Lic/Permits	1,143,059	1,270,599
Intergvt/Federal	122,700	217,773
Intergvt/County	28,557	28,557
Total Revenues	\$ 48,066,672	\$ 45,513,699

¹ Insurance and Equipment Replacement Fund Excluded

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General Fund - Where the Money Comes From 2018-19 Budget

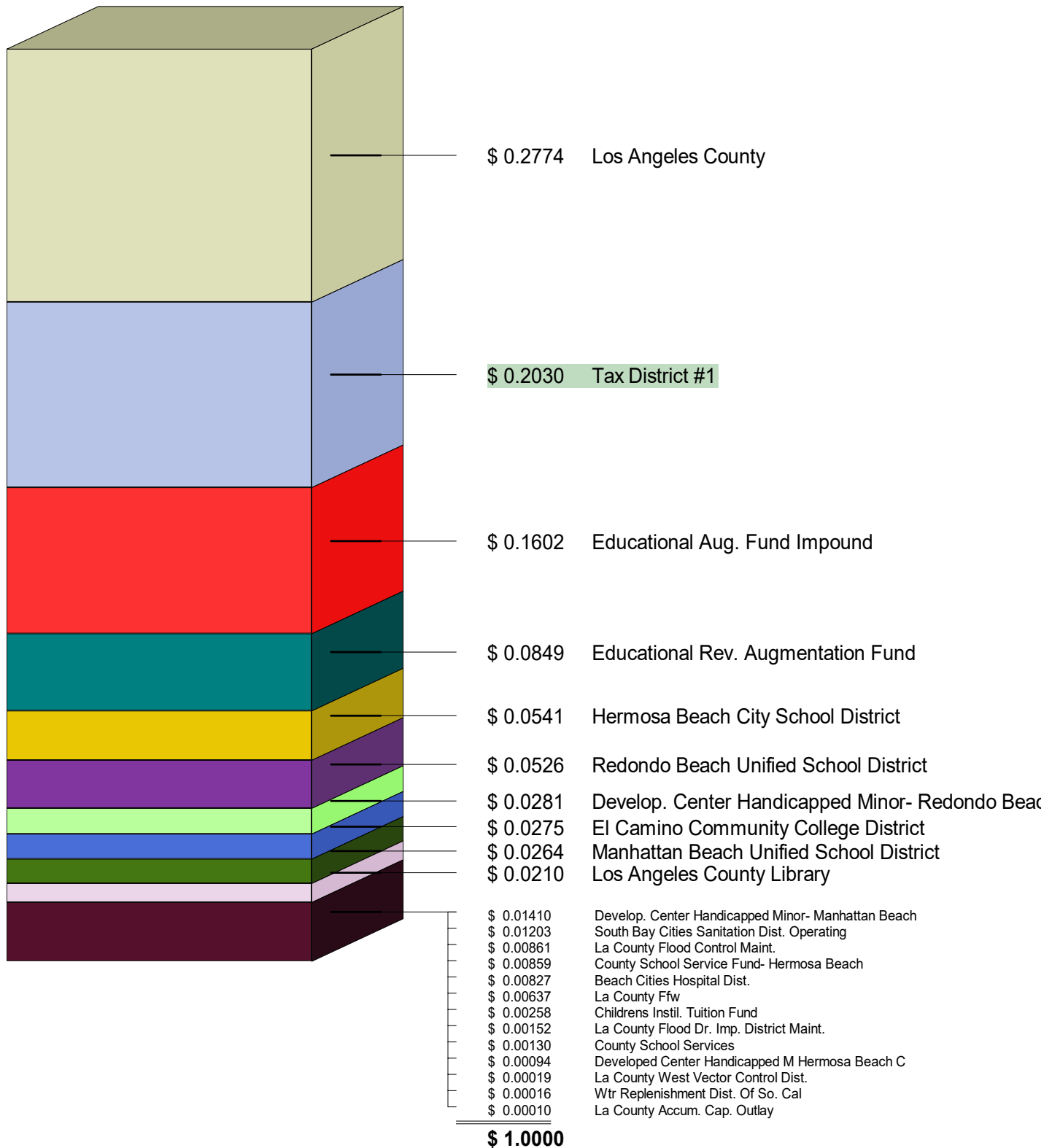


Revenue By Source - General Fund ¹	2018-19	2017-18
Property Taxes	\$ 17,728,952	\$ 16,948,122
Service Charges	6,886,026	7,352,742
TOT	3,260,078	3,257,443
Sales Taxes	3,034,000	2,960,000
Other Taxes	2,349,406	2,322,278
Utility Users Taxes	2,250,177	2,296,716
Fines	2,126,838	2,063,979
Lic/Permits	1,143,059	1,270,599
Use/Money, Prop	942,213	946,794
Intergvt/State	131,609	125,510
Other Rev	111,670	147,905
Total Revenues	\$ 39,964,028	\$ 39,692,088

¹ Property Tax In Lieu of Vehicle License Fees Included in Property Tax

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THE CITY OF HERMOSA BEACH PROPERTY TAX DOLLAR BREAKDOWN



Data Source: Los Angeles County Assessor 2017/18 Annual Tax Increment Tables

This report is not to be used in support of debt issuance or continuing disclosure statements without the written consent of HdL, Coren & Cone

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**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2018-19 BUDGET**

	<i>2016-17 Received</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>	<i>Increase (Decrease)</i>
001 General Fund						
3100 Taxes						
3101 Current Year Secured	12,571,999	13,475,685	6,728,264	13,475,685	14,149,469	673,784
3102 Current Year Unsecured	520,406	526,783	469,379	526,783	553,090	26,307
3103 Prior Year Collections	-25,295	69,378	107,893	0	0	-69,378
3106 Supplemental Roll SB813	329,844	348,794	179,896	348,794	366,471	17,677
3107 Transfer Tax	345,603	307,093	138,004	300,181	300,181	-6,912
3108 Sales Tax	2,816,289	2,960,000	1,556,083	2,960,000	3,034,000	74,000
3109 1/2 Cent Sales Tx Ext	218,092	223,710	97,097	242,317	254,433	30,723
3110 Time Warner Cable TV Franchise	146,957	165,964	41,304	163,414	171,585	5,621
3111 Electric Franchise	75,712	75,712	0	82,259	82,259	6,547
3112 Gas Franchise	36,057	36,057	0	38,596	38,596	2,539
3113 Refuse Franchise	232,428	233,566	114,181	227,797	227,797	-5,769
3114 Transient Occupancy Tax	3,237,026	3,257,443	1,719,618	3,260,078	3,260,078	2,635
3115 Business License	1,098,421	1,070,000	462,689	1,070,000	1,070,000	0
3120 Utility User Tax	2,302,024	2,296,716	1,127,550	2,250,177	2,250,177	-46,539
3122 Property tax In-lieu of Veh Lic Fees	2,356,128	2,527,482	1,282,529	2,527,482	2,659,922	132,440
3123 Frontier Cable Franchise Fee	229,183	210,176	51,792	204,555	204,555	-5,621
Total Taxes	26,490,874	27,784,559	14,076,279	27,678,118	28,622,613	838,054
3200 Licenses And Permits						
3202 Dog Licenses	12,599	12,600	11,068	12,600	12,600	0
3204 Building Permits	532,191	921,627	315,169	658,669	857,000	-64,627
3205 Electric Permits	110,011	96,530	56,940	96,530	96,530	0
3206 Plumbing Permits	81,094	87,075	38,992	65,000	65,000	-22,075
3207 Occupancy Permits	11,065	11,065	7,008	11,065	11,065	0
3208 Grease Trap Permits	4,238	3,136	1,187	1,280	1,280	-1,856
3209 Garage Sales	217	200	112	217	0	-200
3211 Banner Permits	3,284	1,250	660	1,250	1,250	0
3212 Animal/Fowl Permits	0	83	83	83	0	-83
3213 Animal Redemption Fee	437	339	339	339	0	-339
3214 Amplified Sound Permit	21,590	17,637	14,005	17,637	17,637	0
3215 Temporary Sign Permit	1,235	1,280	1,052	1,280	1,312	32
3216 Spray Booth Permit	370	0	0	0	0	0
3217 Open Fire Permit	1,160	504	504	504	0 *	-504
3218 Auto Repair Permit	555	278	0	278	0 *	-278
3219 Newsrack Permits	993	1,400	0	1,400	1,400	0
3225 Taxicab Franchise Fees	126,875	55,500	0	45,140	26,332	-29,168
3226 Admin Permit - Limited Outdoor Seating	0	944	944	944	958	14
3227 Mechanical Permits	48,208	49,775	24,347	49,775	44,800	-4,975
3228 Concealed Weapons Permit	93	100	0	100	100	0
3229 Private Special Event Permit	2,176	0	1,523	0	0	0
3230 Temporary Minor Special Event Permit	2,788	3,776	2,339	2,339	2,395	-1,381
3236 Drone Permit Fee	3,045	3,190	2,465	3,190	2,900	-290
3239 A-Frame sign Permit	3,733	2,310	450	450	500	-1,810
Total Licenses And Permits	967,957	1,270,599	479,187	970,070	1,143,059	-127,540
3300 Fines & Forfeitures						
3301 Municipal Court Fines	147,881	93,122	52,278	96,439	96,439	3,317
3302 Court Fines /Parking	1,871,718	1,913,157	1,094,144	1,781,749	1,981,749	68,592
3305 Administrative Fines	21,700	18,100	15,650	15,650	15,650	-2,450
3306 Nuisance Abatement- Restrooms	29,300	39,600	14,509	39,600	33,000	-6,600
Total Fines & Forfeitures	2,070,599	2,063,979	1,176,581	1,933,438	2,126,838	62,859

* Transition to L.A. County Fire December 30, 2017, fee collected by County.



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2018-19 BUDGET**

	<i>2016-17 Received</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>	<i>Increase (Decrease)</i>
001 General Fund (continued)						
3400 Use Of Money & Property						
3401 Interest Income	131,604	190,007	85,653	190,007	187,508	-2,499
3402 Rents & Concessions	1,096	1,500	739	1,500	1,500	0
3404 Community Center Leases	25,403	25,500	14,818	25,500	25,500	0
3405 Community Center Rentals	165,505	180,000	85,628	180,000	180,000	0
3406 Community Center Theatre	75,027	65,000	40,564	65,000	65,000	0
3418 Special Events	60,994	100,000	29,353	100,000	100,000	0
3422 Beach/Plaza Promotions	41,540	30,000	10,385	30,000	30,000	0
3425 Ground Lease	38,820	43,770	27,595	44,004	39,382	-4,388
3427 Cell Site License- Sprint	36,261	37,348	21,518	37,348	38,754	1,406
3428 Cell Site License - Verizon	30,859	31,854	18,358	31,854	32,754	900
3429 Inmate Phone Services	943	780	356	780	780	0
3431 Storage Facility Operating Lease	180,000	180,000	105,000	180,000	180,000	0
3432 Film Permits	61,792	60,000	34,137	60,000	60,000	0
3450 Investment Discount	945	1,035	0	1,035	1,035	0
Total Use Of Money & Property	850,789	946,794	474,104	947,028	942,213	-4,581
3500 Intergovernmental/State						
3507 Highway Maintenance	4,650	3,100	775	3,100	3,100	0
3508 Mandated Costs	7,796	6,927	6,927	6,927	7,088	161
3509 Homeowner Property Tax Relief	83,837	83,000	42,041	84,000	84,000	1,000
3510 POST	5,604	18,806	0	18,806	22,365	3,559
3511 STC-Service Officer Training	5,419	4,806	4,806	4,730	4,730	-76
3575 VLF Coll Excess of \$14m-Rev code 11001.5	8,871	8,871	0	10,326	10,326	1,455
Total Intergovernmental/State	116,177	125,510	54,549	127,889	131,609	6,099
3800 Current Service Charges						
3801 Residential Inspection	46,682	55,890	26,421	55,890	57,591	1,701
3802 Planning Sign Permit/Master Sign Program	19,762	15,823	10,288	15,823	16,484	661
3803 Negative Declaration	0	3,175	3,175	3,175	0	-3,175
3804 General Plan Maintenance Fees	104,151	231,619	58,353	137,362	217,000	-14,619
3805 Amendment to Planning Entitlement	15,832	18,000	12,248	18,000	20,620	2,620
3807 Refuse Lien Fees/Consolidated	-1,900	0	0	0	0	0
3808 Zone Variance Review	3,500	3,500	0	0	0	-3,500
3809 Tentative Map Review	46,894	15,700	4,438	8,876	9,010	-6,690
3810 Final Map Review	12,070	7,860	5,955	7,860	8,100	240
3811 Zone Change	0	0	3,785	3,785	3,902	3,902
3812 Conditional Use Permit - Comm/Other	5,070	9,080	4,540	9,080	9,362	282
3813 Plan Check Fees	371,898	688,466	468,566	688,466	408,000	-280,466
3815 Public Works Services	107,512	115,000	71,167	130,000	130,000	15,000
3816 Utility Trench Service Connect Permit	258,181	152,995	49,198	152,995	100,000	-52,995
3817 Address Change Request Fee	3,153	4,500	2,953	4,500	4,640	140
3818 Police Services	824	1,500	1,155	1,500	1,500	0
3819 Jail Services	29,745	11,817	6,207	11,817	15,300	3,483
3821 Daily Permit Lot A/Parking Structure	53,639	50,136	28,148	50,136	50,136	0
3823 Special Event Security/Police	52,611	39,000	20,381	39,000	39,000	0
3824 500' Noticing	8,448	11,295	7,608	11,295	11,646	351
3825 Public Notice Posting	4,999	4,250	2,060	4,250	3,825	-425
3827 Library Grounds Maintenance	16,805	17,645	17,645	17,645	18,527	882



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2018-19 BUDGET**

	<i>2016-17 Received</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>	<i>Increase (Decrease)</i>
001 General Fund (continued)						
3831 Non-Utility Street Excavation Permit	48,044	56,687	31,816	49,533	49,533	-7,154
3834 Encroachment Permit	328,032	319,860	189,179	312,400	312,400	-7,460
3836 Refund Transaction Fee	900	800	675	800	800	0
3837 Returned Check Charge	665	300	240	300	300	0
3839 Photocopy Charges	568	500	365	400	400	-100
3840 Ambulance Transport	426,152	490,129	301,554	490,129	457,945	-32,184
3841 Police Towing	76,046	77,318	36,583	77,318	73,850	-3,468
3842 Parking Meters	2,005,637	2,000,000	1,146,300	2,000,000	2,000,000	0
3843 Parking Permits-Annual	426,646	430,787	28,530	443,423	443,423	12,636
3844 Daily Parking Permits	26,320	15,000	1,131	1,820	1,820	-13,180
3845 Lot A Revenue	546,094	564,607	329,538	564,607	564,607	0
3846 No Pier Pkg Structure Revenue	684,578	694,952	409,105	715,604	715,604	20,652
3847 In Lieu Fee / Parking Facility	0	86,700	28,900	28,900	57,800	-28,900
3848 Driveway Permits	845	1,100	940	1,348	1,348	248
3849 Guest Permits	1,852	2,000	1,024	1,736	1,736	-264
3850 Contractors Permits	40,766	40,000	25,500	40,000	40,000	0
3851 Cash Key Revenue	-639	-554	-178	-554	-554	0
3852 Recreation Program Transaction Fee	44,776	40,000	22,559	40,000	40,000	0
3855 Bus Passes	5,565	2,000	1,472	2,000	2,000	0
3856 500' - 2nd Noticing	4,000	2,575	0	0	515	-2,060
3857 Parking Plan Application	9,532	10,800	4,320	8,640	8,640	-2,160
3858 Monthly Permit Lot A/Parking Structure	133,694	108,026	53,258	82,929	82,929	-25,097
3861 Fire Alarm Sys Insp - New Installation	2,848	750	185	750	0 *	-750
3862 Alarm Permit Fee	5,182	5,400	2,831	5,400	5,415	15
3863 False Alarm Fee	0	430	0	430	423	-7
3865 Lot B Revenue	87,314	97,935	59,527	102,226	102,226	4,291
3867 Precise Development Plans	0	10,228	0	5,114	5,114	-5,114
3868 Public Noticing/300 Ft Radius	15,999	7,734	3,066	5,285	5,446	-2,288
3876 Spec Fire Protectn Sys Insp-New Install	670	752	752	752	0	-752
3877 Business License Registration	715	7,000	5,165	7,000	7,000	0
3878 Fire Re-Inspections	1,471	70	70	70	0 *	-70
3879 Business License Renewal Fee	1,581	30,000	21,571	30,000	30,000	0
3882 Special Event Fire Code Permit	2,931	1,021	1,021	1,021	0 *	-1,021
3883 Final/Tentative Map Extension	1,974	949	949	949	949	0
3884 Lot Line Adjustment	775	1,140	1,140	1,140	1,176	36
3888 Slope/Grade Height Determination	4,878	5,440	0	5,440	5,444	4
3890 300 Ft Radius Noticing/Appeal to CC	0	450	450	450	474	24
3891 Appeal of Plng Comm Action to Council	3,748	1,681	0	0	1,681	0
3893 Contract Recreation Classes	391,764	375,000	194,425	375,000	375,000	0
3894 Other Recreation Programs	247,961	225,000	117,203	225,000	225,000	0
3895 Zoning Information Letters	856	720	0	720	0	-720
3896 Mailing Fee	18	12	0	12	12	0
3897 Admin Fee/TULIP Ins Certificate	787	500	471	500	500	0
3899 Condo - CUP/PDP	85,939	33,881	9,576	14,364	20,344	-13,537
Total Current Service Charges	6,827,360	7,206,931	3,835,504	7,014,411	6,765,943	-440,988

* Transition to L.A. County Fire December 30, 2017, fee collected by County.



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2018-19 BUDGET**

	<i>2016-17 Received</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>	<i>Increase (Decrease)</i>
001 General Fund (continued)						
3900 Other Revenue						
3903 Contributions Non Govt	3,425	11,063	11,063	11,063	0	-11,063
3904 General Miscellaneous	24,960	21,690	21,691	37,458	0	-21,690
3907 Pkg Str Utility Reimb From Beach House	3,516	3,300	1,107	3,300	3,300	0
3908 Hermosa Sr Ctr Donations/Memberships	10,063	10,000	5,066	10,000	10,000	0
3914 Planning EIR Admin Reimbursement	23,609	10,000	2,564	10,000	30,000	20,000
3920 BCHD Healthy Cities Fund	21,680	20,619	20,619	20,619	0 *	-20,619
3938 Solid Waste Contract Admin Fee	52,708	52,707	26,928	52,707	52,707	0
3960 Verizon PEG Grant	15,663	17,728	0	15,663	15,663	-2,065
3964 South Park Donations	16,196	798	798	798	0	-798
Total Other Revenue	171,820	147,905	89,836	161,608	111,670	-36,235
6800 Current Service Charges Continued						
6801 Mural Review	0	2,910	2,910	2,910	1,500	-1,410
6809 Categorical Exemption	4,577	3,500	1,595	2,100	1,800	-1,700
6810 Deed Restriction/Covenant Review	11,803	5,920	1,300	1,300	1,300	-4,620
6811 Landscape Plan Review	10,926	9,298	4,533	9,298	8,520	-778
6813 Preliminary Plan Review	0	360	360	360	372	12
6819 Historic Resource Review	0	4,120	4,120	4,120	0	-4,120
6821 Solar Plan Check/Inspection	0	556	556	834	834	278
6822 Temporary Certificate of Occupancy	324	120	60	120	0	-120
6825 Clean Bay Restaurant - NPDES Inspection	20,600	20,600	2,200	20,600	20,600	0
6828 Public Improvement Plan Check	36,113	56,912	42,365	56,912	56,912	0
6832 DUI Collision Response	0	500	0	500	581	81
6834 Citation Sign-off	493	458	182	458	460	2
6835 Taxicab Inspection	0	104	0	104	104	0
6836 Police Business Background Check	0	263	0	263	263	0
6837 Deceased Animal Pickup	104	114	0	114	114	0
6839 Pet Home Quarantine Review	0	114	0	114	57	-57
6840 Multiple Dog Review	210	216	0	216	216	0
6841 Fire Sprinkler System Insp - New Install	26,134	10,000	8,615	8,615	0 *	-10,000
6842 Miscellaneous Fire Code Permit	6,963	1,630	1,630	1,630	0 *	-1,630
6844 Fire False Alarm Response	0	1,104	1,104	1,104	0 *	-1,104
6847 Document Certification	0	10	0	10	10	0
6849 Traffic Plan Review	311	450	0	450	0	-450
6850 Annual Business Fire Inspection	28,085	6,006	6,006	6,006	0 *	-6,006
6851 Busines Licenses State Mandated Fee	2,718	2,700	792	2,700	0	-2,700
6860 Refuse Lien Fees/Athens	-3,024	308	-944	308	350	42
6861 Oversized Vehicle Permit	689	729	401	729	738	9
6866 Records Technology Fee	2,267	0	380	0	0	0
6867 Credit Card Processing Fee	17,465	34,352	16,239	34,352	34,352	0
6871 Sewer Service Charge Rebate	-14,176	-16,600	-2,601	-9,000	-9,000	7,600
6872 PY Sewer Service Charge Rebate	-10,258	-943	-943	-943	0	943
Total Current Service Charges (Continued)	142,324	145,811	90,860	146,284	120,083	-25,728
Total General Fund	37,637,900	39,692,088	20,276,900	38,978,846	39,964,028	271,940

* Transition to L.A. County Fire December 30, 2017, fee collected by County.



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2018-19 BUDGET**

	<i>2016-17 Received</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>	<i>Increase (Decrease)</i>
105 Lightg/Landscapg Dist Fund						
3100 Taxes						
3101 Current Year Secured	454,988	455,000	229,509	454,988	454,988	-12
3103 Prior Year Collections	5,122	5,100	3,301	5,122	5,122	22
3105 Assessment Rebates	-4,184	-4,000	-960	-4,184	-4,184	-184
Total Taxes	455,926	456,100	231,850	455,926	455,926	-174
3400 Use Of Money & Property						
3401 Interest Income	349	0	79	0	0	0
3450 Investment Discount	2	0	0	0	0	0
Total Use Of Money & Property	351	0	79	0	0	0
Total Lightg/Landscapg Dist Fund	456,277	456,100	231,929	455,926	455,926	-174
115 State Gas Tax Fund						
3400 Use Of Money & Property						
3401 Interest Income	453	1,906	1,176	1,906	2,179	273
3450 Investment Discount	4	7	0	7	7	0
Total Use Of Money & Property	457	1,913	1,176	1,913	2,186	273
3500 Intergovernmental/State						
3501 Section 2106 Allocation	69,690	70,673	34,257	70,673	71,348	675
3502 Section 2107 Allocation	141,060	140,118	70,161	140,118	142,485	2,367
3503 Section 2107.5 Allocation	4,000	4,000	4,000	4,000	4,000	0
3512 Section 2105 (Prop 111)	111,260	113,638	53,657	113,638	114,779	1,141
3513 Sec 2103 Higher Mtr Veh Excise Tax (HUTA)	52,850	78,110	43,316	78,110	75,071	-3,039
3566 Loan Repayment- HUTA Transportation Fds	0	22,300	0	22,300	22,300	0
3567 Road Maintenance Rehab Account	0	111,874	3,308	111,874	328,215	216,341
Total Intergovernmental/State	378,860	540,713	208,699	540,713	758,198	217,485
Total State Gas Tax Fund	379,317	542,626	209,875	542,626	760,384	217,758
117 AB939 Fund						
3400 Use Of Money & Property						
3401 Interest Income	465	901	408	901	939	38
3450 Investment Discount	3	3	0	3	3	0
Total Use Of Money & Property	468	904	408	904	942	38
3800 Current Service Charges						
3860 AB939 Surcharge	59,123	58,632	29,054	58,632	58,632	0
Total Current Service Charges	59,123	58,632	29,054	58,632	58,632	0
Total AB939 Fund	59,591	59,536	29,462	59,536	59,574	38



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2018-19 BUDGET**

	<i>2016-17 Received</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>	<i>Increase (Decrease)</i>
121 Prop A Open Space Fund						
3600 Intergovernmental/County						
3608 Maintenance Allocation	41,114	20,557	0	20,557	20,557	0
Total Intergovernmental/County	41,114	20,557	0	20,557	20,557	0
Total Prop A Open Space Fund	41,114	20,557	0	20,557	20,557	0
122 Tyco Fund						
3400 Use Of Money & Property						
3401 Interest Income	6,740	16,044	8,935	16,044	17,010	966
3426 Easement Agreement	328,845	318,845	199,278	318,845	318,845	0
3450 Investment Discount	49	52	0	52	52	0
Total Use Of Money & Property	335,634	334,941	208,213	334,941	335,907	966
Total Tyco Fund	335,634	334,941	208,213	334,941	335,907	966
123 Tyco Tidelands						
3400 Use Of Money & Property						
3401 Interest Income	32	25	22	25	0	-25
Total Use Of Money & Property	32	25	22	25	0	-25
Total Tyco Tidelands	32	25	22	25	0	-25
125 Park/Rec Facility Tax Fund						
3400 Use Of Money & Property						
3401 Interest Income	2,116	4,140	1,742	4,140	4,169	29
3450 Investment Discount	16	15	0	15	15	0
Total Use Of Money & Property	2,132	4,155	1,742	4,155	4,184	29
3900 Other Revenue						
3910 Park/Recreation In Lieu Fee	250,614	226,620	95,671	157,361	157,361	-69,259
Total Other Revenue	250,614	226,620	95,671	157,361	157,361	-69,259
Total Park/Rec Facility Tax Fund	252,746	230,775	97,413	161,516	161,545	-69,230
135 Bayview Dr Dist Admin Exp Fund						
3400 Use Of Money & Property						
3401 Interest Income	19	48	24	48	53	5
Total Use Of Money & Property	19	48	24	48	53	5
3900 Other Revenue						
3925 Spec Assessment Admin Fees	4,500	4,500	4,500	4,500	4,500	0
Total Other Revenue	4,500	4,500	4,500	4,500	4,500	0
Total Bayview Dr Dist Admin Exp Fund	4,519	4,548	4,524	4,548	4,553	5



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2018-19 BUDGET**

	<i>2016-17 Received</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>	<i>Increase (Decrease)</i>
136 Lower Pier Admin Exp Fund						
3900 Other Revenue						
3925 Special Assessment Admin Fees	2,600	2,600	0	2,600	2,600	0
Total Other Revenue	2,600	2,600	0	2,600	2,600	0
Total Lower Pier Admin Exp Fund	2,600	2,600	0	2,600	2,600	0
137 Myrtle Dist Admin Exp Fund						
3400 Use Of Money & Property						
3401 Interest Income	123	229	106	229	233	4
Total Use Of Money & Property	123	229	106	229	233	4
3900 Other Revenue						
3925 Special Assessment Admin Fees	9,000	9,000	9,000	9,000	9,000	0
Total Other Revenue	9,000	9,000	9,000	9,000	9,000	0
Total Myrtle Dist Admin Exp Fund	9,123	9,229	9,106	9,229	9,233	4
138 Loma Dist Admin Exp Fund						
3400 Use Of Money & Property						
3401 Interest Income	207	403	198	403	420	17
Total Use Of Money & Property	207	403	198	403	420	17
3900 Other Revenue						
3925 Special Assessment Admin Fees	10,000	10,000	10,000	10,000	10,000	0
Total Other Revenue	10,000	10,000	10,000	10,000	10,000	0
Total Loma Dist Admin Exp Fund	10,207	10,403	10,198	10,403	10,420	17
139 Beach Dr Assmnt Dist Admin Exp Fund						
3400 Use Of Money & Property						
3401 Interest Income	30	65	32	65	69	4
Total Use Of Money & Property	30	65	32	65	69	4
3900 Other Revenue						
3925 Special Assessment Admin Fees	3,500	3,500	3,500	3,500	3,500	0
Total Other Revenue	3,500	3,500	3,500	3,500	3,500	0
Total Beach Dr Assmnt Dist Admin Exp Fund	3,530	3,565	3,532	3,565	3,569	4



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2018-19 BUDGET**

	<i>2016-17 Received</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>	<i>Increase (Decrease)</i>
140 Community Dev Block Grant						
3700 Intergovernmental/Federal						
3720 Americans with Disabilities Act	99,426	150,000	4,971	150,000	120,000	-30,000
Total Intergovernmental/Federal	99,426	150,000	4,971	150,000	120,000	-30,000
Total Community Dev Block Grant	99,426	150,000	4,971	150,000	120,000	-30,000
145 Proposition A Fund						
3100 Taxes						
3117 Proposition A Transit	360,787	367,353	214,197	367,353	383,939	16,586
Total Taxes	360,787	367,353	214,197	367,353	383,939	16,586
3400 Use Of Money & Property						
3401 Interest Income	13,311	26,986	14,074	26,986	28,160	1,174
3450 Investment Discount	102	106	0	106	106	0
Total Use Of Money & Property	13,413	27,092	14,074	27,092	28,266	1,174
3800 Current Service Charges						
3853 Dial-A-Taxi Program	5,124	5,260	2,880	4,600	4,600	-660
3855 Bus Passes	1,082	800	456	800	800	0
Total Current Service Charges	6,206	6,060	3,336	5,400	5,400	-660
Total Proposition A Fund	380,406	400,505	231,607	399,845	417,605	17,100
146 Proposition C Fund						
3100 Taxes						
3118 Proposition C Local Return	299,114	304,710	177,788	304,710	318,467	13,757
Total Taxes	299,114	304,710	177,788	304,710	318,467	13,757
3400 Use Of Money & Property						
3401 Interest Income	14,050	26,986	15,559	26,986	30,918	3,932
3450 Investment Discount	107	111	0	111	111	0
Total Use Of Money & Property	14,157	27,097	15,559	27,097	31,029	3,932
Total Proposition C Fund	313,271	331,807	193,347	331,807	349,496	17,689



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2018-19 BUDGET**

	<i>2016-17 Received</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>	<i>Increase (Decrease)</i>
147 Measure R Fund						
3100 Taxes						
3119 Measure R Local Return Funds	224,502	228,537	132,783	228,537	238,856	10,319
Total Taxes	224,502	228,537	132,783	228,537	238,856	10,319
3400 Use Of Money & Property						
3401 Interest Income	7,873	29,441	9,169	29,441	18,086	-11,355
3450 Investment Discount	59	64	0	64	64	0
3460 Unrealized Gain(Loss) On Inv	-8,504	0	0	0	0	0
Total Use Of Money & Property	-572	29,505	9,169	29,505	18,150	-11,355
3900 Other Revenue						
3970 Measure R SBCCOG South Bay Highway Pr	3,332	406,590	0	112,590	294,000	-112,590
Total Other Revenue	3,332	406,590	0	112,590	294,000	-112,590
Total Measure R Fund	227,262	664,632	141,952	370,632	551,006	-113,626
148 Measure M Fund						
3100 Taxes						
3118 Proposition C Local Return	0	233,312	96,476	233,312	270,697	37,385
Total Taxes	0	233,312	96,476	233,312	270,697	37,385
3400 Use Of Money & Property						
3401 Interest Income	0	334	0	334	701	367
Total Use Of Money & Property	0	334	0	334	701	367
Total Measure M Fund	0	233,646	96,476	233,646	271,398	37,752
150 Grant Fund						
3500 Intergovernmental/State						
3558 Beverage Recycling Grant	10,610	5,274	0	5,196	5,300	26
3562 State Homeland Security Grant Program	0	0	0	0	77,526	77,526
3572 Local Coastal Assistance Grant 2017	5,453	130,446	0	130,446	0	-130,446
3573 Alcoholic Beverage Control Grant (ABC)	0	60,444	10,429	60,444	0	-60,444
3580 BSCC- Mental Health Evaluation Team	0	60,000	0	60,000	0	-60,000
3581 SWRCS- Storm Water Grant Program	0	0	0	400,000	1,349,700	1,349,700
Total Intergovernmental/State	16,063	256,164	10,429	656,086	1,432,526	1,176,362
3700 Intergovernmental/Federal						
3732 STPL Street Improvement Reimb	219,958	0	0	0	0	0
3736 Bulletproof Vest Partnership	8,150	3,079	0	3,079	2,700	-379
3748 Gen Plan/Coastal/Strat Growth Council	78,784	23,013	0	23,013	0	-23,013
3750 Dept of Justice- Body Worn Cameras	0	41,681	0	41,681	0	-41,681
Total Intergovernmental/Federal	306,892	67,773	0	67,773	2,700	-65,073



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2018-19 BUDGET**

	<i>2016-17 Received</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>	<i>Increase (Decrease)</i>
150 Grant Fund (continued)						
3900 Other Revenue						
3971 LA Country Library	35,060	63,650	0	63,650	0	-63,650
3972 Caltrans Reimbursement	1,848	98,152	0	98,152	0	-98,152
3973 Caltrans Cooperative Agreement PCH&2nd	180,000	0	0	0	0	0
3974 South Park- Prop A Open Space Grant	136,901	163,099	0	154,032	0	-163,099
3980 SWGP- Manhattan Beach Reimb	0	0	21,241	21,241	42,339	42,339
3981 SWGP- Redondo Beach Reimb	0	0	431,615	431,615	860,335	860,335
3982 SWGP- Torranceh Reimb	0	0	281,230	281,230	560,572	560,572
Total Other Revenue	353,809	324,901	734,086	1,049,920	1,463,246	1,138,345
Total Grant Fund	676,764	648,838	744,515	1,773,779	2,898,472	2,249,634
152 Air Quality Mgmt Dist Fund						
3400 Use Of Money & Property						
3401 Interest Income	678	1,464	798	1,464	1,554	90
3450 Investment Discount	5	5	0	5	5	0
Total Use Of Money & Property	683	1,469	798	1,469	1,559	90
3500 Intergovernmental/State						
3538 AQMD Emission Control AB2766	25,286	25,000	6,246	25,000	25,000	0
3551 MSRC Discretionary Matching Funds	0	65,520	0	0	0	-65,520
Total Intergovernmental/State	25,286	90,520	6,246	25,000	25,000	-65,520
Total Air Quality Mgmt Dist Fund	25,969	91,989	7,044	26,469	26,559	-65,430
153 Supp Law Enf Serv Fund (SLESF)						
3100 Taxes						
3135 C.O.P.S. Allocation	129,324	100,000	106,791	106,791	100,000	0
Total Taxes	129,324	100,000	106,791	106,791	100,000	0
3400 Use Of Money & Property						
3401 Interest Income	1,608	4,116	2,203	4,116	4,470	354
3450 Investment Discount	11	10	0	10	10	0
Total Use Of Money & Property	1,619	4,126	2,203	4,126	4,480	354
Total Supp Law Enf Serv Fund (SLESF)	130,943	104,126	108,994	110,917	104,480	354
160 Sewer Fund						
3400 Use Of Money & Property						
3401 Interest Income	59,331	119,170	60,972	119,170	123,380	4,210
3450 Investment Discount	453	483	0	483	483	0
Total Use Of Money & Property	59,784	119,653	60,972	119,653	123,863	4,210
3500 Intergovernmental/State						
3550 CA Waste Oil Recycling Grant	5,599	5,443	0	5,433	5,400	-43
Total Intergovernmental/State	5,599	5,443	0	5,433	5,400	-43



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2018-19 BUDGET**

	<i>2016-17 Received</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>	<i>Increase (Decrease)</i>
160 Sewer Fund (continued)						
3600 Intergovernmental/County						
3602 Beach Outlet Maintenance	41,779	8,000	0	8,000	8,000	0
Total Intergovernmental/County	41,779	8,000	0	8,000	8,000	0
3800 Current Service Charges						
3828 Sewer Connection Fee	57,751	55,000	39,631	55,000	55,000	0
3829 Sewer Demolition Fee	2,696	3,129	1,328	2,600	2,600	-529
3832 Sewer Lateral Installation	16,528	22,346	16,806	22,346	22,346	0
Total Current Service Charges	76,975	80,475	57,765	79,946	79,946	-529
6800 Current Service Charges Continued						
6861 Sewer Service Charge	1,033,320	1,050,155	533,095	1,050,155	1,050,155	0
Total Current Service Charges Continued	1,033,320	1,050,155	533,095	1,050,155	1,050,155	0
Total Sewer Fund	1,217,457	1,263,726	651,832	1,263,187	1,267,364	3,638
170 Asset Seizure/Forft Fund						
3300 Fines & Forfeitures						
3307 Department of Justice Forfeited Funds	0	275,381	7,313	7,313	0	-275,381
3308 Department of Treasury Forfeited Funds	51,736	0	268,068	268,068	0	0
Total Fines & Forfeitures	51,736	275,381	275,381	275,381	0	-275,381
3400 Use Of Money & Property						
3401 Interest Income	2,945	8,272	4,912	8,272	9,200	928
3450 Investment Discount	23	21	0	21	21	0
Total Use Of Money & Property	2,968	8,293	4,912	8,293	9,221	928
Total Asset Seizure/Forft Fund	54,704	283,674	280,293	283,674	9,221	-274,453
180 Fire Protection Fund						
3400 Use Of Money & Property						
3401 Interest Income	1,031	2,116	1,099	2,116	2,205	89
3450 Investment Discount	8	8	0	8	8	0
Total Use Of Money & Property	1,039	2,124	1,099	2,124	2,213	89
3900 Other Revenue						
3912 Fire Flow Fee	16,407	48,751	10,381	20,235	48,751	0
Total Other Revenue	16,407	48,751	10,381	20,235	48,751	0
Total Fire Protection Fund	17,446	50,875	11,480	22,359	50,964	89



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2018-19 BUDGET**

	<i>2016-17 Received</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>	<i>Increase (Decrease)</i>
190 RTI Undersea Cable Fund						
3400 Use Of Money & Property						
3426 Easement Agreement	0	330,000	330,000	330,000	45,000	-285,000
Total Use Of Money & Property	0	330,000	330,000	330,000	45,000	-285,000
Total RTI Undersea Cable Fund	0	330,000	330,000	330,000	45,000	-285,000
191 RTI Undersea Cable TidelandsFund						
3400 Use Of Money & Property						
3426 Easement Agreement	0	240,000	240,000	240,000	0	-240,000
Total Use Of Money & Property	0	240,000	240,000	240,000	0	-240,000
Total RTI Undersea Cable Fund	0	240,000	240,000	240,000	0	-240,000
301 Capital Improvement Fund						
3400 Use Of Money & Property						
3401 Interest Income	75,243	157,320	70,303	157,320	156,066	-1,254
3450 Investment Discount	593	664	0	664	664	0
Total Use Of Money & Property	75,836	157,984	70,303	157,984	156,730	-1,254
3900 Other Revenue						
3913 In-Lieu Fee/Street Pavement	2,621	28,470	28,470	28,470	0	
3962 SCE Reimbursement	0	0	4,895	4,895	0	0
Total Other Revenue	2,621	28,470	33,365	33,365	0	-28,470
Total Capital Improvement Fund	78,457	186,454	103,668	191,349	156,730	-29,724
609 Bayview Dr Redemption Fund 2004-2						
3400 Use Of Money & Property						
3401 Interest Income	1,460	2,694	1,351	2,694	2,734	40
Total Use Of Money & Property	1,460	2,694	1,351	2,694	2,734	40
Total Bayview Dr Redemption Fund 2004-2	1,460	2,694	1,351	2,694	2,734	40
610 Lwr Pier Dist Redemption Fund						
3400 Use Of Money & Property						
3401 Interest Income	354	479	185	479	407	-72
Total Use Of Money & Property	354	479	185	479	407	-72
Total Lwr Pier Dist Redemption Fund	354	479	185	479	407	-72



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2018-19 BUDGET**

	<i>2016-17 Received</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>	<i>Increase (Decrease)</i>
611 Beach Dr Assessment Dist Redemption Fund						
3400 Use Of Money & Property						
3401 Interest Income	751	1,406	708	1,406	1,440	34
Total Use Of Money & Property	751	1,406	708	1,406	1,440	34
Total Beach Dr Assessment Dist Redemption Fund	751	1,406	708	1,406	1,440	34
612 Beach Dr Assessment Dist Reserve Fund						
3400 Use Of Money & Property						
3401 Interest Income	51	97	49	97	100	3
Total Use Of Money & Property	51	97	49	97	100	3
Total Beach Dr Assessment Dist Reserve Fund	51	97	49	97	100	3
617 Myrtle Ave Assessment Fund						
3400 Use Of Money & Property						
3401 Interest Income	1,181	2,259	1,136	2,259	2,285	26
Total Use Of Money & Property	1,181	2,259	1,136	2,259	2,285	26
Total Myrtle Ave Assessment Fund	1,181	2,259	1,136	2,259	2,285	26
618 Loma Drive Assessment Fund						
3400 Use Of Money & Property						
3401 Interest Income	1,429	2,715	1,377	2,715	2,788	73
Total Use Of Money & Property	1,429	2,715	1,377	2,715	2,788	73
Total Loma Drive Assessment Fund	1,429	2,715	1,377	2,715	2,788	73
619 Bayview Dr Reserve Fund 2004-2						
3400 Use Of Money & Property						
3401 Interest Income	169	320	161	320	327	7
Total Use Of Money & Property	169	320	161	320	327	7
Total Bayview Dr Reserve Fund 2004-2	169	320	161	320	327	7



**CITY OF HERMOSA BEACH
REVENUE DETAIL BY FUND
2018-19 BUDGET**

	<i>2016-17 Received</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>	<i>Increase (Decrease)</i>
705 Insurance Fund						
3800 Current Service Charges						
3880 Insurance Service Charges	2,872,956	2,463,141	1,624,478	2,463,141	2,610,232	147,091
Total Current Service Charges	2,872,956	2,463,141	1,624,478	2,463,141	2,610,232	147,091
3900 Other Revenue						
3902 Refunds/Reimb Previous Years	6,115	0	0	46,029	0	0
Total Other Revenue	6,115	0	0	46,029	0	0
Total Insurance Fund	2,879,071	2,463,141	1,624,478	2,509,170	2,610,232	147,091
715 Equipment Replacement Fund						
3800 Current Service Charges						
3822 Building Maintenance Service Charges	101,384	101,555	59,234	101,555	101,555	0
3885 Comm Equip/Business Mach Charges	664,092	712,022	415,338	712,022	698,486	-13,536
3889 Vehicle/Equip Replacement Charges	916,981	922,973	456,887	922,973	818,135	-104,838
Total Current Service Charges	1,682,457	1,736,550	931,459	1,736,550	1,618,176	-118,374
3900 Other Revenue						
3901 Sale of Real/Personal Property	62,730	17,423	17,423	38,643	0	-17,423
3902 Refunds/Reimb Previous Years	12,500	30,797	30,797	30,797	0	-30,797
3962 SCE Reimbursement	0	263,928	38,928	415,417	100,000	-163,928
Total Other Revenue	75,230	312,148	87,148	484,857	100,000	-212,148
6800 Current Service Charges						
6866 Records Technology Fee	26,914	93,726	39,718	94,886	122,581	28,855
Total Current Service Charges	26,914	93,726	39,718	94,886	122,581	28,855
Total Equipment Replacement Fund	1,784,601	2,142,424	1,058,325	2,316,293	1,840,757	(301,667)
Grand Total	47,083,762	50,962,800	26,915,123	51,147,415	52,517,661	1,554,861



PERSONNEL ALLOCATION SUMMARY

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**CITY OF HERMOSA BEACH
PERSONNEL ALLOCATION SUMMARY**

	<u>AUTHORIZED</u> 16-17	<u>AUTHORIZED</u> 17-18	<u>AUTHORIZED</u> 18-19
Elected	7.00	7.00	7.00
Permanent	145.00	146.00	130.00 ²
Part-Time/Temporary	20.71	22.71	22.33
Ambulance Operator/Intern	26.00	26.00	0.00 ²
Police Reserves	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
TOTAL	205.71	208.71	166.33

**POSITION CONTROL SUMMARY
TOTALS BY MAJOR DEPARTMENT DESIGNATION**

The following is a departmental comparison of personnel authorizations for fiscal year 2018-19 and prior fiscal years 2016-17 and 2017-18. A separate column indicates increases and/or decreases. The figures below do not include elected, contract or part-time/temporary positions.

DEPARTMENT	<u>FY 2016/17</u> <u>AUTHORIZED</u>	<u>FY 2017/18</u> <u>AUTHORIZED</u>	<u>FY 2018/19</u> <u>AUTHORIZED</u>	<u>FY 2018/19</u> <u>DECREASE/ INCREASE</u>
City Council	0.50	0.50	0.50	0.00
City Manager	5.50	6.50	6.50	0.00
City Treasurer	0.00	0.00	0.00	0.00
City Clerk	2.00	2.00	2.00	0.00
Personnel/Risk Management	2.00	2.00	2.00	0.00
Finance	11.00	11.00	11.00	0.00
General Appropriations	1.00	1.00	1.00	0.00
Fire	18.50	17.00 ¹	0.00	(17.00) ²
Police/Community Services	66.00	67.00	67.00	0.00
Community Resources	4.00	4.00	4.00	0.00
Public Works	22.00	23.00	24.00	1.00
Community Development	<u>11.50</u>	<u>12.00</u>	<u>12.00</u>	<u>0.00</u>
TOTAL	145.00	146.00	130.00	(16.00)

Details are included on the Department Detail sheets under Department Budgets.

¹Fire Department Personnel Allocation represents positions authorized until department transitions to L.A. County Fire Department.

²Beginning December 30, 2017 the City contracted for Fire Services with the Los Angeles County Fire Department, reducing permanent positions by 17 and eliminating the Ambulance Operator/Intern program.

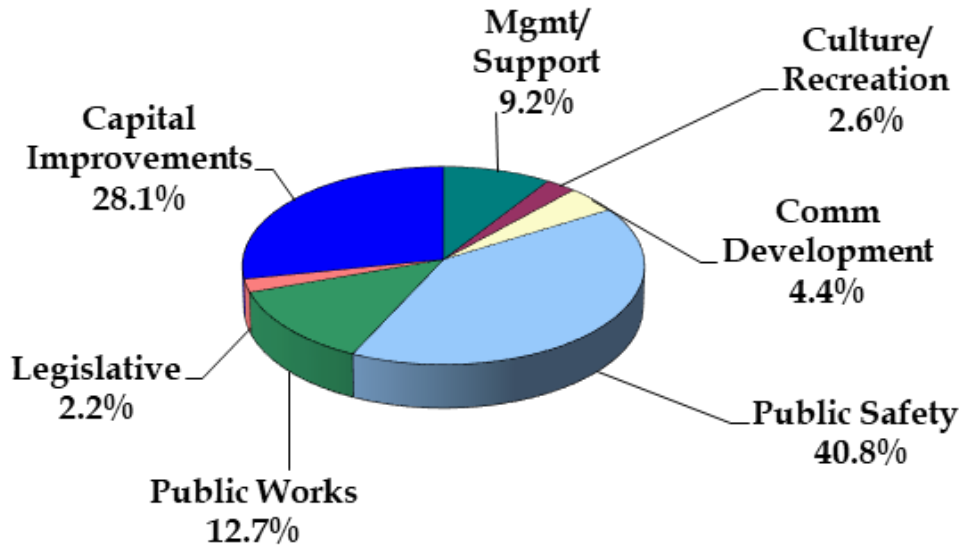
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DEPARTMENT BUDGETS

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Appropriations by Function 2018-19 Budget

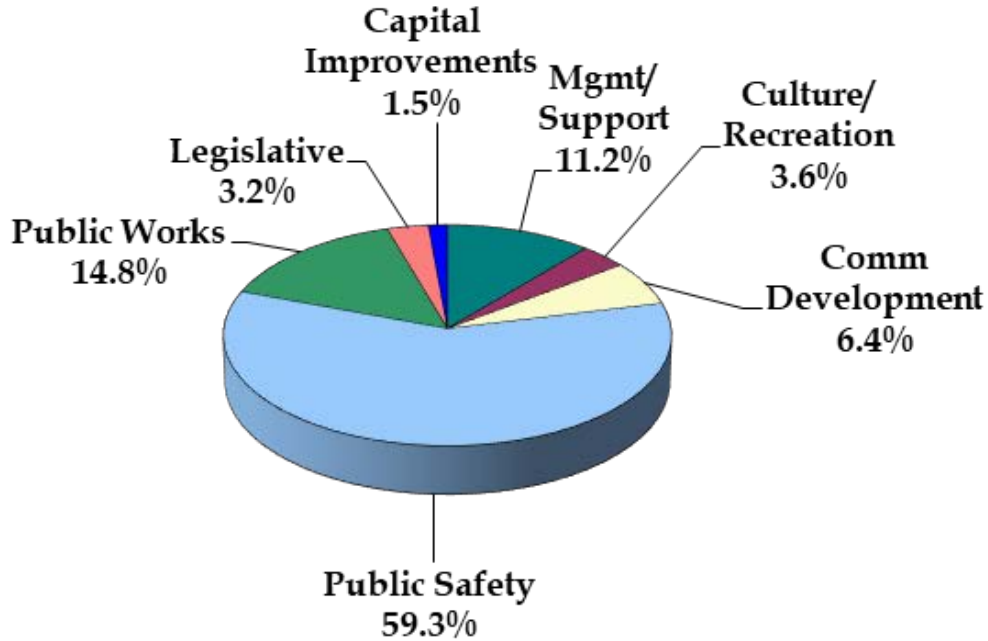


Appropriations By Functions ¹	2018-19	2017-18
Public Safety	\$ 23,730,019	\$ 22,574,227
Capital Improvements	16,384,831	15,473,402
Public Works	7,381,528	6,914,876
Mgmt/Support	5,366,091	5,159,683
Comm Development	2,585,427	2,509,176
Culture/Recreation	1,517,962	1,494,617
Legislative	1,251,781	1,350,104
Total Appropriations	\$ 58,217,639	\$ 55,476,085

¹ Insurance and Equipment Replacement Fund (less CIP) Excluded

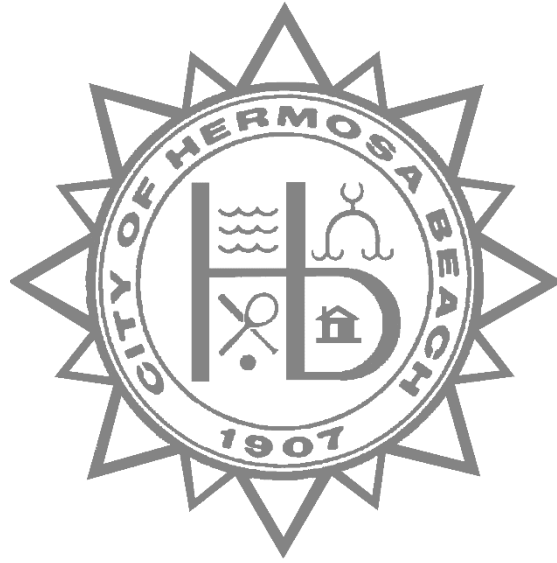
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General Fund - Where The Money Is Spent 2018-19 Budget



General Fund - Where The Money Is Spent:	2018-19	2017-18
Public Safety	\$ 23,495,703	\$ 22,156,368
Public Works	5,878,211	5,313,592
Mgmt/Support	4,435,877	4,156,985
Comm Development	2,547,253	2,321,709
Culture/Recreation	1,434,762	1,411,417
Legislative	1,251,781	1,350,104
Capital Improvements	575,665	2,241,333
Total Appropriations	\$ 39,619,252	\$ 38,951,508

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CITY COUNCIL



CITY COUNCIL DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: The City Council consists of five citizens elected at large. The Mayor is appointed from the group. The City Council's responsibilities are: to establish City-wide policy; secure revenues and adopt an annual budget; appoint members of various City Commissions and Boards; rule on such matters as prescribed by the laws of the State of California and the City of Hermosa Beach.

The Council meets the second and fourth Tuesday of the month at 7:00 p.m. in the Council Chambers at City Hall.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
1101 City Council					
Total Personal Services	128,046	117,774	104,573	187,098	178,630
Total Contract Services	98,657	145,800	56,008	102,500	35,000
Total Materials/Supplies/Other	128,175	138,722	57,316	87,196	113,377
Total City Council	354,878	402,296	217,897	376,794	327,007

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 17-18</u>	<u>CITY MANAGER RECOMMENDED 18-19</u>
4102 REGULAR SALARIES		
Executive Assistant to the City Manager	0.50	0.50
TOTAL	0.50	0.50
4112 PART-TIME/TEMPORARY		
City Councilmember	5.00	5.00
TOTAL	5.00	5.00
GRAND TOTAL	5.50	5.50



CITY COUNCIL DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Unspecified Services	\$2,000
		City Council Retreat	8,000
		Strategic Planning	25,000
		Total	\$35,000
4319	Special Events	Employee/Commission Holiday Party	\$6,000
		Engraving Services/Plaques	1,500
		Donations	3,000
		60 Flags to be flown on 4 th of July, Veteran's Day & Memorial Day along PCH between First and 15 th Street	4,950
		Unspecified Events	1,000
		State of the City Address	3,500
		Holiday Lights at Windmill and Park	2,650
		State of the County Address Sponsorship Table	1,295
		Special Events Filming and Video Production Services	3,000
		Chamber of Commerce Annual Awards Gala	525
		Joint Meeting – City Council & All Boards/ Commissions	2,100
		New City Manager Reception	1,000
		Total	\$30,520



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
1101 City Council					
1101-4100 Personal Services					
1101-4102 Regular Salaries	39,296	39,606	29,160	47,601	45,150
1101-4106 Regular Overtime	371	50	32	50	50
1101-4111 Accrual Cash In	1,539	4,813	2,059	2,059	2,045
1101-4112 Part Time/Temporary	31,800	31,800	18,638	31,535	31,800
1101-4180 Retirement	12,824	18,844	18,285	21,245	21,451
1101-4185 Alternative Retirement System-Parttime	68	65	29	65	65
1101-4188 Employee Benefits	39,683	20,135	34,814	82,011	75,328
1101-4189 Medicare Benefits	1,039	1,035	723	1,106	1,116
1101-4190 Other Post Employment Benefits (OPEB)	1,426	1,426	833	1,426	1,625
Total Personal Services	128,046	117,774	104,573	187,098	178,630
1101-4200 Contract Services					
1101-4201 Contract Serv/Private	98,657	145,800	56,008	102,500	35,000
Total Contract Services	98,657	145,800	56,008	102,500	35,000
1101-4300 Materials/Supplies/Other					
1101-4304 Telephone	428	500	161	428	6,000
1101-4305 Office Oper Supplies	17,070	16,250	7,913	13,000	15,000
1101-4315 Membership	24,733	28,004	17,719	28,004	28,403
1101-4317 Conference/Training	16,588	25,000	2,049	8,200	25,000
1101-4319 Special Events	61,380	61,504	25,120	30,100	30,520
1101-4394 Building Maintenance Charges	3,620	3,624	2,114	3,624	3,620
1101-4396 Insurance User Charges	4,356	3,840	2,240	3,840	4,834
Total Materials/Supplies/Other	128,175	138,722	57,316	87,196	113,377
Total City Council	354,878	402,296	217,897	376,794	327,007

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CITY COUNCIL DEPARTMENT
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
EQUIPMENT REPLACEMENT FUND
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

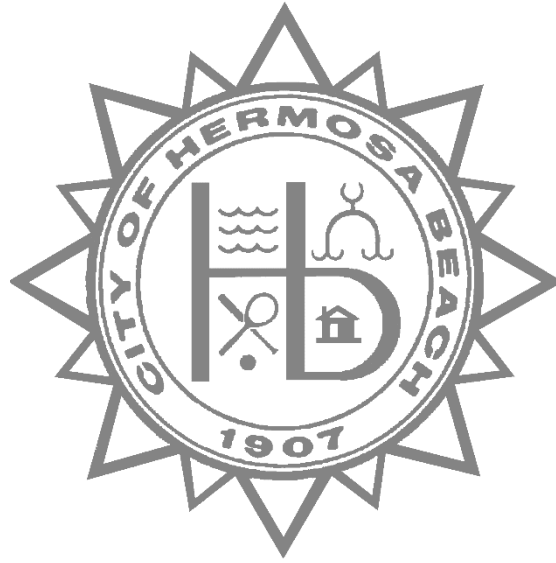
	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
1101 City Council					
Total Depreciation	5,437	5,437	0	5,437	5,437
Total City Council	5,437	5,437	0	5,437	5,437



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
1101 City Council					
1101-4900 Depreciation					
1101-4903 Depreciation/Bldgs	5,437	5,437	0	5,437	5,437
Total Depreciation	5,437	5,437	0	5,437	5,437
Total City Council	5,437	5,437	0	5,437	5,437

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CITY ATTORNEY



CITY ATTORNEY DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: The City Attorney functions as legal counsel for civil matters, providing legal advice to the City Council and operating departments.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
1131 City Attorney					
Total Contract Services	477,693	300,000	131,024	300,000	300,000
Total City Attorney	477,693	300,000	131,024	300,000	300,000

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	General Attorney Services	\$300,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
1131 City Attorney					
1131-4200 Contract Services					
1131-4201 Contract Serv/Private	477,693	300,000	131,024	300,000	300,000
Total Contract Services	477,693	300,000	131,024	300,000	300,000
Total City Attorney	477,693	300,000	131,024	300,000	300,000

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CITY CLERK/ELECTIONS



CITY CLERK DEPARTMENT
ADMINISTRATION & RECORDS/ELECTIONS
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: As custodian of the City seal and all City records, the City Clerk administers the records management program and public information requests, certifies official documents and administers oaths of office. As Clerk of the Council, the City Clerk records/maintains proceedings of all Council meetings, formats/maintains Council resolutions, formats/publishes ordinances and updates/maintains the City's Municipal Code. The City Clerk serves as the Fair Political Practices Commission's filing official for required economic interests/campaign statements, updates the City's Conflict of Interest Code/serves as filing officer for required financial statements, prepares annual lists of open City-appointed board/commission offices and handles special vacancies/term expirations. The City Clerk accepts/processes subpoenas, claims against the City and appeals to Council, annually reports to the County Tax Assessor on City lease agreements, reports on customer service surveys/complaints, maintains contracts/liability insurance, provides City-document notary services, and publishes/posts all legal notices. The Clerk conducts all City elections. The Clerk administers the government access channel/maintains the content of the City's website.

