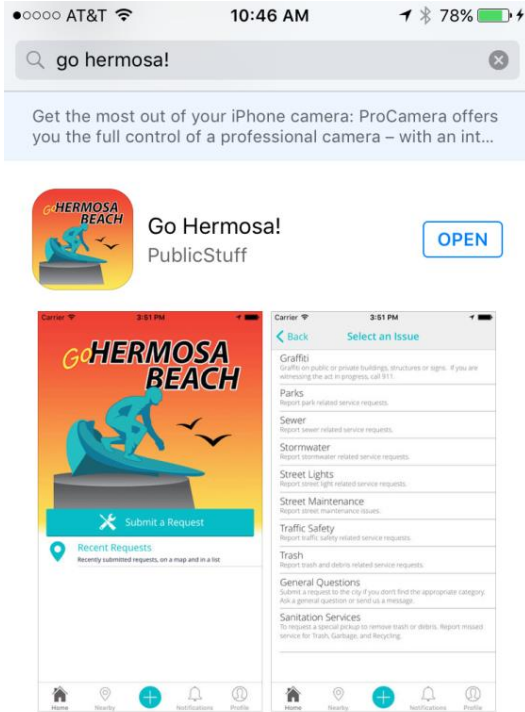# Instructions for Downloading and Using Go Hermosa! App for Public Works Permit Inspections
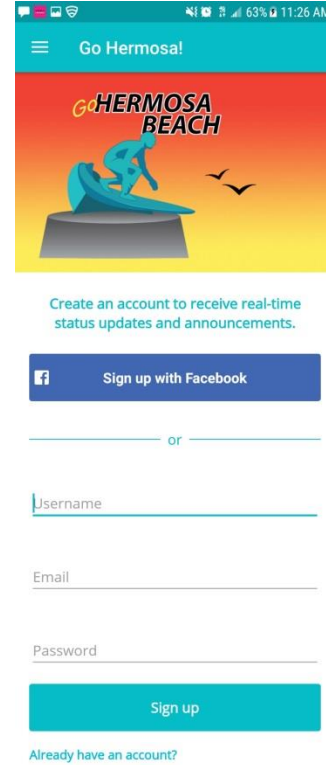
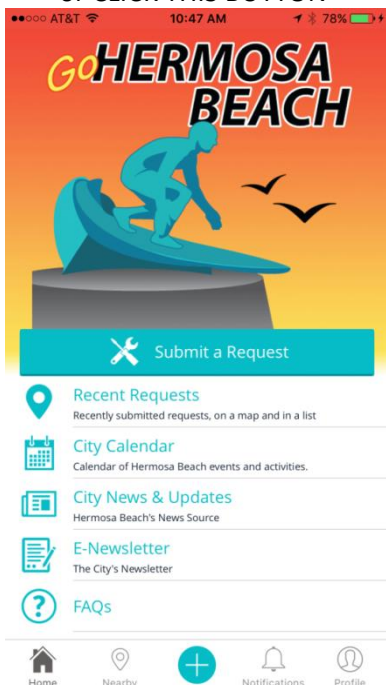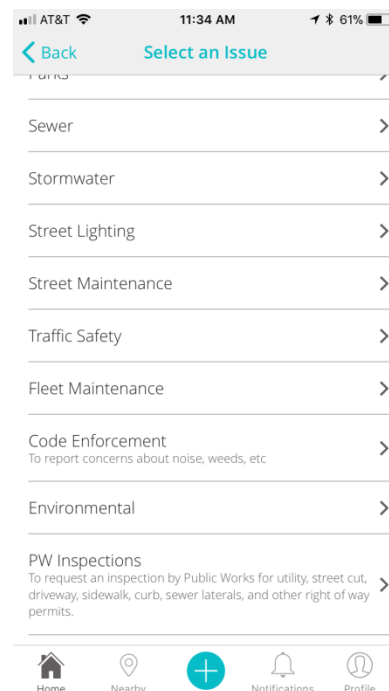|	
iOS users: Go to App Store and type Go Hermosa! in search bar. Click on Get button and Click Open. **Android users:** Go to Google Play Store, click install button 	**iOS users:** Create a username and password to create an account. **Adroid users:** Create a username and password by opening the Profile in the Settings tab.