PERFORMANCE MEASURES

Performance Measure	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	Trend/Target
	Actual	Actual	Actual	Actual	Met or Exceeded
CITY CLERK/ELECTIONS					
Post/make Public List of Qualified Candidates and Measures within 1-Week of Qualification (Rate of Compliance)	Yes	Yes	Yes	Yes	✓
Post/make Public all Campaign Finance Statements within 1-day of Filing (Rate of Compliance)	Yes	Yes	Yes	Yes	✓
Log and Appropriately Route Claims and Subpoenas within 24 hours of Submittal (Rate of Compliance)	Yes	Yes	Yes	Yes	✓
Percent of Public Record Requests Responded to Within 48 Hours	Unavailable	40%	40%	90%	N/A
Average Time to Post Video on Website Following Council Meeting	12 hours	12 hours	12 hours	12 hours	N/A

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
1121 City Clerk					
Total Personal Services	249,610	266,413	161,367	251,746	273,410
Total Contract Services	22,655	79,620	67,775	79,000	29,650
Total Materials/Supplies/Other	48,972	51,861	21,793	48,587	53,562
Total Equipment/Furniture	0	1,500	0	1,500	0
Total City Clerk	321,237	399,394	250,935	380,833	356,622



CITY CLERK DEPARTMENT
ADMINISTRATION & RECORDS/ELECTIONS
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 17-18</u>	<u>CITY MANAGER RECOMMENDED 18-19</u>
4102 REGULAR SALARIES		
Deputy City Clerk	1.00	1.00
Senior Office Assistant	1.00	1.00
TOTAL	2.00	2.00
4112 PART-TIME/TEMPORARY		
City Clerk	1.00	1.00
TOTAL	1.00	1.00
GRAND TOTAL	3.00	3.00

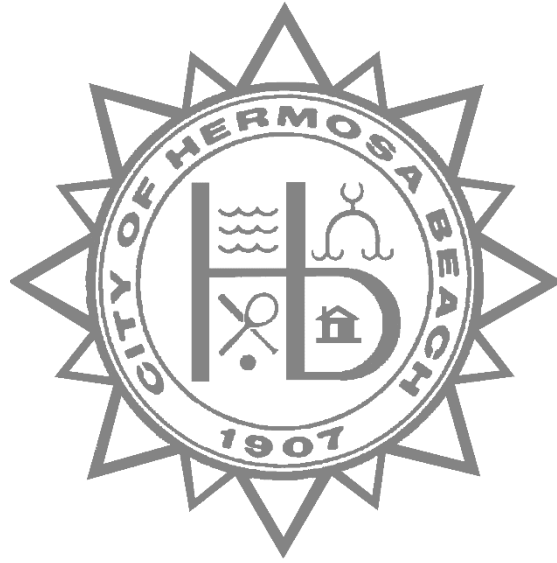
OBJECT CODE EXPLANATIONS

<u>OBJECT CODE</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Election Consultant	\$750
		Municipal Code Updates/Supplements	8,900
		Retention Schedule Review/Update Consultant	20,000
		Total	\$29,650
4323	Public Noticing	Legal Advertisements for Public Hearings (City Council and Commissions), Bid Requests and Other Required Noticing	\$20,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
1121 City Clerk					
1121-4100 Personal Services					
1121-4102 Regular Salaries	122,592	118,676	79,120	108,806	122,456
1121-4111 Accrual Cash In	1,952	8,011	345	500	6,449
1121-4112 Part Time/Temporary	73,872	76,088	44,380	76,080	76,080
1121-4180 Retirement	25,779	25,174	14,263	25,696	27,871
1121-4188 Employee Benefits	15,355	28,788	17,609	30,979	30,467
1121-4189 Medicare Benefits	2,175	2,825	1,653	2,834	2,881
1121-4190 Other Post Employment Benefits (OPEB)	7,885	6,851	3,997	6,851	7,206
Total Personal Services	249,610	266,413	161,367	251,746	273,410
1121-4200 Contract Services					
1121-4201 Contract Serv/Private	22,649	17,620	7,315	17,000	29,650
1121-4251 Contract Services/Govt	6	62,000	60,460	62,000	0
Total Contract Services	22,655	79,620	67,775	79,000	29,650
1121-4300 Materials/Supplies/Other					
1121-4304 Telephone	865	1,000	365	876	900
1121-4305 Office Oper Supplies	2,986	4,650	1,573	4,500	4,300
1121-4315 Membership	542	750	287	750	750
1121-4317 Conference/Training	679	6,500	2,384	3,500	7,200
1121-4323 Public Noticing	24,556	20,000	6,117	20,000	20,000
1121-4390 Communications Equipment Chrgs	6,756	7,290	4,256	7,290	7,257
1121-4394 Building Maintenance Charges	612	612	357	612	612
1121-4396 Insurance User Charges	11,976	11,059	6,454	11,059	12,543
Total Materials/Supplies/Other	48,972	51,861	21,793	48,587	53,562
1121-5400 Equipment/Furniture					
1121-5402 Equip-More Than \$1,000	0	1,500	0	1,500	0
Total Equipment/Furniture	0	1,500	0	1,500	0
Total City Clerk	321,237	399,394	250,935	380,833	356,622



CITY MANAGER



**CITY MANAGER DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET**

DEPARTMENT DESCRIPTION: The City Manager is appointed by the City Council and is the Chief Executive Officer of the City. The City Manager is responsible to carry out City Council policies and directives, along with providing oversight of all City operations, including budgetary, personnel, enforcement and service delivery activities. The City Manager provides leadership and direction to department heads; develops policy recommendations and coordinates intergovernmental relations.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
1201 City Manager					
Total Personal Services	701,193	939,724	521,386	929,657	1,040,046
Total Contract Services	143,193	317,163	82,777	203,163	484,990
Total Materials/Supplies/Other	66,071	129,040	69,002	118,049	156,724
Total Equipment/Furniture	-1,454	20,400	3,120	18,520	13,800
Total City Manager	909,003	1,406,327	676,285	1,269,389	1,695,560

POSITION SUMMARY

OBJECT CODES	AUTHORIZED <u>17-18</u>	CITY MANAGER RECOMMENDED <u>18-19</u>
4102 REGULAR SALARIES		
City Manager	1.00	1.00
Executive Assistant to the City Manager	0.50	0.50
Assistant to the City Manager	1.00	1.00
Environmental Analyst	1.90	1.90
Emergency Management Coordinator	1.00	1.00
Management Analyst	1.00	1.00
TOTAL	<u>6.40</u>	<u>6.40</u>
4112 PART-TIME/TEMPORARY		
Intern	<u>0.90</u>	<u>0.90</u>
TOTAL	0.90	0.90
GRAND TOTAL	7.30	7.30



**CITY MANAGER DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET**

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Special Services – Undetermined	\$3,000
		Annual Film Festival	15,000
		Summer Movies on the Beach	30,000
		Public Information Officer	72,000
		E-Newsletter	1,500
		Grant Writing Consultant	10,000
		Employee Wellness Program/Initiatives	5,000
		Homeless Action Plan Discretionary Funds (Donation Fund, Transit Vouchers, Regional & Misc. Services)	5,000
		Print Communications/Promotions/Public Outreach (Special Event Banners, Ads, Mailers)	20,000
		Economic Development Event Marketing (Public Outreach & Incentives; Film District Event) Marketing)	7,500
		Administrative Hearings	5,000
		Social Media Promotions	2,000
		Automated External Defibrillator (AED) Program	3,900
		Community Emergency Response Team (CERT) Exercise	500
		Emergency Reverse Calling Contract (Everbridge)	12,000
		Continuity of Operations Plan (COOP)	32,000
		McCormick Ambulance Transportation	243,350
		Environmental Sustainability Marketing, Branding and Incentives	5,000
		Green Business Recognition Program	1,500
		Environmental Outreach & Educational Materials	1,500
		Total	\$475,750
4251	Contract Services, Government	Area G Disaster Preparedness	\$5,240
		EOC Base Station Radio Repair & Maintenance	1,500
		Floor Monitor Radios	2,500
		Total	\$9,240
5401	Equipment – Less Than \$1,000	CERT Disaster First Aid Supplies	\$300
5402	Equipment – More Than \$1,000	Emergency Operations Center Tables	3,500
		Emergency Water Supply	10,000
		Total	\$13,500



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17</i>	<i>2017-18</i>	<i>2017-18</i>	<i>2017-18</i>	<i>2018-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
1201 City Manager					
1201-4100 Personal Services					
1201-4102 Regular Salaries	482,054	733,254	407,075	715,429	779,672
1201-4106 Regular Overtime	763	650	32	50	100
1201-4111 Accrual Cash In	59,585	11,566	2,059	21,339	32,394
1201-4112 Part Time/Temporary	43,253	11,232	0	0	12,480
1201-4180 Retirement	37,271	56,653	36,174	56,572	69,973
1201-4185 Alternative Retirement System-Parttime	626	0	309	309	0
1201-4188 Employee Benefits	52,734	92,535	56,199	102,295	107,267
1201-4189 Medicare Benefits	8,925	11,028	6,231	10,857	11,858
1201-4190 Other Post Employment Benefits (OPEB)	15,982	22,806	13,307	22,806	26,302
Total Personal Services	701,193	939,724	521,386	929,657	1,040,046
1201-4200 Contract Services	143,193	310,423	79,286	196,423	475,750
1201-4201 Contract Serv/Private	0	6,740	3,491	6,740	9,240
1201-4251 Contract Services/Gov't					
Total Contract Services	143,193	317,163	82,777	203,163	484,990
1201-4300 Materials/Supplies/Other					
1201-4304 Telephone	2,004	7,200	3,310	7,514	7,600
1201-4305 Office Oper Supplies	5,213	10,500	2,826	8,000	10,500
1201-4315 Membership	4,854	6,840	5,022	5,022	6,492
1201-4317 Conference/Training	7,526	18,987	7,960	12,000	27,537
1201-4390 Communications Equipment Chrgs	9,336	10,324	6,020	10,324	9,852
1201-4394 Building Maintenance Charges	3,406	3,406	1,988	3,406	3,406
1201-4395 Equip Replacement Chrgs	0	39,879	23,263	39,879	37,650
1201-4396 Insurance User Charges	33,732	31,904	18,613	31,904	53,687
Total Materials/Supplies/Other	66,071	129,040	69,002	118,049	156,724
1201-5400 Equipment/Furniture					
1201-5401 Equip-Less Than \$1,000	543	18,900	1,114	16,514	300
1201-5402 Equip-More Than \$1,000	-1,997	1,500	2,006	2,006	13,500
Total Equipment/Furniture	-1,454	20,400	3,120	18,520	13,800
Total City Manager	909,003	1,406,327	676,285	1,269,389	1,695,560

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**CITY MANAGER DEPARTMENT
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2018-2019 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
1201 City Manager					
Total Contract Services	0	286,619	78,123	286,619	0
Total Equipment/Furniture	0	2,268	0	2,268	672
Total City Manager	0	288,887	78,123	288,887	672

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 430 - 434	\$672



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
1201 City Manager					
1201-4200 Contract Services					
1201-4201 Contract Serv/Private	0	286,619	78,123	286,619	0
Total Contract Services	0	286,619	78,123	286,619	0
1201-5400 Equipment/Furniture					
1201-5401 Equip-Less Than \$1,000	0	2,268	0	2,268	672
Total Equipment/Furniture	0	2,268	0	2,268	672
Total City Manager	0	288,887	78,123	288,887	672



CITY MANAGER DEPARTMENT
SOURCE REDUCTION AND RECYCLING ELEMENT
SOURCE OF FUNDS: AB939 FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: Funds collected in connection with solid waste collection are used to implement the Source Reduction and Recycling Element in accordance with AB939.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
117 AB939 Fund					
5301 Source Redctn/Recycle Element					
Total Personal Services	35,055	12,547	19,942	15,026	13,824
Total Contract Services	17,500	19,500	0	19,500	19,500
Total Materials/Supplies/Other	0	2,500	0	1,921	2,350
Total Source Redctn/Recycle Element	52,555	34,547	19,942	36,447	35,674

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED 17-18</u>	<u>CITY MANAGER RECOMMENDED 18-19</u>
4102	REGULAR SALARIES		
	Environmental Analyst	0.10	0.10
	TOTAL	0.10	0.10
4112	PART-TIME/TEMPORARY		
	Intern	0.10	0.10
	TOTAL	0.10	0.10
	GRAND TOTAL	0.20	0.20

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Preparation, Annual Compliance Report	\$18,000
		Compost and Worm Bin Program	1,500
		Total	\$19,500



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
117 AB939 Fund					
5301 Source Redctn/Recycle Element					
5301-4100 Personal Services					
5301-4102 Regular Salaries	25,967	9,576	15,947	10,553	10,419
5301-4106 Regular Overtime	949	0	0	0	1,587
5301-4111 Accrual Cash In	0	1,248	0	0	0
5301-4112 Part Time Temporary	5,190	627	1,717	1,981	720
5301-4180 Retirement	2,556	928	1,515	1,904	935
5301-4188 Employee Benefits	393	168	238	588	163
5301-4189 Medicare Benefits	0	0	525	0	0
Total Personal Services	35,055	12,547	19,942	15,026	13,824
5301-4200 Contract Services					
5301-4201 Contract Serv/Private	17,500	19,500	0	19,500	19,500
Total Contract Services	17,500	19,500	0	19,500	19,500
5301-4300 Materials/Supplies/Other					
5301-4315 Membership	0	2,500	0	1,921	2,350
Total Materials/Supplies/Other	0	2,500	0	1,921	2,350
Total Source Redctn/Recycle Element	52,555	34,547	19,942	36,447	35,674



CITY MANAGER DEPARTMENT
AIR QUALITY MANAGEMENT DISTRICT (AQMD)
EMISSION CONTROL PROGRAM
SOURCE OF FUNDS: AB2766 AIR QUALITY DEVELOPMENT FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: Funds received from AB 2766/AQMD Emission Control Bill are deposited in the Air Quality Development Fund since they require separate accounting. Programs that reduce mobile source emissions are eligible for funding from these monies. The City Manager's Department administers a ride-sharing incentive program towards the goal of attaining the Council's objective of carbon neutrality.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
152 Air Quality Mgmt Dist Fund					
3701 Emission Control					
Total Materials/Supplies/Other	690	28,000	1,680	3,500	28,000
Total Equipment/Furniture	5,835	110,160	2,313	110,160	35,000
Total Emission Control	6,525	138,160	3,993	113,660	63,000

OBJECT CODE EXPLANATIONS

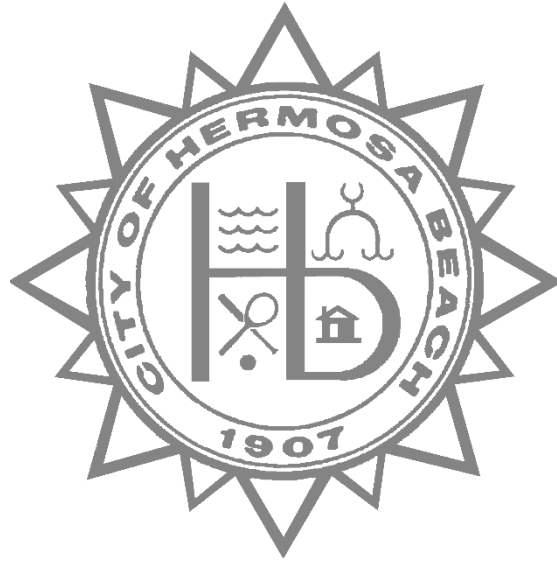
<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4327	AQMD Incentives	Employee Incentives for Participation in Program (Ride-share, Walking, Bicycling)	\$5,000
		Employee Commute and Carbon Neutrality Incentives	23,000
		Total	\$28,000
5403	Vehicles	Long-Range Electric Vehicle	\$35,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
152 Air Quality Mgmt Dist Fund					
3701 Emission Control					
3701-4300 Materials/Supplies/Other					
3701-4327 AQMD Incentives	690	28,000	1,680	3,500	28,000
Total Materials/Supplies/Other	690	28,000	1,680	3,500	28,000
3701-5400 Equipment/Furniture					
3701-5403 Vehicles	5,835	110,160	2,313	110,160	35,000
Total Equipment/Furniture	5,835	110,160	2,313	110,160	35,000
Total Emission Control	6,525	138,160	3,993	113,660	63,000

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INFORMATION TECHNOLOGY



CITY MANAGER DEPARTMENT
INFORMATION TECHNOLOGY DIVISION
SOURCE OF FUNDS: EQUIPMENT REPLACEMENT FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: The Information Technology Division provides effective technology support for audio/visual, computer, multimedia, voice, video, and web based applications and services to all areas of the City. Promotes and facilitates the effective integration of technology into the basic mission of the City through planning, programming, training, consulting, and other support activities. Develop, enhance, and manage the City's enterprise networks to provide high speed, transparent, and highly functional connectivity among all information resources. Facilitates the collection, storage, security and integrity of electronic data while ensuring appropriate access. Promotes new uses of information technology within the City through the support for exploratory and innovative applications. Provides leadership for effective strategic and tactical planning in the use of technology. Provide fast & reliable access to all information systems.

The City contract for IT services with a private company. Computer and business machine replacement schedules are located in the Appendix. New purchases, as opposed to replacement purchases (per the replacement schedules) are listed below. Division costs are allocated to other departments by way of the Communications Equipment Replacement Charges shown as a line item in the budget.

PERFORMANCE MEASURES

Performance Measure	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	Trend Assessment
INFORMATION TECHNOLOGY					
Percentage of Help Desk Requests Resolved within 4 Work Hours	Unavailable	84%	71%	48%	Negative
Total Help Desk Calls Received/Number of Requests Received	1,111	1,488	1,124	1,101	N/A
IT Operating and Maintenance Expenditures per Capita	\$17.81	\$22.73	\$17.86	\$19.22	Negative

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
1206 Information Technology					
Total Contract Services	337,811	525,586	163,031	525,586	515,676
Total Materials/Supplies/Other	40,370	43,500	24,228	44,844	45,271
Total Depreciation	64,163	65,060	0	65,060	65,060
Total Equipment/Furniture	7,181	66,587	25,827	67,032	75,077
Total Information Technology	449,525	700,733	213,086	702,522	701,084

OBJECT CODE EXPLANATIONS

OBJECT CODES	ACCOUNT TITLE	EXPLANATION	
4201	Contract Services, Private	Internet Access:	
		Webhosting Services	\$9,345
		Internet Service Provider	6,500
		PCI Compliance Scan	200
		Eden - Financial System	38,400
		HdL – Business License Software, Website	9,700
		Accela Automation Annual Subscription	29,410
		Code Publishing – Online Municipal Code	1,300
		ESRI (GIS)	10,900
		Quadrant - Cash Register	1,730



CITY MANAGER DEPARTMENT
INFORMATION TECHNOLOGY DIVISION
SOURCE OF FUNDS: EQUIPMENT REPLACEMENT FUND
2018-2019 BUDGET

OBJECT CODE EXPLANATIONS
(Continued)

<u>OBJECT</u> <u>CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private continued	Adobe – Licensing and Maintenance	2,500
		Business Computing - Animal Licenses	700
		AutoCad	600
		Netwrix Auditor – Annual Renewal	450
		Citywide Document Scanning/Management System	22,015
		PublicStuff CRM Application	5,600
		Landport Monthly Usage Fee	500
		Zoll Data - Fire System Maintenance	800
		Granicus Monthly Maintenance and Support	51,100
		Wireless Infrastructure	2,000
		Source Graphics Support and Warranty, (Scanner/Plotter for GIS)	3,600
		SmartDraw Maintenance and Support	300
		Support and Monitoring:	
		Prosum – Full-time IT Support	156,465
		Prosum – Unidentified Additional Services	7,000
		Prosum – Network Operating Center (NOC) Services - 24/7/365 Network Monitoring & Alerting	9,500
		Prosum – Security Tools & Threat Detection	12,000
		Service and Hardware Maintenance:	
		Uptime Printer Maintenance	11,600
		Backup and Offsite Storage	18,511
		Networking Devices and Firewalls	3,900
		Unanticipated Technology Costs	7,000
		HP Servers – Hardware Warranty Renewal	900
		Apple iPads – Warranty and Support Renewal	1,200
		Microsoft Enterprise Agreement (EA) Agreement	17,800
		Cisco OpenDNS Umbrella Client Security Software	3,200
		MISAC Membership	160
		Dell Server Infrastructure, payment 2/3	25,700
		Office 365 Password Synchronization	4,800
		Office 365 Multiple Factor Authentication	6,800
		MISAC Annual Conference	1,000
		Sonicwall Analyzer License	750
		Installation of Ruckus Wireless Bridges	3,600
		Upgrade to SDI 720p Streaming – Granicus Encoder	1,000
		KnowBe4 Subscription – Security Awareness Training	2,640
		Additional IT Support – IT Upgrades	9,500
		Microsoft Office Licenses (Office 365)	13,000
		Total	\$515,676



CITY MANAGER DEPARTMENT
INFORMATION TECHNOLOGY DIVISION
SOURCE OF FUNDS: EQUIPMENT REPLACEMENT FUND
2018-2019 BUDGET

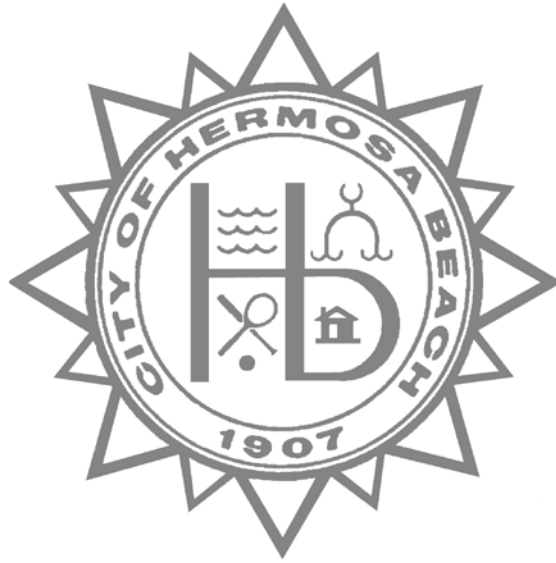
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 430 - 434	\$933
5402	Equipment – More Than \$1,000	High Performance Dell Workstation – PW Director Ruckus Wireless Bridges Granicus HD Encoder UPS Device – PD Server Room From Communications Equipment Replacement Schedule, pages 430 - 434 Total	\$4,200 6,900 4,500 1,700 <u>\$31,144</u> \$48,444
5405	Equipment – More Than \$5,000	From Communications Equipment Replacement Schedule, pages 430 - 434	\$25,700



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
1206 Information Technology					
1206-4200 Contract Services					
1206-4201 Contract Serv/Private	337,811	525,586	163,031	525,586	515,676
Total Contract Services	337,811	525,586	163,031	525,586	515,676
1206-4300 Materials/Supplies/Other					
1206-4304 Telephone	29,305	28,500	17,310	29,674	30,200
1206-4305 Office Oper Supplies	10,957	15,000	6,820	15,000	15,000
1206-4396 Insurance User Charges	108	0	98	170	71
Total Materials/Supplies/Other	40,370	43,500	24,228	44,844	45,271
1206-4900 Depreciation					
1206-4901 Depreciation/Mach/Equipment	64,163	65,060	0	65,060	65,060
Total Depreciation	64,163	65,060	0	65,060	65,060
1206-5400 Equipment/Furniture					
1206-5401 Equip-Less Than \$1,000	517	11,515	11,960	11,960	933
1206-5402 Equip-More Than \$1,000	49	19,993	11,492	19,993	48,444
1206-5405 Equipment more than \$5,000	6,615	35,079	2,375	35,079	25,700
Total Equipment/Furniture	7,181	66,587	25,827	67,032	75,077
Total Information Technology	449,525	700,733	213,086	702,522	701,084

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PROSPECTIVE EXPENDITURES



PROSPECTIVE EXPENDITURES DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: This account is designed to provide funds to cover unanticipated expenses or opportunities that arise during the fiscal year. In past years, this account has provided funds to assist in meeting the overall work plan of the City or a particular department.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
1214 Prospective Expenditures					
Total Materials/Supplies/Other	0	174,200	0	174,200	129,288
Total Prospective Expenditures	0	174,200	0	174,200	129,288

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4322	Unclassified	Funds for Unanticipated Expenses	\$129,288 ¹

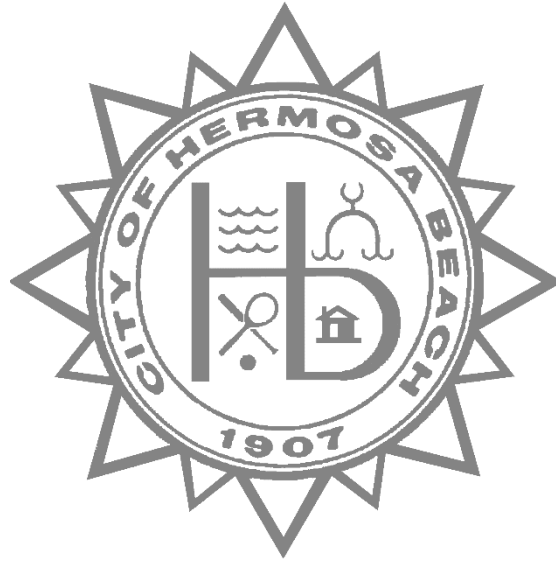
¹ Amount reflects funds that were reappropriated from fiscal year 2017-18, as approved by City Council as part of the 2018-19 Budget Hearing held on June 12, 2018.



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
1214 Prospective Expenditures					
1214-4300 Materials/Supplies/Other					
1214-4322 Unclassified	0	174,200	0	174,200	129,288
Total Materials/Supplies/Other	0	174,200	0	174,200	129,288
Total Prospective Expenditures	0	174,200	0	174,200	129,288

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CITY PROSECUTOR



**CITY PROSECUTOR DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET**

DEPARTMENT DESCRIPTION: The City Prosecutor is the legal counsel for criminal matters and interacts with the Police Department regarding potential cases (B). The Code Enforcement Prosecutor is the legal counsel for criminal zoning violations and bootleg enforcement actions.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
1132 City Prosecutor					
Total Contract Services	223,841	208,004	88,644	220,000	225,000
Total Materials/Supplies/Other	237	300	97	241	352
Total City Prosecutor	224,078	208,304	88,741	220,241	225,352

OBJECT CODE EXPLANATIONS

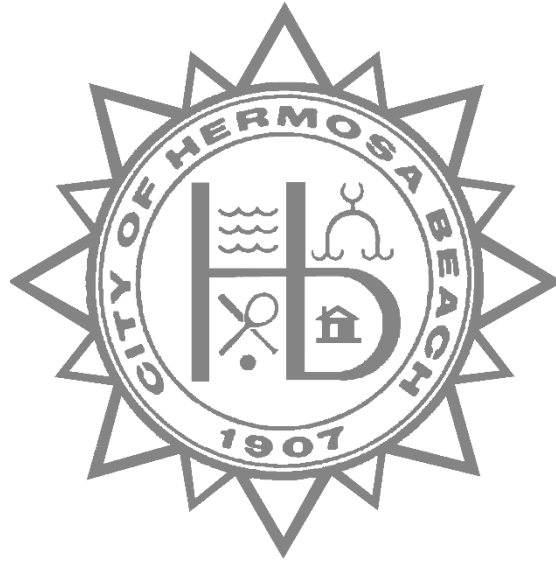
<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Prosecutor Services	\$217,000
		Dispute Resolution Services	8,000
		Total	<u>\$225,000</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
1132 City Prosecutor					
1132-4200 Contract Services					
1132-4201 Contract Serv/Private	223,841	208,004	88,644	220,000	225,000
Total Contract Services	223,841	208,004	88,644	220,000	225,000
1132-4300 Materials/Supplies/Other					
1132-4304 Telephone	237	200	97	241	252
1132-4305 Office Oper Supplies	0	100	0	0	100
Total Materials/Supplies/Other	237	300	97	241	352
Total City Prosecutor	224,078	208,304	88,741	220,241	225,352

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CITY TREASURER



**CITY TREASURER DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET**

DEPARTMENT DESCRIPTION: It is the responsibility of the Treasurer to receive and keep safely all money coming into the City (California Government Code 41001). It is the duty of the Treasurer to deposit those public funds in accordance with applicable laws, invest City funds according to investment policy and to pay out money on warrants and demands made upon the City. The City Treasurer is required to submit a monthly report accounting for all receipts, disbursements, and cash balances of the City.

PERFORMANCE MEASURES

Performance Measure	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	Trend/Target Met or Exceeded
CITY TREASURER					
Average Interest Rate	1.02%	1.27%	1.64%	1.75%	Positive
Average Yield to Maturity	1.1%	1.4%	1.85%	1.90%	Positive
Investment Policy Submitted by the end of First Quarter of each Fiscal Year	Yes	Yes	Yes	Yes	✓

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
1141 City Treasurer					
Total Personal Services	15,404	16,084	10,848	19,314	19,669
Total Contract Services	18,774	14,130	9,877	14,000	14,000
Total Materials/Supplies/Other	6,890	9,896	3,774	6,501	9,131
Total City Treasurer	41,068	40,110	24,499	39,815	42,800

POSITION SUMMARY

OBJECT CODES	AUTHORIZED <u>17-18</u>	CITY MANAGER RECOMMENDED <u>18-19</u>
4112 PART-TIME/TEMPORARY City Treasurer	<u>1.00</u>	<u>1.00</u>
TOTAL	1.00	1.00
GRAND TOTAL	1.00	1.00

OBJECT CODE EXPLANATIONS

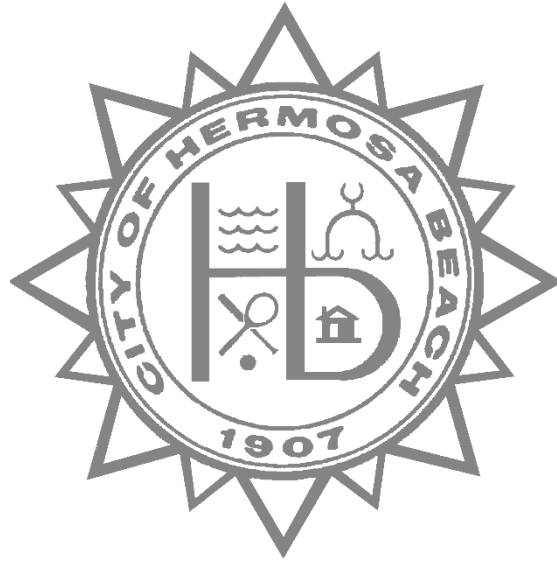
OBJECT CODES	ACCOUNT TITLE	EXPLANATION	
4201	Contract Services, Private	Safekeeping Fees	\$3,500
		Armored Transport Carrier Services (2 locations)	10,500
		Total	<u>\$14,000</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
1141 City Treasurer					
1141-4100 Personal Services					
1141-4111 Accrual Cash In					
1141-4112 Part Time/Temporary	6,360	6,360	3,710	6,360	6,360
1141-4180 Retirement	417	417	243	417	415
1141-4188 Employee Benefits	8,535	9,215	6,841	12,444	12,802
1141-4189 Medicare Benefits	92	92	54	93	92
Total Personal Services	15,404	16,084	10,848	19,314	19,669
1141-4200 Contract Services					
1141-4201 Contract Serv/Private	18,774	14,130	9,877	14,000	14,000
Total Contract Services	18,774	14,130	9,877	14,000	14,000
1141-4300 Materials/Supplies/Other					
1141-4304 Telephone	508	600	234	480	500
1141-4305 Office Oper Supplies	1,738	2,000	682	1,170	1,300
1141-4315 Membership	65	105	65	65	105
1141-4317 Conference/Training	250	2,405	0	0	2,405
1141-4390 Communications Equipment Chrgs	3,492	3,755	2,191	3,755	3,762
1141-4394 Building Maintenance Charges	357	609	357	609	609
1141-4396 Insurance User Charges	480	422	245	422	450
Total Materials/Supplies/Other	6,890	9,896	3,774	6,501	9,131
Total City Treasurer	41,068	40,110	24,499	39,815	42,800

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COMMUNITY DEVELOPMENT



COMMUNITY DEVELOPMENT DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

PERFORMANCE MEASURES ¹

Performance Measure	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	Trend Assessment
COMMUNITY DEVELOPMENT					
Code Enforcement FTE's per 1,000 Population ¹	0.06	0.06	0.06	0.06	Neutral
Code Enforcement Expenditures per Capita	\$3.60	\$4.21	\$4.80	\$6.01	Negative
Code Enf. Cases Resolved - % Resolved Through Voluntary Compliance	78%	90%	93%	90%	Negative
Code Enf. Cases Resolved - % Resolved Through Forced Compliance	19%	8%	7%	10%	Negative
Code Enforcement: Total Cases Initiated	240	317	352	405	N/A
Average Calendar Days: Code Complaint to First Investigation	Unavailable	3	2	4	Negative
Percentage of First Submittal Plan Checks Completed within 20 Business Days	Unavailable	20%	22%	23%	Positive
Code Enforcement Cases per Code Enforcement FTE ¹	200	256	282	324	N/A
Total Code Enforcement Contacts- Smoking Related	Unavailable	535	2,030	2,326	Positive

¹ Full-time Equivalent (FTE) - Unit used to measure the hours in an employee's contract based on a 40 hour work week.



COMMUNITY DEVELOPMENT DEPARTMENT
BUILDING & SAFETY/CODE ENFORCEMENT DIVISION
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: The primary service of the Building and Safety Division is to administer and enforce standards and codes for the safeguarding of life, health, and property. Enforcement is implemented through checking plans, issuing permits, and inspecting construction at all phases of a project for compliance with the California Building Code, the Municipal Code, and other safety standards related to material and structural soundness. The Building Division collects fees based on the cost of delivering services and processes and maintains records of permits, inspections, and plans.

Additionally the Division provides the following services: identifies violations and responds to reported violations of state and city codes and regulations relating to building safety, zoning, occupancy, commercial signs, etc., and takes the necessary administrative steps to remedy violations; prepares and updates codes based on state mandates; identifies and researches local trends and problems for local code modifications; provides support for the code appeals boards; responds to inquiries and assists customers at various phases of development and construction projects; prepares and provides educational materials and inspection support for work in the public right-of-way.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
4201 Community Dev/Building					
Total Personal Services	684,426	762,413	441,571	763,215	780,502
Total Contract Services	183,252	247,068	44,957	247,068	247,068
Total Materials/Supplies/Other	82,463	87,570	48,118	87,570	124,198
Total Community Dev/Building	950,141	1,097,051	534,646	1,097,853	1,151,768

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 17-18</u>	<u>CITY MANAGER RECOMMENDED 18-19</u>
4102 REGULAR SALARIES		
Community Development Director	0.50	0.50
Building & Code Enforcement Official	0.85	0.85
Building Inspector	2.00	2.00
Planning/Building Technician	0.50	0.50
Code Enforcement Officer	1.00	1.00
TOTAL	4.85	4.85
PART-TIME/TEMPORARY		
Code Enforcement Officer	0.50	0.00
TOTAL	0.50	0.00
GRAND TOTAL	5.35	4.85



**COMMUNITY DEVELOPMENT DEPARTMENT
BUILDING & SAFETY/CODE ENFORCEMENT DIVISION
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET**

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Plan Check	\$217,068
		Plan Archive/Microfiche	4,000
		Short-term Rental Investigation Services	<u>26,000</u>
		Total	<u>\$247,068</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17</i>	<i>2017-18</i>	<i>2017-18</i>	<i>2017-18</i>	<i>2018-19</i>
	<i>Expended Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>	
001 General Fund					
4201 Community Dev/Building					
4201-4100 Personal Services					
4201-4102 Regular Salaries	427,256	478,431	280,835	472,312	485,622
4201-4106 Regular Overtime	397	434	242	434	434
4201-4111 Accrual Cash In	14,879	17,490	8,806	17,763	20,420
4201-4112 Part Time/Temporary	45,945	28,038	30,452	40,038	0
4201-4180 Retirement	101,170	135,067	63,877	129,819	164,409
4201-4188 Employee Benefits	63,336	68,932	37,142	68,740	71,755
4201-4189 Medicare Benefits	7,148	7,469	4,726	7,557	7,187
4201-4190 Other Post Employment Benefits (OPEB)	24,295	26,552	15,491	26,552	30,675
Total Personal Services	684,426	762,413	441,571	763,215	780,502
4201-4200 Contract Services					
4201-4201 Contract Serv/Private	183,252	247,068	44,957	247,068	247,068
Total Contract Services	183,252	247,068	44,957	247,068	247,068
4201-4300 Materials/Supplies/Other					
4201-4304 Telephone	5,283	5,500	2,635	5,500	5,500
4201-4305 Office Oper Supplies	5,630	5,000	1,608	5,000	5,000
4201-4314 Uniforms	104	241	0	241	1,246
4201-4315 Membership	454	1,640	758	1,640	5,290
4201-4317 Conference/Training	3,874	7,556	3,666	7,556	8,336
4201-4390 Communications Equipment Chrgs	17,064	18,218	10,626	18,218	18,432
4201-4394 Building Maintenance Charges	1,409	1,409	819	1,409	1,409
4201-4395 Equip Replacement Charges	13,929	17,495	10,205	17,495	24,774
4201-4396 Insurance User Charges	34,716	30,511	17,801	30,511	54,211
Total Materials/Supplies/Other	82,463	87,570	48,118	87,570	124,198
Total Community Dev/Building	950,141	1,097,051	534,646	1,097,853	1,151,768



**COMMUNITY DEVELOPMENT DEPARTMENT
 BUILDING & SAFETY/CODE ENFORCEMENT DIVISION
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENTAL EQUIPMENT AND MAINTENANCE
 SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
 2018-2019 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
4201 Community Dev/Building					
Total Contract Services	-55,442	387,091	0	387,091	0
Total Materials/Supplies/Other	1,330	1,138	1,734	2,970	2,990
Total Depreciation	1,156	3,321	0	2,221	3,321
Total Equipment/Furniture	0	11,661	0	11,661	0
Total Community Dev/Building	-52,956	403,211	1,734	403,943	6,311



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
4201 Community Dev/Building					
4201-4200 Contract Services					
4201-4201 Contract Serv/Private	-55,442	387,091	0	387,091	0
Total Contract Services	-55,442	387,091	0	387,091	0
4201-4300 Materials/Supplies/Other					
4201-4310 Motor Fuels And Lubes	217	300	761	1,300	1,320
4201-4311 Auto Maintenance	1,113	838	973	1,670	1,670
Total Materials/Supplies/Other	1,330	1,138	1,734	2,970	2,990
4201-4900 Depreciation					
4201-4902 Depreciation/Vehicles	1,156	3,321	0	2,221	3,321
Total Depreciation	1,156	3,321	0	2,221	3,321
4201-5400 Equipment/Furniture					
4201-5401 Equip-Less Than \$1,000	0	10,242	0	10,242	0
4201-5402 Equip-More Than \$1,000	0	1,419	0	1,419	0
Total Equipment/Furniture	0	11,661	0	11,661	0
Total Community Dev/Building	52,956-	403,211	1,734	403,943	6,311



COMMUNITY DEVELOPMENT DEPARTMENT

**PLANNING DIVISION
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET**

DEPARTMENT DESCRIPTION: The Community Development Department, Planning Division, administers the City's comprehensive planning programs, processes development permits, and carries out various initiatives as directed by the policy boards. The Division prepares, maintains and implements the General Plan and Coastal Land Use Plan. It formulates, conducts and implements various advance planning programs and studies as directed by policy boards. The Division administers zoning and subdivision regulations and prepares code amendments as required by law and directed by policy boards. It administers discretionary permit processes by providing information to public at the counter, assisting applicants with development applications, and processing applications and monitoring compliance; maintaining compliance with the Permit Streamlining Act; and administering the California Environmental Quality Act by preparing and overseeing the preparation of environmental documents. The Division oversees or carries out various community and sustainability initiatives. The Division serves as staff to the City Council and administers the Planning Commission, administers and/or staff various committees as directed by policy boards, administers or assists in implementing various programs (AB 939; AB 341 waste reduction; NPDES; Community Development Block Grant program); seeks grants and liaises with various governmental and community organizations and interests.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
4101 Community Dev/Planning					
Total Personal Services	771,088	956,022	489,222	899,381	948,400
Total Contract Services	42,492	98,801	41,956	98,801	112,019
Total Materials/Supplies/Other	59,690	66,343	35,316	66,343	85,066
Total Community Dev/Planning	873,270	1,121,166	566,494	1,064,525	1,145,485

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 17-18</u>	<u>CITY MANAGER RECOMMENDED 18-19</u>
4102 REGULAR SALARIES		
Community Development Director	0.50	0.50
Planning Manager ¹	1.00	1.00
Planning Assistant	2.00	2.00
Associate Planner	1.00	1.00
Building & Code Enforcement Official	0.15	0.15
Administrative Assistant	0.96	0.96
Planning/Building Technician	0.50	0.50
Code Enforcement Officer	1.00	1.00
TOTAL	7.11	7.11
4112 PART-TIME/TEMPORARY		
Office Assistant (part-time, temporary)	0.50	0.50
Code Enforcement Officer	0.50	0.00
TOTAL	1.00	0.50
GRAND TOTAL	8.11	7.61

¹ Title change approved 9/12/17



COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING DIVISION
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	300' Noticing, Public Hearings	\$11,800
		500' Noticing, Public Hearings	18,500
		Public Noticing Action Plan and Special Mailings	11,100
		Temporary Clerical Service/Vacations	4,676
		Senior Planner Consultant	65,943
		Total	<u>\$112,019</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
4101 Community Dev/Planning					
4101-4100 Personal Services					
4101-4102 Regular Salaries	509,140	631,200	327,440	584,999	643,087
4101-4106 Regular Overtime	397	674	242	400	674
4101-4111 Accrual Cash In	17,248	27,072	5,784	42,754	30,174
4101-4112 Part Time/Temporary	38,098	67,372	16,655	36,701	24,252
4101-4180 Retirement	102,512	110,468	74,547	110,759	105,813
4101-4188 Employee Benefits	74,970	84,811	45,250	90,757	104,241
4101-4189 Medicare Benefits	8,417	10,282	5,220	8,868	9,813
4101-4190 Other Post Employment Benefits (OPEB)	20,306	24,143	14,084	24,143	30,346
Total Personal Services	771,088	956,022	489,222	899,381	948,400
4101-4200 Contract Services					
4101-4201 Contract Serv/Private	42,492	98,801	41,956	98,801	112,019
Total Contract Services	42,492	98,801	41,956	98,801	112,019
4101-4300 Materials/Supplies/Other					
4101-4304 Telephone	1,628	3,000	647	3,000	3,000
4101-4305 Office Oper Supplies	3,148	5,000	1,486	5,000	5,000
4101-4314 Uniforms	104	241	0	241	241
4101-4315 Membership	2,143	3,358	500	3,358	4,408
4101-4317 Conference/Training	6,069	8,707	5,831	8,707	13,307
4101-4390 Communications Equipment Chrgs	12,720	13,732	8,008	13,732	13,636
4101-4394 Building Maintenance Charges	2,234	2,234	1,302	2,234	2,234
4101-4396 Insurance User Charges	31,644	30,071	17,542	30,071	43,240
Total Materials/Supplies/Other	59,690	66,343	35,316	66,343	85,066
Total Community Dev/Planning	873,270	1,121,166	566,494	1,064,525	1,145,485

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**COMMUNITY DEVELOPMENT DEPARTMENT
 PLANNING DIVISION
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENTAL EQUIPMENT AND MAINTENANCE
 SOURCE OF FUNDS: INTERNAL SERVICE CHARGE
 2018-2019 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
4101 Community Dev/Planning					
Total Equipment/Furniture	0	2,442	0	2,442	7,790
Total Community Dev/Planning	0	2,442	0	2,442	7,790

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
5401	Equipment – More Than \$1,000	iPads for Planning Commissioners	\$6,240
		From Communications Equipment Replacement Scheduled, pages 430 - 434	1,550
		Total	\$7,790



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
4101 Community Dev/Planning					
4101-5400 Equipment/Furniture					
4101-5401 Equip-Less Than \$1,000	0	2,442	0	2,442	7,790
Total Equipment/Furniture	0	2,442	0	2,442	7,790
Total Community Dev/Planning	0	2,442	0	2,442	7,790



COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING DIVISION – COMMUTER EXPRESS PARTICIPATION
SOURCE OF FUNDS: PROPOSITION A FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: This Commuter Express Program (Line 438) is currently operated by the City of Los Angeles encompassing four jurisdictions: City of Los Angeles, City of Hermosa Beach, City of Manhattan Beach, and Culver City, which offers freeway express service to downtown Los Angeles. Total ridership for 2016-17 was 18,383.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
145 Proposition A Fund					
3408 Commuter Express					
Total Personal Services	2,497	4,432	1,527	4,432	5,050
Total Contract Services	28,334	29,576	0	29,576	33,664
Total Commuter Express	30,831	34,008	1,527	34,008	38,714

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 17-18</u>	<u>CITY MANAGER RECOMMENDED 18-19</u>
4102 REGULAR SALARIES		
Administrative Assistant	0.04	0.04
TOTAL	0.04	0.04

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4251	Contract Services, Government	City of Los Angeles' contribution to Line 438, Commuter Express, (Freeway Express Service)	\$33,664



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
145 Proposition A Fund					
3408 Commuter Express					
3408-4100 Personal Services					
3408-4102 Regular Salaries	2,497	4,432	1,527	4,432	5,050
Total Personal Services	2,497	4,432	1,527	4,432	5,050
3408-4200 Contract Services					
3408-4251 Contract Service/Govt	28,334	29,576	0	29,576	33,664
Total Contract Services	28,334	29,576	0	29,576	33,664
Total Commuter Express	30,831	34,008	1,527	34,008	38,714



COMMUNITY DEVELOPMENT DEPARTMENT
BEACH CITIES TRANSIT LINE 109
SOURCE OF FUNDS: PROPOSITION A FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: Using Proposition A funds, the City will participate in the Beach Cities Transit Line, which replaces Metropolitan Transit Authority (MTA) Metro Line 439. That line was discontinued in May 2006 after running through the South Bay since the early 1990's. Other participating cities are El Segundo, Los Angeles, Manhattan Beach, and Redondo Beach.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
145 Proposition A Fund					
3412 Beach Cities Transit Line 109					
Total Contract Services	9,418	12,406	0	12,406	13,000
Total Beach Cities Transit Line 109	9,418	12,406	0	12,406	13,000

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4251	Contract Services, Government	Beach Cities Transit Line 109	\$13,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
145 Proposition A Fund					
3412 Beach Cities Transit Line 109					
3412-4200 Contract Services					
3412-4251 Contract Services/Gov't	9,418	12,406	0	12,406	13,000
Total Contract Services	9,418	12,406	0	12,406	13,000
Total Beach Cities Transit Line 109	9,418	12,406	0	12,406	13,000



COMMUNITY DEVELOPMENT DEPARTMENT
ZONING ORDINANCE UPDATE
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: The City recently adopted a revised General Plan which requires its Zoning Ordinance regulations to be updated as well. The account reflects an estimated cost of \$250,000 for consultant services specializing in this area and will be paid from General Plan Maintenance fees which accumulate via permit activity.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
4105 Zoning Ordinance Update					
Total Contract Services	0	0	0	0	250,000
Total Zoning Ordinance Update	0	0	0	0	250,000

OBJECT CODE EXPLANATIONS

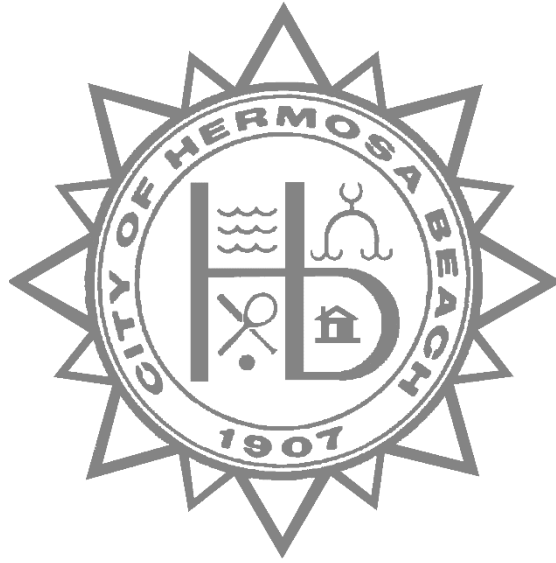
<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Zoning Ordinance Updates	\$250,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
4105 Zoning Ordinance Update					
4105-4200 Contract Services					
4105-4201 Contract Serv/Private	0	0	0	0	250,000
Total Contract Services	0	0	0	0	250,000
Total Zoning Ordinance Update	0	0	0	0	250,000

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COMMUNITY RESOURCES



COMMUNITY RESOURCES DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: The Community Resources Department plans, manages and implements recreational, cultural and social service programs, both City sponsored and non-City sponsored special events in the City's parks, beaches and public facilities, City film permits and Pier Plaza promotions. The Department also manages the Community Center, Civic Theatre, Clark Building and other recreational facilities which provide rental and lease space for contract classes, senior programs, sports leagues, meetings, social events and non-profit organizations. The Community Resources Manager serves as staff liaison to the Parks, Recreation and Community Resources Advisory Commission. Cable TV is responsible for franchise administration, contract negotiations, filming City Council, Planning Commission, Parks and Recreation Commission, and Public Works Commission meetings, administering cable advisory board, servicing of citizen complaints, monitoring legislation and industry practices, standards and technology.

PERFORMANCE MEASURES

Performance Measure	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	Trend Assessment
COMMUNITY RESOURCES (PARKS & RECREATION)					
Expenditures per Capita	\$89.98	\$94.19	\$87.79	\$102.96	Negative
Developed Park Acres per 1,000 Population	5.62	5.59	5.61	5.64	Neutral
Total Special Event Days Hosted	98	93	98	111	N/A
Recreation Community Centers: Class/program/registrants	Unavailable	2,556	3,552	4,422	Positive
Total Excursion Participants	423	475	555	469	Negative
Film Permits Issued	28	25	54	46	Negative
Total Senior Center Memberships	300	464	607	700	Positive

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
4601 Community Resources					
Total Personal Services	700,706	794,374	445,934	796,523	834,464
Total Contract Services	376,110	377,000	237,169	377,000	377,000
Total Materials/Supplies/Other	205,822	240,043	119,162	240,043	223,298
Total Equipment/Furniture	2,103	0	39	39	0
Total Community Resources	1,284,741	1,411,417	802,304	1,413,605	1,434,762



COMMUNITY RESOURCES DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 17-18</u>	<u>CITY MANAGER RECOMMENDED 18-19</u>
4102 REGULAR SALARIES		
Community Resources Manager	1.00	1.00
Recreation Coordinator	1.00	1.00
Office Assistant	1.00	1.00
Youth Program Coordinator	1.00	1.00
	4.00	4.00
TOTAL	4.00	4.00
4112 PART-TIME/TEMPORARY		
Camera Operator	1.00	1.00
Theatre Technician	2.00	2.00
Recreation Leader	6.00	6.00
Seasonal Recreation Leader	6.00	6.00
Recreation Specialist	0.48	2.10
	15.48 ¹	17.10 ¹
TOTAL	15.48 ¹	17.10 ¹
GRAND TOTAL	19.48	21.10

¹This category is representative of total positions rather than total employees occupying the positions.

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Valley Park Day Camp T-shirts and Staff Uniforms	\$3,000
		Department Staff Uniforms – General, Theatre, PARK Program	\$5,000
		Valley Park Day Camp Excursions, Misc. Entertainment	\$7,000
		Excursions	20,000
		Gym Floors Refinishing	\$2,000
		Community Center, Clark Building, South Park Room, Parks Service Needs	3,000
		Active Network Transaction Fees (registration and facility booking fees)	40,000
		Summer Concert Perimeter Fencing and Banners and Special Events	6,000
		Theater Maintenance Services	5,000
		Chair Rental – Surfer’s Walk of Fame Ceremony	500
		Event Artwork – Surfer’s Walk of Fame Ceremony	500
		Total	\$92,000
4221	Contract Recreation Classes	Recreational Class Instructors (Paid from fees in contract recreation revenue account)	\$285,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
4601 Community Resources					
4601-4100 Personal Services					
4601-4102 Regular Salaries	287,596	307,326	182,080	309,131	332,642
4601-4106 Regular Overtime	5,197	5,007	3,874	5,007	5,007
4601-4111 Accrual Cash In	2,460	10,050	0	1,500	9,209
4601-4112 Part Time/Temporary	226,742	298,000	155,421	298,000	310,294
4601-4180 Retirement	106,173	107,569	61,142	109,691	105,564
4601-4185 Alternative Retirement System-Parttime	1,256	1,300	566	1,300	1,300
4601-4188 Employee Benefits	49,174	45,926	28,997	49,988	48,989
4601-4189 Medicare Benefits	8,468	4,575	5,328	7,285	5,106
4601-4190 Other Post Employment Benefits (OPEB)	13,640	14,621	8,526	14,621	16,353
Total Personal Services	700,706	794,374	445,934	796,523	834,464
4601-4200 Contract Services					
4601-4201 Contract Serv/Private	90,397	92,000	69,490	92,000	92,000
4601-4221 Contract Rec Classes/Programs	285,713	285,000	167,679	285,000	285,000
Total Contract Services	376,110	377,000	237,169	377,000	377,000
4601-4300 Materials/Supplies/Other					
4601-4302 Advertising	13,986	16,800	2,827	16,800	16,800
4601-4304 Telephone	4,951	5,000	2,637	5,000	5,000
4601-4305 Office Oper Supplies	12,924	13,000	6,531	13,000	13,000
4601-4308 Program Materials	13,182	20,000	7,293	20,000	20,000
4601-4315 Membership	2,489	2,850	2,208	2,850	2,850
4601-4317 Conference/Training	3,425	15,000	1,658	15,000	15,000
4601-4328 Hermosa Senior Center Programs	6,309	6,000	1,860	6,000	6,000
4601-4390 Communications Equipment Chrgs	31,176	33,067	19,292	33,067	33,551
4601-4394 Building Maintenance Charges	35,235	35,235	20,552	35,235	35,237
4601-4395 Equip Replacement Charges	8,621	17,936	10,463	17,936	19,740
4601-4396 Insurance User Charges	73,524	75,155	43,841	75,155	56,120
Total Materials/Supplies/Other	205,822	240,043	119,162	240,043	223,298
4601-5400 Equipment/Furniture					
4601-5402 Equip-More Than \$1,000	2,103	0	39	39	0
Total Equipment/Furniture	2,103	0	39	39	0
Total Community Resources	1,284,741	1,411,417	802,304	1,413,605	1,434,762

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**COMMUNITY RESOURCES DEPARTMENT
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2018-2019 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
4601 Community Resources					
Total Contract Services	1,346	780	597	1,500	3,036
Total Materials/Supplies/Other	992	2,700	1,035	1,500	1,500
Total Depreciation	6,934	1,918	0	6,934	6,934
Total Equipment/Furniture	0	0	0	0	15,411
Total Community Resources	9,272	5,398	1,632	9,934	26,881

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Copier Annual Maintenance	\$3,036
5401	Equipment – Less Than \$1,000	From Business Machine Replacement Schedule page 436	\$5,951
5405	Equipment – More Than \$5,000	From Business Machine Replacement Schedule page 436	\$9,460



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
4601 Community Resources					
4601-4200 Contract Services					
4601-4201 Contract Serv/Private	1,346	780	597	1,500	3,036
Total Contract Services	1,346	780	597	1,500	3,036
4601-4300 Materials/Supplies/Other					
4601-4310 Motor Fuels And Lubes	942	2,200	410	1,000	1,000
4601-4311 Auto Maintenance	50	500	625	500	500
Total Materials/Supplies/Other	992	2,700	1,035	1,500	1,500
4601-4900 Depreciation					
4601-4901 Depreciation/Mach/Equipment	6,934	1,918	0	6,934	6,934
Total Depreciation	6,934	1,918	0	6,934	6,934
4601-5400 Equipment/Furniture					
4601-5401 Equip-Less Than \$1,000	0	0	0	0	5,951
4601-5405 Equip-More Than \$5,000	0	0	0	0	9,460
Total Equipment/Furniture	0	0	0	0	15,411
Total Community Resources	9,272	5,398	1,632	9,934	26,881



COMMUNITY RESOURCES DEPARTEMENT
RECREATION TRANSPORTATION
SOURCE OF FUNDS: PROP A FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: Provides transportation for recreation activities including Valley Park Day Camp Program.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
145 Proposition A Fund					
3409 Recreation Transportation					
Total Contract Services	29,498	40,000	25,741	40,000	40,000
Total Recreation Transportation	29,498	40,000	25,741	40,000	40,000

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Recreation Transportation for Excursions, Including Youth Camp Field Trips	\$40,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
145 Proposition A Fund					
3409 Recreation Transportation					
3409-4200 Contract Services					
3409-4201 Contract Serv/Private	29,498	40,000	25,741	40,000	40,000
Total Contract Services	29,498	40,000	25,741	40,000	40,000
Total Recreation Transportation	29,498	40,000	25,741	40,000	40,000



COMMUNITY RESOURCES DEPARTMENT
SPECIAL EVENT SHUTTLE
SOURCE OF FUNDS: PROPOSITION A FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: Using Proposition A funds, the City provides shuttle service for local events to reduce congestion due to the large number of attendees.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
145 Proposition A Fund					
3410 Special Event Shuttle					
Total Contract Services	6,000	6,000	3,000	6,000	6,000
Total Special Event Shuttle	6,000	6,000	3,000	6,000	6,000

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Fiesta Shuttle	\$6,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
145 Proposition A Fund					
3410 Special Event Shuttle					
3410-4200 Contract Services					
3410-4201 Contract Serv/Private	6,000	6,000	3,000	6,000	6,000
Total Contract Services	6,000	6,000	3,000	6,000	6,000
Total Special Event Shuttle	6,000	6,000	3,000	6,000	6,000



**COMMUNITY RESOURCES DEPARTMENT
 STAR EDUCATION PROGRAM SHUTTLE
 SOURCE OF FUNDS: PROPOSITION A FUND
 2018-2019 BUDGET**

DEPARTMENT DESCRIPTION: Using Proposition A funds, the City provides shuttle service for the STAR Education Program.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
145 Proposition A Fund					
3411 STAR Education Program Shuttle					
Total Contract Services	40,800	43,200	10,650	43,200	43,200
Total STAR Education Program Shuttle	40,800	43,200	10,650	43,200	43,200

OBJECT CODE EXPLANATIONS

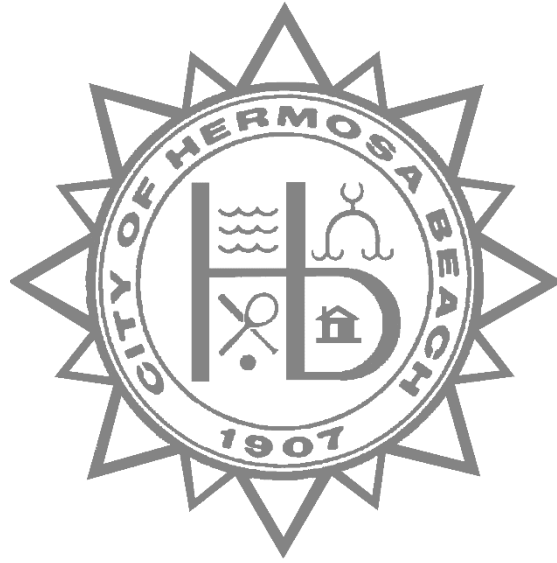
<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	STAR Education Program Shuttle \$240 per day * 180 school days per year	\$43,200



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
145 Proposition A Fund					
3411 STAR Education Program Shuttle					
3411-4200 Contract Services					
3411-4201 Contract Serv/Private	40,800	43,200	10,650	43,200	43,200
Total Contract Services	40,800	43,200	10,650	43,200	43,200
Total STAR Education Program Shuttle	40,800	43,200	10,650	43,200	43,200

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FINANCE



FINANCE DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

PERFORMANCE MEASURES

Performance Measure	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	Trend/Target Met or Exceeded
FINANCE					
Government Finance Officers Assoc. (GFOA) Certificate of Achievement for 'Excellence in Financial Reporting' (Comprehensive Annual Financial Report-CAFR)	Yes	Yes	Yes	Yes	✓
Government Finance Officers Assoc. (GFOA) Excellence in Budgeting Award Achieved	Yes	Yes	Yes	Yes	✓
Number of Business License Renewals	2,131	1,855	2,681	2,751	Positive
Parking Citation Collection Rate	89%	88%	88%	88%	Neutral
Percentage of Parking Citations Paid through Website	41%	45%	50%	54%	Positive



**FINANCE DEPARTMENT
FINANCE ADMINISTRATION
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET**

DEPARTMENT DESCRIPTION: The Finance Administration division of the Finance Department maintains general ledger and accounting records for the City, manages internal controls process, payroll, accounts payable and accounts receivable. Finance Administration oversees grant reporting/auditing, collects and remits taxes and financial reports to County, State and Federal Agencies, as well as Comprehensive Annual Financial Statements (CAFR) and annual audit. The Department assists the City Manager with the annual operating and capital improvement budgets and provides support services to the operating departments. Finance Department also issues rebates for the Lighting/Landscaping District Assessment as well as utility tax exemptions for our senior residents.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
1202 Finance Administration					
Total Personal Services	781,510	823,755	470,035	815,943	875,826
Total Contract Services	203,146	191,534	84,844	191,534	120,377
Total Materials/Supplies/Other	60,987	67,145	34,729	60,996	72,343
Total Finance Administration	1,045,643	1,082,434	589,608	1,068,473	1,068,546

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 17-18</u>	<u>CITY MANAGER RECOMMENDED 18-19</u>
4102 REGULAR SALARIES		
Finance Director	0.85	0.85
Accounting Manager ¹	1.00	1.00
Accountant	1.00	1.00
Administrative Assistant	0.85	0.85
Senior Account Clerk	2.00	2.00
TOTAL	5.70	5.70
4112 PART-TIME/TEMPORARY		
Senior Account Clerk	0.46	0.46
TOTAL	0.46	0.46
GRAND TOTAL	6.16	6.16

¹ Title changed in fiscal year 2017-18 per Class and Compensation Study



**FINANCE DEPARTMENT
FINANCE ADMINISTRATION
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET**

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Independent Audit Services	\$22,067
		Property Tax Audit Services	5,500
		Sales Tax Audit Services	4,200
		Mandated Costs Claims Fixed Fee	4,250
		Mandated Costs New Claims Contingency	3,500
		Ambulance Billing Services	30,000
		Government Finance Officers Association Comprehensive Annual Financial Report (CAFR)	
		Awards Application Fee	435
		Overlapping Debt Statement (CAFR)	750
		Utility User Tax (UUT) Audit Legal Services	5,000
		Utility User Tax (UUT) Audit Services	5,600
		Express Mail Services	150
		GFOA Budget Award filing fee	425
		Budget Printing	7,550
		Fiscal Health Model Annual Fee	6,000
		CalPERS GASB 68 Actuarial Reports	5,850
		PERS Actuarial Report	8,500
		GASB 68 Report	1,500
		OpenGov	7,000
		Continuing Disclosure – Bond	1,100
		Lease Revenue Bond Administrative Fee	1,000
		Total	\$120,377



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
1202 Finance Administration					
1202-4100 Personal Services					
1202-4102 Regular Salaries	506,074	527,659	321,440	534,686	548,406
1202-4106 Regular Overtime	0	644	212	600	486
1202-4111 Accrual Cash In	52,962	36,957	20,192	30,614	46,939
1202-4112 Part Time/Temporary	0	28,983	0	28,983	28,848
1202-4180 Retirement	117,654	119,295	68,683	115,126	141,659
1202-4188 Employee Benefits	74,018	77,271	40,353	73,287	76,765
1202-4189 Medicare Benefits	5,701	6,184	3,545	5,885	6,325
1202-4190 Other Post Employment Benefits (OPEB)	25,101	26,762	15,610	26,762	26,398
Total Personal Services	781,510	823,755	470,035	815,943	875,826
1202-4200 Contract Services					
1202-4201 Contract Serv/Private	203,146	191,534	84,844	191,534	120,377
Total Contract Services	203,146	191,534	84,844	191,534	120,377
1202-4300 Materials/Supplies/Other					
1202-4304 Telephone	1,388	1,300	580	1,392	1,400
1202-4305 Office Oper Supplies	7,103	7,020	3,829	6,964	7,020
1202-4315 Membership	800	610	220	610	610
1202-4317 Conference/Training	2,819	7,990	805	1,805	7,165
1202-4390 Communications Equipment Chrgs	19,548	21,078	12,292	21,078	20,986
1202-4394 Building Maintenance Charges	2,113	2,113	1,232	2,113	2,113
1202-4396 Insurance User Charges	27,216	27,034	15,771	27,034	33,049
Total Materials/Supplies/Other	60,987	67,145	34,729	60,996	72,343
Total Finance Administration	1,045,643	1,082,434	589,608	1,068,473	1,068,546



**FINANCE DEPARTMENT
 FINANCE ADMINISTRATION
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENTAL EQUIPMENT AND MAINTENANCE
 SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
 2018-2019 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
1202 Finance Administration					
Total Equipment/Furniture	0	7,033	0	7,033	1,350
Total Finance Administration	0	7,033	0	7,033	1,350

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
5402	Equipment – More Than \$1,000	From Communications Equipment Replacement Schedule, pages 430 - 434	\$1,350



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
1202 Finance Administration					
1202-5400 Equipment/Furniture					
1202-5402 Equip-More Than \$1,000	0	7,033	0	7,033	1,350
Total Equipment/Furniture	0	7,033	0	7,033	1,350
Total Finance Administration	0	7,033	0	7,033	1,350



FINANCE DEPARTMENT
CASHIER DIVISION
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: This division of the Finance Department serves as the City's Cashier for incoming revenue. The division is responsible for the sale and record keeping for business licenses, animal licenses, various parking permits (preferential resident permits, daily permits, contractor's permits, temporary guest permits for the impacted beach area and driveway permits), taxi vouchers, bus passes and cash keys for use in the parking meters. Additionally, the division processes all parking citation payments and maintains the parking citation records.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
1204 Finance Cashier					
Total Personal Services	543,271	594,415	302,060	553,931	570,988
Total Contract Services	140,527	180,592	56,928	180,592	144,249
Total Materials/Supplies/Other	83,557	94,902	53,775	85,337	98,698
Total Finance Cashier	767,355	869,909	412,763	819,860	813,935

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED 17-18</u>	<u>CITY MANAGER RECOMMENDED 18-19</u>
4102	REGULAR SALARIES		
	Finance Director	0.15	0.15
	Administrative Assistant	0.15	0.15
	Finance Cashier Supervisor ¹	1.00	1.00
	Account Clerk	4.00	4.00
	TOTAL	5.30	5.30
4112	PART-TIME/TEMPORARY		
	Account Clerk	0.75	0.75
	Hearing Officer	0.10	0.10
	TOTAL	0.85	0.85
	GRAND TOTAL	6.15	6.15

¹ The position title of Citation Records Administrator was changed to Finance Cashier Supervisor to more accurately reflect the job duties. The change affects the job title only.

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	MasterCard/Visa Service Charges Over the Counter Transactions	\$612
		ChargeltPro – Over the Counter Credit Card Charges	49,319
		Merchant Fees – Parking Citation Payments via WEB	29,255



FINANCE DEPARTMENT
CASHIER DIVISION
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

OBJECT CODE EXPLANATIONS
(Continued)

<u>OBJECT CODE</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private (cont.)	Merchant Fees – Parking Citation Payments via Integrated Voice Response (IVR)	3,204
		Merchant Fees/ Online Business License Payments	1,339
		Duncan Gateway Charges for Parking Citation WEB and IVR	52,163
		Duncan Gateway Fee for Online Parking Permits	3,110
		Merchant Fees/ WEB Parking Permits	3,012
		Gateway Authorize.net Fees for Internet Payments	235
		Total	\$142,249
4251	Contract Services, Government	Bus Passes (non-subsidized)	\$2,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
1204 Finance Cashier					
1204-4100 Personal Services					
1204-4102 Regular Salaries	327,866	360,786	177,644	326,689	359,088
1204-4106 Regular Overtime	375	1,500	26	1,000	1,500
1204-4111 Accrual Cash In	6,130	6,829	2,239	4,000	6,006
1204-4112 Part Time Temporary	31,302	38,550	26,848	47,959	40,438
1204-4180 Retirement	64,827	68,158	27,213	53,529	40,308
1204-4185 Alternative Retirement System	2	10	0	10	10
1204-4188 Employee Benefits	86,409	90,706	51,856	93,216	93,815
1204-4189 Medicare Benefits	3,518	4,171	2,409	3,823	4,135
1204-4190 Other Post Employment Benefits (OPEB)	22,842	23,705	13,825	23,705	25,688
Total Personal Services	543,271	594,415	302,060	553,931	570,988
1204-4200 Contract Services					
1204-4201 Contract Serv/Private	135,322	180,592	56,530	178,592	142,249
1204-4251 Contract Services/Gov't	5,205	0	398	2,000	2,000
Total Contract Services	140,527	180,592	56,928	180,592	144,249
1204-4300 Materials/Supplies/Other					
1204-4304 Telephone	2,498	2,754	1,295	2,590	2,690
1204-4305 Office Operating Supplies	35,604	42,405	25,385	35,700	42,405
1204-4315 Membership	235	235	135	235	235
1204-4317 Conference/Training	0	4,266	570	1,570	4,266
1204-4390 Communications Equipment Chrgs	22,476	24,203	14,119	24,203	24,158
1204-4394 Building Maintenance Charges	1,828	1,828	1,064	1,828	1,828
1204-4396 Insurance User Charges	20,916	19,211	11,207	19,211	23,116
Total Materials/Supplies/Other	83,557	94,902	53,775	85,337	98,698
Total Finance Cashier	767,355	869,909	412,763	819,860	813,935

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**FINANCE DEPARTMENT
CASHIER DIVISION
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2018-2019 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
1204 Finance Cashier					
Total Equipment/Furniture	0	3,875	0	3,875	1,747
Total Finance Cashier	0	3,875	0	3,875	1,747

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 430 – 434	\$1,747



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
1204 Finance Cashier					
1204-5400 Equipment/Furniture					
1204-5401 Equip-Less Than \$1,000	0	3,875	0	3,875	1,747
Total Equipment/Furniture	0	3,875	0	3,875	1,747
Total Finance Cashier	0	3,875	0	3,875	1,747



FINANCE DEPARTMENT
CASHIER DIVISION – BUS PASS SUBSIDY
SOURCE OF FUNDS: PROPOSITION A FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: Using Proposition A funds, the City subsidizes the sale of bus passes to Hermosa Beach resident. Passes are available to students, senior citizens, and disabled persons in the Cashier Division of the Finance Department.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17</i>	<i>2017-18</i>	<i>2017-18</i>	<i>2017-18</i>	<i>2018-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
145 Proposition A Fund					
3403 Bus Pass Subsidy					
Total Contract Services	2,975	3,300	2,051	3,516	3,500
Total Bus Pass Subsidy	2,975	3,300	2,051	3,516	3,500

OBJECT CODE EXPLANATIONS

<u>OBJECT</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4251	Contract Services, Government	Bus Pass Subsidy	\$3,500



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
145 Proposition A Fund					
3403 Bus Pass Subsidy					
3403-4200 Contract Services					
3403-4251 Contract Service/Govt	2,975	3,300	2,051	3,516	3,500
Total Contract Services	2,975	3,300	2,051	3,516	3,500
Total Bus Pass Subsidy	2,975	3,300	2,051	3,516	3,500



FINANCE DEPARTMENT

**BAYVIEW DRIVE ADMINISTRATIVE CHARGES
 LOWER PIER AVENUE ADMINISTRATIVE CHARGES
 MYRTLE AVENUE ADMINISTRATIVE CHARGES
 LOMA DRIVE ADMINISTRATIVE CHARGES
 & BEACH DRIVE ADMINISTRATIVE CHARGES**

**SOURCE OF FUNDS:
 BAYVIEW DRIVE ASSESSMENT FUND
 LOWER PIER AVENUE REDEMPTION FUND
 MYRTLE AVENUE ASSESSMENT FUND
 LOMA DRIVE ASSESSMENT FUND
 & BEACH DRIVE ASSESSMENT FUND
 2018-2019 BUDGET**

DEPARTMENT DESCRIPTION: The fiscal agent agreements, in connection with the Lower Pier Avenue Improvement District, Myrtle Avenue Utility Undergrounding District (97-1), the Loma Drive Utility Undergrounding District (97-2), Bayview Drive Utility Undergrounding District (2004-2) and Beach Drive Utility Undergrounding District (2004-1) require that the City establish these accounts for the payment of all on-going fees and charges that arise in connection with the administration of the assessments.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
135 Bayview Dr Dist Admin Exp Fund					
1219 Administrative Charges					
Total Contract Services	1,187	1,785	773	1,285	1,350
Total Administrative Charges	1,187	1,785	773	1,285	1,350
136 Lower Pier Admin Exp Fund					
1219 Administrative Charges					
Total Contract Services	968	1,405	602	1,168	1,200
Total Administrative Charges	968	1,405	602	1,168	1,200
137 Myrtle Dist Admin Exp Fund					
1219 Administrative Charges					
Total Contract Services	5,085	6,183	3,085	5,285	5,585
Total Administrative Charges	5,085	6,183	3,085	5,285	5,585
138 Loma Dist Admin Exp Fund					
1219 Administrative Charges					
Total Contract Services	5,440	6,175	1,047	5,500	5,740
Total Administrative Charges	5,440	6,175	1,047	5,500	5,740
139 Beach Dr Assmnt Dist Admin Exp Fund					
1219 Administrative Charges					
Total Contract Services	1,109	1,650	737	1,263	1,453
Total Administrative Charges	1,109	1,650	737	1,263	1,453



FINANCE DEPARTMENT

BAYVIEW DRIVE ADMINISTRATIVE CHARGES LOWER PIER AVENUE ADMINISTRATIVE CHARGES MYRTLE AVENUE ADMINISTRATIVE CHARGES LOMA DRIVE ADMINISTRATIVE CHARGES & BEACH DRIVE ADMINISTRATIVE CHARGES

SOURCE OF FUNDS:

BAYVIEW DRIVE ASSESSMENT FUND LOWER PIER AVENUE REDEMPTION FUND MYRTLE AVENUE ASSESSMENT FUND LOMA DRIVE ASSESSMENT FUND & BEACH DRIVE ASSESSMENT FUND 2018-2019 BUDGET

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
<u>Bayview Drive District Administrative Charges</u>			
4201	Contract Services, Private	Assessment Administration Fees	\$1,350
<u>Lower Pier Avenue Administrative Charges</u>			
4201	Contract Services, Private	Assessment Administration Fees	\$1,200
<u>Myrtle Avenue Administrative Charges</u>			
4201	Contract Services, Private	Assessment Administration Fees	\$5,585
<u>Loma Drive Administrative Charges</u>			
4201	Contract Services, Private	Assessment Administration Fees	\$5,740
<u>Beach Drive District Administrative Charges</u>			
4201	Contract Services, Private	Assessment Administration Fees	\$1,453



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
135 Bayview Dr Dist Admin Exp Fund					
1219 Administrative Charges					
1219-4200 Contract Services					
1219-4201 Contract Serv/Private	1,187	1,785	773	1,285	1,350
Total Contract Services	1,187	1,785	773	1,285	1,350
Total Administrative Charges	1,187	1,785	773	1,285	1,350
136 Lower Pier Admin Exp Fund					
1219 Administrative Charges					
1219-4200 Contract Services					
1219-4201 Contract Serv/Private	968	1,405	602	1,168	1,200
Total Contract Services	968	1,405	602	1,168	1,200
Total Administrative Charges	968	1,405	602	1,168	1,200
137 Myrtle Dist Admin Exp Fund					
1219 Administrative Charges					
1219-4200 Contract Services					
1219-4201 Contract Serv/Private	5,085	6,183	3,085	5,285	5,585
Total Contract Services	5,085	6,183	3,085	5,285	5,585
Total Administrative Charges	5,085	6,183	3,085	5,285	5,585
138 Loma Dist Admin Exp Fund					
1219 Administrative Charges					
1219-4200 Contract Services					
1219-4201 Contract Serv/Private	5,440	6,175	1,047	5,500	5,740
Total Contract Services	5,440	6,175	1,047	5,500	5,740
Total Administrative Charges	5,440	6,175	1,047	5,500	5,740
139 Beach Dr Assmnt Dist Admin Exp Fund					
1219 Administrative Charges					
1219-4200 Contract Services					
1219-4201 Contract Serv/Private	1,109	1,650	737	1,263	1,453
Total Contract Services	1,109	1,650	737	1,263	1,453
Total Administrative Charges	1,109	1,650	737	1,263	1,453

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FINANCE DEPARTMENT
LEASE REVENUE BONDS
SOURCE OF FUNDS: LEASE REVENUE BOND FUND
and GENERAL FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: On July 14, 2015, the City formed the Hermosa Beach Financing Authority to establish the structure required for the lease revenue bond. On July 23, 2015, the City issued Hermosa Beach Public Financing authority 2015 Lease Revenue Bonds (2015 Bonds) in the amount of \$11,600,000. The 2015 Bonds were issued to make certain payments pursuant to a settlement agreement with E & B Natural Resources.

DEPARTMENT EXPENDITURE SUMMARY

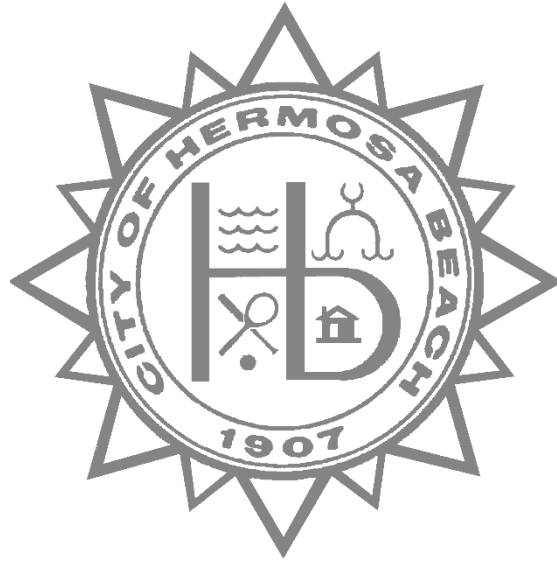
	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
201 2015 Lease Revenue Bonds					
1220 Lease Revenue Bonds					
Total Interest	375,332	356,087	183,481	356,087	333,712
Total Principal	335,000	435,000	434,992	434,992	460,000
Total Lease Revenue Bonds	710,332	791,087	618,473	791,079	793,712



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
201 2015 Lease Revenue Bonds					
1220 Lease Revenue Bonds					
1220-6700 Interest					
1220-6701 Interest	375,332	356,087	183,481	356,087	333,712
Total Interest	375,332	356,087	183,481	356,087	333,712
1220-6800 Principal					
1220-6801 Principal Payment	335,000	435,000	434,992	434,992	460,000
Total Principal	335,000	435,000	434,992	434,992	460,000
Total Lease Revenue Bonds	710,332	791,087	618,473	791,079	793,712

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FIRE



**FIRE DEPARTMENT
COUNTY FIRE DISTRICT
SOURCE OF FUNDS: GENERAL FUND & FIRE PROTECTION FUND
2018-2019 BUDGET**

DEPARTMENT DESCRIPTION:

The City contracted with Los Angeles County for Fire Services on December 30, 2017.

LACF VISION:

The Los Angeles County Fire (LACF) Department will be an exemplary organization acclaimed for our national reputation, our regional strength, and our hometown attentiveness as we provide fire protection and life safety services.

LACF MISSION:

To protect lives, the environment, and property by providing prompt, skillful, and cost-effective fire protection and life safety services.

LACF CORE VALUES:

- Integrity
- Teamwork
- Caring
- Courage
- Commitment
- Community

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
2202 County Fire District Costs					
Total Contract Services	0	2,343,867	816,407	2,343,867	4,727,878
Total Buildings/Improvements	0	0	0	0	418,223
Total County Fire District Costs	0	2,343,867	816,407	2,343,867	5,146,101
180 Fire Protection Fund					
2202 Fire Protection					
Total Contract Services	0	0	0	28,298	56,596
Total Fire Protection	0	0	0	28,298	56,596

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
<u>001 General Funds</u>			
4251	Contract Services, Government	Los Angeles County Fire District	\$4,727,878
5601	Building and Improvements	Facility Conversion Costs (Payment, year 1 of 5)	\$418,223
<u>180 Fire Protection Fund</u>			
4251	Contract Services, Government	Equipment Conversion	\$56,596



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
2202 County Fire District					
2202-4200 Contract Services					
2202-4251 Contract Services/Gov't	0	2,343,867	816,407	2,343,867	4,727,878
Total Contract Services	0	2,343,867	816,407	2,343,867	4,727,878
2202-5600 Buildings/Improvements					
2202-5601 Buildings and Improvements	0	0	0	0	418,223
Total Buildings/Improvements	0	0	0	0	418,223
Total County Fire District	0	2,343,867	816,407	2,343,867	5,146,101
180 Fire Protection Fund					
2202 County Fire District					
2202-4200 Contract Services					
2202-4251 Contract Services/Gov't	0	0	0	28,298	56,596
Total Contract Services	0	0	0	28,298	56,596
Total County Fire District	0	0	0	28,298	56,596



**FIRE DEPARTMENT
LEGACY COSTS
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET**

LEGACY COSTS: Legacy costs are the costs that remain after the transition to the County Fire District. These costs are comprised of the unfunded retirement liability costs for employees' earned benefits prior to the transfer and unfunded retiree health benefits for employees' earned benefits prior to the transfer.

DEPARTMENT EXPENDITURE SUMMARY

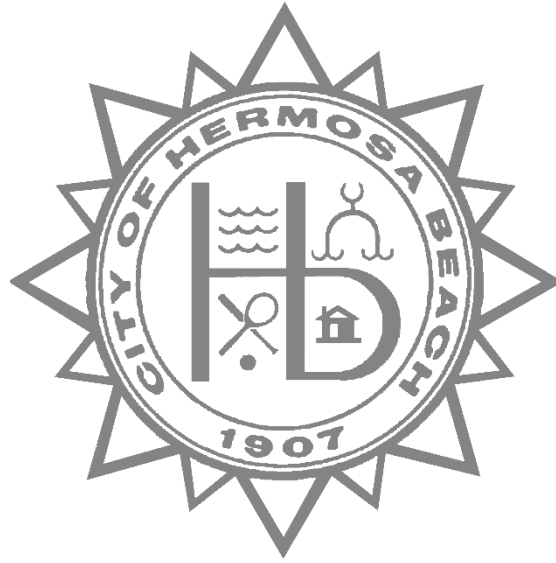
	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
2203 Fire Department Legacy Costs					
Total Personal Services	0	507,136	125,580	507,134	742,974
Total Materials/Supplies/Other	0	388,356	388,356	388,356	0
Total Fire Department Legacy Costs	0	895,492	513,936	895,490	742,974



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17</i>	<i>2017-18</i>	<i>2017-18</i>	<i>2017-18</i>	<i>2018-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
2203 Fire Department Legacy Costs					
2203-4100 Personal Services					
2203-4102 Regular Salaries	0	44,387	44,387	44,387	0
2203-4180 Retirement	0	405,011	77,613	405,011	612,000
2203-4188 Employee Benefits	0	3,351	3,350	3,350	0
2203-4189 Medicare Benefits	0	231	230	230	0
2203-4190 Other Post Employment Benefits/OPEB	0	54,156	0	54,156	130,974
 Total Personal Services	 0	 507,136	 125,580	 507,134	 742,974
 2203-4300 Materials/Supplies/Other					
2203-4396 Insurance User Charges	0	388,356	388,356	388,356	0
 Total Materials/Supplies/Other	 0	 388,356	 388,356	 388,356	 0
 Total Fire Department Legacy Costs	 0	 895,492	 513,936	 895,490	 742,974

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HUMAN RESOURCES



HUMAN RESOURCES DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: The Human Resources Department provides a full range of “hire through retire” services with a dedicated focus on recruitment, selection, training and retaining high quality personnel. The Department also manages a comprehensive City-wide employee salary and benefits program, along with labor relations and associated contracts; oversees all aspects of the City’s comprehensive risk management program (including liability claims, workers’ compensation, contract management and mandated reporting; and assists in moving the organization forward through achievement of strategic goals and objectives. The Human Resources Manager serves as staff liaison to the Civil Service Board and serves as the City’s Risk Manager.

PERFORMANCE MEASURES

Performance Measure	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	Trend Assessment
HUMAN RESOURCES					
Turnover Rate: ALL Employees	5%	9%	9%	7%	Positive
Total Workers' Compensation Claims	29	19	9	21	Negative
Workers' Compensation, Number Days Lost to Injury: Sworn Fire	Unavailable	85	374	555	Negative
Workers' Compensation, Number Days Lost to Injury: Sworn Law Enforcement	Unavailable	93	69	920	Negative
Percent of Sick Leave Hours Taken of Total Employee Work Hours	Unavailable	2.2%	2.0%	2.2%	Negative

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
1203 Human Resources					
Total Personal Services	274,102	285,489	187,286	318,590	329,561
Total Contract Services	342,111	181,000	107,494	173,664	237,793
Total Materials/Supplies/Other	45,580	52,227	31,541	44,173	54,627
Total Human Resources	661,793	518,716	326,321	536,427	621,981

POSITION SUMMARY

OBJECT CODES		AUTHORIZED	CITY MANAGER RECOMMENDED
		<u>17-18</u>	<u>18-19</u>
4102	REGULAR SALARIES		
	Human Resources Manager	0.75	0.75
	Personnel Analyst ¹	0.50	0.50
	TOTAL	1.25	1.25

¹ Title changed in fiscal year 2017-18 per Class and Compensation Study



HUMAN RESOURCES DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Legal Fees	\$100,000
		Legal Fees – Labor Negotiations	30,000
		Legal Fees – Personnel Rules & Regulations Update	20,000
		Insurance Benefit Services	6,793
		Special Investigations	40,000
		Recruitment Advertising	10,000
		Oral Board Supplies	1,200
		Written Exams	4,000
		Background Checks	5,000
		Employee Service Pins	1,800
		Employee Recognition Event	8,000
		Total	\$226,793
4251	Contract Services, Government	Employee Appeals	\$10,000
		Applicant Fingerprinting	1,000
		Total	\$11,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
1203 Human Resources					
1203-4100 Personal Services					
1203-4102 Regular Salaries	143,414	147,265	100,606	161,889	160,356
1203-4111 Accrual Cash In	3,854	4,052	79	2,079	5,171
1203-4180 Retirement	21,344	23,684	15,873	23,331	28,143
1203-4188 Employee Benefits	96,973	97,725	65,334	121,881	124,305
1203-4189 Medicare Benefits	2,295	2,399	1,582	2,546	2,534
1203-4190 Other Post Employment Benefits (OPEB)	5,918	6,364	3,710	6,364	7,052
1203-4191 Employee Recognition Bonus	304	4,000	102	500	2,000
Total Personal Services	274,102	285,489	187,286	318,590	329,561
1203-4200 Contract Services					
1203-4201 Contract Serv/Private	329,629	170,000	105,830	170,000	226,793
1203-4251 Contract Service/Govt	12,482	11,000	1,664	3,664	11,000
Total Contract Services	342,111	181,000	107,494	173,664	237,793
1203-4300 Materials/Supplies/Other					
1203-4304 Telephone	1,731	1,900	850	1,900	1,900
1203-4305 Office Oper Supplies	7,411	4,000	2,737	3,737	4,000
1203-4315 Membership	0	1,200	299	299	1,450
1203-4317 Conference/Training	4,199	13,500	6,632	6,632	13,500
1203-4320 Medical Exams	16,315	12,000	9,578	11,978	12,000
1203-4390 Communications Equipment Chrgs	6,252	6,674	3,892	6,674	6,752
1203-4394 Building Maintenance Charges	612	612	357	612	612
1203-4396 Insurance User Charges	9,060	12,341	7,196	12,341	14,413
Total Materials/Supplies/Other	45,580	52,227	31,541	44,173	54,627
Total Human Resources	661,793	518,716	326,321	536,427	621,981

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**HUMAN RESOURCES DEPARTMENT
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2018-2019 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
1203 Human Resources					
Total Equipment/Furniture	0	816	0	816	1,558
Total Human Resources	0	816	0	816	1,558

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 430 - 434	\$1,558



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
1203 Human Resources					
1203-5400 Equipment/Furniture					
1203-5401 Equip-Less Than \$1,000	0	816	0	816	1,558
Total Equipment/Furniture	0	816	0	816	1,558
Total Human Resources	0	816	0	816	1,558



HUMAN RESOURCES DEPARTMENT
AUTO/PROPERTY/BOND
SOURCE OF FUNDS: INSURANCE FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: This account reflects premium charges for the purchase of the City's insurance coverage for (1) all high-value vehicles, (2) property, and (3) required public officials bonds as specified in the Municipal Code. There are no salaries charged to this account. The City's Risk Manager is responsible for purchasing and maintaining the required coverage (A). Division costs are allocated to other departments by way of the Insurance User Charges shown as a line item in the budget.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17</i>	<i>2017-18</i>	<i>2017-18</i>	<i>2017-18</i>	<i>2018-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
705 Insurance Fund					
1210 Auto/Property/Bonds					
Total Contract Services	45,337	72,990	44,792	0	65,330
Total Materials/Supplies/Other	0	10,000	0	0	10,000
Total Auto/Property/Bonds	45,337	82,990	44,792	0	75,330

OBJECT CODE EXPLANATIONS

<u>OBJECT</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Property Insurance Premium, and Auto Physical Damage (Includes Comprehensive and Collision Coverage for All High Value Vehicles)	\$36,095
		Bond Premiums, Master Faithful performance Bond (crime program)	1,331
		Stand Alone Property	21,890
		Cyber Program	6,014
		Total	\$65,330
4324	Claims/Settlements	Claims and Settlement Expenses	\$10,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
705 Insurance Fund					
1210 Auto/Property/Bonds					
1210-4200 Contract Services					
1210-4201 Contract Serv/Private	45,337	72,990	44,792	0	65,330
Total Contract Services	45,337	72,990	44,792	0	65,330
1210-4300 Materials/Supplies/Other					
1210-4324 Claims/Settlements	0	10,000	0	0	10,000
Total Materials/Supplies/Other	0	10,000	0	0	10,000
Total Auto/Property/Bonds	45,337	82,990	44,792	0	75,330



HUMAN RESOURCES DEPARTMENT
GENERAL APPROPRIATIONS
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: General Appropriations provides secretarial support services for all City departments (B). Purchases of central stores office supplies are made from this account; charges are then made to individual departments as use occurs.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
1208 General Appropriations					
Total Personal Services	39,487	93,299	4,755	74,480	95,689
Total Contract Services	31,983	0	1,509	1,509	0
Total Materials/Supplies/Other	9,917	12,100	2,534	10,100	10,878
Total General Appropriations	81,387	105,399	8,798	86,089	106,567

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 17-18</u>	<u>CITY MANAGER RECOMMENDED 18-19</u>
4102 REGULAR SALARIES		
Secretary	1.00	1.00
TOTAL	1.00	1.00



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
1208 General Appropriations					
1208-4100 Personal Services					
1208-4102 Regular Salaries	15,615	64,334	0	56,806	65,616
1208-4111 Accrual Cash In	-36	715	0	100	380
1208-4180 Retirement	1,197	4,236	28	2,079	4,537
1208-4188 Employee Benefits	16,324	17,585	1,377	9,466	18,431
1208-4189 Medicare Benefits	923	933	144	533	951
1208-4190 Other Post Employment Benefits (OPEB)	5,464	5,496	3,206	5,496	5,774
Total Personal Services	39,487	93,299	4,755	74,480	95,689
1208-4200 Contract Services					
1208-4201 Contract Serv/Private	31,983	0	1,509	1,509	0
Total Contract Services					
1208-4300 Materials/Supplies/Other					
1208-4304 Telephone	84	140	34	140	140
1208-4305 Office Oper Supplies	-10,705	-10,000	-10,303	-12,000	-10,000
1208-4390 Communications Equipment Chrgs	16,656	18,377	10,717	18,377	18,396
1208-4394 Building Maintenance Charges	306	306	175	306	306
1208-4396 Insurance User Charges	3,576	3,277	1,911	3,277	2,036
Total Materials/Supplies/Other	9,917	12,100	2,534	10,100	10,878
Total General Appropriations	81,387	105,399	8,798	86,089	106,567



**HUMAN RESOURCES DEPARTMENT
 GENERAL APPROPRIATIONS
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENTAL EQUIPMENT AND MAINTENANCE
 SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
 2018-2019 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
1208 General Appropriations					
Total Contract Services	7,117	10,500	3,211	6,211	12,108
Total Depreciation	4,593	6,956	0	6,956	6,956
Total Equipment/Furniture	0	4,888	0	4,888	28,380
Total General Appropriations	11,710	22,344	3,211	18,055	47,444

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Postage Meter Rental and Machine Ink	3,000
		Copier Annual Maintenance	9,108
		Total	\$12,108
5405	Equipment – More Than \$5,000	From Business Machine Replacement Schedule, page 436	\$28,380



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
1208 General Appropriations					
1208-4200 Contract Services					
1208-4201 Contract Serv/Private	7,117	10,500	3,211	6,211	12,108
Total Contract Services	7,117	10,500	3,211	6,211	12,108
1208-4900 Depreciation					
1208-4901 Depreciation/Mach/Equipment	4,593	6,956	0	6,956	6,956
Total Depreciation	4,593	6,956	0	6,956	6,956
1208-5400 Equipment/Furniture					
1208-5401 Equip-Less Than \$1,000	0	600	0	600	0
1208-5402 Equip-More Than \$1,000	0	4,288	0	4,288	0
1208-5405 Equipment more than \$5,000	0	0	0	0	28,380
Total Equipment/Furniture	0	4,888	0	4,888	28,380
Total General Appropriations	11,710	22,344	3,211	18,055	47,444



**HUMAN RESOURCES DEPARTMENT
LIABILITY INSURANCE
SOURCE OF FUNDS: INSURANCE FUND
2018-2019 BUDGET**

DEPARTMENT DESCRIPTION: The Liability Insurance account reflects charges for the purchase and maintenance of the City's liability insurance and associated expenses. The Risk Manager is responsible for managing liability claims, administration of the City's claims administration contract, litigation management, and the City-wide safety program. Division costs are allocated to other departments by way of the Insurance User Charges shown as a line item in the budget.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
705 Insurance Fund					
1209 Liability Insurance					
Total Personal Services	55,004	56,728	39,466	61,368	64,922
Total Contract Services	643,411	787,770	780,671	787,770	680,830
Total Materials/Supplies/Other	906,904	1,631,350	297,956	1,631,000	400,000
Total Liability Insurance	1,605,319	2,475,848	1,118,093	2,480,138	1,145,752

POSITION SUMMARY

OBJECT CODES	AUTHORIZED 17-18	CITY MANAGER RECOMMENDED 18-19
4102 REGULAR SALARIES		
Human Resources Manager	0.125	0.125
Personnel Analyst ¹	<u>0.250</u>	<u>0.250</u>
TOTAL	0.375	0.375

¹ Title change in fiscal year 2017-18 per Class and Compensation Study

OBJECT CODE EXPLANATIONS

OBJECT CODES	ACCOUNT TITLE	EXPLANATION	
4201	Contract Services, Private	Claims Administration Contract	\$16,800
		Independent Cities Risk Management Authority (ICRMA) Liability Insurance Premium	493,408
		ICRMA – Hermosa Beach Assessment	<u>170,622</u>
		Total	\$680,830
4324	Claims/Settlements	Claims and Settlement Expenses	\$400,000

The City carries excess liability insurance and maintains a Self-Insured Retention (S.I.R.) level of \$250,000.



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
705 Insurance Fund					
1209 Liability Insurance					
1209-4100 Personal Services					
1209-4102 Regular Salaries	37,714	37,344	27,978	44,541	42,268
1209-4111 Accrual Cash In	975	1,889	40	100	1,685
1209-4180 Retirement	8,641	9,465	6,677	7,987	11,740
1209-4188 Employee Benefits	7,089	7,426	4,344	8,060	8,581
1209-4189 Medicare Benefits	585	604	427	680	648
Total Personal Services	55,004	56,728	39,466	61,368	64,922
1209-4200 Contract Services					
1209-4201 Contract Serv/Private	643,411	787,770	780,671	787,770	680,830
Total Contract Services	643,411	787,770	780,671	787,770	680,830
1209-4300 Materials/Supplies/Other					
1209-4305 Office Oper Supplies	2	0	0	0	0
1209-4315 Membership	0	350	0	0	0
1209-4324 Claims/Settlements	459,706	1,631,000	297,956	1,631,000	400,000
1209-4325 Year End Claims Estimate	447,196	0	0	0	0
Total Materials/Supplies/Other	906,904	1,631,350	297,956	1,631,000	400,000
Total Liability Insurance	1,605,319	2,475,848	1,118,093	2,480,138	1,145,752



HUMAN RESOURCES DEPARTMENT
UNEMPLOYMENT INSURANCE
SOURCE OF FUNDS: INSURANCE FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: The Unemployment Insurance account funds unemployment insurance benefits paid to eligible claimants. The Risk Manager is responsible for claims review and appeals of claims. The City is charged for the actual amount of unemployment insurance benefits paid to eligible ex-employees (Individual Reimbursement Account Method). Division costs are allocated to other departments by way of the Insurance User Charges shown as a line item in the budget.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
705 Insurance Fund					
1215 Unemployment					
Total Personal Services	12,006	10,000	1,872	1,872	10,000
Total Unemployment	12,006	10,000	1,872	1,872	10,000

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4186	Unemployment Benefits	Unemployment Insurance Benefits Paid to Eligible Claimants	\$10,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
705 Insurance Fund					
1215 Unemployment					
1215-4100 Personal Services					
1215-4186 Unemployment Claims	12,006	10,000	1,872	1,872	10,000
Total Personal Services	12,006	10,000	1,872	1,872	10,000
Total Unemployment	12,006	10,000	1,872	1,872	10,000



HUMAN RESOURCES DEPARTMENT
WORKERS' COMPENSATION
SOURCE OF FUNDS: INSURANCE FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: Costs associated with industrial injuries and the purchase of excess workers' compensation insurance are charged to this account. The Risk Manager administers the contract for third party claims administration and coordinates medical management and legal defense. Division costs are allocated to other departments by way of the Insurance User Charges shown as a line item in the budget.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
705 Insurance Fund					
1217 Workers' Compensation					
Total Personal Services	55,003	56,691	39,467	61,368	64,923
Total Contract Services	287,758	373,891	343,887	373,891	332,129
Total Materials/Supplies/Other	1,349,027	982,100	570,898	977,160	982,100
Total Workers' Compensation	1,691,788	1,412,682	954,252	1,412,419	1,379,152

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 17-18</u>	<u>CITY MANAGER RECOMMENDED 18-19</u>
4102 REGULAR SALARIES		
Human Resources Manager	0.125	0.125
Personnel Analyst ¹	0.250	0.250
TOTAL	0.375	0.375

¹ Title changed in fiscal year 2017-18 per Class and Compensation Study

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Claims Administration	\$77,694
		Excess Insurance Premiums	174,327
		Department of Industrial Relations Assessment	80,108
		Total	\$332,129
4324	Claims/Settlements	Claims and Settlement Expenses	\$981,000

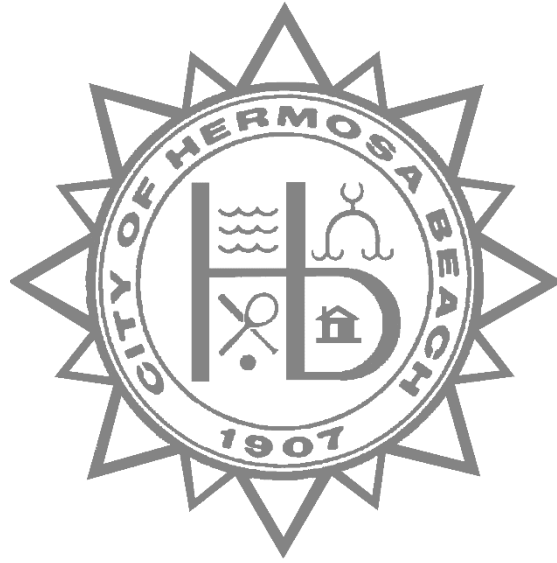
The City carries Excess Workers' Compensation Insurance above a Self-Insured Retention (S.I.R.) level of \$500,000.



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
705 Insurance Fund					
1217 Workers' Compensation					
1217-4100 Personal Services					
1217-4102 Regular Salaries	37,714	37,344	27,979	44,542	42,268
1217-4111 Accrual Cash In	975	1,852	40	100	1,685
1217-4180 Retirement	8,641	9,465	6,677	7,987	11,740
1217-4188 Employee Benefits	7,088	7,426	4,344	8,060	8,582
1217-4189 Medicare Benefits	585	604	427	679	648
Total Personal Services	55,003	56,691	39,467	61,368	64,923
1217-4200 Contract Services					
1217-4201 Contract Serv/Private	287,758	373,891	343,887	373,891	332,129
Total Contract Services	287,758	373,891	343,887	373,891	332,129
1217-4300 Materials/Supplies/Other					
1217-4305 Office Oper Supplies	103	100	3	3	100
1217-4317 Conference/Training	0	1,000	0	0	1,000
1217-4324 Claims/Settlements	1,114,765	981,000	570,895	977,157	981,000
1217-4325 Year End Claims Estimate	234,159	0	0	0	0
Total Materials/Supplies/Other	1,349,027	982,100	570,898	977,160	982,100
Total Workers' Compensation	1,691,788	1,412,682	954,252	1,412,419	1,379,152

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POLICE



POLICE DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: The Police Department is responsible for preserving the peace, preventing crime and disorder by protecting life and property and the personal safety within the community through the enforcement of state laws and city ordinances. The Police Department responds to calls for service, patrols the community, trains police officers, provides thorough investigative follow-up on crimes against persons and major property crimes in an attempt to successfully identify and prosecute violators, prepares cases for prosecution, investigates vehicle collisions, analyzes crime and criminal activities, collects, processes and stores evidence, prepares criminal and civil reports, provides security for special events, provides victim advocacy, maintains records, public records and training records, provides public education programs, and supports Neighborhood Watch programs.

PERFORMANCE MEASURES ¹

Performance Measure	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	Trend Assessment
POLICE SERVICES					
Full-Time Equivalents per 1,000 Population - Police Sworn Staff	1.82	1.81	1.92	1.93	Positive
Police Responses per Sworn FTE (Full-time Equivalent) ¹	729	702	727	598	Positive
Police Responses per 1,000 Population	1,330	1,278	1,284	1,155	Positive
Average Response Time (Top Priority Calls) from Call to Arrival on Scene - In Seconds	226	220	217	241	Negative
DUI Arrests per 1,000 Population	11	7	5	4	N/A
Reported Property Crimes per 1,000 Population	27	32	26	30	Negative
Injury-producing Traffic Accidents	51	56	56	55	Neutral
Moving Violation Citations Issued (Excluding DUIs)	Unavailable	1,907	1,969	1,824	N/A

¹ Full-time Equivalent (FTE) - Unit used to measure the hours in an employee's contract based on a 40 hour work week.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
2101 Police					
Total Personal Services	9,776,979	10,872,592	5,931,833	10,408,735	11,514,378
Total Contract Services	773,714	925,283	596,470	925,283	1,071,707
Total Materials/Supplies/Other	2,210,155	2,072,925	1,158,063	2,052,274	2,321,808
Total Equipment/Furniture	15,932	10,940	3,940	10,940	4,140
Total Police	12,776,780	13,881,740	7,690,306	13,397,232	14,912,033



POLICE DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED 17-18</u>	<u>CITY MANAGER RECOMMENDED 18-19</u>
4102	NON-SWORN POSITIONS		
	Crime and Intelligence Analyst	1.00	1.00
	Administrative Assistant	2.00	2.00
	Police Service Officer Supervisor	2.00	2.00
	Police Service Officer	8.00	8.00
	TOTAL	13.00	13.00
	 SWORN POSITIONS		
	Police Chief	1.00	1.00
	Police Captain	1.00	1.00
	Police Lieutenant	2.00	2.00
	Police Sergeant	8.00	8.00
	Police Officer	26.00	26.00
	TOTAL	38.00	38.00
4112	PART-TIME/TEMPORARY		
	Reserve Officer	7.00	7.00
	GRAND TOTAL	58.00	58.00

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Uninterrupted Power Source Systems Maintenance	\$6,416
		Medical Services-Sexual Assault Response Team (SART)	11,000
		Statewide Prisoner Transportation	2,000
		Range Training and Equipment	18,400
		Medical Waste Disposal	844
		Spectrum Cable	2,380
		Accurint /LexisNexis Services (Information for Detectives)	600
		Digital Recorder Management Service Agreement	766
		Private Security for Summer Concerts	10,925
		South Bay Youth Project	4,000
		Employee I.D. Cards	300
		Background Investigations and Polygraphs	17,000
		Coplogic Online Crime Reports	7,957
		Automatic License Plate Reader Annual Service Agreement	11,345
		Identi Kit Annual License Renewal/Updates	450
		Quantifit Annual Calibration	800



POLICE DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

OBJECT CODE EXPLANATIONS
(Continued)

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private (continued)	Emergency Response (Biohazard waste removal from jail area and street scenes)	4,050
		Commission on Accreditation for Law Enforcement Agencies (CALEA), Continuation Fees and Electronic Standards subscription	4,646
		Private Security for Downtown/Pier Plaza	81,906
		Lexipol Policy Management Annual Subscription	18,326
		Netwrix Monitoring Software	2,469
		Vital Medical Services – Nasal Naloxone (Narcan) Annual Fee	4,320
		Total	\$210,900
4251	Contract Services, Government	South Bay Regional Communications Center, Police Dispatch	\$745,595
		Fingerprint/Motor Vehicle/Booking Fees	4,000
		Records Management System (RMS)	38,236
		Special Event Security,	53,000
		Interoperability Network of the South Bay (INSB) Joint Powers Authority Annual Fee	15,194
		Global System Tracking (GST) Annual Maintenance Fee	4,782
		Total	\$860,807
4350	Safety Gear	MyClyns Personal Post Exposure Spray	\$1,000
		Replacement Ballistic Vests	2,700
		OC Pepper Spray	600
		Total	\$4,300
5402	Equipment – More Than \$1,000	Vital Medical Services – Nasal Naloxone (Narcan) Equipment and Supplies	\$4,140



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
2101 Police					
2101-4100 Personal Services					
2101-4102 Regular Salaries	4,333,400	4,869,162	2,672,152	4,703,291	5,069,227
2101-4105 Special Duty Pay	76,583	99,521	41,637	74,263	80,793
2101-4106 Regular Overtime	268,902	360,013	200,534	360,013	360,000
2101-4111 Accrual Cash In	711,424	843,251	239,378	603,669	871,159
2101-4112 Part Time Temporary	18,881	18,252	7,357	13,000	18,252
2101-4117 Shift Differential	5,255	6,000	2,839	5,589	6,000
2101-4118 Training Officer	4,199	14,000	11,884	14,000	9,000
2101-4180 Retirement	3,044,543	3,287,106	1,969,174	3,243,358	3,645,645
2101-4184 IRC 415(B) Retirement	18,105	17,150	15,091	17,000	17,000
2101-4187 Uniform Allowance	28,981	31,118	16,373	28,424	28,922
2101-4188 Employee Benefits	773,308	850,714	472,003	864,279	887,617
2101-4189 Medicare Benefits	81,105	71,448	47,245	76,992	74,527
2101-4190 Other Post Employment Benefits (OPEB)	412,293	404,857	236,166	404,857	446,236
Total Personal Services	9,776,979	10,872,592	5,931,833	10,408,735	11,514,378
2101-4200 Contract Services					
2101-4201 Contract Serv/Private	128,605	245,589	129,254	245,589	210,900
2101-4251 Contract Service/Govt	645,109	679,694	467,216	679,694	860,807
Total Contract Services	773,714	925,283	596,470	925,283	1,071,707
2101-4300 Materials/Supplies/Other					
2101-4304 Telephone	47,357	59,760	22,728	50,190	56,760
2101-4305 Office Oper Supplies	47,846	55,000	14,854	55,000	55,000
2101-4306 Prisoner Maintenance	12,166	13,000	4,297	13,000	13,000
2101-4307 Radio Maintenance	2,796	3,000	1,379	1,379	775
2101-4309 Maintenance Materials	4,509	10,500	3,311	10,500	10,500
2101-4312 Travel Expense, POST	11,411	13,000	9,120	13,000	22,365
2101-4313 Travel Expense, STC	6,375	9,110	789	4,730	4,730
2101-4314 Uniforms	18,538	20,080	4,444	15,000	19,500
2101-4315 Membership	3,503	4,608	2,442	4,608	4,579
2101-4317 Conference/Training	51,272	59,065	29,420	59,065	67,145



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
2101 Police					
2101-4350 Safety Gear	5,760	9,529	5,784	9,529	4,300
2101-4390 Communications Equipment Chrgs	318,036	370,301	216,006	370,301	360,146
2101-4394 Building Maintenance Charges	6,925	11,250	6,566	11,250	11,250
2101-4395 Equip Replacement Charges	368,529	340,097	198,390	340,097	391,640
2101-4396 Insurance User Charges	1,305,132	1,094,625	638,533	1,094,625	1,300,118
Total Materials/Supplies/Other	2,210,155	2,072,925	1,158,063	2,052,274	2,321,808
2101-5400 Equipment/Furniture					
2101-5401 Equip-Less Than \$1,000	8,528	0	0	0	0
2101-5402 Equip-More Than \$1,000	7,404	3,940	3,940	3,940	4,140
2101-5405 Equipment more than \$5,000	0	7,000	0	7,000	0
Total Equipment/Furniture	15,932	10,940	3,940	10,940	4,140
Total Police	12,776,780	13,881,740	7,690,306	13,397,232	14,912,033

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**POLICE DEPARTMENT
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2018-2019 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
2101 Police					
Total Contract Services	20,714	25,629	17,398	25,629	24,923
Total Materials/Supplies/Other	92,004	131,820	49,667	100,818	131,820
Total Depreciation	141,555	208,753	0	145,555	208,753
Total Equipment/Furniture	34,784	1,270,232	90,770	1,270,232	551,154
Total Police	289,057	1,636,434	157,835	1,542,234	916,650

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Canon Copier Maintenance Agreement	\$2,869
		Canon Copier Maintenance Agreement, Records Bureau	636
		Stanley Security Annual Maintenance Agreement	15,362
		Axon MVS Annual Maintenance	6,056
		Total	\$24,923
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 430 - 434	\$14,866
5402	Equipment – More Than \$1,000	Electronic Key Management System	\$4,000
		Microsoft Surface Pro (1) and High Performance Laptop (1)	1,302
		Traffic Citation Writer and Printer	3,855
		Total	\$9,157
5403	Vehicles	From Vehicle Replacement Schedule pages 426 - 428	\$300,400
5405	Equipment – More Than \$5,000	Mobile Data Systems Replacement (6)	\$49,300
		Replace Downtown/Pier Plaza Security Cameras	6,000
		Complete Mark 43 Records Management System	171,431
		Total	\$226,731



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
2101 Police					
2101-4200 Contract Services					
2101-4201 Contract Serv/Private	20,714	25,629	17,398	25,629	24,923
Total Contract Services	20,714	25,629	17,398	25,629	24,923
2101-4300 Materials/Supplies/Other					
2101-4310 Motor Fuels And Lubes	49,151	81,402	29,185	50,400	81,402
2101-4311 Auto Maintenance	42,853	50,418	20,482	50,418	50,418
Total Materials/Supplies/Other	92,004	131,820	49,667	100,818	131,820
2101-4900 Depreciation					
2101-4901 Depreciation/Mach/Equipment	69,106	82,821	0	69,106	82,821
2101-4902 Depreciation/Vehicles	72,449	125,932	0	76,449	125,932
Total Depreciation	141,555	208,753	0	145,555	208,753
2101-5400 Equipment/Furniture					
2101-5401 Equip-Less Than \$1,000	0	12,229	0	12,229	14,866
2101-5402 Equip-More Than \$1,000	0	55,637	0	55,637	9,157
2101-5403 Vehicles	31,802	273,516	82,202	273,516	300,400
2101-5405 Equipment more than \$5,000	2,982	928,850	8,568	928,850	226,731
Total Equipment/Furniture	34,784	1,270,232	90,770	1,270,232	551,154
Total Police	289,057	1,636,434	157,835	1,542,234	916,650



**POLICE DEPARTMENT
 BULLETPROOF VEST PARTNERSHIP
 SOURCE OF FUNDS: GRANT FUND
 2018-2019 BUDGET**

DEPARTMENT DESCRIPTION: The Bulletproof Vest Partnership Grant Act of 1998 created the Bulletproof Vest Partnership which funds 50 percent of the cost of each vest that complies with the requirements of the Office of Justice Programs' National Institute of Justice. Jurisdictions must apply online with priority funding for applications from jurisdictions with fewer than 100,000 people. The program is administered by the U. S. Department of Justice.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
150 Grants Fund					
2111 Bulletproof Vest Partnership					
Total Materials/Supplies/Other	8,150	3,079	0	3,079	2,700
Total Bulletproof Vest Partnership	8,150	3,079	0	3,079	2,700

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4350	Safety Gear	Replacement Ballistic Vests	\$2,700



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
150 Grant Fund					
2111 Bulletproof Vest Partnership					
2111-4300 Materials/Supplies/Other					
2111-4350 Safety Gear	8,150	3,079	0	3,079	2,700
Total Materials/Supplies/Other	8,150	3,079	0	3,079	2,700
Total Bulletproof Vest Partnership	8,150	3,079	0	3,079	2,700



POLICE DEPARTMENT
C.O.P.S. PROGRAM
SOURCE OF FUNDS: SUPPLEMENTAL LAW ENFORCEMENT FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: The Citizen's Option for Public Safety (COPS) program, established by the state legislature in fiscal year 1996-97, provides funding for local agencies for the purpose of ensuring public safety. Funds must be used for front line municipal police services and must supplement and not supplant existing funding.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
153 Supp Law Enf Serv Fund (SLESF)					
2106 C.O.P.S. Program					
Total Contract Services	22,583	35,999	30,564	35,999	58,456
Total Equipment/Furniture	0	156,390	3,319	54,274	29,202
Total C.O.P.S. Program	22,583	192,389	33,883	90,273	87,658

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	CrimeReports.com Annual License Renewal	\$5,836
		Bluecheck Device Data Service (Traffic, Watch Commander, Patrol)	1,620
		Visual Statements (SmartRoads Diagramming/ Surveying Program, Annual Maintenance	555
		e-Subpoena Annual Maintenance Agreement	9,280
		IA Pro Annual Maintenance Agreement	1,249
		Sprint Modems for MDC's in patrol vehicles	5,268
		Law Enforcement Field Training Applications (LEFTA) and Managing Employee Training Records (METR) Software Upgrades	1,863
		Electronic Schedule Writing Software	2,500
		Body-worn Camera Annual Maintenance	30,285
		Total	<u>\$58,456</u>
5405	Equipment – More Than \$5,000	New Police Canine and Kennel	\$15,000
		Active Threat, Incident Response Equipment	14,202
		Total	<u>\$29,202</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
153 Supp Law Enf Serv Fund (SLESF)					
2106 C.O.P.S. Program					
2106-4200 Contract Services					
2106-4201 Contract Serv/Private	22,583	35,999	30,564	35,999	58,456
Total Contract Services	22,583	35,999	30,564	35,999	58,456
2106-5400 Equipment/Furniture					
2106-5402 Equip-More Than \$1,000	0	3,400	3,319	3,319	0
2106-5405 Equipment more than \$5,000	0	152,990	0	50,955	29,202
Total Equipment/Furniture	0	156,390	3,319	54,274	29,202
Total C.O.P.S. Program	22,583	192,389	33,883	90,273	87,658



POLICE DEPARTMENT
COMMUNITY SERVICES DIVISION
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: The Community Services Division is responsible for the enforcement of Municipal and California Vehicle Codes, patrolling the city to locate violations, issuing citations to violators, marking vehicles in timed zones, advanced enforcement on street sweeper routes including towing vehicles to facilitate sweeper access, PCH commuter lane enforcement including towing vehicles to allow lane access, responding to traffic hazard complaints, servicing parking complaints, assisting in directing traffic, operational maintenance of parking meters, servicing animal problems throughout the City, responding to complaints, caring for injured animals, patrolling for potential problems (i.e. prevent animal nuisance), and enforcement of Municipal and State laws.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
3302 Community Services					
Total Personal Services	1,556,147	1,777,060	992,651	1,754,332	1,819,641
Total Contract Services	314,745	257,591	172,230	257,591	317,793
Total Materials/Supplies/Other	366,919	396,167	211,213	391,801	440,951
Total Equipment/Furniture	7,786	7,324	2,023	7,324	1,125
Total Community Services	2,245,597	2,438,142	1,378,117	2,411,048	2,579,510

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 17-18</u>	<u>CITY MANAGER RECOMMENDED 18-19</u>
4102 NON SWORN POSITIONS		
Community Services Division Manager	1.00	1.00
Administrative Services Coordinator	1.00	1.00
Community Services Field Supervisor	2.00	2.00
Community Services Officer	12.00	12.00
TOTAL	16.00	16.00
4112 PART-TIME/TEMPORARY		
Seasonal Community Services Officers	1.42 ¹	1.42 ¹
TOTAL	1.42	1.42
GRAND TOTAL	17.42	17.42

¹ Represents the full-time equivalency for these positions.



POLICE DEPARTMENT
COMMUNITY SERVICES DIVISION
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Animal Disposal	\$4,900
		Emergency Veterinary Service, After Hours	600
		Vector Control - Bee Removal	2,400
		Animal Hospital Emergency Veterinary Service	875
		Refunds of Towing Expenses	1,200
		Merchant Fees – Lot B, Smart Meters	76,500
		Wireless Fees – Citation Writers	15,000
		Meter Deposit Bags	2,874
		Wireless Fees – Smart Meters	46,275
		Wireless Fees – Lot A, Lot B, & Lot C Pay-by- Space Meters	4,200
		Transaction Fees – Lot B, Smart Meters	54,000
		Volunteers in Policing (VIP) Program – Citizens Patrol	6,000
		Crime Prevention/Community Outreach	12,000
		Neighborhood Watch	7,000
		Total	<u>\$233,824</u>
4251	Contract Services, Government	South Bay Regional Communications Center, Dispatch Services	\$82,844
		MDC Modems Service	1,125
		Total	<u>\$83,969</u>
5402	Equipment – More Than \$1,000	Beautification of Multi-space Parking Meters	\$1,125



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
3302 Community Services					
3302-4100 Personal Services					
3302-4102 Regular Salaries	875,819	983,465	556,893	971,205	1,029,655
3302-4106 Regular Overtime	35,808	53,411	29,877	53,411	40,800
3302-4111 Accrual Cash In	51,749	44,766	41,395	51,749	47,044
3302-4112 Part Time Temporary	55,852	53,978	28,324	53,324	42,890
3302-4117 Shift Differential	5,515	7,525	3,154	5,406	7,525
3302-4118 Field Training Officer	507	602	381	602	602
3302-4180 Retirement	221,369	246,159	146,216	245,837	285,240
3302-4185 Alternative Retirement System-Parttime	385	380	193	380	380
3302-4187 Uniform Allowance	5,102	5,760	2,656	4,656	4,800
3302-4188 Employee Benefits	217,126	261,114	131,584	247,766	264,289
3302-4189 Medicare Benefits	14,797	15,558	9,614	15,654	15,307
3302-4190 Other Post Employment Benefits (OPEB)	72,118	104,342	42,364	104,342	81,109
Total Personal Services	1,556,147	1,777,060	992,651	1,754,332	1,819,641
3302-4200 Contract Services					
3302-4201 Contract Serv/Private	214,437	187,584	119,725	187,584	233,824
3302-4251 Contract Services/Govt	100,308	70,007	52,505	70,007	83,969
Total Contract Services	314,745	257,591	172,230	257,591	317,793
3302-4300 Materials/Supplies/Other					
3302-4304 Telephone	2,410	6,500	1,410	3,384	3,500
3302-4305 Office Operating Supplies	12,662	20,000	3,995	20,000	20,000
3302-4307 Radio Maintenance	500	1,000	0	1,000	775
3302-4309 Maintenance Materials	23,980	33,372	17,544	33,372	33,372
3302-4314 Uniforms	1,745	4,250	693	3,000	3,000
3302-4315 Membership	0	540	405	540	540
3302-4317 Conference/Training	4,445	7,906	923	7,906	7,865
3302-4390 Communications Equipment Chrgs	95,208	107,669	60,865	107,669	101,235
3302-4394 Building Maintenance Charges	7,088	7,088	4,137	7,088	7,088
3302-4395 Equip Replacement Chrgs	92,017	96,842	56,491	96,842	110,061
3302-4396 Insurance User Charges	126,864	111,000	64,750	111,000	153,515
Total Materials/Supplies/Other	366,919	396,167	211,213	391,801	440,951



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
3302 Community Services					
3302-5400 Equipment/Furniture					
3302-5401 Equip-Less Than \$1,000	2,814	3,724	2,023	3,724	1,125
3302-5402 Equip-More Than \$1,000	4,972	3,600	0	3,600	0
Total Equipment/Furniture	7,786	7,324	2,023	7,324	1,125
Total Community Services	2,245,597	2,438,142	1,378,117	2,411,048	2,579,510



**POLICE DEPARTMENT
COMMUNITY SERVICES DIVISION
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2018-2019 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
3302 Community Services					
Total Contract Services	6,583	7,060	48	350	3,036
Total Materials/Supplies/Other	19,681	30,592	9,232	22,000	30,592
Total Depreciation	24,454	43,697	0	24,454	38,789
Total Equipment/Furniture	49	179,456	40,032	179,456	248,388
Total Community Services	50,767	260,805	49,312	226,260	320,805

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Copier Annual Maintenance	\$3,036
5401	Equipment – Less Than \$1,000	Parking Meter Upgrades – Phase III	\$110,866
		Parking Meter Housing Replacements	26,126
		From Communications Equipment Replacement Schedule, pages 430 - 434	3,182
		Total	\$140,174
5403	Vehicles	From Vehicle Replacement Schedule pages 426 - 428	\$98,754
5405	Equipment – More Than \$5,000	From Business Machine Replacement Schedule page 436	\$9,460



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
3302 Community Services					
3302-4200 Contract Services					
3302-4201 Contract Serv/Private	6,583	7,060	48	350	3,036
Total Contract Services	6,583	7,060	48	350	3,036
3302-4300 Materials/Supplies/Other					
3302-4310 Motor Fuels And Lubes	13,551	22,592	6,692	14,000	22,592
3302-4311 Auto Maintenance	6,130	8,000	2,540	8,000	8,000
Total Materials/Supplies/Other	19,681	30,592	9,232	22,000	30,592
3302-4900 Depreciation					
3302-4901 Depreciation/Mach/Equipment	8,631	27,772	0	8,631	12,500
3302-4902 Depreciation/Vehicles	15,823	15,925	0	15,823	26,289
Total Depreciation	24,454	43,697	0	24,454	38,789
3302-5400 Equipment/Furniture					
3302-5401 Equip-Less Than \$1,000	0	775	0	775	140,174
3302-5402 Equip-More Than \$1,000	0	40,920	32,768	40,920	0
3302-5403 Vehicles	49	124,341	7,264	124,341	98,754
3302-5405 Equipment more than \$5,000	0	13,420	0	13,420	9,460
Total Equipment/Furniture	49	179,456	40,032	179,456	248,388
Total Community Services	50,767	260,805	49,312	226,260	320,805



POLICE DEPARTMENT
COMMUNITY SERVICES DIVISION – CROSSING GUARD PROGRAM
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: The Crossing Guard Program, administered by the Community Services Division, is responsible for the administration of the contract that provides crossing guard services to the children of Hermosa Beach to ensure pedestrian safety.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
2102 Crossing Guard					
Total Contract Services	98,969	77,904	22,929	90,512	115,085
Total Crossing Guard	98,969	77,904	22,929	90,512	115,085

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Crossing Guard Service Contract	\$115,085



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
2102 Crossing Guard					
2102-4200 Contract Services					
2102-4201 Contract Serv/Private	98,969	77,904	22,929	90,512	115,085
Total Contract Services	98,969	77,904	22,929	90,512	115,085
Total Crossing Guard	98,969	77,904	22,929	90,512	115,085



**POLICE DEPARTMENT
DIAL-A-TAXI PROGRAM
SOURCE OF FUNDS: PROPOSITION A FUND
2018-2019 BUDGET**

DEPARTMENT DESCRIPTION: The Dial-a-Taxi Program provides service to seniors and disabled residents of Hermosa Beach and Redondo Beach. Eligible residents purchase taxi vouchers that are good for one-way trips to selected satellite points. (The Dial-a-Taxi Program was implemented in March 2002).

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
145 Proposition A Fund					
3404 Dial-A-Taxi Program					
Total Contract Services	67,417	76,000	24,435	76,000	76,000
Total Dial-A-Taxi Program	67,417	76,000	24,435	76,000	76,000

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Cost of Taxi Vouchers	\$76,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
145 Proposition A Fund					
3404 Dial-A-Taxi Program					
3404-4200 Contract Services					
3404-4201 Contract Serv/Private	67,417	76,000	24,435	76,000	76,000
Total Contract Services	67,417	76,000	24,435	76,000	76,000
Total Dial-A-Taxi Program	67,417	76,000	24,435	76,000	76,000



**POLICE DEPARTMENT
 ASSET SEIZURE PROGRAM, K-9 DIVISION, & MOUNTED PATROL
 SOURCE OF FUNDS: ASSET SEIZURE/FORFEITURE FUND
 2018-2019 BUDGET**

DEPARTMENT DESCRIPTION: The police canine and mounted patrol programs augment police services to the community. The K-9 handler works an assigned shift and in addition to regular police officer duties assists with narcotics detection and narcotic search warrants and other narcotic related activities, building searches, apprehending fleeing criminals, tracking lost persons and suspects, evidence searches, and scene control. The mounted patrol units enhance security during special events, increasing police visibility and mobility.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
170 Asset Seizure/Forft Fund					
2105 Police K-9 Program					
Total Contract Services	4,010	6,878	6,878	6,878	2,500
Total Materials/Supplies/Other	1,447	3,722	754	754	3,722
Total Equipment/Furniture	-13	600	98	98	600
Total Police K-9 Program	5,444	11,200	7,730	7,730	6,822
2116 Mounted Patrol Unit					
Total Contract Services	1,167	500	0	500	4,000
Total Mounted Patrol Unit	1,167	500	0	500	4,000

K-9 PROGRAM

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Grooming and Veterinarian Services	\$2,500
5401	Equipment – Less Than \$1,000	Dog Leashes, Rain Coats, Booties, Bowls	\$600

MOUNTED PATROL PROGRAM

OBJECT CODE EXPLANATIONS

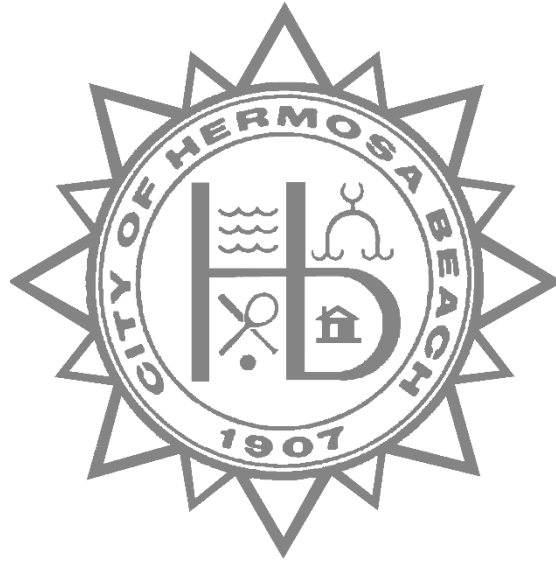
<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Mounted Patrol Unit, Special Events	\$4,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2016-17 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
170 Asset Seizure/Forft Fund					
2105 Police K-9 Program					
2105-4200 Contract Services					
2105-4201 Contract Serv/Private	4,010	6,878	6,878	6,878	2,500
Total Contract Services	4,010	6,878	6,878	6,878	2,500
2105-4300 Materials/Supplies/Other					
2105-4309 Maintenance Materials	906	722	669	669	722
2105-4317 Conference/Training	541	3,000	85	85	3,000
Total Materials/Supplies/Other	1,447	3,722	754	754	3,722
2105-5400 Equipment/Furniture					
2105-5401 Equip-Less Than \$1,000	-13	600	98	98	600
Total Equipment/Furniture	-13	600	98	98	600
Total Police K-9 Program	5,444	11,200	7,730	7,730	6,822
2116 Mounted Patrol Unit					
2116-4200 Contract Services					
2116-4201 Contract Serv/Private	1,167	500	0	500	4,000
Total Contract Services	1,167	500	0	500	4,000
Total Mounted Patrol Unit	1,167	500	0	500	4,000

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PUBLIC WORKS



PUBLIC WORKS DEPARTMENT
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

PERFORMANCE MEASURES

Performance Measure	FY 2013/14 Actual	FY 2014/15 Actual	FY 2015/16 Actual	FY 2016/17 Actual	Trend Assessment
PUBLIC WORKS					
Expenditures, Paved Road Rehabilitation per Capita	\$74	\$72	\$69	\$33	Positive
Percentage of Alternative Fuel Vehicles in Fleet	20%	21%	23%	28%	Positive
Average Response Time for Pothole Repair (Working Days)	5	5	5	3	Positive
Street Sweeping - Total Lane Miles Swept (Hermosa Beach: 114.5 Total Paved Lane Miles)	8,719	8,776	8,627	8,737	Positive
Percentage of Paved Lane Miles Assessed as Satisfactory or Better of Paved Lane Miles Assessed.	77%	81%	81%	81%	Neutral



PUBLIC WORKS DEPARTMENT
ADMINISTRATION AND ENGINEERING DIVISION
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: The primary service of the Public Works Administration and Engineering Division is to coordinate and blend the efforts of all divisions of the Public Works Department in accomplishing the directives of the City Council and the City Manager; including engineering and management of capital improvement projects. The Division also checks plans, issues permits, and inspects construction affecting the public right of way for compliance with the Municipal Code and other safety and industry standards.

Additionally, the Division provides the following services: precise development plan reviews, coordinates service requests, issues encroachment permits, responds to inquiries regarding speed humps, disabled parking, memorial program, and signage/striping/traffic concerns, administers NPDES program, provides GIS services, special event coordination, responds to code violations in the public right of way, grant research, responds to concerns related to utility providers and Caltrans, manages the City Council meeting calendar, public noticing, and oversees City contractors for engineering, janitorial, landscaping, street sweeping and steam cleaning services, etc.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
4202 Public Works Administration					
Total Personal Services	725,835	871,118	513,175	844,540	937,612
Total Contract Services	102,898	108,365	29,005	108,365	112,929
Total Materials/Supplies/Other	205,832	230,397	130,385	228,804	230,861
Total Equipment/Furniture	1,559	850	0	850	0
Total Public Works Administration	1,036,124	1,210,730	672,565	1,182,559	1,281,402

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 17-18</u>	<u>CITY MANAGER RECOMMENDED 18-19</u>
4102 REGULAR SALARIES		
Public Works Director	0.35	0.35
Deputy City Engineer	1.00	1.00
Associate Engineer	0.20	0.20
Associate Engineer	0.40	0.40
Assistant Engineer	0.30	0.30
Public Works Superintendent	0.10	0.10
Public Works Inspector	0.00	1.00
GIS Analyst	1.00	1.00
Management Analyst	1.00	1.00
Senior Office Assistant	1.00	1.00
Office Assistant	1.00	1.00
TOTAL	6.35	7.35
4112 PART-TIME/TEMPORARY		
Public Works Intern	1.00	1.00
Public Works Inspector	1.00	0.00
TOTAL	2.00	1.00
GRAND TOTAL	8.35	8.35



**PUBLIC WORKS DEPARTMENT
ADMINISTRATION AND ENGINEERING DIVISION
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET**

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Engineering Consultant	\$7,565
		Cable for Public Works Yard: Spectrum Cable	1,281
		Cable for City Hall: Spectrum Cable	966
		Banners for City Sponsored Events	3,117
		Land Development Professional Services (M6)	100,000
		Total	<u>\$112,929</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
4202 Public Works Administration					
4202-4100 Personal Services					
4202-4102 Regular Salaries	474,308	509,920	286,263	491,754	616,696
4202-4106 Regular Overtime	1,235	2,000	223	2,000	2,000
4202-4111 Accrual Cash In	18,590	19,783	8,469	12,891	21,417
4202-4112 Part Time/Temporary	32,632	116,478	87,195	109,909	12,480
4202-4180 Retirement	107,465	122,941	74,428	123,790	148,108
4202-4188 Employee Benefits	62,646	66,859	37,210	71,803	100,698
4202-4189 Medicare Benefits	8,002	9,406	5,541	8,662	9,771
4202-4190 Other Post Employment Benefits (OPEB)	20,957	23,731	13,846	23,731	26,442
Total Personal Services	725,835	871,118	513,175	844,540	937,612
4202-4200 Contract Services					
4202-4201 Contract Serv/Private	102,898	108,365	29,005	108,365	112,929
Total Contract Services	102,898	108,365	29,005	108,365	112,929
4202-4300 Materials/Supplies/Other					
4202-4304 Telephone	17,006	21,173	8,724	19,580	19,980
4202-4305 Office Oper Supplies	10,421	14,998	9,263	14,998	14,998
4202-4314 Uniforms	5,601	6,678	3,920	6,678	6,678
4202-4315 Membership	1,155	1,775	1,389	1,775	1,775
4202-4317 Conference/Training	13,903	22,922	12,096	22,922	24,807
4202-4390 Communications Equipment Chrgs	69,797	75,123	43,820	75,123	74,882
4202-4394 Building Maintenance Charges	6,478	6,478	3,780	6,478	6,478
4202-4395 Equip Replacement Charges	25,911	20,249	11,812	20,249	17,100
4202-4396 Insurance User Charges	55,560	61,001	35,581	61,001	64,163
Total Materials/Supplies/Other	205,832	230,397	130,385	228,804	230,861
4202-5400 Equipment/Furniture					
4202-5401 Equip-Less Than \$1,000	1,559	850	0	850	0
Total Equipment/Furniture	1,559	850	0	850	0
Total Public Works Administration	1,036,124	1,210,730	672,565	1,182,559	1,281,402



**PUBLIC WORKS DEPARTMENT
 ADMINISTRATION AND ENGINEERING DIVISION
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENTAL EQUIPMENT AND MAINTENANCE
 SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
 2018-2019 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
4202 Public Works Administration					
Total Contract Services	18,828	15,930	3,484	20,930	1,930
Total Materials/Supplies/Other	329	5,200	389	2,200	2,400
Total Depreciation	4,194	3,531	0	4,194	5,394
Total Equipment/Furniture	147	28,648	9,418	28,648	29,009
Total Public Works Administration	23,498	53,309	13,291	55,972	38,733

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Terrasync Software Maintenance	\$265
		Pathfinder Office Software Maintenance	265
		Geocortex GIS Software Maintenance	1,400
		Total	\$1,930
5401	Equipment – Less Than \$1,000	From Communications Equipment Replacement Schedule, pages 430 - 434	\$3,009
5403	Vehicles	From Vehicle Replacement Schedule pages 426 - 428	\$26,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
4202 Public Works Administration					
4202-4200 Contract Services					
4202-4201 Contract Serv/Private	12	15,930	3,484	20,930	1,930
4202-4251 Contract Services/Gov't	18,816	0	0	0	0
Total Contract Services	18,828	15,930	3,484	20,930	1,930
4202-4300 Materials/Supplies/Other					
4202-4310 Motor Fuels And Lubes	135	200	0	200	200
4202-4311 Auto Maintenance	194	5,000	389	2,000	2,200
Total Materials/Supplies/Other	329	5,200	389	2,200	2,400
4202-4900 Depreciation					
4202-4901 Depreciation/Mach/Equipment	3,850	2,498	0	3,850	5,050
4202-4902 Depreciation/Vehicles	344	1,033	0	344	344
Total Depreciation	4,194	3,531	0	4,194	5,394
4202-5400 Equipment/Furniture					
4202-5401 Equip-Less Than \$1,000	0	12,122	0	12,122	3,009
4202-5403 Vehicles	147	0	0	0	26,000
4202-5405 Equipment more than \$5,000	0	16,526	9,418	16,526	0
Total Equipment/Furniture	147	28,648	9,418	28,648	29,009
Total Public Works Administration	23,498	53,309	13,291	55,972	38,733



PUBLIC WORKS DEPARTMENT
BEVERAGE RECYCLING GRANT
SOURCE OF FUNDS: GRANTS FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: Funds received from the State of California, Department of Conservation are used for approved beverage container recycling and/or litter clean-up activities.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
150 Grants Fund					
3102 Beverage Recycle Grant					
Total Contract Services	7,597	31,084	0	5,000	5,300
Total Beverage Recycle Grant	7,597	31,084	0	5,000	5,300

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Publicity and Education Expenses	\$5,300



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
150 Grants Fund					
3102 Beverage Recycle Grant					
3102-4200 Contract Services					
3102-4201 Contract Serv/Private	7,597	31,084	0	5,000	5,300
Total Contract Services	7,597	31,084	0	5,000	5,300
Total Beverage Recycle Grant	7,597	31,084	0	5,000	5,300



**PUBLIC WORKS DEPARTMENT
BUILDING MAINTENANCE DIVISION
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET**

DEPARTMENT DESCRIPTION: The Building Maintenance Division is responsible for custodial care and maintenance of all City buildings, ensuring that all buildings remain in a neat and sanitary condition on a day-to-day basis.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
4204 Building Maintenance					
Total Personal Services	414,505	431,131	231,714	413,288	476,633
Total Contract Services	142,666	138,629	75,878	138,629	139,769
Total Materials/Supplies/Other	268,893	280,956	129,988	257,575	294,674
Total Building Maintenance	826,064	850,716	437,580	809,492	911,076

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 17-18</u>	<u>CITY MANAGER RECOMMENDED 18-19</u>
4102 REGULAR SALARIES		
Public Works Director	0.10	0.10
Associate Engineer	0.10	0.10
Associate Engineer	0.20	0.20
Assistant Engineer	0.10	0.10
Public Works Superintendent	0.15	0.20 ¹
Public Works Crew Supervisor ²	1.00	1.00
Maintenance II	1.55	1.55
Maintenance I	0.50	0.50
	3.70	3.75
TOTAL		

¹ The Public Works Superintendent's allocation was increased in this division and reduced in the Lighting and Landscape division.