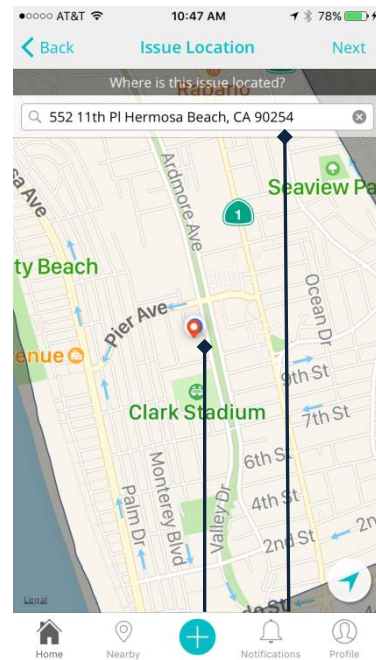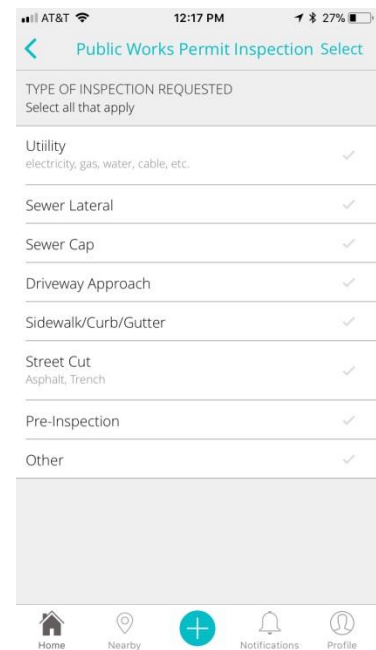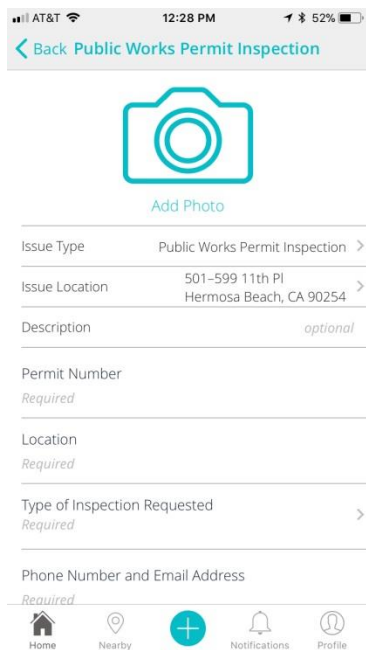|	
To submit a request click on Submit a Request button or CLICK THIS BUTTON 	Scroll down to select PW Inspections:

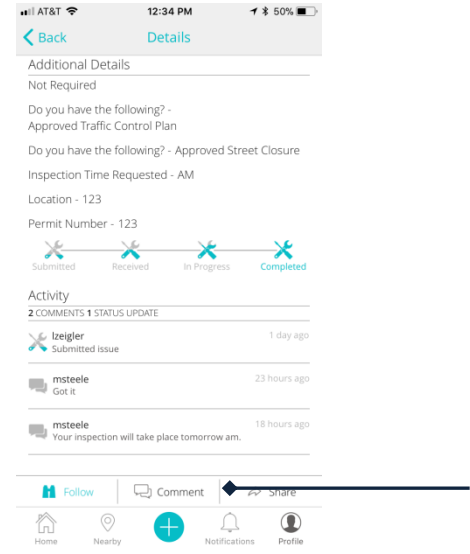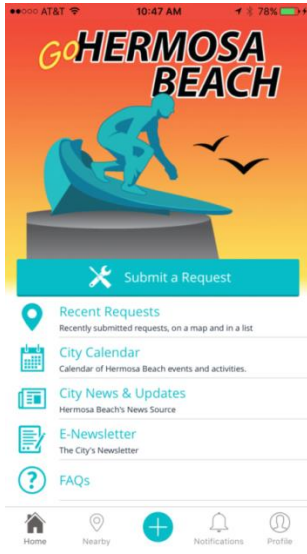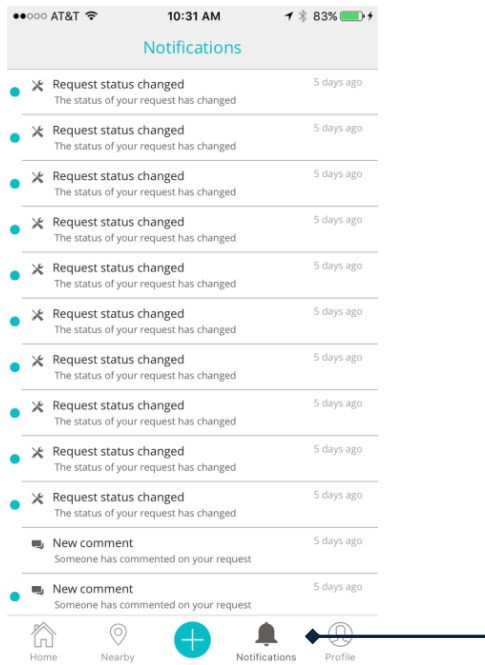|	
Continue and select Public Works Permit Inspection: 	Move the map with your finger until the map marker is over the location your want to select, hover over the location and the address will populate in the search bar located above the map. Hit Next in the upper right hand corner to select the location. You may also type the address in the search bar.

Please provide the information requested. You will not be able to submit the request if you have failed to fill in all the fields labeled '*Required*'. Whenever presented with a list, click on the item(s) of your choice and then hit Select in the top right corner. Attach a photo by clicking on the camera icon (you will need to allow the app to access your camera). When you are finished hit Submit button. You will receive notifications as your inspection request is processed letting you know when your service request has been submitted, received, is in progress, and has been completed. The Public Works Inspector will call the phone number you provided.

To submit additional comments to the Public Works Inspector or check on your request select Profile from the bottom tray. Locate the inspection request, click on the request you wish to view and review the Details.To add a comment, click on the Comment button and type in additional comments or add other photos, then hit Post.

View notifications for your requests by selecting the bell icon marked 'Notifications' located at the bottom of the screen.

Set Notification settings and other app settings by selecting 'Profile' at the bottom of the app screen, then selecting 'Edit your profile settings'.