² Title changed in fiscal year 2017-18 per Class and Compensation Study

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Janitorial Services	\$109,332
		Elevator Maintenance, City Hall	1,848
		Pest Control, All City Buildings	9,084
		Specialized Building Repairs, Plumbing, Electrical, Air Conditioning, Heating, Locksmith	7,000
		Service/Inspection Fire Extinguishers, Including Cabinet Repairs	3,000
		Community Center Air Conditioning Quarterly Preventative Maintenance	1,600
		Specialized Building Repairs, Structural	5,000



**PUBLIC WORKS DEPARTMENT
BUILDING MAINTENANCE DIVISION
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET**

**OBJECT CODE EXPLANATIONS
(Continued)**

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private (continued)	Heating/Air Conditioning Maintenance, City Hall	2,200
		Surf Memorial Fountain Maintenance	480
		Total	<u>\$139,544</u>
4251	Contract Services, Government	Conveyance Permit	\$225



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17</i>	<i>2017-18</i>	<i>2017-18</i>	<i>2017-18</i>	<i>2018-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
4204 Building Maintenance					
4204-4102 Regular Salaries	211,877	258,286	135,907	241,787	274,917
4204-4106 Regular Overtime	15,061	14,575	8,304	14,575	14,575
4204-4111 Accrual Cash In	20,643	20,014	12,435	20,014	22,070
4204-4112 Part Time Temporary	48,642	0	3,095	3,095	0
4204-4180 Retirement	54,310	66,209	33,930	60,541	82,103
4204-4185 Alternative Retirement System-Parttime	592	0	271	325	0
4204-4188 Employee Benefits	42,222	51,545	25,708	52,321	61,617
4204-4189 Medicare Benefits	4,195	3,628	2,222	3,756	3,861
4204-4190 Other Post Employment Benefits (OPEB)	16,963	16,874	9,842	16,874	17,490
Total Personal Services	414,505	431,131	231,714	413,288	476,633
4204-4200 Contract Services					
4204-4201 Contract Serv/Private	142,666	138,404	75,878	138,404	139,544
4204-4251 Contract Service/Govt	0	225	0	225	225
Total Contract Services	142,666	138,629	75,878	138,629	139,769
4204-4300 Materials/Supplies/Other					
4204-4303 Utilities	142,850	158,432	61,566	136,326	142,755
4204-4309 Maintenance Materials	39,122	36,586	20,195	36,586	43,500
4204-4321 Building Sfty/Security	5,320	6,000	1,592	4,725	6,000
4204-4390 Communications Equipment Chrgs	451	5,542	3,234	5,542	5,444
4204-4394 Building Maintenance Charges	667	667	392	667	667
4204-4395 Equip Replacement Charges	11,315	15,085	8,800	15,085	15,071
4204-4396 Insurance User Charges	69,168	58,644	34,209	58,644	81,237
Total Materials/Supplies/Other	268,893	280,956	129,988	257,575	294,674
Total Building Maintenance	826,064	850,716	437,580	809,492	911,076

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**PUBLIC WORKS DEPARTMENT
 BUILDING MAINTENANCE DIVISION
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENT EQUIPMENT AND MAINTENANCE
 SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
 2018-2019 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
4204 Building Maintenance					
Total Contract Services	102,371	184,255	31,015	184,255	70,816
Total Materials/Supplies/Other	3,277	2,690	1,127	2,690	2,690
Total Depreciation	9,283	10,381	0	9,283	9,283
Total Equipment/Furniture	364	10,373	0	0	51,950
Total Building Maintenance	115,295	207,699	32,142	196,228	134,739

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Civic Center Maintenance	\$50,000
		Unspecified Building Maintenance and Repairs	6,914
		Audio/Video Equipment Maintenance, Council Chambers	4,000
		Exterior Building Painting – South Park School Building	6,180
		Community Center Solar Panel Maintenance	3,722
		Total	<u>\$70,816</u>
5402	Equipment – More Than \$1,000	From Equipment Replacement Schedule, pages 430 - 434	\$1,950
5403	Vehicles	From Vehicle Replacement Schedule pages 426 - 428	\$35,000
5405	Equipment – More Than \$5,000	Siren Replacement Project – Tsunami Siren	\$15,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
4204 Building Maintenance					
4204-4200 Contract Services					
4204-4201 Contract Serv/Private	102,371	184,255	31,015	184,255	70,816
Total Contract Services	102,371	184,255	31,015	184,255	70,816
4204-4300 Materials/Supplies/Other					
4204-4310 Motor Fuels And Lubes	2,979	2,190	1,033	2,190	2,190
4204-4311 Auto Maintenance	298	500	94	500	500
Total Materials/Supplies/Other	3,277	2,690	1,127	2,690	2,690
4204-4900 Depreciation					
4204-4901 Depreciation/Mach/Equipment	1,348	1,415	0	1,348	1,348
4204-4902 Depreciation/Vehicles	7,935	6,662	0	7,935	7,935
4204-4904 Depreciation/Improvements	0	2,304	0	0	0
Total Depreciation	9,283	10,381	0	9,283	9,283
4204-5400 Equipment/Furniture					
4204-5402 Equip-More Than \$1,000	0	0	0	0	1,950
4204-5403 Vehicles	364	0	0	0	35,000
4204-5405 Equipment more than \$5,000	0	10,373	0	0	15,000
Total Equipment/Furniture	364	10,373	0	0	51,950
Total Building Maintenance	115,295	207,699	32,142	196,228	134,739



PUBLIC WORKS DEPARTMENT
DOWNTOWN BUSINESS AREA ENHANCEMENT DIVISION
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: The Public Works Department staff administers several contracts in the downtown area.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
3301 Downtown Enhancement					
Total Personal Services	69,678	70,866	39,069	67,817	76,023
Total Contract Services	184,516	278,956	102,254	231,956	265,483
Total Materials/Supplies/Other	22,016	7,465	3,738	7,465	9,718
Total Downtown Enhancement	276,210	357,287	145,061	307,238	351,224

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED 17-18</u>	<u>CITY MANAGER RECOMMENDED 18-19</u>
4102	REGULAR SALARIES		
	Public Works Director	0.10	0.10
	Associate Engineer	0.20	0.20
	Public Works Superintendent	0.05	0.05
	TOTAL	<u>0.35</u>	<u>0.35</u>

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Downtown Sweeping	\$27,699
		Enhanced Trash Pickups – Downtown	47,768
		Morning porter service	22,003
		Afternoon porter service	9,639
		Enhanced Pier Plaza Cleaning – Scrubber	6,309
		Clean/Sweep Upper Pier Avenue	13,966
		Quarterly Commercial Sidewalk Cleaning	2,142
		Downtown Area Steam Cleaning	16,579
		Enhanced Downtown (Not Plaza) Cleaning - Scrubber	11,758
		Steam Cleaning – Pier Plaza, Skate Park, Lot A and Lot B	35,868
		Sanitation Services for Summer Concerts	2,100
		Sanitation Services for Fourth of July	2,100
		Sanitation Services for Movies on the Beach	2,100
		Light Tower Rental for 4 th of July and New Year's Eve	3,500
		Quarterly Palm Tree Fertilization - Pier Avenue	4,088
		Quarterly Palm Tree Fertilization - Plaza	2,584
		Special Event Clean-Up	8,100



**PUBLIC WORKS DEPARTMENT
DOWNTOWN BUSINESS AREA ENHANCEMENT DIVISION
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET**

**OBJECT CODE EXPLANATIONS
(continued)**

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private (continued)	Enhanced Cleaning, Scrubber – Pier Avenue	32,119
		Enhanced Cleaning, Scrubber – Lot A	8,317
		Enhanced Cleaning, Scrubber – Lot B	5,544
		Message Board Rental for 4 th of July and New Year's Eve	<u>1,200</u>
		Total	<u>\$265,483</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
3301 Downtown Enhancement					
3301-4100 Personal Services					
3301-4102 Regular Salaries	44,555	44,054	21,584	39,526	47,337
3301-4106 Regular Overtime	0	1,200	0	1,200	1,200
3301-4111 Accrual Cash In	5,552	4,986	6,749	8,000	4,773
3301-4180 Retirement	10,746	11,299	6,208	10,626	13,338
3301-4188 Employee Benefits	6,643	7,160	3,232	6,269	7,009
3301-4189 Medicare Benefits	746	653	414	682	705
3301-4190 Other Post Employment Benefits (OPEB)	1,436	1,514	882	1,514	1,661
Total Personal Services	69,678	70,866	39,069	67,817	76,023
3301-4200 Contract Services					
3301-4201 Contract Serv/Private	184,516	278,956	102,254	231,956	265,483
Total Contract Services	184,516	278,956	102,254	231,956	265,483
3301-4300 Materials/Supplies/Other					
3301-4309 Maintenance Materials	1,980	3,000	1,128	3,000	3,000
3301-4319 Special Events	0	0	5	0	0
3301-4394 Building Maintenance Charges	221	221	126	221	221
3301-4395 Equip Replacement Chrgs	495	469	274	469	557
3301-4396 Insurance User Charges	19,320	3,775	2,205	3,775	5,940
Total Materials/Supplies/Other	22,016	7,465	3,738	7,465	9,718
Total Downtown Enhancement	276,210	357,287	145,061	307,238	351,224

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PUBLIC WORKS DEPARTMENT
LIGHTING/LANDSCAPING/MEDIANS DIVISION
SOURCE OF FUND: LIGHTING/LANDSCAPING FUND
and TYCO FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: The Street Lighting Division is responsible for maintenance and installation of Citywide street lighting, acts as liaison with the electric utility and maintains aesthetically pleasing landscaping for City median areas.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
105 Lightg/Landscapg Dist Fund					
2601 Lighting/Landscaping/Medians					
Total Personal Services	168,238	193,675	92,577	173,286	201,839
Total Contract Services	51,970	63,693	27,251	63,693	69,693
Total Materials/Supplies/Other	354,130	367,894	187,337	376,554	395,358
Total Lighting/Landscaping/Medians	574,338	625,262	307,165	613,533	666,890

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 17-18</u>	<u>CITY MANAGER RECOMMENDED 18-19</u>
4102 REGULAR SALARIES		
Public Works Director	0.05	0.05
Associate Engineer	0.10	0.10
Public Works Superintendent	0.10	0.05 ¹
Public Works Crew Supervisor ²	0.10	0.10
Maintenance II	0.50	0.50
Maintenance I	0.50	0.50
TOTAL	<u>1.35</u>	<u>1.30</u>

¹ The Public Works Superintendent's allocation was reduced in this division and increased in the Building Maintenance division.

² Title changed in fiscal year 2017-18 per Class and Compensation Study.

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Median Landscape Maintenance	\$44,400
		Electrical Repairs	2,000
		Hosted Citywide Lighting System Subscription	4,800
		Total	<u>\$51,200</u>
4251	Contract Services, Government	Caltrans Highway Agreement	\$14,000
		Median Maintenance, Artesia Boulevard	2,493
		Los Angeles County Tax Collection	2,000
		Total	<u>\$18,493</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
105 Lightg/Landscapg Dist Fund					
2601 Lighting/Landscaping/Medians					
2601-4100 Personal Services					
2601-4102 Regular Salaries	88,084	114,359	52,099	99,683	113,688
2601-4106 Regular Overtime	3,219	3,000	1,848	3,000	3,000
2601-4111 Accrual Cash In	6,810	4,973	5,128	5,128	6,244
2601-4180 Retirement	15,865	0	1,608	1,608	0
2601-4188 Employee Benefits	22,200	32,848	13,682	27,576	37,577
2601-4189 Medicare Benefits	21,719	28,609	12,439	26,400	31,067
2601-4190 Other Post Employment Benefits (OPEB)	1,712 8,629	1,665 8,221	978 4,795	1,670 8,221	1,658 8,605
Total Personal Services	168,238	193,675	92,577	173,286	201,839
2601-4200 Contract Services					
2601-4201 Contract Serv/Private	35,429	45,200	20,281	45,200	51,200
2601-4251 Contract Service/Govt	16,541	18,493	6,970	18,493	18,493
Total Contract Services	51,970	63,693	27,251	63,693	69,693
2601-4300 Materials/Supplies/Other					
2601-4303 Utilities	195,664	224,857	105,738	233,517	244,574
2601-4309 Maintenance Materials	30,744	29,100	15,130	29,100	29,100
2601-4394 Building Maintenance Charges	667	667	392	667	667
2601-4395 Equip Replacement Charges	42,491	45,835	26,737	45,835	47,542
2601-4396 Insurance User Charges	84,564	67,435	39,340	67,435	73,475
Total Materials/Supplies/Other	354,130	367,894	187,337	376,554	395,358
Total Lighting/Landscaping/Medians	574,338	625,262	307,165	613,533	666,890



**PUBLIC WORKS DEPARTMENT
LIGHTING/LANDSCAPING/MEDIANS DIVISION
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUND: INTERNAL SERVICE CHARGES
2018-2019 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
2601 Lighting/Landscaping/Medians					
Total Contract Services	2,317	5,400	0	5,400	5,400
Total Materials/Supplies/Other	2,056	6,700	969	6,700	6,700
Total Depreciation	18,978	14,817	0	17,978	17,978
Total Equipment/Furniture	1,238	0	0	0	0
Total Lighting/Landscaping/Medians	24,589	26,917	969	30,078	30,078

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Annual Inspection of High-Lift Truck	\$5,400



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
2601 Lighting/Landscaping/Medians					
2601-4200 Contract Services					
2601-4201 Contract Serv/Private	2,317	5,400	0	5,400	5,400
Total Contract Services	2,317	5,400	0	5,400	5,400
2601-4300 Materials/Supplies/Other					
2601-4310 Motor Fuels And Lubes	1,741	5,400	810	5,400	5,400
2601-4311 Auto Maintenance	315	1,300	159	1,300	1,300
Total Materials/Supplies/Other	2,056	6,700	969	6,700	6,700
2601-4900 Depreciation					
2601-4901 Depreciation/Mach/Equipment	7,942	3,781	0	7,942	7,942
2601-4902 Depreciation/Vehicles	11,036	11,036	0	10,036	10,036
Total Depreciation	18,978	14,817	0	17,978	17,978
2601-5400 Equipment/Furniture					
2601-5403 Vehicles	1,238	0	0	0	0
Total Equipment/Furniture	1,238	0	0	0	0
Total Lighting/Landscaping/Medians	24,589	26,917	969	30,078	30,078



PUBLIC WORKS DEPARTMENT
PIER PARKING STRUCTURE, PARKING LOT A AND COUNTY
SHARE OF PARKING STRUCTURE REVENUE
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: Administration of North Pier Parking Structure, Downtown Parking Lot A and Payment of the County's share of the Parking Structure Revenue.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
3304 North Pier Parking Structure					
Total Contract Services	153,686	144,119	78,919	148,119	141,171
Total Materials/Supplies/Other	17,421	24,122	8,694	18,233	23,026
Total North Pier Parking Structure	171,107	168,241	87,613	166,352	164,197
3305 Downtown Parking Lot A					
Total Contract Services	56,265	60,287	27,230	58,761	61,443
Total Materials/Supplies/Other	0	2,000	0	2,000	2,000
Total Downtown Parking Lot A	56,265	62,287	27,230	60,761	63,443
3306 Co. Share Pkg Structure Rev.					
Total Contract Services	329,209	331,270	0	331,270	329,845
Total Co. Share Pkg Structure Rev.	329,209	331,270	0	331,270	329,845

PIER PARKING STRUCTURE

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Earthquake Insurance	\$22,809
		Elevator Preventive Maintenance	1,848
		Elevator Maintenance, Non-Contracted/As Needed	3,900
		Elevator Lighting System Maintenance	1,240
		Landscape Maintenance Around Parking Structure	500
		Annual Maintenance for Emergency Lighting Systems	2,000
		Parking Structure, Sweeping, Trash Collection and Elevator Cleaning	16,985
		Fire Line Backflow Testing and Repairs	500
		Pump System Maintenance	500
		Parking Structure Steam Clean for Stairways	2,780
		IPS Smart Meter Fees	17,850
		Merchant Services Fees, Pay-by-Space Meters	60,214



PUBLIC WORKS DEPARTMENT
PIER PARKING STRUCTURE, PARKING LOT A AND COUNTY
SHARE OF PARKING STRUCTURE REVENUE
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

PIER PARKING STRUCTURE
(continued)

OBJECT CODE EXPLANATIONS
(Continued)

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private continued	Enhanced Cleaning – Scrubber Service Parking Structure Steam Clean for All Areas, 6 times per year	9,177 643
		Total	\$140,946
4251	Contract Services, Government	Elevator Inspection Fee	\$225

DOWNTOWN PARKING LOT A

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Merchant Fees, Pay-by-Space Meters IPS Meter Fees	46,642 14,801
		Total	\$61,443

COUNTY SHARE OF PARKING STRUCTURE REVENUE

OBJECT CODE EXPLANATIONS
(Continued)

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4251	Contract Services, Government	Payment to LA County, Share of Parking Structure Revenue	\$329,845



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
3304 North Pier Parking Structure					
3304-4200 Contract Services					
3304-4201 Contract Serv/Private	153,686	143,894	78,919	147,894	140,946
3304-4251 Contract Services/Gov't	0	225	0	225	225
Total Contract Services	153,686	144,119	78,919	148,119	141,171
3304-4300 Materials/Supplies/Other					
3304-4303 Utilities	16,201	18,933	8,298	17,044	17,837
3304-4304 Telephone	676	689	396	689	689
3304-4309 Maintenance Materials	544	4,500	0	500	4,500
Total Materials/Supplies/Other	17,421	24,122	8,694	18,233	23,026
Total North Pier Parking Structure	171,107	168,241	87,613	166,352	164,197
001 General Fund					
3305 Downtown Parking Lot A					
3305-4200 Contract Services					
3305-4201 Contract Serv/Private	56,265	60,287	27,230	58,761	61,443
Total Contract Services	56,265	60,287	27,230	58,761	61,443
3305-4300 Materials/Supplies/Other					
3305-4309 Maintenance Materials	0	2,000	0	2,000	2,000
Total Materials/Supplies/Other	0	2,000	0	2,000	2,000
Total Downtown Parking Lot A	56,265	62,287	27,230	60,761	63,443
001 General Fund					
3306 Co. Share Pkg Structure Rev.					
3306-4200 Contract Services					
3306-4251 Contract Services/Gov't	329,209	331,270	0	331,270	329,845
Total Contract Services	329,209	331,270	0	331,270	329,845
Total Co. Share Pkg Structure Rev.	329,209	331,270	0	331,270	329,845

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PUBLIC WORKS DEPARTMENT
PARKS DIVISION
SOURCE OF FUNDS: GENERAL FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: The Department provides cost effective landscape maintenance and aesthetically pleasing landscape for City parks; maintains upkeep of irrigation systems in City parks and maintains and replaces play equipment as needed.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
6101 Parks					
Total Personal Services	363,961	411,744	262,371	443,644	499,490
Total Contract Services	158,985	234,738	99,476	255,272	260,710
Total Materials/Supplies/Other	381,409	380,254	164,568	387,295	449,088
Total Equipment/Furniture	208	0	3,871	5,074	0
Total Parks	904,563	1,026,736	530,286	1,091,285	1,209,288

POSITION SUMMARY

<u>OBJECT CODES</u>		<u>AUTHORIZED 17-18</u>	<u>CITY MANAGER RECOMMENDED 18-19</u>
4102	REGULAR SALARIES		
	Public Works Director	0.10	0.10
	Associate Engineer	0.10	0.10
	Associate Engineer	0.20	0.20
	Assistant Engineer	0.10	0.10
	Public Works Superintendent	0.15	0.15
	Public Works Crew Supervisor ¹	0.88	0.88
	Maintenance II	1.00	1.00
	Maintenance I	0.90	0.90
	TOTAL	3.43	3.43

¹ Title changed in fiscal year 2017-18 per Class and Compensation Study.

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Parks Maintenance	\$230,400
		Pier Maintenance	18,112
		Backflow Testing	3,000
		Landscaping for South Park and Greenbelt	3,000
		Specialized Equipment Rental	4,000
		Professional Arborist Services	2,000
		Total	\$260,512
4251	Contract Services, Government	Department of Health Services Fee	\$198



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
6101 Parks					
6101-4100 Personal Services					
6101-4102 Regular Salaries	232,367	263,091	173,759	299,836	320,676
6101-4106 Regular Overtime	2,309	4,500	3,141	4,500	4,500
6101-4111 Accrual Cash In	12,684	14,586	10,204	14,586	17,188
6101-4180 Retirement	39,883	45,561	28,041	37,315	58,235
6101-4187 Uniform Allowance	0	0	40	240	480
6101-4188 Employee Benefits	57,666	62,937	34,408	65,368	70,726
6101-4189 Medicare Benefits	3,562	3,851	2,733	4,581	4,699
6101-4190 Other Post Employment Benefits (OPEB)	15,490	17,218	10,045	17,218	22,986
Total Personal Services	363,961	411,744	262,371	443,644	499,490
6101-4200 Contract Services					
6101-4201 Contract Serv/Private	158,793	234,540	99,284	255,074	260,512
6101-4251 Contract Service/Govt	192	198	192	198	198
Total Contract Services	158,985	234,738	99,476	255,272	260,710
6101-4300 Materials/Supplies/Other					
6101-4303 Utilities	242,900	248,033	83,862	255,074	263,108
6101-4309 Maintenance Materials	32,505	25,183	18,270	25,183	25,938
6101-4394 Building Maintenance Charges	21,867	21,867	12,754	21,867	21,867
6101-4395 Equip Replacement Chrgs	22,457	26,633	15,536	26,633	28,633
6101-4396 Insurance User Charges	61,680	58,538	34,146	58,538	109,542
Total Materials/Supplies/Other	381,409	380,254	164,568	387,295	449,088
6101-5400 Equipment/Furniture					
6101-5402 Equip-More Than \$1,000	208	0	3,871	5,074	0
Total Equipment/Furniture	208	0	3,871	5,074	0
Total Parks	904,563	1,026,736	530,286	1,091,285	1,209,288



PUBLIC WORKS DEPARTMENT
PARKS DIVISION
EQUIPMENT REPLACEMENT FUND
DEPARTMENT EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17</i>	<i>2017-18</i>	<i>2017-18</i>	<i>2017-18</i>	<i>2018-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
715 Equipment Replacement Fund					
6101 Parks					
Total Materials/Supplies/Other	5,677	6,290	2,545	6,290	6,290
Total Depreciation	7,868	5,463	0	7,868	7,868
Total Equipment/Furniture	2,072	0	0	0	35,000
Total Parks	15,617	11,753	2,545	14,158	49,158

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
5403	Vehicles	From Vehicle Replacement Schedule pages 426 - 428	\$35,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
6101 Parks					
6101-4300 Materials/Supplies/Other					
6101-4310 Motor Fuels And Lubes	3,878	4,990	1,723	4,990	4,990
6101-4311 Auto Maintenance	1,799	1,300	822	1,300	1,300
Total Materials/Supplies/Other	5,677	6,290	2,545	6,290	6,290
6101-4900 Depreciation					
6101-4902 Depreciation/Vehicles	7,868	5,463	0	7,868	7,868
Total Depreciation	7,868	5,463	0	7,868	7,868
6101-5400 Equipment/Furniture					
6101-5403 Vehicles	2,072	0	0	0	35,000
Total Equipment/Furniture	2,072	0	0	0	35,000
Total Parks	15,617	11,753	2,545	14,158	49,158



PUBLIC WORKS DEPARTMENT
SEWER DIVISION
SOURCE OF FUNDS: SEWER FUND and GENERAL FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: The Sewers Division is responsible for maintenance of sewers, City sanitary sewer pump stations and inspection of all sewer demos and sewer lateral hook ups. This includes administration of the state mandated Wastewater Discharge Requirement (WDR).

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
160 Sewer Fund					
3102 Sewer					
Total Personal Services	102,323	109,253	63,057	106,937	116,759
Total Contract Services	198,971	227,311	112,473	227,311	248,802
Total Materials/Supplies/Other	42,232	63,704	33,868	63,549	66,043
Total Sewer	343,526	400,268	209,398	397,797	431,604

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 17-18</u>	<u>CITY MANAGER RECOMMENDED 18-19</u>
4102 REGULAR SALARIES		
Public Works Director	0.05	0.05
Associate Engineer	0.10	0.10
Associate Engineer	0.05	0.05
Assistant Engineer	0.20	0.20
Public Works Superintendent	0.10	0.10
Public Works Crew Supervisor ¹	0.10	0.10
Maintenance II	0.05	0.05
Maintenance I	0.05	0.05
TOTAL	0.70	0.70

¹ Title changed in fiscal year 2017-18 per Class and Compensation Study

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>			
4201	Contract Services, Private	Hydro Flushing	\$144,751		
		Dig Alert	1,415		
		Emergencies	40,000		
		Sewer Rat Abatement	3,096		
		Pump Station, Inspection and Maintenance	2,000		
		POSM Sewer Video Software Service Support	2,000		
		Sewer Assessment Professional Services	29,500		
		Hosted Wireless Monitoring System – 35 th Street Sewer Pump Station	300		
		Sewer Service Charge Annual Notice	4,124		
		Sewer Manhole Cover Data & Digitization	17,385		
		Total	\$244,571		
		4251	Contract Services, Government	Water Discharge Requirement Annual Fees	\$2,141
				Sewer Service Charge Assessment	2,090
Total	\$4,231				



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
160 Sewer Fund					
3102 Sewer					
3102-4100 Personal Services					
3102-4102 Regular Salaries	66,014	71,812	41,215	70,345	75,768
3102-4106 Regular Overtime	244	410	259	410	410
3102-4111 Accrual Cash In	6,075	6,644	4,559	6,644	7,125
3102-4180 Retirement	12,498	13,665	8,019	13,519	16,733
3102-4188 Employee Benefits	11,374	12,405	6,428	11,654	11,982
3102-4189 Medicare Benefits	1,050	1,054	673	1,102	1,115
3102-4190 Other Post Employment Benefits (OPEB)	5,068	3,263	1,904	3,263	3,626
Total Personal Services	102,323	109,253	63,057	106,937	116,759
3102-4200 Contract Services					
3102-4201 Contract Serv/Private	196,883	223,281	112,473	223,281	244,571
3102-4251 Contract Service/Govt	2,088	4,030	0	4,030	4,231
Total Contract Services	198,971	227,311	112,473	227,311	248,802
3102-4300 Materials/Supplies/Other					
3102-4303 Utilities	687	817	254	662	695
3102-4309 Maintenance Materials	2,178	7,600	1,362	7,600	7,600
3102-4394 Building Maintenance Charges	267	267	154	267	267
3102-4395 Equip Replacement Charges	23,716	38,777	22,620	38,777	34,371
3102-4396 Insurance User Charges	15,384	16,243	9,478	16,243	23,110
Total Materials/Supplies/Other	42,232	63,704	33,868	63,549	66,043
Total Sewer	343,526	400,268	209,398	397,797	431,604



PUBLIC WORKS DEPARTMENT
SEWER DIVISION
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17</i>	<i>2017-18</i>	<i>2017-18</i>	<i>2017-18</i>	<i>2018-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
715 Equipment Replacement Fund					
3102 Sewer					
Total Materials/Supplies/Other	3,456	7,000	76	7,000	7,000
Total Depreciation	20,672	33,286	0	23,589	23,591
Total Equipment/Furniture	17,511	0	0	0	0
Total Sewer	41,639	40,286	76	30,589	30,591



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
3102 Sewer					
3102-4300 Materials/Supplies/Other					
3102-4309 Maintenance Materials	0	1,000	0	1,000	1,000
3102-4310 Motor Fuels And Lubes	2,576	4,500	76	4,500	4,500
3102-4311 Auto Maintenance	880	1,500	0	1,500	1,500
Total Materials/Supplies/Other	3,456	7,000	76	7,000	7,000
3102-4900 Depreciation					
3102-4901 Depreciation/Mach/Equipment	14,052	11,918	0	14,050	14,052
3102-4902 Depreciation/Vehicles	6,620	21,368	0	9,539	9,539
Total Depreciation	20,672	33,286	0	23,589	23,591
3102-5400 Equipment/Furniture					
3102-5403 Vehicles	17,511	0	0	0	0
Total Equipment/Furniture	17,511	0	0	0	0
Total Sewer	41,639	40,286	76	30,589	30,591



PUBLIC WORKS DEPARTMENT
STORM DRAIN DIVISION
SOURCE OF FUNDS: STORM DRAIN FUND and GENERAL FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: The Storm Drain Division is responsible for maintenance of the City's storm drains. This includes administration of the National Pollution Discharge Elimination System Programs

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
161 Storm Drains Fund					
3109 Storm Drain					
Total Personal Services	100,854	109,745	64,003	102,558	104,749
Total Contract Services	124,796	155,192	33,858	155,190	158,694
Total Materials/Supplies/Other	57,410	53,538	29,010	53,538	50,680
Total Storm Drain	283,060	318,475	126,871	311,286	314,123

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 17-18</u>	<u>CITY MANAGER RECOMMENDED 18-19</u>
4102 REGULAR SALARIES		
Public Works Director	0.05	0.05
Associate Engineer	0.10	0.10
Associate Engineer	0.05	0.05
Assistant Engineer	0.20	0.20
Public Works Superintendent	0.10	0.10
Public Works Crew Supervisor ¹	0.02	0.02
Maintenance II	0.25	0.25
Maintenance I	0.05	0.05
TOTAL	0.82	0.82

¹ Title changed in fiscal year 2017-18 per Class and Compensation Study

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Storm Drain Filter Cleaning and Replacement	24,398
		Outreach Program	15,000
		Enhanced watershed management program	
		Development	68,250
		Professional Services for Combined Integrated	
		Monitoring Plan	26,000
		Storm Water Lift Station Replacement – Parking	
		Structure	15,452
		Total	\$149,100
4251	Contract Services, Government	Annual Permit Fee (NPDES)	\$9,594



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2017 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
161 Storm Drain Fund					
3109 Storm Drain					
3109-4100 Personal Services					
3109-4102 Regular Salaries	69,529	75,085	42,052	68,615	69,416
3109-4106 Regular Overtime	674	1,500	595	1,500	1,500
3109-4111 Accrual Cash In	5,663	3,065	4,948	5,660	5,464
3109-4180 Retirement	11,321	12,066	7,079	9,049	13,884
3109-4188 Employee Benefits	12,018	13,356	6,548	13,077	10,398
3109-4189 Medicare Benefits	1,114	1,102	695	1,086	1,022
3109-4190 Other Post Employment Benefits (OPEB)	535	3,571	2,086	3,571	3,065
Total Personal Services	100,854	109,745	64,003	102,558	104,749
3109-4200 Contract Services					
3109-4201 Contract Serv/Private	115,816	145,596	25,319	145,596	149,100
3109-4251 Contract Service/Govt	8,980	9,596	8,539	9,594	9,594
Total Contract Services	124,796	155,192	33,858	155,190	158,694
3109-4300 Materials/Supplies/Other					
3109-4309 Maintenance Materials	2,487	3,800	0	3,800	3,800
3109-4394 Building Maintenance Charges	400	400	231	400	400
3109-4395 Equip Replacement Charges	38,095	39,807	23,221	39,807	35,401
3109-4396 Insurance User Charges	16,428	9,531	5,558	9,531	11,079
Total Materials/Supplies/Other	57,410	53,538	29,010	53,538	50,680
Total Storm Drains	283,060	318,475	126,871	311,286	314,123



PUBLIC WORKS DEPARTMENT
STORM DRAIN DIVISION
SOURCE OF FUNDS: CAPITAL IMPROVEMENT FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: The Storm Drain Division is responsible for maintenance of the City's storm drains. This includes administration of the National Pollution Discharge Elimination System Programs.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17</i>	<i>2017-18</i>	<i>2017-18</i>	<i>2017-18</i>	<i>2018-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
301 Capital Improvement Fund					
3109 Storm Drains					
Total Contract Services	0	80,000	0	0	80,000
Total Storm Drains	0	80,000	0	0	80,000

OBJECT CODE EXPLANATIONS

<u>OBJECT</u> <u>CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Retrofit City and County Storm Drain to add Trash Excluders	\$80,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
301 Capital Improvement Fund					
3109 Storm Drain					
3109-4200 Contract Services					
3109-4201 Contract Serv/Private	0	80,000	0	0	80,000
Total Contract Services	0	80,000	0	0	80,000
Total Public Works Administration	0	80,000	0	0	80,000



**PUBLIC WORKS DEPARTMENT
 STORM DRAIN DIVISION
 EQUIPMENT REPLACEMENT FUND
 DEPARTMENT EQUIPMENT AND MAINTENANCE
 SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
 2018-2019 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
3109 Storm Drains					
Total Contract Services	0	5,000	0	5,000	5,000
Total Materials/Supplies/Other	5,279	8,030	1,915	8,030	8,030
Total Storm Drains	5,279	13,030	1,915	13,030	13,030

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Quarterly Preventative Maintenance for Crawler	\$5,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
3109 Storm Drains					
3109-4200 Contract Services					
3109-4201 Contract Serv/Private	0	5,000	0	5,000	5,000
Total Contract Services	0	5,000	0	5,000	5,000
3109-4300 Materials/Supplies/Other					
3109-4309 Maintenance Materials	0	600	0	600	600
3109-4310 Motor Fuels And Lubes	5,279	6,000	1,915	6,000	6,000
3109-4311 Auto Maintenance	0	1,430	0	1,430	1,430
Total Materials/Supplies/Other	5,279	8,030	1,915	8,030	8,030
Total Storm Drains	5,279	13,030	1,915	13,030	13,030



PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE/TRAFFIC SAFETY DIVISION
SOURCE OF FUNDS: GENERAL FUND and STATE GAS TAX FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: The Street Maintenance Division is responsible for maintaining the public right of way to ensure pedestrian and vehicle safety. The division repairs and maintains streets, alleys, sidewalks, curbs and gutters; sweeping of streets and alleys is also performed. The Traffic Safety Division ensures the installation and maintenance of all mandated traffic control devices and necessary appurtenances, such as street name signs and warning devices.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17</i>	<i>2017-18</i>	<i>2017-18</i>	<i>2017-18</i>	<i>2018-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
001 General Fund					
3104 Street Maint/Traffic Safety					
Total Personal Services	517,210	550,148	309,579	520,814	588,408
Total Contract Services	351,315	352,535	123,124	352,535	376,839
Total Materials/Supplies/Other	403,112	388,056	239,304	388,245	602,489
Total Equipment/Furniture	0	15,586	15,584	15,584	0
Total Street Maint/Traffic Safety	1,271,637	1,306,325	687,591	1,277,178	1,567,736

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED</u>	<u>CITY MANAGER</u>
	<u>17-18</u>	<u>RECOMMENDED</u>
		<u>18-19</u>
4102 REGULAR SALARIES		
Public Works Director	0.15	0.15
Associate Engineer	0.10	0.10
Associate Engineer	0.10	0.10
Assistant Engineer	0.10	0.10
Public Works Superintendent	0.20	0.20
Public Works Crew Supervisor ¹	0.90	0.90
Maintenance II	2.65	2.65
TOTAL	4.20	4.20

¹ Title changed in fiscal year 2017-18 per Class and Compensation Study

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Street Sweeping	\$161,325
		Strand Sweeping	23,657
		PCH, Aviation and Extra Steam Cleaning Citywide (as needed)	6,709
		Traffic Engineering	100,000
		Traffic Signal Maintenance	5,000
		Emergency Traffic Signal Maintenance	8,000
		Emergency Street Repairs	10,000
		Hazardous Waste Removal	2,000



PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE/TRAFFIC SAFETY DIVISION
SOURCE OF FUNDS: GENERAL FUND and STATE GAS TAX FUND
2018-2019 BUDGET

OBJECT CODE EXPLANATIONS

(continued)

<u>OBJECT CODE</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private (continued)	Enhanced Cleaning – Strand Scrubbing	24,854
		School & Neighborhood Traffic Safety Improvements (collaborative project between City Manager's Office and Public Works)	<u>25,000</u>
		Total	<u>\$366,545</u>
4251	Contract Services, Government	Air Quality Management District Equipment Permit	\$1,063
		Hazardous Material Permit Fee	2,231
		Los Angeles County, Traffic Signal Maintenance - Artesia Boulevard at Meadows Avenue and Prospect Avenue	<u>7,000</u>
		Total	<u>\$10,294</u>



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
3104 Street Maint/Traffic Safety					
3104-4100 Personal Services					
3104-4102 Regular Salaries	313,213	331,918	189,750	313,397	309,438
3104-4106 Regular Overtime	16,262	16,151	8,579	16,651	16,651
3104-4111 Accrual Cash In	18,761	17,712	10,478	17,712	20,713
3104-4112 Part Time/Temporary	0	0	0	0	44,013
3104-4180 Retirement	89,099	96,521	56,886	95,387	114,389
3104-4188 Employee Benefits	55,281	62,459	29,191	52,662	58,809
3104-4189 Medicare Benefits	1,913	1,978	1,038	1,596	2,174
3104-4190 Other Post Employment Benefits (OPEB)	22,681	23,409	13,657	23,409	22,221
Total Personal Services	517,210	550,148	309,579	520,814	588,408
3104-4200 Contract Services					
3104-4201 Contract Serv/Private	342,158	342,878	119,342	342,878	366,545
3104-4251 Contract Service/Govt	9,157	9,657	3,782	9,657	10,294
Total Contract Services	351,315	352,535	123,124	352,535	376,839
3104-4300 Materials/Supplies/Other					
3104-4303 Utilities	5,033	5,690	3,126	5,879	6,066
3104-4309 Maintenance Materials	81,663	96,450	69,394	96,450	115,000
3104-4394 Building Maintenance Charges	666	666	385	666	666
3104-4395 Equip Replacement Charges	37,962	41,523	24,222	41,523	55,595
3104-4396 Insurance User Charges	277,788	243,727	142,177	243,727	425,162
Total Materials/Supplies/Other	403,112	388,056	239,304	388,245	602,489
3104-5400 Equipment/Furniture					
3104-5405 Equipment more than \$5,000	0	15,586	15,584	15,584	0
Total Equipment/Furniture	0	15,586	15,584	15,584	0
Total Street Maint/Traffic Safety	1,271,637	1,306,325	687,591	1,277,178	1,567,736

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**PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE/TRAFFIC SAFETY DIVISION
EQUIPMENT REPLACEMENT FUND
DEPARTMENTAL EQUIPMENT AND MAINTENANCE
SOURCE OF FUNDS: INTERNAL SERVICE CHARGES
2018-2019 BUDGET**

DEPARTMENT DESCRIPTION: Fuel costs, vehicle maintenance costs, heavy equipment, vehicle and business machine purchases are budgeted by department in the Equipment Replacement Fund.

Vehicle, computer and business machine replacement schedules are located in the Appendix.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
3104 Street Maint/Traffic Safety					
Total Materials/Supplies/Other	8,789	12,497	3,335	13,497	13,497
Total Depreciation	6,659	11,743	0	12,112	12,112
Total Equipment/Furniture	1,852	73,296	53,145	73,296	46,000
Total Street Maint/Traffic Safety	17,300	97,536	56,480	98,905	71,609

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
5403	Vehicles	From Vehicle Replacement Schedule pages 426 - 428	\$46,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
3104 Street Maint/Traffic Safety					
3104-4300 Materials/Supplies/Other					
3104-4310 Motor Fuels And Lubes	7,219	6,520	1,972	7,520	7,520
3104-4311 Auto Maintenance	1,570	5,977	1,363	5,977	5,977
Total Materials/Supplies/Other	8,789	12,497	3,335	13,497	13,497
3104-4900 Depreciation					
3104-4901 Depreciation/Mach/Equipment	5,370	5,001	0	5,370	5,370
3104-4902 Depreciation/Vehicles	1,289	6,742	0	6,742	6,742
Total Depreciation	6,659	11,743	0	12,112	12,112
3104 Steet Maint/Traffic Safety					
3104-5400 Equipment/Furniture					
3104-5403 Vehicles	1,852	73,296	53,145	73,296	46,000
Total Equipment/Furniture	1,852	73,296	53,145	73,296	46,000
Total Street Maint/Traffic Safety	17,300	97,536	56,480	98,905	71,609



PUBLIC WORKS DEPARTMENT
USED OIL BLOCK GRANT DIVISION
SOURCE OF FUNDS: CALIFORNIA USED OIL BLOCK GRANT
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: This division accounts for costs related to the development, printing and distribution of promotional and educational materials for the Used Oil Recycling Program and promotion of nearby disposal facilities.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17</i>	<i>2017-18</i>	<i>2017-18</i>	<i>2017-18</i>	<i>2018-19</i>
	<i>Expended</i>	<i>Total Budget</i>	<i>YTD Thru Jan</i>	<i>Yr. End Est</i>	<i>Dept Request</i>
160 Sewer Fund					
3105 Used Oil Block Grant					
Total Contract Services	428	10,672	1,325	5,000	5,400
Total Used Oil Block Grant	428	10,672	1,325	5,000	5,400

OBJECT CODE EXPLANATIONS

<u>OBJECT</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	California Used Oil Block Grant, Supplies for Publicity and Education	\$5,400



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
160 Sewer Fund					
3105 Used Oil Block Grant					
3105-4200 Contract Services					
3105-4201 Contract Serv/Private	428	10,672	1,325	5,000	5,400
Total Contract Services	428	10,672	1,325	5,000	5,400
Total Used Oil Block Grant	428	10,672	1,325	5,000	5,400



PUBLIC WORKS DEPARTMENT
EQUIPMENT SERVICE DIVISION
SOURCE OF FUNDS: EQUIPMENT REPLACEMENT FUND
2018-2019 BUDGET

DEPARTMENT DESCRIPTION: The Equipment Service Division provides for centralized repair and maintenance of all City vehicles and equipment. Activities range from minor repairs to major overhauls. The Division also evaluates the service life and advises vehicle replacement needs. Division costs are allocated to other departments by way of the Equipment Replacement Charges shown as a line item in the budget.

DEPARTMENT EXPENDITURE SUMMARY

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
4206 Equipment Service					
Total Personal Services	220,271	255,146	149,367	265,883	280,932
Total Contract Services	7,671	6,509	1,746	6,509	6,509
Total Materials/Supplies/Other	54,057	50,916	28,369	51,316	73,121
Total Depreciation	394	308	0	394	394
Total Equipment/Furniture	0	16,521	0	16,521	0
Total Equipment Service	282,393	329,400	179,482	340,623	360,956

POSITION SUMMARY

<u>OBJECT CODES</u>	<u>AUTHORIZED 17-18</u>	<u>CITY MANAGER RECOMMENDED 18-19</u>
4102 REGULAR SALARIES		
Public Works Director	0.05	0.05
Public Works Superintendent	0.05	0.05
Senior Equipment Mechanic	1.00	1.00
Equipment Mechanic	1.00	1.00
TOTAL	2.10	2.10

OBJECT CODE EXPLANATIONS

<u>OBJECT CODES</u>	<u>ACCOUNT TITLE</u>	<u>EXPLANATION</u>	
4201	Contract Services, Private	Industrial Waste Removal	\$3,000
		ALLDATA Software Maintenance for Vehicle	
		Electronic Diagnostics and Repair Information	1,650
		Machine Parts Cleaning	905
		Fleet Maintenance Software Annual Maintenance	704
		Total	\$6,259
4251	Contract Services, Government	Miscellaneous Equipment Permits/Fees	\$250



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-2019 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
715 Equipment Replacement Fund					
4206 Equipment Service					
4206-4100 Personal Services					
4206-4102 Regular Salaries	133,592	159,101	93,780	160,462	164,432
4206-4106 Regular Overtime	2,314	6,000	2,349	6,000	6,000
4206-4111 Accrual Cash In	5,230	1,030	888	1,030	2,343
4206-4180 Retirement	28,235	35,574	21,399	35,082	43,684
4206-4188 Employee Benefits	36,649	39,250	22,613	43,532	48,511
4206-4189 Medicare Benefits	2,026	2,314	1,408	7,900	2,392
4206-4190 Other Post Employment Benefits (OPEB)	12,225	11,877	6,930	11,877	13,570
Total Personal Services	220,271	255,146	149,367	265,883	280,932
4206-4200 Contract Services					
4206-4201 Contract Serv/Private	7,671	6,259	1,746	6,259	6,259
4206-4251 Contract Services/Govt	0	250	0	250	250
Total Contract Services	7,671	6,509	1,746	6,509	6,509
4206-4300 Materials/Supplies/Other					
4206-4309 Maintenance Materials	3,845	3,300	1,423	3,700	3,700
4206-4310 Motor Fuels And Lubes	1,997	3,000	1,552	3,000	3,000
4206-4311 Auto Maintenance	755	1,300	124	1,300	1,300
4206-4396 Insurance User Charges	47,460	43,316	25,270	43,316	65,121
Total Materials/Supplies/Other	54,057	50,916	28,369	51,316	73,121
4206-4900 Depreciation					
4206-4901 Depreciation/Mach/Equipment	394	308	0	394	394
Total Depreciation	394	308	0	394	394
4206-5400 Equipment/Furniture					
4206-5402 Equip-More Than \$1,000	0	16,521	0	16,521	0
Total Equipment/Furniture	0	16,521	0	16,521	0
Total Equipment Service	282,393	329,400	179,482	340,623	360,956

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CAPITAL IMPROVEMENT PROGRAM

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Capital Improvement Program

The Capital Improvement Program (CIP) is the City's comprehensive plan to develop and maintain the City's capital facilities and infrastructure. Capital projects are usually of high cost, take a year or more to complete, and result in the creation of a capital asset. Included in the budget document is the detailed 2018-19 Capital Improvement Program, along with the high level 3 Year Capital Improvement Plan.

2018-19 Capital Improvement Program

The 2018-19 Capital Improvement Program is divided into three main sections: Capital Improvement Program Summary, Capital Improvement Program Funding Summary, and Capital Improvement Project Requests with Department Expenditure Detail.

The Capital Improvement Program Summary is divided into four main project types: Street and Highway Improvements, Sewer/Storm Drain Improvements, Park Improvements, and Public Building and Ground Improvements. Funding is broken down into remaining prior year funding, FY 2018-19 funds, and total project funds. The remaining prior year funding includes any unspent funds appropriated in prior budget years intended for use in the current fiscal year.

The Capital Improvement Funding Summary is an overview of the capital improvement budget by fund. Funding is broken out by prior year carryover and 2018-19 current year budget.

The Capital Improvement Project Requests and Department Expenditure Detail are grouped by type as noted above and organized by project number. Noted on each project request are the lead department, category, account number(s), project number and title, project description, justification, status, cost to complete project, project total, remaining prior year funds, current year request, and total FY 2018-19 funding. Any anticipated annual impact on future operating budgets is indicated on the project requests. For FY 2018-19, due to the project completion timeline, no impact to the operating budget is anticipated, as any estimated increase in costs would be negligible.

3 Year Capital Improvement Plan

The 3 Year Capital Improvement Plan is a multi-year plan that forecasts needs for all anticipated capital projects, even when funding is not yet available. The first year of the plan is the 2018-19 Capital Improvement Program budget. Also included are future years for ongoing projects and projects for which funding has not been secured or authorized. The "future years" of the plan are therefore subject to change.

The 3 Year Capital Improvement Plan Summary is organized by the four main project types listed above. The summary breaks out funding by budget year. The Schedule of Unfunded Capital Needs reflects unfunded projects or project amounts.



City of Hermosa Beach

DEPARTMENT OF PUBLIC WORKS
CAPITAL IMPROVEMENT PROGRAM - FY2018-19

CIP Goal NO.	PROJECT NAME	General	State Gas	Park/Rec	Prop A	Prop C	Measure	Measure M	Grant Fund	Sewer	Undersea	Capital	TOTAL	TOTAL CIP
		Fund 001	Tax Fund 115	Facility Tax Fund 125	CDBG 140	145	146	R Fund 147	Fund 148	150	Fund 160	Cable Tidlands Fund 191	Improvement Fund 301	Current Year Request
STREET AND HIGHWAY IMPROVEMENTS														
5	PCH Mobility Improvement Project (Previously named PCH/Aviation Mobility Improvement)												0	44,454
													0	34,581
							148,451						148,451	107,058
													0	264,296
														598,840
3	PCH Traffic Improvements												0	294,000
4	Green Alley and Beach Quality Improvement Project (Previously named "Beach Drive Green Alley")												0	187,500
4	Bike Friendly Street Improvements (Previously named "Valley Drive Sharrows", Bike Friendly Routes on 22nd St./Monterey Blvd. & Longfellow Ave.)						20,000						20,000	0
1	8th Street SR2S Improvements		325,744										325,744	325,744
													0	76,489
													0	354,535
													0	308,438
														1,065,206
													0	144,021
													0	145
													108,875	146
													162,688	147
													282,875	148
														948,459
													0	144,995
													59,000	145
													470,789	146
													193,748	147
													221,468	148
														1,340,000
17-187	Stamped Concrete Replacement on the Strand											5,000	5,000	135,000
17-188	Strand Bikeway and Walkway Improvements at 35th Street						115,000						115,000	0
STREET AND HIGHWAY IMPROVEMENTS		0	325,744	0	59,000	579,664	639,887	504,343	0	0	0	5,000	2,113,638	2,595,367
SEWER/STORM DRAIN IMPROVEMENTS														
3	Sewer Improvements - Various Locations												0	1,260,000
3	Storm Drain Improvements - Various Locations												0	645,090
SEWER/STORM DRAIN IMPROVEMENTS		0	0	0	0	0	0	0	0	0	0	0	1,905,090	1,905,090
PARK IMPROVEMENTS														
13-538	Citywide Park Master Plan			101,335									0	42,065
													101,335	125
													76,350	125
													2,812,946	150
													230,326	301
													41,406	301
														4,218,764
4	Stormwater/Urban Run-Off Diversion Project on Greenbelt												0	10,000
4	Feasibility, Greenbelt Path												0	301
4	Clark Stadium Bleachers												0	30,000
PARK IMPROVEMENTS SUBTOTAL		0	0	101,335	0	0	0	0	2,812,946	0	0	230,326	3,144,607	1,333,907
														4,709,005



City of Hermosa Beach

DEPARTMENT OF PUBLIC WORKS
CAPITAL IMPROVEMENT PROGRAM - FY2018-19

CIP Goal NO.	PROJECT NAME	General Fund 001	State Gas Tax Fund 115	Tyco Fund 122	Park/Rec Facility Tax Fund 125	CDBG 140	Prop A 145	Prop C 146	Measure R Fund 147	Measure M Fund 148	Grant Fund 150	Sewer Fund 160	Undersea Cable Tidelands Fund 191	Capital Improvement Fund 301	TOTAL Current Year Request	Remaining Prior Year Funding Fund Amount	TOTAL CIP FUNDING FY 18-19
PUBLIC BUILDING AND GROUND IMPROVEMENTS																	
5	Downtown Strategic Plan Implementation														0 001	113,945	113,945
1	Police Facilities Improvements														559,055 301		673,000
3	New Corporate Yard Facility ³															TOTAL FOR PROJECT	45,404
3	Municipal Pier Structural Assessment and Repairs			58,140									240,000				211,715
																	175,000
																TOTAL FOR PROJECT	415,000
3	Community Center General Improvements - Phase III														0 001	268,992	268,992
															0 301	149,039	149,039
															0	TOTAL FOR PROJECT	418,031
3	Municipal Pier Electrical Repairs														0 122	275,473	275,473
															0 301	265,729	265,729
																TOTAL FOR PROJECT	541,202
4	City Park Restroom Renovations (Previously named 'Fort Lots-O-Fun and Seaview Parkette Restrooms'; combined with 'South Park Restroom Renovations', and 'Clark Field Restroom Improvements')														0 301	1,081,122	1,081,122
4	Installation of Grates in Tree Wells on Pier Plaza														0 301	131,748	131,748
1	Council Chamber Improvements														0 001	106,209	106,209
															0 715	198,815	198,815
																TOTAL FOR PROJECT	305,024
4	Pier Plaza Lamp Post Replacement														0 301	71,922	71,922
4	Electrical Vehicle and Bicycle Transportation Infrastructure Expansion														0 150 ⁴	101,709	101,709
															0 301	299,291	299,291
																TOTAL FOR PROJECT	401,000
1	Emergency Operations Center Renovations														57,375 301	136,125	193,500
1	ADA Improvements at Various Locations														0 140	150,000	150,000
3	Clark Building Renovations														200,100 301	223,454	423,554
18-691	ADA Improvements at Various Locations					120,000											120,000
18-692	14th Street Beach Restroom Rehabilitation															110,000	110,000
PUBLIC BUILDING AND GROUND IMPROVEMENTS SUBTOTAL		0	0	58,140	0	120,000	0	0	0	0	0	0	110,000	862,095	1,390,235	3,901,987	5,292,222
FUND TOTALS		0	325,744	58,140	101,335	120,000	59,000	579,664	639,887	504,343	2,812,946	110,000	240,000	1,097,421	6,648,480	9,736,351	16,384,831

Pending further review, the CIP Projects highlighted in gray are on hold due to priority needs, staff capacity and/or funding constraints.

Footnotes:

- ¹ Chevron Funds, Coke Drum Project. Additional \$50,000 to be reappropriated from 2014 Chamber of Commerce donation toward PCH/Aviation Improvements.
- ² LACTMA STP-L Exchange Funds, 2016
- ³ Cost of construction (plus contingency) of \$2,156,000 reserved in the Capital Improvement Fund.
- ⁴ LACTMA STP-L Exchange Funds, 2013




City of Hermosa Beach
 DEPARTMENT OF PUBLIC WORKS
 CAPITAL IMPROVEMENT PROGRAM FUNDING SUMMARY
 2018-19

Fund #	Fund Name	Prior Year	Current Year	Total
001	General Fund	\$575,665.00	\$0.00	\$575,665.00
115	State Gas Tax Fund	\$323,597.00	\$325,744.00	\$649,341.00
122	Tyco Fund	\$468,822.00	\$58,140.00	\$526,962.00
123	Tyco Tidelands	\$0.00	\$0.00	\$0.00
125	Park/Rec Facility Tax Fund	\$106,350.00	\$101,335.00	\$207,685.00
140	CDBG Fund	\$150,000.00	\$120,000.00	\$270,000.00
145	Prop A Fund	\$0.00	\$59,000.00	\$59,000.00
146	Proposition C Fund	\$0.00	\$579,664.00	\$579,664.00
147	Measure R Fund	\$901,058.00	\$639,887.00	\$1,540,945.00
148	Measure M Fund	\$0.00	\$504,343.00	\$504,343.00
150	Grant Fund	\$1,590,330.00	\$2,812,946.00	\$4,403,276.00
160	Sewer Fund	\$1,260,000.00	\$110,000.00	\$1,370,000.00
161	Storm Drains	\$645,090.00	\$0.00	\$645,090.00
191	RTI Undersea Cable Tidelands	\$0.00	\$240,000.00	\$240,000.00
301	Capital Improvement Fund	\$3,516,624.00	\$1,097,421.00	\$4,614,045.00
715	Equipment Replacement Fund	\$198,815.00	\$0.00	\$198,815.00
	Total	\$9,736,351.00	\$6,648,480.00	\$16,384,831.00

<i>Goals:</i>	
1	Commitment to a Safe Community
2	Financially Sound City Government
3	High Performing City Providing 1st Class Services
4	More Livable, Sustainable City
5	Enhanced Economic Development Through Revitalized Downtown And Entry Corridors

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**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-19**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Street and Highway Improvements		001-8143-4201 115-8143-4201 147-8143-4201 301-8143-4201
PROJECT NO./TITLE: CIP 12-143 PCH MOBILITY IMPROVEMENT PROJECT 'Previously named CIP12-143 PCH/Aviation Mobility Improvement Project'		
	<p>PROJECT DESCRIPTION (continued): This project is to be programmed/budgeted as follows:</p> <p>Funding: Work with South Bay COG/Metro on capitalizing Measure R funds and seek out grant opportunities.</p> <p>Design: Work with Caltrans coordinating the design of roadway elements into the resurfacing project; actively pursue the UG efforts to maximize sidewalk width without reducing lane capacity.</p> <p>Construction Phase(s): Caltrans pavement resurfacing project scheduled to start in early 2022. Staff will work with SBCCOG staff for the other elements to insure timeliness and feasibility of all items into overall project scheme.</p>	
<p>PROJECT DESCRIPTION: This project will improve the Pacific Coast Highway corridor mobility's (vehicular movement) aspect for efficiency. Improvements include elements of a "Complete Street" which include coastal sensitive drought-tolerant landscaped raised center medians to increase driver safety; enhanced safety pedestrian crosswalk features; new street furniture & bus shelters where applicable incorporating transit kiosks; ADA accessibility. These improvements will be coordinated as part of the Caltrans CAPM \$60M pavement resurfacing project scheduled to start in 2022. Additionally, efforts to coordinate undergrounding (UG) of SCE overhead utility with Caltrans are in progress. If successful, UG benefit provides for removal of the power poles and provides for a wider sidewalk for pedestrian accessibility and a greater buffer separation between pedestrian and vehicles; without having to widen the sidewalk and reduce vehicle mobility along the corridor through Hermosa Beach. With the exception of the pavement resurfacing and access ramps improvements, all other improvements/components are primarily funded through South Bay Measure R Program funds and coordinated with SBCCOG staff.</p>	<p>STATUS: Staff is currently coordinating with Caltrans for UG efforts and funding assistance. Staff is also working with SBCCOG staff for concept/design/funding of the landscaped raised center medians to increase safety of left turn movements; identifying all pedestrian ramp improvements/crossings.</p>	
	<p>MAINTENANCE: New medians will require additional landscaping services, utilities, and irrigation. Annual maintenance costs estimated at \$11,475.</p>	
COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS	
Conceptual Design	\$522,515	001 General Fund ¹ \$44,454
Design Phase	\$375,000	115 State Gas Tax Fund \$34,581
Construction Phase	\$8,000,000	147 Measure R Fund \$107,058
		301 Capital Improvement Fund \$264,296
		¹ \$50,000 Chamber of Commerce donation will be reappropriated
		CURRENT REQUEST
		147 Measure R Funds ² \$148,451
		² Replaced prior year General Fund and Capital Improvement Fund
PROJECT TOTAL:	\$8,897,515	TOTAL FY 18-19 CIP FUNDING: \$598,840



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
8143 PCH-Aviation Mobility Improvement Project					
8143-4200 Contract Services					
8143-4201 Contract Serv/Private	0	192,905	0	0	44,454
Total Contract Services	0	192,905	0	0	44,454
8143 PCH-Aviation Mobility Improvement	0	192,905	0	0	44,454
115 State Gas Tax Fund					
8143 PCH-Aviation Mobility Improvement Project					
8143-4200 Contract Services					
8143-4201 Contract Serv/Private	0	34,581	0	0	34,581
Total Contract Services	0	34,581	0	0	34,581
8143 PCH-Aviation Mobility Improvement	0	34,581	0	0	34,581
147 Measure R Fund					
8143 PCH-Aviation Mobility Improvement Project					
8143-4200 Contract Services					
8143-4201 Contract Serv/Private	38,897	107,058	0	0	255,509
Total Contract Services	38,897	107,058	0	0	255,509
8143 PCH-Aviation Mobility Improvement	38,897	107,058	0	0	255,509
301 Capital Improvement Fund					
8143 PCH-Aviation Mobility Improvement Project					
8143-4200 Contract Services					
8143-4201 Contract Serv/Private	0	264,296	0	0	264,296
Total Contract Services	0	264,296	0	0	264,296
8143 PCH-Aviation Mobility Improvement	0	264,296	0	0	264,296
Total FY 18-19 CIP Funding					598,840

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-2019**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Street and Highway Improvements		147-8160-4201

PROJECT NO./TITLE: CIP 12-160 PCH Traffic Improvements



PROJECT DESCRIPTION:

The purpose of this project is to improve operational mobility along State Route 1 (Pacific Coast Highway) which also provides operational relief to I-405 by improving operations in a parallel route. The proposed project also includes improvements including but not restricted to truck turning radius, ADA curb ramps, striping and pedestrian signal improvements of the segment on PCH between Anita Street and Artesia Boulevard. This segment was identified for improvement as per SCAG's study (User-based Microanalysis of SR 1, PCH) which was done in July 2009.

The scope of work also included preliminary engineering of PCH/Aviation Boulevard since this intersection is a major intersection and is part of the project study area.

The scope of work included in the approved scope of CIP 12-160 PCH Traffic Improvements are as follow:

Pedestrian signal, crosswalks and ADA curb ramps improvements at the intersections of PCH and Pier Avenue and PCH and Aviation Boulevard including California Truck Turn improvements at this intersection.

STATUS:

Design has been completed, Caltrans has approved plans and has issued (encroachment permit). Construction began FY 17-18.

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Engineering	\$115,000	147 Measure R Fund	\$294,000
Construction	\$328,550		
Construction support	\$54,450		
		CURRENT REQUEST	
PROJECT TOTAL:	\$498,000	TOTAL FY 18-19 CIP FUNDING:	\$294,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
147 Measure R Fund					
8160 PCH Traffic Improvements					
8160-4200 Contract Services					
8160-4201 Contract Serv/Private	3,332	406,590	6,482	112,590	294,000
Total Contract Services	3,332	406,590	6,482	112,590	294,000
Total PCH Traffic Improvements	3,332	406,590	6,482	112,590	294,000
Total FY 18-19 CIP Funding					294,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-19**

DEPARTMENT: PUBLIC WORKS & CITY MANAGER	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Street Improvement Project		301-8162-4201

PROJECT NO./TITLE: CIP 15-162 Green Alley and Beach Quality Improvement Project
(Previously named 'Porous Concrete on Beach Drive')



PROJECT DESCRIPTION:

The project will design and implement LID and green infrastructure projects such as green alleys and trash/debris exclusion devices to mitigate stormwater and dry-weather run-off impacts on the City's beaches.

JUSTIFICATION:

The Hermosa Beach City Council's 2014-2019 Strategic Plan identifies Street Improvement Projects as a Major Project for 2015. It is the policy of the City to implement Green Street Best Management Practices (BMPs) as elements of street and roadway projects including public works capital improvement projects to the maximum extent practicable.

Additionally, Enhanced Watershed Management Program (EWMP) identifies the installation of distributed BMPs as a requirement of the 2012 MS4 permit. LID retrofits such as the projects described here will expedite the City's ability to meet the required compliance deadline of 2020.

STATUS:

The Stormwater Master Plan, completed in 2017, will be used to identify and prioritize the most suitable project locations.

FY 2018-19: Design
FY 2019-20: Construction


COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$15,000	301 Capital Improvement Fund	\$187,500
Construction	\$165,000		
Inspection	\$7,500		
		CURRENT REQUEST	
PROJECT TOTAL:	\$187,500	TOTAL FY 17-18 CIP FUNDING:	\$187,500



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
301 Capital Improvement Fund					
8162 Green Alley and Beach Quality Improvement Project					
8162-4200 Contract Services					
8162-4201 Contract Serv/Private	0	187,500	0	0	187,500
Total Contract Services	0	187,500	0	0	187,500
Total Green Alley and Beach Quality Improvement Project	0	187,500	0	0	187,500
Total FY 18-19 CIP Funding					187,500

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-2019**


DEPARTMENT: PUBLIC WORKS		PRIORITY NO.:		ACCOUNT NO.:	
CATEGORY: STREET AND HIGHWAY IMPROVEMENTS				147-8168-4201	
PROJECT NO./TITLE: CIP 14-168 Bike Friendly Street Improvements (Previously named "CIP 14-168 Valley Drive Sharrows", "Bike Friendly Routes on 22 nd St./Monterey Blvd. & Longfellow Avenue)					
			PROJECT DESCRIPTION:		
			<p>This project proposes the selection and implementation of a Hermosa Beach prioritized project from the South Bay Bicycle Master Plan.</p> <p><u>Note:</u> The list of prioritized projects includes bike paths, bike lanes, bike routes, and bike friendly streets.</p>		
			JUSTIFICATION:		
			<p>Project is consistent with City's goals as outline in the adopted South Bay Bicycle Master Plan.</p>		
			STATUS:		
			<p>This is an on-going project.</p>		
			MAINTENANCE:		
			<p>Sharrows require repainting every 3 years. Estimated at \$8,682.</p>		
COST TO COMPLETE PROJECT			REMAINING PRIOR YEARS FUNDS		
Construction		\$20,000			
			CURRENT REQUEST		
			147 Measure R Fund		\$20,000
PROJECT TOTAL:		\$20,000	TOTAL FY 18-19 CIP FUNDING:		\$20,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
147 Measure R					
8168 Bike Friendly Street Improvements					
8168-4200 Contract Services					
8168-4201 Contract Serv/Private	0	0	0	0	20,000
Total Contract Services	0	0	0	0	20,000
8168 Bike Friendly Street Improvements	0	0	0	0	20,000
Total FY 18-19 CIP Funding					20,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-19**


DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: STREET AND HIGHWAY IMPROVEMENTS		115-8173-4201 122-8173-4201 150-8173-4201 301-8173-4201
PROJECT NO./TITLE: CIP 14 -173 8th Street Improvements (Previously named "CIP 14 -173 8 th Street – Safe Route to School Project")		
 <p>Note: This project was included in the Road Repair and Accountability Act of 2018 Project List for funding in FY 18-19 for the City of Hermosa Beach.</p>	PROJECT DESCRIPTION: The project consists of improvements that will improve walkability and provide safe pedestrian access on 8 th Street from Valley Drive to Hermosa Avenue. Improvements include continuous sidewalk; ADA curb access ramps on 8 th Street; drainage improvements; installing crosswalks on both sides of 8 th Street at intersections of: Manhattan Avenue, Monterey Blvd, Loma Drive, Cypress Avenue, Bard Street and Valley Drive.	
	JUSTIFICATION: Lack of continuous sidewalks and ADA curb access ramps on 8 th Street between Valley Drive and Hermosa Avenue	
	STATUS: Design in progress Construction to begin FY 18/19	
	MAINTENANCE: New sidewalks, signs, and crosswalks require additional maintenance, estimated at \$2,020 annually.	
COST TO COMPLETE PROJECT		REMAINING PRIOR YEARS FUNDS
Plans, Specifications & Estimates and Titles Reports	\$207,083	122 Tyco Fund \$76,489 150 Grant Fund ¹ \$354,535 301 Capital Improvement Fund \$308,438
Construction	\$767,700	
Construction Support	\$15,423	
Contingency	\$75,000	¹ STPL- Exchange Funds, 2016
		CURRENT REQUEST
		115 State Gas Tax Fund ² \$325,744
		² SB1 Funds, replaced 301 Funds
PROJECT TOTAL:	\$1,065,206	TOTAL CIP FY 18-19 FUNDING: \$1,065,206



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
115 Gas Tax Fund					
8173 8th Street Improvements					
8173-4200 Contract Services					
8173-4201 Contract Serv/Private	0	0	0	0	325,744
Total Contract Services	0	0	0	0	325,744
8173 8th Street Improvements	0	0	0	0	325,744
122 Tyco Fund					
8173 8th Street Improvements					
8173-4200 Contract Services					
8173-4201 Contract Serv/Private	7,713	76,489	0	0	76,489
Total Contract Services	7,713	76,489	0	0	76,489
8173 8th Street Improvements	7,713	76,489	0	0	76,489
150 Grant Fund					
8173 8th Street Improvements					
8173-4200 Contract Services					
8173-4201 Contract Serv/Private	0	354,535	0	0	354,535
Total Contract Services	0	354,535	0	0	354,535
8173 8th Street Improvements	0	354,535	0	0	354,535
301 Capital Improvement Fund					
8173 8th Street Improvements					
8173-4200 Contract Services					
8173-4201 Contract Serv/Private	0	445,465	200	200	308,438
Total Contract Services	0	445,465	200	200	308,438
8173 8th Street Improvements	0	445,465	200	200	308,438
Total FY 18-19 CIP Funding					1,065,206

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-2019**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: STREET AND HIGHWAY IMPROVEMENTS		115-8174-4201 146-8174-4201 147-8174-4201 148-8174-4201
PROJECT NO./TITLE: CIP 16-174 Street Improvements – Various Locations (Includes scope from CIP 17-189 Intersection Improvements – Hermosa Avenue)		
	<p>PROJECT DESCRIPTION: This project includes for annual slurry seal of City streets to maintain the pavement condition. The selected streets will be as recommended by on the current Pavement Management Plan.</p> <p>Some streets selected require pavement resurfacing to restore the wearing surface and full depth repair of damaged areas. Pavement markings (striping, lane lines, crosswalks, etc.), along with identified concrete repairs/work and access ramps replacement are part of the work.</p> <p>The FY17-18 & FY18-19 street projects include for Manhattan Avenue (between Neptune St & Longfellow Ave) and Highland Avenue (between Homer St & Longfellow Ave). This project will update curb ramps, grind & overlay the pavement and restore all pavement markings. A portion of CIP 17-189, Intersection Improvements will be included as part of this project.</p>	
JUSTIFICATION:		
Slurry seal is applied to streets to maintain a high Pavement Condition Index (PCI) to protect the pavement.		
Grind & overlay (resurfacing) is done to restore the pavement wearing surface when it is beyond slurry seal application.		
STATUS:		
Manhattan Ave/Highland Ave under construction via co-op project with City of Manhattan Beach; complete June 2018. Hermosa Ave design at 60%; solicit construction bids in April 2018. Start construction end of early May 2018.		
MAINTENANCE:		
No additional maintenance required.		
COST TO COMPLETE PROJECT		REMAINING PRIOR YEARS FUNDS
Design & Const Eng (Hermosa Ave)	\$330,000	115 State Gas Tax Fund \$144,021
Construction (Both)	\$1,432,800	147 Measure R Fund \$250,000
Project Management/ Inspection (Hermosa Ave)	\$190,000	
		CURRENT REQUEST
		146 Prop C Fund \$108,875
		147 Measure R Fund \$162,688
		148 Measure M Fund ¹ \$282,875
		¹ Replaced General Funds
PROJECT TOTAL:	\$1,952,800	TOTAL FY 18-19 CIP FUNDING: \$948,459



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
115 State Gas Tax Fund					
8174 Street Improvements- Various Locations					
8174-4200 Contract Services					
8174-4201 Contract Serv/Private	0	144,996	975	975	144,021
Total Contract Services	0	144,996	975	975	144,021
Total Street Improvements- Various Locations	0	144,996	975	975	144,021
146 Prop C Fund					
8174 Street Improvements- Various Locations					
8174-4200 Contract Services					
8174-4201 Contract Serv/Private	0	648,321	0	572,000	108,875
Total Contract Services	0	648,321	0	572,000	108,875
Total Street Improvements- Various Locations	0	648,321	0	572,000	108,875
147 Measure R Fund					
8174 Street Improvements- Various Locations					
8174-4200 Contract Services					
8174-4201 Contract Serv/Private	0	250,000	0	0	412,688
Total Contract Services	0	250,000	0	0	412,688
Total Street Improvements- Various Locations	0	250,000	0	0	412,688
148 Measure M Fund					
8174 Street Improvements- Various Locations					
8174-4200 Contract Services					
8174-4201 Contract Serv/Private	0	0	0	0	282,875
Total Contract Services	0	0	0	0	282,875
Total Street Improvements- Various Locations	0	0	0	0	282,875
Total FY 18-19 CIP Funding					948,459

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-2019**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: STREET AND HIGHWAY IMPROVEMENTS		115-8186-4201
		145-8186-4201
		146-8186-4201
		147-8186-4201
		148-8186-4201

PROJECT NO./TITLE: CIP 17-186 Street Improvements - Various Locations
(Includes scope from CIP 16-159 Street Improvements – 24th St.)



PROJECT DESCRIPTION:
This project provides for pavement rehabilitation of streets at various locations. The project will also repair/replace deteriorated portions of sidewalk, curb & gutter and curb ramps.

This project also includes the resurfacing of 24th Street between Valley Drive and Park Avenue. The scope of work includes the construction of curb and gutter as needed to correct street drainage deficiencies as well as lowering of public utilities (by util. companies) to standard depth to permit the proper street construction.

This work will be performed following the sewer and storm drain repairs needed as specified in the new Sewer and Drainage Master Plans, and it will be constructed according to the schedule in the new Pavement Management Plan.

NOTE:
This project was included in the Road Repair and Accountability Act of 2017 Project List for funding in FY 17-18 for the City of Hermosa Beach.

JUSTIFICATION:
Annual street resurfacing projects are necessary to maintain proper surface condition and provide for an enhanced driving experience.

24th Street pavement is deteriorated and has localized standing water issues. The sewer main requires replacement and will be coordinated prior to street resurfacing activities.

STATUS:
Design & Construction – FY18/19

MAINTENANCE:
No additional maintenance required.




COST TO COMPLETE PROJECT		REMAINING PRIOR YEARS FUNDS	
Design	\$160,800	115 State Gas Tax Fund ¹	\$144,995
Construction	\$1,045,200	147 Measure R Fund	\$250,000
Construction Management/ Inspection	\$134,000		
Maintenance (estimated @ 8-10 years out for slurry seal)	\$897,800		
		CURRENT REQUEST	
		145 Prop A Fund	\$59,000
		146 Prop C Fund	\$470,789
		147 Measure R Fund	\$193,748
		148 Measure M Fund	\$221,468
		¹ \$111,878 of this amount is SB1 Funding	
PROJECT TOTAL:	\$1,340,000	TOTAL FY 18-19 CIP FUNDING:	\$1,340,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
115 State Gas Tax Fund					
8186 Street Improvements- Various Locations					
8186-4200 Contract Services					
8186-4201 Contract Serv/Private	0	144,996	1	1	144,995
Total Contract Services	0	144,996	1	1	144,995
8186 Street Improvements- Various Locations	0	144,996	1	1	144,995
145 Prop A Fund					
8186 Street Improvements- Various Locations					
8186-4200 Contract Services					
8186-4201 Contract Serv/Private	0	0	0	0	59,000
Total Contract Services	0	0	0	0	59,000
8186 Street Improvements- Various Locations	0	0	0	0	59,000
146 Prop C Fund					
8186 Street Improvements- Various Locations					
8186-4200 Contract Services					
8186-4201 Contract Serv/Private	0	0	0	0	470,789
Total Contract Services	0	0	0	0	470,789
8186 Street Improvements- Various Locations	0	0	0	0	470,789
147 Measure R Fund					
8186 Street Improvements- Various Locations					
8186-4200 Contract Services					
8186-4201 Contract Serv/Private	0	250,000	0	0	443,748
Total Contract Services	0	250,000	0	0	443,748
8186 Street Improvements- Various Locations	0	250,000	0	0	443,748
148 Measure M Fund					
8186 Street Improvements- Various Locations					
8186-4200 Contract Services					
8186-4201 Contract Serv/Private	0	0	0	0	221,468
Total Contract Services	0	0	0	0	221,468
8186 Street Improvements- Various Locations	0	0	0	0	221,468
Total FY 18-19 CIP Funding					1,340,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-2019**


DEPARTMENT: PUBLIC WORKS		PRIORITY NO.:		ACCOUNT NO.:	
CATEGORY: STREET AND HIGHWAY IMPROVEMENTS				301-8187-4201	
PROJECT NO./TITLE: CIP 17-187 Stamped Concrete Replacement on the Strand					
  			PROJECT DESCRIPTION:		
			<p>This project proposes to replace the stamped concrete on the Strand bikeway/walkway between 10th Street and 15th Street. The existing stamped concrete suffers from damage due to age and weather/exposure to the elements of a marine environment.</p> <p>The work includes for the removal/replacement with new concrete that will be structurally tied to the adjacent concrete on all sides for stability where possible.</p> <p>The work is planned to be combined into a street project that starts in late FY17-18 and completes in early FY18-19.</p>		
			JUSTIFICATION:		
			<p>Original concrete is deteriorated and needs to be replaced to improve safety for pedestrians and bicyclists. Deteriorated concrete has the potential to break apart and create hazards.</p>		
			MAINTENANCE:		
			<p>No additional maintenance required, cleaning/sweeping already included in street maintenance contract.</p>		
COST TO COMPLETE PROJECT			REMAINING PRIOR YEARS FUNDS		
Location/design/plan prep		\$14,000	301 Capital Improvement Fund		\$135,000
Construction		\$126,000			
			CURRENT REQUEST		
			301 Capital Improvement Fund		\$5,000
PROJECT TOTAL:		\$140,000	TOTAL FY 18-19 CIP FUNDING:		\$140,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
301 Capital Improvement Fund					
8187 Stamped Concrete Replacement-Strand					
8187-4200 Contract Services					
8187-4201 Contract Serv/Private	0	135,000	0	0	140,000
Total Contract Services	0	135,000	0	0	140,000
Total Stamped Concrete Replacement-Strand	0	135,000	0	0	140,000
Total FY 18-19 CIP Funding					140,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-2019**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: STREET AND HIGHWAY IMPROVEMENTS		147-8188-4201
PROJECT NO./TITLE: CIP 17-188 Strand Bikeway and Walkway Improvements at 35 th Street		
	PROJECT DESCRIPTION:	
	<p>This project would provide for improved accessibility & connectivity for bicyclists travelling between the Cities of Hermosa Beach and Manhattan Beach via The Strand at 35th Street. The project will also consider the addition of a dedicated ADA path to provide greater ADA accessibility to The Strand.</p>	
	JUSTIFICATION:	
<p>Provides improved accessibility & connectivity between the Cities of Hermosa Beach and Manhattan Beach along the bike path route, and provide for ADA accessibility in this location.</p>		STATUS:
<p>Met with LA County and confirmed ability to make connection. Requires Coastal Commission review.</p>		
COST TO COMPLETE PROJECT	REMAINING PRIOR YEARS FUNDS	
Design \$115,000		
	CURRENT REQUEST	
	147 Measure R Fund ¹	\$115,000
	¹ Replaced Capital Improvement Funds	
PROJECT TOTAL:	\$115,000	TOTAL FY 18-19 CIP FUNDING: \$115,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
147 Measure R Fund					
8188 Strand Bikeway and Walkway Improvements - 35th					
8188-4200 Contract Services					
8188-4201 Contract Serv/Private	0	0	0	0	115,000
Total Contract Services	0	0	0	0	115,000
Total Strand Bikeway and Walkway Improvements - 35th	0	0	0	0	115,000
Total FY 18-19 CIP Funding					115,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-19**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Sewer Improvements		160-8416-4201

PROJECT NO./TITLE: CIP 17-416 Sewer Improvements – Various Locations
(Incorporates scope for repairs from ‘CIP 15-403 Sewer Rehabilitation Program – Sewer Master Plan and Emergency Repairs’)



PROJECT DESCRIPTION:

This project includes design and construction of sewer improvements and repairs based on new Sewer Master Plan.

Design will include improvements for multiple fiscal years.

JUSTIFICATION:

The City’s Sanitary sewer system is aging and in need of extensive rehabilitation.

MAINTENANCE:

No additional maintenance required, hydro-flushing already included in existing sewer maintenance contract.

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$130,000	160 Sewer Fund	\$1,260,000
Project Management//Inspection/testing	\$130,000		
Construction	\$1,000,000		
		CURRENT REQUEST	
PROJECT TOTAL:	\$1,260,000	TOTAL FY 18-19 CIP FUNDING:	\$1,260,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
160 Sewer Fund					
8416 Sewer Improvements Various Locations					
8416-4200 Contract Services					
8416-4201 Contract Serv/Private	0	2,632,085	0	0	1,260,000
Total Contract Services	0	2,632,085	0	0	1,260,000
8416 Sewer Improvements Various Locations	0	2,632,085	0	0	1,260,000
Total FY 18-19 CIP Funding					1,260,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-2019**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Storm Drain Improvements		161-8417-4201

PROJECT NO./TITLE: CIP 17-417 Storm Drain Improvements – Various Locations
(Scope incorporates repairs from ‘CIP 16-415 Storm Drain Master Plan and Emergency Repairs’)



PROJECT DESCRIPTION:

Storm drain improvements throughout the City. Locations will be as identified & prioritized per the Storm Drain Master Plan. Projects will address deficiencies, ponding, and repairs as well as where new storm drains are needed City-wide.

This project will also address operational deficiencies at the outfall structures at various locations.

Improvements include for design & construction activities on an annual basis.

JUSTIFICATION:

The Storm Drain Master Plan identified areas of inadequate capacity, localized ponding and operational deficiencies.

MAINTENANCE:

No additional maintenance required.

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$135,120	161 Storm Drain Fund	\$645,090
Construction	\$871,792		
Construction Management and Inspection	\$99,088		
		CURRENT REQUEST	
PROJECT TOTAL:	\$1,126,000	TOTAL FY 18-19 CIP FUNDING:	\$645,090



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
161 Storm Drain Fund					
8417 Storm Drain Improvements Various Locations					
8417-4200 Contract Services					
8417-4201 Contract Serv/Private	0	645,090	0	0	645,090
Total Contract Services	0	645,090	0	0	645,090
8417 Storm Drain Improvements Various Locations	0	645,090	0	0	645,090
Total FY 18-19 CIP Funding					645,090

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-19**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Park Improvements		001-8538-4201 125-8538-4201

PROJECT NO./TITLE: CIP 13-538 Citywide Park Master Plan
(Includes scope for CIP 17-543 Fort Lots-O-Fun Park Improvements)

 	<p>PROJECT DESCRIPTION:</p> <p>The City is seeking to prepare a Parks Master Plan that achieves the following goals:</p> <ul style="list-style-type: none"> • Engages the community and local recreational organizations in a dialogue about parks and open space resources in Hermosa Beach; • Identifies the current demand/utilization and the future/evolving parks and recreational facility needs for the Hermosa Beach community; • Leverages the vision and goals of the recently adopted General Plan and the Community Decision-Making Tool; • Identifies an appropriate balance between organized and informal recreational activities at the City's parks and open spaces; • Serves as a dynamic useful planning and implementation document that enjoys broad community and political support; • Provides a comprehensive strategy to maintain, rehabilitate and improve the City's network of parks, facilities, and open space assets, including current unfunded park and recreational opportunities; • Evaluates the effective use of the City's financial and physical resources and opportunities to fund implementation of the recommendations in the Master Plan. • Prepare Preliminary Design Fort Lots-O-Fun improvements including replacement of play equipment and retaining wall. Preliminary design will consider incorporating the Prospect School site and/or building as part of the park.
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JUSTIFICATION:

The existing Parks Master Plan is from 1990 and in need of update to implement PLAN Hermosa and set the City up for competitive funding through the County-wide Parks Bond passed in 2016 (Measure A). Fort Lots-O-Fun Park has not been upgraded since 2005 and play equipment and wall are in poor condition.

STATUS:

Issue RFP – FY 17/18, Consultant Award - FY 18/19, Complete Inventory + Park Needs – FY 18/19
Adopt Park Master Plan – FY 19/20


COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Professional Services (Contract)	\$195,000	001 General Fund	\$42,065
Project Outreach Materials/Contingency	\$24,750	125 Park/Rec Facility Tax Fund	\$76,350
		CURRENT REQUEST	
		125 Park/Rec Facility Tax Fund	\$101,335
PROJECT TOTAL:	\$219,750	TOTAL FY 18-19 CIP FUNDING:	\$219,750



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
8538 Citywide Park Master Plan					
8538-4200 Contract Services					
8538-4201 Contract Serv/Private	24,272	42,065	0	0	42,065
Total Contract Services	24,272	42,065	0	0	42,065
Total Citywide Park Master Plan	24,272	42,065	0	0	42,065
125 Park/Rec Facility Tax Fund					
8538 Citywide Park Master Plan					
8538-4200 Contract Services					
8538-4201 Contract Serv/Private	140,628	76,350	0	0	177,685
Total Contract Services	140,628	76,350	0	0	177,685
Total Citywide Park Master Plan	140,628	76,350	0	0	177,685
Total FY 18-19 CIP Funding					219,750

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-2019**

DEPARTMENT: PUBLIC WORKS		PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Sewer/Storm Drain Improvements			150-8542-4201 301-8542-4201
PROJECT NO./TITLE: CIP 16-542 Stormwater/Urban Run-off Diversion Project on Greenbelt			
	PROJECT DESCRIPTION:		
	<p>The Hermosa Greenbelt Infiltration Project is the highest priority project identified in the Beach Cities Enhanced Watershed Management Program (EWMP). The Project was awarded \$3,099,400 Prop 1 grant funding from the SWRCB to be accompanied by \$4,236,780 in matching funds to engineer, plan, design and construct a stormwater infiltration system underneath the Greenbelt (between 2nd Street and Herondo Street).</p> <p>This is a joint project between the Beach Cities Watershed Management Group member agencies. Hermosa Beach's portion of the matching funds is 13.6%, based on the contributing tributary area to the project.</p> <p>Cost sharing for the project consists of an MOU between the Beach Cities agencies for 1) Design-Phase Costs, and 2) Construction Costs</p>		
	JUSTIFICATION:		
	<p>Project meets the City's NPDES permit requirements to improve water quality in receiving waters. The estimated total cost of the project is \$7,336,180 and Hermosa Beach's portion of the \$4,236,780 match amount is 13.6% (\$576,202)</p>		
STATUS			
<p>FY 17-18: Site Analysis, Engineering Studies, Final Design & Engineering, and Construction Drawings and Environmental Permitting. FY 18-19: Award Construction Contract, Construction and Final Inspection, Performance Monitoring and Reporting, Education and Outreach</p>			
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Site Analysis, Engineering Studies, Final Design & Engineering, and Construction Drawings.	\$849,636	150 Grant Fund	\$1,134,086
		301 Capital Improvement Fund	\$41,406
Construction and Final Inspection, Education and Outreach (Includes 5% Admin Costs and 10% Contingency)	\$3,387,144	CURRENT REQUEST	
		150 Grant Fund ¹	\$2,812,946
		301 Capital Improvement Fund ²	\$230,326
Prop 1 Grant Funding (design)	\$400,000	¹ Grant and other cities portion of construction is \$5,625,892, 50% funded for FY18/19	
Prop 1 Grant Funding (construction)	\$2,699,400	² Hermosa Beach's portion of construction costs is \$460,652 50% funded for FY18/19	
PROJECT TOTAL:	\$7,336,180	TOTAL FY 18-19 CIP FUNDING:	\$4,218,764



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
150 Grant Fund					
8542 Stormwater/Urban Runoff Diversion Project on Greenbelt					
8542-4200 Contract Services					
8542-4201 Contract Serv/Private	0	0	0	0	3,947,032
Total Contract Services	0	0	0	0	3,947,032
Total Stormwater/Urban Runoff Diversion Project on Greenbelt	0	0	0	0	3,947,032
301 Capital Improvement Fund					
8542 Stormwater/Urban Runoff Diversion Project on Greenbelt					
8542-4200 Contract Services					
8542-4201 Contract Serv/Private	0	180,000	29,975	72,995	271,732
Total Contract Services	0	180,000	29,975	72,995	271,732
Total Stormwater/Urban Runoff Diversion Project on Greenbelt	0	180,000	29,975	72,995	271,732
Total FY 18-19 CIP Funding					4,218,764

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-19**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Park Improvements		301-8544-4201

PROJECT NO./TITLE: CIP 17-544 Greenbelt Decomposed Granite Path



PROJECT DESCRIPTION:

Determine the feasibility of installing decomposed granite on the Greenbelt to provide a firm, natural looking and permeable path that increases accessibility for the disabled and boosts accessibility for all.



JUSTIFICATION:

Increase accessibility and enjoyment on the Greenbelt.

STATUS:

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Study	\$10,000	301 Capital Improvement Fund	\$10,000
		CURRENT REQUEST	
PROJECT TOTAL:	\$10,000	TOTAL FY 18-19 CIP FUNDING:	\$10,000




**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
301 Capital Improvement Fund					
8544 Greenbelt Decomposed Granite Path					
8544-4200 Contract Services					
8544-4201 Contract Serv/Private	0	15,120	0	0	10,000
Total Contract Services	0	15,120	0	0	10,000
Total Greenbelt Decomposed Granite Path	0	15,120	0	0	10,000
Total FY 18-19 CIP Funding					10,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-19**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Park Improvements		125-8545-4201

PROJECT NO./TITLE: CIP 17-545 Clark Stadium Bleachers

	<p>PROJECT DESCRIPTION:</p> <p>The purpose of this project is to improve the bleachers at the Clark Stadium, and to construct new stairs for access to the bleachers that comply with ADA standards. This work will also address the damages on the concrete pathway at the west entrance of the park. The damages are due to invasive tree roots.</p>
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	<p>JUSTIFICATION:</p> <p>Improvements are needed to comply with ADA requirements and latest building codes for replacement of the non-conforming stairs.</p>
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	<p>STATUS:</p>
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COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$30,000	125 Parks/Rec Facility Tax Fund	\$30,000
Construction	\$220,000		
		CURRENT REQUEST	
PROJECT TOTAL:	\$250,000	TOTAL FY 18-19 CIP FUNDING:	\$30,000




**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
125 Park/Rec Facility Tax Fund					
8545 Clark Stadium Bleachers					
8545-4200 Contract Services					
8545-4201 Contract Serv/Private	0	30,000	0	0	30,000
Total Contract Services	0	30,000	0	0	30,000
Total Clark Stadium Bleachers	0	30,000	0	0	30,000
Total FY 18-19 CIP Funding					30,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-19**

DEPARTMENT: PUBLIC WORKS & COMMUNITY DEVELOPMENT	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Public Building and Ground Improvements		001-8609-4201 301-8609-4201

PROJECT NO./TITLE: CIP 12-609 Downtown Strategic Plan Implementation

	<p>PROJECT DESCRIPTION:</p> <p>The purpose of this project is to develop a strategic plan for the Downtown and Plaza areas to assess the lighting elements, mitigate safety concerns and develop those improvements for the City's downtown area.</p> <p>The Downtown Core Revitalization Strategy (Roma Design Group, 2014) provided a conceptual plan. Concepts from this strategy will be reviewed for potential application into future phases as they develop.</p>
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This project is to be programmed/budgeted as follows:

Assessment of lighting needs and improvements in the Downtown area and includes Parking Lots A, B, Pier Plaza and Beach Drive (between 11th and 13th Streets).

- Lot A – estimated costs of \$45,300
- Lot B – estimated costs of \$15,000
- Pier Plaza- estimated costs of \$49,000
- Beach Drive (alleyways) – estimated costs of \$65,000
- Estimated project total costs are \$60,000 and include the above material costs, contingency, design and construction.

- Potential Future Phase(s)**
- Downtown parking solutions; parking needs assessment & financial options. Assessment recommendations would utilize General Plan Update in regards to parking studies & appraisals
 - Conceptual parking improvements/layout and preliminary engineering could follow.

JUSTIFICATION:

This project's intent will address safety concerns through improved lighting levels.

STATUS:

Lighting assessment complete FY17-18.
Lighting/fixture recommendations to be reviewed FY17-18 & FY18-19. Initiate design for lighting improvements.

MAINTENANCE:
Additional lighting will increase electricity costs, estimated at \$1,042 annually.


COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Lighting assessment/needs	\$73,000	001 General Fund	\$113,945
Lighting upgrades	\$200,000		
Design	\$160,000		
Construction	\$200,000		
Contingency	\$40,000		
		CURRENT REQUEST	
		301 Capital Improvement Fund	\$559,055
PROJECT TOTAL:	\$673,000	TOTAL FY 18-19 CIP FUNDING:	\$673,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
8609 Downtown Strategic Plan Implementation					
8609-4200 Contract Services					
8609-4201 Contract Serv/Private	0	166,100	38,150	52,155	113,945
Total Contract Services	0	166,100	38,150	52,155	113,945
Total Downtown Strategic Plan Implementation	0	166,100	38,150	52,155	113,945
301 Capital Improvement Fund					
8609 Downtown Strategic Plan Implementation					
8609-4200 Contract Services					
8609-4201 Contract Serv/Private	0	0	0	0	559,055
Total Contract Services	0	0	0	0	559,055
Total Downtown Strategic Plan Implementation	0	0	0	0	559,055
Total FY 18-19 CIP Funding					673,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-2019**

DEPARTMENT: PUBLIC WORKS		PRIORITY NO.:		ACCOUNT NO.:	
CATEGORY: Public Buildings and Ground Improvements				301-8614-4201	
PROJECT NO./TITLE: CIP 16-614 Police Facilities Improvements					
 <p>PROJECT DESCRIPTION:</p> <p>The project involves:</p> <ul style="list-style-type: none"> • Creating additional secured storage for property and evidence. • Consolidation of range and armory equipment. • Installation of new updated locks on secured doors in the police department; includes key fobs and keypad access at all doors. • Upgrade to outside Police sign. • Building of office space and storage on PD ramp; includes installing new flooring, paint, and updated HVAC system, and furniture. • Renovation of the jail Livescan, booking, and kitchen area; requires customized cabinets to comply with jail standards, painting, and additional furniture. • Improved security measures will be added to the Record's (lobby) windows. • Expansion of the downstairs Watch Commander's office and creation of Report Writing Room. This new working space will be primarily used for report writing and training, and as a break area when needed. 			<p>JUSTIFICATION:</p> <p>Current flat key system is no longer supported and not able to be repaired. Several locks are in need of repair.</p> <p>Installation of new storage system on the Police Ramp is needed to store Police Officer Duty Bags, police equipment, and emergency response gear. The old generator was removed and the improvements to the area, including repair and repavement of the ramp foundation are necessary. The current Police sign is old and faded.</p> <p>The jail booking area is outdated and in need of improvement. The renovation will complement the upgrades to the records working space conducted last year. Increased security measures need to be added to the Record's windows to provide adequate safety for the building and Police Department staff.</p> <p>The Police Department is committed to providing a positive work environment, where officers can comfortably complete required duties. The availability of a new report writing room will allow officers to complete reports and training in a quiet and uninterrupted environment, increasing officer productivity. Additionally, this area will provide added space for Watch Commander/Sergeant files and equipment.</p>		
			<p>STATUS:</p> <p>Completed secure storage for property and evidence, consolidation of range and armory equipment, and repair of ramp foundation. Completed office space and storage on PD ramp, installation of storage lockers, and new lock system.</p>		
COST TO COMPLETE PROJECT			REMAINING PRIOR YEAR FUNDS		
Design	\$20,000	301 Capital Improvement Fund	\$45,404		
Construction	\$142,000				
			CURRENT REQUEST		
PROJECT TOTAL:		\$162,000	TOTAL FY 18-19 CIP FUNDING:		\$45,404

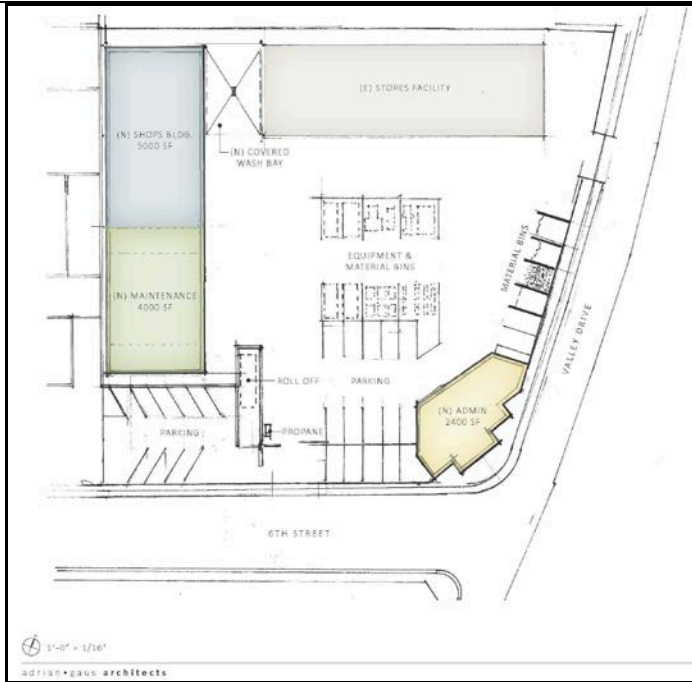


**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
301 Capital Improvement Fund					
8614 Police Facilities Improvements					
8614-4200 Contract Services					
8614-4201 Contract Serv/Private	0	95,280	0	49,876	45,404
Total Contract Services	0	95,280	0	49,876	45,404
Total Police Facilities Improvements	0	95,280	0	49,876	45,404
Total FY 18-19 CIP Funding					45,404

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-19**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Public Buildings and Ground Improvements		301-8615-4201
PROJECT NO./TITLE: CIP 15-615 New Corporate Yard Facilities		



PROJECT DESCRIPTION:

The scope of work for FY 2018/19 will consist of completing the Human Health Risk Assessment and site remediation of the City Yard site and developing design and construction documents for the new City Yard facility.

JUSTIFICATION:

The current facility is outdated and in need of replacement. Onsite facilities are in poor condition and do not meet seismic code requirements.

STATUS:

Human Health Risk Assessment and site remediation activities commenced in FY16/17 and are scheduled for completion in FY17/18. An RFP was issued in FY17/18 and an architectural and engineering firm will commence developing design and construction documents for the new City Yard facility in FY18/19.

MAINTENANCE:

Expanded administrative areas will require additional janitorial services estimated at \$1,260 annually. New lighting and other electricity costs are estimated to be offset by solar panels.

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Concept Studies, Environmental Review/Hazardous Waste Mitigation	\$71,563	301 Capital Improvement Fund	\$166,150
Design/Construction Documents, Surveys, Permits, Testing, Inspection, Construction Inspection, Construction Management	\$211,715		
Estimated Construction	\$1,960,000		
Contingency	\$196,000		
		CURRENT REQUEST	
		301 Capital Improvement Fund ¹	\$45,565
		¹ \$2,156,000 has been reserved for construction and contingency in the Capital Improvement Fund for this project.	
PROJECT TOTAL:	\$2,439,278	TOTAL FY 18-19 CIP FUNDING:	\$211,715



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
301 Capital Improvement Fund					
8615 New Corporate Yard Facilities					
8615-4200 Contract Services					
8615-4201 Contract Serv/Private	0	127,577	0	127,577	211,715
Total Contract Services	0	127,577	0	127,577	211,715
Total New Corporate Yard Facilities	0	127,577	0	127,577	211,715
Total FY 18-19 CIP Funding					211,715

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-19**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Public Building and Ground Improvements		122-8629-4201 191-8629-4201

PROJECT NO./TITLE: CIP 16-629 Municipal Pier Structural Assessment and Repairs



PROJECT DESCRIPTION:

Repairs of the municipal pier structural elements including the piles, pile caps, deck and the lifeguard storage room.

STATUS:

Structural Assessment Report and Design was completed the previous fiscal year. Staff is preparing to release an RFP for Inspection services as well as advertising construction documents.

MAINTENANCE:

No additional maintenance required.


COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Assessment	\$53,140	122 Tyco Fund	\$116,860
Construction	\$330,000		
Construction Management and Inspection	\$45,000		
Construction Contingency	\$40,000		
		CURRENT REQUEST	
		122 Tyco Fund	\$58,140
		191 RTI Undersea Cable Tidelands Fund	\$240,000
PROJECT TOTAL:	\$468,140	TOTAL FY 18-19 CIP FUNDING:	\$415,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
122 Tyco Fund					
8629 Municipal Pier Structural Assessment and Repairs					
8629-4200 Contract Services					
8629-4201 Contract Serv/Private	0	166,272	38,102	49,592	175,000
Total Contract Services	0	166,272	38,102	49,592	175,000
Total Municipal Pier Structural Assessment and Repairs	0	166,272	38,102	49,592	175,000
191 RTI Tidelands Fund					
8629 Municipal Pier Structural Assessment and Repairs					
8629-4200 Contract Services					
8629-4201 Contract Serv/Private	0	0	0	0	240,000
Total Contract Services	0	0	0	0	240,000
Total Municipal Pier Structural Assessment and Repairs	0	0	0	0	240,000
Total FY 18-16 CIP Funding					415,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-2019**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:	
CATEGORY: Public Building and Ground Improvements		001-8650-4201 301-8650-4201	
PROJECT NO./TITLE: CIP 15-650 Community Center General Improvement – Phase III			
	PROJECT DESCRIPTION:		
	<ol style="list-style-type: none"> 1) Community Center exterior painting; includes remediate lead-based paint, paint doors, minor repairs. Prep exterior paint spec FY17-18; bid & paint FY18-19. 2) Community Center interior painting; includes all interior classrooms, hallways, restrooms, Senior Activity Center, any exposed conduit & offices, moldings, handrails & door frames. Prep interior paint spec FY17-18; bid & paint FY18-19. 3) Theater HVAC system assessment FY17-18; prep improvement spec FY18-19; bid & build FY18-19. 4) Tennis court resurface (6 courts); prep specs FY17-18; bid & resurface FY18-19. 		
	JUSTIFICATION:		
	<p>Community Center building is about 75-years old. It needs painting of the exterior/interior; assessment/renovations of the Theaters' HVAC unit.</p> <p>The tennis courts are in need of resurfacing, restriping and associated minor repairs.</p>		
	STATUS:		
<p>Acquiring services to prep exterior & interior paint specs. Replacement of all wall heaters to be completed in FY17-18. South Wing hallway floor replacement to be completed FY17-18. Lead inspection/remediation methodology completed FY16-17.</p>			
MAINTENANCE:			
<p>Exterior and interior paint and tennis court resurfacing should be repeated every 5 – 7 years.</p>			
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Ext. (\$130K)/Int. (\$100K) paint	\$230,000	001 General Fund	\$268,992
Spec preparation	\$35,861	301 Capital Improvement Fund	\$149,039
Theater HVAC Replacement	\$161,000		
Tennis Courts resurface	\$52,000		
		CURRENT REQUEST	
PROJECT TOTAL:	\$453,892	TOTAL FY 18-19 CIP FUNDING:	\$418,031



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
8650 Community Center General Improvements- Phase III					
8650-4200 Contract Services					
8650-4201 Contract Serv/Private	38,662	282,901	1,123	13,909	268,992
Total Contract Services	38,662	282,901	1,123	13,909	268,992
Total Community Center Phase III	38,662	282,901	1,123	13,909	268,992
301 Capital Improvement Fund					
8650 Community Center General					
8650-4200 Contract Services					
8650-4201 Contract Serv/Private	0	150,000	961	961	149,039
Total Contract Services	0	150,000	961	961	149,039
Total Community Center Phase III	0	150,000	961	961	149,039
Total FY 18-19 CIP Funding					418,031

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-19**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Public Building and Ground Improvements		122-8660-4201 301-8660-4201

PROJECT NO./TITLE: CIP 15-660 Municipal Pier Electrical Repairs



PROJECT DESCRIPTION:

The pier electrical repairs will involve the replacement of existing conduit, junction boxes, connections and wiring so that the lights can be functional. The project will also eliminate the service box towards the end of the pier and create a new service connection point for the foghorn at the end of the pier.

This project will also include the replacement of the bollard lighting at the pier with new LED lighting fixtures.

JUSTIFICATION:

Existing junction boxes and connections, and wiring are damaged and corroded. The existing conduits are not easily accessible.

MAINTENANCE:

Additional inspection of new electrical system estimated at \$1,571 annually.


COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Engineering Design	\$29,992	122 Tyco Fund	\$275,473
Construction	\$483,164	301 Capital Improvement Fund	\$265,729
Inspection Services	\$48,317		
		CURRENT REQUEST	
PROJECT TOTAL:	\$561,477	TOTAL FY 18-19 CIP FUNDING:	\$541,202



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
122 Tyco Fund					
8660 Municipal Pier Electrical Repairs					
8660-4200 Contract Services					
8660-4201 Contract Serv/Private	0	275,473	0	0	275,473
Total Contract Services	0	275,473	0	0	275,473
8660 Municipal Pier Electrical Repairs	0	275,473	0	0	275,473
301 Capital Improvement Fund					
8660 Municipal Pier Electrical Repairs					
8660-4200 Contract Services					
8660-4201 Contract Serv/Private	0	286,000	13,723	20,271	265,729
Total Contract Services	0	286,000	13,723	20,271	265,729
8660 Municipal Pier Electrical Repairs	0	286,000	13,723	20,271	265,729
Total FY 18-19 CIP Funding					541,202

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-2019**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Public Building and Ground Improvements		301-8669-4201
PROJECT NO./TITLE: CIP 15-669 New Zero Net Energy City Park Restrooms & Renovation (Previously named 'Fort Lots-O-Fun and Seaview Parkette Restrooms'; combined with 'South Park Restroom Renovations', and 'Clark Field Restroom Improvements')		
	PROJECT DESCRIPTION	
	<p>This project consists of:</p> <p><u>Fort Lots-O-Fun</u> Construction of ADA compliant restroom; no existing restroom facilities at this park.</p> <p><u>Seaview Parkette</u> Construction of ADA compliant restroom; no existing restroom facilities at this park.</p> <p><u>South Park</u> Design and construction of new ADA Compliant restroom at South Park. Upgrades and renovations to existing restrooms.</p> <p><u>Clark Field</u> Construction of ADA compliant restroom; existing restrooms are in poor condition and need to be replaced.</p>	
MAINTENANCE:		JUSTIFICATION:
New restroom janitorial and building maintenance materials estimated at \$16,742 annually.		Existing restrooms at South Park and Clark Field are in poor condition and need to be replaced and or renovated. Fort Lots-O-Fun and Seaview Parkette do not have restroom facilities.
STATUS:		
FY16/17: Design and Education and Outreach FY17/18: Design, Engineering, Environmental Permitting, Construction Cost Estimates FY18/19: Award Construction Contract, Construction		
COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS
Design	\$130,000	301 Capital Improvement Fund
Construction	\$955,000	\$1,081,122
		CURRENT REQUEST
PROJECT TOTAL:	\$1,085,000	TOTAL FY 18-19 CIP FUNDING:
		\$1,081,122



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
301 Capital Improvement Fund					
8669 City Park Restroom Renovations					
8669-4200 Contract Services					
8669-4201 Contract Serv/Private	0	1,085,000	778	3,878	1,081,122
Total Contract Services	0	1,085,000	778	3,878	1,081,122
Total City Park Restroom Renovations	0	1,085,000	778	3,878	1,081,122
Total FY 18-19 CIP Funding					1,081,122

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-19**

DEPARTMENT: PUBLIC WORKS & CITY MANAGER	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Public Building and Ground Improvements		301-8670-4201

PROJECT NO./TITLE: CIP 15-670 Installation of Grates in Tree Wells on Pier Plaza



PROJECT DESCRIPTION:

This Project will install iron tree grates in existing tree wells on Pier Plaza and Loreto Plaza.

Remaining funds will be used for Downtown beautification projects including the replacement of trash receptacle lids on The Strand, installing tree grates on Hermosa Avenue, and replacing some of the trash receptacles on Pier Avenue with solar trash compactors.

JUSTIFICATION:

The Hermosa Beach City Council's 2014-2019 Strategic Plan identifies the Downtown Revitalization Strategy as a Policy Priority. In addition to aesthetic enhancement, the grates will reduce litter and cigarette butt accumulation in tree wells and extend the same grates on Pier Avenue through Pier Plaza.

STATUS:

In FY 2016-17, eighteen (18) custom tree grates were purchased and installed around sixteen (16) palm trees on Pier Plaza and two (2) trees in Loreto Plaza.

MAINTENANCE:

No additional maintenance required.

COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS														
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Fabrication and Delivery of Grates on Pier Plaza (Complete)</td> <td style="width: 20%; text-align: right;">\$78,159</td> </tr> <tr> <td>Installation of Tree Grates in Hermosa Ave (Complete)</td> <td style="text-align: right;">\$8,000</td> </tr> <tr> <td>Fabrication and Delivery of Grates on Hermosa Ave.</td> <td style="text-align: right;">\$50,000</td> </tr> <tr> <td>Installation of Tree Grates on Hermosa Ave</td> <td style="text-align: right;">\$11,748</td> </tr> <tr> <td>Trash Receptacles for Pier Avenue</td> <td style="text-align: right;">\$40,000</td> </tr> <tr> <td>Trash Receptacles for Pier Plaza (Completed)</td> <td style="text-align: right;">\$30,000</td> </tr> </table>	Fabrication and Delivery of Grates on Pier Plaza (Complete)	\$78,159	Installation of Tree Grates in Hermosa Ave (Complete)	\$8,000	Fabrication and Delivery of Grates on Hermosa Ave.	\$50,000	Installation of Tree Grates on Hermosa Ave	\$11,748	Trash Receptacles for Pier Avenue	\$40,000	Trash Receptacles for Pier Plaza (Completed)	\$30,000	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">301 Capital Improvement Fund</td> <td style="width: 30%; text-align: right;">\$131,748</td> </tr> </table>	301 Capital Improvement Fund	\$131,748
Fabrication and Delivery of Grates on Pier Plaza (Complete)	\$78,159														
Installation of Tree Grates in Hermosa Ave (Complete)	\$8,000														
Fabrication and Delivery of Grates on Hermosa Ave.	\$50,000														
Installation of Tree Grates on Hermosa Ave	\$11,748														
Trash Receptacles for Pier Avenue	\$40,000														
Trash Receptacles for Pier Plaza (Completed)	\$30,000														
301 Capital Improvement Fund	\$131,748														
	CURRENT REQUEST														
PROJECT TOTAL:	\$217,907														
	TOTAL FY 18-19 CIP FUNDING: \$131,748														



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
301 Capital Improvement Fund					
8670 Installation of Grates in Tree Wells on Pier Plaza					
8670-4200 Contract Services					
8670-4201 Contract Serv/Private	39,560	178,346	46,598	46,598	131,748
Total Contract Services	39,560	178,346	46,598	46,598	131,748
Total Installation of Grates in Tree Wells on Pier Plaza	39,560	178,346	46,598	46,598	131,748
Total FY 18-19 CIP Funding					131,748

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-19**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Building and Ground Improvements		001-8672-4201 715-8672-4201

PROJECT NO./TITLE: CIP 15-672 Council Chambers Improvements



PROJECT DESCRIPTION:

Project will replace audio visual equipment in the Council Chambers including additional enhancements such as Video Wall Solution (110" seamless sidewall display) and 55" lobby overflow display

JUSTIFICATION:

City Council meetings are a gateway that residents use to communicate with elected officials and participate in local government and policy making. The project will provide audio visual equipment to enhance communication between residents and the City Council.

STATUS:

Design Completed
Construction start FY 2017-18

MAINTENANCE:

No additional maintenance required.

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$28,950	001 General Fund ¹	\$106,209
Audio/Visual Equipment	\$305,024	715 Equipment Replacement Fund	\$198,815
		¹ Verizon PEG Funds	
		CURRENT REQUEST	
PROJECT TOTAL:	\$333,974	TOTAL FY 18-19 CIP FUNDING:	\$305,024



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
001 General Fund					
8672 Council Chamber Improvements					
8672-4200 Contract Services					
8672-4201 Contract Serv/Private	0	106,209	0	0	106,209
Total Contract Services	0	106,209	0	0	106,209
8672 Council Chamber Improvements	0	106,209	0	0	106,209
715 Equipment Replacement Fund					
8672 Council Chamber Improvements					
8672-4200 Contract Services					
8672-4201 Contract Serv/Private	17,341	210,424	11,609	11,609	198,815
Total Contract Services	17,341	210,424	11,609	11,609	198,815
8672 Council Chamber Improvements	17,341	210,424	11,609	11,609	198,815
Total FY 18-19 CIP Funding					305,024



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
301 Capital Improvement Fund					
8675 Pier Plaza Lamp Post Replacement					
8675-4200 Contract Services					
8675-4201 Contract Serv/Private	3,078	71,922	0	0	71,922
Total Contract Services	3,078	71,922	0	0	71,922
Total Pier Plaza Lamp Post Replacement	3,078	71,922	0	0	71,922
Total FY 18-19 CIP Funding					71,922

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-19**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Public Building and Ground Improvements		150-8682-4201 301-8682-4201

PROJECT NO./TITLE: CIP 16-682 Electric Vehicle and Bicycle Transportation Infrastructure Expansion



PROJECT DESCRIPTION:

The project will install a rapid electric vehicle charging station, expand bicycle parking and capture and treat storm water run-off from road and parking surfaces.

- PCH/11th Place Intersection– Install one rapid electric vehicle charging station.
- Manhattan Ave/14th Street (Parking Lot D) – Design and install a bicycle corral, electric vehicle charging stations and dedicated neighborhood electric vehicle parking spaces in combination with interlocking pavers and swales with low-water use landscaping for storm water capture and retention. Address ADA issues by installing a ramp and pedestrian seating.

JUSTIFICATION:

The City is allocated Federal Surface Transportation Program — Local Funds (Federal STP-L) every year to use on public road, pedestrian and bicycle infrastructure, and transit capital projects. These funds are due to expire and will be used to expand electric vehicle charging infrastructure, bicycle infrastructure and capture and retain run-off from road surfaces to improve water quality in Santa Monica Bay.

Application for \$344,000 grant funding submitted to California Natural Resources Agency Urban Greening Program for Construction Costs.

MAINTENANCE:

Additional utility costs estimated at \$14,800.

STATUS:

FY17-18: Rapid Charger purchased and installed at PCH/11th Place (Community Center Parking Lot)
PDR Report for Parking Lot D
FY1819: Award Construction Contract, Commence Construction, Education and Outreach


COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design of Manhattan Ave./14th St. (Parking Lot D) (complete)	\$99,995	150 Grant Fund ¹	\$101,709
Rapid Charger PCH/11 th Pl. (complete)	\$26,854	301 Capital Improvement Fund ²	\$299,291
Construction Manhattan Ave./14 th St. (Parking Lot D)	\$745,000	¹ LACTMA STP-L Exchange Funds, 2013 ² California Natural Resources Agency Urban Greening Program Matching Funds	
		CURRENT REQUEST	
PROJECT TOTAL:	\$871,849	TOTAL FY 18-19 CIP FUNDING:	\$401,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
150 Grant Fund					
8682 Electical Vehicle and Bicycle Transportation Intrastructure Expansion					
8682-4200 Contract Services					
8682-4201 Contract Serv/Private	29,173	203,091	1,387	101,382	101,709
Total Contract Services	29,173	203,091	1,387	101,382	101,709
Total 8682 Electical Vehicle and Bicycle Transportation Intrastructure Expansion	29,173	203,091	1,387	101,382	101,709
301 Capital Improvement Fund					
8682 Electical Vehicle and Bicycle Transportation Intrastructure Expansion					
8682-4200 Contract Services					
8682-4201 Contract Serv/Private	0	50,590	289	50,590	299,291
Total Contract Services	0	50,590	289	50,590	299,291
Total 8682 Electical Vehicle and Bicycle Transportation Intrastructure Expansion	0	50,590	289	50,590	299,291
Total FY 18-19 CIP Funding					401,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-2019**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Public Buildings and Ground Improvements		301-8684-4201
PROJECT NO./TITLE: CIP 17-684 Emergency Operations Center (EOC) Renovations		
 <p>PROJECT DESCRIPTION:</p> <p>Construction Costs</p> <ul style="list-style-type: none"> • Renovation of existing restroom. • Repair the holes in the walls to cover exposed interior of the building. • Paint the interior of the space. • Install proper flooring within the space • Remove the unused pipe located within the center of the room. • Move IT equipment cabinet to include the installation of a power pole, cabinet and the repositioning of cabling. • Historical Building Certificate of Appropriateness. <p>Equipment Costs</p> <ul style="list-style-type: none"> • IT equipment including a new switch, 2 UPC batteries, and firewall. • Security Improvements to include new key fob locking system. 	<p>JUSTIFICATION:</p> <ul style="list-style-type: none"> • There was an existing restroom facility in the space next to the EOC but it is inoperable. The lighting must be repaired, a toilet and sink needs to be installed and the tile needs to be replaced in order to make the restroom functional. Without a restroom facility, operational efficiency and effectiveness decreases in the EOC, staff may encounter members of the media and/or public therefore delaying their return and delaying the ability of the EOC to assist the field response. • There are large holes in the walls exposing the interior of the building, which need to be repaired along with new paint. • The electrical and flooring is in extremely poor condition requiring repairs including the removal of a pipe located within the middle of the room. • The current IT cabinet needs to be relocated as it is in the direct sunlight, which overheats the equipment and has ruined critical EOC IT equipment requiring replacement more often. The project would include moving the cabinet and current cabling into a space that is not impacted by the sun, replace the current equipment to ensure operational efficiency, and install equipment that will protect the exposed cables. <p>The EOC is located within a building designated as a historical building, which may require a Certificate of Appropriateness to complete the repairs.</p> <p>MAINTENANCE:</p> <p>Additional janitorial services estimated at \$878 annually.</p>	
COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS	
Design \$18,000 Equipment \$50,000 Construction \$125,500	301 Capital Improvement Fund	\$136,125
	CURRENT REQUEST	
	301 Capital Improvement Fund	\$57,375
PROJECT TOTAL:	\$193,500	TOTAL FY 18-19 CIP FUNDING: \$193,500



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
301 Capital Improvement Fund					
8684 Emergency Operations Center Renovations					
8684-4200 Contract Services					
8684-4201 Contract Serv/Private	0	136,125	0	0	193,500
Total Contract Services	0	136,125	0	0	193,500
Total Emergency Operations Center Renovations	0	136,125	0	0	193,500
Total FY 18-19 CIP Funding					193,500

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-19**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Public Building and Ground Improvements		140-8687-4201

PROJECT NO./TITLE: CIP 17-687 ADA Improvements at Various Locations



PROJECT DESCRIPTION:

The project proposes:

Improvements and relocation of sidewalks, curb ramps and obstructions in highly traversed areas within the City in order to follow the Americans with Disabilities Act (ADA) and meet the latest Federal Standards.

LOCATIONS: (*Intersection; Corner*)

6th St. / Prospect Ave.; Northwest, Northeast, Southwest, Southeast.

5th St. / Prospect Ave.; Northwest, Northeast, Southwest

4th St. / Prospect Ave.; Northwest, Southwest

Gentry Ave. / Prospect Ave.; Northwest, Southwest

Hollowell Ave. / Prospect Ave.; Northwest, Northeast, Southwest. (If project budget allows)

MAINTENANCE:

No additional maintenance required.

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design	\$17,000	140 CDBG Fund	\$150,000
Construction	\$111,000		
Contingency	\$11,000		
Inspection	\$11,000		
		CURRENT REQUEST	
PROJECT TOTAL:	\$150,000	TOTAL FY 18-19 CIP FUNDING:	\$150,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
140 Community Development Block Grant					
8687 ADA Improvements at Various Locations					
8687-4200 Contract Services					
8687-4201 Contract Serv/Private	0	150,000	0	0	150,000
Total Contract Services	0	150,000	0	0	150,000
Total ADA Improvements at Various Locations	0	150,000	0	0	150,000
Total FY 18-19 CIP Funding					150,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-19**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Public Building and Ground Improvements		301-8689-4201

PROJECT NO./TITLE: CIP 17-689 Clark Building Renovations

	<p>PROJECT DESCRIPTION:</p> <p>The project proposes:</p> <ol style="list-style-type: none"> 1. Design, Operational Review 2. Kitchen Remodel - including new commercial appliances, sinks, countertops, lighting, tile, flooring, doors and ADA upgrades. 3. Restrooms Remodel - including new flooring, fixtures, stalls, sinks, toilets, lighting, and ADA upgrades. Electrical, plumbing, sewer line upgrades. 4. Install new HVAC. 5. Acoustic panels and new lighting throughout ballroom area. 6. ADA upgrades to entrance building entrance points.
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JUSTIFICATION:

The kitchen and the restrooms are very dated. Repairs to kitchen appliances and restroom fixtures are common due to numerous malfunctions.

STATUS:

Roof repairs, mold/asbestos/lead testing and remediation, and kitchen demolition have been completed.

Kitchen remodel and restroom design estimated to be completed by June 2018.

Restroom remodel, ADA access improvements, lighting upgrades, and installation of acoustical panels scheduled for FY18-19.

MAINTENANCE:

Additional janitorial services estimated at \$1,420 annually.

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Design (Conceptual/Construction Docs/MEP/Operational Review)	\$50,300	301 Capital Improvement Fund	\$223,454
Construction	\$399,000		
Construction Management	\$10,800		
Contingency	\$15,000		
		CURRENT REQUEST	
		301 Capital Improvement Fund	\$200,100
PROJECT TOTAL:	\$475,100	TOTAL FY 18-19 CIP FUNDING:	\$423,554



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
301 Capital Improvement Fund					
8689 Clark Building Renovations					
8689-4200 Contract Services					
8689-4201 Contract Serv/Private	0	275,343	44,234	225,343	423,554
Total Contract Services	0	275,343	44,234	225,343	423,554
Total Clark Building Renovations	0	275,343	44,234	225,343	423,554
Total FY 18-19 CIP Funding					423,554

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-19**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Street and Highway Improvements		140-8691-4201

PROJECT NO./TITLE: CIP 18-691 ADA Improvements at Various Locations



PROJECT DESCRIPTION:
The project proposes:

Improvements and relocation of sidewalks, curb ramps and obstructions in highly traversed areas within the City in order to follow the Americans with Disabilities Act (ADA) and meet the latest Federal Standards.

STATUS:

MAINTENANCE:

No additional maintenance required.

COST TO COMPLETE PROJECT	REMAINING PRIOR YEAR FUNDS
Construction \$100,000	
Contingency \$10,000	
Construction Management and Inspection \$10,000	
	CURRENT REQUEST
	140 CDBG Fund \$120,000
PROJECT TOTAL: \$120,000	TOTAL FY 18-19 CIP FUNDING: \$120,000




**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
140 Community Development Block Grant					
8691 ADA Improvements at Various Locations					
8691-4200 Contract Services					
8691-4201 Contract Serv/Private	0	0	0	0	120,000
Total Contract Services	0	0	0	0	120,000
Total ADA Improvements at Various Locations	0	0	0	0	120,000
Total FY 18-19 CIP Funding					120,000

**CITY OF HERMOSA BEACH
CAPITAL IMPROVEMENT PROJECT REQUEST
FISCAL YEAR 2018-19**

DEPARTMENT: PUBLIC WORKS	PRIORITY NO.:	ACCOUNT NO.:
CATEGORY: Street and Highway Improvements		160-8692-4201

PROJECT NO./TITLE: CIP 18-692 14th Street Beach Restroom Rehabilitation

	<p>PROJECT DESCRIPTION:</p> <p><u>Phase 1:</u></p> <p>Sewage Lift Station Rehabilitation (FY18-19) - This project proposes replacement of the existing sewer lift station components which includes 2 submersible pumps; motor control panel; associated plumbing; addition of telemetry for condition/outage notifications.</p> <p><u>Phase II:</u></p> <p>Restroom Rehabilitation (FY19-20) - This project proposes to rehabilitate the restroom facility which includes replacement of the entire building; restrooms; appurtenant plumbing; ADA improvements for compliance.</p>
	<p>JUSTIFICATION:</p> <p>Sanitary lift station is beyond its useful life.</p>
	<p>MAINTENANCE:</p> <p>No additional maintenance required.</p>

COST TO COMPLETE PROJECT		REMAINING PRIOR YEAR FUNDS	
Sewage Lift Station (FY18-19)			
Design	\$6,000		
Contingency	\$6,000		
Construction	\$60,000		
		CURRENT REQUEST	
Restroom Rehabilitation (FY19-20)		160 Sewer Fund	\$110,000
Design	\$82,265		
Contingency	\$82,265		
Construction	\$658,120		
PROJECT TOTAL:	\$894,650	TOTAL FY 18-19 CIP FUNDING:	\$110,000



**CITY OF HERMOSA BEACH
DEPARTMENT EXPENDITURE DETAIL
2018-19 BUDGET**

	<i>2016-17 Expended</i>	<i>2017-18 Total Budget</i>	<i>2017-18 YTD Thru Jan</i>	<i>2017-18 Yr. End Est</i>	<i>2018-19 Dept Request</i>
160 Sewer Fund					
8692 14th Street Beach Restroom Rehabilitation					
8692-4200 Contract Services					
8692-4201 Contract Serv/Private	0	0	0	0	110,000
Total Contract Services	0	0	0	0	110,000
Total 14th Street Beach Restroom Rehabilitation	0	0	0	0	110,000
Total FY 18-19 CIP Funding					110,000

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**3 YEAR
CAPITAL
IMPROVEMENT
PROGRAM**



City of Hermosa Beach
 Department of Public Works
Capital Improvement Program
For Fiscal Years 2018-19 Thru 2021-22

CIP No.	PROJECT NAME	FY2018-19	FY2019-20	FY2020-21	3 Year Total
STREET & HIGHWAY IMPROVEMENTS					
12-143	PCH Mobility Improvement Project (Previously named "PCH/Aviation Mobility Improvements")	\$ 598,840			\$ 598,840
12-160	PCH Traffic Improvements	\$ 294,000			\$ 294,000
15-162	Green Alley and Beach Quality Improvement Project (Previously named "Beach Drive Green Alley")	\$ 187,500			\$ 187,500
14-168	Bike Friendly Street Improvements (Previously named "Valley Drive Sharrows", "Bike Friendly Routes on 22nd St./Monterey Blvd. & Longfellow Ave.)	\$ 20,000			\$ 20,000
14-173	8th Street SR2S Improvements	\$ 1,065,206			\$ 1,065,206
16-174	Annual Street Improvements - Various Locations	\$ 948,459			\$ 948,459
17-186	Annual Street Improvements - Various Locations	\$ 1,340,000	\$ 1,340,000	\$ 1,340,000	\$ 4,020,000
17-187	Stamped Concrete Replacement on the Strand	\$ 140,000			\$ 140,000
17-188	Strand Bikeway and Walkway Improvements at 35th Street	\$ 115,000	\$ 115,000		\$ 230,000
	STREET AND HIGHWAY IMPROVEMENTS TOTAL:	\$ 4,709,005	\$ 1,455,000	\$ 1,340,000	\$ 7,504,005
SEWER/STORM DRAIN IMPROVEMENTS					
17-416	Annual Sewer Improvements - Various Locations	\$ 1,260,000	\$ 1,260,000	\$ 1,260,000	\$ 3,780,000
17-417	Annual Storm Drain Improvements - Various Locations	\$ 645,090	\$ 640,000	\$ 640,000	\$ 1,925,090
	SEWER/STORM DRAIN IMPROVEMENTS TOTAL:	\$ 1,905,090	\$ 1,900,000	\$ 1,900,000	\$ 5,705,090
PARK IMPROVEMENTS					
13-538	Citywide Park Master Plan	\$ 219,750			\$ 219,750
16-542	Stormwater/Urban Run-Off Diversion Project on Greenbelt	\$ 4,218,764	\$ 3,043,273		\$ 7,262,037
17-544	Feasibility, Greenbelt Path	\$ 10,000			\$ 10,000
17-545	Clark Stadium Bleachers	\$ 30,000			\$ 30,000
	PARK IMPROVEMENTS TOTAL:	\$ 4,478,514	\$ 3,043,273.00	-	\$ 7,521,787



City of Hermosa Beach
 Department of Public Works
Capital Improvement Program
For Fiscal Years 2018-19 Thru 2021-22

CIP No.	PROJECT NAME	FY2018-19	FY2019-20	FY2020-21	3 Year Total
PUBLIC BUILDING & GROUND IMPROVEMENTS					
12-609	Downtown Strategic Plan Implementation	\$ 673,000	-	-	\$ 673,000
14-614	Police Facilities Improvements	\$ 45,404	-	-	\$ 45,404
15-615	New Corporate Yard Facility - (Note: \$2,156,000 has been reserved for construction and contingency in the Capital Improvement Fund for this project.)	\$ 211,715	\$ 539,000	\$ 1,617,000	\$ 2,367,715
16-629	Municipal Pier Structural Assessment and Repairs	\$ 415,000			\$ 415,000
15-650	Community Center General Improvements - Phase III	\$ 418,031			\$ 418,031
15-660	Municipal Pier Electrical Repairs	\$ 541,202			\$ 541,202
15-669	City Park Restroom Renovations (Previously named 'Fort Lots-O-Fun and Seaview Parkette Restrooms'; combined with 'South Park Restroom Renovations', and 'Clark Field Restroom Improvements')	\$ 1,081,122			\$ 1,081,122
15-670	Installation of Grates in Tree Wells on Pier Plaza	\$ 131,748			\$ 131,748
15-672	Council Chamber Improvements	\$ 305,024			\$ 305,024
16-675	Pier Plaza Lamp Post Replacement	\$ 71,922			\$ 71,922
16-682	Electrical Vehicle and Bicycle Transportation Infrastructure Expansion	\$ 401,000			\$ 401,000
17-684	Emergency Operations Center Renovations	\$ 193,500			\$ 193,500
17-687	ADA Improvements at Various Locations	\$ 150,000			\$ 150,000
17-689	Clark Building Renovations	\$ 423,554			\$ 423,554
18-691	ADA Improvements at Various Locations	\$ 120,000	\$ 135,000	\$ 125,000	\$ 380,000
18-692	14th Street Beach Restroom Rehabilitation	\$ 110,000			\$ 110,000
	PUBLIC BUILDING & GROUND IMPROVEMENTS TOTAL:	\$ 5,292,222	\$ 674,000	\$ 1,742,000	\$ 7,708,222
GRAND TOTAL:		\$ 16,384,831	\$ 7,072,273	\$ 4,982,000	\$ 28,439,104



City of Hermosa Beach

Department of Public Works

Unfunded Capital Needs

2018-2019

PROJECT NAME	UNFUNDED AMOUNT
STREET AND HIGHWAY IMPROVEMENTS	
CIP 12-143 PCH Mobility Project	\$8,298,675
SUBTOTAL	\$8,298,675
SEWER/STORM DRAIN IMPROVEMENTS	
Beach Cities Enhanced Watershed Management Plan Implementation	\$13,543,917
SUBTOTAL	\$13,543,917
PARKS IMPROVEMENTS	
CIP 17-545 Clark Stadium Bleachers	\$220,000
Park Improvements	\$13,405,367
SUBTOTAL	\$13,625,367
PUBLIC BUILDINGS AND GROUNDS IMPROVEMENTS	
CIP 12-609 Downtown Strategic Plan Implementation	\$10,788,148
CIP 16-611 City Hall Replacement	\$29,187,541
CIP 16-618 Police Building Replacement	\$41,795,185
Community Center and Theater Improvements	\$6,500,000
SUBTOTAL	\$88,270,874
TOTAL UNFUNDED CAPITAL NEEDS	\$123,738,833



FINANCIAL PLAN/ 5 - YEAR FORECAST

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June 12, 2018

Honorable Mayor and Councilmembers:

FINANCIAL PLAN / 5 YEAR FORECAST

Note: This plan was presented to the City Council on June 6, 2018 and all recommendations were approved except for increases to restaurant encroachment fees and parking citation fines which will come back separately for more review.

PURPOSE

The financial plan is intended to incorporate analysis, forecasting, strategies, policies, and recommendations into one document that provides guidelines and goals for the financial management of the city.

COMPONENTS OF THE PLAN

Components of the plan are:

- Analysis of Economic and Financial Environment
- Five Year Forecast
- Debt Analysis
- Financial Strategies
- Financial Policies
- Recommendations

Financial indicators will be added to the plan in the future.

ANALYSIS OF ECONOMIC AND FINANCIAL ENVIRONMENT

As reflected in the following chart of economic measures, median home prices continue the upward trend across the board at the national, state, and city levels. Southern California median home prices hit an all-time high of \$519,999 in March 2018 according to the Los Angeles Times. Unemployment is at historical lows, with the U.S. unemployment rate at its lowest level since December 2000 and California at a record low since 1976 (when the state started tracking data consistently). Hotel occupancy continues to remain strong, with occupancy rates through January 2018 consistent with the prior year. The economic expansion has lasted 95 months and is the third longest in U.S. history. According to Goldman Sachs, there is a two-thirds chance that this recovery will be the longest on record.

Comparative Economic Measures

Measure	U.S.	U.S.	Los Angeles	Los Angeles	Hermosa Beach	Hermosa Beach
	2018	2017	2018	2017	2018	2017
Unemployment March	4.1% ¹	4.5% ¹	4.3% ¹	4.7% ¹	1.9% ¹	2.1% ¹
Median Home Price - Thru March	\$252,100 ²	\$238,000 ²	\$585,000 ³	\$549,000 ⁴	\$1,927,000 ³	\$1,390,000 ⁴
Hotel Occupancy Rate (Jul Thru Jan)			81% ⁵	82% ⁵	80% ⁶	80% ⁶
Consumer Price Index - All Urban Consumers - March	2.4 ⁷	2.4 ⁸	3.8 ⁷	2.7 ⁸		

A brief overview of the 2018-19 Preliminary Budget for the General Fund is included for context within this document.

The 2018-19 budget reflects the policy of maintaining a contingency or “rainy day fund” of 16% of operating expenditures, or \$6.1 million. This is a best practice recommended by the Government Finance Officers Association (GFOA) and an adopted city financial policy.

The 2018-19 Budget reflects the first full year of providing a higher level of Fire Service with the conversion to Los Angeles County Fire. The 2017-18 Forecast predicted a tight year for 2018-19 which does turn out to be the case, with a slight increase in revenue and some increases in expenditures which are noted hereafter.

Revenue. Revenue in the General Fund shows an increase of less than 1%. The change in budget estimates for some of the largest revenue sources are shown below:

Largest Revenue Source 2018-19

Revenue	Change
Secured Property Tax	5%
Sales Tax	2.5%
Utility User Tax	-2%
Transient Occupancy Tax	0%
Property Tax In Lieu of VLF	5%
Licenses and Permits	-10%*
Fines and Forfeitures	3%
Service Charges	-6%

* Due to anticipated decline in building and plumbing permits and uncertainty in taxi franchise revenue.

Expenditures. Expenditures in the General Fund increased by 1.7%, or 6.4% without Capital Improvements. Personnel costs represent 57% of expenditures in the General Fund. While there appears to be a 4% decrease in personnel costs, this is a result of transitioning the sworn Fire personnel from City to Los Angeles County employment that took place December 30, 2017. The Fire Department personnel costs were replaced with ongoing contract services and legacy City Fire Department costs, including California Public Employees’ Retirement System (CalPERS) and Other Post-Employment Benefits (OPEB) unfunded liabilities.

The 2018-19 Budget converted the full-time temporary Public Works Inspector to full-time permanent and is cost neutral. The part-time temporary Code Enforcement Officer was removed and consulting services to augment planning staff was funded instead. Salary increases of 2 or 2.5% are included for all salary groups as a part of the final year of 3-year Memorandums of Understanding (MOUs) with all labor groups. Additionally, step increases for employees with less than five years of service are also included.

Employee benefit estimates include a conservative 12% increase in health insurance effective January 1, 2019. Retirement costs increase by 11% without Fire primarily due to the December 2016 CalPERS Board decision to change the discount rate from 7.50% to 7% over 3 years. Further information regarding these factors will be provided later in the forecast.

Recommendation

CalPERS allows for the prepayment of the annual unfunded liability payment each year. The City took advantage of the 3.55% savings (\$116,610) in 2017-18 by paying the unfunded liability in one lump sum payment for the Police and Miscellaneous plans, instead of making monthly payments. The City will also save 3.5% (\$146,926) by prepaying in 2018-19 which is reflected in the amount budgeted. It is recommended that the practice of evaluating prepayment of retirement contributions annually to determine if there are savings be added to our Financial Policies.

Private contract services increase 5% due to additional porter and scrubbing services for downtown and a full year of the ambulance services contract (services with McCormick commenced December 30, 2017).

Capital Improvements. New capital funding of \$200,000 is set aside for Capital Improvement Projects.

**FIVE-YEAR FORECAST
2019-20 THROUGH 2023-24**

**Forecast Assumptions
Largest Revenue Sources
2019-20 Through 2023-24**

Revenue	Change
Secured Property Tax	3.7%
Sales Tax	2%
Utility User Tax	0%
Transient Occupancy Tax	1%
Property Tax In Lieu of VLF	3.7%
Licenses and Permits	-23.2%*
Fines and Forfeitures	0%
Service Charges	1.5%*

* Due to the fluctuation in building permits and plan check fees, a 5 year average was used in place of the 2018-19 budgeted revenue.

The five-year forecast focuses on the General Fund since the majority of the city's operating expenses are paid from this fund.

Secured Property tax and Property Tax in Lieu of Vehicle License Fees are assumed to increase at the 3.7% per year in the five year forecast. Since transient occupancy tax and sales tax are projected at the highest revenue level ever, a conservative 1% and 2% increase respectively is assumed in the forecast for those sources. Licenses and Permits and Service Charges were adjusted to reflect a 5 year average for building permit revenue and plan check fees due to the varying fluctuations that occur from year

to year due to projects. These assumptions result in a conservative revenue forecast of 1.7% average growth per year.

Expenditure Assumptions used in the forecast:

- Salaries include the 2 to 2.5% salary increases negotiated for 2018-19 as a part of the 3-year MOUs ending 6/30/2019. For illustrative purposes, 2% is included for 2019-20 through 2023-204.
- Employee benefits include a projected 10% annual increase. Annual rate increases have historically been lower.
- Contract services - A 3% annual COLA is assumed for contracts, with the exception of the following contracts:
 - McCormick Ambulance services contract is increased according to the annual per transport costs in the contract (assuming 620 transports a year).
 - LA County Fire contract is assumed at a 4% annual increase, which is the annual fee limitation for the first 5 years of the contract.
 - The South Bay Regional Public Communications Authority contract for Police dispatching increased by 56% overall. The increase is spread over 5 years at \$78,837 per year for years 1-4 of the forecast and capped at 5% thereafter.
- Election costs of \$60,000 were included for years 2019-20 and 2022-23, when the City transitions to holding its elections on a statewide election date.
- No Retirement Stabilization funds were used to balance any of the forecast years. The balance is \$1,000,000. A recommendation for these funds to be put into a Retirement Trust is included later in the financial plan.
- Our goal of setting aside 16% of operating expenditures in the General Fund for Contingencies is included for each year. This contingency amount serves as the City's "Rainy Day Fund" and is a best practice.
- The transfer from the General Fund of utility user tax revenue to the Storm Drain Fund is constant at \$700,000, to be used to cover ongoing needs. The transfer of almost \$800,000 to the debt service fund for the 2015 Lease Revenue Bond payments is also budgeted annually.
- Hermosa Beach implemented second tier retirement plans as of July 2011. The City also has a third tier which resulted from the Public Employees' Pension Reform Act (PEPRA) effective 1/1/13.

RETIREMENT PLANS

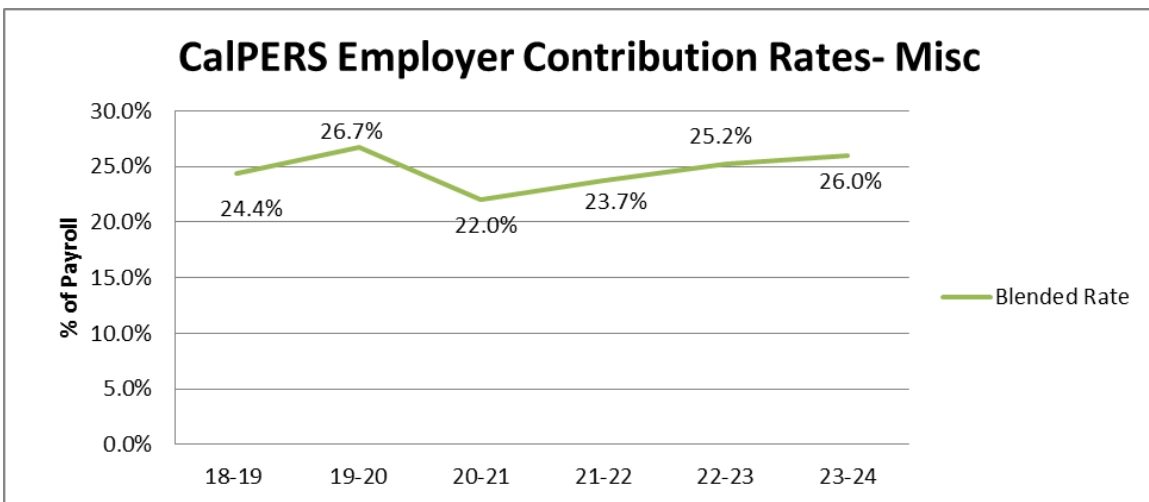
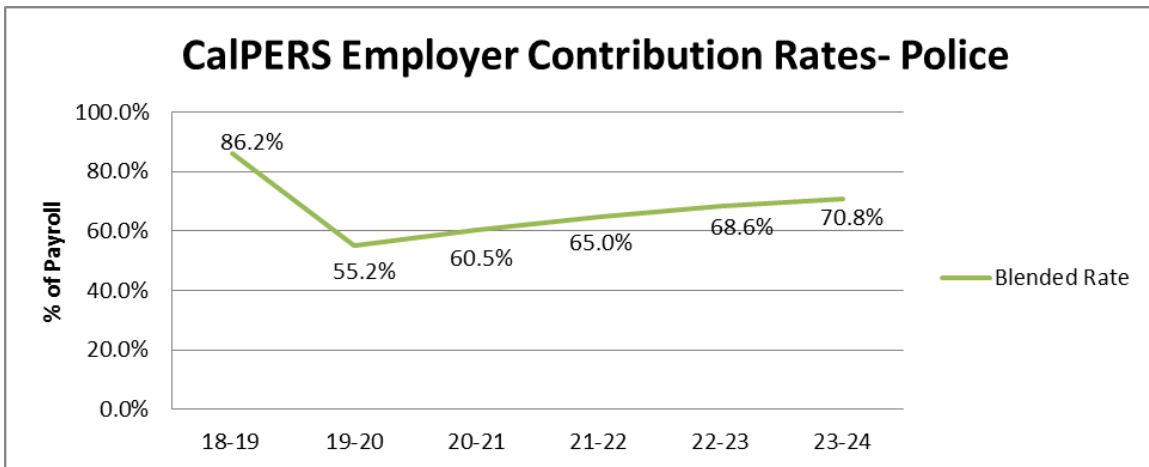
Group	Tier 1 Plan	Tier 2 Plan	PEPRA Plan
Police	3% @ 50	2% @ 50	2.7% @ 57
Fire	3% @ 55	2% @ 50	2.7% @ 57
Miscellaneous	2% @ 55	2% @ 60	2% @ 62

The CalPERS Board voted to lower the discount rate from 7.50% to 7% in December 2016. The change will be implemented over a 3 year period beginning in 2018-19. Lowering the discount rate (also known as the assumed

rate of investment return) means that employers will see increases in the contribution rates and higher payment for unfunded liabilities. The City of Hermosa Beach is fortunate in that our rates will actually be decreasing in the short term as will be explained below.

The contribution rate charts on the next page shows the blended rates for all tiers. The expected rates for the forecast were projected by an independent actuary in April 2018 since CalPERS only provide rates for 2018-19 and projected rates for two years thereafter.

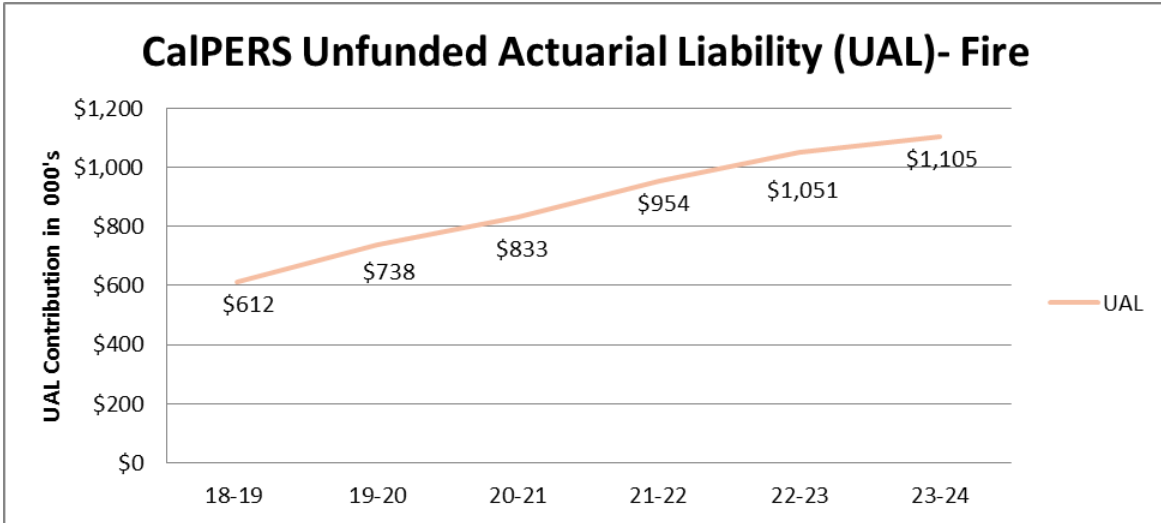
The drop in 2019-20 shown in the following graphs for Police and Miscellaneous reflects the payoff of the Police Group Side Fund (which is the liability that existed in 2003 when CalPERS “pooled” our plans with other cities of similar size). After the Police Side Fund pays off in 2018-19, there is a projected drop in rates of 31 percentage points. The Miscellaneous Group Side Fund also pays off in 2019-20, resulting in a projected drop of 4.7 percentage points in 2020-21. A recommendation regarding the utilization of the savings from this drop in rates follows later in this plan.



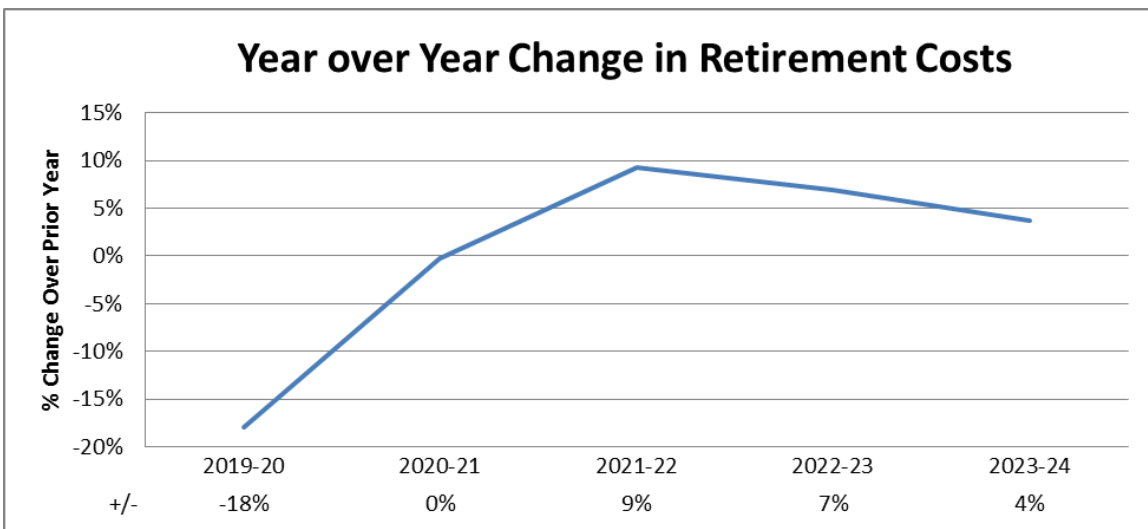
Now that the Fire Department has transitioned to the County, the City will only be responsible for paying the Fire Department’s retirement costs related to the value of past service benefits, referred to as the unfunded actuarial liability (UAL). The “normal cost” portion of the retirement costs, which relate to the current service benefits, ended as of 12/30/17. CalPERS requires inactive plans to amortize the unfunded liability as a level dollar payment rather than as a percentage of payroll, which the City will request to start early in 2018-19. The following graph

Correction

assumes that the UAL for Fire is converted to level dollar payments starting in 2018-19, which is an update from the preliminary budget. The preliminary budget assumed paying the unfunded liability of \$466,772 and setting aside \$200,000 for a retirement trust contribution. The actuary recommended moving to a level dollar payment of \$612,000 in 18-19. The difference of \$54,772 will be placed in Prospective Expenditures. This is a change that will be made in the Final Budget. Payments will still be impacted by other assumptions, such as the lowering of the discount rate referenced earlier. This means that even though it is called “level dollar amount” the amount will fluctuate due to CalPERS investment earnings and other changes.



Based on the actuarial report referenced earlier, the overall decrease in retirement costs as shown below is 18% for the first year of the forecast due to the Police Side Fund payoff. Year 2 shows a decrease of less than 1% over Year 1 due to the Miscellaneous Side Fund payoff. Years 3, 4, and 5 show increases of 9%, 7%, and 4% respectively. The City is very fortunate that the side funds are paying off (thereby reducing our rates) at the same time as CalPERS is lowering their discount rate (which increases rates).



DEBT ANALYSIS

The City’s legal debt margin according to State law and City policy is shown below. The State Government Code provides for a legal debt limit of 15% of gross assessed valuation. The City’s adopted policy reflects a more conservative margin of 2%. This

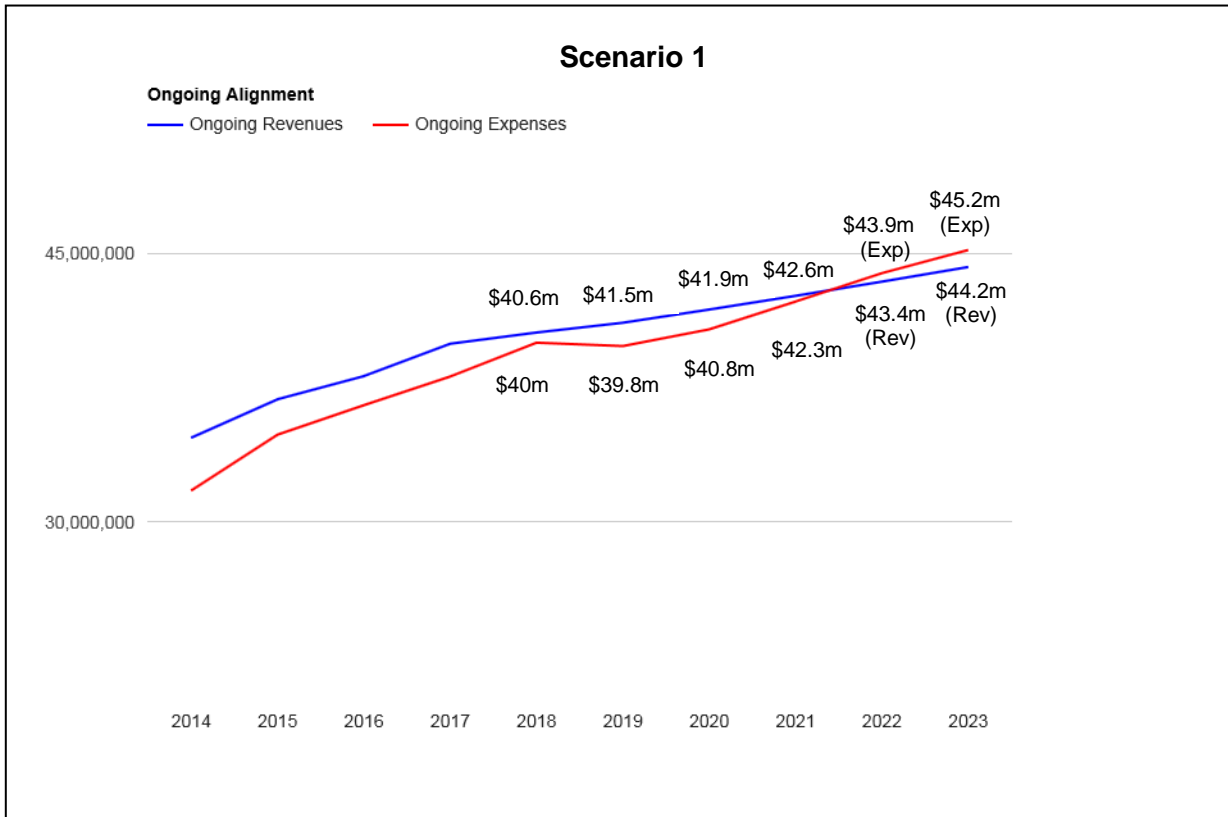
limit is a policy adopted by the City Council and may be changed by the City Council based on the ability to support debt payments.

With issuance of the revenue bonds in 2015 for the Oil Settlement, debt is at 35% of the adopted policy. Even though it appears that we have reasonable margin for issuance of debt, with our revenue and expenses as tight as they are right now, it would not be advisable to issue debt at this time.

Legal Debt Margin Fiscal Year Ended 6/30/17	
Assessed Valuation	\$6,593,783,921
Conversion Percentage ⁹	25%
Adjusted Assessed Valuation	\$1,648,445,980
Legal Debt Limit Percentage	15%
Legal Debt Limit	\$247,266,897
City's Established Debt Limit Percentage	2%
City's Debt Limit Margin	\$32,968,919
Issued Debt	\$11,600,000
Total Debt as Percentage of Debt Limit	35%
Remaining Debt Limit Margin	\$21,368,919
Total Remaining Debt Limit as Percentage	65%

Fiscal Health Model

The following graphs were generated using the Fiscal Health Model from the International City/County Management Association's (ICMA) Center for Performance Based Budgeting. In this system, the year listed is the start of the fiscal year. For example, 2018 is 2018-19 (we typically refer to this fiscal year as 2019, not 2018). Actual (historic) revenue and expenditures are used for years 2012-2016. Year 2017 uses the midyear budget numbers and year 2018 uses the preliminary budget for 2018-19. Years 2019-2022 are projections based on the preliminary budget and assumptions outlined in the 5-Year Forecast earlier.



Scenario 1. The model is used to generate various scenarios, building upon the 2018-19 Budget which includes the previously outlined assumptions. Scenario 1 depicts the revenue and expense assumptions with the exception that the Fiscal Health Model sorts ongoing from one time revenue and expenses and includes only ongoing in the model. The average expenditure growth of 2.5% outpaces the revenue growth of 1.7%, resulting in expenditures above revenue of almost \$500,000 and \$1 million respectively in years 4 and 5 of the forecast.

FINANCIAL STRATEGIES

Master Plans for Sewer, Storm Water and Pavement Management. Master plans for sewer, storm water and pavement management (streets) were presented to Council in October 2017.

Sewer. With adoption of a sewer fee, effective 7/1/15, the City now has a stable funding source available for sewer improvements. The Master Plan provided an estimated cost analysis of \$14,439,500 to address sewer line and manhole rehabilitation. \$1,260,000 is budgeted for 2018-19, with the same amount shown annually in the 3-Year CIP Plan. Projects will be designed following the highest priorities identified in the master plan and in coordination with planned street projects.

Storm Drain. Prior to adoption of the sewer fee, \$700,000 was transferred annually from Utility User Tax (UUT) revenue in the General Fund to the Sewer Fund. Those funds are now transferred to the Storm Drain Fund and are the only source of revenue for this purpose. The Master Plan identifies \$2,530,000 in high priority storm drain capital improvements. \$645,090 is budgeted in 2018-19, with \$640,000 shown annually in the 3-Year CIP Plan.

Pavement Management Plan (Streets). The Pavement Management Plan (PMP) concluded that the average citywide street network Pavement Condition Index (PCI) for Hermosa Beach is 70 and the average PCI for neighborhood streets is 64. The target

PCI adopted by City Council is 81. The PMP estimated a 10 year period to achieve the PCI level of 81. \$2,300,000 is budgeted for 2018-19 from a variety of funding sources, with \$1,340,000 shown annually in the 3-Year CIP Plan.

Public Works is able to calculate and track improvement in the PCI after street projects are complete so progress toward the target CPI of 81 will be known.

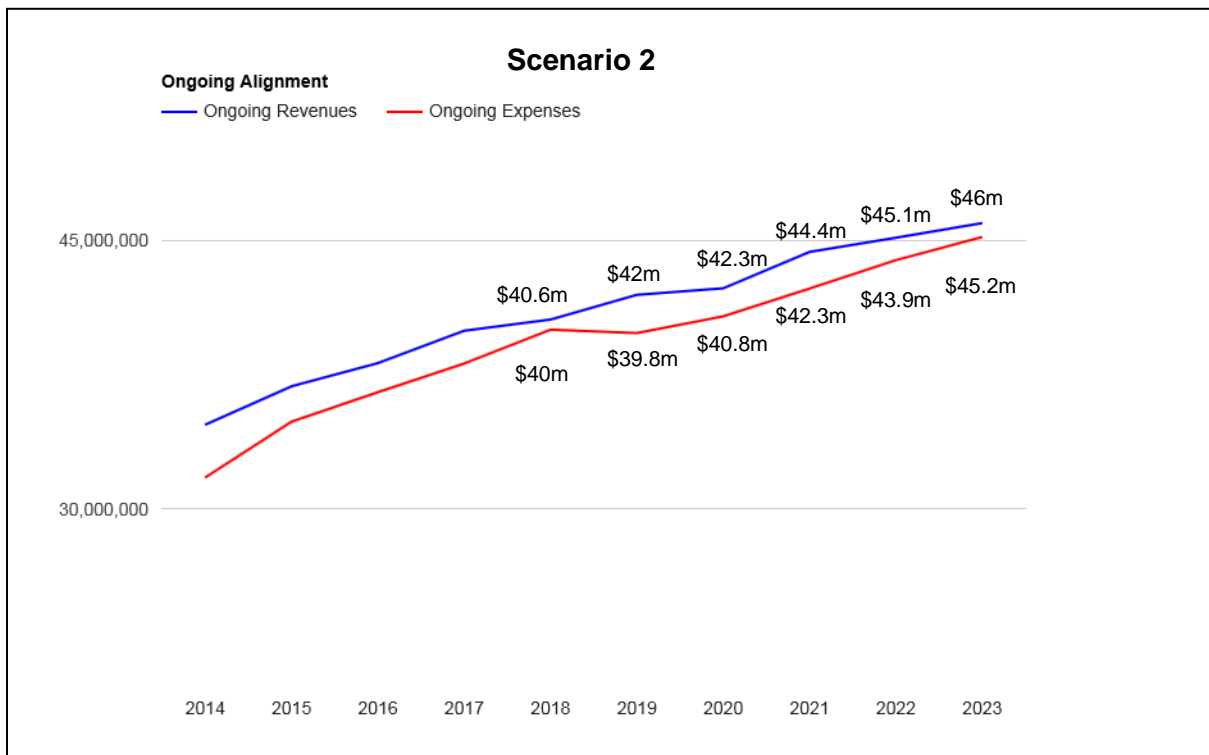
Review of Potential New Developments. New developments in progress or on the drawing board are shown in the table below. The revenue estimates are very conservative and timeframes for completion are tentative. The inclusion of new developments is intended to show the potential of opportunities that are on the near and longer term horizon. The inclusion is not intended to suggest that funds should be allocated at this time.

REVENUE FROM POTENTIAL FUTURE DEVELOPMENTS

Potential Developments	1 year 2019-20	2 years 2020-21	3 years 2021-22	4 years 2022-23	5 years 2023-24
Skechers			\$100,000	\$100,000	\$100,000
Undersea Cable - RTI					
Annual Payment - 2nd Cable	\$264,000	\$72,000	\$72,000	\$72,000	\$72,000
Annual Payment - 3rd Cable	\$253,000	\$69,000	\$69,000	\$69,000	\$69,000
H ₂ O Hotel					
TOT	\$274,955	\$274,955	\$274,955	\$274,955	\$274,955
Property Tax	\$42,630	\$42,630	\$42,630	\$42,630	\$42,630
Pier/Strand Hotel					
TOT/Sales Tax			\$1,067,625	\$1,067,625	\$1,067,625
Property Tax			\$101,500	\$101,500	\$101,500
Total	\$834,585	\$458,585	\$1,727,710	\$1,727,710	\$1,727,710

Assumptions:

- **Skechers-** \$100,000, based on developer estimates, moved out to 2020-21.
- **Undersea Cable-** 2nd Cable Q1 2020 and 3rd Cable Q3 2020.
- **H₂O-** Hotel with 30 rooms, rates less than Beach House. 24 months to completion. TOT (30 rooms x \$279 room rate x 12% TOT x 365 days x 75% occupancy). Property tax on estimated improvements of \$21 million- \$42,630.
- **Pier/Strand Hotel-** Hotel with 100 rooms, rates higher than Beach House. 3 years to completion. TOT (100 rooms x \$325 room rate x 12% TOT x 365 days x 75% occupancy). Property tax on estimated improvements of \$50 million- \$101,500. Property tax on estimated improvements of \$50 million- \$101,500



Scenario 2 builds on Scenario 1 and illustrates the possible impact of the future development assumptions listed above. With the future development assumptions, revenue exceeds expenditures for all 5 years of the forecast.

Potential Revenue Increases

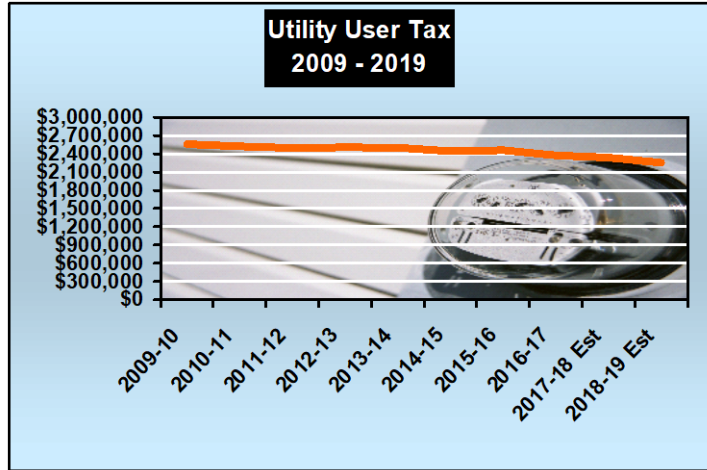
Short Term Vacation Rentals. Community Development Staff intends to return to City Council with options for allowing/regulating short term vacation rentals in existing non-conforming residential uses located in commercial zones.

Parking. Through our Coastal Zone Parking Study, the City and consultant team is taking a holistic look at how we efficiently manage parking resources in the City to serve the needs of the community. The scope of the policy/program is beyond simply looking at rates/revenues, but to look at a range of recommendations related to the following topics:

- Residential Parking Permits
- Employee Parking Permits
- Downtown/Coastal Street Meters (including parking meter upgrades and demand-based pricing)
- Coastal Zone Non-Metered
- Public Parking Lots/Structures (including parking meter upgrades and demand-based pricing)
- Off-Street Parking Requirements for Commercial Development
- Off-Street Parking Requirements for Residential Development
- Other Mobility Initiatives/Technology Disruptors

Staff is still in the early phases of data analysis, and there will be thorough community engagement before we bring forward recommendations to any of the City's commissions and City Council. We anticipate engagement happening in the summer/early fall, with some initial draft recommendations coming forward before the end of the calendar year.

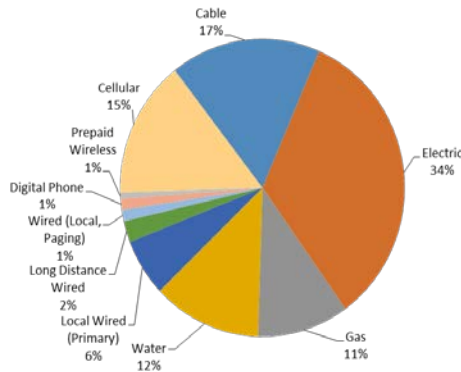
UUT Erosion. The erosion in the UUT has been gradual at -4%, -2%, 0%, -2%, 0% for the past five years. In discussing the erosion with our UUT consultant, MuniServices, short of increasing the tax rate, there is not much that can be done to stop the erosion for telecom and cable. Telecom is largely driven by increased competition among providers which is driving down rates. On the cable side, cord-cutting and newer technologies is driving down the number of subscribers and driving down rates. Tax on electric, water and gas fluctuate with rate increases and conservation efforts. Hermosa Beach's experience is shared by most cities that have a UUT. In a year over year analysis for 2016-17 provided by MuniServices, Hermosa Beach shows similar and sometimes better results as compared to the 32 cities in the analysis. (Their analysis does not include water.)



**Year over Year Results
Hermosa Beach vs. 32 Client Cities**

UUT Category	Average of 32 Cities	Hermosa Beach
Video (Cable)	-1.49%	9.23%
Wireless Telecom	-2.08%	-8.45%
Wired Telecom	-5.48%	-9.91%
Electricity	-5.15%	-4.70%
Gas	8.70%	13.04%

UUT by Category - FY 16/17



TOT, Online Travel Companies. Our TOT consulting firm, MuniServices, is conducting an audit of five of our nine hotels. As part of the audit, they will be specifically reviewing revenue and bookings from online travel companies associated with each hotel. Staff expects to receive their findings in June.

Restaurant Encroachments. Fees for restaurant encroachments located on Pier Plaza that are open after midnight were increased to \$3/square foot in September 2007, with fees increasing to \$4 in 2008 and \$5 in 2009. Fees for restaurants located on Pier Plaza that close before midnight or restaurants that are not on Pier Plaza remained at \$2. Fees for snack shops are \$1/per square foot. A few businesses use

the encroachments less than full time and a few are open after midnight only during certain months.

Through an appraisal, the market value of the restaurant encroachments is determined based on land value by location (on Pier Plaza or not), and whether the encroachment area is fenced or not. The conclusion was that fenced areas are fairly permanent and benefit only the lessee while non-fenced areas lack privacy and have some public access.

Market value encroachment fees from the appraisal are:

Fenced Encroachment Area	
Pier Plaza	\$5.63
Non-Pier Plaza	\$4.50
Non-Fenced Encroachment Area	
Pier Plaza	\$1.97
Non-Pier Plaza	\$1.58

Recommendation

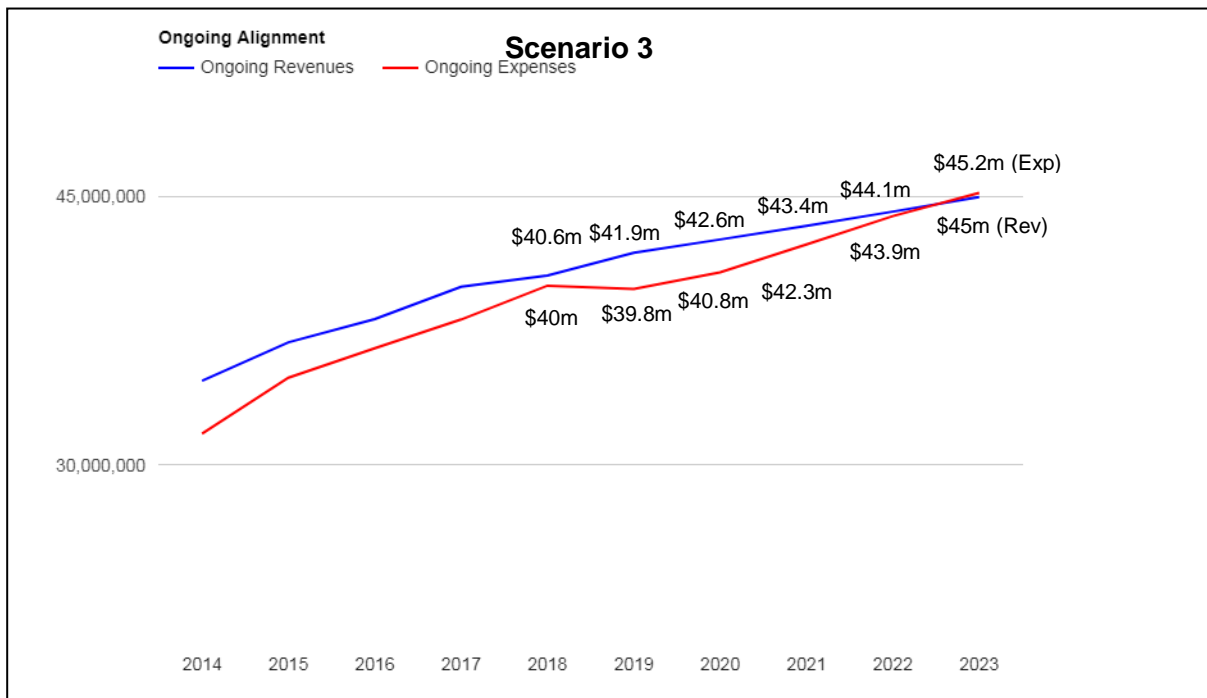
No allowance is made for hours of operation. If the rates are moved to the market rates shown, revenue will be increased by approximately \$270,436. Council would have the option to spread the increase over more than one year if desired. A spreadsheet showing existing encroachments rates on the left and appraisal rates on the right is attached.

Recommendation

Parking Citations. A survey of neighboring and other cities that issue parking citations is attached. The survey shows that the fine for street sweeping in Hermosa Beach is low compared with other cities. The average of the cities' fine is \$60 while Hermosa Beach is \$38. The City of Hermosa Beach issued 13,688 citations for street sweeping in 2016-17. If the Hermosa Beach fine was increased to the same amount as Manhattan Beach, \$53, increased revenue would be \$205,320. Of course, revenue could be less due to increased compliance, which is the point of the citation.

The survey also includes late fees on parking citations charged by other cities. The late fee for Hermosa Beach has always been \$30 and is applied two weeks after a late notice is mailed (typically 35 days). The attached survey shows only one other city, Manhattan Beach, has a similar late fee of \$31. The other cities either double the citation amount (\$50+) or have more than one late fee. For example, Redondo Beach adds \$30 after 40 days, another \$30 after another 14 days and another \$25 after 20 days. If the late fee for Hermosa Beach was increased by \$15, increased revenue would be \$230,790. Of course, if citations are paid timely, no increase in revenue would be recognized.

Electric Charging Station Fees. Staff plans to look at cost and usage of charging stations in order to consider developing a fee. This item will come back at a later date.



Scenario 3 builds on Scenario 1 leaving out the impact of new development and illustrates the possible impact of revenue enhancement options: increase to restaurant encroachments, street sweeping violations, and parking citation late fees. Under this scenario, expenditures are short of revenue by only about \$200,000 in year 5 of the forecast.

City Facilities Strategic Plan. All city facilities are deficient in terms of space and are in need of renovation. A high-level city facilities strategic plan was presented to City Council in 2016 with an order of magnitude cost model that ranged from \$90 million to \$135 million, which is unattainable. Plans for the two facilities with the most urgent need are the Corporate Yard and the Fire Station. Funds are reserved in the 2018-19 Preliminary Budget for a new Corporate Yard Facility and Los Angeles County will be renovating the fire station, with costs spread over five years. Funds are available for most of the first two year's payments from the 2% increase in the transient occupancy tax. Recommendations below address a plan to reserve funds on a go-forward basis. Additional revenue sources may need to be considered to fund improvements or replacements to other facilities.

Unspent General Fund at Year End. The City currently has a policy that any funds remaining unspent at year-end in the General Fund transfer equally to the Contingency Fund, Insurance Fund, Equipment Replacement Fund and the Capital Improvement Fund. Transfers may be redirected as the need arises. Funds are typically left at year end in the General Fund due to personnel vacancies/absences/injuries and conservative revenue estimates.

Recommendation

For the past 2 years, funds were transferred to the Insurance Fund to build the balance back to the goal amount of \$3 million after payments for the oil settlement and settlement of some long term claims. Previous to that funds transferred to the Capital Improvement Fund. It is recommended that a new Reserve for Capital Facilities be added to the list above with the intent being that if funds are not needed in the Contingency, Insurance Fund or Equipment Replacement Fund, unspent funds would transfer equally to the Capital Improvement Fund and Reserve for Capital Facilities. This would be a start toward putting funds aside for facilities needs.

Historic General Fund Year End Surplus

2012-13	2013-14	2014-15	2015-16	2016-17	Average
\$2,805,490	\$2,499,592	\$2,610,442	\$1,457,687	\$414,736 *	\$1,957,589

* The 2016-17 year end surplus was reduced by \$806,472 due to the need to record accrued leave payable for Fire Personnel transferring to the County.

History of Transfers from General Fund to Capital Improvement Fund

Transfer	2013-14	2014-15	2015-16	2016-17	2017-18
Year End	\$ 2,499,592	\$ 2,629,192	\$ 1,457,687	\$ -	\$ -
Mid-Year(Unused Debt Service/Unspecified Contingency)	\$ -	\$ -	\$ 2,160,000	\$ -	\$ -
Total	\$ 2,499,592	\$ 2,629,192	\$ 3,617,687	\$ - ¹	\$ - ²

¹ The 2016-17 year end transfer was directed to the Insurance Fund in order to bring the fund balance to the funding goal.

² The 2017-18 year end transfer is recommended to transfer first to the Insurance Fund, then any remaining funds transferred to the Capital Improvement Fund.

Retirement Savings

As discussed earlier, the City has an upcoming opportunity for retirement savings due to the payoff of our side funds for Fire, Police and Miscellaneous employees (as defined by CalPERS). The side fund accounts were created when CalPERS made the decision to pool small cities in the 2003 actuarial valuation. The City's unfunded liability at that time was put into a separate account, with amounts owed amortized over approximately 15 years. The amount has been paid over that time as part of our retirement contribution which is expressed as a % of payroll. The chart below shows projected rates for each group as well as the rate after the side fund pays off. When the rates drop after the side fund is paid off, savings will occur. The city could just pay the lower rates and absorb the savings into the annual budgeting process. The better option, in staff's opinion, is to put the savings toward stabilizing retirement rates since the savings is a one-time occurrence (even though it will occur over a number of years).

PERS Side Fund Payoff and Trust Contribution			
	Misc	Police	Fire*
Last FY with Side Fund Payment	2019-20	2018-19	2017-18
Projected PERS Contribution	26.7%	86.2%	\$ 1,080
1st FY without Sidefund	2020-21	2019-20	2018-19
Projected PERS Contribution	22.0%	55.2%	\$ 612
Savings From Side Fund Pay Off	4.7%	31.0%	N/A
\$ Savings From SideFund Pay Off	\$ 330,068	\$ 1,298,069	\$ 468,000
With Supplemental Trust			
Target Contribution Rate	27.5%	73.0%	N/A
Year	2022-23 ¹	2019-20	2022-23 ²

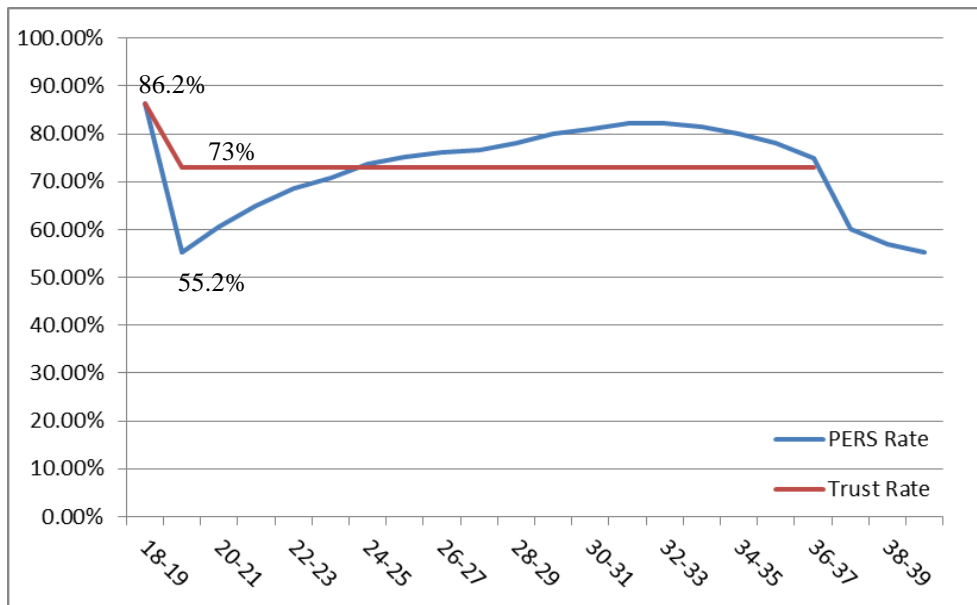
* Payments are no longer reflected as percentage of payroll due to contracting out fire services. Payments will transition to level dollar payments in 2018-19.

¹ Make additional contribution of 3% years 2020-21 and 2021-22.

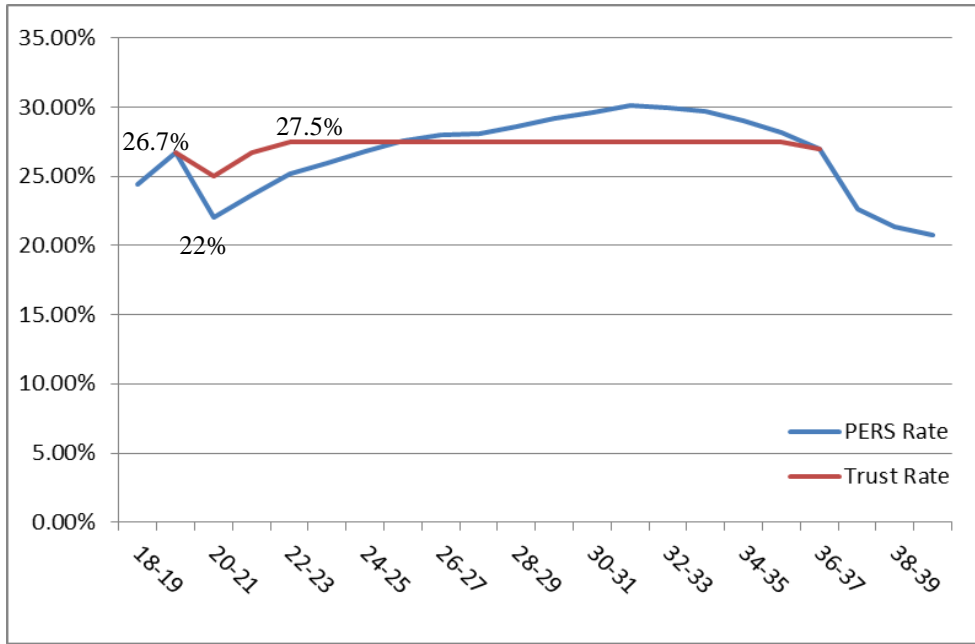
² Make additional contribution of \$200k from years 2019-20 to 2021-22.

Staff recommends that the City Council approve utilizing the savings toward stabilizing our rates and depositing the funds to a retirement trust. We would accomplish this by continuing to fund our retirement at a higher “target” rate represented by the red line in the following three charts even though our rates have dropped. The table on the previous page and the graphs below show our projected rates at the time the side fund pays off and the target rate that is projected to stabilize our rates. In the graphs below, when contributions rise above the target rate, funds could be withdrawn from the trust to assist in making payments, thereby stabilizing the amount required for retirement. For example, looking at the Police graph below, the rate is 86.2%. Our side fund pays off the next year and the rate drops to 55.2%. Instead of using all that savings for budget purposes, staff is suggesting that we use the target rate of 73% (leaving our contribution rate at 73%) and putting that savings into the trust for use when rates rise. Since we receive actual rates from CalPERS prior to adopting the budget each year, we will know the amount of savings or additional contributions at the time using the actual rates for the upcoming year.

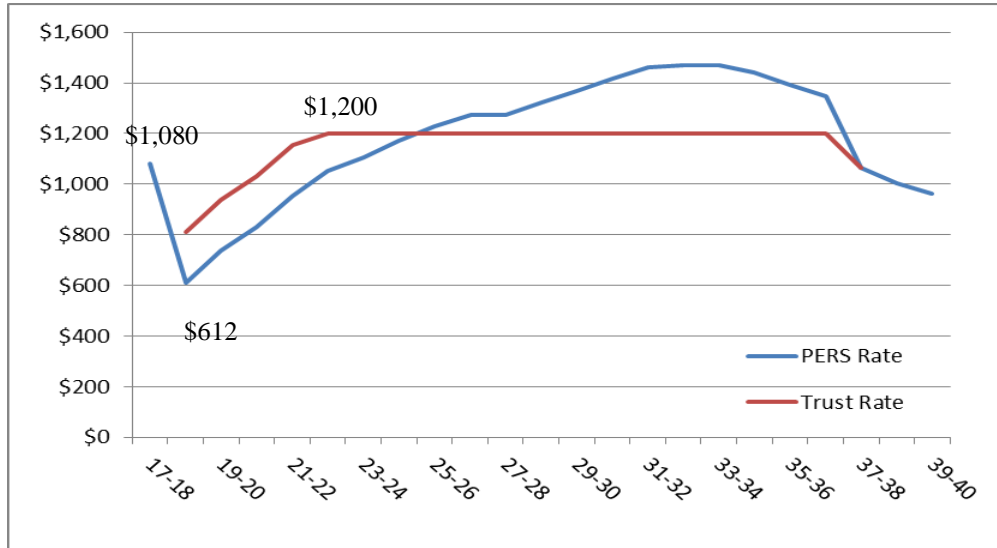
Police Plan Rate Stabilization



Miscellaneous Plan Rate Stabilization



Fire Plan Rate Stabilization



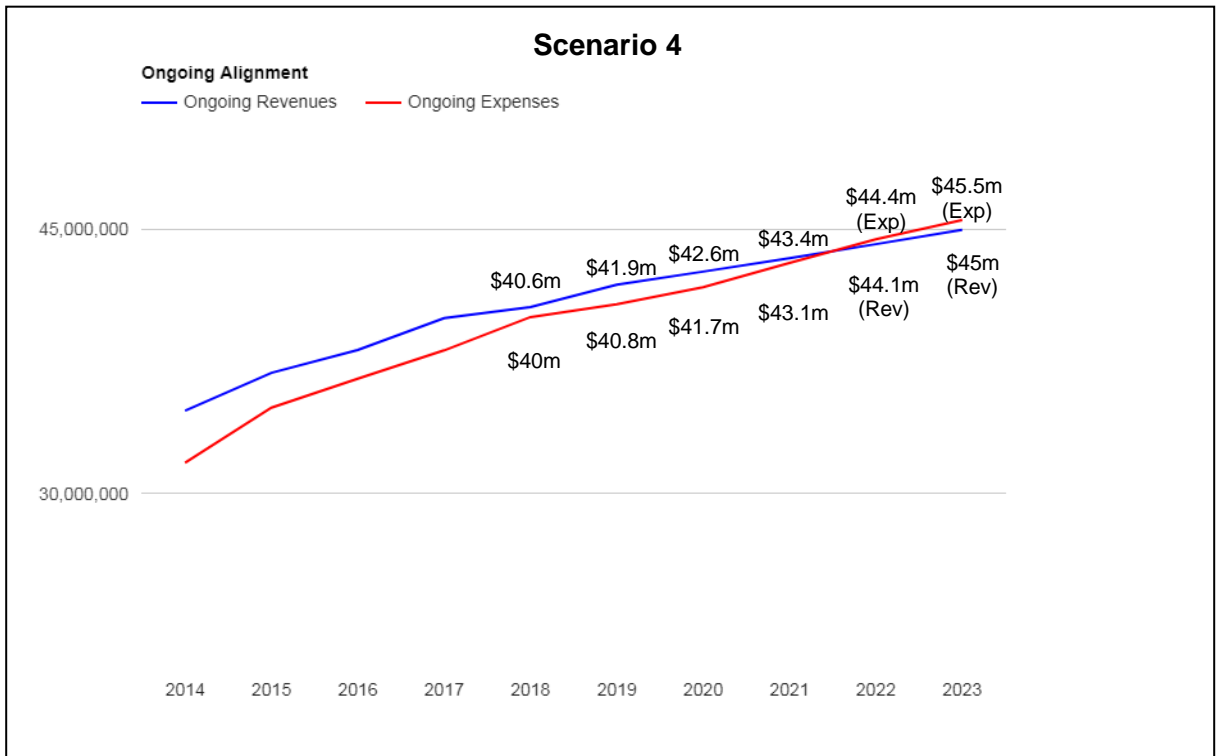
The retirement trust is recommended to give the city more stable CalPERS contribution rates and greater flexibility. We already have a trust to fund our retiree health benefits and the retirement trust is the same type of trust. Benefits of the trust are:

- Ability to earn a higher rate of return on this type of trust than on other city funds
- Flexibility to leave funds in trust to use for retirement contributions, in the case of an economic downturn or large rate increases

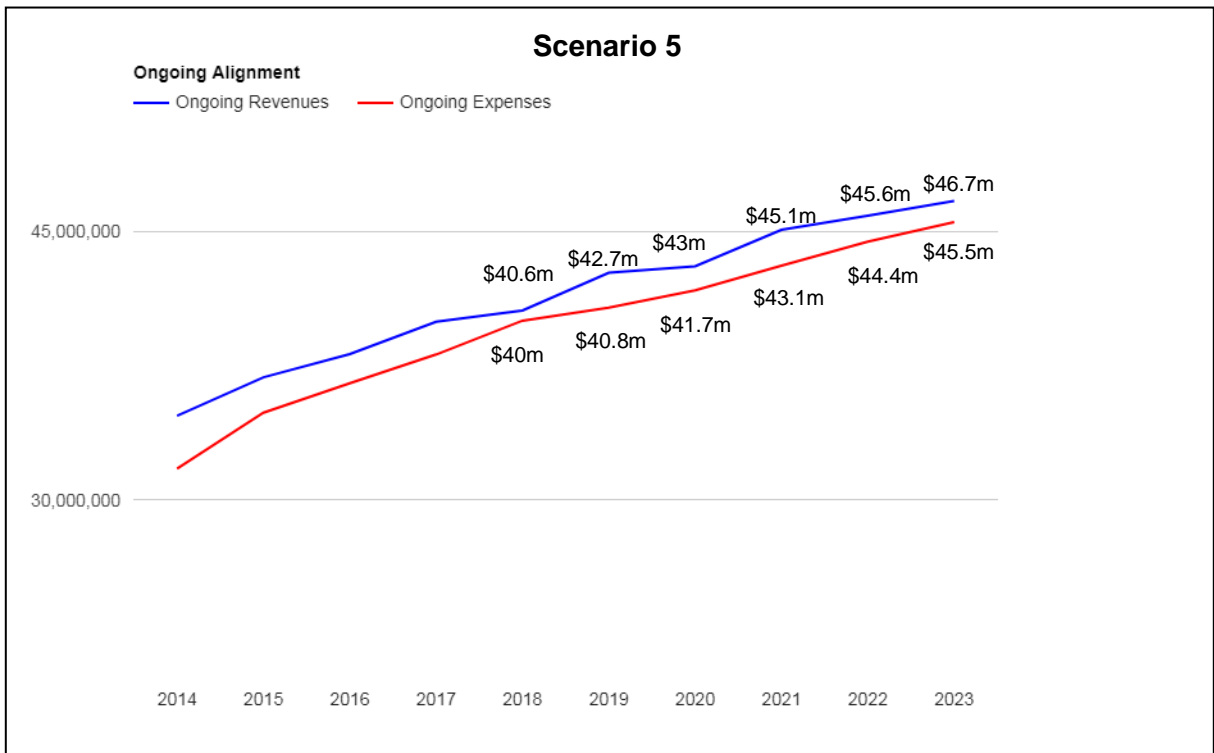
Recommendation

If funds are given to CalPERS, they are subject to more volatile earnings and once given to CalPERS cannot be used to pay contributions other than the unfunded liability.

\$1 million Retirement Stabilization Funds. The City has \$1 million of assigned funds set aside in the General Fund for retirement stabilization. It is recommended that these funds be placed in the retirement trust by 6/30/18 to earn a greater return and to stipulate that funds may only be used for retirement.



Scenario 4 builds on Scenarios 3 above and shows the impact setting aside part of the side fund savings into a retirement trust stabilize retirement costs would have. This scenario illustrates that while utilizing a retirement trust will stabilize our retirement costs long-term, additional revenue is still needed to offset rising costs in years 4 and 5 of the forecast.



Scenario 5 builds on Scenario 4 above and shows the impact of having both revenue enhancements and future development revenue available while utilizing a retirement trust to stabilize retirement costs.

FINANCIAL POLICIES

The following existing city policies will be changed to reflect any changes made in the financial plan.

Fund Balance Policies

The City Council has adopted policies for specific fund balances or reserve funds:

New

General Fund

Any funds remaining unspent at year-end in the General Fund transfer equally to the Contingency Reserve, Insurance Fund, Equipment Replacement Fund, Capital Improvement Fund, and Capital Facility Reserve. The Capital Facility Reserve will be established in the Capital Improvement Fund. Transfers may be redirected as the need arises.

Contingencies*

The adopted goal is to maintain fund balance equal to 16% of the General Fund appropriations for economic uncertainties and unforeseen emergencies.

Compensated Absences

The adopted goal is to maintain fund balance equal to 25% funding for accrued liabilities for employee vacation, sick and compensatory time.

Retirement Stabilization

These funds are set aside for use during periods of unstable rates.

Insurance Fund

The adopted goal is to maintain \$3,000,000 in net assets for unanticipated claims and catastrophic losses. Claims liabilities are recorded at the 56% probability level.

Equipment Replacement Fund

The adopted goal is to maintain net assets equal to the accumulated amount calculated for all equipment, based on replacement cost and useful life of equipment.

*The Contingencies balance in the General Fund is intended to serve as a hedge against uncertainty in the estimates used in the budget and multi-year forecast and as a reserve in the event of an emergency. Risks associated with estimates include the following:

Revenue risks: Revenues falling short of budget estimates may cause deficits. Transitional funding may be necessary to respond to reductions in major revenues due to local, regional, and national economic downturns (which could range from one year to several years).

State budget risks: In the past, the State has implemented budget solutions that legislatively reallocate intergovernmental revenues from local jurisdictions to the State (in the absence of guarantees or constitutional protection of these revenues). These include property taxes, sales taxes, gas taxes, grants, and reimbursements.

Uncontrollable costs: Fluctuations in retirement costs due to market conditions and pension system investment performance. The City does also have funds set aside for Retirement Stabilization. In addition, there may be other cost increases that are beyond the City's control (e.g., fuel, utility charges).

Accounting and Reporting Policies

The City's accounting and financial reporting systems will be maintained in conformance with all state and federal laws, generally accepted accounting principles (GAAP) and standards of the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA). Further, the City will make every attempt to implement all changes to governmental accounting practices at the earliest practicable time.

An annual audit will be performed by an independent public accounting firm with an audit opinion to be included with the City's published Comprehensive Annual Financial Report (CAFR).

The City's CAFR will present budgetary comparisons as part of audited basic financial statements.

The City's CAFR will be submitted to the GFOA Certification of Achievement for Excellence in Financial Reporting Program. The financial report should be in conformity with GAAP, demonstrate compliance with finance related, legal and contractual provisions, disclose thoroughness and detail sufficiency, and minimize ambiguities and potentials for misleading inference.

The City's CAFR will also be submitted to the California Society of Municipal Finance Officers (CSMFO) Awards Program and to national repositories identified by the City's bond trust agent in compliance with continuing disclosure requirements and to enable investors to make informed decisions.

Internal Controls

A system of effective internal controls will be maintained that assures only properly authorized expenditures, recordings of financial transactions, and accounting entries are executed and provides for the physical security of City funds and assets.

The City's independent auditor conducts annual reviews of the City's internal controls in conjunction with the annual audit to assure that adequate internal controls exist, at a reasonable cost, and that fiscal practices are in compliance with federal, state and city rules and regulations.

The City's cash handling practices are also reviewed in conjunction with the independent audit.

Classification of Fund Balance

In accordance with the Governmental Accounting Standards Board (GASB) Statement No. 54, classifications of fund balance used are as follows:

Non-spendable fund balances include amounts that cannot be spent because they are either (a) not in spendable form, or (b) legally or contractually required to be maintained intact. Examples are inventory, prepaid items, long-term notes receivable

Restricted fund balances are the portion of fund balance that have externally enforceable limitations on their usage through legislation or limitations imposed by creditors, grantors, laws and regulations of other governments or enabling legislation.

Committed fund balances are self-imposed limitations by the highest level of decision-making authority, namely the City Council, prior to the end of the reporting period. City Council approval is required to commit resources or to rescind the commitment.

Assigned fund balances are limitations imposed by management based on the intended use of the funds. Modifications or rescissions of the constraints can be removed by the same type of action that limited the use of the funds

Unassigned fund balances represent funds that have not been restricted, committed or assigned to specific purposes with the general fund.

Pension and Other Post Employment Benefit (OPEB) Funding

Pension

The City's retirement plan for full time employees is provided through California Public Employees Retirement System (CalPERS). The City's contributions to the plan fluctuate each year based on an annual actuarial plan valuation. This variable rate employer contribution includes the normal cost of providing contracted benefits plus or minus an amortization of plan changes and net actuarial gains and losses since the last valuation period.

It is the City's policy to make contributions to the plan equaling 100% of the actuarially required contribution (ARC). Because the City pays the entire actuarially required contribution each year, by definition, its net pension obligation at the end of the each is \$0. Any unfunded actuarial liability is amortized and paid in accordance with the actuary's funding recommendations.

OPEB

The City participates in a post- retirement health care plan trust administered by Public Agency Retirement Service's (PARS). Varying benefits are provided according to the City's Memorandums of Understanding (MOU's) with each employee group.

It is the City's policy to make contributions to the plan equaling 100% of the actuarially required contribution (ARC). Because the City pays the entire actuarially required contribution each year, by definition, its net pension obligation at the end of the each is \$0. Any unfunded actuarial liability is amortized and paid in accordance with the actuary's funding recommendations. An actuarial study is performed every three years in accordance with Governmental Accounting Board Standards. (GASB).

Internal Service Funds

The City uses internal service funds to account for equipment replacement costs, insurance costs, building maintenance costs and information technology costs and to account for the financing of goods and services provided by one department or agency to other departments or agencies of the City through user service charges.

Internal Service Funds shall be used to equitably distribute facility, vehicle and equipment replacement and maintenance costs among City user departments and to assure that adequate funding is on hand to replace/maintain assets and pay liabilities.

Internal Service Funds are maintained to account for insurance payments and claims liabilities and to provide a mechanism to fully fund such costs and liabilities.

Budget Policies

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted (committed, assigned and unassigned) as they are needed when expenditures are incurred.

One-time revenue will be reserved or used for one-time expenditures or capital improvements. Conversely, on-going revenues will be used to fund on-going expenditures.

The City will prepare a five- year forecast annually to emphasize and facilitate long range financial planning as well as a three-year capital improvement plan.

The City will prepare a budget summary or a budget in brief to summarize financial factors, provide financial summaries and identify keys issues affecting the budget as a tool to educate and involve the public.

It is the City's policy to adopt a balanced General Fund budget where operating revenue is equal to, or exceeds, operating expenditures. In the event a balanced budget is not adopted, a specific plan will be presented to the City Council for returning the budget to a balanced position.

The City Council and Department Heads will be provided with periodic summary financial reports, by fund, comparing actual revenues and expenditures to budgeted amounts.

New

The City Council adopted a target Pavement Condition Index (PCI) of 81 from the Management Plan (PMP). The plan concluded that the average citywide street network Pavement Condition Index (PCI) for Hermosa Beach is 70 and the average PCI for neighborhood streets is 64. The PMP estimated a 10 year period to achieve the PCI level of 81. \$2,300,000 is budgeted for 2018-19 from a variety of funding sources, with \$1,340,000 shown annually in the 3-Year CIP Plan. The plan will be used to guide selection of streets for improvement since they are prioritized in the plan. Public Works will calculate progress toward the PCI goal annually after completion of street projects.

New

The City supports consideration of collaboration with other agencies and use of alternatives for service delivery when practicable. Existing examples are shared dispatching services through the South Bay Regional Communication Authority and Fire services contracted with the County of Los Angeles.

New

The City supports development of private/public partnerships where opportunities exist.

New

An analysis of potential savings for prepayment of retirement contributions will be conducted on an annual basis to determine if prepayment would be beneficial.

Budget Process

The budget process begins each year in February with a Pre-Budget Policy meeting with the City Council, City Manager and Department Heads. The meeting is an early opportunity to review City Council goals, identify upcoming issues that may affect the budget and a chance for the City Council to discuss policy issues that may impact budget preparation. Department Heads prepare estimates of revenues and departmental expenditures for submission to the Finance Director. The City Manager and Finance Director meet with each department to review the estimates and discuss requests. From these meetings, the preliminary budget is developed. The Capital Improvement Budget, which is part of the same document, follows the same process.

The City Manager is required to submit a preliminary budget to the City Council on or before May 15th of each year. One or two public workshops are held in May and June to review the budget and receive public input. One formal public hearing is held in June, prior to budget adoption. The City Council must adopt an annual budget, by resolution, on or before June 30 for the coming fiscal year (July 1 – June 30). If the budget is not adopted by that date, the preliminary budget, except for capital outlays, goes into effect until the budget is adopted.

The budget may be amended during the year as necessary. A Midyear Budget Review is conducted in February, at which time adjustments to revenue estimates and appropriations are made. Expenditures may not exceed appropriations at the fund level. The City Manager may approve transfers of appropriation within funds; transfers of appropriations from one fund to another require City Council approval.

Budgets are adopted for all governmental and proprietary funds on a basis consistent with generally accepted accounting principles.

Appropriation Limitation

The City Council annually adopts a resolution establishing the City's appropriation limit in accordance with Article XIII-B of the Constitution of the State of California, Section 7900 of the State of California Government Code. The resolution is considered in conjunction with adoption of the annual budget. The limit is reviewed by the City's independent auditors as required by law.

Revenue Policies

The City will estimate annual revenues using an objective, analytical process; specific assumptions will be documented and maintained. Budgeted revenues will be estimated conservatively using accepted standards, trends and estimates provided by the state, other governmental agencies, reliable economic forecasters and/or consultants when available.

The City plans to conduct a user fee study at least every five years to ensure cost recovery and subsidy levels are correct and to ensure that service delivery methods are represented accurately in the study. The study will determine the full cost of providing services and identify subsidy levels so that the appropriate recovery level may be set. The latest user fee study was conducted in 2016.

New

The city supports exploring grant opportunities and will seek to apply for all grants that may practically be implemented and that align with the city's goals and strategies.

Debt Service

The City will typically consider the use of debt (bonds, certificates of participation or capital leases) only for one-time capital improvement projects. The project's useful life will not exceed the term of the financing. Debt financing will not be used for current operations. Even though California Government Code Section 43605 provides for a legal debt limit of 15% of gross assessed valuation, the City uses a limit of 2%. (Because this provision was enacted when assessed valuation was based on 25% of market value, the valuation will be calculated at 25% before the debt limit is applied).

The City will seek to obtain the highest possible bond rating and to maintain or improve the rating in order to minimize borrowing costs and preserve access to credit.

The City will generally conduct financings on a competitive basis; however, negotiated financings may be used where market volatility or the use of an unusual or complex financing or security structure is a concern with regard to marketability.

Investment Policies

Investments are governed by a separate investment policy that is adopted by resolution every year.

Website Presentation of Financial Documents

The City will use its website to present official financial documents of the City and other financial documents that may be of interest to the public and as an important investor relations tool.

List of Recommendations

City Council will not be taking action at the workshop however items may be discussed to see if there is consensus on the following recommendations:

1. It is recommended that the practice of evaluating prepayment of retirement contributions annually to determine if there are savings be added to our Financial Policies.
2. It is recommended that a new Reserve for Capital Facilities be added to the list for year- end fund transfers in addition to the Capital Improvement, Contingency, Equipment Replacement, and Insurance Funds.
3. It is recommended that the City Council approve utilizing the CalPERS side fund payoff savings toward stabilizing our rates and depositing the funds into a retirement trust.
4. It is recommended that the \$1 million Retirement Stabilization Funds be placed in the retirement trust to earn a greater return and stipulate that funds may only be used for retirement.
5. It is recommended that level dollar retirement payment for Fire in 2018-19 be selected (approximately \$612,000) instead of paying the unfunded liability of \$466,772 and setting aside \$200,000 for a retirement trust contribution, as reflected in the preliminary budget. The difference of approximately \$54,772 will increase Prospective Expenditures. This will be a correction made in the Final Budget.
6. It is recommended that City Council approve the new Financial Policies.
7. It is recommended that City Council consider increases to restaurant encroachment fees, street sweeping violations, and parking citation late fees.

Respectfully submitted,



Viki Copeland
Finance Director

¹ Employment Development Department

² National Association of Realtors

³ Data Quick News- Core Logic, March 2018 prices

⁴ Data Quick News- Core Logic, March 2017 prices

⁵ Los Angeles Economic Development

⁶ Hermosa Beach Finance Department

⁷ U.S. Bureau of Labor Statistics, March 2018

⁸ U.S. Bureau of Labor Statistics, March 2017

⁹ California Government Code section 43605 provides for a legal debt limit of 15% of gross assessed valuation. This provision was enacted when assessed valuation was based on 25% of market value. Effective fiscal year 1981-82, each parcel was assessed based on 100% of market value as of the most recent change in ownership. The computations shown in the Legal Debt Margin schedule convert the assessed valuation data for each fiscal year from the full valuation perspective to the 25% level that was in effect at the time that the legal debt margin was enacted.



APPENDIX

1 **RESOLUTION NO. 18-7137**

2 **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH,**
3 **CALIFORNIA, ADOPTING THE BUDGET FOR THE FISCAL YEAR 2018-2019**

4 **WHEREAS**, a budget for the fiscal year 2018-2019 has been prepared by the City Manager;
5 and

6 **WHEREAS**, said budget incorporates expenditures for operating purposes, capital outlay
7 and capital improvement projects; and

8 **WHEREAS**, said final budget will include the appropriations limit and total annual
9 appropriations subject to limitation as required by Section 37200 of the Government Code; and

10 **WHEREAS**, the City Council has examined said budget and, after due deliberation and
11 consideration, has made such amendments to the budget as it deems advisable.

12 **NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HERMOSA**
13 **BEACH, CALIFORNIA DOES RESOLVE AS FOLLOWS:**

14 **SECTION 1.** That the City Council does hereby approve and adopt the revised budget for
15 the 2018-2019 Fiscal Year as presented in the documents entitled "City of Hermosa Beach Budget
16 Summary 2018-2019", and attached as "Exhibit A."

17 **SECTION 2.** This Resolution shall take effect immediately. The City Clerk shall certify
18 to the passage and adoption of this Resolution; shall enter the same in the book of original
19 Resolutions; and shall make a minute of the passage and adoption thereof in the records of the
20 proceedings of the City Council meeting at which the same is passed and adopted.

21 **PASSED, APPROVED and ADOPTED** this 12th day of June, 2018.

22
23 
24 **PRESIDENT** of the City Council and **MAYOR** of the City of Hermosa Beach, California

25
26 ATTEST:

27 
28 City Clerk

APPROVED AS TO FORM:


City Attorney

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF HERMOSA BEACH

I, Elaine Doerfling, City Clerk of the City of Hermosa Beach, California, do hereby certify that the foregoing Resolution No. 18-7137 was duly and regularly passed, approved and adopted by the City Council of the City of Hermosa Beach at a Regular Meeting of said Council at the regular place thereof on June 12, 2018.

The vote was as follows:

AYES: Armato, Campbell, Fangary, Massey, Mayor Duclos
NOES: None
ABSENT: None
ABSTAIN: None

Dated: June 13, 2018


Elaine Doerfling, City Clerk

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RESOLUTION NO. 18-7136

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2018-2019

WHEREAS, the voters of California, on November 6, 1979, added Article XIII B to the State Constitution, placing various limitations on appropriations of state and local governments; and

WHEREAS, Article XIII B provides that the appropriations limit for the fiscal year 2018-2019 is calculated by adjusting the base year appropriations of fiscal year 1978-79 and subsequent years for changes in the cost of living and population; and

WHEREAS, Proposition 111 (Section 1.5 of Article XIII B), enacted by the voters on June 5, 1990, modified the method of calculating the limit, beginning with fiscal year 1990-91; and

WHEREAS, the City of Hermosa Beach has complied with all of the provisions of Article XIII B in determining the appropriations limit for fiscal year 2018-2019.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, DOES RESOLVE AS FOLLOWS:

SECTION 1. That the City of Hermosa Beach chooses to use the California Per Capita Personal Income Change as the inflation adjustment factor for fiscal year 2018-2019.

SECTION 2. The City of Hermosa Beach chooses to use the Change in Population for the County of Los Angeles as the growth adjustment factor for fiscal year 2018-2019.

SECTION 3. The City of Hermosa Beach uses the Uniform Guidelines published by the League of California Cities in March 1991 to determine the limit and appropriations subject to the limit.

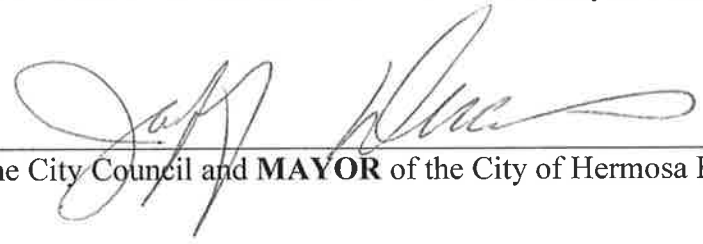
SECTION 4. Documentation for calculation of the limit is on file in the Finance Department and will be reviewed by the City’s auditors during the annual financial audit, as required by Proposition 111.

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SECTION 5. The appropriations limit for the City of Hermosa Beach for fiscal year 2018-2019 is \$40,229,720.

SECTION 6. This Resolution shall take effect immediately. The City Clerk shall certify to the passage and adoption of this Resolution; shall enter the same in the book of original Resolutions; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council meeting at which the same is passed and adopted.

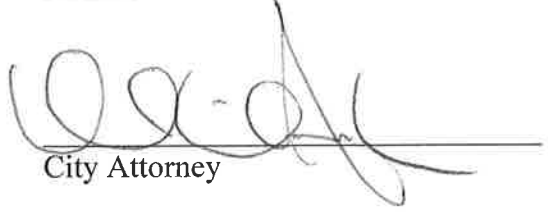
PASSED, APPROVED AND ADOPTED this 12th day of June, 2018.



PRESIDENT of the City Council and **MAYOR** of the City of Hermosa Beach, California

ATTEST:

APPROVED AS TO FORM:


City Clerk
City Attorney

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF HERMOSA BEACH

I, Elaine Doerfling, City Clerk of the City of Hermosa Beach, California, do hereby certify that the foregoing Resolution No. 18-7136 was duly and regularly passed, approved and adopted by the City Council of the City of Hermosa Beach at a Regular Meeting of said Council at the regular place thereof on June 12, 2018.

The vote was as follows:

AYES: Armato, Campbell, Fangary, Massey, Mayor Duclos
NOES: None
ABSENT: None
ABSTAIN: None

Dated: June 13, 2018


Elaine Doerfling, City Clerk

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**2018-19
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommended One-time	Proposed Ongoing	Recommend Ongoing	Not Recommended Ongoing
	001 GENERAL FUND						
	1101 CITY COUNCIL						
4201	Unspecified Services (additional funds to cover unplanned services)				3,000		3,000
4319	New City Manager Reception	1,000	1,000				
4319	Employee/Commission Holiday Party (additional funds to allow for more venue options)				4,600		4,600
4319	Unspecified Events (additional funds to cover unplanned events)				4,000		4,000
4304	Councilmember Cell Phone Purchase	1,500	1,500				
4304	Councilmember Cell Phone Usage				4,000	4,000	
	1121 CITY CLERK						
4201	Consultant to assist with retention schedule review and revision to ensure compliance with all laws regarding document destruction and include digital retention (records retention program adopted in September of 1995-most recent revision done April 2010)	20,000	20,000				
	1201 CITY MANAGER						
4201	Traffic Calming/Neighborhood Management Support	25,000	25,000				
4201	Special Services- Undetermined	2,000		2,000			
4201	Print Communications/Promotions/ Public Outreach				20,000	20,000	
4201	Homeless Action Plan				2,000	2,000	
4201	Automated External Defibrillator (AED) Program				1,300	1,300	
4251	Floor Monitor Radios- The current radios are for line of sight which are inefficient and do not provide the correct coverage in order to communicate properly. The radios can not report to the Emergency Operations Center (EOC) as the radio range does not reach the EOC.	2,500	2,500				
4304	Satellite Phone- Purchase a satellite phone for communication redundancy in the event that all other communications fail during an emergency response.	1,600		1,600			
4304	Satellite Phone- Annual service plan based on the number of minutes used.				1,000		1,000
4315	Engaging Local Government Leaders All-In Membership				300	300	
4315	Membership: Solid Waste Association of North American (SWANA) - Kristy Morris				332	332	
4315	Membership: California Stormwater Quality Association (CASQA) - Kristy Morris				295	295	
4317	Laserfiche Conference	895	895				
4317	Graphic Design Training	350	350				350

**2018-19
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommended One-time	Proposed Ongoing	Recommend Ongoing	Not Recommended Ongoing
4317	Mileage for Various Meetings in LA County.				1,500		1,500
4317	Training - Miscellaneous International City/County Management Association (ICMA) /APA (American Planning Association (APA) / International Association for Public Participation (IAP2) Events				300		300
4317	Training - Miscellaneous Webinars				500	500	
4317	Davenport Institute Professional Certificate in Public Engagement <u>Or</u>	2,200		2,200			
4317	Davenport Institute Professional Certificate in Public Engagement Training: Designing and Leading Effective Processes	2,500	2,500				
4317	Certified Emergency Management Certification through the International Association of Emergency Managers (IAEM)				400	400	
4317	Floor Warden Training for Staff				2,000	2,000	
4317	California Office of Emergency Services EOC Credentials.				1,500	1,500	
4317	American Planning Association Annual California Chapter Conference - Leeanne				1,500	1,500	
4317	Conference - California Stormwater Quality Association (CASQA) Annual Meeting				700	700	
4317	Association of Environmental Professionals Annual Conference				1,500		1,500
5402	EOC Tables- need to purchase 4 new tables for the EOC to have efficient and effective workspace for EOC responders	3,500	3,500				
5402	Emergency Water- The one-time purchase of additional water is a necessity to complete the emergency food and water supply for staff.	10,000	10,000				
5402	Shelter Supplies- The City has an agreement with the Red Cross to provide shelter operations during disaster response. As a result of the various disasters, Red Cross has stated that they will not be able to provide service to local jurisdictions for the first 72 hours of a disaster therefore requiring the City to have a stock pile of supplies to shelter a portion of its population. Therefore, the city needs to begin stockpiling shelter supplies.						
5402	Alternate EOC- The goal of this one-time purchase is to develop the supplies needed for the alternate EOC so that in the event the primary EOC is unavailable, there is an alternate for city operations to continue.	20,000		20,000			
5402	Emergency Communication Supplies- The goal of this one-time purchase is to secure the equipment necessary to develop a press conference in a box so that the City is ready to communicate with the public following a disaster.	4,000		4,000			
5402	Pet Shelter Supplies- The goal of this purchase is to develop a stockpile of pet supplies that can be deployed to the local shelter in order to co-locate an animal shelter near the human shelter following a disaster. Statistics show that residents will not leave their animals behind therefore, it is critical and necessary to develop a pet shelter stockpile.	2,500		2,500			
5402		10,000		10,000			

**2018-19
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommended One-time	Proposed Ongoing	Recommend Ongoing	Not Recommended Ongoing
	1203 HUMAN RESOURCES						
4201	Legal fees for labor negotiations	150,000	30,000	120,000			
4201	Legal fees to updated personnel rules and regulations	20,000	20,000				
	1204 Finance Cashiers						
4305	Purchase 5 new ergonomic office chairs @ \$550 per chair.	2,550		2,550			
	2101 POLICE						
4201	Lexipol Policy Management Annual Subscription: Lexipol provides comprehensive policies and updates, compliant with federal and state law, and Commission on Accreditation for Law Enforcement Agencies (CALEA) standards. With the City Manager's approval, the department subscribed to Lexipol and is requesting annual subscription fees be included in the budget.				18,326	18,326	
4201	Netwrix Monitoring Software: With the City Manager's approval, the department procured computer monitoring software for compliance with Department of Justice (DOJ) and Criminal Justice Information Services (CJIS) mandatory requirement and is requesting annual renewal fees to be included in the budget.				2,469	2,469	
	Vital Medical Services- Nasal Naloxone (Narcan) annual fees. Nasal Narcan can be used to treat department personnel who may be accidentally exposed to opioids or to treat citizens who are suffering an overdose. Request for Annual fees related to Nasal Narcan administration by Vital Medical Services. Service fees include annual training, education, competency, and continued medical director oversight at a monthly fee of \$30/month to manage each kit (\$360/year). It is recommended that an agency our size maintain 12 kits. Also see equipment request.				4,320	4,320	
4251	Interoperability Network of the South Bay (INSB) Joint Powers Authority (JPS) annual fees (includes membership and reserves assessments).				15,194	15,194	
4251	Global System Tracking (GST) annual maintenance fee. Fees are for vehicle tracking services and have been previously billed with dispatch invoice, but not budgeted. Payment is payable to South Bay Regional Communications Center as they manage the contract. 11 licenses @ \$362 plus \$800 for patrol view real-time option.				4,782	4,782	
4314	Uniforms: New Uniforms for (1) Police Officer and (1) Police Service Officer @ \$2,500 each (if positions approved).	5,000		5,000			5,000

**2018-19
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommended One-time	Proposed Ongoing	Recommend Ongoing	Not Recommended Ongoing
5402	Vital Medical Services- Nasal Naloxone (Narcan) equipment and supplies. In recent years, the medical and public safety communities have seen a dramatic increase in the number of deaths related to opioid overdose. Synthetic opioids such as Fentanyl have become so prevalent and dangerous that experts are now recommending that officers do not handle any type of powered substance to avoid risk of exposure. An accidental exposure to substances like Fentanyl, even in very small amounts, can be deadly. To counteract the effects of an opioid overdose, several agencies are now equipping their officers with Nasal Naloxone (Narcan). Narcan has been used by paramedics for years to treat patients suffering an opioid overdose. Because Nasal Narcan does not require the use of syringes, it requires far less training to administer. Nasal Narcan can be used to treat department personnel who may be accidentally exposed to opioids or to treat citizens who are suffering an overdose. The cost to purchase each kit is \$345, plus a monthly fee of \$30/month to manage each kit (requested above). It is recommended that an agency our size maintain 12 kits.	4,140	4,140				
5405	Stationary Automatic Plate Readers (ALPR): Per City Council's request, staff researched placing stationary ALPR within the City. Staff is recommending a phased in approach that will place cameras at designated locations within the next three years. Request is for phase 1 of the project. The total cost for all the cameras is approximately \$156,000 (13 cameras @ \$12,000 each).				48,000		48,000
	3104 STREET MAINTENANCE/TRAFFIC SAFETY						
4201	Enhanced Cleaning- Strand Scrubbing 1x/week. Note: This replaces Strand Steam Cleaning (between 10th St and 15th St) of \$6,015.				24,854	24,854	
4309	Additional materials for construction of Strand gates to enhance safety along the Strand.	7,000	7,000				
4309	Additional signage and signage improvements citywide- Last 1/3 of City signage replacement program to be completed in FY 18-19.	20,000	20,000				
	3301 DOWNTOWN ENHANCEMENT						
4201	Enhanced Porter Service				335,311	47,768	287,543
4201	Enhanced Pier Plaza Cleaning- Scrubber				6,309	6,309	
4201	Enhanced Pier Plaza Cleaning (Not Plaza)- Scrubber Service (Hermosa Ave. 15th Ct. to 9th St. Westside and Hermosa Ave to the Strand, including Beach Dr., Southside)				11,758	11,758	
4201	Enhanced Cleaning- Pier Avenue Cleaning- Scrubber (Replaces steam cleaning costs on lower and upper pier of \$18,606)				32,119	32,119	

2018-19
SUPPLEMENTAL REQUESTS

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommended One-time	Proposed Ongoing	Recommend Ongoing	Not Recommended Ongoing
4201	Enhanced Cleaning- Parking Lot A- Scrubber (Lot A and Beach Drive, 13th St to 11th St on Summer/Winter schedules)				8,317	8,317	
4201	Enhanced Cleaning- Parking Lot B- Scrubber (Includes 13th Court, will be on Summer/Winter schedules)				5,544	5,544	
	3302 COMMUNITY SERVICES						
4251	Sprint Modems for Mobile Data Computers (MDC): Request to add Sprint charges for Community Services vehicles' MDC modems. Fees are paid to South Bay Regional Public Communications Authority.						
4314	Uniforms: For (1) Community Service Officer (pending approval)	1,125		1,125			
5401	Beautification of Multi-space meters: Using beach themed decals/wraps/paint to improve the appearance of the meters and meter operation instructions.	1,125	1,125				
	3304 PARKING STRUCTURE						
4201	Enhanced Parking Structure Cleaning- Scrubber Service				9,177	9,177	
	4101 COMMUNITY DEVELOPMENT PLANNING						
4201	Addition of a temporary, part-time (20 hours/week) Senior Planner Consultant to assist with the more complex projects as Planning Division Staff Planners each has less than year of experience.				109,200	65,943	43,257
4315	Memberships for American Planning Association for (2) new planners \$525 each.				1,050	1,050	
4317	Subdivision Map Act class/conference- (4) planner, \$1,000 each.				4,000	4,000	
	4201 COMMUNITY DEVELOPMENT BUILDING						
4314	Uniforms-2 sets for 4 staff people (pants, shirts with embroidery, patches, hats				1,005	1,005	
4315	Annual Certifications (20 classes & testing for new staff, \$900 each)				1,800	1,800	
4315	National Fire Protection Association (NFPA)- Reference tool for code books				1,450	1,450	
4317	California Building Officials (CALBO)- Education Week				780	780	
	4202 PUBLIC WORKS ADMINISTRATION						
4317	Classes for Parks Maintenance Crews- Backflow & Irrigation Certifications (Rudy Molina & Daniel Rodriguez)	1,652	1,652				
4317	Classes for Building Maintenance Crews: Justin DeHaven- Electrical Troubleshooting & Preventative Maintenance.	1,100	1,100				
4317	Classes for Building Maintenance Crews: D. Hrboka, J. DeHaven, Ramos-Generators & Emergency Power	3,300	3,300				
	TOTAL GENERAL FUND	326,537	155,212	171,325	697,617	302,917	394,700
	2017-18 Requested: 1.26 million, 378k approved	Total Requested	1,024,154		Total Approved	458,129	

**2018-19
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommended One-time	Proposed Ongoing	Recommend Ongoing	Not Recommended Ongoing
	001 GENERAL FUND- OTHER REQUESTS (From Reserved Fund Balance)						
	2202 COUNTY FIRE DISTRICT						
5601	Facility Conversion Costs (Payments for year 1 of 5)- Total Option 1 facility conversion costs are estimated at \$1,818,360 (plus a 15% contingency) for repairs including, but not limited to, seismic upgrades, removal of the falling second floor, roof replacement, and modification of the first floor to accommodate five (5) personnel and two ADA compliant restrooms. Payments will be made in sixty (60) equal monthly payments starting July 2018, per agreement with the County.				418,223	418,223	
	4105 ZONING ORDINANCE UPDATE						
4201	Update Zoning Ordinances to correspond with General Plan updates. Supports Council's Policy Agenda item General Plan/Local Coastal Plan and City Infrastructure Master Plans. The zoning ordinances must be updated to match the General Plan.				250,000	250,000	
	TOTAL GENERAL FUND (From Reserved Fund Balance)				668,223	668,223	
	152 AQMD						
5403	Long-Range Electric Vehicle (to help off-set mileage reimbursement requests)	35,000	35,000				
	TOTAL AQMD FUND	35,000	35,000				
	153 SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND						
5405	New Police Canine: Request to purchase (new) trained police canine and building of kennel. The department's K9 was recently retired and staff is requesting funds to purchase a new dog. The dog will be assigned a new handler, which will also require the set-up of a city-supplied kennel with adequate security at the officer's home. Annual fees for dog maintenance (grooming/veterinarian) and equipment (leash, bowls, etc.) will be budgeted, like previous years, in the Asset/Forfeiture fund.	15,000	15,000				
5405	Active Threat, Incident Response Equipment: Request to purchase ballistic helmets for police officers and a ballistic blanket for when responding to Active shooter incidents and other high risk events. As a result of increased violence in schools and towards law enforcement in general, industrywide police agencies are issuing ballistic equipment to first responders (patrol officers) for these types of incidents. The ballistic blanket can be used in "rescue" or "cover and concealment operations during active treat incidents. This equipment is often used by law enforcement when evacuating victims where live gunfire is occurring. Staff recommends the purchase of this equipment for an additional level of protection for officers and potential victims.	14,202	14,202				
	TOTAL SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND	29,202	29,202				

**2018-19
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommended One-time	Proposed Ongoing	Recommend Ongoing	Not Recommended Ongoing
	160 SEWER FUND:						
	3102 SEWERS/STORM DRAINS						
4201	Contract service for completion of sewer manhole data and digitization of sewer lateral data based on existing sewer data, sewer observations, as-built, etc.	17,385	17,385				
	TOTAL SEWER FUND	17,385	17,385				
	161 STORM DRAIN FUND:						
	3109 STORM DRAINS						
4201	Parking Structure- Storm Water Lift Station	15,452	15,452				
	TOTAL STORM DRAIN FUND	15,452	15,452				
	170 ASSET SEIZURE/FORFEITURE FUND:						
	2105 POLICE K-9 PROGRAM						
4201	Police K-9 Program: Grooming and Veterinarian Services				2,500	2,500	
4317	Police K-9 Program: Conference/Training				3,000	3,000	
4309	Police K-9 Program: Food				722	722	
5401	Police K-9 Program: Dog Leashes, rain coat, booties, bowls				600	600	
	TOTAL ASSET SEIZURE/FORFEITURE FUND				6,822	6,822	
	715 EQUIPMENT REPLACEMENT FUND						
	1206 INFORMATION SYSTEMS						
4201	Implement Office 365 Password Synchronization (Prosum). Enabling, configuring, and implementing password synchronization between Office 365 and local Active Directory would enable all users to manage one set of credentials to log in both email and their workstations. Urgency: HIGH	4,800	4,800				
4201	Enable Multiple Factor Authentication (MFA) in Office 365 (Prosum). Enabling and configuring MFA establishes additional level of security and makes it so users need an additional piece of information in order to log in to their email account. Enabling MFA would have likely prevented account hijacking incidents like the one we've experienced in March 2018.	6,800	6,800				
4201	Annual Municipal Information Systems Association of California (MISAC) Conference. City's share of cost to send a dedicated IT Manager from Prosum to the annual MISAC conference. Last year's conference was a very valuable experience and the cost was fully covered by Prosum.	1,000	1,000				

**2018-19
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommended One-time	Proposed Ongoing	Recommend Ongoing	Not Recommended Ongoing
	Sonicwall Analyzer License- Additional license for Sonicwall firewall to enable the use of Analyzer. This protocol analyzer complements the SonicWall network security offerings by providing detailed and comprehensive reports of network behaviors, activities and threats. Urgency: HIGH				750	750	
4201	KnowBe4 Platinum Subscription Plan for all City Employees (165 x \$16=\$2,640 annually). Security awareness training program that includes mock attacks, engaged interactive web-based training and continuous assessment through simulated phishing, vishing, and smishing attacks to build a more resilient and secure organization. Urgency: HIGH				2,640	2,640	
4201	Professional Services (Prosum). Additional help for workstation refresh. Next fiscal year we will continue the refresh of all City's computers. Request to schedule funds for additional resources to get this accomplished on a tight schedule, similar to the current fiscal year. 60 workstations and 10 laptops will need to be replaced.				9,500	9,500	
4201	Microsoft Office 2016 (or 2019 if available). The City currently owns a mix of Office 2010 (75% and 2013(25%) licenses. Office 2010 quickly becomes obsolete and would like to start rolling out the newest version of MS Office for all new Windows 10 workstations. We have an option to either upgrade the City's Office 365 licenses to E3 (\$15/user/month) or purchase 130 licenses of MS Office for \$280/license. The upgrade to E3 plan also allows install of MS Office on up to 5 workstations, including SharePoint and OneDrive licenses. SharePoint can be used to develop the City's Intranet website and potential replacement/improvement to the current, archaic file storage system. Urgency: HIGH	36,000		36,000	13,000	13,000	
4201	Criminal Justice Information Systems (CJIS) Audit by Diverse Computing (www.diversecomputing.com). The company was founded by former law enforcement IT professional who contributed to the creating of the CJIS policies. From my research, this is the only such company on the market. The audit would identify gaps and help us ensure that the Police Department is compliant in all required areas. Urgency: HIGH	12,900		12,900			
4201	Prosum - Remote and Onsite IT Support, increase to annual contract amount from \$151,908 to \$156,465. 3% CPI increase. Year 1 of a 3 year contract renewal.				4,557	4,557	
4201	Prosum - Network Operating Center (NOC) Services 24/7/365 Network Monitoring & Alerting/ Includes advanced network health monitoring & alerting; ticketing & altering system integration; performance monitoring, triage, and remediation; server room environmental monitoring (temperature and humidity); and remediation of all networking alerts				9,500	9,500	

**2018-19
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommended One-time	Proposed Ongoing	Recommend Ongoing	Not Recommended Ongoing
4201	Prosum - Security Tools and Threat Detection. Includes advanced antivirus software platform & remote management; virus/malware proactive/reactive monitoring and ticketing system integration; email - spam filtering monitoring, troubleshooting and configuration; user training - cyber security and email hygiene best practices (includes KnowBe4 licenses valued at \$2,700); initial threat response and triage.				12,000	12,000	
5402	High performance DELL OptiPlex Workstation for PW Director to enable him to use AutoCAD specialized software. 2x DELL 27" Ultra High Resolution Monitors. (Cost estimate includes AutoCAD license). Urgency: Medium	4,200	4,200				
5402	(6) Ruckus Wireless Bridges to replace aging Aruba MST 200 devices. Currently wireless bridges connect City Hall to Base 3, Community Resources, and the City Yard. We've been experiencing some reliability issues with Aruba devices and the devices have reached end of life (no longer manufactured and actively updated). Also see labor request below. Urgency: Medium.	6,900	6,900				
4201	Installation and configuration of the new Ruckus devices (Prosum)	3,600	3,600				
5402	New Granicus Encoder. The existing encoder will need to be upgraded to ensure compatibility with the new audio visual system to be installed in the Council Chambers this summer.	4,500	4,500				
4201	Upgrade to SDI 720p Streaming (Granicus).	1,000	1,000				
5402	New UPS Device. New 3000VA UPS for Police Department server room and network management card. This will replace an older, out of life UPS that has not been captured on the replacement schedule.	1,700	1,700				
	1208 GENERAL APPROPRIATIONS						
5405	Image Runner Advance C55401 or similar model copier (Administration)	9,460	9,460				
4201	Annual Maintenance Agreement (5 year agreement)				3,036	3,036	
5405	Image Runner Advance C55401 or similar model copier (EOC)	9,460	9,460				
4201	Annual Maintenance Agreement (5 year agreement)				3,036	3,036	
5405	Image Runner Advance C55401 or similar model copier (Community Development)	9,460	9,460				
4201	Annual Maintenance Agreement (5 year agreement)				3,036	3,036	
4201	Current Copier Maintenance				(7,500)	(7,500)	
	2101 POLICE						
5402	Electronic Key Management System: Department requests funds to purchase a key control system which only allows staff access to pre-assigned keys. The software keeps record of user activities. Staff determined this to be essential equipment for shared keys or keys with limited access.	4,000	4,000				

**2018-19
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommended One-time	Proposed Ongoing	Recommend Ongoing	Not Recommended Ongoing
5402	Request to replace Dell Latitude E6500 due for replacement in 2014 and Dell Latitude due for replacement in 2012 with one (1) Microsoft Surface Pro and (1) high Performance laptop. Per the IT Department's recommended specifications, staff anticipates the cost for both portable computers to be about \$4,000. There are approx. \$2,698 in the Equipment Replacement Fund and staff is requesting an additional \$1,302 to purchase the equipment. The equipment will be primarily used by the Detective bureau for criminal investigations.	1,302	1,302				
5402	Request for appropriation of Traffic Citation Writer & Printer (HB3-5 & 7) replacement funds. Equipment due for replacement in 2011.	6,800		6,800			
5402	Additional funds to replace Traffic Citation equipment and software. Staff has researched replacement options and has identified equipment from MSA Systems, Inc. to be the best solution for department needs. The equipment requires the acquisition of Crossroads Software, which is compatible with Mark 43, the agency's soon-to-be Records Management System. The total cost to purchase the equipment and software is \$28,900. Staff has \$17,045 available in FY 17-18 for replacements, as requested an appropriation of \$6,800 for related equipment (see above request) and is requested an additional \$5,057 to purchase the entire system. Costs include equipment, training, installation, and maintenance. Annual fees of \$1,5000 will be included in future budget preparations.	5,057	3,855	1,202			
5403	Replace 2012 Chevy Tahoe (HB1) with 2018 Ford Explorer	51,500	51,500				
5403	Replace 2012 Chevy Tahoe (HB5) with 2018 Ford Explorer	51,500	51,500				
5403	Replace 2011 Ford Crown Vic (HB4) with 2018 Ford Explorer (equipped for K9)	56,000	56,000				
5403	Replace 2013 Chevy Tahoe (HB9) with F150 "Responder"	75,000	75,000				
5403	Replace Honda ST 1300 Motorcycle with 2018 BMW Motorcycle	33,200	33,200				
5403	Replace Honda ST 1300 Motorcycle with 2018 BMW Motorcycle	33,200	33,200				
5403	Replace 2011 Ford Crown Vic (HB7) with 2018 Ford Explorer	51,500		51,000			
5403	Replace 2009 Ford Escape (HB12) with 2018 Toyota Highlander Hybrid	40,000		40,000			
5405	Request to appropriate remaining balance of funds reserved in FY 2017-18 for Records Management System, Mark 43. Completion of full system implementation is expected for FY 2018-19.	171,431					
5405	Mobile Data Systems Replacement- Request to appropriate funds to replace 98) Mobile Data Systems (MDT) originally scheduled for replacement in 2013. \$7,844 x 8 MDT	62,752	49,300	13,452			
5405	Replacement of (3) Downtown/Pier Plaza Security Cameras. Request is to replace existing Arecont camera in Lot A, Pier Plaza, and Lifeguard tower with three (3) new IP cameras. Newer camera models dramatically increase coverage, nighttime video quality, while decreasing bandwidth usage. The department has tested the cameras and staff see a notable difference in video output. Better video footage will strengthen criminal cases that have evidentiary footage captured through those cameras.	6,000	6,000				

**2018-19
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommended One-time	Proposed Ongoing	Recommend Ongoing	Not Recommended Ongoing
	3104 STREET MAINTENANCE						
5403	2002 Ford Stake Bed replaced with Ford F250 Stake Bed	46,000	46,000				
	3302 COMMUNITY SERVICES						
	Phase III Parking Meter Purchase: The Department requests funds to replace 24-hour meters (part of Phase III of Citywide Meter replacement). The requested funds will be used to purchase 200 yellow post meters in the downtown area (including spares). To mitigate the financial impact to replace all 1204 meters required for Phase III of the project, staff is proposing a phased approach to replace a few meters in parking hot spot areas. Staff will evaluate the next set of meters to be replaced in the next fiscal year(s).	110,866	110,866				
5401	Meter Housing Replacements: Request to replace 116 rusted and deteriorated meter housings on single-space meters. Staff identified these 116 meter housings as having the most significant rust and deterioration. Replacements of remaining meters will be done in phases each year until all housings are replaced.	26,126	26,126				
5403	Replace 2008 Ford Ranger 4x4 with Toyota Tacoma	37,000	37,000				
5403	Replace 2011 Go-4 Interceptor with Nissan Leaf or other viable electric option	30,877	30,877				
5403	Replace 2011 Go-4 Interceptor with Nissan Leaf or other viable electric option	30,877	30,877				
5405	Image Runner Advance C55401 or similar model copier (Base 3)	9,460	9,460				
4201	Annual Maintenance Agreement (5 year agreement)				3,036	3,036	
4201	Remove current copier maintenance				(350)	(350)	
	4101 COMMUNITY DEVELOPMENT/PLANNING						
5401	Larger iPads for Planning Commission Commissioners (Based on IT's Estimate for Council +10%)	6,240	6,240				
5402	Conference Phone for Planning	1,000		1,000			
	4202 PUBLIC WORKS ADMIN						
4201	Geocortex GIS Software Maintenance						
5403	Replace 2001 Ford Ranger with 2018 Toyota Tacoma	26,000	26,000		1,400	1,400	

**2018-19
SUPPLEMENTAL REQUESTS**

ACCOUNT	DEPARTMENT NAME	Proposed One-time	Recommend One-time	Not Recommended One-time	Proposed Ongoing	Recommend Ongoing	Not Recommended Ongoing
	4204 BUILDING MAINTENANCE						
	Siren Replacement Project: There is \$10,373 currently allocated to this project. With a new initiative to implement a tsunami siren as it relates to the Local Hazard Mitigation Plan, there is a need for an additional \$4,627 in funding to get the proper assessment completed and the correct installation of an omni-directional siren to effectively communicate with our residents of a potential tsunami impact along with a critical notification that must be made. In addition, a maintenance component will be added to the contract.	4,627	4,627				
5405	Community Center Solar Panel Maintenance (will be an ongoing annual cost)				3,722	3,722	
4201	Exterior Painting of South Park School Building. The exterior paint is in very poor condition and needs to be refreshed.	6,180	6,180				
4201	Increase in materials for building maintenance due to aging City infrastructure and also increasing material costs.				6,914	6,914	
5403	Replace Ford F250 with Ford F250 (previously approved in 15-16 Budget but not Replaced.	35,000	35,000				
	4601 COMMUNITY RESOURCES						
	Image Runner Advance C55401 or similar model copier (Community Resources)	9,460	9,460				
5405	Annual Maintenance Agreement (5 year agreement)				3,036	3,036	
4201	Remove Current Maintenance Agreement				(1,500)	(1,500)	
	6101 PARKS						
5403	Replace 1995 Ford F-350 with Ford F-250	35,000	35,000				
	TOTAL EQUIPMENT REPLACEMENT FUND	1,175,735	1,012,881	162,354	69,813	69,813	
	2017-18 Requested: 1.68 million, 525k approved	Total Requested	1,245,548		Total Approved	1,082,694	

**City of Hermosa Beach
Personnel Requests/Recommendations
Salaries and Benefit Costs
2018-19 Budget**

General Fund		ORIGINAL REQUEST				Notes:
		Request	Difference over Current	Recommended	Total Recommended	
CITY MANAGER						
Current:	Environmental Services Intern	\$ 12,661		\$ 12,661		
				City Manager	\$ 12,661	
CITY CLERK						
Proposed:	Upgrade/Reclassify the current position title of Senior Office Assist to Assistant to the City Clerk to more accurately reflect the job duties of the position and increase the compensation of the position to the level of secretary (or higher) to be commensurate with the actual duties/responsibilities of the position.	\$ 117,425	\$ 9,994			
Current:	Senior Office Assistant	\$ (107,431)	\$ -			Currently filled on a temporary basis (Secretary)
				City Clerk	\$ -	
FINANCE CASHIER						
Current:	Continue Part-Time Account Clerk (Part-Time Temporary)	\$ 42,281	\$ -	\$ 42,281		
Current:	Continue Hearing Officer (Part-Time Temporary)	\$ 1,838	\$ -	\$ 1,838		
				Finance Cashier	\$ 44,119	
FINANCE ADMINISTRATION						
Current:	Continue Part-time Senior Account Clerk - 960hrs. Max due to PERS (Part-time Temporary)	\$ 29,266	\$ -	\$ 29,266		
				Finance Administration	\$ 29,266	
HUMAN RESOURCES						
Proposed:	Remove Secretary Position and add Office Assistant (Full-time Permanent)	\$ 85,850	\$ (31,575)			
Current:	Secretary (Full-time Permanent)	\$ (117,425)	\$ -	\$ -		
				Finance Administration	\$ -	
COMMUNITY RESOURCES						
Proposed:	Reclassify current Community Resources Manager to Community Resources Director (Full-time Permanent)	\$ 228,400	\$ 10,361			
Current:	Community Resources Manager (Full-time Permanent)	\$ (218,039)				
Proposed:	Reclassify current Recreation Coordinator to Senior Recreation Supervisor (Full-time Permanent)	\$ 145,391	\$ 14,698			
Current:	Recreation Coordinator (Full-time Permanent)	\$ (130,693)				
Proposed:	Reclassify Youth Coordinator to Recreation Coordinator (Full-time Permanent)	\$ 111,335	\$ 15,416			
Current:	Youth Programs Coordinator (Full-time Permanent)	\$ (95,919)				
Proposed:	Reclassify Office Assistant to Recreation Coordinator (Full-time Permanent)	\$ 111,335	\$ 11,715			
Current:	Office Assistant (Full-time Permanent)	\$ (99,620)				
Proposed:	Increase after-hours staffing at the Community Center from one staff person to two, for safety reasons and to increase after-hours efficiency and customer service.	\$ 50,000	\$ 50,000	\$ 12,294		Added at the Budget Hearing (6/12/18).
				Community Resources	\$ 12,294	
PUBLIC WORKS DEPARTMENT						
Current:	Continue Intern to perform admin duties as assigned @ 20hr/wk. (Part-time Temporary)	\$ 12,661	\$ 12,661	\$ 12,661	\$ -	
Proposed:	Public Works Inspector (Full-time Permanent)	\$ 112,400	\$ 112,400	\$ 112,400		\$112,400 Tier 2 or \$111,216 PEPRA based on Step 5 of the Building Inspector Salary Range.
Current:	Public Works Inspector (Full-time Temporary)	\$ 112,333				Currently filled. Initially brought on at \$50/hr for a position that did not exist. Salary survey conducted for 18-19 Budget puts the position at \$27.77/hr to \$33.29/hr.

**City of Hermosa Beach
Personnel Requests/Recommendations
Salaries and Benefit Costs
2018-19 Budget**

General Fund		ORIGINAL REQUEST				Notes:
		Request	Difference over Current	Recommended	Total Recommended	
PUBLIC WORKS DEPARTMENT, continued						
Proposed:	Maintenance 1- Building Maintenance Division (Full-time Permanent)	\$ 69,833	\$ 69,833			
Proposed:	Maintenance 1- Building Maintenance Division (Full-time Temporary)	\$ 52,809	\$ 52,809			
Proposed:	Maintenance II - Parks Division (Full-time Permanent)	\$ 83,851	\$ 83,851			Promotional
Current:	Continue Maintenance 1- Street Maintenance/Traffic Safety Division (Full-time Temporary)	\$ 52,809		\$ 52,809		Added by Council in 2017-18 on a temporary basis to provide staff augmentation for supplemental maintenance and clean-up Citywide. Was not intended to result in PERSable position(s).
		Public Works			\$ 177,870	
POLICE DEPARTMENT/COMMUNITY SERVICES						
Proposed:	Add (1) New Police Officer per year over 4 years (for a total of 4 officers) for a full patrol division & downtown enhancement team. This would increase the number of officers from 26 to 30 by the end of the 4 year period. (Full-time Permanent)	\$ 116,272	\$ 116,272		\$ -	
Proposed:	Add New Police Service Officer (from 8 to 9) for Property/Evidence Unit (Full-time Temporary)	\$ 87,079	\$ 87,079			
Current:	Continue Reserve Police Officer (Part-time Temporary)	\$ 19,886	\$ 19,886	\$ 19,886		
Proposed:	Add (1) New Community Service Officers, with primary responsibility for animal control.	\$ 79,892	\$ 79,892		\$ -	
Current:	Continue (2) Seasonal Community Service Officers from July 1st to September 30 (Part-time Temporary)	\$ 13,353	\$ -	\$ 13,353		
Current:	Continue (2) Seasonal Community Service Officers from May 1st to June 30 (Part-time Temporary)	\$ 9,245	\$ -	\$ 9,245		
		Police/Community Services			\$ 42,484	
COMMUNITY DEVELOPMENT DEPARTMENT						
Current:	Continue (1) Code Enforcement Officer for pro-active enforcement of short-term vacation rentals (Full-time Temporary)	\$ 65,943		\$ -		Fund consulting services to augment planning staff instead. This was subsequently changed to a part time employee at an annual cost of \$53,050
Proposed:	Office Assistant (Full-time Permanent)	\$ 71,971	\$ 47,367			To replace part-time temporary position listed below.
Proposed:	Office Assistant (Full-time Temporary)	\$ 49,209	\$ 24,605			To replace Part-time Temporary position listed below if full-time permanent position is not approved.
Current:	Continue Office (Part-time Temporary) 20hrs/week	\$ 24,604	\$ -	\$ 24,604		Currently filled. Requested to continue if full-time position is not approved.
		Community Development			\$ 24,604	
TOTAL GENERAL FUND			\$ 787,264		\$ 343,298	
Continued PT Positions		\$ 396,880				
\$1.3 million total position requests in 2017-18 and \$524k approved.						



**CITY OF HERMOSA BEACH
REVENUE HISTORY BY FUND
2018-19 BUDGET**

	2017-18 Budget	2016-17 Actual	2015-16 Actual	2014-15 Actual	2013-14 Actual	2012-13 Actual
General Fund						
Property Taxes	\$16,948,122	\$15,753,082	\$14,655,395	\$13,739,648	\$12,910,426	\$12,151,230
Sales & Use Tax	\$2,960,000	\$2,816,289	\$2,764,531	\$2,768,225	\$2,653,631	\$2,598,752
Transient Occupancy Tax	\$3,257,443	\$3,237,026	\$2,762,444	\$2,349,750	\$2,204,420	\$1,996,174
Business License Tax	\$1,070,000	\$1,098,421	\$1,058,663	\$1,059,445	\$1,006,478	\$950,526
Utility Users Tax	\$2,296,716	\$2,302,024	\$2,388,824	\$2,442,575	\$2,443,285	\$2,503,265
Other Taxes	\$1,252,278	\$1,284,033	\$1,309,559	\$1,328,176	\$1,261,682	\$1,178,173
Licenses & Permits	\$1,270,599	\$967,957	\$1,111,366	\$916,073	\$971,336	\$783,124
Fines & Forfeitures	\$2,063,979	\$2,070,599	\$2,244,698	\$2,600,785	\$2,750,068	\$2,369,887
Use of Property & Money	\$946,794	\$850,789	\$809,948	\$921,426	\$853,396	\$878,404
Intergovernmental/State	\$125,510	\$116,177	\$162,104	\$298,000	\$104,166	\$115,388
Service Charges	\$7,352,742	\$6,969,683	\$6,915,667	\$6,941,271	\$6,315,445	\$6,215,841
Other Revenue	\$147,905	\$171,820	\$453,918	\$252,855	\$591,144	\$259,625
Total General Fund	\$39,692,088	\$37,637,900	\$36,637,115	\$35,618,229	\$34,065,476	\$32,000,389
Lighting & Landscaping Fund						
Taxes	\$456,100	\$455,926	\$458,084	\$458,405	\$458,189	\$467,350
Use of Money & Property	\$0	\$351	\$691	\$388	\$658	\$604
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Downtown Enhancement Fund						
Use of Money & Property	\$0	\$0	\$0	\$0	\$0	\$0
Current Service Charge	\$0	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0
State Gas Tax Fund						
Use of Money & Property	\$1,913	\$457	\$4,365	\$2,892	\$2,407	\$5,391
Intergovernmental/State	\$540,713	\$378,860	\$472,546	\$551,885	\$615,090	\$445,611
AB 939 Fund						
Use of Money & Property	\$904	\$468	\$24	\$35	\$6	\$518
Current Service Charge	\$58,632	\$59,123	\$58,706	\$60,031	\$54,822	\$41,944
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Prop A Open Space Fund						
Intergovernmental/County	\$20,557	\$41,114	\$0	\$151,031	\$46,223	\$20,557
Tyco Fund						
Use of Money & Property	\$334,941	\$335,634	\$328,543	\$327,728	\$322,649	\$315,495
Tyco Tidelands Fund						
Other Revenue	\$25	\$32	\$45	\$35	\$25	(\$19)
Parks/Rec Facility Tax Fund						
Taxes	\$0	\$0	\$21,492	\$0	\$7,019	\$6,817
Use of Money & Property	\$4,155	\$2,132	\$7,061	\$6,881	\$3,134	\$1,916
Other Revenue	\$226,620	\$250,614	\$138,918	\$216,625	\$276,005	\$165,481
Building Improvement Fund						
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Bayview Drive District Administrative Exp Fund						
Use of Money & Property	\$48	\$19	\$42	\$25	\$24	\$23
Other Revenue	\$4,500	\$4,500	\$4,350	\$4,350	\$4,350	\$4,350
Lower Pier District Administrative Exp Fund						
Other Revenue	\$2,600	\$2,600	\$2,600	\$2,601	\$2,600	\$2,600
Myrtle District Administrative Expense Fund						
Use of Money & Property	\$229	\$123	\$250	\$179	\$140	\$144
Other Revenue	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000
Loma District Administrative Expense Fund						
Use of Money & Property	\$403	\$207	\$348	\$254	\$193	\$192
Other Revenue	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Beach Dr Assmnt Dist Exp Fund						
Use of Money & Property	\$65	\$30	\$53	\$36	\$29	\$25
Other Revenue	\$3,500	\$3,500	\$3,000	\$3,000	\$3,000	\$3,000
Community Development Block Grant Fund						
Intergovernmental/Federal	\$150,000	\$99,426	\$36,608	\$0	\$0	\$0
Prop A Transit Fund						
Taxes	\$367,353	\$360,787	\$356,492	\$347,569	\$333,547	\$302,853
Use of Money & Property	\$27,092	\$13,413	\$9,989	\$8,878	\$4,218	\$2,563
Current Service Charge	\$6,060	\$6,206	\$7,080	\$7,065	\$6,798	\$5,878
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Prop C Fund						
Taxes	\$304,710	\$299,114	\$295,316	\$288,054	\$276,370	\$251,851
Use of Money & Property	\$27,097	\$14,157	\$13,820	\$11,130	\$6,445	\$4,713
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Measure R Fund						
Taxes	\$228,537	\$224,502	\$230,969	\$294,054	\$206,475	\$188,180
Use of Money & Property	\$29,505	\$7,932	\$6,774	\$6,734	\$3,145	\$4,028
Other Revenue	\$406,590	\$3,332	\$0	\$190,000	\$0	\$0
Measure M Fund						
Taxes	\$233,312	\$0	\$0	\$0	\$0	\$0
Use of Money & Property	\$334	\$0	\$0	\$0	\$0	\$0



**CITY OF HERMOSA BEACH
REVENUE HISTORY BY FUND
2018-19 BUDGET**

	2017-18 Budget	2016-17 Actual	2015-16 Actual	2014-15 Actual	2013-14 Actual	2012-13 Actual
Grant Fund						
Intergovernmental/State	\$256,164	\$16,063	\$84,902	\$155,454	\$85,905	\$26,566
Intergovernmental/Federal	\$67,773	\$306,892	\$0	\$93,279	\$468,597	\$255,996
Other Revenue	\$324,901	\$353,809	\$153,582	\$177,618	\$0	(\$10,000)
Air Quality Improvement Fund						
Use of Money & Property	\$1,469	\$683	\$270	\$255	\$278	\$1,058
Intergovernmental/State	\$90,520	\$25,286	\$25,056	\$24,504	\$24,268	\$23,613
Supplemental Law Enforcement Services Fund						
Taxes	\$100,000	\$129,324	\$114,618	\$114,530	\$100,000	\$100,000
Use of Money & Property	\$4,126	\$1,619	\$2,939	\$1,839	\$1,667	\$1,466
California Law Enforcement Equipment Program						
	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Fund						
Use of Money & Property	\$119,653	\$59,784	\$22,435	\$20,055	\$9,396	\$9,406
Intergovernmental/State	\$5,443	\$5,599	\$5,595	\$5,641	\$5,697	\$5,689
Intergovernmental/County	\$8,000	\$41,779	\$165,931	\$9,680	\$728	\$12,796
Current Service Charge	\$1,130,630	\$1,110,295	\$988,286	\$74,958	\$52,383	\$37,290
Other Revenue	\$0	\$0	\$40,000	\$40,000	\$0	\$0
Storm Drain Fund						
Use of Money & Property	\$0	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Asset Forfeiture Fund						
Fines & Forfeitures	\$275,381	\$51,736	\$167,857	\$51,407	\$31,172	\$46,144
Use of Money & Property	\$8,293	\$2,968	\$4,835	\$3,683	\$2,760	\$2,602
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$1,000
Fire Protection Fund						
Use of Money & Property	\$2,124	\$1,039	\$584	\$548	\$212	\$375
Other Revenue	\$48,751	\$16,407	\$22,029	\$18,455	\$17,324	\$11,784
RTI Undersea Cable Fund						
Use of Money & Property	\$330,000	\$0	\$0	\$0	\$0	\$0
RTI Tidelands Fund						
Use of Money & Property	\$240,000	\$0	\$0	\$0	\$0	\$0
Retirement Stabilization Fund						
	\$0	\$0	\$0	\$0	\$0	\$0
Contingency Fund						
	\$0	\$0	\$0	\$0	\$0	\$0
2015 Lease Revenue Bonds						
Use of Money & Property	\$0	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$11,500,000	\$0	\$0	\$0
Capital Improvement Fund						
Use of Money & Property	\$157,984	\$75,836	\$23,773	\$18,750	\$4,287	\$8,716
Other Revenue	\$28,470	\$2,621	\$0	\$0	\$10,175	\$14,670
Artesia Boulevard Relinquishment Fund						
	\$0	\$0	\$0	\$31	(\$1)	\$4,848
Myrtle Utility Underground Improvement Fund						
	\$0	\$0	\$0	\$0	\$0	\$0
Bayview Dr Util Undrgrndng Dist Imp Fund						
	\$0	\$0	\$0	\$0	\$0	\$0
Beach Dr Assessment Improvement Fund						
	\$0	\$0	\$0	\$0	\$0	\$0
Bayview Drive Redemption Fund						
	\$2,694	\$1,460	\$1,970	\$1,514	\$1,098	\$1,079
Lower Pier District Redemption Fund						
	\$479	\$354	\$508	\$379	\$284	\$281
Beach Dr Assessment Dist Redemption Fund						
	\$1,406	\$751	\$116	\$794	\$558	\$538
Beach Dr Assessment Dist Reserve Fund						
	\$97	\$51	\$71	\$55	\$39	\$36
Myrtle Avenue Assessment Fund						
	\$2,259	\$1,181	\$1,441	\$1,140	\$802	\$738
Loma Drive Assessment Fund						
	\$2,715	\$1,429	\$1,759	\$1,400	\$973	\$938
Bayview Drive Reserve Fund						
	\$320	\$169	\$231	\$179	\$129	\$120
Insurance Fund						
Use of Money & Property	\$0	\$0	\$0	\$0	\$0	\$0
Current Service Charge	\$2,463,141	\$2,872,956	\$2,927,445	\$2,782,847	\$2,700,092	\$2,623,031
Other Revenue	\$0	\$6,115	\$75,932	\$200,351	\$41,838	\$351,462
Equipment Replacement Fund						
Current Service Charge	\$1,736,550	\$1,682,457	\$1,572,195	\$1,518,865	\$1,715,493	\$1,641,095
Other Revenue	\$405,874	\$102,144	\$15,950	\$8,070	\$36,630	\$3,086
Grand Total	\$50,962,800	\$47,092,266	\$57,034,592	\$43,903,374	\$42,030,818	\$39,437,878

Revenue History by Fund includes unrealized gains/(losses) on investments and sale of assets, not included in the Schedule of Revenue by Fund or the Revenue Detail by Fund reports for budgeting purposes.



REVENUE CATEGORY DETAIL

2018-19 Schedule of Revenues by Fund and Revenue History by Fund

The following General Fund revenue accounts are included for each revenue category on the Schedule of Revenues by Fund and the Revenue History by Fund:

Property Taxes

- Current Year Secured
- Current Year Unsecured
- Prior Year Collections
- Supplemental Roll SB813
- Property Tax In Lieu of Vehicle

License Fees

Sales and Use Tax

- Sales Tax
- In-Lieu Sales Tax

Transient Occupancy Tax

Business License Tax

Utility Users Tax

Other Taxes

- ½ Cent Sales Tax Extension
- Transfer Tax
- Cable TV Franchise
- Electric Franchise
- Gas Franchise
- Refuse Franchise

Licenses and Permits

Fines and Forfeitures

Use of Money and Property

Other Governments

- Intergovernmental/State

Service Charges

Other Revenues

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**CITY OF HERMOSA BEACH
EXPENDITURE HISTORY BY FUND
2018-19 BUDGET**

	2017-18 Budget	2016-17 Actual	2015-16 Actual	2014-15 Actual	2013-14 Actual	2012-13 Actual
General Fund						
City Council	\$402,296	\$354,878	\$284,155	\$223,810	\$245,446	\$202,756
City Attorney	\$300,000	\$477,693	\$411,303	\$306,082	\$183,403	\$175,227
City Clerk/Elections	\$399,394	\$321,237	\$432,498	\$366,280	\$327,483	\$271,855
City Manager	\$1,406,327	\$909,003	\$751,276	\$728,257	\$464,204	\$461,129
Affordable Housing/Marineland Loan	\$0	\$0	\$0	\$0	\$1,909	\$7,525
Affordable Hous/Marineland Grant	\$0	\$0	\$0	\$0	\$111,831	\$0
City Prosecutor	\$208,304	\$224,078	\$208,566	\$241,905	\$311,445	\$138,768
City Treasurer	\$40,110	\$41,068	\$37,465	\$32,155	\$25,742	\$104,856
Community Development						
Building & Safety	\$1,097,051	\$950,141	\$806,159	\$713,769	\$612,106	\$611,534
Planning	\$1,121,166	\$873,270	\$846,001	\$810,535	\$701,380	\$653,629
Coastal Permit Auth Grant	\$103,492	\$182,982	\$285,794	\$122,190	\$39,257	\$0
Community Resources/Cable TV	\$1,411,417	\$1,284,741	\$1,242,417	\$1,217,619	\$1,109,298	\$1,080,689
Finance Administration	\$1,082,434	\$1,045,643	\$978,866	\$923,373	\$833,323	\$793,969
Finance Cashier	\$869,909	\$767,355	\$728,696	\$680,378	\$673,142	\$612,058
Fire Department	\$2,519,223	\$6,202,897	\$6,005,942	\$4,922,540	\$4,981,629	\$4,736,346
County Fire District Costs	\$2,343,867	\$0	\$0	\$0	\$0	\$0
Fire Department Legacy Costs	\$895,492	\$0	\$0	\$0	\$0	\$0
General Appropriations	\$105,399	\$81,387	\$92,894	\$91,746	\$101,214	\$91,957
Human Resources	\$518,716	\$661,793	\$512,033	\$421,190	\$429,795	\$362,720
Police	\$13,881,740	\$12,776,780	\$12,539,172	\$10,941,564	\$10,429,781	\$10,113,194
Community Services	\$2,438,142	\$2,245,597	\$2,128,958	\$2,175,639	\$2,078,144	\$1,881,954
Crossing Guards	\$77,904	\$98,969	\$98,974	\$98,543	\$79,287	\$77,584
Prospective Expenditures	\$174,200	\$0	\$1,194	\$2,373	(\$5,339)	\$1,500
Public Works						
Administration	\$1,210,730	\$1,036,124	\$1,093,465	\$970,035	\$726,826	\$568,328
Building Maintenance	\$850,716	\$826,064	\$842,244	\$760,268	\$754,198	\$733,288
Parks	\$1,026,736	\$904,563	\$920,960	\$788,907	\$807,175	\$780,906
Street Maintenance/Traffic Safety	\$1,306,325	\$1,271,637	\$1,135,927	\$912,197	\$1,015,395	\$936,457
Capital Improvement Projects	\$2,241,333	\$526,557	\$660,399	\$863,470	\$538,908	\$101,010
Community Choice Aggregation	\$0	\$0	\$60,244	\$0	\$0	\$0
Downtown Enhancement	\$357,287	\$276,209	\$239,568	\$233,899	\$201,174	\$181,680
North Pier Parking Structure	\$168,241	\$171,107	\$184,952	\$136,127	\$134,871	\$130,764
Downtown Parking Lot A	\$62,287	\$56,265	\$51,555	\$50,622	\$44,561	\$40,011
County Share Pkg Structure Rev	\$331,270	\$329,209	\$322,477	\$323,533	\$369,578	\$367,462
Total General Fund	\$38,951,508	\$34,897,248	\$33,904,154	\$30,059,006	\$28,327,166	\$26,219,156
Lighting & Landscaping Fund						
Lighting/Landscaping/Medians	\$625,262	\$574,338	\$531,517	\$512,282	\$528,653	\$544,188
Downtown Enhancement Fund	\$0	\$0	\$0	\$0	\$0	\$0
North Pier Parking Structure	\$0	\$0	\$0	\$0	\$0	\$0
Parking Lot A	\$0	\$0	\$0	\$0	\$0	\$0
CIP	\$0	\$0	\$0	\$0	\$0	\$0
County Share of Parking Structure	\$0	\$0	\$0	\$0	\$0	\$0
State Gas Tax Fund						
CIP	\$324,573	\$35,292	\$409,236	\$293,096	\$477,277	\$213,352
AB 939 Fund						
Source Redctn/Recycle Element	\$34,547	\$52,555	\$50,578	\$46,536	\$75,285	\$145,086
Prop A Open Space Fund	\$0	\$0	\$6,984	\$130,474	\$25,666	\$115,816
Tyco Fund	\$955,748	\$32,887	\$447,010	\$323,156	\$32,671	\$90,959
Tyco Tidelands Fund	\$3,728	\$0	\$0	\$0	\$3,229	\$19,662
Parks/Rec Facility Tax Fund	\$26,926	\$32,920	\$21,906	\$0	\$0	\$14,795
CIP	\$261,350	\$169,315	\$547,467	\$252,449	\$11,217	\$91,899
Bayview Drive Dist Admin Exp Fund	\$1,785	\$1,187	\$1,559	\$1,942	\$1,837	\$1,208
Lower Pier Admin Expense Fund	\$1,405	\$968	\$1,275	\$1,271	\$1,609	\$1,091
Myrtle District AdminExpense Fund	\$6,183	\$5,085	\$5,608	\$5,774	\$5,956	\$5,080
Loma District Admin Expense Fund	\$6,175	\$5,440	\$5,904	\$5,455	\$6,252	\$5,204
Beach Dr Assmnt Dist Admin Exp Fd	\$1,650	\$1,109	\$1,447	\$1,451	\$1,849	\$1,149
Community Dev Block Grant Fund	\$150,000	\$99,426	\$34,865	\$0	\$0	\$0
Prop A Transit Fund						
Bus Pass Subsidy	\$3,300	\$2,975	\$2,732	\$2,650	\$2,306	\$2,288
Dial-A-Taxi Program	\$76,000	\$67,417	\$73,890	\$70,829	\$63,681	\$59,819
Fund Exchange	\$0	\$0	\$0	\$0	\$0	\$0
Commuter Express	\$34,008	\$30,831	\$19,149	\$15,836	\$16,415	\$14,838
Recreation Transportation	\$40,000	\$29,498	\$24,245	\$28,912	\$23,551	\$29,771
Special Event Shuttle	\$6,000	\$6,000	\$6,000	\$6,000	\$3,000	\$6,000
After School Program Shuttle	\$43,200	\$40,800	\$42,720	\$0	\$41,400	\$39,560
Beach Cities Transit Line 109	\$12,406	\$9,418	\$7,793	\$6,599	\$6,757	\$12,396
CIP	\$274,892	\$0	\$0	\$0	\$8	\$0
Prop C Fund						
Pavement Management Study	\$8,597	\$72,390	\$19,358	\$8,324	\$14,144	\$1,428
CIP	\$648,321	\$0	\$15,860	\$285,285	\$63,257	\$103,180



**CITY OF HERMOSA BEACH
EXPENDITURE HISTORY BY FUND
2018-19 BUDGET**

	2017-18 Budget	2016-17 Actual	2015-16 Actual	2014-15 Actual	2013-14 Actual	2012-13 Actual
Measure R Fund	\$1,013,648	\$42,229	\$453,661	\$70,334	\$265,420	\$123,941
Grants Fund						
Fire Dept (OJP Equip Grant)		\$0	\$0	\$0	\$74,616	\$0
Bulletproof Vest Partnership	\$3,079	\$8,150	\$0	\$0	\$0	\$433
Mental Health Evaluation Team	\$60,000	\$0	\$0	\$0	\$0	\$0
Body Worn Camera	\$41,681	\$0	\$0	\$0	\$0	\$0
ARRA Justice Assistance Grant	\$0	\$0	\$0	\$0	\$0	\$0
State Homeland Sec Grant/Fire	\$0	\$0	\$0	\$0	\$0	\$23,381
Fireman's Fund Emerg Prep Prog Grant	\$0	\$0	\$6,505	\$0	\$0	(\$10,000)
Beverage Recycle Grant	\$31,084	\$7,597	\$2,288	\$3,237	\$5,362	\$2,961
Coastal Conserv/Sea Level Rise Study	\$0	\$0	\$71,888	\$31,096	\$0	\$0
Coastal Permit Auth Grant	\$23,013	\$500	\$69,159	\$97,853	\$218,507	\$0
Local Coastal Assistance Grant	\$130,446	\$5,453	\$16,370	\$0	\$0	\$0
CIP	\$1,042,313	\$223,197	\$224,370	\$282,609	\$22,666	\$243,935
Air Quality Improvement Fund	\$138,160	\$6,525	\$2,130	\$2,370	\$119,919	\$23,917
Supplemental Law Enforcement Services Fund						
C.O.P.S. Program	\$192,389	\$22,583	\$74,142	\$294,026	\$74,077	\$130,128
CLEEP	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Fund						
Sewers/Storm Drains	\$500,965	\$517,834	\$496,308	\$566,293	\$530,819	\$465,003
Used Oil Block Grant	\$10,672	\$428	\$9,313	\$6,455	\$5,381	\$5,825
CIP	\$2,632,085	\$181,754	\$33,847	\$462,231	\$712,102	\$421,392
Storm Drains	\$1,001,685	\$283,060	\$240,580	\$166,573		
Asset Forfeiture Fund						
Special Investigations	\$33,010	\$0	\$170,528		\$0	\$0
Police K-9 Program	\$11,200	\$5,444	\$6,094	\$3,722	\$25,450	\$3,162
Mounted Patrol Unit	\$500	\$1,167	\$3,513	\$0	\$0	\$0
2015 Lease Revenue Bonds						
Legal Settlement - E & B Resources	\$791,087	\$710,332	\$11,771,321	\$0	\$0	\$0
Fire Protection Fund						
Fire Station Renovation & Upgrades	\$0	\$0	\$0	\$0	\$13,361	\$28,937
Fire Protection	\$0	\$0	\$0	\$0	\$0	\$0
Capital Improvement Fund						
CIP Administration	\$180,000	\$61,234	\$0	\$0	\$33,970	\$180,922
CIP	\$4,847,617	\$137,857	\$716,448	\$211,487	\$496,169	\$131,451
Artesia Boulevard Relinquishment Fund						
Street Main/Traffic Safety	\$0	\$0	\$0	\$0	\$0	\$7,210
Insurance Fund						
Liability Insurance	\$2,475,848	\$1,605,319	\$1,326,379	\$6,461,372	\$1,151,780	\$814,818
Auto/Property/Bonds	\$82,990	\$45,337	\$0	\$36,764	\$56,955	\$34,074
Unemployment	\$10,000	\$12,006	\$8,781	\$11,305	\$25,568	\$7,303
Worker's Compensation	\$1,412,682	\$1,691,788	\$1,017,964	\$740,494	(\$194,370)	\$1,050,725
Legal Settlements	\$0	\$0	\$0	\$11,500,000	\$0	\$0
Benefit & Cost Analysis/Oil Project	\$0	\$0	\$0	\$66,575	\$169,948	\$0
Community Dialogue	\$0	\$0	\$0	\$0	\$155,794	\$6,000
Equipment Replacement Fund						
City Council	\$5,437	\$5,437	\$5,437	\$5,437	\$5,437	\$21,282
City Clerk	\$2,445	\$0	\$0	\$0	\$0	\$0
City Manager	\$288,887	\$0	\$39	\$0	\$0	\$0
City Treasurer	\$1,630	\$0	\$0	\$0	\$0	\$0
Finance Administration	\$7,033	\$0	\$0	\$0	\$0	\$0
Finance Cashier	\$3,875	\$0	\$0	\$0	\$0	\$7,225
Human Resources	\$816	\$0	\$0	\$0	\$0	\$0
Information Technology	\$700,733	\$449,525	\$423,808	\$533,630	\$406,602	\$380,423
General Appropriations	\$22,344	\$11,710	\$22,839	\$17,222	\$10,099	\$8,497
Police	\$1,636,434	\$289,057	\$270,521	\$345,418	\$282,572	\$350,107
Fire	\$36,853	\$127,405	\$138,459	\$125,952	\$114,393	\$137,134
Lighting/Landscaping/Medians	\$26,917	\$24,589	\$28,865	\$16,343	\$17,740	\$17,116
Sewers/Storm Drains	\$40,286	\$41,639	\$24,018	\$33,430	\$29,269	\$32,748
Street Maint/Traffic Safety	\$97,536	\$17,300	\$17,945	\$18,252	\$16,947	\$16,697
Downtown Enhancement	\$22,000	\$0	\$0	\$0	\$0	\$0
Storm Drains	\$13,030	\$5,279	\$2,226	\$0	\$0	\$0
Community Services	\$260,805	\$50,767	\$156,864	\$66,394	\$60,417	\$67,310
Comm Dev/Buildings	\$403,211	(\$52,956)	\$29,768	\$257,052	\$4,053	\$3,895
Comm Dev/Planning	\$2,442	\$0	\$0	\$0	\$0	\$0
Public Works Administration	\$53,309	\$23,498	\$6,892	\$8,422	\$15,722	\$9,416
Building Maintenance	\$207,699	\$115,295	\$71,160	\$25,463	\$28,087	\$24,284
Equipment Service	\$329,400	\$282,393	\$217,946	\$227,695	\$226,037	\$190,609
Community Resources	\$5,398	\$9,272	\$10,895	\$4,365	\$4,028	\$4,860
Parks	\$11,753	\$15,617	\$9,865	\$14,471	\$13,184	\$9,058
Civic Center Stratgic Plan	\$0	\$0	\$0	\$0	\$15,000	\$0
Public Works Yard Renovation	\$0	\$0	\$0	\$0	\$0	\$106
CIP	\$293,887	\$101,647	\$376,455	\$131,494	\$0	\$0
Grand Total	\$63,637,878	\$43,254,367	\$54,716,850	\$54,903,161	\$34,946,267	\$32,714,209

Downtown Enhancement Fund was combined with the General Fund in FY12/13
Transfers In and Out are not included



EXPLANATION OF USER CHARGE ALLOCATIONS

Communications Equipment Replacement Charges: Departments are charged user charges for the replacement of computer equipment, peripheral equipment, business machines and for a proportionate share of the Information Technology Division costs. The current useful life for personal computers is 3 years, while peripherals range from 4 to 6 years. The useful life for business machines is 7 years. The allocation is distributed based on the following weighted formula:

Annual amortization + percent of Information Technology equipment amortization + percent of total Information Technology Division costs + business machine amortization.

Equipment Replacement Charges: Departments are charged user charges for the replacement of vehicles, heavy equipment, general small equipment and for a proportionate share of the Equipment Service Division costs. The useful life for vehicles and heavy equipment ranges from 3 to 25 years. The allocation is distributed based on the following weighted formula:

Percent of Equipment Service Division costs + Department Parts & Fuel + Department vehicle amortization + Department specific services.

Building Maintenance Charges: Departments are charged user charges for the - maintenance of all City buildings. The allocation for 2018-19 is \$101,555 and is distributed based on the square footage occupied by each department. This amount does not provide the full amount needed for all building maintenance but is a step toward providing necessary funds.

Insurance User Charges: Departments are charged user charges for liability, worker's compensation, unemployment, and property and bonds. Costs are allocated using the following weighted formulas:

Liability

Percent of losses for 3 years x per cent of payroll + percent of vehicles x Liability Department costs.

Worker Compensation

Percent of Payroll x Workers Compensation Department costs.

Auto/Property/Bonds

Property – Premium based on percent of occupied square footage.
Auto – Direct charge for vehicles
Bonds – Number of employees as ratio of total employees + direct charge for department specific bonds.

Unemployment

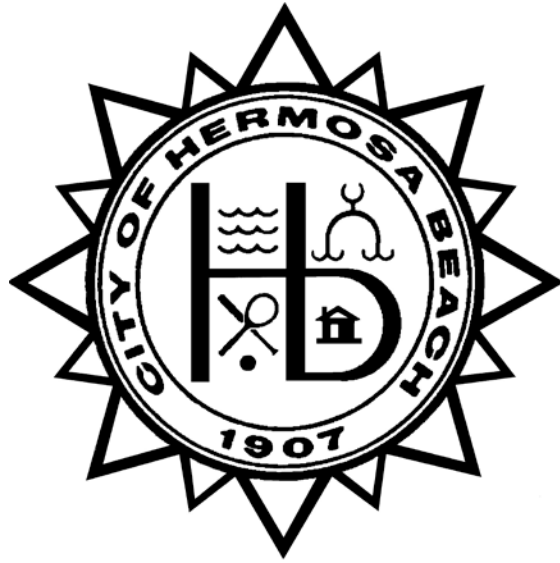
Percent of Payroll x Unemployment Department costs.



Debt Service Schedule 2015 Lease Revenue Bonds

Payment Date	Principal	Interest	Total Debt Service
November 1, 2018	460,000	172,606	632,606
May 1, 2019	-	161,106	161,106
November 1, 2019	480,000	161,106	641,106
May 1, 2020	-	149,106	149,106
November 1, 2020	500,000	149,106	649,106
May 1, 2021	-	136,606	136,606
November 1, 2021	510,000	136,606	646,606
May 1, 2022	-	131,506	131,506
November 1, 2022	520,000	131,506	651,506
May 1, 2023	-	126,306	126,306
November 1, 2023	535,000	126,306	661,306
May 1, 2024	-	120,956	120,956
November 1, 2024	545,000	120,956	665,956
May 1, 2025	-	115,166	115,166
November 1, 2025	560,000	115,166	675,166
May 1, 2026	-	108,166	108,166
November 1, 2026	575,000	108,166	683,166
May 1, 2027	-	99,541	99,541
November 1, 2027	595,000	99,541	694,541
May 1, 2028	-	90,616	90,616
November 1, 2028	615,000	90,616	705,616
May 1, 2029	-	81,391	81,391
November 1, 2029	635,000	81,391	716,391
May 1, 2030	-	71,866	71,866
November 1, 2030	655,000	71,866	726,866
May 1, 2031	-	62,041	62,041
November 1, 2031	680,000	62,041	742,041
May 1, 2032	-	50,991	50,991
November 1, 2032	705,000	50,991	755,991
May 1, 2033	-	39,094	39,094
November 1, 2033	730,000	39,094	769,094
May 1, 2034	-	26,775	26,775
November 1, 2034	750,000	26,775	776,775
May 1, 2035	-	13,650	13,650
November 1, 2035	780,000	13,650	793,650
Total:	\$ 10,830,000	\$ 3,342,371	\$ 14,172,371

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VEHICLE REPLACEMENT SCHEDULE

EQUIPMENT REPLACEMENT SCHEDULE
VEHICLES SCHEDULED FOR REPLACEMENT
2018-19 BUDGET
2/28/2018

DEPT	GROUP	ITEM	ACQUISITION		IN SVC	LIFE	REPL YR	FY*** 2018-19 CHARGE	AMOUNT	
			COST						2018-19 THROUGH 6/30/2019	TOTAL REPL COST
1201	CITY MANAGER									
V		2016 Ford Focus- Rides Share	\$32,293	2016	6	2022	\$5,382	\$16,147	\$32,293	
V		2016 Ford Focus- Rides Share	\$32,293	2016	6	2022	\$5,382	\$16,147	\$32,293	
V		2016 Ford Focus- Rides Share	\$32,293	2016	6	2022	\$5,382	\$16,147	\$32,293	
V		2016 Ford Focus- Rides Share	\$32,293	2016	6	2022	\$5,382	\$16,147	\$32,293	
V		Long-Range Electric Vehicle (NEW)	\$35,000						\$35,000	
			COUNT:	5						
			SUBTOTAL:	\$129,173			\$21,529	\$64,587	\$164,173	
2101 (a)	POLICE									
V		2014 Ford Interceptor	\$32,854	2016	6	2022	\$5,476	\$16,427	\$32,854	
V		2015 Fusion Hybrid	\$28,187	2016	6	2022	\$4,698	\$14,094	\$28,187	
V		Chevrolet Impala	\$23,751	2007	10	2017	Replace with Toyota Sienna	\$35,380	\$35,380	
V		Textron Stampede 4x4 Utility Vehicle	\$18,373	2018	7	2025	\$2,625	\$2,625	\$18,373	
V		Chevy Tahoe 2013 (Replace with F150 "Responder")	\$52,734	2013	6	2019	\$4,379	\$21,895	\$75,000	
V		Ford Crown Victoria HB1	\$29,724	2007	6	2013	Replaced with Chevy Tahoe	\$29,724	\$29,724	
V		2015 Fusion Hybrid	\$28,187	2016	6	2022	\$4,698	\$14,094	\$28,187	
V		2015 Fusion Hybrid	\$28,187	2016	6	2022	\$4,698	\$14,094	\$28,187	
V		Toyota Highlander	\$48,392	2018	8	2026	\$6,049	\$6,049	\$48,392	
(d)		Ford Escape Hybrid (VIP use)	\$31,425	2009	8	2017	\$2,866	\$25,769	\$31,425	
V		Message Board/Speed Trailer	\$21,021	2016	5	2021	\$4,204	\$12,613	\$21,021	
V		2014 Chevy Caprice (Detectives)	\$30,488	2016	5	2021	\$6,098	\$18,293	\$30,488	
V		Tetron Recoil IS 4x4 Utility	\$16,978	2018	7	2025	\$2,425.43	\$2,425	\$18,409	
V		Ford Crown Victoria HB3	\$24,303	2011	6	2017	Replace with Ford Explorer	\$49,606	\$49,606	
V		Honda Motorcycle 2005 Used (ARRA)	\$6,842	2011	6	2017	Replace with Motorcycle or Equivalent			
V		Ford Crown Victoria HB4 (Replace with '18 Ford Explorer)	\$24,303	2011	7	2018	\$0	\$24,303	\$56,000	
(d)		Ford Crown Victoria HB7	\$24,303	2011	7	2018	\$0	\$24,303	\$24,303	
V		Ford Crown Victoria HB6	\$24,303	2011	6	2017	Replace with Ford Explorer	\$49,606	\$49,606	
(d)		Ford F150 Crew Cab Pickup Truck (Det)	\$31,170	2011	9	2020	\$3,386	\$30,984	\$31,170	
V		Ford F150 4x4	\$38,824	2018	8	2025	\$4,853	\$4,853	\$38,824	
(d)		Honda ST1300 Motorcycle (Replace with BMW Motorcycle)	\$25,147	2012	7	2019	\$0	\$25,147	\$33,200	
(d)		Honda ST1300 Motorcycle (Replace with BMW Motorcycle)	\$25,147	2012	6	2018	\$0	\$25,147	\$33,200	
V		Chevrolet Tahoe HB1 (Replace with '18 Ford Explorer)	\$39,137	2013	6	2019	\$6,553	\$35,385	\$51,500	
V		Chevrolet Tahoe HB5 (Replace with '18 Ford Explorer)	\$39,137	2013	6	2019	\$6,553	\$35,385	\$51,500	
(d)		Chevrolet Caprice HB2	\$37,963	2013	7	2020	\$5,448	\$32,940	\$37,963	
V		Zero Electric Motorcycle	\$15,800	2017	6	2023	\$2,633	\$2,633	\$15,800	
V		Zero Electric Motorcycle	\$15,800	2017	6	2023	\$2,633	\$2,633	\$15,800	
(d)		Dodge Charger	\$25,784	2013	6	2019	\$4,317	\$17,268	\$25,784	
(d)		2013 Chevy Tahoe (Watch Commander)	\$42,691	2013	5	2018	\$0	\$42,691	\$42,691	
V		2014 Chevy Impala	\$24,232	2013	7	2020	\$3,462	\$12,982	\$24,232	
V		2014 Ford Fusion Hybrid S	\$27,953	2013	10	2023	\$2,795	\$15,172	\$27,953	
V		2014 Ford Fusion Hybrid S	\$27,953	2013	10	2023	\$2,795	\$15,188	\$27,953	
V		2014 Ford Fusion Hybrid S	\$27,953	2013	10	2023	\$2,795	\$15,173	\$27,953	
V		2013 Ford Explorer	\$28,756	2013	10	2023	\$2,876	\$15,849	\$28,756	
V		2013 Ford Explorer	\$28,756	2013	10	2023	\$2,876	\$15,370	\$28,756	
V		2013 Ford Explorer	\$28,756	2013	10	2023	\$2,876	\$15,370	\$28,756	
			COUNT:	36						
			SUBTOTAL:	\$1,025,313			\$105,067	\$557,152	\$1,176,934	
2104	OFFICE OF TRAFFIC SAFETY GRANT - SPEED ENFORCEMENT/EDUCATION PROGRAM									
V		Speed Check Trailer	\$13,640	1997	5	*	NOT TO BE REPLACED			
V		Speed Check Trailer	\$17,428	2003	5	*	NOT TO BE REPLACED			
			COUNT:	2						
			SUBTOTAL:	\$31,068			*	*		
3302	COMMUNITY SERVICES									
V		2017 Nissan Leaf	\$24,132	2017	10	2029	\$2,413	\$2,413	\$24,132	
V		2017 Nissan Leaf	\$24,132	2017	10	2029	\$2,413	\$2,413	\$24,132	
(d)		Ford Ranger Pickup	\$18,430	2006	14	2020	\$0	\$18,430	\$18,430	
V		ANIMAL TRANSPORT UNIT/AC TRUCK	\$9,550	2008	12	2020	\$1,454	\$8,097	\$9,550	
V		2017 Nissan Leaf	\$24,132	2017	10	2029	\$2,413	\$2,413	\$24,132	
V		2008 Jeep Right Hand Drive	\$23,002	2008	12	2020	Replace with Jeep	\$39,000	\$39,000	
V		Ford Ranger 4X4 Pickup (Replace with Toyota Tacoma)	\$18,641	2008	12	2020	\$2,272	\$16,370	\$37,000	
V		GO-4 (Gas) 119G	\$29,547	2008	12	2020	Replace with Jeep	\$27,160	\$27,160	
V		Ford Ranger 4 X 4 Pickup	\$18,650	2009	12	2021	\$1,706	\$16,895	\$18,650	
V		GO-4 (Gas) COPS Funded (Replace with Leaf or other EV)	\$26,616	2011	12	2023	\$2,228	\$17,794	\$30,877	
V		GO-4 (Gas) 119C (Replace with Leaf or other EV)	\$26,616	2011	12	2023	\$2,228	\$17,794	\$30,877	
V		Firefly Electric Vehicle	\$39,063	2013	12	2025	Replace with Jeep	\$39,000	\$39,000	
V		Nissan Leaf	\$33,800	2015	12	2027	\$2,817	\$8,450	\$33,800	
V		Additional CMAX	\$30,796	2015	12	2027	\$2,566	\$13,699	\$30,796	
			COUNT:	14						
			SUBTOTAL:	\$347,106			\$22,513	\$124,769	\$387,536	

EQUIPMENT REPLACEMENT SCHEDULE
VEHICLES SCHEDULED FOR REPLACEMENT
2018-19 BUDGET
2/28/2018

DEPT	GROUP	ITEM	ACQUISITION COST	IN SVC	LIFE	REPL YR	FY** 2018-19 CHARGE	AMOUNT		TOTAL REPL COST
								ACCUM. THROUGH 6/30/2019		
4201 COMMUNITY DEVELOPMENT - BUILDING										
	V	2017 Nissan Leaf	\$24,233	2017	10	2029	\$2,423	\$2,423		\$24,233
	V	2013 FORD CMAX HYBRID	\$36,163	2013	10	2023	\$3,616	\$16,105		\$36,163
	V	2013 Nissan Leaf EV	\$35,667	2014	10	2024	\$3,567	\$14,565		\$35,667
		COUNT:		3						
		SUBTOTAL:	\$96,063				\$9,605	\$33,093		\$96,063
4601 COMMUNITY RESOURCES										
	V	Ford F350 Van	\$34,587	2001	12	2012	Replaced with for Focus			
	V	2016 Ford Focus	\$30,998	2016	12	2028	\$2,583	\$7,749		\$30,998
	V	2016 Ford F-250	\$41,731	2016	12	2028	\$3,478	\$6,956		\$41,731
		COUNT:		3						
		SUBTOTAL:	\$107,316				\$6,061	\$14,705		\$72,729
PUBLIC WORKS FLEET										
2601 STREET LIGHTING/LANDSCAPING/MEDIANS										
	V	2015 Ford F 150	\$29,493	2016	17	2035	\$1,735	\$5,205		\$29,493
(b)	V	(20%) Ford F150 Super Cab Pickup in Parks		2013	12	2025	\$465			
	V	Ford F250 Utility Truck	\$35,755	2001	17	2018	\$0	\$35,755		\$35,755
(b)	V	(30%) 2016 Ford Super Duty Parks (1998 transferred from PD 04-05)		2016	12	2028	\$1,269	\$1,269		
	V	Chevrolet 6500 Hi Lift Truck	\$137,223	2003	22	2025	\$5,063	\$91,974		\$137,223
H Eq		Backhoe (50%)	\$47,951	2013	22	2035	\$2,332	\$13,992		\$47,951
V		2016 Ford F-250	\$49,928	2016	12	2028	\$4,161	\$8,322		\$49,928
		COUNT:		5						
		SUBTOTAL:	\$300,350				\$15,024	\$156,517		\$300,350
3102 SEWERS										
(b)	V	(20%) Ford F150 Super Cab Pickup in Parks		2013	12	2025	\$465			
	V	Ford F450 Dump Truck	\$35,097	2001	22	2023	\$1,677	\$26,786		\$35,097
H Eq		Caterpillar (Front Loader)	\$180,292	2005	12	2017	\$0	\$180,482		\$180,292
(b)	V	(40%) Ford Ranger Extended Cab in PW Admin (1998 transferred from PD 04-05)		2007	12	2019	\$581			
H Eq		Sewer Jetter, Trailer mounted	\$31,675	2007	15	2022	\$2,122	\$23,272		\$31,675
H Eq		Backhoe (50%)	\$47,951	2013	22	2035	\$2,332	\$11,660		\$47,951
H Eq		Volvo L90G Wheel Loader	\$201,460	2016	12	2028	\$16,788	\$33,576		\$201,460
		COUNT:		5.1						
		SUBTOTAL:	\$496,476				\$23,965	\$275,777		\$496,476
3104 TRAFFIC SAFETY										
(b)	V	Ford F250 Utility Truck (95%)	\$29,337	2001	12	2013	\$0	\$29,337		\$29,337
V		Ford F250 Stake Bed Truck (Replace with F250 Stake Bed)	\$29,088	2002	12	2014	\$0	\$29,088		\$46,000
V		Ford F450 Dump Truck	\$32,769	2001	27	2028	\$1,203	\$20,815		\$32,769
V		2016 Ford F450 Custom Paint Truck	\$40,733	2017	12	2029	\$3,394.42	\$3,394		\$40,733
H Eq		Toyota Electric Forklift	\$35,610	2017	20	2037	\$1,780.50	\$1,781		\$35,610
Heq		Generator	\$15,099	2004	11	2015	\$0	\$15,099		\$15,099

EQUIPMENT REPLACEMENT SCHEDULE
VEHICLES SCHEDULED FOR REPLACEMENT
2018-19 BUDGET
2/28/2018

DEPT	GROUP	ITEM	ACQUISITION COST	IN SVC	LIFE	REPL YR	FY** 2018-19 CHARGE	AMOUNT	TOTAL
								ACCUM. THROUGH 6/30/2019	REPL COST
	Heq	Skid Loader/John Deere	\$33,592	2007	11	2018	\$3,012	\$33,592	\$33,592
	V	Trailer for Skid Loader	\$4,630	2008	11	2019	\$469	\$4,169	\$4,630
		COUNT:	7.95						
		SUBTOTAL:	\$220,858				\$9,859	\$137,275	\$237,770
3301 DOWNTOWN ENHANCEMENT									
	(b) V	(5%) Ford F150 Super Cab Pickup in Parks		2013	12	2025	\$116		
	(b) V	(5%) Ford F250 Utility Truck in Traffic Sfty		2001	12	2013	\$83		
		COUNT:	0.1						
		SUBTOTAL:					\$199		
4202 PUBLIC WORKS ADMINISTRATION									
	V	Toyota Camry (CNG)	\$28,276	2000	12	2012	\$0	\$28,276	\$28,276
	V	Ford Ranger Extended Cab (60%) (Replace with Toyota Tacoma)	\$17,882	2007	12	2019	\$1,490	\$16,874	\$26,000
	V	Chevrolet Silverado Pickup Truck	\$29,572	2007	12	2019	\$2,464	\$26,290	\$29,572
		COUNT:	2.6						
		SUBTOTAL:	\$75,730				\$3,954	\$71,441	\$83,848
4204 BUILDING MAINTENANCE									
	V	Ford F250 Truck (Replace with F250)	\$36,132	2000					\$35,000
	O Eq	Generac Protector Generator	\$12,665	2017	11	2028	\$1,151	\$1,151	\$12,665
	V	F250 Super Duty	\$49,699	2016	12	2028	\$4,142	\$8,284	\$49,699
		COUNT:	2						
		SUBTOTAL:	\$98,496				5,293	9,435	\$97,364
6101 PARKS									
	V	Ford F350 Dump Truck (Replace with F250)	\$35,003	1995	22	2017	\$1,464	\$35,029	\$35,000
	(b) V	Ford F150 Super Cab Pickup (55%) (1998 transferred from PD 04-05)	\$27,906	2013	12	2025	\$1,279	\$7,210	\$27,906
	V	2013 Toyota Highlander Hybrid AWD	\$45,125	2013	10	2023	\$3,384	\$14,815	\$45,125
	V	2016 Ford Super Duty (70%)	\$50,771	2016	12	2028	\$2,962	\$7,193	\$50,771
		COUNT:	3.25						
		SUBTOTAL:	\$158,805				\$9,089	\$64,246	\$158,802
GRAND TOTALS			COUNT:	89.0					
			TOTAL:	\$3,871,257			\$232,155	\$1,508,995	\$3,272,044.26

GROUP LEGEND

V = Vehicle
H Eq = Heavy Equipment
O Eq = Other Equipment

NOTE: EQUIPMENT SERVICE VEHICLE IS INCLUDED IN PUBLIC WORKS ADMINISTRATION BECAUSE AMOUNT IS TOO SMALL TO ALLOCATE TO ALL DEPARTMENTS.

* FUNDED BY OFFICE OF TRAFFIC SAFETY GRANT. NOT INCLUDED IN EQUIPMENT REPLACEMENT CHARGES.

** THERE WAS AN INCREASE TO THE NEW VEHICLE CPI FROM JAN 2010 TO DEC 2010 OF 3.9%; THEREFORE VEHICLE REPLACEMENT VALUES WERE INCREASED BY 3.9% FOR FISCAL YEAR 2012-13

*** REFLECTS INCREASE OF .46% TO REFLECT INTEREST THAT WOULD BE EARNED IF INTEREST WAS ALLOCATED TO THIS FUND. For FY 2013-14 increase to .7%.

(a) ALL POLICE VEHICLES INCLUDE "SET UP" IN REPLACEMENT COSTS.

(b) Effective 7/1/04 Public Works vehicles are being allocated to all departments based on personnel allocation of primary user.

(c) Vehicle transferred from Police Department October 2005. Useful life was adjusted to reflect new replacement date.

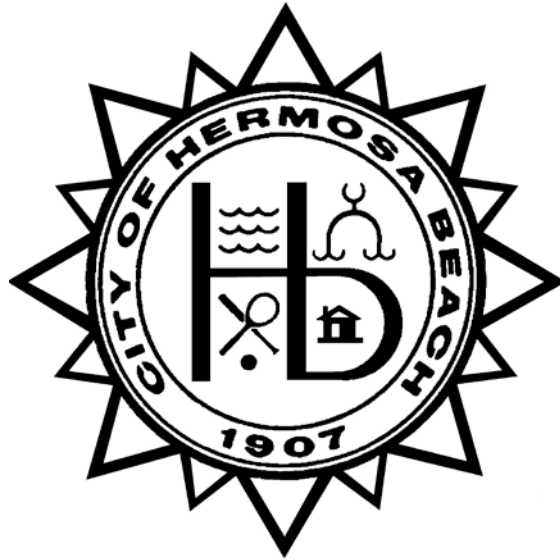
(d) Useful life was extended due to vehicle mileage not warranting replacement.

INDICATES VEHICLE SCHEDULED FOR REPLACEMENT IN 2018-19.

Items in BOLD indicates vehicles scheduled for replacement in 2017-18.

2009-10 All vehicle lives were extended by 1 year.

2010-11 All vehicle lives were extended by a 2nd year.



COMMUNICATIONS EQUIPMENT REPLACEMENT SCHEDULE

EQUIPMENT REPLACEMENT SCHEDULE
COMMUNICATIONS EQUIPMENT SCHEDULED FOR REPLACEMENT
2018-19 BUDGET

GROUP	ITEM	QTY	COST	IN SVC	LIFE	REPL YR	AMOUNT			
							FY 2018-19	ACCUM. THROUGH	TOTAL	
							CHARGE	06/30/19	COST	
*1206 INFORMATION TECHNOLOGY (continued)										
Server	Poweredge R610 Server - Class Payment - CLASS03	1	\$4,001	12-10-09	5	12-10-14	\$0	\$4,001	\$4,001	
Server	Poweredge File Server - T2-PowerPark, Oracle HBAPPS2	1	\$6,499	9-4-03	5	9-4-08	\$0	\$6,499	\$6,499	
Server	PowerEdge R610 Server-CLASS & VMs	1	\$6,827	8-25-11	5	8-25-16	\$2	\$6,825	\$6,827	
Server	Granicus Encoder	1	\$7,719	2013	5	2018	\$0	\$7,719	\$7,719	
Server	Datto SE10000 Backup Server	1	\$11,249	2015	5	2020	\$2,250	\$9,000	\$11,249	
Server	HP Proliant DL 380 G7 (Hyper-V #1)	1	\$13,680	2012	5	2017	\$0	\$13,680	\$13,680	
Server	HP Proliant DL 380 G7 (Hyper-V #2)	1	\$13,680	2012	5	2017	\$0	\$13,680	\$13,680	
	COUNT	85	\$184,124				\$16,108	\$140,376	\$184,124	
1202 FINANCE ADMINISTRATION										
Monitor	Dell 23" Additional Monitor	1	\$230	2013	5	2018	\$0	\$231	\$230	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$815	2013	5	2018	\$0	\$814	\$815	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$815	2013	5	2018	\$0	\$814	\$815	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$815	2013	5	2018	\$0	\$814	\$815	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$815	2013	5	2018	\$0	\$814	\$815	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$812	2013	5	2018	\$0	\$811	\$812	
PC	Dell Optiplex 3010 W 23" Monitor	1	\$812	2013	5	2018	\$0	\$811	\$812	
Printer	HP LaserJet P3015	1	\$625	2014	6	2020	\$125	\$500	\$625	
Printer	HP LaserJet P3015	1	\$672	2013	6	2019	\$168	\$672	\$672	
Printer	HP LaserJet P3015	1	\$678	2013	6	2019	\$170	\$680	\$678	
Printer	HP Laser Jet M609	1	\$2,185	2018	6	2024	\$364	\$364	\$2,185	
	COUNT	11	\$9,274				\$827	\$7,325	\$9,274	
1203 HUMAN RESOURCES										
PC	Dell Optiplex 3010 Workstation -Monitor 23" Widescreen	1	\$816	2013	5	2018	\$0	\$816	\$816	
PC	Dell Optiplex 3010 Workstation -Monitor 23" Widescreen	1	\$779	2014	5	2019	\$0	\$780	\$779	
PC	Dell Optiplex 3010 Workstation -Monitor 23" Widescreen	1	\$779	2014	5	2019	\$0	\$780	\$779	
Printer	HP LaserJet M401dne	1	\$263	2015	6	2021	\$44	\$176	\$263	
	COUNT	4	\$2,637				\$44	\$2,552	\$2,637	
1208 GENERAL APPROPRIATIONS										
Printer	HP LaserJet Color M551	1	\$590	2015	6	2021	\$98	\$392	\$590	
	COUNT	1	\$590				\$98	\$392	\$590	
2101 POLICE DEPARTMENT										
Handheld	Traffic Citation Writer & Printer	1	\$1,743	2-2-11	5	2-2-16	\$0	\$1,743	\$1,743	
Handheld	Traffic Citation Writer & Printer	1	\$1,743	2-2-11	5	2-2-16	\$0	\$1,743	\$1,743	
Handheld	Traffic Citation Writer & Printer	1	\$1,743	2-2-11	5	2-2-16	\$0	\$1,743	\$1,743	
Handheld	Traffic Citation Writer & Printer	1	\$1,743	2-2-11	5	2-2-16	\$0	\$1,743	\$1,743	
**	Handheld	Traffic Citation Writer & Printer	1	\$1,743	2-2-11	5	2-2-16	\$0	\$1,743	\$1,743
Handheld	Traffic Citation Writer & Printer	1	\$1,743	2-2-11	5	2-2-16	\$0	\$1,743	\$1,743	
Handheld	Printer, Traffic Citations	1	\$941	2-2-11	5	2-2-16	\$0	\$941	\$941	
**	Handheld	Printer, Traffic Citations	1	\$941	2-2-11	5	2-2-16	\$0	\$941	\$941
**	Handheld	Printer, Traffic Citations	1	\$941	2-2-11	5	2-2-16	\$0	\$941	\$941
Handheld	Printer, Traffic Citations	1	\$941	2-2-11	5	2-2-16	\$0	\$941	\$941	
Handheld	Printer, Traffic Citations	1	\$941	2-2-11	5	2-2-16	\$0	\$941	\$941	
Handheld	Printer, Traffic Citations	1	\$941	2-2-11	5	2-2-16	\$0	\$941	\$941	
Handheld	Printer, Traffic Citations	1	\$941	2-2-11	5	2-2-16	\$0	\$941	\$941	
Handheld	Traffic Citation Writer & Printer (HB3)	1	\$1,700	2006	5	2011	\$0	\$1,700	\$1,700	
Handheld	Traffic Citation Writer & Printer (HB4)	1	\$1,700	2006	5	2011	\$0	\$1,700	\$1,700	
Handheld	Traffic Citation Writer & Printer (HB5)	1	\$1,700	2006	5	2011	\$0	\$1,700	\$1,700	
Handheld	Traffic Citation Writer & Printer (HB7)	1	\$1,700	2006	5	2011	\$0	\$1,700	\$1,700	
Scanner	Fujitsu Scansnap ix500	1	\$474	2015	5	2021	\$95	\$380	\$474	
Laptop	Dell Latitude E6500 & Dock	1	\$1,409	2010	4	2014	\$0	\$1,409	\$1,409	
Laptop	Dell Latitude D630	1	\$1,289	2008	4	2012	\$0	\$1,289	\$1,289	
MDT	Mobile Data System (HB8)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844	
MDT	Mobile Data System (HB9)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844	
MDT	Mobile Data System (HB7)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844	
MDT	Mobile Data System (HB4)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844	
MDT	Mobile Data System (HB10)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844	
MDT	Mobile Data System (HB6)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844	
MDT	Mobile Data System (HB3)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844	
MDT	Mobile Data System (HB5)	1	\$7,844	2008	5	2013	\$0	\$7,844	\$7,844	
Oh Equip	Caon Powrshot ELPH 115 IS Kit SIL	6	\$667	2014	10	2024	\$74	\$296	\$667	
Other Equip	L3 Mobile Vision System (HB7)	1	\$5,541	2011	3	2014				
Other Equip	L3 Mobile Vision System (HB6)	1	\$5,541	2011	3	2014				
Other Equip	L3 Mobile Vision System (HB4)	1	\$5,541	2011	3	2014				
Other Equip	L3 Mobile Vision System (HB9)	1	\$5,541	2011	3	2014				
Other Equip	Base Radio Station w/6 desktop units	1	\$6,583	2007	5	2012	\$0	\$6,583	\$6,583	
Other Equip	Jail Surveillance System	1	\$98,191	6-30-11	6	6-30-17	\$0	\$98,190	\$98,191	
Other Equip	PIPS License Plate Reader System - HB8	1	\$7,509	2011	4	2015	\$0	\$7,508	\$7,509	
Other Equip	PIPS License Plate Reader System - HB1	1	\$7,509	2011	4	2015	\$0	\$7,508	\$7,509	
Other Equip	Xenonics Super Vision Night Vision Binoculars	2	\$4,125	2011	5	2016	\$0	\$4,125	\$4,125	
Other equip	Tait Mobile Radios	2	\$2,928	2015	10	2025	\$293	\$1,172	\$2,928	
Other Equip	L3 Flashback 3 Digital Video System	1	\$4,944	2013	3	2016	\$0	\$6,592	\$4,944	
Other Equip	L3 Flashback 3 Digital Video System	1	\$4,944	2013	3	2016	\$0	\$6,592	\$4,944	
Other Equip	L3 Flashback 3 Digital Video System	1	\$4,944	2013	3	2016	\$0	\$6,592	\$4,944	
Other Equip	L3 Flashback 3 Digital Video System	1	\$4,944	2013	3	2016	\$0	\$6,592	\$4,944	
Other Equip	L3 Flashback 3 Digital Video System	1	\$4,944	2013	3	2016	\$0	\$6,592	\$4,944	

EQUIPMENT REPLACEMENT SCHEDULE
 COMMUNICATIONS EQUIPMENT SCHEDULED FOR REPLACEMENT
 2018-19 BUDGET

GROUP	ITEM	QTY	COST	IN SVC	LIFE	REPL YR	AMOUNT		
							FY 2018-19	ACCUM. THROUGH	TOTAL
							CHARGE	06/30/19	COST
2101 POLICE DEPARTMENT (continued)									
Other Equip	Prism Inflatable Lights	2	\$4,268	2018	5	2023	\$854	\$854	\$4,268
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2013	5	2018	\$0	\$811	\$811
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2013	5	2018	\$0	\$811	\$811
PC	Dell Optiplex 3020 W 23" Monitor	1	\$798	2014	5	2019	\$0	\$800	\$798
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2013	5	2018	\$0	\$811	\$811
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2014	5	2019	\$0	\$812	\$811
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2014	5	2019	\$0	\$812	\$811
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2014	5	2019	\$0	\$812	\$811
PC	Dell Optiplex 3020 W 23" Monitor	1	\$798	2014	5	2019	\$0	\$800	\$798
PC	Dell Optiplex 3010 W 23" Monitor	1	\$798	2014	5	2019	\$0	\$800	\$798
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2014	5	2019	\$0	\$812	\$811
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2014	5	2019	\$0	\$812	\$811
PC	Dell Optiplex 3010 W 23" Monitor	1	\$798	2014	5	2019	\$0	\$800	\$798
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2014	5	2019	\$0	\$812	\$811
PC	Dell Optiplex 3010 W 23" Monitor	1	\$798	2014	5	2019	\$0	\$800	\$798
PC	Dell Optiplex 3010 W 23" Monitor	1	\$812	2013	5	2018	\$0	\$813	\$812
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2014	5	2019	\$0	\$812	\$811
PC	Dell Optiplex 3010 W 23" Monitor	1	\$798	2014	5	2019	\$0	\$800	\$798
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2014	5	2019	\$0	\$812	\$811
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2013	5	2018	\$0	\$810	\$811
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2014	5	2019	\$0	\$812	\$811
PC	Dell Optiplex 3010 W 23" Monitor	1	\$812	2014	5	2019	\$0	\$812	\$812
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2013	5	2018	\$0	\$810	\$811
PC	Dell Optiplex 3010 W 23" Monitor	1	\$775	2013	5	2018	\$0	\$774	\$775
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2013	5	2018	\$0	\$811	\$811
PC	Dell Optiplex 3020 W 23" Monitor	1	\$798	2014	5	2019	\$0	\$800	\$798
PC	Dell Optiplex 3020 W 23" Monitor	1	\$798	2014	5	2019	\$0	\$800	\$798
PC	Dell Optiplex 3020 W 23" Monitor	1	\$798	2014	5	2019	\$0	\$800	\$798
PC	Dell Optiplex 3020 W 23" Monitor	1	\$798	2014	5	2019	\$0	\$800	\$798
Tablet	Surface Pro 4 (ABC Grant)	1	\$1,418	2018	5	2023	\$284	\$284	\$1,418
Printer	HP LaserJet M401DNE	1	\$263	2015	6	2021	\$44	\$176	\$263
Printer	HP LaserJet Pro M476	1	\$462	2014	6	2020	\$92	\$368	\$462
Printer	HP LaserJet Pro M476	1	\$462	2014	6	2020	\$92	\$368	\$462
Printer	HP LaserJet Pro M451 Color	1	\$326	2015	6	2021	\$54	\$216	\$326
Printer	HP OfficeJet Pro 8600 Plus	1	\$263	2015	6	2021	\$44	\$176	\$263
Printer	HP Laser Jet Pro 400 M401dn	1	\$384	2013	6	2-2019	\$64	\$320	\$384
Printer	Canon Photo Printer	1	\$163	2006	6	2012	\$27	\$244	\$163
Radio	Radio Transmitter	1	\$16,046	2003	10	2013	\$0	\$16,046	\$16,046
Radios	Portable TP9155 & charger	33	\$50,213	2011	10	2021	\$5,021	\$35,147	\$50,213
Radios	Trunk Mount Radios	9	\$14,570	11-16-12	10	11-2022	\$1,457	\$5,828	\$14,570
Server	Dell PowerEdge R610 (Laserfiche System	1	\$5,043	2-9-12	5	2-9-17	\$0	\$5,043	\$5,043
Server	SQL Server 2012 Standard	1	\$4,139	10-24-13	5	10-24-18	\$0	\$4,140	\$4,139
Server	Dell Power Vault MD1000 (video storage, cars)	1	\$7,804	2008	5	2013	\$0	\$7,804	\$7,804
Server	Dell Power Vault MD1000 (video storage, station)	1	\$8,551	2008	5	2013	\$0	\$8,551	\$8,551
Server	SERVER DELL POWER	1	\$6,827	2011	5	2016	\$0	\$6,827	\$6,827
Server	SERVER DELL Power Edge R610	1	\$7,260	2011	5	2016	\$0	\$7,260	\$7,260
Server	HP Ge8 Server	1	\$1,559	2014	4	2014	\$0	\$1,559	\$1,559
Server	Dell PowerEdge 2850 (Aventura Jail Surveillance system)	1	\$5,500	2005	6	2011	\$0	\$5,500	\$5,500
System	PIPS Alpr Mobile Camera system	1	\$38,947	2013	10	2022	\$3,895	\$19,565	\$38,947
Server	L3 Communications Server & Accessories listed below: Server, Rack, 12 TB RAID 6 DASD, 8 core Xenon Processors, 6GB Ram DVM Server, Storage & Distribution System, Rack configuration Dual 2.26 GHz Quad Core Processors, 6GB Ram, 12TB Usable RAID 6 Storage Red Hat v5 Enterprise Linux OS/PostgreSql Database DVD- ROM, Monitor, Keyboard, Mouse, CF Card Reader 8 port 10/10081000 Base T Switch	1	\$27,845	8-10-11	5	8-10-16	\$0	\$27,845	\$27,845
	COUNT	140	\$486,608				\$12,394	\$417,250	\$464,443
4101 COMMUNITY DEVELOPMENT/PLANNING									
PC	Dell OptiPlex 780	1	\$800	2010	5	2015	\$0	\$800	\$800
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$814	2013	5	2018	\$0	\$814	\$814
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$814	2013	5	2018	\$0	\$814	\$814
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$814	2013	5	2018	\$0	\$814	\$814
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$775	2014	5	2019	\$0	\$776	\$775
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$775	2014	5	2019	\$0	\$776	\$775
Tablet	Ipad Air 2 (Senior Planner)	1	\$765	2017	5	2020	\$191	\$191	\$765
Printer	HP LaserJet 2300	1	\$1,347	2004	6	2010	\$0	\$1,347	\$1,347
Printer	HP LaserJet P3015	1	\$945	2011	6	2017	\$0	\$946	\$945
Printer	HP LaserJet 2300	1	\$1,347	2004	6	2010	\$0	\$1,347	\$1,347
Printer	HP LaserJet Color M551	1	\$590	2015	6	2021	\$98	\$392	\$590
	COUNT	11	\$9,786				\$290	\$9,018	\$9,786
4201 COMMUNITY DEVELOPMENT/BUILDING									
Laptop	Dell Latitude E6500	1	\$1,409	4-30-10	4	4-30-14	\$0	\$1,408	\$1,409
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$811	2013	5	2018	\$0	\$811	\$811
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$811	2013	5	2018	\$0	\$811	\$811
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$811	2013	5	2018	\$0	\$811	\$811
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$811	2013	5	2018	\$0	\$811	\$811
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$811	2013	5	2018	\$0	\$810	\$811
Printer	HP LaserJet P3015	1	\$625	2015	6	2021	\$82	\$328	\$625
	COUNT	7	\$6,089				\$82	\$5,790	\$6,089

EQUIPMENT REPLACEMENT SCHEDULE
COMMUNICATIONS EQUIPMENT SCHEDULED FOR REPLACEMENT
2018-19 BUDGET

GROUP	ITEM	QTY	COST	IN SVC	LIFE	YR	AMOUNT			
							REPL	FY	ACCUM.	TOTAL
							YR	2018-19	THROUGH	REPL
CHARGE	06/30/19	COST								
4202 PUBLIC WORKS ADMINISTRATION										
PC	Dell Optiplex 3010 with 23" Widescreen monitor	1	\$816	2013	5	2018	\$0	\$734	\$816	
PC	Dell Optiplex 3010 W/ 23" Widescreen monitor	1	\$816	2013	5	2018	\$0	\$734	\$816	
PC	Dell Optiplex 3010 W/ 23" Widescreen monitor	1	\$816	2013	5	2018	\$0	\$734	\$816	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$816	2013	5	2018	\$0	\$952	\$816	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$812	2013	5	2018	\$0	\$951	\$812	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$812	2013	5	2018	\$0	\$951	\$812	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$812	2013	5	2018	\$0	\$951	\$812	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$812	2013	5	2018	\$0	\$951	\$812	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$812	2013	5	2018	\$0	\$951	\$812	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$812	2013	5	2018	\$0	\$951	\$812	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$812	2013	5	2018	\$0	\$951	\$812	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$812	2013	5	2018	\$0	\$951	\$812	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$812	2013	5	2018	\$0	\$951	\$812	
PC	Dell Optiplex 3020 Computer W/23" Monitor	1	\$779	2014	5	2019	\$9	\$770	\$779	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$775	2013	5	2018	\$0	\$776	\$775	
PC	Dell Optiplex 3020 Computer W/23" Monitor	1	\$779	2014	5	2019	\$0	\$780	\$779	
PC	Dell Optiplex 3020 Computer W/23" Monitor	1	\$779	2014	5	2019	\$0	\$780	\$779	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$775	2013	5	2018	\$0	\$776	\$775	
Monitor	Dell monitors(27") for GIS Analyst/Asst Engineer	4	\$2,428	2018	5	2023	\$486	\$486	\$2,428	
Printer	HP OfficeJet 7110	1	\$225	2014	6	2020	\$45	\$180	\$225	
Printer	HP LaserJet M806	1	\$3,551	2015	6	2021	\$592	\$2,368	\$3,551	
Printer	HP LaserJet P3015	1	\$953	2011	6	2017	\$0	\$1,431	\$953	
Printer	HP LaserJet P3015	1	\$672	2013	6	2019	\$0	\$672	\$672	
Printer	HP LaserJet Pro M401	1	\$263	2015	6	2021	\$44	\$176	\$263	
Printer	Canon iP3600	1	\$224	2014	6	2020	\$45	\$180	\$224	
Printer	HP LaserJet Ent M506x Printer	1	\$684	2018	5	2023	\$137	\$137	\$684	
Printer / Scanner	HP DesignJet T1200 HD MFP	1	\$17,349	2010	6	2016	\$0	\$17,349	\$17,349	
	COUNT	30	\$40,808				\$1,357	\$38,573	\$40,808	
4204 BUILDING MAINTENANCE										
Other Equip	Audio/Visual Equipment in Council Chambers	1	\$156,112	2003	10	2013	\$0	\$156,112	\$156,112	
Laptop	Dell Latitude E6500 Laptop In Council Chambers (Granicus)	1	\$1,336	11-09	4	11-13	\$0	\$1,336	\$1,336	
Other Equip	Rebroadcast Equipment for City Meetings	1	\$8,542	2010	5	2015	\$0	\$8,542	\$8,542	
Other Equip	Design HD Video System (Council Chambers)	1	\$1,950	2014	5	2019	\$0	\$1,950	\$1,950	
	COUNT	4	\$167,940				\$0	\$167,940	\$167,940	
4601 COMMUNITY RESOURCES										
Printer	HP OfficeJet Pro 8600 DN	1	\$436	2010	6	2016	\$0	\$436	\$436	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$779	2014	5	2019	\$0	\$780	\$779	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$779	2014	5	2019	\$0	\$780	\$779	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$779	2014	5	2019	\$0	\$780	\$779	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$779	2014	5	2019	\$0	\$780	\$779	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$779	2014	5	2019	\$0	\$780	\$779	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$779	2014	5	2019	\$0	\$780	\$779	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$779	2014	5	2019	\$0	\$780	\$779	
Printer	HP LaserJet 2300	1	\$1,300	1999	4	2003	\$0	\$1,300	\$1,300	
Printer	HP LaserJet 2430n	1	\$833	2006	6	2012	\$0	\$833	\$833	
Printer	HP LaserJet 2200	1	\$1,662	2003	6	2009	\$0	\$1,662	\$1,662	
Printer	HP LaserJet 1320	1	\$311	2006	6	2012	\$0	\$311	\$311	
Printer	HP LaserJet 2200	1	\$1,662	2003	6	2009	\$0	\$1,662	\$1,662	
Printer	Uninterrupted Power Supply	1	\$1,329	2010	5	2015	\$0	\$1,331	\$1,329	
Printer	HPOfficeJet K7000 WF Color Printer	1	\$225	2013	4	2017	\$0	\$224	\$225	
Printer	HP Color Laser Jet M451	1	\$498	2013	6	2019	\$0	\$415	\$498	
	COUNT	16	\$13,709				\$0	\$13,634	\$13,709	
1204 FINANCE CASHIER										
PC	Dell OptiPlex 780	1	\$856	2009	5	2014	\$0	\$856	\$856	
PC	Dell OptiPlex 780	1	\$800	2010	5	2015	\$0	\$800	\$800	
PC	Dell 3020 with 23" Monitor	1	\$779	2014	5	2019	\$195	\$780	\$779	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$775	2013	5	2018	\$0	\$775	\$775	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$775	2013	5	2018	\$0	\$775	\$775	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$775	2013	5	2018	\$0	\$775	\$775	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$775	2013	5	2018	\$0	\$775	\$775	
PC	Dell Optiplex 3010 Computer W/23" Monitor	1	\$775	2013	5	2018	\$0	\$775	\$775	
Printer	HP LaserJet M603	1	\$2,543	2014	6	2020	\$509	\$2,036	\$2,543	
Printer	HP LaserJet P3015	1	\$945	2011	6	2017	\$0	\$946	\$945	
Printer	HP LaserJet 3055 All in one (replaces Fax Machine)	1	\$492	2008	6	2014	\$0	\$492	\$492	
Printer	HP LaserJet 2300	1	\$1,347	2004	6	2010	\$0	\$1,347	\$1,347	
ACC	Bar Code Reader	1	\$109	2007	7	2014	\$0	\$109	\$109	
ACC	Bar Code Reader	1	\$109	2007	7	2014	\$0	\$109	\$109	
ACC	Bar Code Reader	1	\$109	2007	7	2014	\$0	\$109	\$109	
ACC	Bar Code Reader	1	\$109	2007	7	2014	\$0	\$109	\$109	
ACC	Bar Code Reader	1	\$109	2007	7	2014	\$0	\$109	\$109	
ACC	Bar Code Reader	1	\$109	2007	7	2014	\$0	\$109	\$109	
ACC	Bar Code Reader	1	\$109	2007	7	2014	\$0	\$109	\$109	
ACC	Bar Code Reader	1	\$109	2007	7	2014	\$0	\$109	\$109	
POS Printer	Epson TM-6000IV	1	\$716	2008	7	2015				
Scanner	Fujitsu Scansnap iX500	1	\$484	2014	5	2019	\$0	\$484	\$484	
Scanner	Fujitsu Scansnap iX500	1	\$484	2014	5	2019	\$0	\$484	\$484	
	COUNT	22	\$14,084				\$703	\$12,862	\$13,368	

EQUIPMENT REPLACEMENT SCHEDULE
COMMUNICATIONS EQUIPMENT SCHEDULED FOR REPLACEMENT
2018-19 BUDGET

GROUP	ITEM	QTY	COST	IN SVC	LIFE	REPL YR	AMOUNT		TOTAL REPL COST
							FY 2018-19 CHARGE	ACCUM. THROUGH 06/30/19	
3302 COMMUNITY SERVICES									
PC	Dell Optiplex 3010 W 23" Monitor	1	\$816	2012	5	2017	\$0	\$816	\$816
PC	Dell Optiplex 3010 W 23" Monitor	1	\$798	2014	5	2019	\$1	\$797	\$798
PC	Dell Optiplex 3010 W 23" Monitor	1	\$811	2014	5	2019	\$0	\$812	\$811
PC	Dell Optiplex 3020 W 23" Monitor	1	\$798	2014	5	2019	\$1	\$797	\$798
PC	Dell Optiplex 3010 W 23" Monitor	1	\$775	2014	5	2019	\$0	\$776	\$775
PC	Dell Optiplex 3010 W 23" Monitor	1	\$775	2013	5	2018	\$0	\$776	\$775
Printer	HP LaserJet Pro M476	1	\$462	2014	6	2020	\$92	\$368	\$462
Printer	HP LaserJet Pro M476	1	\$463	2015	7	2021	\$93	\$372	\$463
Printer	HP LaserJet 2200DN	1	\$1,662	2004	6	2010	\$0	\$1,662	\$1,662
Printer	HP LaserJet 2300	1	\$1,347	2004	6	2010	\$0	\$1,347	\$1,347
Printer	HP LaserJet Pro	1	\$396	2017	6	2023	\$66	\$66	\$396
Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185
Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185
Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185
Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185
Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185
Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185
Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185
Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185
Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185
Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185
Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185
Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185
Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185
Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185
Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185
Handheld	Parking Citation Writer	1	\$2,185	2018	5	2023	\$0	\$437	\$2,185
Other equip	Charger, Parking Citation Writer	1	\$933	3-1-11	5	3-1-16	\$0	\$933	\$933
Radio	Portable Radios - Model P200	11	\$7,147	2007	10	2017	\$715	\$7,150	\$7,147
Radio	Portable Model TP8115 Radio w/Accessories	11	\$7,175	2011	10	2021	\$716	\$4,296	\$7,175
Radio	Mobile Parking Series radio Model TM8250	9	\$4,966	2011	10	2021	\$497	\$2,982	\$4,966
	COUNT	55	\$55,543				\$2,181	\$29,194	\$55,543
GRAND TOTALS	COUNT	403	1,005,035				35,431	854,897	1,089,125

* All Information Technology department equipment is allocated to departments in computer replacement charges based on % of total computer equipment owned by each department.

17 inch Flat Panel Monitors were added effective 7/1/2006 to be purchased every 6 years. Desktop computer prices were adjusted to reflect the cost of the computer only. Total cost for the flat panel and separate desktop is less than the full system cost.

Useful life for servers was changed from 6 years to 5 years effective 7/1/2006 due to warranty issues.

Audio Visual Equipment in City Council Chambers was added to the schedule effective 7/1/2007.

Jail Surveillance System at the Police Department was added to the schedule effective 7/1/2007.

Mobile Data Terminals were added to the Police Department effective 7/1/2006 and to Fire 7/1/2007.

Portable radios were added to the Police Department, the Fire Department and Community Services effective 7/1/2006. Mobile radios were added to the Fire Department as they are not recorded as a part of the setup of new vehicles as in the Police Department.

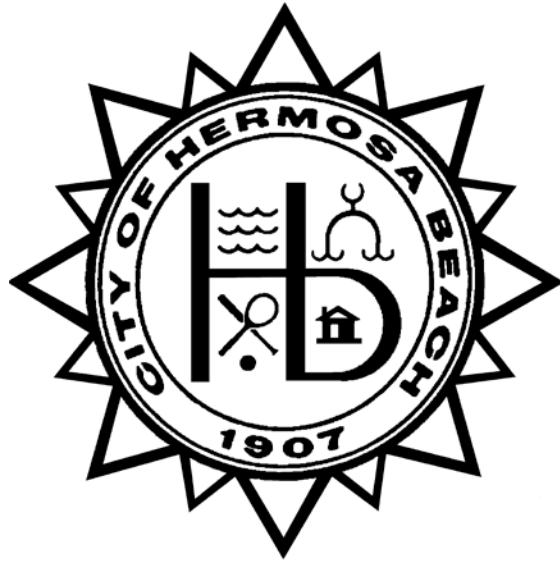
Traffic Citation Writers purchased with an Office of Traffic Safety Grant were added to the schedule effective 7/1/2007.

No cost of living increase was applied to communications equipment for 2012-13

Effective 7/1/2009 all computers, printers and peripherals for the Police Department will be budgeted in Information Technology.

Effective 7/1/2010 all computers and flat panel monitors will be kept in service for 4 years instead of 3 years. In order to replace monitors and pc's together, replacement date for monitors was matched to pc replacement dates.

█ Indicates equipment scheduled for replacement in FY 2018-19



BUSINESS MACHINE REPLACEMENT SCHEDULE

EQUIPMENT REPLACEMENT SCHEDULE
BUSINESS MACHINES SCHEDULED FOR REPLACEMENT
2018-19 BUDGET

Purchases through 12/31/2017

DEPT	GROUP	ITEM	QTY	COST	IN SVC	LIFE	REPL YR	AMOUNT		TOTAL REPL COST		
								FY 18-19 CHARGE	ACCUM. THROUGH 06/30/19			
1208 GENERAL APPROPRIATIONS												
		Fax		Panasonic Model UF-8000	1	\$1,790	2006	7	2014	\$0	\$1,790	\$1,790
		Postage		Pitney Bowes DM400C Postage meter system/scale	1	\$4,288	2011	7	2018	\$0	\$4,288	\$4,288
		Projector		Multimedia Projector & Accessories	1	\$600	2010	7	2017	\$0	\$600	\$600
		Copier		Canon Ima gerunner Advance C7055- Admin	1	\$16,055	2013	7	2020	\$2,294	\$11,470	\$16,055
		Copier		Canon Ima gerunner Advance 4051-CD	1	\$7,618	2013	7	2020	\$1,088	\$5,440	\$7,618
		Copier		Canon Ima gerunner Advance C55401- PW	1	\$9,418	2018	5	2023	\$1,884	\$1,884	\$9,418
		Copier		Canon Ima gerunner Advance C5235 - EOC (From FD)	1	\$9,453	2013	7	2020	\$1,350	\$5,400	\$9,453
		COUNT	6			\$49,222				\$6,617	\$30,872	\$49,222
2101 POLICE DEPARTMENT												
		Copier		Canon Image Runner ADV 6275	1	\$14,803	2016	5	2021	\$4,934	\$4,934	\$14,803
		All-in-One		Xerox 8560 MFPX All-in One (Detective Bureau)	1	\$4,778	2009	6	2015	\$0	\$4,778	\$4,778
		COUNT	2			\$19,581				\$4,934	\$9,712	\$19,581
4204 BUILDING MAINTENANCE												
		Other Equip		Scoreboard/Community Center Gym	1	\$4,500	2005	10	2015	\$0	\$0	\$4,500
		COUNT	1			\$4,500				\$0	\$0	\$4,500
4601 COMMUNITY RESOURCES												
		Copier		Canon Ima gerunner Advance C5235-CR	1	\$9,453	2013	7	2020	\$1,350	\$6,750	\$9,453
		COUNT	1			\$9,453				\$1,350	\$6,750	\$9,453
3302 COMMUNITY SERVICES												
		Copier		Canon Ima gerunner Advance 4035- Base 3	1	\$5,548	2013	7	2020	\$793	\$3,965	\$5,548
		COUNT	1			\$5,548				\$793	\$3,965	\$5,548
GRAND TOTALS												
		COUNT	11			\$88,304				\$13,695	\$51,299	\$88,304

EQUIPMENT LOCATED IN AREAS SPECIFIC TO A SINGLE DEPARTMENT HAS BEEN CHARGED TO THE DEPARTMENT WHERE IT IS LOCATED.

REPLACEMENT COSTS ADDED TO COMPUTER REPLACEMENT CHARGES IN FISCAL YEAR 2002-03.

Effective 7/1/2004, maintenance costs for these machines have been moved to the Equipment Replacement Fund.

█ Indicates business machines scheduled for replacement in 2018-19

Gym Scoreboard added to schedule 7/1/2004



Schedule of Restricted/Discretionary Funds 2018-19 Budget

	Estimated Ending Balance 06/30/19			Estimated Ending Balance 06/30/19
Legally Restricted Funds				
Lighting & Landscaping	\$0	Grant		\$0
State Gas Tax	\$0	2015 Lease Revenue Bonds		\$0
AB 939 Fund	\$16,304	Air Quality Improvement		\$20,535
Proposition A Open Space	\$0	Supplemental Law Enforcement Services		\$208,174
Parks/Recreation Facility Tax	\$86,214	Sewer Fund		\$5,595,444
Bayview Drive District Administrative Expense	\$3,402	Asset Forfeiture		\$520,176
Lower Pier District Administrative Expense	\$698	Fire Protection		\$79,468
Myrtle District Administrative Expense	\$7,966	RTI Undersea Cable- Tidelands		\$0
Loma District Administrative Expense	\$14,995	Bayview Drive Redemption		\$147,550
Beach Drive Assessment District Expense	\$2,635	Lower Pier District Redemption		\$39,816
Community Development Block Grant	\$0	Beach Drive Assessment District Redemption		\$78,446
Proposition A Transit	\$1,175,406	Beach Drive Assessment District Reserve		\$4,464
Proposition C	\$792,624	Myrtle Avenue Assessment		\$145,515
Measure R	\$2,723	Loma Drive Assessment		\$171,078
Measure M	\$701	Bayview Drive Reserve		\$14,639
		Total Restricted Funds		\$9,128,973
Discretionary Funds	Estimated Ending Balance 06/30/19	Discretionary Funds with Council Adopted Policy		Estimated Ending Balance 06/30/19
General	\$8,110,632	Insurance Fund		\$1,688,814
Tyco	\$514,390	Equipment Replacement		\$8,834,034
Storm Drain	\$504,913			
Capital Improvement Fund	\$2,576,783			
Capital Facility Reserve	\$0			
RTI Undersea Cable	\$375,000			
		Subtotal Discretionary Funds		\$22,229,566
Total All Funds				\$31,358,539
		Discretionary Funds		\$22,229,566
		Less Fixed Assets (Equipment Replacement Fund.)		(\$5,285,798)
		Total Available Discretionary Funds		\$16,943,768

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GLOSSARY OF TERMS

Accrual:

The method of recording revenues or expenditures when they are incurred.

ADA:

Americans with Disabilities Act.

Alternative Retirement System (ARS):

Alternative plan to Social Security for part-time employees. Funded solely through employee payroll deduction, contributions are made on a pre-tax basis resulting in greater net pay for covered employees. Contributions may be distributed or rolled over upon separation from the City (with certain limitations).

Appropriation:

Legal authorization by the City Council to make expenditures and to incur obligations for specific purposes.

Assessed Valuation:

A dollar value placed upon real estate or other property, by Los Angeles County, as a basis for levying property taxes.

Balanced Budget:

A budget in which revenues are equal to expenditures.

Beginning Fund Balance:

Fund balance available in a fund, from the end of the prior year, for use in the following year.

Budget:

The financial plan for the operation of a program or organization that includes an estimate of proposed expenditures for a given period of time and the proposed means of financing those expenditures.

Capital Expenditure:

The amount spent to acquire, improve, or extend the life of long-term fixed assets, such as land, buildings, and equipment

Capital Improvement Project (CIP):

Capital Improvement Projects typically improve City owned assets such as buildings, parks, streets and other infrastructure components. Capital projects often span more than one fiscal year.

Capital Outlay:

A budget category which accounts for all furniture, vehicles and equipment having a unit cost of \$5,000 or more and a useful life of more than one year.

CDBG:

Community Development Block Grant

CUP:

Conditional Use Permit

Department:

An organizational unit comprised of divisions or programs. The City of Hermosa Beach has thirteen departments: City Attorney, City Manager, City Clerk/Elections, City Council, City Prosecutor, City Treasurer, Finance, Personnel, Community Resources, Police, Fire, Community Development and Public Works.

Division:

An organizational unit within a department that handles a specific area of responsibility assigned to that department.

Enterprise Fund:

A government-owned fund that sells goods or services to the general public.

Expenditure:

The cost of goods received or services rendered for the government unit.

Fiscal Year:

A 12-month period of time to which an annual operating budget applies. The City of Hermosa Beach's fiscal year is July 1 through June 30.

Fixed Asset:

Tangible property items such as land, buildings, vehicles and equipment which have a value over \$5,000 and a life over one year.

Fund:

A self-balancing set of accounts. Governmental accounting information is organized into funds, each with separate revenues, expenditures and fund balances. There are four major types of funds: General, Proprietary, Special Revenue, and Trust & Agency. Definitions of these funds are found under "Explanation of City Funds on page 3.

Fund Balance:

The difference between a fund's assets and liabilities. Portions of the fund balance may be restricted, committed, or assigned. See detailed explanation in "Understanding The Budget" in the introductory section of this document.

Gann Appropriation Limit:

Article XIII B of the California Constitution was amended by Proposition 4, "The Gann Initiative," in 1979. This article limits the growth of governmental spending by multiplying the limit for the prior year tax proceeds by a growth factor. The 1979 base year limit amount consists of all tax proceeds appropriated in that year. Each subsequent year, the City Council adopts the revised appropriation limit annually, based on changes in the City or County population and changes in the California per capita (PCI) or nonresidential new construction.

General Fund:

The primary fund of the City, used to account for all revenues and expenditures of the City not legally required to be accounted for in another fund.

Governmental Fund:

A term used in government accounting that applies to all funds except for profit and loss funds (e.g., enterprise fund, internal service fund, and trust and agency fund). Governmental funds use the modified accrual accounting method.

Grant:

Contributions or gifts of cash or other assets from another entity. Grants are typically to be used or expended for a specific purpose.

ICRMA:

Independent Cities Risk Management Authority

Infrastructure:

The underlying foundation or basic framework of a system or organization, such as the roads, sewers, storm drains, etc.

Internal Service Charge:

A charge to department budgets designed to provide for the operation, maintenance and replacement of some shared City function. The City of Hermosa Beach uses internal service charges to provide for its City-wide computer network, operation and replacement of its vehicle fleet and allocation of insurance costs.

Internal Service Fund:

A fund that provides benefits or goods or services to other funds, departments, or agencies of government on a cost-reimbursement basis, with the goal to "break-even" rather than make a profit.

Major Fund:

A fund whose revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds.

MTA:

Metropolitan Transit Authority

OPEB:

Other Post Employment Benefits such as health insurance

Operating Budget:

The financial plan, excluding capital expenditures, for the operation of a program or organization that includes an estimate of proposed expenditures for a given period of time and the proposed means of financing those expenditures.

Property Tax In Lieu of Vehicle License Fees

During fiscal year 2003-04, the State dropped the Vehicle License Fee (VLF) from 2% of vehicle value to .67%.

Beginning in 2004-05, cities continued to receive the .67% portion of the fee directly from the State, with the State backfilling the 2% to .67% VLF reduction with an additional allocation of local property tax from County ERAF funds. This amount is identified as Property Tax In-Lieu of Vehicle License Fees in the Revenue Detail by Fund Report. At some point, the revenue may be merged with property tax revenue since from 2005-06 on, measurement and growth will be based upon assessed valuation instead of the original VLF valuation. It has been left as a separate line item at this time for presentation purposes and is included in the Property Tax Category in the pie charts in the Revenue section.

Revenue:

Item or source of income, such as from taxes, licenses, permits, etc.

Storage Lot Loan:

The City purchased property adjacent to City Hall in 2005 for \$4.4 million; the property had an existing lease to a self-storage business. Funds for the purchase came from the Contingency Fund, Equipment Replacement Fund and Insurance Fund. These funds are being paid back from the lease proceeds from the self-storage business. The City recorded an internal loan between these funds and the Downtown Enhancement Fund (where the property was recorded as an asset). The Downtown Enhancement Fund was closed in 2011-12 and the balances, including the internal loans, were transferred to the General Fund. The internal loan balance was repaid to the Insurance and Equipment Replacement Funds in 2011-12.

TDA:

Transportation Development Act

Total (Memorandum Only) Column:

The total column of the City of Hermosa Beach Budget Summary captioned "Total (Memorandum Only)" does not present consolidated financial information and is presented only to facilitate financial analysis. Interfund eliminations have not been made in the aggregation of this data.

Transfer:

Moneys appropriated from one fund to another, in order to reimburse the fund for expenses or to finance the operation of the other fund. Transfers between a Proprietary Fund and a Governmental Fund, as in the case of the Insurance Fund, are budgeted as revenues and expenditures in the various funds, to comply with governmental accounting principles.

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